

All Saints' Church, Hartley
St Mary's Church, Fawkham
Fawkham and Hartley Church Centre, Hartley

ANNUAL REPORT AND FINANCIAL

STATEMENTS OF THE

**FAWKHAM AND HARTLEY
PAROCHIAL CHURCH
COUNCIL**

For the Year Ended 31st December 2024

Incumbent:

Rev'd Joss Walker

Honorary Treasurer:

Brian Jelley

(Chartered Public Finance Accountant)

of Abergwaun, Stack Lane, Hartley, Longfield Kent

Independent Examiner:

James Colwell

of The Firs, Fairby Lane, Hartley, DA3 8DA.

Bankers

The Co-operative Bank Plc of Dartford, Kent

PAROCHIAL CHURCH COUNCIL OF FAWKHAM AND HARTLEY

STATEMENT OF FINANCIAL ACTIVITIES

For the Year ended 31st December 2024

		2024	2023	2024	2023	2024	2023
ITEM	Notes	Unrestricted	Funds	Restricted	Funds	TOTAL	FUNDS
INCOME AND ENDOWMENTS							
Voluntary Income (Direct Giving)	2a	47217	53483	3691	15500	50908	68983
Activities for Generating Funds	2b	13454	10119	0	0	13454	10119
Income from Investments	2c	2551	1956	0	0	2551	1956
Incoming resources-Charitable activities	2d	29072	27450	0	0	29072	27450
Other Income	2e	8832	0	0	0	8832	0
TOTAL INCOME		101126	93008	3691	15500	104817	108508
EXPENDITURE							
Fund Raising - Trading Expenses	3g	1529	1692	0	0	1529	1692
Church Activities	3h	81760	89037	95	26342	81855	115379
TOTAL EXPENDITURE		83289	90729	95	26342	83384	117071
NET INCOME (Prior to Recognised Gains and Losses)		17837	2279	3596	-10842	21433	-8563
Gains on Investment Assets							
Realised (on Sale/Disposal)		0	0	0	0	0	0
Unrealised (Revaluations) -Fixed Assets		0	0	0	0	0	0
Unrealised (Revaluations) -Investment Assets		0	0	0	0	0	0
Sub Totals		0	0	0	0	0	0
NET MOVEMENT IN FUNDS		17837	2279	3596	-10842	21433	-8563
Balances B/Fwd at 1st January 2024		605397	603118	22964	33806	628361	636924
Balances C/Fwd at 31st December 2024		623234	605397	26560	22964	649794	628361

The notes on the following pages form part of this account

PAROCHIAL CHURCH COUNCIL OF FAWKHAM AND HARTLEY

BALANCE SHEET AS AT 31ST DECEMBER 2024

ITEM	Note	2024 Unrestricted	2023 Unrestricted	2024 Restricted	2023 Restricted	2024 TOTAL	2023 TOTAL
FIXED ASSETS							
Tangible fixed Assets	5a	520000	520000	0	0	520000	520000
Investment Assets	5b	0	0	0	0	0	0
Sub Total		520000	520000	0	0	520000	520000
CURRENT ASSETS							
Stock		0	0	0	0	0	0
Debtors	7	10701	14806	0	0	10701	14806
Deposit-Diocesan Loan Fund		21709	0	0	20873	21709	20873
Short Term Deposits(Repair funds)		53674	47301	0	0	53674	47301
Cash at Bank and in hand		19540	26113	26560	2091	46100	28204
Sub Total		105624	88220	26560	22964	132184	111184
LIABILITIES:AMOUNTS FALLING							
DUE WITHIN ONE YEAR	8	2390	2823	0	0	2390	2823
NET CURRENT ASSETS		103234	85397	26560	22964	129794	108361
TOTAL ASSETS LESS CURRENT LIABILITIES							
TOTAL NET ASSETS		623234	605397	26560	22964	649794	628361
PARISH FUNDS							
Unrestricted	9	623234	605397			623234	605397
Restricted	9			26560	22964	26560	22964
Endowment	9					0	0
TOTALS		623234	605397	26560	22964	649794	628361

