

Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of Wivelsfield

St Peter and St John the Baptist Church, Wivelsfield

Church Lane, Wivelsfield RH17 7RD

Registered Charity no. 1130751

For the year ended 31st December 2024

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Website: wivelsfieldchurch.org.uk

Incumbent: The Revd Christopher Powell
The Vicarage, Church Lane, Wivelsfield RH17 7RD

Independent examiner: Mr Geoffrey Perkins
15, Greenhill Park, Haywards Heath RH17 7SW

Bankers: CAF Bank Limited
25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ
CCLA Investment Management Limited
80 Cheapside, London, EC2A 6DZ

St Peter and St John the Baptist, Wivelsfield

Trustees Annual Report for 2024

Our aims and purposes as a charity

The PCC is committed to enabling as many people as possible to participate in Church of England worship and to be part of our parish community. The PCC maintains an overview of all the activities of the church, and has adopted the following as its Mission Statement:

Our aim is to be a loving, prayerful and serving community committed to Jesus Christ and his Gospel and to the extension of his work throughout the parish and beyond.

Wivelsfield Parochial Church Council (the PCC) has the responsibility of cooperating with the Incumbent, the Reverend Christopher Powell, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. As well as the Church itself, which is a Grade II* Listed Building, the PCC is also responsible for maintaining the Church Hall.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2024 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Maintaining and developing our link with St Matthew's, Aberdeen, Sierra Leone, sponsoring the secondary education of children in their community from both Christian and Muslim backgrounds
- Reaching out to the unchurched
- Maintaining the fabric of the church building as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

Worship & Christian Teaching

Worship is at the heart of the life of Wivelsfield Parish Church – through which we develop our relationship with God, come together as a community, and grow in faith and knowledge – and we have been pleased to welcome new people to our community during the year, as well as saying some sad farewells. During 2024, services were focussed on the various books of the New Testament, and in 2025 our attention turns to the Nicene Creed as we share in celebrating its formulation 1700 years ago. A large number of people enrich our worship, through their roles as readers, intercessors, servers, stewards and children's leaders, along with the sacristy team and flower arrangers whose careful preparations help our worship, and those who organise the refreshments afterwards,

building our fellowship. Thanks are due to them all, and in particular to the organisers of the various and essential rotas.

During 2024 we decided due to falling numbers, regrettably to cease holding Evensong weekly, and a regular evening service is now held just once a month on the last Sunday. With some encouragement, we have been finding that the new pattern has resulted in larger congregations than had often been the case in the recent past, better for the singing and the sense of fellowship. Particular thanks are due to David White who shares leading these services with me. Another change has been in the pattern of children's ministry, and we now focus on the all-age service on the first week of the month and Sunday School on the third Sunday. Special thanks to our children's team for their hard work and commitment to these Sundays, on other special occasions throughout the year, and for ensuring that children are made to feel welcome whichever services they come to. Children's ministry in the present environment is not easy, but is very important.

Following the retirement of Jenny Billam at Easter 2024 after over 40 years of devoted service, we were pleased to welcome Cara Barseghian-Pascoe as our Director of Music after a short interregnum. Cara has settled in wonderfully to leading the weekly choir practices and directing the music most Sundays, challenging the choir with new and familiar music, both ancient and modern, and we are grateful for all the enthusiasm and experience she brings to the role. The commitment and hard work of our choir members is greatly appreciated, and Wivelsfield continues to be known for the high standard of its music, valued by regulars and visitors alike. The Nine Lessons and Carols at Christmas was well-attended, with great appreciation of for the music provided by our choir and organist.

Central to our music is our organist, Roger Walkinton, who makes such an important contribution to our worship. Tribute must also be paid here to Geoff Martin, for his dedicated service to the church's music over very many years, and whose tenor voice is greatly missed following his death in early 2025. It is our aspiration to expand our music to include a children's choir, and working towards this Cara has been leading singing during some of the Sunday School sessions, and we hope to reach out to the wider community to involve local children in music-making at the Church. Your prayers would be appreciated that opportunities can be found to develop this aspiration, to the benefit of both the church's music and the children's development.

The average number of adults attending worship either in church or online was 78. There were 3 weddings and 6 baptisms, and 10 funeral services were conducted at the church or by the Vicar in a cemetery or crematorium, and 7 persons' ashes were buried in the churchyard.

