

The Church of St Mary Magdalen, Knighton



Annual Report: *looking back at 2022*

***Presented to the Annual Church Meeting (APCM)
on 23rd April 2023***

Contents

Introduction – the Rev'd Adrian Jones	3.
Our vision and our objectives	4.
Worship and Prayer	5.
Christian Life and Discipleship	6.
Mission and Evangelism	7.
Pastoral Care and Congregational Life	8.
Our buildings: the Church and Parish Centre	9.
Our “Fabric, Goods and Ornaments”	9.
Relationships with other churches:	
The City of Leicester Deanery	9.
Across denominations	10.
Summary Review of Finances 2022	11.
St Mary Magdalen Management Accounts for 2022 and budget for 2023	12.
Parish Centre Management Accounts	13.
Giving to Charities 2022	14.
Statutory Accounts 2022	15.
Financial Overview	16.
Financial Control Policies	17.
Risk Management	17.
Volunteers	17,
Structure, Governance and Management	17-18.
Administrative Information	19.
Statement of Financial Activities	20.
Balance Sheet	21.
Analysis of Income and Expenditure	22-23.
Notes to the accounts	24-28.
Independent Examiner's Report	29.

Introduction *from the Revd Adrian Jones:*

Welcome to our Annual Report for 2022, another 'exceptional' year as the impacts of the pandemic were sharpened by the war in Ukraine and the subsequent 'cost-of-living crisis'. The knock-on consequences for the finances of the diocese and of our own church, St Mary's, are very significant - 2022 saw us just begin to grapple with these.

There is no doubt that the Church is being re-shaped. I don't mean our own building of course, but, rather, the way we see ourselves as the Body of Christ in this local community. Changing circumstances in the world around us and in the society of which we are just one part, are leading us to a whole list of profound questions about ourselves:

- What is the local church *for* ?
- How best will we be organised and led as we become fewer?
- How best do we worship in a changed culture?
- How best do we share the story and person of Jesus?

And there are still more questions...

In this situation there are three strong temptations. The first is to ignore everything that is happening around us and to plough on regardless, just doing the same things that we've always done, in the hope that the issues will somehow go away.

The second is to 'swing into action' by trying to control everything, looking around us in the world of business, recruitment and management for the latest bright ideas and solutions that will lead us back to a golden age when churches thrived and problems seemed few.

The third temptation is to give up hope, to treat change as if it always means decline and failure, and to spend our time and energy in lament and complaint.

I'm convinced however, that we should resist all three of these temptations in our church life together.

We begin to see an alternative road ahead through a wonderful humorous story that comes to us via the Revd Lucy Winkett, Rector of St James, Piccadilly, writing last year in the Church Times:

"After the agonising events of Holy Week, and then the resurrection appearances, there is Ascension Day and Jesus arrives in heaven. At the gates Michael (Peter hasn't arrived yet) asks Jesus how it all went, and Jesus says all was as it should have been: "I've left Peter and Mary, John, James and another Mary to carry on."

"Sounds good" Michael says, "but obviously you've left them with the programme, the strategy, the timelines and budgets to make sure what you did is rolled out and not wasted?" Jesus looks at Michael and says: "I have made no other plans."

The story reminds us that the heart of the church, today and in the future, is the people whose lives are touched and changed by Jesus. The number of these people, their style of worship, the purity of their doctrine, the buildings they use and their 'success' in the eyes of the world are all much less important than their faithfulness in following the way of Jesus. And, of course, these people are *us*.

We can head into the future with hope and confidence, whatever it holds, if we know that we are being faithful to the example and pattern of Jesus and that we are open to the

continuing direction of his Holy Spirit. We do need plans and budgets, but above all let's work on being *the people of God*, and the loving quality of our relationships.

Our Annual Report lays out the many activities of the church over the last year, and I'm deeply grateful to everyone who has helped us sustain our friendly, supportive and faithful community, always looking outwards to the needs of others. Revd Matthew Gough, our curate, now moved to the churches of Anstey, Thurcaston and Cropston, deserves our special gratitude and thanks, as do the Church Wardens and PCC.

In 2023, let our life together be shaped by remembering that *"You are the body of Christ, and each one of you is a part of it."* (1 Corinthians 12.27) – Jesus has made no other plans.

Yours in friendship and Christ's service

Adrian

The Rev'd Adrian Jones

Our vision and objectives

Our vision:

Faith for Life – "I have come that they may have life; life in all its fullness" – Jesus (John 10.10)

Our mission:

St Mary's has been greatly blessed by God over the years and our mission now is to use and share our blessings to build the Kingdom of God in this time. Together we seek to discover and share life in all its fullness – following the way of Jesus and encouraging others to follow and come to faith in him.

Our objectives:

- **to worship God well** - using traditional and new ways, so that everyone can encounter God and grow in faith; (John 4.23-4)
- **to explore and follow the way of Jesus** - learning together from the wisdom of the Bible, Christian traditions, and our wider society, and seeking to be led by God's Spirit. (John 15.1-17)
- **to connect better with our community** – to broaden and deepen our connections with all parts of the local community and to help others in need. (Luke 10.25-37)
- **to welcome everyone as equally valued** - especially those who often feel left out; (Matthew 25.31-45)
- **to share our faith in Jesus with others** – encouraging them to follow and come to faith in him too. (Matthew 28.19-20)

The Parochial Church Council (PCC) has the responsibility of working together with the ministers to promote the whole mission of the Church: pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church building and the Parish Centre of St Mary Magdalen on Church Lane.

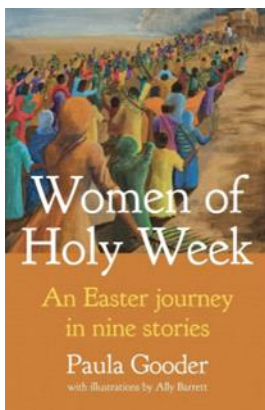
The PCC is committed to our vision, mission and objectives for this next season in the life of our church. We believe this is our calling as a church and our part in helping to build the Kingdom of God in our neighbourhoods. In particular we want everyone to feel welcome and able to worship with us and to become part of our church community. Our worship and other events together put our Christian faith into practice through prayer and scripture, music and sacrament, service and loving care.

Worship and Prayer

The heart of our life together as a church is the worship and prayer that we offer to God and the first of our five objectives for the church, within our vision of *'Faith for Life'*, is to **"Worship God well; using traditional and new ways, so that everyone can encounter God and grow in faith."**

As we began 2022, we had been hoping that everything would be back to 'normal' after the pandemic – but the concern about the 'omicron' variant of the corona virus meant that once again we were asked to wear masks in church, sanitise our hands, respect each other's space and generally be cautious about mixing. We continued to print weekly readings in the newsletter for those who preferred to stay at home on Sundays.