The Financial Statements have been prepared in accordance with Financial Reporting Standards

APPROVED BY THE PAROCHIAL CHURCH COUNCIL OF FAWKHAM & HARTLEY ON 11th MARCH 2025

AND SIGNED ON ITS BEHALF BY :

Priest in charge

- PCC member

The notes on the following pages form part of these accounts

PAROCHIAL CHURCH COUNCIL OF FAWKHAM AND HARTLEY

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31st December 2024 (continued)

ITEM	Note	Unrestricted	Unrestricted	Restricted	Restricted	TOTAL	TOTAL
		2024	2023	2024	2023	2024	2023
INCOME AND ENDOWMENTS							
Voluntary Income (Direct Giving)							
Regular Donations		20357	32558	0	0	20357	32558
Tax recoverable		5005	7800	0	0	5005	7800
Other Income-Longfield PCC		9013	5423	0	0	9013	5423
Collections (open plate)		1667	2543	0	0	1667	2543
Gift days		0	0	0	0	0	0
Grants		0	0	0	0	0	0
Donations, Appeals, Transfers etc		1175	5159	3691	15500	4866	20659
Legacies		10000	0	0	0	10000	0
Sub Total	2a	47217	53483	3691	15500	50908	68983
Activities for generating funds							
Summer Fete/Christmas Fayre etc		13454	10119	0	0	13454	10119
Sub Total	2b	13454	10119	0	0	13454	10119
Income from Investments:							
Dividends & Interest	2c	2551	1956	0	0	2551	1956
Income from Church activities							
Church hall lettings		20089	14909	0	0	20089	14909
Fees		8983	12541	0	0	8983	12541
Sub Total	2d	29072	27450	0	0	29072	27450
Other Income: Prior Years Exp Refunds	2e	8832	0	0	0	8832	0
TOTAL INCOME		101126	93008	3691	15500	104817	108508
EXPENDITURE							
Raising Funds							
Summer Fete expenses		1529	1692	0	0	1529	1692
Other		0		0	0	0	0
Sub Total	3g	1529	1692	0	0	1529	1692

PAROCHIAL CHURCH COUNCIL OF FAWKHAM AND HARTLEY

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31st December 2024 (continued)

ITEM

	Note	Unrestricted	Unrestricted	Restricted	Restricted	TOTAL	TOTAL
		2024	2023	2024	2023	2024	2023
Church Activities including Grants Given Out							
Missionary & Charitable giving:							
"-Missionary Societies		1000	600	0	0	1000	600
"-Church overseas		500	0	0	0	500	0
"-Secular charities		0	500	0	0	0	500
"-Home Missions & Other		500	500	0	0	500	500
Restricted items-Expended in year		0	0	95	26342	95	26342
Donation to Diocese		24000	0	0	0	24000	24000
						0	0
Rectory Maintenance		6738	1253	0	0	6738	1253
Ministry Team Expenses		1511	543	0	0	1511	543
Church Main/Repairs & Insurances		4706	19643	0	0	4706	19643
Upkeep of Services		3343	3612	0	0	3343	3612
Churchyard upkeep		1946	904	0	0	1946	904
Church hall running costs		7925	10707	0	0	7925	10707
Other-KATCH/Nurture of Faith		0	54	0	0	0	54
Sub Total		52169	62316	95	26342	52264	88658
Church Activities-Administrative costs							
Staff Costs		21198	20701	0	0	21198	20701
Printing, Stationery & Bank Charges		1452	2692	0	0	1452	2692
Insurances, Computer & Other		6941	3328	0	0	6941	3328
Sub Total		29591	26721	0	0	29591	26721
Sub Total-All Church Activities	3h	81760	89037	95	26342	81855	115379
TOTAL EXPENDITURE		83289	90729	95	26342	83384	117071
NET INCOME (Prior to Recognised Gains and Losses)		17837	2279	3596	-10842	21433	-8563

PAROCHIAL CHURCH COUNCIL OF FAWKHAM AND HARTLEY

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31st December 2024 (continued)

ITEM

	Note	Unrestricted	Unrestricted	Restricted	Restricted	TOTAL	TOTAL
		2024	2023	2024	2023	2024	2023
STAFF COSTS							
Wages and Salaries		20497	20261	0	0	20497	20261
Social Security Costs		547	200	0	0	547	200
Pension costs		154	240	0	0	154	240
Total Staff Costs		21198	20701	0	0	21198	20701

The only direct employees of the PCC in the year were the Parish Administrators and a part time cleaner for church buildings.

