

Charity Registration Number - 1130762

**ST KEA PAROCHIAL CHURCH COUNCIL**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**YEAR ENDED 31<sup>ST</sup> DECEMBER 2023**

**ST KEA PAROCHIAL CHURCH COUNCIL**

**YEAR ENDED 31 DECEMBER 2023**

**CONTENTS**

	<b>Page</b>
Annual Report	1-9
Independent Examiner's Report	10
Statement of Financial Activities	11
Balance Sheet	12
Notes to the Financial Statements	13-19

**ST KEA PAROCHIAL CHURCH COUNCIL**  
**ANNUAL REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**Reference and Administrative Details**

<b>Church Address:</b>	The Church Office Churchtown Killiow Truro TR3 6AE
Telephone:	01872 262868
Email:	<a href="mailto:office@stkea.org.uk">office@stkea.org.uk</a>
Website:	<a href="http://www.stkea.org.uk">www.stkea.org.uk</a>
<b>Charity Registration No:</b>	1130762
<b>Bankers:</b>	Lloyds Bank plc 7 Boscawen Street Truro TR1 2QT  Nationwide Building Society Kings Park Road Moulton Park Northampton NN3 6NW
<b>Independent Examiner:</b>	D M Batten BSc. DMS Kingfisher House 14 Truro Road Lanivet PL30 5HF

The following served as members of the PCC during the 2023 calendar year:

<b>Chair – Vicar:</b>	Rev. Marc Baker
<b>Church Wardens:</b>	Martin Handford Neil Bridle
<b>Titular Warden of Old Kea*</b>	Alison Brown (from APCM)
<b>Associate minister St Kea – All Hallows, Youth &amp; families:</b>	Rev. Hugh Barne
<b>Assistant minister St Kea – Priest-in-charge St John the Evangelist:</b>	Rev. Will Harwood
<b>Other Trustees:</b>	Jonny Alford (Deanery Synod Rep) Stephen Baird Peter Emms Ben Goddard (Deanery Synod Rep until APCM 2023) Siân Goddard (Deanery Synod Rep from APCM 2023) Julie Le Masurier (until APCM in April 2023) Matt Gavan (Elected at APCM in April 2023) Graham Loveland (PCC Secretary until APCM 2023) Claudia Loveland (until APCM in April 2023) Sue Sharp (Elected PCC Secretary at APCM 2023) Natalie Russell Dr. Alan Stanhope (Deanery Synod Representative) Tony Balmer (Elected at APCM 2023)

**Ex-officio (without voting rights):**  
February)

Vicki Cooper, Church Manager (Appointed in

- \* The Titular Warden of Old Kea is regarded as an honorary PCC member but does not normally attend PCC meetings and is not a trustee.

**ST KEA PAROCHIAL CHURCH COUNCIL**  
**ANNUAL REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**PCC members' report**

The PCC members (trustees) present the annual report together with the financial statements of the Charity for the year ended 31 December 2023.

**Overview of Kea Parish & PCC operations for 2023**

St Kea's vision is "Seeing God transform lives". As a church, we are committed to helping everyone join in this great adventure as God transforms us into the people we were made to be. We seek to be engaged with the world around us and committed to evangelism, sharing the good news of Jesus with those who do not know him. We want to see all Christians established in - and deepening - their faith as they seek to live for Jesus. We also want to equip everyone for the unique life God calls them to live, and long for everyone who lives and works in Truro and beyond to have the opportunity to receive the gospel from someone who loves them.

In practical terms, we seek to provide high-quality Christian worship and teaching and provide a pastoral support network for the church family and those living in the communities around us. We also engage in outreach to promote the Christian faith with youth and children in the church family and in local schools and through our work with Christians Against Poverty (CAP). We support gospel partners locally and, through UK-registered charities, further afield.

**Parish**

The Parish of St Kea covers an area that includes Killiow, Playing Place, Calenick, Porth Kea and Coombe.

The parish has four centres of worship – the Parish Church of All Hallows (commonly known as "Kea Church"), Old Kea Church, Archbishop Benson School in Truro and CAP Lanterns congregation that normally meets at City Life Church on Tuesdays.

There were 161 people on the electoral roll of the Parish of St Kea as at the 2023 Annual Parochial Church Meeting on 27 April.

**Worship & Ministry**

The incumbent is The Rev. Marc Baker, who was inducted into the parish in May 2013, and became Vicar in October 2016. He was appointed Rural Dean of the Powder Deanery in July 2020.

The Rev. Hugh Barne, who was ordained Deacon in July 2017 and Priest in June 2018, joined the ministry team as Associate Minister responsible for All Hallows and Youth and families in July 2021. He was inducted into the parish in September 2021.

