

# Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of Wivelsfield

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## St Peter and St John the Baptist Church, Wivelsfield

Church Lane, Wivelsfield RH17 7RD

Registered Charity no. 1130751

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**For the year ended 31st December 2021**

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Website: [wivelsfieldchurch.org.uk](http://wivelsfieldchurch.org.uk)

Incumbent: The Revd Christopher Powell  
The Vicarage, Church Lane, Wivelsfield RH17 7RD

Independent examiner: Mr Geoffrey Perkins  
15, Greenhill Park, Haywards Heath RH17 7SW

Bankers: CAF Bank Limited  
25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ  
CCLA Investment Management Limited  
80 Cheapside, London, EC2A 6DZ

# Trustees Annual Report and Financial Report

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## Wivelstfield St Peter and St John the Baptist Church

Church of England, Wivelstfield, 1921

For the year ended 31st December 2021

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# St Peter and St John the Baptist, Wivelsfield

## Trustees Annual Report for 2021

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### Our aims and purposes as a charity

The PCC is committed to enabling as many people as possible to participate in Church of England worship and to be part of our parish community. The PCC maintains an overview of all the activities of the church, and has adopted the following as its Mission Statement:

***Our aim is to be a loving, prayerful and serving community committed to Jesus Christ and his Gospel and to the extension of his work throughout the parish and beyond.***

The PCC makes plans for the church's life and witness, currently focussing in the following areas:

***Growing Younger – making church life more attractive to young people and families***  
***Communicating Better – reviewing and improving all methods of communication***  
***Having Fun Together – creating opportunities to build our fellowship***

### What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2021 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Maintaining and developing our link with St Matthew's, Aberdeen, Sierra Leone, sponsoring the secondary education of children in their community from both Christian and Muslim backgrounds
- Reaching out to the unchurched
- Maintaining the fabric of the church building as a historic centre and focus of life in the village.

### What we achieved and how we affected beneficiaries' lives

The early part of 2021 saw the imposition of restrictions on many aspects of life during the second wave of Covid-19 infections. Public worship was permitted throughout the year, but with restrictions on numbers attending and on activities such as congregational singing and social events, particularly in the early months of the year. The programme of Covid vaccinations took place throughout the year, by which immunity in the population was built up, resulting in the gradual lifting of restrictions, and giving people increased confidence to resume social interactions and activities. The activities of the church continued to be seriously impacted, but resourcefulness and a 'can-do' attitude among many of our committed church members ensured that we made the most of the possibilities at each stage, maintaining the life, worship and fellowship of the church, embracing new skills and technologies, while continuing to provide a very safe environment for participants.



## **Worship and Christian Teaching – adults**

Public worship should take place in parish churches at least each Sunday, but as the pandemic continued, blanket permissions were made by the Church of England allowing parishes to dispense with these requirements. In consequence, with most church members heeding the advice to remain at home, few services were held in Church during January and February. Many continued to gather for worship, teaching and fellowship using the Zoom video conferencing platform, or made use of the services streamed on Facebook. We were mindful, however, that those methods were not possible or desirable for all, so we ensured that some public worship took place, and provided opportunities to receive the sacraments.

By Easter, communal singing was permitted outside, and a solo singer inside churches. It was a great joy to sing together for the first time in over a year outside as we gathered on Maundy Thursday, and also at the end of the Easter morning Communion. Within church we were so fortunate to have live music sung for us by Jenny Billam, with Roger Walkinton accompanying.

During spring and early summer, Sunday services most weeks were: 8am Holy Communion in Church and livestreamed on Facebook; 9.30am Children's Service in the hall or churchyard; 10.30am Morning Worship on Zoom; 6pm said Evensong with organ music (sometimes with Communion). When the weather allowed, we also held some evening Songs of Praise services outside the west end of the church, and some Sung Eucharists at the southern end of the churchyard. From May to September, Wednesday morning Communion services were held in the churchyard when possible, with the chance to enjoy coffee together afterwards. No doubt some of these experiments and innovations will continue even after the pandemic has receded.

After a frustratingly long delay, an internet connection was finally installed in the church in July. This enabled us to broadcast the 'Zoom' services from the church, giving worshippers the option of attending in person or continuing online. Subsequently there has been a gradual return by many to worship in church and a resumption of more normal patterns of worship. As the year progressed, singing by choir and congregation resumed, along with more social events in person, which have all been appreciated. The online options continue to be valued and will remain part of church life, thus enabling those unable to be present for a variety of reasons to continue to participate in church life and worship.

The regular housegroups did not meet during 2021, but we ran the Diocesan Lent course on Zoom, featuring a video dialogue between the new bishops of Horsham and Lewes, and this was greatly appreciated. Arising from this, a small group has continued to meet online most weeks, to study and discuss the forthcoming Sunday's readings. In September we were joined by Dominic Desouza-Campbell for a 2-year placement while he trains for ordination; his sermons have been enjoyed, together with his enthusiastic contributions to church life and worship. Dominic devised and organised an Advent Carol Service in December which was valued by all who came.

Christmas was fully celebrated with the Nine Lessons and Carols in church and services at Christmas itself, though the rise of the 'Omicron' variant of Covid-19 continued to cause concern, and impacted numbers as we approached the close of a difficult year. The light of faith and worship continued to shine at Wivelsfield Church during dark days, and darkness did not overcome it, and we look ahead to the future in hope.

The average number of adults attending worship either in church or online was 73. Occasional Offices were all impacted by the restrictions and some baptisms and weddings were postponed: there were 4 weddings and 8 baptisms, and there were 11 funeral services at the church; 3 funerals were conducted by the Vicar in a cemetery or crematorium, and 8 persons' ashes were buried in the churchyard.

