

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST CUTHBERT, RYE PARK

England & Wales · Charity number 1130872

Details

Other names	RYE PARK PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-07-30
Register	View on the Charity Commission register

Contact

Address	St. Cuthberts Church Whitley Road Hoddesdon EN11 0PU
Phone	01992 466690
Email	churchoffice@ryepark.com
Website	www.ryepark.com

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Church of England (Anglican) Church serving the people of Rye Park Parish.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£86,955	£95,240	-	-
2023-12-31	£84,175	£88,880	-	-
2022-12-31	£122,334	£158,257	-	-
2021-12-31	£95,860	£86,366	-	-
2020-12-31	£88,799	£84,908	-	-

Trustees

Name	Role	Appointed
DAVID LEE		
DOROTHY NELLIE AYRE		
David Shaw		2023-05-21
Fran Murray		2019-04-28
Heidi Hopkins-Wase		2024-05-19
Ilona Crowder		2022-05-23
JOHN GRIFFITHS		2012-07-31
Katharine Shaw		2025-05-18
Marlies Davies		2024-05-19
NICOLA DANT		2013-06-14
Patricia Bloomfield		2025-05-18
Peter Falconbridge		2024-05-19
Philip Dant		2024-05-19
Rowena Smith		2022-05-23
STEPHEN JOHN BRENT		
Samantha Baker		2024-05-19

Accounts

St. Cuthbert's Church, Rye Park Annual Report for 2024

Aims and purpose

St. Cuthbert's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Revd. Nick Sharp, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Building, Hall and Youth Centre, Whitley Road, Rye Park, Hoddesdon.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Cuthbert's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. To assist with this, we have a Worship Planning Team who together with the Vicar, meet regularly to discern our worship service patterns and content, reporting back to the PCC for discussion and decisions. In particular we try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; getting to know God, responding in worship and prayer, and proclaiming the gospel of Jesus Christ.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work

During the year we published a new Mission Action Plan. This was presented to the congregation in March. There are three headline areas of action, which are: Growing as Children of God, Being Good Friends with God and each other, and Being a Good neighbour. Within each area we identified a series of goals, with measurable targets marking the way to achieving each. A one page summary of the Mission Action plan is widely available.

MAP monitoring was included on the Agenda for every PCC Meeting. Co-ordinators were appointed for different areas of ministry, reporting to the Vicar. We received reports on making Children visible, especially during family services when they could take part, Evangelism – Outreach, inviting people to Garden Parties, and things we are already doing – Party in the Park, Quiz Nights, Messy Church, alternative Halloween, Pop-Up Carols. We evaluated being a Good Neighbour, Warm Welcome, Good friends with each other

The Launch of our Giving Campaign was held in March. The Key Message was sent to all on the Electoral Roll, PGS members, and loose giving members to give 10% more and join PGS.

The Finance Committee met monthly from September and produced reports showing the breakdown of income versus expenditure, in view of our deteriorating financial position. They produced a Procurement Policy ensuring we use the best way of reducing our expenditure.

'Net Zero Carbon for Churches' - Every C of E church needs to reduce their Carbon Footprint. We discussed changing Hall Lighting to LED, and Cloakrooms to PIR. Other Quick Fixes, Next Steps and Larger projects to be ascertained. An Action Plan is required. Discussions will be ongoing.

We continued to offer our hall one day a week on a Thursday, from 11am – 2pm offering a simple hot lunch in a warm environment, with people from local churches providing help with this. This carried on throughout the Summer, as those attending enjoyed this time together, which was especially appreciated by those who live alone. Our work with children continues through Dots and Tots Toddler Group for toddlers and their parents/carers held weekly. Messy Church continues monthly thanks to Sarah Brent and our Vicar Nick Sharp. The average attendance is 52. During the year we began Oasis (later changed to Food and Fun Fridays) This was aimed to encourage pupils from John Warner School to pop in on their way home from school to tempt them with Hot Chocolate etc. They met on 3 out of 4 Fridays when Messy Church wasn't taking place supported by Young Life.

We have a good relationship with our local schools, Rye Park Nursery School, Forres School and Cranbourne School. Our Vicar Revd. Nick Sharp also took Assemblies at Forres and RE Lessons at Cranbourne School along with our Curate Revd. Heather Ross. Nick is also a Governor at Rye Park Nursery School.

Hoddesdon Loves Christmas was again held this year. Our Knit, Stitch and Natter Group had a stall selling the items they had made. The Pop-up Carols in a local park, open to the community, also took place.

To facilitate the work of the church it is important that we maintain the fabric of the Church of St. Cuthbert, the Church Hall, and Youth Centre.

Safeguarding

St Cuthbert's is committed to the safeguarding of children and vulnerable adults and to supporting those who have been victims of abuse. The PCC have adopted all the House of Bishops Safeguarding Policies and Practice Guidance, as well as "Promoting a Safer Church" and the Domestic Abuse Statement.

We have a Parish Safeguarding Officer/Lead Recruiter (Anne Dunning) and an Assistant Recruiter (Nicola Dant), and together with Sandra Maniez and Nick Sharp they work as a Parish Safeguarding Team and meet regularly. We are working to ensure that everyone working with children, young people and vulnerable adults in the Parish is recruited in accordance with the Practice Guidance Safer Recruitment Policy. DBS checks are carried out and renewed as needed, and people are then signposted to the appropriate safeguarding training.

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Anyone with a safeguarding concern should contact one of the team, the Vicar, or the Diocesan Safeguarding Office. The contact details of the team here at church and Diocese are always on the weekly newssheet, alternatively we have a dedicated email address if you are unable to speak to us in person, or would prefer to use that means of communication – safeguarding@ryepark.com. The Diocesan email address is also on our church website. Safeguarding information is displayed at the back of church and on the noticeboard in the hall.

Parish Dashboards is an online tool provided by the Diocese to enable audit and ensure we maintain safe practice. All Safeguarding Policies are reviewed over the course of each year. We have insurance cover and Risk Assessments in place for all activities involving children or adults agreed by the PCC and listed on the Dashboard.

Any issues of safeguarding concern reported during 2024/2025 have been dealt with according to the relevant policies and guidance by the PSO, the Vicar and the Diocesan Safeguarding Team.

We also held a Safeguarding Sunday in November to position the church as a Safe Place.

Achievements and performance

Worship and Prayer

The PCC is keen to offer a range of Services and Home Groups during the week. Our normal pattern includes a Thursday morning Holy Communion Service, and 4 Home Groups. Our Sunday worship consists of one Service at 10am. Prayer Ministry is available at each Service. We have a dedicated Prayer Team, who meet weekly for prayer, where others are welcome to join. On Ash Wednesday we had a Joint Service at Hoddesdon Methodist Church with Hoddesdon Parish Church and ourselves. During Lent we took part in a Lent course jointly with the New River Group Churches, at St Catherine's & St Paul's Church, based on material from Tearfund. On Easter Day we held a Sunrise Service, followed by a cooked breakfast, to which people from other churches also attend. For the period between Ascension and Pentecost people were encouraged to take part in "Thy Kingdom Come" initiative to pray for five people to come to know the Lord. Following our Harvest Festival Service, we held a Bring and Share Lunch in the hall.

We held a Practising the Way Prayer Course, consisting of a life audit and transformational practices e.g. Sabbath, how to respond to suffering, sin done to us, sin done by us, confession and healing. We were all encouraged to take part. The aim was to change to be more like Jesus, through formulating a personal rule of life anchoring this in community. Several of the home groups took part, running the course instead of their regular programme.

In September we held the first of our Joint Services at Broxbourne Church with the four churches in our New River

Group. This will continue to be held on the 5th Sunday of a month, rotating around the different churches.

Joint Services continued to be held monthly between ourselves and St. Catherine and St. Paul's Church, alternating between the two churches, during the remainder of the vacancy there. In October we had a Generosity Sunday focussing on our Generous God, and the financial situation we are now facing in our church. In November we held a 'Time to Remember Service' to which we invited those who had lost loved ones during the year, when we were able to remember them by name, and light a candle in their memory.

On Advent Sunday we held an evening Advent Service led by John Griffiths, which focussed on our response to danger and tragedy. We had a Christingle Service to support the work of the Children's Society, a Lessons and Carols Service, Family Carols on Christmas Eve, a Midnight Communion Service and Christmas Day Family Communion.

During the year The PCC approved two further people, to go forward for Lay Leaders of Worship Training. We now have four people who have completed their Training, Stephen Brent, Fran Murray, Tish Bloomfield, and Phillip Dant., who lead Services on a regular basis.

Baptisms usually take place at the 10am Service although, some have been held later on a Sunday.

All are welcome to attend our regular Services. At present there are 90 people on the Church Electoral Roll, 30 of whom are not resident in the parish. 7 names were added during the year, and 9 were removed, 2 had died, 4 moved to another church, and 3 moved away. The average weekly attendance, counted during October, was 49 Adults and 5 Children. We also had 52 attending Messy Church. At Easter we had 99 people attending (68 Communicants). During Advent 145 people attended Special Services, and 430 attended Special Services for schools. On Christmas Eve/Day 194 people attended, which included 63 Communicants.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through Baptisms we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through Funeral Services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We have celebrated 6 Baptisms, 1 Weddings, and held 2 Funerals in our church this year, as well as 26 Funerals at Cemeteries/Crematoriums

We add the names of those who are sick/bereaved or have other needs to our Notice Sheet for prayer.

Deanery Synod

Two members of the PCC sit on the Deanery Synod. This provides the PCC with an important link between the parish

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and the wider structure of the church. The first meeting of the year gave each parish the opportunity to give their reflections on their Advent and Christmas events, and looking forward to Lent and Easter. All parishes reported an uplift in visitors, and it was felt that people were returning to normal pre-COVID attendance. At another meeting we welcomed Jacob and Corrine who gave a presentation on the Diocesan Dispute Advisory Service. They offered a number of scenarios of what conflict may look like in our churches. One of the points of the DAS is to help before an issue escalates. We hold £2,889.50 for Deanery Hub Grants to distribute to parishes for various Youth/Children's ministry. The Standing/Mission and Pastoral Committee met to discuss the result of the survey about Meeting dates and the format of meetings, and Pastoral Aid Grants for 2024. Incumbents and Treasurers also met to review the Parish Share Factor which they decided to leave the same. Reports are also received from Diocesan Synod.

The Church, Hall and Youth Centre

We want our church to be open more for private prayer, and this normally happens on Thursday mornings. We are in a residential area which gives us some opportunities to engage with people who pass by.

The church car park was resurfaced in 2024, we are hopeful that it will last for five years but it will need to be maintained to reduce the erosion of the surface.

The high-level lighting in the church was repaired in December 2024.

Currently we are unable to use the sound desk system as it is faulty. The system we are currently using is the backup desk and, whilst it is useful, it is causing issues as this sound desk is not producing a loud enough output for some of the congregation who are hard of hearing.

The guttering above the front porch was completely cleared and this has fixed the leak into the porch. This will need maintaining.

The lighting in the hall has been temporarily fixed by replacing the faulty fluorescent tubes, like for like. This was a temporary fix as fluorescent tubes are no longer produced. It is envisaged that the current light fittings will need replacing with eco-friendly fittings within the next five years.

The lightning conductor for the church building was replaced to bring it up to current standards.

One of the boilers for the church was capped off as no longer in use. It should be noted that as a result we now only have one boiler for the church and should this one fail, we would have no other means of heating the church.

The hall roof is leaking, and we are investigating ways to resolve this issue. To date we have received one quote for

the necessary repairs and are currently seeking further quotes.

Emergency Lighting and fire alarms were serviced as were the gas boilers in the church and hall. The gas safety check on the cooker in the kitchen was also completed satisfactorily.

The 5-yearly Electrical Inspection Condition Report (fixed wire testing) was satisfactorily completed.

The church organ was serviced but we have been advised that this requires a damp chaser to be installed.

During the week the Hall is used by Dots and Tots Toddler Group, Rye Park Women's Club, Tuesday Morning Bible Study Group, the Brownies, SPACE Group to support parents of autistic and ADHD children, a Dementia Support Group, A Child Minders' Support Group, Knit, Stitch and Natter Group, Slimming World, Warm Spaces, and other church activities. It is also hired out for regular Children's Parties.

A Church Office is situated at the back of the Hall, used by our Parish Administrator, who is employed for two days per week. She keeps everyone informed of what is happening in the life of the church, through our weekly Notice Sheet, Rotas, Books the hire of the hall, assists with part of the Treasurer's role. and much else. There is also a Vestry, Office for our Curate and one further small meeting room.

Pastoral Care

Some members of our parish are unable to attend church due to sickness or age. Our vicar Nick Sharp and curate Heather Ross visit all church members who have requested it and celebrate Communion with them, either at their home or in hospital, with some lay support with this. We ensure that we keep in touch with those needing support by visits, telephone, or other means. We also ensure that they receive a weekly church Notice Sheet to keep them in touch with church life. The Pastoral Care Co-ordinators use the Pastoral Care WhatsApp group to raise awareness for prayer needs and these are regularly cascaded to the Home Group WhatsApp groups. They are also aware of anyone in their group missing from church who may need a visit.

Mission and Evangelism

Helping those in need is a demonstration of our faith. Our Mission Team have been looking at our corporate response to Mission. As a church a number of individuals support children in Togo, and other countries through Compassion. Home Groups and other church members also support various Missions and individuals in need. This year our church has been able to support financially Young Life, Compassion and Church Mission Society (our Mission Partner, Ann Marie Wilson). Through special activities we have also supported financially the work of the Children's Society, the Bishop's Harvest Appeal. Christian Aid,

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Embrace the Middle East and Hoddesdon Christmas Parcels Scheme. We also have a Mission Board in church, which focusses on a different mission support each month in prayer, and sometimes with financial support. This is highlighted each month on our Notice Sheet, and we encourage Intercession Leaders to include them in their prayers. We also had the following speakers: CAP (Christians Against Poverty), Young Life, Ann Marie Wilson - CMS working with Orchid Project and the prevention of FGM. The Men's Group and others supported an appeal from Isaiah in Uganda to purchase a car to transport people in need. We receive reports from him telling us how the car is being used. The Young Life open meeting was reported to the PCC and members were encouraged to visit their Thursday evening activities. During the year we began Oasis (later changed to Fun and Food Fridays), reaching out to pupils from John Warner School on their way home from school, to tempt them with hot chocolate etc. on three out of four Fridays in each month, when Messy Church is not meeting. This is supported by Young Life.

We also held Special Interest Services. the first being the support of the Police, and later Carers.

As a church we have been active in supporting the Broxbourne Foodbank, with donations of cash and food. Some of our congregation also help with the distribution of the food each week. There has not been one week since 2011 when we did not donate food to the foodbank.

Ecumenical relationships

The church is a member of Churches Together in Hoddesdon, Broxbourne, and Wormley. We held a joint service for the Week of Prayer for Christian Unity and an open air Good Friday Witness in the town. Members of our congregation are also involved in Young Life youth ministry. These were all organised through Churches Together. The Listening initiative, Hear4U funded primarily by Herts. Community Foundation, and now funded by CTHBW has continued. Some of our church members are involved in leading this.

Our Vicar Nick Sharp meets with leaders of Life Church, Hoddesdon Methodist, Hoddesdon Baptist, and Redeemed Church of God exploring ways they can co-operate. Prayer Meetings are held each month.

Financial Review 2024

When Stephen wrote the last report for 2023 we were in the midst of a giving campaign, so I would just like to say a big thank you to all who increased their giving or added their name to the parish given scheme. For 2024 our income was £86,249.91 & expenditure was £95,239.96, which unfortunately totalled a deficit of -£8990.05. We moved £8,000 from our savings into the general fund to make up the above short fall. However, since September 2024 our income & expenditure has more or less been the same, but with the increase of energy costs increasing in

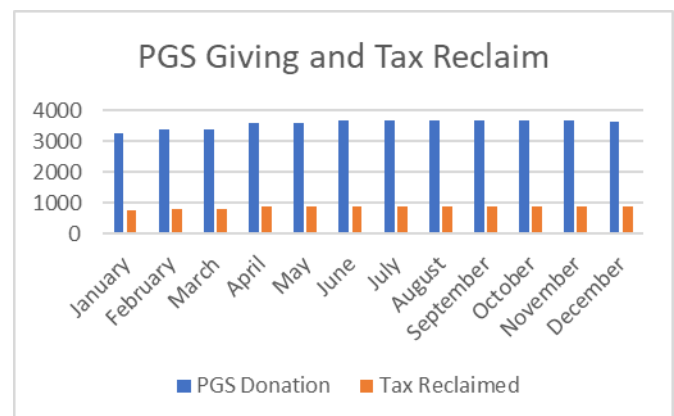
April 2025 we will still need to find an additional sum of approximately £700 per month to cover this increase. So if you are still considering your giving, may I encourage you to prayerfully consider what you can give to the amazing work St Cuthbert's does. As a very rough guide we spent approximately £7940 every month and received about £7,250, across all our income streams. We also have a finance meeting each quarter, to discuss how to increase our income and reduce our expenditure.

During 2024 we only sent 2 payments of £120.00 to Compassion and £60.00 to CMS & Young Life instead of each quarter and that is why we are now seeing a monthly giving campaign for these above charities.

Income

Thank you to the organisers of quiz night which raised £344.00 & also thank you to Fran for raising £1070.00 at her garden party.

The Parish Giving scheme (PGS) continues to provide an excellent way for people to give in a private and secure way whilst also enabling the church to reclaim gift aid on a monthly basis, rather than claiming it once a year. As of December 2024, the total of our planned giving income received was £49,505.22, which includes the annual PGS income of £42,884.92. We also received an additional sum of £ 11,862.18 during 2024 for Tax recovered on Gift Aid donations.



Payments

The Parish Share in 2024 was £57,918.00, which has been paid in full and we have received confirmation from the Diocese thanking us for our contribution last year, which is displayed in the church.

Church and Hall running expenses were £15,734.85 with the big items being insurance, repairs and maintenance, which includes £7551 spent on gas, electricity and water last year. We continue to employ an energy broker (at no cost to us) to negotiate our contracts. We also had the cost for the car park repairs of £5400.00, however we did receive a kind donation of £3000 towards this expense. We

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also have staff costs and clergy expenses of £9207, which includes administrator's salary for December 2023, which was paid 2nd January 2024.

Our individual Funds

We maintain a Projects Fund which is essentially our reserve, but this includes Janice Noakes legacy. The Restoration and repair fund has not been used whilst we did the roof but we will start to use this to pay for repairs as we return to our normal repair and replace cycles. Our roof fund still stands at £18,807. We are waiting for the appointment of our new architect before we get quotes for the remaining roof work. Any residue will be transferred to Project Fund.

We continue to have a Repair and Restoration fund, which currently stands at £1607.43 and an Organ Fund of £521.44 with the former for small repairs. The Organ Fund continues to be wound down as we pay for tuning and repairs.

Reserves Policy

It is PCC policy to try to maintain at least three months' unrestricted payments, which currently is held at the level of approximately £21,000 in our bank current account. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the bank current account at the year-end was £23,196.50.

Volunteers

We would like to thank all volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention Revd. Heather Ross our Curate and Distinctive Deacon, John Griffiths our Reader, and Jane Falconbridge our Discipleship Enabler, our Lay Leaders of Worship Stephen Brent, Fran Murray, Philip Dant and Tish Bloomfield, who support the Ministry Team. We also thank our Churchwardens Paul Doree and Ilona Crowder who have worked so tirelessly on our behalf with the continuing problems with our church building, Rowena Smith, Sandra Maniez, Nicola Dant, and Stephen Brent who have worked so hard in the absence of a full time Treasurer and have helped us all to understand the church's accounts and its finances, and Mauv Lee our Gift Aid and Envelope Secretary, and Parish Giving Scheme Co-ordinator. We also wish to thank our Safeguarding Team, Anne Dunning and Nicola Dant for ensuring we comply with all Safeguarding requirements, our Verger Team who prepare for our Communion Services, and act as Verger for Occasional Services, and Dorothy Ayre for her hard work as PCC Secretary, her commitment to our choir, and other things she does that we don't all see, as well as all those who undertake other important roles in our ministry, and those who have worked hard to care for our church building and grounds,

Structure, governance and management

The Parochial Church Council is a corporate body, established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC Members is set out in the Church Representation Rules. At St. Cuthbert's the membership of the PCC consists of the Incumbent (our Vicar), Curate, Churchwardens, The Reader, and members elected to Cheshunt Deanery Synod, and 12 others elected by those members of the congregation who are on the Electoral Roll of the church. All those who attend our Services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC Members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members received An Introduction for New PCC Members initial training into the workings and responsibilities of the PCC, and complete an Eligibility to serve as a Trustee form,

The full PCC met 10 times during the year, with an average level of attendance of 80%. Given its wide responsibilities the PCC has a number of committees and teams, each dealing with a particular aspect of parish life. These committees/teams which include Standing, Mission, Finance, Budget, Premises Maintenance, Worship Planning, Outreach, Pastoral Care, and Catering are all responsible to the PCC and report back to it regularly with details of their decisions being received by the full PCC and discussed as necessary. We also have people on the Churches Together Committee, a Parish Safeguarding Officer and Deputy, Serious Incidents Reporting, Health and Safety and Fire Safety co-ordinator and Data Protection Regulations Co-ordinator.

