



## Parish of Buxted and Hadlow Down

CHARITY REG NO. 1130925

# Trustees' Annual Report and Financial Report for the year ended 31<sup>st</sup> December 2022

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*Incumbent:* The Rev'd C. Peter Molloy, The Rectory, Church Road, Buxted  
Uckfield, TN22 4LP

*Churchwardens:* Mr Duncan Irvine, 25 Mead Lane, Buxted, TN22 4AS  
Mrs Margaret Scott, 5 Totease Mews, Church Road, Buxted, TN22  
4AF

*Bankers:* HSBC Bank plc, 63 High St., Lewes, East Sussex, BN7 1XQ

*Indep. Examiner:* Mr Peter Haining FCA, Horns Lodge, Meres Lane, Cross-in-Hand,  
TN21 0TY

*Churches:* St. Margaret the Queen, Buxted Park, Buxted  
St. Mary the Virgin, Church Road, Buxted  
St. Mark the Evangelist, Main Road, Hadlow Down

*Website:* [www.bhdchurches.co.uk](http://www.bhdchurches.co.uk)

# **Parish of Buxted and Hadlow Down**

## **Trustees' Annual Report**

### **for the year ended 31 December 2022**

The direct impact of the Coronavirus pandemic continues to wane with most of the remaining Covid Protocols being lifted over the year. We still saw that some parishioners were disinclined to return to worship, or receive in both kinds. This will probably continue for some time. We were pleased to see a significant return at special services, particularly around Easter and Christmas. However, the lingering effect of the pandemic, has reduced congregations, and in particular people stepping forward to volunteer in critical areas. We struggle to fill key leadership positions and our Social Committee has really struggled to find members. But we are grateful that our services are largely returned and we continue to rebuild slowly.

#### **Our aims and purposes as a charity**

The PCC has the responsibility of co-operating with the incumbent in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting the whole mission of the church, pastoral, social, evangelistic and ecumenical within the parish.
- Working to know Jesus better and making Him better known;
- Giving practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or ability to pay;
- Providing financial support to those in need and to other organisations with similar objectives.

#### **What we planned to do to achieve our charitable objectives**

When planning our activities for the year, the PCC continued to consider the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

Notwithstanding the pandemic referred to above, we endeavoured to continue with the following objectives to fulfil our aims:

- Enabling as many people as possible both to worship at our churches and to become part of the parish community in Buxted and Hadlow Down.
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish, whilst considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish, including the sick, elderly and bereaved
- Helping the poor and needy of the parish
- Giving grants / collections to missionary organisations and other charities
- Reaching out to the unchurched through involvement in village activities and events, by social events organised by the PCC and by use of parish/village magazines, emails and Facebook
- Maintaining the fabric of the church buildings as historic centres, focuses of life in the parish and sacred spaces for personal prayer and contemplation

#### **What we achieved and how we affected beneficiaries' lives**

##### ***Attendance at worship***

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and we are pleased to welcome people from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

At 31 December 2022, there were 185 parishioners on the electoral roll, of whom 62 were not resident within the parish. During 2022, 3 names were added and 3 removed, due to death or leaving the parish.



The average regular weekly attendance across the parish, over the year, was 86 adults and 12 children (excluding school services). These numbers continue to be reduced, both through closure of services and the impact of the pandemic.

We were able to restore a full complement of Services at Christmas and Easter. Happily, these numbers were consistent with or greater than pre-covid attendance.

During the year the leadership of a new Director of Music, has brought a high level of quality to the St. Margaret's music programme and engaged with Buxted Primary School, providing music for school assemblies.

#### ***Teaching, baptising and nurturing new and existing believers***

In 2022, we had 5 Baptisms, 10 weddings, 3 blessings, and 6 funerals. Usual services (with some restrictions) were restored since the pandemic. In addition, special services were arranged including; The Cross in Words and Music on Good Friday, Prayers were offered for the Queen's Jubilee and a United Parish Service to mark the Death of Queen Elizabeth II, Royal British Legion Remembrance Services and Nine Lessons and Carols. The Sunday School programme at St. Margaret's attracts a wide range of children, typically seeing between 5-12 children each Sunday. There are also quite a few younger ones who make good use of the children's table and supplies during the services. Additionally, we have been blessed with 5 servers who assist with worship on Sundays and at special services.

#### ***Outreach***

Parish events were severely curtailed during the pandemic, and we have struggled to restore them. However, the Open Day and Craft Fair at St Mary's did manage to go ahead. We had a lovely garden party in Maresfield and a Harvest Supper. We are slowly building up our calendar of concerts and we hope to grow in this area.

