

PAROCHIAL CHURCH COUNCIL OF CHRIST CHURCH SOUTHCHURCH

England & Wales · Charity number 1130922

Details

Other names	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CHRIST CHURCH, SOUTHCHURCH, CHRIST CHURCH SOUTHCHURCH PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-08-03
Register	View on the Charity Commission register

Contact

Address	Christchurch Centre 56 Colbert Avenue Southend-On-Sea SS1 3BP
Phone	01702584555
Email	admin@christchurchsouthend.org.uk
Website	www.christchurchsouthend.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: To promote within the ecclesiastical parish of Christ Church (Southchurch) and the community of Southend-on-Sea the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The charity also has the responsibility for the maintenance of the Christ Church Centre complex situated at Colbert Avenue within the borough of Southend-on-Sea.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Southend-on-sea

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£256,435	£213,773	-	-
2023-12-31	£233,731	£207,021	-	-
2022-12-31	£202,259	£202,135	-	-
2021-12-31	£111,863	£100,083	-	-
2020-12-31	£127,214	£196,688	-	-

Trustees

Name	Role	Appointed
Steve Collier Revd	Chair	2022-03-20
Anna Elizabeth Andre		2023-03-26
David Watson		2022-04-24
Jessica Steffens		2025-03-16
Judith Ann Brum		2023-03-26
Laurence Martin Brian Froment		2013-10-04
Margaret Anne Martin		2020-10-25
Michael Raymond Buss		2023-03-26
Nathan David Medhurst		2022-04-24
PAULA LUCKING		
Philip Paul Smee		2022-04-24
Sally Lorraine Laking		2023-03-26
Sandra Jean Greenwood		2020-10-26
Willem Prinsloo		2025-03-16

Accounts

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended
31 December 2024
For
Christ Church, Southchurch
Parochial Church Council**

Christ Church, Southchurch
Parochial Church Council
Contents of the Financial Statements
For the Year Ended 31 December 2024

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The trustees present their report with the financial statements of the charity for the year ended 31 December 2024

Reference and administrative details

Christ Church is part of the Diocese of Chelmsford within the Church of England. The Parochial Church Council (PCC) is a charity registered with the charity Commission.

Principal address

Christ Church Centre
56 Colbert Avenue
Southend-on-Sea
Essex
SS1 3BP

Trustees

PCC members who have served from 1 January 2024 until the date of this report was approved are:

Incumbent	Rev Steven Collier	Chair
Licensed Lay Minister	Mrs Elizabeth Butterworth	
Churchwardens	Ms Sandra Greenwood Mr Nathan Medhurst	
Elected Representatives on Deanery Synod	Mr Dave Watson Mrs Margaret Martin	
Elected Members	Mr Laurence Froment Mrs Paula Lucking Mr Phillip Smee Mr James Harriss Mrs Sally Lakin Mrs Judith Brum Mrs Liesje Andre Mr Mike Buss	Treasurer
PCC Secretary	Mrs Andrea Froment	

Independent examiner: **Mr David Thomas**

Governing structure and appointment of PCC members

The Church is administered and managed by the PCC. The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC.

Organisational structure and committees

The PCC operates committees which meet between full meetings of the PCC.

Standing Committee

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings subject to any directions given by the Council.

Other Committees

A subcommittee has been appointed by the PCC to consider and oversee HR issues and decisions including terms of employment, remuneration, staffing structure and hiring.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place, to provide reasonable assurance against fraud and error. The PCC reviewed its financial procedures to ensure adequate safeguards are in place against fraud. In 2017 the PCC adopted the Diocese of Chelmsford Safeguarding Policy 2014 and adopted the Safeguarding Statement for Christ Church. The PCC continues to have a proper regard to the continuing implement of the safeguarding provisions. In 2017 the PCC adopted a written Health and Safety Policy and continues to have regard for risk management. The safeguarding and risk management procedures are applicable to the Church, the Centre, and the Fundraising Shop. The PCC reviewed during the year its policies and practices regarding personal data in order to remain compliant with the General Data Protection Regulations.

Objectives and aims.

The PCC of Christ Church has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social, and ecumenical. It also has the responsibility for maintenance of the church centre complex at Colbert Avenue, Southend-on-Sea and the church shop in Woodgrange Drive, Southend on Sea.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish at Southchurch. Our services and worship put faith into practice through prayer and scripture, music, and sacrament. When planning our activities for the year, the Incumbent and PCC have considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through,

- worship and prayer,
- learning about the Gospel and developing their knowledge and trust in Jesus,

- provision of pastoral care for people living in the parish,
- missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of Christ Church and the church centre.

Services and Attendance

We are pleased to be able to say that church attendance has continued to grow steadily during 2024 with the introduction of a new evening Sunday service in the Autumn.

At the APCM on 21st April 2024 the electoral roll comprised 94 Members.

Our service pattern is now one Sunday morning communion per month, the rest being non-eucharistic. We also run a Sunday evening service following the same pattern and a weekly Wednesday morning communion.

The Sunday morning service in the last quarter was attended by an average of 90 adults. The associated Kid's church has had an average attendance of 25, this includes 6 babies in the creche.

At the evening service an average of 6 junior aged children attends the related "Dangerous Club", whilst 11 secondary age children enjoy the youth Club that follows on from the service.

We are grateful to Children's and Youth Leaders as well as the band of volunteers who enable children aged up to 14 years to learn more about our faith.

The Wednesday communion service continues to be increasingly popular and regularly attracts 30 - 40 attendees. The special Christmas service with carols was attended by 83 people. The Revd Alan Howe has taken on the responsibility of overseeing and developing the service, and music has been introduced on two Wednesdays a month. Revd Howe introduced a popular Hymns and Cake afternoon in the spring attended by 48 people.

At Christmas two Christingle services were attended by a total of 304 people. Due to high demand and health and safety requirements, the services were ticketed.

Carols by Candlelight, held on a Friday, attracted 160 people. The Midnight & Christmas day services were attended by 111 people, with 138 attending a Nativity service.

Attendees on Christmas morning were treated to a simple breakfast. Both of our Carol Services were followed by Mulled wine and mince pies.

After the Easter period it was decided that we needed to restructure our paid workforce, replacing the two part-time /children and family workers with one full-time employee tasked to develop a vision and structure for all the children and youth.

Fabric – Church, Christ Church Centre and grounds

The Church building was subject to a Quinquennial inspection by the Diocesan's appointed Architect. The Church Wardens were commended for the excellent condition of the building that is maintained to a very high standard. Only a couple of very minor,

non-urgent issues were highlighted, that will be dealt with in the spring of 2025. More chairs were purchased to reflect the increased congregation as well as some equipment for lighting the new evening service.

A small team of dedicated volunteers kept the grass cut and the church grounds tidy. The new hedge planted in 2023 is thriving, providing flowers for insects and berries for birds.

The Centre was maintained to a high standard. We had our regular service checks carried out in a number of areas including.

3x sets of automatic doors
2x boilers
Underfloor heating
Hall partitions
Fire extinguishers/Alarms/Emergency lighting.

We also had some of the lighting replaced in the centre and the hall floor refurbished.

Beach Shelter

Southend Borough Council were informed that due to the rapid deterioration of the structure, we were no longer able to make the extensive structural repairs required and would therefore give up the license they had previously granted.

Other Activities and use of our facilities.

The Church uses space in the Church Centre for its own community activities. The Parents and Toddlers Group has continued to be popular with an average of 68 attendees. This was run by Mrs. Rosie Medhurst until her resignation, and it continues to run with volunteers. Following the Autumn half term a smaller, less formal, quieter group was started in association with the Tuesday café, aimed at attracting parents with babies and little ones under 3. Changes to our youth work have been implemented by our New Youth Worker. With the launch of the Sunday evening service, the youth club was moved to Sunday evening, whilst the Thursday evening slot has become Youth Bible Study

During August 2024 we ran a three-day holiday club, on the theme of Noah's Ark, attended by 44 Children, activities included building a large Ark in the Church. At the end of the week a family Sunday fun day with bouncy castles and BBQ was attended by 58 people. A light party was again held as an alternative to Halloween, and again due to high demand we had to cap numbers and had 251 attendees. These events reached many non-church families, some of whom have attended other events e.g. Christingle.

Christ Church hosted Revitalize in the Summer term, a termly worship event for secondary school aged students which attracted well over 100 young people from all over Southend and further afield. The events are resourced by the network churches of Christ Church, St John's and St Michael's.

Christ Church Café continues to run. Tuesday morning is attracting a steady number of customers, groups of older walkers use the café as an occasional base and other groups do use the café as a regular meeting place. It now also serves the Tuesday Toddler and Baby group. Wednesday is extremely busy, especially as the Wednesday morning Service attendance is growing. Parents whose children attend Tumble Tot's and other members of the public also make use of the cafe. More tables and chairs have been purchased, but space is

extremely tight.

We have two home groups which meet in the centre fortnightly, and a further five meet in people's homes, with a total of 94 attendees.

Alpha Courses were run in the summer and autumn terms, attended by a total of 18 people.

Three women's breakfasts were held. Being extremely popular, numbers were capped at 100 with a waiting list. Excellent visiting speakers have resulted in each breakfast filling very quickly.

A Men's group hosts movie nights and hosted a South African summer bbq. Other events during the year have included 6 Summer Socials including an afternoon tea, a quiz night, wine tasting, walking events, and a beach picnic.

There was a wine tasting Christmas special, Christmas Quiz and a Children's Party.

There is a basket placed in the foyer to collect items for the local foodbank. In addition offerings are occasionally given at events to purchase additional items that are high demand.

At Christmas, 18 hampers were delivered to the neediest families identified by Greenways school, and a couple of individuals that had been identified by Church members.

The PCC is grateful for the many helpers who gave their time to these activities.

Charities and organisations with an ethos not inconsistent with the Christian faith that provide activities beneficial to the community, are permitted at the discretion of the PCC to use space in the Church Centre. These activities include Maths and English tuition and activities for pre-school children. For the elderly there is a fitness classes, art activities and dance. The centre is a popular venue for children's parties. This discretion is managed by the Parish Administrator under the delegated authority of the PCC.

Christ Church Fundraising Shop

The PCC continued to lease the premises at 229 Woodgrange Drive for its charity shop. The shop is staffed by volunteers and the PCC is grateful for the time given by them. Mrs Jo Buss was appointed as Manager during 2023. At the end of August 2024, she gave up her role as children and family worker to devote all her working hours (20 per week) to the shop.

Following the shops' refurbishment at the end of 2023 it has continued to thrive so much so, that the income increased from £45,000 in 2023 to £66,000 for 2024. We are extremely grateful to the manager and volunteers for their vision for this centre of outreach.

The shop receives many favorable reviews on social media, the warm and welcoming attitude of the volunteers being its biggest selling point.

It has been an enormous encouragement for the volunteers to see many shoppers ask for and being gifted the Good News Bibles that are no longer used in the Church, they have also encouraged fellow volunteers and customers to attend Alpha, and to come along to Church events. Shop income after expenses is used to help fund our children and families' worker, youth worker and outreach events as well as being used to maintain and improve the Christ Church Centre.

Parish Administrator and Church Manager

Since returning from Maternity leave, Mrs Andrea Froment is now employed as our Church Manager and PA to the vicar. Statutory Maternity pay reclaimed for Mrs Froment is being held by HMRC as credit on our account. (£7,000). Verity Smee is employed as the Parish Administrator, she also has a role as Safeguarding Officer and at the end of the year began to help the treasurer with the accounts.

Vicar

Revd. Steve Collier's funding by a Strategic Development Fund grant ceased in March 2024 when he was installed as Priest in Charge at Christ Church. This appointment reflects the church's gratefulness of his accomplishing growth in the Congregation over the previous two years and secures the churches' future.

Mission and Pastoral Measure 2011.

In common with other parishes in the Diocese on departure of the incumbent, the following notice was posted on 3rd November 2021:

We Gulnar, by Divine Permission Bishop of Chelmsford hereby declare that subject to the provisions of Section 85 of the Mission and Pastoral Measure 2011 during the period of five years from the date hereof the vacancy in the Benefice of Southchurch, Christ Church shall not be filled and during that time the Patron shall not be entitled to exercise their right of Presentation.

Finances

Funding for Revd. Steve Collier from the Strategic Development Fund for church planting in the deanery of Southend ended during 2024 when he was made Priest in charge. This appointment has met the first of our vision goals in securing the future of the Church in this parish.

It was agreed that Christ Church would pay £40,000 as Parish share.

The last annual grant of £14,000 was given by the Mission Opportunity Fund to part-fund our children and family workers.

With the appointment of our new full-time Children's and family worker, a grant of £4,000 was received from The Benefact Trust. This was the first of three annual payments awarded.

Income from the shop increased by approximately £21,000 from 2023, after expenses the income supports our children and youth ministries.

General congregational giving including Tax Relief has again increased during 2024, this year by just under £14,000 this reflects the increase in numbers in the congregation and the commitment new members are making to the mission of Christ Church. This increase again supports our vision by making the Church financially secure.

In addition to the increase in general giving, an additional £12,800+ has been given toward a project launched in the Autumn to improve the Café and small meeting room area. It is expected that work will begin in the spring of 2025.

External users of the centre have decreased, and a few regular bookings have been lost. Although we have lost income, a little under £7,000, this loss of bookings has freed up space for our own mission, e.g enabling the second toddler group to meet. Increased cost of living challenges all who use the centre.

Increased expenditure on parish share, salaries, cleaning, utilities, children's work, staff costs, church events, outreach events and general inflation have all been covered by increased incoming resources.

Major expenditure during the year included the purchase of new sound equipment to support the worship band. Unfortunately, the mixer desk developed a fault and had to be returned under warranty for repair. As the year ended, we were still awaiting its return.

At the end of the year our total assets stood at approx. £163,000 an increase from approx. £120,000 at the end of the previous year. This increase has secured the financial stability of the organisation, this fills us with confidence that we can plan for the future.

Trustee's Interests

Mrs Andrea Froment was employed on a part time basis as the Parish Administrator. Neither Mrs Andrea Froment or Mr Laurence Froment attended any meeting where her employment and remuneration were discussed.

Mrs Rosie Medhurst was employed on a part-time basis as Children and family worker until November. Mr Nathan Medhurst was not present at any meeting where her employment and re-numeration was discussed.

Mrs Jo Buss was employed on a part-time basis as Children and family worker and part-time basis as shop manager. Mr Mike Buss was not present at any meeting where her employment and re-numeration was discussed.

Mr Phil Smee was awarded contracts for redecorating. He was not present at any meeting when the award was discussed.

Mrs Verity Smee was temporary contract has been made permanent. Mr Phil Smee was not present at any meeting where her employment and re-numeration was discussed.

Mr Matt Harriss was employed for contracts related to electrical and plumbing works, Mr James Harriss was not involved in any decisions regarding his contracts.

Trustee's responsibilities

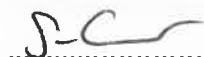
The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the situation of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001. They are also, responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On Behalf of the Trustee's



.....
Revd Steve Collier

Date: 27/03/ 2025

**Independent Examiner's Report to the Trustees of
Christ Church, Southchurch
Parochial Church Council**

I report on the accounts for the year ended 31 December 2024 set out on pages nine to sixteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

have not been met; or

- (2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

David Thomas

Date: 27 / 3 / 2025



Christ Church Southchurch
Receipts and Payments Account
For the period from 01 January 2024 to 31 December 2024

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year total funds
Receipts					
Voluntary Income	117156	-	12817	129973	124224
Income from Church activities	15486	-	-	15486	14827
Activities for generating funds	24610	65967	-	90577	77652
Investment income	2397	-	-	2397	826
Other incoming resources	-	-	18000	18000	16200
Total Receipts	159650	65967	30817	256435	233731
Payments					
Costs of generating funds	-	23513	-	23513	20192
Grants payable in furtherance of charity's objects	1082	-	1374	2456	2450
Church Activities (expenses)	111981	-	-	111981	119208
Expenditure on managing-administering the charity	53054	-	22766	75820	65170
Total Payments	166118	23513	24140	213773	207021
Excess of receipts over payments before transfer	(6,469)	42453	6677	42662	26709
Transfers:					
Gross transfers between funds - in	713	475	832	2020	24922
Gross transfers between funds - out	(1,308)	(475)	(239)	(2,021)	(24,922)
Excess of receipts over payments before other gains	(7,063)	42453	7271	42662	26709
Net movement in funds	(7,063)	42453	7271	42662	26709
Reconciliation of funds					
All assets at 01 January 2024	85945	24539	9729	120214	93504
All assets at 31 December 2024	78883	66992	17001	162876	120214

Notes:

Assets of the organization.

