

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WRITTLE

England & Wales · Charity number 1130967

Details

Other names	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WRITTLE, ALL SAINTS WRITTLE
Status	Registered
Legal form	Previously excepted
Registered	2009-08-04
Register	View on the Charity Commission register

Contact

Address
All Saints Church
Church Lane
Writtle
Chelmsford
CM1 3EN

Phone 01245267852

Email secretary@allsaintswrittle.co.uk

Website www.allsaintswrittle.co.uk/

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Responsible for co-operating with the incumbent in promoting, within the ecclesiastical parish, the whole mission of the Church, pastorally, evangelistically, socially & ecumenically

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£118,000	£132,000	-	-
2023-12-31	£105,000	£95,000	-	-
2022-12-31	£181,922	£155,040	-	-
2021-12-31	£134,357	£111,417	-	-
2020-12-31	£112,717	£141,448	-	-

Trustees

Name	Role	Appointed
Rev Anthony David Cant	Chair	2019-12-04
ANTHONY LEONARD RIPTON		
CHRIS MOSS		2025-01-01
DIANA ROSAMUND DAY		2012-07-27
Dr GEOFFREY CLARKE		2013-09-23
Frances Carol Lloyd		2022-07-13
Hazel Gwendoline Kempton		2017-04-24
Michele Moody		2020-10-18
Philip E Couch		2020-10-18
SALLY ANN CANSDALE		2024-05-29
heather jane cooley		2019-05-13

Accounts

All Saints' Church Writtle

(Charity Registration Number: 1130967)

Incorporating:

Writtle Ecclesiastical Charities
(Charity Registration Number: 267181)

Annual Report and Financial Statements of the Parochial Church Council

For the year ended 31st December 2024

Priest-in-Charge

Rev Tony Cant
The Vicarage
19 Lodge Road
Writtle
Essex CM1 3HY

Bankers

Barclays plc
40-41 High Street
Chelmsford
Essex CM1 1BE

Independent Examiner

Alan C Radford, BA, FCA, DChA

Contents

NOTICE OF ANNUAL PAROCHIAL CHURCH MEETING

THE CHURCH
OF ENGLAND

Parish of All Saints Writtle

The Annual Parochial Church Meeting will be held in

Writtle Christian Centre Small Hall

on the 12th day of May 2025 at 7.30pm

For election of parochial representatives of the laity as follows –

¹ To the Parochial Church Council as lay representatives.

For the appointment of the Independent Examiner or Auditor.

For the consideration of:

(a) a report on the numbers entered on the new Roll;

(b) an Annual Report on the proceedings of the parochial church council and the activities of the parish generally;

(c) the financial statements of the council for the year ending on the 31st December 2024 preceding the meeting;

(d) the annual report on the fabric, goods and ornaments of the church or churches of the parish;

(e) a report of the proceedings of the deanery synod; and

(f) other matters of parochial or general Church interest.

In this Notice, 'parish' means an ecclesiastical parish.



Signed

Minister of the parish⁴

	Page
Administrative Information	3
Aims and Purposes	3
Objectives and activities	3
Electoral Role	4
Achievements and Performance, Review of the Period, Rev Tony Cant	5
Messy Church	6
Churchwardens report	7
Writtle Christian Centre	8
Financial Review	9
Volunteers	10
Structure, Governance and Management	11
PCC Report	11
Deanery Synod	13
Safeguarding at All Saints	13
Standing Committee	13
Fabric Committee	13
Christian Centre Management Committee	14
Team reports	14
o Charity Team	14
o Edward Bear	14
o Social Committee	15
o Christmas Tree Festival Team	16
o Healing Ministry Development Team	17
o Pastoral Care	17
o Home Communion Team	17
o Christians Together Meetings	17
o Common Prayer Taizé style	18
o Prayer Circles and Monday Prayer Group	18
Independent Examiner's Report	19
Electoral Roll Privacy Notice	20
Taizé Reading	22

All Saints' Church, Writtle

Annual Report 2024

Administrative Information

All Saints Church is situated in Church Lane, Writtle. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is The Parish Office, All Saints Church, Church Lane, Writtle, Essex CM1 3EN. Email address: writtleallsaints@gmail.com, website: www.allsaintswrittle.co.uk

The Parochial Church Council of the Ecclesiastical parish of Writtle is registered with the Charity Commission, registration number 1130967 with the working title of All Saints Writtle.

Aim and purposes

All Saints' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Rev Tony Cant, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at All Saints. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament. When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church of All Saints and the Christian Centre. The PCC subcommittee has responsibility for the maintenance of the Christian Centre, Writtle. It is a self-funding entity that is expected to cover all its expenses from fees, fundraising and grants.

Electoral Roll

For the year 2024 there were 107 people on the Electoral Roll, 29 of whom live outside the parish. Since the last APCM until the end of 2024: 1 person has joined the roll, and 4 died.

The Church Representation Rules require that every Parochial Church Council maintains an electoral roll. Electoral Rolls need to be revised annually.

Once in every six years, the preparation of new church electoral rolls takes place, which means that everyone must come off the roll and re-apply. The next occasion for the preparation of new rolls is in 2025. The new roll will be presented at the APCM in 2025.

Hazel Kempton, Electoral Roll Officer

Achievements and Performance

Review of the period

At Writtle, the pattern of services remained the usual 1st and 3rd Sundays being Holy Communion led by the Priest-in-Charge, with 2nd Sundays Holy Communion service led by Rev John Howden, Rev John Bloomer, and the 4th Sundays led by our Authorised Local Preacher, Frances Couch.

Messy Church has continued on the 4th Sundays of the month at 10am, replacing the previous Morning Service led by Frances Couch. Frances is very much involved in leading Messy Church, and it has become a firm part of the worship pattern now with many local families bringing their children along.

The energy and skill of our congregation members who give of their time to doing so much in and for the community is astounding, and I thank them all very much indeed. And I especially thank Fr John Bloomer, our retired priests and our congregations for the wonderful ways in which they worked together over my Sabbatical during May, June and July.

Over this year all 3 churches have been working though a 'Listening' process to discover together what shape the future of our churches might be, as we know that the established patterns of worship and functioning together must change as they are unsustainable into the future. This work will continue into the following year.

Worship and prayer

We continued with the pattern of worship services as shown above, along with 8am on Sunday mornings of 2024 online on our YouTube channel called *Writtle with Highwood and Roxwell churches*, while Home Communion has been taken to those requesting it. Joint Services for all 3 churches (Writtle, Highwood, and Roxwell) were held on Ash Wednesday, Rogation, and Trinity Sunday.

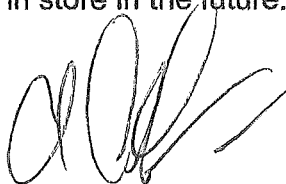
The Mission and Ministry Partnership (made up of St. Andrew's, Ascension with All Saints, Writtle with Highwood, and Roxwell churches) continues to work together, support each other's parishes and try to be more co-ordinated in the collective approach to mission and ministry.

Fr John Bloomer, our Curate, was 'signed off' by the Bishop of Bradwell at the end of December, which means that he is currently discerning what the next phase of his ministry will be. We've been very pleased to have had Fr John with us and will miss his presence among us.

The current pattern is likely to continue for the foreseeable future and we remain open to seeing what God may have in store in the future.

Rev Tony Cant

Priest-in-Charge.



Messy Church

Messy Church is now a regular monthly service on the 4th Sunday of the month, and has been running for 18 months. It is Christ-centred, for all ages, based on creativity, hospitality and celebration. Messy Church is about our lives not being perfect, our families and children are not perfect. The best space for God to deal with us in our messiness and disorder is in church.

We now have between 25-50 children together with parents, grandparents, carers, adults, young people and the congregation coming together once a month.

For those who wish to join in we have a discussion group led by Phil Couch in the small chapel who talk about themes linked to the bible story.

We have been especially blessed with having three baptisms during the year, two of which were older children who had themselves expressed a desire to Rev Tony to come forward for baptism. Together with their family, friends and Messy Church we witnessed the beginnings of their faith journey.

Feedback has been very positive from families in particular, some of whom had children that had never been in a church. No prerequisites and no barriers, background doesn't matter, no rigid formality, time to talk, lovely atmosphere, very welcoming.

If you have not been to Messy Church we look forward to welcoming you, if you would like to get involved and volunteer there are many ways of doing this, talking and welcoming new people, helping at the craft tables, making refreshments, setting up the day before and prayer support.

We entered our first Christmas tree into the Christmas Tree Festival this year and everyone enjoyed making the decorations. These were crafts items that we had made during the year Messy Church and reflected a wide range of themes and activities.

We finished the year with a living nativity which was very popular, everyone had a chance to make a headdress, we had angels, shepherds, kings, donkeys, sheep and even a star to lead Mary and Joseph as they walked around the church singing carols as they went on 'The journey to Bethlehem'. Despite the windy weather we still managed to light the firepits and the toasted marshmallows and hot chocolate went down well.

We look forward to the future with great anticipation and excitement and would ask you to pray for those who will come on a Sunday and those involved with the planning and leading.

Frances Lloyd and the Messy Church Team

Churchwardens Report

It is always good to sit and reflect over the past year and then you realise how busy we have been and how much we have to say thank you to God for.

I would like to start by thanking everyone who has played a part in making All Saints the warm and welcoming church that it is and without everyone behind the scenes we would not be able to be open to receive visitors and provide the services that we do.

With so many churches now not being open it is a credit to those who faithfully open up the church and lock up at night to enable the church to be as well used as it is and the comments in the visitors book are a testament to that.

We are blessed with wonderful florists, singers, musicians, clergy, cooks, cleaners, the list goes on to enable us to worship and be an integral part of village life. The more the merrier so if anyone would like to join in and help please let us know.

As an ancient building the fabric committee continue to balance how to keep the church in good order whilst at the same time balancing budgets and cost restraints.

The main event this year was Rev Tony's sabbatical during the summer months, whilst he was away we looked and took part in the Listening Project and we were asked to be guided by 3 questions. The purpose of this period of listening was to provide input into our discernment of the vision for our church for the next 5 years.

All Saints also took part in the contactless giving devices rollout which was supported and funded by the Chelmsford Diocese. We successfully acquired a machine and with training and support it is now installed by the welcome desk. Contactless giving is now being used within our church on a regular basis alongside other ways of giving.

Messy church has now been going for 18 months and continues to bring new families and others into the church in December 2024 we had over 50 children and 70 adults as we had our Living Nativity and the very popular firepits and marshmallows. We have also shared with two young people who asked to be baptised during a Messy Church service and were able to witness to their family and friends.

Thank you for all your support and help during the past year

Frances Lloyd and Tony Ripton

Writtle Christian Centre

The Centre plays a major part in the life of the village providing revenue for the Hall and amenities for local residents. Our regular hirers include Provide Community offering COPD rehabilitation sessions twice a week and a long-Covid rehab session once a week; Physiotherapy three times a week, Essex Dementia Care hold a day activity group; InterAct runs The Together Club specifically for young adults with additional needs between the ages of 19-25; Link Club, a weekly gathering for lonely or housebound elderly residents offering Communion once a month; Potters House Church offer weekly services. We also provide West Coast Swing Dance class; Bilingua Sing, a sensory class for babies and toddlers in several languages; Dance Expressions with most types of dance for children; Writtle Dance; Kazen Kai, martial arts for children; Chelmsford Morris; uniformed groups, Brownies and Rainbows; BIG Sing choir rehearsals; yoga classes; Bounce, mini-trampoline exercise classes; Chelmsford Modern Sequence Dance; Simply Ballroom; Essex Stretch Academy classes; Writtle Portrait Art; and Aradhana School of Dancing.

We regularly hold the Saraswati Puja Festival in February and Durga Puja Indian Festival in October, an Indian Bazaar and Food Festival, Vintage Fairs, Writtle Garden and Allotment Shows, Craft Fairs, wedding receptions and dinners as well as church events and meetings. The Centre is also the home of Writtle Archives since 1994. One-off hires have also increased with many children's parties and family events. On average we have 6 one-off hires per month which provides useful income in addition to our regular hirers and allowed us to 'grant' the church £5,000 at the end of the year.

Major ground works to the area outside the Quiet Room was completed as well as new guttering to the Main Hall. New LED lighting was installed in the hallway and kitchen. The cast-iron guttering in Church Lane was repaired. Sadly, in November, a company delivering to the cottage in Church Lane, hit the new cast iron guttering causing some damage albeit for which liability has not yet been accepted. Essential repairs were completed but it was the fourth such accident in three years!

The financial position is good, but we face significant challenges in meeting rising costs for cleaning and utilities. We signed a new 36-month contract for dual fuel. A review of our charging regime resulted in an increase from 1 January 2025 and our hire fees will increase again in 2026. During the year the Management Committee met five times to discuss many aspects of the running of the Centre and receive reports from the Manager as well as financial reports. Looking ahead to 2025, there will be some major work undertaken to the flat roof over the Foyer and toilet area which is now leaking on a fairly regular basis. Grants for the work are currently being applied for. We will continue with internal improvements as funds allow, including replacing the spot lights in the Main Hall, installing an extractor fan and redecoration of the kitchen, a canopy over the entrance and new external signage. The Centre is extremely well used throughout the week with 25 regular hirers. New hirers come forward on a regular basis as the Centre's reputation in the area continues to grow.

Andrew Brewster

Treasurers Financial Review of 2024

After six years as treasurers Heather and myself stepped aside to allow the new treasurers to commence work from the 01/01/25. The changes in our charity and church in those six years have been immense. Look back through the accounts and see the increases in income and control of expenditure. This has laid the foundation for today's financially strong church and charity.

As 2024 has turned out to be one of the great years it would be amiss of me not to mention the generous donations that have been received throughout the year from one and all. Everyone who has given through standing orders, envelopes, collections, donations great and small, charity appeals and our fundraising efforts
- WE SAY THANK YOU.

We have continued to expand our fundraising efforts over the years, just to mention a few gives a flavour of their range and fund raising potential.

Craft Fair and Christmas Tree Festival has run for many years currently raising £9k whilst the two yearly Friends of Writtle Church Open Gardens can raise £5k for the Fabric of the Church. Writtle Singers continue to hire the church for concerts and training sessions raising £2k and Writtle College continue to grace our church with their Graduation Day which can raise upwards of £1k.

All this fundraising goes towards the list of outstanding works to be considered, the most pressing being a new heating and lighting system, to replace the current oil requirement. A new slate wall and memorial garden as we slowly run out of space on the current wall. Outstanding masonry work on the fabric of the Church etc.

It is pleasing to note that at the years end we were awarded a grant of £12k towards the establishment for the role of Administrator for our 5 churches. We await further news.

RESERVES POLICY

It is the PCC policy to maintain a balance of unrestricted funds which equates to three months payments, to cover emergency situations that may arise from time to time. The balance has been higher than needed in the past few years as parish share payments were limited and a number of projects took longer than expected to come to completion. You will have seen that major fabric work has commenced and been completed which uses some of the surplus cash.

To maximise income surplus funds are held first with Barclays Bank plc in a current account and then via a sweep arrangement to a deposit account earning 1.5%. Further monies are then invested in CCLA deposit accounts currently earning 4.75% to 5%.

These arrangements have been looked at by the Independent Examiner and as long as interest rates stay higher than expected for longer will benefit the PCC finances via higher income.

PUBLIC BENEFIT

The trustees have considered the Charity Commission guidance on Public Benefit in relation to churches as required. The Objectives and Achievements section of the trustees report at the beginning outline and expand upon the public benefit achieved by the PCC.

Being at the centre of our community in Writtle the buildings of the church and supporting structures are by their very nature, public spaces open to the public and accessible to them on a daily basis. One of the missions of the Church is to support the local community as much as possible through employing local people and craftsmen in renovation projects and provide space for local projects to grow and thrive. Car park white lining and signing to make parking easier, aids the wider village. Tree surgery work on the boundaries of the churchyard answer the requirement to regularly check the condition of local trees and enable light to enter properties which have become shaded.

ASSETS AND LIABILITIES

As attached

Volunteers

The PCC is eternally grateful for all the time and effort given so freely by all who contribute in so many different ways to our worship, stewardship of our building and finances and the flourishing of our spiritual, social and community life. We are here as a sign of Gods love for all the people of our village and beyond - this is your parish church, your community of faith. ALL ARE WELCOME.

Structure, Governance and Management

The PCC is a team of people who, with the parish priest, oversee the life of the church, to ensure we are focused on living out the Gospel. We aim to seek God's will, work well together, reflect our values and take action for the future. The method of appointment of PCC members is set out in the Church Representation Rules. At All Saints, the membership of the PCC consists of the incumbent (our Priest-in-Charge), churchwardens, members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The full PCC met three times during the year. All meetings have been quorate. The required Standing items have been on the Agenda at each meeting to ensure compliance with requirements. These include reports on sub-committee/group meetings, financial reports and safeguarding. Regular reports are also received from other groups connected to the church.

PCC Report

Members of the PCC are either ex-officio or elected by the Annual Parochial Church meeting (APCM) in accordance with the Church Representation Rules.

PCC members who have served during 2024 are as follows:

Ex-Officio members

Incumbent	Rev Tony Cant	
Churchwardens	Frances Lloyd	From APCM 2024
	Tony Ripton	From APCM 2024

Elected members

Deanery Synod	Geoff Clarke	From APCM 2023
Deanery Synod	Diana Day	From APCM 2023
Deanery Synod	Hazel Kempton	From APCM 2023

Lay members

	Sally Cansdale	From APCM 2024
(Treasurer)	Heather Cooley	From APCM 2022
	Philip Couch	From APCM 2024
	Michele Moody	From APCM 2024
	Christopher Moss	From APCM 2024
	Nicola Shepherd	From APCM 2023

Co-opted

(Co-Treasurer)	Paul Burgess	From PCC 23 September 2024
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Appointed

(Secretary)	Nicola Shepherd	From PCC 23 September 2024
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Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include worship, mission and outreach and fabric and finance, are all responsible to the PCC and report back to it regularly with reports of their discussions being received by the full PCC.

The PCC is the arena at which different aspects of church life are brought together and discussed and where decisions are made to approve new initiatives and move them forward.

The meetings are chaired by the Priest-in-Charge and the membership includes those elected at the APCM to serve on the PCC and Deanery Synod plus the Churchwardens who are ex-officio members. In terms of the Charity Commission guidance, the members of the PCC are the trustees.

Elections to specific roles (i.e. vice-chair, treasurer, secretary, electoral roll, safeguarding, GDPR officer and membership of committees and of those who have particular roles within the church) take place at the first PCC after the APCM. Each meeting has standard agenda items, and include:

- a report from the Treasurer about the church finances;
- a report from the Chairman of the Fabric Committee about maintenance issues;
- a report from any sub-committees that have met since the last PCC meeting; and
- correspondence and notices relating to the church.

The PCC makes decisions in all these areas as necessary. It approves the church accounts at the meeting prior to the APCM. In addition, time is set-aside in PCC meetings to discuss particular matters relating to church life both at All Saints and within the deanery, the diocese and the wider Church of England. For matters which require a full PCC decision, these groups bring a proposed resolution to the meeting. The Minutes of each full meeting are available to those listed on the electoral role by making a request to the secretary.

The PCC has responsibility for working with Rev Tony Cant on matters of general concern and importance to the parish, and promoting the whole mission of the Church in the parish. It works for all in the parish not just on running the church building. The PCC listens and debates so that they can hear God's wisdom even in complicated situations. Sometimes there are disagreements or hard decisions need to be made. The PCC keep God right at the centre and trust that he is powerful and good enough to lead; taking time to focus and listen to discern what he is saying and where he is leading us.

The PCC takes commitment, time, effort and dedication from those who serve on it. There are many who do the hard work before and after PCC meetings by serving so faithfully on the various church committees. Their contribution to church life is often hidden. Our thanks are due to all those who serve in this way.

Also, it is right and proper to express the thanks of the Parochial Church Council to all who have helped with the life, work and ministry of All Saints. They are too many to name and to add to the difficulty many offer their help and service anonymously. But whether known or unknown, upfront or backroom, high profile or anonymous, our deepest gratitude goes to you.

Members of the congregation are welcome to bring any matters of concern at any time to our PCC lay representatives, or to volunteer to be a member of a particular group or committee.

Nicola Shepherd, PCC Secretary

Deanery Synod

Three members of the PCC (Diana Day, Geoff Clarke and Hazel Kempton along with our Minister Rev Tony, go to the deanery synod, a link between the PCC, the parish and wider structures of the church. Meetings are held approximately every 3 months, now 3 years old, and representing combined Chelmsford North and South deaneries. Different venues are chosen. Main features of the meetings are reported, but minutes are available on request. A standing committee meets alternately with the plenary sessions.

Safeguarding at All Saints

This continues to be a standing item on the PCC agenda. If you have any concerns or queries about a safeguarding matter, please speak to Rev Tony who is in contact with the Diocesan Safeguarding Team. If an emergency arises out of normal working hours please call 999 or contact the Diocesan Safeguarding Team on the out of hours number 01245 294444.

Committees and Teams

Each Committee and Team has a defined membership and function

Standing Committee

<i>Members:</i>	<i>Chair:</i>	<i>Sally Cansdale</i>
		<i>Rev Tony Cant</i>
	<i>Churchwardens:</i>	<i>Frances Ward, Tony Ripton</i>
	<i>Secretary:</i>	<i>Nicola Shepherd</i>
		<i>Treasurer: Heather Cooley</i>
	<i>PCC members:</i>	<i>Diana Day</i>
		<i>Hazel Kempton</i>

This is the only committee required by law. Responsible for finance, insurance, health and safety, business between PCC meetings and both leading and dealing with the future vision of the church. It has power to transact the business of the Council between its meetings, subject to any directions given by the Council, subject to any directions given by the PCC. It should also work with the PCC to raise funds.

Fabric Committee

<i>Members:</i>	<i>Chair</i>	<i>Tony Ripton (Churchwarden)</i>
	<i>Secretary:</i>	<i>Denis Lloyd</i>
	<i>Co-opted:</i>	<i>Christine Pendrill, Roger Pendrill, Kevin Marten.</i>

The committee has responsibility for day to day maintenance of the church and the churchyard to ensure that they can be safely used by the people of the parish. This includes boiler maintenance, church cleaning and tidying of the churchyard, including pruning of trees and where necessary strimming of overgrown vegetation.

We would like to thank everyone who turns up for DIY days and church cleaning as their help is invaluable in completing the tasks.

Christian Centre Management Committee

The Committee comprised:

Rev Tony Cant (Chair)
Andrew Brewster (Manager)
Heather Cottee (Co-opted Hirers rep)
Rev Canon John Howden (Co-opted)
Michele Moody (Co-opted PCC rep)
Janet Paul (Co-opted)
Margaret West (Co-opted Hirers rep)

The committee is an autonomous sub-committee of the PCC which has its own governing document. The Management Committee is responsible for the smooth running of the Christian Centre as All Saints' Church hall, enabling its work, worship and outreach to the local community as well as other churches and faiths; extending our hospitality by providing a regular meeting place for other Writtle clubs and organisations; providing a venue for private events, social events and functions; and aiming to be self-sufficient (through hire fees and grants) so that profits are used to maintain the Centre and if necessary support the church. It reports regularly to the PCC.

TEAMS: The membership of each team shall comprise at least one PCC members or Deanery Synod representative who will report back to the PCC on the team's behalf.

Worship and Mission Teams

Charity Team

Members: PCC Rep: Geoff Clarke
Co-opted: Chris Pendrill, Michele Moody, Sue Howden

The team have been in touch to offer suggestions re charities to support, and are open to receive suggestions from members of the congregation.

Edward Bear

Members: Michele Moody, Jo and Margaret Morrison and Jean Rose plus helpers

Responsible for fellowship and worship with pre-school children and their carers.

Edward Bear club meets each Monday in church at 1.45pm in term time, consisting of a short introduction to worship with a story, songs and prayer, followed by a craft activity and refreshments for children and their carers. Toys are available for little ones to play with, whilst their carers have an opportunity to chat and meet others and some firm friendships have been established as a result. There is a separate area for babies and pre-walkers with appropriate toys, rugs and cushions. We have a summer picnic with games and activities when we say goodbye to those who are starting school and a Christmas party with games and a visit from Father Christmas.

Once again this year we said goodbye to some of our regular attendees who started school and to others who started nursery. We have had some new baby siblings born to those who already attend, and have welcomed some new families to our fold. Several of our children have attended Messy Church and have enjoyed the opportunity to attend church in a relaxed yet stimulating environment.

We have loyal support from those on our tea/coffee rota who provide refreshments to us all and also chat to those who come, so a big thank you to Sue Howden, Carol Gumbleton, Judy Stafford and Jean Cakebread. Jean joined us after helping with Messy Church and now comes along each week to help us as well, so has become a valued member of the team. We are also very grateful to Jean Rose who provides piano accompaniment each week while the children sing along and join in with the music!

Michele Moody, Jo and Margaret Morrison

Social Committee

*Members: Chair: Sue Howden
PCC Rep Frances Lloyd
Secretary: Janet Paul
Co-opted: Margaret Loster, Michele Moody, Margaret Bruce*

Responsible for generating fellowship in the congregation, catering, fundraising for general church funds.

The year started as usual with welcoming the Austin 7 club followed by John's Film Show, Beetle Drive etc. Highlights were the Fleeting Shadows, bringing fun and dancing as well as £ 786, the Village Fair where we got thoroughly soaked but made £369-35! The Allegro Concert was a huge success and delight as usual. Profit £1,116. New to us was an afternoon concert given by All Saints Singers which resulted in £380.

In all a good year £3,760-48 for Church funds, £594 to Sanctus, and £301 to the Fabric Fund (open gardens lunches). A busy year. We of course also put in a lot of work with the Christmas Tree Festival.

We were sorry to say goodbye to Janet Paul from the committee but we may still call on her in times of need! Thank you Janet for all your support.

I must thank all the committee for their tireless support, enthusiasm and ideas and others who provide raffle prizes and the much needed cakes. None of the above could take place without their support.

Watch for more details of events in The Link, on the Facebook page 'Writtle All Saints Church', the website 'www.allsaintswrittle.co.uk' or on the Noticeboard.

Sue and Social committee.

THE CHRISTMAS TREE FESTIVAL 2024

All Saints Church, Writtle, was transformed into a moving scene of colour and twinkling lights with a wonderful total of 62 trees, lit up and decorated for the annual Christmas Tree Festival. Together with the Craft Fair, the event raised a little over £9,000: a magnificent amount. The preview reception, which was generously sponsored by Ellie & Rob of the Rose & Crown, was well attended by the exhibitors.

The Guests of Honour, Rev John and Sue Howden, judged the Writtle CARDS tree, based on their Christmas show, as their favourite.

Congratulations to the weekend Festival winners who were:

- The combined efforts of Writtle Junior & Infants School
- Rob Smith from Eagle butchers and his "Luvvly Jubbly" creation
- Sue Lawrence and her team from Crafty Antics with "The Theraptree"

Thanks to the winners and to all the other entrants for putting on such a good display. Many thanks also to all those who supported the event by coming to see the trees, and to the committee whose hard work enabled the event to be so successful. A very festive and enjoyable occasion!

Pastoral Care Teams

Healing Ministry Development Team

Members: PCC Rep: Geoff Clarke
Co-opted: Steve Bright, Tony Bender, Pam Butt, Isabel Clarke, Anne Dunn, Gloria Kelly, Hazel Kempton, Rosemary Macaulay, Richard Oscroft and Chris Pendrill

The team have met for prayer, fellowship and general sharing to progress the support of healing ministry in the parish as part of Jesus' great commission. Notes are available from these meetings for anyone interested. The leaflet is now printed and available to inform and encourage more people to take advantage of the opportunity to receive prayer in confidence and as led by the Holy Spirit at the prayer opportunities on the 3rd Sunday, and other times by arrangement/request. The prayer request board that sustains our Monday 12 noon prayers for healing and peace could be used more and updates given as to progress of those prayed for. We would be pleased to welcome new members or supporters.

Pastoral Care

Authorised Pastoral Assistant & PCC representative: H Kempton

The purpose of this team is to provide comfort and support to anyone in our church community or the wider parish who would like to share with someone in confidence. Members of the team and others in our congregation visit those who are housebound, sick, bereaved, or in need of support for various other reasons.

In addition to supporting those in our church community who were going through a difficult time, there have also been requests for pastoral support made via email on behalf of others in our parish which we have followed up and responded to.

Home Communion

Authorised Pastoral Assistant & PCC Rep: H Kempton

On request, the Home Communion Team take the Eucharist to any in our congregation or the wider parish who are housebound, sick, or in a care home. Some are temporarily unable to attend church having undergone operations, and others are housebound long-term or in a care home.

Christians Together Meetings

Christians Together Contact: Geoff Clarke

We have not formally met in Writtle over the past year but those concerned about ecumenical cooperation support the principle just as much. It is clear we can do this effectively through the CtIC (Christians together in Chelmsford) and many opportunities to join with other churches activities arise every week and are well and timely flagged by Richard Cecil, Secretary to CtIC in his regular e-mails. His e-mail was noted last year but here it is again thesecretary@ctic.org.uk (Let us know if you have any problems with that). There is also a need to support the work of CTIC by a donation from the many churches there are, but this has not been the priority it should be as, for example, reasonable funds

are needed to support the excellent Good Friday witness service and fringe activities around it which seek to imaginatively present the faith. One of us has again donated £300.00 to help the cause, but it should be part of the agenda of all the churches. Back to Writtle we noted last year that two other churches have sprung up, meeting in the Christian centre and Writtle College, as well as the Refuge church so it is important that we think about, at least, some ways in which we can show shared witness in the village.

