

Down Syndrome Training and Support Service Limited

Charity number 1130994

A company limited by guarantee number 06915555

Annual Report and Financial Statements for the year ended 31 May 2023



WYCAS

COMMUNITY ACCOUNTING
WEST YORKSHIRE

Down Syndrome Training and Support Service Limited

Annual Report and Financial Statements for the year ended 31 May 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Down Syndrome Training and Support Service Limited

Trustees' report for the year ended 31 May 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Jenn Casper-Smith		
Heather Chattell		
Lauren Drake		
Farzana Kauser		
Robert Kennedy		
Foziah Khan		Resigned 5 September 2022
Melissa Ratcliffe		
Julie Wood		Resigned 31 March 2023
Rachel Cruickshank-Sutton		Appointed 5 July 2023
Noreen Metcalf		Appointed 28 June 2022

Charity number 1130994 Registered in England and Wales

Company number 06915555 Registered in England and Wales

Registered and principal address	Bankers	
The Pamela Sunter Centre	HSBC Bank plc	Charity Bank Limited
2 Whitley Street	47 Market Street	Fosse House
Bingley	Bradford	182 High Street
West Yorkshire	BD1 1LW	Tonbridge
BD16 4JH		Kent TN9 1BE

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 26 May 2009. It is governed by a memorandum and articles of association, as amended on 26 November 2019. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Down Syndrome Training and Support Service Limited

Trustees' report (continued) for the year ended 31 May 2023

Objectives and activities

The charity's objects

- (1) To assist in the care of children with Down syndrome by the provision of support, advice and training to those who are responsible for their care and to health educational specialists, with the aim of improving the health and education of children with Down syndrome.
- (2) To provide support, training and relief to families who care for children with Down syndrome.
- (3) To promote awareness of Down syndrome in the area.
- (4) To organise regular sessions open to all families of children with Down syndrome and other events such as summer trips, evening event, etc.
- (5) To develop a library of informative and educational items, including producing newsletters, booklets, posters, etc.
- (6) To recruit voluntary workers.
- (7) To liaise with health and educational professionals.
- (8) To train parents and helpers through courses and conferences for the benefit of the entire group as well as individual families.
- (9) To advertise the Charity.
- (10) To provide social, and skills for life, opportunities for young adults with Down syndrome.

The charity's main activities

The charity's main activities are to provide training and support for parents and professionals living and working alongside children and young people who have Down syndrome. Training in the specific learning needs of people with Down syndrome include speech and language sessions and early development group sessions. Home visits, library of information and resources and monthly newsletters are provided. Activities include Saturday sessions, dance and youth club and Summer trips. We are very grateful to the institutions who have provided funding for our many ongoing projects to benefit the lives of people with Down syndrome.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit, and in particular the advancement of education, advancement of health or the saving of lives, the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantages.

Achievements and performance

Staffing

Staffing has remained pretty constant throughout the year with the exception of one member of staff, Kimberley. Kim, who happens to have Down syndrome, had been working one day a week as our office assistant for over 15 years. Leaving because she was too busy with so many other jobs, including two days at Specsavers each week, was an incredibly positive reason. Kim continues to help with dance21; she is an amazing role model for our younger families.

Claire joined us to support our 'I can work' project and from next term she will replace Ruth who resigned at the end of the academic year (July 2023).

Julie Wood, our longest standing director, resigned in April 2023 after 20 years of service. Julie has been a valued member of the charity since it's inception.

Down Syndrome Training and Support Service Limited

Trustees' report (continued) for the year ended 31 May 2023

Achievements and performance (continued)

Training

Training has been very much in demand this year with the free course 'Introduction to Down syndrome' delivered direct 14 times to a total of 638 people. It has also been downloaded from our website 30 times. Overall delivery of training has increased by 26% on last year with a total of 1687 people directly benefitting.

Feedback provided amazing testimonials including:

'Wendy's passion around DS is so admirable. I feel empowered by Wendy and her lifelong knowledge and experience she has spoken about'

'There was so much information, a really useful insight into children with Down syndrome. The training was really well organised and presented. I would highly recommend it.'