The buildings and land used by the charity are the property of the Diocese of Chelmsford, the maintenance and upkeep of which are delegated to the PCC. There are no individual items of a particularly high value that they are separately listed. The highest value items being the catering quality kitchen equipment including a Nelson Dishwasher; Fiamma Marina espresso machine; Lincat double oven and hobs; Dane bain marie and Polar fridge and freezer.

In addition, there are seven computers (one of which operates the AV and sound system in the church). A Yamaha YC 88 Keyboard was purchased. A Konica Minolta photocopier is leased from DOTS and is insured under the lease agreement.

Christ Church Southchurch
Statement of Assets and Liabilities (by code)
As at: 31 December 2024

Class and nominal code	General (Unrestricted)	Designated	Restricted	Total	Last year
Current Asset - Cash At Bank And In Hand					
A1508: Co Operative account	16137	31561	17001	64700	54127
A1511: Kingdom Bank - Savings account	59277	8737	-	68014	65836
A1550: Cash in hand General	200	-	-	200	200
A1551: Cash in hand Shop	-	692	-	692	3
A1552: Cash in hand Parent & Toddler	40	-	-	40	40
Total	75655	40992	17001	133648	120206
Current Asset - Investments					
A1510: high Interest Bank Account	3228	26000	-	29228	7
Total	3228	26000	-	29228	7
Net total assets					
	78883	66992	17001	162876	120214
Represented by					
General (Unrestricted)	78883	-	-	78883	85945
Designated - Maintain	-	2507	-	2507	2507
Designated - Mission	-	1971	-	1971	1971
Designated - Shop	-	62513	-	62513	20060
Restricted - BookRememb	-	-	75	75	75
Restricted - Childwork	-	-	4685	4685	9451
Restricted - chufabric	-	-	11762	11762	-
Restricted - Mission	-	-	-	-	175
Restricted - PastCare	-	-	28	28	28
Restricted - Youth	-	-	450	450	-
Total	78883	66992	17001	162876	120214

Christ Church Southchurch
Analysis of income and expenditure
Selected period: 01 January 2024 to 31 December 2024

	General	Designated	Restricted	This year	Total Last year
010101005 - Planned Giving Standing Order	88863	-	-	88863	82310
010101010 - Planned Giving Envelopes	730	-	-	730	1299
020103A00 - Other planned giving	735	-	-	735	-
030104000 - Loose plate Collections	2563	-	-	2563	2046
040105B00 - Sundry donations	1131	-	-	1131	17747
060102000 - Tax recoverable on Gift Aid	22020	-	1837	23858	15454
090203B00 - Donations appeals etc.	1112	-	10980	12092	5367
	117156	-	12817	129973	124224
110404000 - Fees for weddings	1062	-	-	1062	539
110404001 - Fees for Funerals	456	-	-	456	220
110404002 - Fees for Banns	180	-	-	180	-
120401B01 - Church events	6068	-	-	6068	6546
12040200 - Cafe Hub	6133	-	-	6133	6095
12040300 - Toddler Groups	1586	-	-	1586	1426
	15486	-	-	15486	14827
090203A00 - Sales - Shop etc.	-	65967	-	65967	45297
090203B01 - Other funds generated	1856	-	-	1856	2882
12C0402B00 - Ch hall lettings-fund raising	22754	-	-	22754	29472
	24610	65967	-	90577	77652
100301001 - Bank & building soc interest	2397	-	-	2397	826
	2397	-	-	2397	826
08A0201B00 - One off Grants (Received)	-	-	18000	18000	16200
	-	-	18000	18000	16200
	159650	65967	30817	256435	233731

Resources used**Costs of generating funds**

253000005 - Shop Trading	-	22998	-	22998	10660
253000006 - Shop Major Works	-	515	-	515	9532

Costs of generating funds Totals	-	23513	-	23513	20192
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Grants payable in furtherance of charity's objects

181002000 - Giving-relief & dev agencies	63	-	30	93	968
181003000 - Home mission	1019	-	-	1019	1367
181004000 - Secular charities	-	-	1343	1343	114

Grants payable in furtherance of charity's objects Totals	1082	-	1374	2456	2450
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Church Activities (expenses)

173000007 - Church events	8728	-	-	8728	7376
192001005 - Parish Share	36700	-	-	36700	40000
212002000 - Working expenses of incumbent	669	-	-	669	951
212002001 - Vicars Discretion	700	-	-	700	807
212002005 - Visiting Speakers	160	-	-	160	-
212003000 - Parsonage house expenses	322	-	-	322	3733
212004005 - Staff Training	290	-	-	290	-
222009001 - Evangelistic Materials	237	-	-	237	-
222017001 - Pastoral Expenses	352	-	-	352	267
222017007 - Mission Resources	43	-	-	43	28
232005001 - Insurance	3388	-	-	3388	3856
232006000 - Consumables - Centre	2077	-	-	2077	2325
232006005 - Organ tuning	194	-	-	194	189
232007000 - Church running expenses	1192	-	-	1192	524
232010016 - Telephone	1152	-	-	1152	791
232010028 - Sundries & Minor Maintenance	6147	-	-	6147	18778
2320102009 - Regular maintenance contracts	8608	-	-	8608	-
232017000 - Christ Church Children	316	-	-	316	-
232017003 - Christ Church Youth	2062	-	-	2062	2773
232017004 - Toddler Activities	475	-	-	475	313
232017012 - Cafe Hub and Refreshments	2695	-	-	2695	2698
23A2006001 - Sound & Vision	9875	-	-	9875	7251
23B2007003 - Flowers	499	-	-	499	557
242010005 - Utilities	14315	-	-	14315	16682
25A2009002 - General communications	1028	-	-	1028	797
25C201002 - Centre cleaning	5636	-	-	5636	5148
25C2016002 - Funerals	159	-	-	159	148
272012010 - Interior & exterior decoration	864	-	-	864	3205
282013010 - Major repairs centre	3088	-	-	3088	-

Church Activities (expenses) Totals	111981	-	-	111981	119208
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Expenditure on managing-administering the charity

204000000 - Salaries	33970	-	22766	56736	41134
204000001 - Administrator	12627	-	-	12627	15978
212004006 - Training	180	-	-	180	386
234000002 - Computer & Stationary	5367	-	-	5367	6304
234000005 - Fees - Deanery & Subs	193	-	-	193	443
2600000000 - governance costs	715	-	-	715	923

Expenditure on managing-administering the charity Totals	53054	-	22766	75820	65170
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Resources used Grand totals	166118	23513	24140	213773	207021
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Surplus/Deficit	(6468)	42454	6677	42662	26710
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**Christ Church Southchurch
Balance Sheet (Summary)**

	As at 31/12/2024	As at 31/12/2023
Current assets		
Investments	29228	7
Cash At Bank And In Hand	133648	120206
	<u>162876</u>	<u>120214</u>
Liabilities		
	-	-
Net current assets less current	<u>162876</u>	<u>120214</u>
Total assets less current liabil:	<u>162876</u>	<u>120214</u>
Liabilities		
	-	-
Total net assets less liabilities	<u>162876</u>	<u>120214</u>
Represented by		
Unrestricted		
Unrestricted - General Funds	78883	85945
Designated		
Designated - Christ Church S	62513	20060
Designated - Church Mainten	2507	2507
Designated - Mission & Chari	1971	1971
Restricted		
Restricted - Book of Rememb	75	75
Restricted - Childrens worker	4685	9451
Restricted - Christchurch You	450	-
Restricted - Funds Raised for	11762	-
Restricted - Mission & Chariti	-	175
Restricted - Pastoral care	28	28
Fund Totals	<u>162876</u>	<u>120214</u>

Christ Church Southchurch
Fund movement summary
01 January 2024 to 31 December 2024

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Fund balances Carried forward
BookRememb Restricted	75	-	-		75
Sub-totals	75	-	-		75
Childwork Restricted	9451	18000	22766 -		4685
Sub-totals	9451	18000	22766 -		4685
chufabric Restricted		11762 -	-		11762
Sub-totals		11762 -	-		11762
PastCare Restricted	28	-	-		28
Sub-totals	28	-	-		28
General Unrestricted	85945	159650	166118	(594)	78883
Sub-totals	85945	159650	166118	(594)	78883
Maintain Designated	2507	-			2507
Sub-totals	2507	-			2507
Designated Restricted	1971 175	- 605	1374	593 -	1971
Sub-totals	2146	605	1374	593	1971
Youth Restricted	-	450 -			450
Sub-totals	-	450 -			450
Shop Designated	20060	65967	23513		62513
Sub-totals	20060	65967	23513		62513
Totals	120214	256435	213773		162876

Christ Church, Southchurch

Parochial Church Council
for the Year Ended 31 December 2024

Further Information about our funds

UNRESTRICTED GENERAL FUND

The general fund represents the free funds of the charity which are not designated for particular purposes.

DESIGNATED FUNDS:

Missions and Charities

Income set aside from the church charity shop to fund our charitable work, also individual donations for specific causes e.g Local Food Bank. These funds are used to periodically purchase items that are in particular need for the organisation. Also includes a small fund to enable the incumbent to respond to requests for financial help from individuals.

AV

Funds set aside for sound and vision equipment

Church Fabric

This is money set aside for general improvements to the Church building and entrance lobby.

Christ Church Shop

The church shop has its own account for income and expenditure. The salary of our Family Project Worker and Children's Work Co-ordinator is funded from this income. The remaining excess of income is transferred to "Special Projects" to be used for improvements to and maintenance of the church building and centre for the benefit of the local community.

Special Projects

Primarily representing transfers from the Shop account to be used for improvements to, and maintenance of, the church building and centre. Medium term projects (1-2 years) are new lobby and replacement heating system in the church.

Book of Remembrance

For payments for calligraphy

Smith

Grant monies received, but not applied for, set aside for maintenance of the Church

RESTRICTED FUNDS:

Flowers

Donations for Church flowers

Missions and Charities

Any donations made for passing on to a specific charity.

A Bursary Fund within Missions and charities is to aid individuals in urgent need.

Church Maintenance

Grant given for the improvement and maintenance of the Church building.

Church Fabric

This is money given for specific improvements.

Christ Church, Southchurch
Parochial Church Council
for the Year Ended 31 December 2024

CONTROL RELATIONSHIP AND RELATED PARTY TRANSACTIONS

Christ Church is part of the Diocese of Chelmsford within the Church of England.

During the year to 31 December 2024
the following payments were made to persons or organisations associated with the
Trustees:

	31.12.24
	£
Andrea Froment (Laurence Froment)	10,693.47
Rosie Medhurst (Nathan Medhurst)	7,765.94
Jo Buss (Michael Buss)	15,770.19
JMS Cleaning (Michael Buss)	884.00
Phil Smee	260.00
Verity Smee (Phil Smee)	9733.31
Matt Harriss (James Harriss)	2738.49

Accounts

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended
31 December 2023
For
Christ Church, Southchurch
Parochial Church Council**

Christ Church, Southchurch
Parochial Church Council
Contents of the Financial Statements
For the Year Ended 31 December 2023

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The trustees present their report with the financial statements of the charity for the year ended 31 December 2023

Reference and administrative details

Christ Church is part of the Diocese of Chelmsford within the Church of England. The Parochial Church Council (PCC) is a charity registered with the charity Commission.

Principal address

Christ Church Centre
56 Colbert Avenue
Southend-on-Sea
Essex
SS1 3BP

Trustees

PCC members who have served from 1 January 2023 until the date of this report was approved are:

Incumbent	Rev Steven Collier	Chair
Licensed Lay Minister	Mrs Elizabeth Butterworth	
Churchwardens	Ms Sandra Greenwood Mr Nathan Medhurst	
Elected Representatives on Deanery Synod	Mr Dave Watson Mrs Margaret Martin	From March 23
Elected Members	Mr Laurence Froment Mrs Paula Lucking Mr Phillip Smee Mrs Chloe Trueman Mr James Harriss Mrs Sally Lakin Mrs Judith Brum Mrs Liesje Andre Mr Mike Buss	Treasurer From March 23 From March 23 From March 23 From March 23 From March 23
PCC Secretary	Mrs Andrea Froment	

Independent examiner: **Mr David Thomas**

Governing structure and appointment of PCC members

The Church is administered and managed by the PCC. The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC.

Organisational structure and committees

The PCC operates committees which meet between full meetings of the PCC.

Standing Committee

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings subject to any directions given by the Council.

Other Committees

Two sub committees have been appointed by the PCC during the year. One to consider a second Sunday service, the other to consider outreach work into the local community.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The PCC reviewed its financial procedures to ensure adequate safeguards are in place against fraud. In 2017 the PCC adopted the Diocese of Chelmsford Safeguarding Policy 2014 and adopted the Safeguarding Statement for Christ Church, and the PCC continues to have a proper regard to the continuing implement of the safeguarding provisions. The PCC in 2017 adopted a written Health and Safety Policy and continues to have regard for risk management. The safeguarding and risk management procedures are applicable to the Church, the Centre, and the Fundraising Shop. The PCC reviewed during the year its policies and practices with regard to personal data in order to remain compliant with the General Data Protection Regulations.

Objectives and aims.

The PCC of Christ Church has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social, and ecumenical. It also has the responsibility for maintenance of the Church Centre complex at Colbert Avenue, Southend-on-Sea and the church shop in Woodgrange Drive, Southend on Sea.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish at Southchurch. Our services and worship put faith into practice through prayer and scripture, music, and sacrament. When planning our activities for the year, the Incumbent and PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through,

- worship and prayer,
- learning about the Gospel and developing their knowledge and trust in Jesus,
- provision of pastoral care for people living in the parish,

- missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of Christ Church and the Church Centre.

Services and Attendance

We are pleased to be able to say that church attendance has continued to grow steadily during 2023 with many services in the last quarter attended by over 100 adults.

At the Annual Parochial Meeting on 26th March 2023 the electoral roll comprised 88 members, and on 31st December it was 85 members as the list was revised and weeded.

Our service pattern is now one Sunday communion per month, the rest being non-eucharistic, and a weekly Wednesday morning communion. The Sunday service has grown to an average of 85 adults. Our Kid's church has not seen the same growth and remains an average attendance of 22, this includes in the later part of the year the church has been blessed by the addition of 4 babies. We are grateful to the band of volunteers who enable the children aged up to 14 years to learn more about our faith.

The Wednesday communion service continues to be increasingly popular and regularly attracts over 30 attendees. The special Christmas service with carols was attended by 70. The Revd Alan Howe has taken on the responsibility of overseeing and developing the service, introducing music during the coming year and developing the team who serve this congregation.

At Christmas two Christingle services were attended by total of 304 people, again the services had to be ticketed due to high demand and health and safety requirements. Carols by Candlelight, held on a Friday attracted 160 people. The Midnight & Christmas day services were attended 111 people, with 138 attending a Nativity service the week before.

In November we took on another full time employee to be Worship leader and Youth Worker. This has much encouraged and developed our worship on Sundays and will enable the introduction of Music to our Wednesday Communion. It will also enable us to develop a second Sunday service during 2024. Already the appointment has enhanced our youth work.

Fabric – Church, Christ Church Centre and grounds

The Church and centre were maintained to a high standard with all regular servicing undertaken.

The Hall was painted at Easter and in the autumn the Lobby area was refreshed with new flooring and was also re-decorated. A programme to install new energy efficient lighting throughout the centre was started at the end of the year.

Extra furniture was purchased for the café area to cope with the increased attendance. Outside the old hedge and fence were replaced. The new hedge is of native species and wildlife friendly.

Beach Shelter

Southend Borough Council granted a license to the Church for it to display signs on the beach shelter sited on the Eastern Esplanade opposite Warwick Road, and signs, continued to be fixed to the shelter advertising the Church's special events. The license requires Christ Church to maintain the shelter in good order. No work has been undertaken.

Other Activities and use of our facilities.

The Church utilises space in the Church Centre for its own community activities. The Parents and Toddlers Group run by our Children's worker, Mrs Rosie Medhurst, with various helpers assisting each week has grown its regular attendance has grown to 68 attendees. It continues to be difficult to encourage the parents to come along to Sunday worship.

