

OUSTON COMMUNITY ASSOCIATION LIMITED

England & Wales · Charity number 1130833

Details

Other names	OCA
Status	Registered
Legal form	Charitable company
Company number	06750379
Registered	2009-07-29
Register	View on the Charity Commission register

Contact

Address	Ouston Community Centre Iris Crescent Ouston Chester le Street DH2 1RJ
Phone	0191 4105183
Email	info@oustoncc.co.uk

Activities

Objects: A TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THE PARISH OF OUSTON WITHOUT THE DISTINCTION OF SEX OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING THE LOCAL AUTHORITIES, VOLUNTARY ORGANISATIONS AND THE INHABITANTS IN A COMMON EFFORT TO ADVANCE AND TO PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS B TO ESTABLISH OR TO SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE

Activities: We provide a Community Resource Centre for the people of Ouston through which individuals of all ages, and community groups, will have access to meeting spaces, advice, information and guidance, educational, social and leisure opportunities.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Religious Activities, Arts/culture/heritage/science, Amateur Sport
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** THE PARISH OF OUSTON
- Durham

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£99,412	£92,923	-	-
2023-12-31	£89,123	£93,796	-	-
2022-12-31	£74,260	£77,396	-	-
2021-12-31	£56,438	£47,353	-	-
2020-12-31	£68,807	£53,388	-	-

Trustees

Name	Role	Appointed
ALISON JOAN BATEY MRS		2025-03-25
AUDREY STEPHENSON		
CLARE MARSHALL		2021-09-22
JOANNE ELAINE WATSON		2018-07-04
david michael nichols		2019-06-26

OUSTON COMMUNITY ASSOCIATION LIMITED

England & Wales - Charity number 1130833

Accounts

REGISTERED COMPANY NUMBER: 06750379 (England and Wales)
REGISTERED CHARITY NUMBER: 1130833

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024
FOR
OUSTON COMMUNITY ASSOCIATION LIMITED**

RMT Ribchesters
Accountants and Business Advisors
Finchale House
Belmont Business Park
Durham
DH1 1TW

OUSTON COMMUNITY ASSOCIATION LIMITED

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FOR THE YEAR ENDED 31 DECEMBER 2024**

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Mission Statement

We have identified our mission statement as follows:

'To provide a Community Resource Centre for the people of Ouston through which individuals of all ages, and community groups, will have access to meeting spaces, advice, information and guidance, educational, social and leisure opportunities.

We also aim to ensure the longer term viability of this Community Resource by working with others to access community grants and encourage a degree of self – sustainability from income from the services we provide

Board of Directors
JANUARY 2025

Directors/Trustees Foreword

I am pleased to report that Ouston Community Association has ended another successful year and continues to deliver its mission of the provision of a Community Resource Centre for the people of Ouston. This report outlines the work of the organisation for the year 1st January 2024 – 31st December 2024

The board of trustees have used this year as a period of continued investment into the fabric of the building.

Major works were completed during the financial year to replace the Community Centre's roof, A new CCTV system was installed during the year to provide increase security for both staff and users of the community centre.

I am pleased to report that post balance sheet the land on which the community centre is situated has been purchased (15/1/25) from Durham County Council via an 'Asset Transfer'.

The board of trustees have continued to develop the range of events held in the community centre.

An event was held to celebrate the 50th anniversary of D Day which was extremely well attended which received glowing reviews.

A number of Fun and Food events for children have been held following a successful grant competitive tendering process.

The organisation was successful in being awarded a grant for 'Warm/ Welcome Space' in 2024, this is now a thriving weekly event attended by local residents.

A Christmas Fayre was held in 2024, this was another resounding success with local residents.

During the year we provided space for **20** groups and activities. We estimate that from this around **650** individuals had **regular** contact with the Community Centre on a monthly basis. We provided around **88** people with volunteering opportunities. We have also acted as a focal point for Ouston Parish Council Public Meetings and for some consultation events and public meetings. The Community Centre continues to be a focal point for the Community and a place to bring people together for larger events.

In terms of our finances, the balance sheet for the year 2024 again looks healthy. This is because we again received several grants and suffered no loss of income this year due to restrictions or closures. The figures are as follows:-Total income, including grants/donation etc £99,412 Total expenditure, including repairs/maintenance etc £92,923 showing an overall surplus of income over expenditure of £,6,489. Our Annual Accounts for the year are attached at the end of this report. This was in line with our expectations and our commitment to improve the fabric of the building for the benefit of Centre users.

We received the following Grants and Donations during the year:-

Grants Received

Durham County Council	£.36,547.00
Sir James Knott Trust	£ 5,000.00
Ouston Parish Council	£ 460.00
Total	£42,007.00

Other Donations

Ouston Parish Council	£3,549.00
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As ever we continue to review our spending to make savings on Insurance and Utilities Bills and other general outgoings. The Centre remains strong and continues to be used frequently by a wide variety of groups. A summary of activities and groups can be found at the close of this report.

Our thanks go out to all of our staff for their hard work and dedication, and all volunteers, without whom the centre would not achieve the success it has achieved.


**David M
Nichols
Trustee**

Organisation Details

Ouston Community Association Ltd

Registered Charity Number:	1130833
Company Number	06750379
Address:	Ouston Community Association Iris crescent Ouston Chester Le Street County Durham DH2 1RJ
Telephone	0191 4105183
Email	info@oustoncc.co.uk
Web Site	www.oustoncommunitycentre.com
Accountants	RMT Ribchesters Chartered Accountants Finchale House Belmont Business Park Durham DH1 1TW

Board of Directors: 2024:

Audrey Stephenson
Joanne Elaine Watson
David Michael Nichols
Clare Marshall,
John Duncan Hindmarsh (resigned 31/8/24)
Paul Kenneth McParling

- 1.2 The purpose of this report is to update our members and funding partners on the progress of the organisation during the last financial year.

1.3 This report provides:

- A breakdown of our activities and how these activities meet our objectives.
- An outline of our proposed Agenda for the coming year
- A copy of our Annual Accounts

2 Background Information

2.1 Ouston Community Association Ltd is a registered Charity 1130833 and a Company Ltd by Guarantee 06750379. The organisation is managed by a Board of Directors elected annually at our AGM. During 2024, the Board comprised individuals with a diverse range of skills and backgrounds. All Board members are from the local community and as such have a feel for the organisation.

2.2 The aims of our Organisation are perhaps best summed up in our Mission Statement which is outlined at the opening of this report which is:

'To provide an inclusive Community Resource Centre for the people of Ouston through which individuals of all ages, and community groups, will have access to meeting spaces, advice, information and guidance, educational, social and leisure opportunities.'

2.3 We also aim to ensure the longer-term viability of this Community Resource by working with the community and other partners to gather information which will inform the nature of our provision and to access community grants and encourage a degree of self-sustainability from income from the services we provide.

3 Ouston Community Association Ltd: A Profile

3.1 Ouston Community Association employs a Centre manager, a caretaker and a cleaner. However, the Centre could not function without the support of many dedicated volunteers working in various capacities.

3.2 Ouston Community Association was formed in 1973 to meet the needs of all the members of the local community. The organisation was a charity for many years and changed its status to become a Charitable Company in 2009.

3.3 Our general aim is to provide a range of activities and a meeting place for all the occupants. The original funding came from the local community by a 'Buy a Brick' campaign and from Durham County Council.

3.4 The organisation owns the building and has recently purchased (15/01/2025) the land on which it is situated, via an Asset transfer from Durham County Council

3.5 Ouston Community Association Ltd (OCA) has developed over the years into an organisation that can demonstrate a degree of self-sustainability. The income generated from room hire and activities is just enough to fund the centres generic costs and the post of a manager and a cleaner with the support of the Parish Council and the AAP and our local councillors through the Members Fund (Cllrs Batey, Pringle and Wood). In addition, OCA have employed a caretaker on a fixed term contract of 12 months for 10 hours per week. This has been enabled by a grant from the 'Sir James Knott' trust. It would be our intention to continue the caretaker role beyond the 12 month funding period and we will work hard to ensure there is enough income to support this.

- 3.6 Whilst the organisation caters for a diverse range of people, we recognise that we need to look at developing a number of distinct areas of provision further.

4 Funding Priorities

- 4.1 In 2019 the organisation launched its five-year Business Plan in which we tried to identify a number of priorities to help us move forward strategically. During 2024 we were able to make huge progress in tackling some of these issues.
- 4.2 The organisation managed to secure funding of £42,007.00 in 2024 from Grants and Donations (as detailed on page 3 of this report) towards the annual running costs and project work.
- 4.3 The building is now 50 years of age, and the facilities are of a standard to buildings of a similar age and is in need of continued refurbishment and redecoration to keep the Centre attractive to visitors and new groups. The following projects were completed during 2024:-

Roof

A major repair has been completed on the main flat roof in early 2024, thanks to a grant from Durham County Council (section 106)

CCTV

A new CCTV system has been installed during 2024 providing greater security for staff and users of the community centre

4.4 **The following projects are planned for the forthcoming year:-**

- Refurbishment of Ladies toilets
- Improvements to disabled toilet facilities
- Refurbishment of small kitchen

5 Future Development

The successful grants awarded over the last 5 years enabled us to tackle a number of priorities, happened because of successful planning. The introduction of a Business Plan allowed us to identify issues and plan accordingly.

The existing 5 year Business Plan was updated during the year 2019 and now covers the years 2021 – 2024. Working with this gave us a focus. It is imperative that if we are to move forward in the same way in the coming years, we need to address the outstanding issues strategically. We will be preparing a new 5 year business plan during 2025

5.1 **Priorities for the coming year have therefore been identified as follows:-**

Core Cost: Salaries –

The ability to cover the Centre Managers salary for the next three years – in full or in part would provide continuity, stability and a platform for longer term planning and development. If such funding could eventually be obtained it would also free up the income currently used on salaries to address some of the outstanding issues outlined above.

The Centre currently employs a manager on 20 hours per week and yet when we are fully operational, we provide facilities 80-100 hours per week. We also employ a part-time cleaner who works 10 hours per week, and a part-time caretaker also working 10 hours per week. In the coming year we will continue to try and obtain funding to underpin the salary of the

manager and colleagues alike.

6 Core Activities

- 6.1 In the last year we worked with the community to provide a range of activities for elderly and vulnerable people, Children and Young People and Community and Faith groups. The table below highlights the range of groups we have worked with and the number of sessions provided and the approximate number of people involved in those groups.
- 6.2 A table and a summary of those activities for the year 2024 is detailed below and demonstrates how we as a Community Association have tried to meet our objectives.

GROUP / EVENT	No of Sessions held	No of Users	Annual No of Users	No of associated volunteers
BADMINTON	45	8	342	
DIDDIKICKS	44	35	1540	
JUDO	48	25	1200	3
JUJITSU	48	15	690	4
LADIES CLUB	20	35	600	5
NEUROACTIVE	145	20	2175	7
OUSTON CHRISTIAN FELLOWSHIP	93	25	1968	8
OCC BOARD MEETINGS	12	9	108	8
OUSTON PARISH COUNCIL	13	12	127	5
PILATES	46	15	690	
DANCE	36	6	218	
GETFIT NE	208	15	3120	
TABLE TENNIS	45	18	746	4
WI	14	25	308	3
WI FUN NIGHTS	1	30	30	3
YOGA	27	7	140	
YOUTH CONNECTION	43	30	946	2
SLIMMING WORLD	33	15	495	
ONE OFF EVENTS	12	60	355	12
XMAS EVENT	1	210	210	18
COFFEE MORNING	45	30	1120	6
Totals	979	645	16118	88

7 Summary of statistics:

- 7.1 Initial data suggests at the time of writing this report, that in the year 2024 we have worked with: approximately 20 different groups.
 During 2024 numerous village residents had regular contact with our local Durham County Councillors through our regular coffee mornings, open board meetings and attendance at our Centre events. We are hoping for more support from them and our local Parish Council in 2025

Regular monthly users of the community centre is estimated to be 1340

Around 17 activity sessions with groups from 5 to 50 members again many of these groups happening on a weekly, fortnightly or monthly basis.

Over approximately 3,099 volunteering sessions, and 88 volunteers, we calculate that 4,648 hours of volunteering have been provided. If this was paid work at the National Living Wage this would be the equivalent of £53,173 of in kind support this year. These are volunteers, some of whom are often vulnerable themselves, have health and or disability related issues, people who are not working in the traditional sense and people who might find it difficult to find work. The volunteers want to work for the groups and they get as much out of volunteering as we do. Our volunteers feel they are contributing to the needs of the Community Centre and are being respected in return. In addition to this we have provided support to many elderly vulnerable people in the community.

This is the true and tangible nature of what the Community Centre provides to the Community of Ouston and what the Community of Ouston provides to the Centre and it is something that should be celebrated, supported and shouted about. (A full range of statistics opportunities and figures follow)

8 Summary of Activities and Outcomes

- 8.1 Whilst the organisation provides a wide range of activities and interest to individuals and groups and to the community as a whole, we are at present able to generate at least 90% of our income annually. We still believe that we are missing out on various sections of the community and we are taking steps to address this.
- 8.2 We still believe that the current usage of the Centre does not reflect its potential usage given that the building is at near capacity from early to late evening until 10pm at night with space being at a premium, however the period from 3.30pm until 6pm is unde-utilised, demonstrating both a loss of potential income and a failure to recognise and reach other potential markets, particularly those around training and enterprise.

9 Funding:

- 9.1 Page 3 of this report details the funding we have received during the year.
- 9.2 This report highlights a Development Strategy and the funding priorities for the coming year.

10. Closing Comments

- 10.1 As an organisation we recognise the need to become more self-sufficient and as such we will continue to apply for grants in the interim period and or when funding becomes available. It is our aim to maintain our self-sufficient approach and where possible to work within the income we can generate from the Centre and the support we can attract in kind from the local community.
- 10.2 As with the previous year, the Trustees are determined that the organisation will continue to make progress towards this end. This will be done by developing the under-utilised aspects and times of the Centre, by applying for grants, by wisely using the funding we have and eliminating wastage and by developing the social aspect of the community centre and community events.
- 10.3 We estimate the general annual running costs of the Centre to be around £72,000 per annum and we will work towards raising this through grant aid, activities and increased centre usage.

OUSTON COMMUNITY ASSOCIATION LIMITED

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06750379 (England and Wales)

Registered Charity number

1130833

Registered office

Iris Crescent
Ouston
Chester le Street
DH2 1RJ

Trustees

Mrs A Stephenson
Mrs J Watson
D M Nichols
D J Hindmarsh (resigned 31/8/2024)
Mrs C Marshall
P K McFarling

Independent Examiner

David Holloway FCA DChA
RMT Ribchesters
Accountants and Business Advisors
Finchale House
Belmont Business Park
Durham
DH1 1TW

Approved by order of the board of trustees on18/8/25..... and signed on its behalf by:



.....
D M Nichols - Trustee

These can be identified as follows:

Salaries	£24,500
General Running costs	£47,500



David M Nichols
On behalf of the Board of Directors May
2025

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
OUSTON COMMUNITY ASSOCIATION LIMITED**

Independent examiner's report to the trustees of Ouston Community Association Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

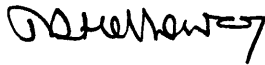
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Holloway FCA DChA

RMT Ribchesters
Accountants and Business Advisors
Finchale House
Belmont Business Park
Durham
DH1 1TW

Date: 21 August 2025.