No employee of the PCC earned £50,000 or more.

RELATED PARTY TRANSACTIONS & PAYMENTS TO PCC MEMBERS

In total, PCC members claimed £333 for travel expenses during 2024. These were in relation to the priests only in connection with their travels in the course of their religious duties.

No other payments or expenses were paid to any other PCC member or persons closely connected to them or related parties. In total, members of the PCC gave £5,946 as donations towards the work of the Church.

There were no transfers between Restricted and Unrestricted funds during the year.

FIXED ASSETS

Tangible:

Church Hall: Valuation

	At 1st January 2024	520000	520000
	Additions at cost	0	0
5a	Total at 31st December 2024	520000	520000

The Church hall is shown at its valuation on 31st December 2001. No depreciation is charged.

PAROCHIAL CHURCH COUNCIL OF FAWKHAM AND HARTLEY

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31st December 2024 (continued)

ITEM

	Note	Unrestricted	Unrestricted	Restricted	Restricted	TOTAL	TOTAL
		2024	2023	2024	2023	2024	2023
Investments:							
Market Value at 1st January 2024		0	0	0	0	0	0
Disposals at carrying value		0	0	0	0	0	0
Purchases at cost		0	0	0	0	0	0
Revaluation Gain/Loss		0	0	0	0	0	0
Sold and Transferred in year						0	0
Total at 31st December 2023	5b	0	0	0	0	0	0

The market value of investments at 31st December 2023 was £0 as they were all sold in 2020. These investments were previously for Endowment funds.

Unrestricted funds		623234	605397			623234	605397
Restricted funds				26560	22964	26560	22964
Endowment funds						0	0
Sub Total		623234	605397	26560	22964	649794	628361

Debtors (Unrestricted funds)

Gift Aid Recoverable		3576	12000	0	0	3576	12000
Prepayments and accrued interest		0	0	0	0	0	0
Other Debtors		7125	2806	0	0	7125	2806
Sub Total	7	10701	14806	0	0	10701	14806

Liabilities

Amounts falling due in one year (unrestricted funds):-

Accruals for utility and other costs		0	0	0	0	0	0
Other Creditors		2390	2823	0	0	2390	2823
Parish Share		0	0	0	0	0	0
Sub Total	8	2390	2823	0	0	2390	2823

Funds

The balance on restricted funds at 31st December 2024 relates very largely to moneys held for improvements to the three buildings.

Summary of Fund movements

Balance at 1st January 2024		605397	603118	22964	33806	628361	636924
Incoming resources		101126	93008	3691	15500	104817	108508
Resources expended		83289	90729	95	26342	<i>83384</i>	<i>117071</i>
Investment gains/losses		0	0	0	0	0	0
Less Sold in Year		0	<i>0</i>	0	<i>0</i>	<i>0</i>	<i>0</i>
Balance at 31st December 2024	9	623234	605397	26560	22964	649794	628361

ANALYSIS OF NET ASSETS BY FUND

Tangible fixed assets		520000	520000	0	0	520000	520000
Investment fixed assets		0	<i>0</i>	0	<i>0</i>	0	<i>0</i>
Current assets		105624	88220	26560	22964	132184	111184
Liabilities:-							
Amounts falling due in 1 year		2390	2823	0	0	2390	2823
Amounts falling due after 1 year		0	0	0	0	0 0	0
Total	9	623234	605397	26560	22964	649794	628361

PAROCHIAL CHURCH COUNCIL OF FAWKHAM AND HARTLEY

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2024

ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102.