The Thursday evening youth club, ran by our children's worker Mrs Jo Buss has seen a small amount of growth with 15 young people aged 9-14 attending.

During August 2023, our two children's workers with helpers, ran a three-day holiday club, on the theme of Space, attended by 40 Children, culminating in a family funday with bouncy castles and BBQ attended by 60 people. A light party was held as an alternative to Halloween, and due to high demand we had to cap numbers and had 248 attendees. These events reached many non-church families but unfortunately despite the time, effort and resources invested and the activities being very well received, they have not resulted in the growth of our Sunday Kid's church.

Christ Church hosted Revitalize in the Summer term, a termly worship event for secondary school aged students which attracted well over 100 young people from all over Southend and further afield. The events are resourced by the network churches of Christ Church, St John's and St Michael's

Church Café began the year running three times a week, on a Monday afternoon and Tuesday and Wednesday Mornings. Mrs Jo Buss (Children's worker) provided refreshments for families attending Kumon Maths on a Monday afternoon. Assisted by regular helpers she was building good relationships with these centre users. By the summer it became apparent this was not sustainable or productive and therefore the session stopped in September.

Tuesday morning is attracting a steady number of customers, unfortunately the tiny toes Ballet had to cancel their booking late in the year, but groups of older walkers now use the café as an occasional base and other groups do use the café as a meeting place.

Wednesday is extremely busy, especially as the Wednesday morning Service attendance is growing. Parents whose children attend Tumble Tot's and other members of the public also make use of the cafe. As the year ends, having already purchased more tables and chairs we are considering how the capacity of the space can be further increased.

We have two homegroups which meet in the centre fortnightly, and a further five meet in people's homes, with a total of 94 attendees.

Alpha Courses ran in the summer and autumn terms, attended by a total of 18 people, although some of these are repeatedly attending.

Two women's breakfasts were held. The first having 80 attendees, numbers were then capped at 100 with a waiting list. These popular events which attract attendees from other churches will continue 3 times a year.

January saw us hosting Romansfest with 85 attendees. A Study course for the three network churches and others interested in furthering their biblical knowledge

Other events during the year have included 6 Summer Socials including, afternoon tea, wine tasting, walking events, and a beach picnic.

There was Christmas wine tasting when mulled wine and mince pies were provided at both carol services.

A basket has been installed in the foyer to collect items for the local Foodbank. In addition offerings are occasionally given at events to purchase additional items that are in particular demand.

At Christmas 15 hampers were delivered to the most needy families identified by Greenways School in addition to a couple to other individuals that had been identified by Church members.

The PCC is grateful for the many helpers who gave their time to these activities.

Charities and organisations with an ethos not inconsistent with the Christian faith that provide activities beneficial to the community, are permitted at the discretion of the PCC to use space in the Church Centre. This discretion is managed by the Parish Administrator under the delegated authority of the PCC.

Christ Church Fundraising Shop

The PCC continued to lease the shop premises at 229 Woodgrange Drive for its charity shop. The shop is staffed by volunteers and the PCC is grateful for the time given by them. Mrs Sandra Brown resigned in the paid role as the Shop Manager in early summer Mrs Jo Buss was taken on as interim manager with a temporary contract until late August. During that time she recruited many church members to the shop team, improving it's performance and bringing the ethos of the establishment into line with that of the Church. Her post was made permanent in late August.

At the end of October/ early November the shop closed and was completely refurbished at a cost of approx. £9,500. It now has a more modern and open look making it a more attractive space in which to work and shop. The changes have resulted in income, which had begun to fall in the earlier part of the year, increasing such that by year end Sales were some £4,000 up on the previous year. We expect to recoup the monies invested by the end of 2024.

Shop income after expenses is used to help fund our children and families' workers, youth worker and outreach events as well as being used to maintain and improve the Christ Church Centre.

Parish Administrator

Mrs Andrea Froment is employed as the Parish Administrator. In November she commenced a period of paid Maternity leave. Statutory Maternity pay for Mrs Froment will be reclaimed from HMRC at the end of her Maternity leave. Verity Smee has been employed for 16 hours a week on a fixed term contract to cover the absence.

Vicar

Revd. Steve continues to be funded by a Strategic Development Fund grant for 2023. During this time Revd. Mike Walker of St John's Southend nominally has cure of Souls of the parish.

Mission and Pastoral Measure 2011.

In common with other parishes in the Diocese on departure of the incumbent, the following notice was posted on 3rd November 2021:

We Gulnar, by Divine Permission Bishop of Chelmsford hereby declare that subject to the provisions of Section 85 of the Mission and Pastoral Measure 2011 during the period of five years from the date hereof the vacancy in the Benefice of Southchurch, Christ Church shall not be filled and during that time the Patron shall not be entitled to exercise their right of Presentation.

Finances

Revd. Steve Collier is paid from a grant from the Strategic Development Fund for church planting in the deanery of Southend. In recognition of this, the parish share for 2023 was reduced to £32,000. It was paid in full plus an additional £8,000 to support other churches in the Deanery..

A second annual grant of £14,300 was given by the Mission Opportunity Fund to part fund our two part time children and family's workers. Income from the shop increased by approximately £4,000 from 2022 and provides the balance of their salaries.

Once again we are grateful to the Smith foundation from whom we received another unsolicited gift of £8,204 which will be used for the upkeep and improvement of the Church Building.

To help with the unusually high energy costs of 2023 a grant of £1900 was given from Central church of England resources.

General congregational giving including Tax Relief has increased by some £31,000 during 2023, this reflects the increase in numbers in the congregation and the commitment new members are making to the mission of Christ Church.

External users of the centre have decreased and a few regular bookings have been lost. Users sight the cost of living crisis as the reason their attendance numbers have fallen and therefore making the activity non-viable. As a result, centre income has decreased by £6,015 this year.

Increased expenditure on salaries, cleaning, utilities, children's work, staff costs, church events, outreach events and general inflation have all been covered by increased incoming resources.

In addition we have been able to undertake the refurbishment of the shop premises, redecorate the hall and both foyers and install new flooring in main foyer.

We are also grateful for a gift to buy a new keyboard for the worship group.

At the end of the year our total assets stood at approx. £120,000 an increase from approx. £93,000 at the end of the previous year. This increase has enabled the employment of our Worship and Youth leader.

Trustee's Interests

Mrs Andrea Froment was employed on a part time basis as the Parish Administrator. Neither Mrs Andrea Froment or Mr Laurence Froment were in attendance at any meeting where her employment and remuneration were discussed.

Mrs Rosie Medhurst was employed on a part-time basis as Children and families worker. Mr Nathan Medhurst was not in attendance where her employment and re-numeration was discussed.

Mrs Jo Buss was employed on a part-time basis as Children and families worker and from July on a part-time basis as shop manager. Mr Mike Buss was not in attendance where her employment and re-numeration was discussed.

Mr Phil Smee was awarded contracts for redecorating the centre and shop. He was not present at any meeting when the award was discussed.

Mrs Verity Smee was employed on a temporary contract. Mr Phil Smee was not in attendance where her employment and re-numeration was discussed.

Trustee's responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

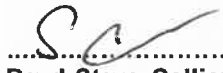
The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the situation of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP.

- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001. They are also, responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On Behalf of the Trustee's



 Revd Steve Collier

Date: 13/4/ 2024

**Independent Examiner's Report to the Trustees of
Christ Church, Southchurch
Parochial Church Council**

I report on the accounts for the year ended 31 December 2023 set out on pages nine to sixteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

have not been met; or

- (2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

David Thomas

Date: 10/4/2024



Christ Church Southchurch
Receipts and Payments Account

For the period from 01 January 2023 to 31 December 2023

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year total funds
Receipts					
Voluntary Income	115,635	—	8,589	124,224	95,639
Income from Church activities	14,827	—	—	14,827	12,235
Activities for generating funds	32,354	45,297	—	77,652	79,346
Investment income	826	—	—	826	37
Other incoming resources	1,900	—	14,300	16,200	15,000
Total incoming resources	165,544	45,297	22,889	233,731	202,259
Payments					
Costs of generating funds	21	18,771	1,400	20,192	8,965
Grants payable in furtherance of charity's objects	2,260	(50)	240	2,450	3,478
Church Activities (expenses)	119,025	—	182	119,208	144,234
Expenditure on managing-administering the charity	39,949	407	24,814	65,170	45,456
Total Expenditure	161,256	19,127	26,636	207,021	202,135
Excess of receipts over payments before transfer	4,287	26,169	(3,747)	26,709	123
Transfers					
Gross transfers between funds - in	11,687	2,592	10,641	24,922	37,142
Gross transfers between funds - out	(85)	(15,381)	(9,454)	(24,922)	(37,142)
Excess of receipts over payments before other gains	15,889	13,380	(2,560)	26,709	123
Net movement in funds	15,889	13,380	(2,560)	26,709	123
Reconciliation of funds					
All assets at 01 January 2023	70,055	11,158	12,290	93,504	93,380
All assets at 31 December 2023	85,945	24,539	9,729	120,214	93,504

Notes:

Assets of the organization.

The buildings and land used by the charity are the property of the Diocese of Chelmsford, the maintenance and upkeep of which are delegated to the PCC. There are no individual items of a particularly high value that they are separately listed. The highest value items being the catering quality kitchen equipment including a Nelson Dishwasher; Fiamma Marina espresso machine; Lincat double oven and hobs; Dane bain marie and Polar fridge and freezer.

In addition, there are seven

computers (one of which operates the AV and sound system in the church). A Yamaha YC 88 Keyboard purchased in year. A Konica Minolta photocopier is leased from DOTS and is insured under the lease agreement.

Christ Church Southchurch
Statement of Assets and Liabilities (by code)
As at: 31 December 2023

Class and nominal code	General	Designated	Restricted	Total	Last year
Current assets - Cash at bank and in hand					
A1501 : Bank current account	—	—	—	—	57,986
A1504 : Shop Current Ac	—	—	—	—	8,190
A1508 : Co Operative account	28,683	15,798	9,645	54,127	—
A1511 : Kingdom Bank - Savings account	57,099	8,737	—	65,836	—
A1550 : Cash in hand General	115	—	84	200	200
A1551 : Cash in hand Shop	—	3	—	3	179
A1552 : Cash in hand Parent & Toddler	40	—	—	40	40
Total	85,937	24,539	9,729	120,206	66,595
Current assets - Investments					
A1510 : high Interest Bank Account	7	—	—	7	26,909
Total	7	—	—	7	26,909
Net total assets	85,945	24,539	9,729	120,214	93,504
Represented by					
Unrestricted - General	85,945	—	—	85,945	70,055
Designated - Maintain	—	2,507	—	2,507	—
Designated - Mission	—	1,971	—	1,971	1,920
Designated - Shop	—	20,060	—	20,060	9,237
Restricted - BookRememb	—	—	75	75	75
Restricted - Childwork	—	—	9,451	9,451	9,354
Restricted - MCBursary	—	—	—	—	143
Restricted - PastCare	—	—	28	28	28
Restricted - Maintain	—	—	—	—	2,507
Restricted - Mission	—	—	175	175	—
Restricted - Flowers	—	—	—	—	182
Total	85,945	24,539	9,729	120,214	93,504

Christ Church Southchurch
Analysis of income and expenditure
Selected period: 01 January 2023 to 31 December 2023

	Unrestricted	Designated	Restricted	This year	Total Last year
Incoming resources					
Voluntary Income					
010101005 - Planned Giving Standing Order	82,310	—	—	82,310	59,432
010101010 - Planned Giving Envelopes	1,299	—	—	1,299	1,885
020103A00 - Other planned giving	—	—	—	—	201
030104000 - Loose plate Collections	2,046	—	—	2,046	1,146
040105B00 - Sundry donations	9,543	—	8,204	17,747	710
060102000 - Tax recoverable on Gift Aid	15,454	—	—	15,454	12,637
070202000 - Legacies	—	—	—	—	10,000
090203B00 - Donations appeals etc.	4,982	—	385	5,367	9,626
Voluntary Income Totals	115,635	—	8,589	124,224	95,639
Income from Church activities					
110404000 - Fees for weddings	539	—	—	539	480
110404001 - Fees for Funerals	220	—	—	220	1,460
110404002 - Fees for Banns	—	—	—	—	286
120401B01 - Church events	6,546	—	—	6,546	3,210
12040200 - Cafe Hub	6,095	—	—	6,095	5,729
12040300 - Toddler Groups	1,426	—	—	1,426	1,068
Income from Church activities Totals	14,827	—	—	14,827	12,235
Activities for generating funds					
090203A00 - Sales - Shop etc.	—	45,297	—	45,297	40,980
090203B01 - Other funds generated	2,882	—	—	2,882	2,879
12C0402B00 - Ch hall lettings-fund raising	29,472	—	—	29,472	35,487
Activities for generating funds Totals	32,354	45,297	—	77,652	79,346
Investment income					
100301001 - Bank & building soc interest	826	—	—	826	37
Investment income Totals	826	—	—	826	37
Other incoming resources					
08A0201B00 - One off Grants (Received)	1,900	—	14,300	16,200	15,000
Other incoming resources Totals	1,900	—	14,300	16,200	15,000
Incoming resources Grand totals	165,544	45,297	22,889	233,731	202,259

Resources used					
Costs of generating funds					
253000005 - Shop Trading	—	10,660	—	10,660	8,965
253000006 - Shop Major Works	21	8,110	1,400	9,532	—
Costs of generating funds Totals	21	18,771	1,400	20,192	8,965
Grants payable in furtherance of charity's objects					
181002000 - Giving-relief & dev agencies	709	19	240	968	1,250
181003000 - Home mission	1,551	(184)	—	1,367	2,228
181004000 - Secular charities	—	114	—	114	—
Grants payable in furtherance of charity's objects Totals	2,260	(50)	240	2,450	3,478
Church Activities (expenses)					
173000007 - Church events	7,376	—	—	7,376	2,930
192001005 - Parish Share	40,000	—	—	40,000	32,000
212002000 - Working expenses of incumbent	951	—	—	951	356
212002001 - Vicars Discretion	807	—	—	807	—
212002005 - Visiting Speakers	—	—	—	—	390
212003000 - Parsonage house expenses	3,733	—	—	3,733	514
212004005 - Leaders Training	—	—	—	—	15
222017001 - Pastoral Expenses	267	—	—	267	126
222017007 - Mission Resources	28	—	—	28	—
232005001 - Insurance	3,856	—	—	3,856	3,100
232006000 - Consumables - Centre	2,325	—	—	2,325	1,587
232006005 - Organ tuning	189	—	—	189	185
232007000 - Church running expenses	524	—	—	524	341
232010016 - Telephone	791	—	—	791	1,085
232010028 - Sundries & Minor Maintenance	18,778	—	—	18,778	25,431
232017000 - Starblazers	—	—	—	—	398
232017003 - Christ Church Youth	2,773	—	—	2,773	1,958
232017004 - Toddler Activities	313	—	—	313	122
232017012 - Cafe Hub and Refreshments	2,698	—	—	2,698	2,947
23A2006001 - Sound & Vision	7,251	—	—	7,251	29,424
23B2007003 - Flowers	375	—	182	557	529
242010005 - Utilities	16,682	—	—	16,682	9,738
25A2009002 - General communications	797	—	—	797	754
25C201002 - Centre cleaning	5,148	—	—	5,148	2,429
25C2016001 - Weddings	—	—	—	—	24
25C2016002 - Funerals	148	—	—	148	673
272012000 - Major repairs Church	—	—	—	—	21,014
272012010 - Interior & exterior decoration	3,205	—	—	3,205	6,155
Church Activities (expenses) Totals	119,025	—	182	119,208	144,234
Expenditure on managing-administering the charity					
204000000 - Salaries	15,913	407	24,814	41,134	29,389
204000001 - Administrator	15,978	—	—	15,978	11,071
212004006 - Training	386	—	—	386	275
234000002 - Computer & Stationary	6,304	—	—	6,304	3,626
234000005 - Fees - Deanery & Subs	443	—	—	443	668
260000000 - governance costs	923	—	—	923	425
Expenditure on managing-administering the charity Totals	39,949	407	24,814	65,170	45,456
Resources used Grand totals	161,256	19,127	26,636	207,021	202,135
Surplus/Deficit	4288	26170	(3747)	26710	124

Christ Church Southchurch
Fund movement by type
Selected period: 01 January 2023 to 31 December 2023