Health

One of our targets for last year was to reach out to health visitors and midwives. We worked hard to develop a five module training course aimed at health professionals; this can now be downloaded for free from our website. To date it has been downloaded 20 times and we continue to strive to share this training via the MVP (Maternity Voice Partnership). Our new publication 'Down Syndrome and a Pathway Through Health' was finally published. Thank you to Claire Fisher and Wendy Uttley. This is now given free to all new families and continues to be shared via maternity services.

In addition, several health training sessions were provided:

'The Building Blocks of Communication' a conference for parents in June 2022; 6 parents and 23 professionals attended

'Gut Health and Down Syndrome' an online course with Dr Liz Corcoran in December 2022; 18 parents and 6 professionals attended

Speech & Language Network North - a training day for speech therapists; 8 speech & language therapists attended

Planning has already begun to provide a 'therapy training day' for both parents and professionals covering the range of therapies now provided by our charity - physiotherapy, occupational therapy and speech & language therapy. We need to promote this to ensure maximum attendance.

Early intervention and speech & language provision

Our early development groups and speech and language groups have maintained the excellent service we have honed over the years with our Early Development Groups winning the Telegraph & Argus Community Involvement Award in recognition of our contribution to education.

Evaluations of both services were outstanding and several testimonials are included here:

Early development groups:

'Vital and much appreciated service. A lifeline when you find out your baby will have Down syndrome. Always welcoming, warm and knowledgeable. Reassured such a group exists and will be there for support, guidance and training from birth to adulthood. Without it would make navigating this unknown much more stressful and worrying.'

'I don't think we'd be at the stage we're currently at if he hadn't attended these sessions. Because he has been prepped a bit with sounds and numbers etc. through attending sessions at Bingley, he is able to easily work alongside and fit in with his peers at school.'

Down Syndrome Training and Support Service Limited

Trustees' report (continued) for the year ended 31 May 2023

Achievements and performance (continued)

Speech & language groups

'She enjoys the sessions very much. Apart from language skills she is also developing social skills like listening to others and taking turns. Lauren is wonderfully engaging and gets the very best out of everyone.'

'Cannot thank you and Jess enough for the continued speech therapy support. Jess is amazing and is always so patient and supportive of the children who attend her sessions. Her instructions to the children are always very clear and they respond so well to her. Absolutely excellent!'

Over the year, 45 children and young people have benefitted from the speech & language groups and 52 children have benefitted from our early development groups. Funding for speech and language is due to expire December 2023 and we currently have several live funding bids in place. Early development groups are funded by the National Lottery until March 2025.

We have given out 9 Down syndrome learning support packs to children new to the intervention and 24 new parent packs to local hospitals.

Family support services

Family support activities: Saturday sessions, WisH Club, summer trip, dance, counselling, occupational therapy, sibling support and support for dads have continued to offered. We now also employ a physiotherapist who visits the centre monthly.

- Family Saturday sessions have continued to run monthly at Bingley Methodist Church. Attendance is always good with families enjoying a range of activities including singing, signing and parachute games.
- WisH Club, our weekly Friday youth club, continues to be popular, with 23 young people benefitting; 12 new members this year. The young people have undertaken a wide range of activities addressing self help skills and friendship building skills. In addition, we relaunched the 'Going Out' Club for all WisH Club members old and new, plus any other adults with Down syndrome wishing to be involved. The first outing was to see ABBA at Bingley Little Theatre; an amazing night out attended by 20 people with Down syndrome.
- Sibz Zone, our sibling support group continues to grow with both old and young siblings enjoying the sessions which run alongside our Family Saturday sessions. They provide the opportunity for siblings to build friendships and talk openly in a relaxed and supportive environment.
- Occupational Therapy (OT) – four sessions per month are provided by Wendy Scaife, an independent OT, funded by the National Lottery.
- Physiotherapy – during the year we sourced and now pay an independent physiotherapist to attend the centre once per month.
- Counselling – 6 weeks blocks of support are provided by Tara Fox
- Dad's Group was launched during the year. Next year we aim to better establish this group.
- Summer trip – In August 2022 nine families went to Lotherton Hall.