The Rev. Will Harwood, who joined the ministry team as Assistant Curate in July 2019, was ordained Deacon in June 2020 and Priest in September 2021, led the congregation at Archbishop Benson School in Truro until August. He was then appointed Priest-in-Charge of St John the Evangelist church in Truro and inducted in October 2022. He remains an Associate Minister at St Kea.

Sam Payne joined as a part-time youth worker in September 2022 in the absence of intern candidates, and stayed on as part time youth worker until July 2023.

Erica and Sam Payne were employed on behalf of Powder Deanery by St Kea Church as Low Income Community Support workers, providing ministry and support to those in need within the deanery.

**ST KEA PAROCHIAL CHURCH COUNCIL**  
**ANNUAL REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**Sunday worship:**

Whole-church worship and ministry occurred throughout the year, with livestream broadcast of the All Hallows services on YouTube on most Sundays. Where possible, a monthly prayer and worship meeting was held once a month on Sunday evenings. The information below reflects the normal pattern of worship.

All Hallows: An informal, family-friendly service is held at 10.15 a.m. Holy Communion is celebrated once a month. A prayer and worship meeting is normally held one evening a month.

Old Kea: Services at Old Kea follow the Book of Common Prayer (1662). Services are held on the third Sunday of the month at 3.30pm with an 8.30 a.m. service on Easter Sunday and Christmas Day. Old Kea also held a candlelit carol service ahead of Christmas.

Christ Church Archbishop Benson School, Truro: An informal, family-friendly service is held at 9.30 a.m. Holy Communion is celebrated once a month. A prayer meeting is normally held one Thursday evening a month.

In 2023, six funerals and three weddings were conducted in the parish.

**PCC**

The statutory role of the Parochial Church Council is to co-operate with the incumbent "in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical". The PCC is, by law, a body corporate and is a registered charity (Charity number 1130762). The PCC is responsible for maintaining the fabric of the churches and churchyard and other property held in trust by the parish, and for the financial affairs of the parish.

Members are elected to the PCC at the APCM (usually held in March or April) and can serve in office for a period of up to three years. Members of the St Kea electoral roll can stand again for PCC or Deanery Synod membership at the end of a three-year term.

**Standing Committee**

The Standing Committee has been authorised to transact items of business on behalf of the whole PCC and to develop major proposals to the point at which they are ready for discussion by the PCC meeting.

The members of the Standing Committee comprise: The Incumbent, Churchwardens, PCC Secretary, PCC Treasurer and Church Manager.

**Fabric**

The fabric includes the two churches - All Hallows and Old Kea - and associated churchyards, and the church hall and church cottage at All Hallows.

**ST KEA PAROCHIAL CHURCH COUNCIL**  
**ANNUAL REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**Staff**

The PCC employed the following seven members of staff in seven roles during the year:

Associate minister responsible for All Hallows, Youth & Families: The Rev. Hugh Barne (full-time)  
Christians Against Poverty Centre Manager: Natalie Gavan (Part-time 22.5 hours per week)  
Christians Against Poverty Debt Coach: Steve Worts (Part-time 8 hours per week until Dec 2023)  
Church Administrator: Sue Sharp until March 2023, Debra Stanhope from April 2023 (Part-time 15 hours per week)  
Church Manager: Vicki Cooper (Part-time 12 hours per week)  
Leadership Assistant: Vicki Cooper (Part-time 10 hours per week)  
Youth Worker: Sam Payne (Part-time 10 hours per week until July 2023)  
Power Deanery funded LICF youth support worker: Sam Payne (22 hours per week from Jan, part time 15 hours from Sep)  
Powder Deanery funded LICF family support worker: Erica Payne (22 hours per week from Jan – Sep 2023)

In addition to paid staff, St Kea offers an internship training scheme. This is not a paid role; interns can apply for bursary support funding from St Kea to support their living costs, although this is not guaranteed. Sadly, we could not find an intern for 2023 who could secure accommodation.

**Review of 2023**

The heart of our ministry at St Kea continues to be a deep desire to see God transforming lives. We are convinced that the good news of Jesus is good news for everyone. God meets us where we are and invites us to know more of Him. We are committed to helping everyone join in this great adventure as He transforms us together to be the people we were made to be.

We seek to be very honest and real as a church 'Engaged' with the world all around us. We are committed to 'Evangelism', sharing the good news of Jesus with those who do not know him. We want to see all Christians 'Established' in their faith, growing deeper as they seek to live for Jesus. Finally, we want to help everyone be fully 'Equipped' for the unique life God calls them to live.

If 2021 was concerned with rebuilding the life of our church following the coronavirus pandemic and 2022 focused on building plans for future growth, then 2023 was the year we sought to implement and embed those plans.

