

Aims and purpose

St. Cuthbert's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Revd. Nick Sharp, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Building, Hall and Youth Centre, Whitley Road, Rye Park, Hoddesdon.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Cuthbert's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. To assist with this, we have a Worship Planning Team who together with the Vicar, meet regularly to discern our worship service patterns and content, reporting back to the PCC for discussion and decisions. In particular we try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; getting to know God, responding in worship and prayer, and proclaiming the gospel of Jesus Christ.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work

During the year we continued our discussions on changing our Sunday worship pattern, requesting that our personal interest should come second to God's agenda in the interest of attracting more people. In February we had a speaker who shared his experience of Rolling Worship, come when you can and go when you like. This included splitting the Service into 30 minute sessions, where lay people could lead a session. These would be based on a particular element of current Services where people could come to the session/s of their choice and join and leave during the music dividing each session. We trialled two Services of this in July with five 30 minute sessions. After Easter we agreed a two month trial of bringing our two Services together into one at 10am, with the Worship Planning Team delegated to plan the single Service. During this trial period we also held a Café Style Service with Communion which did not receive broad support. During this time, we also had to move our Services to the Church Hall whilst roof repairs were being undertaken which made it difficult to judge how well these changes would work in Church. We encouraged everyone to complete a short assessment of each Service every week to help us decide on our future Service patterns. The broad feeling was that we should continue to have just one Service each Sunday as it brought the congregation together. This is continuing with Communion but with something different each week.

The PCC reviewed its Hall Hire fees increasing the flat rate of £15 per hour to £16.50 to help towards our higher

energy costs, but still allowing a 50% reduction to all not for profit groups. We held a Special PCC with Archdeacon Janet who asked key questions on how we keep God at the centre of what we are doing, highlighting Fellowship, Friendships, Caring for those in need, Welcoming, Worship Reaching Out, Knowing that people are praying, and Encouraging one another. We looked at what people say about St. Cuthbert's and how we are perceived in the community. We considered the critical aspects we face in the current environment, including awareness of our church, loneliness, poverty in the parish, getting children and their family back into Church. We need a vision that is owned and shared by the entire church family. We continued discussing the possibility of appointing a Community Worker to reach out into the community. We have, however put this on hold at present, as we later learned we would be having a Curate in July 2023 who would mostly be working in the Community.

Our Vicar introduced 5 goals for the year. 1. Roof Repairs 2. the Community Project, 3. Worship, 4. Bringing in new people, 5. Bible Reading Journey aiming to revive our faith, renew our spiritual journey, and the part to be played by Preachers. The first four were completed. We have had a number of new people join us during the year. Vision for the future – The Vicar shared the statistics of people we have lost through death, moving away, who have stopped coming, are no longer able to come, or are coming less often. We have lost ground over the last period, especially around children. He also shared the age range of people attending, 11% below 11 years, 12% aged 19-40, 28% aged 41 - 60, and 49% over 60. There is a need to be visionary about the future with potential fundamental changes. We have now had an increase in children coming, but we need better provision for them, and more children's leaders.

Our work with Soul Youth Ministry came to a natural end in September, when one of our two local young people went to uni. Prior to this their time had been split between Zoom meetings (for those at uni) and in the hall (for those locally). We pray this is a temporary pause, and new leaders will emerge with new young people in the future. Thanks are extended to Stephen Brent who has led this group for over 20 years, and also his previous team Tish Bloomfield and Fiona Brewster.

We held two Quiz Nights during the year, open to the Community, and a Party in the Park in July for local residents, to mark the Queen's Platinum Jubilee. The Cost of Living Crisis is resulting in more local people struggling. We agreed to offer our hall one day a week, with local churches, covering Monday to Friday 10am – 4pm offering a simple hot lunch in a warm environment. This began in November and will run until March.

Our work with children continues through Dots and Tots Toddler Group for toddlers and their parents/carers held weekly. Messy Church continues monthly thanks to Sarah Brent and our Vicar Nick Sharp. The average attendance is 35.

Safeguarding Good Practice and Approval of Policies covering working with Children and Vulnerable Adults were discussed and approved. Safeguarding reports are also given at each PCC Meeting. We also held a Safeguarding Sunday in November to position the church as a Safe Place.

As part of our safer recruitment policy, all new volunteers for positions in church must complete an application form, accompanied by giving two references. Lone workers were reminded to take reasonable precautions to keep themselves safe. PCC Members were asked to complete an Eligibility to serve as a Trustee form, complete Safeguarding Training still outstanding and have an in-date DBS check.

The PCC undertook the annual review of the policy regarding reporting of Serious Incidents to the Charity Commission, for both Safeguarding and Non-Safeguarding Incidents. Safeguarding continues to be a priority and we have adopted the C of E, House of Bishops, Promoting a Safer Church Safeguarding Policy for children, young people and vulnerable adults. Anne Dunning continues as our Parish Safeguarding Officer, and is joined by Nicola Dant and Rosa Severino to make a Parish Safeguarding Team.