There was an average attendance of 4 children on Sundays across the whole year, and 3 children were prepared for receiving Holy Communion. In addition to the regular Sunday services, families gathered to make decorations for the Christmas tree in December, and the Christingle and crib services at the church proved very popular.

The Vicar was able to lead assemblies at Wivelsfield Primary School, and a team of church members continue to run the 'Social Club' at the school, which attracted a full complement of children for games and faith-related stories. Children from the school also visited the Church as part of their RE studies.

Holy Communion on Wednesdays mornings at 10.30am with refreshments following continued to be popular, and during the summer months these services were held in the churchyard when possible. Groups meet to pray daily and weekly, and a study group met regularly. Occasional services included one to which Friends of the Churchyard were invited and one at All Souls' tide, appreciated by the many people from far and wide who came to remember departed loved ones.

Fellowship and Social Events

Isolation and loneliness are realities of life for many people, and the Church considers it very important to provide opportunities for social contact and interaction. The church community continued to organise online quizzes, monthly Light Lunches, and a harvest celebration in the village hall. Once again we held a 'sausage sizzle' in the grounds of the church hall which proved popular with many local families.

Our major social and fundraising event was the Church Fete in June in the grounds of Great Ote Hall, which has come to be known as an enjoyable afternoon and was attended by many local people. We are very grateful to

Carola and Matthew Godman-Irvine for their generous hospitality for both events, and valuable support for the church in many ways throughout the year.

The Church buildings and grounds

The Church and grounds continue to provide valued places for calm and reflection, and the church has been open in daylight hours throughout the year, with comments in the visitors' book and donations made witnessing to the large number of visitors and their appreciation of the peaceful space.

Repairs to the historic clock in the tower were carried out during the year, and at the same time an electrical winding mechanism was installed to end the need for volunteers to climb the tower twice a week to wind the clock. Members of the public contributed towards the cost of these repairs and improvements, with the remainder coming from PCC funds.

The churchyard is valued as a place of reflection, in addition to its role as a burial ground for local people, and also for the habitat it provides for many plant species. Most of the maintenance costs were met by the Friends of Wivelsfield Churchyard, along with a grant from Wivelsfield Parish Council, with voluntary work parties by church members helping to ensure that the churchyard is well cared for.

Having received silver Eco-Church classification we continue to seek ways to make positive contributions to the natural environment in our care of the churchyard and by seeking to reduce the carbon footprint of our buildings, and to keep environmental considerations in focus at all our activities.

The Church hall is well-used as an important community space, providing a base for many local groups and activities, and contributing to the church's income. We continue to develop the outdoor space behind the church hall, incorporating areas for wildlife.

Serving the local community and the wider world

The Lunch Bunch group which supported local parents and toddlers on Thursday lunchtimes operated until the summer when the decision was made to cease, mainly due to changing patterns of life and work meaning that only a small number of families were able to come and benefit. Particular thanks are due to Sheila Blair for leading this group so well throughout its existence. We are open to other ways to serve the local community in its place.

Church members have contributed generously to appeals for the food bank run by Family Support Work for needy families in the area, and to a similar appeal for Christmas gifts, and we are grateful to Anne Martin for co-ordinating these contributions at a time when they have been particularly needed.

Church members have continued to support the education of children in our link parish of Aberdeen, Sierra Leone, and have maintained contact with the community there, also continuing to support financially some young people who have gone on to university study. Collections were also made in support of various charities during the year.

Summary

Wivelsfield Church has continued to serve the wider community in a variety of ways, inspired by the Christian faith which we are called to proclaim in word and deed with those around us and to pass on to future generations. Many members of the church community work hard and with great commitment, and we look forward to continuing to serve the community in the future.

Financial Review

The majority of the parish's income comes from the voluntary giving of members of the parish, and we are very grateful for the generosity of so many people, which makes our work and activities possible. This is supplemented by wedding and funeral fees, collections at special services, fundraising events and the income from our Church Hall and Flat.

Our regular income continued to be lower during 2024 due to the continuing cost of living increases impacting everyone's disposable income. Donations through pew envelopes have remained steady but cash collections have been particularly impacted. The PCC wishes to express their thanks to all who were able to make donations to sustain our church throughout the year. The card reader has boosted our total income by £1,884.29.

The Fund raising events we were able to hold were successful in helping us cover the gap left by other income methods with many people contributing in innovative ways. We didn't quite make our fundraising budget figure. Our major event, enjoyed by many, was the Summer Fete held once again at Great Ote Hall. We are very grateful to Carola Godman Irving and her family for allowing us the use of their garden and swimming pool.

