

The Parish of —————  
**ST JAMES'** **ST CHRISTOPHER'S** **ST MARY'S**  
Tong ————— Holme Wood ————— Laisterdyke —————

and



The Parochial Church Council of the  
Ecclesiastical Parish of Tong and Laisterdyke  
(known as Tong and Laisterdyke PCC)

Charity Number 1130777

Trustee Report and Accounts  
For the year ending  
31 December 2020

**FAITH.HOPE.LOVE**

**TONG AND LAISTERDYKE PCC  
REPORT AND ACCOUNTS  
for the year ended 31 December 2020**

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## PARISH OF TONG AND LAISTERDYKE - TRUSTEES REPORT 31/12/2020

### **Aims and Purposes:**

The Parochial Church Council of the Parish of Tong and Laisterdyke in the Diocese of Leeds, together with the clergy and churchwardens, is responsible for the pastoral, evangelistic, and social mission of the Church of England. It also has responsibility for the maintenance of the Church and Church Community Centre of St Christopher's Church, Holme Wood, St. James Church, Tong, and St. Mary's Church Laisterdyke. The charity is registered with the Charity Commission as The Parochial Church Council of the Ecclesiastical Parish of Tong and Laisterdyke (Charity number 1130777). The governing documents are the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules.

In Tong it is also responsible for the Village School Room.

### **Objectives and Activities:**

The Parish of Tong and Laisterdyke exists to serve the communities of Tong Village, the Holme Wood estate and Laisterdyke.

Through a varied programme of activities and services for all ages, the staff, volunteers and congregations of the three churches seek to support those in most need, offer pastoral care, love and friendship and build communities of faithful people both inside and outside the church.

The churches of the Parish choose to do this through their Good Neighbours project at St Christopher's Church as well as working closely with other local churches and partners, including Primetime at the Vine and St Christopher's Family Centre.

### **Achievement and Performance**

Due to the Covid-19 pandemic, activities in 2020 have looked significantly different to a normal year. Below we outline how we would normally operate, and the changes that COVID-19 have caused.

#### ***St Christopher's, Holme Wood:***

##### ***Prior to COVID-19:***

- Support for Older People through the provision of day care and activities for older people.
- Support for people across the community through an affordable fruit and veg cooperative, a community café, and a range of activities which include line dancing, community dance, craft activities and recreational activities such as pool, table tennis and indoor bowls.
- Spiritual support for people across the estate who seek weddings, baptisms and funerals as well as a welcoming community of faith providing a contemporary style of Anglican worship as well as a weekly all age café style service called Connect aimed at those with no church background explore faith through fun, activities, craft, discussion prayer and reflection.
- We also work in partnership with a local charity, St Christopher's Family Centre, who provide support for young families, children and young people.

##### ***As a result of COVID-19:***

- Support for Older People has changed as the Day Care Centre and usual activities closed on 23<sup>rd</sup> March and has remained closed throughout 2020. Instead support has been given in various ways: preparing and delivering a hot meal at lunchtime plus a sandwich pack for tea five days a week; frozen meals for the weekend; telephone support and a listening ear; delivering shopping and prescriptions where needed; a weekly new sheet with activities and a weekly craft pack. The fruit and vegetable market has remained open.
- Spiritual support for people across the estate has continued, for those who seek weddings, baptisms and funerals. Funerals have been a particular focus in allowing the church building



to be used even when closed for other services. As a welcoming community of faith, providing a contemporary style of Anglican worship has moved online to a pre-recorded service on YouTube, as well as services in person as restrictions allowed. All-age services met twice in person with a new socially distanced format, as well as using zoom for online services. Craft packs are taken quarterly to families connected with church, including those of church and no church background. A Kids-zone service ran weekly in Advent, posted to YouTube, with a story, craft and song format to engage families. Daily prayers are posted on YouTube and via email Monday-Friday.

### ***St Mary's, Laisterdyke:***

#### ***Prior to COVID-19:***

- Spiritual support for people across Laisterdyke who seek weddings, baptisms and funerals as well as a welcoming Sunday Morning community of faith, Messy Church and Friday Feast Family Church, which encourage families with no church background to explore faith through creativity, stories, songs and a meal together.
- We also work in partnership with a local charity, Primetime at the Vine, who provide support for older people, young families, children and young people.

