THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER & ST JOHN THE BAPTIST WIVELSFIELD

England & Wales · Charity number 1130751

Details

Other names	WIVELSFIELD PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-07-27
Register	View on the Charity Commission register

Contact

Address	The Vicarage Church Lane Wivelsfield Haywards Heath
Phone	01444471783
Email	vicar.wivelsfield@gmail.com
Website	https://www.achurchnearyou.com/church/5239/

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Regular public worship open to all; provision of sacred space for personal prayer & contemplation, pastoral work, teaching of Christianity by various means; provision of a youth club with a Christian ethos, promoting the whole mission of the Church through events & meetings & distribution of literature; provision of activities for special need groups; supporting other charities in UK & overseas.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

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Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Sierra Leone
- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£131,882	£154,351	-	-
2023-12-31	£145,390	£174,222	-	-
2022-12-31	£107,456	£116,817	-	-
2021-12-31	£102,778	£124,696	-	-
2020-12-31	£169,755	£104,153	-	-

Trustees

Name	Role	Appointed
Alison Margaret Arnold		2018-05-15
Andrew Burch		2018-05-15
Anne Martin		2017-04-26
DAVID SAMUEL WHITE DIP TH		
David Robert Pidgeon		2023-04-11
Emma-Jane Adamson		2022-03-07
Geoffrey William Martin		2020-04-01
Jane Margaret Hill		2021-06-10
LESLEY JOSEPHINE WALE		2018-05-15
Robert Wood		2021-04-18
STEVE ONIONS		2013-04-30
Susan Christel Neatherway		2021-04-18
Susan Joan Welch		2021-04-18

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER & ST JOHN THE

England & Wales - Charity number 1130751

Accounts

Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of Wivelsfield

St Peter and St John the Baptist Church, Wivelsfield

Church Lane, Wivelsfield RH17 7RD

Registered Charity no. 1130751

For the year ended 31st December 2024

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Website:	wivelsfieldchurch.org.uk
Incumbent:	The Revd Christopher Powell The Vicarage, Church Lane, Wivelsfield RH17 7RD
Independent examiner:	Mr Geoffrey Perkins 15, Greenhill Park, Haywards Heath RH17 7SW
Bankers:	CAF Bank Limited 25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ CCLA Investment Management Limited 80 Cheapside, London, EC2A 6DZ

St Peter and St John the Baptist, Wivelsfield
Trustees Annual Report for 2024

Our aims and purposes as a charity

The PCC is committed to enabling as many people as possible to participate in Church of England worship and to be part of our parish community. The PCC maintains an overview of all the activities of the church, and has adopted the following as its Mission Statement:

Our aim is to be a loving, prayerful and serving community committed to Jesus Christ and his Gospel and to the extension of his work throughout the parish and beyond.

Wiveslfield Parochial Church Council (the PCC) has the responsibility of cooperating with the Incumbent, the Reverend Christopher Powell, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. As well as the Church itself, which is a Grade II* Listed Building, the PCC is also responsible for maintaining the Church Hall.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2024 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Maintaining and developing our link with St Matthew's, Aberdeen, Sierra Leone, sponsoring the secondary education of children in their community from both Christian and Muslim backgrounds
- Reaching out to the unchurched
- Maintaining the fabric of the church building as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

Worship & Christian Teaching

Worship is at the heart of the life of Wivelsfield Parish Church – through which we develop our relationship with God, come together as a community, and grow in faith and knowledge – and we have been pleased to welcome new people to our community during the year, as well as saying some sad farewells. During 2024, services were focussed on the various books of the New Testament, and in 2025 our attention turns to the Nicene Creed as we share in celebrating its formulation 1700 years ago. A large number of people enrich our worship, through their roles as readers, intercessors, servers, stewards and children's leaders, along with the sacristy team and flower arrangers whose careful preparations help our worship, and those who organise the refreshments afterwards,

building our fellowship. Thanks are due to them all, and in particular to the organisers of the various and essential rotas.

During 2024 we decided due to falling numbers, regrettably to cease holding Evensong weekly, and a regular evening service is now held just once a month on the last Sunday. With some encouragement, we have been finding that the new pattern has resulted in larger congregations than had often been the case in the recent past, better for the singing and the sense of fellowship. Particular thanks are due to David White who shares leading these services with me. Another change has been in the pattern of children's ministry, and we now focus on the all-age service on the first week of the month and Sunday School on the third Sunday. Special thanks to our children's team for their hard work and commitment to these Sundays, on other special occasions throughout the year, and for ensuring that children are made to feel welcome whichever services they come to. Children's ministry in the present environment is not easy, but is very important.

Following the retirement of Jenny Billam at Easter 2024 after over 40 years of devoted service, we were pleased to welcome Cara Barseghian-Pascoe as our Director of Music after a short interregnum. Cara has settled in wonderfully to leading the weekly choir practices and directing the music most Sundays, challenging the choir with new and familiar music, both ancient and modern, and we are grateful for all the enthusiasm and experience she brings to the role. The commitment and hard work of our choir members is greatly appreciated, and Wivelsfield continues to be known for the high standard of its music, valued by regulars and visitors alike. The Nine Lessons and Carols at Christmas was well-attended, with great appreciation of for the music provided by our choir and organist.

Central to our music is our organist, Roger Walkinton, who makes such an important contribution to our worship. Tribute must also be paid here to Geoff Martin, for his dedicated service to the church's music over very many years, and whose tenor voice is greatly missed following his death in early 2025. It is our aspiration to expand our music to include a children's choir, and working towards this Cara has been leading singing during some of the Sunday School sessions, and we hope to reach out to the wider community to involve local children in music-making at the Church. Your prayers would be appreciated that opportunities can be found to develop this aspiration, to the benefit of both the church's music and the children's development.

The average number of adults attending worship either in church or online was 78. There were 3 weddings and 6 baptisms, and 10 funeral services were conducted at the church or by the Vicar in a cemetery or crematorium, and 7 persons' ashes were buried in the churchyard.

There was an average attendance of 4 children on Sundays across the whole year, and 3 children were prepared for receiving Holy Communion. In addition to the regular Sunday services, families gathered to make decorations for the Christmas tree in December, and the Christingle and crib services at the church proved very popular.

The Vicar was able to lead assemblies at Wivelsfield Primary School, and a team of church members continue to run the 'Social Club' at the school, which attracted a full complement of children for games and faith-related stories. Children from the school also visited the Church as part of their RE studies.

Holy Communion on Wednesdays mornings at 10.30am with refreshments following continued to be popular, and during the summer months these services were held in the churchyard when possible. Groups meet to pray daily and weekly, and a study group met regularly. Occasional services included one to which Friends of the Churchyard were invited and one at All Souls' tide, appreciated by the many people from far and wide who came to remember departed loved ones.

Fellowship and Social Events

Isolation and loneliness are realities of life for many people, and the Church considers it very important to provide opportunities for social contact and interaction. The church community continued to organise online quizzes, monthly Light Lunches, and a harvest celebration in the village hall. Once again we held a 'sausage sizzle' in the grounds of the church hall which proved popular with many local families.

Our major social and fundraising event was the Church Fete in June in the grounds of Great Ote Hall, which has come to be known as an enjoyable afternoon and was attended by many local people. We are very grateful to

Carola and Matthew Godman-Irvine for their generous hospitality for both events, and valuable support for the church in many ways throughout the year.

The Church buildings and grounds

The Church and grounds continue to provide valued places for calm and reflection, and the church has been open in daylight hours throughout the year, with comments in the vistors' book and donations made witnessing to the large number of visitors and their appreciation of the peaceful space.

Repairs to the historic clock in the tower were carried out during the year, and at the same time an electrical winding mechanism was installed to end the need for volunteers to climb the tower twice a week to wind the clock. Members of the pubic contributed towards the cost of these repairs and improvements, with the remainder coming from PCC funds.

The churchyard is valued as a place of reflection, in addition to its role as a burial ground for local people, and also for the habitat it provides for many plant species. Most of the maintenance costs were met by the Friends of Wivelsfield Churchyard, along with a grant from Wivelsfield Parish Council, with voluntary work parties by church members helping to ensure that the churchyard is well cared for.

Having received silver Eco-Church classification we continue to seek ways to make positive contributions to the natural environment in our care of the churchyard and by seeking to reducve the carbon footprint of our buildings, and to keep environmental considerations in focus at all our activities.

The Church hall is well-used as an important community space, providing a base for many local groups and activities, and contributing to the church's income. We continue to develop the outdoor space behind the church hall, incorporating areas for wildlife.

Serving the local community and the wider world

The Lunch Bunch group which supported local parents and toddlers on Thursday lunchtimes operated until the summer when the decision was made to cease, mainly due changing patterns of life and work meaning that only a small number of families were able to come and benefit. Particular thanks are due to Sheila Blair for leading this group so well throughout its existence. We are open to other ways to serve the local community in its place.

Church members have contributed generously to appeals for the food bank run by Family Support Work for needy families in the area, and to a similar appeal for Christmas gifts, and we are grateful to Anne Martin for co-ordinating these contributions at a time when they have been particularly needed.

Church members have continued to support the education of children in our link parish of Aberdeen, Sierra Leone, and have maintained contact with the community there, also continuing to support financially some young people who have gone on to university study. Collections were also made in support of various charities during the year.

Summary

Wivelsfield Church has continued to serve the wider community in a variety of ways, inspired by the Christian faith which we are called to proclaim in word and deed with those around us and to pass on to future generations. Many members of the church community work hard and with great commitment, and we look forward to continuing to serve the community in the future.

Financial Review

The majority of the parish's income comes from the voluntary giving of members of the parish, and we are very grateful for the generosity of so many people, which makes our work and activities possible. This is supplemented by wedding and funeral fees, collections at special services, fundraising events and the income from our Church Hall and Flat.

Our regular income continued to be lower during 2024 due to the continuing cost of living increases impacting everyone's disposable income. Donations through pew envelopes have remained steady but cash collections have been particularly impacted. The PCC wishes to express their thanks to all who were able to make donations to sustain our church throughout the year. The card reader has boosted our total income by £1,884.29.

The Fund raising events we were able to hold were successful in helping us cover the gap left by other income methods with many people contributing in innovative ways. We didn't quite make our fundraising budget figure. Our major event, enjoyed by many, was the Summer Fete held once again at Great Ote Hall. We are very grateful to Carola Godman Irving and her family for allowing us the use of their garden and swimming pool.

Other events such as the Easter and Harvest Flower Festivals, Easter and Christmas Fayres, a Barn Dance, a recital and Vivace concert, and the produce table in church all helped towards a wonderful total of £11,363. The variety of events and fund fundraising ideas enabled many people to give towards the work of the parish whilst having an enjoyable time. Income from hiring the Church Hall continued to rise making a valuable contribution to our General Fund. Each Parish in Chichester Diocese is expected to endeavour to meet in full (in addition to its local expenditure) the costs of providing ministry for it, and a proportion of the central costs of the Diocese. These costs as they relate to our parish totalled £81,445 in 2024, and we were able to fully meet these costs. For 2025, the PCC has committed to pay the same amount.

The PCC continues to exercise very tight control over the items of expenditure it can influence in order to make good use of all the income we freely receive.

Charities

In 2024 donations totalling £148.10 were made to charities, made possible through collections at special services. In 2024 our regular income fell short of our expenditure so the PCC was not able to make any direct charitable donations. This money was distributed as follows :

	£
Crawley Open House	66.31
Children's Society	81.79
	148.10

Donations were also made from our Restricted Lunch Fund to enable other Charities to provide a Christmas Lunch as we were unable to provide one ourselves this year.

Crawley Open House	1000.00
Uckfield Lunch Fund	500.00
Hove Methodist Church	500.00
	2000.00

Also, a cream tea rasied £329.50 for AFIA funds and door-to-door collections raised £827.64 including Gift Aid for Christian Aid.

Church Hall

Of the original debt we had a single interest free loan outstanding on 31st December 2023 of £4,000 which was provided by a parishioner. During the year, a repayment of £2,000 was made leaving an outstanding balance of £2,000 on 31st December 2024. This loan is due for repayment in March 2025.

Income from Legacies

From time to time the PCC receives legacies, sometimes for expenditure on specified purposes defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. During 2024 did not receive any legacies. A substantial part of the legacy from Brian High was used to fund essential work to get the Church Clock working again. Martin Richards' legacy was used to repair the roof tower of the Church Hall and redecorate the outside paintwork, and Pauline White's legacy was used to treat the Church Tower for Woodworm.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to at least three months' worth of our normal expenditure as contingency against unforeseen situations. This year's adjusted closing balance of £ 41745 meets this requirement.

It is PCC policy to invest balances of funds with the CBF Church of England deposit fund and the CAF Gold Deposit Account.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members		
Incumbent:	The Revd Christopher Powell	Chairman
Church Wardens:	Mrs Jane Hill	
	Mr David Pidgeon	
Elected Members:	Mr David White	Reader
	Mr Andy Burch	Secretary
	Mrs Lesley Wale	
	Mrs Sue Welch	
	Mrs Sue Neatherway	Treasurer
	Mrs Sam Mann	
	Miss Charlotte Hill	
Deanery Synod:	Mr Robert Wood	
	Mrs Emma-Jayne Adamson	

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent and churchwardens) and members of the Deanery, Diocesan or General Synods and nine members of the church who are elected at the Annual Parochial Church Meeting (APCM). Church Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved by the PCC** and
signed on their behalf by The Revd. Christopher Powell, PCC Chairman

.....

Date 15/5/25

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Statement of Financial Activities

The financial effect of our activities during the year can be summarised as follows

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	***Notes***
	£	£	£	£	*£*	
Income and endowments from:						
Donations and legacies	74,513	14,273	-	**88,785**	*107,071*	
Charitable activities	6,016	-	-	**6,016**	*6,119*	
Other trading activities	32,940	-	-	**32,940**	*28,177*	
Investments	4,140	-	-	**4,140**	*4,023*	
Other receipts	-	-	-	**-**	*-*	
Total income	**117,609**	**14,273**	**-**	**131,882**	*145,390*	*2*
Expenditure on:				**-**	*-*	
Raising funds	216	546	-	**762**	*701*	
Charitable activities	117,009	18,866	-	**135,875**	*169,410*	
Other trading activities	17,713		-	**17,713**	*4,111*	
Other expenditure	-	-	-	**-**	*-*	
Total expenditure	**134,938**	**19,412**	**-**	**154,351**	*174,222*	*3*
Net gains (or losses) on investments	-	-	-	**-**	*-*	*8*
Net income or (net expenditure)	**(17,329)**	**(5,140)**	**-**	**(22,469)**	*(28,832)*	
Transfers between funds	**140**	**(140)**	**-**	**(0)**	*-*	
	(17,190)	(5,279)	-	(22,469)	*(28,832)*	
Other recognised gains/(losses):						
Gains/(losses) on revaluation of fixed assets	-	-	-	**-**	*-*	
Other gains/(losses)	-	-	-	**-**	*-*	
Reconciliation of funds:						
Net movement in funds	**(17,190)**	**(5,279)**	**-**	**(22,469)**	*(28,832)*	
Total funds brought forward	331,535	42,107	-	**373,642**	*402,473*	
Total funds carried forward	**314,345**	**36,828**	**-**	**351,173**	*373,641*	

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Balance Sheet

Our financial position and summary of funds at the year end were

	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	
Intangible assets	-	-	
Tangible assets	**275,207**	*275,276*	
Heritage assets	-	-	
Endowed investments	-	-	
Total fixed assets	**275,207**	*275,276*	*7*
Stocks	-	-	
Debtors	**4,564**	*4,657*	*9*
Investments	-	-	
Cash at bank and in hand	**77,157**	*105,535*	
Total current assets	**81,720**	*110,192*	
Sundry Creditors	(3,754)	*(7,827)*	*10*
Net current assets or (liabilities)	**77,966**	*102,365*	
Total assets less current liabilities	**353,173**	*377,642*	
Creditors: Amounts falling due after more than one year	**(2,000)**	*(4,000)*	*11*
Provisions for liabilities	-	-	
Total net assets or (liabilities)	**351,173**	*373,642*	
The funds of the charity:			
Endowment funds	-	-	
Restricted income funds	**36,828**	*42,107*	*13*
Unrestricted funds	**314,345**	*331,535*	
Revaluation reserve	-	-	
Total unrestricted funds	**314,345**	*331,535*	
Total charity funds	**351,172**	*373,642*	

This Financial Report for the year ended 31st December 2024, including the notes following, was approved by the PCC and signed on its behalf by The Revd. Christopher Powell, PCC Chairman:

..... Date 15/5/25

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

1 Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2016) Statement Of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes.

