

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MICHAEL AND ALL ANGELS, SOUTHWICK

England & Wales - Charity number 1130870

Details

Other names ST. MICHAEL'S PCC, SOUTHWICK

Status Registered

Legal form Previously excepted

Registered 2009-07-30

Register [View on the Charity Commission register](#)

Contact

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Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: The provision of ecclesiastical support in the parish of southwick, west sussex

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£115,435	£120,129	-	-
2023-12-31	£109,815	£124,883	-	-
2022-12-31	£109,579	£112,472	-	-
2021-12-31	£127,214	£123,151	-	-
2020-12-31	£169,579	£139,168	-	-

Trustees

Name	Role	Appointed
Anne George		2026-04-19
GRAHAM ROBIN WALDER		
JACQUI ASPINALL		2011-07-23
Janet Elsie Wheeler		2025-05-11
Jeanette Elizabeth Brazier		2025-05-11
KAREN ELIZABETH LONG		2011-07-23
Lynda Hilton		2026-04-19
Marcus Zipperlen		2026-03-03
Mike Jackson		2026-04-19
RAYMOND JOHN LUFF		2024-03-24
Samantha Byrne-Smith		2024-03-24
TOM BACKSHALL-WILKINSON BA		2016-03-20
Wendy Victoria Allen		2025-02-11

Accounts

Churchwardens' Report

We are pleased to report that the Inventory has been checked and is correct.

2024 was a year of change for us. We said goodbye to Jonathan at the beginning of September with a well-attended shared lunch. Since then, we have been supported by a rota of retired priests and it has been beneficial to our worship and spiritual life to have these priests officiate at our Eucharist and we are grateful for their support. Sadly, we have had to suspend the 8 am monthly said Eucharist due to a lack of numbers and staffing issues. The Archdeacon presided over all our Christmas services and all the services were well attended, numbers being up on last year. The Christmas workshop proved very popular and we need to consider how we can encourage those that attend the workshops to join in the life of the Church throughout the year.

A Parish Profile was prepared and ready to circulate to interested parties when the Vicar of St. Julian's resigned due to ill health and the Living of St Michael's was suspended to give the Bishop time to consider Parish boundaries and the appointment of Incumbents. We are grateful for your patience and support while we are in this position and hope that it gets resolved soon. We are doing all we can to promote St Michael's and your support and prayers are appreciated.

As well as Sunday morning services it is important that we support one another during these unsure times and you can do this by attending the Friday House Group, Coffee and Company or stopping for coffee after Church on a Sunday or just supporting any of the fund raising events.

There are many people who work hard to help us with our worshipping life, our social life, to keep our buildings in good repair and to raise much needed funds. Our thanks go out to all those involved in these groups in whatever capacity. The reports of the various groups are contained within this Year Book. All the groups need extra help and if you feel you could assist any of them in any way, no matter how small, please contact the Chairman of that group or let one of us know.

Jacqui Aspinall & Karen Long
Churchwardens



Parish of St Michael and All Angels, Southwick

MEETING OF PARISHIONERS

AND

ANNUAL PAROCHIAL CHURCH MEETING

Sunday 11th of May at 11:15am in St Michael's Church

The Meeting of the Parishioners

1. The Election of the Churchwardens

Annual Parochial Church Meeting Agenda

1. Apologies for Absence
2. Minutes of the APCM held on 24th of March 2024
3. Elections
PCC
Sidesmen and Sideswomen
4. Reports
Finance Report – Treasurer
The other reports are set out in this booklet
5. Appointment of Independent Examiner
6. Churchwardens' Report

(Will members of the PCC please stay behind for a two minute meeting to set some dates)

Parish of St Michael and All Angels, Southwick

Meeting of Parishioners to elect the Churchwardens

Two nominations had been received, so it was agreed unanimously that Mrs Jacqui Aspinall and Ms Karen Long be elected as Churchwardens for the year 2024/2025.

Minutes of the Annual Parochial Church Meeting

Held on Sunday 24th March 2024 at 11.15am in St Michael's Church

The meeting was opened with prayer led by the Reverend Jonathan French. It was attended by 29 parishioners.

Apologies for Absence:

Apologies for absence were received from Mrs Jacqui Aspinall, Mr and Mrs Adrian Ellis and Mrs Gay Courtnage.

Minutes of the last APCM held on 30th April 2023

The minutes were agreed unanimously as a true record and signed by the Chair.

There were no matters arising.

Elections:

PCC:

The following were elected as members of the Parochial Church Council:

Nominee	Proposer	Seconder
Mrs Samantha Byrne-Smith	Mrs Pam Lee	Mrs Jan Powell
Mr Raymond Luff	Mrs Ros Ellis	Mrs Carolyn Almond
Mr Tom Backshall	Mrs Wendy Stringer	Mrs Anthea Hind

The Rector thanked those who had served in the previous year, particularly Miss Amanda Beal, Mrs Beryl Elms, Miss Kate Hamnett and Mrs Gay Courtnage who were retiring.

It was agreed that the following should act as Sidesmen and Sideswomen:

Mr Tom Backshall	Mrs Gay Courtnage	Mrs Ros Ellis
Mrs Rosemary Hards	Mrs Ann James	Mr Dudley James
Mrs Elaine Luff	Mrs Cathy Moore	Mr Janet Shaw
Mr Graham Walder	Mr Simon Wilton	Mrs Sue Wilton

It was also agreed that the following act as welcomers:

Mrs Carolyn Almond	Mrs Anita Beverton	Mrs Sarah Bowrah
Mr Ray Luff	Mrs Cathy Moore	Mr Tony Seaman
Mrs Helen Scott	Mr Peter Scott	Mrs Wendy Stringer

Reports:

Financial Report – Treasurer:

Mr Graham Walder thanked Keith McQueen for all he had done in looking after the church accounts, Marion Goble for her continued discreet administration of covenanted giving scheme and Ray Luff in helping him as Assistant Treasurer.

This year, the accounts have been presented in a simpler Receipts and Payments format. Graham has been encouraging all payments to be made online as this does not incur charges as cash and cheque transactions now do. Any claims for reimbursement of expenses should be made on one of the blue forms which are available from the office. Regarding income, which is summarised on page 11, donations and legacies includes our regular giving, charitable activities include wedding and funeral fees, other trading comprises fundraising activities and hire of the hall and investments include rent of 1 Church House Close and interest. Details of these sums are on page 13.

Expenditure covers the self-explanatory cost of fundraising events and of maintaining 1 Church House Close, charitable costs relate to church and clergy expenses and trading embraces hall and architects' fees. Details are shown on page 14.

The difference between income and expenditure is a shortfall of £15,068, most of which relates to outstanding boiler replacement costs which should be regarded as an investment for the future. In order to redress the net movement out of funds, the parish contribution has been reduced. £5,000 is to be transferred from savings to the current account to meet immediate needs.

Regarding the future, the current account balance is regularly reviewed, this aided by the up-to-date balance being available online. The Diocese has been warned that we may have to reduce our contribution further and our situation is unlikely to change. Also, we have had to reduce our fundraising events as we no longer have the manpower to run them and donations and legacies are lower than in the past. Our priority remains to care for the church building and people. Our main assets are income from the hall and 1 Church House Close.

In response to questions, Graham clarified that some of the cash income from Sunday and Churches Together refreshments is not recorded as it is used to purchase supplies but the balance goes into the general fund. We are expecting a legacy from the estate of the late Daphne Barnett.

The Revd Jonathan French expressed the congregation's thanks to Graham for the immense amount of work he puts in to maintain the accounts. Peter Reygate proposed and Colin Upton seconded that the accounts be adopted and all were in favour.

Churchwarden Ms Karen Long was asked to inform the congregation about the Easy Fundraising Scheme that had been promoted at Deanery Synod and is widely used by other parishes. Under this, a parish is registered and firms participating in the scheme give a proportion of the money spent by registered customers to the church quarterly. Karen encouraged parishioners (and their friends and families) to register with Easy Fundraising naming St Michael's Southwick as their chosen charity, gift aiding if they are able. Neither the church nor the shoppers are charged for this. A quarterly payment is received. Karen will prepare a leaflet to give more details and leave it in the church.

Other Reports:

Fr Jonathan thanked the contributors of the other reports in the Annual Year Book. Ms Karen Long proposed and Miss Kate Hamnett seconded that these be accepted and this was accepted unanimously.

Appointment of Independent Examiner

The company we have used recently is proving rather expensive, so the PCC has approached a local accountant, Mr James Tugwell, who has offered to act at an annual cost of £500. He has 20 years' experience in accounting and credit control. The meeting agreed unanimously that he should be asked to examine the 2023 and 2024 accounts.

Rector's report:

The Rector expressed his thanks to Jacqui Aspinall and Karen Long for their work as churchwardens; to Graham Walder, Ray Luff, Marion Goble and Keith McQueen for their work on parish finances; to Jan Powell as PCC Secretary; to Tom Backshall as Safeguarding Officer; to Sarah Bowrah as a reliable verger; to Sam and Craig Byrne-Smith and Sarah Bowrah for cleaning the hall; to Hugh O'Neil, Angie Jackson and the choir for their much appreciated music; to Gigi Backshall and Kate Hamnett for their contribution to the Children's Services; to the Fabric and Social & Fundraising Committees; to the flower ladies and those who made Easter baskets and especially to Sam Byrne-Smith who is the first point of call for everyone and has such a friendly and approachable manner.

He acknowledged that 90% of parishes are having problems with numbers and finances but gives thanks for all this Parish means and does.

There being no further business, the meeting closed with a prayer at 11.50 am. The first meeting of the new PCC will be held on Sunday 14th April 2024 in the Rectory at 11.15 am and the next APCM will be on 13th April 2025 (Palm Sunday).

Approved by the APCM on Sunday 11th May 2025 by the acting Chair

Parish of St Michael and All Angels, Southwick

Registered Charity Number 1130870

ANNUAL REPORT AND FINANCIAL STATEMENTS

OF THE

PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31st DECEMBER 2024

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PCC Annual Report for 2024

Administrative information

The Parochial Church Council (PCC) of St Michael & All Angels serves the communities of Southwick and Fishersgate in the diocese of Chichester. The following people have served on the Council during 2024/25, with their year of election shown after their name:

Revd J French – Incumbent (to 3rd September 2024)

Mrs J Aspinall - Churchwarden

Ms K Long - Churchwarden

Mrs J Aspinall *23

Ms K Long *23

Mrs J Powell *23 - Secretary

Mr G Walder *23 – Treasurer

Mrs M Kelly 23

Mr R Rose 23

Mrs P Sinclair 23

Mrs A Beverton 22

Mrs S Bowrah 22

Mr D Hilton 22

Mr S Wilton 22

Mr T Backshall 24– Safeguarding

Mrs S Byrne-Smith 24

Mr R Luff 24

Structure, governance and management

The appointment of PCC members is governed by the Church Representation Rules. After ex-officio posts (clergy, churchwardens and deanery synod representatives) have been filled, one third of the ordinary members retire each year but can be re-elected after one year. Elected members normally serve three-year terms.

The PCC is a corporate body established by the Church of England. It operates under the PCC (Powers) Measure 1956 and the Synodical Government Measure 1969. The PCC is legally a charity and is registered with the Charity Commission (Number 1130870). This report has been drawn up in the frameworks of the Charities Act 2011, Charity SORP 2005 and Church Accounting Regulations 2006.

The address for correspondence is Mrs J Powell, 12 Phoenix Crescent, Southwick, West Sussex, BN42 4HR. The Council's bankers are Barclays Bank plc and the Independent Examiners are Messrs Anova of The Barn, Meadow Court, Faygate Lane Horsham RH12 4SJ. The PCC delegated the day-to-day management of the Parish to the incumbent, Revd. Jonathan French, with the responsibilities transferred to the Churchwardens Mrs J Aspinall and Ms K Long during the inter-regnum.

This report covers the year to December 2024 and significant events during the early months of 2025.

Objectives

St Michael's PCC has the legal responsibility of co-operating "with the incumbent in promoting in the parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical." It is also responsible for maintaining various buildings in the parish including St Michael's Church and Hall.

Achievements and performance

Church attendance

During 2024, an average of 48 people attended weekly worship, a further 14 attended less regularly and 13 remain part of our worshipping community but are unable to come to services due to infirmity. There were 89 active members (59 of whom are over 70) on the Ecclesiastical Electoral Roll. It is pleasing that 314 people, including many children, attended church over the Christmas period and 91 at Easter, both higher than last year.

Review of the year

We were sorry to lose our Rector, Revd Jonathan French, after 14 years' service here and a shared lunch was enjoyed where we were able to wish him well in his retirement. The priests at St Mary de Haura and St Julian's benefices have also left so the livings have been suspended while discussions take place about future arrangements. However, we have continued with the help of visiting clergy and were delighted to welcome the Archdeacon to officiate at our Christmas services. Sung Eucharist is held every Sunday, with the first Sunday of the month being All Age Worship. A Said Communion was also held once a month but has had to be suspended during the inter-regnum. Southwick Churches Together hold ecumenical services in St Michael's each week during term time. The Advent Children's Workshop was well supported, and we continue to participate in the Churches Together 'Open the Book' sessions at Eastbrook School. It was good to join with fellow local Christians to celebrate the World Day of Prayer for which we hosted the service and to join in the Walk of Witness from the Community Church to Southwick Square on Good Friday. Unfortunately, joint Carol Singing in The Square had to be cancelled due to bad weather.

The PCC met 8 times with a 74% attendance and urgent matters were dealt with by the Standing Committee. Additional meetings were convened during the inter-regnum to keep members updated on progress and to make urgent decisions. There was 1 wedding, 3 funerals and 1 interment of ashes. We were greatly saddened to lose Patricia Lemere-Goff, Peter Robinson, George Hards, Graham Peters, Denis Croft and Sheila Dean during the year, all of whom had contributed greatly to our parish over many years.