The Implementation Team continued their work developing the structures for Trinity Truro. (Trinity Truro is a partnership, working for a number of churches from across Truro under a single new benefice. This was a result of the On The Way initiative by the Diocese of Truro to reshape the nature of ministry across the diocese and focused on making ministry sustainable and fruitful.) Halfway through the year, the Implementation Team faced significant challenges as some church representatives raised substantial questions about the Deanery Plan. This has led to a pause in the Implementation Team's work while we wait for the Deanery Implementation Team (DIT) to plot the way forward and build new confidence in the plan.

While we wait for implementation to begin again, we continue to be encouraged by much of the joint-working 'on the ground'. We continue to be grateful for the ministry of Revd Will Harwood in leading the work at St John's as Priest in Charge at St John's and Associate Minister at St Kea. 2023 saw Andy Boorne ordained and become curate at St Kea, continuing his role as Local Minister at Kenwyn Parish Church. Revd Hugh Barne is now well established as Local Minister at St Kea and Revd Marc Baker continues his role as Local Minister at Christ Church, as well as overseeing the work as a whole. We continue to hold termly fellowship evenings where members from across 'Trinity' can gather to pray together. We are encouraged by the beginnings of joint-working in areas such as Youth Work, Women's Ministry and ministry to the most disadvantaged.

Throughout 2023, we were delighted to continue welcoming new people to our different congregations. We held numbers of congregational events through the year to help new people integrate into the life of our church.

**ST KEA PAROCHIAL CHURCH COUNCIL**  
**ANNUAL REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

Our Small Groups remain an essential part of church life and we continued to welcome new people into the life of our Small Groups. We were able to develop the teaching material Equip and then launch Enable. Our focus on discipleship also continues in our Sunday gatherings as we undertook series in Proverbs, Acts, Ephesians, Isaiah and more.

We maintained our focus on ministry amongst children, young people and those who are most disadvantaged in our local communities. We engaged in ministry to schools, included the return of class visits to the church. We continued to run our youth activities including TNY and Ignite.

In 2023 we saw growth in our client numbers in our debt relief work through Christians Against Poverty and our additional Debt Coach meant we were able to serve more clients. Towards the end of 2023 our Debt Coach decided to step back from his current role and, towards the end of 2023, we started to look to recruit a new coach to join the team. Our midweek community to support Christians Against Poverty clients grew. We were also able to hold a very successful Christmas Appeal, raising more money than in previous years. We continued to see people released from debt and people make commitments to follow Christ.

In 2023 we were also able to support and become a home for the deanery work amongst the most deprived in our communities. This work is funded from the national church (Low Income Community Fund). We were able to provide employment and support for deanery workers, including the Team Leader, Youth Worker and (a new appointment towards the end of the year) a Community Worker. As 2023 continued, research turned to action. A partnership with St John's saw the launch of Jericho Road and a partnership with Truro Foodbank saw the launch of a community cafe. The community cafe has now grown into a full-day drop-in cafe run from Hendra Hall every Monday.

Since the plan was agreed in the summer, we have now begun the process of implementation. Whilst there have not yet been any legal changes, significant progress has been made in a number of areas. We saw Revd Will Harwood change his role on our Staff Team, becoming the Priest in Charge at St John's and Associate Minister at St Kea (following competitive interview). We saw Andy Boorne going to take on the role of Local Minister at Kenwyn Parish Church (and Andy will become a curate in the Benefice in 2023). We have also begun some work on the new brand for Trinity, including re-naming our congregation that meets in Truro as Christ Church. We have also started to hold termly fellowship evenings where members from across Trinity can gather to pray together.

At St Kea itself, the continued support of church members, our ability to draw on funding set aside in prior years and a grant for Old Kea meant that 2022 could be another year of essential upgrades to the fabric and fittings of our meeting spaces. This included replacing the leaking flat roofs on the church hall and church cottage in January, upgrading the bathroom in the church cottage in May and commissioning a replacement for the leaking large window in the church hall in August, although completion of the latter was delayed until early 2023. Delays and material cost increases meant that the large window came in above the budgeted cost. The same was true of the erection of a kitchen and composting WC at Old Kea, using a combination of a generous £10,000 grant from the Joseph Rank Trust and funds set aside previously. This leaves repairs to the pillars as the final project on the fabric at Old Kea, a meeting space treasured by church members and visitors alike. At year-end, the restricted Old Kea Development Fund balance stood at just over £15,000, meaning that additional funding will need to be sought from grant providers and other sources.



