

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF TONG AND LAISTERDYKE

England & Wales · Charity number 1130777

Details

Other names	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF TONG AND HOLME WOOD, TONG P.C.C. BRADFORD
Status	Registered
Legal form	Previously excepted
Registered	2009-07-28
Register	View on the Charity Commission register

Contact

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Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Provision of Christian worship and nurture, for all ages. Provision of a safe community space for children, families, young people and older people, including care of older people, and vulnerable adults, day centre provision, health and well-being based activities, a community cafe, and toddler, children and young people's groups, a community food pantry.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Disability, The Prevention Or Relief Of Poverty, Religious Activities, Arts/culture/heritage/science, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Bradford City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£295,464	£284,792	-	-
2023-12-31	£235,105	£226,432	-	-
2022-12-31	£206,750	£204,754	-	-
2021-12-31	£230,865	£211,547	-	-
2020-12-31	£194,100	£214,541	-	-

Trustees

Name	Role	Appointed
Rev GARY STUART HODGSON	Chair	2016-04-18
Adrian Short		2023-04-30
Amanda Joy Appleyard		2019-04-09
Angela Abson		2019-04-09
Elaine Amelia Rathmell BEM		2019-04-09
Jean Black		2014-11-25
John Rathmell		2019-04-09
LOUISE MARY CONNACHER		2015-04-20
Liam James Jagger		2016-04-18
Margaret Mary Ealham		2014-11-25
Monique McDonald		2024-01-16
Paul Coates-Black		2018-04-17
Rev Simon Rulton		2022-07-02

Accounts

The Parish of

ST JAMES'

Tong

ST CHRISTOPHER'S

Holme Wood

ST MARY'S

Laisterdyke

and



The Parochial Church Council of the Ecclesiastical
Parish of Tong and Laisterdyke
(known as Tong and Laisterdyke PCC)

Charity Number 1130777

Trustee Report and Accounts
For the year ending
31 December 2024

FAITH.HOPE.LOVE

**TONG AND LAISTERDYKE PCC
REPORT AND ACCOUNTS
for the year ended 31 December 2024**

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PARISH OF TONG AND LAISTERDYKE - TRUSTEES REPORT 31/12/2024

Aims and Purposes:

The Parochial Church Council of the Parish of Tong and Laisterdyke in the Diocese of Leeds, together with the clergy and churchwardens, is responsible for the pastoral, evangelistic, and social mission of the Church of England. It also has responsibility for the maintenance of the Church and Church Community Centre of St Christopher's Church, Holme Wood, St. James Church, Tong, and St. Mary's Church Laisterdyke. The charity is registered with the Charity Commission as The Parochial Church Council of the Ecclesiastical Parish of Tong and Laisterdyke (Charity number 1130777). The governing documents are the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules.

In Tong it is also responsible for the Village School Room.

Objectives and Activities:

The Parish of Tong and Laisterdyke exists to serve the communities of Tong Village, the Holmewood estate and Laisterdyke. We have three worship and community centres – St James' Church in Tong as well as the School Room, a community building we run in conjunction with the Tong Village Association, St Mary's in Laisterdyke, and St Christopher's in Holmewood.

Through a varied programme of activities and services for all ages, the staff, volunteers and congregations of the three churches seek to support those in most need, offer pastoral care, love and friendship and build communities of hope and belonging both inside and outside the church.

The churches of the Parish choose to do this through their Good Neighbours project at St Christopher's Church as well as working closely with other local churches and partners, including Primetime at the Vine which operates from St Mary's buildings and The Holmewood Family Centre which operates from St Christopher's buildings and the Holmewood Salvation Army which operates our local Food Bank.

Achievement and Performance

The cost-of-living crisis has continued to have a very significant effect on many of the people that we serve, and we have seen a significant increase in our emergency food provision as well as our warm space provisions and access to our food pantries. We continue to work in partnership with the Fuel Bank Foundation to provide additional support to people on low incomes who find themselves in fuel crisis.

As 3 small church communities and a community project, we have worked hard to provide spiritual, material, practical and community support bringing hope, sharing love, and nurturing faith.

We have achieved this by working with our partners, to provide a wide range of services including:

- Toddler Groups
- Children and Young People after school groups
- Older people's groups and day care provision
- Craft and activity groups
- Community Cafes
- Community Food Pantries, Drop-in spaces and Warm spaces
- Emergency Food provision
- Sunday Worship Services
- Accessible Worship Services for families who don't attend Sunday services
- Worship Services in Residential Homes
- Spiritual support for people across our communities, including the provision of Weddings, Baptisms and Funerals
- Opportunities to explore faith through small groups and discussions
- Supporting our local schools to explore faith and engage with their community, and support and governance of our local church school, St John's CE School Bierley.

Review of Activities

A more detailed Parish Report of the work of the PCC & its three churches during 2024 is available.

Training

We seek to develop all our valued workers, both paid and volunteers, by providing appropriate training and personal development opportunities.

Financial Review

Charity accounts are split between 'Unrestricted' funds (of which some may be 'Designated' for a specific cause) and 'Restricted' funds. Unrestricted funds relate to money the PCC can spend on anything that fulfils the objectives of the church. Restricted funds record donations and expenditure for specific purposes or projects.

The financial climate remains challenging. Good Neighbours continues to be grateful for the support of the National Lottery Community Fund particularly with the ongoing pressure on local government funding reducing the ability of Adult Services to provide sufficient funding for community-based provision.

An increase in Community Café income and some small funding to strengthen our dementia-friendly provision have helped to enable a small increase in overall income compared to the previous year.

National increases in staff costs and further staff reorganising have increased our costs this year, leading to a project-deficit of £9,072. We will continue to explore the funding and development opportunities that are available as we seek to ensure the ongoing provision of these essential services to those in our community who need them the most.

The Parish has been successful in a number of funding grants in 2024:

- Biffa Award funded the replacement of the heating system at St Christopher's.
- The Bradford Anglican Council for Social Aid and the Leeds Diocese Buildings fund provided grants to create a Community Kitchenette at St Christopher's where the Food Pantry and Welcome Space take place.
- Awards for All provided a grant to develop the food provision for the Food Pantry, alongside the amazing ongoing support from The Eldwick Church.
- In addition, Primetime at the Vine, our partner organisation at St Mary's Church, secured funding to significantly reduce our Carbon Footprint at St Mary's, installing solar panels and an air-pump heating system in the hall.

This funding, together with a small increase in our giving across our three churches has led to a remarkable increase in income of 57% for this year. There is also a corresponding increase in expenditure as the projects that were funded have been implemented. Apart from the funding grants, increases in costs have outstripped income, and we have had to make difficult decisions to manage our parish expenditure.

Future Strategy

The charity plans to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

Reserves Policy

The Trustees, are working towards a policy whereby the unrestricted funds, not committed or invested in tangible assets ('the free reserves') held by the charity should be between 3 and 6 months of the resources expended. At the proposed reserves level, the Trustees recognise the need to continue to attract major funding in order to maintain activities.

Investment Policy

The Trustees have considered the most appropriate policy for investing funds. Short term reserves will be held in the Trustees' interest-bearing bank account. Future long-term reserves will be held in accounts designed for the charity sector, with the requirement to generate income and/or capital growth.

Risk Review

The Trustees have conducted their own review of the major risks to which the charity is exposed, and systems have been established to mitigate those risks. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding activities. Internal risks are minimised by the use of professional consultants, and the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. The procedures are periodically reviewed to ensure they still meet the needs of the charity.

Structure, Governance and Management.

Members of the P.C.C. are either ex-officio, elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation rules, or co-opted. Elected members serve for a period of three years. Elections are conducted in such a way as to try to ensure that our three congregations are represented on the P.C.C and are set out in a Bishop's Instrument.

During 2024 the following have served as members of our P.C.C. following our APCM in April:

<i>Ex-officio</i>	Revd Canon Gary Hodgson	Incumbent	
	Revd Sarah Harrison	Curate	Resigned March 2024
	Revd Simon Rulton	Curate	July 2022
	Revd Helen Hodgson	Associate Vicar	Appointed September 2024
	Revd Paul Wheelhouse	Associate Priest	Appointed September 2024
<i>Elected:</i>	Mr Paul Coates-Black	Churchwarden	re-elected April 2024
	Mr John Rathmell	Churchwarden	re-elected April 2024
	Mr Liam Jagger	Churchwarden	re-elected April 2024
	Mrs Margaret Ealham	Deanery Synod Rep	re-elected April 2024
	Mrs Elaine Rathmell	Deanery Synod Rep	re-elected April 2024
	Mrs Jean Black	PCC Rep	re-elected April 2024
	Mrs Louise Connacher	PCC Rep	re-elected April 2024
	Ms Angela Abson	PCC Rep	re-elected April 2024
	Miss Amanda Appleyard	PCC Rep	re-elected April 2024
	Mr Adrian Short	PCC Rep	re-elected April 2024
	Mrs Louise Coates-Black	PCC Rep	elected April 2024
<i>Treasurer -</i>	Mrs Joan Greenfield		

P.C.C. Committees that operated in 2024:

The P.C.C. normally functions through a number of Sub Committees, Management Committees and informal church meetings, which meet between full meetings of the P.C.C. They were as follows:

1. **Standing Committee**
 2. **Good Neighbours Project Management Committee:**
 3. **Staffing Subcommittee**
 4. **Finance Subcommittee**
 5. **Tong School Room Management Committee:** (Authority delegated by the PCC for the day to day running of the School Room. This includes members of the Tong Village Association).
 6. **St. James' Church Meeting:**
 7. **St. Christopher's Church Meeting:**
 8. **St. Mary's Church Meeting:**
- } (buildings, worship, fellowship, discipleship and mission, advising the PCC on local issues to support their decision making. These are informal meetings, which includes anyone who attends church worship. These meetings have not taken place formally due to pressures on our resourcing, instead, communication has happened informally through discussions and a weekly newsletter).

Trustees report approved by the PCC on 30th March 2025

Signed 

Revd Canon Gary Hodgson

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Annual Financial Statements

The attached financial statements for the year ended 31 December 2024, have been prepared in accordance with the relevant Church Accounting Regulations, applicable Accounting Standards and Statement of Recommended Practice (FRS 102) 2015.

It is recommended that the Annual Report and Financial Statements for the year ended 31st December 2024 be adopted and approved for submission to the Annual Parochial Church Meeting.

Approved by the trustees of the charity on 30th March 2025 and signed on its behalf by:

Signed

A handwritten signature in black ink, appearing to read 'Gary Hodgson', with a stylized flourish at the end.

Revd Canon Gary Hodgson
Chair of Trustees

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF TONG AND
LAISTERDYKE**

(KNOWN AS TONG AND LAISTERDYKE PCC)

INDEPENDENT EXAMINER'S REPORT - 2024

Independent Examiner's report to the Trustees Council of Tong and Laisterdyke PCC

I report on the accounts of the Church for the year ended 31 December 2024 which are set out together with the accounting policies and notes on pages 8 to 16.

Respective responsibilities of the Trustees and the Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with Section 130 of the 2011 Act; or to prepare accounts which accord with the accounting records have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Emma Wilson FCA
15 Victoria Mews
Cottingley Business Park
Bingley BD16 1PY

30 March 2025

Sofa Separate Designated

Parish Churches	Unrestricted funds	Design'd funds	Restric'd funds	End'ment funds	Total 2024	Total 2023
Income and endowments from:						
Donations and legacies	36,497	27,280	60,612	-	124,389	64,551
Income from charitable activities	2,896	214	120	-	3,230	2,654
Other trading activities	18,292	3,600	2,280	-	24,172	27,354
Investments	272	1,175	1,620	-	3,067	3,007
Other income	4,010	592	2,179	1,699	8,480	6,400
Parish income	61,968	32,861	66,811	1,699	163,339	103,965
Expenditure on:						
Raising funds	-	52	3,081	-	3,133	1,928
Expenditure on charitable activities	65,910	14,756	59,795	-	140,462	97,218
Other expenditure	-	-	-	-	-	94
Parish expenditure	65,910	14,809	62,876	-	143,595	99,240
Good Neighbour Project						
Income and endowments from:						
Donations and legacies	6,566	-	95,907	-	102,473	100,931
Income from charitable activities	470	-	-	-	470	485
Other trading activities	29,149	-	-	-	29,149	29,711
Investments	33	-	-	-	33	13
Other income	-	-	-	-	-	-
GN income	36,218	-	95,907	-	132,125	131,140
Expenditure on:						
Raising funds	5,344	-	-	-	5,344	4,555
Expenditure on charitable activities	42,378	-	93,474	-	135,852	122,637
Other expenditure	-	-	-	-	-	0
GN expenditure	47,722	-	93,474	-	141,197	127,192
Combined Totals						
Parish income	61,968	32,861	66,811	1,699	163,339	103,965
GN income	36,218	-	95,907	-	132,125	131,140
Combined income	98,186	32,861	162,718	1,699	295,464	235,105
Parish expenditure	65,910	14,809	62,876	-	143,595	99,240
GN expenditure	47,722	-	93,474	-	141,197	127,192
Combined expenditure	113,632	14,809	156,350	0	284,792	226,432
Combined Net income (expenditure) resources before transfer	(15,446)	18,052	6,367	1,699	10,672	8,673
Transfers						
Gross transfers between funds - in	1,288	-	-	-	1,288	-
Gross transfers between funds - out	-	-	(1,288)	-	(1,288)	-
Other recognised gains / losses						
Net movement in funds	(14,158)	18,052	5,079	1,699	10,672	8,673
Reconciliation of funds						
Total funds brought forward	37,506	44,895	138,919	22,639	243,959	235,286
Total funds carried forward	23,348	62,947	143,998	24,338	254,631	243,959

Balance Sheet detailed

Class and code	Description	As at 31/12/2024	As at 31/12/2023
Current assets	Parish Churches		
6432	CBf Fixed Interest Fund (Tong Endowment) CCLA 104001314S	11,145	10,896
6433	CBF Investment Fund - Tong (Tempest 60) endowment CCLA 104001315S	5,619	5,493
6434	CBF Fixed Interest Fund - Tong (Tempest) endowment CCLA 104001024F	4,768	4,629
6435	CBf Fixed Interest Fund - Fabric Fund endowment 604050001F	1,670	1,621
6436	CBF Investment Fund (St Johns School Tong St) CCLA 104001144S	22,383	21,882
6501	Bank current account	60,349	44,864
6505	Schoolroom Bank A/C	9,447	9,527
6510	CCLA (CBF) FABRIC account	4,779	4,499
6511	CCLA Investment Fund (General Fund)	41,277	39,156
6512	CBF Deposit Fund (Children & Families Education Fund) CCLA 104001225D	14,820	13,200
6590	Cash in hand	79	330
Z05	Accounts Receivable	6,277	7,845
Current assets	Good Neighbours Project		
6506	Virgin Good Neighbours Project	70,561	78,107
6514	Petty Cash	67	237
6591	Cash in Hand GN	1,168	1,253
Z05	Accounts Receivable	875	1,750
	Total Current assets	255,287	245,290
Liabilities			
6601	Loans received	-	1,177
6602	Wedding Fees in Advance	-	-
6699	Agency collections	106	-
Z04	Accounts Payable	550	154
	Total Liabilities	656	1,331
	Net Asset surplus (deficit)	254,631	243,959
Reserves			
	Good Neighbours Excess/(deficit) to date	(9,071)	(31,055)
	Parish Churches Excess/(deficit) to date	19,744	24,280
Z01	Parish Churches Starting balances	162,765	138,485
Z01	Good Neighbours Starting balances	81,193	112,249
	Total Reserves	254,631	243,959
	Represented by Funds		
	Parish Churches General (Unrestricted)	(4,697)	(754)
	Good Neighbours General (Unrestricted)	28,044	38,261
	Parish Churches Designated	62,947	44,895
	Good Neighbours Designated	-	-
	Parish Churches Restricted	99,921	95,986
	Good Neighbours Restricted	44,077	42,933
	Parish Churches Endowment	24,338	22,639
	Total	254,631	243,959

Statement of Assets and Liabilities (by code)

Class and nominal code						Total 2024	Total 2023
Current Asset - Cash At Bank And in Hand							
The Parish Churches	6501: Bank current account	29,510	21,156	9,683	-	60,349	44,864
The Parish Churches	6505: Schoolroom Bank A/C	-	-	9,447	-	9,447	9,527
The Parish Churches	6510: CCLA (CBF) FABRIC account	-	1,180	3,499	100	4,779	4,499
The Parish Churches	6511: CCLA Investment Fund (General Fund)	21	40,722	-	534	41,277	39,156
The Parish Churches	6512: CBF Deposit Fund (Children & Families Education Fund) CCLA 104001225D	284	-	14,536	-	14,820	13,200
The Parish Churches	6590: Cash in hand	(41,989)	325	41,743	-	79	330
Good Neighbours	6502: HSBC Good Neighbour Project	78,875	-	(78,875)	-	-	-
Good Neighbours	6506: Virgin Good Neighbours Project	16,295	-	54,266	-	70,561	78,107
Good Neighbours	6514: Petty Cash	12,815	-	(12,748)	-	67	237
Good Neighbours	6591: Cash in Hand GN	(1,441)	-	2,610	-	1,168	1,253
Total		94,370	63,383	44,162	634	202,550	191,174
Current Asset - Debtors							
The Parish Churches	Z05: Accounts Receivable	8,010	-	(1,733)	-	6,277	7,845
Good Neighbours	Z05: Accounts Receivable	875	-	-	-	875	1,750
Total		8,885	-	(1,733)	-	7,152	9,595
Current Asset - Investments							
The Parish Churches	6432: CBf Fixed Interest Fund (Tong Endowment) CCLA 104001314S	-	-	-	11,145	11,145	10,896
The Parish Churches	6433: CBF Investment Fund - Tong (Tempest 60) endowment CCLA 104001315S	-	-	-	5,619	5,619	5,493
The Parish Churches	6434: CBF Fixed Interest Fund - Tong (Tempest) endowment CCLA 104001024F	-	-	-	4,768	4,768	4,629
The Parish Churches	6435: CBf Fixed Interest Fund - Fabric Fund endowment 604050001F	-	-	-	1,670	1,670	1,621
The Parish Churches	6436: CBF Investment Fund (St Johns School Tong St) CCLA 104001144S	-	-	21,882	501	22,383	21,882
Good Neighbours	6512: CCLA Investment Management Ltd	(78,824)	-	78,824	-	-	-
Total		(78,824)	-	100,706	23,703	45,585	44,521
Liability – Agency Accounts							
The Parish Churches	6699: Agency Collections	-	-	106	-	106	-
Total		-	-	106	-	106	-
Liability - Creditors: Amounts Falling Due In One Year							
The Parish Churches	6601: Loans received	-	-	-	-	-	1,177
Good Neighbours	Z04: Accounts Payable	550	-	-	-	550	154
Total		550	-	-	-	550	1,331
Net total assets		23,348	62,947	143,998	24,338	254,631	243,959

