

**THE PARISH CHURCH OF ST. MARY & ST. CUTHBERT, CHESTER-LE-STREET**  
**7.30pm, THURSDAY 7<sup>TH</sup> APRIL 2022, PARISH CENTRE**

**ANNUAL MEETING FOR THE ELECTION OF CHURCHWARDENS**

All persons whose names are entered on the church electoral roll of the parish, or resident in the parish whose names are entered on a register of local government electors by reason of such residence, are entitled to vote at the election of churchwardens.

1. Bible Reading and Prayer
2. Minutes of 2021 Election of Churchwardens Meeting
3. Matters arising
4. Thanks to Churchwardens
5. Election of Churchwardens
6. Any other business

**ANNUAL PAROCHIAL CHURCH MEETING**

Every lay person whose name is entered on the Church Electoral Roll of the parish (and no other person) is entitled to vote at the election of parochial representatives of the laity.

1. Apologies for Absence
2. Minutes of 2021 APCM
3. Matters arising
4. Electoral Roll Report – Alex Nelson
5. Annual Report – including fabric, deanery synod and safeguarding reports
6. Presentation of the accounts for 2021 & resolution to accept the accounts
7. Rector's Report
8. Deanery Synod Election: 1 space for the final year of the current term
9. PCC Election: 2 spaces
10. Appointments: Auditor
11. Any Other Business
12. Closing Prayer

Date of next Standing Committee: 25<sup>th</sup> April, 9.15am

Date of next PCC meeting: 12<sup>th</sup> May, 7.30pm, Eardulph Room

**THE PARISH OF ST MARY & ST CUTHBERT , CHESTER LE STREET**

**Minutes of the Annual Vestry & Annual Parochial Church Meeting**

**Held on Tuesday 4 May 2021**

Rev. David Tully ,Rector, welcomed 43 people to the meeting (with social distancing).

**Readings & Prayers:** Rev. Mark Harrison read from Luke 5 and Rev. David led the meeting in prayer.

**Vestry Meeting: Purposes And Qualifications:** Rev. David read out the qualifications for the Vestry Meeting.

**Minutes of 2020 Annual Vestry Meeting :** agreed as an accurate record.

**Matters Arising:** None

**Parish Charities:**

Henry Smith Charity: -

Savings Account: £306.51 (@ 1.1.20); £440.39 (@31.12.20)

Received from national charity £133.62 and 0.26 interest

Current Account: £296.02 (@1.1.20); £6.02 (@ 31.12.20)

£350 paid out in grants - and paid into the account £60

Hudson and Tewart Charity

Account :£4506.11 (@1.1.20); £6678.19 (@31.12.20)

Received from national charity £168.01 and from Henry Smith £2000 and interest of £4.07

Nothing paid out

Shipperdson Educational Trust

Account: £1041.44 (@1.1.20); £1152.80 (@31.12.20)

Received from national charity £210.51 and interest of 0.85)

Paid out £100

**Thanks to Churchwardens:** David gave thanks to the Churchwardens for their ongoing work in complicated times.

**Election of Churchwardens:** 4 Nominations:

David Mallams

Elaine Rayner

Malcolm Rowland

Dorothy Hall

These four people were declared elected.

**A.O.B**

None

**This terminated the Vestry meeting**

## **Annual Parochial Church Meeting - Tuesday 4 May 2021**

**Qualifications For Annual Parochial Church Meeting:** Rev. David explained the requirement for participants to be on the Electoral Roll.

**Apologies for Absence:** Dennis and Sylvia Rudd.

**Minutes of 2020 Meeting:** Agreed as accurate record.

**Matters Arising:** None

**Electoral Roll Report:** 315 people are on the Roll of which 59 live outside the Parish. Doreen Yeates stepped down as Electoral Roll Officer and David thanked her for her many years of service. Alex Nelson agreed to accept the role.

**Safeguarding Report:** Sue White, Safeguarding Officer, reminded us that safeguarding is still a priority and new safeguarding guidelines are being implemented. She gave thanks to the members of the Safeguarding Team - Elaine Rayner, Michelle Dundas, Sarah Hindle and Dave Mallams (Health and Safety). David expressed his gratitude to Sue for all her hard work.

**Presentation of Accounts for 2020:** The Treasurer, Malcolm Austin, presented the Accounts and there was a formal resolution to accept them which was carried unanimously. David thanked Malcolm for all his efforts.

### **Reports:**

David read the Churchwardens' Report and Malcolm Rowland gave thanks to David from the Churchwardens for leading the Church throughout this time.

Deanery Synod Report - David explained that they had not met since the last APCM.

PCC Report- Since October the PCC had met 5 times. All meetings had been held on Zoom with over 90% attendance.

**Rector's Report:** Rev. David explained that it was only 6 months since the last APCM and that it was 5 days before his retirement. He reminded us that he had been at our Church for 12 years, his last year being the most difficult because of the pandemic.

### **Elections:**

PCC Members: David explained the composition of the PCC. This Parish elects 20 people including 4 Churchwardens, 5 Deanery Synod representatives, and 11 lay representatives. Representatives are elected for 3 years and are allowed to do 2 terms of 3 years. At the moment there are 3 vacancies and 6 people have been nominated. David invited the candidates to address the Meeting for 1 minute. David explained the procedure for the secret ballot that then took place. The votes were counted by 2 Churchwardens and the candidates were:

Sharon Dodds  
Daniel Green  
John Lane  
Anne Smith

Peter Southern  
Jim Stothard

The following were elected:

Sharon Dodds  
Daniel Green  
Anne Smith

**Appointments:**

Accountants: Agreed to continue with David Nattrass at DMC North and this was confirmed unanimously.

