



St Andrew's Church Chesterton, Cambridge

*Annual report, deanery synod &
fabric reports, and financial statements
of the Parochial Church Council
for the year ended 31 December 2020*

Signed on behalf of the PCC

Margaret Fernie, Churchwarden

Ian Nimmo-Smith, Churchwarden

PCC membership 2020

Ex Officio – Clergy

The Rev'd Canon Nicholas Moir
2020
Sept 2020
The Rev'd Dorothy Peyton Jones
The Rev'd Kathryn Waite

Ex Officio – Wardens

Deborah Bick to Sept
Margaret Fernie from

Ian Nimmo-Smith*

Ex Officio – Synods

Patricia Abrey
Ewa Allen to Sept 2020 then Sian Alexander

Invited to attend

Peter Wadl (Director of Music)

*Elected members with a three year term (year of election in brackets)***

Georgia Curry (2018)
Michael Grande (2018)
Sian Alexander (2019), ex officio from Sept 2020
(2019)

Peter Hilken (2018)
Rosalind Moir (2018)
Peter Coomber

Cheryl Birse (2020)
Julia Eisen (2020)
Quentin Harmer (2020)

Susan Lacey (2020)
Robin Newton (2020)

Resigned during 2019-20

Mark Thomas
Kathleen Jowitt

Elected member who finished her term in 2020

Jeanne Henderson (2017)

Elected/appointed officers of the PCC

Vice-chair:
Treasurer:
Secretary:
Patricia Abrey
Hall and Office Manager:
Parish Administrator and Electoral Roll Officer:
Communications and Safeguarding Officer:
Youth Worker and Pastoral Assistant:
September)

Ian Nimmo-Smith
Michael Grande
Peter Hilken to Sept 2020

Rachel Clarke
Linda Stollwerck-Boulton
Linda Stollwerck-Boulton
Hannah Fytche (from

* Following a resolution at the Annual Meeting on 21 September 2020 to suspend the part of the Churchwardens Measure 2001 that disqualifies a warden from standing for

more than six consecutive terms with a view to reviewing this decision at the Annual Meeting in 2022.

** Following a resolution at the Annual Meeting in 2015, members of the PCC may serve for two terms (of up to three years each) but must then step down for at least a year.

Annual report

Aim and purposes

St Andrew's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Canon Nicholas Moir, in promoting in the ecclesiastical parish the whole mission of the church: pastoral, evangelistic, social and ecumenical. It also has ultimate legal responsibility for St Andrew's Hall, its buildings and community activities, though it delegates day-to-day running to a management committee that includes representatives of user and residents' groups as well as its own nominees (50%).

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a registered charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Andrew's the membership of the PCC consists of the incumbent (our vicar) and other licensed clergy, churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. To assist with its wide responsibilities, the PCC has a number of committees, each dealing with a particular aspect of parish life. These committees are responsible to the PCC and report back to it regularly, with minutes that are discussed by the PCC as necessary. In 2020 the committees were:

- . **Mission and Giving**, which makes recommendations on the church's strategy for financial giving to mission
- . **Finance**, which meets with the treasurer once a term to assist in preparing and reviewing the budget, reviewing finances and considering stewardship issues
- . **Fabric**, which makes recommendations concerning the church's building development and maintenance
- . **Music and Worship**, which assists the Vicar and Director of Music in planning and reviewing the worship and musical life of our church
- . **Communications**, which works to review and improve the church's communications (publications, website, signage)

- **Churchyard**, which reviews the management of the churchyard and plans necessary work
- **Youth and Children**, which works to review and improve provision for the church's younger members.

There is also a staff team (which is not a PCC committee) which deals with day-to-day management of the church and, if necessary, acts on behalf of the PCC.

The PCC met seven times during 2020, with an average attendance of 81%.

Patricia Abrey

Safeguarding

Policies & Procedures

The PCC has a safeguarding policy, which was due to be reviewed in May 2020. The review took place at the PCC meeting on 27 January 2021. The next review is due to take place in January 2022. The safeguarding policy is kept in the parish office and an electronic copy can be viewed or downloaded on the St Andrew's Church website (*Safeguarding* section). This webpage also contains links to the Church of England's safeguarding policies and procedures, safeguarding contacts and relevant organisations, and links to the training courses and online modules. The 'Promoting a Safer Church' poster is displayed at the back of the church.

Reporting to the PCC

The Parish Safeguarding Officer (PSO), Linda Stollwerck Boulton, attended the annual Diocese of Ely *Parish Safeguarding Officers Zoom update meeting* on 7 October 2020, where she received updates from the Diocesan Safeguarding Team. She reported to the PCC on 21 October 2020 on the following topics:

- The responsibilities of the PCC regarding safeguarding
- The role of the PSO
- The modular safeguarding training that is available online to PCC members, church staff and volunteers. She explained that all PCC members are eligible for an enhanced DBS check and should undertake the 'C0' basic safeguarding training.
- The final IICSA (Independent Inquiry into Child Sexual Abuse) Report, published October 2020

Other

Peter Hilken, the PCC Safeguarding Lead, and the PSO met on two occasions via Zoom to share information. They continued using the 'Parish Dashboards' software specially designed for parishes to make safeguarding administration simpler and allows the PSO and PCC to see the current status of compliance at a glance.

During 2020 the PSO continued to ensure that all relevant persons had a DBS check undertaken (renewals are needed every five years) and that the necessary training was completed/renewed online (training must be renewed every three years). Eight DBS checks were applied for: five new applications and three renewals.

Junior Church leaders and helpers all have role descriptions in place. Collating written job/role descriptions for volunteer church workers where needed is ongoing.

The Safeguarding Officer stood down from her post on 31 December 2020 due to new full-time employment.

Linda Stollwerck Boulton

Objectives and activities

The diocesan vision is this: *We pray to be generous and visible people of Jesus Christ.*

Believing that God calls us to discover together his transforming presence in our lives and in every community, in Jesus Christ we pray:

- To engage fully and courageously with the needs of our communities, locally and globally
- To grow God's church by finding disciples and nurturing leaders
- To deepen our commitment to God through word, worship and prayer.

We have found that this both expresses and moves us forward in our own Mission Action Plan, formulated a number of years ago, which is expressed visually in the tree of life image and in the three areas of roots (the third line above), branches (the second) and reach (the first).

Following extensive consultation with the congregation, last year we agreed the following aims and objectives:

Aims	Objectives
1. To practise inclusive hospitality.	a. To provide dedicated wheelchair space in church (plus a ramp to the chancel).
	b. To explore becoming a more welcoming church for those with disabilities, beginning with a Livability workshop for the PCC & others.
	c. To observe Homelessness Sunday (27 September or an alternative date) as an opportunity to explore how the church and individuals can
	d. To programme in more opportunities for cross-generational activities and hearing different age groups in church
	e. To have regular opportunities for round-table discussions over coffee.
	f. To identify, train and deploy a team of befrienders/welcomers.
	g. To introduce a regular repertoire of worship songs/songs used by Junior Church that can be used in family (and other morning) services.
	h. To develop a strategy for integrated communication that includes social media.
	i. To increase participation in our choirs and music group by invitation, publicity, workshops and
	j. To have a Lent course on the theme of evangelism and sharing faith.
	k. To celebrate the presence of children within our all-age church community and the skilled and motivated team of Junior Church leaders and, with them and other church members involved with children, to engage in a strategic PCC review of our ministry and outreach to children and young

2. To nurture confidence in church members for exercising leadership in the church and beyond.	a. To identify available programmes for development of leaders, encourage interested people to discuss and explore with clergy, and have regular gatherings for those with significant areas of responsibility.
3. To be faithful stewards of our money, church building and churchyard, prioritising environmental responsibility and the aims and imperatives above.	a. To complete the organ project and, if the resources are available, the restoration of the chancel floor.
	b. To decide on a new heating system with a priority for environmental sustainability.
	c. To complete the current programme of quinquennial works.
	d. To participate in the project that will protect hedgehogs and enhance the biodiversity of our churchyard.
	e. To match our giving and expenditure by: raising Parish Giving Scheme take-up to 50%, curbing expenditure and being smarter about raising income (having an online giving button, using our card reader, collecting coffee money).

Clearly the COVID pandemic and the national lockdown that began on 23 March left us having to reprioritise and adjust all our thinking for the remainder of the year (and into 2021). Some of the objectives have simply had to be abandoned or postponed. Others, however, have actually become more necessary and have proceeded more quickly than they might otherwise have done. Still others have remained a priority but have been fulfilled in a different way. Here is what we think we have achieved:

- We have held a couple of *Livability consultations* (concerning the welcoming of disabled people in the church; 1b) and will continue that work. The enforced move to online church has of course given us the capability of including those who are housebound in our regular worship in a way we had not expected – and during 2021 we will be working out how to incorporate that into our church life when things return to ‘normal’.
- Rather than observing *Homelessness Sunday* (1c), we got involved in the project to provide daily food to homeless people (who had been provided with emergency accommodation). Our staff were involved in the organisation and church members also became involved in the regular distribution of meals around the city. We also set up an online way of contributing financially to the project.
- Whilst *cross-generational contacts* (1d) were clearly not possible in person we adjusted our ‘delivery’ of online worship to include all ages as much as possible.
- Whilst *after-church coffee* (1e) has been rather different, we have incorporated some consultations and discussions in this.
- We have identified a ‘playlist’ of *worship songs and Junior Church songs* that are used regularly in worship (1g).

