



**ANNUAL REPORT and FINANCIAL STATEMENTS
of the PAROCHIAL CHURCH COUNCIL
of the parish of
ST MATTHIAS, ST MARK & HOLY TRINITY, TORQUAY
for the year ended 31st December 2022**

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Parish of St Matthias, St Mark and Holy Trinity, Torquay Annual Report of the Parochial Church Council for year ended 31st December 2022

Administrative Information

St Matthias Church is situated in Babbacombe Road, Torquay, Devon, TQ1 1HW, which is the correspondence address. The website address is www.st-matthias-church.org

The Parochial Church Council (PCC) is a charity registered with the Charity Commission (Registered number 1130983)

PCC members who have served from 1st Jan 2022 until the date of this report are:

Incumbent: Rev'd John Beckett

Lay Vice Chair: Paul Stannard

Associate minister: Rev'd Paul Barton

Curate : Rev'd Pete Norris (until SEPT 2022)

Wardens: Cheryl Bevins
Paul Stannard

Secretary: Suzy Wright

Treasurer: Tony Barratt (until MARCH 2023)

Reader: Ruth Beckett (until SEPT 22)
(ex-officio)

Representatives on the Deanery Synod:
(ex-officio)
Sue Davies
Giles Fearnley
Andrew Stilliard (*Diocesan Synod Rep*)
David Wilkinson(*Diocesan Synod Rep*)

Elected members: Sylvia Barratt
Tessa Barton
Keith Broome
Kevin Francis
Mike Higgins
Sharon Hiley
David Hodson
Jill McDowall
David Meek
Sue Newman
Clare Whittaker

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and having been on the roll for six months are eligible to stand for election to the PCC. In addition to its regular meetings the PCC operates through a Standing and Finance Committee and a number of committees (known as 'Action Groups'), which meet as required, and report back to the PCC. These are:

Standing and Finance Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any direction given by the Council. It also oversees the financial aspects of the work of St Matthias and the Church Centre. The committee comprised:

Rev'd John Beckett (Incumbent), Cheryl Bevins (Churchwarden),
Paul Stannard (Churchwarden and Vice Chair),
Tony Barratt (Treasurer 2022), Suzy Wright (Secretary)

Action Groups:

In late 2021, we began to form 'Action Groups' as a new way of shaping, leading and sharing what is going on at St. Matthias. These groups work in conjunction with the PCC and the Staff Team. The Action Group Leaders meet with clergy and wardens termly with the purpose of sharing what is happening within their group, highlighting areas where they would value the co-operation of another group and sharing new ideas of ministry which they would like to be involved in but might need to go to the PCC for a decision. Listed alphabetically these are:

COMMS Action Group: To identify and manage the implementation of all communication and publicity requirements for the Church and the Church Centre, liaising with other groups as necessary and utilising the most appropriate and up-to-date tools, ranging from hard copy publications to online and social media platforms.

Chair: Suzy Wright

Eco Action Group: To challenge the whole church and us as individuals by promoting the Anglican's 5th point of 'The Five Marks of Mission' – 'to strive to safeguard the integrity of creation and sustain and renew the life of the earth'; this includes awareness of the climate change and other ecological anxieties facing us in Torbay and the world.

Chair: David Hodson

Finance Action Group: To ensure that all aspects of the church finances are managed effectively and efficiently and that all statutory and regulatory requirements are met.

Chair: Tony Barratt (2022)

Maintenance Action Group: To ensure that the buildings and grounds are kept in a good and safe state of repair for all users of the premises, enabling the church to be a place for worship, making disciples and transforming communities.

Chair: Paul Stannard

Mission & Outreach Action Group: To enable the church to ensure that we are outward-looking in our work, witness and resources, taking every opportunity to spread the gospel message within the Parish, the Bay and further afield, in order to encourage people to start on their faith journey and to grow in Christ.

Chairs: Joanna Wilkinson & Andrew Stilliard

Pastoral Action Group: To organise and manage the provision of support and friendship to those who are unable to come to St. Matthias due to age or infirmity, helping to alleviate loneliness and encouraging them in their journey of faith through the difficult times.

Chair: Elaine Biden

Prayer: To organise and implement prayer for the needs of the world and to cultivate the message that prayer lies at the very heart of a Christian's relationship with God and in every activity undertaken within St. Matthias, by providing a variety of opportunities to explore and deepen that relationship, both by personal prayer and corporately.

Chair: Andrew Green

Social Action and Pre-School: working with the 'Mission and Outreach Group' to oversee the outreach that has a greater emphasis on 'Social Action' - and to include oversight of provision of Early Years Services to Pre-School children from the local community and to provide After School and Holiday Club services to a wider range of Pre-School and Primary School age children, with a view to valuing and nurturing every child, and to seek to show God's love to all children.

Chair: Sylvia Barratt

SCYP Action Group: To provide relevant and engaging activities for all age groups of children and young people both within and outside St. Matthias, enabling them to grow into and in their Christian faith and, with their leaders, reach their full potential in Christ.

