

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS' BRENCHLEY

England & Wales - Charity number 1130911

Details

Other names BRENCHLEY PCC

Status Registered

Legal form Previously excepted

Registered 2009-08-03

Register [View on the Charity Commission register](#)

Contact

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Brenchley
Tonbridge

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Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: This is a church congregation

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Education/training, Religious Activities
- **Who:** Children/young People, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£102,723	£100,552	-	-
2023-12-31	£125,998	£148,387	-	-
2022-12-31	£136,939	£134,860	-	-
2021-12-31	£120,369	£135,512	-	-
2020-12-31	£148,310	£113,727	-	-

Trustees

Name	Role	Appointed
SIR ROBERT AKENHEAD	Chair	2011-05-25
Alexander Graeme Dykes		2025-05-25
Angela Jane Boobbyer		2017-04-23
CHERIE SANDRA SARGENT		
DIANA CLARE BROOKS		
JOHN WILLIAM PHILIP GARTHWAITE		2016-04-24
Karen Maier		2018-04-22
NICHOLAS GAVIN WOODCOCK		2016-04-24
Peter William Richard WESTLEY		2017-04-23
Rev Andrew John Cameron		2024-11-27
Richard Brian Overall		2025-05-25
SARAH JANE THORPE		2013-04-06
Samuel Derek Smithson		2020-10-19
Stephen Charles Edler		2020-07-13
Thelma Olive Cunningham		2017-04-23
Valerie Ann Woodcock		2025-05-25

Accounts

ALL SAINTS' CHURCH, BRENCHLEY

ANNUAL REPORT

AND

FINANCIAL STATEMENTS

OF THE

PAROCHIAL CHURCH COUNCIL

For the year ended 31 December 2024

Incumbent:

The Revd Dr. Andrew Cameron
(from 27.11.24)

Independent Examiner:

Mrs Geraldine Hughes
Diocese of Rochester
St Nicholas Church
Boley Hill
Rochester
Kent ME1 1SL

ALL SAINTS' CHURCH, BRENCHLEY
ANNUAL REPORT AND ACCOUNTS OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2024

Administrative information

All Saints' Church is situated in The High Street, Brenchley. It is part of the Paddock Wood area Deanery and the Diocese of Rochester, within the Church of England. The correspondence address is The Vicarage, 8 Broad Oak, Brenchley, Kent TN12 7NN.

The Parochial Church Council (PCC) of All Saints' is a charity registered with the Charity Commission (No: 1130911).

Structure, governance and management

The function and purpose of the PCC is outlined in the Parochial Church Councils (Powers) Measure 1956.

The method of appointment of PCC members is set out in the Church Representation Rules 2020. All Church attendees are encouraged to register on the Electoral Roll and are then eligible to stand for election to the PCC.

Objectives and Activities

The PCC of All Saints' Brenchley has the responsibility of co-operating with the incumbent to promote in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has responsibilities for maintenance of the church building and churchyard. It is committed to enabling as many people as possible, in all age groups, to worship at All Saints'. It maintains an overview of worship to ensure provision of a range of church services to suit different tastes of worship, with an overall aim to adhere strictly to the message of the Gospel. All members of the congregation are encouraged to play a part in services and there is a rota for bible readers and leaders of intercessions.

The main activities of All Saints' PCC are the provision of church services, baptisms, weddings, funerals, youth and children's work, and the teaching of adults by way of regular home groups throughout the year. A report on the various activities undertaken at All Saints' is attached, each group or committee dealing with specific aspects of parish life.

All PCC members are jointly responsible for deciding how their funds are to be spent and are made aware of the liabilities involved in their role. They are required to be DBS checked and to undertake regular Safeguarding training.

PCC Membership

Members of the PCC are either ex-officio, elected or co-opted at the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules 2020. During the year, the following served as PCC members:

Incumbent: The Rev. Dr. Andrew Cameron (from 27.11.24)

Wardens: Mr Robin Brooks
Mrs Moira Tunstall

Representatives on the Deanery Synod:

Mr John Garthwaite
Miss Cherie Sargent
Miss Karen Maier

Elected members:

Mrs Penelope Lowe	(elected 2022)	
Mr Duncan Norman	(elected 2022)	
Mr Nicholas Woodcock	(re-elected 2022)	
Mrs Angela Boobbyer	(re-elected 2023)	
Mrs Diana Brooks	(re-elected 2023)	
Mrs Thelma Cunningham	(re-elected 2023)	
Mrs Sarah Thorpe	(re-elected 2023)	<i>Secretary</i>
Sir Robert Akenhead	(re-elected 2023)	<i>Chairman</i>
Miss Karen Maier	(re-elected 2023)	
Mr Samuel Smithson	(re-elected 2023)	
Mr Peter Westley	(elected 2023)	
Mr Stephen Edler	(re-elected 2024)	

Mrs Julie Humphreys	(co-opted 2024)	<i>Treasurer</i>
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PCC Committees

The PCC operates as a body, meeting whenever considered necessary, up to 10 times a year (usually excluding August and December) and also through certain committees which may or may not co-opt members of the congregation and others to fulfil their tasks.

Standing Committee

This is the only committee required by law. It consists of the Incumbent, Churchwardens, Treasurer and Secretary. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

Churchyard Group

This attends to all matters relating to the maintenance and preservation of the churchyard.

Other Committees

These attend to various other aspects of the life of the church on an ad hoc basis.

Achievements and Performance

Church attendance

At 31st December 2024 there were 180 parishioners on the church electoral roll, 60 of whom were not resident within the parish. Since the 2024 APCM, 2 names were added and 2 removed from the roll. In terms of attendance, although modern social developments and Covid have had their effect on Sunday attendance, along with seasonal variations, an average range of 60 -100 men, women and children attended our varied diet of services of worship at least once a month of whom a significant number attend more often, with up to 200 attending festival services. The services offered include a weekly 10am Family Service with two Communion a month and a 3rd Sunday service with occasional lay speakers and songs led by Leo Sharp as well as traditional hymns accompanied by organist Sheila Harris; a weekly 8am Communion BCP service, and on the 1st Sunday, a more informal Café Church service shared with Matfield at Matfield Village Hall and an Evening Prayer Service led by Reader Peter Hungerford-Welch. On the 5th Sunday when it occurs, there is a joint service with the 3 other local parishes. During most of 2024, since the retirement of Rev. Campbell Padgett in December 2023, All Saints' was in interregnum. From the start of the year, services continued with the support of Rev. Dr. Andrew Cameron and visiting ministers, while some were lay led. Finally, on 27th November 2024, Rev Dr Andrew Cameron was licensed by Bishop Jonathan of Rochester and installed to serve as the 'House for Duty' Priest at All Saints' Brenchley. His wife, Sue, also played an active part during our services and has started a Monday morning 'Prayer Group' as well as supporting the former 'Baby & Toddler Group' Service, now renamed 'First Friends', which met regularly during the year. Services continued to be 'streamed' during the year by a few very helpful individuals on a rota system, and recordings were viewed via the website by a wide range of people.

Review of the year

In addition to the short meeting to appoint officers following the APCM, the full PCC met inside the church 10 times during 2024, with an average attendance of 78%. Where Committees met between meetings, minutes of their deliberations were received by the full PCC and discussed where necessary. Copies of the Minutes of each PCC meeting may be found inside the church in a folder on the Black Tomb by the North door. At the APCM, members of the church family are encouraged to view these and to make their views known to the Vicar or the Churchwardens.

The regular life of the church continued throughout 2024 with increasing levels of volunteers picking up the gaps left by the absence of an incumbent. The church building remained in a very good state under the watchful eye of Peter Westley. Aspects of the work identified in the last Quinquennial Inspection (which revealed that the church building is in a very good state of repair for a building of its age) were completed. Maintaining an old building requires continual vigilance and ongoing work and maintenance. The churchyard continued to be well-kept under the active supervision of Richard Beale who organised both contractors and volunteers to help maintain such an attractive churchyard.

Open-air services were planned for the beginning and end of Summer, but did not go ahead outside due to the wet weather. Special services took place for Mothering Sunday, Harvest Festival, Remembrance Sunday, and at Christmas included a Christingle Service held on Christmas Eve.

By the end of 2024, Ruth Parnell had completed over 3 years as our Youth-worker and Chaplain to our church school. She worked enthusiastically, tirelessly and successfully in her role and is well-established and widely respected by both youngsters and parents. The 'May Camp' was especially popular.

The Churchwardens and PCC continued to explore a closer link with St. Luke, Matfield, in the hope that both churches could share a minister, which was the preferred option by the Bishop. However, following several rounds of talks between representatives of both PCCs, Matfield decided they wished to remain linked to Lamberhurst (and vice versa). Therefore, as a result of this decision, the PCC eventually opted to have its own part-time 'House for Duty' priest, following lengthy discussions with the Diocese.

Until later in the year, we continued to maintain financial support for missionaries Father Kevin and Jen Cable (former members of our congregation) in Jaffa, Israel, from whom we received regular updates. Our Christmas collection was divided equally between the Paddock Wood Community food bank, the local charity 'Porchlight' for the homeless, and 'Embrace', an organisation which provides support for Christians in Gaza and Lebanon.

Many Church members continued to participate in extra-Church charitable activities and take on different roles within the Church, which are too many to mention individually but serve to maintain a welcoming church family. Refreshments are regularly served after services by helpers on a rota drawn up by Thelma Cunningham. The church website has recently been updated by Sam Smithson and we would encourage all to use it. The church email account ensures that Secretary Sarah Thorpe can maintain regular electronic communication with members of the church family. A Readings and Notice sheet continued to be provided by Thelma to keep everyone informed of church events.

Financial Review

2024 was a fairly stable year for the PCC. Income has decreased in general although expenditure has decreased in line, which is mostly due to decreased Vicarage costs and a significant decrease in the Parish Offer.

Income on the **General Unrestricted Fund** was £93,170 against expenditure of £82,354. From the resulting net gain, the PCC then makes decisions regarding the need to set aside **Designated Funds** for various projects or purposes at the PCC's discretion. Set out below are the transfers to these Designated Funds at the end of 2024, leaving overall an increase of £7,816 on the General Fund. Closing balance: £10,842.

The Church Repair Fund – There were no significant costs in 2024, leaving a closing balance of £4,659.

The Vicarage Redecoration Fund – We have reduced this by £7,000 to leave a closing balance of £0.

The Web Services Fund – This was established in 2020 to fund the potential future costs of installing equipment to broadcast services audio-visually from the church over the internet. This Fund will be retained for now, to cover a potential upgrade to include a projector and other equipment. Closing balance: £4,000.

Mission Partners Fund – As Revd. Kevin and Jennifer Cable have now completed their time in Jaffa, there is a closing balance of £0.

Youthwork Fund – The Youth-worker position is vital to the local and church community, so to protect the employment for a meaningful time, we must keep a sufficient fund. We received a small donation of £20 towards this Fund in 2024. Closing balance: £21,070.

Then there are a number of **Restricted Funds** which, unlike the Designated Funds, can only be used according to the wishes of those donating funds.

Churchyard Fund - Through a number of successful fund-raising activities during the year, £3,083 was raised for this Fund, against expenditure of £10,514. Of the total expenditure, £4,284 was spent on tree work, with the remaining being the upkeep of the churchyard in line with previous years. Further tree work will be required in 2025. Closing balance: £3,539.

Friends Fund - This relates specifically to the maintenance of the Church and churchyard for the benefit of the village and surrounding area as a whole. £4,190 was raised during the year, with expenditure of £2,539. Closing balance: £2,955.

Mission Fund - £2,146 was collected and intended to pay out over the course of 2024 to various charitable causes, including the PCC's selected Christmas Charities, and the Children's Society.

Hardship Fund – During 2024 there were no donations required to support hardship within the community. Donations totalling £100 were received during the year. Closing balance: £100.

In total, our charitable giving for 2024 was £5,163 in total. This represents 6% of our total unrestricted income.

Finally, there are three **Endowment Funds**. The underlying capital investment saw investment gain of £1,677 during 2024. Closing balance: £74,964.

Looking ahead to 2025, regular giving has increased towards the end of 2024, whilst expenditure looks to also increase, with an increased Parish Offer, increased energy bills and other planned costs such as churchyard tree work and potential audio-visual work. A notable proportion of our income is still received from a relatively small and decreasing number of generous benefactors. One-off donations were also lower in 2024 compared to 2023. During 2024, we saw a small gain of £1,677 on the Endowment Funds but this cannot be guaranteed in 2025 and this has decreased by nearly £5,000 from 2023. We must also factor in the increase in energy costs and general increases in costs across all services. Gardening services have also increased for 2025 by around 20% due to a new contractor.

We should still focus our efforts on increasing regular giving donations wherever possible, along with fund-raising to cover any one-off costs.

Reserves Policy

It is the policy of the PCC to hold between two and six months' expenditure in free resources. It is estimated that the Church's average general expenditure is in the region of £10,000 per month. The current level of free reserves (£40,572 at 31.12.24) represents four months of average expenditure.

Report approved by the PCC on 16.04.2025 and signed on their behalf by PCC Chairman Sir Robert Akenhead

Robert Akenhead
16/4/25

Independent examiner's report to the PCC of All Saints Brencley

Date 14th April 2025

I report to the PCC on my examination of the accounts of the PCC for the year ended 31st December 2024.

Responsibilities and basis of report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006.

I report in respect of my examination of the PCC accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act, and also those found in Church guidance, 2017 edition.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Yours faithfully,



Mrs Gerry Hughes
BSc (Hons) ACMA
30 Green Lane
Paddock Wood
TN12 6BF
email: Gerry@hugmail.co.uk

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds	TOTAL FUNDS 2024 £	TOTAL FUNDS 2023 £
Income and endowments							
<i>Voluntary income</i>	2a	88,332	20	9,519		97,871	122,888
<i>Activities for generating funds</i>	2b	208				208	
<i>Investment income</i>	2c	646	661			1,307	1,128
<i>Church activities</i>	2d	3,982				3,982	2,618
<i>Other incoming resources</i>	2e						
		93,169	681	9,519		103,369	126,634
Expenditure							
<i>Church activities</i>	3a	82,280	3,000	15,199		100,478	147,733
<i>Raising funds</i>	3b	73				73	655
<i>Other expenditure</i>	3c						
Total expenditure		82,354	3,000	15,199		100,552	148,388
Net income/(expenditure) before investment gains		10,815	(2,319)	(5,680)		2,818	(21,754)
Net gains on investments					1,677	1,677	6,302
Net income/(expenditure)		10,815	(2,319)	(5,680)	1,677	4,495	(15,452)
Transfers between funds		(3,000)	(7,000)	10,000			
Net movement in funds		7,815	(9,319)	4,320	1,677	4,495	(15,452)
Total funds brought forward at 1 January 2024		3,026	39,048	2,274	73,286	117,634	133,087
Total funds carried forward at 31 December 2024		10,841	29,729	6,594	74,964	122,127	117,634

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHELY

**PRIOR YEAR STATEMENT OF FINANCIAL ACTIVITIES
FOR COMPARATIVE PURPOSES**

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds	TOTAL FUNDS 2023 £
Income and endowments						
<i>Voluntary income</i>	2a	107,910	350	14,628		122,888
<i>Activities for generating funds</i>	2b	0	0	0		0
<i>Investment income</i>	2c	636	492	0		1,128
<i>Church activities</i>	2d	2,618	0	0		2,618
<i>Other incoming resources</i>	2e	0	0	0		0
		111,164	842	14,628		126,634
Expenditure						
<i>Church activities</i>	3a	123,952	4,390	19,392		147,733
<i>Raising funds</i>	3b	655				655
<i>Other expenditure</i>	3c		0			0
Total expenditure		124,607	4,390	19,392	0	148,388
Net income/(expenditure) before investment gains		(13,442)	(3,548)	(4,764)		(21,754)
Net gains on investments					6,302	6,302
Net income/(expenditure)		(13,442)	(3,548)	(4,764)	6,302	(15,452)
Transfers between funds		3,120	(6,225)	3,105		0
Net movement in funds		(10,322)	(9,773)	(1,659)	6,302	(15,452)
Total funds brought forward at 1 January 2023		13,349	48,822	3,932	66,984	133,087
Total funds carried forward at 31 December 2023		3,027	39,049	2,273	73,286	117,634

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

BALANCE SHEET AT 31 DECEMBER 2024

	Notes	2024	2023
		£	£
Fixed assets			
Tangible fixed assets	5	-	-
Investments	6	74,964	73,286
Total fixed assets		<u>74,964</u>	<u>73,286</u>
Stock - Memorial kerbstones		2,045	2,045
Debtors	7	8,547	1,500
Short term deposits		14,181	12,131
Cash at bank and in hand		27,783	36,855
		<u>52,556</u>	<u>52,531</u>
Creditors: amounts falling due within one year	8	<u>-5,393</u>	<u>-8,183</u>
Net current assets		47,163	44,348
Total assets less current liabilities		<u>122,127</u>	<u>117,634</u>
Creditors: amounts falling due after one year	8		
NET ASSETS		<u><u>122,127</u></u>	<u><u>117,634</u></u>
Funds			
Endowment funds	9		
	10	74,964	73,286
Restricted funds	10	6,594	2,274
Designated Funds	10	29,729	39,048
Unrestricted funds	10	10,841	3,026
		<u>122,127</u>	<u>117,634</u>
		-	0

Approved by the Parochial Church Council on 16.04.2025 and signed on its behalf

Richard [unclear] - churchwarden

Robert [unclear] : churchwarden

PP. Chairman

Treasurer

[Signature]

The accompanying notes form a part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

1. Accounting policies

a Basis of preparation

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP (2015).

The financial statements have been prepared under the historical cost convention, except for the valuation of investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those which are informal gatherings of church members.

b Funds

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c Incoming resources

All incoming resources are accounted for gross.

Voluntary income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when receipt by the PCC is probable.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation on 31 December.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2024**

d Expenditure and Liabilities

Resources expended are accounted for on an accruals basis and are accounted for gross. Liabilities are recognised as soon as there is a legal obligation and settlement is probable and quantifiable.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish offer is accounted for when paid. Any parish offer unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 1 January 2006 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 1 January 2006 have been capitalised in the accounts and depreciated over their useful economic life (see below).

All expenditure on consecrated or beneficed buildings and individual items costing under £1000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Computer equipment	25% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2024

2 Income from	Unrestricted Funds £	Designated Funds £	Churchyard Restricted Fund £	Restricted Mission Fund £	Other Restricted Funds £	TOTAL FUNDS 2024 £	Unrestricted Funds £	Designated Funds £	Churchyard Restricted Fund £	Restricted Mission Fund £	Other Restricted Funds £	TOTAL FUNDS 2023 £
a Voluntary income												
Gift Aid - Bank	38,659					38,659	46,222					46,222
Gift Aid - Envelopes												
Other planned giving	1,400					1,400	1,640					1,640
Collections												
Church boxes							2,189					2,189
One-off gift aid gifts	9,500					9,500	13,500					13,500
Donations and appeals	14,722	20	3,083	2,146	2,755	22,726	10,607	350	3,941	3,403	7,284	25,585
Charitable Giving Collections												
Gift Aid - tax recoverable	12,052				1,535	13,587	21,752					21,752
Grants	12,000					12,000	12,000					12,000
Legacies												
	88,332	20	3,083	2,146	4,290	97,871	107,910	350	3,941	3,403	7,284	122,888
b Activities for generating funds												
Fundraising - General	208					208						
Fundraising - Churchyard												
	208					208						
c Investment income												
Endowment Income	646					646	636					636
Bank and building society interest		661				661		492				492
	646	661				1,307	636	492				1,128
d Income from Church Activities												
Fees from weddings, funerals etc	3,982					3,982	2,618					2,618
	3,982					3,982	2,618					2,618
e Other incoming resources												
Furlough Grants												
Other incoming resources												
Total income	93,169	681	3,083	2,146	4,290	103,369	111,164	842	3,941	3,403	7,284	126,634

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2024

3 Resources expended

	Unrestricted Funds £	Designated Funds £	Restricted Churchyard Fund £	Restricted Mission Fund £	Other Restricted Funds £	TOTAL FUNDS 2024 £	Unrestricted Funds £	Designated Funds £	Restricted Churchyard Fund £	Restricted Mission Fund £	Other Restricted Funds £	TOTAL FUNDS 2023 £	
a Church Activities													
Missionary and charitable giving:	20	3,000		2,146		5,166	20	3,000			3,403	5,664	12,087
Ministry costs:													
Diocesan Offer	22,800					22,800	57,316						57,316
Working expenses	1,054					1,054	7,477						7,477
Vicarage expenses	389					389	5,232						5,232
Youthworker Salary	22,852					22,852	21,394						21,394
Youthwork Expenses	597					597	1,710						1,710
Other ministry costs													
Church running expenses													
Utilities and cleaning	7,057					7,057	8,458						8,458
Insurance	5,267					5,267	5,071						5,071
Church maintenance													
General repairs	13,616				2,539	16,155	11,113					5,197	16,310
Organ maintenance	1,316					1,316	1,094						1,094
Church major repairs										1,390			1,390
Upkeep of services													
Music	1,318					1,318	1,293						1,293
Altar Supplies							278						278
Service Sheets	165					165	564						564
Other service costs	5,409					5,409	2,427						2,427
Upkeep of churchyard													
Mowing			3,924			3,924			4,036				4,036
Gardening/General Mtnc			2,306			2,306			1,092				1,092
Tree/Hedge Cutting			4,284			4,284							
Kerbstones													
Path													
Education and Training	420					420	505						505
	82,280	3,000	10,514	2,146	2,539	100,479	123,952	4,390	5,128	3,403	10,861	147,733	
b Raising funds													
Stewardship costs													
Fundraising costs	73					73	655						655
	73					73	655						655
c Other costs													
Total resources expended	82,354	3,000	10,514	2,146	2,539	100,553	124,607	4,390	5,128	3,403	10,861	148,388	

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2024

4 Staff costs

	2024	2023
	£	£
a <i>Wages and salaries</i>	<u>24,627</u>	<u>23,169</u>

The PCC employed a Youthworker and an organist and made PAYE deductions on their behalf.

We also pay a cleaner weekly.

* Youthworker salary uplifted from 2022 to remove income offset from Matfield PCC

b *Payments to PCC members and related parties*

No payments, apart from reimbursement of expenses, were made to any PCC member or related party.

The total amount of monies donated to the PCC by PCC members during 2024 was £30,060 inc Gift Aid reclaimed, (2023 was £36,867 (incl. Gift Aid reclaimed)).

5 Tangible fixed assets

The PCC does not have any tangible fixed assets.

6 Investments

	Units	Valuation (p)	£
At 1st January 2024	3,242	22.61	73,286
Disposals at carrying value			
Purchases at cost			
Net gains and revaluation			1,677
At 31st December 2024	3,242	23.12	<u>74,964</u>

The investment is held as units in a CBF Investment Fund.