Administrative information

St. Cuthbert's Church is situated in Whitley Road, Rye Park. It is part of the Diocese of St. Albans, within the Church of England. We are also part of the New River Group Ministry, along with St. Catherine and St. Paul's Hoddesdon, and St. Augustine's Broxbourne with St. Laurence Wormley. The correspondence address is St. Cuthbert's Church Office, Whitley Road, Rye Park, Hoddesdon, Herts. EN11 0PU. Registered charity number 1130872.

PCC members who have served at any time from 1 January 2024 until the date this report was approved are:

Vicar Revd. Nick Sharp

Chairman

Curate Revd. Heather Ross

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Reader: Mr. John Griffiths

Churchwardens:

Mr. Paul Doree	Vice Chairman
Mrs. Ilona Crowder	Vice Chairman

Representatives on the Deanery Synod:

Miss Dorothy Ayre	Secretary
Mrs. Tamara Sharman	

Elected Members:

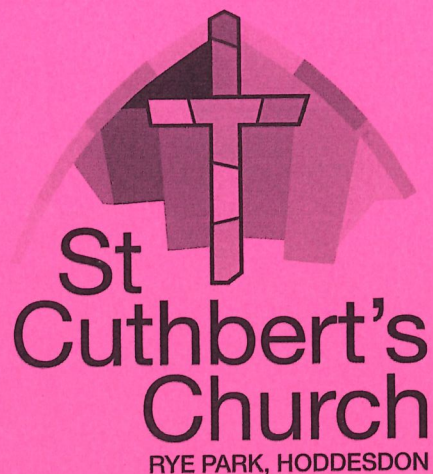
Mrs. Jackie Billing	
Mr. Stephen Brent	
Mrs. Samantha Brown	(from May 2024)
Mrs. Nicola Dant	
Mrs. Jane Falconbridge	(until May 2024)
Mr. Peter Falconbridge	(from May 2024)
Mrs. Heidi Hopkins-Wase	(from May 2024)
Mrs. Katherine Hunt	(from May 2024)
Mr. Dave Lee	
Mrs. Fran Murray	
Mr. Dave Shaw	
Mrs. Rowena Smith	Treasurer
Miss Karen Stickley	

Co-opted Members:

Mrs. Marlies Davies	(from May 2024)
Mr. Philip Dant	(from May 2024)

Approved at the PCC meeting held on 28 April 2025 and signed on their behalf by the Revd. Nick Sharp (PCC Chairman)

Signed *Nicholas Sharp*



Annual Report
and
Financial Statements
of the
Parochial Church Council
for the year ended 31 December 2024

Vicar:

Revd. Nick Sharp
8 Ogard Road, Hoddesdon, Herts. EN11 0NU

Bank:

Barclays,
78 Turners Hill, Cheshunt, Herts EN8 9BW

Independent Examiner:

Mr. Simon Ross, FCA, BSc, ATT
15 Brickendon Lane, Brickendon, Herts. SG13 8NU

Independent examiner's report to the Parochial Church Council of the Ecclesiastical Parish of St Cuthbert, Rye Park; Charity number 1130872

Section A - Independent Examiner's Report

This report on the accounts of the PCC for the year ended 31 December 2024, which are set out on **pages 2 to 7** is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and **s.145 of the Charities Act 2011** ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and **s.144(2)** of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under **s.145(5)(b)** of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

i. which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section **130** of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

ii. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Mr Simon Nicholas Ross

Date: 20th April 2025

Name: Mr Simon Nicholas Ross

Relevant professional qualification or body: FCA, BSc, ATT

Address: 15 Brickendon Lane, Brickendon, Herts. SG13 8NU

St. Cuthberts Church Rye Park PCC - 1130872
Receipts and payments
Selected period: 01 January 2024 to 31 December 2024

	From	01 January 2024		01 January 2023
	To	31 December 2024		31 December 2023

General - General fund (Unrestricted) Fund

Receipts				
Planned giving				
Gift Aid - Bank		985.00		2,210.78
Gift Aid - Envelopes		3,075.20		2,212.00
Other planned giving		45,445.02		41,170.06
	<i>Total Planned giving</i>	49,505.22		45,592.84
Collections and other giving				
Loose plate collections		1,412.50		1,393.65
One-off Gift Aid gifts		6,138.56		70.00
	<i>Total Collections and other giving</i>	7,551.06		1,463.65
Other voluntary receipts				
Donations appeals etc		6,084.47		4,168.72
Non-recurring one-off grants				1,244.95
	<i>Total Other voluntary receipts</i>	6,084.47		5,413.67
Gift Aid recovered				
Tax recoverable on Gift Aid		11,862.18		20,169.70
	<i>Total Gift Aid recovered</i>	11,862.18		20,169.70
Other receipts				
Miscellaneous/Other funds generated		648.00		
	<i>Total Other receipts</i>	648.00		
Activities for generating funds				
Fund raising events		1,414.00		65.00
	<i>Total Activities for generating funds</i>	1,414.00		65.00
Investment Income				
Bank interest		322.10		219.51
	<i>Total Investment Income</i>	322.10		219.51
Receipts from church activities				
Fees to PCC for weddings and funerals		1,196.00		2,047.00
Church hall lettings General		7,666.88		8,203.33
Church Hall Lettings - Slimming World				1,000.00
	<i>Total Receipts from church activities</i>	8,862.88		11,250.33
Total receipts		86,249.91		84,174.70

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2024

St. Cuthberts Church Rye Park PCC - 1130872 Receipts and payments Selected period: 01 January 2024 to 31 December 2024

Note		From	01 January 2024	01 January 2023
		To	31 December 2024	31 December 2023
	Payments			
	Missionary and Charitable Giving			680.00
	Mission and Giving Overseas			595.00
	Home mission and Church Societies		730.00	
	Secular charities		125.00	125.00
	<i>Total Missionary and Charitable Giving</i>		<u>855.00</u>	<u>1,400.00</u>
	Parish Share			
	Stipends quota		57,918.00	57,907.00
	<i>Total Parish Share</i>		<u>57,918.00</u>	<u>57,907.00</u>
	Clergy and Staffing costs			
	Salary of parish administrator		8,332.60	7,523.19
	Clergy Working expenses		78.44	810.70
	Vicarage house expenses		49.00	163.92
	<i>Total Clergy and Staffing costs</i>		<u>8,460.04</u>	<u>8,497.81</u>
	Church Running Expenses			
	Training			217.00
	Parish outreach		1,003.75	1,784.95
	Church running expenses		7,172.91	7,155.62
	Children's work		24.85	
	Church minor repairs and maintenance		2,300.00	
	Music equipment, repairs etc		1,244.00	
	Upkeep of services		185.14	1,124.42
	Organist - Evelyn Meekins			65.00
	Messy Church Services			82.60
	Upkeep of churchyard		5,449.00	
	General Administration expenses		3,593.93	2,783.52
	Employer Tax and NI liability		771.40	760.52
	<i>Total Church Running Expenses</i>		<u>21,744.98</u>	<u>13,973.63</u>
	Hall Running Costs			
	Hall running costs		6,261.94	4,467.12
	<i>Total Hall Running Costs</i>		<u>6,261.94</u>	<u>4,467.12</u>
	Church Repairs & Maintenance			
	Church major repairs - structure			2,569.39
	<i>Total Church Repairs & Maintenance</i>			<u>2,569.39</u>
	Total payments		95,239.96	88,814.95
	Excess of Receipts over Payments		(8,990.05)	(4,640.25)
	Brought forward balance		21,809.55	32,133.91
	Transfers to/(from)		8,686.00	(5,684.11)
	Total carried forward balance		21,505.50	21,809.55

St. Cuthberts Church Rye Park PCC - 1130872
Receipts and payments
Selected period: 01 January 2024 to 31 December 2024

	From	01 January 2024		01 January 2023
	To	31 December 2024		31 December 2023

ts - Projects (Designated) Fund

Receipts				
Investment Income				
	Bank interest	398.10		333.85
	<i>Total Investment Income</i>	<u>398.10</u>		<u>333.85</u>
Total receipts		398.10		333.85
	Excess of Receipts over Payments	398.10		333.85
	Brought forward balance	30,276.18		25,032.47
	Transfers to/(from)	(8,000.00)		4,909.86
Total carried forward balance		22,674.28		30,276.18

**Roof - Roof Repair Fund (Designated)
Fund**

Receipts				
Investment Income				
	Bank interest ⁵	280.32		172.91
	<i>Total Investment Income</i>	<u>280.32</u>		<u>172.91</u>
Total receipts		280.32		172.91
	Excess of Receipts over Payments	280.32		172.91
	Brought forward balance	18,526.58		17,445.42
	Transfers to/(from)			908.25
Total carried forward balance		18,806.90		18,526.58

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2024

St. Cuthberts Church Rye Park PCC - 1130872

Receipts and payments

Selected period: 01 January 2024 to 31 December 2024

Note	From	01 January 2024	01 January 2023
	To	31 December 2024	31 December 2023
RandR - Church Restoration and Repair - R&P Ale (Restricted) Fund			
Receipts			
Investment Income			
Bank interest		19.35	22.11
	<i>Total Investment Income</i>	<u>19.35</u>	<u>22.11</u>
Total receipts		19.35	22.11
		<u>19.35</u>	<u>22.11</u>
Excess of Receipts over Payments		19.35	22.11
Brought forward balance		2,274.08	2,251.97
Transfers to/(from)		(686.00)	
Total carried forward balance		1,607.43	2,274.08
OrganRes - Organ Restricted Fund - R&P Ale (Restricted) Fund			
Receipts			
Investment Income			
Bank interest		7.77	5.42
	<i>Total Investment Income</i>	<u>7.77</u>	<u>5.42</u>
Total receipts		7.77	5.42
		<u>7.77</u>	<u>5.42</u>
Excess of Receipts over Payments		7.77	5.42
Brought forward balance		513.67	642.25
Transfers to/(from)			(134.00)
Total carried forward balance		521.44	513.67

St. Cuthbert's Church Rye Park
Financial Statements for the year ended 31 December 2024

St. Cuthberts Church Rye Park PCC - 1130872
Statement of Assets and Liabilities (by fund)
As at: 31 December 2024

		Balance	Previous balance
Cash at bank and in hand			
6501: Bank current account - Asset			
Roof Repair Fund	Designated	214.08	214.08
General fund	Unrestricted	24,276.92	24,580.97
Youth Worker Fund	Designated	(4,886.23)	(4,886.23)
-			
R&P A/c			
Church Restoration	Restricted	(1,035.25)	(1,035.25)
and Repair - R&P			
A/c			
Church Heating	Restricted	0.08	0.08
Fund			
Organ Restricted	Restricted	(554.90)	(554.90)
Fund			
- R&P A/c			
Music Equipment	Restricted	3,310.80	3,310.80
Fund			
Agency collection	Restricted	1,871.00	2,319.00
		23,196.50	23,948.55
6510: CCLA (CBF) deposit account - Asset			
Roof Repair Fund	Designated	(214.08)	(214.08)
General fund	Unrestricted	(3,766.26)	(3,766.26)
Youth Worker Fund	Designated	4,886.23	4,886.23
-			
R&P A/c			
Church Restoration	Restricted	1,850.09	1,850.09
and Repair - R&P			
A/c			
Church Heating	Restricted	(0.08)	(0.08)
Fund			
Organ Restricted	Restricted	554.90	554.90
Fund			
- R&P A/c			
Music Equipment	Restricted	(3,310.80)	(3,310.80)
Fund			
		—	—
6520: BarclaysSavings - Asset			
Projects	Designated	22,674.28	30,276.18
Roof Repair Fund	Designated	18,806.90	18,526.58
Church Restoration	Restricted	1,607.43	2,274.08
and Repair - R&P			
A/c			
Organ Restricted	Restricted	521.44	513.67
Fund			
- R&P A/c			
		43,610.05	51,590.51

St. Cuthbert's Church Rye Park
Financial Statements for the year ended 31 December 2024

St. Cuthberts Church Rye Park PCC - 1130872
Statement of Assets and Liabilities (by fund)
As at: 31 December 2024

6590: Cash in hand - Asset

General fund	Unrestricted	994.84	994.84
Church Restoration and Repair - R&P A/c	Restricted	(814.84)	(814.84)
Agency collection	Restricted	(180.00)	(180.00)
		—	—

**Cash at bank and in
hand**

66,806.55 75,539.06

Agency accounts

6699: Agency collections - Liability

Agency collection	Restricted	1,691.00	2,139.00

1,691.00 2,139.00

Agency accounts

1,691.00 2,139.00

Grand Total

65,115.55 73,400.06

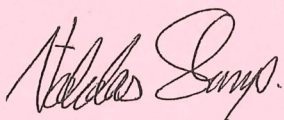
St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2024

St. Cuthberts Church Rye Park PCC - 1130872
Receipts and payments
Selected period: 01 January 2024 to 31 December 2024

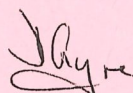
The attached notes form part of the financial statements

APPROVED BY THE PCC AT THEIR MEETING ON 28 APRIL 2025

Signed



CHAIRMAN



MEMBER

NOTES

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting regulations 2006 using the Receipts and Payments basis
2. The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal
3. The expenses paid to clergy may include a small immaterial proportion which relates to their function as a PCC member. No such payments were made to PCC members

FOR INFORMATION ONLY - The PCC has a number of Agency collections (monies received on behalf of third parties) that it managed in the year. The bulk of these are for Clergy Fees that we collect on behalf of the diocese. The rest are for various appeals and agencies such as Compassion, CMS & Young Life.

FOR INFORMATION ONLY - Mission Giving: During 2024 the church has given to numerous causes. A summary of mission giving for the year to 31/12/2024 is included for information only, as some of our mission giving as a church is not recorded through the financial statements:

	2024
Compassion	£240.00
CMS	£120.00
CTiH	
Marylebone Project Money raised from Hoddesdon Loves Christmas Stall)	£250.00
Young Life Hoddesdon	120.00
Hoddesdon Christmas Parcels	£125.00
Hall Subsidies	
Brownies	525.30
Autism Support Group - SPACE	945.00
Hertswise - Now Alzheimers Society	1050.00
Childminders	962.50
RPWC	1312.50

Mission Giving 2024

Compassion	£240
Church Mission Society	£120
Young Life	<u>£120</u>
	<u>£480</u>

Hall Subsidies

Brownies	£525
Autism Support Group – SPACE	£945
Hertswise – Now Alzheimers Society	£1,050
Childminders	£963
RPWC	<u>£1,313</u>
	<u>£4,796</u>

Mission Giving (not through PCC Funds)

Amount given and raised through our various efforts:

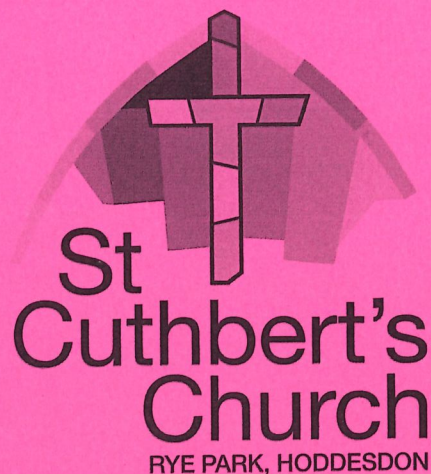
Hoddesdon Christmas Parcels Scheme	£145
Compassion	£35
Bishop's Harvest Appeal	£550
Plus Gift Aid	£105
Children's Society - Christingle	£156
" " - House Collection Boxes	£164
Embrace the Middle East - Alternative Christmas Card Scheme	£48
Marylebone Project -Church Army (Knit, Stitch & Natter)	£250
Christian Aid	£330
Plus Gift Aid	£75
MacMillan Coffee Morning	<u>£220</u>
	<u>£2,078.</u>

Final Total **£7,354**

Plus

Food given to Foodbank by our members over the last year amounted to around 36 kilograms per week, times that by 52 comes to 1,872 kilograms or 1,872 tonnes. almost 2 tonnes of food from us. Some money has also been received but we can't prove how much.

There are also a number of individuals/families who sponsor a Compassion child in Togo, Uganda and other parts of the world, as well as other individuals who give to other Missions supported by our church.



Annual Report
and
Financial Statements
of the
Parochial Church Council
for the year ended 31 December 2024

Vicar:
Revd. Nick Sharp
8 Ogard Road, Hoddesdon, Herts. EN11 0NU

Bank:
Barclays,
78 Turners Hill, Cheshunt, Herts EN8 9BW

Independent Examiner:
Mr. Simon Ross, FCA, BSc, ATT
15 Brickendon Lane, Brickendon, Herts. SG13 8NU

Independent examiner's report to the Parochial Church Council of the Ecclesiastical Parish of St Cuthbert, Rye Park; Charity number 1130872

Section A - Independent Examiner's Report

This report on the accounts of the PCC for the year ended 31 December 2024, which are set out on **pages 2 to 7** is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and **s.145 of the Charities Act 2011** ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and **s.144(2)** of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under **s.145(5)(b)** of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- i. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section **130** of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- ii. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Mr Simon Nicholas Ross

Date: 20th April 2025

Name: Mr Simon Nicholas Ross

Relevant professional qualification or body: FCA, BSc, ATT

Address: 15 Brickendon Lane, Brickendon, Herts. SG13 8NU

St. Cuthberts Church Rye Park PCC - 1130872
Receipts and payments
Selected period: 01 January 2024 to 31 December 2024

	From	01 January 2024		01 January 2023
	To	31 December 2024		31 December 2023

General - General fund (Unrestricted) Fund

Receipts				
Planned giving				
Gift Aid - Bank		985.00		2,210.78
Gift Aid - Envelopes		3,075.20		2,212.00
Other planned giving		45,445.02		41,170.06
	<i>Total Planned giving</i>	49,505.22		45,592.84
Collections and other giving				
Loose plate collections		1,412.50		1,393.65
One-off Gift Aid gifts		6,138.56		70.00
	<i>Total Collections and other giving</i>	7,551.06		1,463.65
Other voluntary receipts				
Donations appeals etc		6,084.47		4,168.72
Non-recurring one-off grants				1,244.95
	<i>Total Other voluntary receipts</i>	6,084.47		5,413.67
Gift Aid recovered				
Tax recoverable on Gift Aid		11,862.18		20,169.70
	<i>Total Gift Aid recovered</i>	11,862.18		20,169.70
Other receipts				
Miscellaneous/Other funds generated		648.00		
	<i>Total Other receipts</i>	648.00		
Activities for generating funds				
Fund raising events		1,414.00		65.00
	<i>Total Activities for generating funds</i>	1,414.00		65.00
Investment Income				
Bank interest		322.10		219.51
	<i>Total Investment Income</i>	322.10		219.51
Receipts from church activities				
Fees to PCC for weddings and funerals		1,196.00		2,047.00
Church hall lettings General		7,666.88		8,203.33
Church Hall Lettings - Slimming World				1,000.00
	<i>Total Receipts from church activities</i>	8,862.88		11,250.33
Total receipts		86,249.91		84,174.70

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2024

St. Cuthberts Church Rye Park PCC - 1130872 Receipts and payments Selected period: 01 January 2024 to 31 December 2024