Other events such as the Easter and Harvest Flower Festivals, Easter and Christmas Fayres, a Barn Dance, a recital and Vivace concert, and the produce table in church all helped towards a wonderful total of £11,363. The variety of events and fund fundraising ideas enabled many people to give towards the work of the parish whilst having an enjoyable time. Income from hiring the Church Hall continued to rise making a valuable contribution to our General Fund. Each Parish in Chichester Diocese is expected to endeavour to meet in full (in addition to its local expenditure) the costs of providing ministry for it, and a proportion of the central costs of the Diocese. These costs as they relate to our parish totalled £81,445 in 2024, and we were able to fully meet these costs. For 2025, the PCC has committed to pay the same amount.

The PCC continues to exercise very tight control over the items of expenditure it can influence in order to make good use of all the income we freely receive.

Charities

In 2024 donations totalling £148.10 were made to charities, made possible through collections at special services. In 2024 our regular income fell short of our expenditure so the PCC was not able to make any direct charitable donations. This money was distributed as follows :

	£
Crawley Open House	66.31
Children's Society	81.79
	<u>148.10</u>

Donations were also made from our Restricted Lunch Fund to enable other Charities to provide a Christmas Lunch as we were unable to provide one ourselves this year.

Crawley Open House	1000.00
Uckfield Lunch Fund	500.00
Hove Methodist Church	<u>500.00</u>
	<u>2000.00</u>

Also, a cream tea rasied £329.50 for AFIA funds and door-to-door collections raised £827.64 including Gift Aid for Christian Aid.

Church Hall

Of the original debt we had a single interest free loan outstanding on 31st December 2023 of £4,000 which was provided by a parishioner. During the year, a repayment of £2,000 was made leaving an outstanding balance of £2,000 on 31st December 2024. This loan is due for repayment in March 2025.

Income from Legacies

From time to time the PCC receives legacies, sometimes for expenditure on specified purposes defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. During 2024 did not receive any legacies. A substantial part of the legacy from Brian High was used to fund essential work to get the Church Clock working again. Martin Richards' legacy was used to repair the roof tower of the Church Hall and redecorate the outside paintwork, and Pauline White's legacy was used to treat the Church Tower for Woodworm.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to at least three months' worth of our normal expenditure as contingency against unforeseen situations. This year's adjusted closing balance of £ 41745 meets this requirement.

It is PCC policy to invest balances of funds with the CBF Church of England deposit fund and the CAF Gold Deposit Account.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent: The Revd Christopher Powell Chairman

Church Wardens: Mrs Jane Hill
Mr David Pidgeon

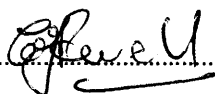
Elected Members:

Mr David White	Reader
Mr Andy Burch	Secretary
Mrs Lesley Wale	
Mrs Sue Welch	
Mrs Sue Neatherway	Treasurer
Mrs Sam Mann	
Miss Charlotte Hill	

Deanery Synod: Mr Robert Wood
Mrs Emma-Jayne Adamson

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent and churchwardens) and members of the Deanery, Diocesan or General Synods and nine members of the church who are elected at the Annual Parochial Church Meeting (APCM). Church Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved by the PCC** and signed on their behalf by The Revd. Christopher Powell, PCC Chairman


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Date 15/5/25

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Statement of Financial Activities

The financial effect of our activities during the year can be summarised as follows

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Note s
	£	£	£	£	£	
Income and endowments from:						
Donations and legacies	74,513	14,273	-	88,785	107,071	
Charitable activities	6,016	-	-	6,016	6,119	
Other trading activities	32,940	-	-	32,940	28,177	
Investments	4,140	-	-	4,140	4,023	
Other receipts	-	-	-	-	-	
Total income	117,609	14,273	-	131,882	145,390	2
Expenditure on:						
Raising funds	216	546	-	762	701	
Charitable activities	117,009	18,866	-	135,875	169,410	
Other trading activities	17,713	-	-	17,713	4,111	
Other expenditure	-	-	-	-	-	
Total expenditure	134,938	19,412	-	154,351	174,222	3
Net gains (or losses) on investments	-	-	-	-	-	8
Net income or (net expenditure)	(17,329)	(5,140)	-	(22,469)	(28,832)	
Transfers between funds	140	(140)	-	(0)	-	
	(17,190)	(5,279)	-	(22,469)	(28,832)	
Other recognised gains/(losses):						
Gains/(losses) on revaluation of fixed assets	-	-	-	-	-	
Other gains/(losses)	-	-	-	-	-	
<i>Reconciliation of funds:</i>						
Net movement in funds	(17,190)	(5,279)	-	(22,469)	(28,832)	
Total funds brought forward	331,535	42,107	-	373,642	402,473	
Total funds carried forward	314,345	36,828	-	351,173	373,641	