Chair: Tessa Barton

Service Ministry: To provide high quality worship services as agreed by the Incumbent and the PCC, in conjunction with the staff team, that enable people to offer their worship and grow in their discipleship and encourage them to play their part in the kingdom work of transforming communities.

Chair: John Beckett

Stepping Stones Action Group: To ensure that the church has a suitable and clearly signposted range of stepping stones for people to use, to enable them to feel that they belong to the church family, find friendship and grow in their journey of discipleship – and continue to do so.

Chair: Keith Yelland

Objectives and Activities

The PCC has the responsibility of co-operating with the clergy, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has operational and maintenance responsibilities for the Church and Church Centre.

Achievements and Performance

Church Attendance

At the time of the last Annual Meeting, in May 2022, there were 183 parishioners on the Church Electoral Roll. This year (May 23) we have reported 181 parishioners.

Each year we report our participation numbers (the number of people who worship with us at least monthly) which allows Diocesan fund contributions to be calculated. Prior to covid the number we reported was 213 but with the reduction in in-person attendance, in 2021 we submitted a figure of 165 and in 2022 this is now 157.

Review of the Year

Church services have continued to return to a more normal structure and attendance has picked up since the pandemic. 11am service attendance has been strong but 0930 services have fluctuated. Some have not returned to worship in person but follow services online. Since March 2022 the Zone Services have been replaced by 'Encounter' and 'Explore' Services at 9.30 am and 4.00 pm. We discovered however that the 4pm time did not appeal to families, so we now have 'Explore' twice a month, with a return to the monthly morning 11am United Family Service, and monthly 'Praise @ 5.30pm'

Here are some highlights:

- Funding was secured for a youth worker allowing us to commence the search for a Schools, Children, Young People and Families Worker, allowing the appointment of someone in summer 2022, who sadly then resigned soon afterwards, leaving us still with a vacancy for which we continue to advertise.
- We enjoyed returning to **normal Easter services**
- Our **Pre-School** has gone from strength to strength with 42 on roll, and 6 staff - with regular after-school clubs
- **Hirers** have returned and the church centre has returned a good financial surplus
- we continued **livestreaming** with a regular core of 20 +online worshippers- and extend our continued thanks to the audio visual team led by David Wilkinson

- **Alpha** courses continued both online and in-person
- **Our action groups** went from strength to strength
- **Our social media** reached more people than ever before with well over 500 followers on Facebook and over 80 followers already on our new Instagram account. Website redevelopment continues to incorporate some more up to date functions but this has taken longer than we anticipated.
- We have worked closely with Rev Nathan to assist with the new **foodbank and donated our minibus** which is now servicing the Torbay United 'Yum Project' social supermarket and mobile foodbank.
- Our **youth group** has grown steadily over the course of the year under the leadership of Ally and Linda with assistance from Hannah
- In 2022, the **Missions Action Group** (MAG) maintained its commitment to paying annually a Mission Tithe of 10% of St Matthias' voluntary income. Six main charities are supported each year: Church Army, Church Mission Society (for Nicci Maxwell), Church Pastoral Aid Society, Linx Christian Youth Trust, Mission to Seafarers and Tearfund. In addition, various other charities receive a tithe donation annually.
In 2022, these were: Bible Society, Christian Response to Eastern Europe, Compass Braille, Mercy Ships, Open Doors, Scripture Union, and WorldShare.
- We had visits from the Rev'd Nathan Kiyaga, our **Rural (Area) Dean**.
- In September 2022, St Matthias was one of two hub churches **for Mission Torbay**, hosting a team of 8 from Through Faith Missions for a weekend of outreach in the local community which included activities on the piazza and door-to-door visiting. A special evening service was organised by the team, as 'A Time of Worship and Healing', and held in St Matthias on Saturday 17th September.
- We ran successful and well attended **Christmas services** with a packed Christingle and carols on the piazza which were very popular.
- We supported the plans to have the **church open** each weekday lunchtime for private prayer
- We launched the successful **'Warm Space' initiative** which started in October and soon attracted a regular group plus other church users to have fresh soup and conversation every Wednesday afternoon
- We ran the **Christians Against Poverty** course to help those struggling with the cost of living crisis
- We worked steadily on our eco credentials led by the Eco group towards bronze accreditation
- **Ruth Beckett** started her curacy at Preston and Paignton - Sharon Hiley is exploring her call to ordained ministry - And we continue to be grateful to Norma, Brian, Andrew and Mark for taking services and preaching
- We ran the **Living in Love and Faith** course over Lent and around 45 people in small groups considered:
 - How do questions about identity, sexuality, relationships and marriage fit within the bigger picture of the good news of Jesus Christ?
 - What does it mean to live in love and faith together as a Church?
<https://www.churchofengland.org/resources/living-love-and-faith>
- In addition to leading weekly acts of worship, which recommenced in person in September, we worked with **Warberry and Ilsham Church of England Primary Academies** to explore their **'Values'**. Both schools also valued **the Godly Play** sessions led by Lena
- We continued to live through our own values of **Generous** like Jesus, **Going Jesus'** way, **Growing** on the Journey and **God's Joy** in our hearts

- We celebrated the **Platinum Jubilee** with a church family Sunday lunch and an extremely well attended hog roast in conjunction with pre school and a visit from our 'queen'
- ... and much more!