The parish has strong links with both Buxted School and St. Mark's School Hadlow Down. Both schools usually hold services, at least twice a term in St. Margaret's, and once a week at St. Mark's. While St. Mark's has always enjoyed a good relationship with the school, St. Margaret's has seen a real boost since the arrival of the new Head of Buxted School. The Rector is ex-officio a Governor of both schools and Lara Roberts is a Foundation Governor at Buxted School. The PCC Foundation Governors at St. Mark's, for all or part of the year, were, Andy Cook, Angela Wilkes (Co-vice chair), Sue Willmott and Diana Midson.

The Buxted Messenger continued to provide monthly details of parish and community news and events. The monthly print run is 440 copies and the magazine is available on subscription or to purchase in various places in Buxted and Five Ash Down. The Hadlow Down magazine, which is delivered to all households in the village, also includes details of parish and church matters.

#### ***Provision of the church buildings and churchyards for people to enjoy***

We are proud of the fact that all three of our churches are usually open each day, for all to enjoy; whether as a visitor or seeking a quiet place for prayer and contemplation. The comments from visitors are universally appreciative of the fact that they are open, show that they are cared for and provide a tranquil space. Whilst their central role is as a place of worship, we have also used them as facilities for the benefit of the wider community.

The fact that our churches and their churchyards remain open, and in a good state of repair, is thanks to the ongoing support and hard-work of so many people; but having the benefit of historic buildings brings with it responsibilities. In the last year each of our churches have continued to work on addressing the remaining recommendations from their quinquennial inspections. We are resolved to implement the recommendations as soon as reasonably practicable, and have already made good progress. Our churchyards also benefit from the attendance of a number of volunteers, both regular and those at ad hoc working parties.

Issues of Health & Safety are taken seriously, with matters resolved as they arise. No significant issues were reported in the year.

During the year a number of repairs required by the Quinquennial Report were carried out. For much of the year the north side of St. Margaret's was skirted with scaffolding. The initial scope of work expanded once contractors were able to take a close work. This included roofing tiles, window repairs and the restoration of the chimney above the clergy vestry. Happily, the work on that part of the church is now completed and we are in good shape moving forward. Repairs were also made to the churchyard wall.

We are grateful to the Friends of St Margaret's for grants to enable the works to be undertaken without undue pressure on the parish's funds.

St Mark's has a number of maintenance issues that need to be addressed. We need to resolve the issue of run-off coming from the St. Mark's School playground. Until we address this, we will not be able to remedy many issues that have been the result of the run-off.



St. Mary's is pursuing the restoration of the murals on the east wall of the sanctuary. There has been some consultation about this and we are looking at the viability of raising funds for this with the help of a professional fund-raiser.

Looking ahead, we have developed detailed plans for the re-ordering of St Margaret's to provide a kitchen facility, adequate toilet facilities, and the creation of a mezzanine floor in the tower, the upper section of which would be used as a bell-ringing chamber and the lower part as a choir vestry. Access to the mezzanine floor in the tower and a new 'upper room' above the kitchen would be provided from a new gallery to be constructed across the rear of the church. This follows the strong advice from the DAC that we should look to provide these facilities within the church rather than by means of an extension, as had been planned previously. We are now in the consultation phase of this project. Approval has been received for the re-use of part of the southern area of the churchyard, in order to address the steadily diminishing number of available grave spaces.

St Mary's Church Hall has been steadily increasing its use and is becoming a source of income for the parish as well as a great resource for the community. We were pleased to offer the Hall free of charge as a gathering place for the Ukrainians living in Buxted and broader area.

#### *Provision of pastoral care for people living in the parish*

The pastoral work in the parish remained an ongoing focus during the past year. We are grateful to Fr David Milnes for working with the Rector.

A Pastoral Visitation Team has been developed which has been very effectively providing spiritual and emotional support for the housebound throughout the parish.

Where possible visits were made to parishioners in need of pastoral support, particularly for those facing family problems, loneliness or illness and those in hospital or bereaved.

The Lunch Club has recently managed to resume in operation. This has been aimed at the elderly and those living alone and regularly provided a hot Sunday lunch to approximately 30 people.

#### **Financial review - General Fund**

The classification of receipts and payments continues to follow the latest Charity Commission and Church of England directives. The financial results of "The Friends of St Margaret the Queen Buxted" are not included, as this is a separately registered charity.