Note		From	01 January 2024	01 January 2023
		To	31 December 2024	31 December 2023
	Payments			
	Missionary and Charitable Giving			680.00
	Mission and Giving Overseas			595.00
	Home mission and Church Societies		730.00	
	Secular charities		125.00	125.00
	<i>Total Missionary and Charitable Giving</i>		<u>855.00</u>	<u>1,400.00</u>
	Parish Share			
	Stipends quota		57,918.00	57,907.00
	<i>Total Parish Share</i>		<u>57,918.00</u>	<u>57,907.00</u>
	Clergy and Staffing costs			
	Salary of parish administrator		8,332.60	7,523.19
	Clergy Working expenses		78.44	810.70
	Vicarage house expenses		49.00	163.92
	<i>Total Clergy and Staffing costs</i>		<u>8,460.04</u>	<u>8,497.81</u>
	Church Running Expenses			
	Training			217.00
	Parish outreach		1,003.75	1,784.95
	Church running expenses		7,172.91	7,155.62
	Children's work		24.85	
	Church minor repairs and maintenance		2,300.00	
	Music equipment, repairs etc		1,244.00	
	Upkeep of services		185.14	1,124.42
	Organist - Evelyn Meekins			65.00
	Messy Church Services			82.60
	Upkeep of churchyard		5,449.00	
	General Administration expenses		3,593.93	2,783.52
	Employer Tax and NI liability		771.40	760.52
	<i>Total Church Running Expenses</i>		<u>21,744.98</u>	<u>13,973.63</u>
	Hall Running Costs			
	Hall running costs		6,261.94	4,467.12
	<i>Total Hall Running Costs</i>		<u>6,261.94</u>	<u>4,467.12</u>
	Church Repairs & Maintenance			
	Church major repairs - structure			2,569.39
	<i>Total Church Repairs & Maintenance</i>			<u>2,569.39</u>
	Total payments		95,239.96	88,814.95
	Excess of Receipts over Payments		(8,990.05)	(4,640.25)
	Brought forward balance		21,809.55	32,133.91
	Transfers to/(from)		8,686.00	(5,684.11)
	Total carried forward balance		21,505.50	21,809.55

St. Cuthberts Church Rye Park PCC - 1130872
Receipts and payments
Selected period: 01 January 2024 to 31 December 2024

	From	01 January 2024	01 January 2023
	To	31 December 2024	31 December 2023
ts - Projects (Designated) Fund			
Receipts			
Investment Income			
Bank interest		398.10	333.85
<i>Total Investment Income</i>		<u>398.10</u>	<u>333.85</u>
Total receipts		398.10	333.85
Excess of Receipts over Payments		398.10	333.85
Brought forward balance		30,276.18	25,032.47
Transfers to/(from)		(8,000.00)	4,909.86
Total carried forward balance		22,674.28	30,276.18

Roof - Roof Repair Fund (Designated)
Fund

Receipts			
Investment Income			
Bank interest ⁵		280.32	172.91
<i>Total Investment Income</i>		<u>280.32</u>	<u>172.91</u>
Total receipts		280.32	172.91
Excess of Receipts over Payments		280.32	172.91
Brought forward balance		18,526.58	17,445.42
Transfers to/(from)			908.25
Total carried forward balance		18,806.90	18,526.58

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2024

St. Cuthberts Church Rye Park PCC - 1130872

Receipts and payments

Selected period: 01 January 2024 to 31 December 2024

Note	From To	01 January 2024 31 December 2024	01 January 2023 31 December 2023
RandR - Church Restoration and Repair - R&P Ale (Restricted) Fund			
Receipts			
Investment Income			
Bank interest		19.35	22.11
<i>Total Investment Income</i>		<u>19.35</u>	<u>22.11</u>
Total receipts		19.35	22.11
Excess of Receipts over Payments		19.35	22.11
Brought forward balance		2,274.08	2,251.97
Transfers to/(from)		(686.00)	
Total carried forward balance		1,607.43	2,274.08
OrganRes - Organ Restricted Fund - R&P Ale (Restricted) Fund			
Receipts			
Investment Income			
Bank interest		7.77	5.42
<i>Total Investment Income</i>		<u>7.77</u>	<u>5.42</u>
Total receipts		7.77	5.42
Excess of Receipts over Payments		7.77	5.42
Brought forward balance		513.67	642.25
Transfers to/(from)			(134.00)
Total carried forward balance		521.44	513.67

St. Cuthbert's Church Rye Park
Financial Statements for the year ended 31 December 2024

St. Cuthberts Church Rye Park PCC - 1130872
Statement of Assets and Liabilities (by fund)
As at: 31 December 2024

		Balance	Previous balance
Cash at bank and in hand			
6501: Bank current account - Asset			
Roof Repair Fund	Designated	214.08	214.08
General fund	Unrestricted	24,276.92	24,580.97
Youth Worker Fund	Designated	(4,886.23)	(4,886.23)
-			
R&P A/c			
Church Restoration	Restricted	(1,035.25)	(1,035.25)
and Repair - R&P			
A/c			
Church Heating	Restricted	0.08	0.08
Fund			
Organ Restricted	Restricted	(554.90)	(554.90)
Fund			
- R&P A/c			
Music Equipment	Restricted	3,310.80	3,310.80
Fund			
Agency collection	Restricted	1,871.00	2,319.00
		23,196.50	23,948.55
6510: CCLA (CBF) deposit account - Asset			
Roof Repair Fund	Designated	(214.08)	(214.08)
General fund	Unrestricted	(3,766.26)	(3,766.26)
Youth Worker Fund	Designated	4,886.23	4,886.23
-			
R&P A/c			
Church Restoration	Restricted	1,850.09	1,850.09
and Repair - R&P			
A/c			
Church Heating	Restricted	(0.08)	(0.08)
Fund			
Organ Restricted	Restricted	554.90	554.90
Fund			
- R&P A/c			
Music Equipment	Restricted	(3,310.80)	(3,310.80)
Fund			
		—	—
6520: BarclaysSavings - Asset			
Projects	Designated	22,674.28	30,276.18
Roof Repair Fund	Designated	18,806.90	18,526.58
Church Restoration	Restricted	1,607.43	2,274.08
and Repair - R&P			
A/c			
Organ Restricted	Restricted	521.44	513.67
Fund			
- R&P A/c			
		43,610.05	51,590.51

St. Cuthbert's Church Rye Park
Financial Statements for the year ended 31 December 2024

St. Cuthberts Church Rye Park PCC - 1130872
Statement of Assets and Liabilities (by fund)
As at: 31 December 2024

6590: Cash in hand - Asset

General fund	Unrestricted	994.84	994.84
Church Restoration and Repair - R&P A/c	Restricted	(814.84)	(814.84)
Agency collection	Restricted	(180.00)	(180.00)
		—	—

**Cash at bank and in
hand**

66,806.55 75,539.06

Agency accounts

6699: Agency collections - Liability

Agency collection	Restricted	1,691.00	2,139.00

1,691.00 2,139.00

Agency accounts

1,691.00 2,139.00

Grand Total

65,115.55 73,400.06

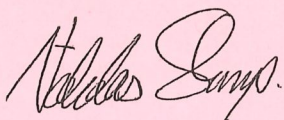
St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2024

St. Cuthberts Church Rye Park PCC - 1130872
Receipts and payments
Selected period: 01 January 2024 to 31 December 2024

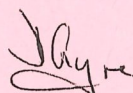
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APPROVED BY THE PCC AT THEIR MEETING ON 28 APRIL 2025

Signed



CHAIRMAN



MEMBER

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3. The expenses paid to clergy may include a small immaterial proportion which relates to their function as a PCC member. No such payments were made to PCC members

FOR INFORMATION ONLY - The PCC has a number of Agency collections (monies received on behalf of third parties) that it managed in the year. The bulk of these are for Clergy Fees that we collect on behalf of the diocese. The rest are for various appeals and agencies such as Compassion, CMS & Young Life.

FOR INFORMATION ONLY - Mission Giving: During 2024 the church has given to numerous causes. A summary of mission giving for the year to 31/12/2024 is included for information only, as some of our mission giving as a church is not recorded through the financial statements:

	2024
Compassion	£240.00
CMS	£120.00
CTiH	
Marylebone Project Money raised from Hoddesdon Loves Christmas Stall)	£250.00
Young Life Hoddesdon	120.00
Hoddesdon Christmas Parcels	£125.00
Hall Subsidies	
Brownies	525.30
Autism Support Group - SPACE	945.00
Hertswise - Now Alzheimers Society	1050.00
Childminders	962.50
RPWC	1312.50

Mission Giving 2024

Compassion	£240
Church Mission Society	£120
Young Life	<u>£120</u>
	<u>£480</u>

Hall Subsidies

Brownies	£525
Autism Support Group – SPACE	£945
Hertswise – Now Alzheimers Society	£1,050
Childminders	£963
RPWC	<u>£1,313</u>
	<u>£4,796</u>

Mission Giving (not through PCC Funds)

Amount given and raised through our various efforts:

Hoddesdon Christmas Parcels Scheme	£145
Compassion	£35
Bishop's Harvest Appeal	£550
Plus Gift Aid	£105
Children's Society - Christingle	£156
" " - House Collection Boxes	£164
Embrace the Middle East - Alternative Christmas Card Scheme	£48
Marylebone Project -Church Army (Knit, Stitch & Natter)	£250
Christian Aid	£330
Plus Gift Aid	£75
MacMillan Coffee Morning	<u>£220</u>
	<u>£2,078.</u>

Final Total **£7,354**

Plus

Food given to Foodbank by our members over the last year amounted to around 36 kilograms per week, times that by 52 comes to 1,872 kilograms or 1,872 tonnes. almost 2 tonnes of food from us. Some money has also been received but we can't prove how much.

There are also a number of individuals/families who sponsor a Compassion child in Togo, Uganda and other parts of the world, as well as other individuals who give to other Missions supported by our church.

Accounts

Aims and purpose

St. Cuthbert's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Revd. Nick Sharp, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Building, Hall and Youth Centre, Whitley Road, Rye Park, Hoddesdon.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Cuthbert's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. To assist with this, we have a Worship Planning Team who together with the Vicar, meet regularly to discern our worship service patterns and content, reporting back to the PCC for discussion and decisions. In particular we try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; getting to know God, responding in worship and prayer, and proclaiming the gospel of Jesus Christ.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work

During the year we discussed renewing our Mission Action Plan. We had a speaker, Andrea Barker, who led a discussion on building ourselves up in order to be strong enough to share the gospel versus being committed to action and outreach straight away. A balance needs to be struck between both. We discussed producing a questionnaire using it both within the church and beyond with contacts through Messy Church, Dots and Tots and the Party in the Park. We had a good response from Party in the Park, who said we needed to give out more flyers, with stronger advertising, and needed more events for Youth in our local area. There are 4 stages to MAP which are part of a never ending

circle, with prayer at the very centre of each: **Review** – looking at ourselves, what is good and bad, **Choose** – We cannot do everything, but we can do some things well, **Plan** – Work out what we need to do, and communicate our plans to the whole church, **Action** – Put the Plan into Action, consider where we need to be in 2 years, and then 5 years. Celebrate the achievements/goals reached. Questionnaire results from the congregation showed we are a friendly, and welcoming place, we value the sense of family and friendship, 50% spoke about the importance of reaching out and remaining outward looking.

A much lower number talked about Bible teaching and sharing the gospel. On the negatives there was some grumbling on our worship style, with those who strongly prefer one particular style finding it hard to connect with God when another style is uppermost. Numbers were

almost exactly even on both styles. There were six criticisms that we lack direction or focus which hopefully the MAP process is designed to do something about. We held a PCC Away Day in November, following which a group produced a Draft MAP, with the PCC charged with coming up with one improvement each. This was then carried forward to 2024. The PCC approved a new GDPR Policy based on the Diocesan policy.

The Finance Committee met with Kate Ford, Diocesan Giving Adviser, to discuss our forthcoming Giving Campaign,

We held a Party in the Park in May for local residents, to mark the King's Coronation. People from the congregation were praying throughout. Financial support for this was received from a local Councillor, and food supplies given by Morrisons. The Cost of Living Crisis continued with more local people struggling. We continued to offer our hall one day a week on a Thursday, from 10am – 2pm offering a simple hot lunch in a warm environment. This continued until May with people from local churches providing help with this.

Our work with children continues through Dots and Tots Toddler Group for toddlers and their parents/carers held weekly. Messy Church continues monthly thanks to Sarah Brent and our Vicar Nick Sharp. The average attendance is 25.

We have a good relationship with our local schools, Rye Park Nursery School, Forres School and Cranbourne School. Our Vicar Revd. Nick Sharp also took Assemblies at Forres and RE Lessons at Cranbourne School along with our Curate Revd. Heather Ross. Nick is also a Governor at Rye Park Nursery School.

Hoddesdon Loves Christmas was again held this year. Our Knit, Stitch and Natter Group had a stall selling the items they had made. The Pop-up Carols in a local park, open to the community, also took place.

To facilitate the work of the church it is important that we maintain the fabric of the Church of St. Cuthbert, the Church Hall, and Youth Centre.

Safeguarding

Safeguarding reports are given at each PCC Meeting. There is a rolling programme whereby all policies will be reviewed on a yearly basis. Safeguarding Policy – Promoting a Safer Church approved in May, covering working with Children and Vulnerable Adults. The PCC also undertook the annual review of the policy regarding reporting of Serious Incidents to the Charity Commission, for both Safeguarding and Non-Safeguarding Incidents. Safeguarding continues to be a priority. St. Cuthbert's uses the Parish Dashboard to record and work through all safeguarding requirements and is currently working at Level 2. All PCC members have completed the three Safeguarding Training Courses and have an in-date DBS check.

As part of our safer recruitment policy, all new volunteers for positions in church must complete an application form, accompanied by giving two references. Lone workers were reminded to take reasonable precautions to keep themselves safe.

Anne Dunning continues as our Parish Safeguarding Officer, and is joined by Nicola Dant to make a Parish Safeguarding Team.

We also held a Safeguarding Sunday in November to position the church as a Safe Place.

Achievements and performance

Worship and Prayer

The PCC is keen to offer a range of Services and Home Groups during the week. Our normal pattern includes a Thursday morning Holy Communion Service, and 4 Home Groups. Our Sunday worship consists of one Service at 10am. Prayer Ministry is available at each Service. We have a dedicated Prayer Team, who meet weekly for prayer, where others are welcome to join. On Ash Wednesday we held a Service jointly with Hoddesdon Methodist Church and Hoddesdon Parish Church. During Lent we held a course online with the theme "Dust and Glory". On Easter Day we held a Sunrise Service, followed by a cooked breakfast, to which people from other churches also attend. For the period between Ascension and Pentecost people were encouraged to take part in "Thy Kingdom Come" initiative to pray for five people to come to know the Lord.

In June we held a Mission Breakfast when we welcomed Karen Shaw, who at the Service which followed told us about her work in Kenya. Following our Harvest Festival Service, we held a Bring and Share Lunch in the hall.

In September the PCC agreed to hold Joint Services with St. Catherine and St. Paul's Hoddesdon on a monthly basis during their Vacancy. Sunday Morning Services to be held alternately at each Church.

On Advent Sunday we held an evening Advent Service with prayer stations around the church, and some videos highlighting and praying for the situation in Gaza and Israel. We had a Christingle Service to support the work of the Children's Society, a Lessons and Carols Service, Family Carols on Christmas Eve, a Midnight Communion Service and Christmas Day Family Communion.

Our Reader John Griffiths attended a Worship of the World Course at All Nations Christian College. The PCC discussed ways of bringing joy and beauty to our worship, training Lay Leaders of Worship, not having Communion every week, including testimonies in our Services, and restarting Prayer Ministry as part of our worship. In July we welcomed our Curate Revd. Heather Ross following her Ordination as a Distinctive Deacon. Heather is a Self Supporting Minister (SSM), at no cost to ourselves, and we thank her husband Simon who supports her financially, enabling her to work the hours she does. The PCC approved two people, Stephen

Brent and Fran Murray to go forward for Lay Leaders of Worship Training.

Baptisms usually take place at the 10am Service although, some have been held later on a Sunday.

All are welcome to attend our regular Services. At present there are 92 people on the Church Electoral Roll, 30 of whom are not resident in the parish. 10 names were added during the year, and 6 were removed, 1 had died, 1 moved to another church, and 4 moved away. The average weekly attendance, counted during October, was 55 Adults and 4 Children. We also had 43 attending Messy Church. At Easter we had 88 people attending (58 Communicants). During Advent 310 people attended Special Services, and 140 attended Special Services for schools. On Christmas Eve/Day 177 people attended, which included 154 Communicants.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through Baptisms we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through Funeral Services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We have celebrated 4 Baptisms, 2 Weddings, and held 5 Funerals in our church this year, as well as 27 Funerals at Cemeteries/Crematoriums. In November we held a Memorial Service for those who had lost loved ones.

Our monthly Prayer Diary with prayers for each day for our church, community, and mission further afield has continued. We also issued a Prayer Sheet for those who are sick/bereaved, which was updated regularly. These are well received by the church.

Deanery Synod

Two members of the PCC sit on the Deanery Synod. This provides the PCC with an important link between the parish and the wider structure of the church. Mrs. Theresa Britt spoke to us as a Trustee of the Beds. and Herts. Historic Churches Trust, and how it can help churches with grants to make repairs to their fabric. The money comes from regular supporters who pay an Annual Subscription and money raised from the annual Bike and Hike. At another meeting we welcomed Kate Ford, Diocesan Giving Adviser who gave a talk on "Growing Giving in your Parish", which helped us to see the various ways of giving. From a survey in 2021, there were 2,000 regular worshippers in C of E Parishes, with 33% not giving at all, 40% have never been asked to give regularly and less than 33% are regularly thanked for their giving. Further Deanery Hub Grants totalling £1,250 had been made to St. Clements, Turnford, St. James Goffs Oak, and Christ Church, Waltham Cross. We also welcomed Revd. Chris Kilgour as our new Rural Dean, following the departure of Revd. Dr. Rachel Pennant to be Chaplain to the Bishop of Chelmsford. Reports are also received from Diocesan Synod.

The Church, Hall and Youth Centre

We want our church to be open more for private prayer, and this normally happens on Thursday mornings. We are in a residential area which gives us some opportunities to engage with people who pass by.

The Church building is in reasonable repair. The tower roof was replaced in 2022 but the church is not yet completely watertight. A Quinquennial Inspection was carried out, and we await the result of that.

Inspections were undertaken on the Church and Hall Heating, Gutters were cleared, Gas Safe checks were made, Fire Extinguishers checked, the Organ was tuned, a PAT test was undertaken, and the Emergency Lighting in the Hall and Fire Alarm Tests were carried out. A Smoke Alarm and Carbon Monoxide Detector were installed in the boiler room. A faulty high level floodlight in the car park has also been replaced. The Car Park continues to be an issue with several very large potholes. The PCC have recently moved to repair this.

During the week the Hall is used by Dots and Tots Toddler Group, Rye Park Women's Club, Tuesday Morning Bible Study Group, the Brownies, SPACE Group to support parents of autistic and ADHD children, a Dementia Support Group, A Child Minders' Support Group, Knit, Stitch and Natter Group, Slimming World, Warm Spaces, and other church activities. It is also hired out for regular Children's Parties.

A Church Office is situated at the back of the Hall, used by our Parish Administrator, who is employed for two days per week. She keeps everyone informed of what is happening in the life of the church, through our weekly Notice Sheet, Rotas, Books the hire of the hall, assists with part of the Treasurer's role. and much else. There is also a Vestry, Office for our Curate and one further small meeting room.

Pastoral Care

Some members of our parish are unable to attend church due to sickness or age. Our vicar Nick Sharp visits all church members who have requested it and celebrates Communion with them, either at their home or in hospital, with some lay support with this. We ensure that we keep in touch with those needing support by visits, telephone, or other means. We also ensure that they receive a weekly church Notice Sheet to keep them in touch with church life. The Pastoral Care Co-ordinators use the Pastoral Care WhatsApp group to raise awareness for prayer needs and these are regularly cascaded to the Home Group WhatsApp groups. They are also aware of anyone in their group missing from church who may need a visit.

Mission and Evangelism

Helping those in need is a demonstration of our faith. Our Mission Team have been looking at our corporate response to Mission. As a church a number of individuals support children in Togo, and other countries through Compassion. Home Groups and other church members also support

various Missions and individuals in need. This year our church has been able to support financially Young Life, Compassion and Church Mission Society (our Mission Partner, Ann Marie Wilson). Through special activities we have also supported financially the work of the Children's Society, the Bishop's Harvest Appeal. Christian Aid and Embrace the Middle East. We also have a Mission Board in church, which focusses on a different mission support each month in prayer, and sometimes with financial support. This is highlighted each month on our Notice Sheet, and we encourage Intercession Leaders to include them in their prayers. We also had the following speakers: Lorraine Newman, Waterways Chaplain, Karen Shaw working with Route 61 in Kisumu, Kenya, Ann Marie Wilson, CMS working with Orchid Project and the prevention of FGM, Rona Prince working with Compassion.

We also discussed holding Special Interest Services in 2024, the first being the support of the Police.

As a church we have been active in supporting the Broxbourne Foodbank, with donations of cash and food. Some of our congregation also help with the distribution of the food each week. There has not been one week since 2011 when we did not donate food to the foodbank.