OUSTON COMMUNITY ASSOCIATION LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	57,180	42,007	99,187	89,123
Investment income	3	<u>225</u>	<u>-</u>	<u>225</u>	<u>-</u>
Total		<u>57,405</u>	<u>42,007</u>	<u>99,412</u>	<u>89,123</u>
 EXPENDITURE ON					
Charitable activities					
Centre running costs		52,713	12,622	65,335	68,936
Foodbank		-	-	-	20
Centre refurbishment		<u>-</u>	<u>27,588</u>	<u>27,588</u>	<u>24,840</u>
Total		<u>52,713</u>	<u>40,210</u>	<u>92,923</u>	<u>93,796</u>
 NET INCOME/(EXPENDITURE)		4,692	1,797	6,489	(4,673)
 RECONCILIATION OF FUNDS					
Total funds brought forward		<u>25,473</u>	<u>2,942</u>	<u>28,415</u>	<u>33,088</u>
 TOTAL FUNDS CARRIED FORWARD		<u>30,165</u>	<u>4,739</u>	<u>34,904</u>	<u>28,415</u>

The notes form part of these financial statements

HOUSTON COMMUNITY ASSOCIATION LIMITED

**BALANCE SHEET
31 DECEMBER 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
CURRENT ASSETS					
Debtors	6	800	-	800	2,449
Cash at bank		<u>35,250</u>	<u>4,739</u>	<u>39,989</u>	<u>28,757</u>
		36,050	4,739	40,789	31,206
CREDITORS					
Amounts falling due within one year	7	(5,885)	-	(5,885)	(2,791)
NET CURRENT ASSETS		<u>30,165</u>	<u>4,739</u>	<u>34,904</u>	<u>28,415</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>30,165</u>	<u>4,739</u>	<u>34,904</u>	<u>28,415</u>
NET ASSETS		<u>30,165</u>	<u>4,739</u>	<u>34,904</u>	<u>28,415</u>
FUNDS					
Unrestricted funds	8			30,165	25,473
Restricted funds				<u>4,739</u>	<u>2,942</u>
TOTAL FUNDS				<u>34,904</u>	<u>28,415</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2024.

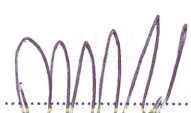
The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:


.....
D M Nichols - Trustee

The notes form part of these financial statements

OUSTON COMMUNITY ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants

Grants relating to revenue are recognised as income on a systematic basis over the periods in which the entity recognises the related costs from which the grant is intended to compensate.

Facility Hire

Facility hire is recognised in the period it is receivable and to the extent the charity has provided the goods or services.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are general funds which have been set aside by the trustees for a specific purpose.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	349	334
Charitable activities	2,704	2,716
Grants	42,007	37,864
Hire of facilities	54,127	48,209
	<u>99,187</u>	<u>89,123</u>

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

2. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	2024	2023
	£	£
Sir James Knott Trust	5,000	5,000
Ouston Parish Council	460	630
Durham County Council	36,547	31,854
Urpeth Parish Council	<u>-</u>	<u>380</u>
	<u>42,007</u>	<u>37,864</u>

3. INVESTMENT INCOME

	2024	2023
	£	£
Interest receivable	<u>225</u>	<u>-</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2024 nor for the year ended 31 December 2023.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	<u>51,239</u>	<u>37,884</u>	<u>89,123</u>
EXPENDITURE ON			
Charitable activities			
Centre running costs	54,586	14,350	68,936
Foodbank	-	20	20
Centre refurbishment	<u>-</u>	<u>24,840</u>	<u>24,840</u>
Total	<u>54,586</u>	<u>39,210</u>	<u>93,796</u>
NET INCOME/(EXPENDITURE)	(3,347)	(1,326)	(4,673)
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>28,820</u>	<u>4,268</u>	<u>33,088</u>
TOTAL FUNDS CARRIED FORWARD	<u>25,473</u>	<u>2,942</u>	<u>28,415</u>

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		2024	2023
		£	£
Trade debtors		<u>800</u>	<u>2,449</u>
7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		2024	2023
		£	£
Social security and other taxes		37	31
Accrued expenses		<u>5,848</u>	<u>2,760</u>
		<u>5,885</u>	<u>2,791</u>
8. MOVEMENT IN FUNDS			
		Net movement in funds	At
	At 1.1.24		31.12.24
	£	£	£
Unrestricted funds			
General fund	11,473	4,656	16,129
Designated fund	<u>14,000</u>	<u>-</u>	<u>14,000</u>
	25,473	4,656	30,129
Restricted funds			
Caretakers Wages	2,917	-	2,917
Jubilee Event	-	1,833	1,833
Dishwasher	<u>25</u>	<u>-</u>	<u>25</u>
	<u>2,942</u>	<u>1,833</u>	<u>4,775</u>
TOTAL FUNDS	<u>28,415</u>	<u>6,489</u>	<u>34,904</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	57,405	(52,749)	4,656
Restricted funds			
Roof Repairs	22,788	(22,788)	-
Caretakers Wages	5,000	(5,000)	-
Jubilee Event	9,419	(7,586)	1,833
CCTV	<u>4,800</u>	<u>(4,800)</u>	<u>-</u>
	<u>42,007</u>	<u>(40,174)</u>	<u>1,833</u>
TOTAL FUNDS	<u>99,412</u>	<u>(92,923)</u>	<u>6,489</u>

HOUSTON COMMUNITY ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

8. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
Unrestricted funds				
General fund	13,820	(3,347)	1,000	11,473
Designated fund	<u>15,000</u>	<u>-</u>	<u>(1,000)</u>	<u>14,000</u>
	28,820	(3,347)	-	25,473
Restricted funds				
Outside Space	51	(51)	-	-
Caretakers Wages	2,917	-	-	2,917
Gym Equipment	1,300	(1,300)	-	-
Dishwasher	<u>-</u>	<u>25</u>	<u>-</u>	<u>25</u>
	<u>4,268</u>	<u>(1,326)</u>	<u>-</u>	<u>2,942</u>
TOTAL FUNDS	<u><u>33,088</u></u>	<u><u>(4,673)</u></u>	<u><u>-</u></u>	<u><u>28,415</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	51,239	(54,586)	(3,347)
Restricted funds			
Roof Repairs	24,840	(24,840)	-
Outside Space	-	(51)	(51)
Food Bank	20	(20)	-
Caretakers Wages	5,000	(5,000)	-
Jubilee Event	7,025	(7,025)	-
Gym Equipment	-	(1,300)	(1,300)
Dishwasher	<u>999</u>	<u>(974)</u>	<u>25</u>
	<u>37,884</u>	<u>(39,210)</u>	<u>(1,326)</u>
TOTAL FUNDS	<u><u>89,123</u></u>	<u><u>(93,796)</u></u>	<u><u>(4,673)</u></u>

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

8. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.24 £
Unrestricted funds				
General fund	13,820	1,345	1,000	16,165
Designated fund	<u>15,000</u>	<u>-</u>	<u>(1,000)</u>	<u>14,000</u>
	28,820	1,345	-	30,165
Restricted funds				
Outside Space	51	(51)	-	-
Caretakers Wages	2,917	-	-	2,917
Jubilee Event	-	1,797	-	1,797
Gym Equipment	1,300	(1,300)	-	-
Dishwasher	<u>-</u>	<u>25</u>	<u>-</u>	<u>25</u>
	<u>4,268</u>	<u>471</u>	<u>-</u>	<u>4,739</u>
TOTAL FUNDS	<u><u>33,088</u></u>	<u><u>1,816</u></u>	<u><u>-</u></u>	<u><u>34,904</u></u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	108,644	(107,299)	1,345
Restricted funds			
Roof Repairs	47,628	(47,628)	-
Outside Space	-	(51)	(51)
Food Bank	20	(20)	-
Caretakers Wages	10,000	(10,000)	-
Jubilee Event	16,444	(14,647)	1,797
Gym Equipment	-	(1,300)	(1,300)
Dishwasher	999	(974)	25
CCTV	<u>4,800</u>	<u>(4,800)</u>	<u>-</u>
	<u>79,891</u>	<u>(79,420)</u>	<u>471</u>
TOTAL FUNDS	<u><u>188,535</u></u>	<u><u>(186,719)</u></u>	<u><u>1,816</u></u>

Caretakers Wages

The charity received a grant of £5,000 from the Sir James Knott foundation, which was instructed to be spent on the caretakers wages. At 31 December 2024, £2,917 remained unspent.

Events

During the year the charity received grants of £8,955 from Durham County Council, which was instructed to be spent on events. At 31 December 2024 £1,833 remained.

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

8. MOVEMENT IN FUNDS - continued

Designated Funds

The Trustees recognised the need to set aside monies for specific works that required to be carried out in the near future. Monies were set aside for: the refurbishment of the ladies toilet, the refurbishment of the small kitchen improvements to storage areas, and repairs to the outside shed.

Transfer between funds

During the year, the Trustees recognised the need to transfer £0 from unrestricted funds to designated funds to cover expenses which the funds were set aside for.

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2024.

OUSTON COMMUNITY ASSOCIATION LIMITED
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	349	334
Charitable activities	2,704	2,716
Grants	42,007	37,864
Hire of facilities	<u>54,127</u>	<u>48,209</u>
	99,187	89,123
Investment income		
Interest receivable	<u>225</u>	<u>-</u>
Total incoming resources	99,412	89,123
EXPENDITURE		
Charitable activities		
Activities	3,558	7,171
Administration expenses	23,180	16,156
Utilities	6,820	8,788
Repairs & maintenance	34,371	38,820
Wages & salaries	<u>24,244</u>	<u>22,161</u>
	92,173	93,096
Support costs		
Governance costs		
Independent examiner fee	<u>750</u>	<u>700</u>
Total resources expended	<u>92,923</u>	<u>93,796</u>
Net income/(expenditure)	<u><u>6,489</u></u>	<u><u>(4,673)</u></u>

This page does not form part of the statutory financial statements

OUSTON COMMUNITY ASSOCIATION LIMITED

England & Wales - Charity number 1130833

Accounts

Ouston Community Association Ltd
Iris Crescent
Ouston
Chester le Street
DH2 1RJ

Tel: 0191 410 5183
www.oustoncommunitycentre.com
Email: info@oustoncommunitycentre.com



Registered Charity: 1130833
Company Number: 06750379

Ouston Community Association Ltd

Annual Report

1st January 2023 - 31st December 2023

OUSTON COMMUNITY ASSOCIATION LIMITED

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

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Report of the Trustees	1 to 11
Independent Examiner's Report	12
Statement of Financial Activities	13
Balance Sheet	14
Notes to the Financial Statements	15 to 20
Detailed Statement of Financial Activities	21

Mission Statement

We have identified our mission statement as follows:

'To provide a Community Resource Centre for the people of Ouston through which individuals of all ages, and community groups, will have access to meeting spaces, advice, information and guidance, educational, social and leisure opportunities.

We also aim to ensure the longer term viability of this Community Resource by working with others to access community grants and encourage a degree of self – sustainability from income from the services we provide

Board of Directors
JANUARY 2024

Directors/Trustees Foreword

I am pleased to report that Ouston Community Association has ended another successful year and continues to deliver its mission of the provision of a Community Resource Centre for the people of Ouston. This report outlines the work of the organisation for the year 1st January 2023 – 31st December 2023

The Community Centre celebrated its 50th Birthday in April 2023

2023 has seen a change in the composition of the board of directors. Simon Routledge resigned in July 2023 to become a magistrate. Paul McFarling joined the board in July 2023 and assumed the role of Chairperson.

Norman Badger (former Chair) resigned after serving on the management committee of the community centre for in excess of 20 years to finally enjoy his retirement. In recognition of his lengthy service to the community centre our new training centre was named in his honor Audrey Stephenson another long serving member of the board had our garden named after her in recognition for her continued work for the community centre.

The board of trustees have used this year as a period of continued investment into the fabric of the building.

Works were completed during the year to convert our small lounge into a training centre which is available for hire.

The floor in the main hall has been re-laid.

Major works have commenced on replacing the Community Centre's roof, this will be completed in early 2024.

The board of trustees have continued to develop the range of events held in the community centre.

A 50th celebration event was held in April 2023 to celebrate the official opening of the community centre which was extremely well attended and received.

A celebration of the Coronation of King Charles was also held which again was a success.

A number of Fun and Food events for children have been held following a successful grant competitive tendering process.

The community centre was successful in being awarded a grant for 'Warm Space' in 2023, this was such a success that a weekly coffee morning is now held which is loved by the local residents.

A Christmas Fayre was held in 2023, this was another resounding success with local residents.

During the year we provided space for **20** groups and activities. We estimate that from this around **717** individuals had **regular** contact with the Community Centre on a monthly basis. We provided around **89** people with volunteering opportunities. We have also acted as a focal point for Ouston Parish Council Public Meetings and for some consultation events and public meetings. The Community Centre continues to be a focal point for the Community and a place to bring people together for larger events.

In terms of our finances, the balance sheet for the year 2023 again looks healthy. This is because we again received several grants and suffered no loss of income this year due to COVID restrictions or closures. The figures are as follows:-Total income, including grants/donation etc £89,122 – Total expenditure, including repairs/maintenance etc £93,796 showing an overall loss of income over expenditure of -£4,674. Our Annual Accounts for the year are attached at the end of this report. This was in line with our expectations and our commitment to improve the fabric of the building for the benefit of Centre users.

We received the following Grants and Donations during the year:-

Grants Received

Durham County Council	£.31,854.00
Sir James Knott Trust	£ 5,000.00
Ouston Parish Council	£ 630.00
Urpeth Parish Council	£ 380.00
Total	£37,864.00

Other Donations

Ouston Parish Council	£2,500
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As ever we continue to review our spending to make savings on Insurance and Utilities Bills and other general outgoings. The Centre remains strong and continues to be used frequently by a wide variety of groups. A summary of activities and groups can be found at the close of this report.

Our thanks go out to all of our staff for their hard work and dedication, and all volunteers, without whom the centre would not achieve the success it has achieved.


David M Nichols
Trustee

Organisation Details

Ouston Community Association Ltd

Registered Charity Number:	1130833
Company Number	06750379
Address:	Ouston Community Association Iris crescent Ouston Chester Le Street County Durham DH2 1RJ
Telephone	0191 4105183
Email	info@oustoncommunitycentre.com
Web Site	www.oustoncommunitycentre.com
Accountants	Ribchesters Chartered Accountants Finchale House Belmont Business Park Durham DH1 1TW
Board of Directors: 2023:	Simon Routledge (resigned July 2023) Clare Marshall Dave Nichols Norman Badger (resigned Nov 2023) Audrey Stephenson Joanne Watson Duncan Hindmarsh Paul McFarling (joined July 2023)

1 Introduction

- 1.2 The purpose of this report is to update our members and funding partners on the progress of the organisation during the last financial year.

1.3 This report provides:

- A breakdown of our activities and how these activities meet our objectives.
- An outline of our proposed Agenda for the coming year
- A copy of our Annual Accounts

2 Background Information

2.1 Ouston Community Association Ltd is a registered Charity 1130833 and a Company Ltd by Guarantee 06750379. The organisation is managed by a Board of Directors elected annually at our AGM. During 2023, the Board comprised individuals with a diverse range of skills and backgrounds. All Board members are from the local community and as such have a feel for the organisation.

2.2 The aims of our Organisation are perhaps best summed up in our Mission Statement which is outlined at the opening of this report which is:

'To provide an inclusive Community Resource Centre for the people of Ouston through which individuals of all ages, and community groups, will have access to meeting spaces, advice, information and guidance, educational, social and leisure opportunities.'

2.3 We also aim to ensure the longer-term viability of this Community Resource by working with the community and other partners to gather information which will inform the nature of our provision and to access community grants and encourage a degree of self-sustainability from income from the services we provide.

3 Ouston Community Association Ltd: A Profile

3.1 Ouston Community Association employs a Centre manager, a caretaker and a cleaner. However, the Centre could not function without the support of many dedicated volunteers working in various capacities.

3.2 Ouston Community Association was formed 50 years ago to meet the needs of all the members of the local community. The organisation was a charity for many years and changed its status to become a Charitable Company in 2009.

3.3 Our general aim is to provide a range of activities and a meeting place for all the occupants. The original funding came from the local community by a 'Buy a Brick' campaign and from Durham County Council.

3.4 The organisation owns the building and leases the land attached on a peppercorn rent from the council. Negotiations are currently ongoing with Durham County Council with regard to an 'Asset Transfer' of the land.

3.5 Ouston Community Association Ltd (OCA) has developed over the years into an organisation that can demonstrate a degree of self-sustainability. The income generated from room hire and activities is just enough to fund the centres generic costs and the post of a manager and a cleaner with the support of the Parish Council and the AAP and our local councillors through the Members Fund (Cllrs Batey, Pringle and Wood). In addition, OCA have employed a caretaker on a fixed term contract of 12 months for 10 hours per week. This has been enabled by a grant from the 'Sir James Knott' trust. It would be our intention to continue the caretaker role beyond the 12 month funding period and we will work hard to ensure there is enough

income to support this.