## Financial review

### Conservative Optimism

The 2022 forecast for 2023 set a bleak picture with downturn in giving and a resultant significant deficit. The 2023 budget was not approved in the November PCC meeting as members felt they could not approve such a significant deficit without a plan for redressing the shortfall. In the March Parochial Church Council (PCC) meeting the budget was approved on the basis that:

- a group had been formed to review giving
- a giving Sunday had taken place focusing on the work of the church, it's aspirations , and funding streams
- one quarter of the year had passed and early signs were of a less bleak outlook

## ST KEA PAROCHIAL CHURCH COUNCIL

### ANNUAL REPORT

#### FOR THE YEAR ENDED 31 DECEMBER 2023

The net effect of the set budget was that no leeway had been added for any non-essential spend in any areas, and this had an impact upon the work of the church in many areas: not least it's ability to repair and maintain its estate.

### Income and Expenditure

It is first important to note that the church's finances are divided into Restricted and Unrestricted funds. Restricted funds are those received for specified purposes whereas unrestricted funds are the opposite, forming part of the general pot and their spending is at the discretion of the PCC. It is these unrestricted funds that form the backbone of Kea Church's finances. They pay for water in the taps, the heating oil in the boiler, our staff salaries, our Ministry and Mission fee to the Diocese, and generally everything that makes Kea Church run week to week. It is the unrestricted fund that bridges the shortfall to enable us to keep up our valuable work with Christians Against Poverty (CAP), and the Lanterns group; it is the unrestricted fund that we use to support our Gospel Mission partners. In short, it is the unrestricted funds that the PCC, elected by church members, control and allocate to attain the aims of the church.

Unrestricted giving in year was £12k above the budgeted £149k, and was some £8k higher than that of 2022 at just below £161k. Add in the all-important gift aid figure of £38k, a near seven-fold increase in bank interest payments, and other forms of income like rent, hall hire, and a much appreciated unrestricted legacy of £5,000, and the overall unrestricted income for 2023 was £218k.

Approximately 90% of our regular giving comes through the Parish Giving Scheme (PGS). PGS is the preferred route for the church to receive regular income, and it benefits the giver by being easy to set up, easy to adjust your giving, and provides a secure and convenient way to donate to the great works undertaken here at Kea.

Restricted income falls under one of three areas: giving explicitly towards the work of CAP, grants, and legacies. We received a total restricted income towards the work of CAP of £20k including £2.4k towards the work of the Debt Coach. The church received a number of restricted legacies and grants totalling £7k for use at Old Kea, and £51k towards the upkeep of the churchyard at All Hallows. A Grant was received for almost £34k from the Low Income Communities Fund (LICF) to cover the work of our LICF workers, and LICF attracted £1.5k of restricted giving. It is worth noting here that LICF forms part of our wider outreach to the people of Truro and is a cost neutral function to the congregation of Kea since all expenditure is funded by grant and directed gifts.

As a result of the forecasted budget deficit expenditure was closely monitored and all non-essential expenditure was curtailed: this has resulted in total expenditure in 2023 amounting to £224k.

Our largest area of expenditure was staff salaries and accommodation totalling £105.1k. Kea Church employs an Associate Minister full time with a package which includes accommodation, and eight part-time roles. The part time rolls are as follows:

- within CAP there are two roles\*, our CAP Centre Manager and a Debt Coach (in vacancy at the close of the financial year)
- within LICF there are two funded roles\*, a Community Worker (in vacancy at the close of the financial year) and a Youth and Family Worker
- a fixed term contract Youth Worker which terminated in July '23
- within our support function, a Church Office Manager, an Administrator, and A Leadership Assistant (part funded by the diocese to support Rev Marc Baker in his duties as Rural Dean)

\* The salary for these staff is also included within the total expenditure for this service provision listed below

The next largest area of expenditure was the Mission and Ministry Fund (MMF). All churches have to pay towards the call levied by their diocese, in Cornwall this is the MMF and is paid to the Truro Diocesan Board of Finance. Kea's 'call' of £51k for 2023 was paid in full.

The following two areas of spend include associated staff salaries which are also included above within the total staffing cost. This apparent duplication serves to give a clearer picture of the division of allocation of spend by the PCC on the various functions of Kea Church.

## **ST KEA PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT**

### **FOR THE YEAR ENDED 31 DECEMBER 2023**

The church spent £33k on the above referenced CAP debt relief work and associated mid-week support group Lanterns, and £26k on the work with Low Income Communities (funded by the national church).

Premises costs represent the next highest area of spend at £20.8k. Valuable work was undertaken during the year to reduce our utilities bills and this is furthered by a working group focused on improving the environmental impact of the church, and that of our members. Kea church is responsible for the main parish church and hall of All Hallows in Kea and the small church at Old Kea. All Hallows is used throughout the week by church, youth, and community groups aside Sundays for the main 10:30 service. The Hall is used throughout the week, by small groups and is also the administrative office for the church. The remote tranquil church at Old Kea hosts services every 3rd Sunday but is open daily and is a registered Quiet Garden. Kea also rents accommodation in Truro at the Archbishop Benson School to host its 9:30 service, and the Lanterns Support group meet at City Life Church in Truro.