During December we again invited people in the local community to take part in having an Advent/Christmas themed window display in their front windows. This attracted both church and non-church members who took part.

Ecumenical relationships

The church is a member of Churches Together in Hoddesdon, Broxbourne, and Wormley. We held a joint service for the Week of Prayer for Christian Unity and an open air Good Friday Witness in the town. Members of our congregation are also involved in Young Life youth ministry. These were all organised through Churches Together. The Listening initiative, Hear4U funded primarily by Herts. Community Foundation, and now funded by CTHBW has continued. Some of our church members are involved in leading this.

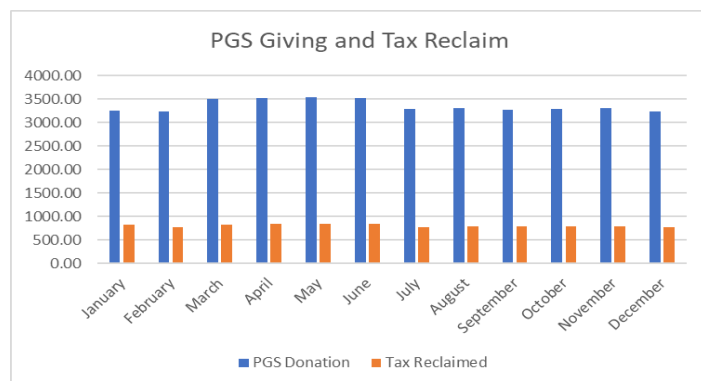
Our Vicar Nick Sharp meets with leaders of Life Church, Hoddesdon Methodist, Hoddesdon Baptist, and Redeemed Church of God exploring ways they can co-operate. Prayer Meetings are held each month.

Financial Review 2023

We continue to see a drop in our planned giving and for the first time we had to move £10,000 from our savings into the general fund to make up the short fall. I expect to do this again towards the end of the year, beginning of next, if our financial position doesn't change. As I write, we are in the midst of a giving campaign, so I am optimistic about the financial future. If you are still considering your giving, may I encourage you to prayerfully consider what you can give to the amazing work St Cuthbert's does. As a very rough guide we need about £8,400 every month and in 2023 received about £7,200, across all our income streams.

Income

The Parish Giving Scheme (PGS) continues to provide an excellent way for people to give in a private and secure way whilst also enabling the church to reclaim gift aid on a monthly basis rather than claiming it once a year. As of December 2023, our PGS income stood at £3,240.72 per month with an additional gift aid of £773.94. This is not so different from the end of the previous year which indicates a drop in ad-hoc donations and unplanned giving that has led to our current financial position.



Payments

The parish share in 2023 was £57,907 and this was paid in full.

Church running expenses were £14,038 with the big ticket items being insurance, repairs and maintenance. We spent £3098 on gas, electricity and water last year. We also have staff costs and clergy expenses of £8,497. The price for energy has decreased in the year which has helped reduce our running costs. We continue to employ energy brokers (at no cost to us) to negotiate our contracts.

Our individual Funds

We maintain a projects fund which is essentially our reserves but this includes Janice Noakes legacy. The Restoration and repair fund has not been used whilst we did the roof but we will start to use this to pay for repairs as we return to our normal repair and replace cycles. Our roof fund stands at £18,526. We are waiting for the appointment of our new architect before we get quotes for the remaining roof work. Any residue will be transferred to the project fund.

We continue to have a Repair and Restoration fund (£2,274) and an organ fund (£513) with the former for small repairs. The organ fund continues to be wound down as we pay for tuning and repairs.

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months' unrestricted payments. Whilst this should be around £24,000 we have maintained it at the level of £21,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year end were £20,758.

Volunteers

We would like to thank all volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention John Griffiths our Reader, and Jane Falconbridge our Discipleship Enabler who support the Ministry Team. We also thank our Churchwardens Paul Doree and Ilona Crowder who have worked so tirelessly on our behalf with the continuing problems with our church building, Stephen Brent, Rowena Smith and Sandra Maniez, who have worked so hard in the absence of a full time Treasurer and have helped us all to understand the church's accounts and its finances, and Mauv Lee our Gift Aid and Envelope Secretary, and Parish Giving Scheme Co-ordinator. We also wish to thank our Safeguarding Team, Anne Dunning and Nicola Dant for ensuring we comply with all Safeguarding requirements, our Verger Team who prepare for our Communion Services, and act as Verger for Occasional Services, and Dorothy Ayre for her hard work as PCC Secretary, her commitment to our choir, and other things she does that we don't all see, as well as all those who undertake other important roles in our ministry, and those who have worked hard to care for our church building and grounds,

Structure, governance and management

The Parochial Church Council is a corporate body, established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC Members is set out in the Church Representation Rules. At St. Cuthbert's the membership of the PCC consists of the Incumbent (our Vicar), Curate, Churchwardens, The Reader, and members elected to Cheshunt Deanery Synod, and 12 others elected by those members of the congregation who are on the Electoral Roll of the church. All those who attend our Services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC Members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC, and complete an Eligibility to serve as a Trustee form,

The full PCC met 10 times during the year, with an average level of attendance of 81%. Given its wide responsibilities the PCC has a number of committees and teams, each dealing with a particular aspect of parish life. These committees/teams which include Standing, Mission, Finance, Premises Maintenance, Worship Planning, Outreach, Mission, Action Planning, Pastoral Care, and Catering are all responsible to the PCC and report back to it regularly with details of their decisions being received by the full PCC and discussed as necessary. We also have people on the Churches Together Committee, a Parish Safeguarding Officer and Deputy, Serious Incidents

Reporting, Health and Safety and Fire Safety co-ordinator and Data Protection Regulations Co-ordinator.

Administrative information

St. Cuthbert's Church is situated in Whitley Road, Rye Park. It is part of the Diocese of St. Albans, within the Church of England. We are also part of the New River Group Ministry, along with St. Catherine and St. Paul's Hoddesdon, and St. Augustine's Broxbourne with St. Laurence Wormley. The correspondence address is St. Cuthbert's Church Office, Whitley Road, Rye Park, Hoddesdon, Herts. EN11 0PU. Registered charity number 1130872.

PCC members who have served at any time from 1 January 2023 until the date this report was approved are:-

Vicar Revd. Nick Sharp Chairman

Curate Revd. Heather Ross (from July 2023)

Reader: Mr. John Griffiths

Churchwardens:

Mr. Paul Doree Vice Chairman

Mrs. Ilona Crowder Vice Chairman

Representatives on the Deanery Synod:

Miss Dorothy Ayre Secretary

Mr. Laurence Sinden (until May 2023)

Mrs. Tamara Sharman (from May 2023)

Elected Members:

Mr. Stephen Brent

Mrs. Jackie Billing (from June 2023)

Mr. Marcus Cooper (until June 2023)

Mrs. Nicola Dant

Mrs. Jane Falconbridge

Mr. Dave Lee

Mr. Michael Mackintosh (until May 2023)

Mrs. Fran Murray

Mrs. Karen Prins (until March 2023)

Mrs. Pam Raymen (until May 2023)

Mrs. Tamara Sharman (until May 2023)

Mr. Dave Shaw (from May 2023)

Mr. Laurence Sinden (May - June 2023)

Mrs. Rowena Smith Treasurer

Miss Karen Stickley

Approved at the PCC meeting held on 15 April 2024 and signed on their behalf by the Revd. Nick Sharp (PCC Chairman)

Signed *Nicholas Sharp*

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2023

Note	From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
General - General fund (Unrestricted) Fund			
Receipts			
Planned giving			
Gift Aid - Bank	✓	1,210.78	26,945.00
Gift Aid - Envelopes	✓	2,202.00	3,030.00
Other planned giving	✓	42,200.06	42,884.92
		Total Planned giving	72,859.92
Collections and other giving			
Loose plate collections	✓	1,373.65	991.60
One-off Gift Aid gifts	✓	70.00	—
		Total Collections and other giving	991.60
Other voluntary receipts			
Donations appeals etc	✓	4,168.72	12,779.80
Legacies	✓	—	8,909.86
Non-recurring one-off grants	✓	1,244.95	3,509.41
		Total Other voluntary receipts	25,199.07
Gift Aid recovered			
Tax recoverable on Gift Aid	✓	20,169.70	12,959.79
		Total Gift Aid recovered	12,959.79
Activities for generating funds			
Fund raising events	✓	65.00	—
		Total Activities for generating funds	—
Investment Income			
Bank interest	✓	219.51	46.87
		Total Investment Income	46.87
Receipts from church activities			
Fees to PCC for weddings and funerals	✓	2,047.00	1,224.00
Church hall lettings - General	✓	8,203.33	9,073.00
Church Hall Lettings - Party Hire	✓	—	(20.00)
Church Hall Lettings - Slimming World	✓	1,000.00	—
		Total Receipts from church activities	10,277.00
Total receipts		84,174.70	122,334.25

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2023

Note	From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
Payments			
Missionary and Charitable Giving			
Mission and Giving Overseas	✓	680.00	420.00
Home mission and Church Societies	✓	595.00	695.00
Secular charities	✓	125.00	100.00
	<i>Total Missionary and Charitable Giving</i>	<i>1,400.00</i>	<i>1,215.00</i>
Parish Share			
Stipends quota	✓	57,907.00	56,434.00
	<i>Total Parish Share</i>	<i>57,907.00</i>	<i>56,434.00</i>
Clergy and Staffing costs			
Salary of parish administrator	✓	7,523.19	7,027.39
Clergy Working expenses	✓	810.70	832.47
Vicarage house expenses	✓	163.92	42.00
	<i>Total Clergy and Staffing costs</i>	<i>8,497.81</i>	<i>7,901.86</i>
Church Running Expenses			
Training	✓	217.00	—
Parish outreach	✓	1,784.95	1,535.99
Church running expenses	✓	7,155.62	9,943.21
Youth work expenditure	✓	—	192.22
Church minor repairs and maintenance	✓	—	4,850.31
Upkeep of services	✓	1,124.42	494.16
Organist - Evelyn Meekins	✓	130.00	35.00
Messy Church Services	✓	82.60	—
General Administration expenses	✓	2,783.52	1,845.06
Employer Tax and NI liability	✓	760.52	403.12
	<i>Total Church Running Expenses</i>	<i>14,038.63</i>	<i>19,299.07</i>
Hall Running Costs			
Hall running costs	✓	4,467.12	4,067.48
	<i>Total Hall Running Costs</i>	<i>4,467.12</i>	<i>4,067.48</i>
Church Repairs & Maintenance			
Church major repairs - structure	✓	2,569.39	69,339.12
	<i>Total Church Repairs & Maintenance</i>	<i>2,569.39</i>	<i>69,339.12</i>
Total payments	✓	88,879.95	158,256.53
Excess of Receipts over Payments	✓	(4,705.25)	(35,922.28)
Transfers to/(from)	✓	(5,684.11)	36,741.00
Brought forward balance	✓	32,133.91	31,315.19
Total carried forward balance	✓	21,744.55	32,133.91

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2023

Note	From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
Projects - Projects (Designated) Fund			
Receipts			
Investment Income			
Bank interest	✓	333.85	32.47
<i>Total Investment Income</i>	✓	333.85	32.47
Total receipts	✓	333.85	32.47
Excess of Receipts over Payments	✓	333.85	32.47
Transfers to/(from)	✓	4,909.86	25,000.00
Brought forward balance	✓	25,032.47	—
Total carried forward balance	✓	30,276.18	25,032.47
Roof - Roof Repair Fund (Designated) Fund			
Receipts			
Investment Income			
Bank interest	✓	172.91	88.23
<i>Total Investment Income</i>	✓	172.91	88.23
Total receipts	✓	172.91	88.23
Excess of Receipts over Payments	✓	172.91	88.23
Transfers to/(from)	✓	908.25	(12,726.26)
Brought forward balance	✓	17,445.42	30,083.45
Total carried forward balance	✓	18,526.58	17,445.42

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2023

Note	From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
YouWork - Youth Worker Fund - R&P A/c (Designated) Fund			
Receipts			
Investment Income			
Bank interest		---	82.54
	<i>Total Investment Income</i>	---	82.54
Total receipts		---	82.54
Excess of Receipts over Payments		---	82.54
Transfers to/(from)		---	(48,850.74)
Brought forward balance		---	48,768.20
Total carried forward balance		---	---
CRandR - Church Restoration and Repair - R&P A/c (Restricted) Fund			
Receipts			
Investment Income			
Bank interest		22.11	6.71
	<i>Total Investment Income</i>	22.11	6.71
Total receipts		22.11	6.71
Excess of Receipts over Payments		22.11	6.71
Brought forward balance		2,251.97	2,245.26
Total carried forward balance		2,274.08	2,251.97
OrganRes - Organ Restricted Fund - R&P A/c (Restricted) Fund			
Receipts			
Investment Income			
Bank interest		5.42	1.59
	<i>Total Investment Income</i>	5.42	1.59
Total receipts		5.42	1.59
Excess of Receipts over Payments		5.42	1.59
Transfers to/(from)		(134.00)	(164.00)
Brought forward balance		642.25	804.66
Total carried forward balance		513.67	642.25

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2023

St. Cuthberts Church Rye Park PCC - 1130872

Statement of Assets and Liabilities (by fund) As at: 31 December 2023

			Balance	Previous balance
Cash at bank and in hand				
6501: Bank current account - Asset				
Roof Repair Fund	Designated		214.08	214.08
General fund	Unrestricted		24,515.97	34,905.33
Youth Worker Fund - R&P A/c	Designated		(4,886.23)	(4,886.23)
Church Restoration and Repair - R&P A/c	Restricted		(1,035.25)	(1,035.25)
Church Heating Fund	Restricted		0.08	0.08
Organ Restricted Fund - R&P A/c	Restricted		(554.90)	(554.90)
Music Equipment Fund	Restricted		3,310.80	3,310.80
Agency collection	Restricted		2,384.00	1,102.75
			23,948.55	33,056.66
6510: CCLA (CBF) deposit account - Asset				
Roof Repair Fund	Designated		(214.08)	(214.08)
General fund	Unrestricted		(3,766.26)	(3,766.26)
Youth Worker Fund - R&P A/c	Designated		4,886.23	4,886.23
Church Restoration and Repair - R&P A/c	Restricted		1,850.09	1,850.09
Church Heating Fund	Restricted		(0.08)	(0.08)
Organ Restricted Fund - R&P A/c	Restricted		554.90	554.90
Music Equipment Fund	Restricted		(3,310.80)	(3,310.80)
6520: BarclaysSavings - Asset				
Projects	Designated	✓	30,276.18 ✓	25,032.47
Roof Repair Fund	Designated	✓	18,526.58 ✓	17,445.42
Church Restoration and Repair - R&P A/c	Restricted	✓	2,274.08 ✓	2,251.97
Organ Restricted Fund - R&P A/c	Restricted	✓	513.67 ✓	642.25
		✓	51,590.51 ✓	45,372.11
6590: Cash in hand - Asset				
General fund	Unrestricted	✓	994.84 ✓	994.84
Church Restoration and Repair - R&P A/c	Restricted	✓	(814.84) ✓	(814.84)
Agency collection	Restricted	✓	(180.00) ✓	(180.00)
Cash at bank and in hand			75,539.06 ✓	78,428.77
Agency accounts				
6699: Agency collections - Liability				
Agency collection	Restricted	✓	2,204.00 ✓	922.75
		✓	2,204.00 ✓	922.75
Agency accounts			2,204.00 ✓	922.75
Grand Total			73,335.06 ✓	77,506.02

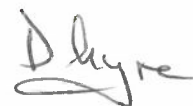
The attached notes form part of the financial statements

APPROVED BY THE PCC AT THEIR MEETING ON 15 APRIL 2024

Signed



CHAIRMAN



MEMBER

NOTES

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting regulations 2006 using the Receipts and Payments basis
2. The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal
3. The expenses paid to clergy may include a small immaterial proportion which relates to their function as a PCC member. No such payments were made to PCC members

FOR INFORMATION ONLY - The PCC has a number of Agency collections (monies received on behalf of third parties) that it managed in the year. The bulk of these are for Clergy Fees that we collect on behalf of the diocese. The rest are for various appeals and agencies such as Compassion and Winter Night Centre.

FOR INFORMATION ONLY – Mission Giving: During 2023 the church has given to numerous causes. A summary of mission giving for the year to 31/12/2023 is included for information only, as some of our mission giving as a church is not recorded through the financial statements:

Church Giving	2023
Mission & Giving Overseas	
Compassion	£360.00
CMS	£180.00
Home Mission & church societies	
CTiH	£145.00
Young Life Hoddesdon	180.00
Hoddesdon Christmas Parcels	£100.00
Hall Subsidies	
Brownies	483.75
Autism Support Group	405.00
Hertswise	£1,125.00
Childminders	£675.00
RPWC	£403.13

Independent examiner's report to the Parochial Church Council of the Ecclesiastical Parish of St Cuthbert, Rye Park; Charity number 1130872

Section A – Independent Examiner's Report

This report on the accounts of the PCC for the year ended 31 December 2023, which are set out on **pages 2 to 7** is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and **s.145 of the Charities Act 2011** ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and **s.144(2)** of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under **s.145(5)(b)** of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

i. which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section **130** of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

ii. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *Paul Scarborough*

Date: 30 March 2024

Name: Mr. Paul Scarborough

Relevant professional qualification or body:

Address: Flat 8, Soar House, 5 Soar Road, Quorn, Leicester, LE12 8BN

Section B – Disclosure – Only complete if the examiner needs to highlight material problems

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2023

Independent examiner's report to the Parochial Church Council of the Ecclesiastical Parish of St Cuthbert, Rye Park; Charity number 1130872

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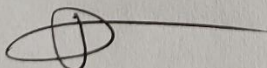
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Signed: Mr Paul Scarborough



Date: 30 MARCH 2024

Name: Mr Paul Scarborough

Relevant professional qualification or body:

Address: Flat 8, Soar House, 5 Soar Road, Quorn, Leicester, LE12 8BN

Section B – Disclosure – Only complete if the examiner needs to highlight material problems

Accounts

Aims and purpose

St. Cuthbert's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Revd. Nick Sharp, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Building, Hall and Youth Centre, Whitley Road, Rye Park, Hoddesdon.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Cuthbert's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. To assist with this, we have a Worship Planning Team who together with the Vicar, meet regularly to discern our worship service patterns and content, reporting back to the PCC for discussion and decisions. In particular we try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; getting to know God, responding in worship and prayer, and proclaiming the gospel of Jesus Christ.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work

During the year we continued our discussions on changing our Sunday worship pattern, requesting that our personal interest should come second to God's agenda in the interest of attracting more people. In February we had a speaker who shared his experience of Rolling Worship, come when you can and go when you like. This included splitting the Service into 30 minute sessions, where lay people could lead a session. These would be based on a particular element of current Services where people could come to the session/s of their choice and join and leave during the music dividing each session. We trialled two Services of this in July with five 30 minute sessions. After Easter we agreed a two month trial of bringing our two Services together into one at 10am, with the Worship Planning Team delegated to plan the single Service. During this trial period we also held a Café Style Service with Communion which did not receive broad support. During this time, we also had to move our Services to the Church Hall whilst roof repairs were being undertaken which made it difficult to judge how well these changes would work in Church. We encouraged everyone to complete a short assessment of each Service every week to help us decide on our future Service patterns. The broad feeling was that we should continue to have just one Service each Sunday as it brought the congregation together. This is continuing with Communion but with something different each week.

The PCC reviewed its Hall Hire fees increasing the flat rate of £15 per hour to £16.50 to help towards our higher

energy costs, but still allowing a 50% reduction to all not for profit groups. We held a Special PCC with Archdeacon Janet who asked key questions on how we keep God at the centre of what we are doing, highlighting Fellowship, Friendships, Caring for those in need, Welcoming, Worship Reaching Out, Knowing that people are praying, and Encouraging one another. We looked at what people say about St. Cuthbert's and how we are perceived in the community. We considered the critical aspects we face in the current environment, including awareness of our church, loneliness, poverty in the parish, getting children and their family back into Church. We need a vision that is owned and shared by the entire church family. We continued discussing the possibility of appointing a Community Worker to reach out into the community. We have, however put this on hold at present, as we later learned we would be having a Curate in July 2023 who would mostly be working in the Community.