Total receipts, before extra-ordinary items, were £101,192 (2021: £84,501). Although the increase of £16,691 (20%), compared with 2021, is positive and all areas of income (except for Investments) showed an increase, receipts still remain below pre-Covid levels by some £4,000.

#### **Sharing the ministry costs of the Diocese of Chichester**

The largest expenditure of the PCC was the sum of £57,861 (2021: £54,000) paid to the diocese for our share of all churches' Parish Ministry Costs. This amount covers the stipend, pension, and housing costs of the incumbent and also a standard sum for diocesan central costs, clergy training and a contribution to national church funds. Having had to reduce our 2021 contributions by 33%, our intention was to meet 100% of our contribution in 2022. However, we fell short of our target by 19.5% and carry forward a liability of £13,954. In addition, the PCC has committed to a parish share of £52,000 in 2023. Our utility costs, although insulated against market volatility for the first nine months of 2022 by our membership of the Parish Buying Scheme, still increased by 25%.

After transfers between funds, the General Fund showed a net shortfall of £6,029 for the year (2021: £7,507 surplus, although this surplus was only attained by the sale of investments). Had we met 100% of our parish share, our deficit for 2022 would have been in the region of £20,000.

#### **Trustee payments and expenses**

The PCC supported the incumbent by paying £1,794.00 (2021 £1,072.49). No payments were made to other PCC members.

#### **Financial review - Designated Funds**

The designated projects funds for each church holds legacies and other donations that were felt by the PCC to have been given for that church or were general reserves of that church when the single parish was created. In 2022 funds were spent at St Margaret's on architect's fees towards re-ordering plans and for the assessment of the reuse of the burial ground. Wherever possible, the PCC respects donors' wishes and uses the funds for one-off projects at the specified church.

#### **Financial review - Restricted Funds**



At St Margaret's, the first phase of extensive cleaning and general overhaul of the Bevington Pipe Organ was carried out in October 2022, with the final phase planned for early 2023. At St Mary's the expenditure was on the architect's fees relating to the 2021 stone and flint repairs, and the mural repair preliminary investigations. At St Mark's the expenditure was towards churchyard maintenance and architect's fees relating to the assessment of stone repairs. Other restricted funds are used, wherever possible, for the purposes intended, particularly where the endowments provide income.

#### **Why we hold some money in reserve**

The PCC's policy is to ensure that sufficient reserves are held to cover three months of revenue expenditure and known commitments in the medium term, including:

- Expected capital expenditure for maintaining the physical state of the three listed church buildings over the next five years.
- Other commitments of expenditure linked to mission.

The PCC believes that, whilst our reserves currently exceed our minimum requirements, uncertainty over future revenue streams suggest that this is an appropriate and prudent policy to maintain.

Funds over and above day-to-day working requirements are deposited in CBF Church of England deposit accounts. This Policy is reviewed on an annual basis.

#### **Structure, governance and management**

The Parish of Buxted & Hadlow Down is a single parish with three parish churches. The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. (Reg. No. XT7790) Its governing document is the Parochial Church Councils (Powers) Measure 1956.

A separate registered charity, *The Friends of St. Margaret the Queen, Buxted* (Reg. No. 282334) raises funds for the repair and maintenance of the fabric and churchyard at St Margaret's Church.

The method of appointment of PCC members is set out in the Church Representation Rules. The PCC membership consists of the incumbent, the churchwardens, the licensed reader, members of the Deanery Synod and church members elected by those members of the congregation who are on the electoral roll of the Parish. Regular worshippers are encouraged to register on the Electoral Roll and stand for election to the PCC, or to join one of the three church committees / parish groups, where we try to ensure a balance of skills and experience.

PCC members are responsible for making decisions on a wide range of matters affecting the parish, including compliance with health and safety and disability legislation and safeguarding of children and adults. In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of parish finances.

The PCC met six times during the year with an average level of attendance of 66.5%. All meetings were quorate. The individual Church Committees met as needed and the appropriate Deputy Warden subsequently drawing the attention of the PCC to matters discussed and decisions made at local level, or to be agreed by the full PCC.