Fund movement summary

	Fund	Opening	Incoming	Outgoing	Transfers	Gains/Losses	Journals	Closing
A4A								
Restricted (Good Neighbours)		-	7,116	3,558	-	-	-	3,558
Awards For All								
Restricted (The Parish Churches)		-	20,000	7,165	-	-	-	12,835
BCAdukt								
Restricted (Good Neighbours)		7,059	23,615	24,614	-	-	-	6,061
BD4+								
Restricted (Good Neighbours)		-	4,942	2,806	-	-	-	2,136
Biffa Heating								
Restricted (The Parish Churches)		-	21,130	21,130	-	-	-	-
C Child & Mission								
Restricted (The Parish Churches)		1,939	1,350	1,428	-	-	-	1,861
C Church								
Restricted (The Parish Churches)		4,365	-	1,109	-	-	-	3,256
CCLA Investment CB3020680								
Designated (The Parish Churches)		39,136	1,586	-	-	-	-	40,722
Church Yard								
Designated (The Parish Churches)		841	1,494	951	-	-	-	1,385
Restricted (The Parish Churches)		153	-	153	-	-	-	-
Sub-totals		994	1,494	1,104	-	-	-	1,385
Community Kitchen								
Restricted (The Parish Churches)		-	9,963	9,963	-	-	-	-
CtyChal								
Restricted (Good Neighbours)		-	2,250	1,750	-	-	-	500
Fabric CB3020802								
Designated (The Parish Churches)		(40)	180	-	-	-	-	140
Restricted (The Parish Churches)		3,139	0	-	-	-	-	3,139
Sub-totals		3,099	180	-	-	-	-	3,279
Fabric Endow CB3020681								
Endowment (The Parish Churches)		1,621	49	-	-	-	-	1,670
GarWest								
Restricted (Good Neighbours)		15,000	15,000	14,963	-	-	-	15,037
General								
Unrestricted (Good Neighbours)		38,261	36,218	47,722	1,288	-	-	28,044
GrgMtn								
Restricted (Good Neighbours)		2,280	-	1,676	-	-	-	604
J Bells								
Restricted (The Parish Churches)		6,091	120	-	-	-	-	6,211
J Restoration								
Restricted (The Parish Churches)		18,195	4,892	3,081	-	-	-	20,006
M Disc								
Restricted (The Parish Churches)		14,845	23,277	21,097	-	-	-	17,025
M Flat								
Designated (The Parish Churches)		4,958	3,600	2,522	-	-	-	6,035
Projector								
Designated (The Parish Churches)		-	6,000	4,170	-	-	-	1,830

Reaching Comm							
Restricted (Good Neighbours)	18,593	36,718	40,762	(1,288)	-	-	13,261
SBS							
Restricted (Good Neighbours)	-	2,266	1,680	-	-	-	586
School Room							
Restricted (The Parish Churches)	9,942	2,280	2,739	-	-	-	9,482
Scurrah							
Restricted (Good Neighbours)	-	4,000	1,665	-	-	-	2,335
St J School CB3002824							
Restricted (The Parish Churches)	21,882	-	-	-	-	-	21,882
Stairlift							
Restricted (The Parish Churches)	772	-	-	-	-	-	772
T Endow CB3002956							
Endowment (The Parish Churches)	10,851	-	-	-	-	-	10,851
Tong School CB3002866							
Restricted (The Parish Churches)	12,916	1,620	-	-	-	-	14,536
Training							
Restricted (The Parish Churches)	1,087	-	-	-	-	-	1,087
TT Endow CB3002957							
Endowment (The Parish Churches)	10,166	1,650	-	-	-	-	11,816
Weddings							
Restricted (The Parish Churches)	(218)	2,179	2,176	-	-	-	(215)
Weekend							
Restricted (The Parish Churches)	879	-	-	-	-	-	879
General							
Unrestricted (The Parish Churches)	(754)	61,968	65,910	-	-	-	(4,697)
Totals	243,959	295,464	284,792	-	-	-	254,631

Analysis of income and expenditure

	Unrestricted	Designated	Restricted	Endowment	Total 2024	Total 2023
INCOME AND ENDOWMENTS FROM: (THE PARISH CHURCHES)						
Donations and legacies						
0101- 0105 - Gift Aid - Bank	17,386	0	60	0	17,446	16,265
0110 - Gift Aid - Envelopes	1,425	-	-	-	1,425	1,485
0201 - Other planned giving	-	-	-	-	-	655
0301 - 0303 - Loose plate collections	9,154	0	0	0	9,154	8,891
0550 - Donations appeals etc	2,161	1,098	89	-	3,348	9,072
0551 - Church Flowers	-	-	-	-	-	(7)
0552 - Ministers Discretionary Fund	-	-	23,268	-	23,268	17,584
0553 - Projector Fund - Stewardship	-	6,000	-	-	6,000	-
0554 - Awards For All	-	20,000	-	-	20,000	-
0555 - Community Kitchen	-	-	9,963	-	9,963	-
0556 - St. James' Restoration Fund	-	-	4,742	-	4,742	-
0557 - BIFFA Award - Heating	-	-	21,130	-	21,130	-
0601 - Tax recoverable on Gift Aid	6,371	182	9	-	6,562	7,868
0702 - Parish Child/Mission Work	-	-	1,350	-	1,350	1,938
0809 - Church Grants	-	-	-	-	-	800
Donations and legacies Totals	36,497	27,280	60,612	-	124,389	64,551
Income from charitable activities						
0939 - Worship & Sunday School	-	-	-	-	-	44
0940 - Repairs & Renewals reimbursements	260	-	-	-	260	252
1101 - Fees Funerals	2,152	214	-	-	2,366	2,214
1103 - Sundries	485	-	-	-	485	114
1104 - St James' Bells	-	-	120	-	120	30
Income from charitable activities Totals	2,896	214	120	-	3,230	2,654
Other trading activities						
0910 - Refreshments etc	78	-	-	-	78	67
0924 - Cleaning Income	-	-	-	-	-	100
1230 - Rent from Projects	15,433	-	-	-	15,433	15,300
1240 - Church hall hire	2,781	-	-	-	2,781	4,746
1241 - St Marys Flat	-	3,600	-	-	3,600	3,600
1250 - Schoolroom - Income from hall	-	-	2,280	-	2,280	3,541
Other trading activities Totals	18,292	3,600	2,280	-	24,172	27,354
Investments						
1020 - Bank and building society interest	272	1,175	1,620	-	3,067	3,007
Investments Totals	272	1,175	1,620	-	3,067	3,007
Other income						
1102 - Fees Weddings Income	2,640	-	2,179	-	4,819	1,864
1311 - Insurance income	984	-	-	-	984	529
1312 - Governance Income/Audit	386	-	-	-	386	370
1313 - Re-evaluation of Investments	-	592	-	1,699	2,291	3,637
Other income Totals	4,010	592	2,179	1,699	8,480	6,400
Income and endowments Grand totals	61,968	32,861	66,811	1,699	163,339	103,965
INCOME AND ENDOWMENTS FROM: (GOOD NEIGHBOURS)						
Donations and legacies						
0801 - Grants Received	437	-	95,907	-	96,344	97,669
0901 - Other funds generated	5,598	-	-	-	5,598	3,261
5001 - Donations	531	-	-	-	531	-
Donations and legacies Totals	6,566	-	95,907	-	102,473	100,931
Income from charitable activities						
0933 - Coffee	470	-	-	-	470	485
Income from charitable activities Totals	470	-	-	-	470	485
Other trading activities						
0922 - Cafe Takings	16,778	-	-	-	16,778	14,431
0923 - Day Centre	7,683	-	-	-	7,683	9,621
0926 - Line Dancing	437	-	-	-	437	239
0927 - Mini Bus Income	2,921	-	-	-	2,921	4,147
0928 - Hairdressing	195	-	-	-	195	205
0929 - In Kind Income	11	-	-	-	11	-
0934 - Fruit & Veg Income	965	-	-	-	965	902
0937 - Avon	159	-	-	-	159	165
Other trading activities Totals	29,149	-	-	-	29,149	29,711
Investments						
1020 - Bank & Building Society Interest	33	-	-	-	33	13
Investments Totals	33	-	-	-	33	13

Income and endowments Grand totals	36,218	-	95,907	-	132,125	131,140
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EXPENDITURE ON: (THE PARISH CHURCHES)

Raising funds

1730 - St James Restoration	-	52	3,081	-	3,133	1,928
Raising funds Totals	-	52	3,081	-	3,133	1,928

Expenditure on charitable activities

1721 - Community Kitchen	-	-	9,997	-	9,997	-
1801 - Giving to missionary, relief and development societies	840	30	-	-	870	840
1804 - Parish Child/Mission Work	-	-	1,428	-	1,428	1,514
1805 - Ministers Discretionary Fund	-	-	20,822	-	20,822	16,180
1806 - Projector Fund - Stewardship	-	4,170	-	-	4,170	-
1807 - Awards For All	-	7,165	-	-	7,165	-
1808 - BIFFA Award - Heating	-	-	21,130	-	21,130	-
1901 - Parish Share	30,000	-	-	-	30,000	30,000
2005 - Sundries	437	-	-	-	437	-
2018 - Bank Charges	140	-	61	-	201	210
2030 - Repairs & Renewals - St Christophers	3,876	-	1,109	-	4,985	5,411
2031 - Repairs & Renewals - St James	667	-	-	-	667	6,803
2032 - Repairs & Renewals - St Marys	106	-	-	-	106	-
2101 - Working expenses of incumbent	1,439	-	-	-	1,439	1,740
2102 - Travel Expenses	154	-	-	-	154	104
2150 - Vicar's telephone	1,097	-	-	-	1,097	982
2301 - Church insurance	6,276	-	-	-	6,276	5,910
2331 - Cleaning	2,273	-	-	-	2,273	2,963
2332 - Worship & Sunday School	1,350	-	-	-	1,350	2,068
2333 - Fees for funerals	534	-	-	-	534	463
2334 - Wedding Fees Payments	-	-	2,417	-	2,417	1,115
2350 - Upkeep of churchyard	-	899	153	-	1,052	96
2360 - Printing, Postage, Stationery	1,451	-	-	-	1,451	1,084
2361 - Computer and Internet	1,929	-	-	-	1,929	1,896
2401 - Church - electric	2,055	-	-	-	2,055	1,770
2410 - Church - gas	9,240	-	-	-	9,240	8,831
2420 - Church - water	1,333	-	-	-	1,333	1,065
2530 - Schoolroom - electricity	-	-	747	-	747	405
2540 - Schoolroom - gas	-	-	-	-	-	-
2550 - Schoolroom - insurance	-	-	984	-	984	529
2560 - Schoolroom - Repairs & Renewals	-	-	673	-	673	3,143
2580 - Schoolroom - water	-	-	216	-	216	169
2601 - Governance costs examination/audit fee	714	-	58	-	772	740
2840 - St Marys Flat	-	2,492	-	-	2,492	1,188
Expenditure on charitable activities Totals	65,910	14,756	59,795	-	140,462	97,218
Other expenditure						
2602 - Re-evaluation of Investments	-	-	-	-	-	94
Other expenditure Totals	-	-	-	-	-	94
Expenditure Grand totals	65,910	14,809	62,876	-	143,595	99,240

EXPENDITURE ON: (GOOD NEIGHBOURS)**Raising funds**

1701 - Fees paid to Fund Raisers	2,672	-	-	-	2,672	1,660
1710 - Costs of applying for grants	2,672	-	-	-	2,672	2,895
Raising funds Totals	5,344	-	-	-	5,344	4,555

Expenditure on charitable activities

0941 - Activities	7	-	2,002	-	2,009	866
0942 - Meal Provision	-	-	-	-	-	368
2001 - Rent	433	-	8,237	-	8,670	8,670
2002 - Telephone	730	-	-	-	730	609
2003 - Repairs & Renewals	1,245	-	2,198	-	3,443	1,495
2004 - Cafe	-	-	-	-	-	39
2005 - Sundries	6	-	-	-	6	74
2006 - Volunteer Expenses	76	-	174	-	250	243
2007 - Volunteer Lunches	72	-	135	-	207	40
2008 - Supplies	3,839	-	8,445	-	12,284	15,399
2009 - Mini Bus expenses	4,739	-	2,380	-	7,119	9,824
2013 - Wednesday Club	-	-	525	-	525	244
2014 - Fruit & Veg	432	-	3,018	-	3,450	3,561
2019 - Good Neighbours Salaries	17,349	-	62,001	-	79,350	67,165
2020 - Good Neighbours PAYE	6,507	-	1,664	-	8,172	5,653
2021 - Good Neighbours NEST Pension	3,080	-	966	-	4,046	3,307
2022 - Freelance Payroll & Bookkeeping	2,242	-	-	-	2,242	2,688
2023 - Coffee	343	-	-	-	343	272
2024 - Staff Uniform	14	-	954	-	968	-
2173 - Staff Training	-	-	-	-	-	72
2331 - Cleaning	417	-	-	-	417	388
2360 - Printing, Postage, Stationery	224	-	7	-	231	303
2361 - Computers & Internet	294	-	216	-	510	1,040
2601 - Governance costs examination/audit fees	328	-	-	-	328	320
4444 - Advertising & Promotion	-	-	553	-	553	-
Expenditure on charitable activities Totals	42,378	-	93,474	-	135,852	122,637
Expenditure Grand totals	47,722	-	93,474	-	141,197	127,192

Notes to the Financial Statements for the Year Ended 31 December 2022

Accounting Policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair" provisions.

Going concern

The Trustees have at the time of approving the financial statements a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. Thus, they continue to adopt the going concern basis of accounting in preparing the financial statements.

Income

Income in the Statement of Financial Activities is recognised when the Church has entitlement to the funds, any performance conditions attaching to the item(s) have been met, it is probable that the income will be received, and the amount can be measured reliably.

Donations, grants, gifts and lettings income are recognised when receivable.

Income from legacies is recognised once probate has been granted, provided that the income will be received to enable valuation of the Church's entitlement.

Expenditure

Expenditure is included in the Statement of Financial Activities on an accruals basis and includes irrecoverable VAT.

Tangible fixed assets and depreciation

Consecrated or benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Other fixed assets

All assets are recognised at full value in the year they are acquired.

Short term deposits

These are cash held on the deposit with the CCLA.

Debtors

Debtors represent income to be recognised in a future accounting period.

Creditors

Creditors, loans and provisions are recognised where the Church has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which therefore are not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds

These are income funds that have been received by the PCC for specific purposes, these funds must be protected and used only in connection with the intention of the original gift.

Endowment Funds

These are funds received from specific endowments and the Capital value is protected and cannot normally be accessed, but the income can be spent in the same manner as unrestricted income.

Accounts

and



The Parochial Church Council of the Ecclesiastical
Parish of Tong and Laisterdyke
(known as Tong and Laisterdyke PCC)

Charity Number 1130777

Trustee Report and Accounts
For the year ending
31 December 2023

FAITH.HOPE.LOVE

TONG AND LAISTERDYKE PCC
REPORT AND ACCOUNTS
for the year ended 31 December 2023

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Aims and Purposes:

The Parochial Church Council of the Parish of Tong and Laisterdyke in the Diocese of Leeds, together with the clergy and churchwardens, is responsible for the pastoral, evangelistic, and social mission of the Church of England. It also has responsibility for the maintenance of the Church and Church Community Centre of St Christopher's Church, Holme Wood, St. James Church, Tong, and St. Mary's Church Laisterdyke. The charity is registered with the Charity Commission as The Parochial Church Council of the Ecclesiastical Parish of Tong and Laisterdyke (Charity number 1130777). The governing documents are the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules.

In Tong it is also responsible for the Village School Room.

Objectives and Activities:

The Parish of Tong and Laisterdyke exists to serve the communities of Tong Village, the Holmewood estate and Laisterdyke. We have three worship and community centres – St James' Church in Tong as well as the School Room, a community building we run in conjunction with the Tong Village Association, St Mary's in Laisterdyke, and St Christopher's in Holmewood.

Through a varied programme of activities and services for all ages, the staff, volunteers and congregations of the three churches seek to support those in most need, offer pastoral care, love and friendship and build communities of faithful people both inside and outside the church.

The churches of the Parish choose to do this through their Good Neighbours project at St Christopher's Church as well as working closely with other local churches and partners, including Primetime at the Vine which operates from St Mary's buildings and The Holmewood Family Centre which operates from St Christopher's buildings and the Holmewood Salvation Army which operates our local Food Bank.

Achievement and Performance

The cost-of-living crisis has continued to have a very significant effect on many of the people that we serve, and we have seen a significant increase in our emergency food provision as well as our warm space provisions and access to our food pantries. This year we have also started to work in partnership with the Fuel Bank Foundation to provide additional support to people on low incomes who find themselves in fuel crisis.

As 3 small church communities and a community project, we have worked hard to provide spiritual, material, practical and community support bringing hope, sharing love, and nurturing faith.

We have achieved this by working with our partners, to provide a wide range of services including:

- Toddler Groups
- Children and Young People after school groups
- Older people's groups and day care provision
- Craft and activity groups
- Community Cafes
- Community Food Pantries, Drop-in spaces and Warm spaces
- Emergency Food provision
- Sunday Worship Services
- Accessible Worship Services for families who don't attend Sunday services
- Worship Services in Residential Homes
- Spiritual support for people across our communities, including the provision of Weddings, Baptisms and Funerals
- Opportunities to explore faith through small groups and discussions
- Supporting our local schools to explore faith and engage with their community, and support and governance of our local church school, St John's CE School Bierley.

Review of Activities

A more detailed Parish Report of the work of the PCC & its three churches during 2023 is available.

Training

We seek to develop all our valued workers, both paid and volunteers, by providing appropriate training and personal development opportunities.

Financial Review

Charity accounts are split between 'Unrestricted' funds (of which some may be 'Designated' for a specific cause) and 'Restricted' funds. Unrestricted funds relate to money the PCC can spend on anything that fulfils the objectives of the church. Restricted funds record donations and expenditure for specific purposes or projects.

Financially it has been another challenging year for our church and associated charities. However, Good Neighbours received an encouraging boost when the National Lottery Community Fund agreed to help fund the project over the next 3 years. This increase in funding, combined with the impact of the cost saving measures taken last year, have enabled Good Neighbours to breakeven over the year making a small net positive contribution towards costs of £3,948, which is a significant improvement on last year.

The pressure on local government funding has led to falling levels of grant funding from Adult Services and uncertainty about long-term support from Adult Services. We continue to address this by keeping our costs as low as possible and through seeking essential funding from other external grant making organisations.

The continued rise in food prices has meant that there has been an increased cost to provide food for the centre. Our partnership with Fairshare continues to help us keep our costs as low as possible, whilst providing good, homecooked food for people who struggle to afford to cook for themselves.