St Peter and St John the Baptist Church, Wivelsfield

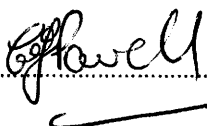
registered charity number 1130751

Balance Sheet

Our financial position and summary of funds at the year end were

	Total Funds 2024	Total Funds 2023	Note s
	£	£	
Intangible assets	-	-	
Tangible assets	275,207	275,276	
Heritage assets	-	-	
Endowed investments	-	-	
Total fixed assets	275,207	275,276	7
Stocks	-	-	
Debtors	4,564	4,657	9
Investments	-	-	
Cash at bank and in hand	77,157	105,535	
Total current assets	81,720	110,192	
Sundry Creditors	(3,754)	(7,827)	10
Net current assets or (liabilities)	77,966	102,365	
Total assets less current liabilities	353,173	377,642	
Creditors: Amounts falling due after more than one year	(2,000)	(4,000)	11
Provisions for liabilities	-	-	
Total net assets or (liabilities)	351,173	373,642	
The funds of the charity:			
Endowment funds	-	-	
Restricted income funds	36,828	42,107	13
Unrestricted funds	314,345	331,535	
Revaluation reserve	-	-	
Total unrestricted funds	314,345	331,535	
Total charity funds	351,172	373,642	

This Financial Report for the year ended 31st December 2024, including the notes following, was approved by the PCC and signed on its behalf by The Revd. Christopher Powell, PCC Chairman:


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Date 15/5/25
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St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

1 Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2016) Statement Of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes.

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment. The Chichester Diocese holds the Chancel Trust.

Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when received.

Donations and legacies

Collections are recognised when received.

Planned giving receivable, including numbered envelopes, pew envelopes, standing orders and Parish giving Scheme, is recognised when received.

Gift aid recovered is recognised when the respective claim has been recognised by HMRC except donations via the Parish Giving Scheme which is recognised on receipt.

Grants and legacies are recognised when the funds are received.

Charitable activities

Statutory fees for weddings and funerals are recognised when received.

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of tickets for an event in the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the event has taken place.

Sales of magazines and study notes are recognised when received.

Rents from property and Church Hall hire fees are recognised in accordance with the rental /hire agreements, when receipt is probable.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at the end of the financial year for which the accounts are being prepared.

Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements.

All expenditure on consecrated or beneficed buildings, the Church Hall and moveable furnishings are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. Non-moveable furnishings installed in the vicarage have also been capitalised and will be depreciated over their useful life.

Office and audio visual equipment and Vicarage furnishings are depreciated at 25% on a reducing balance basis.

Property

The Church Hall is classified as an unrestricted fixed asset. The Church Hall has been valued by Pindars Professional & Consultancy Services Limited and revaluations are due to take place every 5 years and a revaluation was due for the year ended 31st December 2019. However the PCC resolved not to seek a revaluation at that time to avoid the cost associated with obtaining a revaluation as property prices were not considered to have changed significantly over the period since the last valuation.

Investments

Investments are stated at market value at the balance sheet date.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at CAF Bank.