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2024

7 Debtors

	2024 £	2023 £
Income tax recoverable	-	-
Prepayments and accrued income	8,548	1,500
Other debtors	-	-
	8,548	1,500

8 Creditors: amounts falling due in one year

	2024 £	2023 £
Accruals for utilities and other costs	5,393	8,183
	5,393	8,183

Creditors: amounts falling due after more than one year

	2024 £	2023 £
Creditors	-	-
	-	-

9 Analysis of Net assets by fund

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2024 £	Total Funds 2023 £
Fixed assets for church use						
Investment assets				74,964	74,964	73,286
Current assets	16,233	29,729	6,594		52,556	52,531
Current liabilities	-5,393				-5,393	-8,183
Long term liabilities						
	10,840	29,729	6,594	74,964	122,127	117,634

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2024

10 Statement of funds

	done At 1 Jan 2024 £	Income £	Expenditure £	Investment Gains/(losses) £	Transfers between funds £	At 31 Dec 2024 £
Unrestricted Funds						
General Fund	3,026	93,169	-82,354		-3,000	10,841
Designated Funds						
Church Repair Fund - PCC	3,119	661	0			3,780
Church Repair Fund - Diocese	879	0	0			879
Vicarage Redecoration Fund	7,000	0	0		-7,000	0
Web Services Fund	4,000	0	0			4,000
Mission Partners Fund	3,000	0	-3,000			0
Youthwork Fund	21,050	20	0		0	21,070
	39,048	681	-3,000		-7,000	29,729
Restricted Funds						
Churchyard Fund	970	3,083	-10,514		10,000	3,539
Friends	1,304	4,190	-2,539			2,955
Mission Fund	0	2,146	-2,146			0
Hardship fund	0	100	0			100
	2,274	9,519	-15,199		10,000	6,594
Endowment Funds						
Brotherwood	7,641			175	0	7,815
Davidson-Hooker	38,926			891	0	39,817
Levett	26,719			612	0	27,331
	73,286	0	0	1,677	0	74,964
Total funds	117,634	103,369	-100,553	1,677	0	122,127

The restricted funds comprise:

The Churchyard Fund can only be used on items specifically relating to the Churchyard.

The Friends Fund has been set up for donations specifically for Church Maintenance projects.

The Clock Fund is for monies donated towards the restoration of the Church clock. This project was carried out during 2021.

The Mission Fund is created for donations made to the PCC, which will be passed on the Charities as chosen by the PCC.

The Hardship Fund is used for monies donated for distribution to local causes at the discretion of the Vicar.

The endowment funds comprise:

Brotherwood (1941), 338 units in the CBF Investment Fund. Income can only be spent on the maintenance of the Church and Churchyard.

Davidson-Hooker (1959), 1,722 units in the CBF Investment Fund. Income can only be spent on the maintenance of the Church and Churchyard.

Levett (1970), 1,182 units in the CBF Investment Fund. Income can only be spent on the maintenance of the Churchyard.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2024**

11 Donations made to Charitable Organisations

	2024	2023
* Church Mission Society	3,000	3,000
Christmas -Porchlight	715	0
Christmas - CMJ	0	675
Christmas - Community Storehouse	716	1,181
Christmas - The Tanzania Borehole Project	0	506
Children's Society	417	1,041
Christmas-Embrace	716	0
Poverty and Hope Appeal	0	0
Readycall	0	0
Royal British Legion	0	0
Others	20	20
Total	5,583	6,423

Accounts

ALL SAINTS' CHURCH, BRENCHLEY

ANNUAL REPORT

AND

FINANCIAL STATEMENTS

OF THE

PAROCHIAL CHURCH COUNCIL

For the year ended 31 December 2023

Incumbent:

The Revd Campbell Paget
The Vicarage
8 Broad Oak
Brenchley
Kent TN12 7NN

Independent Examiner:

Mrs Geraldine Hughes
Diocese of Rochester
St Nicholas Church
Boley Hill
Rochester
Kent ME1 1SL

**ALL SAINTS' CHURCH, BRENCHLEY
ANNUAL REPORT AND ACCOUNTS OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2023**

Administrative information

All Saints' Church is situated in The High Street, Brenchley. It is part of the Paddock Wood area Deanery and the Diocese of Rochester, within the Church of England. The correspondence address is The Vicarage, 8 Broad Oak, Brenchley, Kent TN12 7NN.

The Parochial Church Council (PCC) of All Saints' is a charity registered with the Charity Commission (No: 1130911).

Structure, governance and management

The function and purpose of the PCC is outlined in the Parochial Church Councils (Powers) Measure 1956.

The method of appointment of PCC members is set out in the Church Representation Rules 2020. All Church attendees are encouraged to register on the Electoral Roll and are then eligible to stand for election to the PCC.

Objectives and Activities

The PCC of All Saints' Brenchley has the responsibility of co-operating with the incumbent, the Revd Richard Campbell Paget, to promote in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has responsibilities for maintenance of the church building and churchyard. It is committed to enabling as many people as possible, in all age groups, to worship at All Saints'. It maintains an overview of worship to ensure provision of a range of church services to suit different tastes of worship, with an overall aim to adhere strictly to the message of the Gospel. All members of the congregation are encouraged to play a part in services and there is a rota for bible readers and leaders of intercessions.

The main activities of All Saints' PCC are the provision of church services, baptisms, weddings, funerals, youth and children's work, and the teaching of adults by way of regular home groups throughout the year. A report on the various activities undertaken at All Saints' is attached, each group or committee dealing with specific aspects of parish life.

All PCC members are jointly responsible for deciding how their funds are to be spent and are made aware of the liabilities involved in their role. They are required to be DBS checked and to undertake regular Safeguarding training.

PCC Membership

Members of the PCC are either ex-officio, elected or co-opted by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules 2020. During the year, the following served as PCC members:

Incumbent: The Revd Campbell Paget *Chairman*

Wardens: Mr Robin Brooks
Mrs Moira Tunstall

Representatives on the Deanery Synod:

Mr John Garthwaite
Miss Cherie Sargent

Elected members:

Mrs Penelope Lowe	(elected 2022)	
Mr Duncan Norman	(elected 2022)	
Mr Nicholas Woodcock	(re-elected 2022)	
Mr Stephen Edler	(elected 2021)	
Mrs Angela Boobyer	(re-elected 2023)	
Mrs Diana Brooks	(re-elected 2023)	
Mrs Thelma Cunningham	(re-elected 2023)	
Mrs Sarah Thorpe	(re-elected 2023)	<i>Secretary</i>
Sir Robert Akenhead	(re-elected 2023)	<i>Vice- Chairman</i>
Miss Karen Maier	(re-elected 2023)	
Mr Samuel Smithson	(re-elected 2023)	
Mr Peter Westley	(elected 2023)	
Mrs Julie Humphreys	(co-opted 2023)	<i>Treasurer</i>

PCC Committees

The PCC operates as a body, meeting whenever considered necessary up to 10 times a year (usually excluding August and December) and through certain committees which may or may not co-opt members of the congregation and others to fulfil their tasks.

Standing Committee:

This is the only committee required by law. It consists of the Incumbent, Churchwardens, Treasurer and Secretary. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

Churchyard Committee

This attends to all matters relating to the maintenance and preservation of the churchyard.

Other Committees

These attend to various other aspects of the life of the church on an ad hoc basis.

Achievements and Performance

Church attendance

At 31st December 2023 there were 183 parishioners on the church electoral roll, 55 of whom were not resident within the parish. Since the 2023 APCM, 10 names were added and none removed. In terms of attendance, although modern social developments and Covid have had their effect on Sunday attendance, over 200 men, women and children attended our varied diet of services of worship at least once a month, of whom a significant number attend more often. Some 70 of these live within walking distance of the church and a further 30 also live in the parish. Throughout the first six months of 2023, services continued in their post-Covid norm with Campbell. After the beginning of July services continued with the support of Andy Cameron and visiting ministers. Some services were lay led. Streaming continues and streamed services are viewed by a wide range of people. The 'baby and toddler service' met throughout the year. The church building remained open and this together with the well-maintained churchyard was greatly appreciated by many in the village.

Review of the year

In addition to the short meeting to appoint officers following the APCM, the full PCC met 9 times during 2023, with an average level of attendance of 72%. We have increasingly relied on Teams to enable members who would otherwise have been absent to attend. All PCC meetings were held inside the church. Where Committees met between meetings, minutes of their deliberations were received by the full PCC and discussed where necessary. Copies of the Minutes of each PCC meeting may be found in a folder on the Black Tomb by the North door. Members of the church family are warmly encouraged to keep abreast of these and to make their views known to either the Vicar or the Churchwardens. In his absence, through selection of ministers, Campbell ensured that the teaching of the Christian faith in its biblically orthodox form with its insights and challenges to contemporary personal, moral, and social issues, continued to be central to the life of the church.

The regular life of the church continued throughout 2023 with increasing levels of volunteers picking up the gaps left by Campbell's absence from July following major heart surgery. The church building has remained in a very good state under the watchful eye of Peter Westley. Aspects of the work identified in the last Quinquennial Inspection (which revealed that the church building is in a very good state of repair for a building of its great age) were undertaken. Maintaining an old building requires continual vigilance and ongoing work. The churchyard continued to be well-kept under the active supervision of Richard Beale who organised both contractors and volunteers to produce a very well-maintained churchyard.

We held open-air services in July, August and September, Harvest Festival, on Remembrance Sunday, and at Christmas with a Christingle Service held on Christmas Eve.

By the end of 2023, Ruth Parnell completed over 2 years here as our Youth-worker and Chaplain to our church school. She has worked enthusiastically, tirelessly and successfully in her role and is well-established and widely respected.

The Vicar, Churchwardens, and PCC have continued to explore a closer link with St. Luke, Matfield, but the actual shape of this cannot yet be determined (See the Churchwarden's Report).

We have continued to maintain our financial support for missionaries Father Kevin and Jen Cable (former members of our congregation) in Jaffa, Israel, from whom we receive regular updates. We donated half of the Christmas collection to Kevin and Jen's work generally and with refugees from the conflict in Gaza, and half locally to 'Nourish' food bank.

Many Church members continue to participate in extra-Church charitable activities and take on different roles within the Church, which are too many to mention individually, but serve to maintain a welcoming church family. The church website has recently been updated and we would encourage all to use it.

Financial Review

2023 was a fairly difficult year financially for the PCC. Income has decreased while we continue to see expenditure increase.

Income on the **General Unrestricted Fund** was £111,165, against expenditure of £124,607. From the resulting net loss, the PCC then made decisions regarding the need to set aside **Designated Funds** for various projects or purposes at the PCC's discretion. Set out below are the transfers to these Designated Funds at the end of 2023, leaving overall a reduction of £11,314 on the General Fund. Closing balance: £3,027.

The Church Repair Fund - Here, we transfer £1,600 each year to a saving plan with the Diocese, intended to help budget with repairs. Closing balance: £3,999.

The Vicarage Redecoration Fund – As it remains unclear on the plan for the Vicarage, we have reduced the Vicarage Repair Fund by £3,000. Closing balance: £7,000.

The Web Services Fund – This was established in 2020 to fund the potential future costs of installing equipment to broadcast services audio-visually from the church over the internet. To date, this has taken place successfully without the need for costly equipment. This Fund will be retained for now, however. Closing balance: £4,000.

Mission Partners Fund - £3,000 has been transferred here to give a closing balance of £3,000 which is intended to be paid over the course of 2024 in line with the PCC's desire to support Reverend Kevin and Jennifer Cable in their call to rebuild and minister from the historic St Peter's Church in Jaffa, Israel.

Youthwork Fund – The Youth-worker position is vital to the local and church community, so to protect the employment for a meaningful time, we must keep a sufficient fund. We received a small donation of £350 towards this Fund. Closing balance: £21,050.

Then there are then a number of **Restricted Funds** which, unlike the Designated Funds, can only be used according to the wishes of those donating funds.

Churchyard Fund - Through a number of successful fund-raising activities during the year, £3,941 was raised for this Fund, against expenditure of £5,128. Closing balance: £970.

Friends Fund - This relates specifically to the maintenance of the Church for the benefit of the village and surrounding area as a whole. £2,275 was raised during the year, with expenditure of £5,197. Closing balance: £1,304.

Mission Fund - £3,403 was collected and intended to pay out over the course of 2024 to various charitable causes, including the PCC's selected Christmas Charities, and the Children's Society.

Hardship Fund – During 2023, £5,664 was donated towards those suffering through hardship within the community. Donations of £4,559 were received during the year. Closing balance: £0.

In total, our charitable giving for 2023, including amounts given as local hardship payments, was £12,067. This represents 10% of our total unrestricted income.

Finally, there are three **Endowment Funds**. The underlying capital investment saw investment gain of £6,302 during 2023. Closing balance: £73,286.

Looking ahead to 2024, the PCC's finances have the potential to become strained unless income can be increased or expenditure can be reduced. A notable proportion of our income is still received from a relatively small and decreasing number of generous benefactors. This cannot be relied upon indefinitely. During 2023, we saw a gain of £6,302 on the Endowment Funds but this cannot be guaranteed in 2024. We must also factor in the increase in energy costs and general increases in costs across all services. Gardening services have also increased for 2024 to £5,500 per year and we must factor in the cost to trim the Yew Trees of £4,500.

On a more positive note, the recent informal buildings inspection indicated that the church is generally in a satisfactory condition. We should still focus our efforts on increasing regular giving donations wherever possible.

Reserves Policy

It is the policy of the PCC to hold between two and six months' expenditure in free resources. It is estimated that the Church's average general expenditure is in the region of £10,500 per month. The current level of free reserves (£41,682 at 31.12.23) represents four months of average expenditure.

Approved by the PCC on 15th April 2024 and signed on their behalf by the Churchwardens:

Robb Smith
Churchwarden

All Saints' Church Brenchley

Report and Accounts

of the

Parochial Church Council

Year Ended 31st December 2023

Accrual Accounts using SORP 2015

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds	TOTAL FUNDS 2023 £	TOTAL FUNDS 2022 £
Income and endowments							
<i>Voluntary income</i>	2a	107,910	350	14,628		122,888	133,474
<i>Activities for generating funds</i>	2b						
<i>Investment income</i>	2c	636	492			1,128	696
<i>Church activities</i>	2d	2,618				2,618	5,519
<i>Other incoming resources</i>	2e						
		111,164	842	14,628		126,634	139,689
Expenditure							
<i>Church activities</i>	3a	123,952	4,390	19,392		147,732	137,516
<i>Raising funds</i>	3b	655				655	95
<i>Other expenditure</i>	3c						
Total expenditure		124,607	4,390	19,392		148,387	137,611
Net income/(expenditure) before investment gains		(13,442)	(3,548)	(4,764)		(21,753)	2,078
Net gains on investments					6,302	6,302	(8,937)
Net income/(expenditure)		(13,442)	(3,548)	(4,764)	6,302	(15,451)	(6,859)
Transfers between funds		3,120	(6,225)	3,105			
Net movement in funds		(10,322)	(9,773)	(1,659)	6,302	(15,451)	(6,859)
Total funds brought forward at 1 January 2023		13,349	48,822	3,932	66,984	133,088	139,948
Total funds carried forward at 31 December 2023		3,027	39,049	2,273	73,286	117,635	133,088

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

PRIOR YEAR STATEMENT OF FINANCIAL ACTIVITIES
FOR COMPARATIVE PURPOSES

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds	TOTAL FUNDS 2022 £
Income and endowments						
<i>Voluntary income</i>	2a	118,235	0	15,240		133,474
<i>Activities for generating funds</i>	2b	0	0	0		0
<i>Investment income</i>	2c	633	63	0		696
<i>Church activities</i>	2d	5,519	0	0		5,519
<i>Other incoming resources</i>	2e	0	0	0		0
		124,387	63	15,240		139,689
Expenditure						
<i>Church activities</i>	3a	108,319	10,474	18,723		137,516
<i>Raising funds</i>	3b	95				95
<i>Other expenditure</i>	3c		0			0
Total expenditure		108,414	10,474	18,723	0	137,611
Net income/(expenditure) before investment gains		15,973	(10,411)	(3,484)		2,078
Net gains on investments					(8,937)	(8,937)
Net income/(expenditure)		15,973	(10,411)	(3,484)	(8,937)	(6,859)
Transfers between funds		(17,660)	16,600	1,060		0
Net movement in funds		(1,688)	6,189	(2,424)	(8,937)	(6,859)
Total funds brought forward at 1 January 2022		15,040	42,632	6,355	75,921	139,948
Total funds carried forward at 31 December 2022		13,352	48,821	3,932	66,984	133,088

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

BALANCE SHEET AT 31 DECEMBER 2023

	Notes	2023 £	2022 £
Fixed assets			
Tangible fixed assets	5	-	-
Investments	6	73,286	66,984
Total fixed assets		<u>73,286</u>	<u>66,984</u>
Stock - Memorial kerbstones		2,045	1,184
Debtors	7	1,500	8,020
Short term deposits		12,132	10,208
Cash at bank and in hand		36,855	51,202
		<u>52,532</u>	<u>70,614</u>
Creditors: amounts falling due within one year	8	<u>(8,183)</u>	<u>(4,510)</u>
Net current assets		<u>44,349</u>	<u>66,104</u>
Total assets less current liabilities		<u>117,635</u>	<u>133,088</u>
Creditors: amounts falling due after one year	8		
NET ASSETS		<u><u>117,635</u></u>	<u><u>133,088</u></u>
Funds	9		
Endowment funds	10	73,286	66,984
Restricted funds	10	2,273	3,932
Designated Funds	10	39,049	48,822
Unrestricted funds	10	3,027	13,349
		<u><u>117,635</u></u>	<u><u>133,088</u></u>

Approved by the Parochial Church Council on 15th April 2024 and signed on its behalf

Rob S RA S Heddumball
Warden Warden

Chairman

Treasurer

Humphreys

The accompanying notes form a part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

1. Accounting policies

a Basis of preparation

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP (2015).

The financial statements have been prepared under the historical cost convention, except for the valuation of investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those which are informal gatherings of church members.

b Funds

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c Incoming resources

All incoming resources are accounted for gross.

Voluntary income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when receipt by the PCC is probable.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation on 31 December.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2023

d *Expenditure and Liabilities*

Resources expended are accounted for on an accruals basis and are accounted for gross. Liabilities are recognised as soon as there is a legal obligation and settlement is probable and quantifiable.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish offer is accounted for when paid. Any parish offer unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e *Fixed Assets*

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 1 January 2006 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 1 January 2006 have been capitalised in the accounts and depreciated over their useful economic life (see below).

All expenditure on consecrated or beneficed buildings and individual items costing under £1000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Computer equipment	25% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f *Current Assets*

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown a debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2023

2 Income from

	Unrestricted Funds	Designated Funds	Churchyard Restricted Fund	Restricted Mission Fund	Other Restricted Funds	TOTAL FUNDS 2023	Unrestricted Funds	Designated Funds	Churchyard Restricted Fund	Restricted Mission Fund	Other Restricted Funds	TOTAL FUNDS 2022
	£	£	£	£	£	£	£	£	£	£	£	£
a <i>Voluntary income</i>												
Gift Aid - Bank	46,222					46,222	50,993					50,993
Gift Aid - Envelopes												
Other planned giving Collections	1,640					1,640	3,371					3,371
Church boxes	2,189					2,189	1,882					1,882
One-off gift aid gifts	13,500					13,500	28,500					28,500
Donations and appeals	10,607	350	3,941	3,403	7,284	25,585	6,372	5,482	2,483	7,000		21,337
Charitable Giving Collections												
Gift Aid - tax recoverable	21,752					21,752	15,117			275		15,392
Grants	12,000					12,000	10,500					10,500
Legacies							1,500					1,500
	107,910	350	3,941	3,403	7,284	122,888	118,235	5,482	2,483	7,275		133,474
b <i>Activities for generating funds</i>												
Fundraising - General												
Fundraising - Churchyard												
c <i>Investment income</i>												
Endowment Income	636					636	633					633
Bank and building society interest		492				492		63				63
	636	492				1,128	633	63				696
d <i>Income from Church Activities</i>												
Fees from weddings, funerals etc	2,618					2,618	5,519					5,519
	2,618					2,618	5,519					5,519
e <i>Other incoming resources</i>												
Furlough Grants												
Other incoming resources												
Total income	111,164	842	3,941	3,403	7,284	126,634	124,387	63	5,482	2,483	7,275	139,689

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2023

3 Resources expended

	Unrestricted Funds £	Designated Funds £	Restricted Churchyard Fund £	Restricted Mission Fund £	Other Restricted Funds £	TOTAL FUNDS 2023 £	Unrestricted Funds £	Designated Funds £	Restricted Churchyard Fund £	Restricted Mission Fund £	Other Restricted Funds £	TOTAL FUNDS 2022 £
a Church Activities												
Missionary and charitable giving:	20	3,000		3,403	5,664	12,087	20	3,000		2,483	6,616	12,119
Ministry costs:												
Diocesan Offer	57,316					57,316	52,408					52,408
Working expenses	7,477					7,477	7,480					7,480
Vicarage expenses	4,742					4,742	4,571					4,571
Youthworker Salary	21,394					21,394	18,944					18,944
Youthwork Expenses	1,510					1,510	1,081					1,081
Other ministry costs	2,060					2,060						
Church running expenses												
Utilities and cleaning	8,458					8,458	9,167					9,167
Insurance	5,071					5,071	4,808					4,808
Church maintenance												
General repairs	11,113				5,197	16,310	6,614				2,820	9,434
Organ maintenance	1,094					1,094	1,022					1,022
Church major repairs		1,390				1,390		7,474				7,474
Upkeep of services												
Music	1,293					1,293	1,130					1,130
Altar Supplies	278					278	126					126
Service Sheets	564					564	593					593
Other service costs	1,057					1,057	355					355
Upkeep of churchyard												
Mowing			4,036			4,036		3,312				3,312
Gardening/General Mtnc			1,092			1,092		102				102
Tree/Hedge Cutting								1,760				1,760
Kerbstones								80				80
Path								1,550				1,550
Education and Training	505					505						
	123,952	4,390	5,128	3,403	10,861	147,733	108,319	10,474	6,804	2,483	9,436	137,516
b Raising funds												
Stewardship costs												
Fundraising costs	655					655	95					95
	655					655	95					95
c Other costs												
Total resources expended	124,607	4,390	5,128	3,403	10,861	148,388	108,414	10,474	6,804	2,483	9,436	137,611

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2023

4 Staff costs

	2023	2022
	£	£
a <i>Wages and salaries</i>	<u>23,169</u>	<u>20,403</u>

The PCC employed a Youthworker and an organist and made PAYE deductions on their behalf.
We also pay a cleaner weekly.

* *Youthworker salary uplifted for 2022 to remove income offset from Matfield PCC

b *Payments to PCC members and related parties*

No payments, apart from reimbursement of expenses, were made to any PCC member or related party.

The total amount of monies donated to the PCC by PCC members during 2023 was £36,867 inc Gift Aid reclaimed,
(2022 was £36,328 (incl. Gift Aid reclaimed)).

5 Tangible fixed assets

The PCC does not have any tangible fixed assets.