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers		Fund balances carried forward
BookRememb						
Restricted	75	—	—	—	—	75
Sub-totals	75	—	—	—	—	75
Childwork						
Restricted	9,354	14,300	24,814	10,611	—	9,451
Sub-totals	9,354	14,300	24,814	10,611	—	9,451
MCBursary						
Restricted	143	—	—	(143)	—	—
Sub-totals	143	—	—	(143)	—	—
PastCare						
Restricted	28	—	—	—	—	28
Sub-totals	28	—	—	—	—	28
Smith						
Restricted	—	6,204	1,400	(6,804)	—	—
Sub-totals	—	6,204	1,400	(6,804)	—	—
General						
Unrestricted	70,055	165,544	161,256	11,602	—	85,945
Sub-totals	70,055	165,544	161,256	11,602	—	85,945
Maintain						
Designated	—	—	—	2,507	—	2,507
Restricted	2,507	—	—	(2,507)	—	—
Sub-totals	2,507	—	—	—	—	2,507
Mission						
Designated	1,920	—	(50)	—	—	1,971
Restricted	—	385	240	30	—	175
Sub-totals	1,920	385	189	30	—	2,146
Flowers						
Designated	—	—	—	—	—	—
Restricted	182	—	182	—	—	—
Sub-totals	182	—	182	—	—	—
Shop						
Designated	9,237	45,297	19,178	(15,295)	—	20,060
Restricted	—	—	—	—	—	—
Sub-totals	9,237	45,297	19,178	(15,295)	—	20,060
Totals	93,504	233,731	207,021	—	—	120,214

Christ Church Southchurch

Balance sheet (Summary) As at: 31 December 2023

	As at 31/12/2023	As at 31/12/2022
	£	£
Current assets		
Investments	7	26.909
Cash at bank and in hand	120.206	66.595
	<u>120.214</u>	<u>93.504</u>
Net current assets less current liabilities	<u>120,214</u>	<u>93,504</u>
Total assets less current liabilities	<u>120,214</u>	<u>93,504</u>
Total net assets less liabilities	<u>120,214</u>	<u>93,504</u>
Represented by		
Unrestricted		
Unrestricted - General fund	85.945	70.055
Designated		
Designated - AV Fund	—	—
Designated - Harp	—	—
Designated - Flowers	—	—
Designated - Christ Church Shop	20.060	9.237
Designated - Church Maintenance	2.507	—
Designated - Mission & Charities	1.971	1.920
Designated - Cafe Hub	—	—
Restricted		
Restricted - Book of Remembrance	75	75
Restricted - Church Maintenance	—	2.507
Restricted - Mission & Charities	175	—
Restricted - Harp	—	—
Restricted - Organ Restoration & Maintenance	—	—
Restricted - Flowers	—	182
Restricted - Childrens worker fund	9.451	9.354
Restricted - Mission & Charities Bursary Fund	—	143
Restricted - Pastoral care	28	28
Funds of the church	<u>120,214</u>	<u>93,504</u>

Christ Church, Southchurch
Parochial Church Council
for the Year Ended 31 December 2023

Further Information about our funds

UNRESTRICTED GENERAL FUND

The general fund represents the free funds of the charity which are not designated for particular purposes.

DESIGNATED FUNDS:

Missions and Charities

Income set aside from the church charity shop to fund our charitable work, also individual donations for specific causes e.g Local Food Bank. These funds are used to periodically purchase items that are in particular need for the organisation. Also includes a small fund to enable the incumbent to respond to requests for financial help from individuals.

AV

Funds set aside for sound and vision equipment

Church Fabric

This is money set aside for general improvements to the Church building and entrance lobby.

Christ Church Shop

The church shop has its own account for income and expenditure. 10% of income is transferred to missions and charities for the benefit of the local community. The salary of our Family Project Worker and Children's Work Co-ordinator is funded from this income. The remaining excess of income is transferred to "Special Projects" to be used for improvements to and maintenance of the church building and centre for the benefit of the local community.

Special Projects

Primarily representing transfers from the Shop account to be used for improvements to, and maintenance of, the church building and centre. Medium term projects (1-2 years) are new lobby and replacement heating system in the church.

Book of Remembrance

For payments for calligraphy

Smith

Grant monies received, but not applied for, set aside for maintenance of the Church

RESTRICTED FUNDS:

Flowers

Donations for Church flowers

Missions and Charities

Any donations made for passing on to a specific charity.

A Bursary Fund within Missions and charities is to aid individuals in urgent need.

Church Maintenance

Grant given for the improvement and maintenance of the Church building.

Church Fabric

This is money given for specific improvements.

Christ Church, Southchurch
Parochial Church Council
for the Year Ended 31 December 2023

CONTROL RELATIONSHIP AND RELATED PARTY TRANSACTIONS

Christ Church is part of the Diocese of Chelmsford within the Church of England.

During the year to 31 December 2023 the following payments were made to persons or organisations associated with the Trustees:

	31.12.23
	£
Volunteer Manager (S. Brown)	2383.18
Andrea Froment (Laurence Froment)	14,395.08
Rosie Medhurst (Nathan Medhurst)	12,361.76
Jo Buss (Michael Buss)	14,683.52
JMS Cleaning (Michael Buss)	5,148.00
Phil Smee	3047.00
Verity Smee (Phil Smee)	2750.10

Accounts

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended
31 December 2022
For
Christ Church, Southchurch
Parochial Church Council**

Christ Church, Southchurch
Parochial Church Council
Contents of the Financial Statements
For the Year Ended 31 December 2022

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The trustees present their report with the financial statements of the charity for the year ended 31 December 2022

Reference and administrative details

Christ Church is part of the Diocese of Chelmsford within the Church of England. The Parochial Church Council (PCC) is a charity registered with the charity Commission.

Principal address

Christ Church Centre
56 Colbert Avenue
Southend-on-Sea
Essex
SS1 3BP

Trustees

PCC members who have served from 1 January 2022 until the date of this report was approved are:

Incumbent	Rev Steven Collier	Chair – From March 2022
Licensed Lay Minister	Mrs Sandra Evans	
Licensed Lay Minister	Mrs Elizabeth Butterworth	
Churchwardens	Mrs Joanne Buss Ms Sandra Greenwood Nathan Medhurst	Until March 2022 Chair until March 2022 From March 2022
Elected Representatives on Deanery Synod	Mrs Sandra Evans	Until October 2022
Elected Members	Mrs Sandra Brown Mr Alastair Cullis Mr Laurence Froment Mrs Paula Lucking Mrs Margaret Martin Mr Robert Preston Mrs Wanda Wilson Mr Dave Watson Mr Phil Smee Mrs Chloe Trueman Mr James Harriss	Treasurer Until March 2022 Until October 2022 From March 2022 From March 2022 From March 2022 Co-opted November 2022
PCC Secretary	Mrs Andrea Froment	From March 2022

Independent examiner: Mr David Thomas

Governing structure and appointment of PCC members

The Church is administered and managed by the PCC. The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC.

Organisational structure and committees

The PCC operates committees which meet between full meetings of the PCC.

Standing Committee

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings subject to any directions given by the Council.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The PCC reviewed its financial procedures to ensure adequate safeguards are in place against fraud. In 2017 the PCC adopted the Diocese of Chelmsford Safeguarding Policy 2014 and adopted the Safeguarding Statement for Christ Church, and the PCC continues to have a proper regard to the continuing implement of the safeguarding provisions. The PCC in 2017 adopted a written Health and Safety Policy and continues to have regard for risk management. The safeguarding and risk management procedures are applicable to the Church, the Centre, and the Fundraising Shop. The PCC reviewed during the year its policies and practices with regard to personal data in order to remain compliant with the General Data Protection Regulations.

Objectives and aims.

The PCC of Christ Church has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social, and ecumenical. It also has the responsibility for maintenance of the Church Centre complex at Colbert Avenue, Southend-on-Sea.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish at Southchurch. Our services and worship put faith into practice through prayer and scripture, music, and sacrament. When planning our activities for the year, the Incumbent and PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through,

- worship and prayer, learning about the Gospel and developing their knowledge and trust in Jesus,
- provision of pastoral care for people living in the parish,
- missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of Christ Church and the Church Centre.

Services and Attendance

For the first three months of the year, we were in an interregnum period, services were maintained, but took place in the hall as the church underwent a complete refurbishment. Average attendance during this time, was approx. 38 adults, 2 children and a few people joining on zoom.

On March 20th 2022, Revd. Steve Collier conducted his first service as the new vicar at a service attended by 100 adults and 25 children. This service was followed by a welcome lunch. On Saturday 26th March, we held a licensing service for Revd. Collier, followed by an afternoon tea, this was attended by 75 adults and 25 children.

At the Annual Parochial Meeting on 24th April 2022 the electoral roll comprised 72 members, and on 31st December it was 73 members.

The average weekly attendance counted at normal Sunday services during October 2022, was 70 adults and 18 children.

Our service pattern is now one Sunday communion per month, the rest being non-eucharistic, and a weekly Wednesday morning communion. The Sunday service is attended by an average of 80 adults, and an average of 21 children come and enjoy Kid's church. The Wednesday service has becoming increasingly popular. It was attended by less than 5 people at the beginning of the year, by December 2022 over 30 people are now regularly attending the service.

At Christmas a Christingle service was attended by 200 people, the service had to be ticketed due to high demand and health and safety requirements. Carols by Candlelight attracted 120 people. The Wednesday morning carol service was attended by 57 people. The Midnight & Christmas day services were attended 121 people.

Fabric

The first quarter saw the complete refurbishment of the church. The chairs, pulpit, lights, and other minor items were sold. With funds already available and additional gifts from the congregation, we were able to redecorate, install new flooring, purchase new chairs and new sound and visual equipment. A new communion table and lectern were commissioned and made in memory of Keith Rylands who passed away the previous year. This work has transformed the worship space.

In addition, the lounge area was re-purposed as a café, with new tables, chairs, and settees. The small hub room was re-imagined as a permanent crèche space.

The office was remodeled to accommodate 4 staff members.

Regular maintenance and repairs have been ongoing.

Beach Shelter

Southend Borough Council granted a license to the Church for it to display signs on the beach shelter sited on the Eastern Esplanade opposite Warwick Road, and signs, continued to be fixed to the shelter advertising the Church's special events. The license requires Christ Church to maintain the shelter in good order. No work has been undertaken.

Christ Church Centre

The Church utilises space in the Church Centre for its own community activities. In March 2022 the Parents and Toddlers Group was taken up by Children's worker, Mrs Rosie Medhurst, with various helpers assisting each week. Regular attendance has grown to 65 attendees.

During August 2022, our two children's workers with helpers, ran a three-day holiday club, attended by 40 Children, culminating in a family funday with bouncy castles and BBQ attended by 70 people, many of whom were not regular church members.

Christ Church Café runs three times a week, on a Monday afternoon and Tuesday and Wednesday Mornings. Mrs Jo Buss (Children's worker) provides refreshments for families attending Kumon Maths on a Monday afternoon. Assisted by regular helpers she is building good relationships with these centre users. Tuesday morning is attracting a steady number of customers, including parents whose children attend the ballet class. Wednesday is extremely busy, servicing people who come to the Wednesday morning service, parents whose children attend Tumble Tot's and other members of the public.

We have two homegroups which meet in the centre fortnightly, and a further 5 meet in people's homes.

We held two Alpha Courses in the summer term, attended by a total of 19 people.

In November 2022, Mrs Joanne Buss started running a Youth club on a Thursday night, for ages 9 to 14. This is regularly attended by 12 children most of whom are unchurched.

Other events during the year have included 6 Summer Socials including, afternoon tea, wine tasting, walking events, and a beach picnic.

A light party was held as an alternative to Halloween, and due to high demand we had to cap numbers and had 188 attendees. This event reached many non-church families.

To celebrate the church's Centenary, a ceilidh was organized for adults and a party for the children. A special Centenary service followed by lunch was attended by 126 people.

The PCC is grateful for the many helpers who gave their time to these activities.

Charities and organisations with an ethos not inconsistent with the Christian faith that provide activities beneficial to the community, are permitted at the discretion of the PCC to use space in the Church Centre. This discretion is managed by the Parish Administrator under the delegated authority of the PCC.

Mrs Vicky Maynard resigned as the cleaner in summer 2022. The contract we had for weekly cleaning was terminated. We have now secured the services of JMS cleaning.

Christ Church Fundraising Shop

The PCC continued to lease the shop premises at 229 Woodgrange Drive for its charity shop. The shop is staffed by volunteers and the PCC is grateful for the time given by them. Mrs Sandra Brown continued in the paid role as the Shop Manager. The PCC acknowledges the valuable work of Sandra in the shop with the volunteers. The income has increased from £32,000 in 2021 to £40,000 in 2022. These funds after expenses are used to fund our children and families' workers.

Parish Administrator

Mrs Andrea Froment is employed as the Parish Administrator. Due to increased workload, her hours were increased to 25 hours a week, from December 2022.

Vicar

Revd. Steve Collier joined Christ Church in March 2022, Sandra Greenwood, Churchwarden, was chair of trustees until his appointment. Revd. Steve Collier is currently funded by a Strategic Development Fund grant.

Mission and Pastoral Measure 2011.

In common with other parishes in the Diocese on departure of the incumbent, the following notice was posted on 3rd November 2021:

We Gulnar, by Divine Permission Bishop of Chelmsford hereby declare that subject to the provisions of Section 85 of the Mission and Pastoral Measure 2011 during the period of five years from the date hereof the vacancy in the Benefice of Southchurch, Christ Church shall not be filled and during that time the Patron shall not be entitled to exercise their right of Presentation.

Finances

Revd. Steve Collier is paid from a grant from the Strategic Development Fund for church planting in the deanery of Southend. In recognition of this, the parish share for 2022 was reduced to £32,000 which was paid in full. A grant of £15,000 per year for two years has been given by the Mission Opportunity Fund to part fund our two part time children and family's workers. Income from the shop increased by approximately £8,000 from 2021 and provides the balance of their salaries.

A legacy of £10,000 funded the new communion table and lectern, with the balance added to the funds spent on refurbishing the worship space. Approx. £6,000 was spent on this project, being funds already held, the legacy and approx. £9,000 in gifts from the congregation and income from the centre, funds have increased back to pre-covid levels of approx. £35,000, and with an increased congregation, giving has increased by approx. £25,000 during the year. Increased expenditure on salaries, cleaning, utilities, children's work, church events and general inflation have all been covered by increased incoming resources. It is of note that despite these increased costs, and the major refurbishment, the overall assets of the organisation at the end of the year, were as at the beginning.

Trustee's Interests

Mrs Sandra Brown was a salaried employee of the Parochial Church Council and was not present at any part of a meeting of the Council when her employment conditions were discussed and agreed by the Council.

Mrs Andrea Froment was employed on a part time basis as the Parish Administrator. Mr Laurence Froment was not in attendance at any meeting where her employment and remuneration were discussed.

Mrs Rosie Medhurst was employed on a part-time basis as Children and families worker. Mr Nathan Medhurst was not in attendance where her employment and re-numeration was discussed.

Mr Phil Smee was awarded contracts for redecorating the church. He was not present at any meeting when the award was discussed.

Trustee's responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the situation of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001. They are also, responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On Behalf of the Trustee's



.....
Revd Steve Collier

Date: 26/03/23 ~~2022~~

Independent Examiner's Report to the Trustees of
Christ Church, Southchurch
Parochial Church Council

I report on the accounts for the year ended 31 December 2022 set out on pages nine to sixteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

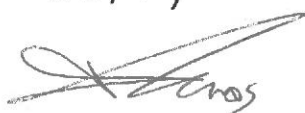
- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

have not been met; or

- (2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

David Thomas

Date: 30/3/2023



Christ Church Southchurch
Receipts and Payments Account

For the period from 01 January 2022 to 31 December 2022

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year total funds
Receipts					
Voluntary Income	75,049	10,070	10,520	95,639	50,759
Income from Church activities	12,235	—	—	12,235	3,275
Activities for generating funds	36,356	42,990	—	79,346	57,768
Investment income	20	17	—	37	79
Other incoming resources	—	—	15,000	15,000	—
Total incoming	123,661	53,077	25,520	202,259	111,883
Payments					
Costs of generating funds	36	8,929	—	8,965	8,868
Grants payable in furtherance of charity's objects	310	2,442	725	3,478	1,675
Church Activities (expenses)	80,247	34,008	29,978	144,234	68,573
Expenditure on managing-administering the charity	24,113	—	21,342	45,456	20,967
Total Expenditure	104,707	45,380	52,046	202,135	100,083
Excess of receipts over payments before transfer	18,953	7,696	-26,526	123	11,799
Transfers					
Gross transfers between funds - in	19,884	1,097	16,160	37,142	27,769
Gross transfers between funds - out	-360	-36,707	-74	-37,142	-27,769
Excess of receipts over payments before other gains	38,478	-27,913	-10,441	123	11,799
Net movement in funds	38,478	-27,913	-10,441	123	11,799
Reconciliation of funds					
All assets at 01 January 2022	31,576	39,072	22,731	93,380	81,581
All assets at 31 December 2022	70,055	11,158	12,290	93,504	93,380

Please note that Investment income in the 2021 accounts was understated by £20.75 due to the account statement received date being after the accounts were completed. This has been added to the 2021 income for the 2022 accounts (as above).

