

	<b>Page</b>
Administrative Information	3
Aims and Purposes	3
Objectives and activities	3
Achievements and Performance, Review of the Period, Rev Tony Cant	3
Churchwardens report	4
Electoral Role	5
Deanery Synod	5
Writtle Christian Centre	6
Financial Review	7
Structure, Governance and Management	9
PCC Report	9
Safeguarding at All Saints	11
Standing Committee	12
Fabric Committee	12
Christian Centre Management Committee	12
Team reports	13
o Charity Team	13
o Christmas Tree Festival Team	13
o Edward Bear	14
o Social Committee	14
o Healing Ministry Development Team	15
o Pastoral Care	16
o Home Communion Team	16
o Christians Together Meetings	16
o Common Prayer Taizé style	17
o Prayer Circles and Monday Prayer Group	17
Independent Examiner's Report	18
Electoral Roll Privacy Notice	19
Taizé Reading	21

## **All Saints' Church, Writtle Annual Report 2022**

### **Administrative Information**

All Saints Church is situated in Church Lane, Writtle. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is The Parish Office, All Saints Church, Church Lane, Writtle, Essex CM1 3EN. Email address: [writtleallsaints@gmail.com](mailto:writtleallsaints@gmail.com), website: [www.allsaintswrittle.co.uk/content](http://www.allsaintswrittle.co.uk/content)

The Parochial Church Council of the Ecclesiastical parish of Writtle is registered with the Charity Commission, registration number 1130967 with the working title of All Saints Writtle.

### **Aim and purposes**

All Saints' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Rev Tony Cant, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at All Saints. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament. When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church of All Saints and the Christian Centre. The PCC subcommittee has responsibility for the maintenance of the Christian Centre, Writtle. It is a self-funding entity that is expected to cover all its expenses from fees, fundraising and grants.

### **Achievements and Performance**

#### **Review of the period**

At Writtle, the pattern of services remained the usual 1<sup>st</sup> and 3<sup>rd</sup> Sundays being Holy Communion led by the Priest-in-Charge, with 2<sup>nd</sup> Sundays Holy Communion service led by Rev John Howden, and the 4<sup>th</sup> Sundays led by our two Authorised Local Preachers, Richard Oscroft and Frances Couch.

Our new Curate, Fr. John Bloomer started with us in September and has become a very welcome and popular addition to the ministry team.

The energy and skill of our congregation members who give of their time to doing so much in and for the community is astounding, and I thank them all very much indeed.

### *Worship and prayer*

We continued with the pattern of worship services held at 10am on Thursday mornings, and 8am on Sunday mornings of 2022 online on our YouTube channel called *Writtle with Highwood and Roxwell churches*, while Home Communion has been taken to those requesting it.

Joint Services for all 3 churches (Writtle, Highwood, and Roxwell) were held on Trinity Sunday, Christ the King, and Candlemas.

The Mission and Ministry Partnership (made up of St. Andrew's, Ascension with All Saints, Writtle with Highwood, and Roxwell churches) has formed, and is learning how to work together, support each other's parishes and try to be more co-ordinated in the collective approach to mission and ministry.

The current pattern is likely to continue for the foreseeable future and we remain open to seeing what God may have in store in the future.

***Rev Tony Cant***  
***Priest-in-Charge.***

### **Churchwardens Report**

As we look back over the past twelve months we have commemorated many milestone events in our country including the Platinum Jubilee and sadly followed by mourning the death of Queen Elizabeth and the more recent coronation of King Charles III. All Saints has been at the centre of these events in our village. The Bishop of Bradwell and Rev Tony also led a service to celebrate the Centenary for the 2MT Marconi which was an important event for Writtle. For individuals the church plays an important role as they come to mark family occasions such as funerals, weddings and baptisms.

We are blessed to have Rev Tony leading us and we thank him for his continuing guidance, support and love.

We have welcomed Rev John Bloomer and Mary to our church family as he supports Tony within the parish as curate as part of his role he is also Chaplain at Writtle University College and we look forward to celebrating his ordination as a priest later in the year.

All Saints has been able to celebrate and hold all the major festivals during the year without any restrictions and it has been a joy to see the church full on Mothering Sunday and see the uniformed organisations taking part. The church is also busy during the week with Edward Bear and the Tuesday Coffee Morning becoming very popular.

The MMP continues to grow and it was decided to hold an event which took place in November whereby all the church officers got together to meet and have a chance to learn from one another and share thoughts and ideas. The event was very successful.

Bishop Guli also visited us as part of her Lenten Pilgrimage across the Diocese this year and she had lunch with the Link Club before setting off.

The church continues to receive many visitors from Chelmsford and beyond and we have many kind and appreciative comments in our visitors book saying how much they value the opportunity to come inside as so many churches are not always open. We are very grateful for those who are on the rota opening the church each day.

The Fabric Committee continue to work hard ensuring the we can worship in a warm, safe and dry church and meet regularly to carry out recommendations from the Quinquennial inspection. All Saints has also been challenged like all home owners in the last year with rising fuel costs and the cost of living which means that all financial giving is extremely appreciated and enables the work of the church to continue.

All Saints has also been very active supporting and fundraising for refugees fleeing the war in Ukraine and the setting up a hub offering practical help to those in need in our region.

We have had many successful and enjoyable fund raising events, Christmas Tree Festival, Film evening, Plant Sale to name but a few and we have also raised money for Sanctus through the Lent lunches, MacMillan coffee morning, collections for the Food Bank and Homeless shelter together with the Christmas Toy appeal.

The churchwardens would like to thank all those who freely give of their time in so many ways so that all the events and services are able to take place and we are able to serve and be at the heart of our village.

Frances Lloyd and Tony Ripton, Church Wardens

### **Electoral Roll**

As at 21-5-2023 there were 112 people on the Electoral Roll, 30 of whom live outside the parish. Since the last APCM:1 person has joined the roll, 5 people have left the roll - 1 died, 4 moved away.

Hazel Kempton, Electoral Roll Officer

### **Deanery Synod**

Three members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church. The Deanery synod has allowed us to benefit from viewing reports from various aspects of deanery work, and always provides a useful opportunity to network and share knowledge and ideas with others.