#### ***As a result of COVID-19:***

- Spiritual support for people across Laisterdyke has continued for those who seek weddings, baptisms and funerals. As a welcoming community of faith, a contemporary style of Anglican worship moved online from March 2020, to a pre-recorded service on YouTube, as well as services in person as restrictions allowed. Messy Church and Friday Feast family Church have not met in person since March 2020, instead connecting through WhatsApp groups and regular craft packs with a faith emphasis, to encourage families with little or no church background to stay connected with faith in creative ways. A Kids-zone service ran weekly in Advent, posted to YouTube, with a story, craft and song format to engage families. Daily prayers are posted on YouTube and via email Monday-Friday.

### ***St James', Tong:***

#### ***Prior to COVID-19:***

- Support for Young Families through the provision of a toddler group.
- Support the wellbeing of village life through working with the Community Association to manage the Village Hall and encourage a range of community activities.
- Spiritual support for people from Tong and beyond who seek weddings, baptisms and funerals, as well as a welcoming community of faith and Big Bible Breakfast, which encourages families with little or no church background to explore faith through creativity, stories, songs and a breakfast together.

#### ***As a result of COVID-19:***

- Support for Young Families through the toddler group ran until March 2020. Since then contact has been maintained through phone calls, emails, texts and craft packs.
- The Community Association closed the Village Hall from March 2020.
- Spiritual support for people from Tong and beyond has continued for those who seek weddings, baptisms and funerals. As a welcoming community of faith, a contemporary style of Anglican worship moved online from March 2020, to a pre-recorded service on YouTube, as well as services in person as restrictions allowed. A Kids-zone service ran weekly in Advent, posted to YouTube, with a story, craft and song format to engage families. Daily prayers are posted on YouTube and via email Monday-Friday.

### **Review of Activities**

A more detailed Parish Report of the work of the PCC & its three churches during 2020 is available.



## **Training**

We seek to develop all our valued workers, both paid and volunteers, by providing appropriate training and personal development opportunities.

## **Financial Review**

Total receipts on unrestricted funds were £64,410, of which £10,389 was unplanned voluntary donations, £25,270 was planned voluntary donations, and a further £10,670 from Gift Aid. Restricted grants and donations of £87,977 were also received, the details are shown in the financial statement.

£71,091 was spent from unrestricted funds to provide Christian ministry from the three churches, including the contribution to the parish share, which largely provides the stipends and housing for the clergy.

Net movement in unrestricted funds was (£7,628). During the financial year the total fund balances have decreased by £12,387.

## **Future Strategy**

The charity plans to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

## **Reserves Policy**

The Trustees, are working towards a policy whereby the unrestricted funds, not committed or invested in tangible assets ('the free reserves') held by the charity should be between 1 and 3 months of the resources expended. At the proposed reserves level, the Trustees recognise the need to continue to attract major funding in order to maintain activities.

## **Investment Policy**

The Trustees have considered the most appropriate policy for investing funds. Short term reserves will be held in the Trustees' interest-bearing bank account. Future long-term reserves will be held in accounts designed for the charity sector, with the requirement to generate income and/or capital growth.

## **Risk Review**

The Trustees have conducted their own review of the major risks to which the charity is exposed, and systems have been established to mitigate those risks. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding activities. Internal risks are minimised by the use of professional consultants, and the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. The procedures are periodically reviewed to ensure they still meet the needs of the charity.

## **Structure, Governance and Management.**

Members of the P.C.C. are either ex-officio, elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation rules, or co-opted. Elected members serve for a period of one year. Elections are conducted in such a way as to try to ensure that our three congregations are represented on the P.C.C and are set out in a Bishop's Instrument. During 2020 the following have served as members of our P.C.C. following our APCM in November:

<i>Ex-officio</i>	Revd Canon Gary Hodgson	Incumbent
	Revd Helen Hodgson	Associate Vicar
	Revd Philippa Slingsby	Curate

**Elected:** As a result of covid-19 restrictions, Bishop Nick issued resolutions to extend the period for holding the APCM to 30<sup>th</sup> November 2020 and extend people in their offices until that time.