We have a good relationship with our local schools, Rye Park Nursery School, Forres School and Cranbourne School. Our Vicar Revd. Nick Sharp also took Assemblies at Forres and RE Lessons at Cranbourne School sometimes on-line. He is also a Governor at Rye Park Nursery School.

Hoddesdon Loves Christmas was again held this year. Our Knit, Stitch and Natter Group had a stall selling the items they had made. The Pop-up Carols in a local park, open to the community, also took place.

To facilitate the work of the church it is important that we maintain the fabric of the Church of St. Cuthbert, the Church Hall, and Youth Centre.

Achievements and performance

Worship and Prayer

The PCC is keen to offer a range of Services and Home Groups during the week. Our normal pattern includes a Thursday morning Holy Communion Service, and 4 Home Groups. Our Sunday worship now consists of one Service at 10am (see also under Objectives and Activities above) During August we also held a Joint Service each Sunday at 10.00am led by our Worship Group. Prayer Ministry is available at each Service. We have a dedicated Prayer Team, who meet weekly for prayer, where others are welcome to join. On Easter Day we held a Sunrise Service, followed by a cooked Breakfast to which people from other churches also attend. Following our Harvest Festival Service we held a Bring and Share Lunch in the hall. Following the death of our late Queen, we also had the church open for a week for people to come and pray and give thanks for her life.

For the period between Ascension and Pentecost people were encouraged to take part in "Thy Kingdom Come" initiative to pray for five people to come to know the Lord.

On Advent Sunday our young people led an Advent Service on the theme of Refugees. We had a Christingle Service to support the work of the Children's Society, our Lessons and Carols Service, Family Carols on Christmas Eve, a Midnight Communion Service and Christmas Day Family Communion.

Baptisms usually take place at the 10.am Service although, some have been held later on a Sunday.

All are welcome to attend our regular Services. At present there are 88 people on the Church Electoral Roll, 22 of whom are not resident in the parish. 1 name was added during the year, and 10 were removed, 3 had died, 2 moved to another church, and 5 moved away. The average weekly attendance, counted during October, was 47 Adults and 5 Children. We also had 40 attending Messy Church. At Easter we had 92 people attending (57 Communicants). During Advent 300 people attended Special Services, and 233 attended Special Services for schools. On Christmas Eve/Day 227 people attended, which included 72 Communicants.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through Baptisms we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through Funeral Services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We have celebrated 2 Baptism, 1 Wedding, and held 3 Funerals in our church this year, as well as 11 Funerals at Cemeteries/Crematoriums. In November we held a Memorial Service for those who had lost loved ones.

Our monthly Prayer Diary with prayers for each day for our church, community, and mission further afield has continued. We also issue a Prayer Sheet for those who are sick/bereaved, which is updated regularly. These are well received by the church.

Deanery Synod

Two members of the PCC sit on the Deanery Synod. This provides the PCC with an important link between the parish and the wider structure of the church. David White, Diocesan Secretary spoke to us about his roles before coming to St. Albans, and his work in the Diocese. At another meeting we welcomed Tim Bull member of General Synod who spoke about his role as Director of Vocations, particularly in encouraging and supporting the call to ordained ministry. He shared his own call to ministry, highlighting the personal 'tap on the shoulder', and encouraged us all to engage in individual encouragement to ministry. He also provided us with a report from General Synod. Two parishes had agreed to take part in the Warm Spaces initiative. We were asked if any parish might be willing and suitable to take part in the listening exercise for the Racial Justice Action Plan. A further Deanery Hub Grant of £250 had been made to St. Clements, Turnford to set up Messy Church in Churchfields Primary School. Reports are also received from Diocesan Synod.

The Church, Hall and Youth Centre

We want our church to be open more for private prayer, and this normally happens on Thursday mornings. We are in a residential area which gives us some opportunities to engage with people who pass by.

The Church building is in reasonable repair. The tower roof was replaced in 2022 at the Architect's advice, in order to prevent leaks into the building and remove the infestation of pigeons into the loft. The pigeon problem has been solved, but the church is not yet completely watertight.

Inspections were undertaken on the Church and Hall Heating, Fire Extinguishers checked, the Organ was tuned, a PAT test was undertaken, and the Emergency Lighting in the Hall was tested. Electrical work has been done in church to fix the Nave lights. The kitchen taps were replaced.

During the week the Hall is used by Dots and Tots Toddler Group, Rye Park Women's Club, Tuesday Morning Bible Study Group, the Brownies, SPACE Group to support parents of autistic and ADHD children, a Dementia Support Group, A Child Minders' Support Group, Knit, Stitch and Natter Group, Slimming World, Beezee Bodies, Warm Spaces, and other church activities. Pop-in Afternoon Teas have not restarted yet. It is also hired out for regular Children's Parties.