## **Worship and Christian Teaching – children**

We continued to hold a separate children's service most Sundays throughout the year, continuing the pattern established in 2020. This allowed for separation between older and more vulnerable members and those at higher risk of exposure to Covid in their schools and workplaces, and also provided a simpler pattern of services. In the early weeks the Children's services were on Zoom, later being held in person in the church, hall or churchyard. Although numbers have not been large, the services are valued, along with the fellowship



and friendships they facilitate. So as to bring different age groups back together, since November there has been a service for all ages monthly, combining the congregations of the 9.30 and 10.30 services, and the different age groups have enjoyed rekindling their relationships. There was an average attendance of 6 children on Sundays across the whole year.

Sadly the Wicked youth clubs have not been able to meet, and activities in the school have not been possible. In addition to the regular Sunday services, worship for children and Easter garden making took place on Good Friday, and families gathered to make decorations for the Christmas tree in December. We were pleased to be able to hold Christingle and crib services at the church once again.

### **Fellowship and Social Events**

At a time when many people have been facing isolation and fear, the Church considers it very important to provide safe opportunities for social contact and interaction. Contact by phone has continued with a number of people connected with the church community.

The church community has also organised many online social events, such as quizzes, coffee mornings, talks, cooking competitions and games evenings, which are open to anyone. These have been particularly appreciated by those living on their own, especially during the darker months, and we are glad to have been able to offer this regular support to a wide variety of people – mostly living in the local area, but sometimes joined by others from further afield. Fellowship over coffee after services resumed on Wednesdays in the summer (outside) and on Sundays in the autumn, and is greatly valued after a long period when it was not possible. Light lunches have been held monthly in the church room since September, along with several special events, such as an outdoor harvest lunch in September and a 'Sausage Sizzle' with sparklers on 5<sup>th</sup> November.

In July, a Picnic in the Park event was held at Great Ote Hall. In spite of the best efforts of the organisers, heavy rain meant that few people attended. Far more successful was the Church Fete on August Bank Holiday weekend – again at Great Ote Hall, and with much better weather. Large numbers of local people came, appreciating the opportunity to enjoy one another's company in the beautiful surroundings, and much-needed funds were raised for the Church's work. We are very grateful to Carola Godman-Irvine for so generously welcoming the public to her home and gardens at these events, and for her valuable support for the church in many ways throughout the year.

### **The Church buildings and grounds**

The Church and grounds continue to provide valued places for calm and reflection, and the church has been open in daylight hours throughout the year. Planned work to carry out minor repairs identified in the latest quinquennial inspection and improvements to the porch - to cure a serious leak and to replace the outer wooden doors with more welcoming glass ones – did not happen due to delays in the Local Authority planning process. With permissions now in place, it is hoped that this work will take place in 2022 as soon as our chosen builders are able to undertake it.

The churchyard is also valued as a place of reflection, in addition to its usual role as a burial ground for local people. Most of the maintenance costs were met by the Friends of Wivelsfield Churchyard, along with a grant from Wivelsfield Parish Council, with voluntary work parties by church members helping to ensure that the churchyard is well cared for.

The churchyard is also a wonderful wildlife reserve – during 'Count on Nature' week in June a local wildflower expert identified 76 different species of wildflower present. A Bug Hotel was created by children and their leaders, and a greater variety than expected of bats has been found in and around the churchyard. A survey by Clare Blencowe, a fungus expert from the Sussex Biodiversity Record Centre, found enough waxcap species to flag up the churchyard as a site of regional importance for these fungi, which appreciate undisturbed soil that is low in nutrients.

Many of the activities normally held in the Church hall were suspended in the early months of the year, but as restrictions eased through the year, many of these have resumed, so that the church hall is once again providing an important community space and contributing to the church's income. Work continues to create a usable outdoor space behind the church hall which will incorporate areas for wildlife.

## **Serving the local community and the wider world**

The Lunch Bunch group which supports local parents and toddlers resumed but with significant restrictions in the spring and summer. From September more normal meetings have been held, with a large number of local families appreciating the chance for adults and children to build friendships and develop those important social interactions which had been so seriously limited during the pandemic.

Throughout the year, church members have contributed generously to appeals for the food bank run by the local Family Support Work social worker for needy families in the Haywards Heath area, and to a similar appeal for Christmas gifts, and we are grateful to Anne Martin for co-ordinating these contributions at a time when they have been particularly needed.

Church members have continued to be active in their support for the education of children in our link parish of Aberdeen, Sierra Leone, and have maintained contact with the community there as they have also navigated this challenging period.

## **Summary**

During a year of many changes, Wivelsfield Church has continued to serve the wider community in a variety of ways, inspired by the Christian faith which we are called to proclaim in word and deed with those around us and to pass on to future generations. This has happened in spite of the continuing curtailment of many of our normal activities and sources of income and our need to re-think so much of what we usually take for granted, and is a sign of the hard work and commitment of so many in our church community. Faith and love have been tested but have not wavered; now we look forward in hope to a bright future.

## **Financial Review**

The majority of the parish's income comes from the voluntary giving of members of the parish, and we are very grateful for the generosity of so many people, which makes our work and activities possible. This is supplemented by wedding and funeral fees, collections at special services, fundraising events and the income from our Church Hall and Flat.

Our income continued to be significantly impacted during 2021 due to the health crisis. With limited attendances in church, donations through pew envelopes and cash collections were particularly impacted but the PCC wishes to express their thanks to all who were able to make donations to sustain our church throughout the year, often using methods of giving that they hadn't used before.

Prior to the Summer fund raising events were restricted to activities that could be conducted at least in part remotely such as Steve having his head shaved and Christopher being "imprisoned" at the end of a service. Many people embraced the opportunity to join in with outdoor activities with the Picnic in the Park and whilst attendance wasn't as high as hoped due to the very wet weather those who came had a wonderful afternoon. This was followed by a very well attended Summer Fete with both of these events being held at Great Ote Hall we are very grateful to Carola Godman Irving for allowing us the use of her home. Income from hiring the church hall was also substantially reduced due to the various restrictions although in the 2nd half of the year income started to return to nearer pre pandemic levels.