- 3.5 Whilst the organisation caters for a diverse range of people, we recognise that we need to look at developing a number of distinct areas of provision further. These have been identified under the section Development Plan.

4 Funding Priorities

- 4.1 In 2017 the organisation launched its five-year Business Plan in which we tried to identify a number of priorities to help us move forward strategically. During 2023 we were able to make huge progress in tackling some of these issues.
- 4.2 The organisation managed to secure funding of £37,864.00 in 2023 from Grants and Donations (as detailed on page 3 of this report) towards the annual running costs and project work.
- 4.3 The building is now 50 years of age, and the facilities are of a standard to buildings of a similar age and is in need of continued refurbishment and redecoration to keep the Centre attractive to visitors and new groups. The following projects were completed during 2023:-

4.31 Training Centre

The small lounge used pre covid as a Gym has been converted into a training centre including desks, chairs, notice boards and a smart screen.

4.32 Main Hall Floor

The hall of the main hall has been re-laid

4.33 Roof

A major repair has commenced on the main flat roof which will be completed in early 2024, thanks to a grant from Durham County Council (section 106)

- 4.4 **The following projects are planned for the forthcoming year:-**
- Installation of CCTV in and around the Community Centre
 - Refurbishment of Ladies toilets
 - Improvements to disabled toilet facilities
 - Refurbishment of small kitchen

5 Future Development

The successful grants awarded over the last 4years which enabled us to tackle a number of priorities, happened because of successful planning. The introduction of a Business Plan allowed us to identify issues and plan accordingly.

The existing 5 year Business Plan was updated during the year 2019 and now covers the remaining years 2021 – 2024. Working with this gives us a focus. It is imperative that if we are to move forward in the same way in the coming years, we need to address the outstanding issues strategically. We will be preparing a new 5 year business plan during 2024

- 5.1 **Priorities for the coming year have therefore been identified as follows:-**

Core Cost: Salaries –

The ability to cover the Centre Managers salary for the next three years – in full or in part would provide continuity, stability and a platform for longer term planning and development. If such funding could eventually be obtained it would also free up the income currently utilised on salaries to address some of the outstanding issues outlined above.

The Centre currently employs a manager on 20 hours per week and yet when we are fully operational, we provide facilities 80-100 hours per week. We also employ a part-time cleaner who works 10 hours per week, and a part-time caretaker also working 10 hours per week. In the coming year we will continue to try and obtain funding to underpin the salary of the manager and colleagues alike.

6 Core Activities

- 6.1 In the last year we worked with the community to provide a range of activities for elderly and vulnerable people, Children and Young People and Community and Faith groups. The table below highlights the range of groups we have worked with and the number of sessions provided and the approximate number of people involved in those groups.
- 6.2 A table and a summary of those activities for the year 2023 is detailed below and demonstrates how we as a Community Association have tried to meet our objectives.

GROUP / EVENT	No of Sessions held	No of Users	Annual No of Users	No of associated volunteers
BADMINTON	41	7	283	
DIDDIKICKS	44	30	1320	
JUDO	48	18	864	3
JUJITSU	44	10	480	4
LADIES CLUB	19	55	535	5
NEUROACTIVE	145	20	2212	7
OUSTON CHRISTIAN FELLOWSHIP	83	35	1823	
OCC BOARD MEETINGS	12	9	108	8
OUSTON PARISH COUNCIL	13	12	127	5
PILATES	40	8	320	
DANCE	35	6	213	
STEPFIT	208	15	3120	
TABLE TENNIS	45	15	602	3
WI	10	30	300	3
WI FUN NIGHTS	1	30	30	3
YOGA	33	7	231	
YOUTH CONNECTION	47	30	1187	2
DRAMA TREE	40	15	600	4
ONE OFF EVENTS	22	120	655	18
XMAS EVENT	1	210	210	18
COFFEE MORNING	45	35	1120	6
Totals	976	717	16340	89

7 Summary of statistics:

7.1 Initial data suggests, at the time of writing this report, that in the year 2023 we have worked with:

Approximately 20 different groups.

During 2023 numerous village residents had regular contact with our local Durham County Councillors through our regular coffee mornings, open board meetings and attendance at our Centre events. We are hoping for more support from them and our local Parish Council in 2024

Regular monthly users of the centre estimated to be 1361

Around 17 activity sessions with groups from 5 to 50 members again many of these groups happening on a weekly, fortnightly or monthly basis.

Over approximately 2373 volunteering sessions, and 89 volunteers, we calculate that 4746 hours of volunteering have been provided. If this was paid work at the National Living Wage this would be the equivalent of £49454 of in kind support this year. These are volunteers, some of whom are often vulnerable themselves, have health and or disability related issues, people who are not working in the traditional sense and people who might find it difficult to find work. The volunteers want to work for the groups and they get as much out of volunteering as we do. Our volunteers feel they are contributing to the needs of the Community Centre and are being respected in return. In addition to this we have provided support to many elderly vulnerable people in the community.

This is the true and tangible nature of what the Community Centre provides to the Community of Ouston and what the Community of Ouston provides to the Centre and it is something that should be celebrated, supported and shouted about. (A full range of statistics opportunities and figures follow)

8 Summary of Activities and Outcomes

- 8.1 Whilst the organisation provides a wide range of activities and interest to individuals and groups and to the community as a whole, we are at present able to generate at least 90% of our income annually. We still believe that we are missing out on various sections of the community and we are taking steps to address this.
- 8.2 We still believe that the current usage of the Centre does not reflect its potential usage given that the building is at near capacity from early to late evening until 10pm at night with space being at a premium, however the period from 3.30pm until 6pm is under-utilised demonstrating both a loss of potential income and a failure to recognise and reach other potential markets, particularly those around training and enterprise. Page 10 summarises current usage.

9 Funding:

- 9.1 Page 3 of this report details the funding we have received during the year.
- 9.2 This report highlights a Development Strategy and the funding priorities for the coming year.

10. Closing Comments


- 10.1 As an organisation we recognise the need to become more self-sufficient and as such we will continue to apply for grants in the interim period and or when funding becomes available. It is our aim to maintain our self-sufficient approach and where possible to work within the income we can generate from the Centre and the support we can attract in kind from the local community.
- 10.2 As with the previous year, the Trustees are determined that the organisation will continue to make progress towards this end. This will be done by developing the underutilised aspects and times of the Centre, by applying for grants, by wisely using the funding we have and eliminating wastage and by developing the social aspect of the centre and community events.
- 10.3 We estimate the general annual running costs of the Centre to be around £70,000 per annum and we will work towards raising this through grant aid, activities and increased centre usage.

These can be identified as follows:

Salaries	£22,200
General Running costs	£47,800

The capital costs associated with carrying out specific works within the organisation are estimated as follows:

Flat Roofing	£50,000 (total)
---------------------	--------------------------



David M Nichols
On behalf of the Board of Directors May
2024

OUSTON COMMUNITY ASSOCIATION LIMITED
This page does not form part of the statutory financial statements

OUSTON COMMUNITY ASSOCIATION LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06750379 (England and Wales)

Registered Charity number

1130833

Registered office

Iris Crescent
Ouston
Chester le Street
DH2 1RJ

Trustees

N Badger (resigned 4/11/2023)
Mrs A Stephenson
Mrs J Watson
D M Nichols
D J Hindmarsh
Mrs C Marshall
S Routledge (resigned 14/7/2023)
P K McFarling (appointed 18/7/2023)

Independent Examiner

David Holloway FCA DChA
Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

Approved by order of the board of trustees on 24 May 2024 and signed on its behalf by:


D M Nichols Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
OUSTON COMMUNITY ASSOCIATION LIMITED**

Independent examiner's report to the trustees of Ouston Community Association Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Holloway FCA DChA

Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

24 May 2024

OUSTON COMMUNITY ASSOCIATION LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	<u>51,239</u>	<u>37,884</u>	<u>89,123</u>	<u>74,260</u>
 EXPENDITURE ON					
Charitable activities					
Centre running costs		54,586	14,350	68,936	55,016
Foodbank		-	20	20	75
Jubilee Event		-	-	-	3,125
Centre refurbishment		<u>-</u>	<u>24,840</u>	<u>24,840</u>	<u>19,180</u>
Total		<u>54,586</u>	<u>39,210</u>	<u>93,796</u>	<u>77,396</u>
 NET INCOME/(EXPENDITURE)		(3,347)	(1,326)	(4,673)	(3,136)
 RECONCILIATION OF FUNDS					
Total funds brought forward		<u>28,820</u>	<u>4,268</u>	<u>33,088</u>	<u>36,224</u>
 TOTAL FUNDS CARRIED FORWARD		<u><u>25,473</u></u>	<u><u>2,942</u></u>	<u><u>28,415</u></u>	<u><u>33,088</u></u>

The notes form part of these financial statements

OUSTON COMMUNITY ASSOCIATION LIMITED

**BALANCE SHEET
31 DECEMBER 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
CURRENT ASSETS					
Debtors	5	2,449	-	2,449	1,803
Cash at bank		<u>25,815</u>	<u>2,942</u>	<u>28,757</u>	<u>34,253</u>
		28,264	2,942	31,206	36,056
CREDITORS					
Amounts falling due within one year	6	(2,791)	-	(2,791)	(2,968)
		<u>25,473</u>	<u>2,942</u>	<u>28,415</u>	<u>33,088</u>
NET CURRENT ASSETS					
		<u>25,473</u>	<u>2,942</u>	<u>28,415</u>	<u>33,088</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>25,473</u>	<u>2,942</u>	<u>28,415</u>	<u>33,088</u>
NET ASSETS		<u>25,473</u>	<u>2,942</u>	<u>28,415</u>	<u>33,088</u>
FUNDS	7				
Unrestricted funds				25,473	28,820
Restricted funds				<u>2,942</u>	<u>4,268</u>
TOTAL FUNDS				<u>28,415</u>	<u>33,088</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 24 May 2024 and were signed on its behalf by:


D M Nichols Trustee

The notes form part of these financial statements

OUSTON COMMUNITY ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants

Grants relating to revenue are recognised as income on a systematic basis over the periods in which the entity recognises the related costs from which the grant is intended to compensate.

Facility Hire

Facility hire is recognised in the period it is receivable and to the extent the charity has provided the goods or services.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are general funds which have been set aside by the trustees for a specific purpose.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Membership	-	587
Donations	334	828
Charitable activities	2,716	689
Grants	37,864	29,592
Hire of facilities	<u>48,209</u>	<u>42,564</u>
	<u>89,123</u>	<u>74,260</u>

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023**

2. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	2023	2022
	£	£
Sir James Knott Trust	5,000	5,000
Ouston Parish Council	630	1,850
Durham County Council	31,854	21,292
Karbon Homes	-	1,000
Urpeth Parish Council	380	350
Pelton Parish Council	<u>-</u>	<u>100</u>
	<u>37,864</u>	<u>29,592</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	<u>47,335</u>	<u>26,925</u>	<u>74,260</u>
 EXPENDITURE ON			
Charitable activities			
Centre running costs	52,933	2,083	55,016
Foodbank	-	75	75
Jubilee Event	-	3,125	3,125
Centre refurbishment	<u>-</u>	<u>19,180</u>	<u>19,180</u>
Total	<u>52,933</u>	<u>24,463</u>	<u>77,396</u>
 NET INCOME/(EXPENDITURE)	 (5,598)	 2,462	 (3,136)
 RECONCILIATION OF FUNDS			
Total funds brought forward	<u>34,418</u>	<u>1,806</u>	<u>36,224</u>
 TOTAL FUNDS CARRIED FORWARD	 <u>28,820</u>	 <u>4,268</u>	 <u>33,088</u>

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023**

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2023	2022
	£	£
Trade debtors	<u>2,449</u>	<u>1,803</u>

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2023	2022
	£	£
Social security and other taxes	31	26
Accrued expenses	<u>2,760</u>	<u>2,942</u>
	<u>2,791</u>	<u>2,968</u>

7. MOVEMENT IN FUNDS

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
Unrestricted funds				
General fund	13,820	(3,347)	1,000	11,473
Designated fund	<u>15,000</u>	<u>-</u>	<u>(1,000)</u>	<u>14,000</u>
	28,820	(3,347)	-	25,473
Restricted funds				
Outside Space	51	(51)	-	-
Caretakers Wages	2,917	-	-	2,917
Gym Equipment	1,300	(1,300)	-	-
Dishwasher	<u>-</u>	<u>25</u>	<u>-</u>	<u>25</u>
	<u>4,268</u>	<u>(1,326)</u>	<u>-</u>	<u>2,942</u>
TOTAL FUNDS	<u>33,088</u>	<u>(4,673)</u>	<u>-</u>	<u>28,415</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	51,239	(54,586)	(3,347)
Restricted funds			
Roof Repairs	24,840	(24,840)	-
Outside Space	-	(51)	(51)
Food Bank	20	(20)	-
Caretakers Wages	5,000	(5,000)	-
Jubilee Event	7,025	(7,025)	-
Gym Equipment	-	(1,300)	(1,300)
Dishwasher	<u>999</u>	<u>(974)</u>	<u>25</u>
	<u>37,884</u>	<u>(39,210)</u>	<u>(1,326)</u>
TOTAL FUNDS	<u>89,123</u>	<u>(93,796)</u>	<u>(4,673)</u>

OUSTON COMMUNITY ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

7. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
Unrestricted funds				
General fund	14,588	(5,598)	4,830	13,820
Designated fund	<u>19,830</u>	<u>-</u>	<u>(4,830)</u>	<u>15,000</u>
	34,418	(5,598)	-	28,820
Restricted funds				
Outside Space	51	-	-	51
Food Bank	75	(75)	-	-
Gents Toilets	1,680	(1,680)	-	-
Caretakers Wages	-	2,917	-	2,917
Gym Equipment	<u>-</u>	<u>1,300</u>	<u>-</u>	<u>1,300</u>
	<u>1,806</u>	<u>2,462</u>	<u>-</u>	<u>4,268</u>
TOTAL FUNDS	<u>36,224</u>	<u>(3,136)</u>	<u>-</u>	<u>33,088</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	47,335	(52,933)	(5,598)
Restricted funds			
Food Bank	-	(75)	(75)
Gents Toilets	-	(1,680)	(1,680)
Car Park	17,500	(17,500)	-
Caretakers Wages	5,000	(2,083)	2,917
Jubilee Event	3,125	(3,125)	-
Gym Equipment	<u>1,300</u>	<u>-</u>	<u>1,300</u>
	<u>26,925</u>	<u>(24,463)</u>	<u>2,462</u>
TOTAL FUNDS	<u>74,260</u>	<u>(77,396)</u>	<u>(3,136)</u>

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023**

7. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
Unrestricted funds				
General fund	14,588	(8,945)	5,830	11,473
Designated fund	<u>19,830</u>	<u>-</u>	<u>(5,830)</u>	<u>14,000</u>
	34,418	(8,945)	-	25,473
Restricted funds				
Outside Space	51	(51)	-	-
Food Bank	75	(75)	-	-
Gents Toilets	1,680	(1,680)	-	-
Caretakers Wages	-	2,917	-	2,917
Dishwasher	<u>-</u>	<u>25</u>	<u>-</u>	<u>25</u>
	<u>1,806</u>	<u>1,136</u>	<u>-</u>	<u>2,942</u>
TOTAL FUNDS	<u><u>36,224</u></u>	<u><u>(7,809)</u></u>	<u><u>-</u></u>	<u><u>28,415</u></u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	98,574	(107,519)	(8,945)
Restricted funds			
Roof Repairs	24,840	(24,840)	-
Outside Space	-	(51)	(51)
Food Bank	20	(95)	(75)
Gents Toilets	-	(1,680)	(1,680)
Car Park	17,500	(17,500)	-
Caretakers Wages	10,000	(7,083)	2,917
Jubilee Event	10,150	(10,150)	-
Gym Equipment	1,300	(1,300)	-
Dishwasher	<u>999</u>	<u>(974)</u>	<u>25</u>
	<u>64,809</u>	<u>(63,673)</u>	<u>1,136</u>
TOTAL FUNDS	<u><u>163,383</u></u>	<u><u>(171,192)</u></u>	<u><u>(7,809)</u></u>

Outside Space

In the previous year the charity received a grant of £750 from Arnold Clark Foundation, which was instructed to be spent on equipment for our outside space. This has now been fully spent.