- One of our first priorities with the onset of the lockdown was to fast-track our move into *social media*, the digital world (1h) – we set up YouTube, Facebook and Instagram accounts and these rapidly become extensively used and are now well established. Initially we were only able to plan week to week due to the uncertainties of what would happen next. After the things settled a little we were able to plan on a month by month basis – hence we saw the value of producing a monthly newsletter (and the resurrection of *Chesterton Chimes*). We decided to prioritise that alongside a weekly email bulletin giving details of the forthcoming services (and their links) and any pressing notices. We abandoned the printed four-monthly calendar. This has led overall to a marked shift to online communication – but we also put into place a weekly Monday letterbox distribution to those without access to the internet (including the *Chimes*, bulletin, printed sermons and orders of service).
- We were able to hold a *Come & Sing event* (1i) before lockdown (on 1 February) but our efforts since have been on deploying our musical resources in whatever way possible. For copyright reasons we could only use homegrown music for our online services at first – and that led to an extraordinary effort of technology, musicality and imagination in order to continue providing worship that could connect, involve and inspire our virtual congregations.
- We did hold a *Lent course on the theme of evangelism and sharing faith* (1j), though most of us can barely remember it...
- The planned *strategic review of our children's work* (1k) did not, of course, happen as planned. Whilst many of our families really enjoyed our online worship – that enabled children to engage and disengage without the worry of distracting others – they missed seeing one another and a more active participation. Hence the coming-to-be of Zoom Church in October, ably led and co-ordinated by Hannah Fytche.
- Whilst 2a has been postponed, it has been the case that the pandemic has fostered a greater sense of shared responsibility and leadership in the church. The staff team, including the churchwardens and Director of Music, have met weekly throughout the period to plan, consult and co-ordinate.
- One notable achievement of lockdown has been the completion of the organ project, the restoration of the chancel floor and the introduction of an attractive new wooden screen between the organ chamber and the chancel (3a). This also included some of the quinquennial works (3c).
- There has been a little progress in the heating project (3b) and this now remains as a major objective for 2021. The churchyard hedgehog project has begun (3c) as well as work on a display board concerning the churchyard's history and biodiversity.
- The Parish Giving Scheme uptake has moved forward (it has doubled, though not yet up to 50% of regular givers; 3d). We have introduced an online giving facility, and this has mitigated somewhat the loss of cash collections in services.

Following an online consultation with church members in January 2021, the PCC has set the following objectives for 2021:

In the light of our experience of COVID and lockdown:

- To rethink our patterns of worship, Junior Church and how and when we

worship together and apart

- To rethink how we deploy the musical resources, the gifts and energy that we have in our church community
- To rethink how we use our church building and the internet to include the disabled and the housebound
- To rethink our communications strategy
- To rethink our giving to good causes
- To rethink how we might address the widening gulf between rich and poor

In the light of the need to respond to the needs of LGBTI+ people, and the threat of division in the Church of England, to embrace fully the 'Living in Love & Faith' programme

In the light of the climate crisis and the Church of England's commitment to reach zero emissions by 2030, to begin action to reduce our carbon footprint, particularly through our heating and lighting.

Nick Moir

'Comings and goings' in 2020

We have been blessed by having a strong ministry and staff team in 2020. The Diocese of Ely froze clergy appointments during 2020 (due to financial pressures caused by the pandemic) and that has meant we have kept Kathryn Waite rather longer than we had expected. This has been an enormous benefit to us, of course! In return this has enabled me to offer support to Fen Ditton, Horningsea and Teversham when their priest-in-charge left in the summer and they were left without clergy leadership at a difficult time. Kathryn has now been appointed to be the incumbent of Sawston & Babraham and we will soon be preparing to say our farewells.

We said goodbye to Connor Kennedy following his two years as a youth intern with us; he is now training in youth ministry. Hannah Fytche, however, moved seamlessly from being our Ministry Experience Scheme participant to staying on for one year as a salaried youth worker – whilst she also engages with the discernment process that may lead to ordination training in September 2021. As well as leading our youth team, Hannah has made a significant contribution in planning and leading Sunday worship (especially Zoom Church) and in our communications (social media and producing the new *Chesterton Chimes*).

At the end of 2020 Linda Stollwerck Boulton moved on from her part-time role in our staff team to a full-time position. Amongst her administrative roles were safeguarding and book-keeping – both heavy responsibilities that she discharged with great thoroughness, and which have been made much easier for those taking over as they have inherited the clear and well-organised systems she has set up.

Sadly COVID had brought to an end the involvement of Margaret Partridge as a salaried person within the administrative team. Margaret had been continuing to work on Friday mornings, having previously been the mainstay of the church office for more years than most of us can remember. As a church community we all owe Margaret a great debt of gratitude – the vicar, most of all.

Rachel Clarke continued to give some of her time to church administration in 2020 – and indeed all of her unfurloughed hours during lockdown are now paid by the PCC as she has, temporarily at least, picked up most of the church admin work.

Nick Moir

Small groups

The year started with a number of small groups meeting regularly, which included Lent groups looking at the book *The Joy of the Gospel* by Paula Gooder. During lockdown, both the Tuesday morning and Tuesday evening groups have flourished and have allowed some much-needed fellowship via Zoom. The Tuesday morning group explored a number of passages from the Sunday morning services and then during the autumn term looked at the Psalms. The Tuesday evening group have been following *We Make the Road by Walking* by Brian D. McLaren. Many thanks to the small group leaders, and do contact a member of the staff team if you would like to join one of the groups, you would be very welcome.

Kathryn Waite

Sacristan's role report

Sacristan John Reynolds
Henderson

Assistant Sacristan Jeanne

The usual tasks of changing altar colours, ordering candles and preparing the communion plate for services were put on hold in 2020. However, with expert help from the clergy there was the usual array of candles for the Christmas services, and Jeanne made the usual beautiful Advent Wreath. We are looking forward to a return to normality in 2021.

John Reynolds

Community activities

In such a strange year for us all, regular community activities at St Andrew's Hall and Church ground to a halt in March in all their usual forms. While we all got used to a life in lockdown, it became a matter of urgency to learn and invent new ways to contribute and work within our community.

As a team we quickly decided to produce the March to June edition of the *Chesterton News* online, and our regular advertisers continued to support us even without a printed magazine being produced, and they have continued to do so for each subsequent edition throughout the year. This has meant that we will be able to resume producing the magazine in the future.

Chesterton Festival was of course cancelled, but in doing so the committee have now got some time to think how we can come back bigger and better when we are next able to safely hold a family fun day again.

Due to being furloughed from my role as St Andrew's Hall Manager in April, I was extremely fortunate to get involved with the wonderful work taking place in the city to get every person who was homeless into temporary accommodation, and we were to provide food for those who became housed. Kitchens were operating from The Salvation Army and Wintercomfort already and we at St Andrew's Chesterton teamed up with St Andrew's Street Baptist Church and worked from their building to provide three meals a day (one hot lunch, a bagged breakfast and a sandwich supper), seven

days a week. We started off doing this for 17 residents at a hostel in Benet Street, and as the project evolved this increased to over 60. From Easter weekend until the end of September, between all of the teams involved we provided approximately 4,890 hot meals (14,670 meals including dinner and breakfast). Over all three kitchens the total number of meals provided during this time was somewhere in the region of 50,000. More than 140 people have been helped, 120 accommodated at any one time, and the fact that this is under 70 now, with so many in longer-term accommodation, is testimony to the council and other support services' hard work. Many of our volunteers came from St Andrew's Church and Hall and I am personally thankful for every single person's time and commitment to such a wonderful project. If you would like to know more about how this project continues to help some of the most vulnerable in our community please visit www.ittakesacity.org.uk.

2020 was a year like no other and 2021 won't look the same either. However, the spirit and commitment of those around us to help others in both our church and community never ceases to amaze me, and our community activities, while never having stopped, will begin again in a different way when we can all be together once more.

Thank you to all!

Rachel Clarke

The Friends of St Andrew's Church

During 2020 The Friends donated £10,000 towards the cost of the new organ screen in the chancel. This means that The Friends has contributed a total of £35,000 towards the new organ. Fundraising has been limited, but Rosemary Mathew has compiled a collection of poems which she has written, and which are available in booklet form in return for a donation to The Friends. Around £150 has been contributed so far. At the time of writing, Chris Pountain and Anna Marmion are making a YouTube video concert which similarly will invite donations. We are grateful to these individuals for their support in such difficult times. A large proportion of our income is from annual subscriptions and new members are welcome.

John Reynolds

PCC sub-committee reports

Fabric & Building

Organ Renovation

It had always been planned that after Easter 2020 the organ builders would take away most of the organ pipes back to their workshop to begin the work of restoring the instrument, but the COVID-19 pandemic brought things forward. During the final days before the first lockdown most of the organ's innards were removed; in normal times we would have felt the lack of organ at services during those months, but COVID meant we weren't in church anyway for most of the time the instrument was out of action. With some effort the organ chamber was cleared so that as soon as lockdown lifted in the summer the contractors could renovate the walls and floor ready for the new organ mechanisms, refurbished pipework and splendid new console to come back in the late summer. The result is a fantastic instrument and we can't wait to be back in church with a full choir to make the best of it – the pre-recorded Carol Service gave everyone a glimpse of the possibilities. The project was made possible by a long-standing bequest from the late Barry Eaden, choirmaster for many years at St Andrew's, together with a donation from the Friends of St Andrew's, as well as individual gifts, a contribution from Trinity College, and a grant from the Amey Community Fund (Report by Director of Music).

The organ-builders responsible for the project were Henry Groves and Son Ltd. Paul Hale served as specialist consultant for the project. The new screen was designed by Sarah Dani of Freeland Rees Roberts (architects). The contractor for the work in the organ chamber was F A Valiant and Sons Ltd.

New Organ Screen and Frontal Chest

A handsome new limed oak screen now fills the arched opening of the organ chamber in the chancel. It incorporates at its foot a new chest in which the church's altar frontals are suspended. The screen is designed with moulded mullions and tracery to reflect the designs in stone of the windows nearby to the east.

Chancel floor renovated

The coloured, patterned 'encaustic' tiles on the floor of the chancel were one of the glories of the Victorian rebuilding of the chancel in about 1880.

The recent removal of tired, stained carpeting revealed an ugly patchwork of wooden planked areas on which the choir pews were then located, as well as damaged and stained tiled areas. A complete renewal of the floor has been achieved during 2020.

We have had the financial support of Trinity College Cambridge, who as the Lay Rector for St Andrew's Church has agreed to accept the responsibility for the upkeep of the chancel.