PCC members who have served at any time from 1 January 2022 until the date this report was approved are:

#### ***Ex Officio members:***

Incumbent	Rev. Peter Molloy*	Chairman
Licensed Lay Reader	Mr John Thorpe	
Churchwarden	Mrs Margaret Scott*	
Churchwarden and DSR	Mr Duncan Irvine*	
Mrs Patricia Weeks	Deanery Synod Representative	
Ms Lesley Watson	Deanery Synod Representative	

#### ***Elected laity members:***

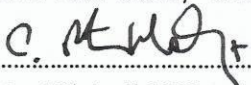
Mr Anthony Arratoon  
Mrs Valerie Banks  
Mrs Samantha Butler  
Mrs Diana Midson  
Mr John Palmer\*  
Mrs Janet Tourell\*  
Paul Dillon-Robinson  
Mrs Sue Willmott

Note: Maximum of 12 permitted

\* Standing Committee Members. This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to directions given by the PCC.

The Trustees' Annual Report was approved by the PCC on 19<sup>th</sup> April 2023 signed on its behalf by:

Rev. C. Peter Molloy - Chair and Incumbent



Date: 19<sup>th</sup> April 2023

Parish of Buxted and Hadlow Down

Financial Statements for the year ended 31 December 2022

### Statement of Assets and Liabilities

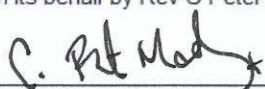
Assets	Note	Unrestricted Funds		Restricted Funds	Endowment Funds	Total All Funds 2022	Total All Funds 2021
		General Fund	Designated Funds				
Bank Current account		9,973				9,973	5,300
Less Wedding Fees 2022 (held as agent)						0	(648)
		9,973	0	0	0	9,973	4,652
CBF C of E Deposit Funds		1,810	21,595	23,130		46,535	58,622
<b>Total Bank/Deposit Accounts</b>		<b>11,783</b>	<b>21,595</b>	<b>23,130</b>	<b>0</b>	<b>56,508</b>	<b>63,274</b>
E - Heating Costs (Costello Trust)		948		(948)		0	0
Gift Aid recoverable		2,032				2,032	1,620
VAT recoverable (by grant)		446				446	2,587
<b>Total Debtors</b>		<b>3,426</b>	<b>0</b>	<b>(948)</b>	<b>0</b>	<b>2,478</b>	<b>4,207</b>
<b>Investments at Market Value</b>		<b>18,357</b>	<b>70,388</b>	<b>62,136</b>	<b>120,955</b>	<b>271,836</b>	<b>309,899</b>
<b>Total Assets</b>		<b>33,566</b>	<b>91,983</b>	<b>84,318</b>	<b>120,955</b>	<b>330,822</b>	<b>377,380</b>
<b>Liabilities</b>							
Parish Share 2022		13,954				13,954	0
Archdeacon's loan 7				15,000		15,000	15,000
Wedding deposits - future years		800				800	600
Utility Costs - November & December 2022		2,307				2,307	816
Architects fees re Q Reordering			2,773			2,773	0
V Hall PPL/PRS Music Licence						0	262
<b>Total Liabilities</b>		<b>17,061</b>	<b>2,773</b>	<b>15,000</b>	<b>0</b>	<b>34,834</b>	<b>16,678</b>

### Statement of Funds

Designated Funds	Deposit Accounts					Investments @ mkt. val.
	Jan 1	Receipts	Payments	Transfers	Dec 31	
Q - Projects Fund	16,255	3,167	(7,256)		12,166	70,388
V - Projects Fund	139	488	(625)		2	
E - Projects Fund	9,332	421	(326)		9,427	
<b>Total Designated Funds</b>	<b>25,726</b>	<b>4,076</b>	<b>(8,207)</b>	<b>0</b>	<b>21,595</b>	<b>70,388</b>
<b>Restricted Funds</b>						
Q - Organ/Music Fund	2,678	2,113	(3,994)		797	39,387
V - Fabric Fund	6	267	(272)		1	
E - Churchyard Fund	2,795	2,405	(1,345)		3,855	22,749
V - Churchyard Fund	795	11	0		806	
E - Costello Trust	13,462	4,860	0	(651)	17,671	
Charity collections	0	1,105	(1,105)		0	
<b>Total Restricted Funds</b>	<b>19,736</b>	<b>10,761</b>	<b>(6,716)</b>	<b>(651)</b>	<b>23,130</b>	<b>62,136</b>
<b>Endowment Funds</b>						
Abdelnoor Trust (E)						10,390
Costello Trust (E)						110,565
<b>Total Endowment Funds</b>						<b>120,955</b>

This Financial Report for the year ended 31 December 2022, including the notes following, was approved by the PCC and signed on its behalf by Rev C Peter Molloy.