Each Parish in Chichester Diocese is expected to endeavour to meet in full (in addition to its local expenditure) the costs of providing ministry for it, and a proportion of the central costs of the Diocese. These costs as they relate to our parish totalled £74,300 in 2021, and we were able to fully meet these costs. For 2022, the PCC has committed to pay 100% of the Deanery allocation, which is £76,967.

The PCC exercised very tight control over the items of expenditure it could influence. For example heating and lighting costs were lower with limited use of the church building and church hall, particularly in the early part of 2021.



## Charities

In 2021 donations totalling £5,000 were made to charities. Whilst in 2020 our regular income had fallen short of our expenditure we had been fortunate to receive a number of substantial legacies and as such given how many charities were struggling due to the health crisis the PCC felt that it was appropriate to set aside money for this purpose. The money was distributed as follows :

	£
Local Churches	240.00
Christian Aid	500.00
Crawley Open House	480.00
Off the Fence	240.00
FSW	895.00
Tear Fund	250.00
St Peter and St James Hospice	290.00
Kent, Sussex and Surrey Air Ambulance	290.00
Impact Foundation	310.00
World Land Trust	310.00
Chailey Heritage	460.00
Dementia UK	280.00
Mid Sussex Parkinson's	280.00
Street Paws	175.00
	<hr/>
	5000.00

## Church Hall

Of the original debt we had a single interest free loan outstanding at the 31st December 2020 of £10,000 which was provided by a parishioner. During the year a repayment of £2,000 was made leaving an outstanding balance of £8,000 at the 31st December 2021. This loan is due for repayment in March 2025.



### **Income from Legacies**

From time to time the PCC receives legacies, sometimes for expenditure on particular purposes defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. During 2021 we did not receive any legacies. The PCC has agreed to use a substantial part of the legacy from Brian High in 2020 to fund the various aspects of maintenance required to the church identified in the most recent Quinquennial Report produced by the Church Architect including the work to the South porch . It is expected that this work will be undertaken during 2022.

### **Why we hold some money in reserve**

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to at least three months' worth of our normal expenditure as contingency against unforeseen situations. This year's adjusted closing balance of £ 87,260 meets this requirement.

It is PCC policy to invest balances of funds with the CBF Church of England deposit fund and the CAF Gold Deposit Account.

## Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

### *Ex Officio members*


Incumbent:	The Revd Christopher Powell	Chairman
Reader:	Mr David White	
Wardens:	Mrs Paula Wood	Vice Chairman To April 2021
	Mrs Jenny Billam	From May 2021
	Mrs Jane Hill	From May 2021
Assistant Warden:	Mr Colin Holden	To April 2021

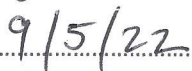
### *Elected Members:*

	Mrs Alison Arnold	
	Mr Andy Burch	
	Mr Steve Onions	Treasurer
	Mrs Lesley Wale	
	Mrs Sue Welch	From April 2021
	Mr Roger Whyatt	To December 2021
Co-opted:	Mrs Sue Neatherway	From April 2021
Deanery Synod:	Mr Geoff Martin	
	Mrs Anne Martin	
	Mrs Stephanie Inglesfield	
	Mr Robert Wood	From April 2021

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent and lay reader licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and nine members of the church who are elected at the Annual Parochial Church Meeting (APCM). Church Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Revd. Christopher Powell, PCC Chairman

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Date.....

## Structure, governance and management of the charity

The charity was founded in 1992, and is a registered charity with the Charity Commission for England and Wales (No. 1041192). The charity is a company limited by guarantee, and is registered in England (No. 02040444). The charity is a company limited by guarantee, and is registered in England (No. 02040444).