Despite the concerns about Omicron, our weekly and monthly pattern of worship continued, and we were able to re-start midweek Communion on Tuesday, together with Prayer for Healing with Communion on the last Friday of each month. On the fourth Sunday of each month, the children and their carers were invited to join Sunday Club at St Guthlac's for informal worship and craft activities. Later in the spring we were able to relax Covid precautions, and then in the summer we began once more to offer wine as well as wafers during Communion.



Between Epiphany and Lent we used our Sunday morning sermons to focus on *'Women in the Bible'* and how much they can teach us about faithful living, even though they are often overlooked characters. In February we also had the opportunity to hear about a recent report presented to our Diocesan Synod, called *"Women: the state of play"*. The report explores how women's ministry has been received and appreciated in the Diocese of Leicester over recent years, and we heard about the challenges that still remain. During Lent, a new book by Paula Gooder called *'Women of Holy Week'* was suggested for reading, and as we approached Easter we held a group discussion of what we had learnt, led by Revd Alison Roche.

Early in the first lockdown of 2020 we had begun a service of Compline (Night Prayer) online on Wednesday evenings, and throughout 2022 it proved to be one of the most popular and enduring elements of our worship as well, enabling 20-30 people from both our benefice churches to worship together but from home. Special thanks go to Revd Matthew Gough, Revd Aphro McCullough, Tina Jarvis and James Gutteridge for unstinting work that enabled Compline to flourish.

Throughout the year, our worship followed the familiar pattern of the Church calendar, with special services for Mothering Sunday, Ash Wednesday, Maundy Thursday, Good Friday, Easter, Ascension and Pentecost, as well as our patronal festival in July, traditional Harvest Festival, and a Harvest Evensong.

There was also a celebratory 'come and sing' Evensong to mark HM The Queen's Platinum Jubilee. Very sadly, later in the year, we also held special services to mark Queen Elizabeth's death and then funeral, with the church being open for everyone to light candles, pause and pray, and to sign the Book of Condolence. This significant time in our national life naturally eclipsed the Season of Creation, in September/October, but we continued with the theme of thankfulness for the Earth and our responsibility towards its care, as and when it was appropriate.



In the latter part of the year we began, as a trial, a series of monthly traditional Evensong services. The intention now is to have further services of Evensong at special times in the church's year.

During Advent, we were able to have a series of evening meditations (weekly, at St Guthlac's), an evening 'Advent Pilgrimage' with special choir pieces on Advent Sunday, Carols around the Christmas Trees, a memorable Christingle service, a traditional Nine Lessons and Carols, an 'everyone-join-in' Crib Service, and then Christmas Midnight Communion and the usual celebration on Christmas Day itself. Our local schools were glad to be able to resume their Christmas services and performances in church with parents also invited, for the first time since 2019.

Early in the summer, the PCC confirmed the appointment of Michael Relph as our new Choir Director and Co-ordinator of Music, confirming once again the centrality of music to our worshipping life. The impact of Michael's appointment has been considerable and there are plans for further development of this tradition within the church. We are so grateful to the Ministry Team, our organists, the Band, and the church choir under the direction of Michael, for leading, supporting and enhancing our worship through the year.

Christian Life and Discipleship

Our vision of '*Faith for Life*', also includes the aim to "**Explore and follow the way of Jesus - learning together from the wisdom of the Bible, Christian traditions, and our wider society, and seeking to be led by God's Spirit.**" Together, our growth in faith continued in 2022, with our sermon series on 'Women of the Bible', regular preaching from the lectionary readings by our Ministry Team, and the discussion groups that have been part of Compline. During the year two 'Pilgrim' groups ran, helping us explore and revisit some Christian foundations. Our plans to mark Creationtide in the autumn with more themed services and teaching were put on hold however, following Her Majesty's death.



**SEASON OF
CREATION**

Mission and Evangelism

Within *'Faith for Life'* we aim to **“Connect better with our community – to broaden and deepen our connections with all parts of the local community and to help others in need”**. Our Christmas Tree Festival in December, once again proved to be a tremendous success and a key way in which we connect with our neighbours. More than sixty trees from local groups and organisations were featured, and we welcomed over 1,200 adults and 500 children into the church building during the weekend. A special 'preview' evening was held for those who might otherwise have been reluctant to come because of crowds and health issues, and after the weekend we also hosted the youngsters from the St Mary's Preschool.

Once again there were very many positive comments from our visitors and we also raised over £4,000, to be shared between the mental health charity LAMP and our own churchyard project, 'A Place of Peace'. Many thanks to the whole Festival Team, and to everyone who helped out over four days.

The 'Place of Peace' project, to bring new life to our churchyard as a place of reflection and prayer for all the community, began to take shape in 2022. After much PCC discussion, first plans were drawn up for two areas: the space at the Brinsmead Rd end of the Garden of Remembrance and the open space to the south of the church itself. A consultation with the congregation followed and aspects of the plans were changed as a result. Towards the end of the year we began to firm up a timetable for the work in 2023.

Our connections to a wider community continued to be reflected in the generous giving of time and money by church members supporting a range of charities and aid organisations through fundraising events and collections. In total £6,185 was raised for various groups



(see details following) and more was given directly, as well as 'through the books' of the church. Leicester South Foodbank was supported at Harvest and Christmas – thanks to all those involved.

The Parish Magazine continued to be produced and distributed bi-monthly around the parish to subscribers and the congregation, by post and email. It continued to encourage and build up the faith of many through its varied articles on Christian life and world view. We are grateful for the efforts of Editor Nigel Siesage, the contributors and the distributors, who together make this important part of our mission and care possible.

Our objective to **“Share our faith in Jesus with others – encouraging them to follow and come to faith in him too”** remains a necessary and significant challenge to us. From 'the pulpit' we were encouraged to share news of seasonal and special services with friends and neighbours, and social media continued to be used for publicity too. Our Christmas card/leaflet, sent to all households in the benefice, also included an encouraging and invitational message and several fresh contacts were made as a result. The Vicar visited three local schools regularly to lead assemblies/collective worship.

Our regular Sunday Club, for children and young people, continued meeting during the morning service on the second and third Sundays of each month using the Parish Centre as a base, which allows for more games, music, activities and a wifi connection. Numbers attending obviously vary week by week, but there were roughly eight regulars. On the fourth Sunday of each month all families are invited to join the St Guthlac's café-style Church Club activities. Thank you to everyone who has supported Sunday Club so faithfully, and especially Teresa Bowdry who stepped down as a leader after many years..

In June, Church members ran a stall at the Overdale Schools Summer Fete, and in October a 'Light up the Night' event at Halloween, provided free story-telling, hot chocolate and biscuits to families out trick-or-treating.

“To welcome everyone as equally valued - especially those who often feel left out” is the heart of our calling to support and care for each other within the fellowship of the church, but also to look outwards to our neighbours in need.