6 Investments

	Units	Valuation (p)	£
At 1st January 2023	3,242	20.66	66,984
Disposals at carrying value			
Purchases at cost			
Net gains and revaluation			<u>6,302</u>
At 31st December 2023	3,242	22.61	<u>73,286</u>

The investment is held as units in a CBF Investment Fund.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2023

7 Debtors

	2023 £	2022 £
Income tax recoverable	-	-
Prepayments and accrued income	1,500	8,020
Other debtors	-	-
	<u>1,500</u>	<u>8,020</u>

8 Creditors: amounts falling due in one year

	2023 £	2022 £
Accruals for utilities and other costs	8,183	4,510
	<u>8,183</u>	<u>4,510</u>

Creditors: amounts falling due after more than one year

	2023 £	2022 £
Creditors	-	-
	<u>-</u>	<u>-</u>

9 Analysis of Net assets by fund

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £	Total Funds 2022 £
Fixed assets for church use						
Investment assets				73,286	73,286	66,984
Current assets	11,209	39,049	2,274		52,532	70,614
Current liabilities	(8,183)				(8,183)	(4,510)
Long term liabilities						
	<u>3,026</u>	<u>39,049</u>	<u>2,274</u>	<u>73,286</u>	<u>117,635</u>	<u>133,088</u>

(117,635)

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2023

10 Statement of funds

	done At 1 Jan 2023 £	Income £	Expenditure £	Investment Gains/(losses) £	Transfers between funds £	At 31 Dec 2023 £
Unrestricted Funds						
General Fund	13,349	111,164	(124,607)		3,120	3,027
Designated Funds						
Church Repair Fund - PCC	1,027	0	(1,390)		1,600	1,237
Church Repair Fund - Diocese	10,095	492	0		(7,825)	2,762
Vicarage Redecoration Fund	10,000	0	0		(3,000)	7,000
Web Services Fund	4,000	0	0		0	4,000
Mission Partners Fund	3,000	0	(3,000)		3,000	3,000
Youthwork Fund	20,700	350	0		0	21,050
	<u>48,822</u>	<u>842</u>	<u>(4,390)</u>		<u>(6,225)</u>	<u>39,049</u>
Restricted Funds						
Churchyard Fund	156	3,941	(5,128)		2,000	970
Friends	3,777	2,725	(5,197)		0	1,304
Mission Fund	(0)	3,403	(3,403)		0	(0)
Hardship fund	(0)	4,559	(5,664)		1,105	(0)
	<u>3,932</u>	<u>14,628</u>	<u>(19,392)</u>		<u>3,105</u>	<u>2,274</u>
Endowment Funds						
Brotherwood	6,984			657	0	7,641
Davidson-Hooker	35,579			3,347	0	38,926
Levett	24,422			2,298	0	26,719
	<u>66,984</u>	<u>0</u>	<u>0</u>	<u>6,302</u>	<u>0</u>	<u>73,286</u>
Total funds	<u>133,088</u>	<u>126,635</u>	<u>(148,388)</u>	<u>6,302</u>	<u>0</u>	<u>117,635</u>

The restricted funds comprise:

The Churchyard Fund can only be used on items specifically relating to the Churchyard.

The Friends Fund has been set up for donations specifically for Church Maintenance projects.

The Clock Fund is for monies donated towards the restoration of the Church clock. This project was carried out during 2021.

The Mission Fund is created for donations made to the PCC, which will be passed on the Charities as chosen by the PCC.

The Hardship Fund is used for monies donated for distribution to local causes at the discretion of the Vicar.

The endowment funds comprise:

Brotherwood (1941), 338 units in the CBF Investment Fund. Income can only be spent on the maintenance of the Church and Churchyard.

Davidson-Hooker (1959), 1,722 units in the CBF Investment Fund. Income can only be spent on the maintenance of the Church and Churchyard.

Levett (1970), 1,182 units in the CBF Investment Fund. Income can only be spent on the maintenance of the Churchyard.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2023**

11 Donations made to Charitable Organisations

	2023	2022
* Church Mission Society	3,000	3,000
Christmas - CMJ	675	0
Christmas - Community Storehouse	675	859
Christmas - The Tanzania Borehole Project		859
Children's Society	535	852
Others	20	0
Total	4,905	5,570

Independent examiner's report to the PCC of All Saints Brenchley

Date 11th April 2024

I report to the PCC on my examination of the accounts of the PCC for the year ended 31st December 2023.

Responsibilities and basis of report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006.

I report in respect of my examination of the PCC accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act, and also those found in Church guidance, 2017 edition.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Yours faithfully,



Mrs Gerry Hughes
BSc (Hons) ACMA
30 Green Lane
Paddock Wood
TN12 6BF
email: Gerry@hugmail.co.uk

ALL SAINTS' BRENCHLEY

OFFICER, COMMITTEE & CHURCH GROUP REPORTS FOR THE YEAR 2023

Churchwardens' Report

The calendar year 2023 saw significant change in the life of All Saints and broadly falls into three parts. The first six months when Campbell was with us, followed by a period from July to October when he was substantially absent through illness. November, when we said farewell to Campbell and he was with us in part and early December when Campbell's retirement took effect. It is testament to the resilience of our Community that many aspects of church life have continued through all these phases substantially as before. Consideration of Campbell's succession has dominated much of our thinking throughout 2023 and this is considered in a separate report.

Music and worship

Our normal pattern of worship in 2023 was a Family service at 10.00am preceded by a BCP communion service at 8.00am every Sunday. The first Sunday of each month is a joint Café Church service held with Matfield, the second and fourth Sundays were Communion services. Communion continued with the practice of using wafers pre-dipped in wine, although during the year the PCC gave consideration to the reintroduction of the Common cup. There is some pressure for the return of the "Common cup" and this is under discussion at the PCC. Traditional hymns are used during Communion services, a mixture of Leo/the worship group and organ are played on the third Sunday while Café Church in Matfield Village Hall is usually lead by Leo/the Worship Group on the guitar. During the Summer months, open-air services were held on the churchyard extension, which were all well-supported.

Children's Church

Whilst the total number of children involved in junior church in 2023 remained much the same as in 2022, weekly numbers fluctuate considerably. From June, Junior Church was organised by Cherie and Karen and we are very grateful to them and their helpers. Progress on conversion of the South Transept continues to be slow, but we hope we will be able to put plans on display shortly and for significant progress to be made in 2024.

The Churchyard

We continue to be grateful to Richard Beale and his helpers for the way our Churchyard is maintained. Continued progress has been made. In 2023 we used contractors for the mowing, but this was supplemented by a well-directed and effective team of volunteers.

2023 as a Whole

In 2023, the life of the church was affected by Campbell's absence through ill health from July 2023 onwards, and our attempt to secure an orderly succession when he formally retired on 3rd December 2023.

From the beginning of July 2023, we were without Campbell. In practice, services continued as before largely thanks to Reverend Andy Campbell and his wife Sue who have taken two sometimes three services each month and contributed significantly to the life of the church, including by leading a morning of prayer and meditation. Many of you have approached us to voice your appreciation for all that they have been doing. We have also been blessed by the Reverend Ian Aveson and Reverend David Kitley both of whom have taken services on a regular basis. Some services have been lay-led. Revd. Andrew Axon has provided much support- Thank you. Overall, 2023 has presented a number of challenges many of which we are still addressing.

The PCC met monthly and there were a number of additional meetings, some at relatively short notice. These included two so-called consultations on the future, one led by the Archdeacon of Tonbridge in May and another by the Reverend Mike Lodge. Both involved the Parishes of Horsmonden, Lamberhurst and Matfield. Both were significantly devoid of the information which in normal circumstances you would expect to be

available for a meaningful consultation to take place. In addition, there were two meetings with representatives of St Luke's Matfield to explore whether or not we could share a minister with them going forward. Overall, 2023 has been a demanding year for your PCC and we are grateful for the level of dedication shown by all members and their contributions. The subject of Campbell's replacement and where we are getting to in our discussions with the Diocese are contained in a separate report.

Campbell and Henrietta

We said goodbye to Campbell and Henrietta on 19th November and celebrated 25 years of their ministry in Brenchley. The church was pleasingly full, with a cross-section of families, older residents and children. There was drama and testament given to Campbell's close involvement with the life of the School by Jane Mallon, the Headmistress, and his involvement there on a day-to-day basis, alongside Ruth, the School Chaplain. Campbell and Henrietta are now settled near Oxford and getting involved in their local church.....Our heartfelt thanks and best wishes to you both.

Robin Brooks and Moira Tunstall

Treasurer's Report

2023 was a difficult year financially for the PCC. Income has overall reduced as a result of fewer one-off donations, a decrease in regular donations, and fewer weddings, baptisms and funerals, while we continue to see expenditure increase. For those interested, the Financial Review which accompanies the Accounts provides a much more detailed explanation of the finances, which I shall attempt to only summarise briefly here.

During 2023, we saw a decrease in income by around 12% compared to 2022 and an increase in costs of around 15%.

Overall, the PCC ended 2023 with £3,027 in Unrestricted General Funds, £39,049 in Designated Funds and £2,274 in Restricted Funds. There are also Endowment Funds with a total value of £73,286 although note that here only the relatively modest income generated on these funds may be utilised by the PCC, while the underlying capital cannot be touched. Excluding the Endowment Funds, overall funds are lower than what we had at the end of 2022. The Endowment funds, however, saw a gain of £6,302 during 2023.

It is the policy of the PCC to hold between two and six months' expenditure in free resources. It is estimated that the Church's average general expenditure is in the region of £10,500 per month. The current level of free reserves (Unrestricted and Designated Funds totalling £42,076) represents 4 months of average expenditure.

Looking ahead to 2024, the PCC's finances have the potential to become even more strained unless income can be increased or expenditure reduced, preferably both. A notable portion of income is still received from a relatively small and decreasing number of generous benefactors. This cannot be relied upon. We must also factor in potential church repair costs and general increases in all services, including services relating to the churchyard upkeep, including the yew tree pruning expenses.

If anyone has any specific questions on the finances, please feel free to email me on:

jhumphreys25@icloud.com

Julie Humphreys

Safeguarding Report

I can confirm that during 2023 the PCC has complied with the duty to have due regard to the House of Bishops' Safeguarding Policy and Practice Guidelines. During the past calendar year, I can report that we have had only one minor safeguarding incident, concerning the attendance, at church, of a vulnerable person. This was referred to the Diocesan Safeguarding Office and dealt with by them.

The PCC members, Secretary and the helpers of LOGS/Youth Group and Junior Church are all up to date with their relevant online Basic, Foundation and Domestic Abuse Safeguarding Trainings and C1 and/or renewals

are in progress. The Church Wardens and Leaders of LOGS and Junior Church are also up to date with their Leadership training and/or it is booked/ in progress. It is important to note that these courses should not just be seen as a box ticking exercise, but they are to remind us all of the issues concerning the safeguarding of children and vulnerable adults as well as the procedures/ processes to follow should we have any concerns about the safety of a child or adult in the church community or beyond. Thank you all with your help in spreading awareness as well as keeping the church compliant.

Risk Assessments have been conducted by LOGS/ Youth Group and Junior Church and this is regularly monitored in particular with regards to LOGS/ Youth Group to ensure it is taking account of the risks associated with young people/teenagers in today's world. The Leaders are particularly mindful of the appropriate use of e-communications which are every increasingly used post Covid.

Scrupulous attention is paid to the recruitment of our employees and volunteers, including seeking references, issuing role descriptions, checking the understanding of Risk Assessment and the completion of DBS clearance. All staff and volunteers are up to date with their DBS checks. The relatively new rules requiring that DBS checks are now completed every 3 years (rather than every 5) is now in force for all those eligible for DBS checks and as such we now have everyone on a rolling 3 year renewal plan. Getting everyone up to date meant that there were 15 or so DBS checks to be undertaken in December last year so thank you to everyone for their assistance with this as it made the process much easier.

The auditing of safeguarding procedures is now by way of self-assessment through the new Safeguarding Dashboard. This provides a fairly simple way of checking that safeguarding requirements are being met and is maintained by the relevant Safeguarding Officer. Following recent training course, I am reviewing our various policies with the Diocese and will provide copies to be ratified by the PCC in due course.

The arrangements made by the PCC for streaming of services during the Covid restrictions are still in place and available for those unable to attend Church to stream services most Sundays. Despite the lifting of all social distancing rules concerning the spread of Covid, the Church has continued to maintain some of the measures it had in place during the pandemic such as reserving the North aisle for those wishing to wear masks and the distribution of elements at Holy Communion. We hope that these steps have enabled all members of the congregation to continue to participate in worship in a way in which they feel safe.

Alexandra McCaskill, Parish Safeguarding Officer

Building Report

There have been no significant problems with the church building during the last year. John Day has continued to work on the points mentioned in the last Quinquennial Report and in addition has made several attempts to solve the problem of water penetration above the black tomb by the internal north door which also results in unsightly streaks down the wall (which he had to repaint about three times last year with mandatory very expensive paint). It seems he has now found the cause of the problem and has carried out a similar repair to the north aisle roof where it adjoins the north transept. Unfortunately we had a large fall of plaster from the vestry roof (which landed about a foot away from me) but he has now re-plastered this and painted the west wall of the vestry as well as parts of the north aisle ceiling. We are extremely fortunate to have his expertise to call on.

The only other work carried out was the replacement of the internal boiler flue ,which goes from the boiler in the kitchen through the ground floor of the tower and through the external wall by the west door. This should cure the smell of fumes which sometimes made working in the kitchen unpleasant and it seems to be successful.

You will be aware of the plans to glass in the north porch and the south transept to provide somewhere protected for the Junior Church. Unfortunately progress on this has been unhappily slow during the past year although there was a useful meeting with the architects and the donors (who are paying for the work) to try to

finalise the plans. The only outstanding point before the architects can submit their final drawings to us for approval is the design of some lettering and other small fittings and we are pressing for this to be agreed by the donors. In the meantime, we are trying to set up a site meeting with the diocese and all the various heritage bodies that have to be consulted so that this does not delay the approval by the diocese of the final drawings and the issue of a Faculty authorising us to carry out the alterations.

We do not usually mention the Vicarage in this Report as structural repair is the responsibility of the diocese, but now that the vicarage is empty, we are keeping a check on it to alert the diocese to any problems. In the autumn it became apparent that the “sag” in the roof tiles between the two dormer windows on the front elevation had got noticeably worse and at our request the diocese replaced the battens supporting the tiles. No ingress of water was apparent but we will keep an eye on this. Richard Beale has also arranged with the company which mows the churchyard that they will mow the vicarage garden to keep this looking reasonably orderly. If anyone notices any problem or potential problem with the Vicarage, would they please notify the churchwardens or me so that we can investigate. All the services have been disconnected and we are no longer paying any Council Tax.

Peter Westley

Paddock Wood Deanery Synod Report

The **Deanery** is made up of the following churches/parishes: Brenchley, Capel, Collier Street, East Peckham, Five Oak Green, Hadlow, Horsmonden, Laddingford, Lamberhurst, Matfield, Nettlestead, Pembury, Tudeley and Yalding. In 2022, Brenchley had two Deanery Synod Reps: Cherie Sargent and John Garthwaite.

There were no formal meetings of the Deanery Synod during 2022.

The two meetings that I have attended have been Open Presentations. The first was a discussion regarding the Church of England’s ‘Living in Love and Faith’ process.

In November, Paddock Wood Deanery met at Pembury Church with the Deaneries of Malling and Tunbridge Wells. It was an opportunity to hear about each other’s locations, successes, and challenges. We met the Rt Rev Dr Jonathan Gibbs, recently appointed Bishop of Rochester, who provided a vision of his future role in the Diocese. He stated his intention to concentrate on three vital factors: (1) change (2) service and (3) growth. He added that there is now an increasing ‘hole’ in the age profile within most of our congregations and we must be prepared to face up to change. This change may involve taking the ‘church’ outside the building to connect with and serve others in the community. The most vital requirement is that everyone must have a heart to serve the Lord. He also stressed the importance of connecting with local schools (which we already do). He emphasized that the church cannot afford to stand still, or it will not grow. Bishop Jonathan concluded with a quote from the words of Jesus- John 10 v.10 “I have come that you may have life in all its fullness”.

Cherie Sargent

Diocesan Synod Report

In the year 2023 there were 3 Diocesan Synods: on 11th March, 24th June and 15th November. I can (if anyone would like) provide further details, referring to the full Minutes of all the Synods, but for the purposes of this report I wish to highlight below the key topics and conclusions. As you will also note I have expanded briefly on some elements, which I believe are worthy of further comment.

11th March 2023 Synod:

1. Presidential Address by Bishop Jonathan emphasised the importance on the doctrine of marriage and the inevitable conflict with the LGBTQI+ (Lesbian, Gay, Bisexual, Transgender, Questioning and Intersex, and asexual) community. The Bishop emphasised his role to uphold the historic teaching of the Church and the difficulties this creates, especially when other Bishops and the House of Laity in General Synod believe the Church’s traditional thinking needs modifying to include the alternative LGBTQI+ views.
2. General Synod Report: The breadth and depth of disagreement on the issues highlighted in the Bishop’s Address meant that common ground would almost certainly be impossible.

3. The opportunity for questions raised in 1 and 2 above illustrated that there was a very diverse view amongst clergy in the Diocese of Rochester and that the Bishop would have a difficult task uniting his own Diocese.
4. Children and young people's work: There is a re-examination of how children and young people's work is approached with a new funding model and approaches that are more community that church building focused.
5. The Parish Giving Scheme, which enables churches to take advantage of a central diocesan funded resource (nationally available as a C of E initiative) for gift aid recovery and accounting, continues to expand and has been very well received, reducing the administrative burden that would normally fall on a church treasurer.

24th June 2023 Synod:

1. Presidential address by Bishop Jonathan reviewed his past 12 months as Bishop. He wished to note:

- His homage on the day of his appointment to her late majesty
- The dedication of the clergy he had observed in the face of a cost of living and church attendance crisis
- The diocese has a commitment to maintaining standards and safeguarding. The issues faced by diocese require tough decisions to be made

2. Presentation on young people and their calling:

- Focus on need to grow and become more diverse, particularly the need to attract more young people to our churches
- The challenge majority of lay clergy and other key church leaders being over 60 leading youth work
- How we need to accommodate young people wishing to serve by giving them opportunities create roles and become leaders
- How does your church listen to the vocational calling of 18-25 year olds?
- From the floor there was a clear focus on the importance of school chaplains planting the seeds in our church schools.

3. Annual Report and accounts Review for 2022: Some of the highlighted items included that Parish offers totalled £9.25m in 2018. In 2022 the figure reduced to £7.7m when adjusted for inflation. The reduction in income created huge challenges. 2023 looked similar. The diocesan deficit is £4.6m, which was partly attributable to property value reductions (£2.8m). The pure deficit is £1.4m. Income £9.9m against costs £11.3m.

15th November 2023 Synod:

1. Bishop Jonathon in his presidential address gave a very full account of the Doctrine of Christian Marriage and his very strong orthodox view of this core teaching, how the attempts by the C of E over many years to find a way forward to include all aspects of the LBGTQ+ community were unfruitful and the fact that the Orthodox view he holds is irreconcilable with the alternative understanding of same sex relationships promoted by the LBGTQ+ section of the church and those campaigning for the changes they request. The two sides of the argument cannot be resolved by discussion or compromise. [\[The full text of Bishop Jonathan's address is an important document, so please feel free to ask me to send you a copy\]](#). In the diocese the bishop would create separate oversight for the Liberal Churches which adopted the LBGTQ+ arguments. He is in the early stages of creating a new structure to allow such churches to stay within the diocese. He will continue as bishop to promote and support the orthodox view of Christian marriage and the teaching on sexuality which arises from it.

2. Approval of the Diocesan Budget for 2024: Operating deficit of £1.4m forecast and would be difficult to reduce. The requirement for each Parish was to recognise the cost of a full-time vicar being £74k, this being made up of: £47k employment and pension costs, £11k Diocese costs, request for Diocesan mission contribution £16k, allowing the diocese to support struggling churches. The total number of full-time clergy in the diocese is increasing marginally from 162.6 full time equivalents in 2022 to 164 budgeted for in 2024. The maximum total expenditure, requested by way of a vote, was a sum not to exceed £14m for the 2024 year. The Parish offers will need to rise by 5% to achieve the budget.

[I spoke to Nigel Pope, chair of the finance team, making the point that the Bishop is not permitting us to have a full time priest. How could Brenchley give a parish offer of the magnitude requested (by implication a 5% increase to reach a figure of £74k?). Since I received no adequate explanation, I felt I could not vote to approve the Budget and I was one of only 3 Abstentions. The Budget was approved by a large majority in the synod.]

John Garthwaite

Brenchley Ready Call

This year we have continued to arrange lifts to doctors, dentists and Tunbridge Wells Hospital at Pembury. We continue with our monthly lunches at Grays and this year invited some of our volunteer drivers to join us for our Christmas meal. We also had an outing with a cream tea to a large garden centre on the outskirts of Tunbridge Wells with a stunning supply not only of plants and accessories, but also Christmas items and clothing.

We subsidise the meals and outing with your kind contributions for the Church Family Christmas Card so our heartfelt thanks as without these, we would not be able to continue with Our Care in the Community.

Thank you.

Helen Brown , Jill Sturgeon Lewis, Natalie Hayward (transport coordinator and contact)

The Children's Society

A year passes very quickly and it was October again, the time for me to empty and count the money from boxes held by members of the congregation who support the Society. The total for 2023 from the boxes including donations at Church coffee was £535.

Thank you to all those who continue to give to this worthy cause supporting runaway children on the streets, children who are carers, holidays for children in poor circumstances and generally supporting children in need while they are growing up.

If you have a cup of coffee after church, may I encourage you to add a few coins to the box which is on the table or if you feel inclined, do ask me for a collecting box. Every little helps.

Margaret Maw

Churchyard Report

First and foremost, I should like to thank John Sales and our volunteers Nigel and Brenda Cullis who have over the year continued to keep improving the general health and wellbeing of our churchyard.

The team have planted more bulbs in the conservation area and one will see the daffodils, donated by Mrs plumber, planted beside the hedges. The privet hedge on the south boundary has been reduced in height and width such that now there is an attractive walkway beside this hedge. We are grateful to Mrs Coleman, who provided Colin Langridge with his tractor powered hedge cutter to give an excellent finish to the hedges that border the churchyard.

There is the continued use of Capel Groundcare to mow the churchyard through the season. They provide a very good service at a very fair rate and have been retained for the 2024 season.

We held a very successful Christmas wreath sale, albeit in very inclement weather, such that we had to retreat into the church. Our thanks to all who assisted and all who produced the wreaths.

It is planned to revive the Friends of Brenchley Churchyard this spring, so please if you are able do join the Friends.

Richard Beale

Flower Committee

This year we have arranged flowers for the usual 4 pedestals for our Sunday services, the Church festivals and King Charles 111 Coronation, often utilising our beautiful artificial flowers in these days of fluctuating temperatures and the price rises for fresh blooms due to production and transportation costs. We have also arranged for weddings and funeral and memorial services.