**Any Other Business:**

None

**Closing Prayer:** David closed the meeting with prayer.

**Dorothy Hall PCC Secretary**

## PCC REPORT

The PCC consisted of 22 members during 2021/22.

6 meetings were held.

The main items considered were:-

- New sound system in Church
- Broadcasting and live-streaming of services
- CMS Mission Support
- Safeguarding
- Parish Share 2022
- Quinquennial and Church repairs
- Parish Charity requests
- Parish Prioritisation Process
- Eco-Church
- Ankers House transfer
- Appointment of Rector
- Purchase of defibrillator
- 2021 Accounts

Mike Alton has completed his term of office and we are grateful for his service on the PCC.

We remember the sad death of Ann Curry and give thanks for her service on the PCC and Deanery Synod.

Dorothy Hall  
PCC Secretary

## DEANERY SYNOD REPORT

These were both online Zoom meetings during the pandemic.

The deadline for APCMs and election for Deanery reps was delayed until October in June 2020's deanery Synod, the last meeting before July 2021. The 2020 Deanery afternoon and the Deanery pilgrimage were both postponed due to the pandemic.

Six of the Clergy members were elected to the House of clergy, and from our church Karen Richardson was elected to the House of Laity, one of four after the first election returned only two lay members and no House of Clergy members.

**Diocesan Synod Notes from report presented to Deanery synod 9/21:** Due to the pandemic there were fewer candidates than the required representation in many deanery synod elections. Diocesan Board of Education, Bishop's Council and Vacancy in See Committee elections were planned for Autumn 2021, where James Hall was elected as a youth member to the Bishop's council.

The Living in Love and Faith book and Course was introduced for participation and discussion in parishes and to feedback to The Diocese by the end of 2021. (This was later extended to April 2022).

Income for the Parish Pledge was 16% below budget in 2020, and pledges for 2021 was 22% below what was requested.

A motion was passed that the diocese to register and become an EcoDiocese.  
All incumbents received a copy of the Living in Love and Faith book from the Bishop.  
Rev'd Tim Wall served as Acting Area Dean During Rev'd John Lintern's Autumn sabbatical.  
Guided Parish Pledges were due to be submitted in October.  
The next Deanery Synod will be in person at the end of April.

Karen Richardson

### **PARISH CHARITIES**

We have made dispersements to 8 households in the past twelve months and spent a total of £2971.58.  
Three more applications, for three more households are currently pending.

Our funds are from the Henry Smith Charity. This charity will replace what we have spent to use again in the following year

Two other charities previously linked to our parish and church, the Shipperdson Memorial Fund and the Hudson Tewart Charity, are no longer registered with the charity commission. Funds from the Hudson Tewart Charity were formally transferred to the Henry Smith Charity some years ago and the Shipperdson Fund has closed.

This does not restrict our access to funds but it does clarify the process.

Updated guidance from the Henry Smith Charity indicates that they expect most grants to be in the region of £50 to £100 although purchase of more expensive items is not prohibited.

Elaine Rayner

### **CHURCHWARDENS' AND FABRIC REPORT 2021-2022**

The churchwardens started to meet together monthly in May 2021, then fortnightly and are now meeting weekly with the Rector.

Works required in the Quinquennial were organised including:

- Church gutters cleaned
- pointing of hood mould over West entry door
- pointing of East Gable water tables
- pointing of hood mould over North door
- replacement of frame and meter cupboard door
- painting of outside doors
- electrical test report
- Lightning conductor test report

Parish Inspection with Archdeacon Bob Cooper on 23 June was successful

Other issues that have been dealt with include:-

- Installation of new sound system in Church
- Replacement of lighting in Church
- Liaising with vermin control to remove rat infestation and install mesh over air bricks

Organising live-streaming and broadcasting of services  
Dealing with drain blockage in Parish Centre  
Investigation of stone fallen from the side of the Church  
Minor repair to 'Cuthbert' bell  
Renewing risk assessments in Church  
Cleaning of surfaces after each service  
Checking Rectory while vacant and arranging repairs  
Organisation of cover by external clergy for Church services  
Transfer of Anker's House Museum to the Church  
Repair of Church boiler  
Updating of boards outside and inside Church with name of new Rector  
Checking Park Road North property while vacant  
Monitoring Clergy Vestry for signs of damp - keeping gullies and gutters clear and humidifier running  
Purchase of defibrillator  
Dorothy Hall  
Churchwarden

### **SAFEGUARDING REPORT**

As new developments have happened this year it seemed sensible to I have a safeguarding team despite not meeting in our usual way as area churches, we meet about 4 monthly currently .

We discuss any new policy processes we need to be aware of, changes to safeguarding, and how safeguarding effects our area services.

We are in the process of building a data base to better keep track of what training and certification all our volunteers have. This is proving to be a long job, please to speak to one of the team if you have completed new training that supports your voluntary or paid parish role. Jan , Sharon and myself can currently add to the info sheet.

We now have in place all policies up to date - however new information has been released that significantly changes the safer recruitment process enforced from January. This new process is a priority within safeguarding and as we move forward with all prospective volunteers we will be fully complying with the new process . To my knowledge this does not effect anyone who currently volunteers or has been recruited prior to the above date.

Our team is committed to supporting all adults who are vulnerable and young people within the parish and have been doing so if issues have occurred.

I have completed a train the trainer course to further support anyone who wishes to complete their safeguarding training in person, I can now deliver that training in-house and the diocese will issue the certification.

I must say thanks to everyone who dedicates time and energy to making sure our spaces are safe. Many thanks to my safeguarding team who continue to support me in my role.