Caretakers Wages

During the year the charity received a grant of £5,000 from the Sir James Knott foundation, which was instructed to be spent on the caretakers wages. At 31 December 2023, £2,917 remained unspent.

Gym Equipment

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023**

7. MOVEMENT IN FUNDS - continued

During the prior year the charity received grants of £1,000 from Karbon Homes and £300 from Durham County Council, which were both instructed to be spent on gym equipment. At 31 December 2023, the grant has been fully spent.

Dishwasher

During the year the charity received a grant of £999 from Durham County Council, which was instructed to be spent on a dishwasher. At 31 December 2023, £25 remained unspent.

Designated Funds

In prior years, the Trustees recognised the need to set aside monies for specific works that require to be carried out in the near future. Monies were set aside for hall floor, roof repairs and office equipment. £1,000 was used in 2023 and transferred from designated funds to unrestricted funds to cover expenses which it was set aside for.

Transfers between funds

During the year, the Trustees recognised the need to transfer £1,000 from designated funds to unrestricted funds to cover expenses which the funds had been set aside for.

8. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2023.

OUSTON COMMUNITY ASSOCIATION LIMITED
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023

	2023	2022
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Membership	-	587
Donations	334	828
Charitable activities	2,716	689
Grants	37,864	29,592
Hire of facilities	<u>48,209</u>	<u>42,564</u>
	<u>89,123</u>	<u>74,260</u>
Total incoming resources	89,123	74,260
EXPENDITURE		
Charitable activities		
Activities	7,171	4,450
Administration expenses	16,156	16,200
Utilities	8,788	7,301
Repairs & maintenance	38,820	31,344
Wages & salaries	<u>22,161</u>	<u>17,411</u>
	93,096	76,706
Support costs		
Governance costs		
Independent examiner fee	<u>700</u>	<u>690</u>
Total resources expended	<u>93,796</u>	<u>77,396</u>
Net expenditure	<u>(4,673)</u>	<u>(3,136)</u>

This page does not form part of the statutory financial statements

OUSTON COMMUNITY ASSOCIATION LIMITED

England & Wales - Charity number 1130833

Accounts

Ouston Community Association Ltd
Iris Crescent
Ouston
Chester le Street
DH2 1RJ

Tel: 0191 410 5183
www.oustoncommunitycentre.com
Email: info@oustoncommunitycentre.com



Registered Charity: 1130833
Company Number: 06750379

Ouston Community Association Ltd

Annual Report

1st January 2022 - 31st December 2022

OUSTON COMMUNITY ASSOCIATION LIMITED

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

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Detailed Statement of Financial Activities	22

Mission Statement

We have identified our mission statement as follows:

'To provide a Community Resource Centre for the people of Ouston through which individuals of all ages, and community groups, will have access to meeting spaces, advice, information and guidance, educational, social and leisure opportunities.

We also aim to ensure the longer term viability of this Community Resource by working with others to access community grants and encourage a degree of self-sustainability from income from the services we provide

Board of Directors
JANUARY 2023

Chairman's Foreword

I am pleased to report that Ouston Community Association has ended another successful year and continues to deliver its mission of the provision of a Community Resource Centre for the people of Ouston. This report outlines the work of the organisation for the year 1st January 2022 – 31st December 2022

2022 has seen a step change and realignment of the board of trustees responsibilities under the leadership of myself as the newly appointed Chairman. There have been several other changes to the sub-committee leadership but most noteworthy has been the appointment of Clare Marshall to the position of Secretary. Clare was previously a trustee and therefore assumes that position with a wealth of knowledge, and myself having joined from a senior position in private industry.

The board of trustees has utilised this year as a period of heavy investment into the material of the building, and as an opportunity to modernise, rebrand and relaunch.

May saw the appointment of a caretaker and maintenance operative to the Centre, Mr Gordon Mewes. The position is 10 hours per week and has been funded for a 12-month period by the 'James Knott Foundation'. This has allowed the Centre to be modernised for only the cost of the raw materials. Works have included the full redecoration of the lounge area, the corridor and centre office, creating a more modern and cohesive feel to the building and in line with the previous works completed in the main hall. A greater flexibility with regards to private hire has also been realised owing to an additional building keyholder. We are looking forward to making a start on the external areas of the Centre and also the conversion of our back lounge into a training centre for hire.

The Centre has also enjoyed an increased social media presence during 2022. A lot of new followers and interest have been cleaved through the 3 extremely successful free events that were organised. The first, a multi generation Jubilee celebration, some Halloween half term activities for school children and a Christmas event. Owing to the current cost of living crisis, as a board, we felt extremely strongly that the Centre be able to host events that were accessible to everyone regardless of cost.

As the first year of running such events, an investment into decorations and accessories has been required. These will be reused for many more years to come. These events were never intended to provide an income, and as such have been at a cost to OCA, but the benefits provided to the users and also to the Centre reputation has been invaluable. Based on the success of these events it is our intention to charge entry going forward, and we believe we are now in a position to do so.

A weekly highlight has been the introduction of a coffee morning for local residents. Initially achieving attendees on week one of 2 residents to some weeks now drawing an audience of circa 30. This is in line with our intention to offer the Centre as an official 'Warm Space' and an application has been submitted to DCC to that effect. Feedback has been overwhelming.

During the year we provided space for **22** groups and activities. We estimate that from this around **1148** individuals had **regular** contact with the Community Centre on a monthly basis. We provided around **85** people with volunteering opportunities. We have also acted as a focal point for Ouston Parish Council Public Meetings and for some consultation events and public meetings. The Community Centre continues to be a focal point for the Community and a place to bring people together for larger events.

In terms of our finances, the balance sheet for the year 2022 again looks healthy. This is because we again received several grants and suffered no loss of income this year due to COVID restrictions or closures. The figures are as follows:-Total income, including grants/donation etc £74260 – Total expenditure, including repairs/maintenance etc £77367 showing an overall loss of income over expenditure of -£3137. Our Annual Accounts for the year are attached at the end of this report. This was inline with our expectations and our commitment to rebrand, relaunch and secure new Centre users.

We received the following Grants and Donations during the year:-

Grants Received


Durham County Council	£21292.00
Karbon Homes	£ 1000.00
Sir James Knott Trust	£ 5000.00
	<u>£27292.00</u>

Other Donations

Ouston Parish Council	£ 1850.00
Urpeth Parish Council	£ 350.00
Pelton Parish Council	£ 100.00
	<u>£ 2300.00</u>
	<u>£ 29592.00</u>

As ever we continue to review our spending to make savings on Insurance and Utilities Bills and other general outgoings. The Centre remains strong and continues to be used frequently by a wide variety of groups. A summary of activities and groups can be found at the close of this report.

My thanks go out to all of our trustees and to our staff for their hard work and dedication, and without whom we could not continue the success of the Centre. A special mention and our extended gratitude to Norman Badger who has lead OCA in the capacity of Chairman for many years. Norman still continues to support us in his position of trustee but has notified us of his intention to retire in early 2024.



Simon Routledge
Chairman

Organisation Details

Ouston Community Association Ltd

Registered Charity Number:	1130833
Company Number	06750379
Address:	Ouston Community Association Iris crescent Ouston Chester Le Street County Durham DH2 1RJ
Telephone	0191 4105183
Email	info@oustoncommunitycentre.com
Web Site	www.oustoncommunitycentre.com
Accountants	Ribchesters Chartered Accountants Finchale House Belmont Business Park Durham DH1 1TW
Board of Directors: 2022:	Simon Routledge Clare Marshall Dave Nichols Norman Badger Audrey Stephenson Joanne Watson Duncan Hindmarsh

1 Introduction

- 1.2 The purpose of this report is to update our members and funding partners on the progress of the organisation during the last financial year.

1.3 This report provides:

- A breakdown of our activities and how these activities meet our objectives.
- An outline of our proposed Agenda for the coming year
- A copy of our Annual Accounts

2 Background Information

2.1 Ouston Community Association Ltd is a registered Charity 1130833 and a Company Ltd by Guarantee 06750379. The organisation is managed by a Board of Directors elected annually at our AGM. During 2022, the Board comprised individuals with a diverse range of skills and backgrounds. All Board members are from the local community and as such have a feel for the organisation. As mentioned in the Chairpersons Foreword, the Board formally elected 1 new member at the AGM.

2.2 The aims of our Organisation are perhaps best summed up in our Mission Statement which is outlined at the opening of this report which is:

'To provide an inclusive Community Resource Centre for the people of Ouston through which individuals of all ages, and community groups, will have access to meeting spaces, advice, information and guidance, educational, social and leisure opportunities.'

2.3 We also aim to ensure the longer-term viability of this Community Resource by working with the community and other partners to gather information which will inform the nature of our provision and to access community grants and encourage a degree of self-sustainability from income from the services we provide.

3 Ouston Community Association Ltd: A Profile

3.1 Ouston Community Association employs a Centre manager, a caretaker and a cleaner. However, the Centre could not function without the support of many dedicated volunteers working in various capacities.

3.2 Ouston Community Association was formed 50 years ago to meet the needs of all the members of the local community. The organisation was a charity for many years and changed its status to become a Charitable Company in 2009.

3.3 Our general aim is to provide a range of activities and a meeting place for all the occupants. The original funding came from the local community by a 'Buy a Brick' campaign and from Durham County Council.

3.4 The organisation owns the building and leases the land attached on a peppercorn rent from the council.

3.5 Ouston Community Association Ltd (OCA) has developed over the years into an organisation that can demonstrate a degree of self-sustainability. The income generated from room hire and activities is just enough to fund the centres generic costs and the post of a manager and a cleaner with the support of the Parish Council and the AAP and our local councillors through the Members Fund (*Cllrs Batey and Wood*). In addition, OCA have

employed a caretaker on a fixed term contract of 12 months for 10 hours per week. This has been enabled by a grant from the 'Sir James Knott' trust. It would be our intention to continue the caretaker role beyond the 12 month funding period and we will work hard to ensure there is enough income to support this.

- 3.5 Whilst the organisation caters for a diverse range of people, we recognise that we need to look at developing a number of distinct areas of provision further. These have been identified under the section Development Plan.

4 Funding Priorities

- 4.1 In 2017 the organisation launched its five-year Business Plan in which we tried to identify a number of priorities to help us move forward strategically. During 2022 we were able to make huge progress in tackling some of these issues.
- 4.2 The organisation managed to secure funding of £29592.00 in 2022 from Grants and Donations (as detailed in the Chairpersons Foreword on page 3 of this report) towards the annual running costs and project work.
- 4.3 The building is now 50 years of age, and the facilities are of a standard to buildings of a similar age and is in need of continued refurbishment and redecoration to keep the Centre attractive to visitors and new groups. The following projects were completed during 2022:-

4.31 Office Refurbishment

Full decoration of the Centre office and new office furniture. Previous furniture was 'loaned' from service user NeuroActive but we were able to source and secure DCC furniture for the delivery cost only. This has been a welcome addition.

4.32 Gents Toilets

The gents toilets have been fully refitted and refurbished. These facilities are now more inline with the expectations of our centre users.

4.33 Car Park Resurfacing

Full resurfacing of the entire car park to the rear of Centre. Funding was secured for the full schedule of works totalling £17500. This was carried forward from 2021.

4.34 Full decoration of the lounge

The front lounge has received full decoration. This is in a more contemporary colour scheme and more cohesive to the rest of the building. Again, more inline with the needs and expectations of visitors to the centre.

4.35 Full decoration of the corridor and new flooring

The main corridor has received full decoration. This is in a more contemporary colour scheme and more cohesive to the rest of the building where works have already been completed. The flooring fitted is a heavy-duty vinyl also supporting the contemporary styling in addition to its serviceability.

4.36 Residual Seasonal Decorations

Jubilee, Christmas and Halloween decorations purchased for use in events and for future events to come.

4.4 The following projects are planned for the forthcoming year:-.

- Repair/replacement of all of the flat roof over the whole of the building
- New flooring to the rear lounge, office and small kitchen
- Electrical remedial works to the whole building and the installation of additional power sockets
- New boiler to the cleaner's cupboard, and also for the provision of running hot water to the small kitchen
- 'Training Room' equipment to include a smart screen, desks and notice boards

5 Future Development

The successful grants awarded over the last 3 years which enabled us to tackle a number of priorities, happened because of successful planning. The introduction of a Business Plan allowed us to identify issues and plan accordingly.

The existing 5 year Business Plan was updated during the year 2019 and now covers the remaining years 2021 – 2024. Working with this gives us a focus. It is imperative that if we are to move forward in the same way in the coming years, we need to address the outstanding issues strategically.

5.1 Priorities for the coming year have therefore been identified as follows:-

Core Cost: Salaries –

The ability to cover the Centre Managers salary for the next three years – in full or in part would provide continuity, stability and a platform for longer term planning and development.

If such funding could eventually be obtained it would also free up the income currently utilised on salaries to address some of the outstanding issues outlined above.

The Centre currently employs a manager on 20 hours per week and yet when we are fully operational, we provide facilities 80-100 hours per week. We also employ a part-time cleaner who works 10 hours per week, and a part-time caretaker also working 10 hours per week.

In the coming year we will continue to try and obtain funding to underpin the salary of the manager and colleagues alike.

6 Core Activities

- 6.1 In the last year we worked with the community to provide a range of activities for elderly and vulnerable people, Children and Young People and Community and Faith groups. The table

overleaf highlights the range of groups we have worked with and the number of sessions provided and the approximate number of people involved in those groups.

6.2 A table and a summary of those activities for the year 2022 is detailed below and demonstrates how we as a Community Association have tried to meet our objectives.

GROUP / EVENT	No of Sessions held	No of Users	Annual No of Users	No of associated volunteers
BADMINTON	45	7	308	
DIDDIKICKS	44	30	1320	
JUDO	48	18	864	3
JUJITSU	44	10	480	4
LADIES CLUB	21	35	735	
NEUROACTIVE	146	12	1752	14
OUSTON CHRISTIAN FELLOWSHIP	52	35	1820	
OCC BOARD MEETINGS	12	9	108	8
OUSTON PARISH COUNCIL	12	12	144	6
PILATES	40	8	320	
SOSA DANCE	33	6	219	
STEPFIT	208	15	3120	
TABLE TENNIS	46	15	698	
WI	10	30	300	3
WI FUN NIGHTS	1	30	30	3
YOGA	33	7	231	
YOUTH CONNECTION	19	30	587	
DRAMA TREE	40	15	600	4
HALLOWEEN EVENTS	2	130	130	8
XMAS EVENT	1	210	210	18
COFFEE MORNING	5	10	50	6
JUBILEE	1	1	100	8
Totals	863	709	14126	85

7 Summary of statistics:

7.1 Initial data suggests, at the time of writing this report, that in the year 2022 we have worked with:

Approximately 22 different groups.

During 2022 numerous village residents had regular contact with our local Durham County Councillors through our regular coffee mornings, open board meetings and attendance at our Centre events. We are hoping for more support from them and our local Parish Council in 2023

Regular monthly users of the centre estimated to be 1138

Around 17 activity sessions with groups from 5 to 50 members again many of these groups happening on a weekly, fortnightly or monthly basis.

Over approximately 2695 volunteering sessions, and 85 volunteers, we calculate that 12128 hours of volunteering have been provided. If this was paid work at the National Living Wage this would be the equivalent of £115216 of in kind support this year. These are volunteers, some of whom are often vulnerable themselves, have health and or disability related issues, people who are not working in the traditional sense and people who might find it difficult to find work. The volunteers want to work for the groups and they get as much out of volunteering as we do. Our volunteers feel they are contributing to the needs of the Community Centre and are being respected in return. In addition to this we have provided support to many elderly vulnerable people in the community.