Mr Paul Coates-Black	Churchwarden	re-elected Nov 2020
Mr John Rathmell	Churchwarden	re-elected Nov 2020
Mr Liam Jagger	Churchwarden	re-elected Nov 2020
Mrs Margaret Ealham	Deanery Synod Rep	re-elected Nov 2020
Mrs Margaret Powell	Deanery Synod Rep	resigned March 2020
Mrs Elaine Rathmell	Deanery Synod Rep	appointed Nov 2020
Mrs Joyce Astbury	Deanery Synod Rep	re-elected Nov 2020
Mrs Jean Black	PCC Rep	re-elected Nov 2020
Mrs Louise Connacher	PCC Rep	re-elected Nov 2020
Ms Angela Abson	PCC Rep	re-elected Nov 2020
Miss Amanda Appleyard	PCC Rep	re-elected Nov 2020
Mrs Aimi King	PCC rep	resigned June 2020
Mr Andrew Sykes	Deputy Chair	re-elected Nov 2020

**Joint Treasurers -** Mrs Joan Greenfield and Mrs Elaine O'Connell

#### **P.C.C. Committees that operated in 2020:**

The P.C.C. normally functions through a number of Sub Committees and Management Committees, which meet between full meetings of the P.C.C. They were as follows:

1. **St. James' Church Meeting:** (building, worship, fellowship, discipleship and mission).
2. **St. Christopher's Church Meeting:** (building, worship, fellowship, discipleship and mission).
3. **St. Mary's Church Meeting:** (building, worship, fellowship, discipleship and mission).
4. **Good Neighbours Project Management Committee:**
5. **Tong School Room Management Committee:** (day to day running of the School Room).
6. **Staffing Subcommittee**
7. **Finance Subcommittee**

The impact of COVID-19 has meant that the above meetings have not taken place. A COVID-19 Standing Committee was formed by zoom to take care of urgent P.C.C business, and the P.C.C has been kept updated of discussions and voted on decisions via email, with those not able to access email being given chance beforehand to offer comment and afterwards talked through the minutes.

Trustees report approved by the PCC on 7 May 2021



Signed  
Revd Canon Gary Hodgson

**The Parochial Church Council of the Ecclesiastical  
Parish of Tong and Laisterdyke  
(known as Tong and Laisterdyke PCC)**

**Charity Number 1130777**

**Financial Statements  
For the year ending  
31 December 2020**



## Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis, it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Annual Financial Statements

The attached financial statements for the year ended 31 December 2020, have been prepared in accordance with the relevant Church Accounting Regulations, applicable Accounting Standards and Statement of Recommended Practice (FRS 102) 2015.

It is recommended that the Annual Report and Financial Statements for the year ended 31<sup>st</sup> December 2020 be adopted and approved for submission to the Annual Parochial Church Meeting.

Approved by the trustees of the charity on

and signed on its behalf by:

7 May 2021

Gary Hadger



## **The Parochial Church Council of Tong & Lasiterdyke**

I report on the accounts of the charity for the year ended 31 December 2020 which are set out on pages 4 to 11 . Your attention is drawn to the fact that the charity has prepared the Financial Statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: ~Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me a reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act 2011; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Nina Douthwaite  
Financial Services Officer  
12 Heath Grove  
Leeds  
LS11 8UJ

Date: 01/05/2021

## Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total 2020	Total 2019
<b>Income and endowments from:</b>						
Donations and legacies	46,330	—	87,977	—	134,308	117,830
Income from charitable activities	1,449	—	—	—	1,449	3,654
Other trading activities	13,571	—	41,274	—	54,845	84,572
Investments	316	—	438	—	755	1,375
Other income	2,742	—	—	—	2,742	2,392
<b>Total income</b>	<b>64,410</b>	<b>—</b>	<b>129,689</b>	<b>—</b>	<b>194,100</b>	<b>209,825</b>
<b>Expenditure on:</b>						
Raising funds	—	—	7,004	—	7,004	9,890
Expenditure on charitable activities	71,091	—	135,497	—	206,588	217,070
Other expenditure	948	—	—	—	948	53
<b>Total expenditure</b>	<b>72,039</b>	<b>—</b>	<b>142,501</b>	<b>—</b>	<b>214,541</b>	<b>227,014</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(7,628)</b>	<b>—</b>	<b>(12,812)</b>	<b>—</b>	<b>(20,440)</b>	<b>(17,188)</b>
<b>Other recognised gains / losses</b>						
Gains / losses on investment assets	(2,021)	—	2,024	8,049	8,053	—
<b>Net movement in funds</b>	<b>(9,649)</b>	<b>—</b>	<b>(10,787)</b>	<b>8,049</b>	<b>(12,387)</b>	<b>(17,188)</b>
<b>Total funds brought forward</b>	<b>64,309</b>	<b>—</b>	<b>157,740</b>	<b>1,825</b>	<b>223,875</b>	<b>241,064</b>
<b>Total funds carried forward</b>	<b>54,659</b>	<b>—</b>	<b>146,952</b>	<b>9,874</b>	<b>211,487</b>	<b>223,875</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
General fund	54,659	—	—	—	54,659	64,309
<b>Restricted</b>						
CCLA nvestment	—	—	841	—	841	642
Fabric Fund	—	—	4,550	—	4,550	2,515
Good Neighbours	—	—	100,085	—	100,085	116,329
Parish Administrator	—	—	710	—	710	871
Parish Weekend	—	—	1,388	—	1,388	1,388
St Christopher Projects	—	—	10,143	—	10,143	10,805
St Christopher Stair Lift Appeal	—	—	832	—	832	832
St James Projects and Furnishings	—	—	16,898	—	16,898	12,493
St Marys	—	—	894	—	894	394
St Marys General Fund	—	—	(68)	—	(68)	—
Tong Schoolroom	—	—	10,676	—	10,676	11,467
<b>Endowment</b>						
CBF Fixed Interest Securities Fund	—	—	—	9,874	9,874	1,825



