

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020  
FOR  
WEST YORKSHIRE MEDIC RESPONSE TEAM**

Sedulo Leeds Limited  
St Paul's House  
23 Park Square  
Leeds  
West Yorkshire  
LS1 2ND

**WEST YORKSHIRE MEDIC RESPONSE TEAM**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

---

	<b>Page</b>
<b>Report of the Trustees</b>	1 to 3
<b>Independent Examiner's Report</b>	4
<b>Statement of Financial Activities</b>	5
<b>Balance Sheet</b>	6
<b>Notes to the Financial Statements</b>	7 to 13

## **WEST YORKSHIRE MEDIC RESPONSE TEAM**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020**

---

The trustees present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The objects of the charity are set out in its Trust Deed. The primary purpose of the charity is the relief of sickness and the preservation and protection of good health by the provision of emergency pre-hospital healthcare to sick and injured persons by the promotion of such care in the community of West Yorkshire and its surrounding areas.

##### **Significant activities**

The trustees have paid due regard to the guidance on public benefit published by the Charity Commission. In this respect the trustees have focussed on the provision of education and training to healthcare professionals working in, or who wish to gain experience of working in, the area of pre-hospital healthcare, and providing and meeting the operating costs of an emergency response vehicle based in West Yorkshire.

Changes to the activities of the charity were forced in adapting to the challenge of the COVID-19 virus. Many of the Doctors were under pressure within the Hospitals and during 'lockdowns' the amount of trauma on the roads was significantly reduced. Much of the education and training was undertaken through Zoom sessions combined with some activity on the premises of Yorkshire Ambulance Service NHS Trust.

##### **Public benefit**

The trustees confirm that throughout the year and since then they have considered the guidance provided by the Charity Commissioners on public benefit when reviewing the charity's objectives and directing its activities.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

The advantages of having timely and effective emergency pre-hospital healthcare available to the sick and injured as a significant factor in enhancing the quality of patient recovery are well known and documented. West Yorkshire Medic Response Team was formed to specifically address the challenges of providing such healthcare by providing regular education and training sessions in the theory and practice of pre-hospital emergency care to doctors and other key staff who would like to gain or increase their experience in this area of emergency care, and the provision and maintenance of a well-equipped specialist emergency response vehicle, based in West Yorkshire but available to deal with appropriate situations, wherever practical.

Having identified the need to replace the increasingly expensive and ageing response vehicle operated by the charity in 2019, during 2020 the charity purchased and had fitted out a suitable replacement vehicle. Due to delays in the fitting out process the new vehicle did not come into service until after the year-end. See the Financial Review below."

## **WEST YORKSHIRE MEDIC RESPONSE TEAM**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020**

---

#### **FINANCIAL REVIEW**

The charity had net incoming resources during the year of £24,258 (2019: £72,274).

Details of the charity's income and expenditure in the year are shown in the Statement of Financial Activities.

As at 31 December 2020 the charity had unrestricted funds of £103,266 (2019: £76,091), and designated funds of £22,083 (2019: £25,000), set aside to assist with meeting the cost of a replacement vehicle.

The trustees consider that this level of reserves is adequate for the charity to run its education and training programme and emergency response vehicle for approximately one year after the balance sheet date and bring the replacement vehicle into service should no further funding be forthcoming. The replacement vehicle was purchased and suitably fitted out for the work it will be required to undertake during the year at a cost of £57,648. The trustees are generally mindful that in recent years expenditure has exceeded income and they are therefore currently looking at ways of increasing income.

Funds held in excess of the charity's day to day requirements are held in a deposit account with National Westminster Bank Plc.

The trustees are mindful of the impact of the COVID-19 virus on the charity's ability to operate, but consider the charity is a going concern.

#### **FUTURE PLANS**

The charity will continue to fulfil its aims and objectives and in the short term will bring the new response vehicle into service in the coming year.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust dated 21 June 2009, and is constituted as an unincorporated association.

##### **Recruitment and appointment of new trustees**

New trustees are appointed from time to time by the existing trustees from individuals known to them and who have an empathy with the Charity's aims and objectives. New trustees are provided with the most recent financial statements of the charity, trustee's minutes and a copy of the Trust Deed. Their attention is also drawn to the Charity Commission's guidance and publications regarding the duties of Trustees including 'The Essential Trustee'.