Christ Church Southchurch
Statement of Assets and Liabilities (by code)
As at: 31 December 2022

Class and nominal code	General	Designated	Restricted	Total	Last year
Current assets - Cash at bank and in hand					
A1501 : Bank current account	42,906	2,789	12,290	57,986	39,943
A1504 : Shop Current Ac	—	8,190	—	8,190	3,531
A1505 : Stewardship	—	—	—	—	49,312
A1550 : Cash in hand General	200	—	—	200	230
A1551 : Cash in hand Shop	—	179	—	179	323
A1552 : Cash in hand Parent & Toddler	40	—	—	40	40
Total	43,146	11,158	12,290	66,595	93,380
Current assets - Investments					
A1510 : high Interest Bank Account	26,909	—	—	26,909	—
Total	26,909	—	—	26,909	—
Net total assets	70,055	11,158	12,290	93,504	93,380
Represented by					
Unrestricted - General	70,055	—	—	70,055	31,576
Designated - AV	—	—	—	—	184
Designated - office	—	—	—	—	30
Designated - Mission	—	1,920	—	1,920	3,266
Designated - Shop	—	9,237	—	9,237	3,854
Designated - Specgift	—	—	—	—	31,736
Restricted - BookRememb	—	—	75	75	75
Restricted - CVfoodfund	—	—	—	—	10
Restricted - Childwork	—	—	9,354	9,354	—
Restricted - MCBursary	—	—	143	143	143
Restricted - PastCare	—	—	28	28	—
Restricted - Smith	—	—	—	—	5,837
Restricted - Sofafund	—	—	—	—	500
Restricted - Vision	—	—	—	—	10,000
Restricted - grdimprove	—	—	—	—	417
Restricted - Maintain	—	—	2,507	2,507	4,253
Restricted - Mission	—	—	—	—	240
Restricted - Harp	—	—	—	—	7
Restricted - Flowers	—	—	182	182	111
Restricted - Specgift	—	—	—	—	1,133
Total	70,055	11,158	12,290	93,504	93,380

Notes:

Assets of the organization.

The buildings and land used by the charity are the property of the Diocese of Chelmsford, the maintenance and upkeep of which are delegated to the PCC. There are no individual items of a particularly high value that they are separately listed. The highest value items being the catering quality kitchen equipment including a Nelson Dishwasher; Fiamma Marina espresso machine; Lincat double oven and hobs; Dane bain marie and Polar fridge and freezer.

In addition, there are three computers (one of which operates the AV and sound system in the church). A Konica Minolta photocopier is leased from DOTS and is insured under the lease agreement.

Christ Church Southchurch

Analysis of income and expenditure Selected period: 01 January 2022 to 31 December 2022

	Unrestricted	Designated	Restricted	This year	Total Last year
Receipts					
Incoming resources					
Voluntary Income					
010101005 - Planned Giving Standing Order	59,432	—	—	59,432	34,612
010101010 - Planned Giving Envelopes	1,885	—	—	1,885	2,666
020103A00 - Other planned giving	201	—	—	201	441
030104000 - Loose plate Collections	1,146	—	—	1,146	1,279
040105A00 - Regular gift days	—	—	—	—	—
040105B00 - Sundry donations	710	—	—	710	280
060102000 - Tax recoverable on Gift Aid	11,206	—	1,430	12,637	7,710
070202000 - Legacies	—	10,000	—	10,000	—
090203B00 - Donations appeals etc.	466	70	9,089	9,626	3,770
Voluntary Income Totals	75,049	10,070	10,520	95,639	50,759
Income from Church activities					
110404000 - Fees for weddings	480	—	—	480	—
110404001 - Fees for Funerals	1,460	—	—	1,460	577
110404002 - Fees for Banns	286	—	—	286	—
120401B01 - Church events	3,210	—	—	3,210	—
12040200 - Cafe Hub	5,729	—	—	5,729	2,219
12040300 - Toddler Groups	1,068	—	—	1,068	479
12D0402C00 - Letting of Church Building FR	—	—	—	—	—
Income from Church activities Totals	12,235	—	—	12,235	3,275
Activities for generating funds					
090203A00 - Sales - Shop etc.	—	40,980	—	40,980	32,696
090203B01 - Other funds generated	869	2,010	—	2,879	3,763
090203B02 - Fund Raising	—	—	—	—	—
120401B00 - Bazaars and Fetes	—	—	—	—	—
12C0402B00 - Ch hall lettings-fund raising	35,487	—	—	35,487	21,308
Activities for generating funds Totals	36,356	42,990	—	79,346	57,768
Investment income					
100301001 - Bank & building soc interest	20	17	—	37	79
Investment income Totals	20	17	—	37	79
Other incoming resources					
08A0201B00 - One off Grants (Received)	—	—	15,000	15,000	—
130601000 - Insurance claims	—	—	—	—	—
Other incoming resources Totals	—	—	15,000	15,000	—
Total Receipts	123,661	53,077	25,520	202,259	111,883

Christ Church Southchurch

Analysis of income and expenditure

Selected period: 01 January 2022 to 31 December 2022

Payments

Costs of generating funds

253000005 - Shop Trading	36	8,929	—	8,965	8,868
253000006 - Shop Major Works	—	—	—	—	—

Costs of generating funds Totals

36	8,929	—	8,965	8,868
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Grants payable in furtherance of charity's objects

181001000 - Giving to missionary societies	—	—	—	—	600
181002000 - Giving-relief & dev agencies	—	1,250	—	1,250	100
181003000 - Home mission	310	1,192	725	2,228	975
181004000 - Secular charities	—	—	—	—	—

Grants payable in furtherance of charity's objects Totals

310	2,442	725	3,478	1,675
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Church Activities (expenses)

173000006 - Fund Raising Costs	—	—	—	—	20
173000007 - Church events	2,930	—	—	2,930	—
192001005 - Parish Share	32,000	—	—	32,000	46,179
202016000 - Organist	—	—	—	—	—
212002000 - Working expenses of incumbent	356	—	—	356	170
212002001 - Vicars Discretion	—	—	—	—	—
212002005 - Visiting Speakers	390	—	—	390	41
212003000 - Parsonage house expenses	514	—	—	514	—
212004005 - Leaders Training	15	—	—	15	—
21A2004004 - Readers Expenses	—	—	—	—	—
222009001 - Evangelistic Materials	—	—	—	—	130
222017001 - Pastoral Expenses	69	—	57	126	—
222017005 - Home Groups	—	—	—	—	44
222017007 - Mission Resources	—	—	—	—	—
232005001 - Insurance	3,100	—	—	3,100	3,065
232005002 - Church Cleaner	—	—	—	—	—
232006000 - Consumables - Centre	1,587	—	—	1,587	517
232006005 - Organ tuning	185	—	—	185	—
232007000 - Church running expenses	341	—	—	341	174
232010016 - Telephone	1,085	—	—	1,085	882
232010025 - Insurance	—	—	—	—	—
232010028 - Sundries & Minor Maintenance	9,872	11,564	3,994	25,431	8,373
232010030 - Fire Extinguishers	—	—	—	—	—
232017000 - Starblazers	398	—	—	398	63
232017003 - Christ Church Youth	1,958	—	—	1,958	—
232017004 - Toddler Activities	122	—	—	122	134
232017012 - Cafe Hub and Refreshments	1,757	—	1,189	2,947	1,136
23A2006001 - Sound & Vision	5,403	8,763	15,256	29,424	865
23B2007003 - Flowers	49	—	479	529	496
242010005 - Utilities	9,738	—	—	9,738	4,355
252010027 - Windows	—	—	—	—	—
25A2009002 - General communications	754	—	—	754	596
25C201002 - Centre cleaning	2,429	—	—	2,429	1,325
25C2016001 - Weddings	24	—	—	24	—
25C2016002 - Funerals	673	—	—	673	—
25C2016003 - Calling of Banns	—	—	—	—	—
272012000 - Major repairs Church	4,336	10,681	5,996	21,014	—
272012010 - Interior & exterior decoration	153	2,998	3,004	6,155	—
282013010 - Major repairs centre	—	—	—	—	—

Church Activities (expenses) Totals

80,247	34,008	29,978	144,234	68,573
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Support costs

5000001 - Depreciation Building	—	—	—	—	—
5000002 - Depreciation Equipment	—	—	—	—	—

Support costs Totals

—	—	—	—	—
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Expenditure on managing-administering the charity

204000000 - Salaries	8,972	—	20,416	29,389	7,828
204000001 - Administrator	11,071	—	—	11,071	10,784
212004006 - Training	275	—	—	275	—
234000002 - Computer & Stationary	2,700	—	926	3,626	1,887
234000005 - Fees - Deanery & Subs	668	—	—	668	336
2600000000 - governance costs	425	—	—	425	129
5000003 - Lease Interest	—	—	—	—	—
5000004 - Profit / Loss on disposal	—	—	—	—	—

Expenditure on managing-administering the charity Totals

24,113	—	21,342	45,456	20,967
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Total Payments

104,707	45,380	52,046	202,135	100,083
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Surplus/Defecit

18,954	7,697	-26,526	124	11,800
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Christ Church Southchurch
Fund movement by type
Selected period: 01 January 2022 to 31 December 2022

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Fund balances carried forward
AV					
Designated	184	—	184	—	—
Sub-totals	184	—	184	—	—
BookRememb					
Restricted	75	—	—	—	75
Sub-totals	75	—	—	—	75
CVfoodfund					
Restricted	10	—	—	-10	—
Sub-totals	10	—	—	-10	—
Childwork					
Restricted	—	15,000	21,445	15,800	9,354
Sub-totals	—	15,000	21,445	15,800	9,354
ChurchFab					
Designated	—	10,000	—	-10,000	—
Sub-totals	—	10,000	—	-10,000	—
MCBursary					
Restricted	143	—	—	—	143
Sub-totals	143	—	—	—	143
PastCare					
Restricted	—	100	57	-14	28
Sub-totals	—	100	57	-14	28
Smith					
Restricted	5,837	—	5,837	—	—
Sub-totals	5,837	—	5,837	—	—
Sofafund					
Restricted	500	178	678	—	—
Sub-totals	500	178	678	—	—
Vision					
Restricted	10,000	—	10,000	—	—
Sub-totals	10,000	—	10,000	—	—
chufabric					
Restricted	—	7,016	7,016	—	—
Sub-totals	—	7,016	7,016	—	—
grdimprove					
Restricted	417	—	417	—	—
Sub-totals	417	—	417	—	—
office					
Designated	30	10	—	-40	—
Sub-totals	30	10	—	-40	—
General					
Unrestricted	31,576	123,661	104,707	19,524	70,055
Sub-totals	31,576	123,661	104,707	19,524	70,055
Maintain					
Restricted	4,253	2,507	4,253	—	2,507
Sub-totals	4,253	2,507	4,253	—	2,507
Mission					
Designated	3,266	—	2,442	1,097	1,920
Restricted	240	478	718	—	—
Sub-totals	3,506	478	3,160	1,097	1,920
Harp					
Designated	—	—	—	—	—
Restricted	7	—	7	—	—
Sub-totals	7	—	7	—	—
Flowers					
Designated	—	—	—	—	—
Restricted	111	240	479	310	182
Sub-totals	111	240	479	310	182
Shop					
Designated	3,854	40,980	8,929	-26,667	9,237
Restricted	—	—	—	—	—
Sub-totals	3,854	40,980	8,929	-26,667	9,237
Specgift					
Designated	31,736	2,087	33,823	—	—
Restricted	1,133	—	1,133	—	—
Sub-totals	32,870	2,087	34,957	—	—
Totals	93,380	202,259	202,135	—	93,504

Christ Church, Southchurch
Parochial Church Council
for the Year Ended 31 December 2022

Further Information about our funds

UNRESTRICTED GENERAL FUND

The general fund represents the free funds of the charity which are not designated for particular purposes.

DESIGNATED FUNDS:

Missions and Charities

10% of income from the Christ Church shop is set aside to pass on to UK and international charities. This also includes a small fund to enable the incumbent to respond to requests for financial help from individuals.

AV

Funds set aside for sound and vision equipment

Church Fabric

This is money set aside for general improvements to the Church building and entrance lobby.

Christ Church Shop

The church shop has its own account for income and expenditure. 10% of income is transferred to missions and charities for the benefit of the local community. The salary of our Family Project Worker and Children's Work Co-ordinator is funded from this income. The remaining excess of income is transferred to "Special Projects" to be used for improvements to and maintenance of the church building and centre for the benefit of the local community.

Special Projects

Primarily representing transfers from the Shop account to be used for improvements to, and maintenance of, the church building and centre. Medium term projects (1-2 years) are new lobby and replacement heating system in the church.

Book of Remembrance

For payments for calligraphy

Smith

Grant monies received, but not applied for, set aside for maintenance of the Church

RESTRICTED FUNDS:

Flowers

Donations for Church flowers

Missions and Charities

Any donations made for passing on to a specific charity.

A Bursary Fund within Missions and charities is to aid individuals in urgent need.

Church Maintenance

Grant given for the improvement and maintenance of the Church building.

Church Fabric

This is money given for specific improvements.

Christ Church, Southchurch
Parochial Church Council
for the Year Ended 31 December 2022

CONTROL RELATIONSHIP AND RELATED PARTY TRANSACTIONS

Christ Church is part of the Diocese of Chelmsford within the Church of England.

During the year to 31 December 2022 the following payments or grants were made to persons or organisations associated with the Trustees:

	31.12.22
	£
Volunteer Manager (S. Brown)	6,256.00
Andrea Froment (Laurence Froment)	11,071.64
Rosie Medhurst (Nathan Medhurst)	9956.63
Phil Smee	1459.87

Accounts

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended
31 December 2021
For
Christ Church, Southchurch
Parochial Church Council**

Christ Church, Southchurch
Parochial Church Council
Contents of the Financial Statements
For the Year Ended 31 December 2021

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Christ Church, Southchurch
Parochial Church Council
Report of the Trustees
For the Year Ended 31 December 2021

The trustees present their report with the financial statements of the charity for the year ended 31 December 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Christ Church is part of the Diocese of Chelmsford within the Church of England. The Parochial Church Council (PCC) is a charity registered with the Charity Commission.

Principal address

Christ Church Centre
56 Colbert Avenue
Southend-on-Sea
Essex
SS1 3BP

Trustees

PCC members who have served from 1 January 2021 until the date of this report was approved are:

Incumbent	Rev Simon Roscoe	Chair – Retired November 2021
Licensed Lay Minister	Mrs Sandra Evans	
Licensed Lay Minister	Mrs Elizabeth Butterworth	
Churchwardens	Mrs Joanne Buss Ms Sandra Greenwood	Chair from November 2021
Elected Representatives on Deanery Synod	Mrs Sandra Evans Mr Keith Rylands	Deceased June 2021
Elected Members	Mrs Sandra Brown Mr Alastair Cullis Mr Laurence Froment Mrs Paula Lucking Mrs Chris Molineaux Mrs Margaret Martin Mrs Emma Oni Mr Robert Preston Mrs Wanda Wilson	Re-elected April 2021 Treasurer Re-elected April 2021 Resigned April 2021 Resigned December 2021

Independent examiner: **Mr David Thomas**

Christ Church, Southchurch
Parochial Church Council
Report of the Trustees
For the Year Ended 31 December 2021

Governing structure and appointment of PCC members

The Church is administered and managed by the PCC. The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC.