The Parish also continues to be affected by the challenges of increases in the cost of living. The amount of income from local giving has reduced by £4,586 compared to 2022 figures. However, we have continued to receive significant support for our work supporting families and individuals from a range of small funders and significant support from The Eldwick Church and Bradford Cathedral to whom we are particularly grateful. This has enabled us to respond constructively to rising needs with a fourfold increase in the cost of support provided.

The Parish incurred an unexpected increase of £6,792 in the costs on repairs for St James' Church and St Christopher's Church and Community Centre. The PCC is currently developing targeted fundraising and grant making applications to enable us to proactively restore and develop our buildings.

Future Strategy

The charity plans to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

Reserves Policy

The Trustees, are working towards a policy whereby the unrestricted funds, not committed or invested in tangible assets ('the free reserves') held by the charity should be between 3 and 6 months of the resources expended. At the proposed reserves level, the Trustees recognise the need to continue to attract major funding in order to maintain activities.

Investment Policy

The Trustees have considered the most appropriate policy for investing funds. Short term reserves will be held in the Trustees' interest-bearing bank account. Future long-term reserves will be held in accounts designed for the charity sector, with the requirement to generate income and/or capital growth.

Risk Review

The Trustees have conducted their own review of the major risks to which the charity is exposed, and systems have been established to mitigate those risks. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding activities. Internal risks are minimised by the use of professional consultants, and the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. The procedures are periodically reviewed to ensure they still meet the needs of the charity.

Structure, Governance and Management.

Members of the P.C.C. are either ex-officio, elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation rules, or co-opted. Elected members serve for a period of one year. Elections are conducted in such a way as to try to ensure that our three congregations are represented on the P.C.C and are set out in a Bishop's Instrument.

During 2023 the following have served as members of our P.C.C. following our APCM in April:

<i>Ex-officio</i>	Revd Canon Gary Hodgson Revd Sarah Harrison Revd Simon Rulton	Incumbent Curate Curate	March 2022 July 2022
<i>Elected:</i>	Mr Paul Coates-Black Mr John Rathmell	Churchwarden Churchwarden	re-elected April 2023 re-elected April 2023

Mr Liam Jagger	Churchwarden	re-elected April 2023
Mrs Margaret Ealham	Deanery Synod Rep	re-elected April 2023
Mrs Elaine Rathmell	Deanery Synod Rep	re-elected April 2023
Mrs Jean Black	PCC Rep	re-elected April 2023
Mrs Louise Connacher	PCC Rep	re-elected April 2023
Ms Angela Abson	PCC Rep	re-elected April 2023
Miss Amanda Appleyard	PCC Rep	re-elected April 2023
Mr Adrian Short	PCC Rep	elected April 2023

Treasurer - Mrs Joan Greenfield

P.C.C. Committees that operated in 2023:

The P.C.C. normally functions through a number of Sub Committees, Management Committees and informal church meetings, which meet between full meetings of the P.C.C. They were as follows:

1. **Standing Committee**
 2. **Good Neighbours Project Management Committee:**
 3. **Staffing Subcommittee**
 4. **Finance Subcommittee**
 5. **Tong School Room Management Committee:** (Authority delegated by the PCC for the day to day running of the School Room. This includes members of the Tong Village Association).
 6. **St. James' Church Meeting:**
 7. **St. Christopher's Church Meeting:**
 8. **St. Mary's Church Meeting:**
- } (buildings, worship, fellowship, discipleship and mission, advising the PCC on local issues to support their decision making. These are informal meetings, which includes anyone who attends church worship. These meetings have not taken place formally due to pressures on our resourcing, instead, communication has happened informally through discussions and a weekly newsletter).

Trustees report approved by the PCC on 10th April 2024

Signed



Revd Canon Gary Hodgson

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis, it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Annual Financial Statements

The attached financial statements for the year ended 31 December 2023, have been prepared in accordance with the relevant Church Accounting Regulations, applicable Accounting Standards and Statement of Recommended Practice (FRS 102) 2015.

It is recommended that the Annual Report and Financial Statements for the year ended 31st December 2023 be adopted and approved for submission to the Annual Parochial Church Meeting.

Approved by the trustees of the charity on 10th April 2024 and signed on its behalf by:

Signed

A handwritten signature in black ink, appearing to read 'Gary Hodgson', with a long horizontal flourish extending to the right.

Revd Canon Gary Hodgson
Chair of Trustees

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF TONG AND LAISTERDYKE
(KNOWN AS TONG AND LAISTERDYKE PCC)**

INDEPENDENT EXAMINER'S REPORT - 2023

Independent Examiner's report to the Trustees Council of Tong and Laisterdyke PCC

I report on the accounts of the Church for the year ended 31 December 2023 which are set out together with the accounting policies and notes on pages 8 to 16.

Respective responsibilities of the Trustees and the Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with Section 130 of the 2011 Act; or to prepare accounts which accord with the accounting records have not been met; **or**
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Emma Wilson FCA

15 Victoria Mews
Cottingley Business Park
Bingley BD16 1PY

10 April 2024

Sofa Separate Designated

Parish Churches	Unrestricted funds	Design'd funds	Restric'd funds	End'ment funds	Total 2023	Total 2022
Income and endowments from:						
Donations and legacies	38,641	360	25,550	-	64,551	52,544
Income from charitable activities	2,933	-	(278)	-	2,654	3,167
Other trading activities	20,213	3,600	3,541	-	27,354	24,896
Investments	259	1,295	889	564	3,007	1,902
Other income	2,084	-	3,108	1,208	6,400	7,415
Parish income	64,129	5,255	32,809	1,772	103,965	89,924
Expenditure on:						
Raising funds	-	-	1,928	-	1,928	858
Expenditure on charitable activities	72,749	1,233	23,236	-	97,218	82,048
Other expenditure	-	94	-	-	94	5,682
Parish expenditure	72,749	1,327	25,165	-	99,240	88,587
Good Neighbour Project						
Income and endowments from:						
Donations and legacies	3,261	-	97,669	-	100,931	70,379
Income from charitable activities	485	-	-	-	485	-
Other trading activities	29,711	-	-	-	29,711	28,381
Investments	13	-	-	-	13	8
Other income	-	-	-	-	-	-
GN income	33,470	-	97,669	-	131,140	98,768
Expenditure on:						
Raising funds	4,555	-	-	-	4,555	3,959
Expenditure on charitable activities	56,434	-	66,202	-	122,637	130,911
Other expenditure	-	-	-	-	-	-
GN expenditure	60,990	-	66,202	-	127,192	134,870
Combined Totals						
Parish income	64,129	5,255	32,809	1,772	103,965	89,924
GN income	33,470	-	97,669	-	131,140	98,768
Combined income	97,599	5,255	130,478	1,772	235,105	188,692
Parish expenditure	72,749	1,327	25,165	-	99,240	88,587
GN expenditure	60,990	-	66,202	-	127,192	134,870
Combined expenditure	133,739	1,327	91,367	0	226,432	223,457
Combined Net income (expenditure) resources before transfer	(36,139)	3,928	39,112	1,772	8,673	(34,765)
Transfers						
Gross transfers between funds - in	-	-	-	-	-	69,744
Gross transfers between funds - out	-	-	-	-	-	(69,744)
Other recognised gains / losses						
Net movement in funds	(36,139)	3,928	39,112	1,772	8,673	(34,765)
Reconciliation of funds						
Total funds brought forward	73,645	40,967	99,807	20,867	235,286	270,051
Total funds carried forward	37,506	44,895	138,919	22,639	243,959	235,286

Balance Sheet detailed

Class and code	Description	As at 31/12/2023	As at 31/12/2022
Current assets	Parish Churches		
6432	CBf Fixed Interest Fund (Tong Endowment) CCLA 104001314S	10,896	9,951
6433	CBF Investment Fund - Tong (Tempest 60) endowment CCLA 104001315S	5,493	5,017
6434	CBF Fixed Interest Fund - Tong (Tempest) endowment CCLA 104001024F	4,629	4,368
6435	CBf Fixed Interest Fund - Fabric Fund endowment 604050001F	1,621	1,530
6436	CBF Investment Fund (St Johns School Tong St) CCLA 104001144S	21,882	19,985
6501	Bank current account	44,864	42,253
6505	Schoolroom Bank A/C	9,527	9,988
6510	CCLA (CBF) FABRIC account	4,499	3,966
6511	CCLA Investment Fund (General Fund)	39,156	37,906
6512	CBF Deposit Fund (Children & Families Education Fund) CCLA 104001225D	13,200	11,912
6590	Cash in hand	330	31
Z05	Accounts Receivable	7,845	11,133
Current assets	Good Neighbours Project		
6506	Virgin Good Neighbours Project	78,107	75,238
6514	Petty Cash	237	-
6591	Cash in Hand GN	1,253	1,332
Z05	Accounts Receivable	1,750	676
	Total Current assets	245,290	235,286
Liabilities			
6601	Loans received	1,177	-
6602	Wedding Fees in Advance	-	-
6699	Agency collections	-	-
Z04	Accounts Payable	154	-
	Total Liabilities	1,331	-
	Net Asset surplus (deficit)	243,959	235,286
Reserves			
	Good Neighbours Excess/(deficit) to date	3,948	(35,003)
	Parish Churches Excess/(deficit) to date	4,725	19,555
Z01	Parish Churches Starting balances	158,040	138,485
Z01	Good Neighbours Starting balances	77,246	112,249
	Total Reserves	243,959	235,286
	Represented by Funds		
	Parish Churches General (Unrestricted)	(754)	7,866
	Good Neighbours General (Unrestricted)	38,261	65,780
	Parish Churches Designated	44,895	40,967
	Good Neighbours Designated	-	-
	Parish Churches Restricted	95,986	88,341
	Good Neighbours Restricted	42,933	11,466
	Parish Churches Endowment	22,639	20,867
	Total	243,959	235,286

Statement of Assets and Liabilities (by code)

Class and nominal code General Designated Restricted Endowment						Total 2023	Total 2022
Current Asset - Cash At Bank And In Hand							
The Parish Churches	6501: Bank current account	18,490	5,025	21,349	-	44,864	42,253
The Parish Churches	6505: Schoolroom Bank A/C	-	-	9,527	-	9,527	9,988
The Parish Churches	6510: CCLA (CBF) FABRIC account	-	1,000	3,499	-	4,499	3,966
The Parish Churches	6511: CCLA Investment Fund (General Fund)	21	39,136	-	-	39,156	37,906
The Parish Churches	6512: CBF Deposit Fund (Children & Families Education Fund) CCLA 104001225D	284	-	12,916	-	13,200	11,912
The Parish Churches	6590: Cash in hand	(25,710)	170	25,870	-	330	31
Good Neighbours	6502: HSBC Good Neighbour Project	78,875	-	(78,875)	-	-	-
Good Neighbours	6506: Virgin Good Neighbours Project	34,436	-	43,671	-	78,107	75,238
Good Neighbours	6514: Petty Cash	5,285	-	(5,048)	-	237	-
Good Neighbours	6591: Cash in Hand GN	(1,357)	-	2,610	-	1,253	1,332
Total		110,324	45,331	35,519	-	191,174	182,625
Current Asset - Debtors							
The Parish Churches	Z05: Accounts Receivable	7,730	-	115	-	7,845	11,133
Good Neighbours	Z05: Accounts Receivable	-	-	1,750	-	1,750	676
Total		7,730	-	1,865	-	9,595	11,809
Current Asset - Investments							
The Parish Churches	6432: CBF Fixed Interest Fund (Tong Endowment) CCLA 104001314S	-	-	-	10,896	10,896	9,951
The Parish Churches	6433: CBF Investment Fund - Tong (Tempest 60) endowment CCLA 104001315S	-	-	-	5,493	5,493	5,017
The Parish Churches	6434: CBF Fixed Interest Fund - Tong (Tempest) endowment CCLA 104001024F	-	-	-	4,629	4,629	4,368
The Parish Churches	6435: CBF Fixed Interest Fund - Fabric Fund endowment 604050001F	-	-	-	1,621	1,621	1,530
The Parish Churches	6436: CBF Investment Fund (St Johns School Tong St) CCLA 104001144S	-	-	21,882	-	21,882	19,985
Good Neighbours	6512: CCLA Investment Management Ltd	(78,824)	-	78,824	-	-	-
Total		(78,824)	-	100,706	22,639	44,521	40,852
Liability - Creditors: Amounts Falling Due In One Year							
The Parish Churches	6601: Loans received	1,037	-	140	-	1,177	-
Good Neighbours	Z04: Accounts Payable	154	-	-	-	154	-
Total		1,191	-	140	-	1,331	-
Net total assets		37,506	44,895	138,919	22,639	243,959	235,286

Fund movement summary

	Fund	Opening	Incoming	Outgoing	Transfers	Gains/Losses	Journals	Closing
BCAdukt – Bradford Council Adult Services								
Restricted (Good Neighbours)		7,829	22,257	23,027	-	-	-	7,059
BCIPC – Bradford Council IPC Covid								
Restricted (Good Neighbours)		637	-	637	-	-	-	-
BClock – Bradford South Lockdown Money								
Restricted (Good Neighbours)		3,000	-	3,000	-	-	-	-
C Children & Mission								
Restricted (The Parish Churches)		1,515	1,938	1,514	-	-	-	1,939
C Church – St Christopher's								
Restricted (The Parish Churches)		4,806	(442)	-	-	-	-	4,365
C Flowers								
Restricted (The Parish Churches)		7	(7)	-	-	-	-	-
C Food Bank								
Restricted (The Parish Churches)		30	-	30	-	-	-	-
CCLA Investment CB3020680 – CCLA Reserves								
Designated (The Parish Churches)		37,894	1,241	-	-	-	-	39,136
Church Yard								
Designated (The Parish Churches)		481	406	46	-	-	-	841
Restricted (The Parish Churches)		203	-	50	-	-	-	153
Sub-totals		684	406	96	-	-	-	994
CtyChal								
Restricted (Good Neighbours)		-	9,000	9,000	-	-	-	-
Fabric								
Designated (The Parish Churches)		0	53	94	-	-	-	(40)
Restricted (The Parish Churches)		3,006	133	-	-	-	-	3,139
Sub-totals		3,006	187	94	-	-	-	3,099
Fabric Endow CB3020681/60405001F								
Endowment (The Parish Churches)		1,530	91	-	-	-	-	1,621
GarWest								
Restricted (Good Neighbours)		-	15,000	-	-	-	-	15,000
General								
Unrestricted (Good Neighbours)		65,780	33,470	60,990	-	-	-	38,261
GrgMtn								
Restricted (Good Neighbours)		-	2,280	-	-	-	-	2,280
J Bells								
Restricted (The Parish Churches)		6,061	30	-	-	-	-	6,091
J Church								
Restricted (The Parish Churches)		308	(308)	-	-	-	-	-
J Restoration								
Restricted (The Parish Churches)		14,989	5,135	1,928	-	-	-	18,195
JJ Donation								
Designated (The Parish Churches)		46	(46)	-	-	-	-	-
Liz Dey								
Restricted (The Parish Churches)		(442)	442	-	-	-	-	-
M Disc								
Restricted (The Parish Churches)		12,612	18,384	16,150	-	-	-	14,845
M Flat								
Designated (The Parish Churches)		2,545	3,600	1,188	-	-	-	4,958

Reaching Comm							
Restricted (Good Neighbours)	-	49,132	30,539	-	-	-	18,593
School Room							
Restricted (The Parish Churches)	10,678	3,641	4,377	-	-	-	9,942
St J School Tong St							
Restricted (The Parish Churches)	19,985	1,897	-	-	-	-	21,882
Stairlift							
Restricted (The Parish Churches)	772	-	-	-	-	-	772
T Endow							
Endowment (The Parish Churches)	9,951	900	-	-	-	-	10,851
Tong School 104001225D							
Restricted (The Parish Churches)	11,628	1,288	-	-	-	-	12,916
Training							
Restricted (The Parish Churches)	1,087	-	-	-	-	-	1,087
TT Endow							
Endowment (The Parish Churches)	9,385	781	-	-	-	-	10,166
Weddings							
Restricted (The Parish Churches)	218	679	1,115	-	-	-	(218)
Weekend							
Restricted (The Parish Churches)	879	-	-	-	-	-	879
General							
Unrestricted (The Parish Churches)	7,866	64,129	72,749	-	-	-	(754)
Totals	235,286	235,105	226,432	-	-	-	243,959

Analysis of income and expenditure

	Unrestricted	Designated	Restricted	Endowment	Total 2023	Total 2022
INCOME AND ENDOWMENTS FROM: (THE PARISH CHURCHES)						
Donations and legacies						
0101- 0105 - Gift Aid - Bank	16,265	-	-	-	16,265	20,580
0110 - Gift Aid - Envelopes	1,485	-	-	-	1,485	2,030
0201 - Other planned giving	655	-	-	-	655	2,061
0301 - 0303 - Loose plate collections	8,891	-	-	-	8,891	7,211
0550 - Donations appeals etc	3,477	360	5,235	-	9,072	5,658
0551 - Church Flowers	-	-	(7)	-	(7)	-
0552 - Ministers Discretionary Fund	-	-	17,584	-	17,584	7,429
0601 - Tax recoverable on Gift Aid	7,868	-	-	-	7,868	6,500
0702 - Parish Child/Mission Work	-	-	1,938	-	1,938	1,025
0703 - Gifts in memory of	-	-	-	-	-	50
0809 - Church Grants	-	-	800	-	800	-
Donations and legacies Totals	38,641	360	25,550	-	64,551	52,544
Income from charitable activities						
0939 - Worship & Sunday School	44	-	-	-	44	-
0940 - Repairs & Renewals reimbursements	561	-	(308)	-	252	34
1101 - Fees Funerals	2,214	-	-	-	2,214	2,758
1103 - Sundries	114	-	-	-	114	225
1104 - St James' Bells	-	-	30	-	30	150
Income from charitable activities Totals	2,933	-	(278)	-	2,654	3,167
Other trading activities						
0910 - Refreshments etc	67	-	-	-	67	42
0912 - Bus Stop	-	-	-	-	-	110
0924 - Cleaning Income	100	-	-	-	100	-
1230 - Rent from Projects	15,300	-	-	-	15,300	15,300
1240 - Church hall hire	4,746	-	-	-	4,746	3,185
1241 - St Marys Flat	-	3,600	-	-	3,600	3,600
1250 - Schoolroom - Income from hall	-	-	3,541	-	3,541	2,660
Other trading activities Totals	20,213	3,600	3,541	-	27,354	24,896
Investments						
1020 - Bank and building society interest	259	1,295	889	564	3,007	1,902
Investments Totals	259	1,295	889	564	3,007	1,902
Other income						
1102 - Fees Weddings Income	1,185	-	679	-	1,864	6,915
1311 - Insurance income	529	-	-	-	529	180
1312 - Governance Income/Audit	370	-	-	-	370	320
1313 - Re-evaluation of Investments	-	-	2,429	1,208	3,637	-
Other income Totals	2,084	-	3,108	1,208	6,400	7,415
Income and endowments Grand totals	64,129	5,255	32,809	1,772	103,965	89,924
INCOME AND ENDOWMENTS FROM: (GOOD NEIGHBOURS)						
Donations and legacies						
0801 - Grants Received	-	-	97,669	-	97,669	53,332
0901 - Other funds generated	3,261	-	-	-	3,261	17,047
Donations and legacies Totals	3,261	-	97,669	-	100,931	70,379
Income from charitable activities						
0933 - Coffee	485	-	-	-	485	-
Income from charitable activities Totals	485	-	-	-	485	-
Other trading activities						
0922 - Cafe Takings	14,431	-	-	-	14,431	11,542
0923 - Day Centre	9,621	-	-	-	9,621	10,002
0926 - Line Dancing	239	-	-	-	239	-
0927 - Mini Bus Income	4,147	-	-	-	4,147	4,332
0928 - Hairdressing	205	-	-	-	205	155
0929 - In Kind Income	-	-	-	-	-	10
0934 - Fruit & Veg Income	902	-	-	-	902	1,269
0935 - Sundry Income	-	-	-	-	-	828
0937 - Avon	165	-	-	-	165	243
Other trading activities Totals	29,711	-	-	-	29,711	28,381
Investments						
1020 - Bank & Building Society Interest	13	-	-	-	13	8
Investments Totals	13	-	-	-	13	8
Income and endowments Grand totals	33,470	-	97,669	-	131,140	98,768