The Parochial Church Council (PCC) is responsible for overseeing the work of the church.

Throughout 2022 and to date the PCC have met mostly bi-monthly – meetings have returned to being in person. In 2022 the PCC held 5 meetings during the year, mostly in person. The average attendance at PCC meetings was 68%. PCC business generally falls into one of three categories:

Worshipping God, Making Disciples and Transforming Communities.

Items brought to the attention of and considered by the PCC have included:

- Reviews of the **Service pattern throughout the year in the light of clergy shortages now that we do not currently have a curate in training.**
- The **Wellspring** project was finally completed, finances signed off and changes embedded.
- **Our PCC away** day led by Jon Curtis from the Diocesan Office gave us some great areas to work on including reviewing the quality and depth of our welcome; exploring better ways to connect with our community; considering more teaching courses; continuing to build a better online presence and reviewing our music offer.
- We have begun to work closely with other churches to explore options at **Ellacombe**
- Lena reported on **Messy Church, Begin Well** and **Mummy & Me**, which have had great attendance and have led to increased church attendance and an interest in baptisms in some cases; these initiatives are real areas of growth – well done!
- We received the **Quinquennial Report** – little work required in next 12 months with no major issues.

Safeguarding:

Sue Davies continued in the role of Safeguarding Officer and is also a member of the Diocesan Safeguarding Board.

The PCC has complied with the duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults under section 5 of the Safeguarding and Clergy Discipline measure 2016.

Information regarding Safeguarding can be found on the first page of our website and contact numbers are available on church noticeboards.

We are also required to delegate to the diocese the responsibility of reporting serious safeguarding incidents to the Charity Commission, in accordance with the House of Bishops' Guidance.

Safeguarding is a standard item on all PCC agendas.

Safer recruitment practices are followed which include sending for references and applying for DBS clearance if the role is applicable.

Church officers attend safeguarding training at the appropriate level for their role. From their training they should understand the principles of: *Recognise – Respond – Record – Refer*

Safeguarding is everyone's responsibility – concerns must always be shared

Report from PCC Secretary: So many good things are happening here at St Matthias. I would encourage you to read the accompanying document which holds Reports from Groups. **Please pray for our groups and their leaders.** If you feel encouraged to support them, please speak to the named people. The **Friends of St Matthias** work closely with the PCC to ensure that all the money they raise is spent for the benefit of the church, in accordance with their charitable objects. The PCC wish to record their thanks for the financial support they receive from the Friends.

The PCC would also like to thank Chairs and members of all Action Groups (see list on page 4 of this report) that meet, either virtually or face-to-face, to help it carry out its many responsibilities in the numerous and varied aspects of the life of St Matthias. The help and support they provide is greatly appreciated. We continue to be indebted to them all for the commitment and dedication they show **and to all those who give unstintingly of their time and their talents.** Thank you.

The PCC would like to record its appreciation of the leadership of our Rector, John Beckett, ably supported by Paul Barton; our retired clergy, our Readers, our Churchwardens, Cheryl and Paul, ably assisted by Sylvia; Pere and all who work in St Matthias – paid staff and volunteers alike. We owe a great deal to our clergy, staff and their families. **Thank you.**

Suzy Wright *PCC Secretary* May 2023

Churchwardens' report to the 2023 APCM

We would like to start by thanking our Clergy team, who have worked tirelessly this year to provide services, worship, and pastoral support to us all. Their workload sadly increased considerably due to our curate Pete Norris and family moving on in their ministry to another parish. This led to us needing to make changes to our service patterns this year, which we know for some will have been challenging. We thank you for your ongoing patience, as we seek to serve the needs of our entire church family.

We were so glad to see that our Christmas services were well attended – there was a real buzz to have the church full once again for the Christingle Service on Christmas Eve. It was also great to be able to host Carol Singing on the Piazza, for our community too.

Live streaming of some services has continued this year and is much appreciated by those who are unable to attend church. Thank you to all who have the technical skills to make this possible each week.

We are so grateful to the too often unsung heroes from within our congregation who serve behind the scenes, the coffee makers, flower arrangers, welcomers at services, pastoral visitors and so many more roles. We are always looking for more volunteers – do speak to us if you feel called to help in any way.

This year has been difficult for so many within our community, due to the rising costs of living. It has been encouraging to see our church family respond to this need with new initiatives including opening the church up as “Warm Space” and running the CAP course.

Once again, the Churchwardens made minor changes to the Health & Safety policy and all necessary inspections have been carried out on the building.

Paul & Cheryl, Churchwardens

Report of the Meetings of Deanery Synod

Your lay representatives are Sue Davies, Giles Fearnley (Deanery Lay Chair), Andrew Stilliard and David Wilkinson (Deanery Secretary). Members of our parish clergy also attend. Since the last Annual Report there have been three in-person meetings of Synod.