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment. The Chichester Diocese holds the Chancel Trust.

Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when received.

Donations and legacies

Collections are recognised when received.

Planned giving receivable, including numbered envelopes, pew envelopes, standing orders and Parish giving Scheme, is recognised when received.

Gift aid recovered is recognised when the respective claim has been recognised by HMRC except donations via the Parish Giving Scheme which is recognised on receipt.

Grants and legacies are recognised when the funds are received.

Charitable activities

Statutory fees for weddings and funerals are recognised when received.

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of tickets for an event in the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the event has taken place.

Sales of magazines and study notes are recognised when received.

Rents from property and Church Hall hire fees are recognised in accordance with the rental /hire agreements, when receipt is probable.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

Notes to the Financial Report

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at the end of the financial year for which the accounts are being prepared.

Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements.

All expenditure on consecrated or beneficed buildings, the Church Hall and moveable furnishings are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. Non-moveable furnishings installed in the vicarage have also been capitalised and will be depreciated over their useful life.

Office and audio visual equipment and Vicarage furnishings are depreciated at 25% on a reducing balance basis.

Property

The Church Hall is classified as an unrestricted fixed asset. The Church Hall has been valued by Pindars Professional & Consultancy Services Limited and revaluations are due to take place every 5 years and a revaluation was due for the year ended 31st December 2019. However the PCC resolved not to seek a revaluation at that time to avoid the cost associated with obtaining a revaluation as property prices were not considered to have changed significantly over the period since the last valuation.

Investments

Investments are stated at market value at the balance sheet date.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at CAF Bank.

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

2 Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	£	£	
Planned giving (excl. tax refunds)	56,207	5,027	-	**61,234**	*59,261*	
Planned giving (no tax refunds)			-	-	-	
Loose cash collections	3,467	-	-	**3,467**	*3,987*	
Summer fete sponsorship	755	-	-	**755**	*170*	
Other fund Raising	550	553	-	**1,103**	*132*	
Other Special appeals	148	5,404	-	**5,552**	*6,707*	
Gift Aid recoverable	11,375	789	-	**12,164**	*16,173*	*16*
Legacies	-	-	-	-	*1,000*	
Grants	1,748	2,500	-	**4,248**	*19,383*	
- Chancel Trust	262			**262**	*258*	*14*
Donations and legacies	**£74,513**	**£14,273**	**-**	**£88,785**	*£107,071*	
Fees for weddings & funerals	6,016	-	-	**6,016**	*6,119*	
Charitable activities	**£6,016**	**-**	**-**	**£6,016**	*£6,119*	
Summer fete	4,408	-	-	**4,408**	*3,538*	
Other Fund Raising	6,170	-	-	**6,170**	*7,977*	
Sales of the parish magazine	-	-	-	-	-	
Rent from letting of Church Hall Flat	12,849	-	-	**12,849**	*11,172*	
Church Hall hiring fees	9,484	-	-	**9,484**	*5,430*	
Magazine advertisement fees	-	-	-	-	-	
Church History Guide sales	30	-	-	**30**	*60*	
JAM Events	-	-	-	-	-	
Other trading activities	**£32,940**	**-**	**-**	**£32,940**	*£28,177*	
Bank & CBF deposit interest	4,140		-	**4,140**	*4,023*	
CBF investment fund dividend		-		-	-	
Rent from letting of investment property	-	-	-	-	-	
Investments	**£4,140**	**-**	**-**	**£4,140**	*£4,023*	
Other receipts	-	-	-	-		
Total income and endowments on all funds	**£117,609**	**£14,273**	**-**	**£131,882**	*£145,390*	

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

3 Analysis of expenditure

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	£	*£*	
Special appeals costs	-	546	-	**546**	*485*	
Stewardship costs	216	-	-	**216**	*216*	
Grants costs	-	-	-	-	-	
Investment management costs	-		-	-	-	
Other fundraising costs	-		-	-	-	
Cost of raising funds	**£216**	**£546**	-	**£762**	*£701*	
Charitable grants and donations	148	2,114	-	**2,262**	5,178	*4*
Mission & evangelism costs	694	2,000	-	**2,694**	1,095	*4*
Diocesan parish share	81445	-	-	**81,445**	78,795	
Church and Hall Insurance	4042	-	-	**4,042**	3,412	*15*
Clergy and other people's expenses	10787	91	-	**10,878**	7,390	*6*
Salaries and honoraria incl NI	4160	-	-	**4,160**	6,840	*5*
Upkeep of services	979	-	-	**979**	1,435	
Church running costs	2874	-	-	**2,874**	3,615	
Children's Ministry	140	-	-	**140**	176	
Church maintenance and repair	11128	6,185	-	**17,312**	49,518	
Upkeep of churchyard	-	8,477	-	**8,477**	11,379	
Miscellaneous	478	-	-	**478**	425	
Financing	-	-	-	-	-	
Bank charges	65		-	**65**	60	
Depreciation	69	-	-	**69**	92	*7*
Governance	-	-	-	-	-	
Cost of charitable activities	**£117,009**	**£18,866**	-	**£135,875**	*£169,410*	
Summer fete and events, fund raising costs	-	-	-	-	-	
Church hall hiring costs	-	-	-	-	-	
Church hall running costs	8,163	-	-	**8,163**	**4,111**	15
Church Hall Maintenance costs	9,550	-	-	**9,550**	-	
Bible study notes	-	-	-	-	-	
Parish magazine costs	-	-	-	-	-	
Cost of other trading activities	**£17,713**	-	-	**£17,713**	*£4,111*	
Total expended on all funds	**£134,938**	**£19,412**	-	**£154,351**	*£174,222*	

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

4 Missionary and charitable giving:

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	£	£	
Home:						
Christian Aid				-	-	
Diocese of Chichester				-	-	
FSW	-			-	*115*	
Tear Fund				-	-	
St Peter & St James Hospice				-	-	
Chailey Heritage				-	-	
Dementia UK				-	-	
Mid Sussex Parkinson's				-	-	
Christmas Lunch				-	*171*	
Mother's Union		-		-		
Children's Society	82			**82**	*35*	
Lybia Floods	-			-	*772*	
Middle-East Crisis	-			-	*115*	
Uckfield Christmas Lunch		500		**500**		
Hove Methodist Church		500		**500**		
Crawley Open House	66	1,000		**1,066**		
Overseas:				-	-	
Sierra Leone		2,114		**2,114**	4,141	
British Red Cross Australia Appeal				-		
				-	-	
	148	**4,114**	**-**	**4,262**	*5,349*	

5 Staff costs

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	£	£	
Remuneration						
Wages and salaries	4,160		-	**4,160**	*6,840*	
Employer social security costs			-	-	-	
Employer pension costs		-	-	-	-	
	4,160	**-**	**-**	**4,160**	*6,840*	

6 Payments to PCC members

During the year ended 31st December 2024 one trustee was reimbursed for expenses relating to travel and phone costs amounting to £1394. The Rates (Council Tax) paid in respect of the Vicarage amounted to £4065 and water charges were £655.

No PCC members received renumeration from the PCC during the year.

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

7 Fixed Assets

a Investments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Notes
	£	£	£	£	
Market value 1 January 2024	-	-	-	-	
Disposals at carrying value	-	-	-	-	
Purchases at cost	-	-	-	-	
Net gains and revaluation	-	-	-	-	
Market value 31 December 2023	-	-	-	-	

b Tangible fixed assets

	Freehold land and buildings	Vicarage Furnishings	Video & Office equipment	Total fixed assets	Notes
	£	£	£	£	
Cost or valuation					
At 1 January 2024	275,000	1,700	1,055	**277,755**	
Additions	-	-	-	-	
Disposals	-		-	-	
Revaluation	-	-	-	-	
At 31 December 2024	**275,000**	**1,700**	**1,055**	**277,755**	
Charge for impairment					
At 1 January 2024	-	(1,530)	(949)	**(2,479)**	
Additions	-	-	-	-	
Disposals	-	-	-	-	
Revaluation	-	(43)	(26)	**(69)**	
At 31 December 2024	-	**(1,572)**	**(976)**	**(2,548)**	
Net book amounts					
At 31 December 2024	**275,000**	**128**	**79**	**275,207**	
At 31 December 2023	*275,000*	*170*	*106*	*275,276*	

The freehold land and buildings comprise the Church Hall, including Flat 1, in Church Lane, Wivelsfield. The Church Hall is classified as an unrestricted fixed asset. The Church Hall has been valued by Pindars Professional & Consultancy Services Limited and revaluations are due to take place every 5 years and a revaluation was due for the year ended 31st December 2019. However the PCC resolved not to seek a revaluation at that time to avoid the cost associated with obtaining a revaluation as property prices were not considered to have changed significantly over the period since the last valuation.

St Peter and St John the Baptist Church, Wivelsfield *registered*

charity number 1130751

Notes to the Financial Report

8 Net assets by fund

8 Analysis of net assets by fund

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	£	£	
Fixed assets for church use	275,207	-	-	**275,207**	*275,276*	
Investment fixed assets	-	-	-	**-**	*-*	
Current assets (except cash)	4,564	-	-	**4,564**	*4,657*	
Cash at bank and on deposit	40,329	36,828	-	**77,157**	*105,535*	
Current liabilities	(3,754)	-	-	**(3,754)**	*(7,827)*	
Long term liabilities	(2,000)	-	-	**(2,000)**	*(4,000)*	
	£314,345	**£36,828**	**-**	**£351,173**	*£373,642*	

9 Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	£	£	
Income tax recoverable	3,000	-	-	**3,000**	*2,117*	
Prepayments and accrued income	-	-	-	**-**		
Other debtors	1,564	-	-	**1,564**	*2,541*	
	£4,564	**-**	**-**	**£4,564**	*£4,657*	

10 Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	£	£	
Deferred income	1,671	-	-	**1,671**	*6,225*	
Accruals for utilities and other costs	416	-	-	**416**	*412*	
Other creditors	1,668	-	-	**1,668**	*1,190*	
	£3,754	**-**	**-**	**£3,754**	*£7,827*	

11 Creditors: amounts falling due after more than one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	£	£	
Deferred income	-	-	-	**-**	*-*	
Accruals for utilities and other costs	-	-	-	**-**	*-*	
Archdeacon's loan	-	-	-	**-**	*-*	
Other creditors	2,000	-	-	**2,000**	*4,000*	
	£2,000	**-**	**-**	**£2,000**	*£4,000*	

Notes to the Financial Report

12 Prior year Statement of Financial Activities comparative figures for this year

	Unrestricted Fund	Restricted Fund/s	Total Funds 2023
	£	£	£
Income and endowments from:			
Donations and legacies	74,621	32,450	**107,071**
Charitable activities	6,119	-	**6,119**
Other trading activities	28,177		**28,177**
Investments	4,023	-	**4,023**
Other receipts		-	-
Total income	112,940	32,450	145,390
Expenditure on:			
Raising funds	216	485	**701**
Charitable activities	131,200	38,210	**169,410**
Other trading activities	4,111		**4,111**
Other expenditure	-	-	-
Total expenditure	**135,527**	**38,695**	**174,222**
Net gains (or losses) on investments	-	-	-
Net income or (net expenditure)	(22,586)	(6,245)	(28,831)
Transfers between funds	176	(176)	-
Other recognised gains/(losses):			
Gains/(losses) on revaluation of fixed assets	-	-	-
Other gains/(losses)	-	-	-
Reconciliation of funds:			
Net movement in funds	**(22,410)**	**(6,421)**	**(28,831)**
Total funds brought forward	353,945	48,528	402,473
Total funds carried forward	**331,535**	**42,106**	**373,641**

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

13 Statement of funds

Explanation of funds

***Endowed funds** are required by the donors to be invested and the income spent on specific objectives*

We do not have any endowed funds.

***Restricted funds** are not invested permanently but are to be spent within reasonable timescales*

***Unrestricted funds** are not subject to any donor restrictions and can be spent as the PCC decides*

Summary of all funds

Fund income and expenditure and final balances are as follows:

	Balances b/fwd 1 Jan 2024	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2024
	£	£	£	£	£
Total of all endowed funds	-	-	-	-	-
Friends of Wivelsfield Church Yard	*25,262*	7,709	(8,477)		*24,494*
Christmas Lunch fund	*2,916*		(2,000)		*916*
Fabric fund	*2,314*	100	(1,014)		*1,400*
Organ Fund	*2,219*	100	(227)		*2,092*
Sierra Leone Main fund	*3,320*	135	(1,718)		*1,737*
Sierra Leone Travel fund	*4,236*	-	(396)		*3,841*
Youth Club fund	*948*	-	-		*948*
Children's Ministry fund	*267*	553	-	(140)	*681*
Jenny	-	663	(546)		*116*
Choir Fund	-	570	(91)		*479*
Clock	*625*	4,319	(4,944)		-
Flowers	-	124			*124*
Total of all restricted funds	**42,107**	**14,273**	**(19,412)**	**(140)**	**36,828**
General fund	269,919	115,721	**(134,938)**	**21,770**	*272,472*
Fabric fund	10,069	-	-	(2,050)	*8,020*
Joy Lawrence fund (Mission)	12,802	-	-	-	*12,802*
B High Legacy (Buildings)	20,214	1,748	-	(8,790)	*13,172*
M Richards Legacy	9,550	-	-	(9,550)	-
W Field Legacy	5,000	-	-	-	*5,000*
P White Legacy	1,000	-	-	(1,000)	-
Hardship Fund	880	-	-	-	*880*
Church Hall Loan Repayment Fund	2,000	-	-	-	*2,000*
Other receipts (Chuch Room)	100	140	-	(240)	-
Total of all unrestricted funds	**331,534**	**117,609**	**(134,938)**	**140**	**314,345**
Other receipts					
Total funds	**£373,641**	**£131,882**	**£(154,351)**	**£(0)**	**£351,172**

(a) Routine expenditure was incurred on maintaining the churchyard. A grant of £2,500 was received from Wivelsfield Parish Council.

(b) Donations have been made in respect of educational sponsorship to Shida Primary School. Additionally, school fees were paid for the remaining primary school children and gifts were sent to those children leaving school this year. We sponsored University fees for one student and postage costs were incurred in respect of parcels sent to Sierra Leone containing various supplies. Booklets were sent to St Matthews at Easter and Christmas.

(c) The hall is regularly used for both church activities and a significant number of casual users from the local community with a broad range of activities taking place producing regular hire fee income. The flat has been let throughout the year. The hall costs were all met by income from rentals. All outstanding sums have been repaid with the exception of an interest free loan made by a parishioner. The outstanding loan of £4,000 brought forward has been reduced through a repayment of £2,000 made during the year leaving an outstanding balance of £2,000 at the year end. This loan is due to be repaid in full during 2025.