Sue White - Youth & Children Co-ordinator

## YOUTH AND CHILDREN'S WORK REPORT

I can't quite believe it's only a year ago since I was delivering packs to all our families for messy church , Easter gardens and parties Creating original video content just about weekly for schools and church.

It feels like the longest shortest year ever ! So much has happened.

My role has changed progressively over lockdown and during our vacancy I am working towards getting back some semblance of all age youth and children's work, but some elements feel painfully slow.

This is a reflection of the last year

- \*created video collective worships weekly for schools
  - \*Maintained messy church , either with craft packs and videos , outdoor gatherings and events .Since last sept back in the parish centre .
  - \*Restarted and got new members in to our toddler group
  - \*Completed paediatric first aid at work training
  - \*Coordinated a very successful week long holiday club with 35 children and 20 volunteers and 4 young leaders in attendance , all meals and activities provided free for the whole group.
  - \* Ran one day half termly events for the holiday club attendees and additional young people
  - \*Delivered cards and advent calendars to all our holiday club children , and messy church families.
  - \*Prayer spaces event in church for school
  - \*Ran weekly groups for young people 7-11's
  - \*worked alongside ReNew Charity to provide youth events
  - \*Communion Course
  - \*Mentored young person and completed Youth Alpha - linked to ReNew Charity ( one year )
  - \*Became a school governor (as a replacement for Rev David they have since asked me to stay on as a permanent foundation Governor)
  - \*Completed roughly 10-15 online training events in relation to the Governor role
  - \*Currently completing a certificated course for the Role of a Governor in a Church of England School through Liverpool Hope University ( the school paid for this)
  
  - \*Started chaplaincy in CofE school , within that we have developed a children's collective worship team
  - \*Delivered training to staff on collective worship
  - \*Developed new volunteer teams
  - \*Maintained our Facebook and website to reflect the change in rules/services etc
  - \*Restarted our Facebook live streams supported with funeral live streams.
  - \*Created - in person school services for celebrations times and seasons
  - \*Restarted chaplaincy in Park View as soon as we were allowed in person
  - \*Developed new links with Hermitage School (watch this space on that one)
  - \*Supported RE department in Park View taken part in Ethics Classes, Introductions to GCSE Faith and Ethics
  - \*Attended a 3day youth event to develop skills and Knowledge for progressing our current youth work.
  - \*Completed Chaplaincy Certification with Nottingham University ( church paid half )
  - \*Lead Celebration/Christmas Services , more recently taking a bigger role in regular church weekly services.
  - \*Supported individuals and Families by getting financial support, giving pastoral care and regularly praying for them.
  - \*Run a regular online Bible study group - currently looking at living in love and faith course
  - \*PCC member , Member of the Eco group committee
- Moving forward I would like to get back to having an after school club and start a youth cafe as my top goals , also getting back in person to each of the schools in Chester-le-Street some schools are still not having whole school collective worships.



I would like to give a personal thanks to all my volunteers and people who support in the varied ways you do through time, finance , prayer and encouragement . I am truly blessed to be a part of this church and community . I thank God for each one of you and the special gifts and talents you bring.

Sue White – Youth & Children Coordinator

### **MOTHERS' UNION REPORT**

After what has been a difficult two years for everyone, Mothers' Union members are now meeting together not weekly as before but every 2 weeks either in the Parish Centre or in Church.

Our membership has fluctuated over the past 2 years as sadly some members have passed away and some have moved into care and are sadly missed. But we are happy to report that we have enrolled 5 new members this year with 2 more new members to be enrolled this month.

During the early days of Lock down in 2020 we kept in touch with each other through regular phone calls and cards sent to all by Branch Leader, Sue Begg. Prayer Diaries and Durham Diocese Newsround booklets were delivered to members' homes when possible. Later we used Zoom and Why Pay Telephone Conferencing facilities and as soon as was possible we began monthly meetings in church observing the safety restrictions in operation at those times as we recognised all of us were in a vulnerable position due to either age and/or infirmities.

We had the opportunity to say farewell to retiring Rector , Rev. David Tully in 2021 at our April church meeting.

In May 2021 we resumed Mothers' Union members ministry with monthly baptisms in Church.

Our Summer of Hope fundraising appeal was launched in July with some members also undertaking the Summer of Hope 5km Sponsored Walk in September 2021. All in all thanks to the generosity of our members £392.78 was raised on this occasion.

We were also able to resume regular meetings in the Parish Centre in September 2021.

Activities since then have included a Harvest Festival collection of foods which were donated to The People's Kitchen in Newcastle along with £110 again generously donated by our members.

Involvement in 16 Days of Activism to raise awareness of Gender-based Violence, with some of our members attending both the Prayer Walk in Durham City and the Eucharist and Prayer Session in Durham Cathedral arranged at that time despite the unfavourable weather.

Our branch have also decided to contribute goods to the charity "Smalls for All".

Some changes have had to be made to usual practices. Instead of a fundraising Coffee morning open to the general public we had an in-house fundraising after our meeting. On that occasion £386.20 was raised. Also instead of our annual Christmas meal away we had our Christmas celebrations at the Parish Centre with Carols and a "Goody" bag of seasonal delicacies and a small gift for each member.

This year for our Lent programme we were delighted to welcome back Rev. Nicola Jay.

The Lady Day celebration is to be conducted by Durham Diocese Mothers' Union Chaplain Rev. Norma Clee in our Church to which we have invited members of other Mother' Union branches within our Diocese. Also this year we will be assembling posies to be given out at the Mothering Sunday services in our Parish.

We are looking forward to be able to parade our Mothers' Union Banner alongside the banners of the many branches of Mothers' Union in Durham Diocese at the Mothers' Union Festival Service to be held in Durham Cathedral in June this year especially as our Branch Leader Sue Begg as well as being a Trustee of Durham Diocese will also take on the role of a Vice President.