Signed:



Date:

19 Apr. 23



**Summary of Receipts and Payments**

	Note	Unrestricted		Restricted Funds	Total All Funds 2022	Total All Funds 2021
		General Fund	Designated Funds			
		£	£	£	£	£
<b>Receipts</b>						
Donations and Legacies		67,402	0	1,250	68,652	69,909
Government Grants		7,989	486	1,941	10,416	4,248
Charitable Activities		6,498	0	0	6,498	5,649
Other Trading Activities		18,241	0	0	18,241	11,409
Investments		1,062	3,590	7,570	12,222	12,442
<b>Total before Extra-ordinary Receipts</b>	4	101,192	4,076	10,761	116,029	103,657
<i>Extra-ordinary Receipts</i>		29,974	0	0	29,974	66,196
<b>Total Receipts</b>		<b>131,166</b>	<b>4,076</b>	<b>10,761</b>	<b>146,003</b>	<b>169,853</b>
<b>Payments</b>						
Cost of Raising Funds		925	0	0	925	743
Charitable Costs		97,739	2,238	3,276	103,253	94,070
Trading Costs		6,529	0	0	6,529	9,559
<b>Total before Extra-ordinary Payments</b>	6	105,193	2,238	3,276	110,707	104,372
<i>Extra Ordinary Payments</i>		32,653	5,969	3,440	42,062	50,000
<b>Total Payments</b>		<b>137,846</b>	<b>8,207</b>	<b>6,716</b>	<b>152,769</b>	<b>154,372</b>
Net Surplus/(Shortfall) before Transfers		(6,680)	(4,131)	4,045	(6,766)	15,481
Transfers between funds	7	651	0	(651)	0	0
<b>Net Surplus/(Shortfall) after Transfers</b>		<b>(6,029)</b>	<b>(4,131)</b>	<b>3,394</b>	<b>(6,766)</b>	<b>15,481</b>
Bank/Deposit Accounts as at 1 January		17,812	25,726	19,736	63,274	47,793
<b>Bank/Deposit Accounts as at 31 December</b>		<b>11,783</b>	<b>21,595</b>	<b>23,130</b>	<b>56,508</b>	<b>63,274</b>

## Notes to the Annual Financial Report

1. The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.
2. The financial statements do not include the results of *The Friends of St. Margaret the Queen Buxted*, a separately registered charity, which raises funds and makes grants to the PCC against specific fabric and churchyard expenditure at St Margaret's Church.
3. The PCC maintains a designated fund for each church, primarily to earmark funds specifically donated to that church from legacies, etc.

4. Analysis of Total Receipts					
	Unrestricted Funds		Restricted Funds	Total All Funds 2021	Total All Funds 2021
	General Fund	Designated Funds			
	£	£	£	£	£
Planned giving (excl tax refunds)	24,796			24,796	29,808
Planned giving (no tax refunds)	2,106			2,106	1,848
Loose cash collections	17,084			17,084	10,460
Gift Aid recovered	10,397			10,397	9,557
Legacies				0	6,500
Grants - non-Government	5,207			5,207	720
Other donations	7,812		145	7,957	10,885
Charitable donations			1,105	1,105	131
<b>Total Donations and Legacies</b>	<b>67,402</b>	<b>0</b>	<b>1,250</b>	<b>68,652</b>	<b>69,909</b>
Grants - Central Government	6,739	486	267	7,492	1,684
Grants - District Government			1,674	1,674	1,464
Grants - Local Government	1,250			1,250	1,100
<b>Total Government Grants</b>	<b>7,989</b>	<b>486</b>	<b>1,941</b>	<b>10,416</b>	<b>4,248</b>
Fees for weddings and funerals	6,498			6,498	5,649
<b>Total Charitable Activities</b>	<b>6,498</b>	<b>0</b>	<b>0</b>	<b>6,498</b>	<b>5,649</b>
Fund-raising events	3,819			3,819	3,072
Buxted Messenger receipts	4,233			4,233	4,634
St. Mary's Hall receipts	7,679			7,679	3,204
Other Church events	2,510			2,510	499
<b>Total Trading Activities</b>	<b>18,241</b>	<b>0</b>	<b>0</b>	<b>18,241</b>	<b>11,409</b>
Dividends on investments	1,017	3,302	7,291	11,610	12,419
Deposit Interest	45	288	279	612	23
<b>Total Investment Income</b>	<b>1,062</b>	<b>3,590</b>	<b>7,570</b>	<b>12,222</b>	<b>12,442</b>
<b>Total Receipts (before Extra-ordinary)</b>	<b>101,192</b>	<b>4,076</b>	<b>10,761</b>	<b>116,029</b>	<b>103,657</b>
<i>Extra-ordinary Receipts</i>					
Grants from <i>The Friends of St. Margaret's</i>	29,974			29,974	9,168
Sale of Investments				0	17,621
Insurance Claim - St Mark's				0	1,633
Sale of Investments - Wyvern Organ				0	37,774
<b>Total Extra-ordinary Receipts</b>	<b>29,974</b>	<b>0</b>	<b>0</b>	<b>29,974</b>	<b>66,196</b>
<b>Total Receipts</b>	<b>131,166</b>	<b>4,076</b>	<b>10,761</b>	<b>146,003</b>	<b>169,853</b>