This is the true and tangible nature of what the Community Centre provides to the Community of Ouston and what the Community of Ouston provides to the Centre and it is something that should be celebrated, supported and shouted about. (A full range of statistics opportunities and figures follow)

8 Summary of Activities and Outcomes

- 8.1 Whilst the organisation provides a wide range of activities and interest to individuals and groups and to the community as a whole, we are at present able to generate at least 90% of our income annually. We still believe that we are missing out on various sections of the community and we are taking steps to address this.
- 8.2 We still believe that the current usage of the Centre does not reflect its potential usage given that the building is at near capacity from early to late evening until 10pm at night with space being at a premium, however the period from 3.30pm until 6pm is underutilised demonstrating both a loss of potential income and a failure to recognise and reach other potential markets, particularly those around training and enterprise. Page 10 summarises current usage.

9 Funding:

- 9.1 Page 3 of this report details the funding we have received during the year.
- 9.2 This report highlights a Development Strategy and the funding priorities for the coming year.

10. Closing Comments

- 10.1 As an organisation we recognise the need to become more self-sufficient and as such we will continue to apply for grants in the interim period and or when funding becomes available. It is our aim to maintain our self-sufficient approach and where possible to work within the income we can generate from the Centre and the support we can attract in kind from the local community.

- 10.2 As with the previous year, the Covid pandemic has brought difficulties but the Trustees are determined that the organisation will continue to make progress towards this end. This will be done by developing the underutilised aspects and times of the Centre, by applying for grants, by wisely using the funding we have and eliminating wastage and by developing the social aspect of the centre and community events.
- 10.3 We estimate the general annual running costs of the Centre to be around £72,000 per annum and we will work towards raising this through grant aid, activities and increased centre usage. These can be identified as follows:

Salaries	£17,411
General Running costs	£54,845

The capital costs associated with carrying out specific works within the organisation are estimated as follows:

Flat Roofing	£40,000
Flooring	£3,000



Simon Routledge
On behalf of the Board of Directors
January 2023

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
OUSTON COMMUNITY ASSOCIATION LIMITED**

Independent examiner's report to the trustees of Ouston Community Association Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Holloway
FCA DChA
Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

Date: 13 March 2023

OUSTON COMMUNITY ASSOCIATION LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06750379 (England and Wales)

Registered Charity number

1130833

Registered office

Iris Crescent
Ouston
Chester le Street
DH2 1RJ

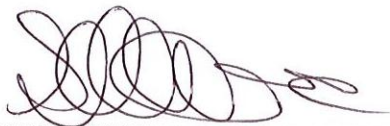
Trustees

N Badger
Mrs A Stephenson
Mrs J Watson
D M Nichols
D J Hindmarsh
Mrs C Marshall
S Routledge (appointed 13/7/2022)

Independent Examiner

David Holloway
FCA DChA
Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

Approved by order of the board of trustees on 13 March 2023 and signed on its behalf by:



.....
S Routledge - Trustee

OUSTON COMMUNITY ASSOCIATION LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	<u>47,335</u>	<u>26,925</u>	<u>74,260</u>	<u>56,438</u>
EXPENDITURE ON					
Charitable activities					
Centre running costs		52,933	2,083	55,016	41,025
Foodbank		-	75	75	300
Jubilee Event		-	3,125	3,125	-
Centre refurbishment		<u>-</u>	<u>19,180</u>	<u>19,180</u>	<u>6,028</u>
Total		<u>52,933</u>	<u>24,463</u>	<u>77,396</u>	<u>47,353</u>
NET INCOME/(EXPENDITURE)		(5,598)	2,462	(3,136)	9,085
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>34,418</u>	<u>1,806</u>	<u>36,224</u>	<u>27,139</u>
TOTAL FUNDS CARRIED FORWARD		<u>28,820</u>	<u>4,268</u>	<u>33,088</u>	<u>36,224</u>

The notes form part of these financial statements

OUSTON COMMUNITY ASSOCIATION LIMITED

**BALANCE SHEET
31 DECEMBER 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
CURRENT ASSETS					
Debtors	5	1,803	-	1,803	974
Cash at bank		<u>29,985</u>	<u>4,268</u>	<u>34,253</u>	<u>36,692</u>
		31,788	4,268	36,056	37,666
CREDITORS					
Amounts falling due within one year	6	(2,968)	-	(2,968)	(1,442)
		<u>28,820</u>	<u>4,268</u>	<u>33,088</u>	<u>36,224</u>
NET CURRENT ASSETS					
		<u>28,820</u>	<u>4,268</u>	<u>33,088</u>	<u>36,224</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>28,820</u>	<u>4,268</u>	<u>33,088</u>	<u>36,224</u>
NET ASSETS					
		<u>28,820</u>	<u>4,268</u>	<u>33,088</u>	<u>36,224</u>
FUNDS					
	7				
Unrestricted funds				28,820	34,418
Restricted funds				<u>4,268</u>	<u>1,806</u>
TOTAL FUNDS					
				<u>33,088</u>	<u>36,224</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 13 March 2023 and were signed on its behalf by:



.....
S Routledge - Trustee

The notes form part of these financial statements

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are general funds which have been set aside by the trustees for a specific purpose.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Grants

Grants relating to revenue are recognised as income on a systematic basis over the periods in which the entity recognises the related costs from which the grant is intended to compensate.

Facility Hire

Facility hire is recognised in the period it is receivable and to the extent the charity has provided the goods or services.

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Membership	587	23
Donations	828	2,333
Charitable activities	689	-
Grants	29,592	25,708
Hire of facilities	<u>42,564</u>	<u>28,374</u>
	<u>74,260</u>	<u>56,438</u>

Grants received, included in the above, are as follows:

	2022	2021
	£	£
Sir James Knott Trust	5,000	-
Ouston Parish Council	1,850	-
Durham County Council	21,292	24,015
Karbon Homes	1,000	-
Neuroactive	-	329
Arnold Clark Foundation	-	750
Durham Community Action	-	614
Urpeth Parish Council	350	-
Pelton Parish Council	<u>100</u>	<u>-</u>
	<u>29,592</u>	<u>25,708</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2022 nor for the year ended 31 December 2021.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	<u>50,604</u>	<u>5,834</u>	<u>56,438</u>
EXPENDITURE ON			
Charitable activities			
Centre running costs	41,025	-	41,025
Foodbank	-	300	300
Centre refurbishment	<u>-</u>	<u>6,028</u>	<u>6,028</u>
Total	<u>41,025</u>	<u>6,328</u>	<u>47,353</u>
NET INCOME/(EXPENDITURE)	9,579	(494)	9,085

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued				
		Unrestricted funds £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS				
Total funds brought forward		24,839	2,300	27,139
		<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD		<u>34,418</u>	<u>1,806</u>	<u>36,224</u>
5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR				
			2022	2021
			£	£
Trade debtors			<u>1,803</u>	<u>974</u>
6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR				
			2022	2021
			£	£
Social security and other taxes			26	26
Accrued expenses			<u>2,942</u>	<u>1,416</u>
			<u>2,968</u>	<u>1,442</u>
7. MOVEMENT IN FUNDS				
	At 1.1.22	Net movement in funds	Transfers between funds	At 31.12.22
	£	£	£	£
Unrestricted funds				
General fund	14,588	(5,598)	4,830	13,820
Designated fund	<u>19,830</u>	<u>-</u>	<u>(4,830)</u>	<u>15,000</u>
	34,418	(5,598)	-	28,820
Restricted funds				
Outside Space	51	-	-	51
Food Bank	75	(75)	-	-
Gents Toilets	1,680	(1,680)	-	-
Caretakers Wages	-	2,917	-	2,917
Gym Equipment	<u>-</u>	<u>1,300</u>	<u>-</u>	<u>1,300</u>
	<u>1,806</u>	<u>2,462</u>	<u>-</u>	<u>4,268</u>
TOTAL FUNDS	<u>36,224</u>	<u>(3,136)</u>	<u>-</u>	<u>33,088</u>

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

7. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	47,335	(52,933)	(5,598)
Restricted funds			
Food Bank	-	(75)	(75)
Gents Toilets	-	(1,680)	(1,680)
Car Park	17,500	(17,500)	-
Caretakers Wages	5,000	(2,083)	2,917
Jubilee Event	3,125	(3,125)	-
Gym Equipment	<u>1,300</u>	<u>-</u>	<u>1,300</u>
	<u>26,925</u>	<u>(24,463)</u>	<u>2,462</u>
TOTAL FUNDS	<u><u>74,260</u></u>	<u><u>(77,396)</u></u>	<u><u>(3,136)</u></u>

Comparatives for movement in funds

	At 1.1.21 £	Net movement in funds £	Transfers between funds £	At 31.12.21 £
Unrestricted funds				
General fund	24,839	9,579	(19,830)	14,588
Designated fund	<u>-</u>	<u>-</u>	<u>19,830</u>	<u>19,830</u>
	24,839	9,579	-	34,418
Restricted funds				
Outside Space	-	51	-	51
Food Bank	300	(225)	-	75
Reception	2,000	(2,000)	-	-
Gents Toilets	<u>-</u>	<u>1,680</u>	<u>-</u>	<u>1,680</u>
	<u>2,300</u>	<u>(494)</u>	<u>-</u>	<u>1,806</u>
TOTAL FUNDS	<u><u>27,139</u></u>	<u><u>9,085</u></u>	<u><u>-</u></u>	<u><u>36,224</u></u>

OUSTON COMMUNITY ASSOCIATION LIMITED
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

7. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	50,604	(41,025)	9,579
Restricted funds			
Kitchen Equipment	329	(329)	-
Outside Space	750	(699)	51
Food Bank	75	(300)	(225)
Reception	-	(2,000)	(2,000)
Gents Toilets	<u>4,680</u>	<u>(3,000)</u>	<u>1,680</u>
	<u>5,834</u>	<u>(6,328)</u>	<u>(494)</u>
TOTAL FUNDS	<u><u>56,438</u></u>	<u><u>(47,353)</u></u>	<u><u>9,085</u></u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.21 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
Unrestricted funds				
General fund	24,839	3,981	(15,000)	13,820
Designated fund	<u>-</u>	<u>-</u>	<u>15,000</u>	<u>15,000</u>
	24,839	3,981	-	28,820
Restricted funds				
Outside Space	-	51	-	51
Food Bank	300	(300)	-	-
Reception	2,000	(2,000)	-	-
Caretakers Wages	-	2,917	-	2,917
Gym Equipment	<u>-</u>	<u>1,300</u>	<u>-</u>	<u>1,300</u>
	<u>2,300</u>	<u>1,968</u>	<u>-</u>	<u>4,268</u>
TOTAL FUNDS	<u><u>27,139</u></u>	<u><u>5,949</u></u>	<u><u>-</u></u>	<u><u>33,088</u></u>

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

7. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	97,939	(93,958)	3,981
Restricted funds			
Kitchen Equipment	329	(329)	-
Outside Space	750	(699)	51
Food Bank	75	(375)	(300)
Reception	-	(2,000)	(2,000)
Gents Toilets	4,680	(4,680)	-
Car Park	17,500	(17,500)	-
Caretakers Wages	5,000	(2,083)	2,917
Jubilee Event	3,125	(3,125)	-
Gym Equipment	<u>1,300</u>	<u>-</u>	<u>1,300</u>
	<u>32,759</u>	<u>(30,791)</u>	<u>1,968</u>
TOTAL FUNDS	<u>130,698</u>	<u>(124,749)</u>	<u>5,949</u>

Outside Space

During the year the charity received a grant of £750 from Arnold Clark Foundation, which was instructed to be spent on equipment for our outside space. At 31 December 2022, £51 remained.

Caretakers Wages

During the year the charity received a grant of £5,000 from the Sir James Knott foundation, which was instructed to be spent on the caretakers wages. At 31 December 2022, £2,917 remained.

Gym Equipment

During the year the charity received grants of £1,000 from Karbon Homes and £300 from Durham County Council, which were both instructed to be spent on gym equipment. At 31 December 2022, the full £1,300 remained.

Designated Funds

The Trustees recognised the need to set aside monies for specific works that require to be carried out in the near future. Monies were set aside for Hall Floor, Roof repairs and Office equipment.

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

8. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2022.

OUSTON COMMUNITY ASSOCIATION LIMITED
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	2022	2021
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Membership	587	23
Donations	828	2,333
Charitable activities	689	-
Grants	29,592	25,708
Hire of facilities	<u>42,564</u>	<u>28,374</u>
	<u>74,260</u>	<u>56,438</u>
Total incoming resources	74,260	56,438
EXPENDITURE		
Charitable activities		
Activities	4,450	300
Administration expenses	16,200	9,303
Utilities	7,301	7,253
Repairs & maintenance	31,344	14,548
Wages & salaries	<u>17,411</u>	<u>15,337</u>
	76,706	46,741
Support costs		
Governance costs		
Independent examiner fee	<u>690</u>	<u>612</u>
Total resources expended	<u>77,396</u>	<u>47,353</u>
Net (expenditure)/income	<u>(3,136)</u>	<u>9,085</u>

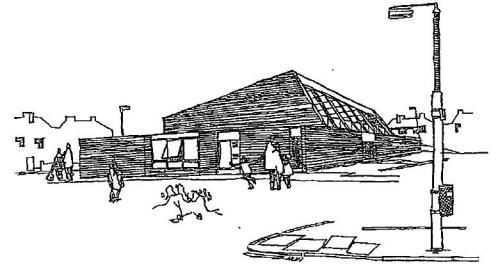
OUSTON COMMUNITY ASSOCIATION LIMITED

England & Wales - Charity number 1130833

Accounts

Ouston Community Association Ltd
Iris Crescent
Ouston
Chester le Street
DH2 1RJ

Tel: 0191 410 5183
www.oustoncommunitycentre.com
Email: info@oustoncommunitycentre.com



Registered Charity: 1130833
Company Number: 06750379

Ouston Community Association Ltd

Annual Report

1st January 2021 - 31st December 2021

HOUSTON COMMUNITY ASSOCIATION LIMITED

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

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Detailed Statement of Financial Activities	21

Mission Statement

We have identified our mission statement as follows:

'To provide a Community Resource Centre for the people of Ouston through which individuals of all ages, and community groups, will have access to meeting spaces, advice, information and guidance, educational, social and leisure opportunities.

We also aim to ensure the longer term viability of this Community Resource by working with others to access community grants and encourage a degree of self –sustainability from income from the services we provide

**Board of Directors
JANUARY 2022**

Chairpersons Foreword

I am happy to present this years Annual Report for Ouston Community Association Ltd. This report outlines the work of the organisation for the year 1st January 2021 – 31st December 2021

Once again this has been an exceptional and very eventful year. The continuation of the Covid-19 pandemic has again affected all charitable organisations in many ways, resulting in, sometimes lengthy, closures of their premises causing a substantial loss of income. We were no different to other Community Centres in that our Centre was closed for around 5 months of the year to most of our Private Hirers and Sections/Groups. In our case however, we were again fortunate enough to obtain several Covid related grants which compensated for our loss of room hire income and activity subscriptions from the Sections/Groups who use the Centre.

Although the Centre was closed for 5 months for activities to most of the Private Hirers/Groups, we were still able, under the government rules, to continue with the sessions for the NeuroActiveUK Group for disabled people with brain injuries. We were also able to continue to oversee and provide a Meals on Wheels service and also a Foodbank service during the whole of the year for the vulnerable and elderly residents of the village. This operation was again fully funded by our local Durham County Councillors, Alison Batey and Danny Wood and has again proved to be a huge success for them and the village.

During the year we provided space for **17** groups and activities. Because of Covid, another **6** groups did not return during the year of the report but **5** of these groups have since returned to the Centre. We estimate that from this around **800** individuals had **regular** contact with the Community Centre on a monthly basis We provided around **27** people with volunteering opportunities. We continue to work with Birtley Medical Centre to provide local Flu Jabs, although because of Covid they did not use the Centre during the year. We have also acted as a focal point for The Parish Council Public Meetings and for some consultation events and Public Meetings. The Community Centre continues to be a focal point for the Community and a place to bring people together for larger events.

In terms of our finances, the balance sheet for the year 2021 again looks healthy. This is because we again received quite a few Covid support grants to offset the large reduction in our revenue income through the loss of room hire receipts etc. The figures are as follows:- Total income, including grants/donation etc £56,438 – Total expenditure, including repairs/maintenance etc £47,352 showing an increase of income over expenditure of £9,086. Our Annual Accounts for the year are attached at the end of this report.