##### **Organisational structure**

The trustees who meet from time to time, and at least twice a year, are responsible for the overall operation and management of the charity, while its day to day activities and administration are undertaken by a volunteer coordinator.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Charity number**

1130941

##### **Principal address**

5 Mulberry Garth  
Adel  
Leeds  
West Yorkshire  
LS16 8LQ

## **WEST YORKSHIRE MEDIC RESPONSE TEAM**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020**

---

#### **Trustees**

Dr Andrew Pountney  
Dr Steven Dykes  
Mr Charles Richard Jackson MBE  
Mr Mark Millins  
Dr Sarah Milton-Jones  
Dr David Tatham

Chair  
Vice Chair  
Treasurer

#### **Independent Examiner**

Martin Cawley BA ACA  
Chartered Accountant  
Sedulo Leeds Limited  
St Paul's House  
23 Park Square  
Leeds  
West Yorkshire  
LS1 2ND

#### **Bankers**

National Westminster Bank Plc  
8 Park Row  
Leeds  
LS1 5HD

#### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 29 October 2021 and signed on its behalf by:

Mr Charles Richard Jackson MBE - Trustee

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST YORKSHIRE MEDIC RESPONSE TEAM**

---

### **Independent examiner's report to the trustees of West Yorkshire Medic Response Team**

I report to the charity trustees on my examination of the accounts of West Yorkshire Medic Response Team (the Trust) for the year ended 31 December 2020.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Martin Cawley BA ACA  
Chartered Accountant  
Sedulo Leeds Limited  
St Paul's House  
23 Park Square  
Leeds  
West Yorkshire  
LS1 2ND

29 October 2021

**WEST YORKSHIRE MEDIC RESPONSE TEAM**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2020**

		31.12.20 Unrestricted funds £	31.12.19 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>	Notes		
Donations and legacies	2	46,920	98,730
Investment income	3	37	47
Other income		-	100
<b>Total</b>		<b>46,957</b>	<b>98,877</b>
 <b>EXPENDITURE ON</b>			
<b>Charitable activities</b>	4		
Emergency Response Car		21,439	25,343
Governance costs		1,260	1,260
<b>Total</b>		<b>22,699</b>	<b>26,603</b>
 <b>NET INCOME</b>		<b>24,258</b>	<b>72,274</b>
 <b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		101,091	28,817
 <b>TOTAL FUNDS CARRIED FORWARD</b>		<b>125,349</b>	<b>101,091</b>

The notes form part of these financial statements

**WEST YORKSHIRE MEDIC RESPONSE TEAM****BALANCE SHEET  
31 DECEMBER 2020**

		31.12.20 Unrestricted funds £	31.12.19 Total funds £
<b>FIXED ASSETS</b>	Notes		
Tangible assets	9	59,903	3,007
<b>CURRENT ASSETS</b>			
Debtors	10	1,590	10,671
Cash at bank		65,116	88,673
		<u>66,706</u>	<u>99,344</u>
<b>CREDITORS</b>			
Amounts falling due within one year	11	(1,260)	(1,260)
<b>NET CURRENT ASSETS</b>		<u>65,446</u>	<u>98,084</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		125,349	101,091
<b>NET ASSETS</b>		<u>125,349</u>	<u>101,091</u>
<b>FUNDS</b>	12		
Unrestricted funds		125,349	101,091
<b>TOTAL FUNDS</b>		<u>125,349</u>	<u>101,091</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 29 October 2021 and were signed on its behalf by:

Mr Charles Richard Jackson MBE - Trustee



NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020

---

1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The Financial Statements are prepared in sterling which is the functional currency of the charity.

**Going Concern**

In common with virtually every other charity in the country, West Yorkshire Medic Response Team has been experiencing the effects of the Coronavirus pandemic. Whilst the full impact of this exceptional situation on the Charity cannot be assessed with complete certainty at the current time, the Trustees believe they have taken all possible steps to protect the Charity including accessing relevant Government assistance.

At the time of signing these accounts the Trustees are of the opinion that the Charity will remain viable for the foreseeable future and therefore these Financial Statements have been prepared on the Going Concern basis.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% on cost
Fixtures and fittings	- 20% on cost
Motor vehicles	- 25% on cost
Uniforms	- 20% on cost

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds, including designated funds, can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**WEST YORKSHIRE MEDIC RESPONSE TEAM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**2. DONATIONS AND LEGACIES**

	31.12.20	31.12.19
	£	£
Donations	36,920	98,730
Government COVID-19 grants	10,000	-
	<u>46,920</u>	<u>98,730</u>

Grants received, included in the above, are as follows:

	31.12.20	31.12.19
	£	£
Other grants	10,000	-
	<u>10,000</u>	<u>-</u>

**3. INVESTMENT INCOME**

	31.12.20	31.12.19
	£	£
Deposit account interest	37	47
	<u>37</u>	<u>47</u>

**4. CHARITABLE ACTIVITIES COSTS**

	Direct Costs (see note 5)	Support costs (see note 6)	Totals
	£	£	£
Emergency Response Car	21,439	-	21,439
Governance costs	-	1,260	1,260
	<u>21,439</u>	<u>1,260</u>	<u>22,699</u>