Existing tiled areas were cleaned and broken and missing tiles were replaced.

Damaged cast iron grilles over the heating ducts were replaced with laser-cut copies of the originals. New geometric banded patterns have been created for the previously boarded areas with tiles in colours chosen to match the old ones.

The overall effect is that the chancel floor now has a pleasing coherence which enhances the quality of this space, now lending itself to prayer, small scale worship activities and music-making.

The contractor for the work on the chancel floor was F A Valiant and Sons Ltd.

The Last Judgement wall painting

A scaffolding was erected below the chancel arch to enable conservation specialist Tobit Curteis to inspect the condition of the 'Doom' painting. He reported that it was generally in good condition but he recommended that some modest stabilisation work was done before long. After some fast footwork, we secured an emergency faculty to have the work done while the scaffolding was present. This avoided the expense of having a scaffolding brought back at a later date.

General Maintenance

Cleaning roof surfaces, gutters and gulleys was performed as in the previous year by G Kinns and Son.

Ian Nimmo-Smith

Churchyard

In 2020, the churchyard was a beautiful place. As the spring progressed, drifts of blue Alkanet and speedwell appeared followed by the tall grasses and wildflowers of summer. There were lots of small, very dark butterflies and many other insects and birds to enjoy. The warm and sunny weather made it a place to visit and enjoy, although mindful of the lockdown restrictions we were living under.

Saturday working parties could not happen for most of the year but we could take our exercise there and work in twos and threes, socially distanced from each other. People who were furloughed or working at home came to join in the work of cutting back where bushes and ivy had grown over graves and this work still continues in the north-west corner and along the perimeter behind St Andrew's Road where the concentration of graves is most dense.

During the year, Peter Hilken constructed an information board which, we hope, will be of interest to people walking through the churchyard. It will show something of its history and what people may expect to see there and also that we work together with Cambridge City Council to look after it.

We were able to hold a 'Celebration of the Churchyard' weekend on September 12th and 13th. People came on Saturday to help clear back ivy and bushes from graves, rake up grass cut by the City Council and people came to litter pick in response to an appeal from Grace Dolman of 'Cambridge Hedgehogs'. On Sunday evening, Nick showed how the churchyard had been extended over the years with the aid of historical maps and aerial photos and Rev. Nigel Cooper, chaplain at Anglia Ruskin University, described how burials have taken place over the centuries.

Grace, while recovering from COVID 19, was able to provide us with a drinking bowl for hedgehogs and some other drinking dishes were placed around the churchyard. She also positioned some hedgehog houses for hibernation around the perimeter and some night cameras, borrowed from Cambridge Water, to see if there was hedgehog activity. We were delighted to see, in autumn, a spiky back moving past one of the cameras! It was disappointing, however, that one of the cameras disappeared from the churchyard.

A start has been made on photographing our graves listed on the 'Find a Grave' website which, as yet, don't have a picture.

The City Council were able to clear a huge pile of grass and cuttings by using their lorry with a grab, which had to drive in beside the Old Manor House in order to pick up the rubbish over the churchyard wall. We are grateful to Mr. and Mrs. Lawlor for allowing that to happen.

There is a new system for disposing of cuttings now, using builders' bags which, when full, are collected by the City Council.

Nick, Ian and I were able to meet Kieran Gentle, who organises the Cambridge City Council Outdoor Team, and Guy Belcher, the City Council Biodiversity Officer, to discuss a possible mowing regime for the summer – not that easy to establish in the midst of the pandemic. It was decided that the grass around the War Memorial must be kept neat and that a strip about two metres wide would be cut along the edges of the right-of-way path through the churchyard. Also an area along the inside of the Church Street wall and reaching round to the corner by the Old Manor House would be left uncut.

In the autumn, members of the Churchyard Group donated and planted lots of snowdrop, aconite and daffodil bulbs and we are now seeing the fruits of that planting.

None of this could be achieved without the interest, commitment and generosity of our Churchyard Group, who deserve huge thanks.

Maggie Fernie

Worship & Music

In February 2020, when we held a singing afternoon and sang a version of the 'Ode to Joy' to mark Beethoven's 250th anniversary, little did we know what lay ahead.

During the first lockdown it felt like we would never sing again, but the wonders of technology meant that slowly we learnt a new way, that is, blending individuals' recorded tracks to create choral sound – I am immensely grateful in particular to Tony Evershed, whose technical wizardry (and ability to sing every part in the choir!) made this possible, and to all those (you know who you are!) who braved the discomfort of the lone microphone to contribute tracks. The learning curve was steep but we reached a pinnacle of achievement I am proud of when we recorded Michael Tippett's 'Steal Away' and Britten's 'Jubilate'. I am hugely grateful to Chris Pountain for providing all the lockdown organ voluntaries and accompaniments from his trusty Viscount.

The lifting of lockdown in the summer meant rethinking how to do choral things once again on a small scale and with all the challenges of singing while socially-distanced. Again my gratitude goes to the stalwarts who came on a regular basis to provide music for the worship, trying out various spaces in the church. I think that the pinnacle of our perfecting of singing at distance must surely be the Carol Service, which we pre-recorded for streaming on Christmas Eve and which I am sure everyone will agree was miraculous. For that I would like to thank Simon Kirk for playing, the singers, and the tech gurus Nick and David Bick.

Organ project

In anticipation of the pandemic lockdown, the organ builders came into church to take most of the organ pipes back to their workshop to begin the work of restoration. It had always been planned that this would happen after Easter, but the lockdown brought things forward. With some effort the organ chamber was cleared so that as soon as lockdown lifted the contractors could renovate the walls and floor ready for the new organ mechanisms, refurbished pipework and splendid new console to come back. The result is a fantastic instrument and I can't wait for us all to be back in church with a full choir to make the best of it – the pre-recorded Carol Service will have given everyone a glimpse of the possibilities.

The shape of things to come

Building the singing up again after the first lockdown, to match a slightly different pattern of services, was instructive and may have given us some new perspectives on what choirs at St Andrew's might look like once we are allowed to sing properly together. I am looking forward to working with the clergy to provide the right balance of musical support – and opportunities for people to sing again! It has been especially sad that we have been unable to have young people singing together, and my other excitement for the future is to be able to rebuild a youth choir. For all musicians the pandemic has been a very difficult time but for me it has been rendered less unbearable by the fantastic teamwork at St Andrew's. On a personal note, I'm immensely grateful to Rosalind for her behind-the-scenes support with admin and morale-boosting.

Peter Wadl

The onset of the first lockdown set us on to a steep learning curve about how to worship online, not helped by the outlawing of communal singing and the illegality of using most recorded music over the ether. We are so grateful to the Harmer family for coming to the rescue and leading much of our singing from their family bubble. We were able to livestream our mid-morning service, but were also about the first parish in the country to stream an 8am Prayer Book Communion – so that for many weeks we had an online nationwide congregation that would have more than filled the south aisle!

Amazingly, we managed to put out a full programme of Holy Week services, with online attendances easily exceeding what we would normally expect. Following Easter we maintained a wide variety of services with wide participation from musicians, readers, intercession leaders, craft sharers and testimony givers.

Re-opening the church was very strange. It seemed empty and abandoned, as though (as in the book of Ezekiel) the Spirit had departed and moved elsewhere. Re-opening for prayer felt like a reconsecration, but required hard physical work, cleaning and making the place safe, and quite a bit of prayer to invoke the return of the Spirit.

It was a while yet before we were able to reinhabit the building with our communal worship and that had to be a very socially distanced, face-masked and songless type of gathering. It was lovely to be back, but a struggle to be soulful under such restrictions.

The Informal Worship team have moved at least temporarily from evening to morning in planning and leading a monthly service. The music group (led by Catherine Blydenstein) have been able to provide a regular stream of songs that have been enjoyed by the wider congregation.

We have learnt so much this past year and our new technical proficiency (thanks especially to David & Sarah Bick and Robin Newton) has left us with many new possibilities for the future – not least in ensuring that the housebound can be included in our regular worship.

Nick Moir

Children's Work

The year began with all the regular groups meeting on a Sunday morning, but these were of course all put on hold shortly after the February half term due to Covid. Each

Thursday a newsletter was sent out which included ideas for activities for families with additional activity sheets if appropriate, relating to the Sunday readings. Many enjoyed making palm leaves at home. Lesley led a small group on Zoom on a Sunday afternoon, telling a Godly Play Story with some time to do some wondering, which were attended by a number of families. A pack was delivered at the end of summer term to all the younger children, containing some craft activities and a small gift.

In September children returned to their school classrooms, but generally families continued to engage with church online. A survey of Junior Church families produced an excellent response and helped us set a direction for the rest of the year. A new initiative was the introduction of the first 'Zoom Church' on 11 October – a shorter fortnightly service at 10am with families and younger children in mind. This proved very popular (with all age groups in fact!) and included a mix of Bible stories, action songs, a short talk and prayers, with time for wondering and discussion too. More resource packs were delivered in time for All Saints; children sent coloured contributions to a collage for an 'All Hallows' Eve' light station in the church porch and some families joined in the creation of an online Advent Calendar. In December, families were encouraged to collect a 'Make your own Christingle' bag from the church porch and we enjoyed a Zoom Christingle service with candles shining out from people's homes – as well as a delightful Zoom nativity with some particularly appealing sheep. More resource packs were delivered after Christmas to engage children through Epiphany and Candlemas.

We are greatly indebted to an extremely committed, inventive and resourceful Junior Church team and to Hannah Fytche for her invaluable support, technical know-how and stimulating leadership of 'Zoom Church'. If you are inspired by what you have read, do consider joining us as we build on all we have learnt this year and move towards worship in a post-lockdown world.

Kathryn Waite and Julia Eisen

Youth Work

2020 has seen constant change and adaptation of youth groups: all with the aim of keeping connected and encouraged through the pandemic.

Before March, youth groups – FAF, Higher, Why, and YO CFC – were keeping going well. Some school friends of one young person had started to come along to church. The week before lockdown, some of our young people led the service in church.