We received the following Grants and Donations during the year:-

Grants Received

Durham County Council

Local Restrictions Support Grant	£4,335.21
Closed Business Lock down Grant	£4,000.00
Covid Restart Grant	£8,000.00
Comm. Buildings Recovery Support Grant	£3,000.00
AAP – Men's Toilets	£4,680.00 (Restricted)

NeuroActive UK

Dishwasher	£ 369.00 (Restricted)
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Arnold Clark Foundation

Outside Benches/Tables	£ 750.00 (Restricted)
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Durham Community Action

Revenue Grant	<u>£ 614.00</u>
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£25,708.21

Other Donations

Ouston Parish Council	£2,000.00
Community	<u>£ 258.00</u>
	<u>£2,258.00</u>

As ever we continue to review our spending to make savings on Insurance and Utilities Bills and other general outgoings. Once the Covid pandemic is over and we are able to get back to some kind of normality, we hope to be back in a position where our annual income just covers our expenditure. The Centre still remains strong and continues to be used frequently by a wide variety of groups. A summary of activities and groups can be found at the close of this report

There have been some changes to the Board of Trustees during the year. Gary Mitchell, Andrew Draper and Lynne Hogg resigned from the Board and at the AGM, Duncan Hindmarsh was formally elected onto the Board along with Clare Marshall. The Board of Trustees now comprises of Norman Badger, Dave Nichols, Joanne Watson, Audrey Stephenson, Duncan Hindmarsh and Clare Marshall. Many thanks go to all the Trustees who contributed behind the scenes along with Trina Walker, our Centre Manager and without whom we could not continue the success of the Centre.


Norman Badger
Chairperson

Organisation Details

Ouston Community Association Ltd

Registered Charity Number: 1130833

Company Number 06750379

Address: Ouston Community Association
Iris crescent
Ouston
Chester Le Street
County Durham
DH2 1RJ

Telephone 0191 4105183

Email info@oustoncommunitycentre.com

Web Site www.oustoncommunitycentre.com

Accountants Ribchesters Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

Board of Directors: 2021: Norman Badger
Dave Nichols
Audrey Stephenson
Joanne Watson
Duncan Hindmarsh
Clare Marshall

1 Introduction

1.1 The purpose of this report is to update our members and funding partners on the progress of the organisation during the last financial year.

1.2 This report provides

- A breakdown of our activities and how these activities meet our objectives.
- An outline of our proposed Agenda for the coming year
- A copy of our Annual Accounts

2: Background Information.

2.1 Ouston Community Association Ltd is a registered Charity 1130833 and a Company Ltd by Guarantee 06750379. The organisation is managed by a Board of Directors elected annually at our AGM. During 2021, the Board comprised of individuals with a diverse range of skills and backgrounds. All Board members are from the local community and as such have a feel for the organisation. As mentioned in the Chairpersons Foreword, the Board formally elected 2 new members at our AGM but 3 Trustees resigned in October. The Board now comprises of 6 Trustees.

2.2 The aims of our Organisation are perhaps best summed up in our Mission Statement which is outlined at the opening of this report which is:

'To provide an inclusive Community Resource Centre for the people of Ouston through which individuals of all ages, and community groups, will have access to meeting spaces, advice, information and guidance, educational, social and leisure opportunities.'

2.3 We also aim to ensure the longer term viability of this Community Resource by working with the community and other partners to gather information which will inform the nature of our provision and to access community grants and encourage a degree of self-sustainability from income from the services we provide.

3 Ouston Community Association Ltd: A Profile

3.1 Ouston Community Association employs a Centre manager and a cleaner. The Centre could not function however without the support of many dedicated volunteers working in various capacities

3.2 Ouston Community Association was formed 49 years ago to meet the needs of all the members of the local community. The organisation was a charity for many years and changed its status to become a Charitable Company in 2009.

3.3 Our general aim is to provide a range of activities and a meeting place for all the occupants. The original funding came from the local community by a 'Buy a Brick' campaign and from Durham County Council.

- 3.4 The organisation owns the building and leases the land attached on a peppercorn rent from the council.
- 3.5 Ouston Community Association Ltd (OCA) has developed over the years into an organisation that can demonstrate a degree of self-sustainability. The income generated from room hire and activities is just enough to fund the centres generic costs and the post of a Manager and a cleaner with the support of the Parish Council and the AAP and our local councillors through the Members Fund (*Cllrs Batey and Wood*).
- 3.5 Whilst the organisation caters for a diverse range of people, we recognise that we need to look at developing a number of distinct areas of provision further. These have been identified under the section Development Plan.

4 Funding Priorities

- 4.1 In 2017 the organisation launched its five-year Business Plan in which we tried to identify a number of priorities to help us move forward strategically. During 2021 we were able to make huge progress in tackling some of these issues.
- 4.2 The organisation managed to secure funding of £27,966.21 in 2021 from Grants and Donations (as detailed in the Chairpersons Foreword on page 3 of this report) towards the annual running costs and projects shown below:-

Covid-19 Support Grants	£19,949.21
Other Grants and Donations	<u>£ 8,017.00</u>
Total	<u>£27,966.21</u>

- 4.3 The building is now 49 years of age, and the facilities are of a standard to buildings of a similar age and is in need of refurbishment and redecoration to keep the Centre attractive to visitors and new groups. The following projects were completed during 2021:-

4.4 Office Reception Window

A new reception window to the office was installed and the office partly redecorated.

4.5 Repositioning of Stop Cock

The original position of the stop cock was a Fire and Safety risk and had to be moved to comply with the Fire Safety Regulations and to enable easier access.

4.6 Installation of Outside Lights

New improved outside lighting was installed at the rear outside area of the building.

4.7 Redecoration of Front Entrance

It had been hoped to replace the front entrance doors to the Centre with electronically operated doors but this was going to be to be extremely costly. Instead, the front reception area was totally repainted, along with the corridor and Centre manager's office.

4.8 Loft Hatch Enlargement

The loft hatch opening was enlarged to facilitate easier access and a new safer loft ladder with safety handrail installed. The Fire Safety Officer advised us that converting the loft space to rooms to hire out would not comply with the Fire Safety Regulations so the space continues to be used for storage.

4.9 New Signage

New improved and attractive signage has been fixed to the front of the Centre to improve the look of the building.

4.10 Fire Safety Measures

Following an inspection by the Fire Safety Officer it was necessary for several improvements to be carried out, ie, new fire door on the gym, new fire exit signage, new door restrainers and door closers and new emergency lighting. This work has now been completed

4.11 The following projects are planned for the forthcoming year:-.

- Repair/replacement of all of the flat roof over the whole of the building
- Resurfacing of the car park which is in a somewhat dangerous state of repair and is a health and safety risk. This is likely to cost around £15,000 - £16,000 and we have applied for funding for this,
- Erection of a fence around the car park with a lockable barrier gate. Again, we will have to try and obtain funding for this.

5 Future Development

The successful grants awarded over the last 3 years which enabled us to tackle a number of priorities, happened because of successful planning. The introduction of a Business Plan allowed us to identify issues and plan accordingly.

The existing 5 year Business Plan was updated during the year 2019 and now covers the remaining years 2021 – 2024. Working with this gives us a focus. It is imperative that if we are to move forward in the same way in the coming years, we need to address the issues outstanding strategically.

5.1 **Priorities for the coming year have therefore been identified as follows:-**

Core Cost: Salaries –

The ability to cover the Centre Managers salary for the next three years – in full or in part would provide continuity, stability and a platform for longer term planning and development. Unfortunately, because of the current Covid-19 pandemic we have been unable to obtain such funding at present as funders are prioritising their grants for more pressing causes.

If such funding could eventually be obtained it would also free up the income currently utilised on salaries to address some of the outstanding issues outlined above.

The Centre currently employs a manager on 20 hours per week and yet when we are fully operational, we provide facilities 80-100 hours per week. We also employ a part-time cleaner who works 10 hours per week.

We have no real admin support and could do with finding funding to pay for this.

We would also benefit from the employment of a part time caretaker (10 hours per week) and we have applied for funding to cover the wages and are awaiting the outcome of our application.

In the coming year we will continue to try and obtain funding to underpin the salary of the manager.

6 Core Activities:

6.1 In the last year we worked with the community to provide a range of activities for elderly and vulnerable people, Children and Young People and Community and Faith groups. The table overleaf highlights the range of groups we have worked with and the number of sessions provided and the approximate number of people involved in those groups.

6.2 A table and a summary of those activities for the year 2021 is detailed at the close of this report and demonstrates how we as a Community Association have tried to meet our objectives

STATISTICS FOR Y/E 31 DECEMBER 2021 (RESTRICTED BECAUSE OF COVID PANDEMIC)

Groups	Sessions	Users	Total per Year	Other Events	Sessions	Users	Total per Year
NeuroActiveUK	147	6	882	Fund Raising Nights	0	0	0
Meals on Wheels	25	10	250	Birtley Medical Group	0	0	0
Ladies Badminton	23	5	115	Private Functions	0	0	0
Matchbox Theatre	1	10	10	Training Events	0	0	0
GFNE (Metafit)	129	12	1548	Police Xmas Event	1	20	20
Pilates	29	8	232		18	27	139
Ouston Christian Fellowship	0	0	0	Volunteers	Sessions	Volunteers	Total
OCF Coffee Mornings	0	0	0	NeuroActive UK	147	7	1029
Ouston Parish Council	9	11	99	Meals on Wheels	140	9	1260
Judo	25	14	350	TNT Dance	2	1	2
Weight Watchers	23	4	92	Youth Connection	25	4	100
Table Tennis	30	12	360	Outside Clean ups	0	0	0
Yoga	25	8	200	Police Xmas Event	1	6	6
Diddikicks	33	124	4092	Total Sessions	315	27	2397
Womens Institute	0	0	0				
W I Fun Nugths	0	0	0	Yearly Totals			
TNT Dance	6	5	30	Group Users	616	292	9806
Gym Usrs	0	0	0	Other Events	18	27	139
Youth Connection	33	19	594	Volunteers	315	27	2397
Ladies Club	8	24	192	Totals	949	346	12342
SOSA Dance	25	7	175				
Totals	616	292	9806				
	Yearly	Weekly	Yearly				

7 Summary of statistics:

7.1 Initial data suggests, at the time of writing this report, that in the year 2021 we have worked with

- **17 out of a regular 23 (reduced because of Covid) different groups.**
- **during** 2021 numerous village residents had regular contact with our local Durham County Councillors through the provision of the free meals and foodbank operations from our Community Centre and we are hoping for more support from them and our local Parish Council in 2022
- *regular* monthly users of the centre estimated to be **800**

We provided over approximately

17 activity sessions with groups from **5 to 50 members** again many of these groups happening on a weekly, fortnightly or monthly basis.

27 volunteers, provided approximately **5696** volunteering hours in the year

If this was paid work at the National Living Wage this would be the equivalent of **£50,751** of in kind support this year. These are volunteers some of whom are often vulnerable themselves, have health and or disability related issues, people who are not working in the traditional sense and people who might find it difficult to find work. The volunteers want to work for the groups and they get as much out of volunteering as we do. Our volunteers feel they are contributing to the needs of the Community Centre and are being respected in return. In addition to this we have provided **support to many elderly vulnerable people in the community.**

This is the true and tangible nature of what the Community Centre provides to the Community of Ouston and what the Community of Ouston provide to the Centre and it is something that should be celebrated, supported and shouted about. (A full range of statistics opportunities and figures follow)

8 Summary of Activities and Outcomes

8.1 Whilst the organisation provides a wide range of activities and interest to individuals and groups and to the community as a whole, we are at present able to generate at least 90% of our income annually. We still believe that we are missing out on various sections of the community and we are taking steps to address this.

8.2 We still believe that the current usage of the Centre does not reflect its potential usage given that the building is at near capacity from early to late evening until 10pm at night with space being at a premium, however the period from 3.30pm until 6pm is underutilised demonstrating both a loss of potential income and a failure to recognise and reach other potential markets, particularly those around training and enterprise. Page 10 summarises current usage.

9. Funding:

- 9.1 Page 3 of this report details the funding we have received during the year.
- 9.2 This report highlights a Development Strategy and the funding priorities for the coming year.

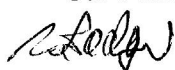
10. Closing Comments

- 10.1 As an organisation we recognise the need to become more self-sufficient and as such we will continue to apply for grants in the interim period and or when funding becomes available. It is our aim to maintain our self-sufficient approach and where possible to work within the income we can generate from the Centre and the support we can attract in kind from the local community.
- 10.2 As with the previous year, the Covid pandemic has brought difficulties but the Trustees are determined that the organisation will continue to make progress towards this end. This will be done by developing the underutilised aspects and times of the Centre, by applying for grants, by using wisely the funding we have and eliminating wastage and by developing the social aspect of the centre and community events.
- 10.3 We estimate the general annual running costs of the Centre to be around £40,000 per annum and we will work towards raising this through grant aid, activities and increased centre usage. These can be identified as follows:

Salaries	£16,500
General Running costs	£23,500

The capital costs associated with carrying out specific works within the organisation are estimated as follows:

- **Flat Roofing** £40,000
- **Car Park Resurfacing** £15,000 - £16,000
- **Car Park Fencing & Gate** £10,000 - £12,000



Norman Badger
On behalf of the Board of Directors
January 2022

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
OUSTON COMMUNITY ASSOCIATION LIMITED**

Independent examiner's report to the trustees of Ouston Community Association Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Holloway
FCA DChA
Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

Date: ...4th... May 2022

OUSTON COMMUNITY ASSOCIATION LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

		Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM	Notes				
Donations and legacies	2	50,604	5,834	56,438	68,807
 EXPENDITURE ON					
Charitable activities					
Charitable activities		-	-	-	-
Centre running costs		41,025	-	41,025	50,084
Kitchen refurbishment		-	-	-	2,904
Foodbank		-	300	300	400
Outside space		-	699	699	-
Reception area		-	2,000	2,000	-
Kitchen equipment		-	329	329	-
Gents toilets		-	3,000	3,000	-
		<hr/>	<hr/>	<hr/>	<hr/>
Total		41,025	6,328	47,353	53,388
		<hr/>	<hr/>	<hr/>	<hr/>
NET INCOME/(EXPENDITURE)		9,579	(494)	9,085	15,419
 RECONCILIATION OF FUNDS					
Total funds brought forward		24,839	2,300	27,139	11,720
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD		<u>34,418</u>	<u>1,806</u>	<u>36,224</u>	<u>27,139</u>

The notes form part of these financial statements

OUSTON COMMUNITY ASSOCIATION LIMITED

**BALANCE SHEET
31 DECEMBER 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
CURRENT ASSETS					
Debtors	5	974	-	974	1,100
Cash at bank		<u>34,886</u>	<u>1,806</u>	<u>36,692</u>	<u>26,813</u>
		35,860	1,806	37,666	27,913
CREDITORS					
Amounts falling due within one year	6	(1,442)	-	(1,442)	(774)
		<u>34,418</u>	<u>1,806</u>	<u>36,224</u>	<u>27,139</u>
NET CURRENT ASSETS					
		<u>34,418</u>	<u>1,806</u>	<u>36,224</u>	<u>27,139</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>34,418</u>	<u>1,806</u>	<u>36,224</u>	<u>27,139</u>
NET ASSETS					
		<u>34,418</u>	<u>1,806</u>	<u>36,224</u>	<u>27,139</u>
FUNDS					
	7				
Unrestricted funds				34,418	24,839
Restricted funds				<u>1,806</u>	<u>2,300</u>
TOTAL FUNDS					
				<u>36,224</u>	<u>27,139</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 30 March 2022 and were signed on its behalf by:



.....
N Badger - Trustee

The notes form part of these financial statements

OUSTON COMMUNITY ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are general funds which have been set aside by the trustees for a specific purpose.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Membership	23	682
Donations	2,333	6,688
Grants	25,708	44,310
Hire of facilities	<u>28,374</u>	<u>17,127</u>
	<u>56,438</u>	<u>68,807</u>