We are encouraged by the enthusiasm in our group and are looking ahead to the new normality which is emerging this year and are eagerly looking ahead to trying new ideas using the many talents displayed by our members.

Aileen Armstrong  
Branch Secretary

## **Parish South Pilot Group Annual Report March 20th 2022**

We have seen unprecedented changes in our day to day lives, which has impacted on all our lives and in the meeting together for worship, fellowship and socialising. It has been a privilege to serve with the Pilot Group who have constantly thought round ways to maintain our fellowship with each other and in serving the community, whilst observing the government restrictions on our usual liberties.

I am always impressed by the way people make imaginative responses to unusual situations and it has been a delight to me to see the rapid responses people made to the bann on meeting together. The group who pastorally rang us from time to time to ensure all was well, and then sent cards of good wishes, and special messages.

The use of social media has been a godsend in these days, and the on line services helped many to deal with the extraordinary circumstances of our lives. The value of social media should not be undervalued, it reached a wider audience than was imagined. I know from personal experience that the Parish Church transmissions were watched by people in the far North of Scotland and also in Southland New Zealand. We thank God for that Ministry.

I pay tribute to all on the Pilot Group who have worked tirelessly to ensure we remain in contact as Parish South Thank you all, & God Bless you for all you have done in service to us all, and in your continued commitment to Parish South and above all to our Lord Jesus Christ.

We have undergone many changes in the past 3 years, the unexpected and early retirement of Jon Wilkinson, our Vicar, the coming and going Simon Grundy as curate both hugely missed for the very different styles of ministry, care and love they brought to us. The retirement of David Tully also occurred within a few short months Jon & Simon leaving.

The return to Hermitage on the 9<sup>th</sup> January 2022, has begun a new era in our journey and witness to the parish. The return went smoothly thanks to many people who worked tirelessly to achieve it. It is good to have face to face contact once more.

I have been blessed to see so many people stepping into roles they would not normally have done. The leaders of our worship, the musicians, the set up teams who ensure we have the sound system in place and the means of projecting the services on screen, and those who prepare the sermons/talks each week.

The opportunity to help the community with Litter Picking has had an impact and one lady who saw the team out a few months ago asked to be included. She turns up regularly, has not come to church yet...

Sharon Dodds who has served us faithfully as Secretary of the Pilot Group is standing down as of today. I know the pilot group members appreciate all her hard work and I pay personal tribute to her for her support and commitment to the group and to me. Sharon Thank you.

If you have any ideas, views, comments re Parish South please let us have them so we can look at fresh ways of outreach and service.

I am conscious that over the past nearly 3 years of Pandemic members of our fellowship have lost Loved ones. Please continue to support and pray for them in their sorrow and loss.

We do not know what the days ahead will bring but one thing is certain we do not face this alone, take courage in the fact that we are not alone because as the Hymn writer put it, On Christ the Solid Rock we stand, All other Ground is sinking Sand. Be Blessed

**Mike Heaps - Chair of Pilot Group**

**Parish South**  
**Year ended 31<sup>st</sup> December 2021**

£                      £

Balances at 1st January 2021

Bank	248.94
Cash	118.93

Money in

Donation	22.00
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Money out

Laptop - shared cost with Central	212.50
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Balances at 31<sup>st</sup> December 2021

Bank	111.44
Cash	65.93

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389.87	389.87
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## Parish North Chairperson's Report March 2022

### Services

The past year has been a mixed year managing Covid restrictions and relaxations. We were pleased to be able to use the Parish Centre alternate weeks and our services were well-attended. Safety measures were put in place in accordance with government and Church of England guidelines. Many thanks go to the team of people who set up and put away equipment. This was quite a heavy task and our services could not have happened without their efforts.

We are delighted to now be back in the school at South Pelaw and our numbers, although down a little, are beginning to recover.

We are grateful to the people on the rota who help to ensure the smooth running of the services. Especial thanks to Norma and Pilot Group who have worked very hard to keep things going over very difficult times. The good news is that there is always room for extra people so don't be shy!

We had to say goodbye to Mark and Julie in January. We very much appreciated Mark's short time with Parish North and we wish them well in their new parish.

We would like to thank all those who have helped us to celebrate Holy Communion and those who have brought God's word to us, each with an individual perspective.

We welcome Matt, Sarah and the boys and look forward to their time with us.

### Pilot Group

Pilot Group have met regularly over the year. Pastoral care has been the main focus of our meetings and communication with members of the congregation has been a priority. We did not want anyone to feel isolated from church. We have encouraged people to take responsibility for passing on news and information to those without email. A weekly notice sheet has been sent out via email. Palm crosses were delivered last year along with Easter cards. Mother's day flowers were prepared and delivered. Christmas cards, including the Church of England booklet, 'At the heart of Christmas', were also sent out to all members of the congregation. Easter cards, along with decorated crosses, are planned for Easter. We are a small group and hope to increase our numbers this year.

### Music Group

We are delighted to have our music group leading us once more in praising God. Despite difficulties with managing practices because of Covid issues, they have risen to the challenge and it's a joy to hear them once more.

### Lightseekers

Many, many thanks go to Gillian, Tracey and Joanne for all the work they have done with our children over the years. We are so grateful for their commitment to bringing the message of good news to the children through their teaching. They have decided to stand down and we hope that we will still see them in our services. We are extremely grateful to Joe who has stepped into the breach and taken on the running of our Lightseekers group.