Name	Position	Term of office	Biographical details
Mr. John Smith	Chairman	2015-2017	Mr. John Smith is a retired senior executive and has been a member of the Board since 2015.
Ms. Jane Doe	Chairman	2018-2020	Ms. Jane Doe is a retired senior executive and has been a member of the Board since 2018.
Mr. David Brown	Chairman	2021-2023	Mr. David Brown is a retired senior executive and has been a member of the Board since 2021.
Ms. Sarah White	Chairman	2024-2026	Ms. Sarah White is a retired senior executive and has been a member of the Board since 2024.
Mr. James Black	Chairman	2027-2029	Mr. James Black is a retired senior executive and has been a member of the Board since 2027.
Ms. Emily Green	Chairman	2030-2032	Ms. Emily Green is a retired senior executive and has been a member of the Board since 2030.
Mr. Robert Grey	Chairman	2033-2035	Mr. Robert Grey is a retired senior executive and has been a member of the Board since 2033.
Ms. Lisa Black	Chairman	2036-2038	Ms. Lisa Black is a retired senior executive and has been a member of the Board since 2036.
Mr. Mark White	Chairman	2039-2041	Mr. Mark White is a retired senior executive and has been a member of the Board since 2039.
Ms. Anna Brown	Chairman	2042-2044	Ms. Anna Brown is a retired senior executive and has been a member of the Board since 2042.
Mr. David Black	Chairman	2045-2047	Mr. David Black is a retired senior executive and has been a member of the Board since 2045.
Ms. Sarah White	Chairman	2048-2050	Ms. Sarah White is a retired senior executive and has been a member of the Board since 2048.
Mr. James Black	Chairman	2051-2053	Mr. James Black is a retired senior executive and has been a member of the Board since 2051.
Ms. Emily Green	Chairman	2054-2056	Ms. Emily Green is a retired senior executive and has been a member of the Board since 2054.
Mr. Robert Grey	Chairman	2057-2059	Mr. Robert Grey is a retired senior executive and has been a member of the Board since 2057.
Ms. Lisa Black	Chairman	2060-2062	Ms. Lisa Black is a retired senior executive and has been a member of the Board since 2060.
Mr. Mark White	Chairman	2063-2065	Mr. Mark White is a retired senior executive and has been a member of the Board since 2063.
Ms. Anna Brown	Chairman	2066-2068	Ms. Anna Brown is a retired senior executive and has been a member of the Board since 2066.
Mr. David Black	Chairman	2069-2071	Mr. David Black is a retired senior executive and has been a member of the Board since 2069.
Ms. Sarah White	Chairman	2072-2074	Ms. Sarah White is a retired senior executive and has been a member of the Board since 2072.
Mr. James Black	Chairman	2075-2077	Mr. James Black is a retired senior executive and has been a member of the Board since 2075.
Ms. Emily Green	Chairman	2078-2080	Ms. Emily Green is a retired senior executive and has been a member of the Board since 2078.
Mr. Robert Grey	Chairman	2081-2083	Mr. Robert Grey is a retired senior executive and has been a member of the Board since 2081.
Ms. Lisa Black	Chairman	2084-2086	Ms. Lisa Black is a retired senior executive and has been a member of the Board since 2084.
Mr. Mark White	Chairman	2087-2089	Mr. Mark White is a retired senior executive and has been a member of the Board since 2087.
Ms. Anna Brown	Chairman	2090-2092	Ms. Anna Brown is a retired senior executive and has been a member of the Board since 2090.
Mr. David Black	Chairman	2093-2095	Mr. David Black is a retired senior executive and has been a member of the Board since 2093.
Ms. Sarah White	Chairman	2096-2098	Ms. Sarah White is a retired senior executive and has been a member of the Board since 2096.
Mr. James Black	Chairman	2099-2101	Mr. James Black is a retired senior executive and has been a member of the Board since 2099.
Ms. Emily Green	Chairman	2102-2104	Ms. Emily Green is a retired senior executive and has been a member of the Board since 2102.
Mr. Robert Grey	Chairman	2105-2107	Mr. Robert Grey is a retired senior executive and has been a member of the Board since 2105.
Ms. Lisa Black	Chairman	2108-2110	Ms. Lisa Black is a retired senior executive and has been a member of the Board since 2108.
Mr. Mark White	Chairman	2111-2113	Mr. Mark White is a retired senior executive and has been a member of the Board since 2111.
Ms. Anna Brown	Chairman	2114-2116	Ms. Anna Brown is a retired senior executive and has been a member of the Board since 2114.
Mr. David Black	Chairman	2117-2119	Mr. David Black is a retired senior executive and has been a member of the Board since 2117.
Ms. Sarah White	Chairman	2120-2122	Ms. Sarah White is a retired senior executive and has been a member of the Board since 2120.
Mr. James Black	Chairman	2123-2125	Mr. James Black is a retired senior executive and has been a member of the Board since 2123.
Ms. Emily Green	Chairman	2126-2128	Ms. Emily Green is a retired senior executive and has been a member of the Board since 2126.
Mr. Robert Grey	Chairman	2129-2131	Mr. Robert Grey is a retired senior executive and has been a member of the Board since 2129.
Ms. Lisa Black	Chairman	2132-2134	Ms. Lisa Black is a retired senior executive and has been a member of the Board since 2132.
Mr. Mark White	Chairman	2135-2137	Mr. Mark White is a retired senior executive and has been a member of the Board since 2135.
Ms. Anna Brown	Chairman	2138-2140	Ms. Anna Brown is a retired senior executive and has been a member of the Board since 2138.
Mr. David Black	Chairman	2141-2143	Mr. David Black is a retired senior executive and has been a member of the Board since 2141.
Ms. Sarah White	Chairman	2144-2146	Ms. Sarah White is a retired senior executive and has been a member of the Board since 2144.
Mr. James Black	Chairman	2147-2149	Mr. James Black is a retired senior executive and has been a member of the Board since 2147.
Ms. Emily Green	Chairman	2150-2152	Ms. Emily Green is a retired senior executive and has been a member of the Board since 2150.
Mr. Robert Grey	Chairman	2153-2155	Mr. Robert Grey is a retired senior executive and has been a member of the Board since 2153.
Ms. Lisa Black	Chairman	2156-2158	Ms. Lisa Black is a retired senior executive and has been a member of the Board since 2156.
Mr. Mark White	Chairman	2159-2161	Mr. Mark White is a retired senior executive and has been a member of the Board since 2159.
Ms. Anna Brown	Chairman	2162-2164	Ms. Anna Brown is a retired senior executive and has been a member of the Board since 2162.
Mr. David Black	Chairman	2165-2167	Mr. David Black is a retired senior executive and has been a member of the Board since 2165.
Ms. Sarah White	Chairman	2168-2170	Ms. Sarah White is a retired senior executive and has been a member of the Board since 2168.
Mr. James Black	Chairman	2171-2173	Mr. James Black is a retired senior executive and has been a member of the Board since 2171.
Ms. Emily Green	Chairman	2174-2176	Ms. Emily Green is a retired senior executive and has been a member of the Board since 2174.
Mr. Robert Grey	Chairman	2177-2179	Mr. Robert Grey is a retired senior executive and has been a member of the Board since 2177.
Ms. Lisa Black	Chairman	2180-2182	Ms. Lisa Black is a retired senior executive and has been a member of the Board since 2180.
Mr. Mark White	Chairman	2183-2185	Mr. Mark White is a retired senior executive and has been a member of the Board since 2183.
Ms. Anna Brown	Chairman	2186-2188	Ms. Anna Brown is a retired senior executive and has been a member of the Board since 2186.
Mr. David Black	Chairman	2189-2191	Mr. David Black is a retired senior executive and has been a member of the Board since 2189.
Ms. Sarah White	Chairman	2192-2194	Ms. Sarah White is a retired senior executive and has been a member of the Board since 2192.
Mr. James Black	Chairman	2195-2197	Mr. James Black is a retired senior executive and has been a member of the Board since 2195.
Ms. Emily Green	Chairman	2198-2200	Ms. Emily Green is a retired senior executive and has been a member of the Board since 2198.