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Pastoral care for the whole congregation was shared by the Benefice Ministry Team: Revd Adrian Jones (Vicar), Revd Matthew Gough (Curate), Revd Janet Gasper (retired), Revd Aphro McCullough (retired). Fiona Wingate (Reader) and Cecilia Adjadje (ordinand in training). We are also very grateful to everyone in the congregation who cares for others day by day by visiting, encouragement and simple acts of kindness – which is our shared calling as the body of Christ. Adrian, the Vicar, was able to take advantage of some extended study leave during the spring/summer and returned much rested and restored. Sadly, we then bade farewell to our Curate Matthew, his wife Clare and their girls as Matthew moved to a new role as Vicar of Anstey with Thurstaston and Cropston. We sent them off with a bring-and-share picnic and special gifts to help them remember us. Matthew's time as our curate was marked by his warm energy, inventiveness and deeply authentic faith, and he's much missed.

Sadly, a number of dear church members died during the year, and all are greatly missed for their love and friendship, and their contributions to church life and worship.

Our buildings: the Church and the Parish Centre

Our life together as a church at St Mary's – our worship and prayer, our mission and evangelism, our pastoral care and our links into the local community – is supported and strengthened by the buildings that we have inherited. Through its Buildings Group, the PCC manages and cares for both St Mary Magdalen Church and its churchyard, and Knighton Parish Centre.

After the restoration and repair work on the spire and tower in 2021, we began to shift our attention to other aspects of our buildings. The parish centre is beginning to show its age and so the PCC initiated a review of options for the future and investment now needed, which it is hoped will produce an action plan in 2023. The Parish Centre remains the most significant way in which the Church serves the local community, by providing a well-used venue for community groups, meetings and social occasions, and in 2022 we began to see regular activities and bookings return. Our Caretaker and Bookings Secretary, Mark Taylor and Steph Bramford, continue to ensure that the Centre remains at the heart of community life in Knighton, and we are very grateful for all they do, with such good humour and flexibility.

There are many people from the congregation and beyond who help to care for our building and its contents on an on-going basis: those who help to clean the church and its contents, those who wash linen, the Flower Guild, and all those who provide 'routine care and maintenance' and small improvements. We are extremely grateful for these essential gifts of service to us all.

Our Church Administrator, James Gutteridge, provided essential support for the running of the church during 2022 from his small office space in the Parish Centre. During the year James took on additional roles and responsibilities, especially relating to finance, and our sincere thanks go to him for all he does 'behind the scenes'.

Our "Fabric, Goods and Ornaments"

The fabric, goods and ornaments of St Mary's have been maintained in good order in 2022. All valuable items are accounted for and stored securely in the vestry safe. The Church Property Register (previously known as the Terrier and Inventory) provides a record of the land and articles appertaining to the Church and has been updated as required. The Log Book has been used to note alterations, additions and repairs to the fabric of the physical church building.

Thanks are due as always to our sacristan, David Ardley, and to Simon Britton and Andrew Oldershaw who do much in relation to the building, and to all those who care for our 'fabric, goods and ornaments.'

Relationships with other churches: The City of Leicester Deanery

St Mary's joins with other Anglican churches as part of the City of Leicester Deanery. Each church sends elected representatives to Deanery Synod meetings and clergy gather for Chapter meetings.

As usual, there were three Deanery Synod meetings in 2022:

Tuesday 22nd March 2022 – via Zoom only

A presentation was given by Emily Williams, the Diocesan Disability Advisor. The main theme was 'What do we mean by Accessible Church?' Break-out rooms were used to



discuss issues on disability in our own churches. Legally, organisations must make “reasonable adjustments” for people with disabilities AND they have an “anticipatory duty” to think ahead etc. Emily then described the Medical and Social models of Disability. THINK: How can your church be changed, physically and otherwise, to accommodate disabled people, if there are barriers to it currently?

Revd Tony Leighton, Master of Wyggestons, part of the West Leicester Mission partnership, gave a fascinating insight into life at Wyggestons and the building developments recently completed, as well as their investments. A lot is going on including partnerships with other, similar organisations.

Wednesday 6th July 2022 – St. Margaret’s Church

Florence Gildea, Social Policy Advisor to the Bishop, presented on the Cost of Living Crisis. Churches are trusted in a way that statutory services are not. The worst affected people are the poorest in society. To address this, there are three steps to social action: Being grounded in God’s vision, Assessing the need and Planning how you might deliver. Each part was examined.

Philip Leech then presented on Generous Giving - how we finance our Mission and Ministry. There are four principles: Transparency, Trust, Working together and Christ like generosity. The present diocesan financial situation was described and explained, and background given on the current parish contribution system. The Generous Giving team aims to continue building a generous church which includes facilitating the mechanisms and processes for giving, highlighting the impact and importance of giving, and leading on vision, scripture, and discipleship of giving – a key component of the new Minister communities.

Thursday 17th November 2022 – Hope Hamilton School

Revd Liz Rawlings, Diocesan Discipleship and Vocations Enabler presented on Vocations within the church. Isaiah 61 vs 1-4 is central to the team and used as their manifesto. All of us are called by God and to be Ministers of the Gospel. The various different courses and roles within ordained and lay ministry, and the discernment process through it all, were explained and the different dynamics of ministry considered in detail. Questions were taken by Liz from the floor of the meeting.

Revd Rob Hinsley gave another fascinating parish update about St. Luke’s and Christ the King Churches, including the challenges of working in that particular benefice. The ties and relationships with schools and other groups in the community were highlighted as well as projects happening around homelessness and foodbanks.

(Report provided by Qyan Arnachellum , Administrator, Leicester City Deanery)

Relationships with other churches: across denominations

St Mary’s is a member of the South Leicester Christian Partnership (Churches Together). and several of our congregation take part in special events for Christian Aid Week, ‘First Friday Prayers’, the pilgrimage and service for the Week of Prayer for Christian Unity in January, the (Women’s) World Day of Prayer and other meetings through the year.

Some members of St Mary’s also worked with members of St Guthlac’s and Stoneygate Baptist Church to provide a regular ‘Messy Church’ at Stoneygate, although this is becoming more of a challenge due to a shortage of volunteer helpers.

St MARY MAGDALEN REVIEW OF FINANCES – 2022

FINANCE HEADLINES

Giving by church members has still not returned to 2019 levels.

The deficit in church finances for 2022 was £19,662.

Our giving still does not cover the running costs of the church.

Energy prices have also had a major impact on our finances.

Knighton PCC management accounts following show unrestricted income & expenditure, these provide a summary of our day-to-day finances. The statutory accounts show full details including all funds, assets and liabilities.

Centre Income & Expenditure:

During 2022 the Centre has returned to full opening, however the pre-school has still not returned to pre-Covid levels and regular and one-off hirers are also less than expected. This has meant that although the Centre income for 2022 of £35,181 was up £8,100 on 2021, compared to the 2019 'normal' year figure of £47,345, income is still very badly affected. Please see the Centre management accounts for more details.