We must again mention that the list of our arrangers is dwindling, please consider having a go, no experience is required, the majority of us have never had a lesson.

Please talk to anyone on the committee or give Helen a call for a chat.

Thank you.

Helen Brown (722885), Jill Sturgeon Lewis, Pam Playfoot, and Lynda Harvey

The Ladies' Study Group

The Ladies' Group, organised by Henrietta, met intermittently at the Vicarage during the first few months of 2023, sometimes including a delicious lunch. Following informal and light-hearted chat, we looked at chosen passages (read aloud from our various different versions of the Bible) and followed this up with a frank and meaningful discussion. This often involved relating to our individual personal experiences and interpretations, thus providing varying perspectives. This served to broaden our general outlook. The sessions always helped to aid our appreciation of God's word. Each meeting always included prayers for members of our community we were aware of who were especially in need of God's help and support at that time.

From July onwards, Henrietta's care for Campbell following his major surgery, meant our meetings eventually dwindled. It would be great if someone was prepared to take over the running of this group, so please let me know if this might be a possibility. I certainly feel that I have benefitted greatly from attending; it increased my knowledge and understanding of the Bible as well as strengthening my Christian faith, and this experience was enhanced by the group rapport, offering mutual love and support to all members.

Sarah Thorpe

Junior Church

The first few months of the year were led by Henrietta Paget and the leaders met to support each other and discuss the way forward, our resources and any specific needs.

Due to the health needs of her husband, Henrietta was unable to supervise the team for the rest of the summer/early autumn but we appreciated her prayers and support.

In the Autumn at their farewell service, we wished Rev Campbell Paget and Henrietta a happy and well-earned retirement. The children sang a 'Thank You' song to them and presented Henrietta with a Camelia and some small plants for her new garden.

The numbers attending Junior Church vary from week to week. We continue to meet in the small chapel at the south end of the church. Our programme is based on a published series called "Roots". This encourages child participation so that they can grow spiritually in knowledge and understanding of the Love of God.

The children are very enthusiastic about showing the congregation what they have learnt and or made during each session. Recently the children have taken responsibility for the intercessions on the third Sunday of each month.

The appreciation from the congregation of the increased amount of child participation in the service is a great encouragement to the children and the leaders.

Our leadership team has met twice on Zoom to develop the rotas for each term and share comments. All team members are very supportive of the children's spiritual development through fun activities and biblical lessons. All are up to date with DBS and training, one holding the required level 3 leadership training.

Cherie Sargent and Karen Maier

Youth Worker's Report

This year has been a great second year to build on experience and ideas from the first year in role. In April 2023, I introduced a new Teacher Appreciation week for all families to contribute towards thanking our school staff for all their hard work. Most were astounded by the efforts made and some comments included teaching staff with over 30 years of experience and never having been thanked in that way before.

In May 2023, two senior leaders from the Canterbury Diocese education department came to experience primary school chaplaincy. They observed collective workshop and interviewed the children. The feedback given was that children are showing a deeper understanding of Christianity and applying this to how they relate to their peers within and outside their school community.

Later that month we had our second May Camp where some youth from All Saints attended the teenage Bible weekend at Plumpton Racecourse. We all came back exhausted but with many memories of the fun we had. More are keen to attend next year.

In June 2023 Tunbridge Wells Youth for Christ launched "Unite"- a monthly youth service of which we attended a few. At one session two of our youth decided to give their lives to Christ. A highlight!

This Summer Term we organised an after-school club for Year 6 children to have a taster of youth at All Saints. We gained 5 children who now regularly attend our after-school "toast and chat".

In the autumn, along with developing the website, I organised a barn dance with the aim to bring families of all ages together with (and around) All Saints. We also split the youth into Younger Youth (years 7-8) and Older Youth (years 9+) due to our increase of numbers.

Monthly Café Church services with Matfield continued with me leading in November 2023. We are really keen to find ways to encourage families to gather together.

2023 ended with me leading the Christingle service on Christmas Eve. The youth read the Christmas story while Junior Church took part. A great opportunity to preach the gospel to all ages and visitors!

As we progress onwards, we are aiming to increase our youth to over 20 young people and therefore seek a team of support for both May Camp and socials.

Ruth Parnell

Accounts

ALL SAINTS' CHURCH, BRENCHLEY

ANNUAL REPORT

AND

FINANCIAL STATEMENTS

OF THE

PAROCHIAL CHURCH COUNCIL

For the year ended 31 December 2022

Incumbent:

The Revd Campbell Paget
The Vicarage
8 Broad Oak
Brenchley
Kent TN12 7NN

Independent Examiner:

Mrs Geraldine Hughes
Diocese of Rochester
St Nicholas Church
Boley Hill
Rochester
Kent ME1 1SL

**ALL SAINTS' CHURCH, BRENCHLEY
ANNUAL REPORT AND ACCOUNTS OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2022**

Administrative information

All Saints' Church is situated in The High Street, Brenchley. It is part of the Paddock Wood area Deanery and the Diocese of Rochester, within the Church of England. The correspondence address is The Vicarage, 8 Broad Oak, Brenchley, Kent TN12 7NN.

The Parochial Church Council (PCC) of All Saints' is a charity registered with the Charity Commission (No: 1130911).

Structure, governance and management

The function and purpose of the PCC is outlined in the Parochial Church Councils (Powers) Measure 1956.

The method of appointment of PCC members is set out in the Church Representation Rules 2020. All Church attendees are encouraged to register on the Electoral Roll and are then eligible to stand for election to the PCC.

Objectives and Activities

The PCC of All Saints' Brenchley has the responsibility of co-operating with the incumbent, the Revd Richard Campbell Paget, to promote in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has responsibilities for maintenance of the church building and churchyard. It is committed to enabling as many people as possible, in all age groups, to worship at All Saints'. It maintains an overview of worship to ensure provision of a range of church services to suit different tastes of worship, with an overall aim to adhere strictly to the message of the Gospel. All members of the congregation are encouraged to play a part in services and there is a rota for bible readers and leaders of intercessions.

The main activities of All Saints' PCC are the provision of church services, baptisms, weddings, funerals, youth and children's work, and the teaching of adults by way of regular home groups throughout the year. A report on the various activities undertaken at All Saints' is attached, each group or committee dealing with specific aspects of parish life.

All PCC members are jointly responsible for deciding how their funds are to be spent and are made aware of the liabilities involved in their role. They are required to be DBS checked and to undertake regular Safeguarding training.

PCC Membership

Members of the PCC are either ex-officio, elected or co-opted by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules 2020. During the year, the following served as PCC members:

<i>Incumbent:</i>	The Revd Campbell Paget	<i>Chairman</i>
<i>Wardens:</i>	Mr Peter Westley Mr Robin Brooks	
<i>Representatives on the Deanery Synod:</i>	Mr John Garthwaite Miss Cherie Sargent	
<i>Elected members:</i>	Mrs Penelope Lowe (elected 2022) Mr Duncan Norman (elected 2022) Mr Nicholas Woodcock (re-elected 2022) Mr Stephen Edler (elected 2021) Mrs Angela Boobbyer (re-elected 2020) Mrs Diana Brooks (re-elected 2020) Mrs Thelma Cunningham (re-elected 2020) Mrs Sarah Thorpe (re-elected 2020) Sir Robert Akenhead (elected 2020) Miss Karen Maier (elected 2020) Mr Samuel Smithson (elected 2020)	<i>Secretary</i>
	Mrs Julie Humphries	<i>Treasurer</i>

PCC Committees

The PCC operates as a body, meeting whenever considered necessary up to 10 times a year (usually excluding August and December) and through certain committees which may or may not co-opt members of the congregation and others to fulfil their tasks.

Standing Committee:

This is the only committee required by law. It consists of the Incumbent, Churchwardens, Treasurer and Secretary. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

Churchyard Committee

This attends to all matters relating to the maintenance and preservation of the churchyard.

Other Committees

These attend to various other aspects of the life of the church on an ad hoc basis.

Achievements and Performance

Church attendance

At 31st December there were 146 parishioners on the Church Electoral Roll, 48 of whom were not resident within the parish. Since the 2022 APCM, 1 name has been removed and 6 names added. In terms of attendance, modern social developments and Covid have had their effect on Sunday attendance, but over 200 men, women and children attend our varied diet of services of worship at least once a month, of whom a significant number attend more often. Some 70 of these live within walking distance of the church and a further 30 also live in the parish.

This last year saw the gradual return to some sort of normality following large-scale vaccination against Covid, but with certain restrictions and measures in operation during services in the church. Streaming was still much appreciated especially by the 'shielding' and isolating, and also attracted new people. The baby and toddler service met throughout the year. The church building remained open and was greatly appreciated by many in the village.

Review of the year

In addition to a short meeting following the APCM to appoint officers, the full PCC met 6 times during 2022, with an average level of attendance of 52%. PCC meetings were held once again in person (socially-distanced where possible) inside the church. Where Committees met between meetings, minutes of their deliberations were received by the full PCC and discussed where necessary. Copies of the Minutes of each PCC meeting may be found in a folder on the Black Tomb by the North door. Members of the church family are warmly encouraged to keep abreast of these and to make their views known to either the Vicar or the Churchwardens.

The teaching of the Christian faith in its biblically orthodox form with its insights and challenges to contemporary personal, moral, and social issues continues to be a priority in the life of the church. Without such teaching at the heart of the life of the church, it is all too easy for churches to be distracted into private or corporate priorities that can serve to distract individuals or groups from the role and task of the Church given to us by Christ and his Apostles.

The regular life of the church family which had been considerably interrupted and altered during the Covid pandemic, began to return to as normal an existence and pattern as safety and common sense directed. The church building remains in a very good state under the watchful eye of Peter Westley and aspects of the work identified in the last Quinquennial Inspection, which revealed that the church building is in a very good state of repair for a building of its great age, are being undertaken.

We held two open-air services in July and September, Harvest Festival, Remembrance Sunday, and Christmas services were conducted with not too many restrictions and the Carols in the Churchyard for families once again proved very popular. After many years of faithful service, the Churchyard Committee was superseded by Moira Tunstall and Richard Beale taking a more pro-active role in its supervision and maintenance.

By the end of 2022, Ruth Parnell completed 13 months here as Chaplain to our church school and Youth-worker. She has worked enthusiastically, tirelessly and successfully in her role and is widely respected.

The Vicar, Churchwardens, and PCC have continued to explore a closer link with St. Luke, Matfield, but the actual shape of this cannot yet be determined (See the Churchwarden's Report).

We have continued to maintain our link with Saku and St. Lambertus Church in Estonia, and to support missionaries Father Kevin and Jen Cable, former members of our congregation, in Jaffa, Israel, from whom we receive regular updates. We donated half of the Christmas collection to Bishop Given's Borehole Project in Kondoa and half locally to 'Nourish' food bank.

Many Church members continue to participate in extra-Church charitable activities and take on different roles within the Church, which are too many to mention individually, but serve to maintain a welcoming church family. Our website is there to be used. Please use it!

Financial Review

2022 was a fairly steady year financially for the PCC. Income has overall increased while we continue to see an expenditure increase in line with this.

Income on the **General Unrestricted Fund** was £121,637, against expenditure of £105,664. From the resulting Net Incoming Resources of £15,973, the PCC then made decisions regarding the need to set aside **Designated Funds** for various projects or purposes at the PCC's discretion. As set out below, a total of £16,600 has been transferred to these Designated Funds at the end of 2022, leaving overall a reduction of £1,689 on the General Fund. Closing balance: £13,352.

The Church Repair Fund - Here, we transfer £1,600 each year to a saving plan with the Diocese, intended to help budget with repairs, but on top of this, the Church wardens felt that additional resources of £5,800 needed to be set aside to help ensure sufficient funds are in place to cover ongoing general repairs to and maintenance of the Church building. Closing balance: £11,121

The Vicarage Redecoration Fund – Here, the PCC has continued with its commitment to set aside £2,000 per annum towards the cost of refurbishing the Vicarage. Closing balance: £10,000.

The Web Services Fund – This was established in 2020 to fund the potential future costs of installing equipment to broadcast services audio-visually from the church over the internet. To date, this has taken place successfully without the need for costly equipment. This Fund will be retained for now, however. Closing balance: £4,000.

Mission Partners Fund - £3,000 has been transferred here to give a closing balance of £3,000 which is intended to be paid over the course of 2023 in line with the PCC's desire to support Reverend Kevin and Jennifer Cable in their call to rebuild and minister from the historic St Peter's Church in Jaffa, Israel.

Youthwork Fund – Now that we are again employing a salaried Youth-worker, a further £4,200 was added to funds already set aside, such that here we have a sufficient sum to protect the employment of our Youth-worker for a meaningful period of time. Closing balance: £20,700.

Then there are a number of **Restricted Funds** which, unlike the Designated Funds, can only be used according to the wishes of those donating funds.

Churchyard Fund - Through a number of successful fund-raising activities during the year, £5,481 was raised for this Fund, against expenditure of £6,804. Closing balance: £156.

Friends Fund - This relates specifically to the maintenance of the Church for the benefit of the village and surrounding area as a whole. £2,275 was raised during the year, with expenditure of £2,820 which included tree works and the dismantling of the Eucryphia. Closing balance: £3,776.

Mission Fund - £2,483 was collected and distributed during 2022 to various charitable causes, including the PCC's selected Christmas charities, the Tanzania Borehole Project and Nourish, and the Children's Society.

Hardship Fund – During 2022, £6,616 was donated towards those suffering through hardship within the community. Donations of £5,000 were received during the year. Closing balance: £0.

In total, our charitable giving for 2022, including amounts given as local hardship payments, was £12,186. This represents 10% of our total unrestricted income.

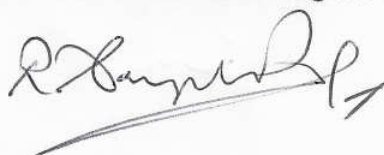
Finally, there are three **Endowment Funds**. The underlying capital investment saw investment loss of £8,937 during 2022. Closing balance: £66,984.

Looking ahead to 2023, the PCC's finances have the potential to become strained unless income can be increased or expenditure can be reduced. A notable proportion of our income is still received from a relatively small and decreasing number of generous benefactors. This cannot be relied upon indefinitely. During 2022, we saw a loss of £8,937 on the Endowment Funds. We must also factor in the increase in energy costs and general increases in costs across all services. Mowing services have also increased for 2023 to £3,500 per year and we must factor in the cost to trim the Yew Trees of £4,000. On a positive note, the recent informal buildings inspection indicated that the church is generally in a satisfactory condition, apart from small re-pointing requirements. We should still focus our efforts on increasing regular giving donations wherever possible.

Reserves Policy

It is the policy of the PCC to hold between two and six months' expenditure in free resources. It is estimated that the Church's average general expenditure is in the region of £11,500 per month. The current level of free reserves (£62,171 at 31.12.22) represents five and a half months of average expenditure.

Approved by the PCC on 10/04/22 and signed on their behalf by Revd. R. Campbell Paget, Chairman.



All Saints' Church Brenchley

Report and Accounts

of the

Parochial Church Council

Year Ended 31st December 2022

Accrual Accounts using SORP 2015

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
Income and endowments							
<i>Voluntary income</i>	2a	115,485		15,239		130,724	108,513
<i>Activities for generating funds</i>	2b						1,884
<i>Investment income</i>	2c	633	63			696	1,941
<i>Church activities</i>	2d	5,519				5,519	8,015
<i>Other incoming resources</i>	2e						16
		121,637	63	15,239		136,939	120,369
Expenditure							
<i>Church activities</i>	3a	105,569	10,474	18,723		134,765	135,513
<i>Raising funds</i>	3b	95				95	
<i>Other expenditure</i>	3c						
Total expenditure		105,664	10,474	18,723		134,860	135,513
Net income/(expenditure) before investment gains		15,973	(10,411)	(3,484)		2,079	(15,144)
Net gains on investments					(8,937)	(8,937)	9,501
Net income/(expenditure)		15,973	(10,411)	(3,484)	(8,937)	(6,858)	(5,643)
Transfers between funds		(17,660)	16,600	1,060			
Net movement in funds		(1,687)	6,189	(2,424)	(8,937)	(6,858)	(5,643)
Total funds brought forward at 1 January 2022		15,039	42,632	6,355	75,921	139,947	145,590
Total funds carried forward at 31 December 2022		13,352	48,821	3,931	66,984	133,087	139,946

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHELEY

PRIOR YEAR STATEMENT OF FINANCIAL ACTIVITIES
FOR COMPARATIVE PURPOSES

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds	TOTAL FUNDS 2021 £
Income and endowments						
<i>Voluntary income</i>	2a	91,524	0	16,989		108,513
<i>Activities for generating funds</i>	2b	0	0	1,884		1,884
<i>Investment income</i>	2c	612	14	1,315		1,941
<i>Church activities</i>	2d	5,615	0	2,400		8,015
<i>Other incoming resources</i>	2e	0	0	16		16
		97,751	14	22,604		120,369
Expenditure						
<i>Church activities</i>	3a	83,383	7,990	44,140		135,513
<i>Raising funds</i>	3b	0				0
<i>Other expenditure</i>	3c		0			0
Total expenditure		83,383	7,990	44,140	0	135,513
Net income/(expenditure) before investment gains		14,368	(7,976)	(21,536)		(15,144)
Net gains on investments					9,501	9,501
Net income/(expenditure)		14,368	(7,976)	(21,536)	9,501	(5,643)
Transfers between funds		(19,139)	19,139			0
Net movement in funds		(4,771)	11,163	(21,536)	9,501	(5,643)
Total funds brought forward at 1 January 2021		19,810	31,469	27,891	66,420	145,590
Total funds carried forward at 31 December 2021		15,039	42,632	6,355	75,921	139,946

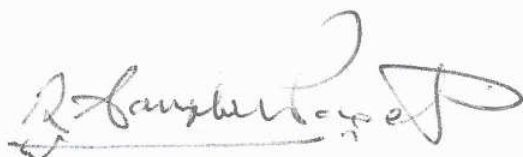
PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

BALANCE SHEET AT 31 DECEMBER 2022

	Notes	2022	2021
		£	£
Fixed assets			
Tangible fixed assets	5	-	-
Investments	6	66,984	75,921
Total fixed assets		<u>66,984</u>	<u>75,921</u>
Stock - Memorial kerbstones		1,183	400
Debtors	7	8,020	
Short term deposits		10,208	8,561
Cash at bank and in hand		<u>51,202</u>	<u>55,592</u>
		70,613	64,553
Creditors: amounts falling due within one year	8	<u>(4,510)</u>	<u>(528)</u>
Net current assets		66,103	64,025
Total assets less current liabilities		<u>133,087</u>	<u>139,946</u>
Creditors: amounts falling due after one year	8		
NET ASSETS		<u><u>133,087</u></u>	<u><u>139,946</u></u>
Funds	9		
Endowment funds	10	66,984	75,921
Restricted funds	10	3,931	6,355
Designated Funds	10	48,821	42,632
Unrestricted funds	10	13,352	15,039
		<u><u>133,087</u></u>	<u><u>139,947</u></u>

Approved by the Parochial Church Council on 6th April 2023 and signed on its behalf

Chairman



Treasurer



The accompanying notes form a part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. Accounting policies

a Basis of preparation

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP (2015).

The financial statements have been prepared under the historical cost convention, except for the valuation of investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those which are informal gatherings of church members.

b Funds

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c Incoming resources

All incoming resources are accounted for gross.

Voluntary income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when receipt by the PCC is probable.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation on 31 December.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2022

d Expenditure and Liabilities

Resources expended are accounted for on an accruals basis and are accounted for gross. Liabilities are recognised as soon as there is a legal obligation and settlement is probable and quantifiable.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish offer is accounted for when paid. Any parish offer unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 1 January 2006 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 1 January 2006 have been capitalised in the accounts and depreciated over their useful economic life (see below).

All expenditure on consecrated or beneficed buildings and individual items costing under £1000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Computer equipment	25% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

2 Income from

	Unrestricted Funds £	Designated Funds £	Churchyard Restricted Fund £	Restricted Mission Fund £	Other Restricted Funds £	TOTAL FUNDS 2022 £	Unrestricted Funds £	Designated Funds £	Churchyard Restricted Fund £	Restricted Mission Fund £	Other Restricted Funds £	TOTAL FUNDS 2021 £
a Voluntary income												
Gift Aid - Bank	50,993					50,993	57,423		975			58,398
Gift Aid - Envelopes							50					50
Other planned giving Collections	3,371					3,371	2,811					2,811
Church boxes	1,882					1,882	1,190					1,190
One-off gift aid gifts	28,500					28,500	2,500					2,500
Donations and appeals Charitable Giving Collections	6,372		5,481	2,483	7,000	21,336	9,649	25	3,153	10,095		22,922
Gift Aid - tax recoverable Grants	15,117				275	15,392	14,471	56		2,685		17,212
Legacies	7,750					7,750	3,430					3,430
	1,500					1,500						
	115,485		5,481	2,483	7,275	130,724	91,524	1,056	3,153	12,780		108,513
b Activities for generating funds												
Fundraising - General												
Fundraising - Churchyard								1,884				1,884
								1,884				1,884
c Investment income												
Endowment Income	633					633	612	1,315				1,927
Bank and building society interest		63				63		14				14
	633	63				696	612	14	1,315			1,941
d Income from Church Activities												
Fees from weddings, funerals etc	5,519					5,519	5,615	2,400				8,015
	5,519					5,519	5,615	2,400				8,015
e Other incoming resources												
Furlough Grants												
Other incoming resources								16				16
								16				16
Total income	121,637	63	5,481	2,483	7,275	136,939	97,751	14	6,671	3,153	12,780	120,369

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHELEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

3 Resources expended

	Unrestricted Funds £	Designated Funds £	Restricted Churchyard Fund £	Restricted Mission Fund £	Other Restricted Funds £	TOTAL FUNDS 2022 £	Unrestricted Funds £	Designated Funds £	Restricted Churchyard Fund £	Restricted Mission Fund £	Other Restricted Funds £	TOTAL FUNDS 2021 £
a Church Activities												
Missionary and charitable giving:	20	3,000		2,483	6,616	12,119	314	2,250		3,153	5,560	11,277
Ministry costs:												
Diocesan Offer	52,408					52,408	51,226					51,226
Working expenses	7,480					7,480	8,108					8,108
Vicarage expenses	4,571					4,571	5,467					5,467
Youthworker Salary	16,194					16,194	2,736					2,736
Youthwork Expenses	1,081					1,081	700					700
Other ministry costs												
Church running expenses												
Utilities and cleaning	9,167					9,167	5,383					5,383
Insurance	4,808					4,808	4,634					4,634
Church maintenance												
General repairs	6,614				2,820	9,434	1,428				5,610	7,038
Organ maintenance	1,022					1,022	1,048					1,048
Church major repairs		7,474				7,474		5,740			20,625	26,365
Upkeep of services												
Music	1,130					1,130	1,257					1,257
Altar Supplies	126					126	96					96
Service Sheets	593					593	602					602
Other service costs	355					355	235					235
Upkeep of churchyard												
Mowing			3,312			3,312		3,168				3,168
Gardening/General Mtnce			102			102		814				814
Tree/Hedge Cutting			1,760			1,760		1,270		3,500		4,770
Kerbstones			80			80		440				440
Path			1,550			1,550						
Education and Training							151					151
	105,569	10,474	6,804	2,483	9,436	134,766	83,383	7,990	5,692	3,153	35,295	135,513
b Raising funds												
Stewardship costs												
Fundraising costs	95					95						
	95					95						
c Other costs												
Total resources expended	105,664	10,474	6,804	2,483	9,436	134,861	83,383	7,990	5,692	3,153	35,295	135,513

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

4 Staff costs

	2022	2021
	£	£
a <i>Wages and salaries</i>	<u>17,653</u>	<u>3,621</u>

The PCC employed a Youthworker, Organist and Cleaner and made PAYE deductions on their behalf.

b *Payments to PCC members and related parties*

No payments, apart from reimbursement of expenses, were made to any PCC member or related party.

