

The Hundred of Hoo Nursery and Kids Club Limited

Trustees' report and financial statements

31 August 2023

Company Limited by Guarantee
Registration Number 06389366
(England and Wales)

Charity Registration Number: 1131001

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Reference and administrative information 31 August 2023

Trustees	Mr M Costello (Chair) Ms E J Dehaney Mrs P Sanford
Company Secretary	Mr N Willis
Registered office	The Hundred of Hoo Academy Main Road Hoo St Werburgh Rochester Kent ME3 9HH
Company registration number	06389366 (England and Wales)
Charity registered number	1131001
Auditors	Buzzacott LLP 130 Wood Street London EC2V 6DL
Bankers	NatWest Bank Plc 148 High Street Chatham Kent ME4 4DB

Trustees' report 31 August 2023

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of The Hundred of Hoo Nursery and Kids Club Limited (the charitable company) for the year ended 31 August 2023. This report has been prepared in accordance with Part 8 of the Charities Act 2011 and serves as a directors' report for the purposes of the Companies Act 2006.

The financial statements have been prepared in accordance with the accounting policies set out on pages 14 to 16 therein and comply with the charitable company's Memorandum and Articles of Association, applicable laws and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

Structure, governance and management

The charitable company was incorporated on 3 October 2007 (Company Number 06389366). The charitable company is a company limited by guarantee and is governed by its Memorandum and Articles of Association. The members of the charitable company are the Trustees named on page 1. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charitable company. The charitable company registered as a charity on 7 August 2009 (Charity Registration Number 1131001).

Trustees

The Trustees who served during the period were as follows:

Michael Costello (Chair)
Emma Dehaney
Pat Sanford

Method of appointment or election of Trustees

The management of the charitable company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum and Articles of Association.

Remuneration of key management personnel

All Trustees give their time freely and receive no remuneration. The pay and remuneration of key management personnel is set by the Pay Committee. Key management personnel of the charity includes the Nursery Manager and the Deputy Nursery Manager.

Objectives and activities

The principal activity of the charitable company is the operation of a Nursery and Kids Club in Hoo St Werburgh, Rochester, for the purpose of the advancement of education. In setting objectives and planning the activities, the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

Achievements, performance and plans

The nursery continues to have strong links with its local community offering high quality early education.

The Hundred of Hoo Nursery and Kids Club Limited is registered to care for 96 children a day and we currently offer placements to 160 from the local community. The nursery continues to strengthen its offer to children and their families by accessing a range of services Leigh Academies Trust is able to offer.

The children and nursery are privileged to be on a secure site as part of The Hundred of Hoo Academy. This allows us the freedom to explore by taking part in nature walks, having our meals in the school canteen, and visiting the school library where secondary school aged children read stories to the children.

In July 2019, the nursery received an inspection by Ofsted. The overall quality and standards of the early provision was identified as Good, but the nursery was rated as Outstanding for the quality of personal development, behaviour and welfare. The report identified that children of all ages make good progress and gain good skills to support their future learning. The staff were described as inspirational role models, who establish outstanding relationships with the children and their families. The nursery has continued to invest in the learning environment and resources with the support of the Trust. Consequently, enhancements have been made within the building to create more flexible spaces and the outdoor learning areas have been enhanced to improve opportunities for effective play. We believe the nursery is likely to be judged Outstanding on its next inspection.

The nursery team of Manager, Deputy Manager and early years practitioners remains strong and turnover of staff has remained low. There have been recent recruitment challenges in line with the wider sector, but the nursery has benefited from working with the LAT recruitment team to fill all vacancies. This ensures that every child receives consistently high-quality care and education.

Financial review

The attached financial statements show the current state of the finances, which the Trustees consider to be sound.

Reserves of £120,104 have been accumulated at 31 August 2023, which are all unrestricted funds.