Church Income & Expenditure:

Income: Regular giving has increased slightly during the year, however other income was down, leading to an increase in total income of about £3,000. Total church income has still not returned to 2019 levels.

Expenditure: Overall expenditure increased by over a third or £29,000 mainly due to increased church running costs; energy costs quadrupled in the last quarter of the year, cleaning costs rose and repairs to the roof were needed, we also now employ a music director and have increased the Diocese contribution nearer to its pre-Covid level.

The PCC deficit before exceptional items was slightly worse than budgeted at £24,565. This was made up of a Centre surplus of £4,215 less a church operating deficit of £28,780. The addition of a small amount of income from exceptional items **resulted in a total PCC deficit of £19,662** which was transferred from reserves.

Total unrestricted reserves at 31st December 2022 were £247,498

Restricted reserves at 31st December 2022 were:

- **Churchyard Fund** - £1,000

Legacies – £73,880 of legacies received during 2022 were designated to funds which the PCC felt appropriate to the benefactors.

Charitable fund-raising events in 2022 continued to be affected by Covid restrictions, with funds raised totalling £6,185.

Our financial priorities for 2023 are:

- To continue to rebuild church life and income.
- To carry out a full review of the Parish Centre
- Identify and prioritise future projects

Budget 2023 (part of the PCC management accounts), **Parish Centre Management Accounts**, and **Full Statutory Accounts** follow this report.

St Mary Magdalen Management Accounts for 2022 and budget for 2023

KNIGHTON PCC - ST MARY'S CHURCH MANAGEMENT ACCOUNTS AND BUDGET 2023									
unit £'s					Budget 2023 year	Actual 2022 year	Actual 2021 year	Actual 2020 year	Actual 2019 year
INCOME									
Giving Scheme					48,700	48,699	45,127	46,914	48,901
Plate collections					2,500	2,577	1,236	936	3,918
Gift aid					11,500	11,574	10,589	11,537	12,806
Total Regular Giving					62,700	62,850	56,952	59,387	65,625
Sundry donations including gift aid					2,000	1,479	5,553	3,482	435
Events & other fund raising					2,000	1,306	2,117	261	4,243
Fees					7,000	6,905	5,724	4,215	7,111
Church hire					-	405	-	700	-
Misc					2,000	2,582	1,791	1,127	2,130
Total other income					13,000	12,677	15,185	9,785	13,919
Total Church income					75,700	75,527	72,137	69,172	79,544
EXPENDITURE									
Contribution to Diocese					- 60,200	- 56,000	- 40,000	- 37,030	- 56,800
clergy exes & cover costs					- 1,400	- 1,294	- 1,295	- 1,158	- 1,325
total ministry costs					- 61,600	- 57,294	- 41,295	- 38,188	- 58,125
Worship & outreach costs					- 2,150	- 1,790	- 3,150	- 1,122	- 3,168
Church running expenses					- 24,460	- 19,348	- 9,594	- 9,450	- 12,858
Church routine maintenance					- 6,100	- 5,942	- 2,482	- 2,720	- 3,439
Administration					- 19,640	- 20,075	- 20,415	- 18,397	- 18,591
Less - printing/mag income					1,300	1,296	1,775	590	1,094
- furlough grant re administrator						-	-	3,469	
Net costs					- 18,340	- 18,779	- 18,640	- 14,338	- 17,497
Office equipment depreciation					- 1,180	- 1,154	- 314	-	-
Total routine church costs					- 113,830	- 104,307	- 75,475	- 65,818	- 95,087
Church operating surplus/ -deficit					- 38,130	- 28,780	- 3,338	3,354	- 15,543
Centre routine surplus/ -deficit after deprn					1,257	4,215	7,511	- 232	14,060
Surplus/-deficit before exceptional items					- 36,873	- 24,565	4,173	3,122	- 1,483
Exceptional items									
Interest/dividends from reserves					3,000	3,035	2,145	4,261	5,044
Major maintenance - Church					-	- 1,279	-	-	- 878
Major maintenance - Centre						-	- 1,957	-	-
Insurance claim - income						-	-	2,769	500
- costs						-	-	- 2,850	-
Legacies						2,060			
Diocese Energy Grant						1,087			
					3,000	4,903	188	4,180	4,666
Total PCC surplus/-deficit moved to reserves					- 33,873	- 19,662	4,361	7,302	3,183
Legacies received and designated					-	73,880	17,650	500	500

PARISH CENTRE ACCOUNTS										
MANAGEMENT ACCOUNTS AND BUDGET 2023										
			Comments		Budget 2023	Actual 2022	Actual 2021	Actual 2020	Actual 2019	
Income										
Hires					44,000	35,181	27,046	22,164	47,345	
Total Lettings					44,000	35,181	27,046	22,164	47,345	
Expenditure										
contract cleaning							-	- 1,788	- 4,752	
SB & MT			Cleaning		- 9,000	- 8,304	- 3,091		- 2,213	
Caretaking			Caretaking		- 7,500	- 6,372	- 2,745		- 6,237	
Caretaking			extra hours (Repairs; callouts)		- 200	- 213	- 905	- 15,724	- 821	
Lettings management			basic		- 6,000	- 5,771	- 8,463		- 5,396	
Employer costs	(NI/Pension employer)				- 1,000	- 1,491	- 1,072		- 716	
									-	
Total pay & employer costs					- 23,700	- 22,151	- 16,276	- 17,512	- 20,135	
Furlough grants						-	3,965	8,178	-	
Council grant					-	2,667	5,000		-	
Total Grants					-	2,667	8,965	8,178	-	
Gas					- 9,000	- 2,372	- 1,840	- 2,573	- 2,252	
Electricity					- 3,800	- 2,137	- 1,670	- 1,195	- 1,662	
Water					- 900	- 874	- 648	- 774	- 1,052	
Insurance					- 1,380	- 1,368	- 1,328	- 1,305	- 1,274	
Licences					- 220	- 209	- 176	- 296	- 233	
Routine maintenance					- 2,000	- 1,452	- 3,233	- 3,069	- 2,967	
Total running costs					- 17,300	- 8,411	- 8,895	- 9,212	- 9,440	
<u>Other costs</u>										
Cleaning mats,towels etc					- 1,500	- 1,805	- 326	- 1,405	- 1,867	
Payroll admin					-	- 293	- 1,207	- 1,188	- 953	
Advertising					-	-	-	-	-	
Telephone					- 250	- 217	- 204	- 374	- 434	
Sundries					- 300	-	- 390	50	- 246	
Sub total other costs					- 2,050	- 2,315	- 2,127	- 2,917	- 3,500	
Recharge Other costs to Holbrook at 2019 letting ratio 34%					697	787	723	992	1,715	
Total net other costs					- 1,353	- 1,528	- 1,404	- 1,925	- 1,785	
Total expenditure					- 42,353	- 29,422	- 17,610	- 20,471	- 31,360	
Routine operating surplus/-deficit					1,647	5,758	9,436	1,693	15,985	
Major maintenance- over £1000						-	- 1,957	-	-	
Operating surplus/-deficit (excl dep'n/interest)					1,647	5,758	7,479	1,693	15,985	
Depreciation					- 390	- 1,543	- 1,925	- 1,925	- 1,925	
Total surplus/-deficit					1,257	4,215	5,554	- 232	14,060	