**5. DIRECT COSTS OF CHARITABLE ACTIVITIES**

	31.12.20	31.12.19
	£	£
Motor expenses	1,396	2,011
Garage rent and expenses	6,850	7,371
Medical expenses	961	685
Training	-	200
Care quality	994	994
Insurance	2,836	3,106
Administration and travel expenses	7,650	7,775
Depreciation	752	3,201
	<u>21,439</u>	<u>25,343</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**6. SUPPORT COSTS**

	Governance costs
	£
Governance costs	1,260
	<u>          </u>

Support costs, included in the above, are as follows:

**Governance costs**

	31.12.20 Governance costs £	31.12.19 Total activities £
Accountancy	630	630
Independent examination	630	630
	<u>          </u>	<u>          </u>
	1,260	1,260
	<u>          </u>	<u>          </u>

**7. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £
<b>INCOME AND ENDOWMENTS FROM</b>	
Donations and legacies	98,730
Investment income	47
Other income	100
	<u>          </u>
<b>Total</b>	98,877
 <b>EXPENDITURE ON</b>	
<b>Charitable activities</b>	
Emergency Response Car	25,343
Governance costs	1,260
	<u>          </u>
<b>Total</b>	26,603
	<u>          </u>
<b>NET INCOME</b>	72,274

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

Unrestricted  
funds  
£

**RECONCILIATION OF FUNDS****Total funds brought forward**

28,817

**TOTAL FUNDS CARRIED FORWARD**

101,091

**9. TANGIBLE FIXED ASSETS**

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Uniforms £	Totals £
<b>COST</b>					
At 1 January 2020	210	3,759	43,340	12,249	59,558
Additions	-	-	57,648	-	57,648
	<u>210</u>	<u>3,759</u>	<u>100,988</u>	<u>12,249</u>	<u>117,206</u>
At 31 December 2020	210	3,759	100,988	12,249	117,206
<b>DEPRECIATION</b>					
At 1 January 2020	210	752	43,340	12,249	56,551
Charge for year	-	752	-	-	752
	<u>210</u>	<u>1,504</u>	<u>43,340</u>	<u>12,249</u>	<u>57,303</u>
At 31 December 2020	210	1,504	43,340	12,249	57,303
<b>NET BOOK VALUE</b>					
At 31 December 2020	-	2,255	57,648	-	59,903
	<u>-</u>	<u>2,255</u>	<u>57,648</u>	<u>-</u>	<u>59,903</u>
At 31 December 2019	-	3,007	-	-	3,007
	<u>-</u>	<u>3,007</u>	<u>-</u>	<u>-</u>	<u>3,007</u>

No depreciation has been provided on the emergency response motor vehicle acquired in the year as it was not brought into service until after the year-end.

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.12.20 £	31.12.19 £
Prepayments	1,590	10,671
	<u>1,590</u>	<u>10,671</u>

**WEST YORKSHIRE MEDIC RESPONSE TEAM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.12.20	31.12.19
	£	£
Other creditors	1,260	1,260

**12. MOVEMENT IN FUNDS**

	At 1.1.20	Net movement in funds	Transfers between funds	At 31.12.20
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	76,091	24,258	2,917	103,266
Designated fund for replacement vehicle	25,000	-	(2,917)	22,083
	101,091	24,258	-	125,349
<b>TOTAL FUNDS</b>	101,091	24,258	-	125,349

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	46,957	(22,699)	24,258
<b>TOTAL FUNDS</b>	46,957	(22,699)	24,258

**Comparatives for movement in funds**

	At 1.1.19	Net movement in funds	At 31.12.19
	£	£	£
<b>Unrestricted funds</b>			
General fund	3,817	72,274	76,091
Designated fund for replacement vehicle	25,000	-	25,000
	28,817	72,274	101,091
<b>TOTAL FUNDS</b>	28,817	72,274	101,091

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**12. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	98,877	(26,603)	72,274
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>	<u>98,877</u>	<u>(26,603)</u>	<u>72,274</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
<b>Unrestricted funds</b>				
General fund	3,817	96,532	2,917	103,266
Designated fund for replacement vehicle	25,000	-	(2,917)	22,083
	<u>28,817</u>	<u>96,532</u>	<u>-</u>	<u>125,349</u>
<b>TOTAL FUNDS</b>	<u>28,817</u>	<u>96,532</u>	<u>-</u>	<u>125,349</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	145,834	(49,302)	96,532
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>	<u>145,834</u>	<u>(49,302)</u>	<u>96,532</u>

The general fund is used for the achievement of the charitable objectives of the charity.

The "Designated fund for replacement vehicle" represent funds set aside by the trustees for the replacement of the emergency response car operated by the charity. During the year £2,917 of the fund was used for the purchase and fitting out of the emergency response vehicle purchased in the year.

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 December 2020.