Geoff Clarke

Common Prayer Taizé style

Contact: Diana Day

Our monthly Taizé Service on the first Saturday of the month is at 9.00 am and has been well supported. We average around 18 people. Many who attend help by reading, leading the prayers or bringing bread for our simple breakfast enjoyed by all. The short service of song, silence and prayer lasts approximately 30 minutes and we welcome all, so please feel free to join us.

Prayer Circles and Monday Prayer Group

Prayer Circles Contact: Chris Pendrill

The prayer circles are continuing in confidence. If anyone new would like to join then please contact Chris Pendrill.

The healing prayer group is now meeting back in church on a Monday at 12.00.

Approved and signed on behalf of the PCC by the

Rev Tony Cant:



ALL SAINTS' CHURCH WRITTLE PAROCHIAL CHURCH COUNCIL

Independent Examiner's Report to the Parochial Church Council (PCC) of All Saints' Church, Writtle

I report to the members of the PCC on my examination of their accounts for the year ended 31 December 2024, which comprise Receipts and Payments accounts, a Statement of Assets and a Statement of Fund movements.

Respective responsibilities and basis of report

The members of the PCC who are the trustees of the charity are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the accounts of the PCC carried out under section 145 of the 2011 Act. In carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination, giving me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the 2011 Act.
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Alan C Radford FCA DChA
Needham Cottage
Needham Green
Hatfield Broad Oak
Bishops Stortford
Herts. CM22 7JT

12 May 2025



ELECTORAL ROLL PRIVACY NOTICE

Who are we?

Writtle All Saints Parochial Church Council is the Data Controller. This means it decides how your personal data is processed and for what purposes.

Why do we process your personal data?

We use the personal data you provide on the electoral roll application form to enable us to manage, maintain and publish the electoral roll in accordance with Church Representation Rules (CRR) to:

- determine eligibility for attendance and participation at the Annual Parochial Church Meeting and for election to the Parochial Church Council, deanery, diocesan and general synods where applicable;
- calculate the number of representatives who may be elected to each of these synods in the following year;
- undertake a review and revision of the electoral roll as necessary; and
- publish your name and address, by exhibiting the roll in the parish church or the church website.

What is the lawful basis for processing your personal data?

1. *Processing for the purpose of determining eligibility, creating the electoral roll and use of the roll to calculate numbers for election to synod is necessary for compliance with a legal obligation.* The processing is a statutory requirement imposed by the Church Representation Rules, which means that you must give us this information if you want to be included on the electoral roll.
2. *Processing for the purpose of determining eligibility and creating or revising the electoral roll is carried out in the course of our legitimate activities, as this relates solely to members the Church of England in connection with its purposes.*
3. *Processing for the purpose of publishing the electoral roll relates to personal data which are manifestly made public by the data subject.* When you apply to have your name added to the church electoral roll, the automatic legal consequence as stated in the CRR, (Part I Formation of the Roll 1(8) and Revision of Roll and Preparation of New Roll 2(1), 2(3) and 2(7)) is that your name and address will be published, and by submitting your application form you are making that data public.

Sharing your personal data

Your personal data will be shared within the institutional Church of England and with the general public.

How long do we keep your personal data?

We keep your personal data for 6 years after a complete review of the electoral roll.

Your rights and your personal data

Unless subject to an exemption you have the following rights with respect to your personal data:

- The right to request a copy of your personal data which we hold about you;

- The right to request that we correct any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data be erased where it is no longer necessary for us to retain such data;
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request that a restriction is placed on further processing;
- The right to object to the processing of your personal data for direct marketing and to have that processing stopped;
- The right to lodge a complaint with the Information Commissioners Office.

Contact Details

You can contact us by emailing writtleallsaints@gmail.com with 'For the attention of the Data Compliance Officer' as the email Subject.

You can contact the Information Commissioners Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.

Taizé Reading for Monday 12 May 2025

*If you want to serve the Lord, prepare yourself for trials.
Be sincere of heart and steadfast. Do not be alarmed by
adversity, but attach yourself to the Lord and do not
leave him.*

Sirach 2:1-11

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**THE PARISH OF ALL SAINTS, WRITTLE
MINUTES OF THE ANNUAL VESTRY MEETING
HELD ON WEDNESDAY 29th MAY 2024 FROM 19:30 IN CHURCH**

1. Welcome and opening prayers

Father John Bloomer opened the meeting with a reading and a prayer and welcomed the parishioners for attending.

Psalm 133 and the First Letter of John - God is Love

In Rev Tony's absence, the Churchwardens Measure 2001 (cl5(5)) indicates that a chair of the AVM is chosen by the "meeting of parishioners". PCC Vice Chair Vanessa Brett was proposed as Chair by Father John and Seconded by Nicola Shepherd. The Parishioners unanimously agreed.

Vanessa thanked Father John. She offered a warm welcome to the 27 parishioners attending the AV&PCM and to Alan Radford, the Independent Examiner.

2. Apologies for absence

Apologies for absence were received from:

Rev Tony, Paul Burgess, Margaret Bruce, Phil and Frances Couch, Jean Edwards, David and Prue James, Jenny Rolf, Peter Day, Derek and Jean Judd and Michele Moody.

3. Minutes of the last AV held on 21 May 2023

The Minutes were unanimously agreed as a true record.

4. Matters Arising

There were no matters arising.

Annual Vestry Meeting

5. Election of Churchwardens

Two nominations had been received:

Frances Lloyd

Proposed by Sally Cansdale

Seconded by Diana Day

Tony Ripton

Proposed by Heather Cooley

Seconded by Hazel Kempton

There being no other nominations, Frances and Tony were declared as elected and congratulated on their appointment *[Applause]*.

The Annual Vestry Meeting was closed at 1940 and the Annual Parochial Church Meeting was opened.

we have invested in tree cutting and management, roof repairs, masonry work and are awaiting approval for a South Porch refresh. Within 2024 Budget money has been allocated for new slate in the Garden of Rest and revamp of the garden itself. We continue to hold funds against the potential of a new heating and lighting systems (Roxwell cost was £60,000).

It is pleasing to note that over 2023 we have seen an increase in footfall to the church, increased usage for various events and a willingness of users to book and pay in advance.

We continue to support as wide a range as possible of innovation in the church. Supporting the restart of Evensong, joint venture with Writtle Singers and enhanced musical content.

From the halcyon days of 2018 when the accounts were recorded by hand in an exercise book, we were vicar-less and treasurer-less All Saints Church has come a long way in a very short time.

We look forward to setting new records in 2024.

There were no questions for Heather. Heather reminded the parishioners that they were welcome to email or call Paul if they had questions that they wanted to discuss. Paul and Heather were thanked for their work on keeping the accounts in order. *[Applause]*.

6. Alan Rashford the Independent Examiner clarified that he wasn't sure if Paul would be here or not, but he is here in spirit so Alan didn't have a great deal to add. 2023 was a very good year. The general fund went up substantially and with over £300k that is a healthy budget, can approach building works with confidence. He had been trying to cajole Paul and Heather to get things done in difficult circumstances. We got there and the accounts are in good order. Great news that Paul is doing well and is looking forward to getting back to his role.

Alan was thanked for his work examining the accounts. *[Applause]*.

7. Elections

7.1 PCC members

Vanessa Brett and Michele Moody are standing down from the PCC from today. Vanessa and Michele were thanked for their valuable contributions to the PCC. *[Applause]*

The following nominations have been received:

Nomination	Proposed by:	Seconded by:
Sally Cansdale	Hazel Kempton	Natsuko (Kashi) Francis
Philip Couch	Richard Oscroft	Hazel Kempton
Michele Moody	Vanessa Brett	Nicola Shepherd
Margaret Bruce	Pamela Butt	Christine Pendrill

John Howden – I know that I have stepped down from the Christmas Tree Festival and I will probably help but Charlie Charlick has taken on my role and will be asking for things like cake and asking people to do things. So please help, step forward and propel others forward too. Thank you for all your support in the past I have enjoyed it and I am sure it will be great in December. Thank you for all your hard work over the years and the foresight in getting it going. The church always looks beautiful and it is a big achievement.

Richard Oscroft - Open Gardens is 16 June Midday until 1700. 5 new gardens this year. I encourage you to support with family and friends. I don't want to be negative, Jean Pinkney and Peter Pegg organised it again this year, they gave notice 2 years ago but have not been able to be replaced as the volunteers had to step aside. It is for the church and we need a member of the PCC and another to ensure that the money continues to come to the church.

Diana – we used to have a booklet for the APCM and it was really valued. We need to start doing this again.

Heather - we produced all the papers in with large print and small print and every year a different colour cover.

Vanessa agreed to refer to the PCC to discuss.

11. Date of next meeting

The first meeting of the new PCC will be confirmed when Rev Tony returns.

12. Date of Next APCM

The next APCM will take place on Monday 12 May 2025.

13. Any Other Business

None

14. Thanks

Vanessa would like to record her own and Rev Tony Cant's sincere thanks and gratitude to everyone that volunteers to help with the church, its running, its committees and the Christian Centre.

Vanessa closed the meeting with prayers and grace and thanked everyone for attending.

**THE PARISH OF ALL SAINTS, WRITTLE
MINUTES OF THE ANNUAL PAROCHIAL MEETING
HELD ON WEDNESDAY 29th MAY 2024 FROM 19:40 IN CHURCH**

1. **Annual Parochial Church Meeting.** Vanessa Brett opened the APCM, chairing as Vice Chair of the PCC per Church Representation Rules, 9 M4 (1) (b). She reminded any members of the public not on the electoral role that they are not able to speak or vote at the APCM.
2. **Minutes of the last APCM held on 21 May 2023**
The Minutes were unanimously agreed as a true record.
3. **Matters Arising**
There were no matters arising.
4. **Presentation of Church Electoral Roll**
Hazel Kempton provided an overview. Figures are as in the annual report. 5 Joined which is good. 7 have gone. 110 in total which is a good number, there are quite a few new people so that is new and encouraging.

Thanks were recorded for Hazel and there were no questions.

5. **Treasurer's Report and Presentation of Accounts for the year ended 31 December 2023.**
Heather Cooley presented on behalf of Paul Burgess. Thank you for all your good wishes and the love and support that you have given us. Paul wanted to come tonight but was grounded.

2023 was a record year. Since 2018 when we started, overall church value has risen from £175,000 to £300,000. In these accounts all areas have grown including income and expenditure. 2023 saw a record return on Christmas Tree Festival and Craft Fair to celebrate John's stepping back. We still have issues to face such as continued growth in energy costs and usage and a decline in takings in the open gardens. Open Gardens is being addressed this year by a refreshed team, new gardens and increased ticket price. Hopefully we will be back on track.

It would be remiss of Paul not to point out that over the same six years parish share has been reduced from £66,000 to £48,000 which we currently pay in full. This has helped our financial situation enormously.

The other advantage is the high interest rate environment where today cash balances can earn up to 5% whereas six years ago they were very low.

The financial strength of All Saints Church Writtle has enabled us to complete, commence and plan for projects to enhance the church. Over recent months

Christopher Moss

Hazel Kempton

Diana Day

As there were no other nominations, Sally Cansdale, Philip Couch, Michele Moody, Margaret Bruce and Christopher Moss were declared elected to the PCC for 2024/25. *[Applause]*

PCC members for 2024/25 were therefore as follows:

Elected members

Deanery Synod	Geoff Clarke	From APCM 2023
<i>Deanery Synod</i>	Diana Day	From APCM 2023
<i>Deanery Synod</i>	Hazel Kempton	From APCM 2023

Lay members

Philip Couch	From APCM 2024
Michele Moody	From APCM 2024
Sally Cansdale	From APCM 2024
Margaret Bruce	From APCM 2024
Christopher Moss	From APCM 2024
Heather Cooley	From APCM 2022
Nicola Shepherd	From APCM 2023

Positions

Co-opted (Co-Treasurer) Paul Burgess

Appointed (Secretary) Nicola Shepherd

8. Appointment of Independent Examiner

Alan Radford had been the independent examiner for five years and has again agreed to act as Independent Examiner for 2024/25. It was unanimously agreed by the meeting to appoint Mr Radford for 2024/25. Alan was thanked for his work

9. Presentation of Reports, Comments and Questions

Thank you to all the teams and groups in All Saints. Your work has greatly enriched the Parish.

Martin Day provided a verbal report on the music and choir. Thank you Vanessa. I just wanted to record a little about Music that is happening. I would like to record the joy that we have live music at every service, we should be very pleased with this at every service, special services and festivals. A dedicated group of singers in the choir that come every Sunday. Organist rota Matthew Butt, Andrew Rose and Martin Day, and Jean Rose does Messy Church. We are looking for a Director of Music and hope that Rev Tony's reflections will help with this.

10. Announcements

These events are important for raising money but also important for the village to help our community.

Writtle All Saints PCC

**Statement of Assets and Liabilities (by code)
As at: 31 December 2024**

Class and nominal code	General (Unrestricted)	Designated	Restricted	Endowment	Total	Last year
Fixed Asset - Investments						
6401: CBIFS 140 Units 1001S	2,982	-	274	-	3,257	3,165
6402: CBIFS 621 Units - Woodhouse Trust 1135S	-	-	-	14,359	14,359	14,038
6421: COIF 49 Units Dorothy Davis	-	-	-	994	994	972
6422: COIF 1165 Units - Church Lands	-	-	-	23,642	23,642	23,119
6423: COIF 416 Units - Julia Stacpoole	-	-	-	8,442	8,442	8,256
6424: COIF 56 Units - Viscountess Falklands	-	-	-	1,137	1,137	1,111
Total	2,982	-	274	48,574	51,831	50,661
Current Asset - Cash At Bank And In Hand						
6501: Barclays Current A/c Church (3751)	(13,322)	22,348	27,703	-	36,729	39,519
6505: Christian Centre Current A/c	-	52,856	-	-	52,856	26,713
6508: Vicar & Churchwardens' A/c	-	-	-	-	-	919
6510: Friends Current A/c	65	-	8,528	-	8,593	2,721
6530: CBF Deposit account 1001D	63,389	14,684	12,970	0	91,043	86,454
6535: CBF Deposit account Friends (7001D)	-	-	94,731	-	94,731	94,731
Total	50,132	89,888	143,933	0	283,953	251,057
Net total assets	53,114	89,888	144,207	48,574	335,783	301,718
Represented by						
General (Unrestricted)	53,114	-	-	-	53,114	67,758
Designated - Garden-R	-	10,440	-	-	10,440	6,689
Designated - Special-P	-	26,592	-	-	26,592	26,592
Designated - WCC	-	52,856	-	-	52,856	26,713
Restricted - Anelli	-	-	12,982	-	12,982	12,982
Restricted - Fabric	-	-	7,434	-	7,434	7,434
Restricted - Friends	-	-	103,267	-	103,267	97,495
Restricted - Luckin	-	-	4,263	-	4,263	4,263
Restricted - MMP-admin	-	-	12,883	-	12,883	-
Restricted - Upson	-	-	2,758	-	2,758	2,758
Restricted - Vicar-CW	-	-	-	-	-	919
Restricted - Vcars-D	-	-	620	-	620	620
Endowment - Fabric	-	-	-	32,179	32,179	31,470
Endowment - Vcars-D	-	-	-	2,036	2,036	1,989
Endowment - Woodhouse	-	-	-	14,359	14,359	14,038
Total	53,114	89,888	144,207	48,574	335,783	301,718

Writtle All Saints PCC
Fund movement summary
Selected period: 01 January 2024 to 31 December 2024

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
Unrestricted							
General - General fund	67,758	117,711	132,447	-	92	-	53,114
Sub-totals	67,758	117,711	132,447	-	92	-	53,114
Designated							
WCC - CC GENERAL FUND	26,713	67,242	41,099	-	-	-	52,856
Garden-R - Garden of Rest	6,689	5,281	1,529	-	-	-	10,440
Special-P - Special Projects	26,592	-	-	-	-	-	26,592
Sub-totals	59,993	72,523	42,628	-	-	-	89,888
Restricted							
MVP-admin - MVP Administration	-	12,883	-	-	-	-	12,883
Fabric - Fabric Fund	7,434	-	-	-	-	-	7,434
Friends - Friends of Writtle Church	97,495	5,772	-	-	-	-	103,267
Anelli - Fred Anelli Fund	12,982	-	-	-	-	-	12,982
Luckin - Non-PCC Luckin-Smith Fund	4,263	-	-	-	-	-	4,263
Upson - Upson Memorial Fund	2,758	-	-	-	-	-	2,758
Vicar-CW - Non-PCC Vicar & Churchwarden fund	919	931	1,850	-	-	-	-
Vicars-D - Non-PCC Vicar's Discretionary Fund	620	-	-	-	-	-	620
Sub-totals	126,470	19,587	1,850	-	-	-	144,207
Endowment							
Woodhouse - Woodhouse (Fabric) Trust	14,038	-	-	-	321	-	14,359
Fabric - Fabric Fund	31,470	-	-	-	709	-	32,179
Vicars-D - Non-PCC Vicar's Discretionary Fund	1,989	-	-	-	47	-	2,036
Sub-totals	47,497	-	-	-	1,077	-	48,574
Totals	301,718	209,821	176,925	-	1,169	-	335,783

Note	From To	01 January 2024 31 December 2024	01 January 2023 31 December 2023
		3,752	(2,279)
		6,689	8,968
Total carried forward balance		10,440	6,689
Special-P - Special Projects (Designated) Fund			
Resources used			
Charitable activities		-	1,329
Equipment		-	-
	Total Charitable activities	-	1,329
Total Resources used		-	1,329
		-	(1,329)
		26,592	27,921
Total carried forward balance		26,592	26,592
Anelli - Fred Anelli Fund (Restricted) Fund			
		-	-
		12,982	12,982
Total carried forward balance		12,982	12,982
Luckin - Non-PCC Luckin-Smith Fund (Restricted) Fund			
		-	-
		4,263	4,263
Total carried forward balance		4,263	4,263
Upson - Upson Memorial Fund (Restricted) Fund			
		-	-
		2,758	2,758
Total carried forward balance		2,758	2,758
Vicar-CW - Non-PCC Vicar & Churchwarden fund (Restricted) Fund			
Incoming resources			
Investment income		-	919
Dividends		-	-
Interest		931	-
	Total Investment income	931	919
Total Incoming resources		931	919
Resources used			
Charitable activities		-	-
Mission & Charities		1,850	-
	Total Charitable activities	1,850	-
Total Resources used		1,850	-
		(919)	919
		919	-
Total carried forward balance		-	919
Vicars-D - Non-PCC Vicar's Discretionary Fund (Endowment) Fund			
		-	-
		1,989	1,906
		47	83
Total carried forward balance		2,036	1,989
Vicars-D - Non-PCC Vicar's Discretionary Fund (Restricted) Fund			
		-	-
		620	620
Total carried forward balance		620	620

Note

	From To	01 January 2024 31 December 2024	01 January 2023 31 December 2023
Total Investment income		12,298	9,014
Total Incoming resources		117,711	103,751
Resources used			
Charitable activities			
Mission & Charities		-	127
Parish Share		53,383	54,386
Incumbent working expenses		3,413	1,380
Church Insurance		6,761	6,593
Church Repair & Maintenance		13,900	3,116
Upkeep of Services		6,235	4,725
Organists Fees		125	-
Upkeep of Churchyard		3,879	2,728
General Admin		1,737	752
Phone and Broadband		1,109	1,055
Parish office costs		-	42
Church office - Photocopier		697	672
Church running Electricity		6,539	6,832
Church Running Heating Oil		6,389	3,880
Governance Costs		828	612
Church Major repairs		24,510	-
Prior Year Adjustment for unrecorded costs		2,942	-
Total Charitable activities		132,447	86,900
Total Resources used		132,447	86,900
Excess of Income and endowments over Expenditure		(14,736)	16,850
Brought forward balance		67,758	50,908
Adjustments		92	-
Total carried forward balance		53,114	67,758
Fabric - Fabric Fund (Endowment) Fund			
Excess of Income and endowments over Expenditure		-	-
Brought forward balance		31,470	28,694
Adjustments		709	2,776
Total carried forward balance		32,179	31,470
Fabric - Fabric Fund (Restricted) Fund			
Excess of Income and endowments over Expenditure		-	-
Brought forward balance		7,434	7,160
Adjustments		-	274
Total carried forward balance		7,434	7,434
Friends - Friends of Writtle Church (Restricted) Fund			
Incoming resources			
Voluntary income			
Standing Order Giving		(15)	-
Donations - General		737	637
Total Voluntary Income		722	637
Activities for generating funds			
Fundraising		5,050	-
Total Activities for generating funds		5,050	-
Total Incoming resources		5,772	637
Excess of Income and endowments over Expenditure		5,772	637
Brought forward balance		97,495	96,858
Total carried forward balance		103,267	97,495
Garden-R - Garden of Rest (Designated) Fund			
Incoming resources			
Incoming resources from charitable activities			
Inscription Fees		5,281	2,580
Total Incoming resources from charitable activities		5,281	2,580
Total Incoming resources		5,281	2,580
Resources used			
Charitable activities			
Upkeep of Churchyard		1,529	4,859
Total Charitable activities		1,529	4,859
Total Resources used		1,529	4,859

Wittle All Saints PCC
Receipts and payments
Selected period: 01 January 2024 to 31 December 2024

Note	From To	01 January 2024 31 December 2024	01 January 2023 31 December 2023
MMP-admin - MMP Administration (Restricted) Fund			
Incoming resources			
Voluntary income			
Grants		12,883	-
Total Voluntary income		12,883	-
Total Incoming resources		12,883	-
Excess of Income and endowments over Expenditure		12,883	-
Brought forward balance		-	-
Total carried forward balance		12,883	-
Woodhouse - Woodhouse (Fabric) Trust (Endowment) Fund			
Excess of Income and endowments over Expenditure		-	-
Brought forward balance		14,038	12,821
Adjustments		321	1,217
Total carried forward balance		14,359	14,038
WCC - CC GENERAL FUND (Designated) Fund			
Incoming resources			
Incoming resources from charitable activities			
Church Hall Rental income		67,242	53,276
Total Incoming resources from charitable activities		67,242	53,276
Total Incoming resources		67,242	53,276
Resources used			
Charitable activities			
Mission & Charities		5,000	5,000
Hall Manager		8,235	6,413
General Admin		-	341
Phone and Broadband		752	1,823
Hall Running - Gas		1,409	1,896
Hall Running - Electricity		5,221	207
Hall Running Insurance		2,000	1,919
Hall Running - Maintenance		4,421	12,511
Hall Running - Equipment maintenance		259	1,274
Hall Running - Cleaning		12,555	11,020
Hall Running - Water		594	907
Governance Costs		653	842
Total Charitable activities		41,099	44,153
Total Resources used		41,099	44,153
Excess of Income and endowments over Expenditure		26,143	9,123
Brought forward balance		26,713	17,590
Total carried forward balance		52,856	26,713
General - General fund (Unrestricted) Fund			
Incoming resources			
Incoming resources from charitable activities			
Parochial Fees		14,260	14,927
Total Incoming resources from charitable activities		14,260	14,927
Voluntary income			
Standing Order Giving		35,182	28,252
Giving Envelopes		4,933	5,542
Loose Plate collections		3,312	3,738
Donations - General		14,064	11,939
Tax Reclaimed		9,935	9,968
Total Voluntary income		67,426	59,439
Activities for generating funds			
Fundraising		23,728	20,371
Total Activities for generating funds		23,728	20,371
Investment income			
Interest		12,298	9,014

Accounts

ALL SAINTS' CHURCH WRITTLE PAROCHIAL CHURCH COUNCIL

Independent Examiner's Report to the Parochial Church Council (PCC) of All Saints' Church, Writtle

I report to the members of the PCC on my examination of their accounts for the year ended 31 December 2023, which comprise Receipts and Payments accounts, a Statement of Assets and a Statement of Fund movements.

Respective responsibilities and basis of report

The members of the PCC who are the trustees of the charity are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the accounts of the PCC carried out under section 145 of the 2011 Act. In carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination, giving me cause to believe that in any material respect:

accounting records were not kept in accordance with section 130 of the 2011 Act.
the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan C Radford FCA DChA
Needham Cottage
Needham Green
Hatfield Broad Oak
Bishops Stortford
Herts. CM22 7JT

29 May 2024

Writtle All Saints PCC - 1130967
Receipts and payments
Selected period: 01 January 2023 to 31 December 2023

Note	From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
CC-DAMP - CC DAMP FUND (Restricted) Fund			
Payments			
Charitable activities			
Hall Running - Maintenance		0	750
<i>Total Charitable activities</i>		<u>0</u>	<u>750</u>
Total payments		0	750
Excess of Incoming resources over Resources used		0	(750)
Brought forward balance		0	750
CC-WIFI - CC HANNAH WIFI FUND (Restricted) Fund			
Payments			
Charitable activities			
Phone and Broadband		0	167
<i>Total Charitable activities</i>		<u>0</u>	<u>167</u>
Total payments		0	167
Excess of Incoming resources over Resources used		0	(167)
Brought forward balance		0	167
Woodhouse - Woodhouse (Fabric) Trust (Endowment) Fund			
Brought forward balance		12,821	14,523
Adjustments		1,216	(1,702)
Total carried forward balance		14,037	12,821
WCC - CC GENERAL FUND (Designated) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Donations - Gift Aid		0	1,000
Tax Reclaimed		0	38
<i>Total Voluntary income</i>		<u>0</u>	<u>1,038</u>
Incoming resources from charitable activities			
Church Hall Rental income		53,275	47,788
<i>Total Incoming resources from charitable activities</i>		<u>53,275</u>	<u>47,788</u>
Total receipts		53,275	48,826
Payments			

There may be minor discrepancies in the totals if the pence are not being shown

Note	From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
Charitable activities			
Mission & Charities		5,000	0
Hall Manager		6,412	5,756
General Admin		341	116
Phone and Broadband		1,823	506
Miscellaneous		0	900
Hall Running - Gas		1,895	4,213
Hall Running - Electricity		206	1,393
Hall Running Insurance		1,919	2,118
Hall Running - Maintenance		12,511	23,654
Hall Running - Equipment maintenance		1,274	1,785
Hall Running - Cleaning		11,019	9,717
Hall Running - Water		906	418
Governance Costs		841	619
<i>Total Charitable activities</i>		<u>44,152</u>	<u>51,202</u>
Total payments		44,152	51,202
Excess of Incoming resources over Resources used		9,122	(2,375)
Brought forward balance		17,590	19,965
Total carried forward balance		26,713	17,590

General - General fund (Unrestricted) Fund

Receipts

Incoming resources from generated funds			
<i>Voluntary income</i>			
Standing Order Giving		28,252	30,076
Giving Envelopes		5,542	7,470
Loose Plate collections		3,737	4,437
Donations - General		11,938	5,129
Donations - Charity Appeals		0	1,915
Tax Reclaimed		9,968	11,387
<i>Total Voluntary income</i>		<u>59,438</u>	<u>60,417</u>
<i>Activities for generating funds</i>			
Fundraising		20,370	16,991
<i>Total Activities for generating funds</i>		<u>20,370</u>	<u>16,991</u>
<i>Investment income</i>			
Interest		9,013	1,892
<i>Total Investment income</i>		<u>9,013</u>	<u>1,892</u>
Incoming resources from charitable activities			
Parochial Fees		14,927	17,130
<i>Total Incoming resources from charitable activities</i>		<u>14,927</u>	<u>17,130</u>
Total receipts		103,750	96,431

Payments

Charitable activities			
Mission & Charities		127	1,975
Parish Share		54,385	66,866
Incumbent working expenses		1,380	1,477
Church Insurance		6,593	6,600
Church Repair & Maintenance		3,116	3,766
Upkeep of Services		4,724	5,964
Upkeep of Churchyard		2,727	3,975
General Admin		752	1,075

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Note	From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
	Phone and Broadband	1,055	912
	Parish office costs	42	0
	Church office - Photocopier	672	595
	Church running Electricity	6,831	2,744
	Church Running Heating Oil	3,879	4,672
	Governance Costs	612	507
	<i>Total Charitable activities</i>	<i>86,900</i>	<i>101,136</i>
Total payments		86,900	101,136
	Excess of Incoming resources over Resources used	16,850	(4,704)
	Brought forward balance	50,908	55,996
	Adjustments	0	(383)
Total carried forward balance		67,758	50,908

Fabric - Fabric Fund (Restricted) Fund

Receipts

Incoming resources from generated funds			
<i>Investment income</i>			
Interest		0	850
	<i>Total Investment income</i>	<i>0</i>	<i>850</i>
Total receipts		0	850
	Excess of Incoming resources over Resources used	0	850
	Brought forward balance	7,160	6,310
	Adjustments	274	0
Total carried forward balance		7,434	7,160

Fabric - Fabric Fund (Endowment) Fund

Brought forward balance	28,694	32,469
Adjustments	2,775	(3,774)
Total carried forward balance	31,470	28,694

Friends - Friends of Writtle Church (Restricted) Fund

Receipts

Incoming resources from generated funds			
<i>Voluntary income</i>			
Donations - General		637	25,660
	<i>Total Voluntary income</i>	<i>637</i>	<i>25,660</i>
<i>Activities for generating funds</i>			
Fundraising		0	6,447
	<i>Total Activities for generating funds</i>	<i>0</i>	<i>6,447</i>
Total receipts		637	32,107

Payments

Cost of generating funds			
<i>Fundraising trading cost of goods sold and other costs</i>			
Fundraising Costs		0	310
	<i>Total Fundraising trading cost of goods sold and other costs</i>	<i>0</i>	<i>310</i>

There may be minor discrepancies in the totals if the pence are not being shown

Note	From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
Total payments		0	310
Excess of Incoming resources over Resources used		637	31,796
Brought forward balance		96,857	65,061
Total carried forward balance		97,494	96,857

Garden-R - Garden of Rest (Designated) Fund

Receipts

Incoming resources from charitable activities

Inscription Fees

2,580

2,727

Total Incoming resources from charitable activities

2,580

2,727

Total receipts

2,580

2,727

Payments

Charitable activities

Upkeep of Churchyard

4,859

558

Total Charitable activities

4,859

558

Total payments

4,859

558

Excess of Incoming resources over Resources used

(2,279)

2,169

Brought forward balance

8,967

6,798

Total carried forward balance

6,688

8,967

Special-P - Special Projects (Designated) Fund

Payments

Charitable activities

Equipment

1,328

0

Total Charitable activities

1,328

0

Total payments

1,328

0

Excess of Incoming resources over Resources used

(1,328)

0

Brought forward balance

27,920

27,920

Total carried forward balance

26,591

27,920

There may be minor discrepancies in the totals if the pence are not being shown

Note	From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
Anelli - Fred Anelli Fund (Restricted) Fund			
Brought forward balance		12,982	12,982
Total carried forward balance		12,982	12,982
Luckin - Non-PCC Luckin-Smith Fund (Restricted) Fund			
Brought forward balance		4,262	4,262
Total carried forward balance		4,262	4,262
Upson - Upson Memorial Fund (Restricted) Fund			
Brought forward balance		2,757	2,757
Total carried forward balance		2,757	2,757
Vicar-CW - Non-PCC Vicar & Churchwarden fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Investment income</i>			
Dividends		918	455
Interest		0	459
<i>Total Investment income</i>		<i>918</i>	<i>914</i>
Total receipts		918	914
Payments			
Charitable activities			
Mission & Charities		0	914
<i>Total Charitable activities</i>		<i>0</i>	<i>914</i>
Total payments		0	914
Excess of Incoming resources over Resources used		918	0
Total carried forward balance		918	0
Vicars-D - Non-PCC Vicar's Discretionary Fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Investment income</i>			
Interest		0	64
<i>Total Investment income</i>		<i>0</i>	<i>64</i>
Total receipts		0	64
Excess of Incoming resources over Resources used		0	64
Brought forward balance		619	554
Total carried forward balance		619	619

There may be minor discrepancies in the totals if the pence are not being shown

	From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
<i>Note</i>			
Vicars-D - Non-PCC Vicar's Discretionary Fund (Endowment) Fund			
	Brought forward balance	1,905	2,156
	Adjustments	83	(250)
	Total carried forward balance	1,988	1,905

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ALL SAINTS' CHURCH WRITTLE PAROCHIAL CHURCH COUNCIL

Independent Examiner's Report to the Parochial Church Council (PCC) of All Saints' Church, Writtle

I report to the members of the PCC on my examination of their accounts for the year ended 31 December 2023, which comprise Receipts and Payments accounts, a Statement of Assets and a Statement of Fund movements.