In March, as the first lockdown began, we moved all of our youth groups online. In March to July, we continued with this online pattern with three youth groups.

- FAF, weekly: four young people; led by Hannah Fytche and Connor Kennedy
- Higher, weekly: three young people; led by Hannah Fytche and Connor Kennedy
- Sunday youth, fortnightly: three young people; led by Hannah Fytche and Connor Kennedy

In May we had planned to enjoy a youth Getaway to Ringsfield Hall for a weekend. As the first lockdown began, plans of course were halted! Instead, we had an online 'Getaway Day' on 2 May, which involved eight young people and was led by Hannah Fytche and Connor Kennedy, with support from Chris Ainsworth-Patrick.

At the end of the summer term, in July, we had two youth group meet-ups in-person and outdoors (under the rule of six). This enabled young people to say goodbye to Connor, and to see each other in-person before the summer break.

From September until the second lockdown, youth groups met in-person in the Hall.

- Again, eight young people were regularly engaged – with two younger youth beginning to come along.
- Hannah had been meeting with these two younger youth semi-regularly since the summer – meeting outdoors in their garden, with their mums present in a different part of the garden. These two loved meeting up to catch up and read the Bible together; they would be regularly engaged in-person, but do not want to come along to groups online.
- New voluntary leaders began to help regularly with these groups: all have been excellent and committed, even through the ups and downs of lockdown, illness, and working from home.
 - . FAF – Helen Druiff
 - . Higher – Anna Halls
 - . Sunday – Peter Abrey
 - . Occasional – Chris Ainsworth-Patrick; Ros Ayres
- Just before the second lockdown, ten young people were involved in creating artwork (and pumpkins!) for the light display in the church porch on 31 October.

From the second lockdown onwards, we have been meeting online. Again, eight young people have been regularly engaged. We've been keeping positive – playing lots of games as well as spending time being encouraged by sharing news together, Bible reading and prayer. On more creative days we have even baked cakes and crafted together via Zoom!

Throughout, we have kept in touch with youth and parents via a weekly newsletter, which includes details on all youth groups and events as well as resources for prayer, Bible reading, and fun throughout the week. The St Andrew's Instagram account has also been a good way to engage with our young people. One young person has also been encouraged by one-to-one conversations with Hannah, particularly during the first lockdown.

Hannah Fytche

Mission & Giving

The PCC's Mission and Giving Committee is involved in helping St Andrew's have an outward focus through supporting organizations which:

- proclaim the good news of the Kingdom
- teach, baptise and nurture new believers
- respond to human need by loving service
- seek to transform unjust structures of society
- strive to safeguard the integrity of creation and to sustain the life of the earth

In our giving, we strive to support multiple organizations which, as a whole, cover these five marks of mission. We aim to have our giving split across charities which are local to Cambridge, UK-based, and international organisations. We also aim to support charities with a Christian ethos. In seeking to reflect our parish, we are responsive to church members' requests to support particular organizations, and have supported the volunteer efforts of numerous members of the congregation over the years.

There are organizations the PCC has made a commitment to support annually (~£400 – £1000): Azul Wasi orphanage in Peru, Wintercomfort for the homeless, Bible

translations in Iraq (Church Mission Society, CMS), Romsey Mill North Cambridge Youth Outreach worker, and Unseen UK's efforts to stamp out human trafficking.

This year we have also provided a larger amount of funds for 'It Takes A City' Homelessness Partnership, which aims to end rough sleeping in Cambridge due to homelessness. Since April 2020 they have been leading a large programme with many partners providing daily meals and support to all the rough sleepers given a place to stay by the council under 'Everybody In'. We also gave an additional donation to the Homeless Food Project at St Andrew's Street Cambridge which has been helping provide for the daily meals of the 100+ homeless people in Cambridge currently in hotels and hostels.

Due to the disruption related to COVID-19, we did not have mission gift days to raise awareness and funds for specific organisations, which typically we do twice a year in the 10 am services. However, the Christian Aid fundraising still raised a large sum of funds thanks to Margaret and Ian Nimmo-Smith's coordinating efforts. These funds helped provide vulnerable families in Africa, Asia and Latin America with food and COVID-19 prevention interventions such as soap, handwashing stations, and information.

Before the first lockdown we were fortunate to have been able to have had two fundraising efforts. We had a Macmillan coffee morning to help those with cancer live life as fully as possible. Funds for Emmaus Cambridge were raised in honour of Lorna Dazeley stepping down from public ministry. Emmaus provides residential accommodation to people who have experienced homelessness or social exclusion.

Fundraising efforts for Azul Wasi orphanage in Peru this year included a Beetle Drive (in February, before the first lockdown, an evening of frenetic dice-rolling, laughter and fun organized by Margaret and Ian Nimmo-Smith, raising £535) and an online wine and pudding night (led by Mary and Chris Pountain, raising £1,700). Additionally, Azul Wasi is supported by standing orders from members of the congregation (£6,900), which are tremendously helpful.

Our Christingle Service moved online this year, but through this service we were still able to facilitate donations to the Children's Society, to help young people who are threatened by abuse, exploitation and neglect.

The Mission and Giving Committee also allocates smaller one-off donations (£200 or less), which are detailed below. This year in particular, we wanted to ensure that we were supporting those experiencing various forms of increased hardship due to lockdowns (i.e.: mental health, poverty, domestic abuse).

Year Summary	PCC Giving	Fundraisin g	TOTAL
Fixed ongoing annual donations:			
Azul Wasi (also annual fundraising)	£1,000	£2,235	£3,235
CMS - Walters in Iraq	£600		£600
Romsey Mill	£700		£700
Unseen UK	£500		£500
Wintercomfort (fruit & veg)	£177		£177
Wintercomfort (COVID appeal)	£200		£200

Annual Fundraising:			
Children's Society 2019/20		£494	£494
Children's Society 2020		£220	£220
Christian Aid		£1,524	£1,524
One-off Donations:			
It Takes A City Homelessness Partnership	£823		£823
Homeless Food Project - St Andrew's Street Cambridge	£300	£205	£505
Emmaus Cambridge		£644	£644
Macmillan Cancer Support		£300	£300
Cambridge Money Advice Centre - supporting those struggling with debt	£200		£200
Cogwheel Counselling - providing affordable counselling to those in Cambridgeshire who most need it	£200		£200
Restored - working to transform relationships and end violence against women	£200		£200
The Rowan Foundation - arts centre providing support and activities for people with learning disabilities in Cambridge	£100		£100
DEC coronavirus appeal	£200		£200
Fusion UK - connecting University students to local churches & supporting student ministry	£200		£200
Women's Education Partnership - improving the lives of marginalised women and children in Sudan	£200		£200
Casa Mantay - a safe house that provides shelter, food and education for adolescent mothers in Peru	£200		£200
TOTAL	£5,800	£5,622	£11,422

Sharon Neufeld

Communications

Who could have foreseen the events of 2020 and the effect they would have upon our church life and communication with one another? It has been a very challenging year, but it has also led to many positive developments in our church's communications.

Thanks to the creativity and adaptability of our staff team and tech. team (thank you, David and Sarah B. and Robin N.!) and the contributions of many others, from the start of the first lockdown throughout the year many wonderful services and events were shared via Zoom and YouTube streaming. St Andrew's also now has a presence on social media, thanks to Hannah, who has done a brilliant job of developing the new St

Andrew's Facebook and Instagram pages. Having a social media and online presence brings many positives and opportunities that we can build on in coming years.

We are grateful to Hannah too for her production of an attractive new version of *Chesterton Chimes* that (in combination with weekly mailings of the latest service times and news) has been providing helpful reference to its monthly subscribers, and a good read too!

Against the encouraging backdrop of these new initiatives, the Communications Group has met virtually to work on three of this year's objectives, and here is a brief report on our progress in each of these.

To develop a strategy for integrated communication that includes social media

As an initial step in the coordination of communication activity, the Group has proposed to the PCC that an Annual Communications Plan be developed, beginning in 2021. This would establish a monthly programme of information to be shared through the year and facilitate forward planning, especially for the advertising of special services and events to the wider community, ensuring the coordination of messaging across different communication channels (printed and online notices, social media, local press, etc.)

The Group have also recommended to the PCC that they undertake a communications review in the coming year, considering amongst other things the key messages we want to communicate as a church, which particular groups and audiences we want to reach and the most effective means with which to do this. Pippa has led the Group in this objective and has devised a strategy outline and framework to support the PCC in undertaking a review.

To identify, train and deploy a team of befrienders/ welcomers

This team of additional welcomers and befrienders would work alongside our existing sidespeople team to provide a warm welcome, especially to newcomers. Work on this objective has been hampered by the current situation but, in preparation for moving forward on these plans again, the Group have researched a course that might help us: the *Everyone Welcome* course, developed through the Diocese of Lichfield and published by Church House Publishing. Meanwhile, important new welcoming roles on social media and on the YouTube chat alongside 10 am services now exist, which Hannah in particular has been leading on.

To explore becoming a more welcoming church for those with disabilities beginning with a *Livability* workshop for the PCC and others

Livability is a leading Christian disabilities charity that provides accessibility training and advice to churches. They have not been able to run their usual workshops this year. However, in the summer a small group began exploring some online material they provide. At that meeting the discussion concentrated upon improvements St Andrew's could make in our communication of welcome and support to people, particularly on their arrival in church, recognising the many hidden disabilities that people may have and so the need to be proactive in anticipating the support they might need. The discussion group plan to progress on some of the action points they identified and meet for a second discussion in the coming year.

Thank you to all of the Communications Group members for the work we've been able to do this year, and for the helpful discussions we have had via Zoom. New members are always very welcome. Please be in touch if you would like to join the Group; also if

you have any suggestions or ideas about the objectives we are working on or any other aspect of our communications at St Andrew's.