The financial statements have been prepared under the charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs and with the regulations “true and fair view” provisions. They have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, accounting and Reporting by Charities (SORP(FRS102)).

ASSETS

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of “charity” by section 10(2) (a) and (c) of the charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost where the cost exceeds £10,000 and then depreciated over their useful life. All items are included in the church inventory in any case.

Tangible fixed assets for use by the charity

These are capitalised if they can be used for more than one year and cost at least £10,000. They are valued at cost or, for gifts in kind, at a reasonable estimate of their open market value on receipt

Depreciation is calculated to write off the capitalized cost of fixed assets less their current anticipated residual fair value

Land	Nil
Fixtures and Fittings	10 years.
Computers	3 years

Investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end.

Short term deposits

These represent the cash held with the Rochester Diocese.

FUNDS

Unrestricted Funds

These funds represent the income funds of the PCC that are not subject to any restriction regarding their use and are available for spending on the general purposes of the PCC including amounts designated by the PCC for fixed assets for its own use in spending on a future project and which are therefore not included in its “free reserves” as disclosed in the trustees’ report.

Restricted funds

These are those income funds that have been given or raised for specific purposes and must therefore only be spent on those items and not used for general PCC work.

Endowment funds

These are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. These were all sold during 2020.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include financial statements of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Incoming resources

Voluntary income and capital resources

Collections are recognised when received on behalf of the PCC.

Planned giving is recognised only when received.

Tax recoverable on Gift Aid donations is brought to account in the same year as that in which the Gift Aid is received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Funds raised by the fete, any garden parties and similar events are accounted for gross.

Other income

Rental income from the letting of church premises is recognised when received.

Income from investments

Dividends are accounted for when due and payable and interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of the investments at the end of the financial year.

Volunteer help

The value of volunteer help received is not included in the accounts but is referred to in the Trustees Annual Report.

Expenditure and Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable

Grants and donations are recognised in the accounts when a commitment has been made externally and there are no preconditions still to be met for entitlement to the grant that remain within the control of the PCC.

ASSETS

Other fixtures, fittings and office equipment

Equipment costing over £10,000 and used within the church premises will be capitalised and depreciated on a straight-line basis over their anticipated useful economic life. Individual items of equipment with a purchase price of £10,000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31st December.

Current assets

Amounts owing to the PCC at 31st December by way of fees or other income are shown as debtors less provision for any amounts that may prove uncollectable.

Other current assets include cash held on deposit either with the Rochester Diocesan office or at the bank.

INDEPENDENT EXAMINER'S REPORT TO THE PCC OF FAWKHAM & HARTLEY

I report on the financial statements of the PCC for the year ended 31st December 2024, which are set out in the attached pages.

RESPECTIVE RESPONSIBILITIES OF THE PCC AND EXAMINER

As members of the PCC you are trustees and are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The Church's Trustees consider that an audit is not required for this year under section 144(2) of the Charities act 2011 (the 2011 Act) and that an independent examination is needed

I report in respect of my examination of the Trust's account carried out under section 145 of the 2011 Act and in carrying my examination I have followed all the applicable Directions given by the Charity commission under section 145(5) (b) of the Axct.

INDEPENDENT EXAMINER'S STATEMENT

Since the gross income for the year exceeds the amount provided in section 145(3) of the Act, I confirm that I am qualified to act as Independent Examiner under the provisions of that section of the Act and that my qualification is shown below.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:.

- 1) accounting records were not kept in respect of the PCC as required by section 130 of the 2011 Act; or
- 2) the accounts do not accord with those records.
- 3) The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have examined the Bank statements, invoices and cash deposit vouchers given to me and can confirm that I have not seen any material matters to report. However, I cannot confirm that the accounts accord with the records as required in point 1.3 of the Independent statement as I have not been given sight of the detailed accounts which I am told are not now available because the accounting system has been changed.

(Signed)
James Colwell.
Accountant



Fawkham and Hartley PCC

Minutes of the Parish Annual Meeting and Annual Parochial Church Meeting to be held on Sunday 26th May 2024 at 12noon at The Church Centre

The Parish Annual Meeting

1. Election of Churchwardens

No Churchwardens were elected as no one in the Parish stood for election.