Our Vicar introduced 5 goals for the year. 1. Roof Repairs 2. the Community Project, 3. Worship, 4. Bringing in new people, 5. Bible Reading Journey aiming to revive our faith, renew our spiritual journey, and the part to be played by Preachers. The first four were completed. We have had a number of new people join us during the year. Vision for the future – The Vicar shared the statistics of people we have lost through death, moving away, who have stopped coming, are no longer able to come, or are coming less often. We have lost ground over the last period, especially around children. He also shared the age range of people attending, 11% below 11 years, 12% aged 19-40, 28% aged 41 - 60, and 49% over 60. There is a need to be visionary about the future with potential fundamental changes. We have now had an increase in children coming, but we need better provision for them, and more children's leaders.

Our work with Soul Youth Ministry came to a natural end in September, when one of our two local young people went to uni. Prior to this their time had been split between Zoom meetings (for those at uni) and in the hall (for those locally). We pray this is a temporary pause, and new leaders will emerge with new young people in the future. Thanks are extended to Stephen Brent who has led this group for over 20 years, and also his previous team Tish Bloomfield and Fiona Brewster.

We held two Quiz Nights during the year, open to the Community, and a Party in the Park in July for local residents, to mark the Queen's Platinum Jubilee. The Cost of Living Crisis is resulting in more local people struggling. We agreed to offer our hall one day a week, with local churches, covering Monday to Friday 10am – 4pm offering a simple hot lunch in a warm environment. This began in November and will run until March.

Our work with children continues through Dots and Tots Toddler Group for toddlers and their parents/carers held weekly. Messy Church continues monthly thanks to Sarah Brent and our Vicar Nick Sharp. The average attendance is 35.

Safeguarding Good Practice and Approval of Policies covering working with Children and Vulnerable Adults were discussed and approved. Safeguarding reports are also given at each PCC Meeting. We also held a Safeguarding Sunday in November to position the church as a Safe Place.

As part of our safer recruitment policy, all new volunteers for positions in church must complete an application form, accompanied by giving two references. Lone workers were reminded to take reasonable precautions to keep themselves safe. PCC Members were asked to complete an Eligibility to serve as a Trustee form, complete Safeguarding Training still outstanding and have an in-date DBS check.

The PCC undertook the annual review of the policy regarding reporting of Serious Incidents to the Charity Commission, for both Safeguarding and Non-Safeguarding Incidents. Safeguarding continues to be a priority and we have adopted the C of E, House of Bishops, Promoting a Safer Church Safeguarding Policy for children, young people and vulnerable adults. Anne Dunning continues as our Parish Safeguarding Officer, and is joined by Nicola Dant and Rosa Severino to make a Parish Safeguarding Team.

We have a good relationship with our local schools, Rye Park Nursery School, Forres School and Cranbourne School. Our Vicar Revd. Nick Sharp also took Assemblies at Forres and RE Lessons at Cranbourne School sometimes on-line. He is also a Governor at Rye Park Nursery School.

Hoddesdon Loves Christmas was again held this year. Our Knit, Stitch and Natter Group had a stall selling the items they had made. The Pop-up Carols in a local park, open to the community, also took place.

To facilitate the work of the church it is important that we maintain the fabric of the Church of St. Cuthbert, the Church Hall, and Youth Centre.

Achievements and performance

Worship and Prayer

The PCC is keen to offer a range of Services and Home Groups during the week. Our normal pattern includes a Thursday morning Holy Communion Service, and 4 Home Groups. Our Sunday worship now consists of one Service at 10am (see also under Objectives and Activities above) During August we also held a Joint Service each Sunday at 10.00am led by our Worship Group. Prayer Ministry is available at each Service. We have a dedicated Prayer Team, who meet weekly for prayer, where others are welcome to join. On Easter Day we held a Sunrise Service, followed by a cooked Breakfast to which people from other churches also attend. Following our Harvest Festival Service we held a Bring and Share Lunch in the hall. Following the death of our late Queen, we also had the church open for a week for people to come and pray and give thanks for her life.

For the period between Ascension and Pentecost people were encouraged to take part in "Thy Kingdom Come" initiative to pray for five people to come to know the Lord.

On Advent Sunday our young people led an Advent Service on the theme of Refugees. We had a Christingle Service to support the work of the Children's Society, our Lessons and Carols Service, Family Carols on Christmas Eve, a Midnight Communion Service and Christmas Day Family Communion.

Baptisms usually take place at the 10.am Service although, some have been held later on a Sunday.

All are welcome to attend our regular Services. At present there are 88 people on the Church Electoral Roll, 22 of whom are not resident in the parish. 1 name was added during the year, and 10 were removed, 3 had died, 2 moved to another church, and 5 moved away. The average weekly attendance, counted during October, was 47 Adults and 5 Children. We also had 40 attending Messy Church. At Easter we had 92 people attending (57 Communicants). During Advent 300 people attended Special Services, and 233 attended Special Services for schools. On Christmas Eve/Day 227 people attended, which included 72 Communicants.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through Baptisms we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through Funeral Services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We have celebrated 2 Baptism, 1 Wedding, and held 3 Funerals in our church this year, as well as 11 Funerals at Cemeteries/Crematoriums. In November we held a Memorial Service for those who had lost loved ones.

Our monthly Prayer Diary with prayers for each day for our church, community, and mission further afield has continued. We also issue a Prayer Sheet for those who are sick/bereaved, which is updated regularly. These are well received by the church.

Deanery Synod

Two members of the PCC sit on the Deanery Synod. This provides the PCC with an important link between the parish and the wider structure of the church. David White, Diocesan Secretary spoke to us about his roles before coming to St. Albans, and his work in the Diocese. At another meeting we welcomed Tim Bull member of General Synod who spoke about his role as Director of Vocations, particularly in encouraging and supporting the call to ordained ministry. He shared his own call to ministry, highlighting the personal 'tap on the shoulder', and encouraged us all to engage in individual encouragement to ministry. He also provided us with a report from General Synod. Two parishes had agreed to take part in the Warm Spaces initiative. We were asked if any parish might be willing and suitable to take part in the listening exercise for the Racial Justice Action Plan. A further Deanery Hub Grant of £250 had been made to St. Clements, Turnford to set up Messy Church in Churchfields Primary School. Reports are also received from Diocesan Synod.

The Church, Hall and Youth Centre

We want our church to be open more for private prayer, and this normally happens on Thursday mornings. We are in a residential area which gives us some opportunities to engage with people who pass by.

The Church building is in reasonable repair. The tower roof was replaced in 2022 at the Architect's advice, in order to prevent leaks into the building and remove the infestation of pigeons into the loft. The pigeon problem has been solved, but the church is not yet completely watertight.

Inspections were undertaken on the Church and Hall Heating, Fire Extinguishers checked, the Organ was tuned, a PAT test was undertaken, and the Emergency Lighting in the Hall was tested. Electrical work has been done in church to fix the Nave lights. The kitchen taps were replaced.

During the week the Hall is used by Dots and Tots Toddler Group, Rye Park Women's Club, Tuesday Morning Bible Study Group, the Brownies, SPACE Group to support parents of autistic and ADHD children, a Dementia Support Group, A Child Minders' Support Group, Knit, Stitch and Natter Group, Slimming World, Beezee Bodies, Warm Spaces, and other church activities. Pop-in Afternoon Teas have not restarted yet. It is also hired out for regular Children's Parties.

A Church Office is situated at the back of the Hall, used by our Parish Administrator, who is employed for two days per week. She keeps everyone informed of what is happening in the life of the church, through our weekly Notice Sheet, Rotas, books the hire of the hall, assists with part of the Treasurer's role. and much else. There is also a Vestry, and two small meeting rooms.

Pastoral Care

Some members of our parish are unable to attend church due to sickness or age. Our vicar Nick Sharp visits all church members who have requested it and celebrates Communion with them, either at their home or in hospital, with some lay support with this. We ensure that we keep in touch with those needing support by visits, telephone, or other means. We also ensure that they receive a weekly church Notice Sheet to keep them in touch with church life. The Pastoral Care Co-ordinators ensure that the Team Leaders are informed of prayer needs which they cascade to all in their group and are also aware of anyone in their group missing from church who may need a visit.

Mission and Evangelism

Helping those in need is a demonstration of our faith. Our Mission Team have been looking at our corporate response to Mission. As a church a number of individuals support children in Togo, and other countries through Compassion.

Home Groups and other church members also support various Missions and individuals in need. This year our church has been able to support financially Young Life, Compassion and Church Mission Society (our Mission Partner, Ann-Marie Wilson). Through special activities we have also supported financially the work of the Children's Society, the Bishop's Harvest for the Hungry Appeal. Christian Aid and Embrace the Middle East. A special Compassion Project to raise funds to support children as they move on into employment raised £3,759.50. 50% of which was match funded. We also have a Mission Board in church, which focusses on a different mission support each month in prayer, and sometimes with financial support. This is highlighted each month on our Notice Sheet, and we encourage Intercession Leaders to include them in their prayers. We also have speakers occasionally from those we support. The Mission Team undertook an En Vision Course produced by All Nations Christian College, as a pilot before deciding whether this could be undertaken by the wider church congregation.

As a church we have been active in supporting the Broxbourne Foodbank, with donations of cash and food. Some of our congregation also help with the distribution of the food each week. There has not been one week since 2011 when we did not donate food to the foodbank.

During December we again invited people in the local community to take part in having an Advent/Christmas themed window display in their front windows. This attracted both church and non-church members who took part.

Ecumenical relationships

The church is a member of Churches Together in Hoddesdon, Broxbourne and Wormley. We held a joint service for the Week of Prayer for Christian Unity and an open air Good Friday Witness in the town. Members of our congregation are also involved in Young Life youth ministry. These were all organised through Churches Together. The Listening initiative, Hear4U funded primarily by Herts. Community Foundation, and now funded by CTHBW has continued. Some of our church members are involved in leading this.

Our Vicar Nick Sharp meets with leaders of Life Church, Hoddesdon Methodist, Hoddesdon Baptist, and Redeemed Church of God exploring ways they can co-operate. Prayer Meetings are held each month.

Financial Review 2022

Last year I wrote that since coming out of the pandemic our planned income had dropped and this trend has continued in 2022. In the last financial year, we were down £487.33 from £3,738.32 to £3,250.99 per month which is a 13% drop in planned giving and a 20% drop on two years ago. This amount has more than been made up for in ad-hoc donations but planned giving enables us to make long-term plans and puts us on a much more secure financial footing.

Income

The parish Giving scheme (PGS) continues to provide an excellent way for people to give in a private and secure way whilst also enabling the church to reclaim gift aid on a monthly basis rather than claiming it once a year. As of December 2022, our PGS monthly income stood at £3,250.99 with an additional £761.81 in gift aid. In addition to PGS, we continue to receive standing orders.

We received a legacy from Janice Nokes and were also able to move the Community worker funds to general funds. The PCC is considering projects for Janice's legacy whilst the community worker funds will be used to ease the increase in energy costs and for future projects.

Payments

The parish share in 2022 was £56,434 and this was paid in full.

Church running expenses were £19,299.07 with the big ticket items being insurance, repairs and maintenance. We spent £5,167.03 on gas and electricity last year. The price for energy has stabilised in the early part of 2023 and we have signed up for fixed price contracts for both gas and electricity for 12 months.

The roof repair has been completed and we spent a total of £67,928 (incl Vat). We still have £16,863 in the fund but we have additional work that needs doing.

Our individual Funds

The PCC decided to pause the project for the community worker. The community worker fund has been renamed 'Projects' and also contains the Janice legacy with an overall balance of £33,979. We can divide this fund as we wish and earmark different amounts for small and large projects.

We continue to have a Repair and Restoration fund (£2,254) and an organ fund (£642) with the former for small repairs. The organ fund continues to be wound down as we pay for tuning and repairs.

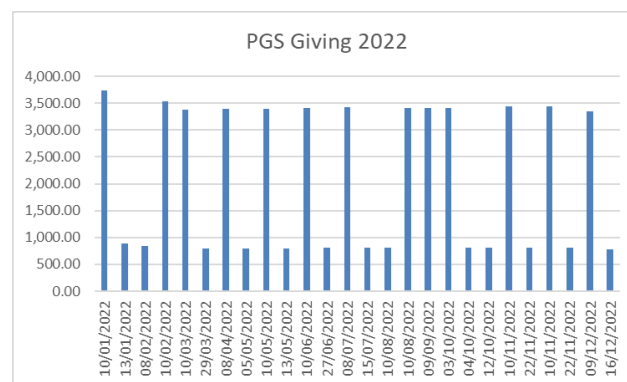
Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months' unrestricted payments. This is equivalent to £21,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year end were £32,733 (But this included Janice's legacy)

As noted in last year's report, we have now closed the CCLA Church of England deposit account and moved the money to a Barclays deposit account. This makes it much easier to manage the finances especially transfers between account

Giving

The following chart shows PGS giving for the year 2022.



The higher figures are what we have received as PGS giving. The lower figures are the tax reclaim. In addition to PGS we receive around £9,338 in other income (i.e. Standing orders) for general funds

Volunteers

We would like to thank all volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention John Griffiths our Reader, and Jane Falconbridge our Discipleship Enabler who support the Ministry Team. We also thank our Churchwardens Fiona Brewster who stepped down after four years, Paul Doree and Ilona Crowder who have worked so tirelessly on our behalf especially this year with the problems with our church building, Stephen Brent, Rowena Smith and Sandra Maniez, who have worked so hard with our Finances, and have helped us all to understand the church's accounts and its finances. Also we mustn't forget all that Mauv Lee does operating the Parish Giving Scheme, and other Gift Aid Donations, with the extra work that involves claiming the tax back and thanking our regular givers. We also wish to thank our Verger Team who prepare for our Communion Services, and act as Verger for Occasional Services, and Dorothy Ayre for her hard work as PCC Secretary, her commitment to our choir, and other things she does that we don't all see, and all those who have worked hard to care for our church building and grounds.

Structure, governance and management

The Parochial Church Council is a corporate body, established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC Members is set out in the Church Representation Rules. At St. Cuthbert's the membership of the PCC consists of the Incumbent (our Vicar), Churchwardens, The Reader, and members elected to Cheshunt Deanery Synod, and 12 others elected by those members of the congregation who are on the Electoral Roll of the church. All those who attend our Services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The full PCC met 11 times during the year, with an average level of attendance of 71%. Given its wide responsibilities the PCC has a number of committees and teams, each dealing with a particular aspect of parish life. These committees/teams which include Standing, Mission, Finance, Premises Maintenance, Worship Planning, Outreach, Mission, Action Planning, Pastoral Care, Community Worker, Catering are all responsible to the PCC and report back to it regularly with details of their decisions being received by the full PCC and discussed as necessary. We also have people on the Group Council, and Churches Together Committee, and a Parish Safeguarding Officer and Deputies, Serious Incidents Reporting, Health and Safety and Fire Safety co-ordinator and Data Protection Regulations Co-ordinator.

St. Cuthbert's Church is situated in Whitley Road, Rye Park. It is part of the Diocese of St. Albans, within the Church of England. We are also part of the New River Group Ministry, along with St. Catherine and St. Paul's Hoddesdon, and St. Augustine's Broxbourne with St. Laurence Wormley. The correspondence address is St. Cuthbert's Church Office, Whitley Road, Rye Park, Hoddesdon, Herts. EN11 0PU. Registered charity number 1130872.

Mr. Stephen Brent	Treasurer
Mrs. Fiona Brewster	(from May to July 2022)
Mr. Marcus Cooper	(from May 2022)
Mrs. Nicola Dant	
Mrs. Jane Falconbridge	
Mr. Dave Lee	
Mr. Michael Mackintosh	
Mrs. Fran Murray	
Mrs. Karen Prins	(until March 2023)
Mrs. Pam Raymen	
Mrs. Tamara Sharman	
Mrs. Rowena Smith	(from May 2022)
Miss Karen Stickley	

Signed *Nicholas Sharp*

Independent examiner's report to the Parochial Church Council of the Ecclesiastical Parish of St Cuthbert, Rye Park; Charity number 1130872

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As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and **s.144(2)** of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under **s.145(5)(b)** of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

i. which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section **130** of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

ii. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Mr Paul Scarborough

Date: 11 April 2023

Name: Mr Paul Scarborough

Relevant professional qualification or body:

Address: Flat 8, Soar House, 5 Soar Road, Quorn, Leicester, LE12 8BN

Section B – Disclosure – Only complete if the examiner needs to highlight material problems

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
General - General fund (Unrestricted) Fund			
Receipts			
Planned giving			
Gift Aid - Bank	✓	26,945.00	23,271.21
Gift Aid - Envelopes	✓	3,030.00	1,500.00
Other planned giving	✓	42,884.92	46,113.24
	<i>Total Planned giving</i>	72,859.92	70,884.45
Collections and other giving			
Loose plate collections	✓	991.60	842.50
One-off Gift Aid gifts		—	770.00
	<i>Total Collections and other giving</i>	991.60	1,612.50
Other voluntary receipts			
Donations appeals etc	✓	12,779.80	1,639.24
Legacies	✓	8,909.86	—
Non-recurring one-off grants	✓	3,509.41	2,530.00
	<i>Total Other voluntary receipts</i>	25,199.07	4,169.24
Gift Aid recovered			
Tax recoverable on Gift Aid	✓	12,959.79	14,092.18
	<i>Total Gift Aid recovered</i>	12,959.79	14,092.18
Other receipts			
Miscellaneous/Other funds generated		—	208.76
	<i>Total Other receipts</i>	—	208.76
Investment Income			
Bank interest	✓	46.87	6.85
	<i>Total Investment Income</i>	46.87	6.85
Receipts from church activities			
Fees to PCC for weddings and funerals	✓	1,224.00	529.00
Church hall lettings - General	✓	9,073.00	3,215.00
Church Hall Lettings - Party Hire	✓	(20.00)	—
	<i>Total Receipts from church activities</i>	10,277.00	3,744.00
Total receipts		122,334.25	94,717.98

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
Payments			
Missionary and Charitable Giving			
Mission and Giving Overseas		420.00	60.00
Home mission and Church Societies		695.00	605.00
Secular charities		100.00	—
	<i>Total Missionary and Charitable Giving</i>	<i>1,215.00</i>	<i>665.00</i>
Parish Share			
Stipends quota		56,434.00	55,502.00
	<i>Total Parish Share</i>	<i>56,434.00</i>	<i>55,502.00</i>
Clergy and Staffing costs			
Salary of parish administrator		7,027.39	6,657.20
Clergy Working expenses		832.47	347.10
Vicarage house expenses		42.00	146.15
	<i>Total Clergy and Staffing costs</i>	<i>7,901.86</i>	<i>7,150.45</i>
Church Running Expenses			
Parish outreach		1,535.99	599.74
Church running expenses		9,943.21	17,348.19
Youth work expenditure		192.22	—
Children's work		—	3.00
Church minor repairs and maintenance	✓	4,850.31	—
Upkeep of services	✓	494.16	796.89
Organist - Evelyn Meekins	✓	35.00	65.00
Organist - Caroline Sayer-Thomas		—	35.00
General Administration expenses	✓	1,845.06	1,468.45
Bookstall/Misc expenses		—	100.00
Employer Tax and NI liability	✓	403.12	291.92
	<i>Total Church Running Expenses</i>	<i>19,299.07</i>	<i>20,708.19</i>
Hall Running Costs			
Hall running costs	✓	4,067.48	2,360.77
	<i>Total Hall Running Costs</i>	<i>4,067.48</i>	<i>2,360.77</i>
Church Repairs & Maintenance			
Church major repairs - structure	✓	69,339.12	—
	<i>Total Church Repairs & Maintenance</i>	<i>69,339.12</i>	<i>—</i>
Total payments		158,256.53	86,386.41
Excess of Receipts over Payments	✓	(35,922.28)	8,331.57
Transfers to/(from)	✓	37,341.00	(1,279.22)
Brought forward balance	✓	31,315.19	24,262.84
Total carried forward balance		32,733.91	31,315.19

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
Projects - Projects (Designated) Fund			
Receipts			
Investment Income			
Bank interest	✓	32.47	—
<i>Total Investment Income</i>	✓	32.47	—
Total receipts	✓	32.47	—
Excess of Receipts over Payments	✓	32.47	—
Transfers to/(from)	✓	25,000.00	—
Brought forward balance		—	—
Total carried forward balance	✓	25,032.47	—
Roof - Roof Repair Fund (Designated) Fund			
Receipts			
Planned giving			
Gift Aid - Bank		—	1,100.00
<i>Total Planned giving</i>		—	1,100.00
Investment Income			
Bank interest	✓	88.23	14.73
<i>Total Investment Income</i>	✓	88.23	14.73
Total receipts	✓	88.23	1,114.73
Excess of Receipts over Payments	✓	88.23	1,114.73
Transfers to/(from)	✓	(12,726.26)	1,407.22
Brought forward balance	✓	30,083.45	27,561.50
Total carried forward balance	✓	17,445.42	30,083.45