(d) The General Fund includes the value of the Church Hall

(e) The Fabric Funds have been utilised in 2024. The restricted Fabric Fund is only available for repairs to the church and was used to cover the Quinquennial Inspection. The designated Fabric Fund may be used for repairs to the church and church hall and was used to complete the payment for Church Hall maintenance and redecoration.

(f) The church did not receive any legacies during 2024. The Martin Richards legacy was used for the Church Hall maintenance and redecoration undertaken this year. The Pauline White legacy was used to pay for the woodworm treatment in the bell tower.

14 Chancel Trust and income grant

Following a review of the law the Chichester DBF decided in 2019 that the previous presentation of Chancel Funds had been misunderstood and that a revision was required.

Income received from Chancel trusts is not investment income, as the PCC does not own the trust fund nor its investments.

Income from Chichester DBF is a Restricted charitable grant to reimburse the cost of insuring the Chancel, which previously has been paid by the PCC from General funds. In 2024 the grant amounted to £262.41 (2023 £258.40).
The PCC decided to transfer the Restricted grant to General Fund to replenish that fund for the cost of Chancel insurance.

15 Church and Hall Insurance

We have a single insurance policy with Trinitas Insuance.

16 Gift Aid Received

Gift Aid received figure contains and estimated £3000 expected Gift Aid to be claimed for this calendar year.

Independent Examiner's Report to the PCC of St Peter and St John the Baptist Church, Wivelsfield for the Year Ended 31st December, 2024

Respective responsibilities of trustees and examiner

The PCC is responsible for preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

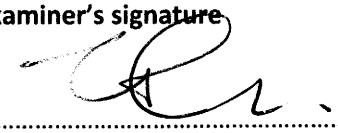
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
   a. to keep accounting records in accordance with section 130 of the Charities Act; and
   b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature



.....

Examiner's name *Capitals:* GEOFFREY PERKINS

Date 12/05/25

Relevant professional qualification(s) or body if any.....

Examiner's address: 15, Greenhill Park, Haywards Heath, West Sussex, RH 17 7SW

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER & ST JOHN THE

England & Wales - Charity number 1130751

Accounts

Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of Wivelsfield

St Peter and St John the Baptist Church, Wivelsfield

Church Lane, Wivelsfield RH17 7RD

Registered Charity no. 1130751

For the year ended 31st December 2023

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Website:	wivelsfieldchurch.org.uk
Incumbent:	The Revd Christopher Powell The Vicarage, Church Lane, Wivelsfield RH17 7RD
Independent examiner:	Mr Geoffrey Perkins 15, Greenhill Park, Haywards Heath RH17 7SW
Bankers:	CAF Bank Limited 25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ CCLA Investment Management Limited 80 Cheapside, London, EC2A 6DZ

St Peter and St John the Baptist, Wivelsfield
Trustees Annual Report for 2023

Our aims and purposes as a charity

The PCC is committed to enabling as many people as possible to participate in Church of England worship and to be part of our parish community. The PCC maintains an overview of all the activities of the church, and has adopted the following as its Mission Statement:

Our aim is to be a loving, prayerful and serving community committed to Jesus Christ and his Gospel and to the extension of his work throughout the parish and beyond.

The PCC makes plans for the church's life and witness, focussing in the following areas:

Growing Younger – making church life more attractive to young people and families
Communicating Better – reviewing and improving all methods of communication
Having Fun Together – creating opportunities to build our fellowship

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2022 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Maintaining and developing our link with St Matthew's, Aberdeen, Sierra Leone, sponsoring the secondary education of children in their community from both Christian and Muslim backgrounds
- Reaching out to the unchurched
- Maintaining the fabric of the church building as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

Worship and Christian Teaching

We were pleased to be able resume a more 'normal' pattern of worship, which continued throughout the year without interruption, for the first time since the beginning of the pandemic.

Sunday services until July most weeks were: 8am Holy Communion in Church and livestreamed on Facebook; 9.30am Children's Service in the hall or churchyard; 10.30am Sung Eucharist in church and livestreamed on Zoom; 6pm Evensong. From September (after consideration by the Vicar, children's leaders and PCC and consultation wit

parents) instead of the separate children's services, we resumed having a group for children during the 10.30am services (except the All-age Eucharist on the first week of each month). This was in recognition that often children were coming with their families at 10.30, but there was little appropriate provision for them. This change also aimed to encourage relationship building between members of the different congregations, as we start and end services together, and enable children to participate more readily in adult-focussed worship as they grow older.

Holy Communion on Wednesdays mornings at 10.30am with refreshments following continued to be popular, and during the summer months these services were held in the churchyard when possible. Groups meet to pray daily and weekly, and two study groups met regularly: one in person and one online. The Nine Lessons and Carols at Christmas was well-attended, with great appreciation of for the music provided by our choir and organist. We were delighted to welcome the Rt Revd Ruth Bushyager, Bishop of Horsham, in April for her first visit to Wivelsfield.

We continued to support Dominic Desouza-Campbell on placement with us as he prepared for ordination, and were sorry to say farewell to him before his ordination, when he took up a new post in Ifield. We are also grateful to David White, our Reader with Permission to Officiate, and to our musicians, flower arrangers, servers and stewards, and all others who contribute to the public worship of Wivelsfield Parish Church.

The average number of adults attending worship either in church or online was 71. There were 4 weddings/blessings and 8 baptisms, and there were 17 funeral services were conducted at the church or by the Vicar in a cemetery or crematorium, and 6 persons' ashes were buried in the churchyard.

There was an average attendance of 3 children on Sundays across the whole year. In addition to the regular Sunday services, families gathered to make decorations for the Christmas tree in December, and the Christingle and crib services at the church proved very popular.

The Vicar was able to lead assemblies at Wivelsfield Primary School, and a team of church members continue to run the 'Social Club' at the school, which attracted a full complement of children for games and faith-related stories. Children from the school also visited the Church as part of their RE studies.

Fellowship and Social Events

Isolation and loneliness are realities of life for many people, and the Church consders it very important to provide opportunities for social contact and interaction. The church community continued to organise online quizzes, monthly Light Lunches, and a harvest supper with entertainment in the village hall. Once again held a 'sausage sizzle' in the grounds of the church hall which proved popular with many local families.

Two major social and fundraising events were the 'Coronation' Barn Dance in May at Wivelsfield Village Hall, and the Church Fete in June in the grounds of Great Ote Hall. We are very grateful to Carola Godman-Irvine for her generous hospitality and for her valuable support for the church in many ways throughout the year.

We were pleased to be able to stage The Nativity, adapted from medieval mystery plays, in conjunction with Wivelsfield Little Theatre, for the first time since the pandemic. Excellent performances and large audiences made this a successful, enjoyable and thought-provoking production, engaging the audience with the narraive of Jesus' birth.

The Church buildings and grounds

The Church and grounds continue to provide valued places for calm and reflection, and the church has been open in daylight hours throughout the year.

Planned work to carry out repairs identified in the last quinquennial inspection, and improvements to the porch - to cure a serious leak and replace the outer wooden doors with glass ones – were finally able to take place in July and August, following long delays in the Local Authority planning process. The results are widely appreciated – the porch is now leak-free and provides a light and sheltered entrance to the church, and the new glass doors mean that in warmer weather the inner wooden door can be left open in services to let in natural light and give a more welcoming feel. Repairs to flaking plaster and partial repainting have greatly improved the appearance of the church's interior.

welcoming feel. Repairs to flaking plaster and partial repainting have greatly improved the appearance of the church's interior.

An inspection of the historic clock in the tower revealed the need for repairs to its mechanical parts, which are currently awaited. The PCC decided to install an electrical winding mechanism at the same time to end the need for volunteers to climb the tower twice a week to wind the clock. Members of the pubic have been invited to contribute towards the cost of these repairs and improvements.

The churchyard is valued as a place of reflection, in addition to its usual role as a burial ground for local people, and also for the habitat it provides for many plant species. Most of the maintenance costs were met by the Friends of Wivelsfield Churchyard, along with a grant from Wivelsfield Parish Council, with voluntary work parties by church members helping to ensure that the churchyard is well cared for.

The Church hall is wel-used as an important community space, providing a base for many local groups and activities, and contributing to the church's income. We are progressing with plans to create a more usable outdoor space behind the church hall, incorporating areas for wildlife.

Serving the local community and the wider world

The Lunch Bunch group which supports local parents and toddlers has been operational throughout the year, giving the chance for adults and children to build friendships and develop those important social interations which many of these children were unable to have during the pandemic.

Throughout the year, church members have contributed generously to appeals for the food bank run by Family Support Work for needy families in the area, and to a similar appeal for Christmas gifts, and we are grateful to Anne Martin for co-ordinating these contributions at a time when they have been particularly needed.

Church members have continued to support the education of children in our link parish of Aberdeen, Sierra Leone, and have maintained contact with the community there, also continuing to support financially some young people who have gone on to university study.

Summary

Wivelsfield Church has continued to serve the wider community in a variety of ways, inspired by the Christian faith which we are called to proclaim in word and deed with those around us and to pass on to future generations. Many members of the church community work hard and with great commitment, and we look forward to continuing to serve the community in the future.

Financial Review

The majority of the parish's income comes from the voluntary giving of members of the parish, and we are very grateful for the generosity of so many people, which makes our work and activities possible. This is supplemented by wedding and funeral fees, collections at special services, fundraising events and the income from our Church Hall and Flat.

Our regular income continued to be lower during 2023 due to the after effects of the health crisis and the continuing energy crisis impacting everyones disposable income. Donations through pew envelopes and cash collections were particualry impacted but the PCC wishes to express their thanks to all who were able to make donations to sustain our church throughout the year. The card reader installed last year boosted our total income by £2120.

Fund raising events were particularly sucessful in helping us cover the gap left by other income methods with may people contributing in innovative ways meaning we exceeded our fundraising budget figure. Major events were once again enjoyed by many including a Quiz, Barn Dance, Nativity Play and the Summer Fete held once again at Great Ote Hall. We are very grateful to Carola Godmnan Irving for allowing us the use of her home. Other events such as an Easter Flower Festival, Harvest, Easter and Christmas Fayers and the produce table in church all helped towards a wonderful total of £11,685. The variety of events and fund

Each Parish in Chichester Diocese is expected to endeavour to meet in full (in addition to its local expenditure) the costs of providing ministry for it, and a proportion of the central costs of the Diocese. These costs as they relate to our parish totalled £78,795 in 20223, and we were able to fully meet these costs. For 2024, the PCC has committed to pay 100% of the Deanery allocation, which is £81,445.

The PCC continues to exercise very tight control over the items of expenditure it can influence in order to make good use of the income we freely receive.

Charities

In 2023 donations totalling £1037.61 were made to charities. These were made possible through collections at special services. In 2023 our regular income fell short of our expenditure so the PCC was not able to make any direct charitable donations. The money was distributed as follows :

	£
Libyan Floods Appeal	772.37
Children's Society	34.75
Family Support Work	115.24
Middle East Crisis	115.25
	1037.61

We also had envelope collections for the Children's Society and Christian Aid. The money collected was sent directly to these organisations.

Church Hall

Of the original debt we had a single interest free loan outstanding on 31st December 2022 of £6,000 which was provided by a parishioner. During the year a repayment of £2,000 was made leaving an outstanding balance of £4,000 on 31st December 2023. This loan is due for repayment in March 2025.

Income from Legacies

From time to time the PCC receives legacies, sometimes for expenditure on specified purposes defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. During 2023 we received one legacy, £1000 from Pauline White. This has been placed in general funds to help balance the year's out-turn. A substantial part of the legacy from Brian High in 2020 has been used to fund the various aspects of maintenance required to the church identified in the most recent Quinquennial Report produced by the Church Architect including the work to the South porch and Churchyard. This work has now been completed.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to at least three months' worth of our normal expenditure as contingency against unforeseen situations. This year's adjusted closing balance of £ 59535 meets this requirement.

It is PCC policy to invest balances of funds with the CBF Church of England deposit fund and the CAF Gold Deposit Account.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Revd Christopher Powell	Chairman
Church Wardens:	Mrs Jane Hill	
	Mr David Pidgeon	
Elected Members:	Mrs Alison Arnold	
	Mr David White	Reader
	Mr Andy Burch	Secretary
	Mr Steve Onions	
	Mrs Lesley Wale	
	Mrs Sue Welch	
	Mrs Sue Neatherway	Treasurer
Deanery Synod:	Mr Geoff Martin	
	Mrs Anne Martin	
	Mr Robert Wood	
	Mrs Emma-Jayne Adamson	

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent and churchwardens) and members of the Deanery, Diocesan or General Synods and nine members of the church who are elected at the Annual Parochial Church Meeting (APCM). Church Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and
signed on their behalf by The Revd. Christopher Powell, PCC Chairman

C J Powell
.....

Date 15/5/24

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Statement of Financial Activities

The financial effect of our activities during the year can be summarised as follows

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	*Total Funds 2022*	*Notes*
	£	£	£	£	*£*	
Income and endowments from:						
Donations and legacies	74,621	32,450	-	**107,071**	*84,236*	
Charitable activities	6,119	-	-	**6,119**	*4,714*	
Other trading activities	28,177	-	-	**28,177**	*27,108*	
Investments	4,023	-	-	**4,023**	*759*	
Other receipts	-	-	-	**-**	*-*	
Total income	**112,941**	**32,450**	**-**	**145,390**	*116,817*	*2*
Expenditure on:				**-**	*-*	
Raising funds	216	485	-	**701**	*1,623*	
Charitable activities	131,200	38,210	-	**169,410**	*112,568*	
Other trading activities	4,111		-	**4,111**	*3,268*	
Other expenditure	-	-	-	**-**	*2,590*	
Total expenditure	**135,527**	**38,695**	**-**	**174,222**	*120,049*	*3*
Net gains (or losses) on investments	-	-	-	**-**	*-*	*8*
Net income or (net expenditure)	**(22,586)**	**(6,245)**	**-**	**(28,831)**	*(3,231)*	
Transfers between funds	**176**	**(176)**	**-**	**(0)**	*-*	
	(22,410)	(6,422)	-	(28,832)	*(3,231)*	
Other recognised gains/(losses):						
Gains/(losses) on revaluation of fixed assets	-	-	-	**-**	*-*	
Other gains/(losses)	-	-	-	**-**	*-*	
Reconciliation of funds:						
Net movement in funds	**(22,410)**	**(6,422)**	**-**	**(28,832)**	*(3,231)*	
Total funds brought forward	353,945	48,528	-	**402,473**	*405,704*	
Total funds carried forward	**331,535**	**42,106**	**-**	**373,641**	*402,473*	

St Peter and St John the Baptist Church, Wivelsfield
Balance Sheet

registered charity number 1130751

Our financial position and summary of funds at the year end were

	Total Funds 2023	Total Funds 2022	Notes
	£	£	
Intangible assets	-	-	
Tangible assets	**275,276**	*275,368*	
Heritage assets	-	-	
Endowed investments	-	-	
Total fixed assets	**275,276**	*275,368*	*7*
Stocks	-	-	
Debtors	**4,657**	*2,560*	*9*
Investments	-	-	
Cash at bank and in hand	**105,535**	*132,179*	
Total current assets	**110,193**	*134,739*	
Sundry Creditors	(7,827)	*(1,634)*	*10*
Net current assets or (liabilities)	**102,366**	*133,105*	
Total assets less current liabilities	**377,642**	*408,473*	
Creditors: Amounts falling due after more than one year	**(4,000)**	*(6,000)*	*11*
Provisions for liabilities	-	-	
Total net assets or (liabilities)	**373,642**	*402,473*	
The funds of the charity:			
Endowment funds	-	-	
Restricted income funds	**42,107**	*48,528*	*13*
Unrestricted funds	**331,535**	*353,945*	
Revaluation reserve	-	-	
Total unrestricted funds	**331,535**	*353,945*	
Total charity funds	**373,642**	*402,473*	

This Financial Report for the year ended 31st December 2023, including the notes following, was approved by the PCC and signed on its behalf by The Revd. Christopher Powell, PCC Chairman:

C J Powell ..... Date 15/5/24 .....