The total amount of monies donated to the PCC by PCC members during 2022 was £35,000 inc Gift Aid reclaimed, (2021 was £33,420 (incl. Gift Aid reclaimed)).

5 Tangible fixed assets

The PCC does not have any tangible fixed assets.

6 Investments

	Units	Valuation (p)	£
At 1st January 2022	3,242	23.42	75,921
Disposals at carrying value			
Purchases at cost			
Net gains and revaluation			-8,937
At 31st December 2022	3,242	20.66	<u>66,984</u>

The investment is held as units in a CBF Investment Fund.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

7 Debtors

	2022 £	2021 £
Income tax recoverable	-	-
Prepayments and accrued income		
Other debtors	8,020	-
	8,020	

8 Creditors: amounts falling due in one year

	2022 £	2021 £
Accruals for utilities and other costs	4,510	528
	4,510	528

Creditors: amounts falling due after more than one year

	2022 £	2021 £
Creditors	-	-
	-	-

9 Analysis of Net assets by fund

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £	Total Funds 2021 £
Fixed assets for church use						
Investment assets				66,984	66,984	75,921
Current assets	17,861	48,821	3,931		70,613	64,553
Current liabilities	-4,510				-4,510	-528
Long term liabilities						
	13,351	48,821	3,931	66,984	133,087	139,946

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

10 Statement of funds

	done At 1 Jan 2022 £	Income £	Expenditure £	Investment Gains/(losses) £	Transfers between funds £	At 31 Dec 2022 £
Unrestricted Funds						
General Fund	15,039	121,637	-105,664		-17,660	13,352
Designated Funds						
Church Repair Fund - Diocese	8,432	63	0		1,600	10,095
Church Repair Fund - PCC	2,700	0	-7,474		5,800	1,026
Vicarage Redecoration Fund	8,000	0	0		2,000	10,000
Web Services Fund	4,000	0	0		0	4,000
Mission Partners Fund	3,000	0	-3,000		3,000	3,000
Youthwork Fund	16,500	0	0		4,200	20,700
	<u>42,632</u>	<u>63</u>	<u>-10,474</u>		<u>16,600</u>	<u>48,821</u>
Restricted Funds						
Churchyard Fund	1,479	5,481	-6,804		0	156
Friends	4,321	2,275	-2,820		0	3,776
Clock Fund	0	0	0		0	0
Mission Fund	0	2,483	-2,483		0	0
Hardship fund	555	5,000	-6,616		1,060	-1
	<u>6,355</u>	<u>15,239</u>	<u>-18,723</u>		<u>1,060</u>	<u>3,931</u>
Endowment Funds						
Brotherwood	7,915			-931	0	6,984
Davidson-Hooker	40,326			-4,747	0	35,579
Levett	27,680			-3,258	0	24,422
	<u>75,921</u>	<u>0</u>	<u>0</u>	<u>-8,937</u>	<u>0</u>	<u>66,984</u>
Total funds	<u>139,947</u>	<u>136,939</u>	<u>-134,861</u>	<u>-8,937</u>	<u>0</u>	<u>133,087</u>

The restricted funds comprise:

The Churchyard Fund can only be used on items specifically relating to the Churchyard.

The Friends Fund has been set up for donations specifically for Church Maintenance projects.

The Clock Fund is for monies donated towards the restoration of the Church clock. This project was carried out during 2021.

The Mission Fund is created for donations made to the PCC, which will be passed on the Charities as chosen by the PCC.

The Hardship Fund is used for monies donated for distribution to local causes at the discretion of the Vicar.

The endowment funds comprise:

Brotherwood (1941), 338 units in the CBF Investment Fund. Income can only be spent on the maintenance of the Church and Churchyard.

Davidson-Hooker (1959), 1,722 units in the CBF Investment Fund. Income can only be spent on the maintenance of the Church and Churchyard.

Levett (1970), 1,182 units in the CBF Investment Fund. Income can only be spent on the maintenance of the Churchyard.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022**

11 Donations made to Charitable Organisations

	2022	2021
* Church Mission Society	3,000	2,250
Christmas - Barnabas Fund	0	726
Christmas - Fegans	0	726
Christmas - Nourish	859	726
Christmas - The Tanzania Borehole Project	859	0
Children's Society	852	744
Mayor's Charity Day	0	58
Poverty and Hope Appeal	0	100
Readycall	0	130
Royal British Legion	0	200
Others	0	56
Total	5,570	5,716

Independent examiner's report to the PCC of All Saints Brenchley

Date 14th April 2023

I report to the PCC on my examination of the accounts of the PCC for the year ended 31st December 2022.

Responsibilities and basis of report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006.

I report in respect of my examination of the PCC accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act, and also those found in Church guidance, 2017 edition.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Yours faithfully,



Mrs Gerry Hughes
BSc (Hons) ACMA
30 Green Lane
Paddock Wood
TN12 6BF
email: Gerry@hugmail.co.uk

Accounts

ALL SAINTS' CHURCH, BRENCHLEY

ANNUAL REPORT

AND

FINANCIAL STATEMENTS

OF THE

PAROCHIAL CHURCH COUNCIL

For the year ended 31 December 2021

Incumbent:

The Revd Campbell Paget
The Vicarage
8 Broad Oak
Brenchley
Kent TN12 7NN

Independent Examiner:

Mrs Susan Davis
Parish Accounts Adviser
Diocese of Rochester
St Nicholas Church
Boley Hill
Rochester
Kent ME1 1SL

**ALL SAINTS' CHURCH, BRENCHLEY
ANNUAL REPORT AND ACCOUNTS OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2021**

Administrative information

All Saints' Church is situated in The High Street, Brenchley. It is part of the Paddock Wood area Deanery and Diocese of Rochester, within the Church of England. The correspondence address is The Vicarage, 8 Broad Oak, Brenchley, Kent TN12 7NN.

The Parochial Church Council (PCC) of All Saints' is a charity registered with the Charity Commission (No: 1130911).

Structure, governance and management

The function and purpose of the PCC is outlined in the Parochial Church Councils (Powers) Measure 1956.

The method of appointment of PCC members is set out in the Church Representation Rules 2020. All Church attendees are encouraged to register on the Electoral Roll and are then eligible to stand for election to the PCC.

Objectives and Activities

The PCC of All Saints' Brenchley has the responsibility of co-operating with the incumbent, the Revd Richard Campbell Paget, to promote in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has responsibilities for maintenance of the church building and churchyard. It is committed to enabling as many people as possible, in all age groups, to worship at All Saints'. It maintains an overview of worship to ensure provision of a range of church services to suit different tastes of worship, with an overall aim to adhere strictly to the message of the Gospel. All members of the congregation are encouraged to play a part in services and there is a rota for bible readers and leaders of intercessions.

The main activities of All Saints' PCC are the provision of church services, baptisms, weddings, funerals, youth and children's work, and the teaching of adults by way of regular home groups throughout the year. A report on the various activities undertaken at All Saints' is attached, each group or committee dealing with specific aspects of parish life.

All PCC members are jointly responsible for deciding how their funds are to be spent and are made aware of the liabilities involved in their role. They are required to be DBS checked and to undertake regular Safeguarding training.

PCC Membership

Members of the PCC are either ex-officio, elected or co-opted by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules 2020. During the year, the following served as PCC members:

Incumbent: The Revd Campbell Paget (Chairman)

Reader:: Mr Joseph Champneys

Wardens: Mr Peter Westley
Mr Robin Brooks

Representatives on the Deanery Synod:

Mr John Garthwaite
Miss Cherie Sargent

Elected members:

Mr Richard Beale (re-elected 2019)
Mr Nicholas Woodcock (re-elected 2019)
Mrs Moira Tunstall (elected 2019)
Mrs Angela Boobbyer (re-elected 2020)
Mrs Diana Brooks (re-elected 2020)
Mrs Thelma Cunningham (re-elected 2020)
Mrs Sarah Thorpe (re-elected 2020)
Sir Robert Akenhead (elected 2020)
Miss Karen Maier (elected 2020)
Mr Samuel Smithson (elected 2020)
Mr Stephen Edler (elected 2021)
Mrs Ann Rabbitt (elected 2021)

Secretary
Delegated Co-Chairman

Treasurer

PCC Committees

The PCC operates as a body, meeting whenever considered necessary but usually once a month up to 10 times a year (except in August and December) and through certain committees which may or may not co-opt members of the congregation and others to fulfil their tasks.

Standing Committee:

This is the only committee required by law. It consists of the Incumbent, Churchwardens, Treasurer and Secretary. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

Churchyard Committee

This attends to all matters relating to the maintenance and preservation of the churchyard.

Other Committees

These attend to various other aspects of the life of the church on an ad hoc basis.

Achievements and Performance

Church attendance

On 31st December there were 141 parishioners on the Church Electoral Roll, 45 of whom were not resident within the parish. Since the 2021 APCM, no names have been removed but 3 names added.

For the first three months of the year, restrictions on main services applied, with the 10am continuing to be streamed. On 19th July the first 10am service was held in the church according to government guidelines and safety measures agreed by the PCC. Streaming was still much appreciated especially by the 'shielding' and isolating, and also attracted new people. The Baby and Toddler Service met throughout the year. The church building remained open throughout the pandemic.

Review of the year

In addition to a short meeting following the APCM to appoint officers, the full PCC met 9 times during 2021, with an average level of attendance of 74%. At the start of the year, due to COVID-19 restrictions, meetings were held virtually, but from July, PCC meetings were held once again in person (socially-distanced where possible) inside the church. Where Committees met between meetings, minutes of their deliberations were received by the full PCC and discussed where necessary. Copies of the Minutes of each PCC meeting may be found in a folder on the Black Tomb by the North door. Members of the church family are warmly encouraged to keep abreast of these and to make their views known to either the Vicar or the Churchwardens.

The teaching of the Christian faith in its biblically orthodox form with its insights and challenges to contemporary personal, moral, and social issues continues to be a priority in the life of the church. Without such teaching at the heart of the life of the church, it is all too easy for churches to be distracted into private or corporate priorities that can serve to distract individuals or groups from the role and task of the Church given to us by Christ and his Apostles.

The regular life of the church family which had been considerably interrupted and altered during the Covid pandemic, began to return to as normal an existence and pattern as safety and common sense directed. The church building remains in a very good state under the watchful eye of Peter Westley and aspects of the work identified in the last Quinquennial Inspection, which revealed that the church building is in a very good state of repair for a building of its great age, are being undertaken.

An Open Air Service in September, Harvest Festival, Remembrance Sunday, and Christmas services were conducted with not too many restrictions and the Carols in the Churchyard for families once again proved very popular.

The Churchyard Committee continue to meet on a regular basis and employ their various gifts and wisdom in ensuring the churchyard continues as a very special jewel of our village.

We were very sad to lose our Youth and Children's Worker, Mike King, after almost ten years of wonderfully inspiring service with us and with our Church school where he was Chaplain. The role has been assumed by Ruth Parnell who joined us in the autumn. Her report of her first 2 months can be found in the attachments.

The Vicar, Churchwardens, and PCC have continued to explore a closer link with St. Luke, Matfield, albeit Covid meant that our joint service of Café Church in Matfield Village Hall had to be put on hold.

We have continued to maintain our link with Saku and St. Lambertus Church in Estonia, and have agreed to support missionaries Father Kevin and Jen Cable, former members of our congregation, in Jaffa, Israel.

Many Church members continue to participate in extra-Church charitable activities and take on different roles within the Church, which are too many to mention individually, but serve to maintain a welcoming church family. Our website is there to be used. Please use it!

Financial Review

2021 was a fairly steady year financially for the PCC, although income has overall reduced as a result of fewer 'one-off' large donations, while we continue to see the expenditure increase.

Income on the **Unrestricted General Fund** was £97,751, against expenditure of £83,383. From the resulting Net Incoming Resources of £14,368, the PCC then makes decisions regarding the need to set aside **Designated Funds** at the end of 2021, leaving overall a reduction of £4,771 on the General Fund. The closing balance was £15,039.

In terms of **Designated Funds** (these being **unrestricted** funds set aside by the PCC for a particular purpose):

The **Repair Fund** closed the year with a balance of £11,132. Here, we transfer £1,600 each year to a saving plan with the Diocese, intended to help budget with repairs, but on top of this, the Churchwardens feel that additional resources of £8,000 need to be set aside to help ensure sufficient funds are in place to cover ongoing general repairs to the maintenance of the Church building.

The **Vicarage Redecoration Fund** had a balance of £8,000 at the end of 2021. The PCC has continued its commitment to set aside £2000 per annum towards the cost of refurbishing the Vicarage.

The **Web Services Fund** was established in 2020 to fund the potential future costs of installing equipment to broadcast services audio-visually over the internet from the church. To date, this has taken place so far without the need for costly equipment. The Fund will be retained for now, however. Closing balance: £4000.

Mission Partners Fund - £3,250 has been transferred here to give a closing balance of £3,000 which is intended to be paid over the course of 2022 in line with the PCC's desire to support Reverend Kevin and Jennifer Cable in their call to rebuild the historic St Peter's Church in Jaffa, Israel.

Youthwork Fund – Now that we have again employed a salaried Youth-worker (from the end of October), a further £4,289 has been added to funds already set aside at the end of 2020, such that here we have a sufficient sum to protect the employment of our new Youth-worker for a meaningful period of time. Closing balance: £16,500.

In terms of **Restricted Funds** (which can only be used according to the wishes of those donating the funds):

The **Churchyard Fund** finished the year with a balance of £1,479. Through a number of successful fund-raising activities during the year, £6,671 was raised for this Fund, against expenditure of £5,692.

The **Friends Fund** has a closing balance of £4,321. This Fund relates specifically to the maintenance of the Church buildings and churchyard for the benefit of the village and surrounding area as a whole. £3,912 was raised during the year, with expenditure of £9,110 which included the biennial trimming of the yew trees and repair work to the roof.

The **Clock Fund** was set up last year to enable us to repair and restore the Church Tower Clock. The remaining funds required of £8,868, were raised during the year to cover the £20,625 cost of repair. This Fund is now closed.

The **Mission Fund** - £3,153 was collected and distributed during 2021 to various charitable causes, including the PCC's selected Christmas charities: Barnabas, Fegans and Nourish, and the Children's Society.

The **Hardship Fund** – During the year, £5,560 was donated towards those suffering through hardship within the local community. No donations to the Fund were received during the year. Closing balance: £555.

In total, our charitable giving for 2021, including local hardship payments, was £11,277, representing 12% of our total unrestricted income.

There are three **Endowment Funds**. Here, the PCC may utilise the dividend income (amounting to £1,927 in 2021) but the underlying capital investment (with gains of £9,501 in 2021) cannot be touched. Closing balance: £75,921.

Looking ahead to 2022 and beyond, the PCC's finances have the potential to become strained unless income can be increased or expenditure reduced. A notable portion of our income is received from a relatively small and decreasing number of generous benefactors. This cannot be relied upon indefinitely. During 2021, as a simple indicator of the PCC's financial health, excluding the Clock and Endowment Funds, we ended with £3,388 less than we started with. On a positive note, Matfield PCC have committed to making a contribution towards our Youth-worker whose predominant focus is ministering to Brenchley and Matfield Primary School and Brenchley and Matfield School Cottages Trust will be resuming their contribution at an increased rate. Despite these contributions, however, expenditure during 2022 (excluding one-off projects such as clock repair) will very likely be higher than 2021, even before factoring in wider issues such as soaring energy costs and general levels of high inflation with regard to goods and services. Unless new donors towards the Hardship Fund can be found, the help provided to the local community will need to be either scaled back or covered by further expenditure of General Funds. We must therefore focus our efforts on continuing to increase the level of regular giving and limit expenditure wherever possible.

Reserves Policy – It is the policy of the PCC to hold between two and six months' expenditure in free resources. The Church's estimated average expenditure is in the region of £10,500 per month. The current level of free reserves (£56,671 at 31.12.21) represents 5 and a half months of average expenditure.

Approved by the PCC on 4th April 2022 and signed on their behalf by Revd. R. Campbell Paget, Chairman.

 4th April 2022

All Saints' Church Brenchley

Report and Accounts

of the

Parochial Church Council

Year Ended 31st December 2021

Accrual Accounts using SORP 2015

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds	TOTAL FUNDS 2021 £	TOTAL FUNDS 2020 £
Income and endowments							
<i>Voluntary income</i>	2a	91,524		16,989		108,513	131,658
<i>Activities for generating funds</i>	2b			1,884		1,884	640
<i>Investment income</i>	2c	612	14	1,315		1,941	1,887
<i>Church activities</i>	2d	5,615		2,400		8,015	1,897
<i>Other incoming resources</i>	2e			16		16	12,227
		97,751	14	22,604		120,369	148,310
Expenditure							
<i>Church activities</i>	3a	83,383	7,990	44,140		135,512	113,708
<i>Raising funds</i>	3b						19
<i>Other expenditure</i>	3c						
Total expenditure		83,383	7,990	44,140		135,512	113,727
Net income/(expenditure) before investment gains		14,368	(7,976)	(21,536)		(15,143)	34,582
Net gains on investments					9,501	9,501	4,274
Net income/(expenditure)		14,368	(7,976)	(21,536)	9,501	(5,642)	38,856
Transfers between funds		(19,139)	19,139				
Net movement in funds		(4,771)	11,163	(21,536)	9,501	(5,642)	38,856
Total funds brought forward at 1 January 2021		19,810	31,469	27,891	66,420	145,590	106,735
Total funds carried forward at 31 December 2021		15,039	42,632	6,355	75,921	139,946	145,590

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHELEY

PRIOR YEAR STATEMENT OF FINANCIAL ACTIVITIES
FOR COMPARATIVE PURPOSES

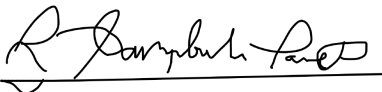
	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds	TOTAL FUNDS 2020 £
Income and endowments						
<i>Voluntary income</i>	2a	97,407	0	34,251		131,658
<i>Activities for generating funds</i>	2b	36	0	604		640
<i>Investment income</i>	2c	591	27	1,269		1,887
<i>Church activities</i>	2d	1,252	0	645		1,897
<i>Other incoming resources</i>	2e	12,211	0	16		12,227
		111,498	27	36,785		148,310
Expenditure						
<i>Church activities</i>	3a	87,861	3,655	22,192		113,708
<i>Raising funds</i>	3b	19				19
<i>Other expenditure</i>	3c		0			0
Total expenditure		87,880	3,655	22,192	0	113,727
Net income/(expenditure) before investment gains		23,617	(3,628)	14,593		34,582
Net gains on investments					4,274	4,274
Net income/(expenditure)		23,617	(3,628)	14,593	4,274	38,856
Transfers between funds		(22,323)	21,811	512		(0)
Net movement in funds		1,294	18,183	15,105	4,274	38,856
Total funds brought forward at 1 January 2020		18,516	13,287	12,786	62,146	106,735
Total funds carried forward at 31 December 2020		19,810	31,470	27,891	66,420	145,590

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

BALANCE SHEET AT 31 DECEMBER 2021

	Notes	2021	2020
		£	£
Fixed assets			
Tangible fixed assets	5	-	-
Investments	6	75,921	66,420
Total fixed assets		<u>75,921</u>	<u>66,420</u>
Stock - Memorial kerbstones		400	840
Debtors	7		
Short term deposits		8,561	6,948
Cash at bank and in hand		<u>55,592</u>	<u>71,382</u>
		64,553	79,170
Creditors: amounts falling due within one year	8	<u>(528)</u>	
Net current assets		64,025	79,170
Total assets less current liabilities		<u>139,946</u>	<u>145,590</u>
Creditors: amounts falling due after one year	8		
NET ASSETS		<u>139,946</u>	<u>145,590</u>
Funds	9		
Endowment funds	10	75,921	66,420
Restricted funds	10	6,355	27,891
Designated Funds	10	42,632	31,469
Unrestricted funds	10	15,039	19,810
		<u>139,946</u>	<u>145,590</u>

Approved by the Parochial Church Council on7th March 2022..... and signed on its behalf

Chairman 

Treasurer 

The accompanying notes form a part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. Accounting policies

a Basis of preparation

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP (2015).

The financial statements have been prepared under the historical cost convention, except for the valuation of investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those which are informal gatherings of church members.

b Funds

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c Incoming resources

All incoming resources are accounted for gross.

Voluntary income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when receipt by the PCC is probable.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation on 31 December.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2021

d Expenditure and Liabilities

Resources expended are accounted for on an accruals basis and are accounted for gross. Liabilities are recognised as soon as there is a legal obligation and settlement is probable and quantifiable.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish offer is accounted for when paid. Any parish offer unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 1 January 2006 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 1 January 2006 have been capitalised in the accounts and depreciated over their useful economic life (see below).