A Church Office is situated at the back of the Hall, used by our Parish Administrator, who is employed for two days per week. She keeps everyone informed of what is happening in the life of the church, through our weekly Notice Sheet, Rotas, books the hire of the hall, assists with part of the Treasurer's role. and much else. There is also a Vestry, and two small meeting rooms.

Pastoral Care

Some members of our parish are unable to attend church due to sickness or age. Our vicar Nick Sharp visits all church members who have requested it and celebrates Communion with them, either at their home or in hospital, with some lay support with this. We ensure that we keep in touch with those needing support by visits, telephone, or other means. We also ensure that they receive a weekly church Notice Sheet to keep them in touch with church life. The Pastoral Care Co-ordinators ensure that the Team Leaders are informed of prayer needs which they cascade to all in their group and are also aware of anyone in their group missing from church who may need a visit.

Mission and Evangelism

Helping those in need is a demonstration of our faith. Our Mission Team have been looking at our corporate response to Mission. As a church a number of individuals support children in Togo, and other countries through Compassion.

Home Groups and other church members also support various Missions and individuals in need. This year our church has been able to support financially Young Life, Compassion and Church Mission Society (our Mission Partner, Ann-Marie Wilson). Through special activities we have also supported financially the work of the Children's Society, the Bishop's Harvest for the Hungry Appeal. Christian Aid and Embrace the Middle East. A special Compassion Project to raise funds to support children as they move on into employment raised £3,759.50. 50% of which was match funded. We also have a Mission Board in church, which focusses on a different mission support each month in prayer, and sometimes with financial support. This is highlighted each month on our Notice Sheet, and we encourage Intercession Leaders to include them in their prayers. We also have speakers occasionally from those we support. The Mission Team undertook an En Vision Course produced by All Nations Christian College, as a pilot before deciding whether this could be undertaken by the wider church congregation.

As a church we have been active in supporting the Broxbourne Foodbank, with donations of cash and food. Some of our congregation also help with the distribution of the food each week. There has not been one week since 2011 when we did not donate food to the foodbank.

During December we again invited people in the local community to take part in having an Advent/Christmas themed window display in their front windows. This attracted both church and non-church members who took part.

Ecumenical relationships

The church is a member of Churches Together in Hoddesdon, Broxbourne and Wormley. We held a joint service for the Week of Prayer for Christian Unity and an open air Good Friday Witness in the town. Members of our congregation are also involved in Young Life youth ministry. These were all organised through Churches Together. The Listening initiative, Hear4U funded primarily by Herts. Community Foundation, and now funded by CTHBW has continued. Some of our church members are involved in leading this.

Our Vicar Nick Sharp meets with leaders of Life Church, Hoddesdon Methodist, Hoddesdon Baptist, and Redeemed Church of God exploring ways they can co-operate. Prayer Meetings are held each month.

Financial Review 2022

Last year I wrote that since coming out of the pandemic our planned income had dropped and this trend has continued in 2022. In the last financial year, we were down £487.33 from £3,738.32 to £3,250.99 per month which is a 13% drop in planned giving and a 20% drop on two years ago. This amount has more than been made up for in ad-hoc donations but planned giving enables us to make long-term plans and puts us on a much more secure financial footing.

Income

The parish Giving scheme (PGS) continues to provide an excellent way for people to give in a private and secure way whilst also enabling the church to reclaim gift aid on a monthly basis rather than claiming it once a year. As of December 2022, our PGS monthly income stood at £3,250.99 with an additional £761.81 in gift aid. In addition to PGS, we continue to receive standing orders.

We received a legacy from Janice Nokes and were also able to move the Community worker funds to general funds. The PCC is considering projects for Janice's legacy whilst the community worker funds will be used to ease the increase in energy costs and for future projects.

Payments

The parish share in 2022 was £56,434 and this was paid in full.

Church running expenses were £19,299.07 with the big ticket items being insurance, repairs and maintenance. We spent £5,167.03 on gas and electricity last year. The price for energy has stabilised in the early part of 2023 and we have signed up for fixed price contracts for both gas and electricity for 12 months.

The roof repair has been completed and we spent a total of £67,928 (incl Vat). We still have £16,863 in the fund but we have additional work that needs doing.

Our individual Funds

The PCC decided to pause the project for the community worker. The community worker fund has been renamed 'Projects' and also contains the Janice legacy with an overall balance of £33,979. We can divide this fund as we wish and earmark different amounts for small and large projects.

We continue to have a Repair and Restoration fund (£2,254) and an organ fund (£642) with the former for small repairs. The organ fund continues to be wound down as we pay for tuning and repairs.