The inter-regnum has put a lot of pressure on the Wardens and PCC who have to undertake additional duties to keep everything running smoothly and we would particularly like to thank our Parish Administrator, Sam Byrne-Smith, for her extra efforts and help during this period. We do feel that morale in the parish has remained high and we have been pleased to gather different viewpoints from our visiting priests who seem to have enjoyed being with us.

Despite the difficulties we face in our church, country and the troubled world, we give thanks for the blessings we continue to enjoy – a loving God who promises to be with us always and faithful friends around us to help us face the future with hope.

Financial Review 2024

2024 has seen a net reduction of funds of £6,148 of which the major part of this relates to expenditure on the Church Hall. At the beginning of the year, we finally resolved the issue of the leaking roof in the kitchen by removing and replacing the tiles in that area and in August we replaced the rotten timber front doors with new aluminium door frames. The Church Hall is an important asset for us supporting not only an important source of income but also a place to hold a large number of our social events.

Regular Income giving has largely stabilised and Gift Aid recovered has increased this year, due to the fact that we have now managed to make regular Gift Aid claims during the year rather than leaving it until the following year and then making a single claim.


Fundraising events have however been a challenge for us as an ageing congregation are finding it more difficult to manage the larger events like running the car boot sale etc.

Our Parish Contribution was reduced to £4,475 per month although we have managed to increase this in 2025 to £4,610. We are also planning on making a contribution to the Dioceses when we receive the legacy from Daphne Barnett's estate.

Reserves Policy.

1. Our Barclays Current Account was £8,052 and our Barclays Premium Account was £17,760 on 31 12 2024.
2. Our Investment Accounts with CBF held by the PCC were £52,592
3. The Investment Account held by the Diocese was £28,849
4. The Kenyon Trust is a restricted fund for St Peters Church were £30,374
5. The Simmonds Trust is an Endowed Trust of £10,382 for the Churchyard which may not be spent but the interest is paid into the General Fund

Approved by the PCC on 16th of March 2025 and signed on its behalf by the Acting Chair

(Signature) 
(Name) *Jacquie Aspinwall*

Fabric Report

The Fabric Committee consists of Jacqui Aspinall, Simon Wilton, Graham Walder, Nigel Courtnage, Colin Upton and Jan Powell

St Michaels Church and Churchyard

External doors continue to be difficult to shut in the wet weather but do improve during the summer months. The west wall of the nave has now been repainted and thanks go to Peter Scott and Nigel Courtnage for undertaking this task. There has been some treatment for woodworm and evidence of further woodworm is being monitored. Work has been undertaken on the wooden block flooring where some blocks have become raised or are unsafe.

The churchyard is the responsibility of Adur and Worthing District Council.

St Michaels Church Hall

The roof has now been repaired satisfactorily. New doors have been fitted which are a great improvement.

There is a problem with the flooring of the storage cupboard and hopefully this will be investigated during the summer holidays this year.

The land the Hall is built on is leased from the Diocese and the term of this Lease runs out in June 2025 and we are currently seeking to extend the term of this Lease/ have a new Lease granted.

1 Church House Close

1 Church House Close continues to be let to the same tenants and provides an essential source of income. A large tree in the garden which was causing a problem has been cut down

The Rectory

The Rectory remains the responsibility of the diocese, however, during an interregnum certain matters are our responsibility. It seems very unlikely but the Diocese are considering letting the property for six months and because of this we are having to completely clear the house and garage and we are currently arranging for a skip to help with the removal of some large items. We are also responsible for keeping the garden tidy, thankfully the Diocese have arranged for the removal of the brambles in the garden.

Thanks to Peter Scott for the smart new address plaque for the Rectory.

Jacqui Aspinall/Karen Long

Mission Action Plan (2021 – 2024)

We aim to celebrate and share God's love for all people by offering a place of belonging, exploring faith honestly with an open mind, striving to live out Christ's care and compassion for everyone as together as a church family and faith community we explore the love of God made known to us in Jesus Christ.

Community links

- Fliers through all doors in the Parish 3 times per year - Christmas, Easter, Remembrance and/or Summer. We should make sure this happens regularly to ensure consistency of communication. Within the flier we emphasise to those receiving them that as their local church we are praying for them.
- Workshops (aka Messy Church)- increase to 3-5 throughout the year. Christmas, Easter, Summer, Harvest, Remembrance as possible focuses.
- Links to schools - make links with Headteachers of all local schools - Glebe, Eastbrook, Holmbush, Shoreham Academy and Shoreham College. (All schools have to demonstrate aspects of collective worship and moral/spiritual education under Ofsted criteria). This will require some persistence and some schools will already have involvement from other churches/religious/faith groups. If anyone has any links it would be good to follow these up.

St Michael's

- Pastoral visitors – To develop provision map for vulnerable members of our congregation mapping out all the contact we have had and any support both from us and elsewhere that is in place (a system used in schools).
- Pastoral links - names and contact details in pew sheet? This would need to be DBS checked. Or a message to say if you would like a member of the pastoral team to contact you please email Sam in the office with contact details - this will be treated in confidence.
- Eco Church - we can potentially tie in with group that meet at St Giles Church Hall - We will provide a list of all the recycling that can be collected and how it can be collected.
- Photo board of all members of the congregation visible in church where visitors and congregation can see it.

St Michaels and All Angels, Southwick, Charity no. 1130870.

Summary of Financial Receipts and Payments, Year Ended 31 December 2024

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total	Total
	General Fund	Designated Funds			All Funds 2024	All Funds 2023
	£	£	£	£	£	£
Income and endowments from:						
Donations and legacies	67,165	1,700	575	-	69,440	60,645
Charitable activities	1,470	-	-	-	1,470	4,004
Other trading activities	22,241	-	-	-	22,241	26,883
Investments	22,444	-	-	-	22,444	18,232
Other receipts	(161)	-	-	-	(161)	-
Total received	113,160	1,700	575	-	115,435	109,815
Expenditure on:						
Cost of raising funds	(21)	-	-	-	(21)	151
Charitable costs	(99,323)	-	-	-	(99,323)	111,408
Trading costs	(17,355)	(1,700)	-	-	(19,055)	11,588
Upkeep of 1 Church House Close	(1,029)	-	-	-	(1,029)	1,756
Retiring Gift for Rector	-	-	(700)	-	(700)	-
Total paid	(117,729)	(1,700)	(700)	-	(120,129)	124,883
Reconciliation of funds:						
Net income or (net expenditure)	(4,568)	-	(125)	-	(4,693)	(15,068)
Transfer from General to Restricted Fund re Retiring Gift	(125)	-	125	-	-	-
Net movement in funds	(4,693)	-	-	-	(4,693)	(15,068)
Current account at 1 January 2024	28,738	-	-	-	28,738	44,184
Deposit account at 1 January 2024	646	-	-	-	646	646
CBF Deposit Fund CB3023322-001 at 1 January 2024	9,500	-	-	-	9,500	9,500
CBF Deposit Fund CB3023323-001 at 1 January 2024	45,668	-	-	-	45,668	44,150
Trust Investment CB305510 at 1 January 2024	27,395	-	-	-	27,395	27,395
Adjustment for cheques accounted in prior year	-	-	-	-	-	(377)
Bank accounts at 31 December 2024	107,253	-	-	-	107,253	110,529

St Michaels and All Angels, Southwick, Charity no. 1130870.

Statement of Assets and Liabilities, Year Ended 31 December 2024

	Unrestricted		Restricted	Endowed	Total	Total
	General	Designated				
	Fund	Funds	Fund/s	Fund/s	All Funds	All Funds
	2024				2024	2023
	£	£	£	£	£	£
Assets:						
Barclays Current Business account	8,052				8,052	28,758
Barclays Premium Business Account	17,760				17,760	646
CBF Deposit Fund CB3023323-001	48,092				48,092	45,868
CBF Deposit Fund CB3023322-001	4,500				4,500	5,500
CBF Trust Investment CB3005510	28,849				28,849	27,395
PCC-owned bank balances	107,253				107,253	111,946
Kenyon Trust			30,374		30,374	28,362
Simmonds Trust				10,382	10,382	10,150
Total bank and deposit accounts	107,253		30,374	10,382	148,009	150,958
Gift Aid recoverable	8,429				8,429	12,103
Debtors	8,429				8,429	12,103
Investment assets at market value						
Freehold, 1 Church House Close	200,000				200,000	200,000
Investment assets at cost	200,000				200,000	200,000
Total assets	315,682		30,374	10,382	356,438	363,061
Liabilities:						
Refund due to Worthing DC						300
Cheque outstanding at year end						128
Cheque outstanding at year end						54
Electricity usage June-December						3,000
Total liabilities						3,482

These accounts, comprising the Summary of Financial Receipts and Payments, Statement of Assets and Liabilities, and related notes to the accounts, were approved by the Parochial Church Council on 9/12/2025 and signed on its behalf by:

(Signature)

(Name)

(Trustee)

St Michaels and All Angels, Southwick, Charity no. 1130870.

Analysis of Total Income, Year Ended 31 December 2024

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total All Funds 2024	Total All Funds 2023
	General Fund	Designated Funds				
	£	£	£	£	£	£
Planned giving (excl. tax refunds)	46,096	-	-	-	46,096	41,575
Planned giving (no tax refunds)	2,710	-	-	-	2,710	4,353
One-off and adhoc donations	963	-	-	-	963	2,504
Special appeals	-	1,700	575	-	2,275	282
Gift Aid recovered	15,704	-	-	-	15,704	11,931
Legacies	1,692	-	-	-	1,692	-
Grants	-	-	-	-	-	-
Donations and legacies	67,165	1,700	575	-	69,440	60,645
Fees for weddings & funerals	1,470	-	-	-	1,470	4,004
Charitable activities	1,470	-	-	-	1,470	4,004
Proceeds of events with trading/sales	2,176	-	-	-	2,176	9,759
Concert income	327	-	-	-	327	416
Small items sales (coffee/candles/Bible)	265	-	-	-	265	-
Hall hiring fees	17,621	-	-	-	17,621	16,708
Magazine/bookstall income	1,852	-	-	-	1,852	-
Other trading activities	22,241	-	-	-	22,241	26,883
Interest on Deposits	4,684	-	-	-	4,684	672
Dividends on Investments	-	-	-	-	-	-
Letting of investment property	17,760	-	-	-	17,760	17,610
Income on Investments	22,444	-	-	-	22,444	18,282
Other receipts	(161)	-	-	-	(161)	-
Total received on all funds	113,160	1,700	575	-	115,435	109,815

St Michaels and All Angels, Southwick, Charity no. 1130870.

Analysis of Total Expenditure, Year Ended 31 December 2024

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total All Funds 2024	Total All Funds 2023
	General Fund	Designated Funds				
	£	£	£	£	£	£
Cost of fundraising activities/events	(21)	-	-	-	(21)	131
Other appeals expenses	-	-	-	-	-	-
Cost of raising funds	(21)	-	-	-	(21)	131
Charitable grants and donations	(128)	-	-	-	(128)	1,633
Parish share to Chichester Diocese	(54,100)	-	-	-	(54,100)	62,100
Wages and salaries inc NI	(10,835)	-	-	-	(10,835)	9,571
Rector's Expenses	(2,578)	-	-	-	(2,578)	2,605
Visiting Clergy Fees and Expenses	(913)	-	-	-	(913)	617
Rectory Utilities	(3,083)	-	-	-	(3,083)	4,834
Sunday school/Children's work	(134)	-	-	-	(134)	288
Cost of Church Services	(4,637)	-	-	-	(4,637)	5,243
Office Supplies	(1,252)	-	-	-	(1,252)	762
Church utilities bills	(8,637)	-	-	-	(8,637)	4,862
Other regular church running costs	(2,586)	-	-	-	(2,586)	359
Costs of charitable & outreach events	(335)	-	-	-	(335)	-
Church maintenance & redecoration	(3,522)	-	-	-	(3,522)	611
New boiler for Church	-	-	-	-	-	12,719
Insurance	(4,542)	-	-	-	(4,542)	3,584
Bank Charges	(231)	-	-	-	(231)	-
Examiner's and other financial fees	(1,812)	-	-	-	(1,812)	1,620
Charitable costs	(99,323)	-	-	-	(99,323)	111,409
Cost of events with trading/sales	(20)	-	-	-	(20)	1,223
Architect's Fees	-	-	-	-	-	1,342
Hall maintenance & redecoration	(7,153)	(1,700)	-	-	(8,853)	-
Church Hall utilities	(2,742)	-	-	-	(2,742)	2,347
Church Hall running costs (other)	(7,140)	-	-	-	(7,140)	6,675
Other trading costs	(300)	-	-	-	(300)	-
Trading costs	(17,355)	(1,700)	-	-	(19,055)	11,587
Upkeep of 1 Church House Close	(1,029)	-	-	-	(1,029)	1,756
Retiring Gift for Rector	-	-	(700)	-	(700)	-
Total paid on all funds	(117,729)	(1,700)	(700)	-	(120,129)	124,883

St Michaels and All Angels, Southwick, Charity no. 11330870. Staff Costs, Year Ended 31 December 2024

Staff costs		2024	2023
		£	£
Wages and salaries		(10,146)	(9,266)
Employer National Insurance		(259)	(305)
Employer pension contributions		(429)	-
		(10,835)	(9,571)
Honoraria	charged to Cost of Services (Organist) or Church Hall Running Costs (Cleaners)	(8,942)	(8,923)
		(19,777)	(18,494)

K. J. [Signature]

Kate Spivey ACA
 The Barn, Meadow Court
 Farquhar Lane
 Farquhar
 Huddersfield
 West Yorkshire
 HD12 1JL
 Child: 23041328

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF ST. MICHAEL'S PCC, SOUTHWICK**

I report to the trustees on my examination of the accounts of St. Michael's PCC, Southwick for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of St. Michael's PCC, Southwick you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of St. Michael's PCC, Southwick's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act;
or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ksquire

Katie Squire ACA, Anova

The Barn, Meadow Court
Faygate Lane
Faygate
Horsham
West
Sussex
RH12 4SJ

Dated: 23/04/2025

Reports of the various Committees of the PCC and Church Organisations

Deanery Synod

Deanery Synod met three times during the year presided over by the Rural Dean, Reverend Dan Henderson. The highlight was the Deanery Celebration of the year of faith, the 950 year anniversary of the formation of the Chichester Diocese and the 1700 year anniversary of the Synod of Nicea. The meeting was held at St Leonards, Aldrington in February.