Deanery Synod meetings are held approximately every 3 month and in the present form representing combined Chelmsford North and South deaneries are 2 years old. They have been attended by Diana Day, Geoff Clarke, Hazel Kempton along with Rev Tony Cant from All saints. In 2022 we had the 7th meeting on 8.6.22 where the main features were to hear how St John's Church Moulsham had responded to the Ukrainian resettlement scheme, plus we heard from Jenny Clayton on the work of the St Vincent de Paul Charity of which there are many branches across the country. Each branch might do different things according to local need such as helping with provision of furniture and various needs to support ongoing basic daily living.

Bishop Guli attended the synod meeting on 6.9.22. After information on the parish share scheme, Bishop Guli joined us, giving an ad hoc talk, as is her approach to Deanery Synods, being guided by the Holy Spirit her aim. It proved to be a very interesting encounter and the minutes from the meeting show that, too lengthy to reproduce here(available on request) She talked of 'scraping the surface of such a richly diverse diocese' at this stage.

The meeting on 1.12.22 the 9th was held at Beaulieu and featured Rev Dan Pierce appointed to St Francis Church in 2018. His approach had been to respond to residents' abilities and input, being led by their needs rather than conforming to any too rigid laid down structure. Again some interesting minutes are available. There was also quite a bit of input on the parish share scheme at this meeting.  
Geoff Clarke.

### **Writtle Christian Centre**

2022 began with the spectre of Covid still evident – hand sanitiser and face coverings were recommended although all restrictions were lifted by March. Most hirers returned and adjusted their hours to suit their new needs. Some too have come and gone in the year! In January, Provide, who deliver a broad range of health and social care services in the community, started two COPD exercise/rehab classes on Monday and Wednesday mornings with a long-Covid COPD class on a Monday afternoon. The long-Covid class was later extended to all day Tuesday. One-off hires have also increased with many children's parties and family events. On average we have 6 one-off hires per month which provides useful income in addition to our regular hirers .

The major damp works, agreed with the PCC, began in the summer and work to the renew the guttering and downpipes to Church Lane and the front aspect of the older part of the building and removal of the hardstanding at the rear gate and installation of kerbing to divert rainwater run-off from Pump Lane was completed. Sadly, later in the year a Sainsbury delivery van hit the new cast iron guttering in Church Lane causing much damage albeit they accepted liability and essential repairs were completed. At the end of July, work started on the removal of the hardstanding to the right of main entrance, a new retaining wall and handrail were installed, the ground levelled and limestone chippings added to aid drying of the subsoil. However, new issues came to the fore which delayed the work! Torrential rain in August, caused the Archive Room to flood. Fortunately, the Archive ladies were in residence and they were able to raise the alarm and move all floor based valuables to higher ground. Removal of the flooring uncovering exposed rotten parquet flooring caused by long-term damp although overall the floor was not as bad as everyone expected. Repairs were carried out under the auspices of Writtle Parish Council with costs being shared.

During the year the Management Committee met seven times to discuss many aspects of the running of the Centre and receive reports from the Manager as well as financial reports. Looking ahead to 2023, there will be some major work to renew the guttering over the Main Hall and associated drainage as well as continuing with internal improvements as funds allow, such as the installation of new blinds, PIR lighting in the toilet areas and an instantaneous boiling hot water tap in the kitchen. The Centre is very well used throughout the week with over 20 regular hirers. New hirers come forward on a regular basis as the Centre's reputation in the area grows. Indeed it has been described by one observer as the "busiest church hall he has ever seen", and he's seen a few!

The Committee comprised:

Rev Tony Cant (Chair)

Andrew Brewster (Manager)

Heather Cottee (Co-opted Hirers rep)

Rev Canon John Howden (Co-opted)

Michele Moody (Co-opted PCC rep)

Janet Paul (Co-opted)

Margaret West (Co-opted Hirers rep) from July 2022

Margaret Bruce (Co-opted) Resigned December 2022

## **Financial review**

### **Overview**

2022 seems to have continued the pattern of the last few years, with the continuing fallout from the COVID outbreak, the war in Eastern Europe and the subsequent energy, food and cost of living crisis compounded by the economic and political changes at the heart of our government. The start of 2023 is continuing this trend with the battle against inflation still being at the forefront of attempts to return the economy to a sustainable stable and hopefully growing position.

Despite all the above it is heart-warming that the people who attend and support our great church of ALL SAINTS have once again showed their great generosity and continued to give whether through standing orders, envelopes, collections, donations, charity appeals and fundraising. TO ALL WE SAY THANK YOU.

During the last five years it is pleasing to note that your charity has grown into a robust and soundly financed entity valued at £173k in 2018 to £273k at the close of 2022. The increasing interest rate environment will also have a positive impact on our investment income in the coming months.

As highlighted last year our attention is turning from accumulating wealth to using monies to fund essential fabric works and enhancements to the way we work. A tree review of the church and courtyard has been carried out and contract signed for the required works to be completed (cost £4500), new office computer and software package purchased to update our processes (cost £1400), the first part of the five yearly building review work is being processed (with a value of £4500).

Spending money is the easy part, finding fresh funds every day, week, month and year to keep the coffers filled is like the quest for the holy grail. But I know that you all will continue to give in both money and time to continue our great mission at ALL SAINTS.

### **PCC General Fund**

The standout view is of expenses rising from £86k in 2021 to £101k in 2022 driven by the rapidly rising inflation and prices. Income grew more modestly to £96k leaving a small deficit to fund from the surplus in our Barclays Bank account. We were helped during the year by successful Open Gardens and Christmas Tree Festival and Craft Fair events which raised £6k and £8k respectively.

Energy costs continue to rise although we are hopeful that domestic retail prices will fall in the coming months, as international prices continue to decline. Again we have been helped by grants from the Diocese, individual donations for oil and our energy surcharge policy to mitigate the financial costs to some extent.

PCC service pricing was reviewed and increased generally in line with inflation, following similar action by the Church and Diocese, in order to continue to grow our income revenues.

Going forward into 2023 after many years of debate and pressure from many, the Parish Share calculations and figures have been reviewed and rejigged and for Writtle reduced.