Down Syndrome Training and Support Service Limited

Trustees' report (continued) for the year ended 31 May 2023

Achievements and performance (continued)

Dance

Provision of dance via Twirly21s and dance21 was reviewed and revised during the autumn term 2022. The age range for Twirly21s was reset to 5 to 11 years of age and has continued to run every Saturday morning with Claire at Footsteps Theatre School.

Dance21 moved from Kirkgate Community Centre, Shipley, where it had been delivered on a Monday evening by Mati since August 2021, to Footsteps Theatre School. Classes are now every Thursday and are delivered by Claire and Kim with funding until 2026.

I Can Work

Our 'I can work' project has supported two young adults with Down syndrome throughout the year. Both adults have attended the centre one day a week and performed office duties supervised by Ruth and Claire. The project is currently under review and next term a new project, 'Independent Living Skills', based on our lower floor, will be launched.

Website

The website is still effective and has seen 1669 unique visitors with 8098 page views from across the globe. 74% of visitors are via a mobile phone. A total of 244 orders have been placed raising £4831.53. These orders are from bookings for training and purchasing resources. The figures are very similar to those from our last financial year.

Plastic Free

And finally, we are now plastic free champions. We are constantly trying to reduce our use of single use plastics at the centre. During the year we were awarded the bronze award from plasticfree.org.uk.

Thank you to everybody involved in the ongoing amazing efforts to fund and maintain our charity.

Financial review

The net expenditure for the year was £12,514, including net income of £687 on unrestricted funds and net expenditure of £13,201 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £81,539.

The trustees have adopted a formal reserves policy which is reviewed annually. We have set a budget for our next financial year and continuously monitor all of our projects against funding already secure/funding bids and expenditure. We employ a funding coordinator. We do not have any concerns about the financial situation over the next 12 months and believe the charity can be treated as a going concern.

We rely on funders, fundraising and our members for funds to continue our services. The lead time from applying for funding to receiving funds is a minimum of 6 months and can be up to 12 months. To reduce the impact on services and staffing, the Board have agreed that it would now be prudent to retain free reserves totalling between 9 and 12 months of running costs. This sets the limit for 2023/24, based on budgeted expenditure (of £13,000 each month) to a lower limit of £78,000 and an upper limit of £117,000. In the event of reserves dipping below the lower limit (£78,000), we will aim to restore the reserves by at least 25% each year meaning that over a four year period this was restored to full level. This could be achieved by increased fund raising, increasing earned income or reducing expenditure. At 31 May 2023, our free reserves were just over 6 months of budgeted running costs, and the trustees will endeavour to seek further funding to increase free reserves accordingly.

Down Syndrome Training and Support Service Limited

Trustees' report (continued) for the year ended 31 May 2023

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

approved by the board of trustees on 6/9/2023

Noreen Metcalf (Trustee)

Down Syndrome Training and Support Service Limited

Independent examiner's report to the trustees of Down Syndrome Training and Support Service Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 May 2023, which are set out on pages 9 to 17.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

14/9/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Down Syndrome Training and Support Service Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 May 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Donations, fundraising and legacies	(2)	32,162	4,000	36,162	33,893
Grants		1,275	80,701	81,976	108,552
Sales and fees		14,423	-	14,423	16,132
Gift Aid		2,258	-	2,258	1,092
Memberships		3,913	-	3,913	1,163
Other income		1,475	-	1,475	1,741
Bank interest		796	-	796	1,282
Total income		56,302	84,701	141,003	163,855
Expenditure on:					
Salaries, NIC and pension	(3)	43,331	59,387	102,718	100,862
Payroll charges		1,344	-	1,344	764
Staff travel and subsistence		-	762	762	795
Training and conference costs		1,683	374	2,057	2,887
Volunteer expenses		22	44	66	37
Rent and rates		2,338	3,750	6,088	6,306
Utilities		78	2,496	2,574	2,375
Other premises costs		532	2,203	2,735	1,182
Office running costs		595	780	1,375	2,432
Printing and stationery		1,620	27	1,647	1,970
Postage and delivery		113	1,913	2,026	2,176
Internet and phone		466	1,623	2,089	1,102
Subscriptions and licences		284	263	547	1,915
Materials and resources		152	2,526	2,678	4,107
Events and activities		2,280	19,581	21,861	24,843
Insurance		523	487	1,010	1,946
Professional fees		-	13	13	13
Independent examination		101	1,291	1,392	1,020
DBS checks		-	382	382	364
Other expenses		153	-	153	84
Total expenditure		55,615	97,902	153,517	157,180
Net income / (expenditure)		687	(13,201)	(12,514)	6,675
Fund balances brought forward		80,852	72,245	153,097	146,422
Fund balances carried forward	(4)	81,539	59,044	140,583	153,097

All incoming resources and resources expended derive from continuing activities.