St Peter and St John the Baptist Church, Wivelsfield *registered*

charity number 1130751

Notes to the Financial Report

1 Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2016) Statement Of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes.

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment. The Chichester Diocese holds the Chancel Trust.

Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when received.

Donations and legacies

Collections are recognised when received.

Planned giving receivable, including numbered envelopes, pew envelopes, standing orders and Parish giving Scheme, is recognised when received.

Gift aid recovered is recognised when the respective claim has been recognised by HMRC except donations via the Parish Giving Scheme which is recognised on receipt.

Grants and legacies are recognised when the funds are received.

Charitable activities

Statutory fees for weddings and funerals are recognised when received.

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of tickets for an event in the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the event has taken place.

Sales of magazines and study notes are recognised when received.

Rents from property and Church Hall hire fees are recognised in accordance with the rental /hire agreements, when receipt is probable.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

Notes to the Financial Report

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at the end of the financial year for which the accounts are being prepared.

Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements.

All expenditure on consecrated or beneficed buildings, the Church Hall and moveable furnishings are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. Non-moveable furnishings installed in the vicarage have also been capitalised and will be depreciated over their useful life.

Office and audio visual equipment and Vicarage furnishings are depreciated at 25% on a reducing balance basis.

Property

The Church Hall is classified as an unrestricted fixed asset. The Church Hall has been valued by Pindars Professional & Consultancy Services Limited and revaluations are due to take place every 5 years and a revaluation was due for the year ended 31st December 2019. However the PCC resolved not to seek a revaluation at that time to avoid the cost associated with obtaining a revaluation as property prices were not considered to have changed significantly over the period since the last valuation.

Investments

Investments are stated at market value at the balance sheet date.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at CAF Bank.

St Peter and St John the Baptist Church, Wivelsfield *registered*

charity number 1130751

Notes to the Financial Report

2 Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	*Total Funds 2022*	*Notes*
	£	£	£	£	£	
Planned giving (excl. tax refunds)	54,156	5,105	-	**59,261**	*57,530*	
Planned giving (no tax refunds)			-	**-**	*-*	
Loose cash collections	3,897	90	-	**3,987**	*2,791*	
Summer fete sponsorship	170	-	-	**170**	*-*	
Other fund Raising	132		-	**132**	*-*	
Other Special appeals	1,038	5,669	-	**6,707**	*1,056*	
Gift Aid recoverable	13,971	2,203	-	**16,173**	*14,102*	
Legacies	1,000	-	-	**1,000**	*6,000*	
Grants	-	19,383	-	**19,383**	*2,500*	
- Chancel Trust	258			**258**	*257*	*14*
Donations and legacies	**£74,621**	**£32,450**	**-**	**£107,071**	*£84,236*	
Fees for weddings & funerals	6,119	-	-	**6,119**	*4,714*	
Charitable activities	**£6,119**	**-**	**-**	**£6,119**	*£4,714*	
Summer fete	3,538	-	-	**3,538**	*3,612*	
Other Fund Raising	7,977	-	-	**7,977**	*6,469*	
Sales of the parish magazine	-	-	-	**-**	*-*	
Rent from letting of Church Hall Flat	11,172	-	-	**11,172**	*9,707*	
Church Hall hiring fees	5,430	-	-	**5,430**	*7,270*	
Magazine advertisement fees	-	-	-	**-**	*-*	
Church History Guide sales	60	-	-	**60**	*50*	
JAM Events	-	-	-	**-**	*-*	
Other trading activities	**£28,177**	**-**	**-**	**£28,177**	*£27,108*	
Bank & CBF deposit interest	4,023		-	**4,023**	*759*	
CBF investment fund dividend		-		**-**	*-*	
Rent from letting of investment property	-	-	-	**-**	*-*	
Investments	**£4,023**	**-**	**-**	**£4,023**	*£759*	
Other receipts	-	-	-	**-**		
Total income and endowments on all funds	**£112,941**	**£32,450**	**-**	**£145,390**	*£116,817*	

Notes to the Financial Report

3 Analysis of expenditure

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	£	
Special appeals costs	-	485	-	**485**	*840*	
Stewardship costs	216	-	-	**216**	*783*	
Grants costs	-	-	-	**-**	-	
Investment management costs	-		-	**-**	-	
Other fundraising costs	-		-	**-**	-	
Cost of raising funds	**£216**	**£485**	**-**	**£701**	*£1,623*	
Charitable grants and donations	1038	4,141	-	**5,178**	3,161	*4*
Mission & evangelism costs	924	171	-	**1,095**	1,525	
Diocesan parish share	78795	-	-	**78,795**	76,967	
Church and Hall Insurance	3412	-	-	**3,412**	3,272	*15*
Clergy and other people's expenses	7390		-	**7,390**	6,899	*6*
Salaries and honoraria incl NI	6840	-	-	**6,840**	5,540	*5*
Upkeep of services	1435	-	-	**1,435**	1,577	
Church running costs	3615	-	-	**3,615**	2,527	
Children's Ministry	176	-	-	**176**	429	
Church maintenance and repair	26999	22,519	-	**49,518**	3,357	
Upkeep of churchyard	-	11,379	-	**11,379**	6,736	
Miscellaneous	425	-	-	**425**	375	
Financing	-	-	-	**-**	-	
Bank charges	60		-	**60**	81	
Depreciation	92	-	-	**92**	123	*7*
Governance	-	-	-	**-**	-	
Cost of charitable activities	**£131,200**	**£38,210**	**-**	**£169,410**	*£112,569*	
Summer fete and events, fund raising costs	-		-	**-**	-	
Church hall hiring costs		-	-	**-**	-	
Church hall running costs	4,111	-	-	**4,111**	**3,268**	15
Church Hall Maintenance costs		-	-	**-**	**2,590**	
Bible study notes	-	-	-	**-**	-	
Parish magazine costs	-	-	-	**-**	-	
		-	-	**-**	-	
		-	-	**-**	-	
		-	-	**-**	-	
Cost of other trading activities	**£4,111**	**-**	**-**	**£4,111**	*£5,857*	
Total expended on all funds	**£135,527**	**£38,695**	**-**	**£174,222**	*£120,049*	

St Peter and St John the Baptist Church, Wivelsfield *registered*

charity number 1130751

Notes to the Financial Report

4 Missionary and charitable giving:

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	*Total Funds 2022*	*Notes*
	£	£	£	£	£	
Home:						
Christian Aid				-	-	
Diocese of Chichester				-	-	
FSW	115			**115**	-	
Tear Fund				-	-	
St Peter & St James Hospice				-	-	
Air Ambulance				-	-	
Impact Foundation				-	-	
Chailey Heritage				-	-	
Dementia UK				-	-	
Mid Sussex Parkinson's				-	-	
Christmas Lunch		171		**171**	*816*	
Mother's Union		-		-	*88*	
Children's Society	35			**35**	*148*	
Lybia Floods	772			**772**		
Middle-East Crisis	115			**115**		
Overseas:				-	-	
Sierra Leone		4,141		**4,141**	2,925	
British Red Cross Australia Appeal				-		
				-	-	
	1,038	**4,312**	-	**5,349**	*3,976*	

5 Staff costs

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	*Total Funds 2022*	*Notes*
	£	£	£	£	£	
Remuneration						
Wages and salaries	6,840		-	**6,840**	*5,540*	
Employer social security costs			-	-	-	
Employer pension costs		-	-	-	-	
	6,840	-	-	**6,840**	*5,540*	

Notes to the Financial Report

6 Payments to PCC members

During the year ended 31st December 2023 one trustee was reimbursed for expenses relating to travel and phone costs amounting to £1678. The Rates (Council Tax) paid in respect of the Vicarage amounted to £3881 and water charges were £681.

One PCC member received remuneration from the PCC during the year..

7 Fixed Assets

Tangible fixed assets

	Freehold land and buildings	Vicarage Furnishings	Video & Office equipment	Total fixed assets	Notes
	£	£	£	£	
Cost or valuation					
At 1 January 2023	275,000	1,700	1,055	**277,755**	
Additions	-	-	-	-	
Disposals	-		-	-	
Revaluation	-	-	-	-	
At 31 December 2023	**275,000**	**1,700**	**1,055**	**277,755**	
Charge for impairment					
At 1 January 2023	-	(1,473)	(914)	**(2,387)**	
Additions	-	-	-	-	
Disposals	-	-	-	-	
Revaluation	-	(57)	(35)	**(92)**	
At 31 December 2023	-	**(1,530)**	**(949)**	**(2,479)**	
Net book amounts					
At 31 December 2023	**275,000**	**170**	**106**	**275,276**	
At 31 December 2022	*275,000*	*227*	*141*	*275,368*	

The freehold land and buildings comprise the Church Hall, including Flat 1, in Church Lane, Wivelsfield. The Church Hall is classified as an unrestricted fixed asset. The Church Hall has been valued by Pindars Professional & Consultancy Services Limited and revaluations are due to take place every 5 years and a revaluation was due for the year ended 31st December 2019. However the PCC resolved not to seek a revaluation at that time to avoid the cost associated with obtaining a revaluation as property prices were not considered to have changed significantly over the period since the last valuation.

8 Net assets by fund

8 Analysis of net assets by fund

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	*Total Funds 2022*	*Notes*
	£	£	£	£	£	
Fixed assets for church use	275,276	-	-	**275,276**	*275,368*	
Investment fixed assets	-	-	-	**-**	*-*	
Current assets (except cash)	4,303	355	-	**4,657**	*2,560*	
Cash at bank and on deposit	63,252	42,284	-	**105,535**	*132,179*	
Current liabilities	(7,827)	-	-	**(7,827)**	*(1,634)*	
Long term liabilities	(4,000)	-	-	**(4,000)**	*(6,000)*	
	£331,004	**£42,638**	**-**	**£373,642**	*£402,473*	

9 Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	*Total Funds 2022*	*Notes*
	£	£	£	£	£	
Income tax recoverable	1,762	355	-	**2,117**	*1,672*	
Prepayments and accrued income	-	-	-	**-**	*252*	
Other debtors	2,541	-	-	**2,541**	*636*	
	£4,303	**£355**	**-**	**£4,657**	*£2,560*	

10 Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	*Total Funds 2022*	*Notes*
	£	£	£	£	£	
Deferred income	6,225	-	-	**6,225**	*-*	
Accruals for utilities and other costs	412	-	-	**412**	*1,048*	
Other creditors	1,190	-	-	**1,190**	*586*	
	£7,827	**-**	**-**	**£7,827**	*£1,634*	

11 Creditors: amounts falling due after more than one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	*Total Funds 2022*	*Notes*
	£	£	£	£	£	
Deferred income	-	-	-	**-**	*-*	
Accruals for utilities and other costs	-	-	-	**-**	*-*	
Archdeacon's loan	-	-	-	**-**	*-*	
Other creditors	4,000	-	-	**4,000**	*6,000*	
	£4,000	**-**	**-**	**£4,000**	*£6,000*	

Notes to the Financial Report

12 Prior year Statement of Financial Activities comparative figures for this year

	Unrestricted Fund	Restricted Fund/s	Total Funds 2022
	£	£	£
Income and endowments from:			
Donations and legacies	74,875	9,361	**84,236**
Charitable activities	4,714	-	**4,714**
Other trading activities	27,108		**27,108**
Investments	759	-	**759**
Other receipts		-	-
Total income	107,456	9,361	116,817
Expenditure on:			
Raising funds	783	840	**1,623**
Charitable activities	104,131	8,438	**112,569**
Other trading activities	3,268		**3,268**
Other expenditure	-	**2,590**	**2,590**
Total expenditure	**108,182**	**11,868**	**120,050**
Net gains (or losses) on investments	-	-	-
Net income or (net expenditure)	(725)	(2,507)	(3,232)
Transfers between funds	429	(429)	-
Other recognised gains/(losses):			
Gains/(losses) on revaluation of fixed assets	-	-	-
Other gains/(losses)	-	-	-
Reconciliation of funds:			
Net movement in funds	**(296)**	**(2,936)**	**(3,232)**
Total funds brought forward	354,240	51,464	405,704
Total funds carried forward	**353,944**	**48,528**	**402,472**

13 Statement of funds

Explanation of funds

Endowed funds *are required by the donors to be invested and the income spent on specific objectives*

We do not have any endowed funds.

Restricted funds *are not invested permanently but are to be spent within reasonable timescales*

Unrestricted funds *are not subject to any donor restrictions and can be spent as the PCC decides*

Summary of all funds

Fund income and expenditure and final balances are as follows:

13 Statement of funds

	Balances b/fwd 1 Jan 2023	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2023
	£	£	£	£	£
Friends of Wivelsfield Church Yard	*28,310*	8,331	(11,379)		*25,262*
Christmas Lunch fund	*2,997*	90	(171)		*2,916*
Fabric fund	*2,188*	125	-		*2,313*
Organ Fund	*2,095*	125	-		*2,220*
Sierra Leone Main fund	*7,261*	200	(4,141)		*3,320*
Sierra Leone Travel fund	*4,236*	-	-		*4,236*
Youth Club fund	*948*	-	-		*948*
Children's Ministry fund	*444*	-	-	(176)	*267*
Dominic	-	485	(485)		*0*
South Porch	*50*	22,469	(22,519)		-
Clock	-	625			*625*
Total of all restricted funds	**48,528**	**32,450**	**(38,695)**	**(176)**	**42,107**
General fund	267,929	111,808	**(135,527)**	**25,709**	*269,919*
Fabric fund	10,069		-		*10,069*
Joy Lawrence fund (Mission)	12,802			-	*12,802*
B High Legacy (Buildings)	45,715	32		(25,533)	*20,214*
M Richards Legacy	9,550			-	*9,550*
D Bryant Legacy	-	-		-	-
W Field Legacy	5,000	-			*5,000*
P White Legacy	-	1,000			*1,000*
Hardship Fund	880		-		*880*
Church Hall Income	-		-		-
Church Hall Loan Repayment Fund	2,000				*2,000*
Other receipts (Pew Sale)	-	100			*100*
Total of all unrestricted funds	**353,945**	**112,941**	**(135,527)**	**176**	**331,535**
Other receipts					
Total funds	**£402,473**	**£145,390**	**£(174,222)**	**£(0)**	**£373,642**

(a) Routine expenditure was incurred on maintaining the churchyard. A grant of £2,500 was received from Wivelsfield Parish Council.

(b) Donations have been made in respect of educational sponsorship to Shida Primary School and St Matthew's Poor Fund via the Matkab Organisation. Additionally, we sponsored University fees for two students and postage costs were incurred in respect of a number of parcels sent to Sierra Leone containing various supplies. Bible study booklets were also purchased and sent to St Matthews.

(c) The hall is regularly used for both church activities and a significant number of casual users from the local community with a broad range of activities taking place producing regular hire fee income. The flat has been let throughout the year. The hall costs were all met by income from rentals. All outstanding sums have been repaid with the exception of an interest free loan made by a parishioner. The outstanding loan of £6,000 brought forward has been reduced through a repayment of £2,000 made during the year leaving an outstanding balance of £4,000 at the year end. This loan is due to be repaid in full during 2025.