## Balance sheet

Class and code	Description	2020	2019
<b>Fixed assets</b>			
6432	CBF Fixed Interest Securities Fund	9,874	1,825
	<b>Total Fixed assets</b>	<b>9,874</b>	<b>1,825</b>
<b>Current assets</b>			
6501	HSBC Tong Bank Account	36,414	40,326
6502	HSBC Good Neighbours Bank Account	16,183	18,388
6503	HSBC Money Manager	1,636	20,112
6504	HSBC Mini Bus Savings Account	14,458	11,447
6505	HSBC Schoolroom Bank Account	10,819	11,568
6506	Youth Project	—	—
6507	Family Project	—	—
6508	St Mary's	—	—
6510	CCLA Fabric Fund	4,978	2,464
6511	CCLA Investment Fund	35,258	37,081
6512	CCLA Investment Management Ltd	78,823	78,614
6590	Cash in hand	743	121
6591	Cash in Hand G N	989	560
Z05	Accounts Receivable	2,100	2,100
	<b>Total Current assets</b>	<b>202,406</b>	<b>222,785</b>
<b>Liabilities</b>			
6699	Agency collections	395	337
Z04	Accounts Payable	398	398
	<b>Total Liabilities</b>	<b>793</b>	<b>735</b>
	<b>Net Asset surplus(deficit)</b>	<b>211,487</b>	<b>223,875</b>
<b>Reserves</b>			
	Excess / (deficit) to date	(20,440)	5,602
Z01	Starting balances	223,875	218,272
Z02	Gains/(losses) on investment assets	8,053	—
	<b>Total Reserves</b>	<b>211,487</b>	<b>223,875</b>
	<b>Represented by funds</b>		
	Unrestricted	54,659	64,309
	Designated	—	—
	Restricted	146,952	157,740
	Endowment	9,874	1,825
	<b>Total</b>	<b>211,487</b>	<b>223,875</b>

## Notes to the Financial Statements for the Year Ended 31 December 2020

### **1 Accounting Policies**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair" provisions.

#### **Going concern**

The Trustees have at the time of approving the financial statements a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. Thus, they continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **Income**

Income in the Statement of Financial Activities is recognised when the Church has entitlement to the funds, any performance conditions attaching to the item(s) have been met, it is probable that the income will be received, and the amount can be measured reliably.

Donations, grants, gifts and lettings income are recognised when receivable.

Income from legacies is recognised once probate has been granted, provided that the income will be received to enable valuation of the Church's entitlement.

#### **Expenditure**

Expenditure is included in the Statement of Financial Activities on an accruals basis and includes irrecoverable VAT.

#### **Tangible fixed assets and depreciation**

##### *Consecrated or benefice property*

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

#### **Other fixed assets**

All assets are recognised at full value in the year they are acquired.

#### **Short term deposits**

These are cash held on the deposit with the CCLA.

#### **Debtors**

Debtors represent income to be recognised in a future accounting period.

#### **Creditors**

Creditors, loans and provisions are recognised where the Church has a [present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

#### **Unrestricted Funds**

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which therefore are not included in its 'free reserves' as disclosed in the trustees' report.

#### **Restricted Funds**

These are income funds that have been received by the PCC for specific purposes, these funds must be protected and used only in connection with the intention of the original gift.