The theme was to share our beliefs and discover how the Nicene Creed unites us and determines what we believe, recognising that faith is a process of exploration.

At each meeting, there is a focus talk, the first, by Reverend Andrew Smith, was a generous giving saying discipleship should be a part of our faith. The more we know the more likely we are to be generous as information promotes a vision for mission and ministry.

A call to generosity is a call to prayer and we are stewards of our time, talents and treasure (see 2 Corinthians chapters 8 and 9). Reverend Nick Turner gave the second talk on evangelism and discipleship, so needed as the UK now has more atheists than people who believe in God. He encouraged us to be bold and to witness everyday as our actions speak louder than words. We are entrusted with a duty and joy to introduce Christianity into general conversation as a natural overflow of our love for Jesus and to be outward looking despite the barriers of modern society, when the church is often seen as an alien culture or not credible. People may be put off by social barriers or past experiences, so we need to encourage them to feel comfortable and welcome in and out of church, to make opportunities to share and make the most of those that are put in front of us.

These were all very inspiring and upbeat and give hope for a brighter future, despite all the bad things in this world that we are constantly bombarded with. But these good times require us all to be actively involved in every way we can.

Jan Powell

Friday House Group

The Group meets on Fridays in the Church and everyone is welcome to join us.

We continue to meet to pray, praise and talk about Jesus, our Lord and Saviour: how we long for Him to become increasingly more of our everyday lives and how we can serve Him more faithfully.

The group started some years ago and continues to be a source of encouragement, sweet fellowship and even fun.

During Lent we met weekly for a series by Douglas Connelly on the 'I am' Sayings of Christ, a good series, thought provoking and offering opportunities for discussion and growth. Karen led a small parallel group on Saturday mornings which was much appreciated.

Earlier, we also studied a series on the Sermon on the Mount based on the Beatitudes.

Ray and Elaine Luff

Children's Ministry

The All-Age Worship services, generally on the first Sunday of the month, continue although the number of children and families attending is very low, sometimes only two or three youngsters attend. We continue to be grateful to Gigi Backshall-Wilkinson and Kate Hammett for organising activities for the youngsters during the service. It has also been a delight to encourage greater participation in the service from our young people and, in particular, the guitar playing from Ollie.

A successful Advent Workshop was held December when 17 children were welcomed to the Church Hall for craft activities, a light lunch and a re-telling of the Nativity story as well as some Carol singing led by Ollie (guitar), Luke (Keyboard) and Katie. Father Christmas appeared at the end of the workshop with a small gift for each child. Several parents stayed throughout the workshop which gave an opportunity for conversations about St Michael's, who we are and what we do. I am grateful to the team for their hard work and commitment in making this day such a success and to Keith Freeman for his willingness to don a red suit and white beard for the occasion!

There was a good attendance of young people over the Christmas period with a very successful Crib Service on Christmas Eve, led by Archdeacon Martin and the Nativity Story was narrated by the Archdeacon and played out by the children with enthusiasm and joy!

A further workshop is to be held in Lent prior to Mothering Sunday is planned. One thing that we need to do is follow up contacts made during these workshops to establish connections with families so that we can reach out to them and encourage them to become involved with St Michaels. It is to be hoped that over the next year, and particularly when, God willing, we have a new priest we can re-focus on our ministry to children, young people and families.

Karen Long

Pastoral Team

It was the Rector's intention to reform and renew the Pastoral but sadly Jonathan did not achieve this prior to his retirement. I am grateful to those who 'keep tabs' on those who are poorly and/or housebound and bring them to our attention for prayer. Thanks especially to Brenda Wells for her ministry of taking communion regularly to those who are in residential care or who are housebound and unable to attend church.

In the absence of a priest, I will be looking at ways to co-ordinate our pastoral care so that all our church family are looked after.

Karen Long

Church Hall

The main thing to report re: the church hall for the past year is the new doors! We have finally got a set of wonderful looking, fully functional doors that work the same way come rain or shine! It certainly makes my job hiring out the hall easier without this hurdle to cross. The fix to the kitchen roof is holding up nicely, with no leaks to report.

Thank you to everyone who helps at the hall with fixing, painting, general maintenance. More jobs are planned moving forward into the summer.

Samantha Byrne-Smith

Coffee and Company

Our numbers do vary but we average about 25/30. If you know anyone who would benefit from an hour or so of company, please encourage them to give us a try, we meet on the first Saturday of the month from 10 to 12 noon. If there is someone you think might benefit from the company but transport is a problem please let me know and we'll see if we can help.

Thanks as always go to Rosemary, Gay, Mary, Sue, Angie and Graham. I couldn't do it without you. Thanks also to all who attend and who make it such a lovely friendly couple of hours, it couldn't happen without you. Why not pop in and give us a try.

Jacqui Aspinall

Electoral Roll

As you will know, this year called for a complete revision of the Electoral Roll. This is a big undertaking and thank you to all who completed forms and dropped them into the office.

The total figure for this year (forms returned) is 89, compared to 116 on the last roll. There are still a few forms waiting to be completed and returned, a few people have moved from the parish and some who are now in nursing homes and there are those who have sadly passed away in the last year.

There may be some people who attend frequently and might like to be on the Electoral Roll. If so, forms are available in church.

Sam Byrne-Smith

Church Flowers

The Flower Ladies continue to provide a beautiful display each week, which we hope everyone enjoys. Our numbers are still low but have been boosted recently by Nancy Morris who has now brought our number up to 6! Thank you, Nancy!

We are always grateful if people donate money for flowers in memory of a loved one. We do our best to find flowers in the colours that you request. Please see Brenda Allen or me if you wish to do this and please give us some notice.

Finding flowers continues to be difficult without the local florist or access to the flower market, but we have experimented with one or two new sources and always have our local supermarkets to fall back on!

We are pleased that this year we have managed to find a more eco-friendly floral foam to support our arrangements. My thanks go to all our arrangers, and to those of you who kindly comment on the flowers and show your appreciation.

Helen Scott

St Michael's Music

Choir

Angie Jackson (Choir and Music Director) has continued to inspire our small but very loyal group of singers who have been leading the services tirelessly this past year. None of us is getting any younger and we had to accept that one of our senior members could not continue in the choir after December. However, the enthusiasm of the choir is undiminished, and they continue in the crucial role of leading the congregational singing in the services. Angie and I continue to work together at Friday evening rehearsals to prepare for the services and other events, always a stimulating fixture. These events have included an Advent Carol service in which the choir was augmented with seasonal support that Angie manages to procure for these occasions. The choir, to their credit, also featured in the Christmas Eve Midnight Mass. Both these services seemed to be very well received. Unfortunately, the prospects for recruitment into the choir are not looking good at present, a problem no doubt facing many parish churches.

Organ

Intonation problems persist, although after I met with the organ tuner to discuss the most pressing of these issues, the 'Great' organ is sounding considerably improved. Even so, I still have to be very selective in registration choices. The instrument was last overhauled 50 years ago and will need some expensive attention in the foreseeable future if it is to continue in operation. A cheaper option is a digital organ, which would require little maintenance. Either way, a financial decision on longer term plans regarding organ music at St Michael's will have to be made as soon as possible.

Classical Music Concert

A repeat of last year's successful concert was held on the 21st of September. There was a varied programme by six artists. A vocal item for mezzo-soprano accompanied by viola and piano by Brahms was followed by a baroque piece for 2 flutes and piano. Anita Beverton contributed 'The Swan' by Saint-Saens, and we ended with the lively Poulenc Flute sonata with Karen and myself on piano. Graham Walder kindly introduced the event. I have some ideas about the next concert but no date has been decided as yet. Our local support was good, but I was slightly disappointed that in spite of varied advertising ploys, I did not notice any 'outsiders' in the audience.

Hugh O'Neal (organ and piano)

Safeguarding

Our Safeguarding procedures are up to date and regularly reviewed. All necessary DBS checks have now been updated through the online service. If you plan to run a group or visit others in an activity linked in any way to the church a DBS check should be completed. It is not too onerous - please contact me for information.

You will be aware that the Church is under enormous scrutiny regarding Safeguarding at this time. Information and online training is available to anyone and can be accessed via the Diocesan website. If you would like more information please let me know. Completing a DBS check is not the same as engaging with training. The training is helpful in keeping us alert to the context and concerns around Safeguarding.

The key message is that Safeguarding is everyone's responsibility. If you have any concerns about someone or a particular situation please contact me. All concerns will be taken seriously and dealt with in confidence.

Tom Backshall - Safeguarding Officer

Social and Fundraising

During the interregnum, it is so important that we all pull together. It is absolutely wonderful to witness that togetherness in our social and fundraising activities, from both the organisers and supporters. During the year 2024-2025 our events included Quiz Night, an Open Garden at Peter and Helen's house, a cream tea, a shared lunch to celebrate harvest and the Advent Fayre.

Currently, your Social and Fundraising committee comprises ladies only. This is not an exclusive arrangement, and we would love it if any gentlemen would like to join us. At the very least we value your support and muscle power.

Thank you so much to all members of the Social and Fundraising Committee for all their hard work, and for all the additional support we receive from friends and family. Planning is already in progress for future events. We publish news of all our activities in the weekly pew sheet.

Ros Ellis

The Singles' Circle

I really do feel that this is a year of change in more ways than one, just as I have mentioned in our magazine whereby, we have lost the use of the Big Sompting Local minibus. Emma their driver was such a lovely support getting us faithfully to our destinations and we finished up with an outing just before the end of 2025 with a visit to Glow Wild at the Wakehurst Place gardens to see the illuminations there. We are hoping and praying that a new outlet will come forward so we can start our outings again. In the meantime, to keep people being able to meet we started the year with a lunch at La Galleria in January, and this week a visit to Mayberry's Garden Centre for Afternoon Tea. On 29th March we are holding a Film Afternoon in the church hall. Later in the year we hope to arrange visits by train or minibus (if possible) to Chichester to see the exhibition in the Cathedral celebrating 950 years of the Diocese of Chichester and 1700 year of the Nicene Creed. We have also not ruled out our long awaited, fish and chip lunch on a cruise on the Chichester Canal. So do watch our pew sheets and posters during the year for further information.

Sheila West

Family Support Work

Since the election of our new government, like many charities FSW has been hit very hard by the loss of revenue to aid those who great need in Sussex. Therefore, anything our churches can do to help is absolutely vital. The results of the increase in revenue announced by the new Chancellor means that the annual amount of support from our diocese has been drastically cut and the amount raised by FSW's Winter Warmer campaign has also been greatly reduced due to many pensioners losing the amount they were given by the government each year, part of which if not all, would have been given to this campaign. I have been amazed how pensioners that I know, have still dipped into their pockets and given donations in spite of having to find extra money to fund their own needs. FSW is not alone in losing thousands of pounds of revenue due to increases in money needed to cover the increases in national insurance demanded for each member of staff working for them. This must have affected the Diocese too.

In spite of all this various groups throughout the Diocese of Chichester ae still coming together to raise funds wherever they can, Last year we joined forces with St. Mary de Haura in Shoreham to run stalls in November at their church, for handbags and scarves, and a card tombola.

We still collect food and clothing for the FSW food Bank and for their shop in Eastbourne. So, if you are turning our any of your clothes that are in clean, good condition, please remember FSW and place them in the box in the tower along with requested food items that FSW stipulate. Sam in our office always lets you know what is desperately needed.

One of FSW's 'clients' wrote the following, which sums up what this charity is all about: -

"After being referred to FSW from my son's infant school, I was told the lovely Gail would be our support worker. And when I say lovely, I genuinely mean that! She has helped me in so many ways and it's nice when I don't have friends, I can chat to really that I can meet with her and we can catch up on how things have been going and get advice if necessary. I think without Gail I would have been much more stressed than I am! She has a calming nature and is lovely to talk to about anything, not just parenting. Thank you, Gail, and FSW for allowing me to feel supported outside of my family network"

January's work in numbers:

- 253 visits and 972 remote calls supporting 286 parents and 202 children
- 50 supported meetings with other agencies
- 80 group sessions delivered
- 83 food deliveries made

Sheila West

Southwick Churches Together

It is good to report that during term time, Southwick Churches Together still meets for the half hour service on a Wednesday morning from 9.30 to 10am with coffee and time to chat afterwards.

Gathering together a rota to head these services each week has been quite a challenge over the last year. As many of you will know, for one reason or another Southwick has lost the support of their clergy either through retirement, illness or moving on to other parishes. I feel truly grateful for the way that lay people from our churches have come to the for offering their knowledge and service to keep the rota going.

We have seen new faces at our service and after Bob from the Methodist Church sadly died, we were grateful for Angel Jackson offering to come along to play for us each Wednesday. Her skills have certainly enlivened the singing and it is an absolute joy to have her with us.

We all of us find it so amazing to hear the thoughts and views of people from the different churches, who are a mine of information.