The final significant area of spend is our Gospel Partnership donations to other charities. Kea commits to donate 10% of received giving to its Gospel Partners, though in 2023 we failed to achieve this fully. This was due in part to changes in membership of the board charged with distributing the funds resulting in the budgeted discretionary payments not being allocated, and the honourable return of £5,000 donated to a partner in 2022, the total donated was £8.4k. The group has been re-formed for 2024 and commits to ensure the church tithes its giving income in line with theological principles.

#### *Balance sheet*

Our balance sheet remains strong, with net current assets of £279k, of which £101k is held in restricted funds and £16k in designated funds to cover specific expenditure in the years to come. Further details on these funds can be found on pages 12 and 16.

#### **Reserves**

At the balance sheet date, the church's free reserves totalled £162k, which is the unrestricted portion of net current assets. Based on average monthly normal operating expenditure\*, this represents eight (8) months' cover.

The PCC's policy is to hold sufficient reserves to cover at least three months' normal operating expenditure to cushion the church if income declines sharply. The minimum reserve agreed by the PCC for 2022 was £60,000 and this will be reviewed again in 2024.

### **Looking ahead**

The PCC has approved a budget for 2024 of £228k to include various repairs to the fabric of our buildings. Based upon a conservative allowance of no growth in income this would leave a deficit of £32.5k. If the budget is achieved, amounts held in reserve would still exceed the minimum reserve agreed.

\*Normal operating expenditure includes the costs of the church's outreach and discipleship activities, its staff team, clergy, buildings, online ministry, youth and children's ministry, its work with Christians Against Poverty, Gospel Partnerships initiatives locally and internationally, and St John's.

**ST KEA PAROCHIAL CHURCH COUNCIL**  
**ANNUAL REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**Statement of PCC members' Responsibilities**

The PCC members are responsible for preparing the Annual Report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the PCC members to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the PCC members are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgments and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going-concern basis unless it is inappropriate to presume that the charity will continue in business.

The PCC members are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. The PCC members are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The PCC confirms that the activities of the church meet the requirements of the Charity Commission in respect of Public Benefit. Details of how this is achieved are given in the section "Overview of Kea Parish & PCC Operations for 2023."

This report was agreed by the Parochial Church Council on 28 March 2024 and signed on their behalf by:

 31/03/24  
PCC Chairman

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
ST KEA PAROCHIAL CHURCH COUNCIL**

I report to the members of the PCC on my examination of the accounts of St Kea PCC for the year ended 31<sup>st</sup> December 2023, which are set out on pages 11 to 19.

**Responsibilities and basis of report**

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

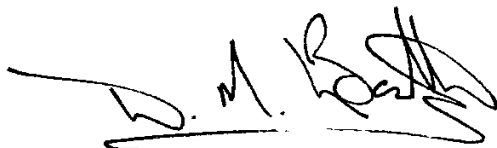
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**D M Batten BSc. DMS  
Kingfisher House  
14 Truro Road  
Lanivet  
PL30 5HF**

**Date 28 March 2024**

**ST KEA PAROCHIAL CHURCH COUNCIL**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**YEAR ENDED 31 DECEMBER 2023**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
<b>INCOME AND ENDOWMENTS FROM:</b>					
Donations and legacies	7a	199,201	115,643	<b>314,844</b>	401,416
Other trading activities	7b	9,523	-	<b>9,523</b>	11,946
Investment income	7c	4,837	-	<b>4,837</b>	663
Other income		4,460	-	<b>4,460</b>	1,912
<b>TOTAL</b>		218,021	115,643	<b>333,664</b>	415,937
<b>EXPENDITURE ON:</b>					
Charitable Activities	8	(163,572)	(60,470)	<b>(224,042)</b>	(252,991)
<b>TOTAL</b>		(163,572)	(60,470)	<b>(224,042)</b>	(252,991)
<b>NET INCOME/(EXPENDITURE)</b>		54,449	55,173	<b>109,622</b>	162,946
<b>TRANSFERS BETWEEN FUNDS</b>					
	6a	-	-	-	-
<b>NET MOVEMENT IN FUNDS</b>		54,449	55,173	<b>109,622</b>	162,946
<b>RECONCILIATION OF FUNDS:</b>					
<b>TOTAL FUNDS BROUGHT FORWARD</b>	6a/6b	791,512	46,187	<b>837,699</b>	674,753
<b>TOTAL FUNDS C'FWD</b>		845,961	101,360	<b>947,321</b>	837,699