#### **Endowment Funds**

These are funds received from specific endowments and the Capital value is protected and cannot normally be accessed, but the income can be spent in the same manner as unrestricted income.



## Analysis of income and expenditure

	Unrestricted	Designated	Restricted	Endowment	Total 2020	2019
<b>INCOME AND ENDOWMENTS</b>						
<b>Donations and legacies</b>						
0101 - Gift Aid - Bank	24,185	—	—	—	24,185	23,590
0110 - Gift Aid - Envelopes	1,085	—	—	—	1,085	1,240
0201 - Other planned giving	2,822	—	—	—	2,822	2,423
0301 - Loose plate collections	5,284	—	—	—	5,284	9,168
0550 - Donations appeals etc	2,283	—	7,674	—	9,958	6,499
0551 - Church Flowers	—	—	—	—	—	18
0601 - Tax recoverable on Gift Aid	10,670	—	—	—	10,670	7,636
0702 - Church Children's Work	—	—	1,050	—	1,050	—
0801 - Recurring grants	—	—	4,875	—	4,875	16,953
0802 - Social Services	—	—	29,878	—	29,878	29,878
0804 - City Challenge	—	—	—	—	—	2,625
08A1 - Non-recurring one-off grants	—	—	44,499	—	44,499	17,750
0901 - Other funds generated	—	—	—	—	—	48
Total	46,330	—	87,977	—	134,308	117,830
<b>Income from charitable activities</b>						
0939 - Repairs & Renewals reimbursements	—	—	—	—	—	75
0940 - Worship & Sunday School	33	—	—	—	33	24
1101 - Fees for funerals & weddings	1,416	—	—	—	1,416	3,355
1312 - Governance Income/Audit	—	—	—	—	—	200
Total	1,449	—	—	—	1,449	3,654
<b>Other trading activities</b>						
0910 - Refreshments	26	—	—	—	26	158
0911 - Christmas Fayre	—	—	—	—	—	553
0912 - Bus Stop	110	—	—	—	110	110
0914 - Easter Eggs	—	—	—	—	—	100
0917 - Church Diaries	—	—	—	—	—	10
0921 - Salary The Vine	—	—	—	—	—	669
0922 - Cafe takings	—	—	6,306	—	6,306	19,115
0923 - Day Centre	—	—	20,382	—	20,382	22,970
0924 - Cleaning income	—	—	579	—	579	170
0926 - Line Dancing	—	—	170	—	170	817
0927 - Mini Bus income	—	—	1,582	—	1,582	5,582
0928 - Hairdressing	—	—	89	—	89	352
0929 - In Kind income	—	—	20	—	20	89
0930 - Lunch Club	—	—	250	—	250	1,070
0931 - Wednesday Club income	—	—	59	—	59	357
0933 - Furniture Shop income	—	—	—	—	—	2,278
0934 - Fruit & Veg income	—	—	1,624	—	1,624	2,049
0935 - Sundry income	110	—	3,572	—	3,682	169
0937 - Avon	—	—	297	—	297	410
1230 - Rent Projects	12,075	—	—	—	12,075	14,611
1240 - Church hall lettings - fund raising	1,250	—	—	—	1,250	5,208
1241 - St. Mary's Flat	—	—	4,800	—	4,800	2,700
1250 - Schoolroom - Income from Hall	—	—	1,540	—	1,540	5,020
Total	13,571	—	41,274	—	54,845	84,572

## Investments

1020 - Bank and building society interest	316	—	438	—	755	1,375
Total	316	—	438	—	755	1,375

## Other income

1311 - Insurance income	452	—	—	—	452	445
6700 - Wedding fees received in advance	2,290	—	—	—	2,290	1,947
Total	2,742	—	—	—	2,742	2,392
<b>INCOME TOTAL</b>	<b>64,410</b>	<b>—</b>	<b>129,689</b>	<b>—</b>	<b>194,100</b>	<b>209,825</b>

## EXPENDITURE

### Raising funds

1701 - Fees paid to fund raisers	—	—	2,526	—	2,526	9,755
1710 - Costs of applying for grants	—	—	4,478	—	4,478	135
Total	—	—	7,004	—	7,004	9,890