The charity is a company limited by guarantee, and is registered in England (No. 02040444). The charity is a company limited by guarantee, and is registered in England (No. 02040444).

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# Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

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## St Peter and St John the Baptist, Wivelsfield

St Peter and St John the Baptist Church, Church Lane, Wivelsfield RH17 7RD

Registered Charity no. 1130751

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# St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

## Statement of Financial Activities

The financial effect of our activities during the year can be summarised as follows

	Unrestricted Fund	Restricted Fund/s	Total Funds 2021	Total Funds 2020	Notes
	£	£	£	£	
<b>Income and endowments from:</b>					
Donations and legacies	63,626	13,027	76,653	148,092	
Charitable activities	6,842	-	6,842	4,957	
Other trading activities	19,194	-	19,194	15,293	
Investments	89	-	89	413	
Other receipts	-	-	-	1,000	
<b>Total income</b>	<b>89,751</b>	<b>13,027</b>	<b>102,778</b>	<b>169,755</b>	<b>2</b>
<b>Expenditure on:</b>					
Raising funds	216	-	216	177	
Charitable activities	103,463	17,718	121,180	101,080	
Other trading activities	2,039	-	2,039	2,895	
Other expenditure	-	1,260	1,260	-	
<b>Total expenditure</b>	<b>105,718</b>	<b>18,978</b>	<b>124,696</b>	<b>104,153</b>	<b>3</b>
Net gains (or losses) on investments	-	-	-	-	
<b>Net income or (net expenditure)</b>	<b>(15,967)</b>	<b>(5,952)</b>	<b>(21,918)</b>	<b>65,602</b>	
<b>Transfers between funds</b>	<b>163</b>	<b>(163)</b>	<b>-</b>	<b>-</b>	
	(15,804)	(6,115)	(21,918)	65,602	
<b>Other recognised gains/(losses):</b>					
Gains/(losses) on revaluation of fixed assets	-	-	-	-	
Other gains/(losses)	-	-	-	-	
<i>Reconciliation of funds:</i>					
<b>Net movement in funds</b>	<b>(15,804)</b>	<b>(6,115)</b>	<b>(21,918)</b>	<b>65,602</b>	
Total funds brought forward	370,043	57,579	427,622	362,020	
<b>Total funds carried forward</b>	<b>354,240</b>	<b>51,464</b>	<b>405,704</b>	<b>427,622</b>	

# St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

## Balance Sheet

Our financial position and summary of funds at the year end were

	Total Funds <u>2021</u>	Total Funds <u>2020</u>	Notes
	£	£	
Intangible assets	-	-	
Tangible assets	275,491	275,655	
Heritage assets	-	-	
Endowed investments	-	-	
<b>Total fixed assets</b>	<b>275,491</b>	<b>275,655</b>	<b>7</b>
Stocks	-	-	
Debtors	5,175	6,065	9
Investments	-	-	
Cash at bank and in hand	134,275	157,733	
<b>Total current assets</b>	<b>139,449</b>	<b>163,798</b>	
Creditors: Amounts falling due within one year	(1,236)	(1,831)	10
<b>Net current assets or (liabilities)</b>	<b>138,213</b>	<b>161,967</b>	
<b>Total assets less current liabilities</b>	<b>413,704</b>	<b>437,622</b>	
Creditors: Amounts falling due after more than one year	(8,000)	(10,000)	11
Provisions for liabilities	-	-	
<b>Total net assets or (liabilities)</b>	<b>405,704</b>	<b>427,622</b>	
<b>The funds of the charity:</b>			
Endowment funds	-	-	
Restricted funds	51,464	57,579	13
Unrestricted funds	354,240	370,043	13
Revaluation reserve	-	-	
<b>Total unrestricted funds</b>	<b>354,240</b>	<b>370,043</b>	
<b>Total charity funds</b>	<b>405,704</b>	<b>427,622</b>	

This Financial Report for the year ended 31st December 2021, including the notes following, was approved by the PCC and signed on its behalf by The Revd. Christopher Powell, PCC Chairman:

.....  


Date ..... 9/5/22 .....



# St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

## Notes to the Financial Report

### 1 Accounting policies

#### Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2016) Statement Of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

#### Funds accounting

Funds held by the PCC are:

*Unrestricted funds* - general funds which can be used for PCC ordinary purposes.

*Designated funds* - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

*Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

*Endowment funds* - funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment. The Chichester Diocese holds the Chancel Trust.

#### Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when received.

#### Donations and legacies

*Collections* are recognised when received.

*Planned giving receivable, including numbered envelopes, pew envelopes, standing orders and Parish giving Scheme*, is recognised when received.

*Gift aid recovered* is recognised when the respective claim has been recognised by HMRC except donations via the Parish Giving Scheme which is recognised on receipt.

*Grants and legacies* are recognised when the funds are received.

#### Charitable activities

Statutory fees for weddings and funerals are recognised when received.

#### Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of tickets for an event in the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the event has taken place.

Sales of magazines and study notes are recognised when received.

Rents from property and Church Hall hire fees are recognised in accordance with the rental /hire agreements, when receipt is probable.

#### Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

# St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

## Notes to the Financial Report

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### All other income

All other income is recognised in accordance with the above overall policy.

### Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at the end of the financial year for which the accounts are being prepared.

### Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably.

### Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

### Church activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

### Fixed assets

#### *Tangible fixed assets*

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements.

All expenditure on consecrated or beneficed buildings, the Church Hall and moveable furnishings are written off in the year they were incurred.

#### *Depreciation*

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. Non-moveable furnishings installed in the vicarage have also been capitalised and will be depreciated over their useful life.