Deborah Bick

Reports from church groups

Wholeness and Healing

Because the church has been closed for several months and subject to coronavirus restrictions even when services could be held, the Wholeness and Healing group has not been able to pray with people in the building or to visit anyone at home. However we have met for prayer regularly throughout the year, via Zoom, usually once a fortnight since, obviously, the need for prayer for the parish, the nation and the world, is now more urgent than ever. Kathryn has hosted the meetings and we are grateful for her time, organisational skills, and encouragement; also for keeping us informed about anyone who has told her about health concerns. Members of the group join in, as often as possible, with the 6 o'clock 'time for prayer' suggested for the Church of England by the Archbishops of Canterbury and York.

Rosemary Mathew

Flower Group

The plans for decorating the church building during 2020 were sadly disrupted by the Covid 19 pandemic and the consequent closing of churches. It is difficult to remember the precise dates and changes which took place from March but we started the year as usual with a pedestal and flowers on the side altar being in place each week. This ceased abruptly when the church closed from 23 March. It is hard to believe we did not decorate for Easter or Whitsun, and the planned VE day flowers for May never materialised.

Once the church opened again for private prayer and some services began to take place, Ursula kindly placed posies on the welcome table each week for which everyone was very grateful. She has continued to do this into 2021, which is a lovely gesture and must lift the spirits of all who visit the building during the week or on Sundays for a service.

We were delighted when lockdown was eased slightly in September and we could decorate for Harvest Festival weekend. It was good to hear comments from people who appreciated our efforts. Following this we continued to put flowers in church each week up to Advent when Jeanne created the Advent Wreath which was used up to Christmas when all our arrangers ensured the church had greenery on window ledges and in other suitable places. The sudden decision to introduce a new lockdown from 20 December brought a disappointing end to our year.

December was a particularly sad month for our group when we learned that Maureen Ling, one of the original group members, had passed away. Maureen was an excellent flower arranger and a lovely, kind person who will be missed by us all. She retired from our group at the end of 2019 but kept in touch and continued to take an interest in how the group was progressing.

While it is difficult to plan for the year ahead and our monthly meetings cannot take place, if anyone is interested in joining our group, please speak to Ursula and she will let you know if we need extra help at any time.

Linda Marsh and Ursula Sainsbury

Church Mice

Church Mice, our drop-in group for young children and their carers, in St Andrew's Hall, on Thursdays from 9.15 to 11.15, met from January to March 2020, with numbers approx. 18 adults and 24 children.

My thanks to our great team: Miranda Ponck and Connor who set up; Miranda, Maggie Hastings, Margaret Nimmo-Smith, Hannah Fytche, and Catherine Blydenstein on the kitchen rota, Kathryn Waite leading singing, and Deborah Bick at our monthly visit to church.

Sadly, St Andrew's Hall closed in March because of COVID-19 concerns, necessitating closure of the group, and it was not considered possible to re-open safely during 2020. We look forward to re-starting once regulations allow, and if sufficient volunteers can be found.

*Dorothy Peyton
Jones*

Minims

After having three enthusiastic and fun sessions kicking off 2020, Minims has been fallow during COVID-19. However, we have been reaching out to Minims families to encourage them to come in particular to the Zoom church sessions, which have featured some Minims songs, some of which have been led by Sharon with seven-year-old Wendell leading the actions.

Sharon Neufeld and Simon Peyton Jones

Coffee Morning

The last coffee morning held in 2020 was on 9 March because of the Covid-19 lockdown, Hall closure and the restrictions during the rest of the year. From existing funds we were able to send £441 in autumn 2020 to the Macmillan charity in response to their materials being sent out. We look forward to welcoming members back and making new friends over coffee as soon as we're able.

Jean Jackson

Sunday Lunch Club

The Sunday Lunch Club has been running now for over 20 years and hitherto without interruption to this event. Regrettably, the Covid-19 pandemic curtailed our Sunday Lunch Club to just two lunches, February and March in 2020. At the time of writing we are still awaiting when this type of event can resume. We look forward to welcoming approximately 35+ people to lunch together with friends and new acquaintances as soon as we can do this safely. Karrie Fuller and Sheila Merrick, ably assisted by their husbands and a posse of helpers, cook four times a year each with the help of another able cook, Jill Garrett. For £5 the attendees enjoy a full roast lunch complemented by sherry and followed by a delicious dessert, coffee, grapes and chocolates. After the lunch a small raffle is organised by Jean Welham, who is also the stalwart cashier, register keeper and main contact person. This community event runs on the first Sunday nine months of the year and enables a person who would otherwise be eating alone the opportunity to socialise with others while enjoying a change of scenery and a breath of fresh air.

Sheila Merrick

Umbrella Group

Our activities with our group have been very restricted in the past year due to the virus. We in fact just managed two meetings. On January 16th 2020 we all met for lunch at the Arundel Hotel. We had our lunch in the conservatory as things were already starting to be a little restricted but it was very nice as always and we enjoyed each other's company. In February we met at Ursula Sainsbury's home. Our speaker was Nick from Camsight. He brought his guide dog with him and gave a very interesting talk about his work at Camsight. After which we all had a delicious tea provided by Ursula and a lovely chat together with Nick. I had speakers, etc. booked until our AGM in July but obviously they all had to be cancelled. Hopefully we will be able to start our meetings again this year but we just have to wait to see how the situation develops.

Pat Reed

Book Group

The reading group has continued to meet on Zoom throughout the lockdown period. Sadly, these virtual meetings have not suited all members, but the few who have gathered have enjoyed discussing the wide variety of books we had chosen as a larger group at the beginning of the year.

As ever, our choices were quite wide-ranging, from a classic Japanese novel, *Spring Snow* (recommended by one of the group, inspired by a recent trip to Japan) to Mary Shelly's *Frankenstein*, Clare Fox's *Watching the English*, Jon McGregor's moving account of everyday people in *If Nobody Speaks of Remarkable Things*. Our latest book was Maggie O'Farrell's *Hamnet*. We meet every two months, usually on the second Thursday, and all new and occasional members are welcome to join us. If anyone would like details of the books we are reading, and would like to join in the discussion, please email zoe.g.lewin@gmail.com. We look forward to being able to resume meeting in person when it appears safe to do so.

Zoe Lewin

Religious Poetry Group

The religious poetry group met fortnightly till Easter, and then a new series, with different members, started up in October, and we have met regularly since then. Zoom has proved to be an excellent medium for this activity.

For each meeting we have a theme (creation, encounters with the Divine, incarnation, etc.); a selection of five or six poems is circulated a week in advance, and then our focus is on how to read the poems aloud, rather than on what they mean – though we do need to understand what we are trying to communicate!

Nick asked us to read in the Advent service on 29 November. Our poets for that occasion included Christina Rossetti, William Blake and Rowan Williams.

Members have commented appreciatively: “The sessions have been important in sustaining me during this difficult pandemic year,” and “I find reading poems like this very moving.”

If you would like to know the titles and authors of the 70+ poems we have read to date I will be happy to email them to you.

Peter Hilken

Bellringers

Like so many other areas of life, 2020 was a historic year for bellringing in a very disappointing way. Lockdowns and distancing rules meant that less ringing could take place than at any time since the Second World War, and for long periods the bells could not be rung at all. Thursday practices have been off since March 2020 and service ringing has not been on except sporadically for a few months in the second half of the year. On the plus side, we were able to provide ringers for all the occasions where ringing was possible, usually with four bells active instead of six to allow for proper distancing, and the bells were rung over Christmas thanks to the Morley family.

The ringers have remained in touch via regular Zoom meetings, and our steeple keeper Duncan has taken the opportunity to do a couple of minor jobs in the tower. Other than that there has not been much activity but we are still here and will be ready and very keen to ring again when circumstances allow.

*James Bench-
Capon*

North Cambridge Deanery Synod

2020 report

Our one and only meeting since our previous report was held in December 2020, led by Adrian Daffern, Vicar of Great St Mary's, the Rural Dean in place of Nick Moir. This meeting was conducted via Zoom. After introductions and a statement from the new Rural Dean it was Nick Moir reporting from General Synod on an introduction to a Church of England resource: 'Living in Love and Faith'

<https://www.churchofengland.org/resources/living-love-and-faith>, which sets out to ask: "How do questions about identity, sexuality, relationships and marriage fit within the bigger picture of the good news of Jesus Christ? What does it mean to live in love and faith together as a Church?"

Thank you to Ewa as she stepped aside as my co-representative.

Patricia Abrey and Sian Alexander

Financial review

It has of course been an extraordinary year in every part of the world and as this is written we are still, for the most part, only able to take part in the life of St Andrew's by Zoom. The PCC is pleased to report, however, that due to our large number of generous regular donors by standing order and direct debit, we have not suffered very much financially. We have, of course, not had any income from collections since March 2020, but the provision of a 'digital button' on the website for online donations has mitigated this a little, leaving us with a drop of £7,000 in contributions made this way. This has left our General Fund with a small deficit of £3,678.

We have completed two very large projects this year, the first being the rebuilding of the organ. This was started in 2019, but we are very pleased to report that this is all but complete, with only a few minor adjustments to be made in the coming months, leaving us able to celebrate the end of lockdown with some very fine music indeed. The total cost has been approximately £130,000 and we are very fortunate to have been able to fund this with a very large contribution of £49,000 from the bequest of the late Barry Eaden, a donation from the Friends of St Andrew's of £25,000, a grant from Amey Cespa and generous donations from the congregation amounting to £23,760.

Our other large project has been the renovation of the chancel floor together with that of the organ chamber whilst the organ was being rebuilt, as well as the provision of a very fine oak screen in front of the organ. Together with some other quinquennial works done at the same time, including some stabilisation work to the doom painting, the total cost of this was £85,149 (plus Vat which is reclaimable). We were fortunate to receive substantial support for this from Trinity College, who paid for the renovation of the floor (£31,690) as well as making a donation of £3,000 towards the cost of the screen. We are also very grateful to the Friends of St Andrew's for their donation of £10,000 towards the screen as well as a very generous anonymous donation of £7,500. The other costs were met by the PCC (£30,202).