### Social Activities

These, of course, have been much reduced but we had a lovely Christmas meal at the Cricket Club. Thank you to Mary for organising this. The pantomime was an enjoyable evening, as usual. Thanks to Helen for organising this. As restrictions continue to ease, and infection rates permitting, we hope to be able to plan events for later in the year.

## Outreach

Our drop-in sessions on the first Wednesday of the month have restarted and most of our regular guests have returned. It's been good to be able to pick up where we left off and to continue to share God's love with members of the community. Thanks to all those who come along to help.

Doreen continues to take responsibility for the child sponsorship scheme. Thanks to her for doing that. .We continue to sponsor Daniel from Equador. The majority of people currently in the Parish North Child Sponsorship Scheme are within the congregation, but we must also thank those who are past members of our congregation but have maintained their support, and also in certain cases other people who are friends.

We trust that God will continue to reveal His plans for Parish North and look forward to enabling everyone to use their gifts and talents to further His work in our community.

**“For I know the plans I have for you,' declares the Lord, 'plans to prosper you and not to harm you, plans to give you a hope and a future. ’” — Jeremiah 29:11.**

Ann Wilson

## Parish North Accounts year ended 31.12.21

Income				Expenditure			
Date	Details	Cash	Banked	Date	Cheque	Cash	
		0.00	0.00	20.12	498		
						Norma Hedley	
						Ref Tesco & CPO	38.95
				20.12	499	Ann Wilson	
						Ref CPO Easter Cards	25.00
Totals		0.00	0.00				63.95
Brought forward from							
Previous year 2020		332.50					
Excess ex/in		63.95					
<b>Balance</b>		<b>268.55</b>					

**THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S  
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

# THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>The Incumbent</b>	The Rev. David J Tully The Rev. Matthew Strand	Resigned 31 December 2021 Appointed 10 March 2022
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<b>Charity number</b>	01130847
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<b>Principal address</b>	Church Chare Chester-le-Street County Durham DH3 3QB
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<b>Independent examiner</b>	David McFarlane (ACA) DMC North Accounting Services A1 Marquis Court Team Valley Trading Estate Gateshead NE11 0RU
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<b>Bankers</b>	Barclays Bank PLC 6/7 Market Place County Durham DH1 3ND
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# THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S

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# THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S

## COUNCIL MEMBERS REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2021

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The trustees present their annual report and financial statements for the year ended 31 December 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

#### Objectives and activities

St Mary and St Cuthbert's Parochial Church Council (PCC) has responsibility for co-operating with the incumbent, Revd David J Tully, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities of the Church Centre complex of the Parish Church of St Mary and St Cuthbert, Chester-le-Street. Correspondence may be addressed to the Church Office, Parish Centre, Church Chare, Chester-le-Street, Co Durham, DH3 3QB.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can improve the many groups that live within our parish. Our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

The PCC is governed by the Church of England measures which comprise of 1) the Parochial Church Councils (Powers) Measure 1956 as amended and 2) the Church Representation Rules (contained in schedule 3 to the Synodical Government Measure 1969 as amended).

When planning our activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We have described some of the activities we have undertaken to fulfill our objectives below.

#### Achievements and performance

As usual we aim to give away 10% of the congregation's giving from the previous year and we have achieved that goal - to the agreed charities/mission agencies - local, national and international.

The PCC still hold to **our Parish Values** (agreed in January 2013):

- Reaching out with God's love
- Serving the people of Chester-le-Street
- Doing everything for Jesus.

The **priorities to develop** in the next few years, agreed by PCC in November 2017, slightly modified from the previous ones:

- Parish Centre improvement and developing our links through it
- Children's and Youth work development
- Faith sharing.

The Rector, Rev David Tully announced in November 2020 that he is to retire in May 2021.

Matthew Strand was announced as the new Rev on the 10 March 2022.

No Alpha courses ran in 2021 due to Covid restrictions.

*Street Friends*, HOPE evangelism and our termly Job Club remain suspended.

We conducted about 24 baptisms, about 6 weddings and about 117 funerals through the year. Baptisms and weddings were severely reduced in number because of COVID Restrictions.

# THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S

## COUNCIL MEMBERS REPORT (CONTINUED)

### *FOR THE YEAR ENDED 31 DECEMBER 2021*

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#### **Church attendance**

Church attendance has not yet returned to pre pandemic levels.

Online services that started in March 2020 were ceased at the request of the Curate.

At the 2021 Annual meeting our Electoral Roll stood at 315 (57 live outside the parish), 6 had died and 2 moved away.

#### **Financial review**

The general, unrestricted income of the PCC in 2021 was £240,097 compared to unrestricted income in 2020 of £351,384. Income has decreased due to gift day in 2020, where two large donations were received.

The organ restoration fund balance stood at £6,416 at the year end. This is restricted towards the repairs and restoration of the organ, and much of the work was undertaken during 2019. This fund has not moved during 2021.

As regards unrestricted expenditure, £75,000 Parish Share has been paid over during the year compared with £100,000 in 2020. Overall, the excess of ordinary unrestricted expenditure over income gave rise to a deficit for the year on unrestricted funds of £14,911 compared to a surplus of £68,141 in 2020.

Looking forward to 2022, now Covid restrictions are it is hoped the finances of the PCC return to pre pandemic levels.

The policy of the PCC is to maintain a minimum cash reserve within its unrestricted funds of £10,000, to enable it to manage the church's normal expenditure requirements. Year end unrestricted bank balances total £118,202, well in excess of the £10,000 limit. Restricted funds are held until such time as expenditure arises for which they may be used in accordance with the restrictions placed upon their use.

£10,000 has been bequeathed to the PCC in 2022 with no restrictions attached.