### Expenditure on charitable activities

1801 - Giving to missionary societies	2,000	—	—	—	2,000	1,600
1901 - Parish Share	36,000	—	—	—	36,000	36,000
2001 - Rent	—	—	5,837	—	5,837	8,611
2002 - Telephone	—	—	718	—	718	1,693
2003 - Repairs & Renewals	1,895	—	231	—	2,126	5,083
2003Q - Quinquennial repairs and renewals	6,884	—	—	—	6,884	—
2005 - Sundries	—	—	343	—	343	2,163
2006 - Volunteer Expenses	—	—	121	—	121	165
2007 - Volunteer Lunches	—	—	1,575	—	1,575	7,264
2008 - Supplies	—	—	16,156	—	16,156	18,248
2009 - Mini Bus expenses	—	—	2,719	—	2,719	5,264
2010 - Furniture Shop expenses	—	—	—	—	—	170
2011 - Pest Control	—	—	294	—	294	438
2012 - Line Dancing	—	—	180	—	180	700
2013 - Wednesday Club	—	—	50	—	50	235
2014 - Fruit & Veg	—	—	4,946	—	4,946	5,756
2015 - In Kind	—	—	44	—	44	149
2016 - Home from Home	—	—	—	—	—	697
2017 - Funding Costs	—	—	880	—	880	1,060
2019 - Good Neighbour Salaries	—	—	79,924	—	79,924	75,167
2020 - Good Neighbours PAYE	—	—	6,884	—	6,884	7,463
2021 - Good Neighbours NEST pension	—	—	2,577	—	2,577	2,458
2101 - Working expenses of incumbent	799	—	—	—	799	1,432
2102 - Travel Expenses	60	—	196	—	256	241
2150 - Vicar's telephone	683	—	—	—	683	787
2173 - Staff Training	—	—	220	—	220	51
2301 - Church running - insurance	5,026	—	—	—	5,026	2,695
2331 - Cleaning	1,267	—	340	—	1,607	2,342
2332 - Worship & Sunday School	1,729	—	—	—	1,729	1,462
2333 - Fees for funerals	60	—	—	—	60	414
2360 - Printing, Postage, Stationery	1,113	—	651	—	1,764	1,331
2361 - Computer and Internet	2,768	—	213	—	2,981	285
2362 - Miscellaneous	—	—	—	—	—	2,742
2365 - Christmas Fayre	—	—	—	—	—	8



2366 - Gift Aid	—	—	—	—	—	60
2368 - St James Projects	—	—	720	—	720	50
2369 - St Christopher's Projects	—	—	2,972	—	2,972	1,801
2370 - Refreshments	—	—	—	—	—	8
2401 - Church running - electric	2,291	—	—	—	2,291	2,616
2410 - Church running - gas	7,436	—	—	—	7,436	6,503
2420 - Church running - water	825	—	—	—	825	1,459
2421 - St. Mary's General Fund	—	—	68	—	68	—
2530 - Schoolroom running - electricity	—	—	338	—	338	266
2540 - Schoolroom running - gas	—	—	606	—	606	363
2550 - Schoolroom running - insurance	—	—	452	—	452	445
2560 - Schoolroom running - maintenance	—	—	758	—	758	5,516
2580 - Schoolroom running - water	—	—	174	—	174	126
2601 - Governance costs examination/audit fee	250	—	—	—	250	700
2840 - St. Mary's Flat	—	—	4,299	—	4,299	2,969
Total	71,091	—	135,497	—	206,588	217,070

#### Other expenditure

2364 - Church Flowers	—	—	—	—	—	53
6701 - Wedding Fees Paid	948	—	—	—	948	—
Total	948	—	—	—	948	53
<b>EXPENDITURE TOTAL</b>	<b>72,039</b>	<b>—</b>	<b>142,501</b>	<b>—</b>	<b>214,541</b>	<b>227,014</b>
<b>GRAND TOTAL</b>	<b>(7,628)</b>	<b>—</b>	<b>(12,812)</b>	<b>—</b>	<b>(20,440)</b>	<b>(17,188)</b>