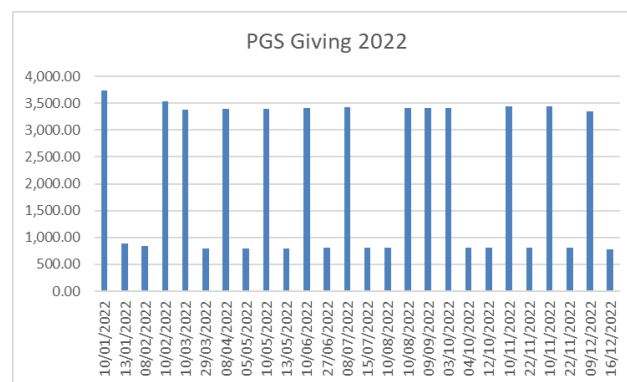
Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months' unrestricted payments. This is equivalent to £21,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year end were £32,733 (But this included Janice's legacy)

As noted in last year's report, we have now closed the CCLA Church of England deposit account and moved the money to a Barclays deposit account. This makes it much easier to manage the finances especially transfers between account

Giving

The following chart shows PGS giving for the year 2022.



The higher figures are what we have received as PGS giving. The lower figures are the tax reclaim. In addition to PGS we receive around £9,338 in other income (i.e. Standing orders) for general funds

Volunteers

We would like to thank all volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention John Griffiths our Reader, and Jane Falconbridge our Discipleship Enabler who support the Ministry Team. We also thank our Churchwardens Fiona Brewster who stepped down after four years, Paul Doree and Ilona Crowder who have worked so tirelessly on our behalf especially this year with the problems with our church building, Stephen Brent, Rowena Smith and Sandra Maniez, who have worked so hard with our Finances, and have helped us all to understand the church's accounts and its finances. Also we mustn't forget all that Mauv Lee does operating the Parish Giving Scheme, and other Gift Aid Donations, with the extra work that involves claiming the tax back and thanking our regular givers. We also wish to thank our Verger Team who prepare for our Communion Services, and act as Verger for Occasional Services, and Dorothy Ayre for her hard work as PCC Secretary, her commitment to our choir, and other things she does that we don't all see, and all those who have worked hard to care for our church building and grounds.

Structure, governance and management

The Parochial Church Council is a corporate body, established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC Members is set out in the Church Representation Rules. At St. Cuthbert's the membership of the PCC consists of the Incumbent (our Vicar), Churchwardens, The Reader, and members elected to Cheshunt Deanery Synod, and 12 others elected by those members of the congregation who are on the Electoral Roll of the church. All those who attend our Services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The full PCC met 11 times during the year, with an average level of attendance of 71%. Given its wide responsibilities the PCC has a number of committees and teams, each dealing with a particular aspect of parish life. These committees/teams which include Standing, Mission, Finance, Premises Maintenance, Worship Planning, Outreach, Mission, Action Planning, Pastoral Care, Community Worker, Catering are all responsible to the PCC and report back to it regularly with details of their decisions being received by the full PCC and discussed as necessary. We also have people on the Group Council, and Churches Together Committee, and a Parish Safeguarding Officer and Deputies, Serious Incidents Reporting, Health and Safety and Fire Safety co-ordinator and Data Protection Regulations Co-ordinator.

St. Cuthbert's Church is situated in Whitley Road, Rye Park. It is part of the Diocese of St. Albans, within the Church of England. We are also part of the New River Group Ministry, along with St. Catherine and St. Paul's Hoddesdon, and St. Augustine's Broxbourne with St. Laurence Wormley. The correspondence address is St. Cuthbert's Church Office, Whitley Road, Rye Park, Hoddesdon, Herts. EN11 0PU. Registered charity number 1130872.

Mr. Stephen Brent	Treasurer
Mrs. Fiona Brewster	(from May to July 2022)
Mr. Marcus Cooper	(from May 2022)
Mrs. Nicola Dant	
Mrs. Jane Falconbridge	
Mr. Dave Lee	
Mr. Michael Mackintosh	
Mrs. Fran Murray	
Mrs. Karen Prins	(until March 2023)
Mrs. Pam Raymen	
Mrs. Tamara Sharman	
Mrs. Rowena Smith	(from May 2022)
Miss Karen Stickley	

Signed *Nicholas Sharp*

Independent examiner's report to the Parochial Church Council of the Ecclesiastical Parish of St Cuthbert, Rye Park; Charity number 1130872

Section A – Independent Examiner's Report

This report on the accounts of the PCC for the year ended 31 December 2022, which are set out on **pages 2 to 7** is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and **s.145 of the Charities Act 2011** ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and **s.144(2)** of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under **s.145(5)(b)** of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

i. which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section **130** of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

ii. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Mr Paul Scarborough

Date: 11 April 2023

Name: Mr Paul Scarborough

Relevant professional qualification or body:

Address: Flat 8, Soar House, 5 Soar Road, Quorn, Leicester, LE12 8BN

Section B – Disclosure – Only complete if the examiner needs to highlight material problems

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
General - General fund (Unrestricted) Fund			
Receipts			
Planned giving			
Gift Aid - Bank	✔	26,945.00	23,271.21
Gift Aid - Envelopes	✔	3,030.00	1,500.00
Other planned giving	✔	42,884.92	46,113.24
	<i>Total Planned giving</i>	<i>72,859.92</i>	<i>70,884.45</i>
Collections and other giving			
Loose plate collections	✔	991.60	842.50
One-off Gift Aid gifts		—	770.00
	<i>Total Collections and other giving</i>	<i>991.60</i>	<i>1,612.50</i>
Other voluntary receipts			
Donations appeals etc	✔	12,779.80	1,639.24
Legacies	✔	8,909.86	—
Non-recurring one-off grants	✔	3,509.41	2,530.00
	<i>Total Other voluntary receipts</i>	<i>25,199.07</i>	<i>4,169.24</i>
Gift Aid recovered			
Tax recoverable on Gift Aid	✔	12,959.79	14,092.18
	<i>Total Gift Aid recovered</i>	<i>12,959.79</i>	<i>14,092.18</i>
Other receipts			
Miscellaneous/Other funds generated		—	208.76
	<i>Total Other receipts</i>	<i>—</i>	<i>208.76</i>
Investment Income			
Bank interest	✔	46.87	6.85
	<i>Total Investment Income</i>	<i>46.87</i>	<i>6.85</i>
Receipts from church activities			
Fees to PCC for weddings and funerals	✔	1,224.00	529.00
Church hall lettings - General	✔	9,073.00	3,215.00
Church Hall Lettings - Party Hire	✔	(20.00)	—
	<i>Total Receipts from church activities</i>	<i>10,277.00</i>	<i>3,744.00</i>
Total receipts		122,334.25	94,717.98

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
Payments			
Missionary and Charitable Giving			
Mission and Giving Overseas		420.00	60.00
Home mission and Church Societies		695.00	605.00
Secular charities		100.00	—
	<i>Total Missionary and Charitable Giving</i>	<i>1,215.00</i>	<i>665.00</i>
Parish Share			
Stipends quota		56,434.00	55,502.00
	<i>Total Parish Share</i>	<i>56,434.00</i>	<i>55,502.00</i>
Clergy and Staffing costs			
Salary of parish administrator		7,027.39	6,657.20
Clergy Working expenses		832.47	347.10
Vicarage house expenses		42.00	146.15
	<i>Total Clergy and Staffing costs</i>	<i>7,901.86</i>	<i>7,150.45</i>
Church Running Expenses			
Parish outreach		1,535.99	599.74
Church running expenses		9,943.21	17,348.19
Youth work expenditure		192.22	—
Children's work		—	3.00
Church minor repairs and maintenance	✓	4,850.31	—
Upkeep of services	✓	494.16	796.89
Organist - Evelyn Meekins	✓	35.00	65.00
Organist - Caroline Sayer-Thomas		—	35.00
General Administration expenses	✓	1,845.06	1,468.45
Bookstall/Misc expenses		—	100.00
Employer Tax and NI liability	✓	403.12	291.92
	<i>Total Church Running Expenses</i>	<i>19,299.07</i>	<i>20,708.19</i>
Hall Running Costs			
Hall running costs	✓	4,067.48	2,360.77
	<i>Total Hall Running Costs</i>	<i>4,067.48</i>	<i>2,360.77</i>
Church Repairs & Maintenance			
Church major repairs - structure	✓	69,339.12	—
	<i>Total Church Repairs & Maintenance</i>	<i>69,339.12</i>	<i>—</i>
Total payments		158,256.53	86,386.41
Excess of Receipts over Payments	✓	(35,922.28)	8,331.57
Transfers to/(from)	✓	37,341.00	(1,279.22)
Brought forward balance	✓	31,315.19	24,262.84
Total carried forward balance		32,733.91	31,315.19

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
Projects - Projects (Designated) Fund			
Receipts			
Investment Income			
Bank interest	✓	32.47	—
<i>Total Investment Income</i>	✓	32.47	—
Total receipts	✓	32.47	—
Excess of Receipts over Payments	✓	32.47	—
Transfers to/(from)	✓	25,000.00	—
Brought forward balance		—	—
Total carried forward balance	✓	25,032.47	—
Roof - Roof Repair Fund (Designated) Fund			
Receipts			
Planned giving			
Gift Aid - Bank		—	1,100.00
<i>Total Planned giving</i>		—	1,100.00
Investment Income			
Bank interest	✓	88.23	14.73
<i>Total Investment Income</i>	✓	88.23	14.73
Total receipts	✓	88.23	1,114.73
Excess of Receipts over Payments	✓	88.23	1,114.73
Transfers to/(from)	✓	(12,726.26)	1,407.22
Brought forward balance	✓	30,083.45	27,561.50
Total carried forward balance	✓	17,445.42	30,083.45