(d) The General Fund includes the value of the Church Hall

(e) The Fabric Funds have not been utilised in 2023. The restricted Fabric Fund is only available for repairs to the church. The designated Fabric Fund may be used for repairs to the church and church hall.

(f) The church was fortunate to receive a legacy during 2023. A substantial part of the Brian High legacy received in 2020 has been used to carry out various repairs to the church identified during the most recent Quinquennial undertaken by the Church Architect. Monies from the legacy has been placed in a designated fund to be used as the PCC decides.

14 Chancel Trust and income grant

Following a review of the law the Chichester DBF decided in 2019 that the previous presentation of Chancel Funds had been misunderstood and that a revision was required.

Income received from Chancel trusts is not investment income, as the PCC does not own the trust fund nor its investments.

Income from Chichester DBF is a Restricted charitable grant to reimburse the cost of insuring the Chancel, which previously has been paid by the PCC from General Funds. In 2023 the grant amounted to £258.40 *(2022 £256.98)*

The PCC decided to transfer the Restricted grant to General Fund to replenish that fund for the cost of Chancel insurance.

15 Church and Hall Insurance

We have a single insurance policy on a long term agreement which is due to end in December 2023 covering both the church and the hall.

Independent Examiner's Report to the PCC of St Peter and St John the Baptist Church, Wivelsfield for the Year Ended 31st December, 2023

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Peter and St John the Baptist, Wivelsfield, on the annual report for the year ended 31st December 2023 set out on pages 6 to 18.

Respective responsibilities of trustees and examiner

ThePCC is responsible for preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
   a. to keep accounting records in accordance with section 130 of the Charities Act; and
   b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature

.....

Examiner's name *CAPITALS*

GEOFFREY PERKINS

Date

10 MAY 2024

Relevant professional qualification(s) or body *if any*

.....

Examiner's address

15, Greenhill Park, Haywards Heath, West Sussex, RH 17 7SW

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER & ST JOHN THE

England & Wales - Charity number 1130751

Accounts

Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of Wivelsfield

St Peter and St John the Baptist Church, Wivelsfield

Church Lane, Wivelsfield RH17 7RD

Registered Charity no. 1130751

For the year ended 31st December 2022

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Website:	wivelsfieldchurch.org.uk
Incumbent:	The Revd Christopher Powell The Vicarage, Church Lane, Wivelsfield RH17 7RD
Independent examiner:	Mr Geoffrey Perkins 15, Greenhill Park, Haywards Heath RH17 7SW
Bankers:	CAF Bank Limited 25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ CCLA Investment Management Limited 80 Cheapside, London, EC2A 6DZ

St Peter and St John the Baptist, Wivelsfield
Trustees Annual Report for 2022

Our aims and purposes as a charity

The PCC is committed to enabling as many people as possible to participate in Church of England worship and to be part of our parish community. The PCC maintains an overview of all the activities of the church, and has adopted the following as its Mission Statement:

Our aim is to be a loving, prayerful and serving community committed to Jesus Christ and his Gospel and to the extension of his work throughout the parish and beyond.

The PCC makes plans for the church's life and witness, focussing in the following areas:

> ***Growing Younger – making church life more attractive to young people and families***
> ***Communicating Better – reviewing and improving all methods of communication***
> ***Having Fun Together – creating opportunities to build our fellowship***

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2022 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Maintaining and developing our link with St Matthew's, Aberdeen, Sierra Leone, sponsoring the secondary education of children in their community from both Christian and Muslim backgrounds
- Reaching out to the unchurched
- Maintaining the fabric of the church building as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

Worship and Christian Teaching

We were pleased to be able resume a more 'normal' pattern of worship, which continued throughout the year without interruption, for the first time since the beginning of the pandemic.

Sunday services most weeks were: 8am Holy Communion in Church and livestreamed on Facebook; 9.30am Children's Service in the hall or churchyard; 10.30am Sung Eucharist in church and livestreamed on Zoom; 6pm Evensong. Holy Communion on Wednesdays mornings at 10.30am with refreshments following continued to be

popular, and during the summer months these services were held in the churchyard when possible. The Nine Lessons and Carols at Christmas saw a full church once again, with great appreciation of for the music provided by our choir and organist. We also held special services in Advent and Holy Week, in celebration of the Platinum Jubilee of HM Queen Elizabeth II in June, and 'Hymns and Pimms' in July.

Groups meet to pray daily and weekly, and two study groups met regularly: one in person and one online.

We continued to support Dominic Desouza-Campbell on placement with us as he prepares for ordination, and he will be missed when he moves from us to Ifield when he is ordained in June 2023, but we wish him well in his ministry in his new parish. We are also grateful to David White, our Reader with Permission to Officiate, and to our musicians, flower arrangers, servers and stewards, and all others who contribute to the public worship of Wivelsfield Parish Church.

The average number of adults attending worship either in church or online was 72. There were 3 weddings/blessings and 12 baptisms, and there were 13 funeral services were conducted at the church or by the Vicar in a cemetery or crematorium, and 8 persons' ashes were buried in the churchyard.

We continued to hold a separate children's service most Sundays throughout the year, continuing the pattern established in 2020, but with an all-age Communion on the first Sunday of each month, allowing all ages to come together for sacramental worship. We also enjoyed an outdoor café-church service at Ote Hall Farm for Rogation Sunday.

There was an average attendance of 4 children on Sundays across the whole year. In addition to the regular Sunday services, families gathered to make decorations for the Christmas tree in December, and the Christingle and crib services at the church proved very popular.

It has not yet been possible to resume other youth groups at the church, but the Vicar was able to lead assemblies once again at Wivelsfield Primary School, and from October, members of the church were able to restart the 'Social Club' at the school, which attracted a full complement of children for games and faith-related stories. Children from the school also visited the Church as part of their RE studies.

Fellowship and Social Events

Isolation and loneliness are realities of life for many people, and the Church consders it very important to provide opportunities for social contact and interaction. The church community continued to organise online quizzes, which were especially appreciated during the darker months. A Light Lunch was held in the Church room monthly throughout the year, and we held a harvest supper with entertainment in the newly-refurbished village hall. Once again held a 'sausage sizzle' in the grounds of the church hall which proved popular with many local families.

Two major social and fundraising events were the Barn Dance in May at Ote Hall Farm, and the Church Fete in June in the grounds of Great Ote Hall. We are very grateful to Carola Godman-Irvine for her generously hoepitality for both events, and for her valuable support for the church in many ways throughout the year.

The Church buildings and grounds

The Church and grounds continue to provide valued places for calm and reflection, and the church has been open in daylight hours throughout the year. Following the death of Queen Elizabeth II iin September the church provided the venue for a book of condolence on behalf of the village, with church members acting as stewards at this time.

Planned work to carry out minor repairs identified in the latest quinquennial inspection and improvements to the porch - to cure a serious leak and to replace the outer wooden doors with more welcoming glass ones – still did not happen due to delays in the Local Authority planning process – by the time Planning Permission was received it was too late in the year to undertake the work. It is hoped that this work will take place in the summer of 2023, and we have had to accept that the delay outside our control has led to a significant increse in costs.

The churchyard is also valued as a place of reflection, in addition to its usual role as a burial ground for local people, and also for the habitat it provides for many plant species. Most of the maintenance costs were met by the Friends

of Wivelsfield Churchyard, along with a grant from Wivelsfield Parish Council, with voluntary work parties by church members helping to ensure that the churchyard is well cared for.

The Church hall is once again being fully utilised as an important community space, providing a base for many local groups and activities, and contributing to the church's income. We are still aiming to create a usable outdoor space behind the church hall, incorporating areas for wildlife, but costs and other circumstances outside our control have prevented us from making the hoped-for progress so far.

Serving the local community and the wider world

The Lunch Bunch group which supports local parents and toddlers has been fully operational throughout the year, giving the chance for adults and children to build friendships and develop those important social interations which many of these children had been unable to have during the pandemic.

Throughout the year, church members have contributed generously to appeals for the food bank run by Family Support Work for needy families in the area, and to a similar appeal for Christmas gifts, and we are grateful to Anne Martin for co-ordinating these contributions at a time when they have been particularly needed. We were very pleased that once again it was possible to to hold a Christmas Day lunch for people from the local area in the village hall, and church members were active contributors to the running of this event.

Church members have continued to support the education of children in our link parish of Aberdeen, Sierra Leone, and have maintained contact with the community there. We were delighted to welcome Bishop Thomas Wilson of Freetown, along with Mrs Wilson and his PA when they were in England for the Lambeth Conferece in the summer. During the visit, Bishop Thomas met with those involved in the Sierra Leone project and preached in Church, strengthening the relationships between our two communities.

Summary

Wivelsfield Church has continued to serve the wider community in a variety of ways, inspired by the Christian faith which we are called to proclaim in word and deed with those around us and to pass on to future generations. Many members of the church community work hard and with great commitment, and we look forward to continuing to serve the community in the future.

Financial Review

The majority of the parish's income comes from the voluntary giving of members of the parish, and we are very grateful for the generosity of so many people, which makes our work and activities possible. This is supplemented by wedding and funeral fees, collections at special services, fundraising events and the income from our Church Hall and Flat.

Our regular income continued to be lower during 2022 due to the after effects of the health crisis followed by the energy crisis impacting everyones disposable income. Donations through pew envelopes and cash collections were particualry impacted but the PCC wishes to express their thanks to all who were able to make donations to sustain our church throughout the year. We now have a card reader in the church for both casual and regular donors to use.

Fund raising events were particularly sucessful in helping us cover the gap left by other income methods with many people contributing in innovative ways meaning we exceeded our fundraising budget figure. Major events were once again enjoyed by many, a Barn Dance and Summer Fete both held at Great Ote Hall. We are once again very grateful to Carola Godmnan Irvine for allowing us the use of her home. Other events such as an Easter Flower Festival, Harvest Supper, Easter and Christmas Fayers, Hymns & Pimms and the produce table in church all helped towards a wonderful total of £10,131. The variety of events and fund fundraising ideas enabled many people to give towards the work of the parish whilst having an enjoyable time. Income from hiring the church hall is also now nearer to pre-pandemic levels.

Each Parish in Chichester Diocese is expected to endeavour to meet in full (in addition to its local expenditure) the costs of providing ministry for it, and a proportion of the central costs of the Diocese. These costs as they relate to our parish totalled £76,967 in 2022, and we were able to fully meet these costs. For 2023, the PCC has committed to pay 100% of the Deanery allocation, which is £78,795.

The PCC continues to exercise very tight control over the items of expenditure it can influence in order to make good use of the income we freely receive. Heating and lighting costs were higher than expected due to the energy crisis which unexpectedly impacted prices in the latter part of 2022.

Charities

In 2022 donations totalling £235.61 were made to charities. These were made pssible through collections at special services. In 2022 our regular income had fallen short of our expenditure so the PCC was not able to make any direct charitable donations. The money was distributed as follows :

	£
Mother's Union	87.50
Children's Society	148.11
	235.61

Church Hall

Of the original debt we had a single interest free loan outstanding on 31st December 2021 of £8,000 which was provided by a parishioner. During the year a repayment of £2,000 was made leaving an outstanding balance of £6,000 on 31st December 2022. This loan is due for repayment in March 2025.

Income from Legacies

From time to time the PCC receives legacies, sometimes for expenditure on specified purposes defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. During 2022 we received two unrestricted legacies. £1000 from Donald Bryant and £5000 from William Field. These were placed in designated funds and will help balance the year's out-turn. A substantial part of the legacy from Brian High in 2020 will be used to fund the various aspects of maintenance required to the church identified in the most recent Quinquennial Report produced by the Church Architect including the work to the South porch. It is expected that this work will now be undertaken during 2023.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to at least three months' worth of our normal expenditure as contingency against unforeseen situations. This year's adjusted closing balance of £ 84,945 meets this requirement.

It is PCC policy to invest balances of funds with the CBF Church of England deposit fund and the CAF Gold Deposit Account.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Revd Christopher Powell	Chairman
Reader:	Mr David White	
Church Warden:	Mrs Jane Hill	
Elected Members:	Mrs Alison Arnold	
	Mr Andy Burch	
	Mrs Stephanie Inglesfield	To May 2022
	Mr Steve Onions	Treasurer to May 2022
	Mrs Lesley Wale	
	Mrs Sue Welch	
	Mrs Sue Neatherway	Treasurer from May 2022
Deanery Synod:	Mr Geoff Martin	
	Mrs Anne Martin	
	Mr Robert Wood	
	Mrs Emma-Jayne Adamson	

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent and lay reader licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and nine members of the church who are elected at the Annual Parochial Church Meeting (APCM). Church Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Revd. Christopher Powell, PCC Chairman

.....

Date 28/5/23

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Statement of Financial Activities

The financial effect of our activities during the year can be summarised as follows

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	£	*£*	
Income and endowments from:						
Donations and legacies	74,875	9,361	-	**84,236**	*76,653*	
Charitable activities	4,714	-	-	**4,714**	*6,842*	
Other trading activities	27,108	-	-	**27,108**	*19,194*	
Investments	759	-	-	**759**	*89*	
Other receipts	-	-	-	**-**	*-*	
Total income	**107,456**	**9,361**	**-**	**116,817**	*102,778*	*2*
Expenditure on:				**-**	*-*	
Raising funds	783	840	-	**1,623**	*216*	
Charitable activities	104,131	8,438	-	**112,569**	*121,180*	
Other trading activities	3,268		-	**3,268**	*2,039*	
Other expenditure	-	2,590	-	**2,590**	*1,260*	
Total expenditure	**108,181**	**11,868**	**-**	**120,049**	*124,695*	*3*
Net gains (or losses) on investments	**-**	**-**	**-**	**-**	*-*	*8*
Net income or (net expenditure)	**(725)**	**(2,507)**	**-**	**(3,231)**	*(21,917)*	
Transfers between funds	**429**	**(429)**	**-**	**-**	*-*	
	(296)	(2,936)	-	(3,231)	*(21,917)*	
Other recognised gains/(losses):						
Gains/(losses) on revaluation of fixed assets	-	-	-	**-**	*-*	
Other gains/(losses)	-	-	-	**-**	*-*	
Reconciliation of funds:						
Net movement in funds	**(296)**	**(2,936)**	**-**	**(3,231)**	*(21,917)*	
Total funds brought forward	354,240	51,464	-	**405,704**	*427,622*	
Total funds carried forward	**353,944**	**48,528**	**-**	**402,473**	*405,705*	

St Peter and St John the Baptist Church, Wivelsfield

Balance Sheet

registered charity number 1130751

Our financial position and summary of funds at the year end were

	Total Funds 2022	Total Funds 2021	Notes
	£	£	
Intangible assets	-	-	
Tangible assets	275,368	275,491	
Heritage assets	-	-	
Endowed investments	-	-	
Total fixed assets	**275,368**	*275,491*	*7*
Stocks	-	-	
Debtors	2,560	*5,175*	*9*
Investments	-	-	
Cash at bank and in hand	132,179	*134,275*	
Total current assets	**134,739**	*139,450*	
Sundry Creditors	(1,634)	*(1,236)*	*10*
Net current assets or (liabilities)	**133,105**	*138,214*	
Total assets less current liabilities	**408,473**	*413,704*	
Creditors: Amounts falling due after more than one year	(6,000)	*(8,000)*	*11*
Provisions for liabilities	-	-	
Total net assets or (liabilities)	**402,473**	*405,704*	
The funds of the charity:			
Endowment funds	-	-	
Restricted income funds	48,528	*51,464*	*13*
Unrestricted funds	353,945	*354,240*	
Revaluation reserve	-	-	
Total unrestricted funds	**353,945**	*354,240*	
Total charity funds	**402,473**	*405,704*	

This Financial Report for the year ended 31st December 2022, including the notes following, was approved by the PCC and signed on its behalf by The Revd. Christopher Powell, PCC Chairman:

CJPowell ..... Date 28/5/23 .....