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
YouWork - Youth Worker Fund - R&P A/c (Designated) Fund			
Receipts			
Investment Income			
Bank interest	✓	82.54	25.36
<i>Total Investment Income</i>	✓	82.54	25.36
Total receipts	✓	82.54	25.36
Excess of Receipts over Payments	✓	82.54	25.36
Transfers to/(from)	✓	(48,850.74)	—
Brought forward balance	✓	48,768.20	48,742.84
Total carried forward balance		—	48,768.20
CRandR - Church Restoration and Repair - R&P A/c (Restricted) Fund			
Receipts			
Investment Income			
Bank interest	✓	6.71	1.17
<i>Total Investment Income</i>	✓	6.71	1.17
Total receipts	✓	6.71	1.17
Excess of Receipts over Payments	✓	6.71	1.17
Brought forward balance	✓	2,245.26	2,244.09
Total carried forward balance	✓	2,251.97	2,245.26
OrganRes - Organ Restricted Fund - R&P A/c (Restricted) Fund			
Receipts			
Investment Income			
Bank interest	✓	1.59	0.46
<i>Total Investment Income</i>	✓	1.59	0.46
Total receipts	✓	1.59	0.46
Excess of Receipts over Payments	✓	1.59	0.46
Transfers to/(from)	✓	(164.00)	(128.00)
Brought forward balance	✓	804.66	932.20
Total carried forward balance	✓	642.25	804.66

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Statement of Assets and Liabilities (by fund) As at: 31 December 2022

			Balance	Previous balance
Cash at bank and in hand				
6501: Bank current account - Asset				
Roof Repair Fund	Designated	✓	214.08 ✓	214.08
General fund	Unrestricted	✓	35,505.33 ✓	26,422.51
Youth Worker Fund - R&P A/c	Designated	✓	(4,886.23) ✓	(4,886.23)
Church Restoration and Repair - R&P A/c	Restricted	✓	(1,035.25) ✓	(1,035.25)
Church Heating Fund	Restricted	✓	0.08 ✓	0.08
Organ Restricted Fund - R&P A/c	Restricted	✓	(554.90) ✓	(554.90)
Music Equipment Fund	Restricted	✓	3,310.80 ✓	3,310.80
Agency collection	Restricted	✓	1,102.75 ✓	166.85
		✓	33,656.66 ✓	23,637.94
6510: CCLA (CBF) deposit account - Asset				
Roof Repair Fund	Designated	✓	(214.08) ✓	29,869.37
General fund	Unrestricted	✓	(3,766.26) ✓	3,897.84
Youth Worker Fund - R&P A/c	Designated	✓	4,886.23 ✓	53,654.43
Church Restoration and Repair - R&P A/c	Restricted	✓	1,850.09 ✓	4,095.35
Church Heating Fund	Restricted	✓	(0.08) ✓	(0.08)
Organ Restricted Fund - R&P A/c	Restricted	✓	554.90 ✓	1,359.56
Music Equipment Fund	Restricted	✓	(3,310.80) ✓	(3,310.80)
			— ✓	89,565.67
6520: BarclaysSavings - Asset				
Projects	Designated	✓	25,032.47	—
Roof Repair Fund	Designated	✓	16,845.42	—
Church Restoration and Repair - R&P A/c	Restricted	✓	2,251.97	—
Organ Restricted Fund - R&P A/c	Restricted	✓	642.25	—
		✓	44,772.11	—
6590: Cash in hand - Asset				
General fund	Unrestricted	✓	994.84 ✓	994.84
Church Restoration and Repair - R&P A/c	Restricted	✓	(814.84) ✓	(814.84)
Agency collection	Restricted	✓	(180.00) ✓	(180.00)
			—	—
Cash at bank and in hand			78,428.77 ✓	113,203.61
Agency accounts				
6699: Agency collections - Liability				
Agency collection	Restricted	✓	922.75 ✓	(13.15)
		✓	922.75 ✓	(13.15)
Agency accounts			922.75 ✓	(13.15)
Grand Total			77,506.02 ✓	113,216.76

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

The attached notes form part of the financial statements

APPROVED BY THE PCC AT THEIR MEETING ON

Signed

Nicholas Sharp

D. Ayre

CHAIRMAN

MEMBER

NOTES

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting regulations 2006 using the Receipts and Payments basis
2. The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal
3. The expenses paid to clergy may include a small immaterial proportion which relates to their function as a PCC member. No such payments were made to PCC members
4. It should be noted that the expenditure for 'Church Major Repairs – Structure' are for the roof repairs. The total expenditure of £69,339.12 was funded from the Youth Worker fund and from the roof fund itself. Permission was obtained from the donators prior to this transfer. A balance of £17,445.42 was carried forward into the next financial year to cover additional work identified during the work.

FOR INFORMATION ONLY - The PCC has a number of Agency collections (monies received on behalf of third parties) that it managed in the year. The bulk of these are for Clergy Fees that we collect on behalf of the diocese. The rest are for various appeals and agencies such as Compassion and Winter Night Centre.

FOR INFORMATION ONLY – Mission Giving: During 2022 the church has given to numerous causes. A summary of mission giving for the year to 31/12/2022 is included for information only, as some of our mission giving as a church is not recorded through the financial statements:

Church Giving	2022
Mission & Giving Overseas	
Compassion	£610.00
CMS	£310.00
Home Mission & church societies	
CTIH	£145.00
CPAS	£60.00
Young Life Hoddesdon	£310.00
Marylebone Project	£0.00
Winter Night Shelter	£0.00
Hall Subsidies	
Brownies	483.75
Autism Support Group	405.00
Hertswise	£1,125.00
Hoddesdon Christmas Parcels	£100.00

Independent examiner's report to the Parochial Church Council of the Ecclesiastical Parish of St Cuthbert, Rye Park; Charity number 1130872

Section A – Independent Examiner's Report

This report on the accounts of the PCC for the year ended 31 December 2022, which are set out on **pages 2 to 7** is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and **s.145 of the Charities Act 2011** ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and **s.144(2)** of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under **s.145(5)(b)** of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

i. which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section **130** of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

ii. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Mr Paul Scarborough

Date: 11 April 2023

Name: Mr Paul Scarborough

Relevant professional qualification or body:

Address: Flat 8, Soar House, 5 Soar Road, Quorn, Leicester, LE12 8BN

Section B – Disclosure – Only complete if the examiner needs to highlight material problems

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
General - General fund (Unrestricted) Fund			
Receipts			
Planned giving			
Gift Aid - Bank	✔	26,945.00	23,271.21
Gift Aid - Envelopes	✔	3,030.00	1,500.00
Other planned giving	✔	42,884.92	46,113.24
	<i>Total Planned giving</i>	72,859.92	70,884.45
Collections and other giving			
Loose plate collections	✔	991.60	842.50
One-off Gift Aid gifts		—	770.00
	<i>Total Collections and other giving</i>	991.60	1,612.50
Other voluntary receipts			
Donations appeals etc	✔	12,779.80	1,639.24
Legacies	✔	8,909.86	—
Non-recurring one-off grants	✔	3,509.41	2,530.00
	<i>Total Other voluntary receipts</i>	25,199.07	4,169.24
Gift Aid recovered			
Tax recoverable on Gift Aid	✔	12,959.79	14,092.18
	<i>Total Gift Aid recovered</i>	12,959.79	14,092.18
Other receipts			
Miscellaneous/Other funds generated		—	208.76
	<i>Total Other receipts</i>	—	208.76
Investment Income			
Bank interest	✔	46.87	6.85
	<i>Total Investment Income</i>	46.87	6.85
Receipts from church activities			
Fees to PCC for weddings and funerals	✔	1,224.00	529.00
Church hall lettings - General	✔	9,073.00	3,215.00
Church Hall Lettings - Party Hire	✔	(20.00)	—
	<i>Total Receipts from church activities</i>	10,277.00	3,744.00
Total receipts		122,334.25	94,717.98

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
Payments			
Missionary and Charitable Giving			
Mission and Giving Overseas		420.00	60.00
Home mission and Church Societies		695.00	605.00
Secular charities		100.00	—
	<i>Total Missionary and Charitable Giving</i>	<i>1,215.00</i>	<i>665.00</i>
Parish Share			
Stipends quota		56,434.00	55,502.00
	<i>Total Parish Share</i>	<i>56,434.00</i>	<i>55,502.00</i>
Clergy and Staffing costs			
Salary of parish administrator		7,027.39	6,657.20
Clergy Working expenses		832.47	347.10
Vicarage house expenses		42.00	146.15
	<i>Total Clergy and Staffing costs</i>	<i>7,901.86</i>	<i>7,150.45</i>
Church Running Expenses			
Parish outreach		1,535.99	599.74
Church running expenses		9,943.21	17,348.19
Youth work expenditure		192.22	—
Children's work		—	3.00
Church minor repairs and maintenance	✓	4,850.31	—
Upkeep of services	✓	494.16	796.89
Organist - Evelyn Meekins	✓	35.00	65.00
Organist - Caroline Sayer-Thomas		—	35.00
General Administration expenses	✓	1,845.06	1,468.45
Bookstall/Misc expenses		—	100.00
Employer Tax and NI liability	✓	403.12	291.92
	<i>Total Church Running Expenses</i>	<i>19,299.07</i>	<i>20,708.19</i>
Hall Running Costs			
Hall running costs	✓	4,067.48	2,360.77
	<i>Total Hall Running Costs</i>	<i>4,067.48</i>	<i>2,360.77</i>
Church Repairs & Maintenance			
Church major repairs - structure	✓	69,339.12	—
	<i>Total Church Repairs & Maintenance</i>	<i>69,339.12</i>	<i>—</i>
Total payments		158,256.53	86,386.41
Excess of Receipts over Payments	✓	(35,922.28)	8,331.57
Transfers to/(from)	✓	37,341.00	(1,279.22)
Brought forward balance	✓	31,315.19	24,262.84
Total carried forward balance		32,733.91	31,315.19

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
Projects - Projects (Designated) Fund			
Receipts			
Investment Income			
Bank interest	✓	32.47	—
<i>Total Investment Income</i>	✓	32.47	—
Total receipts	✓	32.47	—
Excess of Receipts over Payments	✓	32.47	—
Transfers to/(from)	✓	25,000.00	—
Brought forward balance		—	—
Total carried forward balance	✓	25,032.47	—
Roof - Roof Repair Fund (Designated) Fund			
Receipts			
Planned giving			
Gift Aid - Bank		—	1,100.00
<i>Total Planned giving</i>		—	1,100.00
Investment Income			
Bank interest	✓	88.23	14.73
<i>Total Investment Income</i>	✓	88.23	14.73
Total receipts	✓	88.23	1,114.73
Excess of Receipts over Payments	✓	88.23	1,114.73
Transfers to/(from)	✓	(12,726.26)	1,407.22
Brought forward balance	✓	30,083.45	27,561.50
Total carried forward balance	✓	17,445.42	30,083.45

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
YouWork - Youth Worker Fund - R&P A/c (Designated) Fund			
Receipts			
Investment Income			
Bank interest	✓	82.54	25.36
<i>Total Investment Income</i>	✓	82.54	25.36
Total receipts	✓	82.54	25.36
Excess of Receipts over Payments	✓	82.54	25.36
Transfers to/(from)	✓	(48,850.74)	—
Brought forward balance	✓	48,768.20	48,742.84
Total carried forward balance		—	48,768.20
CRandR - Church Restoration and Repair - R&P A/c (Restricted) Fund			
Receipts			
Investment Income			
Bank interest	✓	6.71	1.17
<i>Total Investment Income</i>	✓	6.71	1.17
Total receipts	✓	6.71	1.17
Excess of Receipts over Payments	✓	6.71	1.17
Brought forward balance	✓	2,245.26	2,244.09
Total carried forward balance	✓	2,251.97	2,245.26
OrganRes - Organ Restricted Fund - R&P A/c (Restricted) Fund			
Receipts			
Investment Income			
Bank interest	✓	1.59	0.46
<i>Total Investment Income</i>	✓	1.59	0.46
Total receipts	✓	1.59	0.46
Excess of Receipts over Payments	✓	1.59	0.46
Transfers to/(from)	✓	(164.00)	(128.00)
Brought forward balance	✓	804.66	932.20
Total carried forward balance	✓	642.25	804.66

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

Statement of Assets and Liabilities (by fund) As at: 31 December 2022

			Balance	Previous balance
Cash at bank and in hand				
6501: Bank current account - Asset				
Roof Repair Fund	Designated	✓	214.08 ✓	214.08
General fund	Unrestricted	✓	35,505.33 ✓	26,422.51
Youth Worker Fund - R&P A/c	Designated	✓	(4,886.23) ✓	(4,886.23)
Church Restoration and Repair - R&P A/c	Restricted	✓	(1,035.25) ✓	(1,035.25)
Church Heating Fund	Restricted	✓	0.08 ✓	0.08
Organ Restricted Fund - R&P A/c	Restricted	✓	(554.90) ✓	(554.90)
Music Equipment Fund	Restricted	✓	3,310.80 ✓	3,310.80
Agency collection	Restricted	✓	1,102.75 ✓	166.85
		✓	33,656.66 ✓	23,637.94
6510: CCLA (CBF) deposit account - Asset				
Roof Repair Fund	Designated	✓	(214.08) ✓	29,869.37
General fund	Unrestricted	✓	(3,766.26) ✓	3,897.84
Youth Worker Fund - R&P A/c	Designated	✓	4,886.23 ✓	53,654.43
Church Restoration and Repair - R&P A/c	Restricted	✓	1,850.09 ✓	4,095.35
Church Heating Fund	Restricted	✓	(0.08) ✓	(0.08)
Organ Restricted Fund - R&P A/c	Restricted	✓	554.90 ✓	1,359.56
Music Equipment Fund	Restricted	✓	(3,310.80) ✓	(3,310.80)
			— ✓	89,565.67
6520: BarclaysSavings - Asset				
Projects	Designated	✓	25,032.47	—
Roof Repair Fund	Designated	✓	16,845.42	—
Church Restoration and Repair - R&P A/c	Restricted	✓	2,251.97	—
Organ Restricted Fund - R&P A/c	Restricted	✓	642.25	—
		✓	44,772.11	—
6590: Cash in hand - Asset				
General fund	Unrestricted	✓	994.84 ✓	994.84
Church Restoration and Repair - R&P A/c	Restricted	✓	(814.84) ✓	(814.84)
Agency collection	Restricted	✓	(180.00) ✓	(180.00)
			—	—
Cash at bank and in hand			78,428.77 ✓	113,203.61
Agency accounts				
6699: Agency collections - Liability				
Agency collection	Restricted	✓	922.75 ✓	(13.15)
		✓	922.75 ✓	(13.15)
Agency accounts			922.75 ✓	(13.15)
Grand Total			77,506.02 ✓	113,216.76

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2022

The attached notes form part of the financial statements

APPROVED BY THE PCC AT THEIR MEETING ON

Signed

Nicholas Sharp

D. Ayre

CHAIRMAN

MEMBER

NOTES

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting regulations 2006 using the Receipts and Payments basis
2. The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal
3. The expenses paid to clergy may include a small immaterial proportion which relates to their function as a PCC member. No such payments were made to PCC members
4. It should be noted that the expenditure for 'Church Major Repairs – Structure' are for the roof repairs. The total expenditure of £69,339.12 was funded from the Youth Worker fund and from the roof fund itself. Permission was obtained from the donators prior to this transfer. A balance of £17,445.42 was carried forward into the next financial year to cover additional work identified during the work.

FOR INFORMATION ONLY - The PCC has a number of Agency collections (monies received on behalf of third parties) that it managed in the year. The bulk of these are for Clergy Fees that we collect on behalf of the diocese. The rest are for various appeals and agencies such as Compassion and Winter Night Centre.

FOR INFORMATION ONLY – Mission Giving: During 2022 the church has given to numerous causes. A summary of mission giving for the year to 31/12/2022 is included for information only, as some of our mission giving as a church is not recorded through the financial statements:

Church Giving	2022
Mission & Giving Overseas	
Compassion	£610.00
CMS	£310.00
Home Mission & church societies	
CTIH	£145.00
CPAS	£60.00
Young Life Hoddesdon	£310.00
Marylebone Project	£0.00
Winter Night Shelter	£0.00
Hall Subsidies	
Brownies	483.75
Autism Support Group	405.00
Hertswise	£1,125.00
Hoddesdon Christmas Parcels	£100.00

Accounts

Aims and purpose

St. Cuthbert's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Revd. Nick Sharp, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Building, Hall and Youth Centre, Whitley Road, Rye Park, Hoddesdon.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Cuthbert's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. To assist with this, we have a Worship Planning Team who together with the Vicar, meet regularly to discern our worship service patterns and content, reporting back to the PCC for discussion and decisions. In particular we try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; getting to know God, responding in worship and prayer and proclaiming the gospel of Jesus Christ.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work

Towards the end of the year, the PCC began looking at whether we should change our worship pattern if we have learned anything from the pandemic. We started considering three options: of leaving the Sunday Services as they are, moving to one Joint Service or looking at Rolling Worship. This to be discussed further in 2022.

This year has been another difficult one for us all, with the church and hall closed at the beginning of the year. All activities in person were therefore cancelled. Ways of keeping in touch with each other were found, through telephone conversations or other means to check on their wellbeing. Daily Prayer also continued online each evening. Sunday Worship also continued online at 10.45am via Facebook, with Zoom Coffee following. For those unable to access the internet, a telephone number had been set up which enabled people to hear the bible reading for each Sunday along with the sermon for that day.

Worship began in church again for the Thursday morning Service on 1 April, Sunday 9 am Service on 18 April, and 10.45 am Service on 11 July. Services of Holy Communion continued to be with bread only and a small choir was able to sing a hymn. Once the congregations were able to sing, we sang one hymn inside church and one outside, weather permitting. We were also able to serve refreshments in church using wrapped cakes/biscuits from July. Social distancing was still maintained, masks worn, and a record kept of attendees.

From January to June PCC Meetings were held via Zoom, before we began meeting in person in July. We did however hold our Annual Meeting with a combination of in person and via Zoom. In January we appointed Sandra Maniez as our new Parish Administrator following the retirement of Valerie Hind who had held that role for seven years.

The PCC reviewed its Hall Hire fees charging a flat rate of £15 per hour but allowing a 50% reduction to all not for profit groups. Our Policy of Intent for working with Children and Young People was also reviewed. We also began thinking about the possibility of appointing a Covid Recovery Worker to reach out into the community to address immediate needs and hardships especially Mental Health issues. We estimate that this project would cost £30,000 per year, and we would hope that whatever money we raise ourselves could be matched by grant funding. A small group was formed to do preparatory work on this. We later received a pledge for a third of the money to support the Recovery Worker.

Our work with children and young people this year was badly affected, although 'Soul' Youth Group continued to meet online, thanks to Stephen Brent, with 6 or 7 joining in. They were also able to meet in person from September. Dots and Tots Toddler Group for toddlers and their parents/carers started again in September and moved to a Friday morning. Since the leader Ros. Scarborough has moved away, a new team is being formed to run Dots & Tots in the future.

Messy Church has been able to continue monthly thanks to Sarah Brent and our Vicar Nick Sharp providing activity bags which were collected from church by the families, followed by a pre-recorded video on Facebook using the resources provided. They began meeting in person in June with 24 children and 10 adults attending. Our Vicar Nick Sharp and Reader John Griffiths were able to recruit a number of possible leaders for Special Branch which commenced in September, with seven potential attendees to nurture and grow in the primary school age group. Our vicar had a vision of "Children First", and we began looking at the importance of this, and how we can achieve this.

All new volunteers for positions in church now have to complete an application form, accompanied by giving two references. Lone workers were reminded to take reasonable precautions to keep themselves safe. PCC Members were asked to complete an Eligibility to serve as a Trustee form, complete Safeguarding Training still outstanding and have an in-date DBS check.

The PCC undertook the annual review of the policy regarding reporting of Serious Incidents to the Charity Commission, for both Safeguarding and Non-Safeguarding Incidents. Safeguarding continues to be a priority and we have adopted the C of E, House of Bishops, Promoting a Safer Church Safeguarding Policy for children, young people and vulnerable adults. Anne Dunning continues as our Safeguarding Officer.

We have a good relationship with our local schools, Rye Park Nursery School, Forres School and Cranbourne School. Our Vicar Revd. Nick Sharp also took Assemblies at Forres when open and took RE Lessons at Cranbourne School sometimes on-line. He is also a Governor at Rye Park Nursery School.