<u>Giving to Charities through Fundraising and Appeals 2022</u>							
						2022	2021
						£	£
Collections:							
Christian Aid Christmas Appeal						342	128
Christian Aid Week						798	562
World Vision							512
One Roof Leicester							512
Rainbows Hospice							236
Ukraine Appeal						1,774	
Pakistan Flood						25	
Grifaid (Water Aid)						83	
Other activities supporting charities in the year:							
Harvest appeal - 2022 South Leicester Foodbank (Tearfund 2021)							200
Royal Parks marathon - Mothers Union							654
Fairtrade Fortnight						73	
Royal British Legion Poppy Appeal						478	
Christmas Tree Festival - LAMP 2022 (Headway 2021)						2,277	2,046
Children's Society (Christingle service)						201	168
Swimathon - Marie Curie							455
Marie Curie Lunch							1,839
Leics Historic Churches - Ride and Stride						134	
Total charity giving and fund raising						6,185	7,312
During the year we also supported the South Leicester Foodbank							
NB: These charity collections are only those organised by the Church or by others on Church or Centre premises and include gift aid where appropriate.							

The Church of St Mary Magdalen, Knighton



Statutory Accounts 2022

***Presented to the Annual Church meeting (APCM)
on 23rd April 2023***

Statutory Accounts 2022

Financial review

Comments on the Statement of Financial Activities and analysis of income & expenditure

We have encountered another difficult year in our church finances. The effects of the Covid pandemic have lessened, however the cost of living crisis and high inflation has meant that our expenditure has increased at a much higher rate than our income. We currently have substantial reserves but these will be eroded quickly if this problem is not addressed.

Total income and endowments 2022

Total income in the year was £201,664 which was £27,862 higher than in 2021, this was mainly due to a generous legacy.

Total donations and legacies at £150,747 were £28,386 higher than 2021 due to:

- £58,290 increase in legacies – offset by:
- £26,124 fall in grants, and
- £4,664 reduction in donations and appeals

Total income from fees was £1,353 higher in the year at £7,077

Total other trading activities at £40,770 was £2,801 lower than 2021. This is mostly explained by having no Spire fundraising events in 2022, (2021 figure was £10,550) offset by increases in Centre lettings post Covid of £8,000.

Total expenditure 2022

Total expenditure in the year was £158,816 which was £60,930 lower than 2021
This is mainly attributed to

- £101,448 decrease in Spire Project spending – offset by:
- £16,000 increase to restore our contribution to the Diocese
- £4,051 increase in church energy and cleaning costs
- £2,755 increase in routine maintenance
- £3,885 increase in churchyard routine and major maintenance
- £5,700 increase in musician fees
- £6,371 deposit for a new church sound system
- £5,500 increase in centre costs

Net income /(expenditure) for 2022 was £41,828

Gains/losses on investment assets – Losses on investments total £10,822.

Unrestricted Reserves Policy

The PCC reserve policy for 2022 is:

1) To hold an operational reserve equal to: working capital, 3 months of routine operating costs and employee notice periods.

- 2) To hold building maintenance reserve totalling £75,000 for maintenance of the Church and Parish Centre. As all major building maintenance projects are authorised by the PCC from total reserves, only a reasonable level of funds will be held in the Centre bank account as working capital with excesses transferred to PCC main bank account enabling efficient investment.
- 3) To review the policy and the level of reserves annually.

At 31/12/22, the total unrestricted reserves required and held was in accordance with the current policy.

Financial control policies

Management accounts and budgets are produced during the year to manage and control finances. All Groups/committees have clear guidance on their delegated authority and when they must refer to the Standing Committee or PCC for approval. The Building Group, who are responsible for maintenance of all buildings and the churchyard, have authority to spend up to £2,000 on individual items of major maintenance or capital above which they are required to obtain approval of the Standing Committee or PCC.

Risk management

The PCC manages risk through a number of mechanisms including the following specific policies and practices:

- Children and vulnerable adults – adoption and annual review of diocesan templates.
- Charitable giving policy.
- Health and safety – a H&S policy, including fire risk assessment, routine inspection and testing of high-risk items, monthly safety inspections of Church and Parish Centre and appointment of a Church Architect.
- Decision making – clearly defined committees/groups for management and delegation.
- Parish Centre and Church hire policies.
- Finance – clear control policies with regular review of management accounts, budgets and investments.

Volunteers

Thanks are due to all volunteers who work so hard to make our church the lively and vibrant community it is.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary Magdalen, the membership of the PCC consists of the incumbent (the vicar), churchwardens, the assistant curate, representatives on the Deanery and Diocesan Synods and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how funds of the PCC are to be spent. New members receive training into the workings of the PCC.

Given its wide responsibilities, the PCC has a number of committees and groups, each dealing with a particular aspect of parish life. These committees and groups, which include Social & fundraising, Giving, Worship & Outreach Development and Buildings, in addition to the statutory Standing Committee, are all responsible to the PCC and report back to it regularly, minutes of their decisions being received by the full PCC and discussed as necessary. Detailed terms of reference and a scheme of delegation have been operating during the year.

Report approved by the PCC on 28th March 2023 and signed on their behalf by the Revd Adrian Jones (PCC Chairperson)



Administrative Information

St Mary Magdalen's Church is situated in Brinsmead Road, Knighton, Leicester LE2 3WD. With the Parish of St Guthlac's, it comprises the Benefice of Knighton in the Diocese of Leicester, within the Church of England. The correspondence address is The Parish Office, Knighton Parish Centre, Church Lane, Knighton, Leicester LE2 3WG. Registered charity number 1130923.