#### **Risk Factors**

The Council members has assessed the major risks to which the PCC is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

In relation to the management of the major risks that have the potential to adversely affect the work of the church, these are considered by the relevant sub-committees and issues are raised at Council meetings where action is necessary. A formal policy for the protection of children and vulnerable adults has been put in place by the PCC and, in accordance with its terms, the necessary DBS searches are made through diocesan channels.

The Parish Centre Management Committee is responsible for health and safety and maintenance issues within the Parish Centre.

The Standing Committee is responsible for the initial management on behalf of the PCC of financial risks. The same Committee also manages health and safety and maintenance issues within the church building and for compliance with the 5 yearly programme of inspection required of church buildings by the Church of England central authorities. The quinquennial survey was carried out in 2018 and therefore the next report is due in 2023.

#### **Structure, governance and management**

The PCC is governed by the Church of England measures which comprise of 1) the Parochial Church Councils (Powers) Measure 1956 as amended and 2) the Church Representation Rules (contained in schedule 3 to the Synodical Government Measure 1969 as amended) .

# THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S

## COUNCIL MEMBERS REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2021

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Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules, or may be co-opted.

During the year the following served as members of the PCC:

*Clergy (ex officio):*

The Rev'd David J Tully (to May 2021)

The Rev'd Simon Grundy (to April 2021)

The Rev'd Mark Harrison

*Church Wardens (ex officio):*

Mr Malcolm Rowland

Mrs Dorothy Hall

Mrs Elaine Rayner

Mr David Mallams

*Deanery Synod Representatives (ex officio):*

Mr Alex Nelson

Mrs Edna Sanderson

Mrs Ann Curry

Mrs Karen Richardson

Mr Ian Goulding

Mr Mike Heaps

*Elected and Co-opted Members:*

Mr Mike Alton

Mrs June Austin

Mrs Norma Hedley

Mrs Edna Sanderson

Mr Malcolm Austin (Treasurer)

Mrs Ann Brown

Mr Alex Webster

Mr Tom Appleby

Mr Daniel Green

Mrs Sharon Dodds

Mrs Anne Smith

Mr James Hall

### Committees

Our Parochial Church Council met six times through the year as usual.

Standing Committee: This is the only committee required by law.

It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. Attends to the Financial concerns of the Parish and the Fabric of the Church.

The Council members report was approved by the Board of Council Members.

.....  
**Rev Matthew strand**

Trustee

Dated: .....

# THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S

---

I report to the trustees on my examination of the financial statements of The Parochial Church of St Mary's & St Cuthbert's (the charity) for the year ended 31 December 2021.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

David McFarlane (ACA)  
A1 Marquis Court  
Team Valley Trading Estate  
Gateshead  
NE11 0RU

Dated: .....

**THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S****STATEMENT OF FINANCIAL ACTIVITIES****FOR THE YEAR ENDED 31 DECEMBER 2021**

		Unrestricted funds	Endowment funds designated	Restricted funds	Endowment funds general	Total Unrestricted funds	Endowment funds designated	Restricted funds	Endowment funds general	Total
	Notes	2021 £	2021 £	2021 £	2021 £	2021 £	2020 £	2020 £	2020 £	2020 £
<b><u>Income and endowments from:</u></b>										
Donations and legacies	2	158,614	-	11,242	-	169,856	261,063	-	8,790	269,853
Charitable activities	3	33,670	-	-	-	33,670	33,629	-	-	33,629
Other trading activities	4	33,049	-	-	-	33,049	33,176	-	-	33,176
Investments	5	295	-	3,650	-	3,945	498	-	100	598
Other income	6	14,469	-	-	-	14,469	23,018	-	-	23,018
<b>Total income</b>		<b>240,097</b>	<b>-</b>	<b>14,892</b>	<b>-</b>	<b>254,989</b>	<b>351,384</b>	<b>-</b>	<b>8,890</b>	<b>360,274</b>
<b><u>Expenditure on:</u></b>										
Raising funds	7	41,158	-	-	-	41,158	40,264	-	-	40,264
Charitable activities	8	213,278	4,864	11,324	-	229,466	242,979	3,499	9,915	256,393
<b>Total resources expended</b>		<b>254,436</b>	<b>4,864</b>	<b>11,324</b>	<b>-</b>	<b>270,624</b>	<b>283,243</b>	<b>3,499</b>	<b>9,915</b>	<b>296,657</b>
Net gains/(losses) on investments		-	-	-	724	724	-	-	-	(1,136)
<b>Net (outgoing)/incoming resources before transfers</b>		<b>(14,339)</b>	<b>(4,864)</b>	<b>3,568</b>	<b>724</b>	<b>(14,911)</b>	<b>68,141</b>	<b>(3,499)</b>	<b>(1,025)</b>	<b>62,481</b>

**THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S****STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2021**

	Unrestricted funds	Endowment funds designated	Restricted funds	Endowment funds general	Total Unrestricted funds	Endowment funds designated	Restricted funds	Endowment funds general	Total	
	2021	2021	2021	2021	2021	2020	2020	2020	2020	
Notes	£	£	£	£	£	£	£	£	£	
Net (outgoing)/incoming resources before transfers	(14,339)	(4,864)	3,568	724	(14,911)	68,141	(3,499)	(1,025)	(1,136)	62,481
Gross transfers between funds	(288)	12,597	(12,309)	-	-	-	-	-	-	-
Net movement in funds	(14,627)	7,733	(8,741)	724	(14,911)	68,141	(3,499)	(1,025)	(1,136)	62,481
Fund balances at 1 January 2021	173,590	19,828	547,571	5,410	746,399	105,449	23,326	548,596	6,546	683,917
Fund balances at 31 December 2021	158,963	27,561	538,830	6,134	731,488	173,590	19,827	547,571	5,410	746,398