Over the last few years, the appointment of a Youth Worker has brought an enormous amount to the work and life of St Andrews and the departure of Maggie Tate coincided with the start of a Diocesan Ministry Experience Scheme (MES) in September 2019. One of the participants of the scheme, Hannah Fytche, was allocated to St Andrew's and during her year on the scheme, she devoted a lot of her time to youth work, subsequently being appointed to the post of Youth Worker in September 2020. We have only been able to fund this by way of generous donations to cover a substantial part of the costs. In 2020, we received donations for this of £3,256, in addition to a donation from St Andrew's Trust (£3,500) and we made a transfer from the King Fund (£7,000) to cover the balance.

It will be seen from the SOFA at the end of the annual report that the total funds of St Andrew's have fallen from £681,710 at the end of 2019 to £655,237 at the end of 2020. This is due to the costs of the chancel works mentioned above as well as a substantial part of the costs of the organ being paid for in this year, despite some of the funds being received in the previous year.

In December 2018 the PCC decided to join the Parish Giving Scheme whereby regular donations are collected by direct debit rather than standing order. Not only does this mean less administration for ourselves, but it also makes it simpler for donations to be automatically increased by a small amount each year to keep pace with inflation. Uptake has been a little slow, but we now have 25 donors on the scheme and we hope that as many regular givers as possible will change over to this method over the coming months.

Michael Grande

Reserves Policy

The PCC has a Reserves Policy to ensure that adequate funds are available for unscheduled expenses and to provide for new projects; this is reviewed at least every three years and the 2020 updated policy is presented below:

1. The **Capital Reserve Fund** is held for three purposes:
 - a. As a reserve to be used in the extreme circumstances of a huge and unexpected repair needed for the church.
 - b. As a reserve for 6 months' running costs of the General Fund, which is estimated to be £69,000.
 - c. As a reserve for 3 months' running costs of the Hall Management Fund, estimated to be £20,000.

The capital growth of this fund will hopefully increase its size over time so that both its size and its income keep up with inflation.

2. The income from the investment of the capital reserves will provide both for the regular maintenance of the church and for other projects that would previously have been a capital expense.
3. The **Quinquennial Reserve Fund** will be used to cover the expenditure of the quinquennial inspection. It received £15,000 of the Wadsworth bequest in 2019, and thereafter it will receive £5,000pa of the income of the investment account. This proportion to be reviewed regularly so that the Fund is of sufficient size for the expenditure required.
4. The **Building Project Reserve Fund** will be available for occasional expenditure that is too large for the General Fund, or for special projects of a larger kind that are related to 'buildings'. It received £65,000 of the Wadsworth bequest in 2019 and it will receive the remainder of the income of the investment account after the King Fund has received its share and £5,000 has been transferred to the Quinquennial Reserve Fund.
5. The **King Fund** was originally an amount left by the bequest or for specific projects. This has received its share of both capital growth and income from investment, and has increased in size as a result. It will continue to receive its share of investment income and it is suggested that's its original purpose is best met by spending it on 'people' rather than buildings.
6. In summary:

Fund	Current Balance	Receives	Expenditure
Capital Reserve Fund	£296,016	Nil	Unexpected large expenditure of

			Church and Hall
Quinquennial Reserve Fund	£3,527	£5,000pa of the income of investment account	Quinquennial repairs
Building Project Reserve Fund	£95,958	Remainder of Investment account income after King Fund income deducted and £5,000 transferred to Quinquennial Reserve Fund	1)Occasional small sums 2)Specific building projects
King Fund	£113,769	Own share of Investment income	Projects that require 'People' funding

St Andrew's PCC Statement of Financial Activities (SOFA) 31st December 2020

(See Note 1)	General Fund	Designated Funds	Restricted Funds	Endowment Funds	Total 2020	Total 2019
Income						
Voluntary income (congregation)	£103,907	£20,264	£26,869		£151,040	£131,539
Voluntary income (grants)	£6,943	£61,264	£13,626		£81,833	£88,530
Activities for generating funds	£2,025	£13,943	£37,500		£53,468	£28,451
Investment income	£1,623	£13,648	£864		£16,135	£15,150
Charitable activities – excl. Hall	£349	£357			£706	£2,409
Charitable activities – Hall		£45,700			£45,700	£98,748
Other income		£844			£844	£82,000
Total income	£114,847	£156,020	£78,859		£349,726	£446,828
Expenditure						
Cost of generating voluntary income	£72,601	£0	£0		£72,601	£71,195
Fundraising trading costs	£2,275	£8,074	£0		£10,349	£26,230
Charitable activities – Staff	£31,593	£0	£0		£31,593	£37,348
Charitable activities – Buildings	£13,717	£100,538	£88,198		£202,452	£85,953
Charitable activities – Good causes	£5,456	£300	£12,761		£18,517	£17,312
Charitable activities – Activities	£1,083	£135	£0		£1,217	£5,204

Charitable activities - Administration	£4,263	£0	£0		£4,263	£2,823
Charitable activities - Hall	£0	£68,788	£0		£68,788	£99,588
Governance costs	£360	£0	£0		£360	£623
Total Expenditure	<u>£131,347</u>	<u>£177,834</u>	<u>£100,959</u>		<u>£410,140</u>	<u>£346,278</u>
Net Inc/Exp before fund transfers	- £16,500	-£21,815	-£22,099		- £60,415	£100,550
Transfers between funds	£12,221	-£12,565	£344		£0	
Net Inc/Exp after Fund transfers	<u>- £4,279</u>	<u>-£34,380</u>	<u>- £21,755</u>	<u>£0</u>	<u>- £60,415</u>	<u>£100,550</u>
Gains on Investments	£471	£27,810	£313	£5,687	£34,281	£81,908
Net Movement in Funds	<u>- £3,808</u>	<u>-£6,570</u>	<u>- £21,442</u>	<u>£5,687</u>	<u>- £26,133</u>	<u>£182,458</u>
Funds brought forward	£8,460	£544,634	£43,620	£84,995	£681,710	£498,281
Adjustments						£971
Total funds carried forward	<u>£4,652</u>	<u>£538,064</u>	<u>£22,178</u>	<u>£90,682</u>	<u>£655,577</u>	<u>£681,710</u>

SOFA Note 1	General Fund	Designated Funds	Restricted Funds	Total 2020	Total 2019	General Fund 2019
INCOME						
Voluntary income						
Donations - GA	£52,459	£9,411	£16,608	£78,477	£82,845	£68,702
Donations - CAF	£9,737	£2,000	£1,500	£13,237	£9,542	£8,102
Donations - no GA	£855	£6,500	£1,616	£8,971	£7,103	£2,318
Donations - PGS	£25,053	£0		£25,053	£11,564	£11,564
Donations -	£2,779	£0	£3,150	£5,929		

digital						
Gift Aid Income	£13,025	£2,353	£3,996	£19,373	£20,486	£17,063
Trinity College	£2,265	£34,602		£36,867	£2,265	£2,265
Church School's Trust	£200	£0		£200	£450	£200
Friends of St Andrew's		£10,000		£10,000	£25,000	
St Andrew's Trust	£3,500	£0		£3,500	£48,418	£3,500
Listed Places of Worship Grant	£978	£16,661	£13,626	£31,265	£12,397	£200
Other Income					£0	
Activities for generating funds						
Fees for wedd/funs		£8,893		£8,893	£7,973	
Headstones		£1,800		£1,800	£1,087	
Parish weekend		£3,250		£3,250	£7,584	
Course materials	£109			£109	£0	
Refreshments and events	£61			£61	£475	£475
Miscellaneous	£1,855		£37,500	£39,355	£11,332	£3,325
Investment Income						
Interest	£7	£172	£4	£183	£1,121	
Dividends	£1,616	£13,476	£860	£15,952	£14,029	£1,569
Income from charitable activities						
Youth group	£49			£49	£687	£327
Church Mice		£227		£227	£1,239	
Church hire	£300			£300	£0	
Coffee morning		£130		£130	£483	
Hall management committee		£45,700		£45,700	£98,748	
Other income						

Bequests		£844		£844	£82,000	£2,000
TOTAL INCOME	£114,847	£156,020	£78,859	£349,726	£446,828	£121,610
EXPENDITURE						
Charitable activities - parish share	£72,601			£72,601	£71,195	£71,195
Fundraising trading costs						
Parish weekend		£890		£890	£8,207	
Course materials					£87	£87
Refreshments and events	£656			£656	£1,038	£1,038
Fees for Weddings and Funerals		£6,584		£6,584	£5,163	
Headstones		£600		£600	£600	
Miscellaneous	£1,619			£1,619	£11,135	£3,128
Charitable Activities - Staff						
Clergy expenses	£1,530			£1,530	£1,412	£1,412
Administration	£9,001			£9,001	£8,981	£8,981
Music	£7,305			£7,305	£7,138	£7,138
Youth work	£8,423			£8,423	£17,151	£17,151
Ministry Experience Scheme	£5,333			£5,333	£2,667	£2,667
Charitable Activities - Buildings						
Maintenance and Repairs	£2,521			£2,521	£2,803	£2,755
Church gas, electricity, water	£3,601			£3,601	£3,966	£3,966
Insurance	£4,811			£4,811	£4,699	£4,699
Telephone	£809			£809	£537	£537
Fire Alarm maintenance	£456			£456	£640	£640
Cleaning	£200			£200	£150	£150