**ST KEA PAROCHIAL CHURCH COUNCIL**  
**BALANCE SHEET AS AT 31 DECEMBER 2023**

	Note	£	2023 £	£	2022 £
<b>FIXED ASSETS:</b>					
Tangible Assets	2		<b>500,000</b>		500,000
Investments	3		<b>168,000</b>		
			<hr/>		<hr/>
			<b>668,000</b>		500,000
<b>CURRENT ASSETS:</b>					
Debtors	4	<b>10,080</b>		15,335	
Cash at bank and in hand		<b>273,176</b>		328,092	
		<hr/>		<hr/>	
<b>TOTAL CURRENT ASSETS</b>		<b>283,256</b>		343,427	
<b>LIABILITIES:</b>					
Creditors: Amounts falling due within one year	5	<b>(3,935)</b>		(5,728)	
		<hr/>		<hr/>	
<b>NET CURRENT ASSETS</b>			<b>279,321</b>		337,699
			<hr/>		<hr/>
<b>TOTAL NET ASSETS</b>	6b		<b>947,321</b>		837,699
			<hr/>		<hr/>
<b>THE FUNDS OF THE CHARITY:</b>					
Restricted Income Funds	6a		<b>101,360</b>		46,187
Unrestricted Funds	6a	<b>661,971</b>		610,668	
Designated Funds	6a	<b>183,990</b>		180,844	
		<hr/>	<b>845,961</b>	<hr/>	791,512
			<hr/>		<hr/>
<b>TOTAL CHARITY FUNDS</b>	6a		<b>947,321</b>		837,699
			<hr/>		<hr/>

The notes on pages 13-19 form an integral part of these accounts.

These accounts were approved by the PCC on 28 March 2024 and signed on their behalf by

.....  
**PCC Member**

## **ST KEA PAROCHIAL CHURCH COUNCIL**

### **NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2023**

#### **1. ACCOUNTING POLICIES**

##### **General**

These financial statements have been prepared in accordance with the Church Accounting Regulations 2016 together with applicable accounting standards, the Charities Act 2011 and the Statement of Recommended Practice: Accounting and Reporting by Charities Financial Reporting Standard 102 (FRS 102).

The financial statements have been prepared under the historical cost convention, except for the valuation of investment assets, which are shown at bid market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

##### **INCOME AND ENDOWMENTS**

###### **Donations and Legacies**

Planned giving receivable under Gift Aid is recognised only when received. Planned giving includes donations given and the resultant Gift Aid donated through the Parish Giving Scheme.

Collections are recognised when received by or on behalf of the PCC.

###### **Gift Aid tax refunds and Gift Aid Small Donations Scheme (GASDS)**

Income tax recoverable on Gift Aid donations and GASDS is recognised when the income is recognised.

###### **Investment income**

Income from investments is included in the year in which it is receivable.

##### **EXPENDITURE**

Expenditure is included on an accruals basis.

###### **Charitable Activities**

Comprises those costs incurred by the PCC in the delivery of its activities and services for its beneficiaries.

##### **FIXED ASSETS**

###### **Consecrated Land and Buildings and Movable Church Furnishings**

Consecrated and beneficed property is excluded from the accounts by s10 (2) (a) of the Charities Act 2011.

Movable church furnishings held by the vicar and Churchwardens on special trust for the PCC and which require faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2003 there is insufficient cost information and therefore such assets are not valued in the accounts. Items acquired since 1<sup>st</sup> January 2003 have been capitalised and depreciated in the accounts over the current anticipated useful economic life (initially over 4 years) on a straight line basis.

###### **Depreciation**

No depreciation is provided on the freehold properties. The PCC consider that the life of these assets is so long and their residual value is so high that their depreciation is insignificant.

Fixtures, fittings and equipment that exceed £1,000 are capitalised only if they are bought from unrestricted funds. Depreciation is provided on these tangible fixed assets so as to write off



Fixtures, fittings and equipment	25% straight line basis
----------------------------------	-------------------------

Investments held as fixed assets are revalued at bid market value at the balance sheet date and the gain or loss taken to the statement of financial activities.

NOTES TO THE FINANCIAL STATEMENTS  
YEAR ENDED 31 DECEMBER 2023

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted funds represent the funds of the PCC where income has been raised for specific purposes, for individuals or special events.

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

The trustees consider there are no material uncertainties about the charity's ability to continue as a going concern.