Reserves policy

As described in the accounting policies, the Trustees have a policy that a fixed asset fund should be maintained to fund the future depreciation of fixed assets. This fund represents the net book value of fixed assets already purchased and so this fund is not available for spending. The Trustees have a policy to retain three months of running costs in free reserves and at 31 August 2023 the level of unrestricted general funds was approximately two months of running costs. Trustees will aim to further build up reserves from operational surpluses and will keep the policy under review if there should be a material change in financial circumstances.

Public Benefit

The Board of Trustees has taken account of the Charity Commission's guidance on public benefit in reviewing the charity's aims and objectives and planning future activities.

Fundraising

The charitable company does not actively solicit fundraising from the public. During the year there were no complaints in respect of fundraising.

Risk management

The charitable company has identified the following key risks and has put mitigation in place:

- ◆ a decrease in pupils on roll which would lead to a decrease in funding and fee income. This risk is mitigated by frequent reviews of pupils on roll at regular intervals. There is also a very close working relationship with finance personnel to ensure frequent forecasting takes place.
- ◆ recruitment of appropriately qualified staff to meet the needs of the pupils of the nursery, especially the younger age group. This risk is mitigated by the nursery having full access to the LAT Talent Team who are able to support and advise on all of the nursery's recruitment needs.

Trustees' responsibilities statement

The Trustees (who are also directors of The Hundred of Hoo Nursery and Kids Club Limited for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial period. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the income and expenditure of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- ◆ select suitable accounting policies and then apply them consistently;
- ◆ observe the methods and principles in the Charities SORP;
- ◆ make judgments and accounting estimates that are reasonable and prudent;
- ◆ state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- ◆ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

Trustees' responsibilities statement (continued)

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each of the Trustees confirms that:

- ◆ so far as the Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware; and
- ◆ the Trustee has taken all the steps that he ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on 4.12.2023 and signed on their behalf by:



Trustee

Michael Costello

04 December 2023

Independent auditor's report 31 August 2023

Independent auditor's report to the members of The Hundred of Hoo Nursery and Kids Club Limited

We have audited the financial statements of The Hundred of Hoo Nursery and Kids Club Limited (the 'charitable company') for the year ended 31 August 2023 which comprise the statement of financial activities, the balance sheet, statement of cash flows, the principal accounting policies and the notes to the financial statements. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- ◆ give a true and fair view of the state of the charitable company's affairs as at 31 August 2023 and of its income and expenditure for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Independent auditor's report 31 August 2023

Other information

The other information comprises the information included in the annual report and financial statements, other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report and financial statements. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- ◆ the information given in the Trustees' report, which is also the directors' report for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- ◆ the Trustees' report, which is also the directors' report for the purposes of company law, has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- ◆ adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- ◆ the financial statements are not in agreement with the accounting records and returns; or
- ◆ certain disclosures of Trustees' remuneration specified by law are not made; or
- ◆ we have not received all the information and explanations we require for our audit; or
- ◆ the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- ◆ the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations; and
- ◆ we obtained an understanding of the legal and regulatory frameworks that are applicable to the charitable company and determined that the most significant frameworks which are directly relevant to specific assertions in the financial statements are those that relate to the reporting framework (Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and the Companies Act 2006.

Independent auditor's report 31 August 2023

Auditor's responsibilities for the audit of the financial statements (continued)

We assessed the susceptibility of the charitable company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ making enquiries of management as to their knowledge of actual, suspected and alleged fraud; and
- ◆ considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- ◆ performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ tested journal entries to identify unusual transactions; and
- ◆ assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ review of the minutes of meetings of those charged with governance; and
- ◆ enquiring of management as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the Trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Independent auditor's report 31 August 2023

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Katharine Patel (Senior Statutory Auditor)
For and on behalf of Buzzacott LLP, Statutory Auditor
130 Wood Street
London
EC2V 6DL

Date: 14 December 2023

Statement of financial activities
(incorporating income and expenditure account) Year to 31 August 2023