## **RESERVES POLICY**

It remains the PCC policy to maintain a balance of three months payments to cover emergency situations that may arise from time to time. This currently equates to a balance of £25k.

The balance was much higher than needed in 2022 but is gradually being eroded by the small deficits on current spending which have occurred in the last few years.

Surplus funds are held first with Barclays Bank plc in a current account and then via a sweep arrangement to a deposit account earning 0.8%. Further monies are then invested in CCLA deposit account earning 2% and investment accounts earning up to 3%.

A review of investing in higher yielding investments has been discussed by PCC standing committee with a further review and discussion planned.

## **PUBLIC BENEFIT**

The trustees have considered the Charity Commission guidance on Public Benefit in relation to churches as required. The Objectives and Achievements section of the trustees report at the beginning, outline and expand upon the public benefit obtained by the PCC. Being at the centre of our community in Writtle, the Church, the Christian Centre and Churchyard are by their very nature public spaces, open to the public and accessible to them on a daily basis. We welcome visitors and passers-by to enjoy our 800 year old church and its facilities. New benches have been installed to allow relaxed meditation in the churchyard, a public water pipe to allow the continued upkeep of graves, headstones and floral displays and if you are lucky perhaps catch our award winning bell ringers performing for a service or just practicing to keep at the top of their game.

The Vicarage is just a short walk away with the Rev Tony and wife Zoe (just recovered from a successful hip operation) often seen in the village using local facilities and chatting to locals. As well as servicing his local churches Writtle, Roxwell and Highwood, his duties extend to the City and West MMU grouping and attending meetings at the Diocese. To provide some support our new Curate John Bloomer has arrived from Pleshey and been installed as Chaplain at Writtle College, he will be ordained in October.

One of the missions of the Church is to support the local community through employing local business, local people and craftsmen. Most who give their time and effort whether voluntary or paid, live and work in the local area. Without this local community the Church would simply not survive. In 2022 the Austin 7 car rally started at the Church, the Marconi celebration was held, the Friends of Writtle Open Gardens was organized and our now locally renowned Christmas Tree Festival and Craft Fair took place. All bring business and people to the village and the Church.

Major work has been carried out at the Christian Centre and tree work in the churchyard undertaken, all employing local business and hopefully enhancing the facilities in the process.

We have continued our engagement with local schools to reconnect the younger generation and encourage participation in Church affairs. For those with a keen eye the Labyrinth, designed and built by local children is now blooming in the churchyard. Rev Tony's new Christian group of the not too old and not too young is also bringing new life into our ancient Church. Our quest for a local youth worker continues.

## Volunteers

The PCC is very grateful for all the time and effort given so freely by all who contribute in so many different ways to our worship, stewardship of our building and finances, and the flourishing of our spiritual, social and community life. We are here as a sign of God's love for all the people of our village and beyond – this is your parish church, your community of faith. ALL ARE WELCOME.

## Structure, Governance and Management

The PCC is a team of people who, with the parish priest, oversee the life of the church, to ensure we are focused on living out the Gospel. We aim to seek God's will, work well together, reflect our values and take action for the future. The method of appointment of PCC members is set out in the Church Representation Rules. At All Saints, the membership of the PCC consists of the incumbent (our Priest-in-Charge), churchwardens, members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The full PCC met four times during the year. All meetings have been quorate. The required Standing items have been on the Agenda at each meeting to ensure compliance with requirements. These include reports on sub-committee/group meetings, financial reports and safeguarding. Regular reports are also received from other groups connected to the church. The Standing Committee met once on 05.09.22 in between PCC meetings.

## PCC Report

Members of the PCC are either ex-officio or elected by the Annual Parochial Church meeting (APCM) in accordance with the Church Representation Rules.

PCC members who have served during 2022 are as follows:

### Ex-Officio members

<b><i>Incumbent</i></b>	Rev Tony Cant	
<b><i>Churchwardens</i></b>	Frances Lloyd	From APCM 2022
	Tony Ripton	From APCM 2022

### Elected members

<i>Deanery Synod</i>	Geoff Clarke	From APCM 2020
<i>Deanery Synod</i>	Diana Day	From APCM 2020
<i>Deanery Synod</i>	Hazel Kempton	From APCM 2020

### Lay members

	Jerry Allanson	From APCM 2020 (Resigned 15/11/22)
<i>(Treasurer)</i>	Heather Cooley	From APCM 2022
	Philip Couch	From APCM 2020
	Michele Moody	From APCM 2020
	Charlotte Nairac	From APCM 2021
	Vanessa Brett	From APCM 2022

### Co-opted

<i>(Co-Treasurer)</i>	Paul Burgess	From PCC 12 <sup>th</sup> July 2021
-----------------------	--------------	-------------------------------------

### Appointed

<i>(Secretary)</i>	Nicola Shepherd	From PCC 12 <sup>th</sup> July 2021
--------------------	-----------------	-------------------------------------



Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include worship, mission and outreach and fabric and finance, are all responsible to the PCC and report back to it regularly with reports of their discussions being received by the full PCC.

The PCC is the arena at which different aspects of church life are brought together and discussed and where decisions are made to approve new initiatives and move them forward.

The meetings are chaired by the Priest-in-Charge and the membership includes those elected at the APCM to serve on the PCC and Deanery Synod plus the Churchwardens who are ex-officio members. In terms of the Charity Commission guidance, the members of the PCC are the trustees.

Elections to specific roles (i.e. vice-chair, treasurer, secretary, electoral roll, safeguarding, GDPR officer and membership of committees and of those who have particular roles within the church) take place at the first PCC after the APCM. Each meeting has standard agenda items, and include:

- a report from the Treasurer about the church finances;
- a report from the Chairman of the Fabric Committee about maintenance issues;
- a report from any sub-committees that have met since the last PCC meeting; and
- correspondence and notices relating to the church.

The PCC makes decisions in all these areas as necessary. It approves the church accounts at the meeting prior to the APCM. In addition, time is set-aside in PCC meetings to discuss particular matters relating to church life both at All Saints and within the deanery, the diocese and the wider Church of England. For matters which require a full PCC decision, these groups bring a proposed resolution to the meeting. The Minutes of each full meeting are available to those listed on the electoral role by making a request to the secretary.