St Peter and St John the Baptist Church, Wivelsfield Balance Sheet

registered charity number 1130751

Our financial position and summary of funds at the year end were

	Total Funds 2022	*Total Funds 2021*	***Notes***
	£	*£*	
Intangible assets	**-**	*-*	
Tangible assets	**275,368**	*275,491*	
Heritage assets	**-**	*-*	
Endowed investments	**-**	*-*	
Total fixed assets	**275,368**	*275,491*	*7*
Stocks	**-**	*-*	
Debtors	**2,560**	*5,175*	*9*
Investments	**-**	*-*	
Cash at bank and in hand	**132,179**	*134,275*	
Total current assets	**134,739**	*139,450*	
Sundry Creditors	(1,634)	*(1,236)*	*10*
Net current assets or (liabilities)	**133,105**	*138,214*	
Total assets less current liabilities	**408,473**	*413,704*	
Creditors: Amounts falling due after more than one year	**(6,000)**	*(8,000)*	*11*
Provisions for liabilities	**-**	*-*	
Total net assets or (liabilities)	**402,473**	*405,704*	
The funds of the charity:			
Endowment funds	**-**	*-*	
Restricted income funds	**48,528**	*51,464*	*13*
Unrestricted funds	**353,945**	*354,240*	
Revaluation reserve	**-**	*-*	
Total unrestricted funds	**353,945**	*354,240*	
Total charity funds	**402,473**	*405,704*	

This Financial Report for the year ended 31st December 2022, including the notes following, was approved by the PCC and signed on its behalf by The Revd. Christopher Powell, PCC Chairman:

…….. Date ……

St Peter and St John the Baptist Church, Wivelsfield *registered charity number 1130751*

Notes to the Financial Report

1 Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2016) Statement Of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes.

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment. The Chichester Diocese holds the Chancel Trust.

Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when received.

Donations and legacies

Collections are recognised when received.

Planned giving receivable, including numbered envelopes, pew envelopes, standing orders and Parish giving Scheme, is recognised when received.

Gift aid recovered is recognised when the respective claim has been recognised by HMRC except donations via the Parish Giving Scheme which is recognised on receipt.

Grants and legacies are recognised when the funds are received.

Charitable activities

Statutory fees for weddings and funerals are recognised when received.

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of tickets for an event in the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the event has taken place.

Sales of magazines and study notes are recognised when received.

Rents from property and Church Hall hire fees are recognised in accordance with the rental /hire agreements, when receipt is probable.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

Notes to the Financial Report

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at the end of the financial year for which the accounts are being prepared.

Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements.

All expenditure on consecrated or beneficed buildings, the Church Hall and moveable furnishings are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. Non-moveable furnishings installed in the vicarage have also been capitalised and will be depreciated over their useful life.

Office and audio visual equipment and Vicarage furnishings are depreciated at 25% on a reducing balance basis.

Property

The Church Hall is classified as an unrestricted fixed asset. The Church Hall has been valued by Pindars Professional & Consultancy Services Limited and revaluations are due to take place every 5 years and a revaluation was due for the year ended 31st December 2019. However the PCC resolved not to seek a revaluation at that time to avoid the cost associated with obtaining a revaluation as property prices were not considered to have changed significantly over the period since the last valuation.

Investments

Investments are stated at market value at the balance sheet date.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at CAF Bank.

St Peter and St John the Baptist Church, Wivelsfield *registered charity number 1130751*

Notes to the Financial Report

2 Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	£	*£*	
Planned giving (excl. tax refunds)	52,702	4,828	-	**57,530**	*53,744*	
Planned giving (no tax refunds)			-	**-**	*352*	
Loose cash collections	2,791		-	**2,791**	*2,018*	
Summer fete	-	-	-	**-**	*-*	
Other fund Raising			-	**-**	*1,054*	
Other Special appeals	236	820	-	**1,056**	*-*	
Gift Aid recoverable	12,889	1,213	-	**14,102**	*14,379*	
Legacies	6,000	-	-	**6,000**		
Grants	-	2,500	-	**2,500**	*3,850*	
- Chancel Trust	257			**257**	*250*	*14*
HMRC Furlough Scheme				**-**	*1,006*	
Donations and legacies	**£74,875**	**£9,361**	**-**	**£84,236**	*£76,653*	
Fees for weddings & funerals	4,714	-	-	**4,714**	*6,842*	
Charitable activities	**£4,714**	**-**	**-**	**£4,714**	*£6,842*	
Summer fete	3,612	-	-	**3,612**	*3,857*	
Other Fund Raising	6,469	-	-	**6,469**	*1,958*	
Sales of the parish magazine	-	-	-	**-**	*-*	
Rent from letting of Church Hall Flat	9,707	-	-	**9,707**	*8,871*	
Church Hall hiring fees	7,270	-	-	**7,270**	*4,463*	
Magazine advertisement fees	-	-	-	**-**	*-*	
Church History Guide sales	50	-	-	**50**	*45*	
JAM Events	-	-	-	**-**	*-*	
Other trading activities	**£27,108**	**-**	**-**	**£27,108**	*£19,194*	
Bank & CBF deposit interest	759		-	**759**	*89*	
CBF investment fund dividend		-		**-**	*-*	
Rent from letting of investment property	-	-	-	**-**	*-*	
Investments	**£759**	**-**	**-**	**£759**	*£89*	
Other receipts	-	-	-	**-**		
Total income and endowments on all funds	**£107,456**	**£9,361**	**-**	**£116,817**	*£102,778*	

3 Analysis of expenditure

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	*Total Funds 2022*	*Notes*
	£	£	£	**£**	*£*	
Special appeals costs	-	840	-	**840**	-	
Stewardship costs	783	-	-	**783**	*216*	
Grants costs	-	-	-	**-**	-	
Investment management costs	-		-	**-**	-	
Other fundraising costs	-		-	**-**	-	
Cost of raising funds	**£783**	**£840**	**-**	**£1,623**	*£216*	
Charitable grants and donations	236	2,925	-	**3,161**	16,487	*4*
Mission & evangelism costs	709	816	-	**1,525**	4,126	
Diocesan parish share	76967	-	-	**76,967**	74,300	
Church and Hall Insurance	3272	-	-	**3,272**	3,156	*15*
Clergy and other people's expenses	6899		-	**6,899**	6,109	*6*
Salaries and honoraria incl NI	5540	-	-	**5,540**	5,540	*5*
Upkeep of services	1577	-	-	**1,577**	951	
Church running costs	2527	-	-	**2,527**	1,544	
Children's Ministry	429	-	-	**429**	163	
Church maintenance and repair	3357		-	**3,357**	2,982	
Upkeep of churchyard	2,038	4,698	-	**6,736**	5,200	
Miscellaneous	375	-	-	**375**	362	
Financing	-	-	-	**-**	-	
Bank charges	81		-	**81**	97	
Depreciation	123	-	-	**123**	164	*7*
Governance	-	-	-	**-**	-	
Cost of charitable activities	**£104,131**	**£8,438**	**-**	**£112,569**	*£121,180*	
Summer fete and events, fund raising costs	-		-	**-**	**-**	
Church hall hiring costs		-	-	**-**	**-**	
Church hall running costs	3,268	-	-	**3,268**	**2,039**	15
Church Hall Maintenance costs		2,590	-	**2,590**	**1,260**	
Bible study notes	-	-	-	**-**	**-**	
Parish magazine costs	-	-	-	**-**	**-**	
Cost of other trading activities	**£3,268**	**£2,590**	**-**	**£5,857**	*£3,299*	
Total expended on all funds	**£108,181**	**£11,868**	**-**	**£120,049**	*£124,696*	

St Peter and St John the Baptist Church, Wivelsfield *registered charity number 1130751*

Notes to the Financial Report

4 Missionary and charitable giving

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	£	£	
Home:						
Christian Aid				-	*500*	
Diocese of Chichester				-	*240*	
FSW				-	*895*	
Crawley Open House				-	*480*	
Off the Fence				-	*240*	
Tear Fund				-	*250*	
St Peter & St James Hospice				-	*290*	
Air Ambulance				-	*290*	
Impact Foundation				-	*310*	
World Land Trust				-	*310*	
Chailey Heritage				-	*460*	
Dementia UK				-	*280*	
Mid Sussex Parkinson's				-	*280*	
Street Paws				-	*175*	
Christmas Lunch		816		**816**	*237*	
Mother's Union	88	-		**88**	-	
Children's Society	148			**148**		
Overseas:				-	-	
Sierra Leone		2,925		**2,925**	*11,249*	
British Red Cross Australia Appeal				-		
				-	-	
	236	**3,741**	**-**	**3,976**	*16,487*	

5 Staff costs

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	£	£	
Remuneration						
Wages and salaries	5,540		-	**5,540**	*5,540*	
Employer social security costs			-	-	-	
Employer pension costs		-	-	-	-	
	5,540	**-**	**-**	**5,540**	*5,540*	

Notes to the Financial Report

6 Payments to PCC members

During the year ended 31st December 2022 one trustee was reimbursed for expenses relating to travel, phone costs and stationery amounting to £1,320. The Rates (Council Tax) paid in respect of the Vicarage amounted to £3690 and water charges £710.

One PCC member received remuneration from the PCC during the year..

7 Fixed assets

Tangible fixed assets

	Freehold land and buildings	Vicarage Furnishings	Video & Office equipment	Total fixed assets	*Notes*
	£	£	£	£	
Cost or valuation					
At 1 January 2022	275,000	1,700	1,055	**277,755**	
Additions	-	-	-	**-**	
Disposals	-		-	**-**	
Revaluation	-	-	-	**-**	
At 31 December 2022	**275,000**	**1,700**	**1,055**	**277,755**	
Charge for impairment					
At 1 January 2022	-	(1,397)	(867)	**(2,264)**	
Additions	-	-	-	**-**	
Disposals	-	-	-	**-**	
Revaluation	-	(76)	(47)	**(123)**	
At 31 December 2022	**-**	**(1,473)**	**(914)**	**(2,387)**	
Net book amounts					
At 31 December 2022	**275,000**	**227**	**141**	**275,368**	
At 31 December 2021	*275,000*	*303*	*188*	*275,491*	

The freehold land and buildings comprise the Church Hall, including Flat 1, in Church Lane, Wivelsfield. The Church Hall is classified as an unrestricted fixed asset. The Church Hall has been valued by Pindars Professional & Consultancy Services Limited and revaluations are due to take place every 5 years and a revaluation was due for the year ended 31st December 2019. However the PCC resolved not to seek a revaluation at that time to avoid the cost associated with obtaining a revaluation as property prices were not considered to have changed significantly over the period since the last valuation.

St Peter and St John the Baptist Church, Wivelsfield
Notes to the Financial Report *registered charity number 1130751*

8 Net assets by fund

Analysis of net assets by fund

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	**£**	*£*	
Fixed assets for church use	275,368	-	-	**275,368**	*275,491*	
Current assets (except cash)	2,250	310	-	**2,560**	*5,175*	
Cash at bank and on deposit	83,651	48,528	-	**132,179**	*134,275*	
Current liabilities	(1,634)	-	-	**(1,634)**	*(1,236)*	
Long term liabilities	(6,000)	-	-	**(6,000)**	*(8,000)*	
	£353,635	**£48,838**	**-**	**£402,473**	*£405,705*	

9 Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	**£**	*£*	
Income tax recoverable	1,361	310	-	**1,672**	*4,729*	
Prepayments and accrued income	252	-	-	**252**	*402*	
Other debtors	636	-	-	**636**	*44*	
	£2,250	**£310**	**-**	**£2,560**	*£5,175*	

10 Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	**£**	*£*	
Deferred income	-	-	-	**-**	*-*	
Accruals for utilities and other costs	1,048	-	-	**1,048**	*319*	
Other creditors	586	-	-	**586**	*917*	
	£1,634	**-**	**-**	**£1,634**	*£1,236*	

11 Creditors: amounts falling due after more than one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	**£**	*£*	
Deferred income	-	-	-	**-**	*-*	
Accruals for utilities and other costs	-	-	-	**-**	*-*	
Archdeacon's loan	-	-	-	**-**	*-*	
Other creditors	6,000	-	-	**6,000**	*8,000*	
	£6,000	**-**	**-**	**£6,000**	*£8,000*	

Notes to the Financial Report

12 Prior year Statement of Financial Activities comparative figures for this year

	Unrestricted Fund	Restricted Fund/s	Total Funds 2021
	£	£	£
Income and endowments from:			
Donations and legacies	63,626	13,027	**76,653**
Charitable activities	6,842	-	**6,842**
Other trading activities	19,194		**19,194**
Investments	89	-	**89**
Other receipts		-	**-**
Total income	89,751	13,027	102,778
Expenditure on:			
Raising funds	216		**216**
Charitable activities	103,463	17,718	**121,181**
Other trading activities	2,039		**2,039**
Other expenditure	**-**	**1,260**	**1,260**
Total expenditure	**105,718**	**18,978**	**124,696**
Net gains (or losses) on investments	**-**	**-**	**-**
Net income or (net expenditure)	(15,967)	(5,952)	(21,919)
Transfers between funds	163	(163)	-
Other recognised gains/(losses):			
Gains/(losses) on revaluation of fixed assets	-	-	**-**
Other gains/(losses)	-	-	**-**
Reconciliation of funds:			
Net movement in funds	**(15,804)**	**(6,115)**	**(21,919)**
Total funds brought forward	370043	57579	427622
Total funds carried forward	**354,240**	**51,464**	**405,704**

13 Statement of funds

Explanation of funds

Endowed funds *are required by the donors to be invested and the income spent on specific objectives*

We do not have any endowed funds.

Restricted funds *are not invested permanently but are to be spent within reasonable timescales*

Unrestricted funds *are not subject to any donor restrictions and can be spent as the PCC decides*

Summary of all funds

Fund income and expenditure and final balances are as follows:

	Balances b/fwd 1 Jan 2022	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2022
Friends of Wivelsfield Church Yard	*25,319*	7,689	(4,698)		*28,310*
Christmas Lunch fund	*3,803*	10	(816)		*2,997*
Fabric fund	*2,063*	125	-		*2,188*
Organ Fund	*1,970*	125	-		*2,095*
Sierra Leone Main fund	*8,901*	603	(2,242)		*7,261*
Sierra Leone Travel fund	*4,919*	-	(682)		*4,236*
Youth Club fund	*928*	20	-		*948*
Children's Ministry fund	*873*	-	-	(429)	*444*
Choir Fund	*100*	450	(550)		-
Church Hall Acoustic Work	*2,590*	-	(2,590)		-
Planters	-	290	(290)		-
South Porch	-	50			*50*
					-
Total of all restricted funds	**51,464**	**9,361**	**(11,868)**	**(429)**	**48,528**
General fund	271,003	101,456	**(108,181)**	**3,651**	*267,929*
Fabric fund	10,069		-		*10,069*
Joy Lawrence fund (Mission)	14,840			(2,038)	*12,802*
B High Legacy	45,863			(148)	*45,715*
M Richards Legacy	9,585			(35)	*9,550*
D Scobbie Legacy			-		-
D Bryant Legacy		1,000		(1,000)	-
W Field Legacy		5,000			*5,000*
Hardship Fund	880		-		*880*
Church Hall Income	-		-		-
Church Hall Loan Repayment Fund	2,000				*2,000*
Other receipts	-				-
Total of all unrestricted funds	**354,240**	**107,456**	**(108,181)**	**429**	**353,945**

(a) Routine expenditure was incurred on maintaining the churchyard. A grant of £2,500 was received from Wivelsfield Parish Council.