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S****BALANCE SHEET****AS AT 31 DECEMBER 2021**

	Notes	2021 £	£	2020 £	£
<b>Fixed assets</b>					
Tangible assets	11	538,146		532,806	
Investments	12	6,134		5,410	
		<u>544,280</u>		<u>538,216</u>	
<b>Current assets</b>					
Stocks	14	60		60	
Debtors	15	16,266		28,483	
Cash at bank and in hand		176,864		184,435	
		<u>193,190</u>		<u>212,978</u>	
<b>Creditors: amounts falling due within one year</b>	16	<u>(5,982)</u>		<u>(4,796)</u>	
Net current assets			187,208		208,182
<b>Total assets less current liabilities</b>			<u>731,488</u>		<u>746,398</u>
<b>Capital funds</b>					
Endowment funds - general			6,134		5,410
<b>Income funds</b>					
Restricted funds			538,830		547,571
Endowment funds - designated			27,561		19,827
Unrestricted funds			158,963		173,590
			<u>731,488</u>		<u>746,398</u>

The financial statements were approved by the Trustees on .....

.....  
 Mrs Norma Hedley  
**Trustee**



# THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2021

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#### 1 Accounting policies

##### Charity information

The Parochial Church of St Mary's & St Cuthbert's is governed by the Church of England measures which comprise of 1) the Parochial Church Councils (Powers) Measure 1956 as amended and 2) the Church Representation Rules (contained in schedule 3 to the Synodical Government Measure 1969 as amended)

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the PCC.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

# THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2021

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#### 1 Accounting policies

(Continued)

##### 1.4 Income

Collections are recognised when received by the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Sales of books and magazines are accounted for gross.

Rental income from the letting of church premises is recognised when the rental is due.

##### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenditure is recognised on an accrual basis as a liability is incurred.

Fundraising costs comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the PCC's cafe.

Charitable expenditure comprises those costs incurred by the PCC in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the PCC.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs are analysed in the notes to the accounts as requested by the Trustees. This is a departure from the SORP which requires support costs to be allocated between the different activities engaged. The analysis in these accounts is thought to provide a more meaningful analysis to the readers of the accounts.

**THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2021****1 Accounting policies****(Continued)****1.6 Tangible fixed assets****Consecrated land and buildings and moveable church furnishings**

Consecrated and benefice property is excluded from the accounts by s.96(2)(a) of the Charities Act 2011. No value is placed on moveable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

**Other fixtures, fittings and equipment**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	15% reducing balance
Fixtures and fittings	15% reducing balance

Freehold land and buildings are retained for Church use. These are stated at cost and have not been depreciated due to their market value being considered to be higher than their carrying value.

**1.7 Stocks**

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

**2 Donations and legacies**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total</b>
	<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Gift Aid	101,991	-	101,991	106,606	-	106,606
Legacies	15,447	4,386	19,833	5,000	-	5,000
Regular non gift aid donations	7,248	-	7,248	17,587	-	17,587
Sundry donations	620	2,750	3,370	87,025	7,137	94,162
Miscellaneous appeals	-	4,106	4,106		1,653	1,653
Income tax recoverable on gift aid	20,134	-	20,134	25,596	-	25,596
Collections (open plate) at all services	13,174	-	13,174	19,249	-	19,249
	<u>158,614</u>	<u>11,242</u>	<u>169,856</u>	<u>261,063</u>	<u>8,790</u>	<u>269,853</u>

# THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

*FOR THE YEAR ENDED 31 DECEMBER 2021*

### 3 Charitable activities

	Magazine income	PCC fees	Clergy fees	Total 2021	Magazine income	PCC fees	Clergy fees	Total 2020
	2021	2021	2021		2020	2020	2020	
	£	£	£	£	£	£	£	£
Sales within charitable activities	665	15,280	17,725	33,670	1,375	10,992	21,262	33,629
	=====	=====	=====	=====	=====	=====	=====	=====

**THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2021****4 Other trading activities**

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Fundraising	750	716
Parish centre lettings	10,623	15,682
Catering income	21,676	16,778
	<u>          </u>	<u>          </u>
Other trading activities	33,049	33,176
	<u>          </u>	<u>          </u>

**5 Investments**

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Income from unlisted investments	295	3,650	3,945	498	100	598
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

**6 Other income**

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Feed in tariff	1,255	619
Electricity refund	-	7,411
Furlough receipts	13,214	14,988
	<u>          </u>	<u>          </u>
	14,469	23,018
	<u>          </u>	<u>          </u>

**7 Raising funds**

Unrestricted funds	Unrestricted funds
2021	2020
£	£

**THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2021****7 Raising funds****(Continued)**Trading costs

Catering costs	8,169	7,190
Parish Centre wages costs	32,989	33,074
Trading costs	41,158	40,264
	41,158	40,264

**8 Charitable activities**

	<b>Total 2021 £</b>	<b>Total 2020 £</b>
Depreciation and impairment	7,258	6,319
Missionary Societies	11,483	11,886
Relief agencies	3,079	3,152
Magazine costs	353	807
Parish centre costs	14,574	22,734
Clergy fees surrendered to Diocese	24,086	20,318
Parish shares	75,000	100,000
Clergy expenses	-	895
Organ restoration	-	37
Curate house expenses	1,149	1,137
Church running expenses	37,372	31,626
Pension contributions	1,297	1,303
Salaries, wages and honoraria	47,724	48,112
Sundry expenses	871	708
Machine lease and expenditure	1,680	3,665
Accountancy fees	2,890	3,044
Independent examination fees	650	650
	229,466	256,393
	229,466	256,393
<b>Analysis by fund</b>		
Unrestricted funds	213,278	242,979
Endowment funds - designated	4,864	3,499
Restricted funds	11,324	9,915
	229,466	256,393

**THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2021****9 Trustees**

None of the Council members (or any persons connected with them) received any remuneration or benefits from the PCC during the year.