The main items of business, besides finance, progress with Common Fund payments by the parishes, and reports of the proceedings of Diocesan and General Synod were:

- **Sharing from Parishes** – each meeting we shared news from our parishes and then in small groups prayed for each parish.
- Plans for working with **LICC**, (London Institute for Contemporary Christianity) to help church members become disciples and disciple makers were discussed.
- The distinction between Torbay Deanery and **Torbay United** was explained: The latter has been set up as a Charitable Incorporated Organisation (CIO) to administer a grant of £120k, awarded by the Government Department for Levelling Up, Housing and Communities. The two major initiatives that have been developed are the setting up of a mobile foodbank, a social supermarket and support for existing foodbanks AND a School Support Network, providing pastoral support for schools across the Torbay.
- **Warm Spaces** – set up with support from Torbay Council
- **Growing Good** – a course to help churches explore the connection between social action, discipleship and growth, exploring how our churches can be faithful and fruitful in our local communities.
- The deanery completed a skills audit of **Asylum Seekers** in Torbay to see how we could best support them.
- A number of meetings were arranged with civic leaders and local church leaders, to see how each could support the other – **all has been accompanied by much prayer**.
- In February 2023 Dr Jon Curtis, who works in the Mission and Ministry Dept. of Exeter Diocese explained how the **Mission Community Health Check** may be used as a tool to help measure the ‘health’ of a parish and mission community, in areas like mission and discipleship, safeguarding, stewardship and engagement with children and families. He used Bishop Robert’s picture of a flourishing church being like a healthy vine, with deep roots, growing, bearing good fruit, being good for its environment but needing pruning and training, and being just one part of a vineyard.

Further details of all deanery business may be obtained from:

David Wilkinson Torbay Deanery Secretary

Financial Review

The **Balance Sheet (page 13)** is considerably healthier than last year, due principally to a much lower Liabilities (Creditors) figure of £2,006+ compared to £17,939 in 2021 and higher cash assets (£178,206 cf. £121,135 in 2021). The combined effect of these topped up our Unrestricted Funds figure from £88,773 to £106,050.

The other significant figures on the **Balance Sheet** are the amount of money in the Restricted Fund for Youth Work, up from **£19,645** in 2021 to **£32,387** at the end of 2022 continuing to give a solid financial resource for payment of a salary to the Youth Worker we are trying to recruit. The Hardship Fund has raised **£11,174** to provide support during this time of rising cost of living. A **£24,000** donation has been received that has been requested to be used to reduce our carbon footprint.

The **Statement of Financial Activities** (SOFA) , shows the overall income and expenditure for the year, broken down into the few high level categories commonly reported across the Church of England, as well as transfers between funds. Subsequent sheets in the pack break this down into considerably more detail, Pages 15 - 18 showing a breakdown against all the booking categories that we use. As in previous years the **Operational Income and Expenditure Summary (Page F10)**, which excludes exceptional items such as legacy income, restricted and designated funds shows a much more informative picture of the day to day financing of activities in our three main areas of operation i.e. the Church, Church Centre and Pre-School.

Following on from the challenges of 2021, we have ended 2022 with an operational surplus of income against expenditure of **£15,773**. Some of the major factors that contributed to this, referencing the three areas of operation, were:

(i) Church

The overall voluntary income was **£147.6k**, in line with last year's figure of **£144.7k**. Planned Giving was up **9.8%** from **£120k** to **£132k**. General Giving was down 35.8% from **£24.7k** to **£15.8k**. In terms of expenditure, most areas of the Church were in line with the previous year, the total amount was up by **£11k**. Church Maintenance up by **£13k** but as we cleared our outstanding loan this was a reduction in outgoings by **£3k** which brings the total movement to **£10k**. Also, as in previous years, we paid our Common Fund contribution to the Diocese in full, which was **£100.8k**. The net result was a net deficit of **£1.9k** over the year between church income and expenditure.

(ii) Church Centre

Income from hirers was up **19.1%** to **£41.6k** from **£35k** in 2021. There was no Furlough Grant in 2022 to offset salary payments which meant a **£5.3k** reduction in income from 2021. An increase in salaries, maintenance and general ongoing expenses resulted in a net deficit of **£1.6k** for the year.

(iii) Pre-School

Pre-School income, comprising Early Years funding from our local Council and payments from parents for additional sessions was again up this year (by **£27.5k** compared to 2021). This was principally due to a large increase in the number of children registered, leading to us receiving higher levels of per pupil funding from our Local Council, and also a corresponding increase in the number of parents requesting extra sessions over and above the funded ones. This, of course, led to higher staffing and other costs, reflected in the overall expenditure figure of **£120.2k**. Income and expenditure do vary, sometimes quite noticeably year on year, depending on the numbers of children attending, which clearly is not directly under our control, although we do advertise our facilities very widely during the year to attract as many pupils as possible in the 2/3 year age group. When surpluses occur, as in this report (**+£19.4k**), our policy is to re-invest the excess in buying new equipment, toys, books etc. As well as carrying out repairs/refurbishments of the facilities, both indoors and outdoors in the enclosed play area and the Forest School. It is also used as necessary to provide additional financial support in the leaner years when numbers may be down.