All expenditure on consecrated or beneficed buildings and individual items costing under £1000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Computer equipment	25% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

2 Income from

	Unrestricted Funds £	Designated Funds £	Churchyard Restricted Fund £	Restricted Mission Fund £	Other Restricted Funds £	TOTAL FUNDS 2021 £	Unrestricted Funds £	Designated Funds £	Churchyard Restricted Fund £	Restricted Mission Fund £	Other Restricted Funds £	TOTAL FUNDS 2020 £
a Voluntary income												
Gift Aid - Bank	57,423		975			58,398	54,821		1,000			55,821
Gift Aid - Envelopes	50					50	574					574
Other planned giving	2,811					2,811	1,241					1,241
Collections							541					541
Church boxes	1,190					1,190	198					198
One-off gift aid gifts	2,500					2,500	10,500					10,500
Donations and appeals	9,649		25	3,153	10,095	22,922	9,712	280	6,215	23,342		39,549
Charitable Giving Collections												
Gift Aid - tax recoverable	14,471		56		2,685	17,212	16,020	75		2,683		18,778
Grants	3,430					3,430	3,800			657		4,457
Legacies												
	91,524		1,056	3,153	12,780	108,513	97,407	1,355	6,215	26,681		131,658
b Activities for generating funds												
Fundraising - General							36					36
Fundraising - Churchyard			1,884			1,884		604				604
			1,884			1,884	36	604				640
c Investment income												
Endowment Income	612		1,315			1,927	591	1,269				1,860
Bank and building society interest		14				14		27				27
	612	14	1,315			1,941	591	1,296				1,887
d Income from Church Activities												
Fees from weddings, funerals etc	5,615		2,400			8,015	1,252	645				1,897
	5,615		2,400			8,015	1,252	645				1,897
e Other incoming resources												
Furlough Grants							12,211					12,211
Other incoming resources			16			16		16				16
			16			16	12,211	16				12,227
Total income	97,751	14	6,671	3,153	12,780	120,369	111,498	27	3,889	6,215	26,681	148,310

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

3 Resources expended

	Unrestricted Funds £	Designated Funds £	Restricted Churchyard Fund £	Restricted Mission Fund £	Other Restricted Funds £	TOTAL FUNDS 2021 £	Unrestricted Funds £	Designated Funds £	Restricted Churchyard Fund £	Restricted Mission Fund £	Other Restricted Funds £	TOTAL FUNDS 2020 £
a Church Activities												
Missionary and charitable giving:	314	2,250		3,153	5,560	11,277	220			6,215	3,819	10,254
Ministry costs:												
Diocesan Offer	51,226					51,226	49,400					49,400
Working expenses	8,108					8,108	6,457					6,457
Vicarage expenses	5,467					5,467	3,989					3,989
Youthworker Salary	2,736					2,736	14,302				6,991	21,293
Youthwork Expenses	700					700	51					51
Other ministry costs												
Church running expenses												
Utilities and cleaning	5,383					5,383	4,500					4,500
Insurance	4,634					4,634	4,675					4,675
Church maintenance												
General repairs	1,428				5,610	7,038	1,227					1,227
Organ maintenance	1,048					1,048	974					974
Church major repairs		5,740			20,625	26,365		3,655				3,655
Upkeep of services												
Music	1,257					1,257	1,111					1,111
Altar Supplies	96					96	46					46
Service Sheets	602					602	356					356
Other service costs	235					235	322					322
Upkeep of churchyard												
Mowing			3,168			3,168		4,129				4,129
Gardening/General Mtnc			814			814		678				678
Tree/Hedge Cutting			1,270		3,500	4,770						
Kerbstones			440			440		120				120
Path								240				240
Education and Training	151					151	231					231
	83,383	7,990	5,692	3,153	35,295	135,513	87,861	3,655	5,167	6,215	10,809	113,708
b Raising funds												
Stewardship costs							19					19
Fundraising costs												
							19					19
c Other costs												
Total resources expended	83,383	7,990	5,692	3,153	35,295	135,513	87,880	3,655	5,167	6,215	10,809	113,727

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

4 Staff costs

	2021	2020
	£	£
a <i>Wages and salaries</i>	<u>3,621</u>	<u>23,061</u>

The PCC employed a Youthworker, Organist and Cleaner and made PAYE deductions on their behalf.

b *Payments to PCC members and related parties*

No payments, apart from reimbursement of expenses, were made to any PCC member or related party.

The total amount of monies donated to the PCC by PCC members during 2021 was £33,420 inc Gift Aid reclaimed, (2020 was £46,175 (incl. Gift Aid reclaimed)).

5 Tangible fixed assets

The PCC does not have any tangible fixed assets.

6 Investments

	Units	Valuation (p)	£
At 1st January 2021	3,242	20.49	66,420
Disposals at carrying value			
Purchases at cost			
Net gains and revaluation			9,501
At 31st December 2021	3,242	23.42	<u>75,921</u>

The investment is held as units in a CBF Investment Fund.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

7 Debtors

	2021 £	2020 £
Income tax recoverable	-	-
Prepayments and accrued income		
Other debtors	-	-
	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>

8 Creditors: amounts falling due in one year

	2021 £	2020 £
Accruals for utilities and other costs	528	-
	<u>528</u>	<u>-</u>
	<u>528</u>	<u>-</u>

Creditors: amounts falling due after more than one year

	2021 £	2020 £
Creditors	-	-
	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>

9 Analysis of Net assets by fund

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2021 £	Total Funds 2020 £
Fixed assets for church use						
Investment assets				75,921	75,921	66,420
Current assets	15,566	42,632	6,355		64,553	79,170
Current liabilities	(528)				(528)	
Long term liabilities						
	<u>15,038</u>	<u>42,632</u>	<u>6,355</u>	<u>75,921</u>	<u>139,946</u>	<u>145,590</u>

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

10 Statement of funds

	At 1 Jan 2021 £	Income £	Expenditure £	Investment Gains/(losses) £	Transfers between funds £	At 31 Dec 2021 £
Unrestricted Funds						
General Fund	19,810	97,751	(83,383)		(19,139)	15,039
Designated Funds						
Church Repair Fund - Diocese	6,818	14	0		1,600	8,432
Church Repair Fund - PCC	440	0	(5,740)		8,000	2,700
Vicarage Redecoration Fund	6,000	0	0		2,000	8,000
Web Services Fund	4,000	0	0		0	4,000
Mission Partners Fund	2,000	0	(2,250)		3,250	3,000
Youthwork Fund	12,211	0	0		4,289	16,500
	<u>31,469</u>	<u>14</u>	<u>(7,990)</u>		<u>19,139</u>	<u>42,632</u>
Restricted Funds						
Churchyard Fund	500	6,671	(5,692)		0	1,479
Friends	9,519	3,912	(9,110)		0	4,321
Clock Fund	11,757	8,868	(20,625)		0	0
Mission Fund	0	3,153	(3,153)		0	0
Hardship fund	6,115	0	(5,560)		0	555
	<u>27,891</u>	<u>22,604</u>	<u>(44,140)</u>		<u>0</u>	<u>6,355</u>
Endowment Funds						
Brotherwood	6,925			990	0	7,915
Davidson-Hooker	35,279			5,047	0	40,326
Levett	24,216			3,464	0	27,680
	<u>66,420</u>	<u>0</u>	<u>0</u>	<u>9,501</u>	<u>0</u>	<u>75,921</u>
Total funds	<u>145,590</u>	<u>120,369</u>	<u>(135,513)</u>	<u>9,501</u>	<u>0</u>	<u>139,946</u>

The restricted funds comprise:

The Churchyard Fund can only be used on items specifically relating to the Churchyard.

The Friends Fund has been set up for donations specifically for Church Maintenance projects.

The Clock Fund is for monies donated towards the restoration of the Church clock. This project was carried out during 2021.

The Mission Fund is created for donations made to the PCC, which will be passed on the Charities as chosen by the PCC.

The Hardship Fund is used for monies donated for distribution to local causes at the discretion of the Vicar.

The endowment funds comprise:

Brotherwood (1941), 338 units in the CBF Investment Fund. Income can only be spent on the maintenance of the Church and Churchyard.

Davidson-Hooker (1959), 1,722 units in the CBF Investment Fund. Income can only be spent on the maintenance of the Church and Churchyard.

Levett (1970), 1,182 units in the CBF Investment Fund. Income can only be spent on the maintenance of the Churchyard.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

11 Donations made to Charitable Organisations

	2021	2020
Bishops Kondoa Appeal	0	2,311
* Church Mission Society	2,250	690
Christmas - Barnabas Fund	726	0
Christmas - Fegans	726	0
Christmas - Nourish	726	690
Christmas - Love Russia	0	690
Children's Society	744	355
Mayor's Charity Day	58	0
Poverty and Hope Appeal	100	0
Readycall	130	1,480
Royal British Legion	200	200
Others	56	20
Total	<u>5,716</u>	<u>6,435</u>

* 2020 donation was part of the
Christmas appeal

All Saint's Church, Brenchley
The PCC Secretary
12 Church Close
Brenchley
Tonbridge
TN12 7AA

5th April 2022

Independent examiner's report to the PCC of All Saint's, Brenchley

I report to the PCC on my examination of the accounts of the PCC for the year ended 31st December 2021.

Responsibilities and basis of report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006.

I report in respect of my examination of the PCC accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act, and also those found in Church guidance, 2017 edition.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.



I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Sue Davis', written in a cursive style.

Sue Davis BSc (Hons) ACCA
Parish Accounts Adviser
Email: sue.davis@rochester.anglican.org
Diocese of Rochester
St Nicholas Church
Boley Hill
Rochester
Kent ME1 1SL

ALL SAINTS' BRENCHLEY

OFFICER, COMMITTEE & CHURCH GROUP REPORTS FOR 2021

Churchwardens' Report

This has been a year of quiet progress. For the first few months we were unable to hold the normal 10a.m. service in church due to COVID-19 restrictions, so the service was relayed on 'Fuze'. However, after that we were able to hold our services inside the building again and this has been a very welcome improvement. Thanks to the efforts of Di, Robin and Leo, we have been able to stream the services to a high standard and a pleasing number of people outside the parish have joined with us by this means. Now that this system has proved so effective (and we thank Sam and Adam as camera-operators), we can move onto the next stage of purchasing dedicated cameras (as opposed to the mobile phones used to date) and other more professional equipment to enhance the streaming system still further.

The 8a.m. Communion Service has also been held in church and whereas during the previous year the communion offered wafers only, from September 2021, communicants could also take the wine safely using individual disposable paper cups. From May, Communion also took place at 10am once a month, on the second Sunday and also on the fifth Sunday when this occurs. In view of the numbers attending, this has involved a new queueing system and the churchwardens are grateful to the congregations for their patience and understanding in maintaining a safe and orderly route to and from the chancel.

At the same time as we started having the 10 o'clock service back in church, the Junior Church also returned, though not to the village School where it had been before the pandemic. Initially the Junior Church used the north porch, but this was deemed unsuitable in cold weather and in addition, the numbers outgrew the porch. This meant the Junior Church then had to be housed within the church building and, as the small meeting room is used by the Creche, the older children have had to use the south-west corner. Given the number of children now attending Junior Church, it has become imperative that better arrangements are made to accommodate them. The churchwardens have suggested three possible areas: the north porch enclosed with outer glass doors, and either the south-west corner or the south transept, separated from the rest of the church using glass, sound-proofed screens. The south transept was the preferred option as it has more heat and natural light as well as being comparatively easy to construct. The screen would have glass doors enabling this area to be used for other purposes such as a larger meeting room or overflow for more popular services. We need approval from the Diocese for whatever is done, and a site meeting will be held in May 2022 so we can get the views of the relevant diocesan committee before spending money on drawing up architectural plans for a formal application. It must be appreciated that this will take considerable time before work can be undertaken, so in the meantime, we ask for your patience and acceptance in having children in church with us. We are very grateful to Henrietta and her helpers for their success in keeping the children as quiet as possible. We also commend their achievement in building Junior Church up to its current numbers of around 30 children.

No joint services with Matfield took place during 2021 again due to COVID-19 restrictions.

As for the church building, the work required in the last Quinquennial Survey has continued, and will finally have been completed by the time the next Quinquennial Inspection takes place, in September 2022.

The church clock is now working once more and the hourly day-time chime has been restored.

The new churchyard extension was not needed during 2021 as there are still a few plots to be filled in the existing churchyard, but it is anticipated that this will be brought into use during 2022 and a new path is being laid to allow safer access. During the year, the Churchyard Committee continued its fine work to keep our churchyard looking so well-tended, but decided it was time for the committee to stand down and be replaced at the end of the year. The churchwardens are extremely grateful to the members of that Committee who have

worked tirelessly for about 30 years and we very much appreciate their hard work and dedication throughout that time. We are pleased to say that a new Churchyard Group has now been formed and started work in 2022.

No refreshments were served in church during 2021 due to COVID concerns, but the flower arrangers continued their hard work which was especially appreciated at Harvest Festival, so a big thank you to them. We also maintained (with some difficulty on occasions) a rota of readers at the main services and we are grateful to the volunteer Creche guardians and to the families welcoming you to the services. We have continued to enjoy the music provided by Sheila, the choir and Leo and are delighted that our new Youth-worker Ruth has joined Leo to provide more variety to the modern songs.

Finally, in the hope that COVID will be less of an intrusion in the church's life in future, we thank all of you for continuing to support us in all sorts of ways and look forward to building on this in 2022.

Peter Westley and Robin Brooks

Treasurer's Report

2021 was a fairly steady year financially for the PCC, although income has overall reduced as a result of fewer one-off large donations, while we continue to see expenditure increase. For those interested the Financial Review which accompanies the Accounts provides a much more detailed explanation of the finances, which I shall attempt to only summarise briefly here.

Starting with the positives, during 2021 the remaining funds required to repair the tower clock were raised and this work was carried out, and towards the end of the year we again started employing a youth worker, which by all accounts has been an immediate success.

Overall, the PCC ended 2021 with £15,039 in Unrestricted General Funds, £42,632 in Designated Funds and £6,355 in Restricted Funds. There are also Endowment Funds with a total value of £75,921, although note that here only the relatively modest income generated on these funds may be utilised by the PCC, while the underlying capital cannot be touched. Excluding the Endowment Funds, overall funds are £15,145 lower than what we had at the end of 2020. However, having started the year with £11,757 partially raised towards the clock repair, the correct approach to gauge our finances for the year is to ignore the clock repair completely, in which case our funds are £3,388 lower than what we had at the end of 2020.

It is the policy of the PCC to hold between two and six months' expenditure in free resources. It is estimated that the Church's average general expenditure is in the region of £10,500 per month. The current level of free reserves (Unrestricted and Designated Funds totalling £57,671) represents 5 and a half months of average expenditure.

Looking ahead to 2022 the PCC's finances have the potential to become strained unless income can be increased or expenditure can be reduced. A notable proportion of income is received from a relatively small and decreasing number of generous benefactors. This cannot be relied upon indefinitely. Expenditure during 2022 is very likely to be higher than 2021, given that we are now again employing a youth worker, and unfortunately like everybody else facing soaring energy costs and general levels of high inflation when it comes to goods and services. We therefore need to focus our efforts on continuing to increase the level of regular giving and limiting expenditure wherever possible.

Having decided to step down as treasurer (after only 2 years I'm ashamed to say) owing to work commitments, I leave by thanking all those on the PCC for their unwavering commitment to All Saints Brenchley. If anyone has any specific questions on the finances, please feel free to email me on stephen.eldler@gmail.com.

Stephen Edler

Safeguarding Report

I can confirm that the PCC has complied with the duty to have due regard to the House of Bishops' Safeguarding Policy and Practice Guidelines. During the past calendar year, I am delighted to report that we have had no incidents to refer to the Diocesan Safeguarding Officer.

The PCC members, Secretary, Captain of Bells, Organist and Helpers of LOGS and Junior Church have completed the relevant online Safeguarding Trainings C0 and C1. The Incumbent, Churchwardens and Leaders of LOGS and Junior Church are also up to date with their C2 training.

A thorough risk assessment has been conducted by LOGS and Junior Church and this is regularly monitored. The Leaders are particularly mindful of the appropriate use of e-communications which has been the main channel of support for LOGS during COVID. Junior Church sessions now take place at the Church rather than at the school. Suitable minor adaptations to the Church building are greatly needed to improve the accommodation for the many children involved.

Scrupulous attention is given to the recruitment of our employees and volunteers, including seeking references, issuing role descriptions, checking the understanding of Risk Assessment and the completion of DBS clearance. An example of this is the thorough way in which the searches were conducted for the appointment of our new Youth and Children's Worker. All staff are up to date with their DBS checks.

The PCC made specific arrangements for streaming of services during the COVID restrictions for those unable to attend Church and for the re-opening of the Church subsequently. The CoE Guidelines for Safeguarding during COVID have been followed, with continuous review of local circumstances. Social distancing, distribution of elements at Holy Communion, hand-sanitization and mask-wearing being the chief precautions exercised. These steps have enabled all members of the Congregation to participate in worship in a way in which they feel safe.

From January 2022, Mrs Alex McCaskill will take over from me as Parish Safeguarding Officer and we worked together in the Autumn to affect a smooth transition. I wish Alex well, knowing that the Parish is in her safe hands.

My thanks to all parishioners and Officers of All Saints', Brenchley for their loyal support, co-operation and understanding over the several years since I took up this appointment.

Cherie Sargent, Parish Safeguarding Officer

Paddock Wood Deanery Synod Report

The **Deanery** is made up of the following churches/parishes: Brenchley, Capel, Collier Street, East Peckham, Five Oak Green, Hadlow, Horsmonden, Laddingford, Lamberhurst, Matfield, Nettlestead, Pembury, Tudeley and Yalding. Brenchley has two Deanery Synod Representatives: John Garthwaite and Cherie Sargent.

Deanery Synod Meetings

There were 2 online meetings of the Deanery Synod during the 2021 calendar year.

The July meeting held on the 14th July included a presentation by Canon Bryan Knapp about the distribution of wine from a common cup. The emphasis was that we should be able to distribute holy communion with individual cups recognising the issues created by Covid 19 and at the same time respecting Canon Law, an historical requirement for use of a common cup. A resolution was put forward to the Deanery and passed. This resolution reflected the practice of many churches in the Deanery. It was agreed that the resolution should be passed to the Diocesan Synod with a request for approval.

There was inevitably a significant focus on other issues arising from Covid. Rev Andrew Axon was concerned that full time clergy should be encouraged to take holidays and the Deanery should come together to ensure that there was adequate cover.

In view of vacancies on the Diocesan Synod, Chris Walters and John Garthwaite were appointed as Lay Members.

The November meeting held on 4th November included 2 presentations, the first 'Called Together' presented by Claire Boxall, focused on evangelism, growth enabling mechanisms. Initiatives such as anointing lay people who are called to particular work in the church, Bishop Simon has been involved in the anointing and blessing of lay ministries which has been empowering. Engaging in communities through projects such as the setting up of food banks and green environmental focus for churches and clergy.

The second presentation by Reverend Canon Pamela Ive, Vicar of Tudeley, was on Vocation and Ministry; she is the Director of Ordinance and Vocations in the Diocese. She emphasised that recognising a vocation is not limited solely to ordination. She explained how she has helped ordinands to recognise both their gifts and weaknesses so they can serve more effectively. There was also a focus on courses such as the "Bishop's Certificate" course. For those who are interested, these talks were posted on a Youtube link <https://youtu.be/WRYIbrxMIAk>

John Garthwaite

Brenchley Ready Call

We are very grateful to our many volunteers, but could always do with more. During 2021, we continued to arrange transport to doctors for appointments, surgery runs for prescriptions, hospital visits and diabetic optician appointments.

Our venue for the monthly Ready Call lunches has now changed from the Castle Inn to Grays in the village. We are very grateful to Kirsty and her team for welcoming us. From April 2022, we will be changing the lunch day to a Wednesday and these will be on the third Wednesday of every month.

For transport details or for offers to volunteer, please contact Christine on 01892 722789. For details for the monthly lunches, please contact Helen on 722885 or Jill on 722434.

Christine Churchill, Jill Sturgeon-Lewis and Helen Brown

The Children's Society

As we came out of the pandemic restrictions and could meet again, we were able to hold a sale of cakes, books and produce for the Society, under the oak tree in Brenchley, which raised the sum of £360.95. As usual, people have been very kind having a box in their homes, so the total raised for the year was £743.71, this despite the absence of coffee donations after Church services.

Thank you all very much for your support and hopefully we can continue to help children through the Society who are in need more than ever after Covid.

Margaret Maw

Churchyard Committee

During 2021, COVID-19 continued to exert its influence on Churchyard matters and the Committee were unable to have regular meetings.

Following a series of interviews, Capel Groundcare took over the mowing from KCCLS. When they did the first mow, the grass had grown so high it looked an impossible task, but they rose to it magnificently and indeed continued to do a very good job throughout the mowing season. It was unfortunate that there were complaints of grass on graves and it is impossible to avoid this, especially when the grass is long. We also received the usual complaints about the Conservation Area looking untidy and neglected. Unfortunately, social media has exacerbated this.

Various bouts of windy weather caused storm damage which was dealt with by Tamilek. They also dealt with other damage including the removal of the Weeping Ash which was diseased and thus a potential danger as it was so close to the footpath. The cherry trees and magnolia have a splendid display of blossom in the Spring.

Tamilek carried out the bi-annual trim of the yew trees. They have been doing this for some years now and this time their work received many compliments. The yews are indeed looking especially good.

Clear-up days took place in April and October and were fairly well attended. Also in October, we had a fund-raising Sale which raised a welcome sum of money.

In August, the Committee had what turned out to be its final meeting. At this meeting it was proposed that the Committee be disbanded and the care and maintenance of the Churchyard be handed over to the Vicar and the PCC. This to take effect from October 31st 2021. This decision was not taken lightly, but with the majority of the Committee members now being very “senior” (over 70 up to 90 years old) it was felt that the time had come to ‘hand over the baton’. Younger people with fresh ideas were needed. We are fortunate that this plea has now been answered.

It would be impossible to end this report without mentioning Sally Hogg who died in March. She was a founder member of the Committee when it was set up in 1990. She contributed so much for so many years. Our meetings were always held around the kitchen table in ‘Old Broad Oak’ which was also the venue for Christmas wreath-making. Weeks of hard work ensued and deposits of holly, berries and various other bits of trimming had to be swept off the kitchen floor before the finished wreaths emerged ready to be taken down to the church for the sale. Sally played a key part in all our sales and also, when the Church Fete was held at ‘Portobello’, as well as the well-stocked churchyard stall, there were rides on Sally’s donkey. She was an enthusiastic ‘clear-up day’ member and her contributions to the mid-morning refreshments were legendary. Her involvement in the Churchyard cannot be measured and she is very sadly missed.

Members of the retired Committee are happy to lend all possible support for the future.

Margo Thompson, Secretary

Flower Committee

During 2021, due to the pandemic, the majority of flower arrangements in Church have been from our store of beautiful artificial flowers and foliage. At present, we will be continuing in a similar vein due to the rising cost of fresh flowers and fuel for our arrangers.

Very few weddings took place in 2021, but we have several booked for 2022 and many of the flowers are by visiting florists, but we are obviously still involved with the side-chapel pedestal arrangements in most cases, as well as the preparation and clearing of previous arrangements in readiness for the wedding florists.

We hope to resume our rotas some time in 2022 and would love to welcome anyone who would like to join us – no previous experience required and on-the-job training will be available on request. Please have a go as we always say that all our flowers are arranged with love.

Please contact one of the Committee for more information.

Helen Brown (722885), Jill Sturgeon Lewis (722434) and Pam Playfoot (722165)

Brenchley Summer Fete

Unfortunately, for a second year running, due risks imposed by the COVID-19 pandemic, the 2021 Summer Fete was unable to take place. We are however, hopeful it will be resumed in Summer 2022.

Hannah Smithson

The Ladies' Study Group

Once again, the Ladies' Group was unable to meet for a substantial part of the year. The first meeting was at the beginning of June and meetings were then held monthly in July and August. Following a break, the Group meetings resumed at the beginning of October, and from then onwards we met on a more regular weekly basis once again. This was welcomed by all, especially the more vulnerable members who had been isolating for so long due to the ongoing Covid restrictions. We mostly studied the Bible passages read at the Sunday morning family services. A frank and meaningful discussion usually ensued, although this was interspersed with some more light-hearted social news and chat. It is always valuable to hear the personal experiences, interpretations perspectives and views of the various members of the Group, accompanied by mutual moral support.