	Notes	Un- restricted funds 2023 £	Restricted funds 2023 £	2023 Total funds £	Un- restricted funds 2022 £	Restricted funds 2022 £	2022 Total funds £
Income from:							
Charitable activities	1	580,466	536	581,002	585,906	791	586,697
Total income		580,466	536	581,002	585,906	791	586,697
Expenditure on:							
Charitable activities	2	557,944	536	558,480	559,488	791	560,279
Total expenditure		557,944	536	558,480	559,488	791	560,279
Net income and net movement in funds		22,522	—	22,522	26,418	—	26,418
Reconciliation of funds							
Total funds brought forward at 1 September 2022		97,582	—	97,582	71,164	—	71,164
Total funds carried forward at 31 August 2023		120,104	—	120,104	97,582	—	97,582

The notes on pages 17 to 21 form part of these financial statements

Balance sheet 31 August 2023

	Notes	2023 £	2023 £	2022 £	2022 £
Fixed assets					
Tangible fixed assets	5		9,812		14,126
Current assets					
Debtors	6	5,519		5,677	
Cash at bank and in hand		<u>217,652</u>		<u>175,354</u>	
		223,171		181,031	
Liabilities					
Creditors: amounts falling due within one year	7	<u>(112,879)</u>		<u>(97,575)</u>	
Net current assets			<u>110,292</u>		<u>83,456</u>
Total assets less current liabilities			<u>120,104</u>		<u>97,582</u>
Net assets			<u>120,104</u>		<u>97,582</u>
Funds and reserves:					
Restricted funds	8		—		—
Unrestricted funds	8		<u>120,104</u>		<u>97,582</u>
Total funds			<u>120,104</u>		<u>97,582</u>

The financial statements were approved and authorised for issue by the Trustees on 4/12/2023 and signed on their behalf, by:



Trustee, Michael Costello

The notes on pages 17 to 21 form part of these financial statements.

04 December 2023

Company number 06389366

Statement of cash flows Year to 31 August 2023

		2023 £	2022 £
Net cash flows from operating activities			
Net cash provided by operating activities	A	42,298	43,115
Cash flows from investing activities			
Purchase of tangible fixed assets		—	(11,868)
Net cash used in investing activities		—	(11,868)
Change in cash and cash equivalents in the year		42,298	31,247
Cash and cash equivalents at 1 September 2022	B	175,354	144,107
Cash and cash equivalents at 31 August 2023	B	217,652	175,354

A. Reconciliation of net movement in funds to net cash flow from operating activities

	2023 £	2022 £
Net income for the year (as per statement of financial activities)	22,522	26,418
Adjustment for:		
Depreciation charges	4,314	11,385
Decrease in debtors	158	3,322
Increase in creditors	15,304	1,990
Net cash provided by operating activities	42,298	43,115

B. Analysis of cash and cash equivalents

	2023 £	2022 £
Cash at bank and in hand	217,652	175,354
Total	217,652	175,354

No separate reconciliation of net debt has been prepared as there is no difference between the net cash (debt) of the charity and the above cash and cash equivalents.

Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

These accounts have been prepared for the year to 31 August 2023 with comparative figures provided in respect to the year to 31 August 2022. The accounts are presented in sterling and are rounded to the nearest pound.

The Hundred of Hoo Nursery and Kids Club Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the trustees to make significant judgements and estimates. The items in the accounts where these judgements and estimates have been made include:

- ◆ estimating future income and expenditure flows and the charity's financial position; and
- ◆ estimating the economic useful life of fixed assets.

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Lease commitments

The charitable company has entered into lease commitments in respect of property, plant and equipment. The classification of these leases as either financial or operating leases requires the Trustees to consider whether the terms and conditions of each lease are such that the charitable company has acquired the risks and rewards associated with the ownership of the underlying assets.

Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or condition that may cast significant doubt on the ability of the charitable company to continue as a going concern. The Trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Income

All income is recognised once the charitable company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Support costs are those costs incurred directly in support of expenditure on the objects of the charitable company.

Charitable activities are costs incurred on the charitable company's educational operations, including support costs and costs relating to the governance of the charitable company apportioned to charitable activities.

Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the statement of financial activities.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Improvement to premises	Over the term of the lease
Furniture fixtures and fittings	15% straight line basis
Other equipment	20% straight line basis
Computer equipment	33% straight line basis

Operating leases

Rentals under operating leases are charged to the statement of financial activities on a straight line basis over the lease term.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Liabilities and provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charitable company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

Financial instruments

The charitable company only has financial assets and financial liabilities that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Pensions

The charitable company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the pension fund in respect of the year.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Lease commitments

The charitable company has entered into lease commitments in respect of property, plant and equipment. The classification of these leases as either financial or operating leases requires the Trustees to consider whether the terms and conditions of each lease are such that the charitable company has acquired the risks and rewards associated with the ownership of the underlying assets.

1. Income from charitable activities

	Un-restricted funds 2023 £	Restricted funds 2023 £	2023 Total funds £	Un-restricted funds 2022 £	Restricted funds 2022 £	2022 Total funds £
Fees receivable	333,727	—	333,727	289,080	—	289,080
Nurse vouchers	246,149	—	246,149	296,826	—	296,826
EYPP funding	—	—	—	—	791	791
Donations	590	—	590	—	—	—
DAF funding	—	536	536	—	—	—
	580,466	536	581,002	585,906	791	586,697

2. Analysis of expenditure on charitable activities

	Un-restricted funds 2023 £	Restricted funds 2023 £	2023 Total funds £	Un-restricted funds 2022 £	Restricted funds 2022 £	2022 Total funds £
Charitable activities	557,944	536	558,480	559,488	791	560,279

	2023 Total £	2022 Total £
Wages and salaries (note 4)	439,613	434,919
Toys, books, magazines and materials	1,433	1,724
Food and drinks	44,326	42,618
Advertising	1,122	1,520
Hygiene, cleaning and waste disposal	11,455	11,061
Uniforms and protective clothing	286	651
Subscriptions and software	5,282	4,106
Training	390	1,040
Insurance	1,882	1,921
Equipment hire	10,662	16,489
Repairs and renewals	1,567	2,109
Telephone	651	638
Stationery, printing, photocopying and postage	2,049	1,220
Sundry expenses	350	40
Gifts for staff and clients	291	42
Accounting and professional fees	7,340	5,749
Bank charges	467	547
Rent	25,000	22,500
Depreciation	4,314	11,385
Total	558,480	560,279

3. Net income

This is stated after charging:

	2023 Total £	2022 Total £
Depreciation of tangible fixed assets	4,314	11,385
Audit fees	4,380	3,000

4. Staff costs

Staff costs were as follows:

	2023 Total £	2022 Total £
Wages and salaries	405,687	395,007
Social security costs	26,670	32,521
Other pension costs	7,256	7,391
	439,613	434,919

The average number of persons employed by the charitable company during the year was 23 (2022 – 27).

Average headcount expressed as a full time equivalent was 18 (2022 – 22).

No employee received remuneration amounting to more than £60,000 in either year.

During the financial year the remuneration and benefits received by the charity's key management personnel amounted to £76,284 (2022 – £71,872). Key management personnel included the Nursery Manager and Deputy Nursery Manager.

During the year, no Trustees received any remuneration (2022 – none).

During the year, no Trustees received any reimbursement of expenses (2022 – none).

5. Tangible fixed assets

	Improvements to premises £	Furniture, fixtures & fittings £	Computer and other equipment £	Total funds £
Cost				
At 1 September 2022	17,461	33,209	31,320	81,990
Additions	—	—	—	—
At 31 August 2023	17,461	33,209	31,320	81,990
Depreciation				
At 1 September 2022	17,461	19,717	30,686	67,864
Charge in year	—	3,680	634	4,314
At 31 August 2023	17,461	23,397	31,320	72,178
Net book value				
At 31 August 2023	—	9,812	—	9,812
At 31 August 2022	—	13,492	634	14,126

6. Debtors

	2023 Total £	2022 Total £
Due within one year		
Other debtors	3,312	3,324
Prepayment and accrued income	2,207	2,353
	5,519	5,677

7. Creditors: Amounts falling due within one year

	2023 Total £	2022 Total £
Trade creditors	8,873	10,181
Other taxation and social security	6,705	4,908
Other creditors	2,210	1,301
Amount due to parent undertaking (note 13)	52,216	44,211
Accruals and deferred income	42,875	36,974
	112,879	97,575

Included within accruals and deferred income above is the following deferred income balance relating to funding and fees received in August 2023 relating to 2023/24.