If you now find yourself free on a Wednesday morning and would like to join us for half an hour we would love to see you. Do give us a try, we are now meeting using the choir stall chairs, which are so much more comfortable and we are able to get into a lovely circle, as we also do for our Friday prayer and study group.

Sheila West

Open the Book

I'm pleased to say that Open the Book is still going strong! Eastbrook School is still welcoming us in on a fortnightly basis to tell and enact out stories from the Bible which are Ofsted approved. We are a group of 5 people at the moment who go to the school and what a welcome we get from the children who are in the early stages of their education. We have about 60 children who come to hear the stories and they are often eagerly waiting in line at their classroom doors to come in and sit down quietly ready to sing the song that goes with the presentation, wondering 'which story will it be today' as the song goes.

Last week we were telling the story of David and Goliath and I wondered how on earth we were going to create a giant. Heather from the Methodist Church arrived with the most amazing giant made out of cardboard and well over 6ft. high. She had the words printed out that she needed to say on the back of the giant, and when she was 'killed' by David her shriek as she died and fell down was superb. The children loved it and cheered, so there was no distress at all. The teachers were well primed and quite happy about it all. Next week we are telling the story of Naomi and Ruth.

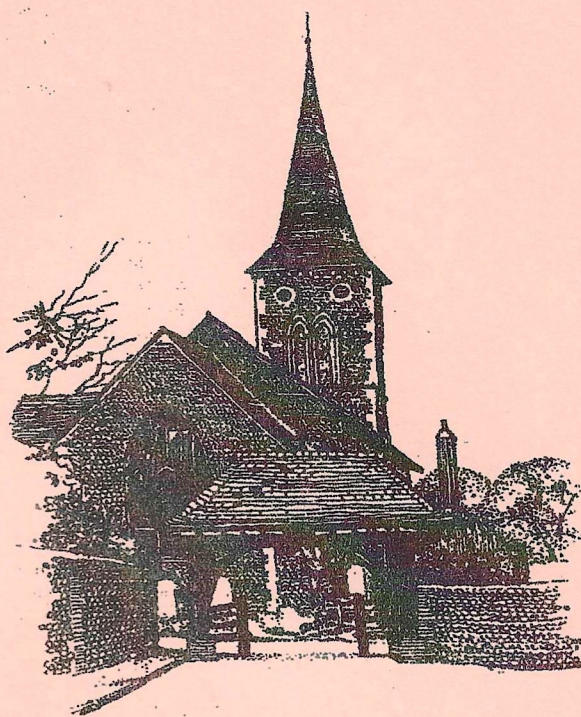
If any of you are interested in finding out more about this project, please do speak to me and if you can help us, we would be delighted to have you with us, but it is important to attend a training day, which can be done on line and sometimes arranged at Church House Hove. You can see from this that it also has diocesan approval.

Sheila West

Accounts

St Michael and All Angels, Southwick

Registered Charity No. 1130870



Year Book 2023

Annual Parochial Church Meeting

Sunday 24th of March 2024

'Jesus said to them again, Peace be with you. As the Father has sent me, so I send you.'

John 20:21

Rector's Report

One of the highlights for me last Christmas was seeing so many people come into church for the Crib service and thank you to Ros and others alongside her who help make that service so open and accessible to many families who live within the parish. This is a successful and much appreciated service across all parts of the Church of England and other denominations and many churches and cathedrals are full for this service on Christmas Eve. The Crib service seems to capture people's imaginations as does Midnight Mass where attendance was higher compared to the year before and it was good to see numbers at that service returning to what they were pre-covid in 2019.

Another highlight for me last year was Remembrance Sunday. It is always a great honour for me to be invited by the Royal British Legion to officiate at the Act of Remembrance on Southwick Green every year. It is a wonderful and moving event but last year everything seemed to be even more exceptional with a Piper and a Marching Band. Again, this is an event that attracts hundreds of people from different parts of the community as we reflect and ponder together on the sacrifice of so many wonderful men and women who have died for our freedom and stood up to tyranny.

Last year it was marvellous to see our monarch King Charles and the Queen crowned in Westminster Abbey. It provided a great excuse for us to display Union Jacks in Saint Michael's, to put on a special Children's Workshop to mark the occasion and to feel proud that we belong to a wonderful country with traditions and a stability that many countries must admire and long for. The Coronation was a moving service that had at its heart the Christian faith. Who can forget His Majesty the King's words at the beginning of the service 'I come not to be served but to serve', a reminder not only of our Lord's service but also the service and ministry we are all called to.

Thank you to every one of you for all your service to Saint Michael's and all that you give to the church in the service of our Lord. May God Bless us in the next year as together we continue to witness to the Good News of Jesus Christ in this wonderful community of Southwick.

Jonathan

Parish of St Michael and All Angels, Southwick

MEETING OF PARISHIONERS

AND

ANNUAL PAROCHIAL CHURCH MEETING

Sunday 24th of March 2024 at 11:15am in St Michael's Church

The Meeting of the Parishioners

1. The Election of the Churchwardens

Annual Parochial Church Meeting Agenda

1. Apologies for Absence
2. Minutes of the APCM held on 30th of April 2023
3. Elections
 - PCC
 - Sidesmen and Sideswomen
4. Reports
 - Finance Report – Treasurer
 - The other reports are set out in this booklet
5. Appointment of Independent Examiner
6. Rector's Report

(Will members of the PCC please stay behind for a two minute meeting to set some dates)

Parish of St Michael and All Angels, Southwick

Meeting of Parishioners to elect the Churchwardens

Two nominations had been received, so it was agreed unanimously that Mrs Jacqui Aspinall and Ms Karen Long be elected as Churchwardens for the year 2023/2024.

Minutes of the Annual Parochial Church Meeting

Held on Sunday 30th April 2023 at 11.15am in St Michael's Church

The meeting was opened with prayer led by the Reverend Jonathan French. It was attended by 35 parishioners.

Apologies for Absence:

Apologies for absence were received from Mrs Mary Gibbs, Mrs Mary Kelly, Mrs Angie Jackson, Mrs Sam Byrne-Smith, Miss Kate Hamnett and Mr and Mrs Nigel Courtnage.

Minutes of the last APCM held on 10th April 2022

Mrs Cathy Moore had listed twice under the list of sidespeople, so this was corrected. The minutes were agreed then as a true record, proposed by Mrs Sue Wadey and seconded by Mr Tom Backshall and signed by the Chair.

There were no matters arising.

Elections:

Deanery Synod:

The following were elected to the Deanery Synod:

Nominee	Proposer	Seconder
Mrs Jacqui Aspinall	Mrs Cathy Moore	Ms Karen Long
Ms Karen Long	Mrs Cathy Moore	Mrs Elaine Luff
Mrs Jan Powell	Mrs Cathy Moore	Mrs Brenda Wells
Mr Graham Walder	Mrs Jacqui Aspinall	Ms Karen Long

PCC:

The following were elected as members of the Parochial Church Council:

Nominee	Proposer	Seconder
Mrs Mary Kelly	Mrs Sam Byrne-Smith	Mrs Jan Powell
Mr Ray Rose	Mrs Angie Jackson	Mrs Wendy Allen
Mrs Pat Sinclair	Mrs Wendy Stringer	Mrs Jan Wheeler

No nominations were received for the fourth vacancy

The Rector thanked those who had served in the previous year, particularly Mrs Angie Jackson and Mrs Sam Byrne-Smith who were retiring.

It was agreed that the following should act as Sidesmen and Sideswomen:

Mr Tom Backshall	Mrs Gay Courtnage	Mrs Ros Ellis
Mrs Rosemary Hards	Mrs Ann James	Mr Dudley James
Mrs Elaine Luff	Mrs Cathy Moore	Mr Graham Walder
Mr Simon Wilton	Mrs Sue Wilton	

It was also agreed that the following act as welcomers:

Mrs Carolyn Almond
Mr Adrian Ellis
Mr Tony Seaman
Mrs Wendy Stringer

Mrs Anita Beverton
Mr Ray Luff
Mrs Helen Scott

Mrs Sarah Bowrah
Mrs Cathy Moore
Mr Peter Scott

Reports:

Financial Report – Treasurer:

Mr Graham Walder thanked Keith McQueen for his help in preparing the accounts and Marion Goble for her continued discreet administration of covenanted giving scheme.

Expenditure exceeded income by around £3,000 in 2022. We incurred major outlay in replacing the church and hall boilers, the final payment for which will appear in the 2023 accounts (£12K). The current account stands at £40,000 and the savings account at £75,000. The PCC decided to reduce the Parish Contribution from £74K to £63K in order to reduce the losses and will be asking people on our roll to reconsider their weekly giving before a decision is made on how much we can afford to give the Diocese in 2023. Graham encouraged people to give by standing order or electronic transfer if possible, to reduce bank costs and maximise the amount of tax relief that can be obtained. Please use the yellow envelopes in church if you wish to make a cash donation so gift aid can be claimed where applicable.

In response to a questions, Graham clarified that running costs relates to utilities, maintenance to repairs and service costs include the organist's remuneration, purchase of candles, elements etc for use during worship. The change in net assets was mainly due to the downgrading of the values of the investments. There are less cash donations now and much of that we did receive was in response to specific charity appeals. The card machine was used mainly by those hiring the hall.

The Revd Jonathan French expressed the congregation's thanks to Graham, Marion and Keith for all they do in running the accounts, not to mention their other work in the church. Jacqui proposed and Dave Hilton seconded that the accounts be adopted and all were in favour.

Other Reports:

Fr Jonathan thanked the contributors of the other reports in the Annual Year Book. Ms Karen Long proposed and Mr Dave Hilton seconded that these be accepted and this was accepted unanimously.

Appointment of Independent Examiner

Mrs Sheila West and Mrs Cathy Moore seconded that Messrs Hodson and Co continue as Independent Examiner of the accounts.

Rector's report:

The Rector expressed his thanks to Mr Tom Backshall and Mrs Elaine Luff for their service as churchwardens over the past 5 and 4 years respectively. He said they had been brilliant, keeping things together during the pandemic and encouraging us all and building bridges where necessary. They had brought a wealth of experience and insight. Fr Jonathan presented them both with tokens to mark our appreciation.

He also expressed gratitude for the work Mary Kelly had done in her role as Safeguarding Officer over some 20 years. He had found her very approachable, reliable and professional, in times that have been difficult for churches and involved much tightening up of procedures. A token is also to be given to Mary. Tom Backshall has agreed to take over the position, assisted by Cathy Moore and Sam Byrne-Smith as at present.

There being no further business, the meeting closed with a prayer at 11.50 am. The first meeting of the new PCC will be held on Thursday 22ndth June 2023 in the Rectory at 7.30pm and the next APCM will be on 24th of March 2024.

Approved by the APCM on Sunday 24th of March 2024

Parish of St Michael and All Angels, Southwick

Registered Charity Number 1130870

ANNUAL REPORT AND FINANCIAL STATEMENTS

OF THE

PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31st DECEMBER 2023

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PCC Annual Report for 2023

Administrative information

The Parochial Church Council (PCC) of St Michael & All Angels serves the communities of Southwick and Fishersgate in the diocese of Chichester. The following people have served on the Council during 2023/24, with their year of election shown after their name:

Revd J French – Incumbent
Mr T Backshall - Churchwarden
Mrs E Luff - Churchwarden

Mrs J Aspinall *23
Ms K Long *23
Mrs J Powell *23 - Secretary
Mr G Walder *23 - Treasurer

Mrs A Beverton 22
Mrs S Bowrah 22
Mr D Hilton 22
Mr S Wilton 22

Miss A Beal 19
Mrs B Elms 19
Miss K Hamnett 19
Mrs G Courtnage 21 (filling casual vacancy)

Mrs M Kelly 23
Mr R Rose 23
Mrs P Sinclair 23
Mr T Backshall **23 Safeguarding
Mrs E Luff **23 Children/Pastoral

*Deanery Synod representative

** Co-opted member

Structure, governance and management

The appointment of PCC members is governed by the Church Representation Rules. After ex-officio posts (clergy, churchwardens and deanery synod representatives) have been filled, one third of the ordinary members retire each year but can be re-elected after one year. Elected members normally serve three-year terms.

The PCC is a corporate body established by the Church of England. It operates under the PCC (Powers) Measure 1956 and the Synodical Government Measure 1969. The PCC is legally a charity and is registered with the Charity Commission (Number 1130870). This report has been drawn up in the frameworks of the Charities Act 2011, Charity SORP 2005 and Church Accounting Regulations 2006.

The address for correspondence is Mrs J Powell, 12 Phoenix Crescent, Southwick, West Sussex, BN42 4HR. The Council's bankers are Barclays Bank plc and the Independent Examiners have yet to be confirmed. The PCC has delegated the day to day management of the Parish to the incumbent, Revd. Jonathan French.

This report covers the year to December 2023 and significant events during the early months of 2024.

Objectives

St Michael's PCC has the legal responsibility of co-operating "with the incumbent in promoting in the parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical." It is also responsible for maintaining various buildings in the parish including St Michael's Church and Hall.

Achievements and performance

Church attendance

During 2023, an average of 55 people attended weekly worship, a further 23 attended less regularly and 14 remain part of our worshipping community but are unable to come to services due to infirmity. There were 92 active members (77 of whom are over 70) on the Ecclesiastical Electoral Roll, a reduction of 18 from 2022. It is pleasing that 273, including many children, attended church over the Christmas period. Since the turn of the year, weekly numbers have continued to diminish.

Review of the year

Sung Eucharist is held every Sunday, with the first Sunday of the month being All Age Worship. A Said Communion is also held once a month and midweek Communion twice a month. Southwick Churches Together hold ecumenical services in St Michael's each week during term time and Children's Workshops are held twice a year, with an extra one being held to celebrate the King's Coronation in May. It was good to join with fellow local Christians to celebrate the World Day of Prayer at St Theresa's Catholic Church in March and to sing carols in the newly refurbished Southwick Square in December.