Finally I would like to thank Tony Barratt for all the years of hard work as treasurer including all of 2022 making it easy for me to complete this year's figures.

I would also like to thank Trudy Guy, our book keeper for all of the accounts administration tasks and invoice payments and being patient as I took on the role. Also Sylvia Barratt, who continues to manage the 'Statutory Account' covering weddings and funerals held in the church, the funds for which are handled via a separate bank account. The transactions in this account are not visible in the published accounts as all associated income and expenditure do not impact on

church funds (as, basically, what comes in goes out). The accounting rules we adhere to are such that we are not required to include these details in the published accounts but they do have to be submitted to our Independent Examiner and so are covered in the approval statement.

I would also like to thank all our church members for their generous financial support during the year. The PGS donations have played a vital role in ensuring our final healthy financial situation. I would urge those who do not give regularly or who are still giving via the offering plate or in other ways, to consider whether you could make a regular commitment by signing up to the PGS scheme (details available on our website and via leaflets at the back of the church).

Kevin Francis *Hon Treasurer*

Independent examiner's report to the Parochial Church Council of St Matthias, St Mark and Holy Trinity, Torquay

I report to the Parochial Church Council members on my examination of the financial statements of the Parochial Church Council of St Matthias, St Mark and Holy Trinity for the year ended 31 December 2022.

Respective responsibilities of the Parochial Church Council and the examiner

The Parochial Church Council members are responsible for the preparation of the accounts. The Parochial Church Council members consider that an audit is not required for this year under section 144(2) of the Charities Act (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members of the Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, nothing has come to my attention:

(1) which gives me reasonable cause to believe that any material respect of the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Shaun Lee ACMA
Smarter Accounting
5 Den Road
Teignmouth
Devon
TQ14 8AR

5 May 2023

ST MATTHIAS, ST MARK and HOLY TRINITY, TORQUAY

Notes to the Accounts 2022

1. Basis of Financial Statements

These financial statements have been prepared under the *Church Accounting Regulations 2006* in accordance with applicable accounting standards and the current *Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRRSE) 2015*. They have been prepared on an accruals basis under the historical cost convention and include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

2. Accounting policies

(a) Fund Accounting

(i) *Restricted Funds* comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor.

(ii) *Unrestricted Funds* are income funds which are to be spent on the PCC's general purposes.

(iii) *Designated Funds* are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

(b) Incoming Resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Interest is accounted for as and when accrued by the payer. All incoming resources are accounted for gross.

(c) Resources Expended

The Diocesan Parish Share (Common Fund) expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

(d) Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with *Section 10(2) (a) and (c) of the Charities Act 2011*.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

St. Matthias Church Centre was built in 1985/86 at a cost of £198,629 and the extension to it was subsequently built at a cost of £146,355. During 2010 an extension to the Pine Room was constructed at a cost of £98,266. All these amounts have been written off as expended and consequently no depreciation is required. Expenditure on Church Centre furniture and equipment is written off as incurred. The cost of PV Solar Panels, purchased with the help of a loan from the diocese is being written off during the period of the related loan at the same rate as the capital paid off.

3. Contingent Liabilities

In the event that either the premises are sold or the Pre-School ceases to operate for reasons within the PCC's control, a portion of the grant from Torbay Council received in 2010 (£83,156) may have to be repaid.

4. Payments to PCC members

No member of the PCC received any salary or expenses in connection with their role on the PCC.

5. Staff Salaries / Payments

3 staff were employed by the Church/Church Centre, gross salaries paid out during the year being **£36,106**. 6 staff were employed by the Pre-School, gross salaries paid out during the year being **£93,788**.

Pension contributions on behalf of 5 eligible employees were paid to the Church Workers Pension Fund (CWPF) in line with current UK Pension legislation (included in salary figures above).

6. Funding from Friends of St Matthias

During the year the Friends of St Matthias, a charity set up for the sole purpose of supporting the church via the funding of various works, contributed the following:

Church Centre Energy Saving Sensor lighting.	1814
Additional CCTV Security Camera	450
New Cooker, Fridge & Freezer for Hall Kitchen	2954
Church Quinquennial Report repairs	1538
North Porch automatic door repairs	1074
Bell Tower Pigeon Proofing	4883
Mobile Noticeboards	<u>2520</u>
	<u>£15,233</u>

7. Income and Expenditure – Details

Pages 15-18 show a categorised breakdown of all income and expenditure with comparative figures for 2021.

Page 19 shows a 1 page summary of the day to day 'operational' income and expenditure in our 3 main areas of operation i.e. Church, Church Centre and Pre-School. This excludes Legacy Income, Restricted and Designated Funds and therefore shows a much more realistic picture of our financial performance in those 3 areas.

8. Reserves Policy

It is a requirement of the Charity Commission that all registered charities should have a Reserves Policy, designed to cater for the ongoing viability of the organisation in the event of unplanned/unexpected circumstances arising.