Respective responsibilities and basis of report

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Alan C Radford FCA DChA
Needham Cottage
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Herts. CM22 7JT

29 May 2024

Accounts

	Page
Administrative Information	3
Aims and Purposes	3
Objectives and activities	3
Achievements and Performance, Review of the Period, Rev Tony Cant	3
Churchwardens report	4
Electoral Role	5
Deanery Synod	5
Writtle Christian Centre	6
Financial Review	7
Structure, Governance and Management	9
PCC Report	9
Safeguarding at All Saints	11
Standing Committee	12
Fabric Committee	12
Christian Centre Management Committee	12
Team reports	13
o Charity Team	13
o Christmas Tree Festival Team	13
o Edward Bear	14
o Social Committee	14
o Healing Ministry Development Team	15
o Pastoral Care	16
o Home Communion Team	16
o Christians Together Meetings	16
o Common Prayer Taizé style	17
o Prayer Circles and Monday Prayer Group	17
Independent Examiner's Report	18
Electoral Roll Privacy Notice	19
Taizé Reading	21

All Saints' Church, Writtle Annual Report 2022

Administrative Information

All Saints Church is situated in Church Lane, Writtle. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is The Parish Office, All Saints Church, Church Lane, Writtle, Essex CM1 3EN. Email address: writtleallsaints@gmail.com, website: www.allsaintswrittle.co.uk/content

The Parochial Church Council of the Ecclesiastical parish of Writtle is registered with the Charity Commission, registration number 1130967 with the working title of All Saints Writtle.

Aim and purposes

All Saints' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Rev Tony Cant, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at All Saints. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament. When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church of All Saints and the Christian Centre. The PCC subcommittee has responsibility for the maintenance of the Christian Centre, Writtle. It is a self-funding entity that is expected to cover all its expenses from fees, fundraising and grants.

Achievements and Performance

Review of the period

At Writtle, the pattern of services remained the usual 1st and 3rd Sundays being Holy Communion led by the Priest-in-Charge, with 2nd Sundays Holy Communion service led by Rev John Howden, and the 4th Sundays led by our two Authorised Local Preachers, Richard Oscroft and Frances Couch.

Our new Curate, Fr. John Bloomer started with us in September and has become a very welcome and popular addition to the ministry team.

The energy and skill of our congregation members who give of their time to doing so much in and for the community is astounding, and I thank them all very much indeed.

Worship and prayer

We continued with the pattern of worship services held at 10am on Thursday mornings, and 8am on Sunday mornings of 2022 online on our YouTube channel called *Writtle with Highwood and Roxwell churches*, while Home Communion has been taken to those requesting it.

Joint Services for all 3 churches (Writtle, Highwood, and Roxwell) were held on Trinity Sunday, Christ the King, and Candlemas.

The Mission and Ministry Partnership (made up of St. Andrew's, Ascension with All Saints, Writtle with Highwood, and Roxwell churches) has formed, and is learning how to work together, support each other's parishes and try to be more co-ordinated in the collective approach to mission and ministry.

The current pattern is likely to continue for the foreseeable future and we remain open to seeing what God may have in store in the future.

Rev Tony Cant
Priest-in-Charge.

Churchwardens Report

As we look back over the past twelve months we have commemorated many milestone events in our country including the Platinum Jubilee and sadly followed by mourning the death of Queen Elizabeth and the more recent coronation of King Charles III. All Saints has been at the centre of these events in our village. The Bishop of Bradwell and Rev Tony also led a service to celebrate the Centenary for the 2MT Marconi which was an important event for Writtle. For individuals the church plays an important role as they come to mark family occasions such as funerals, weddings and baptisms.

We are blessed to have Rev Tony leading us and we thank him for his continuing guidance, support and love.

We have welcomed Rev John Bloomer and Mary to our church family as he supports Tony within the parish as curate as part of his role he is also Chaplain at Writtle University College and we look forward to celebrating his ordination as a priest later in the year.

All Saints has been able to celebrate and hold all the major festivals during the year without any restrictions and it has been a joy to see the church full on Mothering Sunday and see the uniformed organisations taking part. The church is also busy during the week with Edward Bear and the Tuesday Coffee Morning becoming very popular.

The MMP continues to grow and it was decided to hold an event which took place in November whereby all the church officers got together to meet and have a chance to learn from one another and share thoughts and ideas. The event was very successful.

Bishop Guli also visited us as part of her Lenten Pilgrimage across the Diocese this year and she had lunch with the Link Club before setting off.

The church continues to receive many visitors from Chelmsford and beyond and we have many kind and appreciative comments in our visitors book saying how much they value the opportunity to come inside as so many churches are not always open. We are very grateful for those who are on the rota opening the church each day.

The Fabric Committee continue to work hard ensuring the we can worship in a warm, safe and dry church and meet regularly to carry out recommendations from the Quinquennial inspection. All Saints has also been challenged like all home owners in the last year with rising fuel costs and the cost of living which means that all financial giving is extremely appreciated and enables the work of the church to continue.

All Saints has also been very active supporting and fundraising for refugees fleeing the war in Ukraine and the setting up a hub offering practical help to those in need in our region.

We have had many successful and enjoyable fund raising events, Christmas Tree Festival, Film evening, Plant Sale to name but a few and we have also raised money for Sanctus through the Lent lunches, MacMillan coffee morning, collections for the Food Bank and Homeless shelter together with the Christmas Toy appeal.

The churchwardens would like to thank all those who freely give of their time in so many ways so that all the events and services are able to take place and we are able to serve and be at the heart of our village.

Frances Lloyd and Tony Ripton, Church Wardens

Electoral Roll

As at 21-5-2023 there were 112 people on the Electoral Roll, 30 of whom live outside the parish. Since the last APCM:1 person has joined the roll, 5 people have left the roll - 1 died, 4 moved away.

Hazel Kempton, Electoral Roll Officer

Deanery Synod

Three members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church. The Deanery synod has allowed us to benefit from viewing reports from various aspects of deanery work, and always provides a useful opportunity to network and share knowledge and ideas with others.

Deanery Synod meetings are held approximately every 3 month and in the present form representing combined Chelmsford North and South deaneries are 2 years old. They have been attended by Diana Day, Geoff Clarke, Hazel Kempton along with Rev Tony Cant from All saints. In 2022 we had the 7th meeting on 8.6.22 where the main features were to hear how St John's Church Moulsham had responded to the Ukrainian resettlement scheme, plus we heard from Jenny Clayton on the work of the St Vincent de Paul Charity of which there are many branches across the country. Each branch might do different things according to local need such as helping with provision of furniture and various needs to support ongoing basic daily living.

Bishop Guli attended the synod meeting on 6.9.22. After information on the parish share scheme, Bishop Guli joined us, giving an ad hoc talk, as is her approach to Deanery Synods, being guided by the Holy Spirit her aim. It proved to be a very interesting encounter and the minutes from the meeting show that, too lengthy to reproduce here(available on request) She talked of 'scraping the surface of such a richly diverse diocese' at this stage.

The meeting on 1.12.22 the 9th was held at Beaulieu and featured Rev Dan Pierce appointed to St Francis Church in 2018. His approach had been to respond to residents' abilities and input, being led by their needs rather than conforming to any too rigid laid down structure. Again some interesting minutes are available. There was also quite a bit of input on the parish share scheme at this meeting.
Geoff Clarke.

Writtle Christian Centre

2022 began with the spectre of Covid still evident – hand sanitiser and face coverings were recommended although all restrictions were lifted by March. Most hirers returned and adjusted their hours to suit their new needs. Some too have come and gone in the year! In January, Provide, who deliver a broad range of health and social care services in the community, started two COPD exercise/rehab classes on Monday and Wednesday mornings with a long-Covid COPD class on a Monday afternoon. The long-Covid class was later extended to all day Tuesday. One-off hires have also increased with many children's parties and family events. On average we have 6 one-off hires per month which provides useful income in addition to our regular hirers .

The major damp works, agreed with the PCC, began in the summer and work to the renew the guttering and downpipes to Church Lane and the front aspect of the older part of the building and removal of the hardstanding at the rear gate and installation of kerbing to divert rainwater run-off from Pump Lane was completed. Sadly, later in the year a Sainsbury delivery van hit the new cast iron guttering in Church Lane causing much damage albeit they accepted liability and essential repairs were completed. At the end of July, work started on the removal of the hardstanding to the right of main entrance, a new retaining wall and handrail were installed, the ground levelled and limestone chippings added to aid drying of the subsoil. However, new issues came to the fore which delayed the work! Torrential rain in August, caused the Archive Room to flood. Fortunately, the Archive ladies were in residence and they were able to raise the alarm and move all floor based valuables to higher ground. Removal of the flooring uncovering exposed rotten parquet flooring caused by long-term damp although overall the floor was not as bad as everyone expected. Repairs were carried out under the auspices of Writtle Parish Council with costs being shared.

During the year the Management Committee met seven times to discuss many aspects of the running of the Centre and receive reports from the Manager as well as financial reports. Looking ahead to 2023, there will be some major work to renew the guttering over the Main Hall and associated drainage as well as continuing with internal improvements as funds allow, such as the installation of new blinds, PIR lighting in the toilet areas and an instantaneous boiling hot water tap in the kitchen. The Centre is very well used throughout the week with over 20 regular hirers. New hirers come forward on a regular basis as the Centre's reputation in the area grows. Indeed it has been described by one observer as the "busiest church hall he has ever seen", and he's seen a few!

The Committee comprised:

Rev Tony Cant (Chair)

Andrew Brewster (Manager)

Heather Cottey (Co-opted Hirers rep)

Rev Canon John Howden (Co-opted)

Michele Moody (Co-opted PCC rep)

Janet Paul (Co-opted)

Margaret West (Co-opted Hirers rep) from July 2022

Margaret Bruce (Co-opted) Resigned December 2022

Financial review

Overview

2022 seems to have continued the pattern of the last few years, with the continuing fallout from the COVID outbreak, the war in Eastern Europe and the subsequent energy, food and cost of living crisis compounded by the economic and political changes at the heart of our government. The start of 2023 is continuing this trend with the battle against inflation still being at the forefront of attempts to return the economy to a sustainable stable and hopefully growing position.

Despite all the above it is heart-warming that the people who attend and support our great church of ALL SAINTS have once again showed their great generosity and continued to give whether through standing orders, envelopes, collections, donations, charity appeals and fundraising. TO ALL WE SAY THANK YOU.

During the last five years it is pleasing to note that your charity has grown into a robust and soundly financed entity valued at £173k in 2018 to £273k at the close of 2022. The increasing interest rate environment will also have a positive impact on our investment income in the coming months.

As highlighted last year our attention is turning from accumulating wealth to using monies to fund essential fabric works and enhancements to the way we work. A tree review of the church and courtyard has been carried out and contract signed for the required works to be completed (cost £4500), new office computer and software package purchased to update our processes (cost £1400), the first part of the five yearly building review work is being processed (with a value of £4500).

Spending money is the easy part, finding fresh funds every day, week, month and year to keep the coffers filled is like the quest for the holy grail. But I know that you all will continue to give in both money and time to continue our great mission at ALL SAINTS.

PCC General Fund

The standout view is of expenses rising from £86k in 2021 to £101k in 2022 driven by the rapidly rising inflation and prices. Income grew more modestly to £96k leaving a small deficit to fund from the surplus in our Barclays Bank account. We were helped during the year by successful Open Gardens and Christmas Tree Festival and Craft Fair events which raised £6k and £8k respectively.

Energy costs continue to rise although we are hopeful that domestic retail prices will fall in the coming months, as international prices continue to decline. Again we have been helped by grants from the Diocese, individual donations for oil and our energy surcharge policy to mitigate the financial costs to some extent.

PCC service pricing was reviewed and increased generally in line with inflation, following similar action by the Church and Diocese, in order to continue to grow our income revenues.

Going forward into 2023 after many years of debate and pressure from many, the Parish Share calculations and figures have been reviewed and rejigged and for Writtle reduced.

RESERVES POLICY

It remains the PCC policy to maintain a balance of three months payments to cover emergency situations that may arise from time to time. This currently equates to a balance of £25k.

The balance was much higher than needed in 2022 but is gradually being eroded by the small deficits on current spending which have occurred in the last few years.

Surplus funds are held first with Barclays Bank plc in a current account and then via a sweep arrangement to a deposit account earning 0.8%. Further monies are then invested in CCLA deposit account earning 2% and investment accounts earning up to 3%.

A review of investing in higher yielding investments has been discussed by PCC standing committee with a further review and discussion planned.

PUBLIC BENEFIT

The trustees have considered the Charity Commission guidance on Public Benefit in relation to churches as required. The Objectives and Achievements section of the trustees report at the beginning, outline and expand upon the public benefit obtained by the PCC. Being at the centre of our community in Writtle, the Church, the Christian Centre and Churchyard are by their very nature public spaces, open to the public and accessible to them on a daily basis. We welcome visitors and passers-by to enjoy our 800 year old church and its facilities. New benches have been installed to allow relaxed meditation in the churchyard, a public water pipe to allow the continued upkeep of graves, headstones and floral displays and if you are lucky perhaps catch our award winning bell ringers performing for a service or just practicing to keep at the top of their game.

The Vicarage is just a short walk away with the Rev Tony and wife Zoe (just recovered from a successful hip operation) often seen in the village using local facilities and chatting to locals. As well as servicing his local churches Writtle, Roxwell and Highwood, his duties extend to the City and West MMU grouping and attending meetings at the Diocese. To provide some support our new Curate John Bloomer has arrived from Pleshey and been installed as Chaplain at Writtle College, he will be ordained in October.

One of the missions of the Church is to support the local community through employing local business, local people and craftsmen. Most who give their time and effort whether voluntary or paid, live and work in the local area. Without this local community the Church would simply not survive. In 2022 the Austin 7 car rally started at the Church, the Marconi celebration was held, the Friends of Writtle Open Gardens was organized and our now locally renowned Christmas Tree Festival and Craft Fair took place. All bring business and people to the village and the Church.

Major work has been carried out at the Christian Centre and tree work in the churchyard undertaken, all employing local business and hopefully enhancing the facilities in the process.

We have continued our engagement with local schools to reconnect the younger generation and encourage participation in Church affairs. For those with a keen eye the Labyrinth, designed and built by local children is now blooming in the churchyard. Rev Tony's new Christian group of the not too old and not too young is also bringing new life into our ancient Church. Our quest for a local youth worker continues.

Volunteers

The PCC is very grateful for all the time and effort given so freely by all who contribute in so many different ways to our worship, stewardship of our building and finances, and the flourishing of our spiritual, social and community life. We are here as a sign of God's love for all the people of our village and beyond – this is your parish church, your community of faith. ALL ARE WELCOME.

Structure, Governance and Management

The PCC is a team of people who, with the parish priest, oversee the life of the church, to ensure we are focused on living out the Gospel. We aim to seek God's will, work well together, reflect our values and take action for the future. The method of appointment of PCC members is set out in the Church Representation Rules. At All Saints, the membership of the PCC consists of the incumbent (our Priest-in-Charge), churchwardens, members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The full PCC met four times during the year. All meetings have been quorate. The required Standing items have been on the Agenda at each meeting to ensure compliance with requirements. These include reports on sub-committee/group meetings, financial reports and safeguarding. Regular reports are also received from other groups connected to the church. The Standing Committee met once on 05.09.22 in between PCC meetings.

PCC Report

Members of the PCC are either ex-officio or elected by the Annual Parochial Church meeting (APCM) in accordance with the Church Representation Rules.

PCC members who have served during 2022 are as follows:

Ex-Officio members

Incumbent	Rev Tony Cant	
Churchwardens	Frances Lloyd	From APCM 2022
	Tony Ripton	From APCM 2022

Elected members

<i>Deanery Synod</i>	Geoff Clarke	From APCM 2020
<i>Deanery Synod</i>	Diana Day	From APCM 2020
<i>Deanery Synod</i>	Hazel Kempton	From APCM 2020

Lay members

	Jerry Allanson	From APCM 2020 (Resigned 15/11/22)
<i>(Treasurer)</i>	Heather Cooley	From APCM 2022
	Philip Couch	From APCM 2020
	Michele Moody	From APCM 2020
	Charlotte Nairac	From APCM 2021
	Vanessa Brett	From APCM 2022

Co-opted

<i>(Co-Treasurer)</i>	Paul Burgess	From PCC 12 th July 2021
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Appointed

<i>(Secretary)</i>	Nicola Shepherd	From PCC 12 th July 2021
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Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include worship, mission and outreach and fabric and finance, are all responsible to the PCC and report back to it regularly with reports of their discussions being received by the full PCC.

The PCC is the arena at which different aspects of church life are brought together and discussed and where decisions are made to approve new initiatives and move them forward.

The meetings are chaired by the Priest-in-Charge and the membership includes those elected at the APCM to serve on the PCC and Deanery Synod plus the Churchwardens who are ex-officio members. In terms of the Charity Commission guidance, the members of the PCC are the trustees.

Elections to specific roles (i.e. vice-chair, treasurer, secretary, electoral roll, safeguarding, GDPR officer and membership of committees and of those who have particular roles within the church) take place at the first PCC after the APCM. Each meeting has standard agenda items, and include:

- a report from the Treasurer about the church finances;
- a report from the Chairman of the Fabric Committee about maintenance issues;
- a report from any sub-committees that have met since the last PCC meeting; and
- correspondence and notices relating to the church.

The PCC makes decisions in all these areas as necessary. It approves the church accounts at the meeting prior to the APCM. In addition, time is set-aside in PCC meetings to discuss particular matters relating to church life both at All Saints and within the deanery, the diocese and the wider Church of England. For matters which require a full PCC decision, these groups bring a proposed resolution to the meeting. The Minutes of each full meeting are available to those listed on the electoral role by making a request to the secretary.

The PCC has responsibility for working with Rev Tony Cant on matters of general concern and importance to the parish, and promoting the whole mission of the Church in the parish. It works for all in the parish not just on running the church building. The PCC listens and debates so that they can hear God's wisdom even in complicated situations. Sometimes there are disagreements or hard decisions need to be made. The PCC keep God right at the centre and trust that he is powerful and good enough to lead; taking time to focus and listen to discern what he is saying and where he is leading us.

The PCC takes commitment, time, effort and dedication from those who serve on it. There are many who do the hard work before and after PCC meetings by serving so faithfully on the various church committees. Their contribution to church life is often hidden. Our thanks are due to all those who serve in this way.

Also, it is right and proper to express the thanks of the Parochial Church Council to all who have helped with the life, work and ministry of All Saints. They are too many to name and to add to the difficulty many offer their help and service anonymously. But whether known or unknown, upfront or backroom, high profile or anonymous, our deepest gratitude goes to you.

Members of the congregation are welcome to bring any matters of concern at any time to our PCC lay representatives, or to volunteer to be a member of a particular group or committee.

Safeguarding at All Saints

This continues to be a standing item on the PCC agenda. If you have any concerns or queries about a safeguarding matter, please speak to Philip who is in contact with the Diocesan Safeguarding Team. If an emergency arises out of normal working hours please call 999 or contact the Diocesan Safeguarding Team on the out of hours number 01245 294444.

APCM update -status of safeguarding training

Guidance from the diocese with respect to DBS checks and the PCC is:

- All PCC's are a Charity. Therefore ALL the PCC members are Trustees of a Charity.
If your PCC sponsors/organises/approves activities with children and/or vulnerable adults, then ALL the PCC members are eligible for an Enhanced DBS disclosure (without a check of the childrens or adults barred lists).
- A PCC member may also be eligible to be checked against one or both of the barred Lists if they hold an additional role that means they will be having Regulated Activity with children and/or vulnerable adults.
- IF the PSO (Parish Safeguarding Officer) is a PCC member they MUST have an enhanced DBS disclosure, which I have.
- ALL the Churchwardens MUST have an enhanced DBS disclosure.
- ALL the PCC members can be lawfully DBS checked. *It is not a requirement of the Church of England, but it is recommended by The Charity Commission.*

		Safeguarding Training						PSO	DBS		
Name		Foundation			Leadership			Induction		Renewal	Confidential
		C0	Renewal	C1	Renewal	C2	Renewal		Status	Date	Declaration
Vanessa	Brett	Completed	2024	Completed	2024	Completed	2025	N/A	Yes	2024	Yes
Pam	Butt	Completed	2024	Completed	2024	N/A		N/A			Yes
Geoff	Clarke	Pending		Pending		N/A		N/A	Yes*		Yes
Phil	Couch	Completed	2024	Completed	2024	Completed	2024	Completed	Yes	2025	N/A
Frances	Couch	Completed	2025	Completed	2025	Pending		N/A			N/A
John	Howden	Completed	2024	Completed	2024	Completed	2024	N/A	Yes	2024	N/A
Hazel	Kempton	Completed		Completed		Completed		N/A	Yes	Auto by Diocese	Yes
Michele	Moody	Completed	2024	Completed	2024	N/A		N/A	Yes	2025	Yes
Richard	Oscroft	Completed	2024	Completed	2024	Completed	2025	N/A			No
Frances	Lloyd	Completed	2025	Completed	2025	Pending		N/A			Yes
Tony	Ripton	Pending		Pending		Pending		N/A			Yes
Jo	Morrison	Pending		Pending		?					
Margaret	Morrison	Pending		Pending		?					
Emma		Pending		Pending		?					

*transferable from Geoff's other duties, he says.

Committees and Teams

Each Committee and Team has a defined membership and function

Standing Committee

Members: *Chair:* *Rev Tony Cant*
 Churchwardens: *Frances Ward, Tony Ripton*
 Secretary: *Nicola Shepherd* *Treasurer: Heather Cooley*
 PCC members: *Diana Day* *Hazel Kempton*

This is the only committee required by law. Responsible for finance, insurance, health and safety, business between PCC meetings and both leading and dealing with the future vision of the church. It has power to transact the business of the Council between its meetings, subject to any directions given by the Council, subject to any directions given by the PCC. It should also work with the PCC to raise funds.

Fabric Committee

Members: *Chair* *Tony Ripton (Churchwarden)*
 Secretary: *Dianne Collins*
 Co-opted: *Rev Tony Cant, Isabel Clarke, Chris Pendrill, Roger Pendrill, Stephen Bright, Kevin Marten*

The committee has responsibility for day to day maintenance of the church and the churchyard to ensure that they can be safely used by the people of the parish. This includes boiler maintenance, church cleaning and tidying of the churchyard, including pruning of trees and where necessary strimming of overgrown vegetation.

Work continues to be planned for the works identified under the new Quinquennial report required under List A, that is the most urgent work. To this end a programme of works is being drawn up so that quotes can be obtained for the PCC to approve so that the works can be started. We will also need to apply for grants.

We also have a duty to have a survey conducted on the trees and shrubs in the churchyard every five years to ensure that they are healthy and not in a state that may compromise the safety of people in the churchyard. In this regard we got a quote for a full survey and have organised a programme of work to be completed over the next five years. Initial work has been completed.

We would like to thank everyone who turns up for DIY days and church cleaning as their help is invaluable in completing the tasks.

Christian Centre Management Committee

Members: *Chair: PCC appointed:* *Rev Tony Cant*
 Manager: *Andrew Brewster*
 Co-opted *Janet Paul* *Rev Canon John Howden*
 Michele Moody *Margaret Bruce*
 Heather Cottee *Janet Paul*
 Margaret West

The committee is an autonomous sub-committee of the PCC which has its own governing document. The Management Committee is responsible for the smooth running of the Christian Centre as All Saints' Church hall, enabling its work, worship and outreach to the

local community as well as other churches and faiths; extending our hospitality by providing a regular meeting place for other Writtle clubs and organisations; providing a venue for private events, social events and functions; and aiming to be self-sufficient (through hire fees and grants) so that profits are used to maintain the Centre and if necessary support the church. It reports regularly to the PCC.

TEAMS: The membership of each team shall comprise at least one PCC members or Deanery Synod representative who will report back to the PCC on the team's behalf.

Worship and Mission Teams

Charity Team

Members: PCC Rep: Geoff Clarke
Co-opted: Chris Pendrill, Michele Moody, Sue Howden

The team has been in touch regularly to offer suggestions regarding charities to support and are open to receive suggestions from members of the congregation. E.g. this year we gave a sum from Lent Lunches to Sanctus, the day time support for homeless or needy. They were very grateful for this and came to the coffee morning on 2.5. to express their thanks/inform folk of the work. Cash from the coffee mornings (after expenses) goes to charities also and we have given during the past year £1000.00 for help with the All Saints church heating/upkeep. Gift aid turned this into a larger sum.

Christmas Tree Festival Team

<i>Members: Alison Woollard</i>	<i>Rev Canon John Howden</i>	<i>Sue Howden</i>
<i>Carol Penfold</i>	<i>Margaret Loster</i>	<i>Judy Stafford</i>
<i>Martin</i>		
<i>Michele Moody</i>	<i>Brian Gumbleton</i>	<i>Margaret Bruce</i>
<i>Tony Ripton</i>	<i>Vanessa Brett</i>	

Responsible for running the annual Christmas Tree festival at All Saints Church, involving individuals, organisations and businesses around the parish thereby generating church funds.

We enjoyed a successful festival with increases in the number of trees and visitors. There was real energy and excitement at the prospect of enjoying the festival without the restrictions which the pandemic had placed on us for the previous two years.

We had over 2,000 visitors over the two days, raised over £8200, (which included some generous donations) and the 51 trees were as inventive, beautiful and interesting as ever.

The winners were Barrow Farm Riding for the Disabled with 'Bootiful', Preston's Garage with the 'Retyred Snowman', Writtle Infant School's 'A Christmas Dinner' and Writtle Scout Troop with '2MT'. The last prize was chosen by our guest openers at the Friday evening preview who were the chairmen of Roxwell and Highwood parish councils. We had a number of new entries, especially from the different Rotary clubs in Chelmsford. All the new entrants said they had enjoyed the experience and will be back for 2023.

Young visitors enjoyed creating their own decorations and hunting for the knitted robins hiding in the churchyard while the 25 stalls in the Craft Fayre offered lots of opportunities for buying interesting Christmas presents. Chelmsford Morris, the Writtle Singers and the Chelmsford Community Gospel Choir entertained visitors. People serving refreshments

all day Saturday in the Christian Centre and in the church on Sunday afternoon were kept very busy.

So many church members worked hard – helping to set up, taking money on the door, (where the card reader proved to be a great success) counting and banking the money, selling raffle tickets, acting as stewards or serving the food and doing the washing up. The church was buzzing with life.