Flowers	£600			£600	£600	£600
Organ			£88,198	£88,198	£68,665	£1,292
Equipment purchases	£719			£719	£271	£271
Capital expenses		£100,538		£100,538	£3,622	
Charitable Activities - Good Causes						
Romsey Mill	£600			£600	£600	£600
Azul Wasi	£656		£9,900	£10,556	£9,916	£266
Cambridge Street Pastors					£200	£200
Children's Society			£494	£494	£488	£0
Wintercomfort	£177			£177	£1,004	£960
Other Charitable giving	£4,023	£300	£2,367	£6,690	£5,105	£3,000
Charitable Activities - Activities						
Worship supplies	£317			£317	£1,393	£1,393
Music supplies	£240			£240	£185	£185
Junior Church	£64			£64	£701	£701
Creative church/festival crafts	£286			£286	£570	£570
Church Mice		£135		£135	£471	£207
Youth group	£177			£177	£1,628	£904
Healing group					£0	£0
Education					£205	£205
Chesterton News					£50	£50
Charitable activities - administration						
Printing and photocopying	£1,093			£1,093	£766	£766
Subscriptions	£1,878			£1,878	£1,308	£1,308
Office	£306			£306	£92	£92

equipment purchases						
Stationery and postage	£743			£743	£657	£657
Other office costs	£243			£243	£0	
Charitable activities - Hall						
Hall Management Committee		£68,788		£68,788	£99,588	
Governance costs						
Professional fees	£360			£360	£308	£308
PCC governance costs					£315	£315
TOTAL EXPENDITURE	£131,347	£177,834	£100,959	£410,140	£346,278	£140,395
Net Inc/exp before transfers	-£16,500	-£21,815	-£22,099	-£60,415	£100,550	-£18,785
Fund Transfer King to General	£7,000	-£7,000				£11,500
Fund Transfer General to Azul Wasi	-£344		£344			-£734
Fund Transfer Church Mice to General						£1,600
Fund Transfer Youth Worker to General	£3,256	-£3,256				£4,125
Fund Transfer Fees to General	£2,309	-£2,309				£2,811
Fund Transfer General to Parish Weekend				£0		-£1,265
Capital appreciation of Endowments				£5,687	£13,031	
Capital Appreciation of Investment a/c	£471	£27,810	£313	£28,595	£68,877	£1,173
Surplus/- deficit	-£3,80	-£6,570	-£21,44	-£26,13	£182,458	£426

	<u>8</u>		<u>2</u>	<u>3</u>		
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St Andrew's Chesterton PCC Balance Sheet at 31st December 2020

	TOTAL 31st Dec 2019	Total Income	Total expend iture	Transfers and Adjustme nts	Increas e in asset value	TOTAL 31st Dec 2020
Tangible Assets						
Endowment Dixon	£2,339				£161	£2,499
Endowment Ida Elsom	£5,732				£394	£6,126
Endowment Mabel Elsom	£7,879				£542	£8,420
						£10,285
Endowment Clark	£9,623				£662	
Endowment Kettle Grave	£3,144				£216	£3,360
						£57,692
Endowment Harris	£53,980				£3,712	£88,382
TOTAL	£82,695					
Debtors						
PCC Debtors	£1,502					£62,259

PCC Prepayments	£0					£0
Recoverable Gift aid	£21,006					£20,228
St Andrew's Hall assets	£40,074					£16,986
TOTAL	£62,582					£99,473
Cash at Bank and in hand						
PCC Bank account	£23,487					£9,191
PCC Deposit account	£64,056					£60,461
PCC Investment account	£450,126					£428,721
TOTAL	£537,669					£498,373
Creditors (due within 1 year)						
PCC Liabilities	£1,236					£30,651
PCC Deferred income	£0					£0
St Andrew's Hall Liabilities	£0					£0
TOTAL	£1,236					£30,651
NET ASSETS	£681,710					£655,577
Held in						
General und Designated funds	£8,460	£114,847	£131,347	£12,221	£471	£4,652
Capital Reserve	£280,393				£15,623	£296,016
Building Project Reserve	£78,518	£13,064			£4,375	£95,958
Quinquennial Reserve	£28,142	£73,786	£99,968		£1,568	£3,527
King project fund	£112,064	£3,031	£570	-£7,000	£6,244	£113,769
Coffee morning	£457	£130	£300			£287
Youth choir	£950					£950
Church Mice	£1,974	£227	£135			£2,066
Churchyard	£2,313	£1,800	£600			£3,513
Parish weekend	-£250	£3,250	£890	-£2,110		£0
Wedding/Funeral fees	£0	£8,893	£6,584	-£2,309		£0
Youth Worker	£0	£6,139		-£3,256		£2,883
Youth Group	£0			£2,110		£2,110
Hall management committee	£40,074	£45,700	£68,788			£16,986
Total	£544,63					£538,

	4				065
Restricted income funds					
					£14,67
Azul Wasi	£13,968	£10,263	£9,900	£344	5
Children's Society	£0	£494	£494		£0
Christian Aid	£0	£1,524	£1,524		£0
Good causes					
Miscellaneous	£77	£843	£843		£77
			£88,19		
Organ	£23,763	£64,872	8		£437
Fabric	£5,624	£864		£313	£6,801
War Memorial	£189				£189
					£22,1
Total	£43,620				78
Endowment funds	£84,995			£5,68	£90,6
	.50			7	82
TOTAL	£681,71	£349,7	£410,1	£34,2	£655,
	0	26	41	£0	81
					577

St Andrew's Chesterton

Financial statements and notes to the accounts for the year ended 31 December 2020

1 General Accounting Policies

The accounts have been prepared in accordance with the Church and Reporting by Charities: Statement of recommended practice applicable to charities preparing their accounts with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Effective 1 January 2015) – (Charities SORP (FRS 102)), the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and the Church Accounting Regulations 2006. St Andrew's PCC meets the definition of a public benefit entity under FRS102.

1.1 Income and expenditure

The accounts are prepared on an accruals basis rather than on a receipts and payment basis. This means that the costs and incomes relate to the period of account rather than to the time when monies are received or paid. For example, Hall rental income is recognised at the date of usage.

Collections, planned giving, grants and legacies are recognised when received. Funds raised are accounted for gross.

1.2 Grants

Grants are credited to the accounts in full when received.

Most grants relate to the purchase of assets and are immediately utilised in full; the only conditions attached to such grants is usually that the asset is used for the purpose it was intended for.

Other grants are credited to a specific reserve to ensure that they are spent only for the purpose they were intended.

1.3 Assets

1.3.1 Current assets

Short-term deposits include cash held either with the CCLA Church of England Funds, or at the Bank.

1.3.2 Fixed Assets

Consecrated land and buildings are excluded from the accounts by Section 10(2)(c) of the Charities Act 2011.

No value is placed on movable church furnishings held which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA.

Individual items of equipment are written off at cost when the equipment is acquired.

1.3.3 Investments

Investments are valued at market value on 31 December. Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December. These are apportioned between our major funds in accordance with the updated Reserves Policy which is detailed above.

1.4 Equipment

Equipment is never acquired with a view to future sale, or the generation of income. For this reason, the cost is written off when incurred and hence depreciation is not charged. If an item of equipment is sold any proceeds are credited in full to the accounts, reducing the level of equipment expenditure reported in the accounts for that period.

A listing of important assets is maintained by the Wardens and Treasurer and these are reviewed on an annual basis.

2 Funds

2.1 Categorisation

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include informal gatherings of Church members.

Some funds are **restricted**, meaning that we can only spend it on particular purposes; some are **designated**, meaning that while the PCC may have designated it for particular purposes, it is free to change its mind; and some are **endowments**, meaning that the PCC cannot touch the capital. The funds at 31 December are as follows:

Designated:

- PCC General fund
- Capital Reserve fund. The PCC has Reserves Policy and this specifies that this fund will only be used in the event of unexpected major repairs or renovation to the Church or Hall that might be required in extremis.
- Quinquennial Reserve fund. This fund is held to pay for work required to the Church identified in the Quinquennial report.

- Building Reserve fund. This fund is held as reserves for small to medium capital building works to the Church and for small Capital expenses such as the purchase of office equipment.
- King Project fund. A historical legacy from a Miss King, which can be used for 'such charitable purpose in connection with the said church or the parish thereof as the Trustees may think proper'. In 2008 the PCC resolved to use the income of the fund to enable new projects to be launched and this year agreed to contribute £7,000 towards the cost of employing our Youth Worker.
- Youth Choir fund
- Church Mice fund. This fund is for income and expenditure related to Church Mice sessions.
- Hall Management Committee. This fund is managed by the Hall Management Committee, under the general oversight of the PCC.
- Coffee Morning fund.
- Youth Group fund. This has been set up for income and expenditure related to the Youth Group.
- Churchyard fund. Formerly the Headstones fund, this is for the purchase of single and multiple use headstones and for the fees charged for their engraving. The fund is also used for donations and expenditure related to the Churchyard and it should be noted that the fee for a headstone contains a small administrative charge related to the upkeep of the Churchyard.
- Parish Weekend fund to allow income and expenditure on the Parish weekend to be identified separately
- Wedding and Funeral fees. This fund is used for all fees income and expenditure related to weddings and funerals.
- Youth Worker fund. This has been setup to receive donations made towards the cost of employing our Youth Worker and youth work intern.

Restricted:

- Fabric fund. This is used for specific projects to maintain the fabric of the church.
- Organ fund. This is used for specific organ projects such as the current rebuilding work.
- Good causes funds. These are used for donations that have been given for specific causes, such as on specific Giving Days, and for our contributions to Azul Wasi.

Endowments:

The Dixon, Ida Elsom, Mabel Elsom, Clark, Kettle Grave and TB Robinson funds all generate income for the fabric fund. The Harris fund income is applied to the general fund. All of these funds sit in their own investment accounts except the Robinson fund which is part of the PCC Investment account. This explains the difference on the balance sheet between the total of 'Endowment Funds' (£90,682) and the total of 'Tangible Assets' which appears to be the sum of endowment funds (£88,382).

2.2 Distribution of interest, dividends and increase (or decrease) of asset value

Income from our accounts (interest and dividends) is distributed to our major funds at the end of the year in accordance with the Reserves Policy (see above).