The PCC met 4 times with a 60% attendance and urgent matters were dealt with by the Standing Committee. There were 2 adult baptisms, 4 confirmations (at St Julian's Church), 1 wedding, 7 funerals and 6 interments of ashes. We were greatly saddened to lose Michael Allen, Daphne Barnett, Maureen Maidlow, Jetta Bland, Thirza Rose, Josie Peters and Zena Searle during the year, all of whom made significant contributions to our parish over a long period.

The lack of working-age people in the congregation is now making a marked effect on what we are able to do and is of great concern for the future. The Social and Fundraising Committee organised a very successful Car Boot Sale, Summer and Advent Fairs and Quiz Night, but it is no longer feasible to run the first two of these in future. This will have a big impact both socially and financially, in a year when we have already had to reduce the amount we can afford to contribute to the Diocese. The Fabric Committee has also been challenged by problems with the hall roof and doors and falling income will make it difficult to maintain the church and hall to the standards we would like, particularly at a time when age prevents less work being undertaken in house. However, we most sincerely thank those who do serve on both these committees for all their efforts to keep things running.

The caring and generous nature of our church members does continue to flourish and helps to maintain our spirits during what is a difficult and uncertain time locally, nationally and throughout the world. We give thanks to God for what we have and pray for his guidance and assistance as we move forward, assured in the knowledge that he is with us always.

Financial Review 2023

St Michaels finished the year in a strong financial position. Current and savings accounts at Barclays total £29,384 (2022 £44,824) with investment accounts totalling £82,562 (2022 £81,145). This fall can largely be attributed to payment of the second instalment for the new boiler. It's notable that this was achieved without recourse to long-term investment funds.

Donations and legacies were down over the year to £60,645 (2022 £64,263) as, sadly, the number of regular givers fell. However, this reduction was almost entirely offset by increases in other areas, notably hall lettings and fees for baptisms, weddings and funerals, with the result that total income was almost unchanged from the previous year at £109,815 (2022 £110,155).

Expenditure for the year was up considerably at £124,883 (2022 £110,893). However, to a large extent this represented a return to more normal levels after a large drop in expenditure in 2022, which was possibly the after-effect of a downturn in activity following covid and lockdown.

Our Parish Contribution decreased a little to £62,100 (2022 £63,500), but is likely to increase again soon.

Reserves Policy

1. The current account at 31st December 2023 held £29,384 and there was £82,562 in our interest bearing investment accounts.
2. The Kenyon Trust is a restricted fund for repair to St. Peters Church. The fund comprises CBF shares and is valued at £28,862. At present West Sussex County Council is leasing the building, so the fund remains unspent and is held by the Diocese.
3. The Simmons Trust is an endowment fund comprising 449 shares in a CBF Investment Fund, valued at £10,150 which may not be spent. Interest from this fund is paid into the General Fund.

Approved by the PCC on 27th of October 2024 and signed on its behalf by the Chair



Churchwardens' Report

This is our first report as Churchwardens and we start by confirming 'in the time honoured fashion' that the Inventory has been checked and is correct.

There are many people who work hard to help us with our worshipping life, our social life, to keep our buildings in good repair and to raise much needed funds. Our thanks go out to all those involved in these groups in whatever capacity. The reports of the various groups are contained within this Year Book. All the groups need extra help and if you feel you could assist any of them in any way, no matter how small, please contact the Chairman of that group or let one of us know.

One of the big challenges we face this coming year is finance. We are an aging congregation and some do not feel able to continue giving the time and commitment to our daily life at St. Michaels. One of the areas which will be mainly affected this year is Social and Fund Raising with some of the usual events not being held e.g. the Summer Fete and the car boot sale. Hopefully other smaller events will replace these but these may not be as lucrative. Fund raising events are not all about money, however, they are also a form of outreach to the wider community and a time for us to come together and socialise. Karen has been looking at a scheme called 'Easyfunding' which donates to a designated registered charity each time a member shops with certain retailers online. About 7000 retailers are registered with this scheme to donate a portion of the cost of an item to a charity at no extra cost to the customer. Many churches are signed up to the scheme and welcome the extra quarterly income. More details on how to participate - at no extra cost! - in this scheme will be given at the APCM.

It was encouraging to see the numbers for the Crib Service and Midnight Mass and we need to encourage those that attend at Christmas to visit us at other times of the year.

Our thanks to all who contribute to the life of our church by helping out in some way. Your efforts are appreciated and valued. If you feel you want to or are able to offer help and support for the various activities that are part of our church life and worship then please don't be shy - speak to Jacqui, Karen or Jonathan.

Fabric Report

The Fabric Committee consists of Jacqui Aspinall, Simon Wilton, Graham Walder, Nigel Courtnage, Colin Upton and Jan Powell

St Michael's Church and Churchyard

External doors continue to be difficult to shut in the wet weather but do improve during the summer months. The west wall of the nave still needs redecoration following the removal of the radiators. The colour of the paint has now been agreed and the approval of the Architect obtained. It is hoped that this work will be carried out this year. The churchyard is the responsibility of Adur and Worthing District Council.

St Michael's Church Hall

During the year the roof has continued to be a problem but following work recently carried out by a roofer we hope that this problem has now been resolved. The doors continue to be a problem and we are currently seeking the advice of a carpenter and obtaining estimates for new doors, hopefully this problem will be resolved this year. Last autumn a working party cleared the vegetation round the hall thanks to all that helped with this.

1 Church House Close

1 Church House Close continues to be let to the same tenants and provides an essential source of income.

The Rectory

The Rectory remains the responsibility of the diocese.

Jacqui Aspinall and Karen Long

Mission Action Plan (2021 – 2024)

We aim to celebrate and share God's love for all people by offering a place of belonging, exploring faith honestly with an open mind, striving to live out Christ's care and compassion for everyone as together as a church family and faith community we explore the love of God made known to us in Jesus Christ.

Community links

- Fliers through all doors in the Parish 3 times per year - Christmas, Easter, Remembrance and/or Summer. We should make sure this happens regularly to ensure consistency of communication. Within the flier we emphasise to those receiving them that as their local church we are praying for them.
- Workshops (aka Messy Church)- increase to 3-5 throughout the year. Christmas, Easter, Summer, Harvest, Remembrance as possible focuses.
- Links to schools - make links with Headteachers of all local schools - Glebe, Eastbrook, Holmbush, Shoreham Academy and Shoreham College. (All schools have to demonstrate aspects of collective worship and moral/spiritual education under Ofsted criteria). This will require some persistence and some schools will already have involvement from other churches/religious/faith groups. If anyone has any links it would be good to follow these up.

St Michael's

- Pastoral visitors – To develop provision map for vulnerable members of our congregation mapping out all the contact we have had and any support both from us and elsewhere that is in place (a system used in schools).
- Pastoral links - names and contact details in pew sheet? This would need to be DBS checked. Or a message to say if you would like a member of the pastoral team to contact you please email Sam in the office with contact details - this will be treated in confidence.
- Eco Church - we can potentially tie in with group that meet at St Giles Church Hall - We will provide a list of all the recycling that can be collected and how it can be collected.
- Photo board of all members of the congregation visible in church where visitors and congregation can see it.

PCC of St. Michael and All Angels, Southwick.

Summary of Financial Receipts and Payments for the year ending 31 December 2023

Charity no. 1130870	Unrestricted				Total	Total
	General Fund	Designated Funds	Restricted Fund/s	Endowed Fund/s	All Funds 2023	All Funds 2022
	£	£	£	£	£	£
Income and endowments from:						
Donations and legacies	60,363	-	282	-	60,645	64,263
Charitable activities	4,004	-	-	-	4,004	2,984
Other trading activities	26,883	-	-	-	26,883	24,833
Investments	18,282	-	-	-	18,282	18,075
Other receipts	-	-	-	-	-	-
Total received	109,533	-	282	-	109,815	110,155
Expenditure on:						
Cost of raising funds	131	-	-	-	131	735
Charitable costs	111,408	-	-	-	111,408	98,241
Trading costs	11,588	-	-	-	11,588	10,850
Upkeep of 1 Church House Close	1,756	-	-	-	1,756	1,067
Total paid	124,883	-	-	-	124,883	110,893
<i>Reconciliation of funds:</i>						
Net income or (net expenditure)	(15,350)	-	282	-	(15,068)	(738)
Transfers between funds			-	-	-	-
Net movement in funds	(15,350)	-	282	-	(15,068)	(738)
Current account at 1 January	44,184				44,184	
Deposit account at 1 January	646				646	
Cheques accounted in 2022 but paid in 2023	377				377	
Bank accounts at 31 December	29,102	-	282	-	29,384	(738)

PCC of St. Michael and All Angels, Southwick


Statement of Assets and Liabilities. Year ending 31 December 2023

Charity no. 1130870	Unrestricted				Total	
	General	Designated	Restricted	Endowed		All Funds
	Fund	Funds	Fund/s	Fund/s		
	£	£	£	£	£	
Assets:						
Barclays current Business account	28,738				28,738	
Barclays Premium Business Account	646				646	
CBF Deposit Fund CB3023323-001	45,668	-	-	-	45,668	
CBF Deposit Fund CB3023322-001	9,500	-	-	-	9,500	
PCC-owned bank balance	84,551	-	-	-	84,551	
Diocese held Deposit Fund CB3005510	27,395	-	-	-	27,395	
Kenyon Trust			28,862		28,862	
Simmonds Trust				10,150	10,150	
Total bank and deposit accounts	111,947	-	28,862	10,150	150,958	
Wedding fees not yet received	-				-	
Debtors	-	-	-	-	-	
HMRC re Gift Aid Tax Reclaimable	12,103					
Investment assets at market value	12,103	-	-	-	-	
Investment assets at cost	-	-	-	-	-	
Freehold, 1 Church House Close	200,000	-	-	-	200,000	
Total assets	324,050	-	28,862	10,150	350,958	
Liabilities:						
Refund due to Worthing DC re payment made in error	300				300	
Turning Tides - cheque outstanding at year end	128				128	
Rev. J Washer - cheque outstanding at year end	54				54	
British Gas - Church Electricity usage June - December	3,000				3,000	
Total liabilities	3,482	-	-	-	3,482	
					Assets less liabilities	
					347,476	

These accounts, comprising the Summary of Financial Receipts and Payments, Statement of Assets and Liabilities, and related notes to the accounts, were approved by the Parochial Church Council on 27th October 2024 and signed on its behalf by Jacqueline Aspinall.

[Signature]

[Name]


JACQUELINE ASPINALL

Trustee

PCC of St. Michael and All Angels, Southwick

Notes to the Annual Financial Report for the year ending 31 December 2023

Charity no. 1130870

Analysis of total received

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total All Funds 2023	Total All Funds 2022
	General Fund	Designated Funds				
	£	£	£	£	£	£
Planned giving (excl. tax refunds)	41,575.41	-	-	-	41,575	49,572
Planned giving (no tax refunds)	4,352.63	-	-	-	4,353	
One-off and adhoc donations	2,503.72	-	-	-	2,504	1,885
Special appeals		-	282		282	
Gift Aid recovered	11,931.31	-	-	-	11,931	12,806
Legacies		-	-	-	-	
Grants		-	-	-	-	-
Donations and legacies	60,363	-	282	-	60,645	64,263
Fees for weddings & funerals	4004.45	-	-	-	4,004	2,984
Charitable activities	4,004	-	-	-	4,004	2,984
Proceeds of events with trading/sales	9,759.09	-	-	-	9,759	9,866
Concert income	416.00	-	-	-	416	
Small items sales (coffee/candles/Bible study notes etc)		-	-	-	-	
Hall hiring fees	16,708.37	-	-	-	16,708	14,967
Other trading activities	26,883	-	-	-	26,883	24,833
Bank & CBF deposit interest	671.52			-	672	915
CBF investment fund dividend				-	-	
Letting of 1 Church House Close	17610.49	-	-	-	17,610	17,160
Investments	18,282	-	-	-	18,282	18,075
Other receipts	-				-	-
Total received on all funds	109,533	-	282	-	109,815	110,155

PCC of St. Michael and All Angels, Southwick

Notes to the Annual Financial Report for the year ended 31 December 2023

Charity no. 1130870

Analysis of total paid:

	Unrestricted		Restricted	Endowed	Total	Total
	General	Designated				
	Fund	Funds	Fund/s	Fund/s	2023	2022
	£	£	£	£	£	£
Cost of fundraising activities/events	131.40	-	-	-	131	385
Other appeals expenses	-	-	-	-	-	350
Cost of raising funds	131	-	-	-	131	735
Charitable grants and donations	1633.40	-	-	-	1,633	1,225
Parish share to Chichester Diocese	62100.00	-	-	-	62,100	63,600
Salaries and honoraria incl NI	9571.47	-	-	-	9,571	
Rector's Expenses	2605.33	-	-	-	2,605	6,181
Visiting clergy fees and expenses	616.65	-	-	-	617	
Retory Utilities and other running co	4834.22	-	-	-	4,834	
Sunday school/Children's work	288.19	-	-	-	288	858
Costs of church services	5243.25	-	-	-	5,243	6,587
Office supplies	761.58	-	-	-	762	
Church utilities & services bills	4861.65	-	-	-	4,862	3,613
Other regular church running costs	358.84	-	-	-	359	
Church maintenance & redecoration	611.20	-	-	-	611	4,069
New boiler for Church	12718.80	-	-	-	12,719	10,878
Insurance	3583.78	-	-	-	3,584	
Auditor's fees	1620.00	-	-	-	1,620	1,230
Charitable costs	111,408	-	-	-	111,408	98,241
Cost of events with trading/sales	1223.00	-	-	-	1,223	
Costs of concerts	-	-	-	-	-	
Architects Fees	1342.00	-	-	-	1,342	
Hall maintenance & redecoration	-	-	-	-	-	
Church Hall utilities	2347.47	-	-	-	2,347	10,850
Church hall running costs	6675.06	-	-	-	6,675	
Other trading costs	-	-	-	-	-	
Trading costs	11,588	-	-	-	11,588	10,850
Upkeep of 1 Church House Close	1755.54	-	-	-	1,756	1,067
Total paid on all funds	124,883	-	-	-	124,883	110,893

Staff costs

	<u>2023</u>	<u>2022</u>
	£	£
Wages, salaries and honoraria	18,189	16,600
Employer National Insurance	305	
Employer pension contributions		-
	<u>18,494</u>	<u>16,600</u>

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST. MICHAEL'S PCC, SOUTHWICK

I report to the trustees on my examination of the accounts of St. Michael's PCC, Southwick for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of St. Michael's PCC, Southwick you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of St. Michael's PCC, Southwick's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act;
or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K Squire

[K Squire \(Oct 30, 2024 14:52 GMT\)](#)

Katie Squire ACA, Anova

The Barn, Meadow Court
Faygate Lane
Faygate
Horsham
West
Sussex
RH12 4SJ

Dated: 30/10/2024

Reports of the various Committees of the PCC and Church Organisations

Children's Ministry

The Children's Ministry continues to thrive within the church. We regularly have 5 families who attend the family worship and access the activities within the service. The activities have ranged from decorating backpacks, creating stained glass windows and advent calendars.