	2023 Total £	2022 Total £
Deferred income		
Deferred income at 1 September 2022	19,303	25,501
Resources deferred during the year	62,083	45,820
Amounts released in year	(54,248)	(52,018)
Deferred income at 31 August 2023	27,138	19,303

8. Funds

	Balance at 1 September 2022 £	Income £	Expenditure £	Transfer £	Balance at 31 August 2023 £
2023					
Unrestricted funds:					
Designated funds					
Fixed asset fund	14,126	—	(4,314)	—	9,812
General funds					
General fund	84,456	580,466	(553,630)	—	110,292
	97,582	580,466	(557,944)	—	120,104
Restricted funds					
DAF	—	536	(536)	—	—
	—	536	(536)	—	—
Total funds	97,582	581,002	(558,480)	—	120,104

8. Funds (continued)

	Balance at 1 September 2021 £	Income £	Expenditure £	Transfer £	Balance at 31 August 2022 £
2022					
<i>Unrestricted funds:</i>					
<i>Designated funds</i>					
<i>Fixed asset fund</i>	13,643	—	(11,385)	11,868	14,126
<i>General funds</i>					
<i>General fund</i>	57,521	585,906	(548,103)	(11,868)	83,456
	<u>71,164</u>	<u>585,906</u>	<u>(559,488)</u>	<u>—</u>	<u>97,852</u>
<i>Restricted funds</i>					
<i>EYPP</i>	—	791	(791)	(791)	—
	<u>—</u>	<u>791</u>	<u>(791)</u>	<u>(791)</u>	<u>—</u>
<i>Total funds</i>	<u>71,164</u>	<u>586,697</u>	<u>(560,279)</u>	<u>(560,279)</u>	<u>97,852</u>

9. Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
2023			
Tangible fixed assets	9,812	—	9,812
Current assets	223,171	—	223,171
Creditors due within one year	(112,879)	—	(112,879)
	<u>120,104</u>	<u>—</u>	<u>120,104</u>
	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
2022			
<i>Tangible fixed assets</i>	14,126	—	14,126
<i>Current assets</i>	181,031	—	181,031
<i>Creditors due within one year</i>	(97,575)	—	(97,575)
	<u>97,582</u>	<u>—</u>	<u>97,582</u>

10. Pension commitments

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable to the fund and amounted to £7,256 (2022 - £7,391). At the balance sheet date £1,590 was payable to the fund (2022 - £1,301).

11. Operating lease commitments

At 31 August 2023 the total of the charitable company's future minimum lease payments under non-cancellable operating leases was:

	2023 £	2022 £
Equipment		
Amounts payable:		
within 1 year	2,520	1,701
within 2-5 years	8,820	—

12. Related party transactions

During the year ended 31 August 2023, the following amounts were paid to Leigh Academies Trust, the ultimate parent undertaking:

- ♦ Rent: £25,000 (2022: £22,500)
- ♦ Reimbursed purchases: £23,707 (2022: £5,284)

At 31 August 2023, £52,216 (2022: £44,211) was owed to Leigh Academies Trust.

13. Ultimate parent undertaking

The parent undertaking is Leigh Academies Trust by virtue of assuming legal ownership of the Nursery from 1 January 2019 following a merger with the Nursery's previous parent company. Leigh Academies Trust, is incorporated in England and Wales as a company limited by guarantee (Company Registration Number 02336587), its registered office is Carnation Road, Strood, Rochester, Kent ME2 2SX.