Carol Penfold Martin has stepped down from organising the entrance door rota and we would like to thank her for all her hard work organising this over the past 11 years. Sally Cansdale will now be organising the rota. Alison Woollard is going to step back from being Chairman of the whole Festival and will concentrate on organising all the trees. Other members of the church and some new volunteers have come forward to take on various roles and it is hoped that sharing out the work like this will enable the Festival to continue and flourish well into the future.

Alison Woollard, Chair of the Organising Group

Edward Bear

Members: Michele Moody, Jo and Margaret Morrison and Jean Rose plus helpers

Responsible for preparing for worship and fellowship of the younger members of our congregation.

Edward Bear club meets every Monday in church at 1.45pm in term time, consisting of a short introduction to worship with a story, songs and prayer, followed by a craft activity and refreshments for children and their carers. Toys are available afterwards for little ones to play with, whilst their carers have an opportunity to chat and meet others. There is a separate area for babies and pre-walkers with appropriate toys, a soft rug for babies to lie on, and cushions for carers who wish to sit on the floor with their babies. We have a summer picnic when we say goodbye to those who are starting school and a Christmas party with games and a visit from Father Christmas.

This year we said goodbye to some of our children who started school and hello to lots more new ones. Thank you once again to those on our rota who make the tea/coffee and chat to those who come along, namely Sue Howden, Carol Gumbleton and Judy Stafford. If anyone else could spare an hour of their time just once a month to help on this rota we would love to hear from you! Last but definitely not least, our grateful thanks to Jean Rose who plays the piano for us every week without fail, adding to our enjoyment as well as keeping us all in tune!

Michele Moody, Jo and Margaret Morrison

Social Committee

Members: Chair: Sue Howden

PCC Rep: Margaret Bruce

Co-opted: Carol Brown, Isabel Clarke, Margaret Loster, Michele Moody, Janet Paul,

Responsible for generating fellowship in the congregation, catering, fundraising for general church funds.

January 2022 saw our regular events, New Years Day with the Austin 7 Club and their generous donation of £92 and the Beetle Drive, free to participate but the most delicious cakes donated.

John's Film show produced £518 and was well supported. Each year we have one or two new customers.

Lent Lunches were in aid of Ukraine and produced £865. We couldn't manage without the tasty homemade soups provided by the committee. The Plant sale followed on 14th May and then the QUEEN'S PLATINUM TEA PARTY. This was a huge success with entertainment from Geoff and Isabel, singsong run by John and David on the piano.

Open gardens saw us providing lunches and teas in the Christian Centre.

In July and October we hosted concerts. The Chelmsford Male Voice Choir raised a profit of £1,057-52 They only charge £50. Our second was The Essex Police Band who charge £495. Our profit was £496 -72.

Of course we also organise social events such as Harvest lunch, Patronal Breakfast helped by the Link Lunch committee, Pancake Supper, Labyrinth teas, MMP Inauguration refreshments etc.

Thank you to the committee and others who provide raffle prizes and the much needed cakes. None of the above could take place without their support.

Please do look for our events this year. There is bound to be something for you.

I must thank all the committee for their tireless support, enthusiasm and ideas.

Watch for more details of events in The Link, on the Facebook page 'Writtle All Saints Church', the website 'www.allsaintswrittle.co.uk' or on the Noticeboard.

Sue and Social committee.

Pastoral Care Teams

Healing Ministry Development Team

Members: PCC Rep: Geoff Clarke

Co-opted: Steve Bright, Tony Bender, Pam Butt, Isabel Clarke, Anne Dunn, Sade Fadipe, Gloria Kelly, Hazel Kempton, Rosemary Macaulay, and Richard Oscroft. Chris Pendrill is part of the prayer team on Mondays at 12 noon.

Former members kept in touch during the past year via notes from meetings included Ken Nunn, and Sue Tilley. (We are sad to report the recent passing of Sue, a faithful and keen member of the healing ministry team over many years) The team have met four times during the past year and notes from these meetings are available. They hopefully represent a steady build in the pursuance of availability of healing ministry both during the 3rd Sunday service and at other times by appointment. We are proposing a short leaflet describing the opportunities for healing ministry which will include the regular and faithful prayers for healing and peace on Mondays at 12.00 noon to which new members are very welcome. A prayer board for requests is available at the back of the church. People need to be encouraged to use it, and also give updates on loved ones.

Pastoral Care

Authorised Pastoral Assistant & PCC representative: H Kempton

Team Members: M Bruce, P Butt, I Clarke, D Day, A Dunn, M Frost, A Gardner, S Howden, R Macauley, R Oscroft MBE, C Pendrill, J Rose

The purpose of this team is to provide comfort and support to anyone in our church community or the wider parish who would like to share with someone in confidence. Members of the team and others in our congregation visit those who are housebound, sick, bereaved, or in need of support for various other reasons.

In addition to supporting those in our church community who were going through a difficult time, there have also been requests for pastoral support made via email on behalf of others in our parish which we have followed up and responded to.

Home Communion

Authorised Pastoral Assistant & PCC Rep: H Kempton

Team Members: V Brett, P Butt, G Clarke, M Moody, R Oscroft MBE, T Ripton

On request, the Home Communion Team take the Eucharist to any in our congregation or the wider parish who are housebound, sick, or in a care home. Some are temporarily unable to attend church having undergone operations, and others are housebound long-term or in a care home.

Christians Together Meetings

Christians Together Contact: Geoff Clarke

Christians Together in Writtle has not met in Writtle over the past year although members have been in touch and kept the ecumenical flag flying by supporting the Christians Together in Chelmsford (CTiC). This included the Good Friday City centre Witness event and also a lively AGM on November 22 at Life Church where many people shared good news stories and updates, including one of us from Writtle. Other events include a Pentecostal worship evening on 28th May, a prayer initiative on the streets where you live, shop, work and visit. It is also important that churches in and around Chelmsford support this work by a regular donation which could be annually or a regular monthly sum. One of us has already donated £250.00 as a contribution from All Saints Writtle. This ongoing support will be discussed at a forthcoming PCC meeting. New information regarding prayer content as you travel around Chelmsford is available Contact cticorgu@cp160176.hpdns.net.

In recent days two other churches apart from the earlier Refuge Church meeting in the former URC building, have sprung up in Writtle so it is important that we think about, at least, some ways in which we can show shared witness in the village.

Geoff Clarke.

Common Prayer Taizé style

Contact: Diana Day

Our monthly Taizé Service on the first Saturday of the month is at 9.00 am and has been well supported. We average around 20 people. Many who attend help by reading, leading the prayers or bringing bread for our simple breakfast enjoyed by all. The short service of song, silence and prayer lasts approximately 30 minutes and we welcome all, so please feel free to join us.

Prayer Circles and Monday Prayer Group

Prayer Circles Contact: Chris Pendrill

The prayer circles are continuing in confidence. If anyone new would like to join then please contact Chris Pendrill.

The healing prayer group is now meeting back in church on a Monday at 12.00.

Approved and signed on behalf of the PCC by the

Rev Tony Cant (PCC Chairman):



ALL SAINTS' CHURCH WRITTLE PAROCHIAL CHURCH COUNCIL

Independent Examiner's Report to the Parochial Church Council (PCC) of All Saints' Church, Writtle

I report to the members of the PCC on my examination of their accounts for the year ended 31 December 2022, which comprise Receipts and Payments accounts, a Statement of Assets and a Statement of Fund movements.

Respective responsibilities and basis of report

The members of the PCC who are the trustees of the charity are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the accounts of the PCC carried out under section 145 of the 2011 Act. In carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination, giving me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the 2011 Act.
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Alan C Radford FCA DChA
Needham Cottage
Needham Green
Hatfield Broad Oak
Bishops Stortford
Herts. CM22 7JT



ELECTORAL ROLL PRIVACY NOTICE

Who are we?

Writtle All Saints Parochial Church Council is the Data Controller. This means it decides how your personal data is processed and for what purposes.

Why do we process your personal data?

We use the personal data you provide on the electoral roll application form to enable us to manage, maintain and publish the electoral roll in accordance with Church Representation Rules (CRR) to:

- determine eligibility for attendance and participation at the Annual Parochial Church Meeting and for election to the Parochial Church Council, deanery, diocesan and general synods where applicable;
- calculate the number of representatives who may be elected to each of these synods in the following year;
- undertake a review and revision of the electoral roll as necessary; and
- publish your name and address, by exhibiting the roll in the parish church or the church website.

What is the lawful basis for processing your personal data?

1. *Processing for the purpose of determining eligibility, creating the electoral roll and use of the roll to calculate numbers for election to synod is necessary for compliance with a legal obligation.* The processing is a statutory requirement imposed by the Church Representation Rules, which means that you must give us this information if you want to be included on the electoral roll.
2. *Processing for the purpose of determining eligibility and creating or revising the electoral roll is carried out in the course of our legitimate activities,* as this relates solely to members the Church of England in connection with its purposes.
3. *Processing for the purpose of publishing the electoral roll relates to personal data which are manifestly made public by the data subject.* When you apply to have your name added to the church electoral roll, the automatic legal consequence as stated in the CRR, (Part I Formation of the Roll 1(8) and Revision of Roll and Preparation of New Roll 2(1), 2(3) and 2(7)) is that your name and address will be published, and by submitting your application form you are making that data public.

Sharing your personal data

Your personal data will be shared within the institutional Church of England and with the general public.

How long do we keep your personal data?

We keep your personal data for 6 years after a complete review of the electoral roll.

Your rights and your personal data

Unless subject to an exemption you have the following rights with respect to your personal data:

- The right to request a copy of your personal data which we hold about you;

- The right to request that we correct any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data be erased where it is no longer necessary for us to retain such data;
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request that a restriction is placed on further processing;
- The right to object to the processing of your personal data for direct marketing and to have that processing stopped;
- The right to lodge a complaint with the Information Commissioners Office.

Contact Details

You can contact us by emailing writtleallsaints@gmail.com with 'For the attention of the Data Compliance Officer' as the email Subject.

You can contact the Information Commissioners Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.

Taizé Reading for Monday 23 May 2023

Jesus, risen from the dead, appeared to his disciples and said: Go, make disciples of all nations. And surely I am with you always, to the end of time.

Matthew 28:16-20

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France editions@taize.fr

Writtle All Saints PCC - 1130967
Receipts and payments
Selected period: 01 January 2022 to 31 December 2022

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
CC-DAMP - CC DAMP FUND (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Donations - General		0	750
<i>Total Voluntary income</i>		<u>0</u>	<u>750</u>
Total receipts		0	750
Payments			
Charitable activities			
Hall Running - Maintenace		750	0
<i>Total Charitable activities</i>		<u>750</u>	<u>0</u>
Total payments		750	0
Excess of Incoming resources over Resources used		<u>(750)</u>	<u>750</u>
Brought forward balance		750	0
Total carried forward balance		0	750
CC-WIFI - CC HANNAH WIFI FUND (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Donations - Gift Aid		0	450
Tax Reclaimed		0	113
<i>Total Voluntary income</i>		<u>0</u>	<u>563</u>
Total receipts		0	563
Payments			
Charitable activities			
Phone and Broadband		167	395
<i>Total Charitable activities</i>		<u>167</u>	<u>395</u>
Total payments		167	395
Excess of Incoming resources over Resources used		<u>(167)</u>	<u>167</u>
Brought forward balance		167	0
Total carried forward balance		0	167

There may be minor discrepancies in the totals if the pence are not being shown

Woodhouse - Woodhouse (Fabric) Trust (Endowment) Fund

Adjustments	(1,702)	1,825
Brought forward balance	14,523	12,697
Total carried forward balance	12,821	14,523

WCC - CC GENERAL FUND (Designated) Fund**Receipts**

Incoming resources from generated funds

Voluntary income

Donations - General	0	60
Donations - Gift Aid	1,000	1,405
Tax Reclaimed	38	562
Grants	0	4,403
<i>Total Voluntary income</i>	<i>1,038</i>	<i>6,430</i>

Incoming resources from charitable activities

Church Hall Rental income	47,788	23,760
<i>Total Incoming resources from charitable activities</i>	<i>47,788</i>	<i>23,760</i>

Other incoming resources

Miscellaneous	0	1,003
<i>Total Other incoming resources</i>	<i>0</i>	<i>1,003</i>

Total receipts	48,826	31,194
-----------------------	---------------	---------------

Payments

Charitable activities

Hall Manager	5,756	5,446
General Admin	116	183
Phone and Broadband	506	0
Equipment	0	46
Miscellaneous	900	0
Hall Running - Gas	4,213	3,062
Hall Running - Electricity	1,393	889
Hall Running Insurance	2,118	1,842
Hall Running - Maintenance	23,654	2,195
Hall Running - Equipment maintenance	1,785	918
Hall Running - Cleaning	9,717	5,618
Hall Running - Water	418	382
Governance Costs	619	1,090
<i>Total Charitable activities</i>	<i>51,202</i>	<i>21,676</i>

Total payments	51,202	21,676
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Excess of Incoming resources over Resources used	(2,375)	9,517
Brought forward balance	19,965	10,447

Total carried forward balance	17,590	19,965
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There may be minor discrepancies in the totals if the pence are not being shown

General - General fund (Unrestricted) Fund
Receipts

Incoming resources from generated funds

Voluntary income

Standing Order Giving	30,076	31,389
Giving Envelopes	7,470	8,541
Loose Plate collections	4,437	1,978
Donations - General	5,129	14,418
Donations - Charity Appeals	1,915	0
Tax Reclaimed	11,387	13,408

Total Voluntary income **60,417** **69,736**

Activities for generating funds

Fundraising	16,991	13,832
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Total Activities for generating funds **16,991** **13,832**

Investment income

Interest	1,892	552
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Total Investment income **1,892** **552**

Incoming resources from charitable activities

Parochial Fees	17,130	11,634
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Total Incoming resources from charitable activities **17,130** **11,634**

Total receipts **96,431** **95,755**

Payments

Charitable activities

Mission & Charities	1,975	190
Parish Share	66,866	62,513
Incumbent working expenses	1,477	865
Church Insurance	6,600	6,890
Church Repair & Maintenance	3,766	3,489
Upkeep of Services	5,964	3,448
Upkeep of Churchyard	3,975	3,481
General Admin	1,075	1,177
Phone and Broadband	912	831
Church office - Photocopier	595	360
Church running Electricity	2,744	1,278
Church Running Heating Oil	4,672	1,557
Governance Costs	507	564

Total Charitable activities **101,136** **86,647**

Total payments **101,136** **86,647**

Excess of Incoming resources over Resources used (4,704) 9,108

Adjustments (383) 411

Brought forward balance 55,996 46,477

Total carried forward balance **50,908** **55,996**

There may be minor discrepancies in the totals if the pence are not being shown

Fabric - Fabric Fund (Restricted) Fund

Receipts

Incoming resources from generated funds

Investment income

Dividends	0	836
Interest	850	0

<i>Total Investment income</i>	<i>850</i>	<i>836</i>
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Total receipts

850	836
------------	------------

Excess of Incoming resources over Resources used

850	836
-----	-----

Brought forward balance

6,310	5,474
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Total carried forward balance

7,160	6,310
--------------	--------------

Fabric - Fabric Fund (Endowment) Fund

Adjustments	(3,774)	4,049
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Brought forward balance	32,469	28,419
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Total carried forward balance

28,694	32,469
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Friends - Friends of Writtle Church (Restricted) Fund

Receipts

Incoming resources from generated funds

Voluntary income

Donations - General	25,660	700
Tax Reclaimed	0	159

<i>Total Voluntary income</i>	<i>25,660</i>	<i>859</i>
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Activities for generating funds

Fundraising	6,447	0
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<i>Total Activities for generating funds</i>	<i>6,447</i>	<i>0</i>
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Investment income

Interest	0	57
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<i>Total Investment income</i>	<i>0</i>	<i>57</i>
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Total receipts

32,107	917
---------------	------------

Payments

Cost of generating funds

Fundraising trading cost of goods sold and other costs

Fundraising Costs	310	0
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<i>Total Fundraising trading cost of goods sold and other costs</i>	<i>310</i>	<i>0</i>
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Total payments

310	0
------------	----------

Excess of Incoming resources over Resources used

31,796	917
--------	-----

Brought forward balance

65,061	64,143
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Total carried forward balance

96,857	65,061
---------------	---------------

There may be minor discrepancies in the totals if the pence are not being shown

Garden-R - Garden of Rest (Designated) Fund**Receipts**

Incoming resources from charitable activities

Inscription Fees

2,727

3,394

Total Incoming resources from charitable activities

2,727

3,394

Total receipts**2,727****3,394****Payments**

Charitable activities

Upkeep of Churchyard

558

1,806

Total Charitable activities

558

1,806

Total payments**558****1,806**

Excess of Incoming resources over Resources used

2,169

1,587

Brought forward balance

6,798

5,211

Total carried forward balance**8,967****6,798****Special-P - Special Projects (Designated) Fund**

Brought forward balance

27,920

27,920

Total carried forward balance**27,920****27,920****Anelli - Fred Anelli Fund (Restricted) Fund**

Brought forward balance

12,982

12,982

Total carried forward balance**12,982****12,982****Luckin - Non-PCC Luckin-Smith Fund (Restricted) Fund**

Brought forward balance

4,262

4,262

Total carried forward balance**4,262****4,262****Upson - Upson Memorial Fund (Restricted) Fund**

Brought forward balance

2,757

2,757

Total carried forward balance**2,757****2,757***There may be minor discrepancies in the totals if the pence are not being shown*

Vicar-CW - Non-PCC Vicar & Churchwarden fund (Restricted) Fund
Receipts

Incoming resources from generated funds

Investment income

Dividends	455	891
Interest	459	0

<i>Total Investment income</i>	<u>914</u>	<u>891</u>
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Total receipts

914	891
------------	------------

Payments

Charitable activities

Mission & Charities

914	891
-----	-----

<i>Total Charitable activities</i>	<u>914</u>	<u>891</u>
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Total payments

914	891
------------	------------

Vicars-D - Non-PCC Vicar's Discretionary Fund (Restricted) Fund
Receipts

Incoming resources from generated funds

Investment income

Dividends	0	55
Interest	64	0

<i>Total Investment income</i>	<u>64</u>	<u>55</u>
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Total receipts

64	55
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Excess of Incoming resources over Resources used

64	55
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Brought forward balance

554	499
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Total carried forward balance

619	554
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Vicars-D - Non-PCC Vicar's Discretionary Fund (Endowment) Fund

Adjustments	(250)	268
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Brought forward balance	2,156	1,887
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Total carried forward balance

1,905	2,156
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There may be minor discrepancies in the totals if the pence are not being shown

ALL SAINTS' CHURCH WRITTLE PAROCHIAL CHURCH COUNCIL

Independent Examiner's Report to the Parochial Church Council (PCC) of All Saints' Church, Writtle

I report to the members of the PCC on my examination of their accounts for the year ended 31 December 2022, which comprise Receipts and Payments accounts, a Statement of Assets and a Statement of Fund movements.

Respective responsibilities and basis of report

The members of the PCC who are the trustees of the charity are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the accounts of the PCC carried out under section 145 of the 2011 Act. In carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination, giving me cause to believe that in any material respect:

accounting records were not kept in accordance with section 130 of the 2011 Act.
the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan C Radford FCA DChA
Needham Cottage
Needham Green
Hatfield Broad Oak
Bishops Stortford
Herts. CM22 7JT

21 May 2023

Accounts

All Saints' Church Writtle

(Charity Registration Number: 1130967)

Incorporating:

Writtle Ecclesiastical Charities

(Charity Registration Number: 267181)

Annual Report and Financial Statements

of the

Parochial Church Council

For the year ended 31st December 2021

Priest-in-Charge

Rev Tony Cant
The Vicarage
19 Lodge Road
Writtle
Essex CM1 3HY

Bankers

Barclays plc
40-41 High Street
Chelmsford
Essex CM1 1BE

Independent Examiner

Alan C Radford, BA, FCA, DChA

Contents

	Page
Administrative Information	3
Aims and Purposes	3
Objectives and activities	3
Achievements and Performance, Review of the Period, Rev Tony Cant	3
Churchwardens report	4
Electoral Role	5
Deanery Synod	5
Writtle Christian Centre	5
Financial Review	5
Structure, Governance and Management	7
PCC Report	7
Safeguarding at All Saints	9
Standing Committee	9
Fabric Committee	10
Christian Centre Management Committee	10
Team reports	11
o Charity Team	11
o Christmas Tree Festival Team	11
o Edward Bear	12
o Social Committee	12
o Healing Ministry Development Team	12
o Pastoral Care	13
o Home Communion Team	13
o Congregation Information Email System	13
o Christians Together Meetings	14
o Common Prayer Taizé style	14
o Prayer Circles and Monday Prayer Group	14
Independent Examiner's Report	15
Minutes of the Annual Vestry and Parochial Church Meetings held on Sunday 18 October 2020	16
Agenda for 2021 APCM	20
Electoral Roll Privacy Notice	21
Taizé Reading	22

All Saints' Church, Writtle

Annual Report 2021

Administrative Information

All Saints Church is situated in Church Lane, Writtle. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is The Parish Office, All Saints Church, Church Lane, Writtle, Essex CM1 3EN. Email address: writtleallsaints@gmail.com, website: www.allsaintswrittle.co.uk/content

The Parochial Church Council of the Ecclesiastical parish of Writtle is registered with the Charity Commission, registration number 1130967 with the working title of All Saints Writtle.

Aim and purposes

All Saints' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Rev Tony Cant, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at All Saints. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament. When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church of All Saints and the Christian Centre. The PCC subcommittee has responsibility for the maintenance of the Christian Centre, Writtle. It is a self-funding entity that is expected to cover all its expenses from fees, fundraising and grants.

Achievements and Performance

Review of the period

For almost the first half of 2021 church services remained online due to the Coronavirus pandemic. But on Pentecost Sunday services started again in churches. At Writtle, the pattern of services remained the usual 1st and 3rd Sundays being Holy Communion led by the Priest-in-Charge, with 2nd Sundays led by Rev John Howden, and the 4th Sundays led by one of our Authorised Local Preachers, Frances Couch. Overall, it felt as though church services were going back to how they were pre-Pandemic.

It was great to be able to welcome the schools back into church for their Harvest and Christmas Services, and to have the usual array of Christmas church services along with the Christmas Tree Festival again.

The Occasional Offices have been quite full this year too, and it's been a joy and an honour to be part of these significant life events.

The energy and skill of our congregation members who give of their time to doing so much in and for the community is astounding, and I thank them all very much indeed.

Worship and prayer

We continued with the pattern of worship services held at 8am every Sunday morning of 2021, and 10am for Morning Prayer with Journal Readings online on our YouTube channel called Writtle with Highwood and Roxwell churches, while Home Communion has been taken to those requesting it.

Joint Services for all 3 churches (Writtle, Highwood, and Roxwell) were held on Trinity Sunday, Christ the King, and Candlemas. The Chelmsford Welsh Society held their annual Big Sing at Highwood in mid-October as Roxwell church was covered in scaffolding due to re-roofing the South Nave.

The Mission and Ministry Partnership (made up of St. Andrew's, Ascension with All Saints, Writtle with Highwood, and Roxwell churches) was formally constituted and celebrated with the Bishop of Bradwell, Archdeacon of Chelmsford and local dignitaries at All Saints Writtle in March 2022.

The current pattern is likely to continue for the foreseeable future and we remain open to seeing what God may have in store in the future.

Rev Tony Cant
Priest-in-Charge.

Churchwardens Report

As we reflect on the year we are thankful that we appear to have seen the most challenging times of the pandemic pass and a return to a more familiar way of life and worship. Huge thanks to Rev Tony for his hard work and resilience juggling worship, pastoral and administrative duties across three parishes in lockdown after such a brief period of normality following his arrival. There has been much for everyone to adapt to and we are very grateful for all the help we have received from so many people who willingly do so much, invariably without even the need to be asked, that contributes to the life of the church community.

The formation of the MMP provides a very exciting opportunity for our future and we look forward to working with our partnership churches in mission and to support each other in all aspects of church life and administration.

In July the Quinquennial Inspection of the church was undertaken and the report has identified some priority repairs that need to be completed to preserve and prevent further deterioration of our beautiful building which the Fabric Committee will be working through. Unfortunately, such repairs are very expensive so there continues to be challenging financial times ahead, particularly with general price rises in so many other areas (fuel costs alone have more than doubled). We appreciate all the ongoing financial donations in such difficult times and also the numerous fundraising efforts. It was wonderful to have the return of the Christmas Tree Festival in December, which not only raised a large sum of money, but also brought so many people into the church to share the spirit of Christmas.

We also give thanks for gifts and support for the Harvest Festival Foodbank donations, Christmas Toy Appeal, Sanctus and the more recent Ukraine appeal demonstrating huge generosity, care and compassion. The service in Solidarity with Ukraine was beautiful and the recent meeting for expression of interest to offer practical support for refugees, working with the Diocese as a local hub, has been very positive. We look forward to being able to effectively assist where we can.

It has been lovely to witness a number recent baptisms, share in the special time as couples prepare for marriage at All Saints and support and comfort the bereaved at funerals. The Labyrinth development and planting jointly with the Junior School has resulted in a lovely Spring display and an area for the whole community to enjoy and find space for calm and reflection.

Electoral Roll

As at the APCM on Monday 24th May 2021 there were 116 people on the Electoral Roll, 28 of whom live outside the parish. Final numbers will be reported at the 2022 APCM.

Deanery Synod

Three members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church. The Deanery synod has allowed us to benefit from viewing reports from various aspects of deanery work, and always provides a useful opportunity to network and share knowledge and ideas with others. In 2021 there has been a particular focus on receiving in-depth accounts of various charities the latest being Kintsugi Hope.

Writtle Christian Centre

The Christian Centre is widely used by all age groups. The Centre gradually reopened to certain groups during April, May and June until all restrictions were lifted in July when virtually all our regular hirers returned. The committee agreed to carry out remedial work to prevent the continuing damp issue in the older part of the building and obtained quotations from three damp specialists. We also took advice from the Church Architect and an independent architect who felt the problem should be tackled from a different preventative angle which chimed with the committee's thoughts. The committee obtained a quotation from a company who specialise in renovating and restoring historical buildings. They spent a day investigating the problems in, on and around the Centre and provided a detailed analysis of the issues and the measures to prevent further problems occurring. The committee accepted their quotations and hope to proceed with the remedial work in phases over the coming months. The committee will be applying for grants to cover some of the work.

Financial review

Overview

Wow who said life was boring!

Since 2018 when Heather and I became involved in church finances what a roller coaster ride it has been. When we started the hunt was on for a new vicar to lead our Church which resulted in 2019 in the appointment of Rev Tony. Just getting going we were hit with COVID in 2020. Were we open, closed or what. Then Brexit brought more uncertainty.

2021 continued with more lockdowns and restrictions until the big needle (vaccinations) brought the prospect of reopening. The later part of 2021 brought relief as we reopened with a bang. Church started to feel like church with some minor irritations.

But then the lights dimmed and the cost of living crisis emerged, energy bills soared and the drum beat of war between Russia and Ukraine appeared.

Despite all of the above you the population of our great church ALL SAINTS have stood firm and continued to give whether through standing orders, envelopes, collections, donations great and small, charity appeals and fundraising. WE SAY THANK YOU.

During those four years your charity has grown in strength and value. Just a few examples, the overall value grew from £173k in 2018 to £253k in 2021, whilst the investments/endowments grew from £36k to £52k.

As we move from accumulating wealth to a new era when funds have to be spent on essential fabric works cost discipline is essential.

PCC General Account

A comparison of 2020 against 2021 for the general fund. The standout view is of expenses held at £86000 over the two years whilst income has grown 22% from £77000 to £95000.

Income has shown broad growth, giving of all types is up £7000 (helped by RevT appeal) fundraising up £7000 (return to normal and bumper Christmas Tree Festival and Craft Fair) parochial events up £5000 (return to weddings and increased funerals etc). Interest/Dividends down due to low interest rate policy of the government.

Expenses increased as more parochial events leads to increased costs, shown in parish fees/share, vicars expenses and upkeep of services. Small changes have big impacts as shown in upkeep of churchyard, 2020 was four cuts and 2021 was six cuts.

Energy costs are just growing as we know, governance costs rose as we commenced paying music licence fees again.

General Admin in 2021 has to be compared with Admin and Parish Office costs combined in 2020.

Reserves policy

It remains the PCC policy to maintain a balance of three months payments to cover emergency situations that may arise from time to time.

The balance was much higher than needed in 2021 as the Rev Tony appeal proved more successful than expected and expenses were held in check. However since 2020 a deficit has been budgeted for and needs funding, hence the surplus.

Surplus funds are held first with Barclays Bank plc in a current account and then via a sweep arrangement to a deposit account earning 0.01%. Further monies are then invested in a CCLA deposit account earning 0.1% and investment accounts earning up to 3%.

Public benefit

The trustees have considered the Charity Commission guidance on Public Benefit in relation to churches as required. The Objectives and Achievements section of the trustees report at the beginning outline and expand upon the public benefit achieved by the PCC.

Being at the centre of our community in Writtle, the Church, the Christian Centre and Churchyard are by their very nature public spaces, open to the public and accessible to

them on a daily basis. The Vicarage is just a short walk away with the Rev Tony and wife Zoe often seen in the village using local facilities and chatting to locals.

One of the missions of the Church is to support the local community as much as possible through employing local people and craftspeople. The grass cutter, bell ringers, organists, choir, church wardens, vergers, wedding, funeral and baptism clerks, flower arranger, WCC manager, cleaners and many others live and work in the local area.

We have also been engaging with local schools to reconnect with the younger generation and encourage participation in Church affairs. For those with a keen eye the Labyrinth in the churchyard has been designed and built by local school children (with a little help from Rev Tony) and recently unveiled.