PCC members who served during 2022 are:

Ex Officio members:

Incumbent:	The Revd Adrian Jones (Chair)
Assistant Curate:	The Revd Matthew Gough (until July 2022)
Wardens:	Mrs Beryl Bonfield Ms Sian Howard (Vice Chair)

Elected members:

Mr Bob Rutland	representative on Deanery Synod	(until April 2022)
Mr David Stanyer	representative on Deanery Synod (Treasurer)	(until APCM 2022)
Mrs Lorna Pollard	representative on Deanery Synod	(September 2022 to APCM 2025)
Mrs Beryl Bonfield	representative on Deanery Synod	(to APCM 2025)
Vacancy	representative on Deanery Synod	(to APCM 2025)
Ms Kate Adams		(from APCM 2022 to 25)
Mr Joshua Crick de Boom		(until April 2022)
Mr Michael Kirk		(to APCM 2022)
Mr Andrew Oldershaw		(to APCM 2022)
Mr David Palmer		(from APCM 2020 to 23)
Mrs Lorna Pollard		(until Sept 2022)
Mrs Judith Rudd		(from APCM 2020 to 23)
Mr Nigel Siesage		(from APCM 2022 to 25)
Mrs Ida Stanyer		(APCM 2021 to 2024)
Vacancy x3		

Co-opted members

Mrs Amanda Beck	(from APCM 2021)
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Knighton PCC

Statement of Financial Activities

For the period from 01 January 2022 until 31 December 2022

	unrestricted funds	designated funds	restricted funds	endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	70,146	80,601	—	—	150,747	122,361
Income from charitable activities	6,905	172	—	—	7,077	5,724
Other trading activities	40,770	—	—	—	40,770	43,571
Investments	3,035	14	—	—	3,049	2,146
Total income and endowments from:	120,856	80,788	—	—	201,644	173,802
Expenditure on:						
Raising funds	99	—	—	—	99	101
Expenditure on charitable activities	140,419	15,147	4,149	—	159,716	220,645
Total expenditure on:	140,519	15,147	4,149	—	159,816	220,746
Net income / (expenditure)	(19,662)	65,640	(4,149)	—	41,828	(46,943)
Transfers						
Gross transfers between funds - in	80,510	107,250	593	—	188,354	38,155
Gross transfers between funds - out	(80,644)	(107,710)	—	—	(188,354)	(38,155)
Net income / (expenditure)	(19,796)	65,180	(3,555)	—	41,828	(46,943)
Other recognised gains / losses						
Gains / losses on investment assets	(10,822)	—	—	—	(10,822)	11,026
Net movement in funds	(30,618)	65,180	(3,555)	—	31,006	(35,917)
Reconciliation of funds						
Total funds brought forward	742,412	23,451	4,559	—	770,423	806,340
Total funds carried forward	711,793	88,632	1,003	—	801,429	770,423
Represented by						
Unrestricted						
General fund	711,793	—	—	—	711,793	742,412
Designated						
Choir Fund	—	172	—	—	172	172
Christmas Tree Festival	—	4,555	—	—	4,555	4,093
Flower Guild	—	217	—	—	217	247
Friends of St Mary Magdalen	—	39,353	—	—	39,353	16,724
Music and Worship Fund	—	2,213	—	—	2,213	2,213
Parish Centre Fund	—	24,490	—	—	24,490	—
Sound System Fund	—	17,628	—	—	17,628	—
Restricted						
Building Appeal Fund	—	—	1	—	1	1
Churchyard Fund	—	—	1,000	—	1,000	1,000
Education & Training Fund	—	—	1	—	1	1
Fabric Fund	—	—	0	—	0	0
Spire Fund	—	—	—	—	—	3,555
Vestments and altar covers	—	—	0	—	0	0

Knighton PCC
Balance sheet (Summary)
As at: 31 December 2022

	As at 31/12/2022 £	As at 31/12/2021 £
<hr/>		
Fixed assets		
Tangible assets	552,928	555,116
	<hr/>	<hr/>
	552,928	555,116
	<hr/>	<hr/>
Current assets		
Debtors	8,541	5,012
Investments	72,110	82,932
Cash at bank and in hand	170,697	128,897
	<hr/>	<hr/>
	251,350	216,843
	<hr/>	<hr/>
Liabilities		
Creditors: Amounts falling due in one year	2,849	1,536
	<hr/>	<hr/>
Net current assets less current liabilities	248,500	215,306
	<hr/>	<hr/>
Total assets less current liabilities	801,429	770,423
	<hr/>	<hr/>
Total net assets less liabilities	801,429	770,423
	<hr/>	<hr/>
Represented by		
Unrestricted		
Unrestricted - General fund	711,793	742,412
Designated		
Designated - Christmas Tree Festival	4,555	4,093
Designated - Parish Centre Fund	24,490	—
Designated - Choir Fund	172	172
Designated - Flower Guild	217	247
Designated - Friends of St Mary Magdalen	39,353	16,724
Designated - Music and Worship Fund	2,213	2,213
Designated - Sound System Fund	17,628	—
Designated - Spire Fund	—	—
Restricted		
Restricted - Building Appeal Fund	1	1
Restricted - Churchyard Fund	1,000	1,000
Restricted - Fabric Fund	0	0
Restricted - Restricted	—	—
Restricted - Vestments and altar covers	0	0
Restricted - Spire Fund	—	3,555
Restricted - Education & Training Fund	1	1
Restricted - Agency collection	—	—
	<hr/>	<hr/>
Funds of the church	801,429	770,423
	<hr/>	<hr/>

Knighton PCC

Analysis of income and expenditure Selected period: 01 January 2022 to 31 December 2022

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Income and endowments						
<i>Donations and legacies</i>						
0101 - Giving gift-aided - bank	36,677	—	—	—	36,677	32,147
0105 - Giving gift aided - cheques	—	—	—	—	—	300
0110 - Giving gift-aided - envelopes	4,893	—	—	—	4,893	6,474
0115 - Contactless - donations	89	—	—	—	89	4,379
0116 - Friends of Knighton Church	—	4,761	—	—	4,761	4,183
0201 - Giving - not gift aided	7,129	—	—	—	7,129	6,206
0301 - Loose plate collections	2,577	—	—	—	2,577	1,236
0550 - Donations appeals etc	1,338	60	—	—	1,398	6,062
0601 - Tax recovered-gift aided giving	10,325	22	—	—	10,347	10,493
0602 - Tax recovered-gift aided dons.	52	—	—	—	52	705
0603 - Tax recovered-small dons. sch.	1,249	—	—	—	1,249	766
0701 - Legacies	2,060	73,880	—	—	75,940	17,650
08A1 - Non-recurring one-off grants	3,754	1,877	—	—	5,631	27,790
08A2 - non-recurring furlough grants	—	—	—	—	—	3,965
<i>Donations and legacies Totals</i>	70,146	80,601	—	—	150,747	122,361
<i>Income from charitable activities</i>						
1101 - Fees - weddings and funerals	6,905	172	—	—	7,077	5,724
<i>Income from charitable activities Totals</i>	6,905	172	—	—	7,077	5,724
<i>Other trading activities</i>						
0910 - Social & fund raising events	1,306	—	—	—	1,306	2,117
0912 - miscellaneous income	2,292	—	—	—	2,292	2,081
0915 - Spire Fund - fund raising events	—	—	—	—	—	10,550
1240 - Centre lettings	35,180	—	—	—	35,180	27,045
1241 - Church lettings	405	—	—	—	405	—
1260 - Parish magazine sales	290	—	—	—	290	396
1261 - Printing re-charges	1,295	—	—	—	1,295	1,379
<i>Other trading activities Totals</i>	40,770	—	—	—	40,770	43,571
<i>Investments</i>						
1001 - Dividends	1,574	—	—	—	1,574	2,041
1020 - Bank & building soc. interest	1,460	14	—	—	1,474	105
<i>Investments Totals</i>	3,035	14	—	—	3,049	2,146
Income and endowments Grand totals	120,856	80,788	—	—	201,644	173,802
Expenditure						
<i>Raising funds</i>						
1720 - Costs of Giving Scheme	99	—	—	—	99	101
<i>Raising funds Totals</i>	99	—	—	—	99	101