EXPENDITURE ON: (THE PARISH CHURCHES)**Raising funds**

1730 - St James Restoration	-	-	1,928	-	1,928	858
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Raising funds Totals

	-	-	1,928	-	1,928	858
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Expenditure on charitable activities

1801 - Giving to missionary, relief and development societies	840	-	-	-	840	3,639
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1804 - Parish Child/Mission Work	-	-	1,514	-	1,514	885
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1805 - Ministers Discretionary Fund	-	-	16,180	-	16,180	3,773
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1901 - Parish Share	30,000	-	-	-	30,000	37,200
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2005 - Sundries	-	-	-	-	-	190
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2018 - Bank Charges	148	-	62	-	210	203
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2030 - Repairs & Renewals - St Christophers	5,411	-	-	-	5,411	3,903
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2031 - Repairs & Renewals - St James	6,803	-	-	-	6,803	763
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2032 - Repairs & Renewals - St Marys	-	-	-	-	-	756
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2101 - Working expenses of incumbent	1,740	-	-	-	1,740	1,080
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2102 - Travel Expenses	104	-	-	-	104	81
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2150 - Vicar's telephone	982	-	-	-	982	494
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2301 - Church insurance	5,910	-	-	-	5,910	5,485
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2331 - Cleaning	2,954	-	10	-	2,963	1,395
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2332 - Worship & Sunday School	2,068	-	-	-	2,068	1,168
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2333 - Fees for funerals	463	-	-	-	463	458
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2334 - Wedding Fees Payments	-	-	1,115	-	1,115	3,050
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2350 - Upkeep of churchyard	-	46	50	-	96	399
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2360 - Printing, Postage, Stationery	1,074	-	10	-	1,084	826
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2361 - Computer and Internet	1,896	-	-	-	1,896	847
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2401 - Church - electric	1,770	-	-	-	1,770	864
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2410 - Church - gas	8,831	-	-	-	8,831	7,602
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2420 - Church - water	1,065	-	-	-	1,065	1,254
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2530 - Schoolroom - electricity	-	-	405	-	405	317
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2540 - Schoolroom - gas	-	-	-	-	-	744
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2550 - Schoolroom - insurance	-	-	529	-	529	130
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2560 - Schoolroom - Repairs & Renewals	-	-	3,143	-	3,143	402
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2580 - Schoolroom - water	-	-	169	-	169	238
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2601 - Governance costs examination/audit fee	690	-	50	-	740	740
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2840 - St Marys Flat	-	1,188	-	-	1,188	3,164
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Expenditure on charitable activities Totals

	72,749	1,233	23,236	-	97,218	82,048
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Other expenditure

2602 - Re-evaluation of Investments	-	94	-	-	94	5,682
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Other expenditure Totals

	-	94	-	-	94	5,682
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Expenditure Grand totals

	72,749	1,327	25,165	-	99,240	88,587
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EXPENDITURE ON: (GOOD NEIGHBOURS)**Raising funds**

1701 - Fees paid to Fund Raisers	1,660	-	-	-	1,660	2,724
1710 - Costs of applying for grants	2,895	-	-	-	2,895	1,235
Raising funds Totals	4,555	-	-	-	4,555	3,959

Expenditure on charitable activities

0941 - Activities	275	-	590	-	866	-
0942 - Meal Provision	368	-	-	-	368	-
2001 - Rent	1,560	-	7,110	-	8,670	8,670
2002 - Telephone	609	-	-	-	609	751
2003 - Repairs & Renewals	865	-	629	-	1,495	1,415
2004 - Cafe	39	-	-	-	39	266
2005 - Sundries	74	-	-	-	74	1,505
2006 - Volunteer Expenses	243	-	-	-	243	-
2007 - Volunteer Lunches	40	-	-	-	40	62
2008 - Supplies	9,050	-	6,349	-	15,399	13,082
2009 - Mini Bus expenses	3,524	-	6,300	-	9,824	10,315
2011 - Pest Control	-	-	-	-	-	313
2013 - Wednesday Club	4	-	240	-	244	-
2014 - Fruit & Veg	3,098	-	462	-	3,561	3,328
2015 - In Kind	-	-	-	-	-	54
2018 - Bank Charges	-	-	-	-	-	16
2019 - Good Neighbours Salaries	23,993	-	43,172	-	67,165	73,827
2020 - Good Neighbours PAYE	4,940	-	713	-	5,653	7,013
2021 - Good Neighbours NEST Pension	2,693	-	614	-	3,307	2,544
2022 - Freelance Payroll & Bookkeeping	2,688	-	-	-	2,688	-
2023 - Coffee	272	-	-	-	272	-
2173 - Staff Training	72	-	-	-	72	107
2331 - Cleaning	381	-	7	-	388	277
2360 - Printing, Postage, Stationery	287	-	16	-	303	245
2361 - Computers & Internet	1,040	-	-	-	1,040	6,592
2601 - Governance costs examination/audit fees	320	-	-	-	320	530
Expenditure on charitable activities Totals	56,434	-	66,202	-	122,637	130,911
Expenditure Grand totals	60,990	-	66,202	-	127,192	134,870

Notes to the Financial Statements for the Year Ended 31 December 2022

Accounting Policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair" provisions.

Going concern

The Trustees have at the time of approving the financial statements a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. Thus, they continue to adopt the going concern basis of accounting in preparing the financial statements.

Income

Income in the Statement of Financial Activities is recognised when the Church has entitlement to the funds, any performance conditions attaching to the item(s) have been met, it is probable that the income will be received, and the amount can be measured reliably.

Donations, grants, gifts and lettings income are recognised when receivable.

Income from legacies is recognised once probate has been granted, provided that the income will be received to enable valuation of the Church's entitlement.

Expenditure

Expenditure is included in the Statement of Financial Activities on an accruals basis and includes irrecoverable VAT.

Tangible fixed assets and depreciation

Consecrated or benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Other fixed assets

All assets are recognised at full value in the year they are acquired.

Short term deposits

These are cash held on the deposit with the CCLA.

Debtors

Debtors represent income to be recognised in a future accounting period.

Creditors

Creditors, loans and provisions are recognised where the Church has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which therefore are not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds

These are income funds that have been received by the PCC for specific purposes, these funds must be protected and used only in connection with the intention of the original gift.

Endowment Funds

These are funds received from specific endowments and the Capital value is protected and cannot normally be accessed, but the income can be spent in the same manner as unrestricted income.

Accounts

and



The Parochial Church Council of the Ecclesiastical
Parish of Tong and Laisterdyke
(known as Tong and Laisterdyke PCC)

Charity Number 1130777

Trustee Report and Accounts
For the year ending
31 December 2022

FAITH.HOPE.LOVE

TONG AND LAISTERDYKE PCC
REPORT AND ACCOUNTS
for the year ended 31 December 2022

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PARISH OF TONG AND LAISTERDYKE - TRUSTEES REPORT 31/12/2022

Aims and Purposes:

The Parochial Church Council of the Parish of Tong and Laisterdyke in the Diocese of Leeds, together with the clergy and churchwardens, is responsible for the pastoral, evangelistic, and social mission of the Church of England. It also has responsibility for the maintenance of the Church and Church Community Centre of St Christopher's Church, Holme Wood, St. James Church, Tong, and St. Mary's Church Laisterdyke. The charity is registered with the Charity Commission as The Parochial Church Council of the Ecclesiastical Parish of Tong and Laisterdyke (Charity number 1130777). The governing documents are the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules.

In Tong it is also responsible for the Village School Room.

Objectives and Activities:

The Parish of Tong and Laisterdyke exists to serve the communities of Tong Village, the Holmewood estate and Laisterdyke. We have three worship and community centres – St James' Church in Tong as well as the School Room, a community building we run in conjunction with the Tong Village Association, St Mary's in Laisterdyke, and St Christopher's in Holmewood.

Through a varied programme of activities and services for all ages, the staff, volunteers and congregations of the three churches seek to support those in most need, offer pastoral care, love and friendship and build communities of faithful people both inside and outside the church.

The churches of the Parish choose to do this through their Good Neighbours project at St Christopher's Church as well as working closely with other local churches and partners, including Primetime at the Vine which operates from St Mary's buildings and The Holmewood Family Centre which operates from St Christopher's buildings and the Holmewood Salvation Army which operates our local Food Bank.

Achievement and Performance

The legacy of Covid-19, the unexpected war between Russia and Ukraine, and the cost-of-living crisis that followed have put great and ongoing pressures affecting many people across the communities we serve.

As 3 small church communities and a community project, we have worked hard to provide spiritual, material, practical and community support bringing hope, sharing love, and nurturing faith.

We have achieved this by working with our partners, to provide a wide range of services including:

- Toddler Groups
- Children and Young People after school groups
- Older people's groups and day care provision
- Craft and activity groups
- Community Cafes
- Community Food Pantries, Drop-in spaces and Warm spaces
- Emergency Food provision
- Sunday Worship Services
- Accessible Worship Services for families who don't attend Sunday services
- Worship Services in Residential Homes
- Spiritual support for people across our communities, including the provision of Weddings, Baptisms and Funerals
- Opportunities to explore faith through small groups and discussions
- Supporting our local schools to explore faith and engage with their community and support governance of our local church school, St John's CE School Bierley.

Review of Activities

A more detailed Parish Report of the work of the PCC & its three churches during 2022 is available.

Training

We seek to develop all our valued workers, both paid and volunteers, by providing appropriate training and personal development opportunities.

Financial Review

Charity accounts are split between 'Unrestricted' funds (of which some may be 'Designated' for a specific cause) and 'Restricted' funds. Unrestricted funds relate to money the PCC can spend on anything that fulfils the objectives of the church. Restricted funds record donations and expenditure for specific purposes or projects.

Financially it has been a challenging year for our church and associated charities. Good Neighbours has seen a deficit this year of £36,101. This is largely due to an expected short-term gap between funding applications. In anticipation of this, we restructured our staffing. Although this led to an increase in the costs of redundancy, we expect to make projected savings of around £12,500 per annum. The pressure on local government funding has led to falling levels of grant funding from Adult Services. We continue to address this by keeping our costs as low as possible and through seeking essential funding from other external grant making organisations. Additionally, the cost of living crisis has hit hard, the rise in food prices has meant that there has been an increased cost to provide food for the centre. Our partnership with Fairshare continues to help us keep our costs as low as possible, whilst providing good, homecooked food for people who struggle to afford to cook for themselves.

The Parish has also been hit by the cost of living. The amount of income from donations and legacies has reduced by £5,862 compared to 2021 figures, as well as a reduction in the evaluation of our investments. In contrast the income received from other income, such as rent has increased. Overall income for 2022 fell by £4,766 compared to 2021 figures. Expenditure for 2022 increased by £12,746 compared to 2021. Overall, a small excess is recorded for 2022 of £1,337.

Gift aid has been recorded as £6,500 for 2022. This has been posted as an accrual. The actual claim from the HMRC has not been processed, however based on charitable giving, this is a conservative figure for 2022.

Future Strategy

The charity plans to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

Reserves Policy

The Trustees, are working towards a policy whereby the unrestricted funds, not committed or invested in tangible assets ('the free reserves') held by the charity should be between 3 and 6 months of the resources expended. At the proposed reserves level, the Trustees recognise the need to continue to attract major funding in order to maintain activities.

Investment Policy

The Trustees have considered the most appropriate policy for investing funds. Short term reserves will be held in the Trustees' interest-bearing bank account. Future long-term reserves will be held in accounts designed for the charity sector, with the requirement to generate income and/or capital growth.

Risk Review

The Trustees have conducted their own review of the major risks to which the charity is exposed, and systems have been established to mitigate those risks. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding activities. Internal risks are minimised by the use of professional consultants, and the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. The procedures are periodically reviewed to ensure they still meet the needs of the charity.

Structure, Governance and Management.

Members of the P.C.C. are either ex-officio, elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation rules, or co-opted. Elected members serve for a period of one year. Elections are conducted in such a way as to try to ensure that our three congregations are represented on the P.C.C and are set out in a Bishop's Instrument.

During 2022 the following have served as members of our P.C.C. following our APCM in May:

<i>Ex-officio</i>	Revd Canon Gary Hodgson	Incumbent	
	Revd Helen Hodgson	Associate Vicar	
	Revd Sarah Harrison	Curate	March 2022
	Revd Simon Rulton	Curate	July 2022
<i>Elected:</i>	Mr Paul Coates-Black	Churchwarden	re-elected May 2022
	Mr John Rathmell	Churchwarden	re-elected May 2022
	Mr Liam Jagger	Churchwarden	re-elected May 2022

Mrs Margaret Ealham
Mrs Elaine Rathmell
Mrs Joyce Astbury

Deanery Synod Rep
Deanery Synod Rep
Deanery Synod Rep

re-elected Nov 2020
appointed Nov 2020
re-elected Nov 2020

Mrs Jean Black
Mrs Louise Connacher
Ms Angela Abson
Miss Amanda Appleyard
Mr David Disney

PCC Rep
PCC Rep
PCC Rep
PCC Rep
PCC Rep

re-elected May 2022
re-elected May 2022
re-elected May 2022
re-elected May 2022
elected May 2022

Treasurer - Mrs Joan Greenfield

P.C.C. Committees that operated in 2022:

The P.C.C. normally functions through a number of Sub Committees, Management Committees and informal church meetings, which meet between full meetings of the P.C.C. They were as follows:

1. **Standing Committee**
 2. **Good Neighbours Project Management Committee:**
 3. **Staffing Subcommittee**
 4. **Finance Subcommittee**
 5. **Tong School Room Management Committee:** (Authority delegated by the PCC for the day to day running of the School Room. This includes members of the Tong Village Association).
 6. **St. James' Church Meeting:**
 7. **St. Christopher's Church Meeting:**
 8. **St. Mary's Church Meeting:**
- } (buildings, worship, fellowship, discipleship and mission, advising the PCC on local issues to support their decision making. These are informal meetings, which includes anyone who attends church worship.).

Trustees report approved by the PCC on 18th April 2023

Signed



Revd Canon Gary Hodgson

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis, it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Annual Financial Statements

The attached financial statements for the year ended 31 December 2022, have been prepared in accordance with the relevant Church Accounting Regulations, applicable Accounting Standards and Statement of Recommended Practice (FRS 102) 2015.

It is recommended that the Annual Report and Financial Statements for the year ended 31st December 2022 be adopted and approved for submission to the Annual Parochial Church Meeting.

Approved by the trustees of the charity on 18th April 2023 and signed on its behalf by:

Signed



Revd Canon Gary Hodgson
Chair of Trustees

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF TONG AND LAISTERDYKE
(KNOWN AS TONG AND LAISTERDYKE PCC)**

INDEPENDENT EXAMINER'S REPORT - 2022

Independent Examiner's report to the Trustees Council of Tong and Laisterdyke PCC

I report on the accounts of the Church for the year ended 31 December 2022 which are set out together with the accounting policies and notes on pages 8 to 16.

Respective responsibilities of the Trustees and the Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with Section 130 of the 2011 Act; or to prepare accounts which accord with the accounting records have not been met; **or**
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Emma Wilson FCA

15 Victoria Mews
Cottingley Business Park
Bingley BD16 1PY

18 April 2023

Statement of Financial Activities

Parish Church	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total 2022	Total 2021
Income and endowments						
Donations and legacies	39,805	-	12,739	-	52,544	58,406
Income from charitable activities	3,017	-	150	-	3,167	2,877
Other trading activities	22,236	-	2,660	-	24,896	20,959
Investments	811	-	1,091	-	1,902	1,225
Other income	4,076	-	3,339	-	7,415	10,594
Parish income	69,945	-	19,979	-	89,924	94,060
Expenditure						
Raising funds	-	-	858	-	858	5411
Expenditure on charitable activities	69048	-	13000	-	82048	70058
Other expenditure	-	-	2653	3029	5682	372
Parish expenditure	69,048	-	16,510	3,029	88,587	75,841
Good Neighbours						
Income and endowments from: Good Neighbours						
Donations and legacies	16,456	-	53,923	-	70,379	101,466
Other trading activities	12,052	-	16,329	-	28,381	35,339
Investments	3	-	6	-	8	0
Good Neighbours income	28,511	-	70,258	-	98,768	136,805
Expenditure on: Good Neighbours						
Raising funds	1,995	-	1,964	-	3,959	8,194
Expenditure on charitable activities	26,215	-	104,696	-	130,911	127,512
Good Neighbours expenditure	28,210		106,660	-	134,870	135,706
Combined totals						
Income	98,456	19,979	70,258	89,924	192,828	206,750
Expenditure	97,258	16,510	109,689	88,587	210,711	204,754
Combined Net income / (expenditure) resources before transfer	1,198	3,469	(39,431)	1,337	(17,883)	1,996
Transfers:						
Gross transfers between funds - in	67,775		1,969	-	69,744	92,027
Gross transfers between funds - out	(3,405)		(66,339)	-	(69,744)	(92,027)
Other recognised gains / losses						
Gains/losses on investment assets	-	-	-	-	-	-
Net movement in funds	65,568		(97,304)	(3,029)	(34,765)	19,317
Reconciliation of funds						
Total funds brought forward	49,044		197,111	23,895	270,051	250,734
Total funds carried forward	114,612		99,807	20,867	235,286	270,051

Balance Sheet

		As at 31/12/2022	As at 31/12/2021
Current assets - Parish Churches			
6432	CBF Fixed Interest Fund (Tong Endowment)	9,951	11,263
6433	CBF Investment Fund - Tong (Tempest 60) endowment	5,017	5,683
6434	CBF Fixed Interest Fund - Tong (Tempest) endowment	4,368	5,052
6435	CBF Fixed Interest Fund - Fabric Fund endowment	1,530	1,897
6436	CBF Investment Fund (St Johns School Tong St)	19,985	22,638
6501	Bank current account	42,253	45,501
6505	Schoolroom Bank A/C	9,988	10,111
6510	CCLA (CBF) FABRIC account	3,966	3,437
6511	CCLA Investment Fund (General Fund)	37,906	37,370
6512	CBF Deposit Fund (Children & Families Education Fund)	11,912	10,871
6590	Cash in hand	31	61
Z05	Accounts Receivable	11,133	3,959
Current assets - Good Neighbours			
6502	HSBC Project Bank Account	-	110,512
6503	HSBC Money Manager	-	-
6504	HSBC Minibus Savings Account	-	-
6506	VirginGood Neighbours Project	75,238	-
6512	CCLA Investment Management Ltd	-	-
6591	Cash in Hand GN	1,332	2,835
Z05	Accounts Receivable	676	-
Total Current assets		235,286	271,191
Liabilities			
6602:	Parish Churches Wedding Fees in Advance	0	1,140
6699:	Parish Churches Agency collections	0	-
Total Liabilities		0	1,140
Net Asset surplus (deficit)		235,286	270,050
Reserves			
	Parish Churches Excess/(deficit) to date	1,337	18,219
Z01:	Parish Churches Starting balances	156,704	138,485
	Good Neighbours Excess/(deficit) to date	(31,101)	1,098
Z01:	Good Neighbours Starting balances	113,347	112,249
Total Reserves		240,287	270,051
Represented by Funds			
	Parish Churches General (Unrestricted)	7,866	9,097
	Parish Churches Designated	40,967	39,808
	Parish Churches Restricted	88,341	83,904
	Parish Churches Endowment	20,867	23,895
	Good Neighbours General (Unrestricted)	65,780	140
	Good Neighbours Designated	-	-
	Good Neighbours Restricted	11,466	113,207
Total		235,287	270,051

Notes to the Financial Statements for the Year Ended 31 December 2022

Accounting Policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair" provisions.