## Statement of assets and liabilities

	General	Designated	Restricted	Endowment	2020	2019
<b>Fixed assets - Investments</b>						
CBF Fixed Interest Securities Fund -	—	—	—	9,874	9,874	1,825
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>9,874</b>	<b>9,874</b>	<b>1,825</b>
<b>Current assets - Cash at bank and in hand</b>						
HSBC Tong Bank Account -	40,073	—	(3,659)	—	36,414	40,326
HSBC Good Neighbours Bank Account -	160	—	16,022	—	16,183	18,388
HSBC Money Manager -	5	—	1,631	—	1,636	20,112
HSBC Mini Bus Savings Account -	7	—	14,450	—	14,458	11,447
HSBC Schoolroom Bank Account -	—	—	10,819	—	10,819	11,568
St Mary's -	(276)	—	276	—	—	—
CCLA Fabric Fund -	(1,251)	—	6,230	—	4,978	2,464
CCLA Investment Fund -	32,116	—	3,141	—	35,258	37,081
CCLA Investment Management Ltd -	217	—	78,606	—	78,823	78,614
Cash in hand -	(30,491)	—	31,235	—	743	121
Cash in Hand G N -	(549)	—	1,538	—	989	560
<b>Totals</b>	<b>40,012</b>	<b>—</b>	<b>160,292</b>	<b>—</b>	<b>200,305</b>	<b>220,685</b>
<b>Current assets - Debtors</b>						
Accounts Receivable -	2,100	—	—	—	2,100	2,100
<b>Totals</b>	<b>2,100</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>2,100</b>	<b>2,100</b>
<b>Liabilities - Agency accounts</b>						
Agency collections -	—	—	395	—	395	337
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>395</b>	<b>—</b>	<b>395</b>	<b>337</b>
<b>Liabilities - Creditors: Amounts falling due in one year</b>						
Accounts Payable -	409	—	(11)	—	398	398
<b>Totals</b>	<b>409</b>	<b>—</b>	<b>(11)</b>	<b>—</b>	<b>398</b>	<b>398</b>
<b>Grand total</b>	<b>41,703</b>	<b>—</b>	<b>159,909</b>	<b>9,874</b>	<b>211,487</b>	<b>223,875</b>

## Fund movement by type

		Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
<b>Admin - Parish Administrator</b>							
Restricted		871	—	160	—	—	710
<b>Sub-total for Admin</b>		<b>871</b>	<b>—</b>	<b>160</b>	<b>—</b>	<b>—</b>	<b>710</b>
<b>CCLA - CCLA nvestment</b>							
Restricted		642	198	—	—	—	841
<b>Sub-total for CCLA</b>		<b>642</b>	<b>198</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>841</b>
<b>ChrisProj - St Christopher Proje</b>							
Restricted		10,805	2,150	2,811	—	—	10,143
<b>Sub-total for ChrisProj</b>		<b>10,805</b>	<b>2,150</b>	<b>2,811</b>	<b>—</b>	<b>—</b>	<b>10,143</b>
<b>Culture - Cross Culture</b>							
Restricted		—	—	—	—	—	—
<b>Sub-total for Culture</b>		<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Fabric - Fabric Fund</b>							
Restricted		2,515	9	—	—	—	4,550
<b>Sub-total for Fabric</b>		<b>2,515</b>	<b>9</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>4,550</b>
<b>Family - Family Project</b>							
Restricted		—	—	—	—	—	—
<b>Sub-total for Family</b>		<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>FixedInt - CBF Fixed Interest S</b>							
Endowment		1,825	—	—	—	—	9,874
<b>Sub-total for FixedInt</b>		<b>1,825</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>9,874</b>
<b>Good - Good Neighbours</b>							
Restricted		116,329	115,867	132,111	—	—	100,085
<b>Sub-total for Good</b>		<b>116,329</b>	<b>115,867</b>	<b>132,111</b>	<b>—</b>	<b>—</b>	<b>100,085</b>
<b>James - St James Projects an</b>							
Restricted		12,493	5,124	720	—	—	16,898
<b>Sub-total for James</b>		<b>12,493</b>	<b>5,124</b>	<b>720</b>	<b>—</b>	<b>—</b>	<b>16,898</b>
<b>MaryGen - St Marys General Fun</b>							
Restricted		—	—	68	—	—	(68)
<b>Sub-total for MaryGen</b>		<b>—</b>	<b>—</b>	<b>68</b>	<b>—</b>	<b>—</b>	<b>(68)</b>
<b>Marys - St Marys</b>							
Restricted		394	4,800	4,299	—	—	894
<b>Sub-total for Marys</b>		<b>394</b>	<b>4,800</b>	<b>4,299</b>	<b>—</b>	<b>—</b>	<b>894</b>
<b>School - Tong Schoolroom</b>							
Restricted		11,467	1,540	2,331	—	—	10,676
<b>Sub-total for School</b>		<b>11,467</b>	<b>1,540</b>	<b>2,331</b>	<b>—</b>	<b>—</b>	<b>10,676</b>
<b>Stairlift - St Christopher Stair</b>							
Restricted		832	—	—	—	—	832
<b>Sub-total for Stairlift</b>		<b>832</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>832</b>
<b>Weekend - Parish Weekend</b>							
Restricted		1,388	—	—	—	—	1,388
<b>Sub-total for Weekend</b>		<b>1,388</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,388</b>
<b>Youth - Youth Project</b>							
Restricted		—	—	—	—	—	—
<b>Sub-total for Youth</b>		<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>General - General fund</b>							
Unrestricted		64,309	64,410	72,039	—	—	54,659
<b>Sub-total for General</b>		<b>64,309</b>	<b>64,410</b>	<b>72,039</b>	<b>—</b>	<b>—</b>	<b>54,659</b>
<b>Grand total</b>		<b>223,875</b>	<b>194,100</b>	<b>214,541</b>	<b>—</b>	<b>—</b>	<b>211,487</b>