(b) Donations have been made in respect of educational sponsorship and St Matthew's Poor Fund via the Matkab Organisation. Additionally, funds were made available to cover expenses incurred during Bishop Thomas's visit to the UK and postage costs were incurred in respect of a number of parcels sent to Sierra Leone containing various supplies. Bible study booklets were also purchased and sent to St Matthews.

(c) The hall is regularly used for both church activities and a significant number of casual users from the local community with a broad range of activities taking place producing regular hire fee income. The flat has been let throughout the year. The hall costs were all met by income from rentals. All outstanding sums have been repaid with the exception of an interest free loan made by a parishioner. The outstanding loan of £8,000 brought forward has been reduced through a repayment of £2,000 made during the year leaving an outstanding balance of £6,000 at the year end. This loan is due to be repaid in full during 2025.

(d) The General Fund includes the value of the Church Hall

(e) The Fabric Funds have not been utilised in 2022. The restricted Fabric Fund is only available for repairs to the church. The designated Fabric Fund may be used for repairs to the church and church hall.

(f) The church was fortunate to receive two unrestricted legacies during 2022. A substantial part of the Brian High legacy received in 2020 is set aside to be used to carry out various repairs to the church identified during the most recent Quinquennial undertaken by the Church Architect. Monies from this years' legacies have been placed in designated funds to be used for general expenditure as the PCC decides.

14 Chancel Trust and income grant

Following a review of the law the Chichester DBF decided in 2019 that the previous presentation of Chancel Funds had been misunderstood and that a revision was required.

Income received from Chancel trusts is not investment income, as the PCC does not own the trust fund nor its investments.

Income from Chichester DBF is a Restricted charitable grant to reimburse the cost of insuring the Chancel, which previously has been paid by the PCC from General Funds. In 2022 the grant amounted to £256.98 *(2021 £249.73)*

The PCC decided to transfer the Restricted grant to General Fund to replenish that fund for the cost of Chancel insurance.

15 Church and Hall Insurance

We have a single insurance policy on a long term agreement which is due to end in December 2023 covering both the church and the hall.

Independent Examiner's Report to the PCC of St Peter and St John the Baptist Church, Wivelsfield for the Year Ended 31st December, 2022

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Peter and St John the Baptist, Wivelsfield, on the annual report for the year ended 31st December 2022 set out on pages 6 to 18.

Respective responsibilities of trustees and examiner

ThePCC is responsible for preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
   a. to keep accounting records in accordance with section 130 of the Charities Act; and
   b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature

.....

Examiner's name *CAPITALS*

GEOFFREY PERKINS

Date

25/5/2023

Relevant professional qualification(s) or body *if any*

.....

Examiner's address

15, Greenhill Park, Haywards Heath, West Sussex, RH 17 7SW

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER & ST JOHN THE

England & Wales - Charity number 1130751

Accounts

Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of Wivelsfield

St Peter and St John the Baptist Church, Wivelsfield

Church Lane, Wivelsfield RH17 7RD

Registered Charity no. 1130751

For the year ended 31st December 2021

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Website:	wivelsfieldchurch.org.uk
Incumbent:	The Revd Christopher Powell The Vicarage, Church Lane, Wivelsfield RH17 7RD
Independent examiner:	Mr Geoffrey Perkins 15, Greenhill Park, Haywards Heath RH17 7SW
Bankers:	CAF Bank Limited 25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ CCLA Investment Management Limited 80 Cheapside, London, EC2A 6DZ

St Peter and St John the Baptist, Wivelsfield
Trustees Annual Report for 2021

Our aims and purposes as a charity

The PCC is committed to enabling as many people as possible to participate in Church of England worship and to be part of our parish community. The PCC maintains an overview of all the activities of the church, and has adopted the following as its Mission Statement:

Our aim is to be a loving, prayerful and serving community committed to Jesus Christ and his Gospel and to the extension of his work throughout the parish and beyond.

The PCC makes plans for the church's life and witness, currently focussing in the following areas:

Growing Younger – making church life more attractive to young people and families
Communicating Better – reviewing and improving all methods of communication
Having Fun Together – creating opportunities to build our fellowship

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2021 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Maintaining and developing our link with St Matthew's, Aberdeen, Sierra Leone, sponsoring the secondary education of children in their community from both Christian and Muslim backgrounds
- Reaching out to the unchurched
- Maintaining the fabric of the church building as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

The early part of 2021 saw the imposition of restrictions on many aspects of life during the second wave of Covid-19 infections. Public worship was permitted throughout the year, but with restrictions on numbers attending and on activities such as congregational singing and social events, particularly in the early months of the year. The programme of Covid vaccinations took place throughout the year, by which immunity in the population was built up, resulting in the gradual lifting of restrictions, and giving people increased confidence to resume social interactions and activities. The activities of the church continued to be seriously impacted, but resourcefulness and a 'can-do' attitude among many of our committed church members ensured that we made the most of the possibilities at each stage, maintaining the life, worship and fellowship of the church, embracing new skills and technologies, while continuing to provide a very safe environment for participants.

Worship and Christian Teaching – adults

Public worship should take place in parish churches at least each Sunday, but as the pandemic continued, blanket permissions were made by the Church of England allowing parishes to dispense with these requirements. In consequence, with most church members heeding the advice to remain at home, few services were held in Church during January and February. Many continued to gather for worship, teaching and fellowship using the Zoom video conferencing platform, or made use of the services streamed on Facebook. We were mindful, however, that those methods were not possible or desirable for all, so we ensured that some public worship took place, and provided opportunities to receive the sacraments.

By Easter, communal singing was permitted outside, and a solo singer inside churches. It was a great joy to sing together for the first time in over a year outside as we gathered on Maundy Thursday, and also at the end of the Easter morning Communion. Within church we were so fortunate to have live music sung for us by Jenny Billam, with Roger Walkinton accompanying.

During spring and early summer, Sunday services most weeks were: 8am Holy Communion in Church and livestreamed on Facebook; 9.30am Children's Service in the hall or churchyard; 10.30am Morning Worship on Zoom; 6pm said Evensong with organ music (sometimes with Communion). When the weather allowed, we also held some evening Songs of Praise services outside the west end of the church, and some Sung Eucharists at the southern end of the churchyard. From May to September, Wednesday morning Communion services were held in the churchyard when possible, with the chance to enjoy coffee together afterwards. No doubt some of these experiments and innovations will continue even after the pandemic has receded.

After a frustratingly long delay, an internet connection was finally installed in the church in July. This enabled us to broadcast the 'Zoom' services from the church, giving worshippers the option of attending in person or continuing online. Subsequently there has been a gradual return by many to worship in church and a resumption of more normal patterns of worship. As the year progressed, singing by choir and congregation resumed, along with more social events in person, which have all been appreciated. The online options continue to be valued and will remain part of church life, thus enabling those unable to be present for a variety of reasons to continue to participate in church life and worship.

The regular housegroups did not meet during 2021, but we ran the Diocesan Lent course on Zoom, featuring a video dialogue between the new bishops of Horsham and Lewes, and this was greatly appreciated. Arising from this, a small group has continued to meet online most weeks, to study and discuss the forthcoming Sunday's readings. In September we were joined by Dominic Desouza-Campbell for a 2-year placement while he trains for ordination; his sermons have been enjoyed, together with his enthusiastic contributions to church life and worship. Dominic devised and organised an Advent Carol Service in December which was valued by all who came.

Christmas was fully celebrated with the Nine Lessons and Carols in church and services at Christmas itself, though the rise of the 'Omicron' variant of Covid-19 continued to cause concern, and impacted numbers as we approached the close of a difficult year. The light of faith and worship continued to shine at Wivelsfield Church during dark days, and darkness did not overcome it, and we look ahead to the future in hope.

The average number of adults attending worship either in church or online was 73. Occasional Offices were all impacted by the restrictions and some baptisms and weddings were postponed: there were 4 weddings and 8 baptisms, and there were 11 funeral services at the church; 3 funerals were conducted by the Vicar in a cemetery or crematorium, and 8 persons' ashes were buried in the churchyard.

Worship and Christian Teaching – children

We continued to hold a separate children's service most Sundays throughout the year, continuing the pattern established in 2020. This allowed for separation between older and more vulnerable members and those at higher risk of exposure to Covid in their schools and workplaces, and also provided a simpler pattern of services. In the early weeks the Children's services were on Zoom, later being held in person in the church, hall or churchyard. Although numbers have not been large, the services are valued, along with the fellowship

and friendships they facilitate. So as to bring different age groups back together, since November there has been a service for all ages monthly, combining the congregations of the 9.30 and 10.30 services, and the different age groups have enjoyed rekindling their relationships. There was an average attendance of 6 children on Sundays across the whole year.

Sadly the Wicked youth clubs have not been able to meet, and activities in the school have not been possible. In addition to the regular Sunday services, worship for children and Easter garden making took place on Good Friday, and families gathered to make decorations for the Christmas tree in December. We were pleased to be able to hold Christingle and crib services at the church once again.

Fellowship and Social Events

At a time when many people have been facing isolation and fear, the Church consders it very important to provide safe opportunities for social contact and interaction. Contact by phone has continued with a number of people connected with the church community.

The church community has also organised many online social events, such as quizzes, coffee mornings, talks, cooking competitions and games evenings, which are open to anyone. These have been particularly appreciated by those living on their own, especially during the darker months, and we are glad to have been able to offer this regular support to a wide variety of people – mostly living in the local area, but sometimes joined by others from further afield. Fellowship over coffee after services resumed on Wednesdays in the summer (outside) and on Sundays in the autumn, and is greatly valued after a long period when it was not possible. Light lunches have been held monthly in the church room since September, along with several special events, such as an outdoor harvest lunch in September and a 'Sausage Sizzle' with sparklers on 5th November.

In July, a Picnic in the Park event was held at Great Ote Hall. In spite of the best efforts of the organisers, heavy rain meant that few people attended. Far more successful was the Church Fete on August Bank Holiday weekend – again at Great Ote Hall, and with much better weather. Large numbers of local people came, appreciating the opportunity to enjoy one another's company in the beautiful surroundings, and much-needed funds were raised for the Church's work. We are very grateful to Carola Godman-Irvine for so generously welcoming the public to her home and gardens at these events, and for her valuable support for the church in many ways throughout the year.

The Church buildings and grounds

The Church and grounds continue to provide valued places for calm and reflection, and the church has been open in daylight hours throughout the year. Planned work to carry out minor repairs identified in the latest quinquennial inspection and improvements to the porch - to cure a serious leak and to replace the outer wooden doors with more welcoming glass ones – did not happen due to delays in the Local Authority planning process. With permissions now in place, it is hoped that this work will take place in 2022 as soon as our chosen builders are able to undertake it.

The churchyard is also valued as a place of reflection, in addition to its usual role as a burial ground for local people. Most of the maintenance costs were met by the Friends of Wivelsfield Churchyard, along with a grant from Wivelsfield Parish Council, with voluntary work parties by church members helping to ensure that the churchyard is well cared for.

The churchyard is also a wonderful wildlife reserve – during 'Count on Nature' week in June a local wildflower expert identified 76 different species of wildflower present. A Bug Hotel was created by children and their leaders, and a greater variety than expected of bats has been found in and around the churchyard. A survey by Clare Blencowe, a fungus expert from the Sussex Biodiversity Record Centre, found enough waxcap species to flag up the churchyard as a site of regiobal importance for these fungi, which appreciate undisturbed soil that is low in nutrients.

Many of the activities normally held in the Church hall were suspended in the early months of the year, but as restrictions eased through the year, many of these have resumed, so that the church hall is once again providing an important community space and contributing to the church's income. Work continues to create a usable outdoor space behind the church hall which will incorporate areas for wildlife.

Serving the local community and the wider world

The Lunch Bunch group which supports local parents and toddlers resumed but with significant restrictions in the spring and summer. From September more normal meetings have been held, with a large number of local families appreciating the chance for adults and children to build friendships and develop those important social interations which had been so seriously limited during the pandemic.

Throughout the year, church members have contributed generously to appeals for the food bank run by the local Family Support Work social worker for needy families in the Haywards Heath area, and to a similar appeal for Christmas gifts, and we are grateful to Anne Martin for co-ordinating these contributions at a time when they have been particularly needed.

Church members have continued to be active in their support for the education of children in our link parish of Aberdeen, Sierra Leone, and have maintained contact with the community there as they have also navigated this challenging period.

Summary

During a year of many changes, Wivelsfield Church has continued to serve the wider community in a variety of ways, inspired by the Christian faith which we are called to proclaim in word and deed with those around us and to pass on to future generations. This has happened in spite of the continuing curtailment of many of our normal activites and sources of income and our need to re-think so much of what we usually take for granted, and is a sign of the hard work and commitment of so many in our church community. Faith and love have been tested but have not wavered; now we look forward in hope to a bright future.

Financial Review

The majority of the parish's income comes from the voluntary giving of members of the parish, and we are very grateful for the generosity of so many people, which makes our work and activities possible. This is supplemented by wedding and funeral fees, collections at special services, fundraising events and the income from our Church Hall and Flat.

Our income continued to be significantly impacted during 2021 due to the health crisis. With limited attendances in church, donations through pew envelopes and cash collections were particualry impacted but the PCC wishes to express their thanks to all who were able to make donations to sustain our church throughout the year, often using methods of giving that they hadn't used before.

Prior to the Summer fund raising events were restricted to activities that could be conducted at least in part remotely such as Steve having his head shaved and Christopher being "imprisoned" at the end of a service. Many people embraced the opportunity to join in with outdoor activities with the Picnic in the Park and whilst attendance wasn't as high as hoped due to the very wet weather those who came had a wonderful afternoon. This was followed by a very well attended Summer Fete with both of these events being held at Great Ote Hall we are very grateful to Carola Godmnan Irving for allowing us the use of her home. Income from hiring the church hall was also substantially reduced due to the various restrictions although in the 2nd half of the year income started to return to nearer pre pandemic levels.

Each Parish in Chichester Diocese is expected to endeavour to meet in full (in addition to its local expenditure) the costs of providing ministry for it, and a proportion of the central costs of the Diocese. These costs as they relate to our parish totalled £74,300 in 2021, and we were able to fully meet these costs. For 2022, the PCC has committed to pay 100% of the Deanery allocation, which is £76,967.

The PCC exercised very tight control over the items of expenditure it could influence. For example heating and lighting costs were lower with limited use of the church building and church hall, particularly in the early part of 2021.

Charities

In 2021 donations totalling £5,000 were made to charities. Whilst in 2020 our regular income had fallen short of our expenditure we had been fortunate to receive a number of substantial legacies and as such given how many charities were struggling due to the health crisis the PCC felt that it was appropriate to set aside money for this purpose. The money was distributed as follows :

	£
Local Churches	240.00
Christian Aid	500.00
Crawley Open House	480.00
Off the Fence	240.00
FSW	895.00
Tear Fund	250.00
St Peter and St James Hospice	290.00
Kent, Sussex and Surrey Air Ambulance	290.00
Impact Foundation	310.00
World Land Trust	310.00
Chailey Heritage	460.00
Dementia UK	280.00
Mid Sussex Parkinson's	280.00
Street Paws	175.00
	5000.00

Church Hall

Of the original debt we had a single interest free loan outstanding at the 31st December 2020 of £10,000 which was provided by a parishioner. During the year a repayment of £2,000 was made leaving an outstanding balance of £8,000 at the 31st December 2021. This loan is due for repayment in March 2025.