Office and audio visual equipment and Vicarage furnishings are depreciated at 25% on a reducing balance basis.

#### *Property*

The Church Hall is classified as an unrestricted fixed asset. The Church Hall has been valued by Pindars Professional & Consultancy Services Limited and revaluations are due to take place every 5 years and a revaluation was due for the year ended 31st December 2019. However the PCC resolved not to seek a revaluation at that time to avoid the cost associated with obtaining a revaluation as property prices were not considered to have changed significantly over the period since the last valuation.

### Investments

Investments are stated at market value at the balance sheet date.

### Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at CAF Bank.

# St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

## Notes to the Financial Report

### 2 Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Total Funds 2021	Total Funds 2020	Notes
	£	£	£	£	
Planned giving (excl. tax refunds)	46,521	7,223	53,744	56,298	
Planned giving (no tax refunds)	352	-	352	3,074	
Loose cash collections	2,018	-	2,018	516	
Summer fete	-	-	-	-	
Other Fund Raising	1,054	-	1,054	4,385	
Other Special appeals	-	-	-	-	
Gift Aid recoverable	12,425	1954	14,379	14,714	
Legacies	-	-	-	64,855	
Grants	-	3,850	3,850	2,500	
Chancel Trust	250	-	250	254	14
HMRC Furlough Scheme	1,006	-	1,006	1,496	
<b>Donations and legacies</b>	<b>£63,626</b>	<b>£13,027</b>	<b>£76,653</b>	<b>£148,092</b>	
Fees for weddings & funerals	6,842	-	6,842	4,957	
<b>Charitable activities</b>	<b>£6,842</b>	<b>-</b>	<b>£6,842</b>	<b>£4,957</b>	
Summer fete	3,857	-	3,857	-	
Other Fund Raising	1,958	-	1,958	1,887	
Sales of the parish magazine	-	-	-	-	
Rent from letting of Church Hall Flat	8,871	-	8,871	10,025	
Church Hall hiring fees	4,463	-	4,463	3,381	
Magazine advertisement fees	-	-	-	-	
Church History Guide sales	45	-	45	-	
JAM Events	-	-	-	-	
<b>Other trading activities</b>	<b>£19,194</b>	<b>-</b>	<b>£19,194</b>	<b>£15,293</b>	
Bank & CBF deposit interest	89	-	89	413	
<b>Investments</b>	<b>£89</b>	<b>-</b>	<b>£89</b>	<b>£413</b>	
Other receipts	-	-	-	1,000	
<b>Total income and endowments on all funds</b>	<b>£89,751</b>	<b>£13,027</b>	<b>£102,778</b>	<b>£169,755</b>	



# St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

## Notes to the Financial Report

### 3 Analysis of expenditure

	Unrestricted Fund	Restricted Fund/s	Total Funds 2021	Total Funds 2020	Notes
	£	£	£	£	
Stewardship costs	216	-	216	177	
Other fundraising costs	-	-	-	-	
<b>Cost of raising funds</b>	<b>£216</b>	<b>-</b>	<b>£216</b>	<b>£177</b>	
Charitable grants and donations	5,000	11,487	16,487	1,562	4
Mission & evangelism costs	3,095	1,031	4,126	401	
Diocesan parish share	74,300	-	74,300	74,035	
Church and Hall Insurance	3,156	-	3,156	3,153	15
Ministry costs including Clergy and other people's expenses	6,109	-	6,109	5,983	6
Salaries and honoraria incl NI	5,540	-	5,540	5,540	5
Upkeep of services	951	-	951	1,703	
Church running costs	1,544	-	1,544	1,225	
Children's Ministry	163	-	163	127	
Church maintenance and repair	2,982	-	2,982	2,111	
Upkeep of churchyard	-	5,200	5,200	5,840	
Miscellaneous	362	-	362	322	
Bank charges	97	-	97	60	
Depreciation	164	-	164	217	7
Governance	-	-	-	-	
<b>Cost of charitable activities</b>	<b>£103,463</b>	<b>£17,718</b>	<b>121,180</b>	<b>£102,280</b>	
Fund raising costs	-	-	-	-	
Church hall running costs	2,039	-	2,039	1,695	15
Church Hall Maintenance costs	-	1,260	1,260	-	
Other trading costs	-	-	-	-	
<b>Cost of other trading activities</b>	<b>£2,039</b>	<b>£1,260</b>	<b>£3,299</b>	<b>£1,695</b>	
<b>Total expended on all funds</b>	<b>£105,718</b>	<b>£18,978</b>	<b>£124,696</b>	<b>£104,153</b>	

# St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

## Notes to the Financial Report

### 4 Missionary and charitable giving

	Unrestricted Fund	Restricted Fund/s	Total Funds 2021	Total Funds 2020	Notes
	£	£	£	£	
<b>Home</b>					
Christian Aid	500	-	500	244	
Diocese of Chichester	240	-	240	-	
FSW	895	-	895	-	
Crawley Open House	480	-	480	-	
Off the Fence	240	-	240	-	
Tear Fund	250	-	250	-	
St Peter and St James Hospice	290	-	290	-	
KSS Air Ambulance	290	-	290	-	
Impact Foundation	310	-	310	-	
World Land Trust	310	-	310	-	
Chailey Heritage	460	-	460	-	
Dementia UK	280	-	280	-	
Mid Sussex Parkinson's Assoc.	280	-	280	-	
Street Paws	175	-	175	-	
Christmas Lunch Fund	-	237	237	93	
<b>Overseas</b>					
Sierra Leone	-	11,249	11,249	960	
British Red Cross Australia Appeal	-	-	-	266	
	<b>5,000</b>	<b>11,487</b>	<b>16,487</b>	<b>1,562</b>	

### 5 Staff costs

	Unrestricted Fund	Restricted Fund/s	Total Funds 2021	Total Funds 2020	Notes
	£	£	£	£	
<b>Remuneration</b>					
Wages and salaries	5,540	-	5,540	5,540	
Employer social security costs	-	-	-	-	
Employer pension costs	-	-	-	-	
	<b>5,540</b>	<b>-</b>	<b>5,540</b>	<b>5,540</b>	

Note: The sum of £1,006 was claimed under the Government's Furlough Scheme with this income shown in Note 2 Analysis of income and endowments.