**Parish of Tong & Laisterdyke**  
**Receipts and payments**  
**Selected period: 01 January 2020 to 31 December 2020**

Note	From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
<b>Good - Good Neighbours (Restricted) Fund</b>			
<b>Income and endowments</b>			
Donations and legacies			
Donations appeals etc		1,450	4,828
Recurring grants		4,875	16,953
Social Services		29,878	29,878
City Challenge		—	2,625
Non-recurring one-off grants		44,499	17,750
Other funds generated		—	48
	<i>Total Donations and legacies</i>	<u>80,703</u>	<u>72,082</u>
Income from charitable activities			
Repairs & Renewals reimbursements		—	75
	<i>Total Income from charitable activities</i>	<u>—</u>	<u>75</u>
Other trading activities			
Salary The Vine		—	669
Cafe takings		6,306	19,115
Day Centre		20,382	22,970
Cleaning income		579	170
Line Dancing		170	817
Mini Bus income		1,582	5,582
Hairdressing		89	352
In Kind income		20	89
Lunch Club		250	1,070
Wednesday Club income		59	357
Furniture Shop income		—	2,278
Fruit & Veg income		1,624	2,049
Sundry income		3,572	139
Avon		297	410
	<i>Total Other trading activities</i>	<u>34,934</u>	<u>56,070</u>
Investments			
Bank and building society interest		229	661
	<i>Total Investments</i>	<u>229</u>	<u>661</u>
<b>Total income and endowments</b>		<b>115,867</b>	<b>128,890</b>
<b>Expenditure</b>			
Raising funds			
Fees paid to fund raisers		2,526	9,755
Costs of applying for grants		4,478	135
	<i>Total Raising funds</i>	<u>7,004</u>	<u>9,890</u>
Expenditure on charitable activities			
Rent		5,837	8,611
Telephone		718	421
Repairs & Renewals		231	776
Sundries		343	2,163
Volunteer Expenses		121	165
Volunteer Lunches		1,575	7,264
Supplies		16,156	18,248
Mini Bus expenses		2,719	5,264
Furniture Shop expenses		—	170
Pest Control		294	438
Line Dancing		180	700
Wednesday Club		50	235

*There may be minor discrepancies in the totals if the pence are not being shown*

Note	From To	01 January 2020	01 January 2019
		31 December 2020	31 December 2019
	Fruit & Veg	4,946	5,756
	In Kind	44	149
	Home from Home	—	697
	Funding Costs	880	1,060
	Good Neighbour Salaries	79,924	75,167
	Good Neighbours PAYE	6,884	7,463
	Good Neighbours NEST pension	2,577	2,458
	Travel Expenses	196	121
	Staff Training	220	51
	Cleaning	340	543
	Printing, Postage, Stationery	651	153
	Computer and Internet	213	285
	Miscellaneous	—	725
	Governance costs examination/audit fee	—	150
	<i>Total Expenditure on charitable activities</i>	<i>125,107</i>	<i>139,240</i>
<b>Total expenditure</b>		<b>132,111</b>	<b>149,131</b>
	Excess of Income and endowments over Expenditure	(16,244)	(20,240)
	Brought forward balance	116,329	136,570
<b>Total carried forward balance</b>		<b>100,085</b>	<b>116,329</b>

*There may be minor discrepancies in the totals if the pence are not being shown*