We met mainly at the Vicarage and on a few occasions enjoyed a delicious cooked lunch kindly provided by Henrietta. It was appreciated that the room was sufficiently large for us to be able to keep a comfortable social distance from one another, to reduce the risk of Covid. Our grateful thanks go to Henrietta for organising these valuable sessions together. Any new members are always welcome to join us.

Sarah Thorpe

Junior Church

This has been an eventful year for Junior Church. During the Covid lockdown period we were so grateful to Karen Maier for providing activities for the children to do to complement the online service. She still continues to do this.

In the summer we began to meet in the Church porch and spent as much time outside as the weather permitted. When the weather became too cold to continue there we moved to the back of the Church. Again, wherever possible the children have had some activities to do outside. Both the children and the Church family have been extremely understanding about this arrangement.

We have almost forty children on our books and it is extremely challenging for both the Junior Church leaders and the children. On a recent Sunday there were thirty or so children crammed into a very small space. The children's behaviour has been exemplary throughout.

The Junior Church leaders must be congratulated on how they have kept volunteering, sometimes standing in at very short notice. They have provided stimulating and thought-provoking activities for the children to do, generally based on the Bible passage for the week. As always, we would be very grateful if other people felt able to join the team.

We are awaiting the result of an application for a faculty to provide two sound-proofed, glassed -in areas in the Church. This will transform how we are able to run Junior Church. At the moment we have a group of children ranging from four to eleven. When we have additional appropriate space, we will be able to divide into smaller groups according to age.

Henrietta Paget (on behalf of the Junior Church Leaders)

Youth-worker's Report

November (2021):

- I spent the first 2 weeks getting to know key people such as Jane Mallon, Campbell Paget and Di Brooks (who helped in a "handover" of youth work).
- I offered to hear children read at school as they were so short of volunteers and immediately began planning and leading collective worship twice a week.
- I made sure I was at each playtime and also created staff toiletry boxes for the bathrooms with hair pins, nail files and even perfume samples! (Staff loved them!)
- I was asked to nurture a couple of children struggling with homelife situations.
- I also emptied and cleaned the "pod" for my use and filled a skip with unwanted resources!

December:

- I organised a “Christingle Cafe” after school for both children and parents at the end of term which resulted in 2 families expressing interest in attending church. 1 of whom came to our family carol service.
- I met with or contacted parents of our youth to establish a suitable time that would work to meet with their teens. I created a poster with events from January to July with the intention of a “May Camp” at the end of May.
- I planned weekly lunch clubs with Sarah-Joy at St Andrew’s to start each Tuesday at Mascalls. We met with Max Allen (Christian teacher at Mascalls) to establish our mission statement and pray for children to come. I made a poster which was then advertised around the school.
- I regularly left boxes of chocolates with an encouraging note for staff in their kitchen (and still do!)
- I spoke at the family service for the first time.
- I created a Chaplains display board with information about junior chaplains (see January) and events such as clubs.
- Completed SIAMs training.

Ruth Parnell

Accounts

ALL SAINTS' CHURCH, BRENCHLEY

ANNUAL REPORT

AND

FINANCIAL STATEMENTS

OF THE

PAROCHIAL CHURCH COUNCIL

For the year ended 31 December 2020

Incumbent:

The Revd Campbell Paget
The Vicarage
8 Broad Oak
Brenchley
Kent TN12 7NN

Independent Examiner:

Mrs Susan Davis
Parish Accounts Adviser
Diocese of Rochester
St Nicholas Church
Boley Hill
Rochester
Kent ME1 1SL

**ALL SAINTS' CHURCH, BRENCHLEY
ANNUAL REPORT AND ACCOUNTS OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2020**

Administrative information

All Saints' Church is situated in The High Street, Brenchley. It is part of the Paddock Wood area Deanery and Diocese of Rochester, within the Church of England. The correspondence address is The Vicarage, 8 Broad Oak, Brenchley, Kent TN12 7NN.

The Parochial Church Council (PCC) of All Saints' is a charity registered with the Charity Commission (No: 1130911).

Structure, governance and management

The function and purpose of the PCC is outlined in the Parochial Church Councils (Powers) Measure 1956.

The method of appointment of PCC members is set out in the Church Representation Rules 2020. All Church attendees are encouraged to register on the Electoral Roll and are then eligible to stand for election to the PCC.

Objectives and Activities

The PCC of All Saints' Brenchley has the responsibility of co-operating with the incumbent, the Revd Richard Campbell Paget, to promote in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has responsibilities for maintenance of the church building and churchyard. It is committed to enabling as many people as possible, in all age groups, to worship at All Saints'. It maintains an overview of worship to ensure provision of a range of church services to suit different tastes of worship, with an overall aim to adhere strictly to the message of the Gospel. All members of the congregation are encouraged to play a part in services and there is a rota for readers and leaders of intercessions.

The main activities of All Saints' PCC are the provision of church services, baptisms, weddings, funerals, youth and children's work, and the teaching of adults by way of regular home groups throughout the year. A report on the various activities undertaken at All Saints' is attached, each group or committee dealing with specific aspects of parish life.

All PCC members are jointly responsible for deciding how their funds are to be spent and are made aware of the liabilities involved in their role. They are required to be DBS checked and to undertake regular Safeguarding training.

PCC Membership

Members of the PCC are either ex-officio, elected or co-opted by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules 2020. During the year, the following served as PCC members:

Incumbent: The Revd Campbell Paget (Chairman)

Reader:: Mr Joseph Champneys

Wardens: Mr Peter Westley
Mr Robin Brooks

Representatives on the Deanery Synod
Miss Cherie Sargent
Mr John Garthwaite
Miss K Maier (until APCM 2020)

Elected members:

Mrs Ann Rabbitt
Mrs Ann Wilkinson
Mr Richard Beale
Mr Nicholas Woodcock
Mr Fred Playfoot (until APCM 2020)
Mrs Thelma Cunningham
Mrs Diana Brooks
Mrs Angela Boobbyer
Mrs Moira Tunstall
Sir Robert Akenhead (from APCM 2020) Delegated Co-Chairman
Miss Karen Maier (from APCM 2020)
Mr Samuel Smithson (from APCM 2020)
Mrs Sarah Thorpe (from APCM 2020) Secretary

Co-opted: Mr Stephen Edler (from APCM 2020) Treasurer

PCC Committees

The PCC operates as a body, meeting whenever considered necessary but usually once a month up to 10 times a year (except in August and December) and through certain committees which may or may not co-opt members of the congregation and others to fulfil their tasks.

Standing Committee:

This is the only committee required by law. It consists of the Incumbent, Churchwardens, Treasurer and Secretary. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

Churchyard Committee

This attends to all matters relating to the maintenance and preservation of the churchyard.

Other Committees

These attend to various other aspects of the life of the church on an ad hoc basis.

Achievements and Performance

Church attendance

On 31st December there were 140 parishioners on the Church Electoral Roll, 48 of whom were not resident within the parish. Since the 2020 APCM, one name has been removed but no names added.

On account of the restrictions put on attending church in the building itself by government legislation due to the pandemic, no attendance figures were collected. However, through the initiative and work of Sir Robert Akenhead, virtual services were held on Sunday mornings at 10am. These were very well attended, much appreciated especially by the 'shielding' and isolating, and also attracted new people. The Baby and Toddler Service was renamed 'The Mothers' Support Group' in order to comply with legislation and met throughout the majority of the year. The church building remained open throughout the pandemic for private prayer and the 8am Holy Communion Service was held regularly for between 5 and up to 15 people.

Review of the year

In addition to a short meeting following the APCM to appoint officers, the full PCC met 7 times during 2020, with an average level of attendance of 89%. All but one meeting (held in February) were held virtually. Where Committees met between meetings, minutes of their deliberations were received by the full PCC and discussed where necessary. Copies of the Minutes of each PCC meeting may be found in a folder on the Black Tomb by the North door. Members of the church family are warmly encouraged to keep abreast of these and to make their views known to either the Vicar or the Churchwardens.

The teaching of the Christian faith in its biblically orthodox form with its insights and challenges to contemporary personal, moral, and social issues continues to be a priority in the life of the church. Without such teaching at the heart of the life of the church, it is all too easy for churches to be distracted into private or corporate priorities that can serve to distract individuals or groups from the role and task of the Church given to us by Christ and his Apostles.

The regular life of the church family has been considerably interrupted and altered during the Covid pandemic, with most activities either severely constrained or cancelled (See above for 'virtual' services.). A Wednesday Evening Study Group continued in school term time. The church building remains in a very good state under the watchful eye of Peter Westley and aspects of the work identified in the last Quinquennial Inspection, which revealed that the church building is in a very good state of repair for a building of its great age, are being undertaken.

Instead of the Nativity Tableau and Christingle Service, a video was produced which may be seen on the website. A video by a small ad hoc choir and a selection of readers reading from their houses or gardens also produced a recording of 'Nine Lessons and Carols'

The Churchyard Committee continue to meet on a regular basis and employ their various gifts and wisdom in ensuring the churchyard continues as a very special jewel of our village.

We were very sad to lose our Youth and Children's Worker, Mike King, after almost ten years of wonderfully inspiring service with us and with our Church school where he was Chaplain. It is fully intended to find a successor to him.

We are also immensely grateful to our Treasurer, Gerry Hughes, who has retired from this role after some 17 years!

Our local church School has continued to flourish under the inspirational and committed Christian and educational leadership of the Head Teacher, Jane Mallon, and Executive Head, Rachel Green, who together lead the School; so much so that it is now providing a teaching model for excellence in primary education and advising other schools. The School has grown in popularity, with an increasing number of children from the church family now attending.

We have continued to maintain our link with Saku and St. Lambertus Church in Estonia, and also the diocese of Kondoia in Tanzania. We have continued to support the building of the new missionary church in Saku, Estonia, which was completed and came into use at the end of 2020.

Many Church members continue to participate in extra-Church charitable activities and take on different roles within the Church, which are too many to mention individually, but serve to maintain a welcoming church family. Our website is there to be used. Please use it!

Financial Review

2020 has been a challenging year financially in some respects. Owing to the Covid-19 pandemic and the necessary suspension or limitation of our traditional Church services, income has been down across some areas. We are however fortunate that much of our income is derived from regular giving. Our reliance to a degree on significant donations from a small number of generous benefactors will become something that needs to be addressed, however, since our basic costs of ministry exceeds our regular giving alone.

Another important point to note this year is that although income in the General Fund appears to have increased slightly relative to last year, this is attributable to the furlough grants received in respect of our Youthworker who, owing to Covid-19 restrictions in place, was unable to perform his valuable service to the community for the majority of 2020. With our Youthworker having sadly retired at the end of 2020, the furlough grants received during the course of the year have been set aside in a designated Youthwork Fund, in order that the PCC is fiscally prepared to reintroduce a Youthworker, preferably as soon as the situation allows.

Expenditure on the General Fund was lower than last year, predominantly because of the difficult decision taken last year to change the basis of our Diocesan Offer. Overall, we made a small surplus of £1,294 on the Unrestricted General Fund which ended the year with a balance of £19,810.

Our charitable giving for 2020, including the amounts given as local hardship payments, was £10,254. This represents 10% of our total unrestricted income (excluding Furlough grants). Within this figure, the Christmas giving was £2,069 which was shared between 3 charities this year.

In terms of **Designated Funds** (these being **unrestricted** funds set aside by the PCC for a particular purpose):

The Repair Fund closed the year with a balance of £7,259.

The PCC continues to set aside £2,000 per year, where possible, towards the costs of refurbishing the Vicarage. Vicarage Redecoration Fund had a balance of £6,000 at the end of 2020.

£4,000 has been set aside provisionally in a Web Services Fund for the costs of installing the necessary equipment to broadcast services audio-visually from the Church over the internet.

£2,000 has been set aside in a Mission Partners Fund, the intention of the PCC being to support Reverend Kevin and Jennifer Cable in their call to rebuild the historic St Peter's Church in Jaffa, Israel.

As mentioned above, furlough grants received during the year have been used to set up a Youthwork Fund with a balance of £12,211.

In terms of **Restricted Funds** (these being funds held in trust for particular purposes):

The Churchyard Fund finished the year with a balance of £500, after a £512 transfer from the General Fund. The yew trees are due to be trimmed during 2021, which will likely require a further transfer.

The Youthwork and SKA Fund (used to fund outreach work with some local secondary schools) has been depleted during the year.

The Friends Fund has a balance of £9,519.

The Hardship Fund has a balance of £6,115.

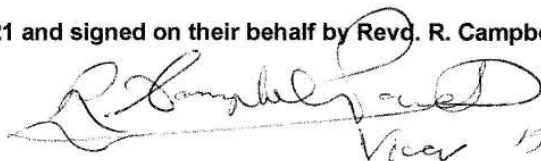
The Clock Fund has been set up to enable us to repair and restore the Church Clock. £11,757 had been raised as of the end of 2020, which will allow for the work to be carried out in 2021.

Looking ahead to 2021 and beyond, we must be cognisant of the fact that a notable proportion of income is received from a relatively small number of generous benefactors. This cannot be relied upon indefinitely. We therefore still need to focus our efforts on continuing to increase the level of regular giving to ensure that we can cover our General Fund expenditure.

Reserves Policy

It is the policy of the PCC to hold between two and six months' expenditure in free resources. It is estimated that the Church's average general expenditure is in the region of £9,500 per month. The current level of free reserves (£51,279 at 31.12.2020) represents 5 months of average expenditure.

Approved by the PCC on 19th April 2021 and signed on their behalf by Revd. R. Campbell Paget, Chairman.



Vicar 19-4-2021

All Saint's Church, Brenchley
The PCC Secretary
12 Church Close
Brenchley
Tonbridge
TN12 7AA

1st March 2021

Independent examiner's report to the PCC of All Saints, Brenchley

I report to the PCC on my examination of the accounts of the PCC for the year ended 31st December 2020.

Responsibilities and basis of report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006.

I report in respect of my examination of the PCC accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act, and also those found in Church guidance, 2017 edition.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.



INVESTOR IN PEOPLE

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THE CHURCH
OF ENGLAND

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Yours faithfully,



Sue Davis BSc (Hons) ACCA
Parish Accounts Adviser
Email: sue.davis@rochester.anglican.org
Diocese of Rochester
St Nicholas Church
Boley Hill
Rochester
Kent ME1 1SL

All Saints' Church Brenchley

Report and Accounts

of the

Parochial Church Council

Year Ended 31st December 2020

Accrual Accounts using SORP 2015

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
Income and endowments							
<i>Voluntary income</i>	2a	97,407		34,251		131,658	131,561
<i>Activities for generating funds</i>	2b	36		604		640	2,907
<i>Investment income</i>	2c	591	27	1,269		1,887	1,842
<i>Church activities</i>	2d	1,252		645		1,897	6,945
<i>Other incoming resources</i>	2e	12,211		16		12,227	16
		111,497	27	36,786		148,310	143,271
Expenditure							
<i>Church activities</i>	3a	87,861	3,655	22,192		113,708	148,409
<i>Raising funds</i>	3b	19				19	19
<i>Other expenditure</i>	3c						
Total expenditure		87,880	3,655	22,192		113,727	148,428
Net income/(expenditure) before investment gains		23,617	(3,628)	14,594		34,582	(5,157)
Net gains on investments					4,274	4,274	9,792
Net income/(expenditure)		23,617	(3,628)	14,594	4,274	38,856	4,635
Transfers between funds		(22,323)	21,811	512			
Net movement in funds		1,294	18,183	15,106	4,274	38,856	4,635
Total funds brought forward at 1 January 2020		18,516	13,287	12,786	62,146	106,734	102,099
Total funds carried forward at 31 December 2020		19,810	31,469	27,891	66,420	145,590	106,734

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

PRIOR YEAR STATEMENT OF FINANCIAL ACTIVITIES
FOR COMPARATIVE PURPOSES

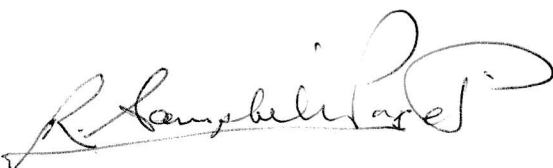
	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds	TOTAL FUNDS 2019 £
Income and endowments						
<i>Voluntary income</i>	2a	99,733	0	31,828		131,561
<i>Activities for generating funds</i>	2b	1,695	0	1,212		2,907
<i>Investment income</i>	2c	575	34	1,233		1,842
<i>Church activities</i>	2d	6,150	0	795		6,945
<i>Other incoming resources</i>	2e	0	0	16		16
		108,153	34	35,084		143,271
Expenditure						
<i>Church activities</i>	3a	99,399	2,320	46,689		148,408
<i>Raising funds</i>	3b	19				19
<i>Other expenditure</i>	3c		0			0
Total expenditure		99,418	2,320	46,689	0	148,427
Net income/(expenditure) before investment gains		8,735	(2,286)	(11,605)		(5,156)
Net gains on investments					9,792	9,792
Net income/(expenditure)		8,735	(2,286)	(11,605)	9,792	4,636
Transfers between funds		(8,100)	5,600	2,500		0
Net movement in funds		635	3,314	(9,105)	9,792	4,636
Total funds brought forward at 1 January 2019		17,881	9,974	21,891	52,353	102,099
Total funds carried forward at 31 December 2019		18,516	13,287	12,786	62,146	106,734

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

BALANCE SHEET AT 31 DECEMBER 2020

	Notes	2020	2019
		£	£
Fixed assets			
Tangible fixed assets	5	-	-
Investments	6	66,420	62,146
Total fixed assets		<u>66,420</u>	<u>62,146</u>
Stock - Memorial kerbstones		840	960
Debtors	7		6,465
Short term deposits		6,948	10,321
Cash at bank and in hand		<u>71,382</u>	<u>27,385</u>
		<u>79,170</u>	<u>45,131</u>
Creditors: amounts falling due within one year	8		<u>(544)</u>
Net current assets		<u>79,170</u>	<u>44,587</u>
Total assets less current liabilities		<u>145,590</u>	<u>106,734</u>
Creditors: amounts falling due after one year	8		
NET ASSETS		<u><u>145,590</u></u>	<u><u>106,734</u></u>
Funds	9		
Endowment funds	10	66,420	62,146
Restricted funds	10	27,891	12,786
Designated Funds	10	31,469	13,287
Unrestricted funds	10	19,810	18,516
		<u><u>145,590</u></u>	<u><u>106,734</u></u>

Approved by the Parochial Church Council on 19th April 2021 and signed on its behalf

Chairman 

Treasurer 

The accompanying notes form a part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. Accounting policies

a Basis of preparation

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP (2015).

The financial statements have been prepared under the historical cost convention, except for the valuation of investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those which are informal gatherings of church members.

b Funds

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c Incoming resources

All incoming resources are accounted for gross.

Voluntary income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when receipt by the PCC is probable.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation on 31 December.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2020

d Expenditure and Liabilities

Resources expended are accounted for on an accruals basis and are accounted for gross. Liabilities are recognised as soon as there is a legal obligation and settlement is probable and quantifiable.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish offer is accounted for when paid. Any parish offer unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 1 January 2006 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 1 January 2006 have been capitalised in the accounts and depreciated over their useful economic life (see below).

All expenditure on consecrated or beneficed buildings and individual items costing under £1000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Computer equipment	25% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

2 Income from

	Unrestricted Funds £	Designated Funds £	Churchyard Restricted Fund £	Restricted Mission Fund £	Other Restricted Funds £	TOTAL FUNDS 2020 £	Unrestricted Funds £	Designated Funds £	Churchyard Restricted Fund £	Restricted Mission Fund £	Other Restricted Funds £	TOTAL FUNDS 2019 £
a Voluntary income												
Gift Aid - Bank	54,821		1,000			55,821	52,971		1,000			53,971
Gift Aid - Envelopes	574					574	2,997					2,997
Other planned giving	1,241					1,241	1,435					1,435
Collections	541					541	2,429					2,429
Church boxes	198					198	132					132
One-off gift aid gifts	10,500					10,500	16,650					16,650
Donations and appeals	9,712		280	6,215	23,342	39,549	2,113	888	6,665	19,949		29,615
Charitable Giving Collections												
Gift Aid - tax recoverable	16,020		75		2,683	18,778	17,207	75		3,251		20,533
Grants	3,800				657	4,457	3,800					3,800
Legacies												
	97,407		1,355	6,215	26,681	131,657	99,733	1,963	6,665	23,200		131,561
b Activities for generating funds												
Fundraising - General	36					36	1,695					1,695
Fundraising - Churchyard			604			604		1,212				1,212
	36		604			640	1,695	1,212				2,907
c Investment income												
Endowment Income	591		1,269			1,861	574		1,233			1,807
Bank and building society interest		27				27	1	34				35
	591	27	1,269			1,887	575	34	1,233			1,842
d Income from Church Activities												
Fees from weddings, funerals etc	1,252		645			1,897	6,150		795			6,945
	1,252		645			1,897	6,150		795			6,945
e Other incoming resources												
Furlough Grants	12,211					16			16			16
Other incoming resources			16			16			16			16
	12,211		16			16			16			16
Total income	111,497	27	3,889	6,215	26,681	148,310	108,153	34	5,219	6,665	23,200	143,271

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

3 Resources expended

	Unrestricted Funds £	Designated Funds £	Restricted Churchyard Fund £	Restricted Mission Fund £	Other Restricted Funds £	TOTAL FUNDS 2020 £	Unrestricted Funds £	Designated Funds £	Restricted Churchyard Fund £	Restricted Mission Fund £	Other Restricted Funds £	TOTAL FUNDS 2019 £
a Church Activities												
Missionary and charitable giving:	220			6,215	3,819	10,254	80			6,665	3,220	9,965
Ministry costs:												
Diocesan Offer	49,400					49,400	59,392					59,392
Working expenses	6,457					6,457	7,315					7,315
Vicarage expenses	3,989					3,989	1,688					1,688
Youthworker Salary	14,302				6,991	21,293	14,023				6,905	20,928
Youthwork Expenses	51					51	689					689
Other ministry costs												
Church running expenses												
Utilities and cleaning	4,500					4,500	5,690					5,690
Insurance	4,675					4,675	4,693					4,693
Church maintenance												
General repairs	1,227					1,227	1,439				503	1,942
Organ maintenance	974					974	1,052				2,220	3,272
Church major repairs		3,655				3,655		2,320			20,349	22,669
Upkeep of services												
Music	1,111					1,111	1,238					1,238
Altar Supplies	46					46	132					132
Service Sheets	356					356	503					503
Other service costs	322					322	977					977
Upkeep of churchyard												
Mowing			4,129			4,129		3,724				3,724
Gardening/General Mtnc			678			678		1,308				1,308
Tree/Hedge Cutting											1,755	1,755
Kerbstones			120			120		40				40
Path			240			240						
Education and Training	231					231	489					489
	87,861	3,655	5,167	6,215	10,809	113,708	99,399	2,320	5,072	6,665	34,952	148,409
b Raising funds												
Stewardship costs	19					19	19					19
Fundraising costs												
	19					19	19					19
c Other costs												
Total resources expended	87,880	3,655	5,167	6,215	10,809	113,727	99,418	2,320	5,072	6,665	34,952	148,427

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2020

4 Staff costs

	2020	2019
	£	£
a <i>Wages and salaries</i>	23,061	22,540

The PCC employed a Youthworker, Organist and Cleaner and made PAYE deductions on their behalf.

b *Payments to PCC members and related parties*

No payments, apart from reimbursement of expenses, were made to any PCC member or related party.