Joss gave thanks to Frances Kinnear for preparing the Duty Rota each month and spoke about the ways in which she will support the new churchwardens and how the role could perhaps be shared with others to make it more manageable.

Meeting closed at 12.05pm

The Annual Parochial Church Meeting

2. Prayers and Reading – Christine read from the Bible and Joss led the prayers.
3. Apologies – Malcolm and Margaret Harris, Carole and Norman Ballard, Jean and Brian Bowes, Pauline Tyers, Perry and Penny Cole, Carole Harris, Valerie Campbell, Chris Stone
4. To approve Minutes of APCM meeting of 21st May 2023. Minutes approved unanimously.
5. Matters arising from the minutes - there were no matters arising from the above minutes.
6. Churchwardens Report – There were no questions on Christine's Report. Joss gave thanks to Christine for all of her hard work as Churchwarden. Christine offered to speak to anyone who was considering taking on the role to discuss what it involves.
7. Adoption of Church Accounts for 2023 -Brian Jelley asked if there were any questions regarding the accounts. There were none. The Accounts were adopted with unanimous approval. Brian gave thanks to Jim Colwell for his time in auditing the accounts.
8. Appointment of the independent Auditor. – Brian suggested that the appointment of the Independent Auditor was deferred to later in the year once Liberty was further established and we were confident that it could produce the necessary reports in the format Jim would need them in. This proposal was carried unanimously.
9. Deanery Synod Report – Carol Stone gave a precis of her report and spoke about the role of the Deanery Synod Representative. She asked if there were any questions. There were

none. Joss thanked Carol for her Report. Joss then asked Carol to also give a precis of the Fundraising and Social Committee report which was included in the Annual Report which Carol did.

10. Presentation of the Electoral Roll - Julie Wilton gave the current figures of 109. 26 of these live outside of the Parish. The reduction in numbers by 10 is due to recent deaths.
11. Buildings Committee Report - Malcolm had given his apologies but his Report had been circulated in advance and there were no questions on this. Joss gave thanks for the tremendous work Malcolm does looking after the church buildings in the parish. Lynne Waller also wanted to give thanks to Malcolm for the grants that he applies for and obtains for the Parish. Gill Cramp shared the DAC's recent compliments on how well All Saints' Church is maintained following the recent DAC visit which Gerald helped with in Malcolm's absence.
12. Safeguarding presentation - Lucie Sleeman will stand down from this role and will be replaced by Alistair Robertson. There were no comments on the written Report.
13. Election of the PCC members and Deanery Synod positions
Robin Bennett retired as Treasurer/PCC Member in September 2023. Bob Kneller and Malcolm Harris retired as PCC Members in May 2024.

PCC Full nominations

Gill Cramp, Brian Jelley and Louise Chick Smith to remain PCC members for a further 3 year term. Alistair Robertson and Carole Harris to move from Co-Opted Members to Full Members. All nominations were unanimously approved and will run 2024-2027.

Carol Stone remains a Deanery Synod representative but Lucie Sleeman stood down from the role on account of there being a conflict of interest while she is employed as Parish Administrator. Lucie will remain PCC Secretary but will not have voting rights at the PCC Meetings.

No one came forward to join the Deanery Synod so 1 position remains vacant.

14. Any other business. None
15. The Grace.

The meeting closed at 12.50pm.

The PCC Meeting

Attendees: Revd. Joss Walker, Revd. Elizabeth Robertson, Alistair Robertson, Carol Stone, Gill Cramp, Amanda Malas, Brian Jelley, Frances Kinnear, Stewart Grainger

The meeting began at 12.53pm.

1. Appointment of Deputy Chair of PCC – Carol Stone – this appointment was approved

unanimously.