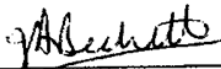
Our policy is now based on retaining 3 months' normal expenditure made up from items considered to be essential in the event of unexpected circumstances preventing us from running one or more of the three separate entities that comprise the St Matthias Church registered charity. The amount that has been calculated for this purpose, including an appropriate amount for contingency purposes, is £70k-75k.

St Matthias Church

Balance Sheet As at: 31 December 2022

	As at 31/12/2022	As at 31/12/2021
Fixed assets		
Tangible Assets	1,651	1,651
	1,651	1,651
Current assets		
Debtors	10,943	5,595
Cash At Bank And In Hand	178,206	121,135
	189,149	126,731
Liabilities		
Creditors: Amounts Falling Due In One Year	12,006	17,939
	12,006	17,939
Net current assets less current liabilities	177,143	108,791
Total assets less current liabilities	178,794	110,443
	-	-
Total net assets less liabilities	178,794	110,443
Represented by		
Unrestricted - General Funds	109,050	88,773
Total Unrestricted	109,050	88,773
Designated - Charity & Missionary Giving	450	-
Designated - Girls Allowed	98	98
Designated - Carbon Footprint Reduction	24,000	-
Designated - Hardship Fund	11,174	-
Designated - Matts Cats	618	618
Designated - 'Older People' Ministry	170	-
Designated - Social Core	799	799
Total Designated	37,310	1,516
Restricted - Audio/Visual System	-135	-
Restricted - Children's Bibles	-	22
Restricted - Flowers	128	278
Restricted - Music	52	207
Restricted - Youth Work	32,387	19,645
Total Restricted	32,433	20,154
Funds of the Church	178,794	110,443

Approved by PCC on 27 April 2023 and signed on its behalf by:


Rev'd John Beckwith (PCC Chair)


Kevin Francis (Treasurer)

Statement of Financial Activities
For the period from 01 January 2022 to 31 December 2022

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	195,552	8,720	18,313	222,586	179,125
Income from charitable activities	192,096	737	67	192,901	151,265
Investments	241 -	-	-	241 -	-
Other income	8,257 -	-	-	8,257	38,812
Total income	396,148	9,457	18,381	423,986	369,203
Expenditure on:					
Expenditure on charitable activities	331,818	15,162	6,382	353,364	308,107
Other expenditure	2,270 -	-	-	2,270	1,974
Total expenditure	334,089	15,162	6,382	355,635	310,081
Net income / (expenditure) resources before transf	62,058	(5,706)	11,998	68,351	59,122
Transfers:					
Gross transfers between funds - in	-	41,500	281	44,781	87,607
Gross transfers between funds - out	(41,782) -	-	-	(44,782)	(87,608)
Other recognised gains / losses					
Gains/losses on investment assets	-	-	-	-	-
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
Net movement in funds	20,277	35,794	12,279	68,351	59,122
Reconciliation of funds					
Total funds brought forward	88,772	1,516	20,154	110,443	51,321
Total funds carried forward	109,050	37,310	32,433	178,794	110,443
Represented by					
Unrestricted					
General fund	110,073 -	-	-	110,073	89,796
Designated					
Charity & Missionary Giving	-	450 -	-	450 -	-
Church Re-Ordering (DES)	-	-1,200 -	-	-1,200	-1,200
Girls Allowed	-	98 -	-	98	98
Hardship Fund	-	11,174 -	-	11,174 -	-
Carbon Footprint Reduction	-	24,000	-	24,000	-
Matts Cats	-	618 -	-	618	618
'Older People' Ministry	-	170 -	-	170 -	-
Social Core	-	799 -	-	799	799
Restricted					
Audio/Visual System	-	-	-135	-135 -	-
Children's Bibles	-	-	-	-	22
Flowers	-	-	133	133	283
Music	-	-	52	52	207
Youth Work	-	-	32,559	32,559	19,816