The total amount of monies donated to the PCC by PCC members during 2020 was £46,175 inc Gift Aid reclaimed, (2019 was £56,750 (incl. Gift Aid reclaimed)).

5 Tangible fixed assets

The PCC does not have any tangible fixed assets.

6 Investments

	Units	Valuation (p)	£
At 1st January 2020	3,242	19.17	62,146
Disposals at carrying value			
Purchases at cost			
Net gains and revaluation			4,274
At 31st December 2020	3,242	20.49	66,420

The investment is held as units in a CBF Investment Fund.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

7 Debtors

	2020	2019
	£	£
Income tax recoverable	-	5,910
Prepayments and accrued income		
Other debtors	-	555
	<u>-</u>	<u>6,465</u>

8 Creditors: amounts falling due in one year

	2020	2019
	£	£
Accruals for utilities and other costs	-	544
		<u>544</u>

Creditors: amounts falling due after more than one year

	2020	2019
	£	£
Creditors	-	-
	<u>-</u>	<u>-</u>

9 Analysis of Net assets by fund

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £	Total Funds 2019 £
Fixed assets for church use						
Investment assets				66,420	66,420	62,146
Current assets	19,810	31,469	27,891		79,170	45,131
Current liabilities						(544)
Long term liabilities						
	<u>19,810</u>	<u>31,469</u>	<u>27,891</u>	<u>66,420</u>	<u>145,590</u>	<u>106,734</u>

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020**

10 Statement of funds

	done At 1 Jan 2020 £	Income £	Expenditure £	Investment Gains/(losses) £	Transfers between funds £	At 31 Dec 2020 £
Unrestricted Funds						
General Fund	18,516	111,497	(87,880)		(22,323)	19,810
Designated Funds						
Church Repair Fund - Diocese	10,191	27	0		(3,400)	6,818
Church Repair Fund - PCC	(904)	0	(3,655)		5,000	441
Vicarage Redecoration Fund	4,000	0	0		2,000	6,000
Web Services Fund	0	0	0		4,000	4,000
Mission Partners Fund	0	0	0		2,000	2,000
Youthwork Fund	0	0	0		12,211	12,211
	<u>13,287</u>	<u>27</u>	<u>(3,655)</u>		<u>21,811</u>	<u>31,469</u>
Restricted Funds						
Churchyard Fund	1,266	3,889	(5,167)		512	500
Youthwork KSA	4,109	2,882	(6,991)		0	0
Friends	5,494	4,025	0		0	9,519
Clock Fund	0	11,757	0		0	11,757
Mission Fund	0	6,215	(6,215)		0	0
Hardship fund	1,917	8,017	(3,819)		0	6,115
	<u>12,786</u>	<u>36,785</u>	<u>(22,192)</u>		<u>512</u>	<u>27,891</u>
Endowment Funds						
Brotherwood	6,479			446	0	6,925
Davidson-Hooker	33,009			2,270	0	35,279
Levett	22,658			1,558	0	24,216
	<u>62,146</u>	<u>0</u>	<u>0</u>	<u>4,274</u>	<u>0</u>	<u>66,420</u>
Total funds	<u>106,734</u>	<u>148,309</u>	<u>(113,727)</u>	<u>4,274</u>	<u>0</u>	<u>145,590</u>

The restricted funds comprise:

The Churchyard Fund can only be used on items specifically relating to the Churchyard.

The Youthwork KSA fund was used for monies relating to the provision of Youthwork to the Kent Skinners Academy and other local schools. This fund was run down to nil during 2020. Furlough grants received during the Covid-19 pandemic have been set aside in a designated fund for the ongoing provision of Youthwork.

The Friends Fund has been set up for donations specifically for Church Maintenance projects.

The Clock Fund is for monies donated towards the restoration of the Church clock. Funds have been raised for the first part of work to begin in 2021.

The Mission Fund is created for donations made to the PCC, which will be passed on the Charities as chosen by the PCC.

The Hardship Fund is used for monies donated for distribution to local causes at the discretion of the Vicar.

The endowment funds comprise:

Brotherwood (1941), 338 units in the CBF Investment Fund. Income can only be spent on the maintenance of the Church and Churchyard.

Davidson-Hooker (1959), 1,722 units in the CBF Investment Fund. Income can only be spent on the maintenance of the Church and Churchyard.

Levett (1970), 1,182 units in the CBF Investment Fund. Income can only be spent on the maintenance of the Churchyard.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, BRENCHLEY

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

11 Donations made to Charitable Organisations

	2020	2019
Bishops Kondoa Appeal	2,311	0
Christian Aid	0	781
* Christmas - Estonia	0	1,573
Christmas - Nourish	690	0
Christmas - Love Russia	690	0
Christmas - Mission Partners	690	0
Children's Society	355	671
Readycall	1,480	965
Royal British Legion	200	324
Fegans	0	804
Embrace the Middle East	0	804
The Michael Project	0	804
Others	20	20
Total	<u>6,435</u>	<u>6,745</u>

* 2019 figures includes collections throughout the year.

ALL SAINTS' BRENCHLEY

OFFICER, COMMITTEE & CHURCH GROUP REPORTS FOR 2020

Churchwardens' Report

When writing our report for last year's Annual Meeting (which was postponed from April to October, although our report was prepared in March) we had just experienced the start of lockdown (which subsequently became known as 'Lockdown 1') and had conducted our first 'virtual' service courtesy of Robert and 'Fuze'. We had no idea then that one year later we would still be in the same situation. Because of this, our report is rather different from that of previous years.

We are extremely grateful to Robert for organising the transmission of our 10 o'clock services each week, and for chairing them in such a welcoming and inclusive way. They have proved to be very popular, with more people joining in each week than used to attend the pre-Covid morning service in the church. It has also attracted a good number of people – especially young families – who were seldom seen in church and it will be a challenge to adapt our 'real' services to retain their interest and willingness to take an active part in the services. Many have commented on how good it has been to have whole families involved in the readings, but it is going to be much more challenging to continue this in the rather forbidding atmosphere (for young people) of the church building rather than around the kitchen table, and having to group round a microphone with strangers looking at them rather than talking to a familiar computer screen.

The other popular aspect of our 'virtual' services has been the invaluable contribution of Leo's music and songs. This has helped the whole 'congregation' to join in the services while at the same time, Leo's choices of some of the songs which were unfamiliar to many of us have made us take more note of the content of the songs, rather than repeating the more familiar traditional hymns. Thank you, Leo, for accepting the challenge of this task and making such a difference to our worship.

Due to Covid restrictions it has not been possible to provide other services on a regular basis, but, whenever permitted, there has been a traditional 8am Communion Service held in the church, with wafers only, not wine. Only a few people have attended this service, but those who have been there have appreciated the experience of actually being present together to join in common worship. As it appears we may not be able to have our 10am service in church for some considerable time, we do suggest (particularly now that so many of our congregation have been or are in the process of receiving their Covid vaccinations) that more people consider taking part in this 'actual' experience.

As most of you will be aware, we are installing a broadband connection in the church so that services can be 'live streamed' to our homes. This will mean that once we are allowed to resume normal services in church, it will be possible for people at home to join the actual congregation in real time. It will also mean that for baptisms, weddings and funerals people who are unable to attend (perhaps because they live abroad) will be able to be 'present' for the occasion. The system should be installed by Easter 2021, but we will need to test it out and make sure it's working seamlessly before we substitute it for the Fuze system. The person who has been the prime mover in setting this up is Leo (assisted by Di Brooks) and we are so grateful for the time and effort he has put into organising this installation. The new system will use a mobile phone – type signal rather than a physical cable, which will be a very much cheaper option than having a broadband cable connected to the church building. We are apparently the first church in Rochester Diocese to do this, so the administrators of the diocese are very interested in what we are doing in the hope that they can recommend it to other churches. Well done, Leo!

Apart from the new pattern of services, there have been few changes in the past year, but a major loss for All Saints' was our Youth Worker, Mike King, moving away and ceasing to be involved in our local youth work. Mike was such an effective part of our youth work, not only in our parish and in our village school, but in

other schools in the area, including Horsmonden. We are looking for a replacement for Mike, but it is unlikely we shall have anyone in this role before the Autumn, and he will be very much missed. We wish him well in his new life and hope that we shall not lose touch with him completely.

Turning to more mundane matters, you will find that the church kitchen and 'loo' have had a refreshment, with the flaking plaster replaced and whole area repainted. No serious repairs were needed during the year, but the repairs suggested in the Quinquennial Report have continued, as they will in 2021. The repair of the church tower clock was not a church-led project (and no church income has been used, although individual members have made generous donations) but we can now confirm that enough money has been collected to be able to carry out all the required repairs and work is now starting. The donors included 34 people who are not members of our congregation, so it has been a village project and we are very grateful for the hard work of Richard Beale and Rosemary Kinnear asking villagers to contribute. We hope the clock will be in full working order by mid-Summer 2021.

With regard to the churchyard, the Churchyard Committee have dispensed with the services of KCC who have carried out mowing for many years and a new local contractor has been appointed who will carry out the first cut before Easter. The new contractor is charging £200 per cut less than KCC have been charging, and there are 8 cuts per year, so this will be a welcome saving in our annual costs. We are most grateful to the Committee for achieving this saving.

We are very fortunate as a parish church that such a large part of our income is through regular giving (by Bankers Order) which has been unaffected by the fact that church services have not taken place; but inevitably our costs have continued to rise, and it is only due to the great generosity of one or two people that we avoided a substantial deficit in the last financial year. The churchwardens are taking active steps to meet this challenge and we shall be circulating a letter to all of you, asking those who already contribute to consider whether they could increase their giving and those who do not currently contribute, to consider doing so. A similar plea in 2020 resulted in a small increase in income, but this time the situation is even more serious, so please respond if you are able to do so. It is appropriate to mention here that Steve Edler has taken over the role of Treasurer and has proved to be a worthy successor to Gerry. We are very grateful for the time and trouble he has taken to get to grips with our finances and accounting procedures, and we look forward to working with him for several years to come.

Let us hope that the next few months will see us returning to a more normal life of worship, but in the meantime please continue to pray for our church and our plans for adapting our worship to the post-Covid era.

If anyone has any questions about this report or any other matters to raise regarding the running of the church activities, please contact either of us:

Robin Brooks: (01892) 72 28 14 or robin.brooks@me.com

Peter Westley: (01892) 72 22 69 or peter@oldbarnkent.plus.com

Treasurer's Report

2020 was a challenging year financially owing to Covid-19, which resulted in reduced income across some areas. As alluded to above, in the Churchwardens' Report, we are fortunate that a large proportion of our income comes through regular giving, which is perhaps something that can be widened going forward, to avoid an over-reliance on significant donations from a small number of very generous benefactors.

It should be noted that although overall income in the General Fund appears to have increased slightly relative to last year, this is only attributable to Furlough Grants (in respect of Mike's Youthwork). These grants have been set aside in a designated Youthwork Fund in order that we are fiscally prepared once a new Youthworker can be recruited.

The General Fund reported a small surplus of £1,294 for the year, bringing reserves to £19,810.

As well as the General Fund, we have a number of Designated Funds (these being unrestricted funds set aside by the PCC for a particular purpose). As at the end of 2020, we have £7,259 in the Church Repair Fund and £6,000 in the Vicarage Redecoration Fund. £12,211 of Furlough Grants have been set aside for future Youthwork. £4,000 has been set aside in a Web Services Fund and £2,000 in a Mission Partners Fund to support Rev Kevin and Jen Cable in Jaffa. Excluding the funds collected for the repair of the church tower clock, there is a further £16,134 in Restricted Funds (these being funds held in trust for specific purposes).

I would like to thank Peter for administering the Gift Aid, Thelma for helping with cash collections and most of all, my predecessor Gerry for her help ensuring a smooth handover.

If anyone has any specific questions on the finances, please feel free to email me on stephen.edler@gmail.com

Safeguarding Report

I can confirm that the PCC has complied with the duty to have due regard to the House of Bishops' Safeguarding Policy and Practice Guidelines. During the past calendar year, I am delighted to report that we have had no incidents to refer to the Diocesan Safeguarding Officer.

Safeguarding Trainings have been revised and improved by the Diocese during the year. The Churchwardens, Junior Church and LOGS Leaders participated in the face-to-face C2 trainings, prior to revision being made, and the Parish Safeguarding Officer renewed her training by completing the Basic Awareness (formerly C0) Foundations (C1) online, and the Leadership Training (C2) by means of two morning sessions on Zoom.

LOGS had very limited opportunity to meet during 2020 due to Covid restrictions. The LOGS Leaders have kept in touch with me about their emailing system to Youth members; parents are aware of these communications and a log is kept available for me to view. A Risk Assessment is regularly reviewed by LOGS. Junior Church Leaders have also had little chance to meet during 2020, but Risk Assessment is discussed at meetings when we are in operation, and all practitioners have a copy to which we adhere.

Scrupulous attention is paid to recruitment of volunteers, including seeking references, issuing role descriptions, checking and understanding of risk assessment and the completion of DBS clearance. All staff and volunteers are up to date with these police checks.

Cherie Sargent, Parish Safeguarding Officer

Brenchley Ready Call

What an unusual but amazingly busy year 2020 was for **Brenchley ReadyCall**, which has the full title **Brenchley ReadyCall: Care in the Community**.

It did not take long after the first COVID lockdown (5 days) for 80 village volunteers to come forward from our community to care. **Brenchley ReadyCall** co-ordinated all the volunteers and requests for assistance after Simon Cloke and **Brenchley ReadyCall** devised a letter that was printed and distributed to as many homes as possible in the Parish by our local postmen. It made residents aware that **Brenchley ReadyCall** was here to help in any way they could. The Doctors' Surgery, Terry the Butcher and Chris and Andy at the Post Office also spread the word and were incredibly supportive to **Brenchley ReadyCall**.

What did **Brenchley ReadyCall** Volunteers offer to do? Obviously shopping, but also prescriptions taken and collected, offers of meals, free eggs, apples, jams and marmalades, free plants, seeds and seedlings, collection and delivery of newspapers, as well as telephone chats and advice on how to book an online shop for deliveries. A local handyman even offered his services should anyone need an emergency household repair. We used 42 of the volunteers and responded to over 250 requests for help. We are also very aware that many more acts of kindness were shown and did not come through **Brenchley ReadyCall**.

In conjunction with the Castle Inn, **Brenchley ReadyCall** began a hot meal delivery service twice a week. This continued beyond the end of 2020 and we are proud to report that we have supplied over 1800 meals. Not

only did volunteers deliver all the meals but were wonderful in devoting time for conversation and checking on those who were isolating. Seeing a smiling face had a profound effect on many people.

Jay, the Publican of the Star in Matfield, was very pro-active in her village. **Brenchley ReadyCall** teamed up with Jay to start a Food Bank from the unused TWBC food parcels. Jay encouraged some Matfield residents to take part in the **Brenchley ReadyCall** hot meals delivery service and, once the word had spread, we took on quite a few new recipients. **Brenchley ReadyCall** has now worked alongside Matfield ReadyCall for a few months and hope to have more joint ventures in the future.

Brenchley ReadyCall obviously needed extra funds to help with subsidising the meal delivery service and are grateful for the financial donations from many local villagers, All Saints' Church, Kent Community Foundation, Brenchley & Matfield Parish Council and Paddock Wood Lions. Our local Waitrose were also supportive, donating flowers, Easter eggs and other free items when asked. The goodwill from everyone was absolutely humbling.

Once the vaccination programme was up and running, **Brenchley ReadyCall** once again had volunteers happy and willing to transport residents to the local vaccination centres.

This has been such a sad, long and at times lonely year for many, but we hope **Brenchley ReadyCall** has made some days a bit more bearable than others.

Christine Churchill, Jill Sturgeon-Lewis and Helen Brown

The Children's Society

This year with pandemic its restrictions, the Society recommended that it was better not to mix physically in order to collect boxes, and better not to handle money, so many box holders counted their own box contents and we were then able to send £355.20 to the Society. Obviously, our donations to the Society have been greatly reduced this year as we have not had donations for refreshments after church services and no cake and produce sale. Hopefully, though, as things improve, it may be possible to hold a sale in 2021 to boost our donations, helping the Society to support children in need. Thank you all for your support for this very important cause.

Margaret Maw

Churchyard Committee

The year 2020 began quite normally, with the Committee having its first meeting on 14th January. The Committee discussed the possibility of 'rewilding' some of the churchyard. The right and left sides of the front path would continue to be mown as would the area where the most recent graves are. Dates were chosen for the Spring Clear-up Day and the Spring Sale to raise funds.

Then Covid-19 struck.

Regrettably therefore, the Clear-up Day and Spring Sale had to be cancelled and the re-wilding decision was put on hold. It is believed that the PCC has paused any plans for resurfacing the path from the South Door between the memorial curb-stones to the South Extension and generally improving access the South Extension. This will be a necessary safety measure when the South Extension comes into use. The Vicar is of the opinion that there is no urgency about bringing the extension into use or indeed to it being consecrated. Campbell had been asked to do an audit of the number of spaces left in the existing churchyard in case of a sudden demand in the light of the Covid-19 crisis. 15-20 plots remain. Fortunately, there has not been a sudden demand.

Storms Ciara and Dennis caused a certain amount of damage in February. Matt from Tamilek Tree Care dealt with the worst of this. The beautiful magnolia was only partially damaged and did not have to be cut down.

Kent Wildlife Trust came and inspected the churchyard.

KCC Landscape Services continued to have the mowing contract and carried this out fairly efficiently. Mowing was not necessary in the very hot Summer weather, which saved on costs.

The Churchyard Committee is very grateful to Clara Percy for tidying up the Memorial Stones area (“The Beach” by the side gate) as part of her Duke of Edinburgh Award.

In December, an ad hoc Christmas Wreath sale was held (socially distanced) outside the Lych Gate. This raised some very welcome money for the Churchyard Fund. Lack of funds continues to be a worry.

During this very difficult year for all the village, the churchyard has played its part. Small children have been able to enjoy playing in the new extension. Walkers, dog walkers and those who just wished to fit a quiet space to sit have all benefited from its accessibility and beauty.

Margo Thompson, Secretary

Flower Committee

During this last year the only flowers that have been arranged in the Church have been for a funeral. This one pedestal lasted beautifully as it has been arranged using a variety of our excellent artificial flowers.

Hopefully, in the not-too-distant future we will begin arranging again for our full services, weddings, festivals and memorials, to enhance our really beautiful church building.

We will be looking as ever for new volunteers; even if you have never arranged before, this is not a problem – just contact one of our Committee and we will guide you through this new experience – something to add to your ‘out of lockdown’ to-do list.

Helen Brown

Brenchley Summer Fete

Sadly, due to Covid-19 the decision was inevitably reached that we could not safely proceed with the 2020 Summer Fete. Similarly, it is again looking unfeasible this year given the restrictions that are due to be in place until at least 21st June 2021 and the preparation time involved. However, preliminary discussions are taking place within the PTFA as to whether we could hold a simple BBQ /family get-together day on the School field on Saturday 26th June (the usual Summer Fete date). We will obviously keep all updated should this be agreed.

Hannah Smithson

Paddock Wood Deanery Synod Report 2019

Due to the Covid-19 pandemic, Paddock Wood Deanery Synod have not met formally since its first meeting of the year, in January 2020.

Jan 22nd 2020 -Paddock Wood

Graham Wilkinson, Archdeaconry Growth Enabler for the Tonbridge Archdeaconry, introduced himself and explained that ‘Called to Grow’ is a Diocesan initiative that has arisen out of ‘Called Together’. It represents the ‘mustard seed’ of the growing Kingdom in our Rochester Diocese.

Called to Grow is about **listening** to God and the community about **discipleship**, nurturing, encouraging vocations building the church and making **effective** use of our resources. It is also about being **intentional** with regard to growth.

Cherie Sargent, Deanery Representative

The Ladies' Study Group

The Ladies' Group were unable to hold their regular Monday afternoon meetings during most of 2020 owing to the Covid-19 pandemic restrictions. However, when permitted to do so, during October a maximum of six of us met at the Vicarage on Monday mornings and held a socially-distanced get-together. This was the first time for months some of the more vulnerable in the Group (who had been shielding for such a long time) had experienced any social contact whatsoever. We participated in group prayer and read chosen Psalms together, discussing the questions set by Campbell. We expressed our joy at the comfort derived from these Bible passages during such a difficult time. The two subsequent lockdowns have prevented any further meetings so far, and we hope and pray it will not be too long before we can meet up again.

Sarah Thorpe

Junior Church

Due to the restrictions imposed by Covid legislation, our Children's Church was unable to meet for most of the year. However, we are most grateful to Karen Maier who produced activity sheets for the children on Sundays (sent to parents by email prior to each service). Junior Church will be reviewed once the possibility of its meeting is once again on the table.

Henrietta Paget

Baby and Toddler Group

The Baby and Toddler Group continued to meet during most of 2020, following its renaming as "The Brenchley Mothers' Support Group" in order to comply with Government regulations. We continued to provide a warm and worshipful place for mothers and their pre-school children during most of the pandemic apart from a short period when there were concerns about the 'Kent Variant'. These meetings proved a very great boon to all, but especially to those mothers with their first child and a number of mothers had their first baby during this period, so the support was much appreciated. We welcomed several new arrivals, most of whom tuned in regularly to our 10 am virtual service and appreciated the children's material provided by Karen Maier. It is very pleasing to record that numbers attending have not only been healthy, but have been increasing. If anyone would like to help Henrietta and Campbell in this very important ministry and outreach, even on an occasional basis, they should let them know.

Campbell Paget

Wednesday Evening Study Group

The Group had to go 'virtual' of course, and Robert Akenhead again kindly made this possible, so that we could study the Bible together and share our thoughts on the passages and books we had read. Sessions were introduced by the Vicar and various members of the group including Joe Champneys, Karen Maier, Robert Akenhead and John Garthwaite. We very much enjoyed reading through St Luke's Book of Acts, with St Paul's missionary journeys and all the issues and persecutions he and the early Christians faced.

During Lent, we followed a thought-provoking but easily readable booklet "#Live Lent" on the importance of 'story-telling' both in the New Testament and in our own lives, to live and tell the Good News of Jesus for the sake of others. And there was never a session where we did not have a good laugh. Do join us if you can!

Campbell Paget