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
YouWork - Youth Worker Fund - R&P A/c (Designated) Fund			
Receipts			
Investment Income			
Bank interest	✓	82.54	25.36
<i>Total Investment Income</i>	✓	82.54	25.36
Total receipts	✓	82.54	25.36
Excess of Receipts over Payments	✓	82.54	25.36
Transfers to/(from)	✓	(48,850.74)	—
Brought forward balance	✓	48,768.20	48,742.84
Total carried forward balance		—	48,768.20
CRandR - Church Restoration and Repair - R&P A/c (Restricted) Fund			
Receipts			
Investment Income			
Bank interest	✓	6.71	1.17
<i>Total Investment Income</i>	✓	6.71	1.17
Total receipts	✓	6.71	1.17
Excess of Receipts over Payments	✓	6.71	1.17
Brought forward balance	✓	2,245.26	2,244.09
Total carried forward balance	✓	2,251.97	2,245.26
OrganRes - Organ Restricted Fund - R&P A/c (Restricted) Fund			
Receipts			
Investment Income			
Bank interest	✓	1.59	0.46
<i>Total Investment Income</i>	✓	1.59	0.46
Total receipts	✓	1.59	0.46
Excess of Receipts over Payments	✓	1.59	0.46
Transfers to/(from)	✓	(164.00)	(128.00)
Brought forward balance	✓	804.66	932.20
Total carried forward balance	✓	642.25	804.66

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Statement of Assets and Liabilities (by fund) As at: 31 December 2022

			Balance	Previous balance
Cash at bank and in hand				
6501: Bank current account - Asset				
Roof Repair Fund	Designated	✓	214.08 ✓	214.08
General fund	Unrestricted	✓	35,505.33 ✓	26,422.51
Youth Worker Fund - R&P A/c	Designated	✓	(4,886.23) ✓	(4,886.23)
Church Restoration and Repair - R&P A/c	Restricted	✓	(1,035.25) ✓	(1,035.25)
Church Heating Fund	Restricted	✓	0.08 ✓	0.08
Organ Restricted Fund - R&P A/c	Restricted	✓	(554.90) ✓	(554.90)
Music Equipment Fund	Restricted	✓	3,310.80 ✓	3,310.80
Agency collection	Restricted	✓	1,102.75 ✓	166.85
		✓	33,656.66 ✓	23,637.94
6510: CCLA (CBF) deposit account - Asset				
Roof Repair Fund	Designated	✓	(214.08) ✓	29,869.37
General fund	Unrestricted	✓	(3,766.26) ✓	3,897.84
Youth Worker Fund - R&P A/c	Designated	✓	4,886.23 ✓	53,654.43
Church Restoration and Repair - R&P A/c	Restricted	✓	1,850.09 ✓	4,095.35
Church Heating Fund	Restricted	✓	(0.08) ✓	(0.08)
Organ Restricted Fund - R&P A/c	Restricted	✓	554.90 ✓	1,359.56
Music Equipment Fund	Restricted	✓	(3,310.80) ✓	(3,310.80)
			— ✓	89,565.67
6520: BarclaysSavings - Asset				
Projects	Designated	✓	25,032.47	—
Roof Repair Fund	Designated	✓	16,845.42	—
Church Restoration and Repair - R&P A/c	Restricted	✓	2,251.97	—
Organ Restricted Fund - R&P A/c	Restricted	✓	642.25	—
		✓	44,772.11	—
6590: Cash in hand - Asset				
General fund	Unrestricted	✓	994.84 ✓	994.84
Church Restoration and Repair - R&P A/c	Restricted	✓	(814.84) ✓	(814.84)
Agency collection	Restricted	✓	(180.00) ✓	(180.00)
			—	—
Cash at bank and in hand			78,428.77 ✓	113,203.61
Agency accounts				
6699: Agency collections - Liability				
Agency collection	Restricted	✓	922.75 ✓	(13.15)
		✓	922.75 ✓	(13.15)
Agency accounts			922.75 ✓	(13.15)
Grand Total			77,506.02 ✓	113,216.76

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

The attached notes form part of the financial statements

APPROVED BY THE PCC AT THEIR MEETING ON

Signed **Nicholas Sharp**

D. Ayre

CHAIRMAN

MEMBER

NOTES

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting regulations 2006 using the Receipts and Payments basis
2. The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal
3. The expenses paid to clergy may include a small immaterial proportion which relates to their function as a PCC member. No such payments were made to PCC members
4. It should be noted that the expenditure for 'Church Major Repairs – Structure' are for the roof repairs. The total expenditure of £69,339.12 was funded from the Youth Worker fund and from the roof fund itself. Permission was obtained from the donators prior to this transfer. A balance of £17,445.42 was carried forward into the next financial year to cover additional work identified during the work.