Going concern

The Trustees have at the time of approving the financial statements a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. Thus, they continue to adopt the going concern basis of accounting in preparing the financial statements.

Income

Income in the Statement of Financial Activities is recognised when the Church has entitlement to the funds, any performance conditions attaching to the item(s) have been met, it is probable that the income will be received, and the amount can be measured reliably.

Donations, grants, gifts and lettings income are recognised when receivable.

Income from legacies is recognised once probate has been granted, provided that the income will be received to enable valuation of the Church's entitlement.

Expenditure

Expenditure is included in the Statement of Financial Activities on an accruals basis and includes irrecoverable VAT.

Tangible fixed assets and depreciation

Consecrated or benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Other fixed assets

All assets are recognised at full value in the year they are acquired.

Short term deposits

These are cash held on the deposit with the CCLA.

Debtors

Debtors represent income to be recognised in a future accounting period.

Creditors

Creditors, loans and provisions are recognised where the Church has a [present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which therefore are not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds

These are income funds that have been received by the PCC for specific purposes, these funds must be protected and used only in connection with the intention of the original gift.

Endowment Funds

These are funds received from specific endowments and the Capital value is protected and cannot normally be accessed, but the income can be spent in the same manner as unrestricted income.

Analysis of income and expenditure

	General	Designated	Restricted	Endowment	Total 2022	Total 2021
Income and endowments from: (The Parish Churches)						
Donations and legacies						
0101/02/03 Gift Aid - Bank	20,580	-	-	-	20,580	21,880
0110 - Gift Aid - Envelopes	2,030	-	-	-	2,030	2,541
0201 - Other planned giving	2,061	-	-	-	2,061	3,100
0301/02/03 - Loose plate	7,211	-	-	-	7,211	6,212
0550 - Donations appeals etc	1,251	172	4,235	-	5,658	12,428
0552 - Ministers Discretionary Fund	-	-	7,429	-	7,429	-
0601 - Tax recoverable on Gift Aid	6,500	-	-	-	6,500	6,125
0702 - Parish Children's Work	-	-	1,025	-	1,025	1,200
0703 - Gifts in memory of	-	-	50	-	50	4,920
Donations and legacies Totals	39,633	172	12,739	-	52,544	58,406
Income from charitable activities						
0939 - Worship & Sunday School	-	-	-	-	-	1
0940 - Repairs & Renewals reimbursements	34	-	-	-	34	-
1101 - Fees Funerals	2743	15	-	-	2758	2461
1103 - Sundries	225	-	-	-	225	325
1104 - St James' Bells	-	-	150	-	150	90
Income from charitable activities Totals	3002	15	150	-	3167	2877
Other trading activities						
0910 - Refreshments etc	42	-	-	-	42	-
0912 - Bus Stop	110	-	-	-	110	110
1230 - Rent from Projects	15300	-	-	-	15300	15000
1240 - Church hall hire	3185	-	-	-	3185	350
1241 - St Marys Flat	-	3600	-	-	3600	3934
1250 - Schoolroom - Income from hall	-	-	2660	-	2660	1565
Other trading activities Totals	18636	3600	2660	-	24896	20959
Investments						
1020 - Bank and building society interest	275	536	1091	-	1902	1225
Investments Totals	275	536	1091	-	1902	1225
Other income						
1102 - Fees Weddings Income	3,576	-	3,339	-	6,915	5,213
1311 - Insurance income	180	-	-	-	180	480
1312 - Governance Income/Audit	320	-	-	-	320	-
1313 - Re-evaluation of Investments	-	-	-	-	-	4,901
Other income Totals	4,076	-	3,339	-	6,275	10,594
Income and endowments Grand totals	65,622	4,323	19,979	-	89,924	94,060
Expenditure on: (The Parish Churches)						
Raising funds						
1730 - St James Restoration	-	-	858	-	858	-
1803 - Liz Dey Memorial	-	-	-	-	-	5411
Raising funds Totals	-	-	858	-	858	5411
Expenditure on charitable activities						
1801 - Giving to missionary, relief & development societies	840	-	2799	-	3639	2540
1804 - Parish Child/Mission Work	-	-	885	-	885	-
1805 - Ministers Discretionary Fund	-	-	3773	-	3773	-
1901 - Parish Share	37200	-	-	-	37200	39000
2005 - Sundries	43	-	147	-	190	1282
2018 - Bank Charges	137	-	66	-	203	-
2030 - Repairs & Renewals - St Christophers	3903	-	-	-	3903	2173
2031 - Repairs & Renewals - St James	763	-	-	-	763	320
	756	-	-	-	756	-
2035 - Quinquennial repairs & renewals	-	-	-	-	-	726

2101 - Working expenses of incumbent	1080	-	-	-	1080	994
2102 - Travel Expenses	81	-	-	-	81	20
2150 - Vicar's telephone	494	-	-	-	494	743
2301 - Church insurance	5485	-	-	-	5485	1696
2331 - Cleaning	1395	-	-	-	1395	1374
2332 - Worship & Sunday School	1168	-	-	-	1168	1760
2333 - Fees for funerals	458	-	-	-	458	418
2334 - Wedding Fees Payments	-	-	3050	-	3050	2395
2350 - Upkeep of churchyard	-	-	399	-	399	330
2360 - Printing, Postage, Stationery	826	-	-	-	826	565
2361 - Computer and Internet	847	-	-	-	847	352
2371 - Refreshments	-	-	-	-	-	53
2401 - Church - electric	864	-	-	-	864	934
2410 - Church - gas	7602	-	-	-	7602	5909
2420 - Church - water	1254	-	-	-	1254	1070
2530 - Schoolroom - electricity	-	-	317	-	317	319
2540 - Schoolroom - gas	-	-	744	-	744	782
2550 - Schoolroom - insurance	-	-	130	-	130	480
2560 - Schoolroom - Repairs & Renewals	-	-	402	-	402	603
2580 - Schoolroom - water	-	-	238	-	238	90
2601 - Governance costs examination/audit fee	690	-	50	-	740	-
2840 - St Marys Flat	-	3164	-	-	3164	3133
Expenditure on charitable activities Totals	65884	3164	13000	-	82048	70058
Other expenditure						
2602 - Re-evaluation of Investments	-	-	2653	3029	5682	372
Other expenditure Totals	-	-	2653	3029	5682	372
Expenditure Grand totals	65884	3164	16510	3029	88587	75841

					Total 2022	Total 2021
	General	Designated	Restricted	Endowment		
Income and endowments from: (Good Neighbours)						
Donations and legacies						
0801 - Grants Received	-	-	53332	-	53332	101259
0901 - Other funds generated	16456	-	591	-	17047	207
Donations and legacies Totals	16456	-	53923	-	70379	101466
Other trading activities						
0922 - Cafe Takings	4802	-	6740	-	11542	8747
0923 - Day Centre	4441	-	5561	-	10002	17390
0924 - Cleaning Income	-	-	-	-	-	945
0927 - Mini Bus Income	2212	-	2121	-	4332	4026
0928 - Hairdressing	50	-	105	-	155	50
0929 - In Kind Income	-	-	10	-	10	10
0934 - Fruit & Veg Income	446	-	823	-	1269	1160
0935 - Sundry Income	-	-	828	-	828	2411
0937 - Avon	102	-	141	-	243	600
Other trading activities Totals	12052	-	16329	-	28381	35339
Investments						
1020 - Bank & Building Society Interest	3	-	6	-	8	0
Investments Totals	3	-	6	-	8	0
Income and endowments Grand totals	28511	-	70258	-	98768	136805
Expenditure on: (Good Neighbours)						
Raising funds						
1701 - Fees paid to Fund Raisers	760	-	1964	-	2724	7798
1710 - Costs of applying for grants	1235	-	-	-	1235	396
Raising funds Totals	1995	-	1964	-	3959	8194
Expenditure on charitable activities						
2001 - Rent	4670	-	4000	-	8670	8500
2002 - Telephone	495	-	256	-	751	552
2003 - Repairs & Renewals	3	-	1412	-	1415	620
2004 - Cafe	44	-	222	-	266	313
2005 - Sundries	464	-	1041	-	1505	6514
2006 - Volunteer Expenses	-	-	-	-	-	279
2007 - Volunteer Lunches	62	-	-	-	62	-
2008 - Supplies	5279	-	7803	-	13082	15663
2009 - Mini Bus expenses	242	-	10073	-	10315	3202
2011 - Pest Control	-	-	313	-	313	301
2014 - Fruit & Veg	1825	-	1504	-	3328	3815
2015 - In Kind	-	-	54	-	54	79
2018 - Bank Charges	16	-	-	-	16	-
2019 - Good Neighbours Salaries	9500	-	64327	-	73827	76014
2020 - Good Neighbours PAYE	2135	-	4878	-	7013	6470
2021 - Good Neighbours NEST Pension	1068	-	1476	-	2544	2656
2102 - Travel Expenses	-	-	-	-	-	90
2173 - Staff Training	-	-	107	-	107	227
2331 - Cleaning	141	-	136	-	277	1170
2360 - Printing, Postage, Stationery	118	-	127	-	245	778
2361 - Computers & Internet	41	-	6552	-	6592	270
2601 - Governance costs examination/audit	114	-	416	-	530	-
Expenditure on charitable activities Totals	26215	-	104696	-	130911	127512
Other expenditure						
Other expenditure Totals	-	-	-	-	-	-
Expenditure Grand totals	28210	-	106660	-	134870	135706

Statement of Assets and Liabilities

		General Unrestricted	Designated	Restricted	Endowment	Total 2022	Total 2021
Current Asset - Cash at Bank and In Hand							
Parish Churches	Current account	12,985	2,538	26,819	-	42,253	45,501
	Schoolroom account	-	-	9,988	-	9,988	10,111
	CCLA Fabric	-	800	3,166	-	3,966	3,437
	CCLA General Investment Fund	12	37,894	-	-	37,906	37,370
	CBF Deposit Fund (Children & Families Education Fund)	284	-	11,628	-	11,912	10,871
	Cash in hand	(15,018)	170	14,878	-	31	61
Good Neighbours	HSBC Project	78,875	-	(78,875)	-	-	110,512
	Virgin Good Neighbours Project	66,331	-	8,906	-	75,238	-
	Cash in Hand	(1,278)	-	2,610	-	1,332	2,835
Total		142,191	41,402	(880)	0	182,626	220,698
Current Asset - Debtors							
Parish Churches	Accounts Receivable	10,225	-	908	-	11,133	3,959
Good Neighbours	Accounts Receivable	676.08	-	-	-	676.08	-
Total		10,901	0	908	0	11,809	3,959
Current Asset - Investments							
Parish Churches	CBF Fixed Interest Fund (Tong Endowment)	-	-	-	9,951	9,951	11,263
	CBF Investment Fund - Tong (Tempest 60) endowment	-	-	-	5,017	5,017	5,683
	CBF Fixed Interest Fund - Tong (Tempest) endowment	-	-	-	4,368	4,368	5,052
	CBF Fixed Interest Fund - Fabric Fund endowment	-	-	-	1,530	1,530	1,897
	CBF Investment Fund (St Johns School Tong St)	-	-	19,985	-	19,985	22,638
	CCLA Investment Management Ltd	(78,824)	-	78,824	-	-	-
Total		(78,824)	0	98,809	20,866	40,851	46,533
Liability - Liabilities							
Churches	Wedding Fees in Advance	-	-	-	-	-	1,140
Total		-	-	-	-	-	1,140
Net total assets							
		74,268	41,402	98,837	20,866	235,286	272,330

Fund movement summary
Selected period: 01 January 2022 to 31 December 2022

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
A4A - A4A Lottery Community Fund	2,479	-	2,479	-	-	-	-
BCAdukt - Bradford Council Adult Services	9,960	31,211	33,342	-	-	-	7,829
BCIPC - Bradford Council IPC Covid	1,541	-	905	-	-	-	637
BClock - Bradford South Lockdown Money	-	14,121	11,121	-	-	-	3,000
BramFoun - Bramall Foundation	7,500	-	7,500	-	-	-	-
C Child & Mission - Parish Children & Mission	1,200	1,225	910	-	-	-	1,515
C Church - St. Christopher's	4,806	-	-	-	-	-	4,806
C Flowers - St Christopher Flowers	7	-	-	-	-	-	7
C Food Bank - St Christopher's Food Bank	30	-	-	-	-	-	30
CCLA Reserve - CCLA Reserve	37,358	536	-	-	-	-	37,894
Church Yard - St. James' Churchyard (Incl Cradle To Grave)	596	487	399	-	-	-	684
CtyChal - City Challenge Foundation	1,667	8,000	9,667	-	-	-	-
Fabric - Fabric Fund	2,957	49	-	-	-	-	3,006
Fabric Endow 60405001F - Fabric Fund Endowment 604050001F	1,897	-	367	-	-	-	1,530
GarWest - Garfield Weston	2,500	-	2,500	-	-	-	-
General - General Fund	140	28,511	28,210	65,339	-	-	65,780
GNP - Good Neighbours	81,061	16,926	32,647	(65,339)	-	-	-
GrgMtn - Sir George Martin Trust	1,500	-	1,500	-	-	-	-
J Bells - St. James' Bells	5,896	165	-	-	-	-	6,061
J Church - St. James'	308	-	-	-	-	-	308
J Restoration - St. James' Restoration	12,127	3,720	858	-	-	-	14,989
JJ Donation - Joanne & John	46	-	-	-	-	-	46
Liz Dey - Liz Dey Memorial	(492)	50	-	-	-	-	(442)
M Disc - Ministers Discretionary Fund	11,729	7,429	6,547	-	-	-	12,612
M Flat - St. Mary's Flat	2,110	3,600	3,164	-	-	-	2,545

School Room - Tong Schoolroom	10,111	2,660	2,093	-	-	-	10,678
St J School - St Johns School Tong St	22,638	-	2,653	-	-	-	19,985
Stairlift - St. Christopher's Stairlift	772	-	-	-	-	-	772
T Endow - Tong Endowment	11,263	-	1,312	-	-	-	9,951
Tong School - Tong School - 104001225D	10,586	1,042	-	-	-	-	11,628
Training - Training	1,087	-	-	-	-	-	1,087
TruHse - Trusthouse	5,000	-	5,000	-	-	-	-
TT Endow - Tong Tempest Endowment	10,735	-	1,350	-	-	-	9,385
Weddings - Weddings	(1,040)	3,339	3,050	969	-	-	218
Weekend - Parish Weekend	879	-	-	-	-	-	879
General - General Fund	9,097	65,622	65,884	(969)	-	-	7,866
Totals	270,051	188,692	223,457	-	-	-	235,286

Accounts

and



The Parochial Church Council of the Ecclesiastical
Parish of Tong and Laisterdyke
(known as Tong and Laisterdyke PCC)

Charity Number 1130777

Trustee Report and Accounts
For the year ending
31 December 2021

FAITH.HOPE.LOVE

TONG AND LAISTERDYKE PCC
REPORT AND ACCOUNTS
for the year ended 31 December 2021

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PARISH OF TONG AND LAISTERDYKE - TRUSTEES REPORT 31/12/2021

Aims and Purposes:

The Parochial Church Council of the Parish of Tong and Laisterdyke in the Diocese of Leeds, together with the clergy and churchwardens, is responsible for the pastoral, evangelistic, and social mission of the Church of England. It also has responsibility for the maintenance of the Church and Church Community Centre of St Christopher's Church, Holme Wood, St. James Church, Tong, and St. Mary's Church Laisterdyke. The charity is registered with the Charity Commission as The Parochial Church Council of the Ecclesiastical Parish of Tong and Laisterdyke (Charity number 1130777). The governing documents are the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules.

In Tong it is also responsible for the Village School Room.

Objectives and Activities:

The Parish of Tong and Laisterdyke exists to serve the communities of Tong Village, the Holmewood estate and Laisterdyke. We have three worship and community centres – St James' Church in Tong as well as the School Room, a community building we run in conjunction with the Tong Village Association, St Mary's in Laisterdyke, and St Christopher's in Holmewood.

Through a varied programme of activities and services for all ages, the staff, volunteers and congregations of the three churches seek to support those in most need, offer pastoral care, love and friendship and build communities of faithful people both inside and outside the church.

The churches of the Parish choose to do this through their Good Neighbours project at St Christopher's Church as well as working closely with other local churches and partners, including Primetime at the Vine which operates from St Mary's buildings and The Holmewood Family Centre which operates from St Christopher's buildings and the Holmewood Salvation Army which operates our local Food Bank.

Achievement and Performance

The Covid-19 pandemic continued to impact our performance and activities in 2021. We continued to operate in our full Covid-19 set up during the lockdown in the first quarter. This included providing contact and support for older or vulnerable people and families, including delivering meals and activity packs, as well as providing online worship services through our YouTube Channel. Funerals and Weddings were able to take place within government restrictions.