Volunteers

The PCC is very grateful for all the time and effort given so freely by all who contribute in so many different ways to our worship, stewardship of our building and finances, and the flourishing of our spiritual, social and community life. We are here as a sign of God's love for all the people of our village and beyond – this is your parish church, your community of faith. ALL ARE WELCOME.

Structure, Governance and Management

The PCC is a team of people who, with the parish priest, oversee the life of the church, to ensure we are focused on living out the Gospel. We aim to seek God's will, work well together, reflect our values and take action for the future. The method of appointment of PCC members is set out in the Church Representation Rules. At All Saints, the membership of the PCC consists of the incumbent (our Priest-in-Charge), churchwardens, members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met three times during the year. All meetings have been quorate. The required Standing items have been on the Agenda at each meeting to ensure compliance with requirements. These include reports on sub-committee/group meetings, financial reports and safeguarding. Regular reports are also received from other groups connected to the church. The Standing Committee met three times in between PCC meetings.

PCC Report

Members of the PCC are either ex-officio or elected by the Annual Parochial Church meeting (APCM) in accordance with the Church Representation Rules.

PCC members who have served during 2021 are as follows:

Ex-Officio members

<i>Incumbent</i>	Rev Tony Cant	
<i>Churchwardens</i>	Vanessa Brett	From APCM 2021
	Tony Ripton	From APCM 2020

Elected members

<i>Deanery Synod</i>	Geoff Clarke	From APCM 2020
<i>Deanery Synod</i>	Diana Day	From APCM 2020
<i>Deanery Synod</i>	Hazel Kempton	From APCM 2020

Lay members

	Jerry Allanson	From APCM 2020
<i>(Treasurer)</i>	Heather Cooley	From APCM 2019
	Philip Couch	From APCM 2020
	Michele Moody	From APCM 2020
	Charlotte Nairac	From APCM 2021

Co-opted

<i>(Co-Treasurer)</i>	Paul Burgess	From PCC 12 th July 2021
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Appointed

<i>(Secretary)</i>	Nicola Shepherd	From PCC 12 th July 2021
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Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include worship, mission and outreach and fabric and finance, are all responsible to the PCC and report back to it regularly with reports of their discussions being received by the full PCC.

The PCC is the arena at which different aspects of church life are brought together and discussed and where decisions are made to approve new initiatives and move them forward.

The meetings are chaired by the Priest-in-Charge and the membership includes those elected at the APCM to serve on the PCC and Deanery Synod plus the Churchwardens who are ex-officio members. In terms of the Charity Commission guidance, the members of the PCC are the trustees.

Elections to specific roles (i.e. vice-chair, treasurer, secretary, electoral roll, safeguarding, GDPR officer and membership of committees and of those who have particular roles within the church) take place at the first PCC after the APCM. Each meeting has standard agenda items, and include:

- a report from the Treasurer about the church finances;
- a report from the Chairman of the Fabric Committee about maintenance issues;
- a report from any sub-committees that have met since the last PCC meeting; and
- correspondence and notices relating to the church.

The PCC makes decisions in all these areas as necessary. It approves the church accounts at the meeting prior to the APCM. In addition, time is set-aside in PCC meetings to discuss particular matters relating to church life both at All Saints and within the deanery, the diocese and the wider Church of England. For matters which require a full PCC decision, these groups bring a proposed resolution to the meeting. The Minutes of each full meeting are available to those listed on the electoral role by making a request to the secretary.

The PCC has responsibility for working with Rev Tony Cant on matters of general concern and importance to the parish, and promoting the whole mission of the Church in the parish. It works for all in the parish not just on running the church building. The PCC listens and debates so that they can hear God's wisdom even in complicated situations. Sometimes there are disagreements or hard decisions need to be made. The PCC keep God right at

the centre and trust that he is powerful and good enough to lead; taking time to focus and listen to discern what he is saying and where he is leading us.

The PCC takes commitment, time, effort and dedication from those who serve on it. There are many who do the hard work before and after PCC meetings by serving so faithfully on the various church committees. Their contribution to church life is often hidden. Our thanks are due to all those who serve in this way.

Also, it is right and proper to express the thanks of the Parochial Church Council to all who have helped with the life, work and ministry of All Saints. They are too many to name and to add to the difficulty many offer their help and service anonymously. But whether known or unknown, upfront or backroom, high profile or anonymous, our deepest gratitude goes to you.

Members of the congregation are welcome to bring any matters of concern at any time to our PCC lay representatives, or to volunteer to be a member of a particular group or committee.

Nicola Shepherd, PCC Secretary

Safeguarding at All Saints

This continues to be a standing item on the PCC agenda. The most recent update records that one person's DBS check is awaiting authorisation by the Diocese, to fulfil the PCC quota of three certificated people. Philip Couch's enhanced DBS for his role as PSO on the PCC is awaiting authorisation by the Diocese. He is waiting for a date to take his PSO online induction course. Frances Couch has started her Foundation training programme and is on the waiting list for Leadership training. She has also begun her DBS application.

If you have any concerns or queries about a safeguarding matter, please speak to Philip who is in contact with the Diocesan Safeguarding Team. If an emergency arises out of normal working hours please call 999 or contact the Diocesan Safeguarding Team on the out of hours number 01245 294444.

Committees and Teams

Each Committee and Team has a defined membership and function

Standing Committee

<i>Members:</i>	<i>Chair:</i>	<i>Rev Tony Cant</i>
	<i>Churchwardens:</i>	<i>Vanessa Brett, Tony Ripton</i>
	<i>Secretary:</i>	<i>Nicola Shepherd</i>
		<i>Treasurer: Heather Cooley</i>
	<i>PCC members:</i>	<i>Diana Day</i>
		<i>Hazel Kempton</i>

This is the only committee required by law. Responsible for finance, insurance, health and safety, business between PCC meetings and both leading and dealing with the future vision of the church. It has power to transact the business of the Council between its meetings, subject to any directions given by the Council, subject to any directions given by the PCC. It should also work with the PCC to raise funds.

Fabric Committee

Members: *Chair:* *Tony Ripton (Churchwarden)*
 Secretary: *Dianne Collins*
 Co-opted: *Rev Tony Cant, Isabel Clarke, Chris Pendrill, Roger Pendrill, Stephen Bright, Kevin Marten*

The committee has responsibility for day to day maintenance of the church and the churchyard to ensure that they can be safely used by the people of the parish. This includes boiler maintenance, church cleaning and tidying of the churchyard, including pruning of trees and where necessary strimming of overgrown vegetation.

Since the pandemic began in 2020 it has not been possible to do works off of the last Quinquennial list. Having now received the new Quinquennial report we are pleased to announce that the works required under List A, that is the most urgent work comes to approximately £30,000. We have in the account known as Friends of Writtle church sufficient funds to allow all of the List A works to be undertaken without draining all of the funds in the account. To this end a programme of works is being drawn up so that quotes can be obtained for the PCC to approve so that the works can be started. We will also need to apply for grants.

We also have a duty to have a survey conducted on the trees and shrubs in the churchyard every five years to ensure that they are healthy and not in a state that may compromise the safety of people in the churchyard. In this regard we are currently getting quotes for a full survey with a view to organising a programme of work to be completed over the next five years once quotes have been obtained following the survey.

We would like to thank everyone who turns up for DIY days and church cleaning as their help is invaluable in completing the tasks.

Finally the committee would like to thank Nick Parton who has stepped down from the Fabric Committee after many years of valued service. His help over the years has been invaluable and we will miss him greatly.

Christian Centre Management Committee

Members: *Chair:* *PCC appointed:* *Rev Tony Cant*
 Manager: *Andrew Brewster*
 Co-opted *Janet Paul* *Rev Canon John Howden*
 Michele Moody *Margaret Bruce*
 Heather Cottee

The committee is an autonomous sub-committee of the PCC which has its own governing document. The Management Committee is responsible for the smooth running of the Christian Centre as All Saints' Church hall, enabling its work, worship and outreach to the local community as well as other churches and faiths; extending our hospitality by providing a regular meeting place for other Writtle clubs and organisations; providing a venue for private events, social events and functions; and aiming to be self-sufficient (through hire fees and grants) so that profits are used to maintain the Centre and if necessary support the church. It reports regularly to the PCC.

TEAMS: The membership of each team shall comprise at least one PCC members or Deanery Synod representative who will report back to the PCC on the team's behalf.

Worship and Mission Teams

Charity Team

Members: PCC Rep: Geoff Clarke
Co-opted: Chris Pendrill, Michele Moody, Sue Howden

The team has been in touch regularly to offer suggestions regarding charity support and we can report that for Lent this year we supported Ukraine. The Foodbank were also given a sum in 2021. This year to date from the coffee mornings, we have contributed to the All Saints heating costs. We are always open to suggestions.

Christmas Tree Festival Team

Members: Alison Woollard Rev Canon John Howden Sue Howden
Carol Brown Margaret Loster Judy Stafford
Michele Moody Brian Gumbleton Margaret Bruce
Tony Ripton Vanessa Brett

Responsible for running the annual Christmas Tree festival at All Saints Church, involving individuals, organisations and businesses around the parish thereby generating church funds.

2021 Christmas Tree Festival - successful and enjoyable

The changing situation with covid meant that we didn't decide to go ahead with the festival until August. We spent a lot of time putting covid safe measures in place and completing a risk assessment.

We had over 2,000 visitors over the two days, raised over £8000, (which included some generous donations) and the 46 trees were as inventive, beautiful and interesting as ever. The winning tree, entitled 'Christmas Hat Tree', was created by the Writtle Bowls Club and was a Christmas tree in the shape of Father Christmas wearing an enormous knitted hat. This was chosen by visitors. Our guest opener, the newly arrived Bishop of Chelmsford, Rt Revd Dr Guli Francis-Dehqani, chose A Festive Forest by Writtle Infant School. The other winner in the junior section was Our Enchanted Forest School by Highwood Primary School and the business winner was the Wheatsheaf pub's tree.

All aspects of the weekend contributed to its success. There were 25 craft stalls with plenty of purchasers, wonderful raffle prizes in the form of generous hampers, lovely music at different times each day and lots of tasty lunches and teas. We welcomed Chelmsford Morris who danced in the church and the Writtle Singers. A naughty elf trail set out in the churchyard was enjoyed by young visitors. So many church members worked hard – helping to set up, taking money on the door, counting and banking the money, selling raffle tickets, acting as stewards or serving the food and doing the washing up. The church was buzzing with life.

I would particularly like to thank all the members of the organising group who worked tirelessly to ensure the success of the Festival in the difficult circumstances of covid. We are already discussing the 2022 Festival. Alison Woollard, Chair of the Organising Group

Edward Bear

Members: Michele Moody, Jo and Margaret Morrison and Jean Rose plus helpers

Responsible for preparing for worship and fellowship of the younger members of our congregation.

Edward Bear club meets each Monday in term time at 1.45pm and consists of a short introduction to worship with a story, songs and prayer, followed by a craft activity and refreshments. Toys are available afterwards for little ones to play with whilst the carers have an opportunity to chat and make friends.

After a long break due to Covid restrictions, Edward Bear was able to finally welcome back his friends in October 2021. We joined the team at this point, and after the Christmas party bid a fond farewell to Sue Howden and Carol Gumbleton in their role as leaders, as they handed over the reins after many years of service. We thank them both for all their hard work and for continuing to support us by joining the tea rota. Since we re-opened we have welcomed back some familiar faces and gained quite a few new ones. Edward Bear has been more important than ever to build new relationships after being isolated for so long. We would like to thank Jean Rose who plays the piano for us each week and for those who give up their time to make tea and coffee and befriend those who come along.

Social Committee

Members: Chair: Sue Howden

PCC Rep: Margaret Bruce

Co-opted: Carol Brown, Isabel Clarke, Margaret Loster, Michele Moody, Janet Paul,

Responsible for generating fellowship in the congregation, catering, fundraising for general church funds.

After Lockdown our first social event was the postponed concert from the Allegro Choir in September 2021, much enjoyed , raising £1,150.40p

For a few months we had a produce stall once a month after church, raising a small amount.

John's film show In October 21 was appreciated by all who came and gave a further £402 to church funds.

2022 started off with great enthusiasm and hope with the annual visit from the Austin 7 club on 1st January and our Beetle Drive at the end of the month. We were then into full swing with yet another of John's Film shows in February, Pancake Supper, Lent lunches for Ukraine.

Please do look for our events this year. There is bound to be something for you.

I must thank all the committee for their tireless support , enthusiasm and ideas.

Watch for more details of events in The Link, on the Facebook page 'Writtle All Saints Church', the website 'www.allsaintswrittle.co.uk' or on the Noticeboard.

Pastoral Care Teams

Healing Ministry Development Team

Members: PCC Rep: Geoff Clarke

Co-opted: Steve Bright, Isabel Clarke, Anne Dunn, Sade Fadipe, Hazel Kempton, Rosemary Macaulay, Andrew Middleton, Ken Nunn, Richard Oscroft MBE

Ideally the team would like to encourage Healing Ministry across the now MMP. We are always pleased to hear from others who are welcome to join us at our home meetings which we restarted on 7th April in Writtle. These are a good sharing opportunity. The pattern of ministry is much as before (we will issue a new leaflet about this), and in the near future we hope to offer healing ministry as required at the 3rd Sunday Holy Communion service. It can be requested at other times on an ad hoc basis. Telephone contact Geoff 421725.

Pastoral Care

Authorised Pastoral Assistant & PCC representative: H Kempton

Team Members: M Bruce, P Butt, I Clarke, D Day, A Dunn, M Frost, A Gardner, S Howden, R Macauley, R Oscroft MBE, C Pendrill, J Rose

The purpose of this team is to provide comfort and support to anyone in our church community or the wider parish who would like to share with someone in confidence. Due to Covid infections continuing, the pastoral phone support team has continued to try to keep in contact with those who have not yet returned to church for various reasons. Since it has become possible to visit once again, face to face visits have re-started. When visiting the vulnerable, if advisable, team members are doing a lateral flow test before visiting to minimise the spread of covid infection.

In addition to supporting those we know of and are concerned about, there have also been several requests for pastoral support made via email on behalf of others which we have followed up as best we can.

Home Communion

Authorised Pastoral Assistant & PCC Rep: H Kempton

Team Members: V Brett, P Butt, G Clarke, M Moody, R Oscroft MBE, T Ripton

The Home Communion Team take the Eucharist to any in our congregation or the wider parish who are housebound, sick, or in a care home. Since Covid restrictions have been lifted, we are now once again able to take Home Communion to those unable to attend church. All members of the team were re-authorised to administer Home Communion during this year and the number of requests for Home Communion is slowly increasing.

Congregation information email system

Organiser: H Kempton

In order to keep everyone informed about church services, general information about the church, Covid-19 and other parish affairs, group emails have regularly been circulated to all congregation members and others who requested to be kept informed.

Christians Together Meetings

Christians Together Contact: Geoff Clarke

Christians Together meetings restarted on 21st November with a talk about Mission Aviation fellowship by Richard Cecil, one of their local representatives. Richard also is secretary to the Chelmsford CT(CTiC) and sends out a regular e mail featuring upcoming ecumenical events . If anyone would like to receive that just e mail `theseecretary@ctic.org.uk.'

Common Prayer Taizé style

Contact: Diana Day

Our monthly Taizé Service on the first Saturday of the month recommenced last October at the later time of 9.00 am and has been very well supported. We currently average around 20 people. Many who attend help by reading, leading the prayers or bringing bread for our simple breakfast enjoyed by all. The short service of song, silence and prayer lasts approximately 30 minutes and we welcome all, so please feel free to join us.

Prayer Circles and Monday Prayer Group

Prayer Circles Contact: Chris Pendrill

The prayer circles are continuing in confidence. If anyone new would like to join then please contact Chris Pendrill.

The healing prayer group is now meeting back in church on a Monday at 12.00.

Approved by the PCC May 2022 and signed on their behalf by the

Rev Tony Cant (PCC Chairman):



Independent Examiner's Report to the Parochial Church Council (PCC) of All Saints' Church, Writtle

I report to the members of the PCC on my examination of their financial statements for the year ended 31 December 2020, which comprise Receipts and Payments accounts and a Statement of Assets.

Respective responsibilities of trustees and independent examiner

The members of the PCC who are the trustees of the charity are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the financial statements of the PCC as required under section 145 of the 2011 Act. In carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination, giving me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the 2011 Act.
- the accounts do not accord with such records.
- the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan C Radford FCA DChA
Needham Cottage
Needham Green
Hatfield Broad Oak
Bishops Stortford
Herts. CM22 7JT

12 April 2021

THE PARISH OF ALL SAINTS, WRITTLE
MINUTES OF THE ANNUAL VESTRY AND PAROCHIAL CHURCH MEETINGS
HELD ON MONDAY 24 MAY 2021 IN CHURCH

1. Welcome and opening prayers

Rev Tony Cant opened the meeting with prayers. He offered a warm welcome to the 37 parishioners attending the AV&PCM and to Alan Radford, the Independent Examiner and Paul Burgess. There was one member of the public present.

2. Apologies for absence

Apologies for absence were received from Carol Brown, Ann Gardner, Rachel Hart, David and Prue James, Rosemary Macauley, Richard and Lynne Oscroft, Nick and Judith Parton, Judy Stafford and Ernie Tulley.

3. Minutes of the last AV&PCM held on 18 October 2020

The Minutes were unanimously agreed as a true record.

4. Matters Arising

There were no matters arising.

Annual Vestry Meeting

5. Election of Churchwardens

Two nominations had been received:

Vanessa Brett

Proposed by Rev Canon John Howden Seconded by Sue Howden

Tony Ripton

Proposed by Margaret Bruce Seconded by Sue Howden

There being no other nominations, Vanessa and Tony were declared as elected and congratulated on their appointment *[Applause]*.

Rev Tony thanked Margaret Bruce who had not sought re-election as Churchwarden for all she had done as warden in support of him as Priest-in-Charge and for her duty in dealing with many aspects of church life *[Applause]*

Annual Parochial Church Meeting

6. Presentation of Church Electoral Roll

Hazel Kempton provided the revised figures. As at 24th May 2021 there were 116 people on the Electoral Roll, 28 of whom live outside the parish. Since the last APCM: 3 people have joined the roll, 4 people have left the roll, 1 had died, 2 had moved away and 1 had requested removal from the roll. Hazel was thanked and there were no questions.

7. Treasurer's Report

Paul Burgess gave a broad statement about the finances of All Saints. The situation was going to be difficult this year but thanks to the additional donations and monthly giving, All Saints will be in surplus. However, next year will also be difficult and fundraising will again be at the forefront of everyone's minds in order for All Saints to remain in surplus and not have to dip into reserves.

Diana Day asked about the outcome of the Stewardship campaign in February. Paul Burgess said monthly giving had increased by around £6,000 while individual one-off donations had raised around £12,000. This meant the Church was solvent in 2021 but the problem would arise again in 2022.

Christina Brewster asked four questions in writing as follows:

What expenses are allocated to “Miscellaneous” as in both 2020 and 2019 it is the fourth highest expense out of 18 cost centres? Paul Burgess said the 2019 figure of £6,266 related to a transfer to the Friends of Writtle Church for funding of leaflets. The 2020 figure of £3,406 related to repayment of a loan for the Church Lane gates project.

How much of the “Tax Reclaimed” of £22,456 (2019: £2,112) related to previous years? Paul Burgess said, the split was approximately £12,000 for gift aided donation in 2019 and £8,000 in 2020.

The “Upkeep of the Churchyard” has decreased by 50%. What is the current policy for mowing the churchyard as it currently looks very neglected and unkempt and reflects badly on the church? Rev Tony said the PCC had decided to employ Joe the gardener at £500 per cut. The Parish Council paid one third of the total costs. Heather Cooley said cutting started in March for a total of six cuts until October and the PCC were monitoring the situation. Margaret Bruce said she had received several compliments on the state of the churchyard.

Are Writtle, Roxwell and Highwood all paying their own “Parish Share”? Did Writtle pay their full Parish Share last year and is it the intention to pay it in full in the current year? My concern is that we do not have a “full time” minister working for each Parish – I understand that the Priest in Charge is only taking our main service twice a month, alternating with Roxwell. Therefore, should each Parish be paying a full Parish Share? Who is responsible for the fees to visiting clergy/lay ministers who have to take other services? Rev Tony said all parishes were paying the Parish Share with the intention for Writtle and Roxwell to pay the full share going forward. Highwood was another matter. The premises that each parish paid the full share for a full-time Minister was incorrect and out of date. The Parish Share goes into the Diocesan pot to pay toward all Clergy and Archdeacons, staff in the Diocesan Office and to support poorer parishes who could not pay their Parish Share. The Church of England was broke – asset rich but cash poor and had largely sold off vicarages and investments. The Diocese had lost £3m last year and the forecast deficit this year was £3.5m. The creation of Mission and Ministry Partnership – joining with other parishes e.g. St Andrews Melbourne and Ascension with All Saints - would go some way to bridging the gap as would continued development of lay ministry. By 2025, this MMP was expected to have 2 full-time stipendiary clergy.

There were no further questions. Paul and Heather were thanked for their work on keeping the accounts in order *[Applause]*

8. Elections

8.1 PCC members

The following nomination had been received

Nomination

Charlotte Nairac

Proposed by:

Carol Gumbleton

Seconded by:

Jerry Allanson

As there were no other nominations, Charlotte was declared re-elected to the PCC for 2021/22. Existing lay members continuing for 2021/22 were as follows:

Jerry Allanson
Michele Moody

Heather Cooley

Philip Couch

Rev Tony thanked Pam Butt, Anne Dunn, Christine Pendrill and Judy Stafford as lay members of the PCC. They were thanked for their wisdom, faithfulness and counsel. Rev Tony also thanked Andrew Brewster, who was also standing down, for all his invaluable work as PCC Secretary and for the diligent support he had given him and previous incumbents. *[Applause]*

9. Appointment of Independent Examiner

Alan Radford has again agreed to act as Independent Examiner for 2021/22. It was unanimously agreed by the meeting to appoint Mr Radford for 2021/22. Alan was thanked for his work

10. Presentation of Reports including Area Dean's Report

These had been circulated in advance of the meeting. Rev Tony thanked everyone for taking the responsibility in producing reports which had given life to All Saints. There were no comments or questions.

11. Announcements and Social Events

The Christmas Tree Festival will take place on 4th and 5th December 2021. The Gardens Open Day had been postponed for a year and would take place on Sunday 19th June 2022. Sue Howden reminded those present, the social committee had arranged for a concert by the Allegro Choir on Saturday 10th July at 7.30pm, tickets £10. However, it was noted the government had updated its guidance to say that, in England, non-professional singing could take place only in groups of up to six people indoors. This may affect whether the Allegro event can go ahead.

12. Date of next meeting

The first meeting of the new PCC will be on Monday 12th July at 7.30pm in-person.

13. Date of Next APCM

The next APCM will take place on 23rd May 2022.

14 Any Other Business

Geoff Clarke said he had investigated Recycling for Good Causes which offers a service for charities and non-profit organisations by recycling unwanted items and turning them into valuable funds. Donors send in unwanted items and they recycle them to get money for the cause. The company recycle an array of items such as: unwanted watches and jewellery to gadgets, old currency (UK & foreign) and used stamps. Items may be collected from home free of charge. Geoff had some envelopes advertising the scheme with the All Saints logo. Sacks containing a minimum weight of 10kg (maximum weight of 30kg) were also available.

Jean Edwards reminded those attending of the Christian Aid envelopes at the back of church. They should be returned by Sunday as the organisers were counting the contents of the envelopes next week.

Rev Tony thanked everyone for attending and in particular thanked the Churchwardens, the Treasurer, Secretary, Christian Centre committee, lay ministers and safeguarding officer, pastoral support team, Fabric committee, Joe the gardener, the Christmas Tree Festival committee and the vergers for their unstinting support and encouragement. In particular he thanked those who had come up with the Hope and Worry trees at Easter which had proved such a great success.

Rev Tony closed the meeting with Prayers and The Grace at 8.40pm

**All Saints Parish Church, Writtle
Annual Vestry and Parochial Church Meetings
Monday 23 May 2022 from 7.30pm in Church**

AGENDA

1. Welcome and Opening Prayers by Rev Tony Cant
2. Apologies for Absence
3. Minutes of the Annual Vestry and Annual Parochial Church Meetings held on 24 May 2021
4. Matters Arising

Annual Vestry Meeting

5. Election of Churchwardens

Annual Parochial Church Meeting

6. Presentation of Church Electoral Roll
7. Treasurer's Report
 - Presentation of Accounts for the year ended 31 December 2021
8. Elections
 - Lay PCC Members
9. Appointment of Independent Examiner
10. Announcements and social events
11. Date of the First Meeting of the new PCC: 20 June 2022
12. Date of Next APCM: Sunday 23 April 2023, 11:30am
13. Any Other Business

ELECTORAL ROLL PRIVACY NOTICE

Who are we?

Writtle All Saints Parochial Church Council is the Data Controller. This means it decides how your personal data is processed and for what purposes.

Why do we process your personal data?

We use the personal data you provide on the electoral roll application form to enable us to manage, maintain and publish the electoral roll in accordance with Church Representation Rules (CRR) to:

- determine eligibility for attendance and participation at the Annual Parochial Church Meeting and for election to the Parochial Church Council, deanery, diocesan and general synods where applicable;
- calculate the number of representatives who may be elected to each of these synods in the following year;
- undertake a review and revision of the electoral roll as necessary; and
- publish your name and address, by exhibiting the roll in the parish church or the church website.

What is the lawful basis for processing your personal data?

1. *Processing for the purpose of determining eligibility, creating the electoral roll and use of the roll to calculate numbers for election to synod is necessary for compliance with a legal obligation.* The processing is a statutory requirement imposed by the Church Representation Rules, which means that you must give us this information if you want to be included on the electoral roll.
2. *Processing for the purpose of determining eligibility and creating or revising the electoral roll is carried out in the course of our legitimate activities, as this relates solely to members the Church of England in connection with its purposes.*
3. *Processing for the purpose of publishing the electoral roll relates to personal data which are manifestly made public by the data subject.* When you apply to have your name added to the church electoral roll, the automatic legal consequence as stated in the CRR, (Part I Formation of the Roll 1(8) and Revision of Roll and Preparation of New Roll 2(1), 2(3) and 2(7)) is that your name and address will be published, and by submitting your application form you are making that data public.

Sharing your personal data

Your personal data will be shared within the institutional Church of England and with the general public.

How long do we keep your personal data?

We keep your personal data for 6 years after a complete review of the electoral roll.

Your rights and your personal data

Unless subject to an exemption you have the following rights with respect to your personal data:

- The right to request a copy of your personal data which we hold about you;
- The right to request that we correct any personal data if it is found to be inaccurate or out of date;

- The right to request your personal data be erased where it is no longer necessary for us to retain such data;
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request that a restriction is placed on further processing;
- The right to object to the processing of your personal data for direct marketing and to have that processing stopped;
- The right to lodge a complaint with the Information Commissioners Office.

Contact Details

You can contact us by emailing writtleallsaints@gmail.com with 'For the attention of the Data Compliance Officer' as the email Subject.

You can contact the Information Commissioners Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.