	Freehold Property Church Hall	Freehold Property Cottage	Fixtures, Fittings and Equipment	Total
	£	£	£	£
<b>COST</b>				
At 1 <sup>st</sup> Jan 2023	275,000	225,000	44,372	<b>544,372</b>
Additions	-	-	-	-
	_____	_____	_____	_____
As at 31 <sup>st</sup> Dec 2023	275,000	225,000	44,372	<b>544,372</b>
	=====	=====	=====	=====
<b>DEPRECIATION</b>				
At 1 <sup>st</sup> Jan 2023	-	-	44,372	<b>44,372</b>
Charge for the Year	-	-	-	-
	_____	_____	_____	_____
Carried forward 31 <sup>st</sup> Dec 2023	-	-	44,372	<b>44,372</b>
	=====	=====	=====	=====
<b>NET BOOK VALUE</b>				
As at 31 December 2023	275,000	225,000	-	<b>500,000</b>
	=====	=====	=====	=====
As at 31 December 2022	275,000	225,000	-	<b>500,000</b>

The freehold properties, Church hall and church cottage were valued on 28th February 2017 by Philip Martin & Co, Truro, FRCS. The valuation was made at market value assuming vacant possession.

**ST KEA PAROCHIAL CHURCH COUNCIL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 DECEMBER 2023**

**3. FIXED ASSET INVESTMENTS**

	<b>2023</b>
	<b>£</b>
<b>Cost or Valuation</b>	
As at 1 <sup>st</sup> January 2023	0
Mission Housing Limited Loan	168,000
Encashment	0
	<hr/>
As at 31 <sup>st</sup> December 2023	<b>168,000</b>
	<hr/>
<b>Net Book Value</b>	
At 1 <sup>st</sup> January 2023	0
	<hr/>
At 1 <sup>st</sup> January 2023	<b>168,000</b>
	<hr/>

**4. DEBTORS**

	<b>2023</b>	2022
	<b>£</b>	£
HMRC – Gift Aid	<b>1,533</b>	1,092
Other Debtors	<b>8,547</b>	14,243
	<hr/>	<hr/>
	<b>10,080</b>	15,335
	<hr/>	<hr/>

**5. CREDITORS: Amounts falling due within one year:**

	<b>2023</b>	2022
	<b>£</b>	£
Taxation and Social Security	<b>867</b>	224
Trade Creditors	<b>2,806</b>	2,413
Other Creditors	<b>262</b>	1,891
Accruals	<b>0</b>	1,200
	<hr/>	<hr/>
	<b>3,935</b>	5,728
	<hr/>	<hr/>

# ST KEA PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2023

### 6a. TOTAL FUNDS

	Fund Balances B/Forward £	Income £	Expenditure £	Transfers £	Other recognised gains/(losses) £	Fund Balances C/Forward £
<b>UNRESTRICTED FUND</b>						
Unrestricted Fund	<u>610,668</u>	<u>201,463</u>	<u>(155,160)</u>	<u>5,000</u>		<u>661,971</u>
<b>DESIGNATED FUNDS</b>						
Associate Minister – St Johns	5,000	-	-	(5,000)		-
Gospel Partnerships	6,529	16,000	(8,412)	-		14,117
Ministers' Accommodation Fund	169,315	558	-	-		169,873
	<u>180,844</u>	<u>16,558</u>	<u>(8,412)</u>	<u>(5,000)</u>	-	<u>183,990</u>
<b>Total Unrestricted Funds</b>	<u>791,512</u>	<u>218,021</u>	<u>(163,572)</u>	<u>-</u>	-	<u>845,961</u>
<b>RESTRICTED FUNDS</b>						
Belling Trust Grant	1,017	-	(17)	-	-	1,000
Christians Against Poverty	11,509	22,888	(32,649)	-	-	1,748
Legacy 1	8,841	-	-	-	-	8,841
Legacy 2	1,416	51,231	(673)	-	-	51,974
Lowest Income Communities Funding	8,312	35,244	(26,091)	-	-	17,465
Old Kea Church Development	15,092	5,280	(1,040)	-	-	19,332
Trinity Website	-	1,000	-	-	-	1,000
	<u>46,187</u>	<u>115,643</u>	<u>(60,470)</u>	<u>-</u>	-	<u>101,360</u>
	<u>837,699</u>	<u>333,664</u>	<u>(224,042)</u>	<u>-</u>	-	<u>947,321</u>

#### Belling Trust Grant

For Livestream and other technical equipment and improvements

#### Christians Against Poverty Funds (CAP)

These funds consist of donations given towards the various works of Christians against Poverty

#### Legacies

These funds consist of legacies given to pay for the maintenance of a family grave and the All Hallows churchyard.

#### Lowest Income Communities Funding

This funding comes from the Church of England to support two community workers. St Kea is administering this project on behalf of the Powder Deanery.

#### Old Kea Church Development Fund

This fund consists of donations given towards the work of developing Old Kea Church.

#### Trinity Website Fund

This fund consists of donations given towards the work of developing the current church website.