As restrictions were gradually lifted, we responded by offering a hybrid of activities and services that followed government guidelines and provided opportunities for people to gather where possible whilst continuing to provide some of our Covid-related provisions, which have gradually reduced as government restrictions gradually lifted over time, until we were able, with our partners, to provide a wide range of services including:

- Toddler Groups
- Children and Young People after school groups
- Older people's groups and day care provision
- Craft and activity groups
- Community Cafes
- Community Food Pantries and Drop-in spaces
- Emergency Food Bank provision
- Sunday Worship Services
- Accessible Worship Services for families who don't attend Sunday services
- Worship Services in Residential Homes
- Spiritual support for people across our communities, including the provision of Weddings, Baptisms and Funerals
- Opportunities to explore faith through small groups and discussions

Review of Activities

A more detailed Parish Report of the work of the PCC & its three churches during 2021 is available.

Training

We seek to develop all our valued workers, both paid and volunteers, by providing appropriate training and personal development opportunities.

Financial Review

Total receipts on unrestricted funds were £62,928, of which £17,717 was unplanned voluntary donations, £24,421 was planned voluntary donations, and a further £6,125 from Gift Aid. Restricted grants and donations of £17,274 were also received, the details are shown in the financial statement.

£58,281 was spent from unrestricted funds to provide Christian ministry from the three churches, including the contribution to the parish share, which largely provides the stipends and housing for the clergy.

Net movement in unrestricted funds was £4,787. During the financial year the total fund balances have increased by £19,317.

This report on the accounts of the charity for the year ending 31 December 2021 are set out in pages 8 to 16. We draw your attention to differences between the finalised accounts for 2020 and the accounts laid out in this document. Not all of the investments and associated interest were picked up in preparing the 2020 accounts due to the diverse way in which these had been recorded; this has now been rectified. In discussion with the Diocese and the external auditor, it has been agreed that rather than re-run the 2020 accounts, an adjustment would be put in place on the new system that is now in place to accurately reflect the actual balance sheet and funds. This new system is provided by and backed up by a third-party company.

Future Strategy

The charity plans to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

Reserves Policy

The Trustees, are working towards a policy whereby the unrestricted funds, not committed or invested in tangible assets ('the free reserves') held by the charity should be between 1 and 3 months of the resources expended. At the proposed reserves level, the Trustees recognise the need to continue to attract major funding in order to maintain activities.

Investment Policy

The Trustees have considered the most appropriate policy for investing funds. Short term reserves will be held in the Trustees' interest-bearing bank account. Future long-term reserves will be held in accounts designed for the charity sector, with the requirement to generate income and/or capital growth.

Risk Review

The Trustees have conducted their own review of the major risks to which the charity is exposed, and systems have been established to mitigate those risks. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding activities. Internal risks are minimised by the use of professional consultants, and the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. The procedures are periodically reviewed to ensure they still meet the needs of the charity.

Structure, Governance and Management.

Members of the P.C.C. are either ex-officio, elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation rules, or co-opted. Elected members serve for a period of one year. Elections are conducted in such a way as to try to ensure that our three congregations are represented on the P.C.C and are set out in a Bishop's Instrument.

During 2021 the following have served as members of our P.C.C. following our APCM in May:

<i>Ex-officio</i>	Revd Canon Gary Hodgson Revd Helen Hodgson Revd Philippa Slingsby	Incumbent Associate Vicar Curate	Resigned 5 April 2022
<i>Elected:</i>	Mr Paul Coates-Black Mr John Rathmell Mr Liam Jagger	Churchwarden Churchwarden Churchwarden	re-elected May 2021 re-elected May 2021 re-elected May 2021
	Mrs Margaret Ealham Mrs Elaine Rathmell Mrs Joyce Astbury	Deanery Synod Rep Deanery Synod Rep Deanery Synod Rep	re-elected Nov 2020 appointed Nov 2020 re-elected Nov 2020
	Mrs Jean Black Mrs Louise Connacher	PCC Rep PCC Rep	re-elected May 2021 re-elected May 2021

Ms Angela Abson
Miss Amanda Appleyard

PCC Rep
PCC Rep

re-elected May 2021
re-elected May 2021

Mr Andrew Sykes

Deputy Chair

re-elected May 2021

Treasurer - Mrs Joan Greenfield

P.C.C. Committees that operated in 2021:

The P.C.C. normally functions through a number of Sub Committees, Management Committees and informal church meetings, which meet between full meetings of the P.C.C. They were as follows:

1. **Standing Committee**
 2. **Good Neighbours Project Management Committee:**
 3. **Staffing Subcommittee**
 4. **Finance Subcommittee**
 5. **Tong School Room Management Committee:** (Authority delegated by the PCC for the day to day running of the School Room. This includes members of the Tong Village Association).
 6. **St. James' Church Meeting:**
 7. **St. Christopher's Church Meeting:**
 8. **St. Mary's Church Meeting:**
- } (buildings, worship, fellowship, discipleship and mission, advising the PCC on local issues to support their decision making. These are informal meetings, which includes anyone who attends church worship.).

The ongoing impact of COVID-19 has meant that the Church meetings have not yet taken place.

Trustees report approved by the PCC on 17 May 2022

Signed



Revd Canon Gary Hodgson

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis, it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Annual Financial Statements

The attached financial statements for the year ended 31 December 2021, have been prepared in accordance with the relevant Church Accounting Regulations, applicable Accounting Standards and Statement of Recommended Practice (FRS 102) 2015.

It is recommended that the Annual Report and Financial Statements for the year ended 31st December 2021 be adopted and approved for submission to the Annual Parochial Church Meeting.

Approved by the trustees of the charity on

and signed on its behalf by:

17 May 2022



**The Parochial Church Council of the Ecclesiastical Parish of Tong and Laisterdyke
(known as Tong and Laisterdyke PCC)**

INDEPENDENT EXAMINER'S REPORT - 2021

Independent Examiner's report to the Trustees Council of Tong & Laisterdyke PCC

I report on the accounts of the Trust for the year ended 31 December 2021 which are set out on pages 3 and 4 together with the accounting policies and notes on pages 5 to 8.

Respective responsibilities of the Trustees and the Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

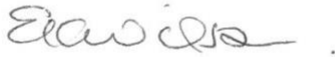
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with Section 130 of the 2011 Act; or to prepare accounts which accord with the accounting records have not been met; **or**
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Emma Wilson, FCA

Bailey Wilson Chartered Accountants
15 Victoria Mews
Cottingley Business Park
Mill Field Road
Bingley BD16 1PY

17th May 2022

Statement of Financial Activities

Parish Church	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total 2021	Total 2020
Income and endowments						
Donations and legacies	41,132	-	17,274	-	58,406	134,308
Income from charitable activities	2,493	294	90	-	2,877	1,449
Other trading activities	15,460	3,934	1,565	-	20,959	54,845
Investments	583	58	584	-	1,225	755
Other income	3,261	-	5,239	2,094	10,594	2,742
Parish income	62,928	4,286	24,752	2,094	94,060	194,100
Expenditure						
Raising funds	-	-	5,411	-	5,411	7,004
Expenditure on charitable activities	58,281	3,587	8,190	-	70,058	206,588
Other expenditure	-	-	-	372	372	948
Parish expenditure	58,281	3,587	13,601	372	75,841	214,541

Good Neighbours

Income and endowments from: Good Neighbours						
Donations and legacies	140	-	101,326	-	101,466	
Income from charitable activities	-	-	-	-	-	
Other trading activities	-	-	35,339	-	35,339	See Below
Investments	-	-	-	-	-	
Other income	-	-	-	-	-	
Good Neighbours income	140	-	136,665	-	136,805	
Expenditure on: Good Neighbours						
Raising funds	-	-	8,194	-	8,194	
Expenditure on charitable activities	-	-	127,512	-	127,512	
Other expenditure	-	-	-	-	-	See Below
Good Neighbours expenditure	-	-	135,706	-	135,706	

Combined totals

Income	63,068	4,286	161,417	2,094	230,865	194,100
Expenditure	58,281	3,587	149,307	372	211,547	214,541
Combined Net income / (expenditure) resources before transfer	4,787	699	12,109	1,722	19,317	(20,441)
Transfers:						
Gross transfers between funds - in	-	-	92,027	-	92,027	-
Gross transfers between funds - out	-	(13,518)	(78,509)	-	(92,027)	-
Other recognised gains / losses						
Gains/losses on investment assets	-	-	-	-	-	-
Net movement in funds	4,787	(12,820)	25,628	1,722	19,317	(12,387)
Reconciliation of funds						
Total funds brought forward	4,450	52,628	171,483	22,173	250,734	223,875
Total funds carried forward	9,236	39,808	197,111	23,895	270,051	250,734

Income & Expenditure – Good Neighbours & Parish Church 2020 explained:

2020 accounts present income & expenditure for Good Neighbours and the Parish Church as combined figures. The data for 2020 has since become corrupted and we are unable to split out the data for the 2021 accounts. The figures for 2020 noted again the Parish Church are combined for Good Neighbours also. Going forward the accounts will provide a breakdown for the two.

Balance Sheet

		As at 31/12/2021	As at 31/12/2020
Current assets - Parish Churches			
6432	CBF Fixed Interest Fund (Tong Endowment)	11,263.39	9,874
6433	CBF Investment Fund - Tong (Tempest 60) endowment	5,683	4,978
6434	CBF Fixed Interest Fund - Tong (Tempest) endowment	5,052	5,424
6435	CBF Fixed Interest Fund - Fabric Fund endowment	1,897	1,897
6436	CBF Investment Fund (St Johns School Tong St)	22,638	19,832
6501	Bank current account	45,501	36,414
6505	Schoolroom Bank A/C	10,111	10,819
6510	CCLA (CBF) FABRIC account	3,437	2,955
6511	CCLA Investment Fund (General Fund)	37,370	37,301
6512	CBF Deposit Fund (Children & Families Education Fund)	10,871	10,003
6590	Cash in hand	61	127
Z05	Accounts Receivable	3,959	-
Current assets - Good Neighbours			
6502	HSBC Project Bank Account	110,512	16,183
6503	HSBC Money Manager	-	1,637
6504	HSBC Minibus Savings Account	-	14,459
6512	CCLA Investment Management Ltd	-	78,824
6591	Cash in Hand GN	2,835	1,146
Total Current assets		271,191	251,874
Liabilities			
6602:	Parish Churches Wedding Fees in Advance	1,140	1,140
6699:	Parish Churches Agency collections	-	-
Total Liabilities		1,140	1,140
Net Asset surplus (deficit)		270,050	250,734
Reserves			
	Parish Churches Excess/(deficit) to date	18,219	-
	Z01: Parish Churches Starting balances	138,485	138,485
	Good Neighbours Excess/(deficit) to date	1,098	-
	Z01: Good Neighbours Starting balances	112,249	112,249
Total Reserves		270,051	250,734
Represented by Funds			
	Parish Churches General (Unrestricted)	9,097	4,450
	Parish Churches Designated	39,808	39,109
	Parish Churches Restricted	83,904	72,753
	Parish Churches Endowment	23,895	22,173
	Good Neighbours General (Unrestricted)	140	-
	Good Neighbours Designated	-	13,518
	Good Neighbours Restricted	113,207	98,730
Total		270,051	250,734

Notes to the Financial Statements for the Year Ended 31 December 2021

Accounting Policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair" provisions.

Going concern

The Trustees have at the time of approving the financial statements a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. Thus, they continue to adopt the going concern basis of accounting in preparing the financial statements.

Income

Income in the Statement of Financial Activities is recognised when the Church has entitlement to the funds, any performance conditions attaching to the item(s) have been met, it is probable that the income will be received, and the amount can be measured reliably.

Donations, grants, gifts and lettings income are recognised when receivable.

Income from legacies is recognised once probate has been granted, provided that the income will be received to enable valuation of the Church's entitlement.

Expenditure

Expenditure is included in the Statement of Financial Activities on an accruals basis and includes irrecoverable VAT.

Tangible fixed assets and depreciation

Consecrated or benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Other fixed assets

All assets are recognised at full value in the year they are acquired.

Short term deposits

These are cash held on the deposit with the CCLA.

Debtors

Debtors represent income to be recognised in a future accounting period.

Creditors

Creditors, loans and provisions are recognised where the Church has a [present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which therefore are not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds

These are income funds that have been received by the PCC for specific purposes, these funds must be protected and used only in connection with the intention of the original gift.

Endowment Funds

These are funds received from specific endowments and the Capital value is protected and cannot normally be accessed, but the income can be spent in the same manner as unrestricted income.

Analysis of income and expenditure

	General	Designated	Restricted	Endowment	Total 2021	Total 2020
Income and endowments from: (The Parish Churches)						
Donations and legacies						
0101/02/03 Gift Aid - Bank	21,880	-	-	-	21,880	24,185
0110 - Gift Aid - Envelopes	2,541	-	-	-	2,541	1,085
0201 - Other planned giving	3,100	-	-	-	3,100	2,822
0301/02/03 - Loose plate	6,212	-	-	-	6,212	5,284
0550 - Donations appeals etc	1,274	-	11,154	-	12,428	9,958
0601 - Tax recoverable on Gift Aid	6,125	-	-	-	6,125	10,670
0705 - Parish Mission	-	-	-	-	-	1,050
0702 - Parish Children's Work	-	-	1,200	-	1,200	-
0703 - Gifts in memory of	-	-	4,920	-	4,920	-
Donations and legacies Totals	41,132	-	17,274	-	58,406	56,304
Income from charitable activities						
0939 - Worship & Sunday School	1	-	-	-	1	33
1101 - Fees Funerals	2,167	294	-	-	2,461	1,416
1103 - Sundries	325	-	-	-	325	-
1104 - St James' Bells	-	-	90	-	90	-
Income from charitable activities Totals	2,493	294	90	-	2,877	1,449
Other trading activities						
0912 - Bus Stop	110	-	-	-	110	110
1230 - Rent from Projects	15,000	-	-	-	15,000	12,075
1240 - Church hall hire	350	-	-	-	350	1,250
1241 - St Marys Flat	-	3,934	-	-	3,934	4,800
1250 - Schoolroom - Income from hall	-	-	1,565	-	1,565	1,540
Other trading activities Totals	15,460	3,934	1,565	-	20,959	18,525
Investments						
1020 - Bank and building society interest	583	58	584	-	1,225	755
Investments Totals	583	58	584	-	1,225	755
Other income						
1102 - Fees Weddings Income	2,781	-	2,432	-	5,213	2,290
1311 - Insurance income	480	-	-	-	480	452
1313 - Re-evaluation of Investments	-	-	2,807	2,094	4,901	-
Other income Totals	3,261	-	5,239	2,094	10,594	2,742
Income and endowments Grand totals	62,928	4,286	24,752	2,094	94,060	79,775

Expenditure on: (The Parish Churches)

Raising funds

1803 - Liz Dey Memorial	-	-	5411	-	5411	-
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Raising funds Totals	-	-	5411	-	5411	-
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Expenditure on charitable activities

1801 - Giving to missionary, relief & development societies	930	-	1610	-	2540	2,000
1901 - Parish Share	39000	-	-	-	39000	36,000
2005 - Sundries	327	454	500	-	1282	-
2030 - Repairs & Renewals - St Christophers	1029	-	1144	-	2173	-
2031 - Repairs & Renewals - St James	320	-	-	-	320	-
2035 - Quinquennial repairs & renewals	726	-	-	-	726	6,884
2101 - Working expenses of incumbent	994	-	-	-	994	799
2102 - Travel Expenses	20	-	-	-	20	-
2150 - Vicar's telephone	743	-	-	-	743	683
2301 - Church insurance	1696	-	-	-	1696	1,607
2331 - Cleaning	1374	-	-	-	1374	-
2332 - Worship & Sunday School	1760	-	-	-	1760	1,729
2333 - Fees for funerals	418	-	-	-	418	60
2334 - Wedding Fees Payments	63	-	2332	-	2395	-

2350 - Upkeep of churchyard	-	-	330	-	330	-
2360 - Printing, Postage, Stationery	565	-	-	-	565	-
2361 - Computer and Internet	352	-	-	-	352	-
2368 – St James Projects	-	-	-	-	-	720
2369 – St Christopher's Projects	-	-	-	-	-	2,972
2371 - Refreshments	53	-	-	-	53	-
2401 - Church - electric	934	-	-	-	934	2,291
2410 - Church - gas	5909	-	-	-	5909	7,436
2420 - Church - water	1070	-	-	-	1070	825
2530 - Schoolroom - electricity	-	-	319	-	319	338
2540 - Schoolroom - gas	-	-	782	-	782	606
2550 - Schoolroom - insurance	-	-	480	-	480	452
2560 - Schoolroom - Repairs & Renewals	-	-	603	-	603	758
2580 - Schoolroom - water	-	-	90	-	90	174
2840 - St Marys Flat	-	3133	-	-	3133	4,299
Expenditure on charitable activities Totals	58281	3587	8190	-	70058	70,633
Other expenditure						
2602 - Re-evaluation of Investments	-	-	-	372	372	-
Other expenditure Totals	-	-	-	372	372	-
Expenditure Grand totals	58281	3587	13601	372	75841	71,005

Income and endowments from: (Good Neighbours)						
Donations and legacies						
0801 - Grants Received	-	-	101259	-	101259	4,875
0802 – Social Services	-	-	-	-	-	29,878
08A1 – Non-recurring one-off grants	-	-	-	-	-	44,499
0901 - Other funds generated	140	-	67	-	207	-
Donations and legacies Totals	140	-	101326	-	101466	79,252
Other trading activities						
0922 - Cafe Takings	-	-	8747	-	8747	6,306
0923 - Day Centre	-	-	17390	-	17390	20,382
0924 - Cleaning Income	-	-	945	-	945	579
0927 - Mini Bus Income	-	-	4026	-	4026	1,582
0928 - Hairdressing	-	-	50	-	50	89
0929 - In Kind Income	-	-	10	-	10	20
0934 - Fruit & Veg Income	-	-	1160	-	1160	1,624
0935 - Sundry Income	-	-	2411	-	2411	3,682
0926 – Line Dancing	-	-	-	-	-	170
0930 – Lunch Club	-	-	-	-	-	250
0931 – Wednesday Club Income	-	-	-	-	-	59
0937 - Avon	-	-	600	-	600	297
Other trading activities Totals	-	-	35,339	-	35339	35,040
Investments						
1020 - Bank & Building Society Interest	-	-	0.14	-	0.14	-
Investments Totals	-	-	0.14	-	0.14	-
Income and endowments Grand totals	140	-	136665	-	136805	114,292
Expenditure on: (Good Neighbours)						
Raising funds						
1701 - Fees paid to Fund Raisers	-	-	7798	-	7798	2,526
1710 - Costs of applying for grants	-	-	396	-	396	4,478
Raising funds Totals	-	-	8194	-	8194	7,004
Expenditure on charitable activities						
2001 - Rent	-	-	8500	-	8500	5,837
2002 - Telephone	-	-	552	-	552	718
2003 - Repairs & Renewals	-	-	620	-	620	2,126
2004 - Cafe	-	-	313	-	313	-
2005 - Sundries	-	-	6514	-	6514	343
2006 - Volunteer Expenses	-	-	279	-	279	121
2007 - Volunteer Lunches	-	-	-	-	-	1,575
2008 - Supplies	-	-	15663	-	15663	16,156
2009 - Mini Bus expenses	-	-	3202	-	3202	2,719
2011 - Pest Control	-	-	301	-	301	294
2012 - Line Dancing	-	-	-	-	-	180
2013 - Wednesday Club	-	-	-	-	-	50
2014 - Fruit & Veg	-	-	3815	-	3815	4,946
2015 - In Kind	-	-	79	-	79	44
2017 – Funding Costs	-	-	-	-	-	880
2018 - Bank Charges	-	-	-	-	-	-
2019 - Good Neighbours Salaries	-	-	76014	-	76014	79,924
2020 - Good Neighbours PAYE	-	-	6470	-	6470	6,884
2021 - Good Neighbours NEST Pension	-	-	2656	-	2656	2,577
2102 - Travel Expenses	-	-	90	-	90	256
2173 - Staff Training	-	-	227	-	227	220
2331 - Cleaning	-	-	1170	-	1170	-
2360 - Printing, Postage, Stationery	-	-	778	-	778	1,764
2361 - Computers & Internet	-	-	270	-	270	2,981
2601 - Governance costs examination/audit	-	-	-	-	-	250
Expenditure on charitable activities Totals	-	-	127,512	-	127,512	130,845
Other expenditure						
Other expenditure Totals	-	-	-	-	-	-
Expenditure Grand totals	-	-	135,706	-	135,706	137,849