The redeveloped Children's Corner has created a space that is welcoming for children and young people both in family services and wider worship such as weddings and christenings. There are a range of activities, books and toys to create a safe space and encourage families to return to our church.

We ran a Christmas workshop attended by 16 children. The children created the artwork to decorate the church as well as cards, advent counters and elves. It was an enjoyable afternoon and food was provided. We are looking forward to the St George's Day workshop on 20th April and welcoming more families to explore the English saint and his values of courage and peace.

Thank you to the team that creates and sends home packs to our church families to keep in touch. Also thank you to Gigi for all her help with activities and ideas.

Kate Hamnett

Safeguarding

I am grateful for Cathy Moore and Sam Byrne-Smith for meeting with me periodically to review the risk assessments and discuss any issues. I am working through the renewal of DBS checks where needed. These are now completed online.

The Diocese provides detailed information and guidance regarding all aspects of safeguarding on their website. There is also online safeguarding training available for those who will be running groups and activities.

All our risk assessments for regular events and activities that take place during the year are current and are reviewed regularly. All risk assessments are stored in the church office.

If you have any concerns, please do contact me. Information is on the St Michael's website.

Tom Backshall

Pastoral Care

Pastoral care in our church is gently ministered by people within the different groups which meet regularly. This is as it should be as we are all given different gifts to help and encourage one another when we are facing difficulties at different times in our lives and a very important part of serving and imitating Christ-like. It is brilliant that so many of us adopt this pastoral role in the church especially as we all become older, more frail and face health issues of our own.

There are few members on the Pastoral team itself, Jonathan, Elaine Luff, Angie Jackson, Karen Long, Gay Courtnage and Mary Kelly, and the support from everyone is very special and much appreciated by them. please let us know if you know of anyone with needs for visits, to receive communion at home or just a phone call or card.

Elaine Luff

St Michael's Music

In the past year, music at St Michael's has continued enthusiastically. The choir has an additional member, and under Angie Jackson's expert direction and guidance, new choral music is being explored to support the Sunday services, including a previously unfamiliar Mass setting. The Friday rehearsals are an enjoyable event where Angie and I can work together effectively in a complementary way. Angie's efforts at teaching some elements of reading music notation are beginning to pay off. The Carol Service was particularly successful and well received. The choir have also supported some funeral services. Angie and I are most grateful for the choir's commitment, as always, and also to Anita Beverton for her support in special occasions.

The organ continues to have intonation problems, so that I have to be very careful about registration, but otherwise functions reasonably well and reliably. The one exception recently occurred during the Gloria, when the wind pressure abruptly faded away for no obvious reason. Fortunately, the choir continued impressively, keeping everything together while I re-started the mechanism!

A fundraising lunchtime concert of classical music was held in October. This was a successful occasion, with items performed by Anita Beverton (violin), Richard O'Neal (oboe and cello), Karen Rash (flute), Peter Ashley (organ), and yours truly on the piano. I am most grateful to Jonathan for introducing the concert. I am hopeful that we can make this a regular event.

Hugh O'Neal

Family Support Work

I am pleased to report that during last year FSW has managed to place Practitioners in 20 of the 22 deaneries in our diocese. This means that they are able to reach more families in need than before. Jan Powell and I have been to the AGM and heard from some of the practitioners what they are facing every day of the week. They all have full caseloads and long to take on more but are limited by the hours available in a day. Practitioners need to be in post and funded for at least 3 years at a time. They are in it for the long term, so that families can gradually get themselves back into a happier and working situation that helps the whole family to live and manage better lives. Those who are helped often send letters of thanks for the help they have received and here for you to read is one of them: -

FSW received this email recently from a parent who has been attending their Horsham baby group for the last year:

"I just want to say a huge thank you to you & Dominique for the most wonderful sessions at the Needles Community Hub. We have been coming to Tiny Toes since my daughter was 3 months old, and today she had her final session! It's going to be missed by us very much, as it was our favourite for numerous reasons. The friendly team, the toys, the space and the sensory room. I will always recommend this group. Keep up the great work!"

The needs are great especially for parents with children with special needs of all types such as physical disabilities or other issues such as autism or mental health problems. These parents are often told that they are on a 3-year waiting list for help. Jan & I were horrified to hear that the schools often have large numbers of children registered with them who are on 'Child Protection'. The work done by FSW in liaison with schools and Social Services itself is felt to be invaluable. So, do keep supporting FSW as this is a way, we can make a difference and do something for those in dire need.

January's work in numbers:

- 216 visits and 1080 remote calls supporting 255 parents and 168 children
- 50 supported meetings with other agencies
- 45 group sessions delivered
- 122 food deliveries made

So, St. Michael's please continue to help all you can no donation is too small. Look in the pew sheets for what is most needed to put into the collection box in the Tower and do think about any clean, good condition clothes that you may be happy to donate put into a plastic bag.

Sheila West and Jan Powell

Singles' Circle

2023 has passed and once again I reflect on what the Singles Circle has been doing over the past year. It has been a very busy one and we do try to go out at least once a month to somewhere of interest to all. As time goes by this becomes more and more difficult as variety is so important.

We have had some wonderful outings taking us in all directions and it is good that some of the places we have been to have encouraged the men to join in. As I have said before, the title of our group does not mean that couples cannot join in, everyone is welcome.

As usual we started our trips out by having a meal in January at the China Palace in Worthing. February saw us tour Hever Castle and view the wonderful display of snowdrops and other early spring flowers. In March we visited McBeans Orchid Centre and then on to a garden centre near Lewes for a meal and browse. In April we visited Arundel Castle for their Tulip Festival and castle tour. What a fantastic sight the flowers were in every colour imaginable.

To show how diverse our trips are, in May we visited Bletchley Park trying to solve the codes, then the Weald and Downland Museum for June. Due to bad weather our visit to the Prairie Gardens in July was cancelled but we consoled ourselves with a meal at Rushfields near Lewes. August was over to Scotney Castle and September we toured Chatham Dockyard learning that not only was *Call the Midwife* filmed there but they were about to host the next episodes of the stories about the SAS. The men were very happy to tour here and also the Milestones Museum in Hampshire, which was our October visit. With Christmas looming we went hunting for gifts at Notcutts and finished our year by going to Wakehurst for their Glow Wild illuminations and Brenda Wells organised our Christmas meal at the Royal George where over 20 of us attended. Our thanks go to the redoubtable Emma who drives the Sompting Big Local minibus for us without which there would be no outings at all.

Sheila West

Church Hall

Not a great deal to report on the church hall. Church Lane Nursery are still our main hirer and we have a good relationship with them. We have a new regular booker on a Tuesday evening who runs yoga classes, so hopefully that will continue well into the year. Casual weekend bookings are still regularly coming in, but maybe not as many as last year – but with the cost-of-living crisis I would imagine a lot of people do not have money to spare to book a venue for a child's birthday party. With that in mind, when we looked at raising the fees for both regular and casual bookers we have made an increase, but just a slight one.

The roof seems to be finally sealed and not leaking; fingers crossed in that regard. A few issues with the front door still but the fabric committee are aware of those issues. A new door may have to be on the cards in the future.

Thanks as always to everyone who helps at the hall with all the maintenance jobs, repairs and the behind the scenes upkeep, such as washing the tea towels.

Samantha Byrne-Smith

Social and Fundraising

Your Social and Fundraising committee were very active during 2023-2024, raising money for St Michael's along with running some joyful social activities (sometimes both at the same time!) In total, we raised several thousand pounds for church funds.

The Quiz Night is an annual favourite, as is the Open Garden. We all looked forward to these events with relish and were not disappointed. The whole congregation pulled together in August in order to have enough marshalls to be able to run the Car Boot Sale. Many had to be on site before dawn! We celebrated our patronal festival with Prosecco and cake and a shared lunch marked our harvest festival. The church hall was very busy on the day of the Advent Fayre, visitors including a very important Father Christmas.

Going forward the Social and Fundraising Committee are having to make some difficult decisions. The committee has had to confront the inevitable march of time, and the challenge of running some of the future events. One of the casualties has been the Car Boot Sale in 2024. We put out feelers for someone to take over the running of the event, but there were sadly no volunteers. Also under the chop is the Summer Fayre. We are hoping to organise some new events to replace these two.

Many thanks to all the members of the Social and Fundraising Committee who dedicate copious amounts of time and talent for the benefit of others.

Ros Ellis

Church Flowers

We started the last year with just four regular flower arrangers and were happy to welcome Jeanette as a new member. Sadly, in November Theresa died quite suddenly. She was always very keen to try out new ideas and techniques with her arrangements, and her enthusiasm was infectious. A sad loss.

We have continued with the four of us, with occasional 'guest' appearances from some of our former regulars. Thanks go to them. We have tried to vary the arrangements on a weekly basis, but sometimes are able to 'eke out' an arrangement rather than starting a new one from scratch. This saves on work but also financially, as the cost of flowers is very high at present.

We were assisted at Easter and at Harvest by donations of beautifully decorated baskets provided by members of the congregation. We were so grateful to receive these as they really brought the Church to life with colour and originality. We are continuing with this idea. If anyone is interested in trying flower arranging, do have a word with me and I will organise a 'have a go' session.

We are acutely aware of the environmental impact of the floral foam we usually use and are looking for more eco-friendly solutions.

Looking forward, we hope to continue decorating the Church to provide interest, relevance and beauty.

Helen Scott

Electoral Roll

The total figure for this year, allowing for additions and leavings, is 116. This is 10 fewer than last year and contrasts sharply with the figure of 176 for 2019. This is mainly due to deaths and a few people moving out of the Parish. There may be some people who attend frequently and might like to be on the Electoral Roll. If so, forms are available in church, or just ask me, or Sam in the office.

Do speak to Jonathan if you have any questions on joining the Roll. Being on it has benefits which enable you to have a vote in Church affairs or even stand for the PCC, therefore, it is an important status in the church family life.

Keith Freeman

Coffee and Company

Our numbers do vary but we average about 25. If you know anyone who would benefit from an hour or so of company please encourage them to give us a try, we meet on the first Saturday of the month from 10 to 12 noon.

Thanks must go to Graham Walder who not only gets the tables set up for us but also provides transport to those who might otherwise be unable to attend. Thanks as always go to Rosemary, Gay, Mary, Sue and Angie. I couldn't do it without you.

Thanks also to all who attend and who make it such a lovely friendly couple of hours, it couldn't happen without you so not pop in and give us a try.

Jacqui Aspinall

Deanery Synod

Deanery Synod met 3 times during the year, presided over by the Rural Dean, Rev'd Dan Henderson and the lay Chair, now Sarah Rogers from St Peters West Blatchington.

One of the major issues was the parish contribution to the Diocese which covers clergy costs, training, housing and Diocesan costs such as training new ministers. Many parishes, including ours, now find we are unable to contribute the full amount, which has resulted in economies having to be made further up the chain whereby training of new Readers has been put on hold in favour or encouraging the increased provision of Lay Ministers.

Talks of items of interest have taken place, including one by the Diocesan Director of Education about churches engaging with the schools in the their area and another by the Diocesan Environment Officer saying we have a duty to the God we worship, who is the creator, to care about the environment, sustainability and greenhouse gases. Parishes are urged to adopt eco-friendly practices.

Jan Powell

Churches Together and 'Open the Book'

These services in St. Michael's church are regularly held during school term time each Wednesday at 9.30am. All the churches in Southwick have been very keen to support sending representatives along and also contributing in a leadership way taking their turn in providing the content.

We all have commitments each week and so numbers can fluctuate from time to time. It has been pleasing to welcome old friends back and make new friends who are supporting us for the first time. I have also been delighted to accept offers of help in leading the service and giving their input. So, thanks go to Graham Walder and to Brian Box. Everyone's contribution is different as we learn to gain insight into Jesus's teachings. In spite of her retirement, Linda Hulcoop from the Community is still happy to come once a term, so thank you for doing this, Linda.

Part of our joint worship is taking part in the World Day of Prayer where each church finds members to take part in this very uplifting service. It is so lovely working together. Each year it is one of the churches responsibilities to host and organise the service and this year it is St. Michael's turn, so I'm hoping our congregation will support it well.