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FOR INFORMATION ONLY – Mission Giving: During 2022 the church has given to numerous causes. A summary of mission giving for the year to 31/12/2022 is included for information only, as some of our mission giving as a church is not recorded through the financial statements:

Church Giving	2022
Mission & Giving Overseas	
Compassion	£610.00
CMS	£310.00
Home Mission & church societies	
CTiH	£145.00
CPAS	£60.00
Young Life Hoddesdon	£310.00
Marylebone Project	£0.00
Winter Night Shelter	£0.00
Hall Subsidies	
Brownies	483.75
Autism Support Group	405.00
Hertswise	£1,125.00
Hoddesdon Christmas Parcels	£100.00

Independent examiner's report to the Parochial Church Council of the Ecclesiastical Parish of St Cuthbert, Rye Park; Charity number 1130872

Section A – Independent Examiner's Report

This report on the accounts of the PCC for the year ended 31 December 2022, which are set out on **pages 2 to 7** is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and **s.145 of the Charities Act 2011** ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and **s.144(2)** of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under **s.145(5)(b)** of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

i. which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section **130** of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

ii. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Mr Paul Scarborough

Date: 11 April 2023

Name: Mr Paul Scarborough

Relevant professional qualification or body:

Address: Flat 8, Soar House, 5 Soar Road, Quorn, Leicester, LE12 8BN

Section B – Disclosure – Only complete if the examiner needs to highlight material problems

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
General - General fund (Unrestricted) Fund			
Receipts			
Planned giving			
Gift Aid - Bank	✔	26,945.00	23,271.21
Gift Aid - Envelopes	✔	3,030.00	1,500.00
Other planned giving	✔	42,884.92	46,113.24
	<i>Total Planned giving</i>	<i>72,859.92</i>	<i>70,884.45</i>
Collections and other giving			
Loose plate collections	✔	991.60	842.50
One-off Gift Aid gifts		—	770.00
	<i>Total Collections and other giving</i>	<i>991.60</i>	<i>1,612.50</i>
Other voluntary receipts			
Donations appeals etc	✔	12,779.80	1,639.24
Legacies	✔	8,909.86	—
Non-recurring one-off grants	✔	3,509.41	2,530.00
	<i>Total Other voluntary receipts</i>	<i>25,199.07</i>	<i>4,169.24</i>
Gift Aid recovered			
Tax recoverable on Gift Aid	✔	12,959.79	14,092.18
	<i>Total Gift Aid recovered</i>	<i>12,959.79</i>	<i>14,092.18</i>
Other receipts			
Miscellaneous/Other funds generated		—	208.76
	<i>Total Other receipts</i>	<i>—</i>	<i>208.76</i>
Investment Income			
Bank interest	✔	46.87	6.85
	<i>Total Investment Income</i>	<i>46.87</i>	<i>6.85</i>
Receipts from church activities			
Fees to PCC for weddings and funerals	✔	1,224.00	529.00
Church hall lettings - General	✔	9,073.00	3,215.00
Church Hall Lettings - Party Hire	✔	(20.00)	—
	<i>Total Receipts from church activities</i>	<i>10,277.00</i>	<i>3,744.00</i>
Total receipts		122,334.25	94,717.98

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Note	From	01 January 2022	01 January 2021
	To	31 December 2022	31 December 2021
Payments			
Missionary and Charitable Giving			
Mission and Giving Overseas		420.00	60.00
Home mission and Church Societies		695.00	605.00
Secular charities		100.00	—
	Total Missionary and Charitable Giving	1,215.00	665.00
Parish Share			
Stipends quota		56,434.00	55,502.00
	Total Parish Share	56,434.00	55,502.00
Clergy and Staffing costs			
Salary of parish administrator		7,027.39	6,657.20
Clergy Working expenses		832.47	347.10
Vicarage house expenses		42.00	146.15
	Total Clergy and Staffing costs	7,901.86	7,150.45
Church Running Expenses			
Parish outreach		1,535.99	599.74
Church running expenses		9,943.21	17,348.19
Youth work expenditure		192.22	—
Children's work		—	3.00
Church minor repairs and maintenance	✓	4,850.31	—
Upkeep of services	✓	494.16	796.89
Organist - Evelyn Meekins	✓	35.00	65.00
Organist - Caroline Sayer-Thomas		—	35.00
General Administration expenses	✓	1,845.06	1,468.45
Bookstall/Misc expenses		—	100.00
Employer Tax and NI liability	✓	403.12	291.92
	Total Church Running Expenses	19,299.07	20,708.19
Hall Running Costs			
Hall running costs	✓	4,067.48	2,360.77
	Total Hall Running Costs	4,067.48	2,360.77
Church Repairs & Maintenance			
Church major repairs - structure	✓	69,339.12	—
	Total Church Repairs & Maintenance	69,339.12	—
Total payments	✓	158,256.53	86,386.41
Excess of Receipts over Payments	✓	(35,922.28)	8,331.57
Transfers to/(from)	✓	37,341.00	(1,279.22)
Brought forward balance	✓	31,315.19	24,262.84
Total carried forward balance	✓	32,733.91	31,315.19