2. Appointment of Safeguarding Officer and Lead Recruiter – Alistair Robertson – this appointment was approved unanimously.
3. Appointment of Electoral Roll Officer –Julie Wilton – this appointment was approved unanimously.
4. Dates of the next meetings: -
2024: 9th July, 10th September, 12th November
2025: 14th January, 11th March, 13th May.

The meeting closed at 1pm.

INTRODUCTION

Due to previous delays we aimed to catch up on some of the work highlighted in the 22-23 report. Much of this work may appear to take some time but this is due to the requirement of faculties and fund raising for nearly all the improvements we wish to make. These can take many months to get through the Diocese. There has been a mixture of work across the three church buildings and we feel that during the year we continue hopefully to be pro-active rather than re-active in these difficult times especially with the loss of a number of volunteers. I hope that during 2025 with the we will re-activate some of the work we were planning to complete the previous year, as many of you know I have been predisposed by hospital visits for new knees so some of the work have been delayed. Below is shown what we have managed to achieve and what is in the pipeline to keep our buildings in good condition: -

FAWKHAM & HARTLEY CHURCH CENTRE (FHCC)

General Repairs: the following improvements and general repairs have been made in the year

Kitchen and ladies toilets lights have been replaced with LED versions.
Plans for regular hedge cutting have been put in place.
Many thanks to Jeff Loomes for continuing to cut the grass around the centre.
Thanks to all who have helped keep the rose bed neat and tidy during the year.
Provision of access to the sound system to hirers.

Future Works still being considered:

Additional storage cupboards to be provided in the garage for hire.
New notice board to front following entrance modifications and age.
Completion of the LED change to all lighting at the Centre all areas.

ALL SAINTS' CHURCH (ASC)

General Repairs: the following general repairs and improvements have been made in the year

General tidying and general maintenance; a crack has been located in the vestry this has been inspected and seems to be due to changes in the subsoil, advised to keep an eye on it checks have shown no change over the last 9 months.
The movable altar rail brass hinge has been replaced this issue was raised last year when RoyalMail lost our hinge

Future works being considered:

Following Quinquennial inspection external work is needed on the belfry and spire at considerable expense also roof repairs plans are being considered to apply for a National Lottery heritage grant to support this work also a substantial Faculty will be required.
Part of this work will be to replace broken ridge tiles lost in the storms.

ST MARY'S CHURCH (SMC)

General Repairs: the following general repairs and improvements have been made in the year

General tidying and maintenance.

The payback team has continued to visit and work on the grave areas.

Failure of one of 2 of the LED high level lights, these have been repaired by CES at considerable expense.

Full check of the electrical system has taken place and work to bring up to standard has been completed and certificate received.

The LED floodlight in the carpark has been replaced.

The provision of new gates to access the car park have been provided to match those removed in the 1970's. The issue of closing overnight is under discussion to prevent any unrequired access.

Cliff Wilton has continued to cut the grass in the garden of remembrance for us- many thanks.

Future Works being considered:

Work continues on recording the grave yard records.

Work still needed on Porch and Lych gate to protect it against the elements.

SPRING CLEANS

It's that time again. Can you help? Would you be willing to lead one of the Teams in the coming months? Please let Lucie or Liz in the Parish Office know and look out for further information in the Parish Notes we can then agree the various dates:-

- SMC – TBC
- ASC – TBC

The plan is to enable volunteers to sign-up to one-hour slots in order to spread the workload between helpers who are willing to donate their time for the spring-cleaning.

Finally, I would also like to extend thanks the FOAS and FOFC committees for their. Also, the team who enable our Churches to remain open during the day for quiet reflection or just visiting, this also includes other members who help us to keep our buildings fully functional and make them a treat to visit – many thanks.

Malcolm Harris
Chair Fawkham & Hartley PCC Buildings Committee

**Cobham Deanery Synod Report for the
Fawkham and Hartley
Annual Parochial Church Meeting
Sunday 18 May 2025**

The Synod has met twice during the last year.

At the October meeting the Area Dean (Rev. Helen Reeves) talked with the Synod about the changes to the Deanery, Southfleet and Istead Rise having been moved into the new Swanscombe Deanery.