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

2 Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
Planned giving (excl. tax refunds)	56,207	5,027	-	61,234	59,261	
Planned giving (no tax refunds)			-	-	-	
Loose cash collections	3,467	-	-	3,467	3,987	
Summer fete sponsorship	755	-	-	755	170	
Other fund Raising	550	553	-	1,103	132	
Other Special appeals	148	5,404	-	5,552	6,707	
Gift Aid recoverable	11,375	789	-	12,164	16,173	16
Legacies	-	-	-	-	1,000	
Grants	1,748	2,500	-	4,248	19,383	
- Chancel Trust	262			262	258	14
Donations and legacies	£74,513	£14,273	-	£88,785	£107,071	
Fees for weddings & funerals	6,016	-	-	6,016	6,119	
Charitable activities	£6,016	-	-	£6,016	£6,119	
Summer fete	4,408	-	-	4,408	3,538	
Other Fund Raising	6,170	-	-	6,170	7,977	
Sales of the parish magazine	-	-	-	-	-	
Rent from letting of Church Hall Flat	12,849	-	-	12,849	11,172	
Church Hall hiring fees	9,484	-	-	9,484	5,430	
Magazine advertisement fees	-	-	-	-	-	
Church History Guide sales	30	-	-	30	60	
JAM Events	-	-	-	-	-	
Other trading activities	£32,940	-	-	£32,940	£28,177	
Bank & CBF deposit interest	4,140		-	4,140	4,023	
CBF investment fund dividend		-		-	-	
Rent from letting of investment property	-	-	-	-	-	
Investments	£4,140	-	-	£4,140	£4,023	
Other receipts	-	-	-	-		
Total income and endowments on all funds	£117,609	£14,273	-	£131,882	£145,390	

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

3 Analysis of expenditure

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
Special appeals costs	-	546	-	546	485	
Stewardship costs	216	-	-	216	216	
Grants costs	-	-	-	-	-	
Investment management costs	-	-	-	-	-	
Other fundraising costs	-	-	-	-	-	
Cost of raising funds	£216	£546	-	£762	£701	
Charitable grants and donations	148	2,114	-	2,262	5,178	4
Mission & evangelism costs	694	2,000	-	2,694	1,095	4
Diocesan parish share	81445	-	-	81,445	78,795	
Church and Hall Insurance	4042	-	-	4,042	3,412	15
Clergy and other people's expenses	10787	91	-	10,878	7,390	6
Salaries and honoraria incl NI	4160	-	-	4,160	6,840	5
Upkeep of services	979	-	-	979	1,435	
Church running costs	2874	-	-	2,874	3,615	
Children's Ministry	140	-	-	140	176	
Church maintenance and repair	11128	6,185	-	17,312	49,518	
Upkeep of churchyard	-	8,477	-	8,477	11,379	
Miscellaneous	478	-	-	478	425	
Financing	-	-	-	-	-	
Bank charges	65	-	-	65	60	
Depreciation	69	-	-	69	92	7
Governance	-	-	-	-	-	
Cost of charitable activities	£117,009	£18,866	-	£135,875	£169,410	
Summer fete and events, fund raising costs	-	-	-	-	-	
Church hall hiring costs	-	-	-	-	-	
Church hall running costs	8,163	-	-	8,163	4,111	15
Church Hall Maintenance costs	9,550	-	-	9,550	-	
Bible study notes	-	-	-	-	-	
Parish magazine costs	-	-	-	-	-	
Cost of other trading activities	£17,713	-	-	£17,713	£4,111	
Total expended on all funds	£134,938	£19,412	-	£154,351	£174,222	

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

4 Missionary and charitable giving:

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
Home:						
Christian Aid				-	-	
Diocese of Chichester				-	-	
FSW	-			-	115	
Tear Fund				-	-	
St Peter & St James Hospice				-	-	
Chailey Heritage				-	-	
Dementia UK				-	-	
Mid Sussex Parkinson's				-	-	
Christmas Lunch				-	171	
Mother's Union		-		-	-	
Children's Society	82			82	35	
Lybia Floods	-			-	772	
Middle-East Crisis	-			-	115	
Uckfield Christmas Lunch		500		500		
Hove Methodist Church		500		500		
Crawley Open House	66	1,000		1,066		
Overseas:				-	-	
Sierra Leone		2,114		2,114	4,141	
British Red Cross Australia Appeal				-	-	
				-	-	
	148	4,114	-	4,262	5,349	

5 Staff costs

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
Remuneration						
Wages and salaries	4,160		-	4,160	6,840	
Employer social security costs			-	-	-	
Employer pension costs		-	-	-	-	
	4,160	-	-	4,160	6,840	

6 Payments to PCC members

During the year ended 31st December 2024 one trustee was reimbursed for expenses relating to travel and phone costs amounting to £1394. The Rates (Council Tax) paid in respect of the Vicarage amounted to £4065 and water charges were £655.

No PCC members received remuneration from the PCC during the year.