St Matthias, St Mark & Holy Trinity, Torquay

Income and Expenditure - Details by Category

For the period: 1 January 2022 to 31 December 2022

INCOMING RESOURCES

Church Activities Income

	2022	2021
A01 - Breakfastzone (CH)	-	
A02 - Chat at St Matts (CH)	-	
A03 - Fees Receivable (CH)	2,960	2,004
A05 - Home Groups (CH)	-	
A07 - Messy Church (CH)	43	
A07 - Messy Church (CH) Restricted	67	
A08 - Social Core (CH)		302
A09 - Special Events (CH)	743	
A10 - Minibus donations	737	-
A11 - Matts Cats		158
A12 - Girls Allowed		98
TOTAL FOR CHURCH ACTIVITIES INCOME	4,550	2,562
B01 - Hirers (CTR)	46,688	34,946
B02 - Pre-School Printing (CTR)	1,500	1,500
B03 - Private Photocopying (CTR)	117	65
B04 - Sundry (CTR)		6
B05 - Tea & Coffee (CTR)	366	105
B06 - HMRC Furlough Grant (CTR)	0	5,347
TOTAL FOR CHURCH CENTRE INCOME	48,671	41,969
S04 - Church Re-Ordering	0	9,117
S05 - Church Re-Ordering G/A	0	17,621
S06 - Church Re-Ordering G/A Rec'd	0	4,405
TOTAL FOR CHURCH RE-ORDERING PROJECT	0	31,143
<i>E01 - Friends (Agreed Funding)</i>	<i>15,233</i>	<i>2,458</i>
TOTAL FOR FRIENDS OF ST MATTHIAS	15,233	2,458
D01 - CAF Interest (CH)	41	
D02 - Insurance Claims(CH)	923	
D03 - Other Interest (CH)	199	
D04 - Sundry Income (CH)	3,132	93
D06 - Solar Panel FIT	4,201	
D07 - HMRC Furlough Grant (CH)	0	2,228
TOTAL FOR INVESTMENT & SUNDRY INCOME	8,496	2,321
C01 - Fees Torbay DC (PS)	101,999	80,792
C02 - Holiday Club (PS)	9,195	9,345
C03 - Other Income (PS)	189	106
C04 - Parents Payments (PS)	28,293	21,837
C06 - HMRC Furlough Grant (PS)	-	
TOTAL FOR PRE SCHOOL INCOME	139,676	112,080

F01 - Collections	100	-
F02 - Collections G/A	5,928	4,127
F03 - Collections G/A REC	1,482	1,147
F07 - Legacies	5,000	15,344
F08 - Misc Donations	5,739	4,083
F09 - Misc Donations G/A	2,177	11,717
F10 - Misc Donations G/A REC	544	3,647
F11 - * Winter Fuel Donations	8,695	
F12 - * Winter Fuel Donations G/A	3,025	
F13 - * Carbon Footprint Reduction	24,000	
TOTAL FOR VOLUNTARY INCOME (GENERAL)	56,690	40,065
F21 - Planned Giving	470	400
F22 - Planned Giving G/A	13,400	3,514
F23 - Planned Giving G/A REC	3,350	1,102
F24 - PGS Planned Giving	5,691	5,471
F25 - PGS Planned Giving G/A	108,869	109,557
TOTAL FOR PLANNED INCOME (GENERAL)	131,780	120,044
F31 - *Youth Work	0	877
F32 - *Youth Work G/A	2,600	2,555
F33 - *Youth Work G/A REC	650	706
F34 - *PGS Youth Work G/A	15,514	12,201
TOTAL FOR VOLUNTARY INCOME (YOUTH)	18,764	16,339
F56 - *Youth Bank	-	-
F57 - *Youth Bank G/A		
F58 - *Youth Bank G/A REC		
TOTAL FOR VOLUNTARY INCOME (YOUTH BANK)	0	0
F47 - *Children's Bibles	0	105
F48 - *Children's Bibles G/A	-23	112
F49 - *Children's Bibles G/A REC	22	
F51 - *Easter Eggs G/A	90	
F52 - *Easter Eggs G/A REC	5	
F54 - *Flowers G/A	20	
TOTAL FOR VOLUNTARY INCOME (OTHER RESTRICTED)	114	217
TOTAL INCOMING RESOURCES	423,986	369,203

OUTGOING RESOURCES

G01 - Charity & Mission Giving	14,500	14,200
G08 - Warmspace and Hardship Fund expenditure	545	
TOTAL FOR CHARITY & MISSION GIVING	15,045	14,200
J01 - Bank Charges (CH)	170	207
J02 - Printing, Post & Stationery (CH)	5,176	5,713
J03 - Salaries & NI (CH)	13,913	13,533
J04 - Sundry Expenses (CH)	4,839	4,084
J05 - Telephone - Alarm line (CH)	-	
J06 - Book Keeping	1,535	888
TOTAL FOR CHURCH ADMINISTRATION	25,633	24,425
P01 - Consumables (CTR)	4,482	1,949
P02 - Electricity (CTR)	2,927	2,400
P03 - Fire & Intruder Alarms (CTR)		774
P04 - Gas (CTR)	2,119	1,622
P05 - Insurance (CTR)	2,934	2,847
P06 - Maintenance & Repairs (CTR)	9,208	3,608
P07 - Salaries & NI (CTR)	22,193	20,367
P08 - Sundry Expenses (CTR)	821	1,044
P09 - Telephone (CTR)	1,128	612
P10 - Waste Services (CTR)	3,454	3,144
P11 - Water (CTR)	436	291
P12 - Window Cleaning (CTR)	620	425
TOTAL FOR CHURCH CENTRE COSTS	50,322	39,083
K01 - *A/V Equipment	135	1,022
K02 - Insurance (CH)	2,940	3,347
K03 - Electricity (CH)	3,027	2,400
K04 - Fire & Intruder Alarms (CH)	1,149	1,300
K05 - *Flowers	170	
K06 - Garden - General Maintenance (CH)	528	
K07 - Gas (CH)	4,599	3,410
K08 - Maintenance & Repairs (CH)	15,363	3,718
K09 - Organ Maintenance	0	624
K10 - Piano Tuning	79	49
TOTAL FOR CHURCH MAINTENANCE	27,990	15,870
S01 - Project Costs (Re-Ordering)	0	-767
S02 - Professional Fees (Re-Ordering)	0	-2,500
S03 - Sundry Expenses (Re-ordering)	0	304
TOTAL FOR CHURCH RE-ORDERING	-	2,963
G02 - Common Fund	100,857	100,512
TOTAL FOR COMMON FUND	100,857	100,512
G04 - Governance (Independent Examiner)	630	600
TOTAL FOR GOVERNANCE COSTS	630	600