Do consider coming and giving this service a try, we hold it from 9.30am until 10am with tea/coffee provided afterwards. It is such a great opportunity learn what is happening in our Church Communities. We are Christ's Body trying to reach out to all who seek and are in need one way or another.

Open the Book

Our church is that still supporting the Open the Book initiative, which has been in action for many years. Members of our Churches are working together to go into Eastbrook Academy at their invitation once a fortnight, to share the stories from the Bible and act out those stories too. We are always looking for offers of help with this in any form, so if you would like to help do talk to me about it. The Bible Society has brought out a new book with more of the Bible's stories to relate to the children. This gives them variety and we find that sometimes we use the new book and sometimes the first one. The children love the stories, and often remember them even with two weeks in between. They love dressing up and acting out where they can in the story. We have covered Creation, Jacob and Essau, Jospheh, Moses and from the New Testament John the Baptist, the Nativity, and the Storm on the Lake.

Sheila West

House Group

The House Group meets on Fridays in the church, and everyone is welcome to join us.

We meet to pray, praise and talk about Jesus, our Lord and Saviour: how we long for Him to become increasingly more of our everyday lives and how we can serve Him more faithfully.

The original group started some years ago (before lock-down) and continues to be a source of encouragement and sweet fellowship and even fun. Recently we have met weekly for a Lent Series by Olivia Amarty discussing and praying about Gifts:

"God's Gifts to us and how to recognise our own gifts, how we can use them, respond to them and be fruitful in our lives."

It has been a good series, thought provoking and offering opportunities for discussion and growth.

Ray and Elaine Luff

Accounts

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK
Registered Charity Number: 1130670
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st DECEMBER 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
Incoming resources						
<i>Voluntary income</i>	2a	64,598	219		64,817	80,837
<i>Activities for generating funds</i>	2b	9,312			9,312	2,203
<i>Income from investments</i>	2c	339			339	318
<i>Church activities</i>	2d	17,951			17,951	11,777
<i>Other incoming resources</i>	2e	17,160			17,160	31,078
Total incoming resources		109,360	219		109,579	126,214
Resources expended						
<i>Costs of generating voluntary income</i>	3a	395			395	150
<i>Fund-raising trading costs</i>	3b	350			350	300
<i>Church activities</i>	3c	109,826	681		110,507	126,102
<i>Governance Costs</i>	3d	1,230			1,230	1,510
Total resources expended		111,791	681		112,472	128,062
Net incoming/(outgoing) resources		(2,431)	(462)		(2,893)	(1,838)
<i>Other recognised gains/losses</i>						
<i>Gains/(losses) on revaluation of fixed assets</i>	5					
<i>Gains/(losses) on investment assets</i>	6	(7,000)	(7,420)	(1,238)	(15,658)	4,112
Net movement in funds		(9,431)	(7,882)	(1,238)	(18,551)	2,274
Total funds brought forward at 1st January 2022		284,624	33,900	10,515	329,039	328,765
Total funds carried forward at 31st December 2022		275,193	26,018	9,277	310,488	

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK
Registered Charity Number 1130870
BALANCE SHEET AT 31st DECEMBER 2022

	Notes	2022	2021
		£	£
Fixed assets			
Tangible fixed assets	5	200,000	200,000
Investments	6	25,646	37,919
Total fixed assets		<u>225,646</u>	<u>237,919</u>
Current assets			
Debtors	8	10,000	17,000
Short term deposits		26,200	135,294
Cash at bank and in hand		49,042	48,070
		<u>85,242</u>	<u>200,364</u>
Creditors: amounts falling due within one year	9	(400)	(150)
Net current assets		<u>84,842</u>	<u>200,214</u>
Total assets less current liabilities		<u>310,488</u>	<u>438,133</u>
Creditors: amounts falling due after one year	9	0	0
NET ASSETS		<u><u>310,488</u></u>	<u><u>438,133</u></u>
Funds	7		
Endowment funds	10	9,277	10,515
Restricted funds	10	26,018	33,900
Unrestricted funds	10	275,193	393,718
		<u>310,488</u>	<u>438,133</u>

Approved by the Parochial Church Council on 2nd of April 2023 and signed on its behalf

The Reverend Jonathan French

The Revd Jonathan French
Chair

The accompanying notes form a part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK
Registered Charity Number 1130870
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2022

1. Accounting policies

a Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and SORP 2005.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c Incoming resources

All incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

Gains and losses on investments

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation on 31 December.

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK
Registered Charity Number 1130870
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2022

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 2000 have been capitalised in the accounts and depreciated over their useful economic life (see note (d)).

All expenditure on consecrated or beneficed buildings and individual items costing under £1000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Computer equipment	30% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK
Registered Charity Number 1130870
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2022

2 Incoming resources

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
a Voluntary income					
Planned giving	49,572			49,572	53,083
Collections at all services	1,885			1,885	1,500
Sundry donations and appeals	335	219		554	1,019
Income tax recoverable	12,806			12,806	12,714
Legacies					12,800
	64,598	219		64,817	80,837
b Activities for generating funds					
Fetes, bazaars and other fund-raising events	9,312			9,312	2,200
	9,312			9,312	2,200
c Investment income					
Dividends and interest	339			339	
	339			339	
d Income from Church Activities					
Church hall lettings etc	14,967			14,967	10,443
Fees from weddings etc	2,984			2,984	1,334
	17,951			17,951	11,777
e Other incoming resources					
Curate's House rent	17,160			17,160	17,160
Redundant Churches					11,600
DCMS scheme					2,900
	17,160			17,160	31,660
Total incoming resources	109,560	219		109,579	128,274

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK

Registered Charity Number 1130870

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31st DECEMBER 2022

3 Resources expended

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
a <i>Costs of generating voluntary income</i>					
Stewardship costs	385			385	150
	<u>385</u>			<u>385</u>	<u>150</u>
b <i>Fund-raising trading costs</i>					
Fete costs	100			100	
Miscellaneous fundraising activities	250			250	300
	<u>350</u>			<u>350</u>	<u>300</u>
c <i>Church Activities</i>					
Missionary and charitable giving (see note 11)					
Church societies overseas					
Christian relief and development agencies	400	250		650	
Home missions		431		431	168
Other charities & organisations	144			144	255
	<u>544</u>	<u>681</u>		<u>1,225</u>	<u>423</u>
Ministry costs:					
diocesan parish contribution	63,600			63,600	74,300
Incumbent's expenses	3,056			3,056	2,801
other clergy costs	3,125			3,125	5,346
Church running expenses	4,911			4,911	7,765
Church maintenance	4,350			4,350	5,638
Upkeep of services	6,587			6,587	8,145
Upkeep of 1 Church House Close	1,067			1,067	2,403
Church hall running costs	10,850			10,850	18,496
Youth and children's work	858			858	785
New boiler for Church heating	10,878			10,878	
Church redecoration (including architect's fees)					
	<u>109,826</u>	<u>681</u>		<u>110,507</u>	<u>126,102</u>
Governance costs					
Cost of annual accounts	1,230			1,230	1,500
	<u>1,230</u>			<u>1,230</u>	<u>1,500</u>
Total resources expended	<u>111,791</u>	<u>681</u>		<u>112,472</u>	<u>128,052</u>

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK
Registered Charity Number 1130670
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2022

4 Staff costs

	2022
	£
a <i>Wages and salaries</i>	<u>16,600</u>

During the year the PCC employed an organist, cleaners for the church hall, and an office administrator, all are part time.

b *Payments to PCC members*

Mrs S. Byrne-Smith is the Parish Administrator and is a PCC member. Her sister, Mrs S. Bowrah, is a member of the hall cleaning team and also on the PCC

There were no other payments made to PCC members or persons closely connected to them, nor other related parties, during the year.

5 Tangible fixed assets

	Freehold land and buildings	TOTAL
Cost or valuation	£	£
At 1st January 2022	200,000	200,000
Additions		
Disposals		
Revaluation		
At 31st December 2022	<u>200,000</u>	<u>200,000</u>
Depreciation		
At 31st December 2022	<u>200,000</u>	<u>200,000</u>

The freehold land and buildings comprise solely the curate's house at 1 Church House Close, Southwick

6 Investments

Market value 1st January 2020	£
Disposals at carrying value	33,304
Purchases at cost	0
Net gains and revaluation (note 7)	-7,658
Market value 31st December 2020	<u>25,646</u>

These are funds, held through the Diocese, which are revalued annually at 31st December.

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK
Registered Charity Number 1130870
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2022

7 Analysis of Net assets by fund

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £
Fixed assets for church use	200,000			200,000
Investment fixed assets		16,769	9,277	26,046
Current assets	84,842			84,842
Current liabilities	(400)			(400)
Long term liabilities				
	284,442	16,769	9,277	310,488

8 Debtors

	2022 £	2021 £
Income tax recoverable	10,000	11,500
Prepayments and accrued income	0	0
Other debtors	0	0
	10,000	11,500

9 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals for utilities and other costs	400	840
Other creditors	0	
	400	840

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK
Registered Charity Number 1130870
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2022

10 Statement of funds

	Bal b/fwd 1st Jan 2022	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31st Dec 2022
	£	£	£	£	£
Unrestricted Fund					
General fund	284,624	109,579	(112,472)		281,731
Designated funds:- Church reordering and Repairs & Renewals		-	-	(11,340)	0 (11,340)
	<u>284,624</u>	<u>109,579</u>	<u>(112,472)</u>	<u>(11,340)</u>	<u>270,391</u>
Restricted Funds					
Kenyon Trust	26,480	-	-		26,480
Outward Giving etc.	6,540	-	(2,200)	-	4,340
	<u>33,020</u>	<u>-</u>	<u>(2,200)</u>	<u>0</u>	<u>30,820</u>
Endowment Fund					
Simmonds Trust	10,515	-	-	(1,238)	9,277
	<u>10,515</u>	<u>-</u>	<u>-</u>	<u>(1,238)</u>	<u>9,277</u>
Total funds	<u>328,159</u>	<u>109,579</u>	<u>(114,672)</u>	<u>(12,578)</u>	<u>310,488</u>

The Kenyon Trust fund has a value of £26,480 and is held in CBF deposit and share accounts.

The Simmonds Trust fund is an endowment, which provides quarterly interest to the PCC General Fund and comprises 449 CBF Investment Fund shares.

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK
Registered Charity Number 1130870
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2022

11. Outward Giving	£	£
	Unrestricted	Restricted
a). Church societies overseas		
b). Christian Relief and Development Agencies		
Afghan Aid	400	
Mission Aviation Fellowship	250	
c). Home missions		
Chichester Diocesan Association for Family Support Work		220
The Church Aid Society	6	
Open The Book	30	
d). Other charities and organisations		
St John's Ambulance	144	
Total	<u>830</u>	<u>220</u>

Accounts

PCC Annual Report for 2021

Administrative information

The Parochial Church Council (PCC) of St Michael & All Angels serves the communities of Southwick and Fishersgate in the diocese of Chichester. The following people have served on the Council during 2021/22, with their year of election shown after their name:

Revd J French – Incumbent
Mr T Backshall - Churchwarden
Mrs E Luff - Churchwarden

Mrs J Aspinall *21
Ms K Long *21
Mrs J Powell *21 - Secretary
Mr G Walder *21 - Treasurer

Mrs R Ellis 17
Mrs H Scott 17

Mrs S Byrne-Smith 18
Mrs A Jackson 18
Mrs G Courtnage 21 (filling casual vacancy)

Mrs M Kelly **19 - Safeguarding
Miss A Beal 19
Mrs B Elms 19
Miss K Hamnett 19
Mr K McQueen **19 – Asst Treasurer

* Deanery Synod member

** Co-opted member

Structure, governance and management

The appointment of PCC members is governed by the Church Representation Rules. After ex-officio posts (clergy, churchwardens and deanery synod representatives) have been filled, one third of the ordinary members (four people) retire each year but can be re-elected after one year. Elected members normally serve three-year terms, but this has been extended due to the extenuating circumstances caused by Covid.

The PCC is a corporate body established by the Church of England. It operates under the PCC (Powers) Measure 1956 and the Synodical Government Measure 1969. The PCC is legally a charity and is registered with the Charity Commission (Number 1130870). This report has been drawn up in the frameworks of the Charities Act 1993, Charity SORP 2005 and Church Accounting Regulations 2006.

The address for correspondence is Mrs J Powell, 12 Phoenix Crescent, Southwick, West Sussex, BN42 4HR. The Council's bankers are Barclays Bank plc and Messrs Hodson and Co are the Independent Examiners. The PCC has delegated the day to day management of the Parish to the incumbent, Revd. Jonathan French.

This report covers the year to December 2021 and significant events during the early months of 2022.

Objectives

St Michael's PCC has the legal responsibility of co-operating "with the incumbent in promoting in the parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical." It is also responsible for maintaining various buildings in the parish including St Michael's Church and Hall.

Achievements and performance

Church attendance

Sadly, many of the Corona Virus pandemic restrictions continued for much of 2021, but gradually we moved back to holding weekly services in church, albeit with certain limitations to maintain safety measures. Each slow step forward has been welcomed as a sign of a return to normality and by Christmas, we enjoyed most of our normal celebrations which included music and singing – even if it was through face masks! Contact and zoom services were continued with those unable or unwilling to attend in person, including sending out activity packs to the younger members of our church family.

Review of the year

As only minimal communal worship and activities took place, the PCC met only 5 times during 2021 and urgent matters were dealt with by members of the standing committee. There were 1 baptism, 1 wedding and 7 funerals in church, including those of our dear friends Sylvia Kinsey and Victor Fleet. The cheerful contribution they each made to parish services and events is much missed.