# ST KEA PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2023

### 6b ANALYSIS OF FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Tangible fixed Assets	500,000	-	500,000
Investments	168,000		168,000
Current Assets	181,896	101,360	283,256
Current Liabilities	(3,935)	-	(3,935)
	<hr/>	<hr/>	<hr/>
<b>TOTAL NET ASSETS</b>	<b>845,961</b>	<b>101,360</b>	<b>947,321</b>
	<hr/>	<hr/>	<hr/>

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES

#### INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
<b>INCOME AND ENDOWMENTS FROM:</b>				
<b>7a Donations and Legacies</b>				
Planned Giving	150,927	1,080	<b>152,007</b>	149,164
Donations	9,856	60,205	<b>70,061</b>	4,828
Sale of Donated Bungalow	-		<b>-</b>	181,010
Grants	-	33,750	<b>33,750</b>	28,828
Gift Aid tax refunds and GASDS	38,418	255	<b>38,673</b>	30,119
CAP donations	-	20,353	<b>20,353</b>	7,467
	<hr/>	<hr/>	<hr/>	<hr/>
	199,201	115,643	<b>314,844</b>	401,416
	<hr/>	<hr/>	<hr/>	<hr/>
<b>7b Other trading activities</b>				
Events income: Fees Weddings & Funerals	3,245	-	<b>3,245</b>	5,853
Events income: Other	1,418	-	<b>1,418</b>	990
Cottage rental income	4,538	-	<b>4,538</b>	4,346
Contributions for use of hall	322	-	<b>322</b>	757
	<hr/>	<hr/>	<hr/>	<hr/>
	9,523	-	<b>9,523</b>	11,946
	<hr/>	<hr/>	<hr/>	<hr/>
<b>7c Investment income</b>				
Bank interest	4,837	-	<b>4,837</b>	663
	<hr/>	<hr/>	<hr/>	<hr/>
	4,837	-	<b>4,837</b>	663
	<hr/>	<hr/>	<hr/>	<hr/>



# ST KEA PAROCHIAL CHURCH COUNCIL

## NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2023

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES

#### EXPENDITURE

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
<b>EXPENDITURE ON:</b>					
<b>8. Charitable activities</b>					
Salary and pension costs	9	62,891	41,153	104,044	76,658
Mission & Ministry Fund		51,052	-	51,052	68,070
Christians Against Poverty		-	13,056	13,056	8,865
Church Office Costs		29,264	5,204	34,468	48,808
Energy Costs		9,240	-	9,240	7,909
Gospel Partnerships	8	8,412	-	8,412	18,696
Cost of Bungalow Sale (2022 only)		-	-	-	9,533
Other expenditure		1,610	-	1,610	955
Clergy & Staff expenses		1,103	-	1,103	2,822
Belling Trust funded IT Equipment		-	17	17	900
Old Kea Church Development		-	1,040	1,040	8,463
Depreciation		-	-	-	112
Independent Examiner's fee		-	-	-	1,200
		<hr/>	<hr/>	<hr/>	<hr/>
		163,572	60,470	224,042	252,991
		<hr/>	<hr/>	<hr/>	<hr/>

#### 9. GOSPEL PARTNERSHIPS

The following gifts were made during the year to the organisations and individuals listed below.

	2023 £	2022 £
Associate Minister St Johns	(5,000)	5,000
Barnabas Fund (Reg. 1092935)	2,000	2,000
Christian Associates UK / Communitas (Reg. 1070351)	2,000	2,000
Churches Together in Truro	-	300
Compassion UK (Reg. 1077216)	412	396
Mercy Rescue Trust (Reg. 1121584)	5,000	5,000
Tear Fund (Reg. 265464)	2,000	2,000
Truro Foodbank (Reg. 1176281)	2,000	2,000
	<hr/>	<hr/>
	8,412	18,696
	<hr/>	<hr/>



## **ST KEA PAROCHIAL CHURCH COUNCIL**

### **NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2023**

#### **10. STAFF COSTS**

Total employees' remuneration for the year amounted to £104,044 for 7 employees – 1 full time and 6 part time (2022 - £76,658 for 5 employees 1 full time and 4 part time). Gross salaries amounted to £102,894. Employer's NIC was fully reimbursed by HMRC. Pension costs amounted to £1,150.

There were no employees with remuneration above £60,000.

#### **11. TRUSTEES' REMUNERATION AND EXPENSES**

No remuneration directly or indirectly out of the funds of the church was paid or payable for the year to any members of the Parochial Church Council or to any person or persons known to be connected with any of them. No PCC member has received reimbursement for services provided to the PCC during the year. The clergy are paid by the Diocese from the Mission and Ministry Fund (formerly Diocesan Common Fund) paid by each parish.