The PCC has responsibility for working with Rev Tony Cant on matters of general concern and importance to the parish, and promoting the whole mission of the Church in the parish. It works for all in the parish not just on running the church building. The PCC listens and debates so that they can hear God's wisdom even in complicated situations. Sometimes there are disagreements or hard decisions need to be made. The PCC keep God right at the centre and trust that he is powerful and good enough to lead; taking time to focus and listen to discern what he is saying and where he is leading us.

The PCC takes commitment, time, effort and dedication from those who serve on it. There are many who do the hard work before and after PCC meetings by serving so faithfully on the various church committees. Their contribution to church life is often hidden. Our thanks are due to all those who serve in this way.

Also, it is right and proper to express the thanks of the Parochial Church Council to all who have helped with the life, work and ministry of All Saints. They are too many to name and to add to the difficulty many offer their help and service anonymously. But whether known or unknown, upfront or backroom, high profile or anonymous, our deepest gratitude goes to you.

Members of the congregation are welcome to bring any matters of concern at any time to our PCC lay representatives, or to volunteer to be a member of a particular group or committee.

## Safeguarding at All Saints

This continues to be a standing item on the PCC agenda. If you have any concerns or queries about a safeguarding matter, please speak to Philip who is in contact with the Diocesan Safeguarding Team. If an emergency arises out of normal working hours please call 999 or contact the Diocesan Safeguarding Team on the out of hours number 01245 294444.

## APCM update -status of safeguarding training

Guidance from the diocese with respect to DBS checks and the PCC is:

- All PCC's are a Charity. Therefore ALL the PCC members are Trustees of a Charity.  
If your PCC sponsors/organises/approves activities with children and/or vulnerable adults, then ALL the PCC members are eligible for an Enhanced DBS disclosure (without a check of the childrens or adults barred lists).
- A PCC member may also be eligible to be checked against one or both of the barred Lists if they hold an additional role that means they will be having Regulated Activity with children and/or vulnerable adults.
- IF the PSO (Parish Safeguarding Officer) is a PCC member they MUST have an enhanced DBS disclosure, which I have.
- ALL the Churchwardens MUST have an enhanced DBS disclosure.
- ALL the PCC members can be lawfully DBS checked. *It is not a requirement of the Church of England, but it is recommended by The Charity Commission.*

		Safeguarding Training						PSO	DBS		
Name		Foundation			Leadership			Induction		Renewal	Confidential
		C0	Renewal	C1	Renewal	C2	Renewal		Status	Date	Declaration
Vanessa	Brett	Completed	2024	Completed	2024	Completed	2025	N/A	Yes	2024	Yes
Pam	Butt	Completed	2024	Completed	2024	N/A		N/A			Yes
Geoff	Clarke	Pending		Pending		N/A		N/A	Yes*		Yes
Phil	Couch	Completed	2024	Completed	2024	Completed	2024	Completed	Yes	2025	N/A
Frances	Couch	Completed	2025	Completed	2025	Pending		N/A			N/A
John	Howden	Completed	2024	Completed	2024	Completed	2024	N/A	Yes	2024	N/A
Hazel	Kempton	Completed		Completed		Completed		N/A	Yes	Auto by Diocese	Yes
Michele	Moody	Completed	2024	Completed	2024	N/A		N/A	Yes	2025	Yes
Richard	Oscroft	Completed	2024	Completed	2024	Completed	2025	N/A			No
Frances	Lloyd	Completed	2025	Completed	2025	Pending		N/A			Yes
Tony	Ripton	Pending		Pending		Pending		N/A			Yes
Jo	Morrison	Pending		Pending		?					
Margaret	Morrison	Pending		Pending		?					
Emma		Pending		Pending		?					

\*transferable from Geoff's other duties, he says.

## Committees and Teams

Each Committee and Team has a defined membership and function

### **Standing Committee**

*Members:*    *Chair:*                      *Rev Tony Cant*  
                  *Churchwardens:*    *Frances Ward, Tony Ripton*  
                  *Secretary:*              *Nicola Shepherd*      *Treasurer: Heather Cooley*  
                  *PCC members:*      *Diana Day*              *Hazel Kempton*

This is the only committee required by law. Responsible for finance, insurance, health and safety, business between PCC meetings and both leading and dealing with the future vision of the church. It has power to transact the business of the Council between its meetings, subject to any directions given by the Council, subject to any directions given by the PCC. It should also work with the PCC to raise funds.

### **Fabric Committee**

*Members:*    *Chair*                      *Tony Ripton (Churchwarden)*  
                  *Secretary:*              *Dianne Collins*  
                  *Co-opted:*              *Rev Tony Cant, Isabel Clarke, Chris Pendrill, Roger Pendrill, Stephen Bright, Kevin Marten*

The committee has responsibility for day to day maintenance of the church and the churchyard to ensure that they can be safely used by the people of the parish. This includes boiler maintenance, church cleaning and tidying of the churchyard, including pruning of trees and where necessary strimming of overgrown vegetation.

Work continues to be planned for the works identified under the new Quinquennial report required under List A, that is the most urgent work. To this end a programme of works is being drawn up so that quotes can be obtained for the PCC to approve so that the works can be started. We will also need to apply for grants.

We also have a duty to have a survey conducted on the trees and shrubs in the churchyard every five years to ensure that they are healthy and not in a state that may compromise the safety of people in the churchyard. In this regard we got a quote for a full survey and have organised a programme of work to be completed over the next five years. Initial work has been completed.

We would like to thank everyone who turns up for DIY days and church cleaning as their help is invaluable in completing the tasks.

### **Christian Centre Management Committee**

*Members:*    *Chair: PCC appointed:*    *Rev Tony Cant*  
                  *Manager:*                      *Andrew Brewster*  
                  *Co-opted*                      *Janet Paul*              *Rev Canon John Howden*  
    *Michele Moody*      *Margaret Bruce*  
    *Heather Cottee*      *Janet Paul*  
    *Margaret West*

The committee is an autonomous sub-committee of the PCC which has its own governing document. The Management Committee is responsible for the smooth running of the Christian Centre as All Saints' Church hall, enabling its work, worship and outreach to the

local community as well as other churches and faiths; extending our hospitality by providing a regular meeting place for other Writtle clubs and organisations; providing a venue for private events, social events and functions; and aiming to be self-sufficient (through hire fees and grants) so that profits are used to maintain the Centre and if necessary support the church. It reports regularly to the PCC.