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

2. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	2021	2020
	£	£
National Lottery awards for All	-	20,262
Ouston Parish Council	-	500
Durham County Council	24,015	14,902
Job Retention Scheme	-	2,174
Sport England	-	2,772
Groundworks/Tesco	-	500
L Gadders	-	500
Karbon Homes	-	2,000
Ouston Christian Fellowship	-	700
Neuroactive	329	-
Arnold Clark Foundation	750	-
Durham Community Action	614	-
	<u>25,708</u>	<u>44,310</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2021 nor for the year ended 31 December 2020.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	63,608	5,199	68,807
 EXPENDITURE ON			
Charitable activities			
Charitable activities	-	-	-
Centre running costs	41,288	8,796	50,084
Kitchen refurbishment	-	2,904	2,904
Foodbank	-	400	400
	<u>41,288</u>	<u>12,100</u>	<u>53,388</u>
Total	41,288	12,100	53,388
 NET INCOME/(EXPENDITURE)	22,320	(6,901)	15,419
 RECONCILIATION OF FUNDS			
Total funds brought forward	2,519	9,201	11,720

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>24,839</u>	<u>2,300</u>	<u>27,139</u>

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	<u>974</u>	<u>1,100</u>

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Social security and other taxes	26	24
Accrued expenses	<u>1,416</u>	<u>750</u>
	<u>1,442</u>	<u>774</u>

7. MOVEMENT IN FUNDS

	At 1.1.21 £	Net movement in funds £	Transfers between funds £	At 31.12.21 £
Unrestricted funds				
General fund	24,839	9,579	(19,830)	14,588
Designated fund	<u>-</u>	<u>-</u>	<u>19,830</u>	<u>19,830</u>
	24,839	9,579	-	34,418
Restricted funds				
Outside Space	-	51	-	51
Food Bank	300	(225)	-	75
Reception	2,000	(2,000)	-	-
Gents Toilets	<u>-</u>	<u>1,680</u>	<u>-</u>	<u>1,680</u>
	<u>2,300</u>	<u>(494)</u>	<u>-</u>	<u>1,806</u>
TOTAL FUNDS	<u>27,139</u>	<u>9,085</u>	<u>-</u>	<u>36,224</u>

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

7. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	50,604	(41,025)	9,579
Restricted funds			
Kitchen Equipment	329	(329)	-
Outside Space	750	(699)	51
Food Bank	75	(300)	(225)
Reception	-	(2,000)	(2,000)
Gents Toilets	<u>4,680</u>	<u>(3,000)</u>	<u>1,680</u>
	<u>5,834</u>	<u>(6,328)</u>	<u>(494)</u>
TOTAL FUNDS	<u>56,438</u>	<u>(47,353)</u>	<u>9,085</u>

Comparatives for movement in funds

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	2,519	22,320	24,839
Restricted funds			
Kitchen Refurbishment	2,866	(2,866)	-
Roof Repairs	6,335	(6,335)	-
Food Bank	-	300	300
Reception	<u>-</u>	<u>2,000</u>	<u>2,000</u>
	<u>9,201</u>	<u>(6,901)</u>	<u>2,300</u>
TOTAL FUNDS	<u>11,720</u>	<u>15,419</u>	<u>27,139</u>

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

7. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	63,608	(41,288)	22,320
Restricted funds			
Kitchen Refurbishment	-	(2,866)	(2,866)
Roof Repairs	-	(6,335)	(6,335)
Kitchen Equipment	1,999	(1,999)	-
Outside Space	500	(500)	-
Food Bank	700	(400)	300
Reception	<u>2,000</u>	<u>-</u>	<u>2,000</u>
	<u>5,199</u>	<u>(12,100)</u>	<u>(6,901)</u>
TOTAL FUNDS	<u>68,807</u>	<u>(53,388)</u>	<u>15,419</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20 £	Net movement in funds £	Transfers between funds £	At 31.12.21 £
Unrestricted funds				
General fund	2,519	31,899	(19,830)	14,588
Designated fund	<u>-</u>	<u>-</u>	<u>19,830</u>	<u>19,830</u>
	2,519	31,899	-	34,418
Restricted funds				
Kitchen Refurbishment	2,866	(2,866)	-	-
Roof Repairs	6,335	(6,335)	-	-
Outside Space	-	51	-	51
Food Bank	-	75	-	75
Gents Toilets	<u>-</u>	<u>1,680</u>	<u>-</u>	<u>1,680</u>
	<u>9,201</u>	<u>(7,395)</u>	<u>-</u>	<u>1,806</u>
TOTAL FUNDS	<u>11,720</u>	<u>24,504</u>	<u>-</u>	<u>36,224</u>

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

7. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	114,212	(82,313)	31,899
Restricted funds			
Kitchen Refurbishment	-	(2,866)	(2,866)
Roof Repairs	-	(6,335)	(6,335)
Kitchen Equipment	2,328	(2,328)	-
Outside Space	1,250	(1,199)	51
Food Bank	775	(700)	75
Reception	2,000	(2,000)	-
Gents Toilets	<u>4,680</u>	<u>(3,000)</u>	<u>1,680</u>
	<u>11,033</u>	<u>(18,428)</u>	<u>(7,395)</u>
TOTAL FUNDS	<u>125,245</u>	<u>(100,741)</u>	<u>24,504</u>

Food Bank

During the year the charity received a donation of £75 which was instructed to be spent on food to be donated to those in need through the food bank. At 31 December 2021, £75 remained.

Gents Toilet

During the year the charity received a grant of £4,680 from Durham CC AAP, which was instructed to be spent on improvements to the gents toilets. At 31 December 2021, £1,680 remained.

Outside Space

During the year the charity received a grant of £750 from Arnold Clark Foundation, which was instructed to be spent on equipment for our outside space. At 31 December 2021, £51 remained.

Designated Funds

The Trustees recognised the need to set aside monies for specific works that require to be carried out in the near future. Monies were set aside for Hall Floor, Roof repairs and Office equipment.

8. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2021.

OUSTON COMMUNITY ASSOCIATION LIMITED
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021	2020
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Membership	23	682
Donations	2,333	6,688
Grants	25,708	44,310
Hire of facilities	<u>28,374</u>	<u>17,127</u>
	<u>56,438</u>	<u>68,807</u>
Total incoming resources	56,438	68,807
EXPENDITURE		
Charitable activities		
Charitable activities	300	400
Administration expenses	9,303	9,924
Utilities	7,253	5,795
Repairs & maintenance	14,548	21,572
Wages & salaries	<u>15,337</u>	<u>15,013</u>
	46,741	52,704
Support costs		
Governance costs		
Independent examiner fee	<u>612</u>	<u>684</u>
Total resources expended	<u>47,353</u>	<u>53,388</u>
Net income	<u><u>9,085</u></u>	<u><u>15,419</u></u>

This page does not form part of the statutory financial statements

OUSTON COMMUNITY ASSOCIATION LIMITED

England & Wales - Charity number 1130833

Accounts

Ouston Community Association Ltd
Iris Crescent
Ouston
Chester le Street
DH2 1RJ

Tel: 0191 410 5183
www.oustoncommunitycentre.com
Email: info@oustoncommunitycentre.com



Registered Charity: 1130833
Company Number: 06750379

Ouston Community Association Ltd

Annual Report

1st January 2020 - 31st December 2020

OUSTON COMMUNITY ASSOCIATION LIMITED

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

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Mission Statement

We have identified our mission statement as follows:

'To provide a Community Resource Centre for the people of Ouston through which individuals of all ages, and community groups, will have access to meeting spaces, advice, information and guidance, educational, social and leisure opportunities.

We also aim to ensure the longer term viability of this Community Resource by working with others to access community grants and encourage a degree of self-sustainability from income from the services we provide

Board of Directors
JANUARY 2021

Chairpersons Foreword

I am happy to present this years Annual Report for Ouston Community Association Ltd. This report outlines the work of the organisation for the period 1st January 2020 – 31st December 2020.

As with many other similar organisations this has been an exceptional and very eventful year. The outbreak of the Covid-19 pandemic has affected all charitable organisations in many ways, resulting in, sometimes lengthy, closures of their premises causing a substantial loss of income. We were no different to other Community Centres in that our Centre was closed for around 9 months of the year to most of our private hirers and Sections/Groups. In our case however, we were fortunate enough to obtain several Covid related grants which compensated for our loss of room hire income and activity subscriptions from the Sections/Groups who use the Centre.

Although the Centre was closed for activities to most of the Private Hirers/Groups, we were still able, under the government rules, to continue with the sessions for the NeuroActive Group for disabled people with Brain Injuries. We were also able to oversee and provide a Meals on Wheels and a Foodbank service during the whole of the pandemic for the vulnerable and elderly residents of the village. This operation was put on and fully funded by our local Durham County Councillors, Alison Batey and Danny Wood and our local Area Action Partnership and has proved to be a huge success for them and the village.

During the year we attracted one new group to the Centre and as an organisation for the period we were open, we provided space for upwards of 22 groups and activities. We estimate that from this around 450 individuals had regular contact with the Community Centre on a monthly basis. We provided over 20 people with volunteering opportunities. We continue to work with Birtley Medical Centre to provide local Flu Jabs. We have also acted as a focal point for The Parish Council Public Meetings and for some consultation events and Public Meetings. The Community Centre continues to be a focal point for the Community and a place to bring people together for larger events.

In terms of our finances, the balance sheet for the year 2020 looks reasonably healthy. This however is because we received quite a few Covid support grants to offset the large reduction in our revenue income through the loss of room hire receipts etc. The figures are as follows: Room Hire Income £17,127 (2019 - £32,819) – General Expenditure £41,398 (2019 - £35,985) showing an increase of Expenditure over Income of £24,271. Our Annual Accounts for the year are attached at the end of this report.

We received the following Grants and Donations during the year :-

Covid-19 Related Grants

Durham County Council Revenue Support Grant	£10,000
Job Retention Scheme	£2,174
Sport England Community Support through Covid	£2,772
Durham County Council Local Restrictions Support Grant	£3,903
National Lottery Covid Community Fund	<u>£20,262</u>
	<u>£39,111</u>

Other Grants/Donations

Karbon Homes for new Reception window	£2,000
TESCO Groundworks towards outside space project	£500
Durham County Council towards new cooker	£999
L Gadders contribution towards new fridge freezer	£500
Ouston Parish Council towards new fridge freezer	£500
D Hall general	£2,000
Ouston Parish Council Annual Donation towards running costs	£4,000
Voneous general	£500
Community	£168
E Powney	<u>£20</u>
	<u>£11,187</u>

As ever we continue to review our spending to make savings on Insurance and Utilities Bills and other general outgoings. Once the Covid pandemic is over and we are able to get back to some kind of normality, we hope to be back in a position where our annual income just covers our expenditure. The Centre still remains strong and continues to be used frequently by a wide variety of groups. A summary of activities and groups can be found at the close of this report

The Board of Trustees has remained unchanged during the year, namely, Norman Badger, Dave Nichols, Gary Mitchell, Joanne Watson, Audrey Stephenson and Andrew Draper. We have 2 new potential members, Duncan Hindmarsh and Lynne Hogg, who were co-opted to the Board during the year pending formal election at our next AGM. Many thanks go to all the Trustees who contributed behind the scenes along with Trina Walker, our Centre Manager and without whom we could not continue the success of the Centre.



Norman Badger
Chairperson

Organisation Details

Ouston Community Association Ltd

Registered Charity Number: 1130833

Company Number 06750379

Address: Ouston Community Association
Iris crescent
Ouston
Chester Le Street
County Durham
DH2 1RJ

Telephone 0191 4105183

Email info@oustoncommunitycentre.com

Web Site www.oustoncommunitycentre.com

Accountants Ribchesters Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

Board of Directors: 2020:
Norman Badger
Dave Nichols
Audrey Stephenson
Joanne Watson
Gary Mitchell
Andrew Draper

1 Introduction

1.1 The purpose of this report is to update our members and funding partners on the progress of the organisation during the last financial year.

1.2 This report provides

- A breakdown of our activities and how these activities meet our objectives.
- An outline of our proposed Agenda for the coming year
- A copy of our Annual Accounts

2: Background Information.

2.1 Ouston Community Association Ltd is a registered Charity 1130833 and a Company Ltd by Guarantee 06750379. The organisation is managed by a Board of Directors elected annually at our AGM. During 2020, the Board comprised of six individuals with a diverse range of skills and backgrounds. All Board members are from the local community and as such have a feel for the organisation. As mentioned in the Chairpersons Foreword, the Board hope to formally elect 2 new members at our next AGM..

2.2 The aims of our Organisation are perhaps best summed up in our Mission Statement which is outlined at the opening of this report which is:

To provide an Inclusive Community Resource Centre for the people of Ouston through which individuals of all ages, and community groups, will have access to meeting spaces, advice, information and guidance, educational, social and leisure opportunities.

2.3 We also aim to ensure the longer term viability of this Community Resource by working with the community and other partners to gather information which will inform the nature of our provision and to access community grants and encourage a degree of self-sustainability from income from the services we provide.

3 Ouston Community Association Ltd: A Profile

3.1 Ouston Community Association employs a Centre manager and a cleaner. The Centre could not function however without the support of many dedicated volunteers working in various capacities

3.2 Ouston Community Association was formed 48 years ago to meet the needs of all the members of the local community. The organisation was a charity for many years and changed its status to become a Charitable Company in 2009.

3.3 Our general aim is to provide a range of activities and a meeting place for all the occupants. The original funding came from the local community by a 'Buy a Brick' campaign and from Durham County Council.

3.4 The organisation owns the building and leases the land attached on a peppercorn rent from the council.

3.5 Ouston Community Association Ltd (OCA) has developed over the years into an organisation that can demonstrate a degree of self-sustainability. The income generated from room hire and activities is just enough to fund the centres generic costs and the post of a Manager and a cleaner with the support of the Parish Council and the AAP and our local councillors through the Members Fund (Mrs Carr, Batey and Wood).

3.6 Whilst the organisation caters for a diverse range of people, we recognise that we need to look at developing a number of distinct areas of provision further. These have been identified under the section Development Plan.

4 Funding Priorities

4.1 In 2017 the organisation launched its five-year Business Plan in which we tried to identify a number of priorities to help us move forward strategically. During 2020 we were able to make huge progress in tackling some of these issues.

4.2 The organisation managed to secure funding of £50,298 in 2020 from Grants and Donations (as detailed in the Chairpersons Foreword on page 3 of this report) towards the annual running costs and projects shown below:-

Covid-19 Support Grants	£39,111
Other Grants and Donations	<u>£11,187</u>
Total	<u>£50,298</u>

4.3 As stated in the previous year's report the building is now 48 years of age, and the facilities are of a standard to buildings of a similar age and is in need of refurbishment and redecoration to keep the Centre attractive to visitors and new groups. The following projects were completed during 2020

4.4 Kitchen Refurbishment

The work outlined in the previous Annual Report was completed during 2020. The work included new flooring, the purchase of new fridges and freezers, the purchase of a new cooker also a second hand cooker, and the purchase of new equipment and utensils.

4.5 Redecoration of Front Lounge and Main Hall

Thanks to the generosity of Ouston Christian Fellowship, the Front Lounge was redecorated at no cost to the Community Association. The Main Hall was also redecorated and Perspex was fitted around the walls of the Hall and Lounge to prevent chairs damaging the new paintwork and the walls.

4.6 New Flooring in Front Lounge and Corridor

The old carpet in the Front Lounge and the old floor tiles in the Corridor were replaced by new hard wearing wood effect lino.

4.7 Outside Rear Play Area

Thanks to the efforts of Gary, Andrew, Trina and several volunteers the old all weather surface of the play area (and old permanent play fixtures) was dug up and the whole area cleared of debris and other rubbish, and was replaced by artificial grass which has made the outside area far more attractive. It is proposed to purchase outside benches with seating and outside heaters so the area can be used for meetings and other activities in the fine weather.

4.8 Disabled Toilet

The disabled toilet was broken and did not comply with current Health and Safety legislation. The toilet was replaced by a new one and was repositioned, and a new wash basin installed and the whole toilet room was repainted.