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

7 Fixed Assets

a Investments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Notes
	£	£	£	£	
Market value 1 January 2024	-	-	-	-	
Disposals at carrying value	-	-	-	-	
Purchases at cost	-	-	-	-	
Net gains and revaluation	-	-	-	-	
Market value 31 December 2023	-	-	-	-	

b Tangible fixed assets

	Freehold land and buildings	Vicarage Furnishings	Video & Office equipment	Total fixed assets	Notes
	£	£	£	£	
Cost or valuation					
At 1 January 2024	275,000	1,700	1,055	277,755	
Additions	-	-	-	-	
Disposals	-	-	-	-	
Revaluation	-	-	-	-	
At 31 December 2024	275,000	1,700	1,055	277,755	
Charge for impairment					
At 1 January 2024	-	(1,530)	(949)	(2,479)	
Additions	-	-	-	-	
Disposals	-	-	-	-	
Revaluation	-	(43)	(26)	(69)	
At 31 December 2024	-	(1,572)	(976)	(2,548)	
Net book amounts					
At 31 December 2024	275,000	128	79	275,207	
At 31 December 2023	275,000	170	106	275,276	

The freehold land and buildings comprise the Church Hall, including Flat 1, in Church Lane, Wivelsfield. The Church Hall is classified as an unrestricted fixed asset. The Church Hall has been valued by Pindars Professional & Consultancy Services Limited and revaluations are due to take place every 5 years and a revaluation was due for the year ended 31st December 2019. However the PCC resolved not to seek a revaluation at that time to avoid the cost associated with obtaining a revaluation as property prices were not considered to have changed significantly over the period since the last valuation.

Notes to the Financial Report

8 Net assets by fund

8 Analysis of net assets by fund

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
Fixed assets for church use	275,207	-	-	275,207	275,276	
Investment fixed assets	-	-	-	-	-	
Current assets (except cash)	4,564	-	-	4,564	4,657	
Cash at bank and on deposit	40,329	36,828	-	77,157	105,535	
Current liabilities	(3,754)	-	-	(3,754)	(7,827)	
Long term liabilities	(2,000)	-	-	(2,000)	(4,000)	
	£314,345	£36,828	-	£351,173	£373,642	

9 Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
Income tax recoverable	3,000	-	-	3,000	2,117	
Prepayments and accrued income	-	-	-	-	-	
Other debtors	1,564	-	-	1,564	2,541	
	£4,564	-	-	£4,564	£4,657	

10 Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
Deferred income	1,671	-	-	1,671	6,225	
Accruals for utilities and other costs	416	-	-	416	412	
Other creditors	1,668	-	-	1,668	1,190	
	£3,754	-	-	£3,754	£7,827	

11 Creditors: amounts falling due after more than one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
Deferred income	-	-	-	-	-	
Accruals for utilities and other costs	-	-	-	-	-	
Archdeacon's loan	-	-	-	-	-	
Other creditors	2,000	-	-	2,000	4,000	
	£2,000	-	-	£2,000	£4,000	

Notes to the Financial Report

12 Prior year Statement of Financial Activities comparative figures for this year

	Unrestricted <u>Fund</u>	Restricted <u>Fund/s</u>	Total Funds <u>2023</u>
	£	£	£
Income and endowments from:			
Donations and legacies	74,621	32,450	107,071
Charitable activities	6,119	-	6,119
Other trading activities	28,177		28,177
Investments	4,023	-	4,023
Other receipts		-	-
Total income	112,940	32,450	145,390
Expenditure on:			
Raising funds	216	485	701
Charitable activities	131,200	38,210	169,410
Other trading activities	4,111		4,111
Other expenditure	-	-	-
Total expenditure	135,527	38,695	174,222
Net gains (or losses) on investments	-	-	-
Net income or (net expenditure)	(22,586)	(6,245)	(28,831)
Transfers between funds	176	(176)	-
Other recognised gains/(losses):			
Gains/(losses) on revaluation of fixed assets	-	-	-
Other gains/(losses)	-	-	-
<i>Reconciliation of funds:</i>			
Net movement in funds	(22,410)	(6,421)	(28,831)
Total funds brought forward	353,945	48,528	402,473
Total funds carried forward	331,535	42,106	373,641

St Peter and St John the Baptist Church, Wivelsfield

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Notes to the Financial Report

13 Statement of funds

Explanation of funds

Endowed funds are required by the donors to be invested and the income spent on specific objectives

We do not have any endowed funds.