**TEAMS:** The membership of each team shall comprise at least one PCC members or Deanery Synod representative who will report back to the PCC on the team's behalf.

## **Worship and Mission Teams**

### **Charity Team**

*Members:* PCC Rep: Geoff Clarke  
Co-opted: Chris Pendrill, Michele Moody, Sue Howden

The team has been in touch regularly to offer suggestions regarding charities to support and are open to receive suggestions from members of the congregation. E.g. this year we gave a sum from Lent Lunches to Sanctus, the day time support for homeless or needy. They were very grateful for this and came to the coffee morning on 2.5. to express their thanks/inform folk of the work. Cash from the coffee mornings (after expenses) goes to charities also and we have given during the past year £1000.00 for help with the All Saints church heating/upkeep. Gift aid turned this into a larger sum.

### **Christmas Tree Festival Team**

<i>Members:</i> Alison Woollard	Rev Canon John Howden	Sue Howden
Carol Penfold	Margaret Loster	Judy Stafford
Martin		
Michele Moody	Brian Gumbleton	Margaret Bruce
Tony Ripton	Vanessa Brett	

Responsible for running the annual Christmas Tree festival at All Saints Church, involving individuals, organisations and businesses around the parish thereby generating church funds.

We enjoyed a successful festival with increases in the number of trees and visitors. There was real energy and excitement at the prospect of enjoying the festival without the restrictions which the pandemic had placed on us for the previous two years.

We had over 2,000 visitors over the two days, raised over £8200, (which included some generous donations) and the 51 trees were as inventive, beautiful and interesting as ever.

The winners were Barrow Farm Riding for the Disabled with 'Bootiful', Preston's Garage with the 'Retyred Snowman', Writtle Infant School's 'A Christmas Dinner' and Writtle Scout Troop with '2MT'. The last prize was chosen by our guest openers at the Friday evening preview who were the chairmen of Roxwell and Highwood parish councils. We had a number of new entries, especially from the different Rotary clubs in Chelmsford. All the new entrants said they had enjoyed the experience and will be back for 2023.

Young visitors enjoyed creating their own decorations and hunting for the knitted robins hiding in the churchyard while the 25 stalls in the Craft Fayre offered lots of opportunities for buying interesting Christmas presents. Chelmsford Morris, the Writtle Singers and the Chelmsford Community Gospel Choir entertained visitors. People serving refreshments

all day Saturday in the Christian Centre and in the church on Sunday afternoon were kept very busy.

So many church members worked hard – helping to set up, taking money on the door, (where the card reader proved to be a great success) counting and banking the money, selling raffle tickets, acting as stewards or serving the food and doing the washing up. The church was buzzing with life.

Carol Penfold Martin has stepped down from organising the entrance door rota and we would like to thank her for all her hard work organising this over the past 11 years. Sally Cansdale will now be organising the rota. Alison Woollard is going to step back from being Chairman of the whole Festival and will concentrate on organising all the trees. Other members of the church and some new volunteers have come forward to take on various roles and it is hoped that sharing out the work like this will enable the Festival to continue and flourish well into the future.

Alison Woollard, Chair of the Organising Group

### **Edward Bear**

*Members: Michele Moody, Jo and Margaret Morrison and Jean Rose plus helpers*

Responsible for preparing for worship and fellowship of the younger members of our congregation.

Edward Bear club meets every Monday in church at 1.45pm in term time, consisting of a short introduction to worship with a story, songs and prayer, followed by a craft activity and refreshments for children and their carers. Toys are available afterwards for little ones to play with, whilst their carers have an opportunity to chat and meet others. There is a separate area for babies and pre-walkers with appropriate toys, a soft rug for babies to lie on, and cushions for carers who wish to sit on the floor with their babies. We have a summer picnic when we say goodbye to those who are starting school and a Christmas party with games and a visit from Father Christmas.

This year we said goodbye to some of our children who started school and hello to lots more new ones. Thank you once again to those on our rota who make the tea/coffee and chat to those who come along, namely Sue Howden, Carol Gumbleton and Judy Stafford. If anyone else could spare an hour of their time just once a month to help on this rota we would love to hear from you! Last but definitely not least, our grateful thanks to Jean Rose who plays the piano for us every week without fail, adding to our enjoyment as well as keeping us all in tune!

Michele Moody, Jo and Margaret Morrison

### **Social Committee**

*Members: Chair: Sue Howden*

*PCC Rep: Margaret Bruce*

*Co-opted: Carol Brown, Isabel Clarke, Margaret Loster, Michele Moody, Janet Paul,*

Responsible for generating fellowship in the congregation, catering, fundraising for general church funds.

January 2022 saw our regular events, New Years Day with the Austin 7 Club and their generous donation of £92 and the Beetle Drive, free to participate but the most delicious cakes donated.

John's Film show produced £518 and was well supported. Each year we have one or two new customers.

Lent Lunches were in aid of Ukraine and produced £865. We couldn't manage without the tasty homemade soups provided by the committee. The Plant sale followed on 14th May and then the QUEEN'S PLATINUM TEA PARTY. This was a huge success with entertainment from Geoff and Isabel, singsong run by John and David on the piano.

Open gardens saw us providing lunches and teas in the Christian Centre.

In July and October we hosted concerts. The Chelmsford Male Voice Choir raised a profit of £1,057-52 They only charge £50. Our second was The Essex Police Band who charge £495. Our profit was £496 -72.

Of course we also organise social events such as Harvest lunch, Patronal Breakfast helped by the Link Lunch committee, Pancake Supper, Labyrinth teas, MMP Inauguration refreshments etc.

Thank you to the committee and others who provide raffle prizes and the much needed cakes. None of the above could take place without their support.

Please do look for our events this year. There is bound to be something for you.

I must thank all the committee for their tireless support, enthusiasm and ideas.