4.9 Flat Roofing

The flat roofing over the kitchen, front lounge and corridor areas continues to be a problem with rain seeping through to those areas whenever we have a persistent heavy downpour. Substantial repairs were carried out to this in January 2020 which held out so far but we continue to monitor the situation whenever bad weather strikes. Unfortunately, we are now again experiencing a severe leakage of water coming into the front lounge and kitchen from the roof following recent heavy downpours.

4.10 The following projects are planned for the forthcoming year:-

- Repair/replacement of the flat roof over the front lounge and kitchen
- Replacement of the inner and outer front doors to the building
- The installation of a reception window in the office (work has already commenced on this)
- Development of the upper storage loft level in the main hall to install a staircase and convert the space into small office areas to hire out.
- Repair/replacement of the men's toilets

4.11 Longer term projects include:-

- Resurfacing of the car park which is in a somewhat dangerous state of repair. This is likely to cost around £20,000 - £30,000 and specific additional funding will have to be obtained for this. (see 5.2 below)

5 Future Development

The successful grants awarded over the last 3 years which enabled us to tackle a number of priorities, happened because of successful planning. The introduction of a Business Plan allowed us to identify issues and plan accordingly.

The existing 5 year Business Plan was updated during the year 2019 and now covers the remaining years 2021 – 2024. Working with this gives us a focus. It is imperative that if we are to move forward in the same way in the coming years, we need to address the issues outstanding strategically

5.1 Priorities for the coming year have therefore been identified as follows:-

Core Cost: Salaries –

The ability to cover the Centre Managers salary for the next three years – in full or in part would provide continuity, stability and a platform for longer term planning and development. Unfortunately because of the current Covid-19 pandemic we have been unable to obtain such funding at present as funders are prioritising their grants for more pressing causes.

If such funding could eventually be obtained it would also free up the income currently utilised on salaries to address some of the outstanding issues outlined above.

The centre currently employs a manager on 20 hours per week and yet when we are fully operational, we provide facilities 80-100 hours per week. We also employ a part-time cleaner who works 10 hours per week.

We have no real admin support and could do with finding funding to pay for this.

In the coming year we will continue to try and obtain funding to underpin the salary of the manager.

5.2 Car Parking

Ouston Community Centre houses a car park to the rear which is in a very poor and somewhat dangerous state or repair. Estimates to repair this are in the region of £20,000 - £30,000. This amount of money is beyond the means of our small charity. We have previously involved our local MP and communicated with Persimmon Homes. It is also an item that most funders do not consider as a priority in terms of funding applications. A number of small charities have been identified and approached that give small grants but without success. It may be that we need to look at other larger Construction Companies and/or the Banks Fund to see if there is any mileage there. Whilst Ouston Community Centre (The Building) is owned by the people of Ouston, the land belongs to the Local Authority and is leased to the organisation on a peppercorn lease. The maintenance of the land and land is the responsibility of the Community Association as detailed in that lease.

6 Core Activities:

6.1 In the last year we worked with the community to provide a range of activities for elderly and vulnerable people, Children and Young People and Community and Faith groups. The table overleaf highlights the range of groups we have worked with and the number of sessions provided and the approximate number of people involved in those groups. These are still draft figures as we are finalising some data

6.2 A table and a summary of those activities for the year 2020 is detailed at the close of this report and demonstrates how we as a Community Association have tried to meet our objectives

STATISTICS FOR Y/E 31 DECEMBER 2020 (RESTRICTED BECAUSE OF COVID PANDEMIC)

Groups	Sessions	Users	Total per year	Gym users	112	11	1232
Jujitsu	15	10	150	Youth Connection + Events	12	20	240
NeuroActive	96	5	480	Ladies Club	12	40	480
Ladies Badminton	8	4	32	SOSA	11	8	88
Matchbox Theatre	6	8	48		579 Yearly sessions	378 Weekly users	8495 Yearly users
7 Metafit	97	27	2619	FUNDRAISING NIGHTS	0	0	0
Pilates	15	10	150	BIRTLEY MEDICAL GROUP	1	100	100
OCF Coffee Mornings	10	20	200				
Ouston Christian Fellowship	12	25	300	OCA BOARD MEETINGS	11	7	77
Ouston Villagers Association	0	0	0	VOLUNTEERS	SESSIONS	VOLUNTEERS	TOTAL
Judo	12	15	180	MEALS ON WHEELS	92	9	828
Slimmer's Group	10	6	60	NEUROACTIVE	96	7	872
Table Tennis	18	20	320	LOUNGE DECORATING	5	5	25
Ouston Parish Council	4	8	32	OUTSIDE CLEAN UP	4	10	40
Yoga	10	4	40	TOTAL SESSIONS	788	31	1742
DCC/AAP Meals on Wheels	92	12	1104	TOTAL NUMBER OF CENTRE USERS		516	516
Diddkicks	12	30	360	TRAINING EVENTS	0	0	0
W.I Fun Nights	2	40	80	PRIVATE FUNCTION	0	0	0
Women's Institute	3	40	120				
Weight Watchers	12	15	180				

Summary of statistics:

7.1 Although the Covid-19 pandemic resulted in the closure of the Centre to general users for several months, initial data suggests at the time of writing this report, that in the last year we have worked with

- **22 different groups**
- **140 Individuals – 2020 saw regular contact with local councillors and we are hoping for more support from them and our local Parish Council in 2021.**
- **regular monthly users of the centre estimated to be 600 (Pre pandemic)**

We provided over approximately

22 activity sessions with groups from **4 to 40 members** again many of these groups happening on a weekly fortnightly or monthly basis. In addition to this we provided

16 regular volunteers along with **15** temporary volunteers provided approximately **5942** volunteering hours in the year.

If this was paid work at the National Living Wage, this would be the equivalent of **£51,814** of in kind support this year. These are volunteers who are often vulnerable themselves, have health and or disability related issues, people who are not working in the traditional sense and people who might find it difficult to find work. Our volunteers want to work for us, they get as much out of volunteering as we do. Our volunteers feel they are contributing to the needs of the Community Centre and are being respected in return. In addition to this we have provided **support to many elderly vulnerable people in the community.**

This is the true and tangible nature of what the Community Centre provides to the Community of Ouston and what the Community of Ouston provide to the Centre and it is something that should be celebrated, supported and shouted about. (A full range of statistics opportunities and figures follow)

8 Summary of Activities and Outcomes

8.1 Whilst the organisation provides a wide range of activities and interest to individuals and groups and to the community as a whole, we are in a normal year, able to generate at least 90% of our income annually. We still believe that we are missing out on various sections of the community and need to address this.

8.2 We still believe that the current usage of the centre does not reflect its potential usage given that the building is at near capacity from early to late evening until 10pm at night with space being at a premium, however the period 4pm until 6pm is underutilised demonstrating both a loss of potential income and a failure to recognise and reach other potential markets, particularly those around training and enterprise. Page 11 summarises current usage.

9. Funding:

9.1 Page 3 of this report details the funding we have received during the year.

9.2 This report highlights a Development Strategy and the funding priorities for the coming year.

10. Closing Comments

10.1 As an organisation we recognise the need to become more self-sufficient and as such we will continue to apply for grants in the interim period and or when funding becomes available. It is our aim to maintain our self-sufficient approach and where possible to work within the income we can generate from the Centre and the support we can attract in kind from the local community.

10.2 With the outbreak of the Corona Virus pandemic, the last year has been difficult but the Trustees are determined that the organisation will continue to make progress towards this end. This will be done by developing the underutilised aspects and times of the Centre, by applying for grants, by using wisely the funding we have and eliminating wastage and by developing the social aspect of the centre and community events.

10.3 We estimate the general annual running costs of the Centre to be around £40,000 per annum and we will work towards raising this through grant aid, activities and increased centre usage. These can be identified as follows:

Salaries	£16,000
General Running costs	£24,000

The capital costs associated with carrying out specific works within the organisation are estimated as follows:

• Loft Access	£2,500
• Reception Window to Office	£2,000
• Repair Inner/Outer Front Doors	£2,000
• Gents Toilets	£4,500
• Flat Roofing	£25,000
• Car Parking:	£20,000 - £30,000



Norman Badger
On behalf of the Board of Directors
January 2021

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
OUSTON COMMUNITY ASSOCIATION LIMITED**

Independent examiner's report to the trustees of Ouston Community Association Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Holloway
FCA DChA
Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

Date: 18th April 2021

OUSTON COMMUNITY ASSOCIATION LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	63,608	5,199	68,807	42,996
EXPENDITURE ON					
Charitable activities					
Charitable activities		-	-	-	-
Centre running costs		41,288	8,796	50,084	34,154
Multi-purpose workspace		-	-	-	1,631
Kitchen refurbishment		-	2,904	2,904	200
Foodbank		-	400	400	-
		<hr/>	<hr/>	<hr/>	<hr/>
Total		41,288	12,100	53,388	35,985
		<hr/>	<hr/>	<hr/>	<hr/>
NET INCOME/(EXPENDITURE)		22,320	(6,901)	15,419	7,011
RECONCILIATION OF FUNDS					
Total funds brought forward		2,519	9,201	11,720	4,709
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD		<u>24,839</u>	<u>2,300</u>	<u>27,139</u>	<u>11,720</u>

The notes form part of these financial statements

OUSTON COMMUNITY ASSOCIATION LIMITED

**BALANCE SHEET
31 DECEMBER 2020**

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
CURRENT ASSETS					
Debtors	5	1,100	-	1,100	1,650
Cash at bank		<u>24,513</u>	<u>2,300</u>	<u>26,813</u>	<u>10,653</u>
		25,613	2,300	27,913	12,303
CREDITORS					
Amounts falling due within one year	6	(774)	-	(774)	(583)
NET CURRENT ASSETS					
		<u>24,839</u>	<u>2,300</u>	<u>27,139</u>	<u>11,720</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>24,839</u>	<u>2,300</u>	<u>27,139</u>	<u>11,720</u>
NET ASSETS					
		<u>24,839</u>	<u>2,300</u>	<u>27,139</u>	<u>11,720</u>
FUNDS					
Unrestricted funds	7			24,839	2,519
Restricted funds				<u>2,300</u>	<u>9,201</u>
TOTAL FUNDS					
				<u>27,139</u>	<u>11,720</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 8 March 2021 and were signed on its behalf by:



.....
N Badger - Trustee

The notes form part of these financial statements

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	2020	2019
	£	£
Membership	682	817
Donation	6,688	2,539
Grants	44,310	6,335
Hire of facilities	17,127	32,819
Meals on wheels	-	486
	<u>68,807</u>	<u>42,996</u>

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

2. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	2020	2019
	£	£
National Lottery awards for All	20,262	-
Ouston Parish Council	500	6,335
Durham County Council	14,902	-
Job Retention Scheme	2,174	-
Sport England	2,772	-
Groundworks/Tesco	500	-
L Gadders	500	-
Karbon Homes	2,000	-
Ouston Christian Fellowship	700	-
	<u>44,310</u>	<u>6,335</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	36,661	6,335	42,996
EXPENDITURE ON			
Charitable activities			
Centre running costs	34,154	-	34,154
Multi-purpose workspace	-	1,631	1,631
Kitchen refurbishment	-	200	200
Total	<u>34,154</u>	<u>1,831</u>	<u>35,985</u>
NET INCOME	2,507	4,504	7,011
RECONCILIATION OF FUNDS			
Total funds brought forward	12	4,697	4,709
TOTAL FUNDS CARRIED FORWARD	<u>2,519</u>	<u>9,201</u>	<u>11,720</u>

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2020	2019
	£	£
Trade debtors	<u>1,100</u>	<u>1,650</u>

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2020	2019
	£	£
Social security and other taxes	24	43
Accrued expenses	<u>750</u>	<u>540</u>
	<u>774</u>	<u>583</u>

7. MOVEMENT IN FUNDS		Net	
	At 1.1.20	movement	At
	£	in funds	31.12.20
		£	£
Unrestricted funds			
General fund	2,519	22,320	24,839
Restricted funds			
Kitchen Refurbishment	2,866	(2,866)	-
Roof Repairs	6,335	(6,335)	-
Food Bank	-	300	300
Reception	<u>-</u>	<u>2,000</u>	<u>2,000</u>
	<u>9,201</u>	<u>(6,901)</u>	<u>2,300</u>
TOTAL FUNDS	<u>11,720</u>	<u>15,419</u>	<u>27,139</u>

Net movement in funds, included in the above are as follows:

	Incoming	Resources	Movement
	resources	expended	in funds
	£	£	£
Unrestricted funds			
General fund	63,608	(41,288)	22,320
Restricted funds			
Kitchen Refurbishment	-	(2,866)	(2,866)
Roof Repairs	-	(6,335)	(6,335)
Kitchen Equipment	1,999	(1,999)	-
Outside Space	500	(500)	-
Food Bank	700	(400)	300
Reception	<u>2,000</u>	<u>-</u>	<u>2,000</u>
	<u>5,199</u>	<u>(12,100)</u>	<u>(6,901)</u>
TOTAL FUNDS	<u>68,807</u>	<u>(53,388)</u>	<u>15,419</u>

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

7. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
Unrestricted funds			
General fund	12	2,507	2,519
Restricted funds			
Kitchen Refurbishment	3,066	(200)	2,866
National lottery	1,631	(1,631)	-
Roof Repairs	-	6,335	6,335
	<u>4,697</u>	<u>4,504</u>	<u>9,201</u>
TOTAL FUNDS	<u>4,709</u>	<u>7,011</u>	<u>11,720</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds:			
General fund	36,661	(34,154)	2,507
Restricted funds			
Kitchen Refurbishment	-	(200)	(200)
National lottery	-	(1,631)	(1,631)
Roof Repairs	6,335	-	6,335
	<u>6,335</u>	<u>(1,831)</u>	<u>4,504</u>
TOTAL FUNDS	<u>42,996</u>	<u>(35,985)</u>	<u>7,011</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	12	24,827	24,839
Restricted funds			
Kitchen Refurbishment	3,066	(3,066)	-
National lottery	1,631	(1,631)	-
Food Bank	-	300	300
Reception	-	2,000	2,000
	<u>4,697</u>	<u>(2,397)</u>	<u>2,300</u>
TOTAL FUNDS	<u>4,709</u>	<u>22,430</u>	<u>27,139</u>

OUSTON COMMUNITY ASSOCIATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

7. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	100,269	(75,442)	24,827
Restricted funds			
Kitchen Refurbishment	-	(3,066)	(3,066)
National lottery	-	(1,631)	(1,631)
Roof Repairs	6,335	(6,335)	-
Kitchen Equipment	1,999	(1,999)	-
Outside Space	500	(500)	-
Food Bank	700	(400)	300
Reception	<u>2,000</u>	<u>-</u>	<u>2,000</u>
	<u>11,534</u>	<u>(13,931)</u>	<u>(2,397)</u>
TOTAL FUNDS	<u>111,803</u>	<u>(89,373)</u>	<u>22,430</u>

Food Bank

During the year the charity received a grant of £700 from Ouston Christian Fellowship which was restricted to be spent on food to be donated to those in need through the food bank. At 31 December 2020 £300 remained unspent.

Reception

During the year the charity received a grant of £2,000 from Karbon Homes. A donor restriction was placed on this grant which requires that the fund is spent on improving the reception area of the centre. At 31 December 2020 the full £2,000 remained unspent.

8. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2020.

OUSTON COMMUNITY ASSOCIATION LIMITED
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	2020	2019
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Membership		
Donation	682	817
Grants	6,688	2,539
Hire of facilities	44,310	6,335
Meals on wheels	17,127	32,819
	<u>-</u>	<u>486</u>
	<u>68,807</u>	<u>42,996</u>
Total incoming resources	68,807	42,996
EXPENDITURE		
Charitable activities		
Charitable activities	400	-
Administration expenses	9,924	9,993
Utilities	5,795	5,474
Repairs & maintenance	21,572	3,712
Wages & salaries	<u>15,013</u>	<u>16,266</u>
	52,704	35,445
Support costs		
Governance costs		
Independent examiner fee	<u>684</u>	<u>540</u>
Total resources expended	<u>53,388</u>	<u>35,985</u>
Net income	<u>15,419</u>	<u>7,011</u>

This page does not form part of the statutory financial statements