Down Syndrome Training and Support Service Limited

Balance sheet

as at 31 May 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Debtors and prepayments	(5) 2,452	487	2,939	3,108
Cash at bank and in hand	(6) 80,789	59,351	140,140	152,114
Total current assets	<u>83,241</u>	<u>59,838</u>	<u>143,079</u>	<u>155,222</u>
Current liabilities:				
amounts falling due within one year				
Accruals	1,702	794	2,496	2,125
Total current liabilities	<u>1,702</u>	<u>794</u>	<u>2,496</u>	<u>2,125</u>
Net current assets / (liabilities)	<u>81,539</u>	<u>59,044</u>	<u>140,583</u>	<u>153,097</u>
Net assets	<u>81,539</u>	<u>59,044</u>	<u>140,583</u>	<u>153,097</u>
Funds				
Unrestricted funds	81,539	-	81,539	80,852
Restricted funds	-	59,044	59,044	72,245
Total funds	<u>81,539</u>	<u>59,044</u>	<u>140,583</u>	<u>153,097</u>

For the year ending 31 May 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 6/9/2023

Noreen Metcalf (Trustee)

Down Syndrome Training and Support Service Limited

Notes to the accounts

for the year ended 31 May 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Computer equipment: over 3 years

Down Syndrome Training and Support Service Limited
Notes to the accounts
for the year ended 31 May 2023

1 Accounting policies continued

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Down Syndrome Training and Support Service Limited

Notes to the accounts continued

for the year ended 31 May 2023

2 Grants and donations	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Albert Hunt Trust	-	2,000	2,000	-
Alfred Sharp Fund	-	2,070	2,070	-
Arnold Clark Community Fund	-	1,000	1,000	-
Duke of York Community Initiative	775	-	775	-
Garfield Weston	-	10,000	10,000	-
Happy Days Children's Charity	-	1,000	1,000	-
Hedley Foundation	-	1,000	1,000	-
Ironmongers	-	3,921	3,921	-
Liz & Terry Bramhall Foundation	-	5,691	5,691	6,380
Magdalen Hospital Trust	-	1,000	1,000	-
Marsh Charitable Trust	500	-	500	-
National Lottery Community Fund	-	50,119	50,119	51,416
St James Place Charitable Foundation	-	2,000	2,000	-
The Charles and Elsie Sykes Trust	-	4,000	4,000	-
Warburton's Community Grants	-	400	400	-
Yorkshire Young Achievers Foundation	-	500	500	-
Alchemy Foundation	-	-	-	500
Baily Thomas	-	-	-	12,000
Birkdale Trust for Hearing Impaired	-	-	-	10,769
City of Bradford MDC	-	-	-	3,500
CLA Charitable Trust	-	-	-	1,200
George A Moore	-	-	-	1,000
HMRC Job Retention Scheme	-	-	-	238
Mahalo Fund	-	-	-	1,980
Morrison's Foundation	-	-	-	5,400
Pears Youth Fund	-	-	-	8,959
Percy Bilton Charity	-	-	-	500
Sir George Martin Trust	-	-	-	2,600
Sports England	-	-	-	1,110
Two Ridings Community Foundation	-	-	-	1,000
Other donations and fundraising	32,162	-	32,162	33,893
	<u>33,437</u>	<u>84,701</u>	<u>118,138</u>	<u>142,445</u>

3 Staff costs and numbers	2023	2022
	£	£
Gross salaries	101,611	99,542
Social security costs	4,936	4,619
Employment allowance	(4,879)	(4,223)
Pensions	1,050	924
	<u>102,718</u>	<u>100,862</u>