Organisational structure and committees

The PCC operates committees which meet between full meetings of the PCC.

Standing Committee

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings subject to any directions given by the Council.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The PCC reviewed its financial procedures to ensure adequate safeguards are in place against fraud. In 2017 the PCC adopted the Diocese of Chelmsford Safeguarding Policy 2014 and adopted the Safeguarding Statement for Christ Church, and the PCC continues to have a proper regard to the continuing implement of the safeguarding provisions. The PCC in 2017 adopted a written Health and Safety Policy and continues to have regard for risk management. The safeguarding and risk management procedures are applicable to the Church, the Centre, and the Fundraising Shop. The PCC reviewed during the year its policies and practices with regard to personal data in order to remain compliant with the General Data Protection Regulations.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The PCC of Christ Church has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. It also has the responsibility for maintenance of the Church Centre complex at Colbert Avenue, Southend-on-Sea.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish at Southchurch. Our services and worship put faith into practice through prayer and scripture, music and sacrament. When planning our activities for the year, the Incumbent and PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through

- worship and prayer, learning about the Gospel and developing their knowledge and trust in Jesus;
- provision of pastoral care for people living in the parish;
- missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of Christ Church and the Church Centre.

Christ Church, Southchurch
Parochial Church Council
Report of the Trustees
For the Year Ended 31 December 2021

Services and Attendance

As with all places of worship in the UK, Christ church has been severely affected by the government restrictions imposed due to the Covid pandemic over the last two years. In person services were able to resume in May following social distancing guidelines. These were held in tandem with a Zoom link for those wishing to join the service online.

During 2021 there was one service of baptism but no weddings.
3 funerals were conducted in the Church.

At the Annual Parochial Meeting at the 18th April 2021 the electoral roll comprised 72 members and at the 31st December 2021 comprised 69 members.

The average weekly attendance counted at normal Sunday services during October 2021 was 38 adults and 8 children plus 12 on ZOOM.

Easter services were held on zoom.

At Christmas a Christingle was held for the toddler group with 27 toddlers and 30 adults attending. A Carol Celebration attracted 35 adults, despite a number staying away because of Covid risks. We welcomed Bishop John to conduct a communion service on the Sunday prior to Christmas but were unable to secure the services of an ordained minister to conduct any communion services over Christmas itself. The Christingle Service, planned for Christmas Eve had to be cancelled as a precaution against the rising Omicron variant of Covid and The Christmas Day service was held on ZOOM.

Fabric

As a result of the quinquennial inspection some repair work had been identified. In November the Church was cleaned tidied and re-ordered to provide a more tidy space. Maintenance that had been deferred during the previous years was carried out including underfloor heating and boiler in the Centre, Church heating and Dividers in the Hall. The Automatic doors to the Hall area were repaired and a new computer unit installed.

The PCC agreed to take forward a church refurbishment project, to include the chairs, flooring, decorating, communion table and lectern, lighting and audio visual equipment. With the support of the DAC an emergency faculty was obtained just before Christmas. Work will commence at the end of January 2022 and hopefully completed by mid-March.

Beach Shelter

Southend Borough Council granted a licence to the Church for it to display signs on the beach shelter sited on the Eastern Esplanade opposite Warwick Road, and signs continued to be fixed to the shelter advertising the Church's special events. The licence requires Christ Church to maintain the shelter in good order.

Christ Church, Southchurch
Parochial Church Council
Report of the Trustees
For the Year Ended 31 December 2021

Christ Church Centre

The Church utilises space in the Church Centre for its own community activities. In September the Parents and Toddlers Group was able to recommence on Mondays led voluntarily by Mrs Joanne Buss. The PCC is grateful to Joanne and the helpers for this work which benefits the community and fulfils part of our mission purpose.

Café Hub reopened outside during the spring of 2021 on Tuesdays and Wednesdays following relaxation of Government Coronavirus guidelines. An afternoon tea was held inside in August. In the autumn, as the weather worsened Café Hub was again held in the lounge. These increasingly popular coffee mornings welcome regular church members as well as members of the local community who do not regularly attend Christ Church. These coffee mornings are staffed by volunteers.

Mrs Vicky Maynard is employed on an hourly basis by the PCC to carry out cleaning and associated duties in the Christ Church Centre. During the periods that the centre was closed she was placed on furlough with part of her wages paid by a government grant.

The PCC is grateful for the many volunteers who give their time to these activities. Charities and organisations with an ethos not inconsistent with the Christian faith that provide activities beneficial to the community are permitted at the discretion of the PCC to use space in the Church Centre. This discretion is managed by the Parish Administrator/Centre Manager under the delegated authority within the contract for services provided to the PCC. These activities were also suspended at times during 2021 and consequently the income the church receives from these activities has been much reduced.

Christ Church Fundraising Shop

The PCC continued to lease the shop premises at 229 Woodgrange Drive for its charity shop. The shop is staffed by volunteers and the PCC is grateful for the time given by them which in normal circumstances permits the shop to be open 6 days a week. The shop continued to be hit by Government Covid restrictions during 2021. Mrs Sandra Brown continued in the voluntary role as the Shop Manager and continued to be employed part time as Christ Church's Volunteer Manager and Community Liaison Officer. The PCC acknowledges the valuable work of Sandra in the Shop and with the volunteers.

Parish Administrator and Centre Manager

Mrs Mary Ann Roscoe continued as the Parish Administrator and Centre Manager under a contract for services to the PCC until early summer. Mrs Andrea Froment previously employed as assistant administrator became the Parish Administrator when Mrs Roscoe left.

Christ Church, Southchurch
Parochial Church Council
Report of the Trustees
For the Year Ended 31 December 2021

Vicar

Revd Simon Roscoe took his last public service on 31st October 2021 and retired at the end of November. He continued to occupy the vicarage until 31 December 2021. We are grateful for his many years of service. Sandra Greenwood, Churchwarden, became Chair of Trustees.

Mission and Pastoral Measure 2011.

In common with other parishes in the Diocese on departure of the incumbent, the following notice was posted on 3rd November 2021:

We Gulnar, by Divine Permission Bishop of Chelmsford hereby declare that subject to the provisions of Section 85 of the Mission and Pastoral Measure 2011 during the period of five years from the date hereof the vacancy in the Benifice of Southchurch, Christ Church shall not be filled and during that time the Patron shall not be entitled to exercise their right of Presentation.

FINANCES

£46,000 was paid to the Diocese of Chelmsford. This was not the total amount requested by the Diocese but reduced income meant that we were unable to contribute any more. No outstanding underpayments of Parish Share are taken forward. 2022's contribution will reduce, subsequent to the retirement of Revd. Simon Roscoe in November 2021 and appointment of Revd Steve Collier as Associate Priest in March 2022. Revd Collier will be supported by A Central C of E fund and therefore not included in Diocesan clergy numbers.

Despite reduced income from being unable to use our facilities during the first quarter due to Covid restrictions, we were able to meet in full all our other liabilities.

10% of income from our shop was distributed to various local and international charities.

TRUSTEES' INTERESTS

Mrs Sandra Brown was a salaried employee of the Parochial Church Council and was not present at any part of a meeting of the Council when her employment conditions were discussed and agreed by the Council.

Eurosec is a partnership of Mrs Mary Ann Roscoe and Revd Simon Roscoe whereby under a contract for services between the Parochial Church Council and Eurosec, Eurosec provides Mrs Mary Ann Roscoe for a fee to undertake Centre management and Parish administration services. Mrs Mary Ann Roscoe and Revd Simon Roscoe were not present at any part of a meeting of the Council when the contract terms were discussed and agreed by the Council.

Mrs Andrea Froment was employed on a part time basis as Assistant Parish Administrator and subsequently succeeded Mary Ann as the Parish Administrator. Mr Laurence Froment was not in attendance at any meeting where her employment and remuneration were discussed.

Christ Church, Southchurch
Parochial Church Council
Report of the Trustees
For the Year Ended 31 December 2021

TRUSTEES' RESPONSIBILITIES STATEMENT

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

ON BEHALF OF THE TRUSTEES:

.....S.J. Greenwood.....
Sandra Greenwood

Date: 24th April 2022

Christ Church, Southchurch
Parochial Church Council
Chair of Trustees Report
for the Year Ended 31 December 2021

Chair of Trustees Report

2021 started with the country in another lockdown due to high infection rates for Covid 19. The Christmas services had been held on zoom and this continued into the new year.

All activities in the centre were suspended and the Church Charity Shop closed. Although still receiving some help from the government, furlough payments were reduced for staff unable to work, leaving us to pick up a larger percentage of their pay. Restrictions continued until the spring.

In the spring (April) as restrictions for meeting outdoors were being eased, it was decided to invest in a few garden tables and umbrellas to enable a "lite" version of Café Hub to resume. This proved very popular and as the summer wore on, more people were attracted to sit outside with drinks and cake. From this small beginning Café Hub has continued attracting a wide range of customers on Tuesday and Wednesday mornings and as the year ended we were seeing the fruits of our efforts transfer to people beginning to attend church services.

Church services resumed in person, although numbers were severely restricted and attendees remained socially distanced. Services were still accessible to those unable to attend via Zoom.

Over the spring and summer months Centre Users, beginning with a trickle, began to return and we were getting numerous requests for bookings for children's parties. The shop re-opened but with reduced opening times as many volunteers were unable to return. Income remained lower than pre-covid times. Giving was £2,000 lower than 2020 but centre income although reduced was up to £21,000, 30% higher than 2020 but still only 60% of pre-covid levels. Shop income was slightly lower than in 2020 but still only 50% of pre-covid expectations.

A number of maintenance jobs that had been delayed during the pandemic were undertaken to bring the centre back up to standard. These included maintenance of boilers, underfloor heating, barista machine, fire extinguishers and automatic doors. One set had to have a new computer unit fitted and one had a rainwater drain installed to prevent water ingress. All this resulted in additional expenditure.

We did, however, manage to pay the Diocese of Chelmsford £46,179 toward our Parish Share, £3,000 less than 2020. Going forward we have been informed that any portion not paid would be written off by the Diocese so it is a relief not to carry any debt into 2022. At the end of October our Vicar, Revd. Simon Roscoe, took his last service prior to his retirement from ministry in November. At the same time zoom services stopped as we lost the equipment that enabled their transmission. A small group, headed by the Churchwardens, took on responsibility for organising services and continuing the day to day running of the organisation.

Christ Church, Southchurch
Parochial Church Council
Chair of Trustees Report
for the Year Ended 31 December 2021

Ahead of Revd Roscoe's retirement, the PCC were in discussions with the Archdeacon of Southend about securing the future ministry of Christ Church. As a result of those discussions from the autumn we began to prepare for a Church Revitalisation project to commence in March 2022 and headed by Revd. Steve Collier, his post being resourced by a Central Church Budget. A Diocesan grant (three year) will provide 50% funding for a Children's and Family worker, to commence in early 2022. An emergency faculty was granted in December to refurbish the Church building with new flooring, lighting, chairs and sound system. The church building will be redecorated. The work will commence in January 2022 and aims for completion by March.

As the year ended a new Covid variant (Omicron) saw infections rising steeply and some new restrictions introduced. Sadly we felt to prevent transmission our Christmas Eve and Christmas Day services had to be cancelled.

As we look forward to 2022, the year of our 100th Anniversary, we look forward to being joined by new members from St Michael's and St John's, to revitalising our organisation and to growing our Church membership and the transforming influence it has on the people of our Parish.

Sandra Greenwood
Chair of Trustees

2022

Independent Examiner's Report to the Trustees of

Christ Church, Southchurch

Parochial Church Council

I report on the accounts for the year ended 31 December 2021 set out on pages nine to sixteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David Thomas

Date: 26/4/22 ~~2021~~

Christ Church Southchurch
Receipts and Payments Account

For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year total funds
Receipts					
Voluntary Income	47,015	42	3,701	50,759	63,513
Income from Church activities	3,275	—	—	3,275	3,248
Activities for generating funds	25,071	32,896	—	57,768	45,264
Investment income	—	58	—	58	400
Other incoming resources	—	—	—	—	14,789
Total Income	75,362	32,798	3,701	111,863	127,215
Payments					
Costs of generating funds	—	8,868	—	8,868	8,535
Grants payable in furtherance of charity's objects	—	1,600	75	1,675	5,147
Church Activities (expenses)	63,960	3,800	812	68,573	161,349
Support costs	—	—	—	—	—
Expenditure on managing-administering the charity	20,967	—	—	20,967	21,656
Total Expenditure	84,927	14,268	887	100,083	196,689
Net Income / (expenditure) before transfer	(9,564)	18,529	2,814	11,779	(69,474)
Transfers					
Gross transfers between funds - in	14,411	13,358	—	27,769	52,317
Gross transfers between funds - out	—	(27,447)	(321)	(27,769)	(52,317)
Excess of receipts over payments before other gains	4,846	4,440	2,492	11,779	(69,474)
Net movement in funds	4,846	4,440	2,492	11,779	(69,474)
Reconciliation of funds					
All assets at 01 January 2021	26,730	34,610	20,239	81,581	151,055
All assets at 31 December 2021	31,576	39,051	22,731	93,360	81,581

Christ Church Southchurch
Statement of Assets and Liabilities (by code)
As at: 31 December 2021

Class and nominal code	General	Designated	Restricted	Total	Last year
Current assets - Cash at bank and in hand					
A1501 : Bank current account	17,672	3,702	18,568 —	39,943	36,191
A1504 : Shop Current Ac	—	3,531	— —	3,531	6,235
A1505 : Stewardship	13,664	31,463	4,163 —	49,291	39,232
A1550 : Cash in hand General	200	30	— —	230	230
A1551 : Cash in hand Shop	—	323	— —	323	548
A1552 : Cash in hand Parent & Toddler	40	—	— —	40	40
Total	31,576	39,051	22,731 —	93,360	82,478
Current assets - Debtors					
A1555 : Expenses control account	—	—	— —	—	-897
Total	—	—	— —	—	-897
Net total assets	31,576	39,051	22,731 —	93,360	81,581
Represented by					
Unrestricted - General	31,576	—	— —	31,576	26,730
Designated - AV	—	184	— —	184	184
Designated - office	—	30	— —	30	30
Designated - Mission	—	3,266	— —	3,266	2,287
Designated - Shop	—	3,854	— —	3,854	6,783
Designated - Specgift	—	31,715	— —	31,715	25,324
Restricted - BookRememb	—	—	75 —	75	75
Restricted - CVfoodfund	—	—	10 —	10	10
Restricted - MCBursary	—	—	143 —	143	143
Restricted - Smith	—	—	5,837 —	5,837	4,066
Restricted - Sofafund	—	—	500 —	500	147
Restricted - Vision	—	—	10,000 —	10,000	10,000
Restricted - grdimprove	—	—	417 —	417	1,019
Restricted - Maintain	—	—	4,253 —	4,253	4,253
Restricted - Mission	—	—	240 —	240	—
Restricted - Harp	—	—	7 —	7	—
Restricted - Flow ers	—	—	111 —	111	268
Restricted - Specgift	—	—	1,133 —	1,133	255
Total	31,576	39,051	22,731 —	93,360	81,581

Notes:

Assets of the organization.

The buildings and land used by the charity are the property of the Diocese of Chelmsford, the maintenance and upkeep of which are delegated to the PCC. There are no individual items of a particularly high value that they are separately listed. The highest value items being the catering quality kitchen equipment including a Nelson Dishwasher; Fiamma Marina espresso machine; Lincat double oven and hobs; Dane bain marie and Polar fridge and freezer.

In addition, there are three computers (one of which operates the AV and sound system in the church). A Konica Minolta photocopier is leased from DOTS and is insured under the lease agreement.