## Notes to the Annual Financial Report (continued)

5. Analysis of Total Payments					
	Unrestricted Funds		Restricted Funds	Total All Funds 2022	Total All Funds 2021
	General Fund	Designated Funds			
	£	£	£	£	£
Fundraising expenses	925			925	743
<b>Total Cost of Raising Funds</b>	<b>925</b>	<b>0</b>	<b>0</b>	<b>925</b>	<b>743</b>
Charitable grants and donations			1,105	1,105	131
Parish share to Chichester Diocese	57,861			57,861	54,000
Insurance of churches	6,513			6,513	6,332
Clergy expenses	7,456			7,456	6,557
Sunday school/Children's work	486			486	526
Water, Gas, Electricity, and Oil	5,970			5,970	4,761
Printing & photocopying	1,676			1,676	1,512
Other regular church running costs	5,431	910	450	6,791	7,213
Church events	1,351			1,351	45
Church maintenance & redecoration	8,957	1,328	1,345	11,630	11,212
Miscellaneous costs	2,038		376	2,414	1,781
<b>Total Charitable Costs</b>	<b>97,739</b>	<b>2,238</b>	<b>3,276</b>	<b>103,253</b>	<b>94,070</b>
Church hall expenses	3,409			3,409	6,275
Magazine printing and other costs	3,120			3,120	3,284
<b>Total Trading Costs</b>	<b>6,529</b>			<b>6,529</b>	<b>9,559</b>
<b>Total Payments (before Extra-ordinary)</b>	<b>105,193</b>	<b>2,238</b>	<b>3,276</b>	<b>110,707</b>	<b>104,372</b>
<b>Extra-ordinary Payments</b>					
Fabric & ch'yard costs Q - "Friends"	29,974			29,974	5,417
Q - Stone repairs				0	3,751
Q - South Aisle development		5,344		5,344	2,202
Q - Wyvern Organ			568	568	38,630
Q - Pipe Organ Repairs & Cleaning	726		2,600	3,326	0
V - Mural Repairs	1,953	625	272	2,850	0
<b>Total Extra-ordinary Payments</b>	<b>32,653</b>	<b>5,969</b>	<b>3,440</b>	<b>42,062</b>	<b>50,000</b>
<b>Total Payments</b>	<b>137,846</b>	<b>8,207</b>	<b>6,716</b>	<b>152,769</b>	<b>154,372</b>

6. Transfers between funds				
Costello Trust Deposit Account			(651)	(651)
CBF Deposit 1D	651			651
<b>Total Transfers</b>	<b>651</b>	<b>0</b>	<b>(651)</b>	<b>0</b>

7. An Archdeacon's loan of £20,000 was received in 2016 to help fund the roof repairs and vestry conversion at St Mark's, of which £15,000 has been repaid to date. An additional loan of £10,000 was received in 2019, to help fund the gutter repairs at St Mary's. The loans are repayable over seven years without interest.

KEY: Q = St. Margaret the Queen V = St. Mary the Virgin E = St. Mark the Evangelist

**Independent Examiner's Report  
to the members/trustees of the Parish of Buxted and Hadlow Down**

I report on the accounts for the year ended 31st December 2022.

**Respective responsibilities of the Trustees and Independent Examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act
- Follow the procedures laid down in General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention


**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - To keep accounting records in accordance with s.130 of the 2011 Act; or
  - To prepare accounts which accord with these accounting recordshave not been met; or
2. to which, in my opinion, attentions should be drawn in order to enable a proper understanding of the accounts to be reached.



**Peter Haining FCA**

The Kings Mill Practice  
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Meres Lane  
Cross-in-Hand  
Heathfield  
East Sussex  
TN21 0TY

Date: 6<sup>th</sup> April 2023