L01 - *Advent Calendars	0	194
L02 - *Children's Bibles	245	211
L03 - Breakfastzone	0	26
L05 - Clergy Expenses	2,507	2,523
L08 - *Easter Eggs	0 -	
L10 - Messy Church	420	
L11 - *Music	155 -	
L12 - Other Outreach	2,539	2,701
L14 - Service Upkeep - Other	1238	290
L15 - Service Upkeep - Wafers & Wine	228	124
L18 - Minibus	566	1,268
L19 - Chat at St Matts	0 -	
L22 - Matts Cats	0 -	
TOTAL FOR MINISTRY COSTS	7,898	7,337
R01 - Consumables (PS)	0	67
R02 - CRB Charges (PS)	0	76
R04 - Equipment, Materials & Books (PS)	2,339	4,680
R05 - Gifts (Children & Staff) (PS)	0	132
R06 - Insurance & Learning Alliance (PS)	626	590
R07 - Outings (PS)	321 -	
R08 - Printing, Postage & Stationery (PS)	1,598	1,535
R09 - Rent (Pine Room) (PS)	15,000	15,000
R10 - Salaries & NI (PS)	93,788	73,609
R11 - Staff Reporting Systems (PS)	59 -	
R12 - Staff Training (PS)	472	1,306
R13 - Sundry Expenses (PS)	6,236	7,329
R14 - Telephone (PS)	125	112
R16 - Bank Charges (PS)	81	96
TOTAL FOR PRE-SCHOOL COSTS	120,645	104,532
G05 - Solar Panel Loan (Interest)	24	146
G06 - Solar Panel Loan (Capital)	0	3,206
TOTAL FOR SOLAR PANEL LOAN	24	3,352
M02 - *Youth Bank	366	336
TOTAL FOR YOUTH BANK	366	336
M01 - *Young Children Exp	2,185	2,938
M03 - *Youth Work Exp	624	-143
M05 - *Youth Worker Fees/Salary	3,396	
TOTAL FOR YOUTH WORK	6,205	2,795
TOTAL OUTGOING RESOURCES	355,635	310,081

Operating Income & Expenditure Summary Jan to Dec 2022
(Church , Centre & Pre School)
Excluding Legacy Income, Restricted & Designated Funds

Church Income	2022	2021	2022 v 2021
Church Activities	3,679	2,306	1,373
Other Income	8,591	191	8,400
HMRC Furlough Grant	0	2,228	-2,228
Voluntary Income (overall)	147,650	144,765	2,885
<i>General Giving</i>	<i>15,870</i>	<i>24,721</i>	<i>-8,851</i>
<i>Planned Giving</i>	<i>131,780</i>	<i>120,044</i>	<i>11,736</i>
Sub Total (Church)	159,920	149,490	10,430
Church Centre Income			
Hirers	46,688	34,946	11,742
Other income	1,983	1,675	308
HMRC Furlough Grant	0	5,347	-5,347
Sub Total (Centre)	48,671	41,968	6,703
Pre - School Income			
Council Fees	101,999	80,791	21,208
Parents Payments	37,488	31,182	6,306
Other income	189	106	83
Sub Total (Pre - School)	139,676	112,079	27,597
TOTAL INCOME	348,267	303,537	44,730
Church Expenditure			
Church Administration	25,633	24,425	-1,208
Church Maintenance	27,685	14,847	-12,838
Common Fund	100,857	100,512	-345
Governance	630	600	-30
Ministry	7,078	6,931	-147
Other expenses (inc loan)	24	3,353	3,329
Sub Total (Church)	161,907	150,668	-11,239
Church Centre Expenditure			
Salaries & NI	22,193	20,367	-1,826
Maintenance	9,208	3,608	-5,600
Other expenses	18,921	15,105	-3,816
Sub Total (Centre)	50,322	39,080	-11,242
Pre - School Expenditure			
Salaries & NI	93,788	73,609	-20,179
Other expenses	26,477	30,920	4,443
Sub Total (Pre School)	120,265	104,529	-15,736
TOTAL EXPENSE	332,494	294,278	-38,216
Church (Surplus / Deficit)	-1,987	- 1,177	- 810
Centre (Surplus / Deficit)	-1,651	2,886	- 4,537
Pre School (Surplus / Deficit)	19,411	7,548	11,863
Total Surplus / Deficit	15,773	9,257	6,516