Watch for more details of events in The Link, on the Facebook page 'Writtle All Saints Church', the website 'www.allsaintswrittle.co.uk' or on the Noticeboard.

Sue and Social committee.

## **Pastoral Care Teams**

### **Healing Ministry Development Team**

*Members:* PCC Rep: Geoff Clarke

*Co-opted:* Steve Bright, Tony Bender, Pam Butt, Isabel Clarke, Anne Dunn, Sade Fadipe, Gloria Kelly, Hazel Kempton, Rosemary Macaulay, and Richard Oscroft. Chris Pendrill is part of the prayer team on Mondays at 12 noon.

Former members kept in touch during the past year via notes from meetings included Ken Nunn, and Sue Tilley. (We are sad to report the recent passing of Sue, a faithful and keen member of the healing ministry team over many years) The team have met four times during the past year and notes from these meetings are available. They hopefully represent a steady build in the pursuance of availability of healing ministry both during the 3rd Sunday service and at other times by appointment. We are proposing a short leaflet describing the opportunities for healing ministry which will include the regular and faithful prayers for healing and peace on Mondays at 12.00 noon to which new members are very welcome. A prayer board for requests is available at the back of the church. People need to be encouraged to use it, and also give updates on loved ones.

## **Pastoral Care**

*Authorised Pastoral Assistant & PCC representative: H Kempton*

*Team Members: M Bruce, P Butt, I Clarke, D Day, A Dunn, M Frost, A Gardner, S Howden, R Macauley, R Oscroft MBE, C Pendrill, J Rose*

The purpose of this team is to provide comfort and support to anyone in our church community or the wider parish who would like to share with someone in confidence. Members of the team and others in our congregation visit those who are housebound, sick, bereaved, or in need of support for various other reasons.

In addition to supporting those in our church community who were going through a difficult time, there have also been requests for pastoral support made via email on behalf of others in our parish which we have followed up and responded to.

## **Home Communion**

*Authorised Pastoral Assistant & PCC Rep: H Kempton*

*Team Members: V Brett, P Butt, G Clarke, M Moody, R Oscroft MBE, T Ripton*

On request, the Home Communion Team take the Eucharist to any in our congregation or the wider parish who are housebound, sick, or in a care home. Some are temporarily unable to attend church having undergone operations, and others are housebound long-term or in a care home.

## **Christians Together Meetings**

*Christians Together Contact: Geoff Clarke*

Christians Together in Writtle has not met in Writtle over the past year although members have been in touch and kept the ecumenical flag flying by supporting the Christians Together in Chelmsford (CTiC). This included the Good Friday City centre Witness event and also a lively AGM on November 22 at Life Church where many people shared good news stories and updates, including one of us from Writtle. Other events include a Pentecostal worship evening on 28th May, a prayer initiative on the streets where you live, shop, work and visit. It is also important that churches in and around Chelmsford support this work by a regular donation which could be annually or a regular monthly sum. One of us has already donated £250.00 as a contribution from All Saints Writtle. This ongoing support will be discussed at a forthcoming PCC meeting. New information regarding prayer content as you travel around Chelmsford is available Contact [cticorgu@cp160176.hpdns.net](mailto:cticorgu@cp160176.hpdns.net).

In recent days two other churches apart from the earlier Refuge Church meeting in the former URC building, have sprung up in Writtle so it is important that we think about, at least, some ways in which we can show shared witness in the village.

Geoff Clarke.

## **Common Prayer Taizé style**

Contact: Diana Day

Our monthly Taizé Service on the first Saturday of the month is at 9.00 am and has been well supported. We average around 20 people. Many who attend help by reading, leading the prayers or bringing bread for our simple breakfast enjoyed by all. The short service of song, silence and prayer lasts approximately 30 minutes and we welcome all, so please feel free to join us.

**Prayer Circles and Monday Prayer Group**

*Prayer Circles Contact: Chris Pendrill*

The prayer circles are continuing in confidence. If anyone new would like to join then please contact Chris Pendrill.

The healing prayer group is now meeting back in church on a Monday at 12.00.

**Approved and signed on behalf of the PCC by the**

**Rev Tony Cant (PCC Chairman):**



---



## **ALL SAINTS' CHURCH WRITTLE PAROCHIAL CHURCH COUNCIL**

### **Independent Examiner's Report to the Parochial Church Council (PCC) of All Saints' Church, Writtle**

I report to the members of the PCC on my examination of their accounts for the year ended 31 December 2022, which comprise Receipts and Payments accounts, a Statement of Assets and a Statement of Fund movements.

#### **Respective responsibilities and basis of report**

The members of the PCC who are the trustees of the charity are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the accounts of the PCC carried out under section 145 of the 2011 Act. In carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination, giving me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the 2011 Act.
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Alan C Radford FCA DChA  
Needham Cottage  
Needham Green  
Hatfield Broad Oak  
Bishops Stortford  
Herts. CM22 7JT



## ELECTORAL ROLL PRIVACY NOTICE

### Who are we?

Writtle All Saints Parochial Church Council is the Data Controller. This means it decides how your personal data is processed and for what purposes.

### Why do we process your personal data?

We use the personal data you provide on the electoral roll application form to enable us to manage, maintain and publish the electoral roll in accordance with Church Representation Rules (CRR) to:

- determine eligibility for attendance and participation at the Annual Parochial Church Meeting and for election to the Parochial Church Council, deanery, diocesan and general synods where applicable;
- calculate the number of representatives who may be elected to each of these synods in the following year;
- undertake a review and revision of the electoral roll as necessary; and
- publish your name and address, by exhibiting the roll in the parish church or the church website.

### What is the lawful basis for processing your personal data?

1. *Processing for the purpose of determining eligibility, creating the electoral roll and use of the roll to calculate numbers for election to synod is necessary for compliance with a legal obligation.* The processing is a statutory requirement imposed by the Church Representation Rules, which means that you must give us this information if you want to be included on the electoral roll.
2. *Processing for the purpose of determining eligibility and creating or revising the electoral roll is carried out in the course of our legitimate activities,* as this relates solely to members the Church of England in connection with its purposes.
3. *Processing for the purpose of publishing the electoral roll relates to personal data which are manifestly made public by the data subject.* When you apply to have your name added to the church electoral roll, the automatic legal consequence as stated in the CRR, (Part I Formation of the Roll 1(8) and Revision of Roll and Preparation of New Roll 2(1), 2(3) and 2(7)) is that your name and address will be published, and by submitting your application form you are making that data public.