Once again, the existing wardens and PCC members continued to serve, but new Deanery Synod representatives were elected at the APCM. The Fabric Committee continued to monitor the condition of the church and church hall and members of the Pastoral Group were kept busy keeping in touch with those with problems or we had not seen. The Social and Fundraising Committee arranged a very successful Car Boot Sale, one of the few held in Shoreham in 2021, which brought in much needed funds.

Despite the trials and hardships we all suffered, this church has stuck together and provided much mutual support and encouragement. We did manage to provide some help to the Diocesan charity, Family Support Work and joined in the Churches Together project to get people in Southwick to cheer up the neighbourhood by growing sunflowers, a great reminder of God's wonderful creation and his constant presence.

Plans for the future

The pandemic has affected all aspects of our lives. Confidence needs to be rebuilt and financial security restored. We are being encouraged to view this situation as an opportunity to review our old and interim practices and cease what doesn't work or isn't missed to make room for new ideas and methods, as reflected in our new Mission Action Plan. This will be difficult and challenging, so we all need to step up to the mark, taking an active part and encouraging and supporting others. This is a big ask, but, as Christians, we can move forward with the sure knowledge that, whatever happens, God is with us in our endeavours to do his will.

Financial Review

This being the year when we had a couple of extra sources of income, I had high hopes that that this would be a year when we could at last show a profit. The two extra items of income were from the sale of Holy Trinity Church and a generous legacy from Jean Danzelman giving us an additional £21,000 income this year. Unfortunately, this has been overtaken by a £6,000 overcharge by Gazprom. So, in the end, we have a deficit of just under £2,000. This is now the 4th year in a row where we are reporting a deficit and it is beginning to impact on our reserves.

We therefore convened an Extraordinary PCC meeting where it was agreed to reduce our Parish Contribution. We were alarmed by the fact that last year we were the only Parish in the Deanery to pay 100% of our Parish Contribution.

We have to take a realistic view of our longer term income and expenditure. Hall bookings are now up on last year but have not quite recovered to 2018 levels and income from fund raising is still some way down and is unlikely to return to pre-Covid levels. Income from regular giving has only had a very slight dip and we give thanks for the discipline of giving by standing orders, which have held up well during Covid times.

Expenditure is only increasing very slightly as the Church reopens, but we are anticipating some rises as inflation starts to take hold on day-to-day expenses.

Reserves Policy

1. The current account is currently at about £47,000 and there is about £26,000 in our investment accounts which gives us some interest. This is being held as an emergency fund for Boiler Repairs and long term maintenance.
2. The Kenyon Trust is a restricted fund for repair to St. Peters Church. The fund comprises CBF shares and is valued at £28,404. At present West Sussex County Council is leasing the building, so the fund remains unspent and is held by the Diocese.
3. The Simmons Trust is an endowment fund comprising 449 shares in a CBF Investment Fund, valued at £10,515 which may not be spent. Interest from this fund is paid into the General Fund.

Approved by the PCC on 20 September 22 and signed on its behalf by the Chair

The Reverend Jonathan French

Churchwardens' Report

It is great to see the church being used more again as people feel able to return to worship at St Michael's. It has been wonderful to be able to return to a relatively normal style of worship and to have the choir singing again.

The redecoration of the church was completed some time ago. People returning after a period of time away are now seeing what has been done.

The hall remains a vitally important resource for St Michael's. We have been able to gather after Sunday worship again to have a coffee and a chat. Coffee and Company is meeting again and provides a much valued source of companionship and friendship. Church Lane Nursery continues to be the main user of the hall on a weekly basis. We are pleased that they have increased the amount of time that they use the hall to include Wednesday afternoons. Other lettings are gradually picking up again.

Many of our social activities have not been able to go ahead. It has been frustrating when people have planned events only to see Covid rates increase to the point where we have had no choice but to postpone them. We continue to be hopeful that more of our social events will be able to take place in the coming months.

Elaine Luff and Tom Backshall

Independent examiner's report to the Trustees of Parochial Church Council of St Michael and All Angels, Southwick

I report to the trustees on my examination of the accounts of Parochial Church Council of St Michael and All Angels, Southwick (the PCC) for the year ended 31 December 2021 which are set out on pages 10 to 19.

Responsibilities and basis of report

As the charity trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

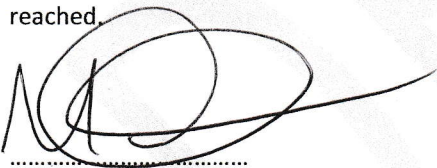
I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Matthew Hodson FCA
Independent examiner
Hodson & Co
Wiston House
1 Wiston Avenue
Worthing
West Sussex
BN14 7QL

Date: 20/09/22

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st DECEMBER 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2021 £	TOTAL FUNDS 2020 £
Incoming resources						
<i>Voluntary income</i>	2a	81,731	106		81,837	68,965
<i>Activities for generating funds</i>	2b	2,203			2,203	984
<i>Income from investments</i>	2c	318			318	553
<i>Church activities</i>	2d	11,777			11,777	9,208
<i>Other incoming resources</i>	2e	31,079			31,079	89,869
Total incoming resources		127,108	106		127,214	169,579
Resources expended						
<i>Costs of generating voluntary income</i>	3a	150			150	590
<i>Fund-raising trading costs</i>	3b	300			300	400
<i>Church activities</i>	3c	119,236	417		119,653	137,578
<i>Governance Costs</i>	3d	3,048			3,048	600
Total resources expended		122,734	417		123,151	139,168
Net incoming/(outgoing) resources		4,374	(311)		4,063	30,411
Other recognised gains/losses		(45,661)			(45,661)	
<i>Gains/(losses) on revaluation of fixed assets</i>	5					1,496
<i>Gains/(losses) on investment assets</i>	6		2,284	1,316	3,600	-67,649
Net movement in funds		(41,287)	1,973	1,316	(37,998)	(35,742)
Total funds brought forward at 1st January 2021		325,061	32,229	9,199	366,489	
Total funds carried forward at 31st December 2021		283,774	34,202	10,515	328,491	

Change notes 7 and 10

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK

BALANCE SHEET AT 31st DECEMBER 2021

	Notes	2021	2020
		£	£
Fixed assets			
Tangible fixed assets	5	200,000	200,000
Investments	6	38,919	34,319
Total fixed assets		<u>238,919</u>	<u>234,319</u>
Current assets			
Debtors	8	17,000	10,000
Short term deposits		26,200	72,861
Cash at bank and in hand		<u>48,070</u>	<u>49,709</u>
		91,270	132,570
Creditors: amounts falling due within one year	9	-1,698	<u>-400</u>
Net current assets		89,572	132,170
Total assets less current liabilities		<u>328,491</u>	<u>366,489</u>
Creditors: amounts falling due after one year	9	0	0
NET ASSETS		<u><u>328,491</u></u>	<u><u>366,489</u></u>
Funds			
Endowment funds	7		
	10	10,515	9,199
Restricted funds	10	34,202	32,229
Unrestricted funds	10	283,774	325,061
		<u><u>328,491</u></u>	<u><u>366,489</u></u>

Approved by the Parochial Church Council on 20 September 22 and signed on its behalf

The Revd Jonathan French
Chairman

The Revd Jonathan French

The accompanying notes form a part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2021**

1. Accounting policies

a Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and SORP 2005.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c Incoming resources

All incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

Gains and losses on investments

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation on 31 December.

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2021**

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 2000 have been capitalised in the accounts and depreciated over their useful economic life (see note (d)).

All expenditure on consecrated or beneficed buildings and individual items costing under £1000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Computer equipment	30% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2021

2 Incoming resources

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2021 £	TOTAL FUNDS 2020 £
a Voluntary income					
Planned giving	53,063			53,063	54,693
Collections at all services	1,365			1,365	1,110
Sundry donations and appeals	909	106		1,015	119
Income tax recoverable	13,714			13,714	13,043
Legacies	12,680			12,680	
	81,731	106		81,837	68,965
b Activities for generating funds					
Fetes, bazaars and other fund-raising events	2,203			2,203	984
	2,203			2,203	984
c Investment income					
Dividends and interest	318			318	553
	318			318	553
d Income from Church Activities					
Church hall lettings etc	10,443			10,443	8,753
Fees from weddings etc	1,334			1,334	455
	11,777			11,777	9,208
e Other incoming resources					
Curate's House rent	17,100			17,100	16,920
Sale of land					71,496
HMRC grants					1,453
From Deanery sales of redundant churches	11,000			11,000	
DCMS scheme	2,979			2,979	
	31,079			31,079	89,869
Total incoming resources	127,108	106		127,214	169,579

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2021

3 Resources expended

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2021 £	TOTAL FUNDS 2020 £
a <i>Costs of generating voluntary income</i>					
Stewardship costs	150			150	590
	<u>150</u>			<u>150</u>	<u>590</u>
b <i>Fund-raising trading costs</i>					
Fete costs					
Miscellaneous fundraising activities	300			300	400
	<u>300</u>			<u>300</u>	<u>400</u>
c <i>Church Activities</i>					
Missionary and charitable giving (see note 11):					
Church societies overseas					
Christian relief and development agencies					
Home missions	6	162		168	431
Other charities & organisations		255		255	
	<u>6</u>	<u>417</u>		<u>423</u>	<u>431</u>
Ministry costs:					
diocesan parish contribution	74,300			74,300	73,295
Incumbent's expenses	2,801			2,801	2,569
other clergy costs	5,147			5,147	3,958
Church running expenses	7,765			7,765	7,914
Church maintenance	5,638			5,638	3,292
Upkeep of services	8,145			8,145	9,902
Upkeep of 1 Church House Close	2,403			2,403	2,820
Church hall running costs	12,246			12,246	11,845
Youth and children's work	785			785	420
Church redecoration (including architect's fees)					21,132
	<u>119,236</u>	<u>417</u>		<u>119,653</u>	<u>137,578</u>
d <i>Governance costs</i>					
Cost of annual accounts	3,048			3,048	600
	<u>3,048</u>			<u>3,048</u>	<u>600</u>
Total resources expended	<u>122,734</u>	<u>417</u>		<u>123,151</u>	<u>139,168</u>

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2021

4 Staff costs

	2021
	£
a Wages and salaries	16,684

During the year the PCC employed an organist, cleaners for the church hall, and an office administrator. All are part time.

b Payments to PCC members

Mr Adrian Ellis, whose wife serves on the PCC, provided professional garden services for maintenance of the hall gardens.

Mrs S. Byrne-Smith is the Parish Administrator and is a PCC member. Her sister, Mrs S. Bowrah, is a member of the hall cleaning team

Dr. H. O'Neal is the organist.

There were no other payments made to PCC members or persons closely connected to them, nor other related parties, during the year.

5 Tangible fixed assets

	Freehold land and buildings	TOTAL
	£	£
Cost or valuation		
At 1st January 2021	200,000	200,000
Additions	-	-
Disposals	-	-
Revaluation	-	-
At 31st December 2021	<u>200,000</u>	<u>200,000</u>
Depreciation		
At 1st January 2021	<u>200,000</u>	<u>200,000</u>
At 31st December 2021	<u>200,000</u>	<u>200,000</u>

The freehold land and buildings comprise solely the curate's house at 1 Church House Close, Southwick

6 Investments

	£
Market value 1st January 2021	35,319
Disposals at carrying value	0
Purchases at cost	0
Net gains and revaluation (note 7)	3,600
Market value 31st December 2021	<u>38,919</u>

These are funds, held through the Diocese, which are revalued annually at 31st December.

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2021**

7 Analysis of Net assets by fund

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2021 £
Fixed assets for church use	200,000			200,000
Investment fixed assets		28,404	10,515	38,919
Current assets	85,472	5,798		91,270
Current liabilities	-1,698			-1,698
Long term liabilities				
	283,774	34,202	10,515	328,491

8 Debtors

	2021 £	2020 £
Income tax recoverable	11,000	10,000
Prepayments and accrued income	6,000	0
Other debtors	0	0
	17,000	10,000

9 Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals for utilities and other costs	1,698	400
Other creditors		
	1,698	400

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2021**

10 Statement of funds

	Bal b/fwd 1st Jan 2021	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31st Dec 2021
	£	£	£	£	£
Unrestricted Fund					
General fund	288,061	127,108	(122,734)	-105,661	186,774
Designated funds:-					
Church reordering fund	30,000				30,000
Repairs & Renewals	7,000			60,000	67,000
	<u>325,061</u>	<u>127,108</u>	<u>-122,734</u>	<u>-45,661</u>	<u>283,774</u>
Restricted Funds					
Kenyon Trust	26,120			2,284	28,404
Outward Giving etc.	6,109	106	-417		5,798
	<u>32,229</u>	<u>106</u>	<u>-417</u>	<u>2,284</u>	<u>34,202</u>
Endowment Fund					
Simmonds Trust	9,199			1,316	10,515
	<u>9,199</u>	<u>0</u>	<u>0</u>	<u>1,316</u>	<u>10,515</u>
Total funds	<u><u>366,489</u></u>	<u><u>127,214</u></u>	<u><u>-123,151</u></u>	<u><u>-42,061</u></u>	<u><u>328,491</u></u>

The PCC decided to re-assess the designated funds and set aside a sum of £30,000 for reordering and a sum of £67,000 for repairs and renewals.

The Kenyon Trust fund has a value of £28,404 and is held in CBF deposit and share accounts.

The Simmonds Trust fund is an endowment, which provides quarterly interest to the PCC General Fund and comprises 449 CBF Investment Fund shares.

PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ALL ANGELS, SOUTHWICK

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2021**

11. Outward Giving	£ Unrestricted	£ Restricted
a). Church societies overseas		
b). Christian Relief and Development Agencies		
c). Home missions		
Chichester Diocesan Association for Family Support Work		162
The Church Aid Society	6	
Turning Tides		150
Open Book		30
d). Other charities and organisations		
PDSA		75
Total	<u>6</u>	<u>417</u>