Restricted funds are not invested permanently but are to be spent within reasonable timescales

Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides

Summary of all funds

Fund income and expenditure and final balances are as follows:

	Balances b/fwd 1 Jan 2024	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2024
	£	£	£	£	£
Total of all endowed funds	-	-	-	-	-
Friends of Wivelsfield Church Yard	25,262	7,709	(8,477)		24,494
Christmas Lunch fund	2,916		(2,000)		916
Fabric fund	2,314	100	(1,014)		1,400
Organ Fund	2,219	100	(227)		2,092
Sierra Leone Main fund	3,320	135	(1,718)		1,737
Sierra Leone Travel fund	4,236	-	(396)		3,841
Youth Club fund	948	-	-		948
Children's Ministry fund	267	553	-	(140)	681
Jenny	-	663	(546)		116
Choir Fund	-	570	(91)		479
Clock	625	4,319	(4,944)		-
Flowers	-	124			124
Total of all restricted funds	42,107	14,273	(19,412)	(140)	36,828
General fund	269,919	115,721	(134,938)	21,770	272,472
Fabric fund	10,069	-	-	(2,050)	8,020
Joy Lawrence fund (Mission)	12,802	-	-	-	12,802
B High Legacy (Buildings)	20,214	1,748	-	(8,790)	13,172
M Richards Legacy	9,550	-	-	(9,550)	-
W Field Legacy	5,000	-	-	-	5,000
P White Legacy	1,000	-	-	(1,000)	-
Hardship Fund	880	-	-	-	880
Church Hall Loan Repayment Fund	2,000	-	-	-	2,000
Other receipts (Chuch Room)	100	140	-	(240)	-
Total of all unrestricted funds	331,534	117,609	(134,938)	140	314,345
Other receipts					
Total funds	£373,641	£131,882	£(154,351)	£(0)	£351,172

(a) Routine expenditure was incurred on maintaining the churchyard. A grant of £2,500 was received from Wivelsfield Parish Council.

(b) Donations have been made in respect of educational sponsorship to Shida Primary School. Additionally, school fees were paid for the remaining primary school children and gifts were sent to those children leaving school this year. We sponsored University fees for one student and postage costs were incurred in respect of parcels sent to Sierra Leone containing various supplies. Booklets were sent to St Matthews at Easter and Christmas.

(c) The hall is regularly used for both church activities and a significant number of casual users from the local community with a broad range of activities taking place producing regular hire fee income. The flat has been let throughout the year. The hall costs were all met by income from rentals. All outstanding sums have been repaid with the exception of an interest free loan made by a parishioner. The outstanding loan of £4,000 brought forward has been reduced through a repayment of £2,000 made during the year leaving an outstanding balance of £2,000 at the year end. This loan is due to be repaid in full during 2025.

(d) The General Fund includes the value of the Church Hall

(e) The Fabric Funds have been utilised in 2024. The restricted Fabric Fund is only available for repairs to the church and was used to cover the Quinquennial Inspection. The designated Fabric Fund may be used for repairs to the church and church hall and was used to complete the payment for Church Hall maintenance and redecoration.

(f) The church did not receive any legacies during 2024. The Martin Richards legacy was used for the Church Hall maintenance and redecoration undertaken this year. The Pauline White legacy was used to pay for the woodworm treatment in the bell tower.

14 Chancel Trust and income grant

Following a review of the law the Chichester DBF decided in 2019 that the previous presentation of Chancel Funds had been misunderstood and that a revision was required.

Income received from Chancel trusts is not investment income, as the PCC does not own the trust fund nor its investments.

Income from Chichester DBF is a Restricted charitable grant to reimburse the cost of insuring the Chancel, which previously has been paid by the PCC from General funds. In 2024 the grant amounted to £262.41 (2023 £258.40).

The PCC decided to transfer the Restricted grant to General Fund to replenish that fund for the cost of Chancel insurance.

15 Church and Hall Insurance

We have a single insurance policy with Trinitas Insurance.

16 Gift Aid Received

Gift Aid received figure contains and estimated £3000 expected Gift Aid to be claimed for this calendar year.

Independent Examiner's Report to the PCC of St Peter and St John the Baptist Church, Wivelsfield for the Year Ended 31st December, 2024

Respective responsibilities of trustees and examiner

The PCC is responsible for preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - a. to keep accounting records in accordance with section 130 of the Charities Act; and
 - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature



Examiner's name *Capitals:* GEOFFREY PERKINS

Date

12/05/25

Relevant professional qualification(s) or body if any.....

Examiner's address: 15, Greenhill Park, Haywards Heath, West Sussex, RH 17 7SW