Hoddesdon Loves Christmas was able to go ahead this year. Our Knit, Stitch and Natter Group had a stall selling the items they had made, but sadly bad weather meant that the takings were low. The Pop-up Carols in a local park, open to the community, also took place.

To facilitate the work of the church it is important that we maintain the fabric of the Church of St. Cuthbert, the Church Hall, and Youth Centre.

Achievements and performance

Worship and Prayer

The PCC is keen to offer a range of Services and Home Groups during the week. Our normal pattern includes a Thursday morning Holy Communion Service, a Youth Group called 'Soul', and 5 Home Groups. Our Sunday worship consists of a Traditional Style Holy Communion Service at 9.00am plus a Service at 10.45am led by a Worship Group, alternating between Communion and Word Services. The second Sunday 10.45am Service is now an All-Engage Family Service. A number of Joint Services are held during the year, including Easter Day. During August we held a Joint Service each Sunday at 10.00am led by our Worship Group. Prayer Ministry is available at each Service. On Easter Day we usually hold a Sunrise Service, followed by a cooked Breakfast, to which people from other churches also attend. Sadly, Easter Celebrations were unable to take place in church, but an on-line Service was held. We also have a dedicated Prayer Team, who meet weekly for prayer, where others are welcome to join.

During Holy Week we opened the church from Monday to Friday from 1pm–3pm to allow people to come in and pray.

For the period between Ascension and Pentecost people were encouraged to take part in "Thy Kingdom Come" initiative to pray for five people to come to know the Lord.

On Advent Sunday our "Soul" Youth group led an Advent Service. We had a Christingle Service to support the work of the Children's Society, our Lessons and Carols Service, Family Carols online, a Midnight Communion Service and Christmas Day Family Communion.

Baptisms usually take place at the 10.45am Service although, because of Covid restrictions, several have been held later on a Sunday.

All are welcome to attend our regular Services. At present there are 97 people on the Church Electoral Roll, 30 of whom are not resident in the parish. 1 name was added during the year, and 3 were removed, 1 had died, and 2 moved away. The average weekly attendance, counted

during October, was 48 Adults and 3 Children, plus 50 at Church at Home Services on-line. We also had 40 attending Messy Church. At Easter we had approx. 28 people attending on-line. During Advent 146 people attended Special Services, and 371 attended Special Services for schools. On Christmas Eve/Day 77 people attended, which included 69 Communicants.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through Baptisms we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through Funeral Services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We have celebrated 8 Baptism, 0 Weddings, and held 3 Funerals in our church this year, as well as 5 Funerals at Cemeteries/Crematoriums. In November we held a Memorial Service for those who had lost loved ones.

Our monthly Prayer Diary with prayers for each day for our church, community, and mission further afield has continued. This has been well received by the church.

Deanery Synod

Two members of the PCC sit on the Deanery Synod. This provides the PCC with an important link between the parish and the wider structure of the church. At one meeting we had a catch-up with the parishes to see how they had been affected by Covid and what had been done to keep congregations worshipping together and supporting each other. One payment under the Deanery Hub Grants has now been paid to set up Messy Church in St. Catherine's Primary School. We welcomed Revd. Alison Jackson to a meeting in her role of Reaching New People. She led a discussion on the theme of "Re-igniting Vision", based around a meditation on the miraculous catch of fish in John 21:1-14. At our AGM we were also able to share in a Eucharist and Social time together with refreshments. Reports are also received from Diocesan Synod. Members of Deanery Synod, both Clergy and Lay Representatives were invited to vote for candidates to General Synod.

The Church, Hall and Youth Centre

We want our church to be open more for private prayer, and this normally happens on Tuesday and Thursday mornings. We are in a residential area which gives us some opportunities to engage with people who pass by.

The Church building is in reasonable repair, although serious problems with the church roof and brickwork are still ongoing. A way forward has now been approved by the Diocese, and it is hoped this work will be undertaken in Spring 2022. Fundraising for the roof continued and a Grant of £2,000 was received. Church Heating – Drainage holes in the flue had been left uncovered and needed additional work. which was completed.

Inspections were undertaken on the Church and Hall Heating, Fire Extinguishers checked, the Organ was tuned, a PAT test was undertaken, and the Emergency Lighting in

the Hall was tested. Electrical work has been done in church to fix the Nave lights.

During the week the Hall is used by Dots and Tots Toddler Group, Rye Park Women's Club, Tuesday Morning Bible Study Group, the Brownies, SPACE Group to support parents of autistic and ADHD children, a Dementia Support Group, A Child Minders' Support Group, Knit, Stitch and Natter Group, Slimming World, and other church activities including Soul youth group. Pop-in Afternoon Teas have not restarted yet. It is also hired out for regular Children's Parties.

A Church Office is situated at the back of the Hall, used by our Parish Administrator, who is employed for two days per week. Our new Parish Administrator Sandra Maniez began work in January. She keeps everyone informed of what is happening in the life of the church, through our weekly Notice Sheet, Rotas, books the hire of the hall, assists with part of the Treasurer's role. and much else. There is also a Vestry, and two small meeting rooms.

Pastoral Care

Some members of our parish are unable to attend church due to sickness or age. Our vicar Nick Sharp visits all church members who have requested it and celebrates Communion with them, either at their home or in hospital, with some lay support with this. We ensure that we keep in touch with those needing support by visits, telephone or other means. We also ensure that they receive a weekly church Notice Sheet to keep them in touch with church life. The Pastoral Care Co-ordinators ensure that the Team Leaders are informed of prayer needs which they cascade to all in their group and are also aware of anyone in their group missing from church who may need a visit.

Mission and Evangelism

Helping those in need is a demonstration of our faith. Our Mission Team have been looking at our corporate response to Mission. As a church a number of individuals support children in Togo, and other countries through Compassion. Home Groups and other church members also support various Missions and individuals in need. This year our church has been able to support financially Young Life, Church Pastoral Aid Society, and Church Mission Society (our Mission Partner, Ann-Marie Wilson). Through special activities we have also supported the work of the Children's Society, the Bishop's Harvest for the Hungry Appeal and Embrace the Middle East. We also have a Mission Board in church, which focusses on a different mission support each month in prayer, and sometimes with financial support. This is highlighted each month on our Notice Sheet and we encourage Intercession Leaders to include them in their prayers.

During the year we supported the Thy Kingdom Come National initiative of ten days of prayer between Ascension and Pentecost, for 5 people to come to faith. As a church we have been active in supporting the Broxbourne Foodbank, with donations of cash and food. Some of our congregation also help with the distribution of the food

each week. There has not been one week since 2011 when we did not donate food to the foodbank.

During December we again invited people in the local community to take part in having an Advent/Christmas themed window display in their front windows. This attracted both church and non-church members who took part.

Ecumenical relationships

The church is a member of Churches Together in Hoddesdon, Broxbourne and Wormley. We held a joint service for the Week of Prayer for Christian Unity and a Good Friday Procession of Witness. Members of our congregation are also involved in Young Life youth ministry. Street Pastors decided it was the right time to cease their ministry during the year. These were all organised through Churches Together. The Winter Nights Shelter did not run in 2021.

Churches Together began a new Listening initiative, Hear4U in June funded primarily by Herts. Community Foundation, and now funding has been continued by CTHBW. Some of our church members are involved in leading this.

Our Vicar Nick Sharp started to meet with leaders of Life Church, Hoddesdon Methodist, Hoddesdon Baptist, and Redeemed Church of God exploring ways they can co-operate. Prayer Meetings are held each month. In July a Day of Prayer was hosted by Life Church, with a Leaflet drop and Prayer Walk.

Financial Review

Last year I wrote that any report on 2020 should include a health warning. Well 2021 proved equally challenging and alas 2020 was not a one off as I had hoped. It is interesting to compare 2021 and 2020 but it doesn't provide anything that we don't already know. What is interesting is that, as we emerged from the pandemic, we have seen a noticeable decrease in both giving and numbers attending and this is a concern

Income

The Parish Giving Scheme (PGS) was a huge benefit during 2021. Many churches without this struggled to get donations in and this has impacted their own financial position as well as the Church of England. As of December 2021 our PGS income stood at £3,738.32 (£4050 in 2020) / month with an additional £884.18 claimed as gift aid. In addition to PGS, we continue to receive standing orders.

Hall lettings began to pick up as the restrictions eased towards the end of the year. Loose collections remain low at £909.50 (£2,400 in 2020).

Payments

The parish share remained at £55,502 and this was paid in full.

Church running expenses were £20,708.19 (£7,681 in 2020) and included money spent on the heating and electrics. Outreach costs were lower with only Soul and Messy

church incurring costs as they continued their ministry through the year, spending £620 on Messy Church food and bags and £120 on Soul food.

Our individual Funds

Our fund raising continues to be low and this has impacted on the funds level which remain pretty much static for the year with only the roof fund making any progress. As well as the roof fund we have several other funds most of which are designated for various causes. Our Children/Families Ministry fund (Youth Worker fund) is static at £48,768.20. Our Restoration and Repair fund is at £2,245. The Organ Fund (our only restricted fund) continues to wind down as we use the money to pay for the tuning. This stands at £804.66. We have enough to cover us for a few years of tuning. Our Roof Repair fund now stands at £30,083.45.

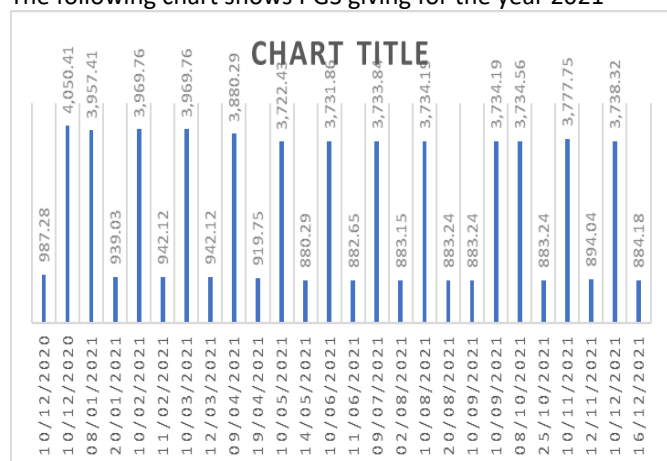
Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months' unrestricted payments. This is equivalent to £21,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year end were £23,637

It is our policy to invest additional General Funds, Designated and Restricted Funds in the CCLA Church of England Deposit Fund. However, with the Children and youth fund being used to repair the roof it is proposed to move the CCLA fund into a Barclays fund to more easily manage the staged payments for the roof.

Giving

The following chart shows PGS giving for the year 2021



The higher figures are what we have received as PGS giving. The lower figures are the tax reclaim. In addition to PGS we receive around £1,200 a month in standing order giving.

Volunteers

We would like to thank all volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention Jane Falconbridge. She completed her Foundation Course for Lay Reader training during the year but then found due to other commitments

she didn't feel able to go further with this. Jane has now been commissioned as a Discipleship Enabler and supports the Ministry Team. We also thank our Churchwardens Tish Bloomfield, who stepped down after four years, Fiona Brewster and Paul Doree who have worked so tirelessly on our behalf especially this year with the problems with our church building and continued effects of the Coronavirus Pandemic, Stephen Brent, Rowena Doree-Smith and Sandra Maniez, who have worked so hard in the absence of a full time Treasurer and have helped us all to understand the church's accounts and its finances, and Fran Murray and Michael Mackintosh who have worked so hard trying to raise funds for our building projects. We also wish to thank our Verger Team who prepare for our Communion Services, and act as Verger for Occasional Services, and Dorothy Ayre for her hard work as PCC Secretary, her commitment to our choir, and other things she does that we don't all see, and all those who have worked hard to care for our church building and grounds.

Structure, governance and management

The Parochial Church Council is a corporate body, established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC Members is set out in the Church Representation Rules. At St. Cuthbert's the membership of the PCC consists of the Incumbent (our Vicar), Churchwardens, The Reader, and members elected to Cheshunt Deanery Synod, and 12 others elected by those members of the congregation who are on the Electoral Roll of the church. All those who attend our Services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC Members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The full PCC met 8 times during the year, with an average level of attendance of 91%. Given its wide responsibilities the PCC has a number of committees and teams, each dealing with a particular aspect of parish life. These committees/teams which include Standing, Mission, Finance, Premises Maintenance, Worship Planning, Outreach, Mission Action Planning, Pastoral Care, Family Worker, Communications, Catering are all responsible to the PCC and report back to it regularly with details of their decisions being received by the full PCC and discussed as necessary. We also have people on the Group Council, and Churches Together Committee, and a Child Protection Act Parish Recruiter, Safeguarding Officer, Serious Incidents Reporting, Health and Safety and Fire Safety co-ordinator and Data Protection Regulations Co-ordinator.

Administrative information

St. Cuthbert's Church is situated in Whitley Road, Rye Park. It is part of the Diocese of St. Albans, within the Church of England. We are also part of the New River Group Ministry, along with St. Catherine and St. Paul's Hoddesdon, and St. Augustine's Broxbourne with St. Laurence Wormley. The correspondence address is St. Cuthbert's Church Office, Whitley Road, Rye Park, Hoddesdon, Herts. EN11 0PU. Registered charity number 1130872.

PCC members who have served at any time from 1 January 2021 until the date this report was approved are:-

Vicar Revd. Nick Sharp Chairman

Reader: Mr. John Griffiths

Churchwardens:

Mrs. Tish Bloomfield Vice Chairman
(until May 2021)

Mrs. Fiona Brewster	Vice Chairman
Mr. Paul Doree	(from May 2021) Vice Chairman

Representatives on the Deanery Synod:

Miss Dorothy Ayre Secretary
Mr. Laurence Sinden

Elected Members:

Mr. Stephen Brent	Treasurer
Mrs. Ilona Crowder	(until May 2021)

Mrs. Nicola Dant
Mr Paul Doree (until May 2021)

Mrs. Jane Falconbridge

Mr. Dave Lee

Mr. Michael Mackintosh

Mrs. Fran Murray

Mrs. Karen Prins

Mrs. Pam Raymen

Mrs. Tamara Sharman (from June 2021)

Miss Karen Stickley (from May 2021)

Approved at the PCC meeting held on 25 April 2022 and signed on their behalf by the Revd. Nick Sharp (PCC Chairman)

Signed *Nicholas Sharp*

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2021

Independent examiner's report to the Parochial Church Council of the Ecclesiastical Parish of St Cuthbert, Rye Park; Charity number 1130872

Section A – Independent Examiner's Report

This report on the accounts of the PCC for the year ended 31 December 2021, which are set out on **pages 2 to 7** is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and **s.145 of the Charities Act 2011** ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and **s.144(2)** of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under **s.145(5)(b)** of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

i. which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section **130** of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

ii. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

6th MAY 2022

Name:

PAUL SCARBOROUGH

Relevant professional qualification or body:

N/A

Address:

24 LEA ROAD, HOOBESDOW, HERTS EN11 0NP

Section B – Disclosure – Only complete if the examiner needs to highlight material problems

Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
General - General fund (Unrestricted) Fund			
Receipts			
Planned giving			
Gift Aid - Bank		23,271.21	10,419.00
Gift Aid - Envelopes		1,500.00	375.00
Other planned giving		46,113.24	47,584.71
	<i>Total Planned giving</i>	<i>70,884.45</i>	<i>58,378.71</i>
Collections and other giving			
Loose plate collections		842.50	2,404.33
One-off Gift Aid gifts		770.00	—
	<i>Total Collections and other giving</i>	<i>1,612.50</i>	<i>2,404.33</i>
Other voluntary receipts			
Donations appeals etc		1,639.24	3,519.35
Non-recurring one-off grants		2,530.00	1,145.00
	<i>Total Other voluntary receipts</i>	<i>4,169.24</i>	<i>4,664.35</i>
Gift Aid recovered			
Tax recoverable on Gift Aid		14,092.18	20,404.77
	<i>Total Gift Aid recovered</i>	<i>14,092.18</i>	<i>20,404.77</i>
Other receipts			
Miscellaneous/Other funds generated		208.76	94.19
	<i>Total Other receipts</i>	<i>208.76</i>	<i>94.19</i>
Investment Income			
Bank interest		6.85	41.50
	<i>Total Investment Income</i>	<i>6.85</i>	<i>41.50</i>
Receipts from church activities			
Fees to PCC for weddings and funerals		529.00	615.00
Church hall lettings - General		3,215.00	2,177.00
	<i>Total Receipts from church activities</i>	<i>3,744.00</i>	<i>2,792.00</i>
Total receipts		94,717.98	88,779.85

Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Payments			
Missionary and Charitable Giving			
Mission and Giving Overseas		60.00	300.00
Home mission and Church Societies		605.00	1,212.00
<i>Total Missionary and Charitable Giving</i>		<i>665.00</i>	<i>1,512.00</i>
Parish Share			
Stipends quota		55,502.00	55,502.00
<i>Total Parish Share</i>		<i>55,502.00</i>	<i>55,502.00</i>
Clergy and Staffing costs			
Salary of parish administrator		6,657.20	6,809.60
Clergy Working expenses		347.10	742.74
Vicarage house expenses		146.15	34.00
<i>Total Clergy and Staffing costs</i>		<i>7,150.45</i>	<i>7,586.34</i>
Church Running Expenses			
Training		—	131.40
Parish outreach		599.74	526.73
Church running expenses		17,348.19	7,681.23
Youth work expenditure		—	33.75
Children's work		3.00	—
Church minor repairs and maintenance		—	4,369.80
Upkeep of services		796.89	1,032.35
Organist - Evelyn Meekins		65.00	140.00
Organist - Caroline Sayer-Thomas		35.00	—
Organist - Heather Dunning		—	20.00
General Administration expenses		1,468.45	1,676.25
Bookstall/Misc expenses		100.00	68.00
Employer Tax and NI liability		291.92	—
<i>Total Church Running Expenses</i>		<i>20,708.19</i>	<i>15,679.51</i>
Hall Running Costs			
Hall running costs		2,360.77	4,628.18
<i>Total Hall Running Costs</i>		<i>2,360.77</i>	<i>4,628.18</i>
Total payments		86,386.41	84,908.03
Excess of Receipts over Payments		8,331.57	3,871.82
Brought forward balance		24,262.84	26,740.06
Transfers to/(from)		(1,279.22)	(6,349.04)
Total carried forward balance		31,315.19	24,262.84

Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
YouWork - Youth Worker Fund - R&P A/c (Designated) Fund			
Receipts			
Investment Income			
Bank interest		25.36	201.81
	<i>Total Investment Income</i>	<u>25.36</u>	<u>201.81</u>
Total receipts		25.36	201.81
Excess of Receipts over Payments		25.36	201.81
Brought forward balance		48,742.84	48,541.03
Total carried forward balance		48,768.20	48,742.84
CRandR - Church Restoration and Repair - R&P A/c (Restricted) Fund			
Receipts			
Investment Income			
Bank interest		1.17	9.29
	<i>Total Investment Income</i>	<u>1.17</u>	<u>9.29</u>
Total receipts		1.17	9.29
Excess of Receipts over Payments		1.17	9.29
Brought forward balance		2,244.09	2,234.80
Total carried forward balance		2,245.26	2,244.09
OrganRes - Organ Restricted Fund - R&P A/c (Restricted) Fund			
Receipts			
Investment Income			
Bank interest		0.46	3.87
	<i>Total Investment Income</i>	<u>0.46</u>	<u>3.87</u>
Total receipts		0.46	3.87
Excess of Receipts over Payments		0.46	3.87
Brought forward balance		932.20	928.33
Transfers to/(from)		(128.00)	—
Total carried forward balance		804.66	932.20
CommWkr - CommunityWorker (Designated) Fund			
Brought forward balance		—	—
Total carried forward balance		—	—
Roof - Roof Repair Fund (Designated) Fund			
Receipts			
Planned giving			
Gift Aid - Bank		1,100.00	—
	<i>Total Planned giving</i>	<u>1,100.00</u>	<u>—</u>
Investment Income			
Bank interest		14.73	103.69
	<i>Total Investment Income</i>	<u>14.73</u>	<u>103.69</u>
Total receipts		1,114.73	103.69
Excess of Receipts over Payments		1,114.73	103.69
Brought forward balance		27,561.50	21,108.77
Transfers to/(from)		1,407.22	6,349.04
Total carried forward balance		30,083.45	27,561.50

Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Cash at bank and in hand			
6501: Bank current account - Asset			
Roof Repair Fund	Designated	214.08	214.08
General fund	Unrestricted	26,115.49	26,422.51
Youth Worker Fund - R&P A/c	Designated	(4,886.23)	(4,886.23)
Church Restoration and Repair - R&P A/c	Restricted	(1,035.25)	(1,035.25)
Church Heating Fund	Restricted	0.08	0.08
Organ Restricted Fund - R&P A/c	Restricted	(554.90)	(554.90)
Music Equipment Fund	Restricted	3,310.80	3,310.80
Agency collection	Restricted	1,228.85	166.85
		24,392.92	23,637.94
6510: CCLA (CBF) deposit account - Asset			
Roof Repair Fund	Designated	27,786.65	29,869.37
General fund	Unrestricted	6,013.45	3,897.84
Youth Worker Fund - R&P A/c	Designated	53,696.92	53,654.43
Church Restoration and Repair - R&P A/c	Restricted	4,097.30	4,095.35
Church Heating Fund	Restricted	(0.08)	(0.08)
Organ Restricted Fund - R&P A/c	Restricted	1,360.26	1,359.56
Music Equipment Fund	Restricted	(3,310.80)	(3,310.80)
		89,643.70	89,565.67
6520: BarclaysSavings - Asset			
CommunityWorker	Designated	24,000.00	—
		24,000.00	—
6590: Cash in hand - Asset			
General fund	Unrestricted	994.84	994.84
Church Restoration and Repair - R&P A/c	Restricted	(814.84)	(814.84)
Agency collection	Restricted	(180.00)	(180.00)
		—	—
Cash at bank and in hand		138,036.62	113,203.61
Agency accounts			
6699: Agency collections - Liability			
Agency collection	Restricted	1,048.85	(13.15)
		1,048.85	(13.15)
Agency accounts		1,048.85	(13.15)
Grand Total		136,987.77	113,216.76

The attached notes form part of the financial statements

APPROVED BY THE PCC AT THEIR MEETING ON 16th May 2022

Signed



CHAIRMAN



MEMBER

NOTES

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting regulations 2006 using the Receipts and Payments basis
2. The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal
3. The expenses paid to clergy may include a small immaterial proportion which relates to their function as a PCC member. No such payments were made to PCC members

FOR INFORMATION ONLY - The PCC has a number of Agency collections (monies received on behalf of third parties) that it managed in the year. The bulk of these are for Clergy Fees that we collect on behalf of the diocese. The rest are for various appeals and agencies such as Compassion

FOR INFORMATION ONLY – Mission Giving: During 2021 the church has given to numerous causes. A summary of mission giving for the year to 31/12/2021 is included for information only, as some of our mission giving as a church is not recorded through the financial statements:

Church Giving	2021
Mission & Giving Overseas	
Compassion	£160.00
CMS	£120.00
Home Mission & church societies	
CTiH	£145.00
CPAS	£120.00
Hoddesdon Parcels	£100.00
Young Life Hoddesdon	£120.00
Giving Grand Total	£765.00

Giving Notes

1. Additional giving was agreed for our 2021 giving but paid in 2022. This makes the total giving for 2021 as (Compassion £250.00, CMS £250.00, CPAS £180 and Young Life £250.00).
2. We have a discount scheme for not for profit organisations who book the hall. These grants amounted to £3,091.88 for 2021

July 2020
August 2020

Mission Giving 2021

Amount given and raised through our various efforts:

Young Life – PCC Donation	£250
CPAS - PCC Donation	£180
CMS – PCC Donation to support Ann-Marie Wilson	£250
Hoddesdon Christmas Parcels Scheme	£100
Compassion	£250
CTiH – PCC Donation	<u>£145</u>
	£1,175

Harvest - Bishops' Harvest Appeal	£256
Children's Society - Christingle	£152
" " - House Collection Boxes	£249
Embrace – Christmas Card Scheme	£55

Plus other giving as a church to	
Food Bank (plus continuous food parcels throughout the year)	£565+
Compassion	£40
Operation Mobilisation (The Fry's through Dorothy's Home Group.).	£600
Manasseh & Catrin	<u>£240</u>
Total	£3,332

There are also a number of individuals/families and our Youth Group who sponsor a Compassion child in Togo and other parts of the world.



Annual Report
and
Financial Statements
of the
Parochial Church Council
for the year ended 31 December 2021

Vicar:

Revd. Nick Sharp
8 Ogard Road, Hoddesdon, Herts. EN11 0NU

Bank:

Barclays,
78 Turners Hill, Cheshunt, Herts EN8 9BW

Independent Examiner:

Mr. Paul Scarborough
24 Lea Road, Hoddesdon, Herts EN11 0NP

Accounts

St. Cuthbert's Church, Rye Park

Aims and purpose

St. Cuthbert's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Revd. Nick Sharp, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Building, Hall and Youth Centre, Whitley Road, Rye Park, Hoddesdon.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Cuthbert's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. To assist with this, we have a Worship Planning Team who together with the Vicar, meet regularly to discern our worship service patterns and content, reporting back to the PCC for discussion and decisions. In particular we try to enable people to live out their faith as part of our parish community through:

- ☐ Worship and prayer; getting to know God, responding in worship and prayer and proclaiming the gospel of Jesus Christ.
- ☐ Provision of pastoral care for people living in the parish.
- ☐ Missionary and outreach work

This year has been a difficult one for us all, with the church and hall closed between March and beginning of September. All activities in person were therefore cancelled. Ways of keeping in touch with each other were found, through a small number of people being given a list of people to contact by either sharing Daily Prayer together, with an order of service produced by our Vicar, or just chatting by telephone or other means to check on their wellbeing. Daily Prayer also began online each evening. Sunday Worship began online at 10.45am via Facebook, with Zoom Coffee following. For those unable to access the internet, a telephone number was set up which enabled people to hear the bible reading for each Sunday along with the sermon for that day. PCC Meetings were firstly held as telephone conference calls, and later transferred to Zoom Meetings online, with some business being transacted by correspondence.

Worship began in church again on 6 September when we were able to hold our Sunday 9 am Communion Service of Holy Communion with bread only and a small choir was able to sing a hymn, but the congregations were not able to sing. Our Thursday 9.30am Holy Communion

Service also started again. For both Services a booking system was put in place to ensure we could social distance. After the second lockdown in November for one month, we were able to return to church and were able to hold a small Carol Service in Church, and a Christmas Eve morning Communion Service and Christmas Day Communion

Annual Report for 2020

Service. Sadly, the Christingle Service, and Family Carols and Big Tea, and the Midnight Service on Christmas Eve were cancelled.

Our Vicar, Reader and Churchwardens attended a "Leading your Church into Growth Conference", which was reported back to the PCC, but we have been unable to progress this further at present.

The PCC looked at the "Engaging well matrix", a way to gather feedback about the new things the Covid lockdown has required us to do, and the things we had to stop doing.

We also looked at things we would want to leave behind and the things we might want to keep doing after restrictions are lifted. We have lost the children's work on Sundays.

Our work with children and young people this year was badly affected, although 'Soul' Youth Group were able to meet online, thanks to Stephen Brent, with 6 or 7 joining in. Dots and Tots Toddler Group for toddlers and their parents/carers stopped in March as did the weekly Tots Church.

Messy Church has been able to continue monthly thanks to Sarah Brent and our Vicar Nick Sharp providing activity bags which were collected from church by the families, followed by a pre-recorded video on Facebook using the resources provided. Between 20 and 25 took part in this.

All new volunteers for positions in church now have to complete an application form, accompanied by giving two references. Lone workers were reminded to take reasonable precautions to keep themselves safe. PCC Members were asked to complete an Eligibility to serve as a Trustee form, complete Safeguarding Training still outstanding and have an in-date DBS check.

The PCC undertook the annual review of the policy regarding reporting of Serious Incidents to the Charity Commission, for both Safeguarding and Non-Safeguarding Incidents. Safeguarding continues to be a priority and we have adopted the C of E, House of Bishops, Promoting a Safer Church Safeguarding Policy for children, young people and vulnerable adults. Anne Dunning continues as our Safeguarding Officer.

We have a good relationship with our local schools, Rye Park Nursery School and Forres School and Cranbourne School. As we were unable to hold our Christingle Service this year, Forres pupils were invited to make pictures of a Christingle Orange, which were strung together and placed across the front of church, and some placed inside church. Our Vicar, Revd. Nick Sharp also took Assemblies at Forres when open, and took RE Lessons at Cranbourne School sometimes on-line.

We were unable to hold Hoddesdon Loves Christmas this year, but the Pop-up Carols in a local park, open to the community was able to go ahead.

To facilitate the work of the church it is important that we maintain the fabric of the Church of St. Cuthbert, the Church Hall and Youth Centre.

Achievements and performance

Worship and Prayer

The PCC is keen to offer a range of Services and Home Groups during the week. Our normal pattern includes a Thursday morning Holy Communion Service, a Youth Group called 'Soul', and 5 Home Groups. Our Sunday worship consists of a Traditional Style Holy Communion Service at 9.00am plus a Service at 10.45am led by a Worship Group, alternating between Communion and Word Services. The second Sunday 10.45am Service is now an All-Engage Family Service. A number of Joint Services are held during the year, including Easter Day. Prayer Ministry is available at each Service. On Easter Day we usually hold a Sunrise Service, followed by a cooked Breakfast, to which people from other churches also attend. Sadly, Easter Celebrations were unable to take place in church, but an on-line Service was held. We also have a dedicated Prayer Team, who meet weekly for prayer, where others are welcome to join.

During Lent we held a Lent course based on "Saying Yes to Life" by Ruth Valerio which was hosted by three different churches

For the period between Ascension and Pentecost people were encouraged to take part in "Thy Kingdom Come" initiative to pray for five people to come to know the Lord.

Baptisms usually take place at the 10.45am Service or later on a Sunday.

All are welcome to attend our regular Services. At present there are 99 people on the Church Electoral Roll, 30 of whom are not resident in the parish. 5 names were added during the year, and 4 were removed, who had died. The average weekly attendance, counted during October, was 79 Adults and 0 Children, which

includes 45 participating on-line. We also had 20-25 attending Messy Church on-line. At Easter we had approx. 45 people attending on-line, and 30 attended the Carol Service. On Christmas Eve/Day 50 people attended.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through Baptisms we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through Funeral Services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We have celebrated 1 Baptism, 0 Wedding and held 1 Funeral in our church this year, as well as 17 Funerals at Cemeteries/Crematoriums.

Our monthly Prayer Diary with prayers for each day for our church, community, and mission further afield has continued. This has been well received by the church.

Deanery Synod

Two members of the PCC sit on the Deanery Synod. This provides the PCC with an important link between the parish and the wider structure of the church. At their meeting reports were received from each parish in the Deanery on their ministry, activities and outreach, as well as building maintenance problems. Six out of eight parishes have applied for a Deanery Hub Grant to help fund Messy Church, and a school based Alpha course. Reports are also received from Diocesan Synod.

The Church, Hall and Youth Centre

We want our church to be open more for private prayer, and this normally happens on Tuesday and Thursday mornings. We are in a residential area which gives us some opportunities to engage with people who pass by.

The Church building is in reasonable repair, although serious problems with the church roof and brickwork have been identified. Discussions are ongoing, including gaining advice from the Diocese, due to the inaccessibility of the area concerned. We are still fundraising for this project which may cost around £70,000. The work needed on the church heating, i.e. Replacement of flues was completed before Christmas and we were able to have one boiler working, so had some heating for the first time since Autumn 2019. The second boiler needed further work and is now fully operational. The cover to the entrance of the boiler room has also been replaced. It was hoped that we would have a Shower and Disabled Toilet facility funded by

B3living, mainly for use by guests to the Winter Night Shelter, but this has not come to fruition.

Inspections were undertaken on the Church and Hall Heating, Fire Extinguishers checked, the Organ was tuned, a PAT test was undertaken, and the Emergency Lighting in the Hall was tested. Electrical work has been done in church to fix the Nave lights.

The Youth Centre is used once a month for a Youth (Soul) Home Group, and, also occasionally by another Home Group. Soul also meet every Sunday evening which for the past year has been happening on-line. Over the winter months the Friday prayer group uses the Youth Centre as well.

During the week the Hall is normally used by Dots and Tots Toddler Group, Rye Park Women's Club, Open Church Breakfast and Bible Study, Tots Church, the Brownies, SPACE Group to support parents of autistic and ADHD children, a Dementia Support Group, A Child Minders' Support Group, a Pilates Group, a Coffee Morning/Café for the local community, Knit, Stitch and Natter Group, monthly Mothers' Union and Pop-in Afternoon Teas, and other church activities. It is also hired out for regular Children's Parties. Sadly, since March, none of these events have been able to take place.

A Church Office is situated at the back of the Hall, used by our Parish Administrator, who is employed for two mornings per week. Our Parish Administrator Val Hind retired at the end of December after seven years in this role, and we thank her for the tremendous job she has done keeping everyone informed of what is happening in the life of the church, and much else. There is also a Vestry, and two small meeting rooms.

Pastoral Care

Some members of our parish are unable to attend church due to sickness or age. In normal times Revd. Nick Sharp would have visited all church members who have requested it, and he would have celebrated communion with them, either at their homes or in hospital, with some lay support with this. We have ensured that we have kept in touch with those needing support by telephone or other means. We ensure also that they receive a weekly church news sheet to keep them in touch with church life. The Pastoral Care Co-ordinators ensure that the Team leaders are informed of prayer needs which they cascade to all in their group and are also aware of anyone in their group missing from church who may need a visit.

Mission and Evangelism

Helping those in need is a demonstration of our faith. Our Mission Team have been looking at our corporate response to Mission. As a church we at present support children in Togo, through Compassion, and a number of individuals also support children. Home Groups and other church members also support various Missions and individuals in need. This year our church has been able to support financially Young Life, Church Pastoral Aid Society, and Church Mission Society (our Mission Partner, Ann-Marie Wilson). Through special activities we have also supported the work of Children's Society, the Bishop's Harvest for the Hungry Appeal, and Winter Night Shelter. We have also supported one of our former church members, who was actively seeking Ordination training. We also have a Mission Notice Board in church, to focus on a different mission support each month in prayer, and sometimes with financial support.

During the year we supported the Thy Kingdom Come National initiative of ten days of prayer between Ascension and Pentecost, for 5 people to come to faith. As a church we have been active in supporting the Broxbourne Foodbank, with donations of cash and food. Some of our congregation also help with the distribution of the food each week. There has not been one week since 2011 when we did not donate food to the foodbank.

Ecumenical relationships

The church is a member of Churches Together in Hoddesdon, Broxbourne and Wormley. We held a joint service for the Week of Prayer for Christian Unity. Members of our congregation are also involved in Young Life youth ministry, and Street Pastors all organised through Churches Together. The Winter Nights Shelter continued, working together with other churches in our area between January and early March. Seven Churches committed to be part of this, inviting guests one night a week each. Volunteers came from within the churches and wider community.

Churches Together planned a new Listening initiative funded by Broxbourne Council. Some of our church members are undergoing listening training for this, and it is planned to become operational by Summer 2021.

Financial Review

Any report on 2020 should include a health warning and this one is no different. I'm not going to compare figures with previous years or make any judgements on what we need to look at. Financially we should take 2020 as a one off.

Income

The parish Giving scheme (PGS) was a huge benefit during 2020. Many churches without

this struggled to get donations in and this has impacted their own financial position as well as the Church of England. As of December 2020 our PGS income stood at £4050 / month with an additional £990 claimed as gift aid. In addition to PGS, we continue to receive standing orders and we have also received some substantial donations.

As you would imagine hall lettings were down substantially as the hall closed after the first lock down in March 2020. Loose collections were also down following the decision to suspend public worship. We received £2,400 in loose collections.

Payments

The parish share was set at £55,502 and this was paid in full.

Church running expenses were £7,681 and included £1,400 as part of the heating repair and £1,700 for our insurance, the rest being mainly gas and electric. A further £4,369 was also paid as the first instalment of the repaired and redesigned heating system.

Outreach costs were lower with only Messy church incurring costs as they continued their ministry through the year, spending £526.73 on the Messy Church bags.

Whilst Upkeep of services costs were lower, we did spend £436 in licenses to ensure we were covered for our new online church services.

Our individual Funds

One of the financial casualties of not meeting is the lack of fund raising and this has impacted the progress we have made towards our roof fund. As well as the roof fund we have several other funds most of which are designated for various causes. Our Children/Families Ministry fund (Youth Worker fund) is static at £48,742. Our Restoration and Repair fund is at £2,244. The Organ Fund (our only restricted fund) continues to wind down as we use the money to pay for the tuning. This stands at £932.20. We have enough to cover us for a few years of tuning. Our Roof Repair fund now stands at £27,561.

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months' unrestricted payments. This is equivalent to £21,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year end were £24,282.

It is our policy to invest additional General Funds, Designated and Restricted Funds in the CCLA Church of England Deposit Fund.

Volunteers

We would like to thank all volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention Jane Falconbridge who began her Lay Reader training in September, our Churchwardens Tish Bloomfield and Fiona Brewster who have worked so tirelessly on our behalf especially this year with the problems with our church building and effects of the Coronavirus Pandemic, Stephen Brent, Rowena Doree-Smith and Valerie Hind, who have worked so hard in the absence of a full time Treasurer and have helped us all to understand the church's accounts and its finances, and Fran Murray and Michael Mackintosh who have worked so hard trying to raise funds for our building projects.. We also wish to thank our Verger Team who prepare for our Communion Services, and act as Verger for Occasional Services, and Dorothy Ayre for her hard work as PCC Secretary, her commitment to our choir, and other things she does that we don't all see, and all those who have worked hard to care for our church building and grounds.

Structure, governance and management

The Parochial Church Council is a corporate body, established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC Members is set out in the Church Representation Rules. At St. Cuthbert's the membership of the PCC consists of the Incumbent (our Vicar), Churchwardens, The Reader, and members elected to Cheshunt Deanery Synod, and 12 others elected by those members of the congregation who are on the Electoral Roll of the church. All those who attend our Services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC Members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The full PCC met 5 times during the year, with an average level of attendance of 85%. Given its wide responsibilities the PCC has a number of committees and teams, each dealing with a particular aspect of parish life. These committees/teams which include Standing, Mission, Finance, Premises Maintenance, Worship Planning, Outreach, Mission Action Planning, Pastoral Care, Family Worker, Communications, Catering are all responsible to

the PCC and report back to it regularly with details of their decisions being received by the full PCC and discussed as necessary. We also have people on the Group Council, and Churches Together Committee, and a Child Protection Act Parish Recruiter, Safeguarding Officer, Health and Safety and Fire Safety co-ordinator and Data Protection Regulations Co-ordinator.

Approved by correspondence and at the PCC meeting on
19 April 2021 and signed on their behalf by the
Revd. Nick Sharp (PCC Chairman)

Signed

Administrative information

St. Cuthbert's Church is situated in Whitley Road, Rye Park. It is part of the Diocese of St. Albans, within the Church of England. We are also part of the New River Group Ministry, along with St. Catherine and St. Paul's Hoddesdon, and St. Augustine's Broxbourne with St. Laurence Wormley. The correspondence address is St. Cuthbert's Church Office, Whitley Road, Rye Park, Hoddesdon, Herts. EN11 0PU. Registered charity number 1130872.

PCC members who have served at any time from 1 January 2020 until the date this report was approved are:-

Vicar Revd. Nick Sharp
Chairman

Reader: Mr. John Griffiths

Churchwardens:

 Mrs. Tish Bloomfield
Vice Chairman Mrs. Fiona Brewster

Representatives on the Deanery Synod:

 Miss Dorothy Ayre
Secretary
 Miss Betty Jones (until
October 2020)
 Mr. Laurence Sinden

Elected Members:

 Mr. Stephen Brent Acting
Treasurer
 Mr. Paul Cordell (until October
2020) Mrs. Ilona Crowder
 Mrs. Nicola Dant
 Mr Paul Doree
 Mrs. Jane Falconbridge
 Mr. Dave Lee
 Mr. Michael Mackintosh
 Mrs. Fran Murray
 Mrs. Karen Prins (from
October 2020)
 Mrs. Pam Raymen
 Mr. Josh Wilkins (until
December 2020)

St. Cuthbert's Church Rye Park - Financial Statements for the year ended 31 December 2020

Independent examiner's report to the Parochial Church Council of the Ecclesiastical Parish of St Cuthbert, Rye Park; Charity number 1130872

Section A – Independent Examiner's Report

This report on the accounts of the PCC for the year ended 31 December 2020, which are set out on pages 2 to 7 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and s.144(2) of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.145(5)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

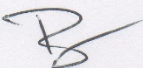
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

i. which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

ii. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 11/4/2021

Name: Mr P Scarborough

Relevant professional qualification or body: CIPFA Qualified

Address: 24 Lea Road, Hoddesdon, EN11 0NP

Section B – Disclosure – Only complete if the examiner needs to highlight material problems