2.3 General Fund

- Following the departure of our Youth Worker, the PCC decided to take part in the Ministry Experience Scheme that was being run locally from September 2019 until August 2020, and then employ a Youth Worker for the following twelve months. This arrangement costs significantly less than a Youth Worker for the whole period, and brings with it the possibility of continuity for youth work over the two years. It is funded by a generous donation from St Andrew's Trust of £3,500, a transfer from the King fund of £7,000 and a transfer of £2,350 from the Youth Worker Fund made specifically for this purpose.
- In 2020, the total income of the General Fund totalled £114,977 and the expenditure £131,347. After the transfers mentioned above, as well as the regular transfer to Azal Wasi Fund and a small gain on investments, a deficit of £3,678 remains. This compares with a small surplus of £426 in 2019, and is due to the loss of income from collections.
- Income from collections totalled £13,836 with Gift Aid in 2019, but by the time of lockdown in March 2020, this had only amounted to £4,131. As it seemed likely that cash collections would be absent for some time, a 'Donate button' was created on the St Andrew's website linked to our CAF (Charities Aid Foundation) account to make it easy to make digital donations that would also attract Gift Aid. Similarly, we have added details of how to make Text donations to some of our notices. During the year, such digital donations have amounted to just under £3,000, leaving a difference of nearly £7,000 compared with the 2019 collection total.

2.4 Organ Fund

In 2019, we reported that the PCC had embarked on a major project to rebuild the organ at a cost of £124,000 plus adviser fees of £6,000 (the additional VAT is recoverable from the Listed Places of Worship Grant Scheme). We are very grateful for the support of the St Andrew's Trust for this project with a very generous donation of £49,000 from the bequest left by the late Barry Eaden for this purpose, and the Friends of St Andrew's with a very generous donation of £25,000. We have successfully obtained a grant from Amey Cespa of £33,375 and we are very pleased to report that the final fundraising, including an individual donation of £12,500, has reached the target of £23,760 that we required to cover all of the cost. This leaves a balance of £437 in the Fund. Apart from some final adjustments in the coming month or so, the project is complete, and we have a very fine organ indeed.

2.5 Youth Worker Fund

During 2020, we received generous donations of £6,139 towards the cost of employing the Youth Worker and youth work intern. An amount of £3,256 was transferred to the General Fund, the remainder being held back for 2021.

2.6 Quinquennial Reserve Fund

During 2020, the PCC embarked on an ambitious project to renovate the chancel floor, make repairs to the organ loft while the organ was being reconstructed and, finally, to design and construct a very beautiful oak screen in front of the organ. This was all taken through this Fund with a total cost of £98,132 (including VAT which was reclaimable through a Listed Places of Worship Grant). We are very grateful to Trinity College, as formal custodians of the chancel, for kindly agreeing to fund the works of the floor (£31,690). The cost of the screen was met by generous

donations from the Friends of St Andrew's (£10,000), an anonymous donor (£7,500) and Trinity College (£3,000). These works to the organ chamber as well as some stabilisation of the Doom painting done at the same time were met from the PCC Quinquennial Fund (£30,202)

2.7 Churchyard Fund.

As with the Wedding and Funerals Fund, all fees and expenditure related to headstones are now paid through the PCC bank account, using the Churchyard fund.

2.8 Coffee Morning Fund

The Coffee Morning Fund began the year with a balance of £457 and a further £130 was raised by the group during their weekly meetings before lockdown started. During the year, they made a donation of £300 to Macmillan Cancer Support.

2.9 Parish Weekend Fund.

As its name implies, this fund is used for receipts and payments for the Parish Weekend. An event had been planned for young people during 2020 and, in the early part of the year a number of contributions were received for this, some of which were refunded when the event unfortunately had to be cancelled. However, some families generously asked for their contributions to be held for future activities for young people and therefore £2,220 has been transferred to the Youth Group Fund.

3 St Andrew's Hall

3.1 Hall Ownership and Book Value

The Hall and the land on which it stands is owned by the Diocese of Ely as custodian trustee, on behalf of the PCC (under the PCC Powers Measure of 1956).

As a result, the Hall does not appear in the PCC balance sheet.

3.2 Obligations of the Church Regarding the Hall

The Church received a Grant of £246,000 from Cambridge City Council toward the cost of building the Hall. The Section 106 agreement relating to this grant places various constraints on the Church as to how the Hall should be used for a period of 25 years following the opening of the Hall in November 2005.

The main terms are as follows:

- **Availability.** The Hall must be made available for at least 60 hours a month for community use and at least 20 hours a month local use
- **Standards.** The Hall must be kept in a condition suitable for community use
- **Advertising.** The PCC must advertise the Hall in a suitable manner and have a suitable system for taking bookings for community use

The agreement provides for termination under certain circumstances, with a claw-back of the grant on a tapering basis, from 90% when terminated after three years, to 10% after eleven years, and nothing thereafter.

3.3 Hall Management Committee

In order to get the best use from the Hall and to maximise benefit for the community, the PCC in partnership with the local Residents Associations has set up a Hall Management Committee. This is made up of representatives of the PCC, Old Chesterton Residents Association, St Andrew's Road Residents Association and Hall

User groups. The Committee meets on a regular basis. They are responsible for ensuring that the Hall is operated in accordance with the Section 106 agreement. They also deal with practical day-to-day matters and make recommendations to the PCC as to general policy.

3.4 Hall Accounts

Ownership of the Hall is vested in the Diocese and the capital value of the Hall does not appear in the PCC accounts.

The Section 106 agreement sets out that an annual report must be submitted covering the Hall finances and details of letting.

An income and expenditure account setting out all the income earned and costs incurred by the

PCC in operating the Hall is prepared and reported to the Hall Management Committee by the

Hall Treasurer and is examined each year with the PCC accounts. The income and expenditure totals as reported by the Hall Treasurer appear in the PCC accounts.

This year has been extremely challenging for the Hall with almost no income from March 2020 from room hire. After taking into account the income from the government furlough scheme, there has still been a substantial deficit. The PCC balance sheet shows £40,074 in the Hall account as reported for 31 December 2019 and £16,986 for 31 December 2020, reflecting a deficit for 2020 of £25,246 less a gain of £2,158 from writing off debtors and creditors from the previous year. Further details of the Hall affairs are available in the Hall's annual report.

4 Giving to good causes

4.1 PCC policy

The PCC has a longstanding policy of giving to good causes and the amount that we aim to give from the General Fund to the same causes each year was unchanged this year at £5,800. Of this, £1,000 was given to Azul Wasi (as part of a larger sum raised through regular donations and targeted events) and, in addition, the Mission & Giving group is delegated to distribute the balance in smaller sums to Christian ministries, mission agencies and other good causes. The group also organises giving days during the year for a variety of causes (seeking to ensure that all five marks of Mission – as defined by the Anglican Communion – are covered: evangelism, Christian education & nurture, serving those in need, transforming society and safeguarding creation).

4.2 Azul Wasi

Azul Wasi ('the Blue House') is a boys' orphanage in Cusco, Peru, which St Andrew's has supported since its beginning in 2005. Members of the congregation give regularly to this cause by standing order (held in a restricted fund) and this enables St Andrew's to support the 12 boys who live there as a family by sending a regular monthly donation for the food costs of £775.

5 Grants and Employment costs

- A grant of £2,265 per annum is received from Trinity College as a contribution towards the administrative support of the vicar and parish.
- A grant of £3,500 was received from St Andrew's Trust towards the cost of employing a Youth Worker.

- The costs of the Director of Music and Church Administrator are met out of the General Fund, as described in 2.3 above. A small part of the Hall Manager's salary is also met out of the General Fund to cover the work that she took over from the Administrative Assistant during the year as well as other operational duties on behalf of the PCC.

6 Bank Accounts

As reported last year, as well as its current account, the PCC had a dormant account that had previously been used for wedding and funeral fees. During 2019, the PCC agreed to the use of this account for running the Diocesan Ministry Experience Scheme and the PCC was advised by the Independent Examiner, Geoff Mann, that the amounts in the account should not form part of the SOFA of St Andrew's. For the record, the income of this account during 2020 has been £10,732 and the expenditure £18,328, leaving a nil balance, and is no longer used for this purpose.

Administrative information

Church name: St Andrew's, Chesterton.

Address: Church Street, Chesterton, Cambridge, CB4 1DT.

Incumbent: The Rev'd Canon Nicholas Moir

Bankers: Barclays Bank Plc, Chesterton Road, Cambridge.

Inspecting Architect: Ms Sarah Dani, Freeland Rees Roberts Architects

Independent examiner: Mr Geoff Mann, Dee House, Highworth Avenue, Cambridge.

Charity registration no: 1130805

Trustees of the St Andrew's Church Trust (which now incorporates the St Andrew's Churchyard Charitable Trust) are:

Mrs M White (Chairman)
Mrs C Dawson
Mr J Marsh
Mr J Reynolds

The Trust has wide powers to assist in the promotion of Christianity at St Andrew's.

Statistics

		2012	2013	2014	2015	2016	2017	2018	2019	2020 (to
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										15/3)*
Average Sunday attendance	Adults	117	131	109	120	130	129	123	115	116*
	Children	28	28	22	29	31	29	32	28	26*
Baptisms		17	16	12	16	15	13	7	5	2
Weddings		12	2	6	9	13	7	9	4	5
Funerals	Home	12	10	10	17	12	15	7	9	10
	Away	22	7	7	10	9	15	13	4	6
Interment of ashes		7	2	2	1	5	5	2	1	3
Confirmations		2	5	5	0	5	1	4	8	0
First Communion s		4	4	4	3	4	3	4	6	0

*During lockdowns the average number of 'screens' (that may involve more than one participant) for the main mid-morning service grew to 113 in April and then reduced to 89 in May, 83 in June, 55 in August and 62 in the November lockdown. The 8am numbers held up during the first lockdown (average of 35 screens), but were also lower in November (20).

St Andrew's Church, Chesterton**Accounts for the year ended 31 December 2020****Independent examiner's report****To the PCC of St Andrew's Church, Chesterton**

I report to the PCC on my examination of the accounts of the Church for the year ended 31 December 2020.

Responsibilities and basis of report

As the Church's PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

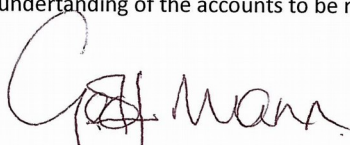
I report in respect of my examination of the Church's accounts carried out under section 145 of the Act, and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me any cause to believe that in any material respect:

- accounting records were not kept in respect of the Church as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Geoff Mann FCI
Geoff Mann Limited
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Highworth Avenue
Cambridge
CB4 2BQ