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
Projects - Projects (Designated) Fund			
Receipts			
Investment Income			
Bank interest	✓	32.47	—
<i>Total Investment Income</i>	✓	32.47	—
Total receipts	✓	32.47	—
Excess of Receipts over Payments	✓	32.47	—
Transfers to/(from)	✓	25,000.00	—
Brought forward balance		—	—
Total carried forward balance	✓	25,032.47	—
Roof - Roof Repair Fund (Designated) Fund			
Receipts			
Planned giving			
Gift Aid - Bank		—	1,100.00
<i>Total Planned giving</i>		—	1,100.00
Investment Income			
Bank interest	✓	88.23	14.73
<i>Total Investment Income</i>	✓	88.23	14.73
Total receipts	✓	88.23	1,114.73
Excess of Receipts over Payments	✓	88.23	1,114.73
Transfers to/(from)	✓	(12,726.26)	1,407.22
Brought forward balance	✓	30,083.45	27,561.50
Total carried forward balance	✓	17,445.42	30,083.45

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
YouWork - Youth Worker Fund - R&P A/c (Designated) Fund			
Receipts			
Investment Income			
Bank interest	✓	82.54	25.36
<i>Total Investment Income</i>	✓	82.54	25.36
Total receipts	✓	82.54	25.36
Excess of Receipts over Payments	✓	82.54	25.36
Transfers to/(from)	✓	(48,850.74)	—
Brought forward balance	✓	48,768.20	48,742.84
Total carried forward balance		—	48,768.20
CRandR - Church Restoration and Repair - R&P A/c (Restricted) Fund			
Receipts			
Investment Income			
Bank interest	✓	6.71	1.17
<i>Total Investment Income</i>	✓	6.71	1.17
Total receipts	✓	6.71	1.17
Excess of Receipts over Payments	✓	6.71	1.17
Brought forward balance	✓	2,245.26	2,244.09
Total carried forward balance	✓	2,251.97	2,245.26
OrganRes - Organ Restricted Fund - R&P A/c (Restricted) Fund			
Receipts			
Investment Income			
Bank interest	✓	1.59	0.46
<i>Total Investment Income</i>	✓	1.59	0.46
Total receipts	✓	1.59	0.46
Excess of Receipts over Payments	✓	1.59	0.46
Transfers to/(from)	✓	(164.00)	(128.00)
Brought forward balance	✓	804.66	932.20
Total carried forward balance	✓	642.25	804.66

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Statement of Assets and Liabilities (by fund) As at: 31 December 2022

			Balance	Previous balance
Cash at bank and in hand				
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Roof Repair Fund	Designated	✓	214.08 ✓	214.08
General fund	Unrestricted	✓	35,505.33 ✓	26,422.51
Youth Worker Fund - R&P A/c	Designated	✓	(4,886.23) ✓	(4,886.23)
Church Restoration and Repair - R&P A/c	Restricted	✓	(1,035.25) ✓	(1,035.25)
Church Heating Fund	Restricted	✓	0.08 ✓	0.08
Organ Restricted Fund - R&P A/c	Restricted	✓	(554.90) ✓	(554.90)
Music Equipment Fund	Restricted	✓	3,310.80 ✓	3,310.80
Agency collection	Restricted	✓	1,102.75 ✓	166.85
		✓	33,656.66 ✓	23,637.94
6510: CCLA (CBF) deposit account - Asset				
Roof Repair Fund	Designated	✓	(214.08) ✓	29,869.37
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Church Heating Fund	Restricted	✓	(0.08) ✓	(0.08)
Organ Restricted Fund - R&P A/c	Restricted	✓	554.90 ✓	1,359.56
Music Equipment Fund	Restricted	✓	(3,310.80) ✓	(3,310.80)
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Projects	Designated	✓	25,032.47	—
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Organ Restricted Fund - R&P A/c	Restricted	✓	642.25	—
		✓	44,772.11	—
6590: Cash in hand - Asset				
General fund	Unrestricted	✓	994.84 ✓	994.84
Church Restoration and Repair - R&P A/c	Restricted	✓	(814.84) ✓	(814.84)
Agency collection	Restricted	✓	(180.00) ✓	(180.00)
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Agency accounts				
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Agency collection	Restricted	✓	922.75 ✓	(13.15)
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