Cobham Deanery now comprises of Meopham, Nurstead, Cobham, Ludesdowne, Ash, Ridley, Fawkham and Hartley and Longfield.

It was recognised that we are now a very small Deanery and that there may possibly be a reorganisation in the future.

Members felt that we worked well together and although we would welcome others to join us or to join with others we wished to stay together.

The lay representatives for Diocesan Synod were elected. The Rev Joss Walker is a clergy representative.

The February meeting was a joint meeting with Dartford Synod and Bishop Jonathan made a presentation of the Diocesan Strategy.

This document will be discussed at the first PCC after the APCM.

The Rev Helen Reeves is leaving her position as Rector of Ash and Ridley at the end of April 2025.

There is a vacancy for one lay representative from Fawkham and Hartley on Deanery Synod.

Carol Stone
28.04.2025

**Fawkham and Hartley
Fundraising and Social Committee
Report for the Annual Parochial Church Meeting
Sunday 18 May 2025**

The committee are very grateful to all who have helped with the activities over the last year. We are a small group and are only able to run the events with the support of those who volunteer in so many ways. The highlight of this year was the Flower Festival held at St Mary's Church. The arrangements were stunning. Many people attended and enjoyed the displays and lovely cakes and refreshments. The musical entertainment was very enjoyable and appreciated. Due to generous donations and sponsorship we also raised a significant sum for church funds. Thank you to all involved.

Activities 2024-5

Church Cup Quiz in May...£400
Parish BBQ in July.£40
Flower Festival in September £1012
Harvest Lunch in October...£228.40

Total raised for church funds £1680.40

Future Events-

For Your Diary 2025

**Saturday 17th May Church Cup Quiz,
Church Centre**

**Saturday 21st June Summer Fayre,
St Mary's Fawkham**

**Sunday 20th July Parish BBQ,
Rectory Garden**

**Friday 12th September Musical Evening Concert,
Church Centre**

**Saturday 11th October Harvest Lunch,
Church Centre**

Carol Stone 28/04/2025

REPORT ON ECUMENICAL ACTIVITIES 2024

The parish continues its ecumenical ties with the Roman Catholic parish of St Francis de Sales in Hartley with the invaluable help of their ecumenical representative, Carol Wilton.

The service for Christian Unity in January 2024 was held there with church members from all the parishes in the RNWK Group. An enjoyable time for refreshments and fellowship followed the service.

It was decided not to hold a full service for World Day of Prayer in March and instead prayers and discussion centering around the focus country, Palestine, were incorporated into a Saturday morning Prayer Breakfast, which again was attended by parishioners from St Francis and the RNWK group churches.

Prayer breakfasts were also held in June and October, with the venue alternating between St Francis and the F&H Church Centre. During these times of bible study, discussion and prayer, we find out how much we have in common and the challenges of being Christians in an every increasingly secular society. We pray for many things, both global and personal but most importantly that Our Lord becomes more widely known and for peace in the world.

In September Carol is the principal organiser for the Ride and Stride for Kent Churches and as we walk and cycle around the churches in our area and stop to enjoy the refreshments provided, we learn more about the buildings and worship practices from their parishioners eg. the stations of the cross at St Francis.

As the busyness of Advent and the lead up to Christmas occupy December and with dark, cold winter mornings discouraging early morning activities in January and February, it was decided to postpone the next Prayer Breakfast until March 2025.

Amanda Malas
March 2025

Electoral Roll Report for APCM – May 2025

As everyone is aware this year we were required to start a new roll. 89 people applied to be included in the new roll. 67 of whom are resident in the parish and 22 non- resident. This is down on the number at the start of last year's revision at 109 but sadly we have lost some people due to death or because they have moved into care homes and some people have moved away.

Annual Safeguarding Report

Parish of Fawkhams and Hartley

2024 / 2025

5th May 2025

Alistair Robertson

safeguarding@fawkhamsandhartley.org.uk

1. Introduction
2. Safeguarding Policy and Governance
3. Safeguarding Officer Report
4. Training and Development
5. Incidents and Concerns
6. Future Objectives
7. Conclusion

1. Introduction

This annual report outlines the safeguarding activities and initiatives undertaken by Parish of Fawkhams and Hartley throughout the year. Our commitment to safeguarding reflects our faith and dedication to creating a safe environment for all members of our congregation, particularly vulnerable individuals.