Statement of Assets and Liabilities

		General Unrestricted	Designated	Restricted	Endowment	Total 2021	Total 2020
Current Asset - Cash at Bank and In Hand							
Parish Churches	Current account	15,569	1,839	28,092	-	45,501	36,414
	Schoolroom account	-	-	10,111	-	10,111	10,819
	CCLA Fabric	-	440	2,997	-	3,437	2,955.
	CCLA General Investment Fund	12	37,358	-	-	37,370	37,301
	CBF Deposit Fund (Children & Families Education Fund)	284	-	10,586	-	10,870	10,003
	Cash in hand	-10,416	170	10,307	-	61	127
Good Neighbours	HSBC Project	78,964	-	31,548	-	110,512	16,183
	HSBC Money Manager	-	-	-	-	-	1,637
	HSBC Minibus Savings Account	-	-	-	-	-	14,459
	Cash in Hand	-	-	2,835	-	2,835.02	1,146
Total		84,413	39,808	96,476	-	220,698	131,045
Current Asset - Debtors							
Parish Churches	Accounts Receivable	3,647.00	-	312.48	-	3,959.48	-
Total		3,647.00	-	312.48	-	3,959.48	-
Current Asset - Investments							
Parish Churches	CBF Fixed Interest Fund (Tong Endowment)	-	-	-	11,263	11,263	9,874
	CBF Investment Fund - Tong (Tempest 60) endowment	-	-	-	5,683	5,682	4,978
	CBF Fixed Interest Fund - Tong (Tempest) endowment	-	-	-	5,052	5,052	5,424
	CBF Fixed Interest Fund - Fabric Fund endowment	-	-	-	1,897	1,897	1,897
	CBF Investment Fund (St Johns School Tong St)	-	-	22,638	-	22,638	19,832
Good Neighbours	CCLA Investment Management Ltd	-78,824	-	78,824	-	-	78,824
Total		-78,824	-	101,462	23,895	46,534	120,829
Liability - Liabilities							
Churches	Wedding Fees in Advance	-	-	1,140.00	-	1,140.00	1,140
Total		-	-	1,140	-	1,140	1,140
Net total assets		9,236	39,808	197,111	23,895	270,051	250,734

Fund movement summary

Fund	Balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Balances Carried forward
A4A Restricted (Good Neighbours)	-	9,915	-	(7,436)	-	2,479
Allch Restricted (Good Neighbours)	-	2,500	-	(2,500)	-	-
BCAdukt Restricted (Good Neighbours)	-	14,939	-	(4,980)	-	9,960
BCIPC Restricted (Good Neighbours)	-	6,422	-	(4,881)	-	1,541
BramFoun Restricted (Good Neighbours)	-	10,000	-	(2,500)	-	7,500
C Child Restricted (The Parish Churches)	-	1,200	-	-	-	1,200
C Church Restricted (The Parish Churches)	5,950	-	1,144	-	-	4,806
C Flowers Restricted (The Parish Churches)	7	-	-	-	-	7
C Food Bank Restricted (The Parish Churches)	30	-	-	-	-	30
CCLA Reserve Designated (The Parish Churches)	37,301	58	-	-	-	37,358
CtyChal Restricted (Good Neighbours)	-	7,000	-	(5,333)	-	1,667
Fabric Endow Endowment (The Parish Churches)	1,897	-	-	-	-	1,897
GarWest Restricted (Good Neighbours)	-	10,000	-	(7,500)	-	2,500
General Unrestricted (Good Neighbours)	-	140	-	-	-	140
GrgMtn Restricted (Good Neighbours)	-	2,000	-	(500)	-	1,500
J Bells Restricted (The Parish Churches)	5,786	110	-	-	-	5,896
J Church Restricted (The Parish Churches)	308	-	-	-	-	308
J Restoration Restricted (The Parish Churches)	11,977	150	-	-	-	12,127
JJ Donation Designated (The Parish Churches)	500	-	454	-	-	46
LBarnFoun Restricted (Good Neighbours)	-	2,000	-	(2,000)	-	-
Liz Dey Restricted (The Parish Churches)	-	4,920	5,411	-	-	(492)
M Disc Restricted (The Parish Churches)	2,355	10,984	1,610	-	-	11,729
M Flat Designated (The Parish Churches)	1,308	3,934	3,132	-	-	2,109
School Room Restricted (The Parish Churches)	10,819	1,565	2,273	-	-	10,110
SHealth Restricted (Good Neighbours)	-	2,000	-	(2,000)	-	-
SoutT Restricted (Good Neighbours)	-	3,000	-	(3,000)	-	-
St J School Restricted (The Parish Churches)	19,832	2,807	-	-	-	22,639
Stairlift Restricted (The Parish Churches)	772	-	-	-	-	772
T Endow Endowment (The Parish Churches)	9,874	1,389	-	-	-	11,263
Tong School Restricted (The Parish Churches)	10,003	583	-	-	-	10,586
Training Restricted (The Parish Churches)	1,087	-	-	-	-	1,087
TruHse Restricted (Good Neighbours)	-	10,000.00	-	(5,000)	-	5,000

TT Endow						
Endowment (The Parish Churches)	10,402	705	372	-	-	10,735
Weddings						
Restricted (The Parish Churches)	(1,140)	2,432	2,332	-	-	(1,040)
Weekend						
Restricted (The Parish Churches)	1,378.76	-	500	-	-	878.76
General						
Unrestricted (The Parish Churches)	4,450	62,928	58,281	-	-	9,097
Church Yard						
Designated (The Parish Churches)	-	294	-	-	-	294
Restricted (The Parish Churches)	632	-	330	-	-	302
Sub-totals	632	294	330	-	-	596
Fabric						
Designated (The Parish Churches)	-	1	-	-	-	1
Restricted (The Parish Churches)	2,955	1	-	-	-	2,956
Sub-totals	2,955	2	-	-	-	2,957
GNP						
Designated (Good Neighbours)	13,518	-	-	13,518	-	-
Restricted (Good Neighbours)	98,730	56,888	135,706	61,149	-	81,061
Sub-totals	112,249	56,888	135,706	47,630	-	81,061
Totals						
	250,734	230,86	211,548	-	-	270,051

Accounts

The Parish of —————
ST JAMES' **ST CHRISTOPHER'S** **ST MARY'S**
Tong ————— Holme Wood ————— Laisterdyke —————

and



The Parochial Church Council of the
Ecclesiastical Parish of Tong and Laisterdyke
(known as Tong and Laisterdyke PCC)

Charity Number 1130777

Trustee Report and Accounts
For the year ending
31 December 2020

FAITH.HOPE.LOVE

TONG AND LAISTERDYKE PCC
REPORT AND ACCOUNTS
for the year ended 31 December 2020

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PARISH OF TONG AND LAISTERDYKE - TRUSTEES REPORT 31/12/2020

Aims and Purposes:

The Parochial Church Council of the Parish of Tong and Laisterdyke in the Diocese of Leeds, together with the clergy and churchwardens, is responsible for the pastoral, evangelistic, and social mission of the Church of England. It also has responsibility for the maintenance of the Church and Church Community Centre of St Christopher's Church, Holme Wood, St. James Church, Tong, and St. Mary's Church Laisterdyke. The charity is registered with the Charity Commission as The Parochial Church Council of the Ecclesiastical Parish of Tong and Laisterdyke (Charity number 1130777). The governing documents are the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules.

In Tong it is also responsible for the Village School Room.

Objectives and Activities:

The Parish of Tong and Laisterdyke exists to serve the communities of Tong Village, the Holme Wood estate and Laisterdyke.

Through a varied programme of activities and services for all ages, the staff, volunteers and congregations of the three churches seek to support those in most need, offer pastoral care, love and friendship and build communities of faithful people both inside and outside the church.

The churches of the Parish choose to do this through their Good Neighbours project at St Christopher's Church as well as working closely with other local churches and partners, including Primetime at the Vine and St Christopher's Family Centre.

Achievement and Performance

Due to the Covid-19 pandemic, activities in 2020 have looked significantly different to a normal year. Below we outline how we would normally operate, and the changes that COVID-19 have caused.

St Christopher's, Holme Wood:

Prior to COVID-19:

- Support for Older People through the provision of day care and activities for older people.
- Support for people across the community through an affordable fruit and veg cooperative, a community café, and a range of activities which include line dancing, community dance, craft activities and recreational activities such as pool, table tennis and indoor bowls.
- Spiritual support for people across the estate who seek weddings, baptisms and funerals as well as a welcoming community of faith providing a contemporary style of Anglican worship as well as a weekly all age café style service called Connect aimed at those with no church background explore faith through fun, activities, craft, discussion prayer and reflection.
- We also work in partnership with a local charity, St Christopher's Family Centre, who provide support for young families, children and young people.

As a result of COVID-19:

- Support for Older People has changed as the Day Care Centre and usual activities closed on 23rd March and has remained closed throughout 2020. Instead support has been given in various ways: preparing and delivering a hot meal at lunchtime plus a sandwich pack for tea five days a week; frozen meals for the weekend; telephone support and a listening ear; delivering shopping and prescriptions where needed; a weekly new sheet with activities and a weekly craft pack. The fruit and vegetable market has remained open.
- Spiritual support for people across the estate has continued, for those who seek weddings, baptisms and funerals. Funerals have been a particular focus in allowing the church building

to be used even when closed for other services. As a welcoming community of faith, providing a contemporary style of Anglican worship has moved online to a pre-recorded service on YouTube, as well as services in person as restrictions allowed. All-age services met twice in person with a new socially distanced format, as well as using zoom for online services. Craft packs are taken quarterly to families connected with church, including those of church and no church background. A Kids-zone service ran weekly in Advent, posted to YouTube, with a story, craft and song format to engage families. Daily prayers are posted on YouTube and via email Monday-Friday.

St Mary's, Laisterdyke:

Prior to COVID-19:

- Spiritual support for people across Laisterdyke who seek weddings, baptisms and funerals as well as a welcoming Sunday Morning community of faith, Messy Church and Friday Feast Family Church, which encourage families with no church background to explore faith through creativity, stories, songs and a meal together.
- We also work in partnership with a local charity, Primetime at the Vine, who provide support for older people, young families, children and young people.

As a result of COVID-19:

- Spiritual support for people across Laisterdyke has continued for those who seek weddings, baptisms and funerals. As a welcoming community of faith, a contemporary style of Anglican worship moved online from March 2020, to a pre-recorded service on YouTube, as well as services in person as restrictions allowed. Messy Church and Friday Feast family Church have not met in person since March 2020, instead connecting through WhatsApp groups and regular craft packs with a faith emphasis, to encourage families with little or no church background to stay connected with faith in creative ways. A Kids-zone service ran weekly in Advent, posted to YouTube, with a story, craft and song format to engage families. Daily prayers are posted on YouTube and via email Monday-Friday.

St James', Tong:

Prior to COVID-19:

- Support for Young Families through the provision of a toddler group.
- Support the wellbeing of village life through working with the Community Association to manage the Village Hall and encourage a range of community activities.
- Spiritual support for people from Tong and beyond who seek weddings, baptisms and funerals, as well as a welcoming community of faith and Big Bible Breakfast, which encourages families with little or no church background to explore faith through creativity, stories, songs and a breakfast together.

As a result of COVID-19:

- Support for Young Families through the toddler group ran until March 2020. Since then contact has been maintained through phone calls, emails, texts and craft packs.
- The Community Association closed the Village Hall from March 2020.
- Spiritual support for people from Tong and beyond has continued for those who seek weddings, baptisms and funerals. As a welcoming community of faith, a contemporary style of Anglican worship moved online from March 2020, to a pre-recorded service on YouTube, as well as services in person as restrictions allowed. A Kids-zone service ran weekly in Advent, posted to YouTube, with a story, craft and song format to engage families. Daily prayers are posted on YouTube and via email Monday-Friday.

Review of Activities

A more detailed Parish Report of the work of the PCC & its three churches during 2020 is available.

Training

We seek to develop all our valued workers, both paid and volunteers, by providing appropriate training and personal development opportunities.

Financial Review

Total receipts on unrestricted funds were £64,410, of which £10,389 was unplanned voluntary donations, £25,270 was planned voluntary donations, and a further £10,670 from Gift Aid. Restricted grants and donations of £87,977 were also received, the details are shown in the financial statement.

£71,091 was spent from unrestricted funds to provide Christian ministry from the three churches, including the contribution to the parish share, which largely provides the stipends and housing for the clergy.

Net movement in unrestricted funds was (£7,628). During the financial year the total fund balances have decreased by £12,387.

Future Strategy

The charity plans to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

Reserves Policy

The Trustees, are working towards a policy whereby the unrestricted funds, not committed or invested in tangible assets ('the free reserves') held by the charity should be between 1 and 3 months of the resources expended. At the proposed reserves level, the Trustees recognise the need to continue to attract major funding in order to maintain activities.

Investment Policy

The Trustees have considered the most appropriate policy for investing funds. Short term reserves will be held in the Trustees' interest-bearing bank account. Future long-term reserves will be held in accounts designed for the charity sector, with the requirement to generate income and/or capital growth.

Risk Review

The Trustees have conducted their own review of the major risks to which the charity is exposed, and systems have been established to mitigate those risks. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding activities. Internal risks are minimised by the use of professional consultants, and the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. The procedures are periodically reviewed to ensure they still meet the needs of the charity.

Structure, Governance and Management.

Members of the P.C.C. are either ex-officio, elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation rules, or co-opted. Elected members serve for a period of one year. Elections are conducted in such a way as to try to ensure that our three congregations are represented on the P.C.C and are set out in a Bishop's Instrument. During 2020 the following have served as members of our P.C.C. following our APCM in November:

<i>Ex-officio</i>	Revd Canon Gary Hodgson	Incumbent
	Revd Helen Hodgson	Associate Vicar
	Revd Philippa Slingsby	Curate

Elected: As a result of covid-19 restrictions, Bishop Nick issued resolutions to extend the period for holding the APCM to 30th November 2020 and extend people in their offices until that time.

Mr Paul Coates-Black	Churchwarden	re-elected Nov 2020
Mr John Rathmell	Churchwarden	re-elected Nov 2020
Mr Liam Jagger	Churchwarden	re-elected Nov 2020
Mrs Margaret Ealham	Deanery Synod Rep	re-elected Nov 2020
Mrs Margaret Powell	Deanery Synod Rep	resigned March 2020
Mrs Elaine Rathmell	Deanery Synod Rep	appointed Nov 2020
Mrs Joyce Astbury	Deanery Synod Rep	re-elected Nov 2020
Mrs Jean Black	PCC Rep	re-elected Nov 2020
Mrs Louise Connacher	PCC Rep	re-elected Nov 2020
Ms Angela Abson	PCC Rep	re-elected Nov 2020
Miss Amanda Appleyard	PCC Rep	re-elected Nov 2020
Mrs Aimi King	PCC rep	resigned June 2020
Mr Andrew Sykes	Deputy Chair	re-elected Nov 2020

Joint Treasurers - Mrs Joan Greenfield *and* Mrs Elaine O'Connell

P.C.C. Committees that operated in 2020:

The P.C.C. normally functions through a number of Sub Committees and Management Committees, which meet between full meetings of the P.C.C. They were as follows:

1. **St. James' Church Meeting:** (building, worship, fellowship, discipleship and mission).
2. **St. Christopher's Church Meeting:** (building, worship, fellowship, discipleship and mission).
3. **St. Mary's Church Meeting:** (building, worship, fellowship, discipleship and mission).
4. **Good Neighbours Project Management Committee:**
5. **Tong School Room Management Committee:** (day to day running of the School Room).
6. **Staffing Subcommittee**
7. **Finance Subcommittee**

The impact of COVID-19 has meant that the above meetings have not taken place. A COVID-19 Standing Committee was formed by zoom to take care of urgent P.C.C business, and the P.C.C has been kept updated of discussions and voted on decisions via email, with those not able to access email being given chance beforehand to offer comment and afterwards talked through the minutes.

Trustees report approved by the PCC on 7 May 2021



Signed
Revd Canon Gary Hodgson

**The Parochial Church Council of the Ecclesiastical
Parish of Tong and Laisterdyke
(known as Tong and Laisterdyke PCC)**

Charity Number 1130777

**Financial Statements
For the year ending
31 December 2020**

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis, it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Annual Financial Statements

The attached financial statements for the year ended 31 December 2020, have been prepared in accordance with the relevant Church Accounting Regulations, applicable Accounting Standards and Statement of Recommended Practice (FRS 102) 2015.

It is recommended that the Annual Report and Financial Statements for the year ended 31st December 2020 be adopted and approved for submission to the Annual Parochial Church Meeting.