Taizé Reading for Monday 23 May 2022

*The Lord says: Among my people, no one will need to
teach their neighbour, saying, "Know the Lord!",
for they shall all know me from the smallest among them
to the greatest.
Hebrews 8:6-13*

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France editions@taize.fr

Writtle All Saints PCC - 1130967
Receipts and payments
Selected period: 01 January 2021 to 31 December 2021

<i>Note</i>	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
CC-DAMP - CC DAMP FUND (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Donations - General		750	0
	<i>Total Voluntary income</i>	<u>750</u>	<u>0</u>
Total receipts		750	0
		<u>750</u>	<u>0</u>
Excess of Incoming resources over Resources used		750	0
Total carried forward balance		750	0
		<u>750</u>	<u>0</u>
CC-WIFI - CC HANNAH WIFI FUND (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Donations - Gift Aid		450	0
Tax Reclaimed		113	0
	<i>Total Voluntary income</i>	<u>563</u>	<u>0</u>
Total receipts		563	0
		<u>563</u>	<u>0</u>
Payments			
Charitable activities			
Phone and Broadband		395	0
	<i>Total Charitable activities</i>	<u>395</u>	<u>0</u>
Total payments		395	0
		<u>395</u>	<u>0</u>
Excess of Incoming resources over Resources used		167	0
Total carried forward balance		167	0
		<u>167</u>	<u>0</u>

There may be minor discrepancies in the totals if the pence are not being shown

Nicholas - Glazing Nicholas Chapel (Designated) Fund

Brought forward balance	0	7,319
Transfers to/(from)	0	(7,319)

C-Anelli - Centre ~ Anelli Room (Restricted) Fund**Payments**

Charitable activities

General Admin	0	221
Equipment	0	2,692

<i>Total Charitable activities</i>	<i>0</i>	<i>2,914</i>
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Total payments

0	2,914
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Excess of Incoming resources over Resources used	0	(2,914)
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Brought forward balance	0	2,914
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Woodhouse - Woodhouse (Fabric) Trust (Endowment) Fund

Brought forward balance	12,697	11,904
Adjustments	1,825	793

Total carried forward balance	14,523	12,697
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WCC - CC GENERAL FUND (Designated) Fund**Receipts**

Incoming resources from generated funds

Voluntary income

Donations - General	60	800
Donations - Gift Aid	1,405	1,000
Tax Reclaimed	562	200
Grants	4,403	3,034

<i>Total Voluntary income</i>	<i>6,430</i>	<i>5,034</i>
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Incoming resources from charitable activities

Church Hall Rental income	23,760	14,080
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<i>Total Incoming resources from charitable activities</i>	<i>23,760</i>	<i>14,080</i>
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Other incoming resources

Miscellaneous	1,003	525
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<i>Total Other incoming resources</i>	<i>1,003</i>	<i>525</i>
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Total receipts	31,194	19,641
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Payments

Charitable activities

Hall Manager	5,446	4,820
General Admin	183	313
Equipment	46	0
Hall Running - Gas	3,062	2,315
Hall Running - Electricity	889	992
Hall Running Insurance	1,842	3,174
Hall Running - Maintenance	2,195	3,284
Hall Running - Equipment maintenance	918	368
Hall Running - Cleaning	5,618	5,509

There may be minor discrepancies in the totals if the pence are not being shown

Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
	Hall Running - Water	382	379
	Governance Costs	1,090	353
	<i>Total Charitable activities</i>	<i>21,676</i>	<i>21,511</i>
Total payments		21,676	21,511
	Excess of Incoming resources over Resources used	9,517	(1,869)
	Brought forward balance	10,447	12,317
Total carried forward balance		19,965	10,447

C-FOYER - CC FOYER FUND (Restricted) Fund

Receipts

Incoming resources from generated funds

Voluntary income

Tax Reclaimed

0

2,500

Grants

0

1,000

Total Voluntary income

0

3,500

Total receipts

0

3,500

Payments

Charitable activities

Equipment

0

8,597

Hall Running - Maintenance

0

55

Church Major repairs

0

17,219

Total Charitable activities

0

25,872

Total payments

0

25,872

Excess of Incoming resources over Resources used

0

(22,372)

Brought forward balance

0

22,372

General - General fund (Unrestricted) Fund

Receipts

Incoming resources from generated funds

Voluntary income

Standing Order Giving

31,389

21,028

Giving Envelopes

8,541

8,366

Loose Plate collections

1,978

1,844

Donations - General

14,418

7,583

Donations - Charity Appeals

0

94

Tax Reclaimed

13,408

22,456

Legacies

0

1,300

Bookstall contributions

0

140

Total Voluntary income

69,736

62,813

Activities for generating funds

Fundraising

13,832

6,383

Total Activities for generating funds

13,832

6,383

Investment income

Dividends

0

215

Interest

552

792

Total Investment income

552

1,007

There may be minor discrepancies in the totals if the pence are not being shown

Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Incoming resources from charitable activities			
Parochial Fees		11,634	6,127
Use of Church		0	510
<i>Total Incoming resources from charitable activities</i>		<i>11,634</i>	<i>6,637</i>
Total receipts		95,755	76,841
Payments			
Charitable activities			
Mission & Charities		190	443
Parish Share		62,513	61,193
Incumbent working expenses		865	352
Church Insurance		6,890	6,814
Church Repair & Maintenance		3,489	5,337
Upkeep of Services		3,448	1,930
Upkeep of Churchyard		3,481	2,268
General Admin		1,177	371
Phone and Broadband		831	782
Parish office costs		0	672
Church office - Photocopier		360	264
Equipment		0	359
Miscellaneous		0	3,406
Church running Electricity		1,278	991
Church running Water		0	130
Church Running Heating Oil		1,557	1,326
Governance Costs		564	143
<i>Total Charitable activities</i>		<i>86,647</i>	<i>86,791</i>
Total payments		86,647	86,791
Excess of Incoming resources over Resources used		9,108	(9,949)
Brought forward balance		46,477	48,927
Transfers to/(from)		0	7,319
Adjustments		411	178
Total carried forward balance		55,996	46,477
Fabric - Fabric Fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Investment income</i>			
Dividends		836	2,021
<i>Total Investment income</i>		<i>836</i>	<i>2,021</i>
Total receipts		836	2,021
Excess of Incoming resources over Resources used		836	2,021
Brought forward balance		5,474	3,452
Total carried forward balance		6,310	5,474

There may be minor discrepancies in the totals if the pence are not being shown

Fabric - Fabric Fund (Endowment) Fund

Brought forward balance	28,419	26,764
Adjustments	4,049	1,655
Total carried forward balance	32,469	28,419

Friends - Friends of Writtle Church (Restricted) Fund**Receipts**

Incoming resources from generated funds

Voluntary income

Donations - General

700

680

Tax Reclaimed

159

6,426

Total Voluntary income

859

7,106

Investment income

Interest

57

165

Total Investment income

57

165

Total receipts**917****7,271**

Excess of Incoming resources over Resources used

917

7,271

Brought forward balance

64,143

56,872

Total carried forward balance**65,061****64,143****Garden-R - Garden of Rest (Designated) Fund****Receipts**

Incoming resources from charitable activities

Inscription Fees

3,394

2,506

Total Incoming resources from charitable activities

3,394

2,506

Total receipts**3,394****2,506****Payments**

Charitable activities

Upkeep of Churchyard

1,806

1,414

Total Charitable activities

1,806

1,414

Total payments**1,806****1,414**

Excess of Incoming resources over Resources used

1,587

1,091

Brought forward balance

5,211

4,120

Total carried forward balance**6,798****5,211***There may be minor discrepancies in the totals if the pence are not being shown*

Special-P - Special Projects (Designated) Fund**Payments**

Charitable activities

Church Repair & Maintenance

0

308

Equipment

0

480

Total Charitable activities

0

788

Total payments

0

788

Excess of Incoming resources over Resources used

0

(788)

Brought forward balance

27,920

28,709

Total carried forward balance

27,920

27,920

Anelli - Fred Anelli Fund (Restricted) Fund

Brought forward balance

12,982

12,982

Total carried forward balance

12,982

12,982

Luckin - Non-PCC Luckin-Smith Fund (Restricted) Fund

Brought forward balance

4,262

4,262

Total carried forward balance

4,262

4,262

Upson - Upson Memorial Fund (Restricted) Fund

Brought forward balance

2,757

2,757

Total carried forward balance

2,757

2,757

Vicar-CW - Non-PCC Vicar & Churchwarden fund (Restricted) Fund**Receipts**

Incoming resources from generated funds

Investment income

Dividends

891

874

Total Investment income

891

874

Total receipts

891

874

Payments

Charitable activities

Mission & Charities

891

2,155

Total Charitable activities

891

2,155

Total payments

891

2,155

Excess of Incoming resources over Resources used

0

(1,281)

Brought forward balance

0

1,281

There may be minor discrepancies in the totals if the pence are not being shown

Vicars-D - Non-PCC Vicar's Discretionary Fund (Restricted) Fund
Receipts

Incoming resources from generated funds

Investment income

Dividends

55

134

Total Investment income

55

134

Total receipts
55
134

Excess of Incoming resources over Resources used

55

134

Brought forward balance

499

364

Total carried forward balance
554
499
Vicars-D - Non-PCC Vicar's Discretionary Fund (Endowment) Fund

Brought forward balance

1,887

1,777

Adjustments

268

109

Total carried forward balance
2,156
1,887
There may be minor discrepancies in the totals if the pence are not being shown

All Saints' Church Writtle

(Charity Registration Number: 1130967)

Incorporating:

Writtle Ecclesiastical Charities
(Charity Registration Number: 267181)

Annual Report and Financial Statements

of the

Parochial Church Council

For the year ended 31st December 2021

Priest-in-Charge

Rev Tony Cant
The Vicarage
19 Lodge Road
Writtle
Essex CM1 3HY

Bankers

Barclays plc
40-41 High Street
Chelmsford
Essex CM1 1BE

Independent Examiner

Alan C Radford, BA, FCA, DChA

Contents

	Page
Administrative Information	3
Aims and Purposes	3
Objectives and activities	3
Achievements and Performance, Review of the Period, Rev Tony Cant	3
Churchwardens report	4
Electoral Role	5
Deanery Synod	5
Writtle Christian Centre	5
Financial Review	5
Structure, Governance and Management	7
PCC Report	7
Safeguarding at All Saints	9
Standing Committee	9
Fabric Committee	10
Christian Centre Management Committee	10
Team reports	11
○ Charity Team	11
○ Christmas Tree Festival Team	11
○ Edward Bear	12
○ Social Committee	12
○ Healing Ministry Development Team	12
○ Pastoral Care	13
○ Home Communion Team	13
○ Congregation Information Email System	13
○ Christians Together Meetings	14
○ Common Prayer Taizé style	14
○ Prayer Circles and Monday Prayer Group	14
Independent Examiner's Report	15
Minutes of the Annual Vestry and Parochial Church Meetings held on Sunday 18 October 2020	16
Agenda for 2021 APCM	20
Electoral Roll Privacy Notice	21
Taizé Reading	22

All Saints' Church, Writtle

Annual Report 2021

Administrative Information

All Saints Church is situated in Church Lane, Writtle. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is The Parish Office, All Saints Church, Church Lane, Writtle, Essex CM1 3EN. Email address: writtleallsaints@gmail.com, website: www.allsaintswrittle.co.uk/content

The Parochial Church Council of the Ecclesiastical parish of Writtle is registered with the Charity Commission, registration number 1130967 with the working title of All Saints Writtle.

Aim and purposes

All Saints' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Rev Tony Cant, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at All Saints. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament. When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church of All Saints and the Christian Centre. The PCC subcommittee has responsibility for the maintenance of the Christian Centre, Writtle. It is a self-funding entity that is expected to cover all its expenses from fees, fundraising and grants.

Achievements and Performance

Review of the period

For almost the first half of 2021 church services remained online due to the Coronavirus pandemic. But on Pentecost Sunday services started again in churches. At Writtle, the pattern of services remained the usual 1st and 3rd Sundays being Holy Communion led by the Priest-in-Charge, with 2nd Sundays led by Rev John Howden, and the 4th Sundays led by one of our Authorised Local Preachers, Frances Couch. Overall, it felt as though church services were going back to how they were pre-Pandemic.

It was great to be able to welcome the schools back into church for their Harvest and Christmas Services, and to have the usual array of Christmas church services along with the Christmas Tree Festival again.

The Occasional Offices have been quite full this year too, and it's been a joy and an honour to be part of these significant life events.

The energy and skill of our congregation members who give of their time to doing so much in and for the community is astounding, and I thank them all very much indeed.

Worship and prayer

We continued with the pattern of worship services held at 8am every Sunday morning of 2021, and 10am for Morning Prayer with Journal Readings online on our YouTube channel called Writtle with Highwood and Roxwell churches, while Home Communion has been taken to those requesting it.

Joint Services for all 3 churches (Writtle, Highwood, and Roxwell) were held on Trinity Sunday, Christ the King, and Candlemas. The Chelmsford Welsh Society held their annual Big Sing at Highwood in mid-October as Roxwell church was covered in scaffolding due to re-roofing the South Nave.

The Mission and Ministry Partnership (made up of St. Andrew's, Ascension with All Saints, Writtle with Highwood, and Roxwell churches) was formally constituted and celebrated with the Bishop of Bradwell, Archdeacon of Chelmsford and local dignitaries at All Saints Writtle in March 2022.

The current pattern is likely to continue for the foreseeable future and we remain open to seeing what God may have in store in the future.

Rev Tony Cant
Priest-in-Charge.

Churchwardens Report

As we reflect on the year we are thankful that we appear to have seen the most challenging times of the pandemic pass and a return to a more familiar way of life and worship. Huge thanks to Rev Tony for his hard work and resilience juggling worship, pastoral and administrative duties across three parishes in lockdown after such a brief period of normality following his arrival. There has been much for everyone to adapt to and we are very grateful for all the help we have received from so many people who willingly do so much, invariably without even the need to be asked, that contributes to the life of the church community.

The formation of the MMP provides a very exciting opportunity for our future and we look forward to working with our partnership churches in mission and to support each other in all aspects of church life and administration.

In July the Quinquennial Inspection of the church was undertaken and the report has identified some priority repairs that need to be completed to preserve and prevent further deterioration of our beautiful building which the Fabric Committee will be working through. Unfortunately, such repairs are very expensive so there continues to be challenging financial times ahead, particularly with general price rises in so many other areas (fuel costs alone have more than doubled). We appreciate all the ongoing financial donations in such difficult times and also the numerous fundraising efforts. It was wonderful to have the return of the Christmas Tree Festival in December, which not only raised a large sum of money, but also brought so many people into the church to share the spirit of Christmas.

We also give thanks for gifts and support for the Harvest Festival Foodbank donations, Christmas Toy Appeal, Sanctus and the more recent Ukraine appeal demonstrating huge generosity, care and compassion. The service in Solidarity with Ukraine was beautiful and the recent meeting for expression of interest to offer practical support for refugees, working with the Diocese as a local hub, has been very positive. We look forward to being able to effectively assist where we can.

It has been lovely to witness a number recent baptisms, share in the special time as couples prepare for marriage at All Saints and support and comfort the bereaved at funerals. The Labyrinth development and planting jointly with the Junior School has resulted in a lovely Spring display and an area for the whole community to enjoy and find space for calm and reflection.

Electoral Roll

As at the APCM on Monday 24th May 2021 there were 116 people on the Electoral Roll, 28 of whom live outside the parish. Final numbers will be reported at the 2022 APCM.

Deanery Synod

Three members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church. The Deanery synod has allowed us to benefit from viewing reports from various aspects of deanery work, and always provides a useful opportunity to network and share knowledge and ideas with others. In 2021 there has been a particular focus on receiving in-depth accounts of various charities the latest being Kintsugi Hope.

Writtle Christian Centre

The Christian Centre is widely used by all age groups. The Centre gradually reopened to certain groups during April, May and June until all restrictions were lifted in July when virtually all our regular hirers returned. The committee agreed to carry out remedial work to prevent the continuing damp issue in the older part of the building and obtained quotations from three damp specialists. We also took advice from the Church Architect and an independent architect who felt the problem should be tackled from a different preventative angle which chimed with the committee's thoughts. The committee obtained a quotation from a company who specialise in renovating and restoring historical buildings. They spent a day investigating the problems in, on and around the Centre and provided a detailed analysis of the issues and the measures to prevent further problems occurring. The committee accepted their quotations and hope to proceed with the remedial work in phases over the coming months. The committee will be applying for grants to cover some of the work.

Financial review

Overview

Wow who said life was boring!

Since 2018 when Heather and I became involved in church finances what a roller coaster ride it has been. When we started the hunt was on for a new vicar to lead our Church which resulted in 2019 in the appointment of Rev Tony. Just getting going we were hit with COVID in 2020. Were we open, closed or what. Then Brexit brought more uncertainty.

2021 continued with more lockdowns and restrictions until the big needle (vaccinations) brought the prospect of reopening. The later part of 2021 brought relief as we reopened with a bang. Church started to feel like church with some minor irritations.

But then the lights dimmed and the cost of living crisis emerged, energy bills soared and the drum beat of war between Russia and Ukraine appeared.

Despite all of the above you the population of our great church ALL SAINTS have stood firm and continued to give whether through standing orders, envelopes, collections, donations great and small, charity appeals and fundraising. WE SAY THANK YOU.

During those four years your charity has grown in strength and value. Just a few examples, the overall value grew from £173k in 2018 to £253k in 2021, whilst the investments/endowments grew from £36k to £52k.

As we move from accumulating wealth to a new era when funds have to be spent on essential fabric works cost discipline is essential.

PCC General Account

A comparison of 2020 against 2021 for the general fund. The standout view is of expenses held at £86000 over the two years whilst income has grown 22% from £77000 to £95000.

Income has shown broad growth, giving of all types is up £7000 (helped by RevT appeal) fundraising up £7000 (return to normal and bumper Christmas Tree Festival and Craft Fair) parochial events up £5000 (return to weddings and increased funerals etc). Interest/Dividends down due to low interest rate policy of the government.

Expenses increased as more parochial events leads to increased costs, shown in parish fees/share, vicars expenses and upkeep of services. Small changes have big impacts as shown in upkeep of churchyard, 2020 was four cuts and 2021 was six cuts.

Energy costs are just growing as we know, governance costs rose as we commenced paying music licence fees again.

General Admin in 2021 has to be compared with Admin and Parish Office costs combined in 2020.

Reserves policy

It remains the PCC policy to maintain a balance of three months payments to cover emergency situations that may arise from time to time.

The balance was much higher than needed in 2021 as the Rev Tony appeal proved more successful than expected and expenses were held in check. However since 2020 a deficit has been budgeted for and needs funding, hence the surplus.

Surplus funds are held first with Barclays Bank plc in a current account and then via a sweep arrangement to a deposit account earning 0.01%. Further monies are then invested in a CCLA deposit account earning 0.1% and investment accounts earning up to 3%.

Public benefit

The trustees have considered the Charity Commission guidance on Public Benefit in relation to churches as required. The Objectives and Achievements section of the trustees report at the beginning outline and expand upon the public benefit achieved by the PCC.

Being at the centre of our community in Writtle, the Church, the Christian Centre and Churchyard are by their very nature public spaces, open to the public and accessible to

them on a daily basis. The Vicarage is just a short walk away with the Rev Tony and wife Zoe often seen in the village using local facilities and chatting to locals.

One of the missions of the Church is to support the local community as much as possible through employing local people and craftspeople. The grass cutter, bell ringers, organists, choir, church wardens, vergers, wedding, funeral and baptism clerks, flower arranger, WCC manager, cleaners and many others live and work in the local area.

We have also been engaging with local schools to reconnect with the younger generation and encourage participation in Church affairs. For those with a keen eye the Labyrinth in the churchyard has been designed and built by local school children (with a little help from Rev Tony) and recently unveiled.

Volunteers

The PCC is very grateful for all the time and effort given so freely by all who contribute in so many different ways to our worship, stewardship of our building and finances, and the flourishing of our spiritual, social and community life. We are here as a sign of God's love for all the people of our village and beyond – this is your parish church, your community of faith. ALL ARE WELCOME.

Structure, Governance and Management

The PCC is a team of people who, with the parish priest, oversee the life of the church, to ensure we are focused on living out the Gospel. We aim to seek God's will, work well together, reflect our values and take action for the future. The method of appointment of PCC members is set out in the Church Representation Rules. At All Saints, the membership of the PCC consists of the incumbent (our Priest-in-Charge), churchwardens, members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met three times during the year. All meetings have been quorate. The required Standing items have been on the Agenda at each meeting to ensure compliance with requirements. These include reports on sub-committee/group meetings, financial reports and safeguarding. Regular reports are also received from other groups connected to the church. The Standing Committee met three times in between PCC meetings.

PCC Report

Members of the PCC are either ex-officio or elected by the Annual Parochial Church meeting (APCM) in accordance with the Church Representation Rules.

PCC members who have served during 2021 are as follows:

Ex-Officio members

<i>Incumbent</i>	Rev Tony Cant	
<i>Churchwardens</i>	Vanessa Brett	From APCM 2021
	Tony Ripton	From APCM 2020

Elected members

<i>Deanery Synod</i>	Geoff Clarke	From APCM 2020
<i>Deanery Synod</i>	Diana Day	From APCM 2020
<i>Deanery Synod</i>	Hazel Kempton	From APCM 2020

Lay members

	Jerry Allanson	From APCM 2020
<i>(Treasurer)</i>	Heather Cooley	From APCM 2019
	Philip Couch	From APCM 2020
	Michele Moody	From APCM 2020
	Charlotte Nairac	From APCM 2021

Co-opted

<i>(Co-Treasurer)</i>	Paul Burgess	From PCC 12 th July 2021
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Appointed

<i>(Secretary)</i>	Nicola Shepherd	From PCC 12 th July 2021
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Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include worship, mission and outreach and fabric and finance, are all responsible to the PCC and report back to it regularly with reports of their discussions being received by the full PCC.

The PCC is the arena at which different aspects of church life are brought together and discussed and where decisions are made to approve new initiatives and move them forward.

The meetings are chaired by the Priest-in-Charge and the membership includes those elected at the APCM to serve on the PCC and Deanery Synod plus the Churchwardens who are ex-officio members. In terms of the Charity Commission guidance, the members of the PCC are the trustees.

Elections to specific roles (i.e. vice-chair, treasurer, secretary, electoral roll, safeguarding, GDPR officer and membership of committees and of those who have particular roles within the church) take place at the first PCC after the APCM. Each meeting has standard agenda items, and include:

- a report from the Treasurer about the church finances;
- a report from the Chairman of the Fabric Committee about maintenance issues;
- a report from any sub-committees that have met since the last PCC meeting; and
- correspondence and notices relating to the church.

The PCC makes decisions in all these areas as necessary. It approves the church accounts at the meeting prior to the APCM. In addition, time is set-aside in PCC meetings to discuss particular matters relating to church life both at All Saints and within the deanery, the diocese and the wider Church of England. For matters which require a full PCC decision, these groups bring a proposed resolution to the meeting. The Minutes of each full meeting are available to those listed on the electoral role by making a request to the secretary.

The PCC has responsibility for working with Rev Tony Cant on matters of general concern and importance to the parish, and promoting the whole mission of the Church in the parish. It works for all in the parish not just on running the church building. The PCC listens and debates so that they can hear God's wisdom even in complicated situations. Sometimes there are disagreements or hard decisions need to be made. The PCC keep God right at

the centre and trust that he is powerful and good enough to lead; taking time to focus and listen to discern what he is saying and where he is leading us.

The PCC takes commitment, time, effort and dedication from those who serve on it. There are many who do the hard work before and after PCC meetings by serving so faithfully on the various church committees. Their contribution to church life is often hidden. Our thanks are due to all those who serve in this way.

Also, it is right and proper to express the thanks of the Parochial Church Council to all who have helped with the life, work and ministry of All Saints. They are too many to name and to add to the difficulty many offer their help and service anonymously. But whether known or unknown, upfront or backroom, high profile or anonymous, our deepest gratitude goes to you.

Members of the congregation are welcome to bring any matters of concern at any time to our PCC lay representatives, or to volunteer to be a member of a particular group or committee.

Nicola Shepherd, PCC Secretary

Safeguarding at All Saints

This continues to be a standing item on the PCC agenda. The most recent update records that one person's DBS check is awaiting authorisation by the Diocese, to fulfil the PCC quota of three certificated people. Philip Couch's enhanced DBS for his role as PSO on the PCC is awaiting authorisation by the Diocese. He is waiting for a date to take his PSO online induction course. Frances Couch has started her Foundation training programme and is on the waiting list for Leadership training. She has also begun her DBS application.

If you have any concerns or queries about a safeguarding matter, please speak to Philip who is in contact with the Diocesan Safeguarding Team. If an emergency arises out of normal working hours please call 999 or contact the Diocesan Safeguarding Team on the out of hours number 01245 294444.

Committees and Teams

Each Committee and Team has a defined membership and function

Standing Committee

<i>Members:</i>	<i>Chair:</i>	<i>Rev Tony Cant</i>
	<i>Churchwardens:</i>	<i>Vanessa Brett, Tony Ripton</i>
	<i>Secretary:</i>	<i>Nicola Shepherd</i>
		<i>Treasurer: Heather Cooley</i>
	<i>PCC members:</i>	<i>Diana Day</i>
		<i>Hazel Kempton</i>

This is the only committee required by law. Responsible for finance, insurance, health and safety, business between PCC meetings and both leading and dealing with the future vision of the church. It has power to transact the business of the Council between its meetings, subject to any directions given by the Council, subject to any directions given by the PCC. It should also work with the PCC to raise funds.

Fabric Committee

Members: *Chair:* *Tony Ripton (Churchwarden)*
 Secretary: *Dianne Collins*
 Co-opted: *Rev Tony Cant, Isabel Clarke, Chris Pendrill, Roger Pendrill, Stephen Bright, Kevin Marten*

The committee has responsibility for day to day maintenance of the church and the churchyard to ensure that they can be safely used by the people of the parish. This includes boiler maintenance, church cleaning and tidying of the churchyard, including pruning of trees and where necessary strimming of overgrown vegetation.

Since the pandemic began in 2020 it has not been possible to do works off of the last Quinquennial list. Having now received the new Quinquennial report we are pleased to announce that the works required under List A, that is the most urgent work comes to approximately £30,000. We have in the account known as Friends of Writtle church sufficient funds to allow all of the List A works to be undertaken without draining all of the funds in the account. To this end a programme of works is being drawn up so that quotes can be obtained for the PCC to approve so that the works can be started. We will also need to apply for grants.

We also have a duty to have a survey conducted on the trees and shrubs in the churchyard every five years to ensure that they are healthy and not in a state that may compromise the safety of people in the churchyard. In this regard we are currently getting quotes for a full survey with a view to organising a programme of work to be completed over the next five years once quotes have been obtained following the survey.

We would like to thank everyone who turns up for DIY days and church cleaning as their help is invaluable in completing the tasks.

Finally the committee would like to thank Nick Parton who has stepped down from the Fabric Committee after many years of valued service. His help over the years has been invaluable and we will miss him greatly.

Christian Centre Management Committee

Members: *Chair:* *PCC appointed:* *Rev Tony Cant*
 Manager: *Andrew Brewster*
 Co-opted *Janet Paul* *Rev Canon John Howden*
 Michele Moody *Margaret Bruce*
 Heather Cottee

The committee is an autonomous sub-committee of the PCC which has its own governing document. The Management Committee is responsible for the smooth running of the Christian Centre as All Saints' Church hall, enabling its work, worship and outreach to the local community as well as other churches and faiths; extending our hospitality by providing a regular meeting place for other Writtle clubs and organisations; providing a venue for private events, social events and functions; and aiming to be self-sufficient (through hire fees and grants) so that profits are used to maintain the Centre and if necessary support the church. It reports regularly to the PCC.

TEAMS: The membership of each team shall comprise at least one PCC members or Deanery Synod representative who will report back to the PCC on the team's behalf.

Worship and Mission Teams

Charity Team

Members: PCC Rep: Geoff Clarke
Co-opted: Chris Pendrill, Michele Moody, Sue Howden

The team has been in touch regularly to offer suggestions regarding charity support and we can report that for Lent this year we supported Ukraine. The Foodbank were also given a sum in 2021. This year to date from the coffee mornings, we have contributed to the All Saints heating costs. We are always open to suggestions.

Christmas Tree Festival Team

Members: Alison Woollard Rev Canon John Howden Sue Howden
Carol Brown Margaret Loster Judy Stafford
Michele Moody Brian Gumbleton Margaret Bruce
Tony Ripton Vanessa Brett

Responsible for running the annual Christmas Tree festival at All Saints Church, involving individuals, organisations and businesses around the parish thereby generating church funds.

2021 Christmas Tree Festival - successful and enjoyable

The changing situation with covid meant that we didn't decide to go ahead with the festival until August. We spent a lot of time putting covid safe measures in place and completing a risk assessment.

We had over 2,000 visitors over the two days, raised over £8000, (which included some generous donations) and the 46 trees were as inventive, beautiful and interesting as ever. The winning tree, entitled 'Christmas Hat Tree', was created by the Writtle Bowls Club and was a Christmas tree in the shape of Father Christmas wearing an enormous knitted hat. This was chosen by visitors. Our guest opener, the newly arrived Bishop of Chelmsford, Rt Revd Dr Guli Francis-Dehqani, chose A Festive Forest by Writtle Infant School. The other winner in the junior section was Our Enchanted Forest School by Highwood Primary School and the business winner was the Wheatsheaf pub's tree.

All aspects of the weekend contributed to its success. There were 25 craft stalls with plenty of purchasers, wonderful raffle prizes in the form of generous hampers, lovely music at different times each day and lots of tasty lunches and teas. We welcomed Chelmsford Morris who danced in the church and the Writtle Singers. A naughty elf trail set out in the churchyard was enjoyed by young visitors. So many church members worked hard – helping to set up, taking money on the door, counting and banking the money, selling raffle tickets, acting as stewards or serving the food and doing the washing up. The church was buzzing with life.

I would particularly like to thank all the members of the organising group who worked tirelessly to ensure the success of the Festival in the difficult circumstances of covid. We are already discussing the 2022 Festival. Alison Woollard, Chair of the Organising Group

Edward Bear

Members: Michele Moody, Jo and Margaret Morrison and Jean Rose plus helpers

Responsible for preparing for worship and fellowship of the younger members of our congregation.

Edward Bear club meets each Monday in term time at 1.45pm and consists of a short introduction to worship with a story, songs and prayer, followed by a craft activity and refreshments. Toys are available afterwards for little ones to play with whilst the carers have an opportunity to chat and make friends.

After a long break due to Covid restrictions, Edward Bear was able to finally welcome back his friends in October 2021. We joined the team at this point, and after the Christmas party bid a fond farewell to Sue Howden and Carol Gumbleton in their role as leaders, as they handed over the reins after many years of service. We thank them both for all their hard work and for continuing to support us by joining the tea rota. Since we re-opened we have welcomed back some familiar faces and gained quite a few new ones. Edward Bear has been more important than ever to build new relationships after being isolated for so long. We would like to thank Jean Rose who plays the piano for us each week and for those who give up their time to make tea and coffee and befriend those who come along.

Social Committee

Members: Chair: Sue Howden

PCC Rep: Margaret Bruce

Co-opted: Carol Brown, Isabel Clarke, Margaret Loster, Michele Moody, Janet Paul,

Responsible for generating fellowship in the congregation, catering, fundraising for general church funds.

After Lockdown our first social event was the postponed concert from the Allegro Choir in September 2021, much enjoyed , raising £1,150.40p

For a few months we had a produce stall once a month after church, raising a small amount.

John's film show In October 21 was appreciated by all who came and gave a further £402 to church funds.

2022 started off with great enthusiasm and hope with the annual visit from the Austin 7 club on 1st January and our Beetle Drive at the end of the month. We were then into full swing with yet another of John's Film shows in February, Pancake Supper, Lent lunches for Ukraine.