# St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

## Notes to the Financial Report

### 6 Payments to PCC members

During the year ended the 31st December 2021 one trustee was reimbursed for expenses relating to travel, phone costs and stationery amounting to £1,033. The Rates (Council Tax) paid in respect of the Vicarage amounted to £3,550 and water charges £1,034.

One PCC member received remuneration from the PCC during the year.

### 7 Fixed assets

#### Tangible fixed assets

	Freehold land and buildings	Vicarage Furnishings	Video & Office equipment	Total fixed assets	Notes
	£	£	£	£	
<b>Cost or valuation</b>					
At 1 January 2021	275,000	1,700	1,055	<b>277,755</b>	
Additions	-	-	-	-	
Disposals	-	-	-	-	
Revaluation	-	-	-	-	
At 31 December 2021	<b>275,000</b>	<b>1,700</b>	<b>1,055</b>	<b>277,755</b>	
<b>Depreciation</b>					
At 1 January 2021	-	(1,296)	(804)	<b>(2,101)</b>	
Additions	-	-	-	-	
Disposals	-	-	-	-	
Charge for Year	-	(101)	(63)	<b>(164)</b>	
At 31 December 2021	-	<b>(1,397)</b>	<b>(867)</b>	<b>(2,265)</b>	
<b>Net book amounts</b>					
At 31 December 2021	<b>275,000</b>	<b>303</b>	<b>188</b>	<b>275,491</b>	
At 31 December 2020	275,000	404	251	275,655	

The freehold land and buildings comprise the Church Hall, including Flat 1, in Church Lane, Wivelsfield. The Church Hall is classified as an unrestricted fixed asset. The Church Hall has been valued by Pindars Professional & Consultancy Services Limited and revaluations are due to take place every 5 years and a revaluation was due for the year ended 31st December 2019. However the PCC resolved not to seek a revaluation at that time to avoid the cost associated with obtaining a revaluation as property prices were not considered to have changed significantly over the period since the last valuation.



# St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

## Notes to the Financial Report

### 8 Net assets by fund

#### Analysis of net assets by fund

	Unrestricted Funds	Restricted Fund/s	Total Funds 2021	Total Funds 2020	Notes
	£	£	£	£	
Fixed assets for church use	275,491	-	275,491	275,655	
Current assets (except cash)	3,839	1,336	5,175	6,065	
Cash at bank and on deposit	84,146	50,128	134,275	157,733	
Current liabilities	(1,236)	-	(1,236)	(1,831)	
Long term liabilities	(8,000)	-	(8,000)	(10,000)	
	<b>£354,240</b>	<b>£51,464</b>	<b>£405,704</b>	<b>£427,622</b>	

### 9 Debtors

	Unrestricted Funds	Restricted Fund/s	Total Funds 2021	Total Funds 2020	Notes
	£	£	£	£	
Income tax recoverable	3,393	1,336	4,729	2,140	
Prepayments and accrued income	402	-	402	402	
Other debtors	44	-	44	3,523	
	<b>£3,839</b>	<b>£1,336</b>	<b>£5,175</b>	<b>£6,065</b>	

### 10 Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Total Funds 2021	Total Funds 2020	Notes
	£	£	£	£	
Deferred income	-	-	-	-	
Accruals for utilities and other costs	319	-	319	231	
Other creditors	917	-	917	1,601	
	<b>£1,236</b>	<b>-</b>	<b>£1,236</b>	<b>£1,831</b>	

# St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

## Notes to the Financial Report

### 11 Creditors: amounts falling due after one year

	Unrestricted Funds	Restricted Fund/s	Total Funds 2021	Total Funds 2020	Notes
	£	£	£	£	
Deferred income	-	-	-	-	
Accruals for utilities and other costs	-	-	-	-	
Other creditors	8,000	-	8,000	10,000	
	£8,000	-	£8,000	£10,000	

### 12 Comparatives for the statement of financial activities - previous year figures

	Unrestricted Fund	Restricted Fund/s	Total Funds 2020	Notes
	£	£	£	
<b>Income and endowments from:</b>				
Donations and legacies	135,544	12,548	148,092	
Charitable activities	4,957	-	4,957	
Other trading activities	14,540	753	15,293	
Investments	413	-	413	
Other receipts	-	-	-	
<b>Total income</b>	<b>156,454</b>	<b>13,301</b>	<b>169,755</b>	
<b>Expenditure on:</b>				
Raising funds	177		177	
Charitable activities	94,187	6,893	101,080	
Other trading activities	2,895	-	2,895	
Other expenditure				
<b>Total expenditure</b>	<b>97,260</b>	<b>6,893</b>	<b>104,153</b>	
Net gains (or losses) on investments	-			
<b>Net income or (net expenditure)</b>	<b>59,194</b>	<b>6,408</b>	<b>65,602</b>	
<b>Transfers between funds</b>	411	(411)	-	
	59,605	5,997	65,602	
<b>Other recognised gains/(losses):</b>				
Gains/(losses) on revaluation of fixed assets	-			
Other gains/(losses)				
Reconciliation of funds:	-	-	-	
<b>Net movement in funds</b>	<b>59,605</b>	<b>5,997</b>	<b>65,602</b>	
Total funds brought forward	310,438	51,582	362,020	
<b>Total funds carried forward</b>	<b>370,043</b>	<b>57,579</b>	<b>427,622</b>	

# St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

## Notes to the Financial Report

### 13 Statement of funds

#### Explanation of funds

**Endowed funds** are required by the donors to be invested and the income spent on specific objectives

We do not have any endowed funds.