The average number of employees during the year was 12, being an average of 3.9 full time equivalent (2022: 12.9, 4 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023	2022
	£	£
Costs of the scheme to the charity for the year	1,050	924

Down Syndrome Training and Support Service Limited

Notes to the accounts continued

for the year ended 31 May 2023

4 Restricted funds	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
Albert Hunt Trust	-	2,000	503	1,497
Alfred Sharp Fund	-	2,070	901	1,169
Arnold Clark Community Fund	-	1,000	1,000	-
Aviva Community Fund	4,350	-	821	3,529
Baily Thomas	7,870	-	7,870	-
Birkdale Trust	10,769	-	5,412	5,357
Bradford MDC - Counselling	3,000	-	3,000	-
The Charles and Elsie Sykes Trust	-	4,000	-	4,000
Garfield Weston	-	10,000	6,305	3,695
George A Moore Foundation	1,000	-	120	880
Happy Days Children's Charity	-	1,000	695	305
Hedley Foundation	-	1,000	378	622
Ironmongers	-	3,921	2,052	1,869
Liz and Terry Bramhall Foundation	-	5,691	1,211	4,480
Locala Community Fund	253	-	253	-
Magdalen Hospital Trust	-	1,000	1,000	-
Mahalo Fund	1,960	-	1,960	-
Morrison's Foundation	4,959	-	2,950	2,009
National Lottery Community Fund	29,617	50,119	50,504	29,232
Pears Youth Fund	5,162	-	5,162	-
Percy Bilton Charity	73	-	73	-
Pulse 1 Cash for Kids	125	-	125	-
Sir George Martin Trust	1,430	-	1,430	-
Sovereign Healthcare	1,400	-	1,400	-
St James Place Charitable Foundation	-	2,000	2,000	-
Two Ridings Community Foundation	277	-	277	-
Warburton's Community Grants	-	400	-	400
Yorkshire Young Achievers Foundation	-	500	500	-
	<u>72,245</u>	<u>84,701</u>	<u>97,902</u>	<u>59,044</u>

Fund name

Albert Hunt Trust
 Alfred Sharp Fund
 Arnold Clark Community Fund
 Aviva Community Fund
 Baily Thomas
 Birkdale Trust
 Bradford MDC - Counselling

 The Charles and Elsie Sykes Trust
 Garfield Weston
 George A Moore Foundation
 Happy Days Children's Charity
 Hedley Foundation
 Ironmongers
 Liz and Terry Bramhall Foundation

Purpose of restriction

Saturday sessions and Sibz group
 Early Years Support Packs
 Saturday sessions and Sibz group
 For the I Can Work project
 For speech and language provision
 For speech and language provision
 New counselling to families with a child born with Down syndrome
 Early Years Support Packs
 Towards core running costs
 Towards the costs of family counselling
 Summer trip - Bridlington
 Youth Club food and activities
 Youth Club
 I can Work project

Down Syndrome Training and Support Service Limited

Notes to the accounts continued

for the year ended 31 May 2023

4 Fund name (continued)	Purpose of restriction (continued)	
Locala Community Fund	For dance 21 and twirly dance sessions	
Magdalen Hospital Trust	Training for families	
Morrison's Foundation	All-dance sessions	
National Lottery Community Fund	Early development groups, capacity and running costs	
Pears Youth Fund	For the youth club	
Percy Bilton Charity	IT costs for the I Can Work project	
Pulse 1 Cash for Kids	Towards costs of learning resources	
Sir George Martin Trust	For early years support packs	
Sovereign Healthcare	Towards costs of counselling sessions	
St James Place Charitable Foundation	Training for families	
Two Ridings Community Foundation	To cover the costs of telephone and broadband costs	
Warburton's Community Grants	Dance outfits for dance 21	
Yorkshire Young Achievers Foundation	I can Work project	

5 Debtors and prepayments	2023	2022
	£	£
Debtors	194	2,020
Prepayments	487	1,088
Other debtors	2,258	-
	<u>2,939</u>	<u>3,108</u>

6 Cash at bank and in hand	2023	2022
	£	£
Cash at bank	139,831	151,894
Cash in hand	309	220
	<u>140,140</u>	<u>152,114</u>