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
<hr/>						
<i>Expenditure on charitable activities</i>						
1871 - Charitable giving	—	2,046	—	—	2,046	—
1910 - Contribution to Diocese	56,000	—	—	—	56,000	40,000
2050 - Salary of parish administrator	12,401	—	—	—	12,401	12,042
2060 - Muscian fees	6,803	—	—	—	6,803	1,196
2101 - Expenses of incumbent	611	—	—	—	611	436
2102 - Curate's expenses	682	—	—	—	682	859
2201 - Mission outreach	1,789	1,323	—	—	3,113	4,214
2301 - Church insurances	4,578	—	—	—	4,578	4,445
2330 - Church routine maintenance	4,573	—	—	—	4,573	1,818
2331 - Church cleaning	1,464	—	—	—	1,464	—
2340 - Sacristy costs	372	—	—	—	372	205
2341 - Other music costs	340	236	—	—	577	586
2350 - Churchyard maintenance	1,369	725	—	—	2,094	1,264
2360 - Administration costs	7,574	—	—	—	7,574	8,271
2401 - Church electricity	1,060	—	—	—	1,060	618
2410 - Church gas	4,608	—	—	—	4,608	2,479
2420 - Church water	122	—	—	—	122	106
2520 - Centre wages	22,150	—	—	—	22,150	16,276
2530 - Centre electricity	2,136	—	—	—	2,136	1,669
2540 - Centre gas	2,371	—	—	—	2,371	1,839
2550 - Centre insurance	1,367	—	—	—	1,367	1,328
2560 - Centre routine maintenance	1,452	1,390	—	—	2,842	3,233
2570 - Centre licences	208	—	—	—	208	176
2580 - Centre water	874	—	—	—	874	647
2590 - Centre other costs	1,527	—	—	—	1,527	1,404
2701 - Church major maintenance	1,092	6,371	—	—	7,463	—
2702 - Churchyard major maintenance	—	3,055	—	—	3,055	5,541
2801 - Centre major maintenance	—	—	—	—	—	1,957
2815 - Spire Fund - - major maintenance	187	—	4,149	—	4,336	105,784
3000 - Depreciation - Church & office	1,154	—	—	—	1,154	314
3001 - Depreciation - Centre	1,543	—	—	—	1,543	1,925
<i>Expenditure on charitable activities Totals</i>	140,419	15,147	4,149	—	159,716	220,645
Expenditure Grand totals	140,519	15,147	4,149	—	159,816	220,746

THESE NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022
FORM PART OF THE ACCOUNTS

1 Detailed Schedule of ASSETS AND LIABILITIES

FIXED ASSETS

TANGIBLE ASSETS

Freehold land and buildings

Other

Total

		1	2	3	
GROSS BOOK VALUE	At 31 December 2021	£316,152	£231,424	£43,841	£591,417
	Additions	£0	£0	£509	£509
	Disposals			-£850	-£850
	At 31 December 2022	<u>£316,152</u>	<u>£231,424</u>	<u>£43,500</u>	<u>£591,076</u>
DEPRECIATION	At 31 December 2021	£0	£0	£36,301	£36,301
	Disposals	£0	£0	-£850	-£850
	Charge for year	£0	£0	<u>£2,697</u>	<u>£2,697</u>
	At 31 December 2022	<u>£0</u>	<u>£0</u>	<u>£38,148</u>	<u>£38,148</u>
NET BOOK VALUE	At 31 December 2022	<u>£316,152</u>	<u>£231,424</u>	<u>£5,352</u>	<u>£552,928</u>

1 Parish Centre, Brinsmead Road

2 Holbrook Hall, Holbrook Road

3 Fixtures and fittings in the Centre and office

*The gross book value of the land and buildings included in the accounts is as estimated for insurance purposes at 1 October 1998 .
The estimated insurance valuations at 28/09/22 are: Centre - £994k; Holbrook Hall - £608k*

CURRENT ASSETS

Unrestricted

Restricted

2022

Total

2021

Total

DEBTORS

Interest /dividend accrued	£0		£0	£0
Prepayment	£537		£537	£482
Sundries	£4,816		£4,816	£1,817
Gift Aid due	<u>£3,188</u>		<u>£3,188</u>	<u>£2,714</u>
Total debtors	<u>£8,541</u>	<u>£0</u>	<u>£8,541</u>	<u>£5,013</u>

INVESTMENTS

Use

CCLA Church of England Investment fund- units 1487	General reserve	£32,774		£32,774	£37,175
CCLA Church of England Global Investment fund- units 1493	General reserve	<u>£39,337</u>		<u>£39,337</u>	<u>£45,758</u>
Total investments		<u>£72,111</u>		<u>£72,111</u>	<u>£82,933</u>

CASH AT BANK AND IN HAND

Account

Lloyds/TSB Deposit	General Reserve	£1		£1	£1
CCLA C of E Deposit	Education & Training		£1	£1	£1
CCLA C of E Deposit	General Reserve	£108,090		£108,090	£50,548
CCLA C of E Deposit	Specific grave maintenance		£1,000	£1,000	£1,000
CCLA C of E Deposit	Fabric Fund		£1	£1	£1
CCLA C of E Deposit	Buildings Appeal		£1	£1	£1
HSBC Community account	Choir bank account	£0		£0	£176
HSBC Community account	Sunday club bank account	£0		£0	£30
Nat West current account	Social Group bank account	£824		£824	£2,268
Lloyds current account	Centre bank & petty cash	<u>£15,456</u>	<u>£0</u>	<u>£15,456</u>	<u>£29,125</u>
Total short term deposits		<u>£124,371</u>	<u>£1,003</u>	<u>£125,374</u>	<u>£83,151</u>
Barclays deposit account	Spire/Friends account	£19,909	£0	£19,909	£7,740
Barclays current account	Main bank account	<u>£25,414</u>	<u>£0</u>	<u>£25,414</u>	<u>£38,006</u>
		<u>£45,323</u>	<u>£0</u>	<u>£45,323</u>	<u>£45,746</u>

Total cash at bank and in hand

£169,694 **£1,003** **£170,697** **£128,897**

TOTAL CURRENT ASSETS

£250,346 **£1,003** **£251,349** **£216,843**

LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

Sundry creditors	<u>£2,848</u>	<u>£0</u>	<u>£2,848</u>	<u>£1,537</u>
NET CURRENT ASSETS	<u>£247,498</u>	<u>£1,003</u>	<u>£248,501</u>	<u>£215,306</u>

ANALYSIS OF NET ASSETS BY FUND

	Unrestricted	Restricted	2022 Total	2021 Total
Tangible fixed assets	£552,928	£0	£552,928	£555,117
Current assets	£250,346	£1,003	£251,349	£216,843
Current liabilities	<u>-£2,848</u>	<u>£0</u>	<u>-£2,848</u>	<u>-£1,537</u>
Fund balance	<u>£800,426</u>	<u>£1,003</u>	<u>£801,429</u>	<u>£770,423</u>

Note - There may be minor discrepancies in the totals if the pence are not being shown

1 Assets and Liabilities

See detailed schedule

2 Accounting policies

Basis of the financial statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice Accounting and Reporting by Charities and applicable accounting standard FRS 102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Fund accounting

Endowment funds are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.