**Restricted funds** are not invested permanently but are to be spent within reasonable timescales

**Unrestricted funds** are not subject to any donor restrictions and can be spent as the PCC decides

#### Summary of all funds

Fund income and expenditure and final balances are as follows:

		Balances b/fwd 1 Jan 2021	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2021
		£	£	£	£	£
Friends of Wivelsfield Church Yard	(a)	22,257	8,262	(5200)	-	25,319
Christmas Lunch fund		4,040	-	(237)	-	3,803
Fabric fund		2,001	63	-	-	2,063
Organ Fund		1,907	63	-	-	1,970
Sierra Leone Main fund		19,360	790	(11,249)	-	8,901
Sierra Leone Travel fund		4,919	-	-	-	4,919
Youth Club fund		928	-	-	-	928
Children's Ministry fund		1,036	-	-	(163)	873
Church Hall Refurbishment Fund		-	-	-	-	-
Choir Fund		100	-	-	-	100
Internet Connection		1,031	-	(1,031)	-	-
Church Hal Acoustic work Fund		-	3,850	(1,260)	-	2,590
<b>Total of all restricted funds</b>		<b>57,579</b>	<b>13,027</b>	<b>(18,978)</b>	<b>(163)</b>	<b>51,464</b>
General fund	(d)	277,185	89,751	(105,718)	9,784	271,003
Designated Funds		-	-	-	-	-
Fabric fund	(e)	10,069	-	-	-	10,069
Joy Lawrence fund (Mission)		15,521	-	-	(681)	14,840
B High Fund	(f)	52,269	-	-	(6,406)	45,863
M Richards Fund	(f)	10,000	-	-	(415)	9,585
D Scobbie Fund	(f)	2,000	-	-	(2,000)	-
Good Samaritan Fund		1,000	-	-	(120)	880
Church Hall Income		-	-	-	-	-
Hall Loan Repayment fund		2,000	-	-	-	2,000
<b>Total of all unrestricted funds</b>		<b>370,043</b>	<b>89,751</b>	<b>(105,718)</b>	<b>163</b>	<b>354,240</b>
<b>Total funds</b>		<b>£427,622</b>	<b>£102,778</b>	<b>£(124,696)</b>	<b>£(0)</b>	<b>£405,704</b>



(a) Routine expenditure was incurred on maintaining the churchyard. A grant of £2,500 was received from Wivelsfield Parish Council.

(b) Donations have been made in respect of educational sponsorship. The payment for both the 2020/21 and 2021/22 years were paid in 2021. Additionally funds were made available to help with the Shida Pre School building project and postage costs were incurred in respect of a number of parcels sent to Sierra Leone containing various supplies. Bible study booklets were also purchased and sent to St Matthews.

(c) The hall is regularly used for both church activities and a significant number of casual users from the local community with a broad range of activities taking place producing regular hire fee income. However the health crisis has again disrupted this income in 2021. The flat has been let throughout the year. The hall renovation and conversion costs were largely met by donations with the shortfall funded through a combination of interest free loans and church funds. All outstanding sums have been repaid with the exception of an interest free loan made by a parishioner. The outstanding loan of £10,000 brought forward has been reduced through a repayment of £2,000 made during the year leaving an outstanding balance of £8,000 at the year end. This loan is due to be repaid in full during 2025.

(d) The General Fund includes the value of the Church Hall

(e) The Fabric Funds have not been utilised in 2021. The restricted Fabric Fund is only available for repairs to the church. The designated Fabric Fund may be used for repairs to the church and church hall.

(f) The church was fortunate to receive a number of legacies during 2020. The PCC has agreed to use a part of the legacy from Brian High to carry out various repairs to the church identified during the most recent Quinquennial undertaken by the Church Architect. Monies from these legacies was used to fund the balance of the cost of installing the internet connection enabling online services and to fund the charitable gifts made in 2021.

## **14 Chancel Trust and income grant**

Following a review of the law the Chichester DBF decided in 2019 that the previous presentation of Chancel Funds had been misunderstood and that a revision was required.

Income received from Chancel trusts is not investment income, as the PCC does not own the trust fund nor its investments.

Income from Chichester DBF is a Restricted charitable grant to reimburse the cost of insuring the Chancel, which previously has been paid by the PCC from General Funds. In 2021 the grant amounted to £249.73 (2020 £254.27)

The PCC decided to transfer the Restricted grant to General Fund to replenish that fund for the cost of Chancel insurance.

## **15 Church and Hall Insurance**

We used to have 2 insurance policies, one for the church and one for the hall. Several years ago these were combined by the Ecclesiastical Insurance Co into a single policy. In 2020 £1200 of the combined premium was allocated to the hall based on the previous year allocation. As we go forward it will be increasingly difficult to make this apportionment in a meaningful way. Therefore in the 2021 accounts the single premium has been shown as "Church and hall insurance". The 2020 insurance figure has been adjusted accordingly to reflect the total church and hall insurance paid with a corresponding reduction in the 2020 church hall running costs figure.



# Independent Examiner's Report to the PCC of St Peter and St John the Baptist Church, Wivelsfield for the Year Ended 31<sup>st</sup> December, 2021

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Peter and St John the Baptist, Wivelsfield, on the annual report for the year ended 31<sup>st</sup> December 2021 set out on pages 6 to 18.

## Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

## Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - a. to keep accounting records in accordance with section 130 of the Charities Act; and
  - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

## Examiner's signature



## Examiner's name CAPITALS

GEOFFREY PERKINS

## Date

7/3/2022

## Relevant professional qualification(s) or body if any

## Examiner's address

15, Greenhill Park, Haywards Heath, West Sussex, RH 17 7SW