2. Safeguarding Policy and Governance

In adherence to the Church of England's safeguarding guidelines, our parish implemented, and this coming year will be formally reviewing our, safeguarding policy. Key aspects include:

- Policy Review Date: July 24th, 2025
- Policy Summary: Our parish is committed to ensuring the safety and well-being of all individuals, especially children, young people, and vulnerable adults. Our safeguarding policy outlines the measures we take to protect everyone within our community. Key elements include:
 - Creating a Safe Environment: We strive to provide a welcoming and secure space for worship, activities, and events.
 - Training and Awareness: Regular training sessions are conducted for all staff and volunteers to recognize and respond to safeguarding concerns.

- Reporting Procedures: Clear guidelines are established for reporting any safeguarding issues, ensuring prompt and appropriate action.
- Support and Care: We offer support to those affected by safeguarding concerns, working closely with local authorities and organizations.
- Governance Structure: Overseeing safeguarding efforts is our designated Safeguarding Officer, Alistair Robertson who reports directly to the PCC (Parochial Church Council).

3. Safeguarding Officer Report

3.1 Overview

Our Safeguarding Officer, Alistair Robertson, has maintained an active role in overseeing safeguarding practices within the parish. Regular reports were made to the full PCC and the standing committee were held to review any emerging safeguarding issues.

3.2 Key Activities

- Progressing with the bi-annual reviews of safeguarding policies.
- Ensuring that there can be swift response to any safeguarding concerns raised.
- Ensured safeguarding policies are put in place to cover Hall Rental contracts.
- Progressing with the bi-annual update of training and DBS for all PCC members and other key staff. This is a big project.

3.3 Outreach and Support

- In combination with Priest-In-Charge, ensured that support would be available to individuals and families involved in any safeguarding incidents.
- Offered guidance and information about safeguarding resources and services.

4. Training and Development

To ensure effective safeguarding practices, training sessions have been started with the relevant parish members. We still got the majority to complete. These are online courses and people can engage unsupervised, although we have discussed a group training session, This will be looked at further in the coming weeks.

- Basic Safeguarding Awareness: 5 Participants
- Advanced Safeguarding Training: 5 Participants

5. Incidents and Concerns

This year, no safeguarding incidents or concerns were reported.

6. Future Objectives

In the coming year, our parish safeguarding aims to:

- Complete enhanced training within the PCC and Messy Church volunteers and then propagate to cover other Parish Activities
- Increase Awareness: Review revise and increase parish-wide safeguarding awareness with publicity within our groups and at our sites.
- Ensure that all reporting procedures for all parishioners, are clearer and more accessible

8. Conclusion

Safeguarding remains a priority at the Parish of Fawkhams and Hartley. We appreciate the commitment and support of all our volunteers and members, which fosters a safe environment for everyone. Through ongoing education, vigilance, and community engagement, we strive to protect the most vulnerable among us.

We welcome feedback on this report and look forward to your continued support in enhancing safeguarding in our parish.

Alistair Robertson
Safeguarding Officer
Parish of Fawkhams and Hartley

PARISH MISSION REPORT TO THE APCM 2025

Donations and Collections:

2024 Donations

Local £500 Porchlight

Crises £500 UN Wold Food Aid Gaza

International £500 Medecins Sans Frontieres

Diocese [Tanzania Mpwapwa Project Lukole School Uniforms] £500

2024 Collections

Lent Porchlight £500

Christmas Ellenor £560.00

TOTALS £3060.00

The Committee are currently considering the charities to support this year and wish to continue supporting the Diocese Project in Lukole with uniforms and books for girls so that they can join senior school in the coming year.

Carole Harris
Stewart Grainger

30 April 2025



Lukole Girls in their uniforms receiving their books ready for Senior School