Please do look for our events this year. There is bound to be something for you.

I must thank all the committee for their tireless support , enthusiasm and ideas.

Watch for more details of events in The Link, on the Facebook page 'Writtle All Saints Church', the website 'www.allsaintswrittle.co.uk' or on the Noticeboard.

Pastoral Care Teams

Healing Ministry Development Team

Members: PCC Rep: Geoff Clarke

Co-opted: Steve Bright, Isabel Clarke, Anne Dunn, Sade Fadipe, Hazel Kempton, Rosemary Macaulay, Andrew Middleton, Ken Nunn, Richard Oscroft MBE

Ideally the team would like to encourage Healing Ministry across the now MMP. We are always pleased to hear from others who are welcome to join us at our home meetings which we restarted on 7th April in Writtle. These are a good sharing opportunity. The pattern of ministry is much as before (we will issue a new leaflet about this), and in the near future we hope to offer healing ministry as required at the 3rd Sunday Holy Communion service. It can be requested at other times on an ad hoc basis. Telephone contact Geoff 421725.

Pastoral Care

Authorised Pastoral Assistant & PCC representative: H Kempton

Team Members: M Bruce, P Butt, I Clarke, D Day, A Dunn, M Frost, A Gardner, S Howden, R Macauley, R Oscroft MBE, C Pendrill, J Rose

The purpose of this team is to provide comfort and support to anyone in our church community or the wider parish who would like to share with someone in confidence. Due to Covid infections continuing, the pastoral phone support team has continued to try to keep in contact with those who have not yet returned to church for various reasons. Since it has become possible to visit once again, face to face visits have re-started. When visiting the vulnerable, if advisable, team members are doing a lateral flow test before visiting to minimise the spread of covid infection.

In addition to supporting those we know of and are concerned about, there have also been several requests for pastoral support made via email on behalf of others which we have followed up as best we can.

Home Communion

Authorised Pastoral Assistant & PCC Rep: H Kempton

Team Members: V Brett, P Butt, G Clarke, M Moody, R Oscroft MBE, T Ripton

The Home Communion Team take the Eucharist to any in our congregation or the wider parish who are housebound, sick, or in a care home. Since Covid restrictions have been lifted, we are now once again able to take Home Communion to those unable to attend church. All members of the team were re-authorised to administer Home Communion during this year and the number of requests for Home Communion is slowly increasing.

Congregation information email system

Organiser: H Kempton

In order to keep everyone informed about church services, general information about the church, Covid-19 and other parish affairs, group emails have regularly been circulated to all congregation members and others who requested to be kept informed.

Christians Together Meetings

Christians Together Contact: Geoff Clarke

Christians Together meetings restarted on 21st November with a talk about Mission Aviation fellowship by Richard Cecil, one of their local representatives. Richard also is secretary to the Chelmsford CT(CTiC) and sends out a regular e mail featuring upcoming ecumenical events . If anyone would like to receive that just e mail `theseecretary@ctic.org.uk.'

Common Prayer Taizé style

Contact: Diana Day

Our monthly Taizé Service on the first Saturday of the month recommenced last October at the later time of 9.00 am and has been very well supported. We currently average around 20 people. Many who attend help by reading, leading the prayers or bringing bread for our simple breakfast enjoyed by all. The short service of song, silence and prayer lasts approximately 30 minutes and we welcome all, so please feel free to join us.

Prayer Circles and Monday Prayer Group

Prayer Circles Contact: Chris Pendrill

The prayer circles are continuing in confidence. If anyone new would like to join then please contact Chris Pendrill.

The healing prayer group is now meeting back in church on a Monday at 12.00.

Approved by the PCC May 2022 and signed on their behalf by the

Rev Tony Cant (PCC Chairman):



Independent Examiner's Report to the Parochial Church Council (PCC) of All Saints' Church, Writtle

I report to the members of the PCC on my examination of their financial statements for the year ended 31 December 2020, which comprise Receipts and Payments accounts and a Statement of Assets.

Respective responsibilities of trustees and independent examiner

The members of the PCC who are the trustees of the charity are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the financial statements of the PCC as required under section 145 of the 2011 Act. In carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination, giving me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the 2011 Act.
- the accounts do not accord with such records.
- the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan C Radford FCA DChA
Needham Cottage
Needham Green
Hatfield Broad Oak
Bishops Stortford
Herts. CM22 7JT

12 April 2021

THE PARISH OF ALL SAINTS, WRITTLE
MINUTES OF THE ANNUAL VESTRY AND PAROCHIAL CHURCH MEETINGS
HELD ON MONDAY 24 MAY 2021 IN CHURCH

1. Welcome and opening prayers

Rev Tony Cant opened the meeting with prayers. He offered a warm welcome to the 37 parishioners attending the AV&PCM and to Alan Radford, the Independent Examiner and Paul Burgess. There was one member of the public present.

2. Apologies for absence

Apologies for absence were received from Carol Brown, Ann Gardner, Rachel Hart, David and Prue James, Rosemary Macauley, Richard and Lynne Oscroft, Nick and Judith Parton, Judy Stafford and Ernie Tulley.

3. Minutes of the last AV&PCM held on 18 October 2020

The Minutes were unanimously agreed as a true record.

4. Matters Arising

There were no matters arising.

Annual Vestry Meeting

5. Election of Churchwardens

Two nominations had been received:

Vanessa Brett

Proposed by Rev Canon John Howden Seconded by Sue Howden

Tony Ripton

Proposed by Margaret Bruce Seconded by Sue Howden

There being no other nominations, Vanessa and Tony were declared as elected and congratulated on their appointment *[Applause]*.

Rev Tony thanked Margaret Bruce who had not sought re-election as Churchwarden for all she had done as warden in support of him as Priest-in-Charge and for her duty in dealing with many aspects of church life *[Applause]*

Annual Parochial Church Meeting

6. Presentation of Church Electoral Roll

Hazel Kempton provided the revised figures. As at 24th May 2021 there were 116 people on the Electoral Roll, 28 of whom live outside the parish. Since the last APCM: 3 people have joined the roll, 4 people have left the roll, 1 had died, 2 had moved away and 1 had requested removal from the roll. Hazel was thanked and there were no questions.

7. Treasurer's Report

Paul Burgess gave a broad statement about the finances of All Saints. The situation was going to be difficult this year but thanks to the additional donations and monthly giving, All Saints will be in surplus. However, next year will also be difficult and fundraising will again be at the forefront of everyone's minds in order for All Saints to remain in surplus and not have to dip into reserves.

Diana Day asked about the outcome of the Stewardship campaign in February. Paul Burgess said monthly giving had increased by around £6,000 while individual one-off donations had raised around £12,000. This meant the Church was solvent in 2021 but the problem would arise again in 2022.

Christina Brewster asked four questions in writing as follows:

What expenses are allocated to “Miscellaneous” as in both 2020 and 2019 it is the fourth highest expense out of 18 cost centres? Paul Burgess said the 2019 figure of £6,266 related to a transfer to the Friends of Writtle Church for funding of leaflets. The 2020 figure of £3,406 related to repayment of a loan for the Church Lane gates project.

How much of the “Tax Reclaimed” of £22,456 (2019: £2,112) related to previous years? Paul Burgess said, the split was approximately £12,000 for gift aided donation in 2019 and £8,000 in 2020.

The “Upkeep of the Churchyard” has decreased by 50%. What is the current policy for mowing the churchyard as it currently looks very neglected and unkempt and reflects badly on the church? Rev Tony said the PCC had decided to employ Joe the gardener at £500 per cut. The Parish Council paid one third of the total costs. Heather Cooley said cutting started in March for a total of six cuts until October and the PCC were monitoring the situation. Margaret Bruce said she had received several compliments on the state of the churchyard.

Are Writtle, Roxwell and Highwood all paying their own “Parish Share”? Did Writtle pay their full Parish Share last year and is it the intention to pay it in full in the current year? My concern is that we do not have a “full time” minister working for each Parish – I understand that the Priest in Charge is only taking our main service twice a month, alternating with Roxwell. Therefore, should each Parish be paying a full Parish Share? Who is responsible for the fees to visiting clergy/lay ministers who have to take other services? Rev Tony said all parishes were paying the Parish Share with the intention for Writtle and Roxwell to pay the full share going forward. Highwood was another matter. The premises that each parish paid the full share for a full-time Minister was incorrect and out of date. The Parish Share goes into the Diocesan pot to pay toward all Clergy and Archdeacons, staff in the Diocesan Office and to support poorer parishes who could not pay their Parish Share. The Church of England was broke – asset rich but cash poor and had largely sold off vicarages and investments. The Diocese had lost £3m last year and the forecast deficit this year was £3.5m. The creation of Mission and Ministry Partnership – joining with other parishes e.g. St Andrews Melbourne and Ascension with All Saints - would go some way to bridging the gap as would continued development of lay ministry. By 2025, this MMP was expected to have 2 full-time stipendiary clergy.

There were no further questions. Paul and Heather were thanked for their work on keeping the accounts in order *[Applause]*

8. Elections

8.1 PCC members

The following nomination had been received

Nomination

Charlotte Nairac

Proposed by:

Carol Gumbleton

Seconded by:

Jerry Allanson

As there were no other nominations, Charlotte was declared re-elected to the PCC for 2021/22. Existing lay members continuing for 2021/22 were as follows:

Jerry Allanson

Michele Moody

Heather Cooley

Philip Couch

Rev Tony thanked Pam Butt, Anne Dunn, Christine Pendrill and Judy Stafford as lay members of the PCC. They were thanked for their wisdom, faithfulness and counsel. Rev Tony also thanked Andrew Brewster, who was also standing down, for all his invaluable work as PCC Secretary and for the diligent support he had given him and previous incumbents. *[Applause]*

9. Appointment of Independent Examiner

Alan Radford has again agreed to act as Independent Examiner for 2021/22. It was unanimously agreed by the meeting to appoint Mr Radford for 2021/22. Alan was thanked for his work

10. Presentation of Reports including Area Dean's Report

These had been circulated in advance of the meeting. Rev Tony thanked everyone for taking the responsibility in producing reports which had given life to All Saints. There were no comments or questions.

11. Announcements and Social Events

The Christmas Tree Festival will take place on 4th and 5th December 2021. The Gardens Open Day had been postponed for a year and would take place on Sunday 19th June 2022. Sue Howden reminded those present, the social committee had arranged for a concert by the Allegro Choir on Saturday 10th July at 7.30pm, tickets £10. However, it was noted the government had updated its guidance to say that, in England, non-professional singing could take place only in groups of up to six people indoors. This may affect whether the Allegro event can go ahead.

12. Date of next meeting

The first meeting of the new PCC will be on Monday 12th July at 7.30pm in-person.

13. Date of Next APCM

The next APCM will take place on 23rd May 2022.

14 Any Other Business

Geoff Clarke said he had investigated Recycling for Good Causes which offers a service for charities and non-profit organisations by recycling unwanted items and turning them into valuable funds. Donors send in unwanted items and they recycle them to get money for the cause. The company recycle an array of items such as: unwanted watches and jewellery to gadgets, old currency (UK & foreign) and used stamps. Items may be collected from home free of charge. Geoff had some envelopes advertising the scheme with the All Saints logo. Sacks containing a minimum weight of 10kg (maximum weight of 30kg) were also available.

Jean Edwards reminded those attending of the Christian Aid envelopes at the back of church. They should be returned by Sunday as the organisers were counting the contents of the envelopes next week.

Rev Tony thanked everyone for attending and in particular thanked the Churchwardens, the Treasurer, Secretary, Christian Centre committee, lay ministers and safeguarding officer, pastoral support team, Fabric committee, Joe the gardener, the Christmas Tree Festival committee and the vergers for their unstinting support and encouragement. In particular he thanked those who had come up with the Hope and Worry trees at Easter which had proved such a great success.

Rev Tony closed the meeting with Prayers and The Grace at 8.40pm

**All Saints Parish Church, Writtle
Annual Vestry and Parochial Church Meetings
Monday 23 May 2022 from 7.30pm in Church**

AGENDA

1. Welcome and Opening Prayers by Rev Tony Cant
2. Apologies for Absence
3. Minutes of the Annual Vestry and Annual Parochial Church Meetings held on 24 May 2021
4. Matters Arising

Annual Vestry Meeting

5. Election of Churchwardens

Annual Parochial Church Meeting

6. Presentation of Church Electoral Roll
7. Treasurer's Report
 - Presentation of Accounts for the year ended 31 December 2021
8. Elections
 - Lay PCC Members
9. Appointment of Independent Examiner
10. Announcements and social events
11. Date of the First Meeting of the new PCC: 20 June 2022
12. Date of Next APCM: Sunday 23 April 2023, 11:30am
13. Any Other Business

ELECTORAL ROLL PRIVACY NOTICE

Who are we?

Writtle All Saints Parochial Church Council is the Data Controller. This means it decides how your personal data is processed and for what purposes.

Why do we process your personal data?

We use the personal data you provide on the electoral roll application form to enable us to manage, maintain and publish the electoral roll in accordance with Church Representation Rules (CRR) to:

- determine eligibility for attendance and participation at the Annual Parochial Church Meeting and for election to the Parochial Church Council, deanery, diocesan and general synods where applicable;
- calculate the number of representatives who may be elected to each of these synods in the following year;
- undertake a review and revision of the electoral roll as necessary; and
- publish your name and address, by exhibiting the roll in the parish church or the church website.

What is the lawful basis for processing your personal data?

1. *Processing for the purpose of determining eligibility, creating the electoral roll and use of the roll to calculate numbers for election to synod is necessary for compliance with a legal obligation.* The processing is a statutory requirement imposed by the Church Representation Rules, which means that you must give us this information if you want to be included on the electoral roll.
2. *Processing for the purpose of determining eligibility and creating or revising the electoral roll is carried out in the course of our legitimate activities,* as this relates solely to members the Church of England in connection with its purposes.
3. *Processing for the purpose of publishing the electoral roll relates to personal data which are manifestly made public by the data subject.* When you apply to have your name added to the church electoral roll, the automatic legal consequence as stated in the CRR, (Part I Formation of the Roll 1(8) and Revision of Roll and Preparation of New Roll 2(1), 2(3) and 2(7)) is that your name and address will be published, and by submitting your application form you are making that data public.

Sharing your personal data

Your personal data will be shared within the institutional Church of England and with the general public.

How long do we keep your personal data?

We keep your personal data for 6 years after a complete review of the electoral roll.

Your rights and your personal data

Unless subject to an exemption you have the following rights with respect to your personal data:

- The right to request a copy of your personal data which we hold about you;
- The right to request that we correct any personal data if it is found to be inaccurate or out of date;

- The right to request your personal data be erased where it is no longer necessary for us to retain such data;
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request that a restriction is placed on further processing;
- The right to object to the processing of your personal data for direct marketing and to have that processing stopped;
- The right to lodge a complaint with the Information Commissioners Office.

Contact Details

You can contact us by emailing writtleallsaints@gmail.com with 'For the attention of the Data Compliance Officer' as the email Subject.

You can contact the Information Commissioners Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.

Taizé Reading for Monday 23 May 2022

*The Lord says: Among my people, no one will need to
teach their neighbour, saying, "Know the Lord!",
for they shall all know me from the smallest among them
to the greatest.
Hebrews 8:6-13*

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France editions@taize.fr

Accounts

All Saints' Church Writtle

(Charity Registration Number: 1130967)

Incorporating:

Writtle Ecclesiastical Charities

(Charity Registration Number: 267181)

Annual Report and Financial Statements

of the

Parochial Church Council

For the year ended 31st December 2020

Priest-in-Charge

Rev Tony Cant
The Vicarage
19 Lodge Road
Writtle
Essex CM1 3HY

Bankers

Barclays plc
40-41 High Street
Chelmsford
Essex CM1 1BE

Independent Examiner

Alan C Radford, BA, FCA, DChA

Contents

Part One: Accounts & Financial Statements

	Page
Trustees Annual Report	3
Structure, Governance and Management	6
PCC Membership	7
Committees and Teams	9
• Standing Committee • Fabric Committee • Christian Centre Management Committee	
Teams	
• Worship & Mission ○ Charity Team ○ Christmas Tree Festival Team ○ Edward Bear ○ Social and Hospitality ○ Worship Team • Pastoral Care	10
	11
Independent Examiner's Report	13
Financial Statements	14
Minutes of the Annual Vestry and Parochial Church Meetings held on Sunday 18 October 2020	25
Agenda for 2021 APCM	28

All Saints' Church, Writtle

Annual Report 2020

Administrative Information

All Saints Church is situated in Church Lane, Writtle. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is The Parish Office, All Saints Church, Church Lane, Writtle, Essex CM1 3EN. Email address: writtleallsaints@gmail.com, website: www.allsaintswrittle.co.uk/content

The Parochial Church Council of the Ecclesiastical parish of Writtle is registered with the Charity Commission, registration number 1130967 with the working title of All Saints Writtle.

Aim and purposes

All Saints' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Rev Tony Cant, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Christian Centre, Writtle.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at All Saints. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament. When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church of All Saints and the Christian Centre.

Achievements and Performance

Review of the period

The Coronavirus pandemic that swept through the world bringing with it many regulations and restrictions enforceable by law has had a major and continuing impact on how we fulfil our responsibility to promote the faith throughout the parish. Much that has always been done could not be, and much that we tried new will no doubt continue with us when the pandemic restrictions are finally lifted. We look forward in faith to growing success.

Worship and prayer

A service of worship was held at 10 am every Sunday morning of 2020, but for much of the year this was not in church but provided on-line on a YouTube channel called Writtle with Highwood and Roxwell churches.

Unfortunately, due to Covid regulations, worship was halted from 15th March to 13th September, again from 5th November to 6th December and again from 20th December to present.

Until 15th March 2020 the church had as usual remained open during the day every day for visitors and for private prayer and contemplation but from then on entry to the church was closed to all except for specific purposes.

We were unable to celebrate Mothering Sunday, Palm Sunday, Maundy Thursday, Good Friday, or Easter Sunday, or any of the Christmas services for 2020.

During July and August, the church was opened with supervision for an hour on Tuesdays and Fridays for private prayer.

When Sunday services in church re-commenced in September it was under strict rules enforcing Covid compliance including limited numbers and restricted seating to ensure social distancing, no congregational singing and no socialising before or after the service.

We were not able to host Writtle Junior, and Writtle Infants Schools holding any services in church this year.

All of these restrictions led to innovative ways to keep in touch with our congregation. Weekly services of (Spiritual) Communion and weekly services of Morning Prayer have been provided by Rev. Tony via YouTube. Regular information and motivational messages are e-mailed to church members and whoever asks to receive them. Encouragement given for regular telephone contact.

Despite the church being closed we were able to provide services of interment of ashes and funerals. However, all weddings and baptisms were postponed.

Discussions for the proposed Mission and Ministry Partnership (made up of St. Andrew's, Ascension with All Saints, Writtle with Highwood, and Roxwell churches), started on 23rd January 2021, with representatives from each church.

We remain open in faith and hope for the future as it unfolds in the uncertain times that Covid has brought upon the world.

Rev Tony Cant
Priest-in-Charge.

Electoral Roll

As at 26th March 2021 there were 113 people on the Electoral Roll, 27 of whom live outside the parish, Since the last APCM 4 people have left the roll, 1 died, 2 moved away and 1 requested removal from the roll. No-one has joined the roll. Final numbers will be reported at the 2021 APCM.

Deanery Synod

Three members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church.

Writtle Christian Centre

The Christian Centre was widely used by all age groups up until the first lockdown in March. The Centre was closed until July when some exempt groups were allowed to return. We have remained open to allow the physiotherapist to continue practising and a new support group to continue meeting throughout the further lockdowns. However, many of our groups, particularly those catering for the younger and older generations, including the Link Club, have remained closed since March 2020.

Improvements throughout the year have included the installation of three new openable, double-glazed windows in the small hall to assist ventilation particularly in the summer when it gets extremely hot and stuffy, a new automatic door and double-glazed window at the entranceway, redecoration of the Foyer and corridor to the Quiet and Archive Rooms. In January we had a new commercial grade carpet fitted in the entranceway.

Financial Review

I suppose 2020 will become the COVID year. Blame it on the virus, but surely it was a chance to test how we coped with just one serious challenge, dusting off those filed risk assessments and contingency plans, amongst the many that face the Church.

For All Saints as a whole we started 2020 with strong cash balances, robust investments, a HMRC gift aid backlog and easily cut expenses. On the other hand we have been facing falling income for a number of years and the lockdowns and closures resulted in income falling even faster than we could cut costs.

The cost of keeping the Church closed increased in the first lockdown rising steadily to a peak of £3,500 per month at which point almost all expenditure was halted. Even the summer refill of our ever-faithful oil tank/boiler had to be cut.

We were lucky compared to many other churches. A strong starting position, income for the year was £76k with expenses held to £86k and that after paying full parish share for the first time in many years. Yes, we were helped by the payment of the remaining back Gift Aid Tax reclaims and your continued generous giving which fell mainly because collections fell as the lockdowns prevented movement and isolation became the new normal.

Costs/payments were reduced almost across the board often with the help of our suppliers and we thank them.

As many will know the aim has been to continue to simplify and reduce the number of accounts and so hopefully make them easier to understand. Three project accounts two for the Christian Centre and one for the Church were brought to nil and will close next year. For the Church the Nicholas Glazing project had been aborted a number of years ago as too costly and with the majority of the funds moved elsewhere the small balance was returned to the General Fund.

Reserves policy

It continues to be PCC policy to maintain a balance on unrestricted funds which equates to three months payments, to cover emergency situations that may arise from time to time.

The balance was higher than required at the beginning of the year due to a successful Christmas Tree Festival and Craft Fair in December 2019 and the receipt of overdue Gift Aid Claims. As COVID took hold and lockdowns commenced the strong balance helped our financial position as it was designed to do.

Surplus funds are held first with Barclays Bank plc in a current account and then via a sweep arrangement to a deposit account earning 0.1%. Further monies are then invested in CCLA deposit account earning from 0.1 to 0.5% and investment accounts currently earning up to 3.0%.

Despite all the ups and downs of the past few years our investments have performed better than one could have expected growing in 2019 by £6k from £37k to £43k with 2020 showing a further increase to £46k. These changes are reflected in the Fund movement by type Report as Gains.

During 2020 a further £8,000 was transferred from Friends of Writtle current account to the CCLA deposit account to enhance earnings.

Public benefit

The trustees have considered the Charity Commission guidance on Public Benefit in relation to churches as required, the trustees report at the beginning outline and expand upon the public benefit achieved by the PCC.

Being at the centre of our community in Writtle, the Church, the Christian Centre and Churchyard are by their very nature public spaces, open to the public and accessible to them on a daily basis. One of the missions of the Church is to support the local community as much as possible through employing local people and craftsmen in renovation projects and works. A number of projects were completed at the Christian Centre to enhance its flexibility and usefulness even as lockdown commenced.

Many of you have commented on the appearance of the Churchyard under our new local gardener and the work that has been done by many local volunteers both in the graveyard and the garden of rest during the year. It was pleasing to see many people taking their permitted daily exercise through the Churchyard during lockdown.

The only regret has been the long period of closures of our properties in order to try and defeat the virus and the loss of the community that thrives around it.

Volunteers

The PCC is very grateful for all the time and effort given so freely by all who contribute in so many different ways to our worship, stewardship of our building and finances, and the flourishing of our spiritual, social and community life. We are here as a sign of God's love for all the people of our village and beyond – this is *your* parish church, *your* community of faith. ALL ARE WELCOME.

Structure, Governance and Management

The PCC is a team of people who, with the parish priest, oversee the life of the church, to ensure we are focused on living out the Gospel. We aim to seek God's will, work well together, reflect our values and take action for the future. The method of appointment of PCC members is set out in the Church Representation Rules. At All Saints, the membership of the PCC consists of the incumbent (our Priest-in-Charge), churchwardens, members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met four times during the year (two by a virtual platform) and held one in-person extra-ordinary meeting. All meetings have been quorate with an average level of attendance of 82%. The required Standing items have been on the Agenda at each meeting to ensure compliance with requirements. These include reports on sub-committee/group meetings, financial reports and safeguarding. Regular reports are also received from other groups connected to the church. The Standing Committee met three times in between PCC meetings, twice by a virtual platform.

Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church meeting (APCM) in accordance with the Church Representation Rules.

PCC members who have served during 2020 are as follows:

Ex-Officio members

Incumbent Rev Tony Cant

Churchwardens Margaret Bruce From APCM 2020 (Also Chair – Christian Centre Management Committee)
Tony Ripton From APCM 2020

Elected members

Deanery Synod Geoff Clarke From APCM 2020

Deanery Synod Diana Day From APCM 2020

Deanery Synod Hazel Kempton From APCM 2020

Lay members

	Jerry Allanson	From APCM 2020
(Secretary)	Andrew Brewster	From APCM 2019
	Christina Brewster	Resigned APCM 2020
	Pam Butt	To APCM 2021
(Treasurer)	Heather Cooley	From APCM 2019
	Philip Couch	From APCM 2020
	Anne Dunn	To APCM 2021
	Carol Gumbleton	Resigned APCM 2020
	Michele Moody	From APCM 2020
	Charlotte Nairac	To APCM 2021
	Christine Pendrill	To APCM 2021
	Judy Stafford	To APCM 2021

Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include worship, mission and outreach and fabric and finance, are all responsible to the PCC and report back to it regularly with reports of their discussions being received by the full PCC.

The PCC is the arena at which different aspects of church life are brought together and discussed and where decisions are made to approve new initiatives and move them forward.

The meetings are chaired by the Priest-in-Charge and the membership includes those elected at the APCM to serve on the PCC and Deanery Synod plus the Churchwardens who are ex-officio members. In terms of the Charity Commission guidance, the members of the PCC are the trustees.

Elections to specific roles (i.e. vice-chair, treasurer, secretary, electoral roll, safeguarding, GDPR officer and membership of committees and of those who have particular roles within the church) take place at the first PCC after the APCM. Each meeting has standard agenda items, and include:

- a report from the Treasurer about the church finances;
- a report from the Chairman of the Fabric Committee about maintenance issues;
- a report from any sub-committees that have met since the last PCC meeting; and
- correspondence and notices relating to the church.

The PCC makes decisions in all these areas as necessary. It approves the church accounts at the meeting prior to the APCM. In addition, time is set-aside in PCC meetings to discuss particular matters relating to church life both at All Saints and within the deanery, the diocese and the wider Church of England. For matters which require a full PCC decision, these groups bring a proposed resolution to the meeting. The Minutes of each full meeting are normally displayed in the folder at the back of the church or the noticeboard at front of church.

I'm sure that many of the PCC members are not burning with enthusiasm when they face another long agenda but I do believe that things are achieved through the meetings and good initiatives do move forward. This is largely due to those who do the hard work before and after PCC meetings by serving so faithfully on the various church committees. Their contribution to church life is often hidden. Our thanks are due to all those who serve in this way.

Also, it is right and proper to express the thanks of the Parochial Church Council to all who have helped with the life, work and ministry of All Saints. They are too many to name and to add to the difficulty many offer their help and service anonymously. But whether known or unknown, upfront or backroom, high profile or anonymous, our deepest gratitude goes to you.

Members of the congregation are welcome to bring any matters of concern at any time to our PCC lay representatives, or to volunteer to be a member of a particular group or committee.

Andrew Brewster, PCC Secretary

Safeguarding at All Saints

Philip Couch has passed his C1 safeguarding training and is awaiting a response from the Diocese regarding queries about C2 Leadership training for church volunteers. If you have any concerns or queries about a safeguarding matter, please speak to Philip who is in contact with the Diocesan Safeguarding Team. If an emergency arises out of normal working hours please call 999 or contact the Diocesan Safeguarding Team on the out of hours number 01245 294444.

Philip Couch

PCC Matters

Committees and Teams

Each Committee and Team has a defined membership and function

Standing Committee

Members: *Chair:* *Rev Tony Cant*
 Churchwardens: *Margaret Bruce*
 Tony Ripton
 Secretary: *Andrew Brewster* *Treasurer: Heather Cooley*
 PCC members: *Diana Day* *Hazel Kempton*

This is the only committee required by law. Responsible for finance, insurance, health and safety, business between PCC meetings and both leading and dealing with the future vision of the church. It has power to transact the business of the Council between its meetings, subject to any directions given by the Council, subject to any directions given by the PCC.

Fabric Committee

Members: *Chair/Secretary:* *Dianne Collins (resigned October 2020)*
 PCC Reps: *Tony Ripton and Chris Pendrill*
 Co-opted: *Stephen Bright, Isabel Clarke, Dianne Collins, Nick Parton, Roger Pendrill*

Responsible for the day-to-day maintenance to ensure church and churchyard remain fit for use, constructing one-off pieces from time to time, boiler maintenance and organising annual spring clean. Responsible too for the planning and overseeing the timely completion of work identified in the most recent Quinquennial Inspection and any other major projects; adjustments and improvements to the property as requested by the PCC; and overseeing the investigation of any potentially serious damage or emerging defects

Christian Centre Management Committee

Members: *Chair: PCC appointed:* *Margaret Bruce*
 Manager: *Andrew Brewster*
 Co-opted *Janet Paul* *Rev Canon John Howden*
 David Hannah (resigned January 2021)

The committee is an autonomous sub-committee of the PCC which has its own governing document. The Management Committee is responsible for the smooth running of the Christian Centre as All Saints' Church hall, enabling its work, worship and outreach to the local community as well as other churches and faiths; extending our hospitality by providing a regular meeting place for other Writtle clubs and organisations; providing a venue for private events, social events and functions; and aiming to be self-sufficient (through hire fees and grants) so that profits are used to maintain the Centre and if necessary support the church. It reports regularly to the PCC.