Christ Church Southchurch
Analysis of Income and expenditure
Selected period: 01 January 2021 to 31 December 2021

	Unrestricted	Designated	Restricted	This year	Total Last year
Receipts					
Voluntary Income					
010101005 - Planned Giving Standing Order	34,612	—	—	34,612	35,432
010101010 - Planned Giving Envelopes	2,666	—	—	2,666	5,422
020103A00 - Other planned giving	441	—	—	441	70
030104000 - Loose plate Collections	1,279	—	—	1,279	2,622
040105B00 - Sundry donations	280	—	—	280	332
060102000 - Tax recoverable on Gift Aid	7,667	42	—	7,710	10,037
090203B00 - Donations appeals etc.	68	—	3,701	3,770	9,596
Voluntary Income Totals	47,015	42	3,701	50,759	63,513
Income from Church activities					
110404001 - Fees for Funerals	577	—	—	577	654
110404002 - Fees for Banns	—	—	—	—	44
12040200 - Cafe Hub	2,219	—	—	2,219	1,914
12040300 - Toddler Groups	479	—	—	479	635
Income from Church activities Totals	3,275	—	—	3,275	3,248
Activities for generating funds					
090203A00 - Sales - Shop etc.	—	32,696	—	32,696	20,223
090203B01 - Other funds generated	3,763	—	—	3,763	4,583
090203B02 - Fund Raising	—	—	—	—	547
120402B00 - Ch hall lettings-fund raising	21,308	—	—	21,308	13,910
Activities for generating funds Totals	25,071	32,696	—	57,768	45,264
Investment Income					
100301001 - Bank & building soc interest	—	79	—	79	400
Investment Income Totals	—	79	—	79	400
Other incoming resources					
08A0201B00 - One off Grants (Received)	—	—	—	—	10,000
130601000 - Insurance claims	—	—	—	—	4,789
Other incoming resources Totals	—	—	—	—	14,789
Total Receipts	75,362	32,818	3,701	111,883	127,215
Payments					
Costs of generating funds					
263000005 - Shop Trading	—	8,868	—	8,868	8,535
Costs of generating funds Totals	—	8,868	—	8,868	8,535
Grants payable in furtherance of charity's objects					
181001000 - Giving to missionary societies	—	600	—	600	—
181002000 - Giving-relief & dev agencies	—	100	—	100	1,000
181003000 - Home mission	—	900	75	975	4,147
Grants payable in furtherance of charity's objects Totals	—	1,600	75	1,675	5,147
Church Activities (expenses)					
173000005 - Fund Raising Costs	—	—	20	20	36
192001005 - Parish Share	46,179	—	—	46,179	49,210
202016000 - Organist	—	—	—	—	60
212002000 - Working expenses of incumbent	170	—	—	170	505
212002005 - Visiting Speakers	41	—	—	41	—
222009001 - Evangelistic Materials	130	—	—	130	268
222017001 - Pastoral Expenses	—	—	—	—	39
222017005 - Home Groups	44	—	—	44	—
232005001 - Insurance	3,065	—	—	3,065	3,024
232006000 - Consumables - Centre	517	—	—	517	2,053
232007000 - Church running expenses	174	—	—	174	190
232010016 - Telephone	882	—	—	882	583
232010028 - Sundries & Minor Maintenance	4,285	3,800	288	8,373	12,915
232017000 - Starblazers	63	—	—	63	—
232017004 - Toddler Activities	134	—	—	134	49
232017012 - Cafe Hub and Refreshments	862	—	274	1,136	611
23A2006001 - Sound & Vision	865	—	—	865	679
23B2007003 - Flowers	266	—	229	496	199
242010005 - Utilities	4,355	—	—	4,355	4,903
25A2009002 - General communications	596	—	—	596	337
260201002 - Centre cleaning	1,325	—	—	1,325	1,235
272012000 - Major repairs Church	—	—	—	—	1,000
272012010 - Interior & exterior decoration	—	—	—	—	493
282013010 - Major repairs centre	—	—	—	—	82,950
Church Activities (expenses) Totals	63,960	3,800	812	68,573	161,349
Expenditure on managing-administering the charity					
204000000 - Salaries	7,828	—	—	7,828	7,789
204000001 - Administrator	10,784	—	—	10,784	11,475
234000002 - Computer & Stationary	1,887	—	—	1,887	2,090
234000005 - Fees - Deanery & Subs	336	—	—	336	272
2600000000 - governance costs	129	—	—	129	30
Expenditure on managing-administering the charity Totals	20,967	—	—	20,967	21,656
Total Payment	84,927	14,268	887	100,083	196,689
Surplus/Defecit	(9,565)	18,550	2,814	11,800	(69,474)

Christ Church Southchurch
Fund movement by type
Selected period: 01 January 2021 to 31 December 2021

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Fund balances carried forward
AV					
Designated	184	—	—	—	184
Sub-totals	184	—	—	—	184
BookRememb					
Restricted	75	—	—	—	75
Sub-totals	75	—	—	—	75
CVfoodfund					
Restricted	10	—	—	—	10
Sub-totals	10	—	—	—	10
MCBursary					
Restricted	143	—	—	—	143
Sub-totals	143	—	—	—	143
Smith					
Restricted	4,066	1,771	—	—	5,837
Sub-totals	4,066	1,771	—	—	5,837
Sofafund					
Restricted	147	374	20	—	500
Sub-totals	147	374	20	—	500
Vision					
Restricted	10,000	—	—	—	10,000
Sub-totals	10,000	—	—	—	10,000
grdimprove					
Restricted	1,019	—	562	(40)	417
Sub-totals	1,019	—	562	(40)	417
office					
Designated	30	—	—	—	30
Sub-totals	30	—	—	—	30
General					
Unrestricted	26,730	75,362	84,927	14,411	31,576
Sub-totals	26,730	75,362	84,927	14,411	31,576
Maintain					
Restricted	4,253	—	—	—	4,253
Sub-totals	4,253	—	—	—	4,253
Mission					
Designated	2,287	42	1,600	2,536	3,266
Restricted	—	240	—	—	240
Sub-totals	2,287	282	1,600	2,536	3,606
Harp					
Designated	—	—	—	—	—
Restricted	—	82	75	—	7
Sub-totals	—	82	75	—	7
Flowers					
Designated	—	—	—	—	—
Restricted	268	355	229	(281)	111
Sub-totals	268	355	229	(281)	111
Shop					
Designated	6,783	32,696	8,868	(26,757)	3,854
Restricted	—	—	—	—	—
Sub-totals	6,783	32,696	8,868	(26,757)	3,854
Specgift					
Designated	25,324	79	3,800	10,132	31,736
Restricted	255	878	—	—	1,133
Sub-totals	25,580	957	3,800	10,132	32,870
Totals	81,581	111,883	100,083	—	83,380

Christ Church, Southchurch
Parochial Church Council
for the Year Ended 31 December 2021

Further Information about our funds

UNRESTRICTED GENERAL FUND

The general fund represents the free funds of the charity which are not designated for particular purposes.

DESIGNATED FUNDS:

Missions and Charities

10% of income from the Christ Church shop is set aside to pass on to UK and international charities. This also includes a small fund to enable the incumbent to respond to requests for financial help from individuals.

AV

Funds set aside for sound and vision equipment

Church Fabric

This is money set aside for general improvements to the Church building and entrance lobby.

Christ Church Shop

The church shop has its own account for income and expenditure. 10% of income is transferred to missions and charities for the benefit of the local community. The salary of our Family Project Worker and Children's Work Co-ordinator is funded from this income. The remaining excess of income is transferred to "Special Projects" to be used for improvements to and maintenance of the church building and centre for the benefit of the local community.

Special Projects

Primarily representing transfers from the Shop account to be used for improvements to, and maintenance of, the church building and centre. Medium term projects (1-2 years) are new lobby and replacement heating system in the church.

Book of Remembrance

For payments for calligraphy

Smith

Grant monies received, but not applied for, set aside for maintenance of the Church

RESTRICTED FUNDS:

Flowers

Donations for Church flowers

Missions and Charities

Any donations made for passing on to a specific charity.

A Bursary Fund within Missions and charities is to aid individuals in urgent need.

Church Maintenance

Grant given for the improvement and maintenance of the Church building.

Church Fabric

This is money given for specific improvements.

Christ Church, Southchurch
Parochial Church Council
for the Year Ended 31 December 2021

CONTROL RELATIONSHIP AND RELATED PARTY TRANSACTIONS

Christ Church is part of the Diocese of Chelmsford within the Church of England.

During the year to 31 December 2021 the following payments or grants were made to persons or organisations associated with the Trustees:

	31.12.21
	£
Volunteer Manager (S. Brown)	5344.60
Andrea Froment (Laurence Froment)	9284.39
Eurosec for Church administration (Simon and Mary Ann Roscoe)	1500.00

Accounts

REGISTERED CHARITY NUMBER: 1130922

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended
31 December 2020
for
Christ Church, Southchurch
Parochial Church Council**

Christ Church, Southchurch
Parochial Church Council
Contents of the Financial Statements
for the Year Ended 31 December 2020

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Christ Church, Southchurch
Parochial Church Council
Vicar's Report
for the Year Ended 31 December 2020

Vicars Report

2020 was dominated by the repercussions of the Covid-19 pandemic, which affected all publicly facing organisations. This of course has had a major impact on Christ Church. However, thanks to central and local government assistance, and a small increase in giving, we have been able to remain financially viable. We have also been able to complete the work on our new entrance lobby. (See under 'structures, governance and management'/fabric.)

The church and our associated activities including the shop were shut down from 29th March to 26th July, with limited usage, before closing again in the beginning of November. The children's activities were put on hold through the year from March.

Our Cafe Hub saw a loss of income of £5,032 and hall lettings dropped by £23,222.

Though the income was seriously compromised, expenditure was also reduced which to some extent ameliorated the situation. Our inability to pay our parish share is a legacy from 2020 that will have to be factored into the future budgets of the church, quite possibly for more than one year going forward.

Church giving was maintained, though there was a shift from giving envelopes which dropped by £7,151 to standing orders which rose by £9,489.

Services were run in the first part of the lockdown via Zoom from the vicarage but from November they were run from the church using the AV system there. In order to facilitate Zoom we acquired a new TP-Link dual band wireless router for the church and a Thunderbolt 3 dock hub to connect the camera and sound output to zoom on the church computer.

A new wireless thermostat was fitted by Dunphy Heating in the nave of the church, replacing the wired one in the chancel that had given an unrepresentative heat control, leaving people in the nave feeling cold. The relocated sensor has been much more effective.

Two new LED colour spotlights were fitted in the church replacing the three tungsten spots that were constantly failing. All the stage lights are now LED and controlled from the church computer. The new lights were funded from the Ivatt & Pamela Smith Charitable Trust donation.

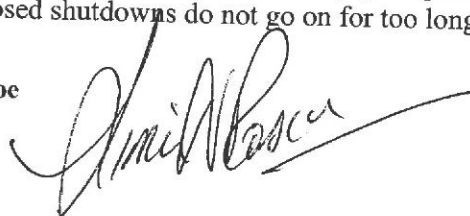
The organ was not tuned in 2020 and will need attention in the next year for routine maintenance.

2020 ended with Christ Church in a reasonably good position to move ahead into the next year, assuming the government imposed shutdowns do not go on for too long.

Revd Simon Roscoe

Vicar

18 May 2020



Christ Church, Southchurch
Parochial Church Council
Report of the Trustees
for the Year Ended 31 December 2020

The trustees present their report with the financial statements of the charity for the year ended 31 December 2020.

REFERENCE AND ADMINISTRATIVE DETAILS

Christ Church is part of the Diocese of Chelmsford within the Church of England. The Parochial Church Council (PCC) is a charity registered with the Charity Commission.

Principal address

Christ Church Centre
56 Colbert Avenue
Southend-on-Sea
Essex
SS1 3BP

Trustees

PCC members who have served from 1 January 2020 until the date of this report was approved are:

Incumbent:	The Revd Simon Roscoe	Chairman
Licensed Lay Minister:	Mrs Sandra Evans	
Licensed Lay Minister	Mrs Elizabeth Butterworth	
Churchwardens:	Mrs Joanne Buss Ms Sandra Greenwood Mr Graham Lock	From 25 October 2020 Resigned 25 October 2020
Elected Representatives on The Deanery Synod	Mrs Sandra Evans Mr Keith Rylands	From 25 October 2020
Elected members:	Mrs Sandra Brown Mr Laurence Froment Mr Trevor Hughes Mr Leslie Lucas Mrs Paula Lucking Mrs Christine Molineaux Mrs Margaret Martin Mrs Emma Oni Mr Robert Preston Mrs Wanda Wilson	Treasurer Resigned 25 October 2020 Secretary From 25 October 2020
Independent examiner:	Mr David Thomas	

Christ Church, Southchurch
Parochial Church Council
Report of the Trustees
for the Year Ended 31 December 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing structure and appointment of PCC members

The Church is administered and managed by the PCC. The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC.

Organisational structure and committees

The PCC operates through a number of committees which meet between full meetings of the PCC.

Standing Committee

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings subject to any directions given by the Council.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The PCC reviewed its financial procedures to ensure adequate safeguards are in place against fraud. In 2017 the PCC adopted the Diocese of Chelmsford Safeguarding Policy 2014 and adopted the Safeguarding Statement for Christ Church, and the PCC continues to have a proper regard to the continuing implement of the safeguarding provisions. The PCC in 2017 adopted a written Health and Safety Policy and continues to have regard for risk management. The safeguarding and risk management procedures are applicable to the Church, the Centre, and the Fundraising Shop. The PCC reviewed during the year its policies and practices with regard to personal data in order to remain compliant with the General Data Protection Regulations.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The PCC of Christ Church has the responsibility of co-operating with the incumbent, the Revd Simon Roscoe, in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. It also has the responsibility for maintenance of the Church Centre complex at Colbert Avenue, Southend-on-Sea.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish at Southchurch. Our services and worship put faith into practice through prayer and scripture, music and sacrament. When planning our activities for the year, the Incumbent and PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through

- worship and prayer, learning about the Gospel and developing their knowledge and trust in Jesus;
- provision of pastoral care for people living in the parish;
- missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of Christ Church and the Church Centre.

Services and Attendance

As with all places of worship in the UK, Christ Church was severely affected by the government restrictions imposed due to the Covid pandemic.

During 2020 there were no services of baptism or weddings; two funerals were carried out in church.

At the Annual Parochial Meeting at the 25th October 2020 and at 31st December 2020 the electoral roll comprised 74 members. The average weekly attendance counted at Sunday services during October 2020 was 25 adults and 1 child plus 20 adults on ZOOM. All Easter and Christmas services were held on ZOOM with an average of 28 logging in.

Christ Church, Southchurch
Parochial Church Council
Report of the Trustees
for the Year Ended 31 December 2020

Fabric

The new entrance porch with automatic doors enabling contact free entry to the Church and centre was started just prior to the first national lockdown in March; despite delays to the work it was completed by July.
The small room at the back of the Church has been cleared and refitted to use as a prayer room. It has been named the Lois Room in remembrance of a long and loyal member of the Church who died during 2020.

Beach Shelter

Southend Borough Council granted a licence to the Church for it to display signs on the beach shelter sited on the Eastern Esplanade opposite Warwick Road, and signs continued to be fixed to the shelter advertising the Church's special events. The license requires Christ Church to maintain the shelter in good order.

Christ Church Centre and Family Hub

The Church utilises space in the Church Centre for its own community activities including the Parents and Toddlers Group which runs on Monday and SMaRT play on Fridays. Mrs. Joanne Buss continues in the voluntary position of leading these two groups. The PCC is grateful to Joanne for leading these groups and the helpers which benefit the community and fulfil part of our mission purpose.

Café Hub was open on Tuesdays providing tea and coffee during the morning and light lunches to adults and children.

Grub Club was held in the Church lounge on Thursday mornings and provides a common meeting space for staff from the local primary school and parents to help them engage in their children's education and to provide support on other issues.

All of the above activities were suspended during March 2020 due to Government Covid Restrictions which remained in force into 2021.

Mrs Vicky Maynard is employed on an hourly basis by the PCC to carry out cleaning and associated duties in the Christ Church Centre. During the periods that the centre was closed she was placed on furlough with part of her wages paid by a government grant.

The PCC is grateful for the many volunteers who give their time to these activities. Charities and organisations with an ethos not inconsistent with the Christian faith that provide activities beneficial to the community are permitted at the discretion of the PCC to use space in the Church Centre. This discretion is managed by the Parish Administrator/ Centre Manager under the delegated authority within the contract for services provided to the PCC. These activities were also suspended due to Government restrictions and consequently the income the church receives from these activities has been severely reduced.