7 Tangible assets	Office equipment	Total
<u>Cost</u>	£	£
At 1 June 2022	2,815	5,630
Additions	-	-
Disposals	(1,135)	(2,270)
At 31 May 2023	<u>1,680</u>	<u>3,360</u>
<u>Depreciation</u>		
At 1 June 2022	2,815	5,630
Depn reversed re. disposals	(1,135)	(2,270)
Charge for year	-	-
At 31 May 2023	<u>1,680</u>	<u>3,360</u>
<u>Net book value</u>		
At 31 May 2023	<u>-</u>	<u>-</u>
At 31 May 2022	<u>-</u>	<u>-</u>

Notes to the accounts continued

for the year ended 31 May 2023

8 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

Details of remuneration and benefits

		2023	2022
		£	£
Lauren Drake	Speech and Language Therapy services	4,795	4,620
		<u>4,795</u>	<u>4,620</u>

Legal authority for the payment

The legal authority for the payment is via a provision within the charity's governing document.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £40,312 (previous year: £40,823).

Other related party transactions

Other transactions with trustees or related parties

			2023	2022
			£	£
Name of	Relationship to	Description of transaction		
Sam Murray	Son of Wendy Uttley (Group Coordinator and Trainer)	Employee	-	624
Jen Senior	Niece of Wendy Uttley	Employee	-	1,461
			<u>-</u>	<u>2,085</u>

9 Operating leases

Expected future minimum lease payments over the remaining life of the

	2023	2022
	£	£
Within one year	5,000	5,000
In the second to fifth years inclusive	2,917	7,917
Over five years from the balance sheet date	-	-
	<u>7,917</u>	<u>12,917</u>

Down Syndrome Training and Support Service Limited
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 May 2023

	2023 Unrestricted funds £	2022 Unrestricted funds £	2023 Restricted funds £	2022 Restricted funds £	2023 Total funds £	2022 Total funds £
Income						
Donations, fundraising and legacies	32,162	28,835	4,000	5,058	36,162	33,893
Grants	1,275	-	80,701	108,552	81,976	108,552
Sales and fees	14,423	15,132	-	1,000	14,423	16,132
Gift Aid	2,258	1,092	-	-	2,258	1,092
Memberships	3,913	1,163	-	-	3,913	1,163
Other income	1,475	1,741	-	-	1,475	1,741
Bank interest	796	1,282	-	-	796	1,282
Total income	56,302	49,245	84,701	114,610	141,003	163,855
Expenditure						
Salaries, NIC and pension	43,331	41,092	59,387	59,770	102,718	100,862
Payroll charges	1,344	764	-	-	1,344	764
Staff travel and subsistence	-	-	762	795	762	795
Training and conference costs	1,683	2,874	374	13	2,057	2,887
Volunteer expenses	22	37	44	-	66	37
Rent and rates	2,338	6,306	3,750	-	6,088	6,306
Utilities	78	1,292	2,496	1,083	2,574	2,375
Other premises costs	532	327	2,203	855	2,735	1,182
Office running costs	595	2,104	780	328	1,375	2,432
Printing and stationery	1,620	1,970	27	-	1,647	1,970
Postage and delivery	113	433	1,913	1,743	2,026	2,176
Internet and phone	466	71	1,623	1,031	2,089	1,102
Subscriptions and licences	284	1,639	263	276	547	1,915
Materials and resources	152	2,085	2,526	2,022	2,678	4,107
Events and activities	2,280	7,658	19,581	17,185	21,861	24,843
Insurance	523	951	487	995	1,010	1,946
Professional fees	-	13	13	-	13	13
Independent examination	101	1,020	1,291	-	1,392	1,020
DBS checks	-	364	382	-	382	364
Other expenses	153	84	-	-	153	84
Total expenditure	55,615	71,084	97,902	86,096	153,517	157,180
Net income / (expenditure)	687	(21,839)	(13,201)	28,514	(12,514)	6,675
Fund balances brought forward	80,852	102,691	72,245	43,731	153,097	146,422
Fund balances carried forward	81,539	80,852	59,044	72,245	140,583	153,097