### Sharing your personal data

Your personal data will be shared within the institutional Church of England and with the general public.

### How long do we keep your personal data?

We keep your personal data for 6 years after a complete review of the electoral roll.

### Your rights and your personal data

Unless subject to an exemption you have the following rights with respect to your personal data:

- The right to request a copy of your personal data which we hold about you;

- The right to request that we correct any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data be erased where it is no longer necessary for us to retain such data;
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request that a restriction is placed on further processing;
- The right to object to the processing of your personal data for direct marketing and to have that processing stopped;
- The right to lodge a complaint with the Information Commissioners Office.

### **Contact Details**

You can contact us by emailing [writtleallsaints@gmail.com](mailto:writtleallsaints@gmail.com) with 'For the attention of the Data Compliance Officer' as the email Subject.

You can contact the Information Commissioners Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.

## *Taizé Reading for Monday 23 May 2023*

*Jesus, risen from the dead, appeared to his disciples and said: Go, make disciples of all nations. And surely I am with you always, to the end of time.*

*Matthew 28:16-20*

Copyright © Ateliers et Presses de Taizé (A&PT), Communauté de Taizé, 71250 Taizé,  
France [editions@taize.fr](mailto:editions@taize.fr)

**Writtle All Saints PCC - 1130967**  
**Receipts and payments**  
**Selected period: 01 January 2022 to 31 December 2022**

<i>Note</i>	<b>From To</b>	<b>01 January 2022 31 December 2022</b>	<b>01 January 2021 31 December 2021</b>
<b>CC-DAMP - CC DAMP FUND (Restricted) Fund</b>			
<b>Receipts</b>			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Donations - General		0	750
<i>Total Voluntary income</i>		<u>0</u>	<u>750</u>
<b>Total receipts</b>		<b>0</b>	<b>750</b>
<b>Payments</b>			
Charitable activities			
Hall Running - Maintenace		750	0
<i>Total Charitable activities</i>		<u>750</u>	<u>0</u>
<b>Total payments</b>		<b>750</b>	<b>0</b>
Excess of Incoming resources over Resources used		<u>(750)</u>	<u>750</u>
Brought forward balance		750	0
<b>Total carried forward balance</b>		<b>0</b>	<b>750</b>
<b>CC-WIFI - CC HANNAH WIFI FUND (Restricted) Fund</b>			
<b>Receipts</b>			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Donations - Gift Aid		0	450
Tax Reclaimed		0	113
<i>Total Voluntary income</i>		<u>0</u>	<u>563</u>
<b>Total receipts</b>		<b>0</b>	<b>563</b>
<b>Payments</b>			
Charitable activities			
Phone and Broadband		167	395
<i>Total Charitable activities</i>		<u>167</u>	<u>395</u>
<b>Total payments</b>		<b>167</b>	<b>395</b>
Excess of Incoming resources over Resources used		<u>(167)</u>	<u>167</u>
Brought forward balance		167	0
<b>Total carried forward balance</b>		<b>0</b>	<b>167</b>

*There may be minor discrepancies in the totals if the pence are not being shown*

**Woodhouse - Woodhouse (Fabric) Trust (Endowment) Fund**

Adjustments	(1,702)	1,825
Brought forward balance	14,523	12,697
<b>Total carried forward balance</b>	<b>12,821</b>	<b>14,523</b>

**WCC - CC GENERAL FUND (Designated) Fund****Receipts**

Incoming resources from generated funds

*Voluntary income*

Donations - General	0	60
Donations - Gift Aid	1,000	1,405
Tax Reclaimed	38	562
Grants	0	4,403
<i>Total Voluntary income</i>	<i>1,038</i>	<i>6,430</i>

Incoming resources from charitable activities

Church Hall Rental income	47,788	23,760
<i>Total Incoming resources from charitable activities</i>	<i>47,788</i>	<i>23,760</i>

Other incoming resources

Miscellaneous	0	1,003
<i>Total Other incoming resources</i>	<i>0</i>	<i>1,003</i>

<b>Total receipts</b>	<b>48,826</b>	<b>31,194</b>
-----------------------	---------------	---------------

**Payments**

Charitable activities

Hall Manager	5,756	5,446
General Admin	116	183
Phone and Broadband	506	0
Equipment	0	46
Miscellaneous	900	0
Hall Running - Gas	4,213	3,062
Hall Running - Electricity	1,393	889
Hall Running Insurance	2,118	1,842
Hall Running - Maintenance	23,654	2,195
Hall Running - Equipment maintenance	1,785	918
Hall Running - Cleaning	9,717	5,618
Hall Running - Water	418	382
Governance Costs	619	1,090
<i>Total Charitable activities</i>	<i>51,202</i>	<i>21,676</i>

<b>Total payments</b>	<b>51,202</b>	<b>21,676</b>
-----------------------	---------------	---------------

Excess of Incoming resources over Resources used	(2,375)	9,517
Brought forward balance	19,965	10,447

<b>Total carried forward balance</b>	<b>17,590</b>	<b>19,965</b>
--------------------------------------	---------------	---------------

*There may be minor discrepancies in the totals if the pence are not being shown*

**General - General fund (Unrestricted) Fund**
**Receipts**

Incoming resources from generated funds

*Voluntary income*

Standing Order Giving	30,076	31,389
Giving Envelopes	7,470	8,541
Loose Plate collections	4,437	1,978
Donations - General	5,129	14,418
Donations - Charity Appeals	1,915	0
Tax Reclaimed	11,387	13,408
<i>Total Voluntary income</i>	<i>60,417</i>	<i>69,736</i>

*Activities for generating funds*

Fundraising	16,991	13,832
<i>Total Activities for generating funds</i>	<i>16,991</i>	<i>13,832</i>

*Investment income*

Interest	1,892	552
<i>Total Investment income</i>	<i>1,892</i>	<i>552</i>

Incoming resources from charitable activities

Parochial Fees	17,130	11,634
<i>Total Incoming resources from charitable activities</i>	<i>17,130</i>	<i>11,634</i>