Restricted funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest or dividends on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use abated in line with assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Income and resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate are received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are reliably quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The PCC agreed contribution to the Diocese is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s10 (2) (a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property and are listed in the church's inventory, which can be inspected (at any reasonable time). These assets should be capitalised as fixtures, fittings and equipment and depreciated. For anything acquired prior to 2002, there is insufficient cost information available and therefore such assets are not valued in the financial statements. Individual assets with a cost of less than £1,000 are not capitalised and are included as expenditure not in the balance sheet.

Fixtures, fittings and equipment assets within Church and Centre premises are depreciated on a straight line basis over 10 years. Equipment in the Office is depreciated over 5 years.

3 Staff costs

	2022	2021
Office	£12,401	£12,042
Parish Centre	£22,150	£16,276

The above costs relate to a part-time administrator employed in St Mary's Office and the share of a part-time letting secretary and caretaker/cleaner employed in St Mary's Centre. The Centre staff also provide a similar service to St Guthlac PCC for Holbrook Hall and their related costs have been recharged to St Guthlac PCC.

4 Payments to PCC members

No payments or expenses were paid to any PCC member or persons closely connected to them or related parties.

5 Investments

The agreed policy of the PCC is to maintain a balance between cash and investments, maximise income while not taking undue risks and to invest in ethical investments by using CCLA investments which are managed and operate under the Church of England ethical investment policy. Investments are valued at market value at 31st December and gains and losses are realised when investments are sold. There were no sales or purchases in the year. The existing holdings decreased in value in the year by £10,822.

6 Restricted funds

Churchyard Maintenance, Education & Training, Building Appeal, Fabric, Vestments & Alter Cover Funds These Fund accounts are retained for future use. There was no movement during the year.

Note: Donations are now only accepted for unrestricted general churchyard maintenance and no longer for individual grave maintenance. This can be done by donating to the the Friends of St Mary Magdalen.

Spire project

This project is now complete, the contract retention of £3,558 has been paid following satisfactory inspection this year.

7 Designated funds

Designated funds are unrestricted funds set aside by the PCC for use in the future for specific purposes. A number of funds have been set up during the year as shown in the statement of financial activities at 31/12/22.

The Sound System and Parish Centre Funds were set up to put aside funds for future projects. In line with the PCC legacies policy, certain legacies received were designated to funds which the PCC felt appropriate to the benefactors: Sound System Fund £24,000, Parish Centre Fund £25,887 and Friends of St Mary Magdalen £24,000.

The Christmas Tree Festival was again very successful and generated a net surplus of £4,554 which is held in a designated fund at year end, this will be shared equally between the LAMP charity and the Friends of St Mary Magdalen.

7 (i) Analysis of designated income and expenditure in the year

Income

Friends of St Mary Magdalen	£4,554	Christmas Tree Festival (CTF) fundraising
	£243	Other donations
Legacies & Donations	£73,880	Friends of St Mary Magdalen, Parish Centre and Sound System fund
Non recurring one of grants	£1,877	£1,155 Council grant re CTF & LPWG balance for spire
Other income	£234	Flower Guild fees and Choir Fund donation

£80,788

Expenditure

Charitable Giving	£2,046	Donation to Headway CTF 2021
Mission Outreach	£1,323	CTF & Flower Guild costs
Other Music Costs	£236	Choir fund costs
Churchyard Maintenance	£725	Place of Peace designs
Centre Routine Maintenance	£1,390	Cottage Room refurbishment
Church Major Maintenance	£6,372	Sound system deposit
Churchyard Major Maintenance	£3,055	Refurbishment of churchyard benches

£15,147

7 (ii) Analysis of restricted receipts and payments in the year

Income Nil

Expenditure

Spire Fund Major maintenance	£4,149	Spire retention including VAT
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£4,149

8 Unrestricted reserves

The reviewed and revised PCC unrestricted reserves policy at 31/12/22 is as follows:

1) To hold an operational reserve equal to working capital plus 3 months of routine operating costs and employee notice periods.

£75,000 for maintenance of the Church and Parish Centre. As all major building maintenance projects are authorised by the PCC from total reserves, only a reasonable level of funds will be held in the Centre bank account as working capital, with excess transferred to PCC main bank account enabling efficient investment.

3) To review the policy and the level of reserves annually.

At 31/12/22, the total unrestricted reserves required in accordance with the policy is £127,800.

Actual total unrestricted reserves (general and designated) at 31/12/22 totalled £247,498

Use of unrestricted reserves

Over a number of years, the PCC has had several projects identified to consider, however, the Spire Project has dominated our time and efforts. The PCC are now considering the best use of these funds and have designated some of these reserves for specific projects, there is an ongoing review of proposed other projects.

**Independent Examiner's Report to the trustees of St Mary Magdalen Church,
Knighton Parochial Church Council.**

I report on the accounts for the year ended 31st December 2022

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S.A Rankine



Corner Thatch,
Bell Lane,
Burton Overly, Leicestershire. LE8 9DB
Dated: 10th February 2023

PTO

Notes and Questions for the PCC

NB *for a fuller and more considered answer, please submit your questions in writing to the Chair of the Annual Meeting, Revd Adrian Jones, in advance and by 20th April. Thank you.*

Questions for YOU...

Having read the Annual Report, where do you think that God has been most at work in our church life?

What were our strengths in 2022? What did we do well?

What do we need to do next, to keep improving in these areas?

What can *you* do to support the church in these areas of our life together?

What were our weaknesses in 2022? ...where we did *not* do so well?

What do we need to do next, to make some improvements in these areas?

What can *you* do to support the church in these areas of our life together?

When we celebrate the birth of the Christian Church on Pentecost Sunday, 28th May, which one thing (or more) will you commit to do in the year that lies ahead?



Faith for Life

“I have come that they may have life; life in all its fullness”
- Jesus (John 10.10)