Christ Church Fundraising Shop

The PCC continued to lease the shop premises at 229 Woodgrange Drive for its charity shop. The shop is staffed by volunteers and the PCC is grateful for the time given by them which in normal circumstances permits the shop to be open 6 days a week. The shop was also severely hit by Government Covid restrictions that meant along with all non essential retail it had to close from March to July and then again from November. During the summer months opening hours were restricted as a number of the volunteers were shielding. Mrs Sandra Brown continued in the voluntary role as the Shop Manager and continued to be employed part time as Christ Church's Volunteer Manager and Community Liaison Officer. During the periods of closure she was furloughed and her wages partly paid by a government grant. The PCC are grateful for a grant received from Southend Borough Council that enabled us to continue to pay our rent for the shop and to provide the necessary COVID protective measures to enabling re-opening. At the end of the year there was still no date given for possible re-opening. The PCC acknowledges the valuable work of Sandra in the shop and with the volunteers.

Parish Administrator and Centre Manager

Mrs Mary Ann Roscoe continued as the Parish Administrator and Centre Manager under a contract for services to the PCC. In September the PCC employed Mrs Andrea Froment as assistant administrator. The PCC acknowledges the excellent work of Mary Ann and Andrea in managing the Centre as well as providing church administration services.

Christ Church, Southchurch
Parochial Church Council
Report of the Trustees
for the Year Ended 31 December 2020

FINANCES

2020 has been a difficult financial year for the church with its facilities being shut down much of the time, due to the Coronavirus pandemic. Shop income had reduced by approximately 50%. The shop had been able to open part time for a short while. However, it had been possible to gain a £10k grant from the council which had paid for social distancing screens and the rent for the shop. Centre income had been greatly reduced and there was no income from fund raising events which could not be held.

One major area of expenditure was to complete the work on the new entrance, which gives contact free entry to the centre. However, there was reduced general expenditure in most areas due to facilities being closed. All bills were paid, with the exception of the Parish Share. After using £10K from Special Projects, £9K would still be outstanding by the end of 2020. The PCC agreed to transfer £10k from the shop fund to pay the parish share and a further £10k from the special projects fund to invest in building the body of the church to fulfill the 2022 Vision. Once again we were unable to meet our target of giving 10% congregational giving to Missions and Charities.

TRUSTEES' INTERESTS

Mrs Sandra Brown was a salaried employee of the Parochial Church Council and was not present at any part of a meeting of the Council when her employment conditions were discussed and agreed by the Council.

Eurosec is a partnership of Mrs Mary Ann Roscoe and Revd Simon Roscoe whereby under a contract for services between the Parochial Church Council and Eurosec, Eurosec provides Mrs Mary Ann Roscoe for a fee to undertake Centre management and Parish administration services. Mrs Mary Ann Roscoe and Revd Simon Roscoe were not present at any part of a meeting of the Council when the contract terms were discussed and agreed by the Council.

In September Mrs Andrea Froment was employed on a part time basis as Assistant Parish Administrator. Mr Laurence Froment was not in attendance at any meeting where her employment and remuneration were discussed.

The PCC approved the payment for necessary plumbing and heating work in the church and the Centre carried out by Mr Samuel Oni, a plumbing and heating contractor who is the son-in-law of Revd Simon Roscoe and Mrs Mary Ann Roscoe. Neither received any personal benefit from the fees paid to Mr Oni that were charged at rates comparable to commercial rates.

Christ Church, Southchurch
Parochial Church Council

Report of the Trustees

for the Year Ended 31 December 2020

TRUSTEES' RESPONSIBILITIES STATEMENT

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

ON BEHALF OF THE TRUSTEES:


.....
The Revd S. N. Roscoe - Trustee
Date: 23/6/21 2021

Independent Examiner's Report to the Trustees of

Christ Church, Southchurch

Parochial Church Council

I report on the accounts for the year ended 31 December 2020 set out on pages nine to sixteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David Thomas

Date: 30/7/21 2020

Christ Church Southchurch
Receipts and Payments Account

For the period from 01 January 2020 to 31 December 2020

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year total funds
Receipts					
Voluntary Income	53,719	750	9,044	63,513	55,759
Income from Church activities	3,248	—	—	3,248	11,825
Activities for generating funds	17,959	27,304	—	45,264	94,804
Investment income	—	400	—	400	753
Other incoming resources	—	14,789	—	14,789	1,250
Total income	74,927	43,243	9,044	127,215	164,392
Payments					
Costs of generating funds	290	8,245	—	8,535	9,144
Grants payable in furtherance of charity's objects	—	3,588	1,558	5,147	5,438
Church Activities (expenses)	69,187	89,110	3,050	161,349	138,835
Expenditure on managing-administering the charity	21,656	—	—	21,656	20,664
Total expenditure	91,134	100,945	4,609	196,689	174,081
Net income / (expenditure) resources before transfer	(16,207)	(57,701)	4,434	(69,474)	(9,689)
Transfers					
Gross transfers between funds - in	17,741	24,525	10,050	52,317	83,418
Gross transfers between funds - out	(387)	(50,773)	(1,157)	(52,317)	(83,418)
Net movement in funds	1,146	(83,948)	13,327	(69,474)	(9,689)
Reconciliation of funds					
Total funds brought forward	25,584	118,559	6,911	151,055	160,745
Total funds carried forward	26,730	34,610	20,239	81,581	151,055

Christ Church Southchurch
Statement of Assets and Liabilities (by code)
As at: 31 December 2020

Class and nominal code	General	Designated	Restricted	Total	Last year
Current assets - Cash at bank and in hand					
A1501 : Bank current account	13,723	6,392	16,075 —	36,191	30,305
A1504 : Shop Current Ac	—	6,235	— —	6,235	4,351
A1505 : Stewardship	13,664	21,404	4,163 —	39,232	116,334
A1550 : Cash in hand General	200	30	— —	230	230
A1551 : Cash in hand Shop	—	548	— —	548	40
A1552 : Cash in hand Parent & Toddler	40	—	— —	40	40
A1553 : Cash in hand Flowers	—	—	— —	—	10
Total	27,627	34,610	20,239 —	82,478	151,313
Current assets - Debtors					
A1555 : Expenses control account	(897)	—	— —	(897)	1
Total	(897)	—	— —	(897)	1
Liabilities - Agency accounts					
6699 : Agency collections	—	—	— —	—	258
Total	—	—	— —	—	258
Net total assets	26,730	34,610	20,239 —	81,581	151,055
Represented by					
Unrestricted - General	26,730	—	— —	26,730	25,584
Designated - AV	—	184	— —	184	233
Designated - ChurchFab	—	—	— —	—	1,421
Designated - office	—	30	— —	30	30
Designated - Mission	—	2,287	— —	2,287	4,811
Designated - Shop	—	6,783	— —	6,783	4,380
Designated - Specgift	—	25,324	— —	25,324	107,681
Restricted - BookRememb	—	—	75 —	75	—
Restricted - CVfoodfund	—	—	10 —	10	—
Restricted - MCBursary	—	—	143 —	143	633
Restricted - Smith	—	—	4,066 —	4,066	—
Restricted - Sofafund	—	—	147 —	147	—
Restricted - Vision	—	—	10,000 —	10,000	—
Restricted - grdimprove	—	—	1,019 —	1,019	1,019
Restricted - Maintain	—	—	4,253 —	4,253	4,253
Restricted - Mission	—	—	— —	—	610
Restricted - Flowers	—	—	268 —	268	99
Restricted - Specgift	—	—	255 —	255	295
Total	26,730	34,610	20,239 —	81,581	151,055

Notes:

Assets of the organization.

The buildings and land used by the charity are the property of the Diocese of Chelmsford, the maintenance and upkeep of which are delegated to the PCC. There are no individual items of a particularly high value that they are separately listed. The highest value items being the catering quality kitchen equipment including a Nelson Dishwasher; Fiamma Marina espresso machine; Lincat double oven and hobs; Dane bain marie and Polar fridge and freezer.

In addition, there are three computers (one of which operates the AV and sound system in the church). A Konica Minolta photocopier is leased from DOTS and is insured under the lease agreement.

Christ Church Southchurch
Analysis of income and expenditure
Selected period: 01 January 2020 to 31 December 2020

	Unrestricted	Designated	Restricted	This year	Total Last year
Receipts					
Voluntary Income					
010101005 - Planned Giving Standing	35,432	—	—	35,432	25,943
010101010 - Planned Giving Envelopes	5,422	—	—	5,422	12,573
020103A00 - Other planned giving	70	—	—	70	45
030104000 - Loose plate Collections	2,622	—	—	2,622	4,628
040105B00 - Sundry donations	332	—	—	332	556
060102000 - Tax recoverable on Gift	9,275	750	11	10,036	9,346
090203B00 - Donations appeals etc.	564	—	9,032	9,596	2,668
Voluntary Income Totals	53,719	750	9,044	63,513	55,759
Income from Church activities					
110404000 - Fees for weddings	—	—	—	—	639
110404001 - Fees for Funerals	654	—	—	654	1,535
110404002 - Fees for Banns	44	—	—	44	88
12040200 - Cafe Hub	1,914	—	—	1,914	7,150
12040300 - Toddler Groups	635	—	—	635	2,412
Income from Church activities Totals	3,248	—	—	3,248	11,825
Activities for generating funds					
090203A00 - Sales - Shop etc.	—	26,223	—	26,223	49,888
090203B01 - Other funds generated	3,502	1,081	—	4,583	1,990
090203B02 - Fund Raising	547	—	—	547	2,165
120401B00 - Bazaars and Fetes	—	—	—	—	3,627
12C0402B00 - Ch hall lettings-fund	13,910	—	—	13,910	37,132
Activities for generating funds Totals	17,959	27,304	—	45,263	94,804
Investment Income					
100301001 - Bank & building soc	—	400	—	400	753
Investment Income Totals	—	400	—	400	753
Other incoming resources					
08A0201B00 - One off Grants	—	10,000	—	10,000	1,250
130601000 - Insurance claims	—	4,789	—	4,789	—
Other incoming resources Totals	—	14,789	—	14,789	1,250
Total Receipts	74,927	43,243	9,044	127,214	164,392
Payments					
Costs of generating funds					
253000005 - Shop Trading	290	8,245	—	8,535	9,144
Costs of generating funds Totals	290	8,245	—	8,535	9,144
Grants payable in furtherance of charity's objects					
181002000 - Giving-relief & dev	—	1,000	—	1,000	3,010
181003000 - Home mission	—	2,588	1,558	4,146	2,428
Grants payable in furtherance of Church Activities (expenses)	—	3,588	1,558	5,146	5,438
173000006 - Fund Raising Costs	36	—	—	36	353
192001005 - Parish Share	49,210	—	—	49,210	57,474
202016000 - Organist	60	—	—	60	—
212002000 - Working expenses of	505	—	—	505	185
212002005 - Visiting Speakers	—	—	—	—	60
212004005 - Leaders Training	—	—	—	—	72
222009001 - Evangelistic Materials	268	—	—	268	—
222017001 - Pastoral Expenses	39	—	—	39	—
232005001 - Insurance	3,024	—	—	3,024	3,099
232006000 - Consumables - Centre	2,053	—	—	2,053	1,994
232006005 - Organ tuning	—	—	—	—	256
232007000 - Church running expenses	190	—	—	190	141
232010016 - Telephone	583	—	—	583	1,049
232010028 - Sundries & Minor	4,786	8,110	18	12,914	12,432
232017000 - Starblazers	—	—	—	—	102
232017004 - Toddler Activities	49	—	—	49	262
232017012 - Cafe Hub and	611	—	—	611	2,953
23A2006001 - Sound & Vision	630	48	—	678	1,432
23B2007003 - Flowers	167	—	32	199	358
242010005 - Utilities	4,903	—	—	4,903	6,299
25A2009002 - General communications	337	—	—	337	299
25C201002 - Centre cleaning	1,235	—	—	1,235	6,219
272012000 - Major repairs Church	—	1,000	—	1,000	41,070
272012010 - Interior & exterior	493	—	—	493	719
282013010 - Major repairs centre	—	79,950	3,000	82,950	2,000
Church Activities (expenses)	69,187	89,110	3,050	161,347	138,835
Expenditure on managing-administering the charity					
204000000 - Salaries	7,789	—	—	7,789	7,036
204000001 - Administrator	11,475	—	—	11,475	9,600
212004006 - Training	—	—	—	—	15
234000002 - Computer & Stationary	2,090	—	—	2,090	3,088
234000005 - Fees - Deanery & Subs	272	—	—	272	883
2600000000 - governance costs	30	—	—	30	41
Expenditure on managing-	21,656	—	—	21,656	20,664
Total Payments	91,134	100,945	4,609	196,688	174,081
Surplus/Deficit	(16,207)	(57,702)	4,435	(69,474)	(9,689)

Christ Church Southchurch
Fund movement by type
Selected period: 01 January 2020 to 31 December 2020

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Fund balances carried forward
Unrestricted					
General - General fund	25,584	74,927	91,134	17,354	26,730
Sub-totals	25,584	74,927	91,134	17,354	26,730
Designated					
AV - AV Fund	233	—	48	—	184
ChurchFab - Church Fabric improvements	1,421	750	2,171	—	—
GasRebate - British Gas Rebate	—	1,081	—	(1,081)	—
office - office float	30	—	—	—	30
Mission - Mission & Charities	4,811	—	3,638	1,115	2,287
Shop - Christ Church Shop	4,380	36,223	8,245	(25,574)	6,783
Specgift - Special Gifts	107,681	5,189	86,840	(706)	25,324
Sub-totals	118,559	43,243	100,945	(26,247)	34,610
Restricted					
BookRememb - Book of Remembrance	—	75	—	—	75
CVfoodfund - CV Church Community food fund	—	135	90	(34)	10
MCBursary - Mission & Charities Bursary Fund	633	810	1,300	—	143
Smith - Ivatt & Pamela Smith Charitable Trust	—	4,066	—	—	4,066
Sofafund - Centre Sofa Fund	—	147	—	—	147
Vision - 2022 Vision fund	—	—	—	10,000	10,000
chufabric - Funds Raised for Church Fabric improvements	—	3,000	3,000	—	—
grdimprove - St Marys donation for ground improvements	1,019	—	—	—	1,019
Maintain - Church Maintenance	4,253	—	—	—	4,253
Mission - Mission & Charities	610	—	—	(610)	—
Harp - Harp	—	186	186	—	—
Flowers - Flowers	99	368	32	(167)	268
Specgift - Special Gifts	295	255	—	(295)	255
Sub-totals	6,911	9,044	4,609	8,893	20,239
Totals	151,055	127,215	196,689	—	81,581

Christ Church, Southchurch
Parochial Church Council
for the Year Ended 31 December 2020

Further Information about our funds

UNRESTRICTED GENERAL FUND

The general fund represents the free funds of the charity which are not designated for particular purposes.

DESIGNATED FUNDS:

Missions and Charities

10% of income from the Christ Church shop is set aside to pass on to UK and international charities. This also includes a small fund to enable the incumbent to respond to requests for financial help from individuals.

Gas rebate

This is the income generated from the PV Solar Panels via the FIT agreed with British Gas.

Church Fabric

This is money set aside for general improvements to the Church building and entrance lobby.

Christ Church Shop

The church shop has its own account for income and expenditure. 10% of income is transferred to missions and charities for the benefit of the local community. The salary of our Family Project Worker and Children's Work Co-ordinator is funded from this income. The remaining excess of income is transferred to "Special Projects" to be used for improvements to and maintenance of the church building and centre for the benefit of the local community.

Special Projects

Primarily representing transfers from the Shop account to be used for improvements to, and maintenance of, the church building and centre. Medium term projects (1-2 years) are new lobby and replacement heating system in the church.

RESTRICTED FUNDS:

Flowers

Donations for Church flowers

Missions and Charities

Any donations made for passing on to a specific charity.

A Bursary Fund within Missions and charities is to aid individuals in urgent need.

Church Maintenance

Grant given for the improvement and maintenance of the Church building.

Church Fabric

This is money given for specific improvements.

Christ Church, Southchurch
Parochial Church Council
for the Year Ended 31 December 2020

CONTROL RELATIONSHIP AND RELATED PARTY TRANSACTIONS

Christ Church is part of the Diocese of Chelmsford within the Church of England.

During the year to 31 December 2020 the following payments or grants were made to persons or organisations associated with the Trustees:

	31.12.20
	£
Volunteer Manager (S. Brown)	5430.50
Andrea Froment (Laurence Froment)	2925.00
Eurosec for Church administration (Simon and Mary Ann Roscoe)	8550.00
Oni Plumbing & Heating (Simon and Mary Ann Roscoe)	1380.00