TEAMS: The membership of each team shall comprise at least one PCC members or Deanery Synod representative who will report back to the PCC on the team's behalf.

Worship and Mission

Charity Team

Members: PCC Rep: *Geoff Clarke*
Co-opted: *Chris Pendrill, Michele Moody, Sue Howden*

The team has been in touch regularly to offer suggestions re charity support e.g. for Lent, Chelmsford Foodbank.

Christmas Tree Festival Team

Members: *Alison Woollard* *Rev Canon John Howden* *Sue Howden*
Carol Brown *Margaret Loster* *Judy Stafford*
Michelle Moody *Brian Gumbleton*

Responsible for running the annual Christmas Tree festival at All Saints Church, involving organisations and business around the parish thereby generating church funds.

When it became clear in the early autumn of 2020 that we would not be able to hold the Christmas Tree Festival we discussed various ideas about organising something tree-related in the open air. We decided to ask residents to decorate a tree in their garden or front window which would provide people with something festive to look at on evening walks. John Parr then came up with the idea of adding a competitive element to raise a little money for the church. We publicised the idea of outdoor trees and also mentioned that people could take part in a competition by making a donation to church funds. We had 49 entries which raised a surprising and very welcome amount: £1,423.65. Some people also made donations without entering. Three teams of judges toured the entries to choose three prize winners and then we decided on the overall winner. Winners were given chocolates and there were extra prizes for the children who had entered. A lot of parents commented that they were very glad their children had a project to work on. Everyone who entered was given a certificate which was much appreciated.

Edward Bear

Members: *Sue Howden, Carol Gumbleton and Jean Rose plus helpers*

Responsible for preparing for worship and fellowship of the younger members of our congregation.

Social and Hospitality

Members: *Chair: Sue Howden*
PCC Rep: Margaret Bruce
Co-opted: Carol Brown, Isabel Clarke, Margaret Loster, Michele Moody, Janet Paul, Grania Smith

Responsible for generating fellowship in the congregation, catering, fundraising for general church funds.

Watch for more details of events in The Link, on the Facebook page 'Writtle All Saints Church', the website 'www.allsaintswrittle.co.uk' or on the Noticeboard.

Worship Team

Members: *PCC Rep:* *Geoff Clarke*
Co-opted: *Jerry Allanson, Steven Bright, Diana Day, Hazel Kempton, Andrew Middleton, Michele Moody, Charlotte Nairac*

Responsible for preparing and leading the Family Service held on the 3rd Sunday in the month. Discontinued since lockdowns, the All Age team look forward to contributing to any new approaches to worship as the range of services is recovered.

Pastoral Care

Healing Ministry Development Team

Members: *PCC Rep:* *Geoff Clarke*
Co-opted: *Steve Bright, Isabel Clarke, Anne Dunn, Sade Fadipe, Hazel Kempton, Rosemary Macaulay, Andrew Middleton, Ken Nunn, Richard Oscroft MBE*

Ideally the team would like to encourage Healing Ministry across the Benefice. Healing Ministry has continued via prayers for healing and peace on Mondays as before, and as variously permitted according to lockdown rules, responding to requests received from prayer circles etc.

Pastoral Care

Since COVID-19 struck, we have been unable to take out Home Communion or visit people at home. Hence the Home Communion Team and Pastoral Visitors have individually been keeping in touch by phone with people when need arose.

Phone Support Groups: *Organiser:* H Kempton, Deputy V Brett
Volunteers: M Bruce, P Butt, I & G Clarke, D Day, A Dunn, K Francis, A Gardner, C Gumbleton, D Hayes, S Howden, M Moody, C Pendrill, G Smith, J Stafford, S Young

At the start of the pandemic seventeen phone support groups were set up to keep in touch with all the regular members of our church, headed up by volunteers who rang the people in their group on a regular basis. If any problems/queries arose they were passed back to myself to follow up. If additional help was needed with shopping or collecting prescriptions a request was made via Revd Tony Cant to the co-ordinator of the Writtle Parish Support Team who were able to assist. The Link Club members were also supported in the same way by the Link Club helpers.

Congregation information email system: *Organiser:* H Kempton

In order to keep everyone informed about church services, general information about the church, Covid-19 and other parish affairs, group emails have regularly been circulated to all congregation members and others who requested to be kept informed. Amongst many other things, information was circulated about the Zoom Lent Course and the Zoom coffee after church which are welcome current opportunities for us to meet and chat as a community despite the lockdown.

Prayer Circles and Monday Prayer Group

Prayer Circles Contact:

Chris Pendrill

The prayer circles are still continuing in confidence. Maybe a few more people would like to join these?

Monday Prayer Group Convener: Pam Butt

During lockdown or church closure the prayer group has continued either individually in members' own homes or, when permitted, at 13 The Green. Requests for prayer can be made to either Geoff Clarke (421725), by e-mail to isabelrclarke@hotmail.com or Pam Butt (421410) or e-mail pabutt@talktalk.net. The group will then pray accordingly. Once "normal" church opening is resumed the prayer board in church near the main door will be used.

Approved by the PCC on 12 April 2021 and signed on their behalf by the

Rev Tony Cant (PCC Chairman):



Independent Examiner's Report to the Parochial Church Council (PCC) of All Saints' Church, Writtle

I report to the members of the PCC on my examination of their financial statements for the year ended 31 December 2020, which comprise Receipts and Payments accounts and a Statement of Assets.

Respective responsibilities of trustees and independent examiner

The members of the PCC who are the trustees of the charity are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the financial statements of the PCC as required under section 145 of the 2011 Act. In carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination, giving me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the 2011 Act.
- the accounts do not accord with such records.
- the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan C Radford FCA DChA
Needham Cottage
Needham Green
Hatfield Broad Oak
Bishops Stortford
Herts. CM22 7JT

12 April 2021

**All Saints Writtle PCC
Registered Charity No 1130967**

**Financial Statements
for the year ending 31st December 2020**

Writtle All Saints PCC - 1130967
Statement of Assets and Liabilities (by code)
As at: 31 December 2020

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Fixed assets - Investments						
6401 : CBIFS 140 Units 1001S	2,862.54	0.00	0.00	0.00	2,862.54	2,683.67
6402 : CBIFS Units - Woodhouse Trust 1135S	0.00	0.00	0.00	12,697.40	12,697.40	11,904.01
6421 : COIF 49 Units Dorothy Davis	0.00	0.00	0.00	880.81	880.81	829.51
6422 : COIF 1165 Units - Church Lands	0.00	0.00	0.00	20,941.69	20,941.69	19,721.94
6423 : COIF 416 Units - Julia Stacpoole	0.00	0.00	0.00	7,477.89	7,477.89	7,042.34
6424 : COIF 56 Units - Viscountess Falklands	0.00	0.00	0.00	1,006.64	1,006.64	948.01
Total	2,862.54	0.00	0.00	43,004.43	45,866.97	43,129.48
Current assets - Cash at bank and in hand						
6501 : Barclays Current A/c Church (3751)	(2,763.67)	18,448.48	13,036.51	0.00	28,721.32	36,799.65
6505 : Christian Centre Current A/c	0.00	10,447.44	0.00	0.00	10,447.44	37,604.07
6508 : Vicar & Churchwardens' A/c	0.00	0.00	0.00	0.00	0.00	1,281.19
6510 : Friends Current A/c	0.00	0.00	1,382.05	0.00	1,382.05	34,110.55
6530 : CBF Deposit account 1001D	46,305.13	14,683.57	12,970.06	0.35	73,959.11	73,646.39
6535 : CBF Deposit account Friends (7001D)	0.00	0.00	62,731.06	0.00	62,731.06	22,731.06
6590 : Cash	0.00	0.00	0.00	0.00	0.00	92.86
6591 : Churchwardens Petty Cash	0.00	0.00	0.00	0.00	0.00	34.22
Total	43,541.46	43,579.49	90,119.68	0.35	177,240.98	206,299.99
Liabilities - Agency accounts						
6699 : Agency collections	0.00	0.00	0.00	0.00	0.00	327.83
Total	0.00	0.00	0.00	0.00	0.00	327.83
Net total assets	46,404.00	43,579.49	90,119.68	43,004.78	223,107.95	249,101.64
Represented by						
Unrestricted - General	46,404.00	0.00	0.00	0.00	46,404.00	48,927.86
Designated - Nicholas	0.00	0.00	0.00	0.00	0.00	7,319.94
Designated - WCC	0.00	10,447.44	0.00	0.00	10,447.44	12,317.37
Designated - Garden-R	0.00	5,211.53	0.00	0.00	5,211.53	4,120.45

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Designated - Special-P	0.00	27,920.52	0.00	0.00	27,920.52	28,709.17
Restricted - C-Anelli	0.00	0.00	0.00	0.00	0.00	2,914.20
Restricted - C-FOYER	0.00	0.00	0.00	0.00	0.00	22,372.50
Restricted - Fabric	0.00	0.00	5,474.07	0.00	5,474.07	3,452.92
Restricted - Friends	0.00	0.00	64,143.91	0.00	64,143.91	56,872.41
Restricted - Anelli	0.00	0.00	12,982.15	0.00	12,982.15	12,982.15
Restricted - Luckin	0.00	0.00	4,262.57	0.00	4,262.57	4,262.57
Restricted - Upson	0.00	0.00	2,757.98	0.00	2,757.98	2,757.98
Restricted - Vicar-CW	0.00	0.00	0.00	0.00	0.00	1,281.19
Restricted - Vicars-D	0.00	0.00	499.00	0.00	499.00	364.77
Endowment - Woodhouse	0.00	0.00	0.00	12,697.40	12,697.40	11,904.01
Endowment - Fabric	0.00	0.00	0.00	28,419.93	28,419.93	26,764.63
Endowment - Vicars-D	0.00	0.00	0.00	1,887.45	1,887.45	1,777.52
Total	46,404.00	43,579.49	90,119.68	43,004.78	223,107.95	249,101.64

Writtle All Saints PCC - 1130967

Fund movement by type
Selected period: 01 January 2020 to 31 December 2020

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances carried forward
Unrestricted						
General - General fund	48,927	76,768	86,791	7,319	178	46,404
Sub-totals	48,927	76,768	86,791	7,319	178	46,404
Designated						
Nicholas - Glazing Nicholas Chapel	7,319	0	0	(7,319)	0	0
WCC - CC GENERAL FUND	12,317	19,641	21,511	0	0	10,447
Garden-R - Garden of Rest	4,120	2,506	1,414	0	0	5,211
Special-P - Special Projects	28,709	0	788	0	0	27,920
Sub-totals	52,466	22,147	23,714	(7,319)	0	43,579
Restricted						
C-Anelli - Centre - Anelli Room	2,914	0	2,914	0	0	0
C-FOYER - CC FOYER FUND	22,372	3,500	25,872	0	0	0
Fabric - Fabric Fund	3,452	2,021	0	0	0	5,474
Friends - Friends of Writtle Church	56,872	7,271	0	0	0	64,143
Anelli - Fred Anelli Fund	12,982	0	0	0	0	12,982
Luckin - Non-PCC Luckin-Smith Fund	4,262	0	0	0	0	4,262
Upson - Upson Memorial Fund	2,757	0	0	0	0	2,757
Vicar-CW - Non-PCC Vicar & Churchwarden fund	1,281	874	2,155	0	0	0
Vicars-D - Non-PCC Vicar's Discretionary Fund	364	134	0	0	0	499
Sub-totals	107,260	13,801	30,942	0	0	90,119
Endowment						
Woodhouse - Woodhouse (Fabric) Trust	11,904	0	0	0	793	12,697
Fabric - Fabric Fund	26,764	0	0	0	1,655	28,419
Vicars-D - Non-PCC Vicar's Discretionary Fund	1,777	0	0	0	109	1,887
Sub-totals	40,446	0	0	0	2,558	43,004
Totals	249,101	112,717	141,448	0	2,737	223,107

Writtle All Saints PCC - 1130967
Receipts and payments
Selected period: 01 January 2020 to 31 December 2020

<i>Note</i>	From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
Nicholas - Glazing Nicholas Chapel (Designated) Fund			
		7,319	7,319
		(7,319)	0
Total carried forward balance		0	7,319
C-Anelli - Centre - Anelli Room (Restricted) Fund			
Payments			
Charitable activities			
General Admin		221	0
Equipment		2,692	0
Miscellaneous		0	768
Church Major repairs		0	10,691
Total Charitable activities		2,914	11,460
Total payments		2,914	11,460
		(2,914)	(11,460)
Excess of Incoming resources over Resources used		2,914	14,374
Total carried forward balance		0	2,914
Woodhouse - Woodhouse (Fabric) Trust (Endowment) Fund			
		11,904	10,028
Adjustments		793	1,875
Total carried forward balance		12,697	11,904
WCC - CC GENERAL FUND (Designated) Fund			
Receipts			
Incoming resources from generated funds			
Voluntary income			
Donations - General		800	0
Donations - Gift Aid		1,000	0
Tax Reclaimed		200	0
Grants		3,034	0
Total Voluntary income		5,034	0
Incoming resources from charitable activities			
Church Hall Rental income		14,080	35,282
Total Incoming resources from charitable activities		14,080	35,282
Other incoming resources			
Miscellaneous		525	180
Total Other incoming resources		525	180
Total receipts		19,641	35,462
Payments			

There may be minor discrepancies in the totals if the pence are not being shown

<i>Note</i>	From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
Charitable activities			
Hall Manager		4,820	5,613
Music & music licences		0	903
General Admin		313	349
Equipment		0	591
Hall Running - Gas		2,315	2,020
Hall Running - Electricity		992	956
Hall Running Insurance		3,174	1,044
Hall Running - Maintenance		3,284	3,917
Hall Running - Equipment maintenance		368	459
Hall Running - Cleaning		5,509	11,395
Hall Running - Water		379	620
Governance Costs		353	703
<i>Total Charitable activities</i>		<u>21,511</u>	<u>28,575</u>
Total payments		21,511	28,575
Excess of Incoming resources over Resources used		(1,869)	6,887
Brought forward balance		12,317	0
Transfers to/(from)		0	5,429
Total carried forward balance		10,447	12,317

C-FOYER - CC FOYER FUND (Restricted) Fund

Receipts

Incoming resources from generated funds

Voluntary income

Donations - General	0	26,190
Tax Reclaimed	2,500	0
Grants	1,000	0
<i>Total Voluntary income</i>	<u>3,500</u>	<u>26,190</u>

Total receipts

3,500 26,190

Payments

Charitable activities

Equipment	8,597	0
Hall Running - Maintenance	55	0
Church Major repairs	17,219	3,817
<i>Total Charitable activities</i>	<u>25,872</u>	<u>3,817</u>

Total payments

25,872 3,817

Excess of Incoming resources over Resources used	(22,372)	22,372
Brought forward balance	22,372	0

Total carried forward balance

0 22,372

There may be minor discrepancies in the totals if the pence are not being shown

Note	From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
General - General fund (Unrestricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Standing Order Giving		20,998	15,653
Giving Envelopes		8,323	13,362
Loose Plate collections		1,844	7,233
Donations - General		7,583	2,065
Donations - Charity Appeals		94	413
Tax Reclaimed		22,456	2,112
Legacies		1,300	5,000
Bookstall contributions		140	470
	<i>Total Voluntary income</i>	<u>62,740</u>	<u>46,311</u>
<i>Activities for generating funds</i>			
Fundraising		6,383	16,868
	<i>Total Activities for generating funds</i>	<u>6,383</u>	<u>16,868</u>
<i>Investment income</i>			
Dividends		215	424
Interest		792	780
	<i>Total Investment income</i>	<u>1,007</u>	<u>1,204</u>
Incoming resources from charitable activities			
Parochial Fees		6,127	15,186
Use of Church		510	2,631
	<i>Total Incoming resources from charitable activities</i>	<u>6,637</u>	<u>17,818</u>
Total receipts		76,768	82,202
Payments			
Cost of generating funds			
<i>Fundraising trading cost of goods sold and other costs</i>			
Fundraising Costs		0	315
	<i>Total Fundraising trading cost of goods sold and other costs</i>	<u>0</u>	<u>315</u>
Charitable activities			
Mission & Charities		443	967
Parish Share		61,193	12,084
Incumbent working expenses		352	0
Church Insurance		6,814	7,050
Church Repair & Maintenance		5,337	11,108
Upkeep of Services		1,930	5,555
Music & music licences		0	443
Upkeep of Churchyard		2,268	4,560
General Admin		371	812
Parish Office- Phone & Broadband		782	693
Parish office costs		672	1,301
Church office - Photocopier		264	1,032
Equipment		359	2,349
Miscellaneous		3,406	6,266
Church running Electricity		991	1,351
Church running Water		130	162
Church Running Heating Oil		1,326	3,787
Governance Costs		143	418
	<i>Total Charitable activities</i>	<u>86,791</u>	<u>59,945</u>

There may be minor discrepancies in the totals if the pence are not being shown

<i>Note</i>	From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
Total payments		86,791	60,260
Excess of Incoming resources over Resources used		(10,022)	21,941
Brought forward balance		48,927	26,969
Transfers to/(from)		7,319	(406)
Adjustments		178	422
Total carried forward balance		46,404	48,927

Fabric - Fabric Fund (Restricted) Fund

Receipts

Incoming resources from generated funds

Investment income

Dividends

2,021 0

Total Investment income 2,021 0

Total receipts

2,021 0

Excess of Incoming resources over Resources used

2,021 0

Brought forward balance

3,452 3,452

Total carried forward balance

5,474 3,452

Fabric - Fabric Fund (Endowment) Fund

Brought forward balance

26,764 22,704

Adjustments

1,655 4,059

Total carried forward balance

28,419 26,764

Friends - Friends of Wittle Church (Restricted) Fund

Receipts

Incoming resources from generated funds

Voluntary income

Donations - General

680 680

Donations - Gift Aid

0 25,000

Tax Reclaimed

6,426 0

Total Voluntary income 7,106 25,680

Activities for generating funds

Fundraising

0 6,266

Total Activities for generating funds 0 6,266

Investment income

Interest

165 0

Total Investment income 165 0

Total receipts

7,271 31,946

Excess of Incoming resources over Resources used

7,271 31,946

Brought forward balance

56,872 24,925

Total carried forward balance

64,143 56,872

There may be minor discrepancies in the totals if the pence are not being shown

<i>Note</i>	From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
Garden-R - Garden of Rest (Designated) Fund			
Receipts			
Incoming resources from charitable activities			
Inscription Fees		2,506	1,363
<i>Total Incoming resources from charitable activities</i>		<u>2,506</u>	<u>1,363</u>
Total receipts		2,506	1,363
Payments			
Charitable activities			
Upkeep of Churchyard		1,414	633
<i>Total Charitable activities</i>		<u>1,414</u>	<u>633</u>
Total payments		1,414	633
Excess of Incoming resources over Resources used		<u>1,091</u>	<u>730</u>
Brought forward balance		4,120	3,390
Total carried forward balance		5,211	4,120
Special-P - Special Projects (Designated) Fund			
Payments			
Charitable activities			
Church Repair & Maintenance		308	0
Equipment		480	3,534
<i>Total Charitable activities</i>		<u>788</u>	<u>3,534</u>
Total payments		788	3,534
Excess of Incoming resources over Resources used		<u>(788)</u>	<u>(3,534)</u>
Brought forward balance		28,709	32,243
Total carried forward balance		27,920	28,709
Anelli - Fred Anelli Fund (Restricted) Fund			
Brought forward balance		12,982	12,982
Total carried forward balance		12,982	12,982

There may be minor discrepancies in the totals if the pence are not being shown

<i>Note</i>	From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
C-Centre - Christian Centre (Restricted) Fund			
Brought forward balance		0	5,023
Transfers to/(from)		0	406
Transfers to/(from)		0	(5,429)
Luckin - Non-PCC Luckin-Smith Fund (Restricted) Fund			
Brought forward balance		4,262	4,262
Total carried forward balance		4,262	4,262
Upson - Upson Memorial Fund (Restricted) Fund			
Brought forward balance		2,757	2,757
Total carried forward balance		2,757	2,757
Vicar-CW - Non-PCC Vicar & Churchwarden fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Investment income</i>			
Dividends		874	856
	<i>Total investment income</i>	<u>874</u>	<u>856</u>
Total receipts		874	856
Payments			
Charitable activities			
Mission & Charities		2,155	0
	<i>Total Charitable activities</i>	<u>2,155</u>	<u>0</u>
Total payments		2,155	0
Excess of Incoming resources over Resources used		(1,281)	856
Brought forward balance		1,281	424
Total carried forward balance		0	1,281

There may be minor discrepancies in the totals if the pence are not being shown

<i>Note</i>	From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
Vicars-D - Non-PCC Vicar's Discretionary Fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Investment income</i>			
Dividends		134	0
	<i>Total investment income</i>	<u>134</u>	<u>0</u>
Total receipts		134	0
Excess of Incoming resources over Resources used		<u>134</u>	<u>0</u>
Brought forward balance		364	364
Total carried forward balance		<u>499</u>	<u>364</u>
Vicars-D - Non-PCC Vicar's Discretionary Fund (Endowment) Fund			
Brought forward balance		1,777	1,507
Adjustments		109	269
Total carried forward balance		<u>1,887</u>	<u>1,777</u>

There may be minor discrepancies in the totals if the pence are not being shown

THE PARISH OF ALL SAINTS, WRITTLE
MINUTES OF THE ANNUAL VESTRY AND PAROCHIAL CHURCH MEETINGS
HELD ON SUNDAY 18 OCTOBER 2020 IN CHURCH

1. Welcome and opening prayers

Rev Tony Cant opened the meeting with prayers. He offered a warm welcome to the 37 parishioners attending the AV&PCM and to Alan Radford, the Independent Examiner and Paul Burgess. There was one member of the public present.

2. Apologies for absence

Apologies for absence were received from Vanessa Brett, Raymond Coe, Jean Edwards, Rev Canon John Howden and Sue Howden, David James, Charlotte Nairac and Bernard and Rosina Smart.

3. Minutes of the last AV&PCM held on 24 April 2019

The Minutes were unanimously agreed as a true record.

4. Matters Arising

There were no matters arising.

Annual Vestry Meeting

5. Election of Churchwardens

Two nominations had been received:

Margaret Bruce

Proposed by Andrew Brewster

Seconded by Janet Paul

Tony Ripton

Proposed by Hazel Kempton

Seconded by Jean Edwards

There being no other nominations, Margaret and Tony were declared as elected and congratulated on their appointment *[Applause]*

Annual Parochial Church Meeting

6. Presentation of Church Electoral Roll

Hazel Kempton provided the revised figures. There were 117 people at the close of the roll of which 26 resided outside the Parish. Six names had been added of which four were new and two had re-joined. Four had been removed of which three had died and one had left to join another Parish. Hazel was thanked and there were no questions.

7. Treasurer's Report

Paul Burgess said the year had been a record year but in terms of Services, weddings, funerals and internments, a normal one by today's standards with a year-end surplus of £46,000 and net assets of £250,000

In response to a question about whether All Saints would pay its full parish share in 2020, Paul said yes £60,000 would be paid towards the cost of the priest's salary and pension, vicarage and the Diocese.

There were no further questions. Paul and Heather were thanked for their work on keeping the accounts in order *[Applause]*

Alan Radford reassured the meeting the accounts were in good order and the parish was a 'going concern' and had funds to pay its bills for the forthcoming year. Paul and Heather were able to answer his questions quickly which showed they had a grip on the finances.

8. Elections

8.1 Deanery Synod representatives

All Saints currently has three representatives – Geoff Clarke, Dianne Collins and Diana Day. A new three-year term begins on 1 December and three nominations were received:

Geoff Clarke

Proposed by Hazel Kempton

Seconded by Isabel Clarke

Diana Day

Proposed by Hazel Kempton

Seconded by Tony Ripton

Hazel Kempton

Proposed by Diana Day

Seconded by Ann Gardner

As there were no other nominations, Geoff, Diana and Hazel were declared as elected and congratulated on their appointment.

8.2 PCC members

The following nominations had been received

Nomination	Proposed by:	Seconded by:
Jerry Allanson	Geoff Clarke	Stephen Bright
Philip Couch	David James	Prue James
Michele Moody	Judith Parton	Nick Parton

There being three vacancies and three nominees, all the above named were declared elected to the PCC for 2020/21. Existing lay members continuing for 2020/21 were as follows:

Andrew Brewster	Pam Butt	Heather Cooley
Ann Dunn	Charlotte Nairac	Christine Pendrill
Judy Stafford		

Rev Tony thanked Christina Brewster, Carol Gumbleton and Sally Cansdale as lay members of the PCC (Sally was co-opted to the PCC in July 2019 and the co-option ceases at the APCM) and Dianne Collins who had not sought re-election after several years as churchwarden and deanery synod representative. They were thanked for their wisdom, faithfulness and counsel. *[Applause]*

9. Appointment of Independent Examiner

Alan Radford has again agreed to act as Independent Examiner for 2020/21. It was unanimously agreed by the meeting to appoint Mr Radford for 2020/21. Alan was thanked for his work

10. Presentation of Reports including Area Dean's Report

These had been circulated in advance of the meeting. Rev Tony thanked everyone for taking the responsibility in producing reports which had given life to All Saints. There were no questions.

11. Announcements and Social Events

Few events were coming up. Sunday 1 November – All Saints: Patronal Festival, Sunday 8 November – Remembrance Sunday, Monday 16 November – PCC Meeting and Sunday 29 November – Advent Sunday. The Christmas Tree Festival had been cancelled but the organisers were encouraging everyone in the village to put a tree or decoration in their window to make up for the loss of the Festival and enter a light-hearted competition with a contribution to church funds.

12. Date of next meeting

The first meeting of the new PCC will be on Monday 16th November at 7.30pm via Zoom.

13. Date of Next APCM

The next APCM will take place on 24th May 2021.

14 Any Other Business

Rev Tony thanked Andrew Brewster for all his invaluable work as PCC Secretary, for his decision to continue as such, and for the diligent support he has given him in his first year as Priest-in-Charge.

Tony thanked everyone for attending and closed the meeting at 11.42am

**All Saints Parish Church, Writtle
Annual Vestry and Parochial Church Meetings
Monday 24 May 2021 from 7.30pm in Church**

AGENDA

1. Welcome and Opening Prayers by Rev Tony Cant
2. Apologies for Absence
3. Minutes of the Annual Vestry and Annual Parochial Church Meetings held on 18 October 2020
4. Matters Arising

Annual Vestry Meeting

5. Election of Churchwardens

Annual Parochial Church Meeting

6. Presentation of Church Electoral Roll
7. Treasurer's Report
 - Presentation of Accounts for the year ended 31 December 2020
8. Elections
 - Lay PCC Members
9. Appointment of Independent Examiner
10. Announcements and social events
11. Date of the First Meeting of the new PCC: 12 July 2021
12. Date of Next APCM: 23 May 2022
13. Any Other Business

ELECTORAL ROLL PRIVACY NOTICE

Who are we?

Writtle All Saints Parochial Church Council is the Data Controller. This means it decides how your personal data is processed and for what purposes.

Why do we process your personal data?

We use the personal data you provide on the electoral roll application form to enable us to manage, maintain and publish the electoral roll in accordance with Church Representation Rules (CRR) to:

- determine eligibility for attendance and participation at the Annual Parochial Church Meeting and for election to the Parochial Church Council, deanery, diocesan and general synods where applicable;
- calculate the number of representatives who may be elected to each of these synods in the following year;
- undertake a review and revision of the electoral roll as necessary; and
- publish your name and address, by exhibiting the roll in the parish church or the church website.

What is the lawful basis for processing your personal data?

1. *Processing for the purpose of determining eligibility, creating the electoral roll and use of the roll to calculate numbers for election to synod is necessary for compliance with a legal obligation.* The processing is a statutory requirement imposed by the Church Representation Rules, which means that you must give us this information if you want to be included on the electoral roll.
2. *Processing for the purpose of determining eligibility and creating or revising the electoral roll is carried out in the course of our legitimate activities,* as this relates solely to members the Church of England in connection with its purposes.
3. *Processing for the purpose of publishing the electoral roll relates to personal data which are manifestly made public by the data subject.* When you apply to have your name added to the church electoral roll, the automatic legal consequence as stated in the CRR, (Part I Formation of the Roll 1(8) and Revision of Roll and Preparation of New Roll 2(1), 2(3) and 2(7)) is that your name and address will be published, and by submitting your application form you are making that data public.

Sharing your personal data

Your personal data will be shared within the institutional Church of England and with the general public.

How long do we keep your personal data?

We keep your personal data for 6 years after a complete review of the electoral roll.

Your rights and your personal data

Unless subject to an exemption you have the following rights with respect to your personal data:

- The right to request a copy of your personal data which we hold about you;
- The right to request that we correct any personal data if it is found to be inaccurate or out of date;

- The right to request your personal data be erased where it is no longer necessary for us to retain such data;
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request that a restriction is placed on further processing;
- The right to object to the processing of your personal data for direct marketing and to have that processing stopped;
- The right to lodge a complaint with the Information Commissioners Office.

Contact Details

You can contact us by emailing writtleallsaints@gmail.com with 'For the attention of the Data Compliance Officer' as the email Subject.

You can contact the Information Commissioners Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.

Taizé Reading for Monday 24 May

*The Lord says: Do not be afraid, my servant whom I
have chosen. I shall pour out my Spirit on your
offspring.
Isaiah 44:1-4*

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