**10 Employees****Number of employees**

The average monthly number of employees during the year was:

	<b>2021</b>	<b>2020</b>
	<b>Number</b>	<b>Number</b>
	8	8
	<u>8</u>	<u>8</u>
<b>Employment costs</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Wages and salaries	77,896	78,321
Social security costs	603	965
Other pension costs	1,297	1,303
	<u>79,796</u>	<u>80,589</u>

There were no employees whose annual remuneration was £60,000 or more.

**11 Tangible fixed assets**

	<b>Freehold land and buildings</b>	<b>Plant and equipment</b>	<b>Fixtures and fittings</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>				
At 1 January 2021	497,000	86,077	87,399	670,476
Additions	-	11,998	600	12,598
	<u>497,000</u>	<u>98,075</u>	<u>87,999</u>	<u>683,074</u>
At 31 December 2021	497,000	98,075	87,999	683,074
<b>Depreciation and impairment</b>				
At 1 January 2021	-	77,970	59,700	137,670
Depreciation charged in the year	-	3,013	4,245	7,258
	<u>-</u>	<u>80,983</u>	<u>63,945</u>	<u>144,928</u>
At 31 December 2021	-	80,983	63,945	144,928
<b>Carrying amount</b>				
At 31 December 2021	497,000	17,092	24,054	538,146
	<u>497,000</u>	<u>17,092</u>	<u>24,054</u>	<u>538,146</u>
At 31 December 2020	497,000	8,107	27,699	532,806
	<u>497,000</u>	<u>8,107</u>	<u>27,699</u>	<u>532,806</u>

The freehold land and buildings comprise of the Parish Centre and associated land, Waldrige Mission Church site and the equity share of 16 Park Road North.

**THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2021****12 Fixed asset investments**

	<b>Total £</b>
<b>Cost or valuation</b>	
At 1 January 2021	5,410
Valuation changes	724
	<hr/>
At 31 December 2021	6,134
	<hr/>
<b>Carrying amount</b>	
At 31 December 2021	6,134
	<hr/> <hr/>
At 31 December 2020	5,410
	<hr/> <hr/>

The investment relates to The Lisle and Dorothy Pattison Gift (394.189 Charifund Units).

The Trust Fund is an endowment trust and the income earned may be used for the general purposes of the PCC.

<b>13 Financial instruments</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Carrying amount of financial assets</b>		
Instruments measured at fair value through profit or loss	6,134	5,410
	<hr/> <hr/>	<hr/> <hr/>
<b>14 Stocks</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Finished goods and goods for resale	60	60
	<hr/> <hr/>	<hr/> <hr/>
<b>15 Debtors</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Amounts falling due within one year:</b>		
Gift aid recoverable	12,000	21,486
Prepayments and accrued income	4,266	6,997
	<hr/> <hr/>	<hr/> <hr/>
	16,266	28,483
	<hr/> <hr/>	<hr/> <hr/>



**THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2021****16 Creditors: amounts falling due within one year**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Accruals and deferred income	5,982	4,796

**17 Fund details**

The unrestricted funds comprise the General and Areas/Groups Funds as well as the equity share of 16 Park Road North. All other funds are restricted in their use.

The endowment funds comprise of the trust fund as shown in note 12.

The bank account balances are represented by funds as follows:

<b>Fund</b>	<b>Balance @ 01.01.21</b>	<b>Change in year</b>	<b>Transferred in year</b>	<b>Balance @ 31.12.21</b>
General	115,275	1,702	-288	116,689
Youth	R 2,551	(2,839)	288	-
Charities	R 2			2
Fabric	R 31,246	(6,687)	4,651	29,210
Organ Restoration Fund	R 6,416			6,416
Miscellaneous	R 5,888	508	-4,651	1,745
Centre recoupment	R 21,289			21,289
Areas/Groups	1,768	(255)		1,513
	184,435	(7,571)	-	176,864
Total restricted bank balances	R			58,662
Total unrestricted bank balances				118,202

There was a transfer from unrestricted funds to restricted funds of £288 to cover youth work activities during the year.

There was a transfer of £4,651 from miscellaneous to fabric fund to remove old balances.

**18 Designated funds**

Designated funds comprise of the net book value of assets purchased out of restricted funds which become unrestricted assets once purchased.

**THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)*****FOR THE YEAR ENDED 31 DECEMBER 2021*****19 Analysis of net assets between funds**

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total
	2021	2021	2021	2021	2021	2020	2020	2020	2020	2020
	£	£	£	£	£	£	£	£	£	£
Fund balances at 31 December 2021 are represented by:										
Tangible assets	30,585	27,561	480,000	-	538,146	32,979	19,827	480,000	-	532,806
Investments	-	-	-	6,134	6,134	-	-	-	5,410	5,410
Current assets/(liabilities)	128,378	-	58,830	-	187,208	140,611	-	67,571	-	208,182
	<u>158,963</u>	<u>27,561</u>	<u>538,830</u>	<u>6,134</u>	<u>731,488</u>	<u>173,590</u>	<u>19,827</u>	<u>547,571</u>	<u>5,410</u>	<u>746,398</u>

**THE PAROCHIAL CHURCH OF ST MARY'S & ST CUTHBERT'S**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

***FOR THE YEAR ENDED 31 DECEMBER 2021***

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**20 Related party transactions**

There were no disclosable related party transactions during the year (2020 - none).