Approved by the trustees of the charity on

and signed on its behalf by:

7 May 2021

Gary Hadger

The Parochial Church Council of Tong & Lasiterdyke

I report on the accounts of the charity for the year ended 31 December 2020 which are set out on pages 4 to 11 . Your attention is drawn to the fact that the charity has prepared the Financial Statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: ~Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me a reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Nina Douthwaite
Financial Services Officer
12 Heath Grove
Leeds
LS11 8UJ

Date: 01/05/2021

Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total 2020	Total 2019
Income and endowments from:						
Donations and legacies	46,330	—	87,977	—	134,308	117,830
Income from charitable activities	1,449	—	—	—	1,449	3,654
Other trading activities	13,571	—	41,274	—	54,845	84,572
Investments	316	—	438	—	755	1,375
Other income	2,742	—	—	—	2,742	2,392
Total income	64,410	—	129,689	—	194,100	209,825
Expenditure on:						
Raising funds	—	—	7,004	—	7,004	9,890
Expenditure on charitable activities	71,091	—	135,497	—	206,588	217,070
Other expenditure	948	—	—	—	948	53
Total expenditure	72,039	—	142,501	—	214,541	227,014
Net income / (expenditure) resources before transfer	(7,628)	—	(12,812)	—	(20,440)	(17,188)
Other recognised gains / losses						
Gains / losses on investment assets	(2,021)	—	2,024	8,049	8,053	—
Net movement in funds	(9,649)	—	(10,787)	8,049	(12,387)	(17,188)
Total funds brought forward	64,309	—	157,740	1,825	223,875	241,064
Total funds carried forward	54,659	—	146,952	9,874	211,487	223,875
Represented by						
Unrestricted						
General fund	54,659	—	—	—	54,659	64,309
Restricted						
CCLA nvestment	—	—	841	—	841	642
Fabric Fund	—	—	4,550	—	4,550	2,515
Good Neighbours	—	—	100,085	—	100,085	116,329
Parish Administrator	—	—	710	—	710	871
Parish Weekend	—	—	1,388	—	1,388	1,388
St Christopher Projects	—	—	10,143	—	10,143	10,805
St Christopher Stair Lift Appeal	—	—	832	—	832	832
St James Projects and Furnishings	—	—	16,898	—	16,898	12,493
St Marys	—	—	894	—	894	394
St Marys General Fund	—	—	(68)	—	(68)	—
Tong Schoolroom	—	—	10,676	—	10,676	11,467
Endowment						
CBF Fixed Interest Securities Fund	—	—	—	9,874	9,874	1,825

Balance sheet

Class and code	Description	2020	2019
Fixed assets			
6432	CBF Fixed Interest Securities Fund	9,874	1,825
	Total Fixed assets	9,874	1,825
Current assets			
6501	HSBC Tong Bank Account	36,414	40,326
6502	HSBC Good Neighbours Bank Account	16,183	18,388
6503	HSBC Money Manager	1,636	20,112
6504	HSBC Mini Bus Savings Account	14,458	11,447
6505	HSBC Schoolroom Bank Account	10,819	11,568
6506	Youth Project	—	—
6507	Family Project	—	—
6508	St Mary's	—	—
6510	CCLA Fabric Fund	4,978	2,464
6511	CCLA Investment Fund	35,258	37,081
6512	CCLA Investment Management Ltd	78,823	78,614
6590	Cash in hand	743	121
6591	Cash in Hand G N	989	560
Z05	Accounts Receivable	2,100	2,100
	Total Current assets	202,406	222,785
Liabilities			
6699	Agency collections	395	337
Z04	Accounts Payable	398	398
	Total Liabilities	793	735
	Net Asset surplus(deficit)	211,487	223,875
Reserves			
	Excess / (deficit) to date	(20,440)	5,602
Z01	Starting balances	223,875	218,272
Z02	Gains/(losses) on investment assets	8,053	—
	Total Reserves	211,487	223,875
	Represented by funds		
	Unrestricted	54,659	64,309
	Designated	—	—
	Restricted	146,952	157,740
	Endowment	9,874	1,825
	Total	211,487	223,875

Notes to the Financial Statements for the Year Ended 31 December 2020

1 Accounting Policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair" provisions.

Going concern

The Trustees have at the time of approving the financial statements a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. Thus, they continue to adopt the going concern basis of accounting in preparing the financial statements.

Income

Income in the Statement of Financial Activities is recognised when the Church has entitlement to the funds, any performance conditions attaching to the item(s) have been met, it is probable that the income will be received, and the amount can be measured reliably.

Donations, grants, gifts and lettings income are recognised when receivable.

Income from legacies is recognised once probate has been granted, provided that the income will be received to enable valuation of the Church's entitlement.

Expenditure

Expenditure is included in the Statement of Financial Activities on an accruals basis and includes irrecoverable VAT.

Tangible fixed assets and depreciation

Consecrated or benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Other fixed assets

All assets are recognised at full value in the year they are acquired.

Short term deposits

These are cash held on the deposit with the CCLA.

Debtors

Debtors represent income to be recognised in a future accounting period.

Creditors

Creditors, loans and provisions are recognised where the Church has a [present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which therefore are not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds

These are income funds that have been received by the PCC for specific purposes, these funds must be protected and used only in connection with the intention of the original gift.

Endowment Funds

These are funds received from specific endowments and the Capital value is protected and cannot normally be accessed, but the income can be spent in the same manner as unrestricted income.

Analysis of income and expenditure

	Unrestricted	Designated	Restricted	Endowment	Total 2020	2019
INCOME AND ENDOWMENTS						
Donations and legacies						
0101 - Gift Aid - Bank	24,185	—	—	—	24,185	23,590
0110 - Gift Aid - Envelopes	1,085	—	—	—	1,085	1,240
0201 - Other planned giving	2,822	—	—	—	2,822	2,423
0301 - Loose plate collections	5,284	—	—	—	5,284	9,168
0550 - Donations appeals etc	2,283	—	7,674	—	9,958	6,499
0551 - Church Flowers	—	—	—	—	—	18
0601 - Tax recoverable on Gift Aid	10,670	—	—	—	10,670	7,636
0702 - Church Children's Work	—	—	1,050	—	1,050	—
0801 - Recurring grants	—	—	4,875	—	4,875	16,953
0802 - Social Services	—	—	29,878	—	29,878	29,878
0804 - City Challenge	—	—	—	—	—	2,625
08A1 - Non-recurring one-off grants	—	—	44,499	—	44,499	17,750
0901 - Other funds generated	—	—	—	—	—	48
Total	46,330	—	87,977	—	134,308	117,830
Income from charitable activities						
0939 - Repairs & Renewals reimbursements	—	—	—	—	—	75
0940 - Worship & Sunday School	33	—	—	—	33	24
1101 - Fees for funerals & weddings	1,416	—	—	—	1,416	3,355
1312 - Governance Income/Audit	—	—	—	—	—	200
Total	1,449	—	—	—	1,449	3,654
Other trading activities						
0910 - Refreshments	26	—	—	—	26	158
0911 - Christmas Fayre	—	—	—	—	—	553
0912 - Bus Stop	110	—	—	—	110	110
0914 - Easter Eggs	—	—	—	—	—	100
0917 - Church Diaries	—	—	—	—	—	10
0921 - Salary The Vine	—	—	—	—	—	669
0922 - Cafe takings	—	—	6,306	—	6,306	19,115
0923 - Day Centre	—	—	20,382	—	20,382	22,970
0924 - Cleaning income	—	—	579	—	579	170
0926 - Line Dancing	—	—	170	—	170	817
0927 - Mini Bus income	—	—	1,582	—	1,582	5,582
0928 - Hairdressing	—	—	89	—	89	352
0929 - In Kind income	—	—	20	—	20	89
0930 - Lunch Club	—	—	250	—	250	1,070
0931 - Wednesday Club income	—	—	59	—	59	357
0933 - Furniture Shop income	—	—	—	—	—	2,278
0934 - Fruit & Veg income	—	—	1,624	—	1,624	2,049
0935 - Sundry income	110	—	3,572	—	3,682	169
0937 - Avon	—	—	297	—	297	410
1230 - Rent Projects	12,075	—	—	—	12,075	14,611
1240 - Church hall lettings - fund raising	1,250	—	—	—	1,250	5,208
1241 - St. Mary's Flat	—	—	4,800	—	4,800	2,700
1250 - Schoolroom - Income from Hall	—	—	1,540	—	1,540	5,020
Total	13,571	—	41,274	—	54,845	84,572

Investments

1020 - Bank and building society interest	316	—	438	—	755	1,375
Total	316	—	438	—	755	1,375

Other income

1311 - Insurance income	452	—	—	—	452	445
6700 - Wedding fees received in advance	2,290	—	—	—	2,290	1,947
Total	2,742	—	—	—	2,742	2,392
INCOME TOTAL	64,410	—	129,689	—	194,100	209,825

EXPENDITURE

Raising funds

1701 - Fees paid to fund raisers	—	—	2,526	—	2,526	9,755
1710 - Costs of applying for grants	—	—	4,478	—	4,478	135
Total	—	—	7,004	—	7,004	9,890

Expenditure on charitable activities

1801 - Giving to missionary societies	2,000	—	—	—	2,000	1,600
1901 - Parish Share	36,000	—	—	—	36,000	36,000
2001 - Rent	—	—	5,837	—	5,837	8,611
2002 - Telephone	—	—	718	—	718	1,693
2003 - Repairs & Renewals	1,895	—	231	—	2,126	5,083
2003Q - Quinquennial repairs and renewals	6,884	—	—	—	6,884	—
2005 - Sundries	—	—	343	—	343	2,163
2006 - Volunteer Expenses	—	—	121	—	121	165
2007 - Volunteer Lunches	—	—	1,575	—	1,575	7,264
2008 - Supplies	—	—	16,156	—	16,156	18,248
2009 - Mini Bus expenses	—	—	2,719	—	2,719	5,264
2010 - Furniture Shop expenses	—	—	—	—	—	170
2011 - Pest Control	—	—	294	—	294	438
2012 - Line Dancing	—	—	180	—	180	700
2013 - Wednesday Club	—	—	50	—	50	235
2014 - Fruit & Veg	—	—	4,946	—	4,946	5,756
2015 - In Kind	—	—	44	—	44	149
2016 - Home from Home	—	—	—	—	—	697
2017 - Funding Costs	—	—	880	—	880	1,060
2019 - Good Neighbour Salaries	—	—	79,924	—	79,924	75,167
2020 - Good Neighbours PAYE	—	—	6,884	—	6,884	7,463
2021 - Good Neighbours NEST pension	—	—	2,577	—	2,577	2,458
2101 - Working expenses of incumbent	799	—	—	—	799	1,432
2102 - Travel Expenses	60	—	196	—	256	241
2150 - Vicar's telephone	683	—	—	—	683	787
2173 - Staff Training	—	—	220	—	220	51
2301 - Church running - insurance	5,026	—	—	—	5,026	2,695
2331 - Cleaning	1,267	—	340	—	1,607	2,342
2332 - Worship & Sunday School	1,729	—	—	—	1,729	1,462
2333 - Fees for funerals	60	—	—	—	60	414
2360 - Printing, Postage, Stationery	1,113	—	651	—	1,764	1,331
2361 - Computer and Internet	2,768	—	213	—	2,981	285
2362 - Miscellaneous	—	—	—	—	—	2,742
2365 - Christmas Fayre	—	—	—	—	—	8

2366 - Gift Aid	—	—	—	—	—	60
2368 - St James Projects	—	—	720	—	720	50
2369 - St Christopher's Projects	—	—	2,972	—	2,972	1,801
2370 - Refreshments	—	—	—	—	—	8
2401 - Church running - electric	2,291	—	—	—	2,291	2,616
2410 - Church running - gas	7,436	—	—	—	7,436	6,503
2420 - Church running - water	825	—	—	—	825	1,459
2421 - St. Mary's General Fund	—	—	68	—	68	—
2530 - Schoolroom running - electricity	—	—	338	—	338	266
2540 - Schoolroom running - gas	—	—	606	—	606	363
2550 - Schoolroom running - insurance	—	—	452	—	452	445
2560 - Schoolroom running - maintenance	—	—	758	—	758	5,516
2580 - Schoolroom running - water	—	—	174	—	174	126
2601 - Governance costs examination/audit fee	250	—	—	—	250	700
2840 - St. Mary's Flat	—	—	4,299	—	4,299	2,969
Total	71,091	—	135,497	—	206,588	217,070

Other expenditure

2364 - Church Flowers	—	—	—	—	—	53
6701 - Wedding Fees Paid	948	—	—	—	948	—
Total	948	—	—	—	948	53
EXPENDITURE TOTAL	72,039	—	142,501	—	214,541	227,014
GRAND TOTAL	(7,628)	—	(12,812)	—	(20,440)	(17,188)

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	2020	2019
Fixed assets - Investments						
CBF Fixed Interest Securities Fund -	—	—	—	9,874	9,874	1,825
Totals	—	—	—	9,874	9,874	1,825
Current assets - Cash at bank and in hand						
HSBC Tong Bank Account -	40,073	—	(3,659)	—	36,414	40,326
HSBC Good Neighbours Bank Account -	160	—	16,022	—	16,183	18,388
HSBC Money Manager -	5	—	1,631	—	1,636	20,112
HSBC Mini Bus Savings Account -	7	—	14,450	—	14,458	11,447
HSBC Schoolroom Bank Account -	—	—	10,819	—	10,819	11,568
St Mary's -	(276)	—	276	—	—	—
CCLA Fabric Fund -	(1,251)	—	6,230	—	4,978	2,464
CCLA Investment Fund -	32,116	—	3,141	—	35,258	37,081
CCLA Investment Management Ltd -	217	—	78,606	—	78,823	78,614
Cash in hand -	(30,491)	—	31,235	—	743	121
Cash in Hand G N -	(549)	—	1,538	—	989	560
Totals	40,012	—	160,292	—	200,305	220,685
Current assets - Debtors						
Accounts Receivable -	2,100	—	—	—	2,100	2,100
Totals	2,100	—	—	—	2,100	2,100
Liabilities - Agency accounts						
Agency collections -	—	—	395	—	395	337
Totals	—	—	395	—	395	337
Liabilities - Creditors: Amounts falling due in one year						
Accounts Payable -	409	—	(11)	—	398	398
Totals	409	—	(11)	—	398	398
Grand total	41,703	—	159,909	9,874	211,487	223,875

Fund movement by type

		Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
Admin - Parish Administrator							
Restricted		871	—	160	—	—	710
Sub-total for Admin		871	—	160	—	—	710
CCLA - CCLA nvestment							
Restricted		642	198	—	—	—	841
Sub-total for CCLA		642	198	—	—	—	841
ChrisProj - St Christopher Proje							
Restricted		10,805	2,150	2,811	—	—	10,143
Sub-total for ChrisProj		10,805	2,150	2,811	—	—	10,143
Culture - Cross Culture							
Restricted		—	—	—	—	—	—
Sub-total for Culture		—	—	—	—	—	—
Fabric - Fabric Fund							
Restricted		2,515	9	—	—	—	4,550
Sub-total for Fabric		2,515	9	—	—	—	4,550
Family - Family Project							
Restricted		—	—	—	—	—	—
Sub-total for Family		—	—	—	—	—	—
FixedInt - CBF Fixed Interest S							
Endowment		1,825	—	—	—	—	9,874
Sub-total for FixedInt		1,825	—	—	—	—	9,874
Good - Good Neighbours							
Restricted		116,329	115,867	132,111	—	—	100,085
Sub-total for Good		116,329	115,867	132,111	—	—	100,085
James - St James Projects an							
Restricted		12,493	5,124	720	—	—	16,898
Sub-total for James		12,493	5,124	720	—	—	16,898
MaryGen - St Marys General Fun							
Restricted		—	—	68	—	—	(68)
Sub-total for MaryGen		—	—	68	—	—	(68)
Marys - St Marys							
Restricted		394	4,800	4,299	—	—	894
Sub-total for Marys		394	4,800	4,299	—	—	894
School - Tong Schoolroom							
Restricted		11,467	1,540	2,331	—	—	10,676
Sub-total for School		11,467	1,540	2,331	—	—	10,676
Stairlift - St Christopher Stair							
Restricted		832	—	—	—	—	832
Sub-total for Stairlift		832	—	—	—	—	832
Weekend - Parish Weekend							
Restricted		1,388	—	—	—	—	1,388
Sub-total for Weekend		1,388	—	—	—	—	1,388
Youth - Youth Project							
Restricted		—	—	—	—	—	—
Sub-total for Youth		—	—	—	—	—	—
General - General fund							
Unrestricted		64,309	64,410	72,039	—	—	54,659
Sub-total for General		64,309	64,410	72,039	—	—	54,659
Grand total		223,875	194,100	214,541	—	—	211,487

Parish of Tong & Laisterdyke
Receipts and payments
Selected period: 01 January 2020 to 31 December 2020

Note	From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
Good - Good Neighbours (Restricted) Fund			
Income and endowments			
Donations and legacies			
Donations appeals etc		1,450	4,828
Recurring grants		4,875	16,953
Social Services		29,878	29,878
City Challenge		—	2,625
Non-recurring one-off grants		44,499	17,750
Other funds generated		—	48
	<i>Total Donations and legacies</i>	<u>80,703</u>	<u>72,082</u>
Income from charitable activities			
Repairs & Renewals reimbursements		—	75
	<i>Total Income from charitable activities</i>	<u>—</u>	<u>75</u>
Other trading activities			
Salary The Vine		—	669
Cafe takings		6,306	19,115
Day Centre		20,382	22,970
Cleaning income		579	170
Line Dancing		170	817
Mini Bus income		1,582	5,582
Hairdressing		89	352
In Kind income		20	89
Lunch Club		250	1,070
Wednesday Club income		59	357
Furniture Shop income		—	2,278
Fruit & Veg income		1,624	2,049
Sundry income		3,572	139
Avon		297	410
	<i>Total Other trading activities</i>	<u>34,934</u>	<u>56,070</u>
Investments			
Bank and building society interest		229	661
	<i>Total Investments</i>	<u>229</u>	<u>661</u>
Total income and endowments		115,867	128,890
Expenditure			
Raising funds			
Fees paid to fund raisers		2,526	9,755
Costs of applying for grants		4,478	135
	<i>Total Raising funds</i>	<u>7,004</u>	<u>9,890</u>
Expenditure on charitable activities			
Rent		5,837	8,611
Telephone		718	421
Repairs & Renewals		231	776
Sundries		343	2,163
Volunteer Expenses		121	165
Volunteer Lunches		1,575	7,264
Supplies		16,156	18,248
Mini Bus expenses		2,719	5,264
Furniture Shop expenses		—	170
Pest Control		294	438
Line Dancing		180	700
Wednesday Club		50	235

There may be minor discrepancies in the totals if the pence are not being shown

Note	From To	01 January 2020	01 January 2019
		31 December 2020	31 December 2019
	Fruit & Veg	4,946	5,756
	In Kind	44	149
	Home from Home	—	697
	Funding Costs	880	1,060
	Good Neighbour Salaries	79,924	75,167
	Good Neighbours PAYE	6,884	7,463
	Good Neighbours NEST pension	2,577	2,458
	Travel Expenses	196	121
	Staff Training	220	51
	Cleaning	340	543
	Printing, Postage, Stationery	651	153
	Computer and Internet	213	285
	Miscellaneous	—	725
	Governance costs examination/audit fee	—	150
	<i>Total Expenditure on charitable activities</i>	<i>125,107</i>	<i>139,240</i>
Total expenditure		132,111	149,131
	Excess of Income and endowments over Expenditure	(16,244)	(20,240)
	Brought forward balance	116,329	136,570
Total carried forward balance		100,085	116,329

There may be minor discrepancies in the totals if the pence are not being shown