**Total receipts**
**96,431      95,755**
**Payments**

Charitable activities

Mission & Charities	1,975	190
Parish Share	66,866	62,513
Incumbent working expenses	1,477	865
Church Insurance	6,600	6,890
Church Repair & Maintenance	3,766	3,489
Upkeep of Services	5,964	3,448
Upkeep of Churchyard	3,975	3,481
General Admin	1,075	1,177
Phone and Broadband	912	831
Church office - Photocopier	595	360
Church running Electricity	2,744	1,278
Church Running Heating Oil	4,672	1,557
Governance Costs	507	564
<i>Total Charitable activities</i>	<i>101,136</i>	<i>86,647</i>

**Total payments**
**101,136      86,647**

Excess of Incoming resources over Resources used	(4,704)	9,108
Adjustments	(383)	411
Brought forward balance	55,996	46,477

**Total carried forward balance**
**50,908      55,996**

*There may be minor discrepancies in the totals if the pence are not being shown*

**Fabric - Fabric Fund (Restricted) Fund****Receipts**

Incoming resources from generated funds

*Investment income*

Dividends

0

836

Interest

850

0

*Total Investment income*

850

836

**Total receipts****850****836**

Excess of Incoming resources over Resources used

850

836

Brought forward balance

6,310

5,474

**Total carried forward balance****7,160****6,310****Fabric - Fabric Fund (Endowment) Fund**

Adjustments

(3,774)

4,049

Brought forward balance

32,469

28,419

**Total carried forward balance****28,694****32,469****Friends - Friends of Writtle Church (Restricted) Fund****Receipts**

Incoming resources from generated funds

*Voluntary income*

Donations - General

25,660

700

Tax Reclaimed

0

159

*Total Voluntary income*

25,660

859

*Activities for generating funds*

Fundraising

6,447

0

*Total Activities for generating funds*

6,447

0

*Investment income*

Interest

0

57

*Total Investment income*

0

57

**Total receipts****32,107****917****Payments**

Cost of generating funds

*Fundraising trading cost of goods sold and other costs*

Fundraising Costs

310

0

*Total Fundraising trading cost of goods sold and other costs*

310

0

**Total payments****310****0**

Excess of Incoming resources over Resources used

31,796

917

Brought forward balance

65,061

64,143

**Total carried forward balance****96,857****65,061***There may be minor discrepancies in the totals if the pence are not being shown*



**Garden-R - Garden of Rest (Designated) Fund****Receipts**

Incoming resources from charitable activities

Inscription Fees

2,727

3,394

*Total Incoming resources from charitable activities*

2,727

3,394

**Total receipts****2,727****3,394****Payments**

Charitable activities

Upkeep of Churchyard

558

1,806

*Total Charitable activities*

558

1,806

**Total payments****558****1,806**

Excess of Incoming resources over Resources used

2,169

1,587

Brought forward balance

6,798

5,211

**Total carried forward balance****8,967****6,798****Special-P - Special Projects (Designated) Fund**

Brought forward balance

27,920

27,920

**Total carried forward balance****27,920****27,920****Anelli - Fred Anelli Fund (Restricted) Fund**

Brought forward balance

12,982

12,982

**Total carried forward balance****12,982****12,982****Luckin - Non-PCC Luckin-Smith Fund (Restricted) Fund**

Brought forward balance

4,262

4,262

**Total carried forward balance****4,262****4,262****Upson - Upson Memorial Fund (Restricted) Fund**

Brought forward balance

2,757

2,757

**Total carried forward balance****2,757****2,757***There may be minor discrepancies in the totals if the pence are not being shown*

**Vicar-CW - Non-PCC Vicar & Churchwarden fund (Restricted) Fund**
**Receipts**

Incoming resources from generated funds

*Investment income*

Dividends	455	891
Interest	459	0

<i>Total Investment income</i>	<u>914</u>	<u>891</u>
--------------------------------	------------	------------

**Total receipts**

<b>914</b>	<b>891</b>
------------	------------

**Payments**

Charitable activities

Mission &amp; Charities

914	891
-----	-----

<i>Total Charitable activities</i>	<u>914</u>	<u>891</u>
------------------------------------	------------	------------

**Total payments**

<b>914</b>	<b>891</b>
------------	------------

**Vicars-D - Non-PCC Vicar's Discretionary Fund (Restricted) Fund**
**Receipts**

Incoming resources from generated funds

*Investment income*

Dividends	0	55
Interest	64	0

<i>Total Investment income</i>	<u>64</u>	<u>55</u>
--------------------------------	-----------	-----------

**Total receipts**

<b>64</b>	<b>55</b>
-----------	-----------

Excess of Incoming resources over Resources used

64	55
----	----

Brought forward balance

554	499
-----	-----

**Total carried forward balance**

<b>619</b>	<b>554</b>
------------	------------

**Vicars-D - Non-PCC Vicar's Discretionary Fund (Endowment) Fund**

Adjustments	(250)	268
-------------	-------	-----

Brought forward balance	2,156	1,887
-------------------------	-------	-------

**Total carried forward balance**

<b>1,905</b>	<b>2,156</b>
--------------	--------------

*There may be minor discrepancies in the totals if the pence are not being shown*

## **ALL SAINTS' CHURCH WRITTLE PAROCHIAL CHURCH COUNCIL**

### **Independent Examiner's Report to the Parochial Church Council (PCC) of All Saints' Church, Writtle**

I report to the members of the PCC on my examination of their accounts for the year ended 31 December 2022, which comprise Receipts and Payments accounts, a Statement of Assets and a Statement of Fund movements.

#### **Respective responsibilities and basis of report**

The members of the PCC who are the trustees of the charity are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the accounts of the PCC carried out under section 145 of the 2011 Act. In carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination, giving me cause to believe that in any material respect:

accounting records were not kept in accordance with section 130 of the 2011 Act.  
the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan C Radford FCA DChA  
Needham Cottage  
Needham Green  
Hatfield Broad Oak  
Bishops Stortford  
Herts. CM22 7JT

21 May 2023