Income from Legacies

From time to time the PCC receives legacies, sometimes for expenditure on particular purposes defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. During 2021 we did not receive any legacies. The PCC has agreed to use a substantial part of the legacy from Brian High in 2020 to fund the various aspects of maintenance required to the church identified in the most recent Quinquennial Report produced by the Church Architect including the work to the South porch . It is expected that this work will be undertaken during 2022.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to at least three months' worth of our normal expenditure as contingency against unforeseen situations. This year's adjusted closing balance of £ 87,260 meets this requirement.

It is PCC policy to invest balances of funds with the CBF Church of England deposit fund and the CAF Gold Deposit Account.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Revd Christopher Powell	Chairman
Reader:	Mr David White	
Wardens:	Mrs Paula Wood	Vice Chairman To April 2021
	Mrs Jenny Billam	From May 2021
	Mrs Jane Hill	From May 2021
Assistant Warden:	Mr Colin Holden	To April 2021

Elected Members:

	Mrs Alison Arnold	
	Mr Andy Burch	
	Mr Steve Onions	Treasurer
	Mrs Lesley Wale	
	Mrs Sue Welch	From April 2021
	Mr Roger Whyatt	To December 2021
Co-opted:	Mrs Sue Neatherway	From April 2021
Deanery Synod:	Mr Geoff Martin	
	Mrs Anne Martin	
	Mrs Stephanie Inglesfield	
	Mr Robert Wood	From April 2021

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent and lay reader licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and nine members of the church who are elected at the Annual Parochial Church Meeting (APCM). Church Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and
signed on their behalf by The Revd. Christopher Powell, PCC Chairman

.....C J Powell.....

Date.....9/5/22.....

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Peter and St John the Baptist, Wivelsfield

St Peter and St John the Baptist Church, Church Lane, Wivelsfield RH17 7RD

Registered Charity no. 1130751

For the year ended 31st December 2021

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St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Statement of Financial Activities

The financial effect of our activities during the year can be summarised as follows

	Unrestricted Fund	Restricted Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	£	
Income and endowments from:					
Donations and legacies	63,626	13,027	**76,653**	*148,092*	
Charitable activities	6,842	-	**6,842**	*4,957*	
Other trading activities	19,194	-	**19,194**	*15,293*	
Investments	89	-	**89**	*413*	
Other receipts	-	-	-	*1,000*	
Total income	**89,751**	**13,027**	**102,778**	*169,755*	*2*
Expenditure on:				-	
Raising funds	216	-	**216**	*177*	
Charitable activities	103,463	17,718	**121,180**	*101,080*	
Other trading activities	2,039	-	**2,039**	*2,895*	
Other expenditure	-	1,260	**1,260**	-	
Total expenditure	**105,718**	**18,978**	**124,696**	*104,153*	*3*
Net gains (or losses) on investments	-	-	-	-	
Net income or (net expenditure)	**(15,967)**	**(5,952)**	**(21,918**	*65,602*	
Transfers between funds	**163**	**(163)**	-	-	
	(15,804)	(6,115)	(21,918)	*65,602*	
Other recognised gains/(losses):					
Gains/(losses) on revaluation of fixed assets	-	-	-	-	
Other gains/(losses)	-	-	-	-	
Reconciliation of funds:					
Net movement in funds	**(15,804)**	**(6,115)**	**(21,918)**	*65,602*	
Total funds brought forward	370,043	57,579	**427,622**	*362,020*	
Total funds carried forward	**354,240**	**51,464**	**405,704**	*427,622*	

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Balance Sheet

Our financial position and summary of funds at the year end were

	Total Funds 2021	Total Funds 2020	Notes
	£	£	
Intangible assets	-	-	
Tangible assets	275,491	275,655	
Heritage assets	-	-	
Endowed investments	-	-	
Total fixed assets	**275,491**	275,655	7
Stocks	-	-	
Debtors	5,175	6,065	9
Investments		-	
Cash at bank and in hand	134,275	157,733	
Total current assets	**139,449**	163,798	
Creditors: Amounts falling due within one year	(1,236)	(1,831)	10
Net current assets or (liabilities)	**138,213**	161,967	
Total assets less current liabilities	**413,704**	437,622	
Creditors: Amounts falling due after more than one year	(8,000)	(10,000)	11
Provisions for liabilities		-	
Total net assets or (liabilities)	**405,704**	427,622	
The funds of the charity:			
Endowment funds		-	
Restricted funds	51,464	57,579	13
Unrestricted funds	354,240	370,043	13
Revaluation reserve			
Total unrestricted funds	**354,240**	370,043	
Total charity funds	**405,704**	427,622	

This Financial Report for the year ended 31st December 2021, including the notes following, was approved by the PCC and signed on its behalf by The Revd. Christopher Powell, PCC Chairman:

.....

Date 9/5/22

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

1 Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2016) Statement Of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes.

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment. The Chichester Diocese holds the Chancel Trust.

Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when received.

Donations and legacies

Collections are recognised when received.

Planned giving receivable, including numbered envelopes, pew envelopes, standing orders and Parish giving Scheme, is recognised when received.

Gift aid recovered is recognised when the respective claim has been recognised by HMRC except donations via the Parish Giving Scheme which is recognised on receipt.

Grants and legacies are recognised when the funds are received.

Charitable activities

Statutory fees for weddings and funerals are recognised when received.

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of tickets for an event in the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the event has taken place.

Sales of magazines and study notes are recognised when received.

Rents from property and Church Hall hire fees are recognised in accordance with the rental /hire agreements, when receipt is probable.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at the end of the financial year for which the accounts are being prepared.

Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements.

All expenditure on consecrated or beneficed buildings, the Church Hall and moveable furnishings are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. Non-moveable furnishings installed in the vicarage have also been capitalised and will be depreciated over their useful life.

Office and audio visual equipment and Vicarage furnishings are depreciated at 25% on a reducing balance basis.

Property

The Church Hall is classified as an unrestricted fixed asset. The Church Hall has been valued by Pindars Professional & Consultancy Services Limited and revaluations are due to take place every 5 years and a revaluation was due for the year ended 31st December 2019. However the PCC resolved not to seek a revaluation at that time to avoid the cost associated with obtaining a revaluation as property prices were not considered to have changed significantly over the period since the last valuation.

Investments

Investments are stated at market value at the balance sheet date.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at CAF Bank.

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

2 Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	*£*	
Planned giving (excl. tax refunds)	46,521	7,223	**53,744**	*56,298*	
Planned giving (no tax refunds)	352	-	**352**	*3,074*	
Loose cash collections	2,018	-	**2,018**	*516*	
Summer fete	-	-	**-**	*-*	
Other Fund Raising	1,054	-	**1,054**	*4,385*	
Other Special appeals	-	-	**-**	*-*	
Gift Aid recoverable	12,425	1954	**14,379**	*14,714*	
Legacies	-	-	**-**	*64,855*	
Grants	-	3,850	**3,850**	*2,500*	
Chancel Trust	250	-	**250**	*254*	*14*
HMRC Furlough Scheme	1,006	-	**1,006**	*1,496*	
Donations and legacies	**£63,626**	**£13,027**	**£76,653**	*£148,092*	
Fees for weddings & funerals	6,842	-	**6,842**	*4,957*	
Charitable activities	**£6,842**	**-**	**£6,842**	*£4,957*	
Summer fete	3,857	-	3,857	*-*	
Other Fund Raising	1,958	-	1,958	*1,887*	
Sales of the parish magazine	-	-	-	*-*	
Rent from letting of Church Hall Flat	8,871	-	8,871	*10,025*	
Church Hall hiring fees	4,463	-	4,463	*3,381*	
Magazine advertisement fees	-	-	-	*-*	
Church History Guide sales	45	-	45	*-*	
JAM Events	-	-	-	*-*	
Other trading activities	**£19,194**	**-**	**£19,194**	*£15,293*	
Bank & CBF deposit interest	89	-	**89**	*413*	
Investments	**£89**	**-**	**£89**	*£413*	
Other receipts	-	-	-	*1,000*	
Total income and endowments on all funds	**£89,751**	**£13,027**	**£102,778**	*£169,755*	

St Peter and St John the Baptist Church, Wivelsfield

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Notes to the Financial Report

3 Analysis of expenditure

	Unrestricted Fund	Restricted Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	£	
Stewardship costs	216	-	**216**	*177*	
Other fundraising costs	-	-	**-**	-	
Cost of raising funds	**£216**	**-**	**£216**	*£177*	
Charitable grants and donations	5,000	11,487	16,487	*1,562*	*4*
Mission & evangelism costs	3,095	1,031	4,126	*401*	
Diocesan parish share	74,300	-	74,300	*74,035*	
Church and Hall Insurance	3,156	-	3,156	*3,153*	*15*
Ministry costs including Clergy and other people's expenses	6,109	-	6,109	*5,983*	*6*
Salaries and honoraria incl NI	5,540	-	5,540	*5,540*	*5*
Upkeep of services	951	-	951	*1,703*	
Church running costs	1,544	-	1,544	*1,225*	
Children's Ministry	163	-	163	*127*	
Church maintenance and repair	2,982	-	2,982	*2,111*	
Upkeep of churchyard	-	5,200	5,200	*5,840*	
Miscellaneous	362	-	362	*322*	
Bank charges	97	-	97	*60*	
Depreciation	164	-	164	*217*	*7*
Governance	-	-	**-**	-	
Cost of charitable activities	**£103,463**	**£17,718**	**121,180**	*£102,280*	
Fund raising costs	-	-	**-**	-	
Church hall running costs	2,039	-	**2,039**	*1,695*	*15*
Church Hal Maintenance costs	-	1,260	**1,260**	-	
Other trading costs	-	-		-	
Cost of other trading activities	**£2,039**	**£1,260**	**£3,299**	*£1,695*	
Total expended on all funds	**£105,718**	**£18,978**	**£124,696**	*£104,153*	

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

4 Missionary and charitable giving

	Unrestricted Fund	Restricted Fund/s	Total Funds 2021	Total Funds 2020	Notes
	£	£	£	£	
Home					
Christian Aid	500	-	**500**	244	
Diocese of Chichester	240	-	**240**	-	
FSW	895	-	**895**	-	
Crawley Open House	480	-	**480**	-	
Off the Fence	240	-	**240**	-	
Tear Fund	250	-	**250**	-	
St Peter and St James Hospice	290	-	**290**	-	
KSS Air Ambulance	290	-	**290**	-	
Impact Foundation	310	-	**310**	-	
World Land Trust	310	-	**310**	-	
Chailey Heritage	460	-	**460**	-	
Dementia UK	280	-	**280**	-	
Mid Sussex Parkinson's Assoc.	280	-	**280**	-	
Street Paws	175	-	**175**	-	
Christmas Lunch Fund	-	237	**237**	93	
Overseas					
Sierra Leone	-	11,249	**11,249**	960	
British Red Cross Australia Appeal	-	-	**-**	266	
	5,000	**11,487**	**16,487**	1,562	

5 Staff costs

	Unrestricted Fund	Restricted Fund/s	Total Funds 2021	Total Funds 2020	Notes
	£	£	£	£	
Remuneration					
Wages and salaries	5,540	-	**5,540**	5,540	
Employer social security costs	-	-	**-**	-	
Employer pension costs	-	-	**-**	-	
	5,540	-	**5,540**	5,540	

Note: The sum of £1,006 was claimed under the Government's Furlough Scheme with this income shown in Note 2 Analysis of income and endowments.

St Peter and St John the Baptist Church, Wivelsfield

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Notes to the Financial Report

6 Payments to PCC members

During the year ended the 31st December 2021 one trustee was reimbursed for expenses relating to travel, phone costs and stationery amounting to £1,033. The Rates (Council Tax) paid in respect of the Vicarage amounted to £3,550 and water charges £1,034.

One PCC member received remuneration from the PCC during the year.

7 Fixed assets

Tangible fixed assets

	Freehold land and buildings	Vicarage Furnishings	Video & Office equipment	Total fixed assets	*Notes*
	£	£	£	£	
Cost or valuation					
At 1 January 2021	275,000	1,700	1,055	**277,755**	
Additions	-	-	-	-	
Disposals	-	-	-	-	
Revaluation	-	-	-	-	
At 31 December 2021	**275,000**	**1,700**	**1,055**	**277,755**	
Depreciation					
At 1 January 2021	-	(1,296)	(804)	**(2,101)**	
Additions	-	-	-	-	
Disposals	-	-	-	-	
Charge for Year	-	(101)	(63)	**(164)**	
At 31 December 2021	-	**(1,397)**	**(867)**	**(2,265)**	
Net book amounts					
At 31 December 2021	**275,000**	**303**	**188**	**275,491**	
At 31 December 2020	*275,000*	*404*	*251*	*275,655*	

The freehold land and buildings comprise the Church Hall, including Flat 1, in Church Lane, Wivelsfield. The Church Hall is classified as an unrestricted fixed asset. The Church Hall has been valued by Pindars Professional & Consultancy Services Limited and revaluations are due to take place every 5 years and a revaluation was due for the year ended 31st December 2019. However the PCC resolved not to seek a revaluation at that time to avoid the cost associated with obtaining a revaluation as property prices were not considered to have changed significantly over the period since the last valuation.

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

8 Net assets by fund

Analysis of net assets by fund

	Unrestricted Funds	Restricted Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	*£*	
Fixed assets for church use	275,491	-	**275,491**	*275,655*	
Current assets (except cash)	3,839	1,336	**5,175**	*6,065*	
Cash at bank and on deposit	84,146	50,128	**134,275**	*157,733*	
Current liabilities	(1,236)	-	**(1,236)**	*(1,831)*	
Long term liabilities	(8,000)	-	**(8,000)**	*(10,000)*	
	£354,240	**£51,464**	**£405,704**	*£427,622*	

9 Debtors

	Unrestricted Funds	Restricted Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	*£*	
Income tax recoverable	3,393	1,336	**4,729**	*2,140*	
Prepayments and accrued income	402	-	**402**	*402*	
Other debtors	44	-	**44**	*3,523*	
	£3,839	**£1,336**	**£5,175**	*£6,065*	

10 Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	*£*	
Deferred income	-	-	**-**	*-*	
Accruals for utilities and other costs	319	-	**319**	*231*	
Other creditors	917	-	**917**	*1,601*	
	£1,236	**-**	**£1,236**	*£1,831*	

St Peter and St John the Baptist Church, Wivelsfield

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Notes to the Financial Report

11 Creditors: amounts falling due after one year

	Unrestricted Funds	Restricted Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	£	
Deferred income	-	-	-	-	
Accruals for utilities and other costs	-	-	-	-	
Other creditors	8,000	-	**8,000**	*10,000*	
	£8,000	-	**£8,000**	*£10,000*	

12 Comparatives for the statement of financial activities - previous year figures

	Unrestricted Fund	Restricted Fund/s	Total Funds 2020	*Notes*
	£	£	£	
Income and endowments from:				
Donations and legacies	135,544	12,548	**148,092**	
Charitable activities	4,957	-	**4,957**	
Other trading activities	14,540	753	**15,293**	
Investments	413	-	**413**	
Other receipts	-	-	**-**	
Total income	**156,454**	**13,301**	**169,755**	
Expenditure on:				
Raising funds	177		**177**	
Charitable activities	94,187	6,893	**101,080**	
Other trading activities	2,895	-	**2,895**	
Other expenditure				
Total expenditure	**97,260**	**6,893**	**104,153**	
Net gains (or losses) on investments	-			
Net income or (net expenditure)	**59,194**	**6,408**	**65,602**	
Transfers between funds	411	(411)	-	
	59,605	5,997	65,602	
Other recognised gains/(losses):				
Gains/(losses) on revaluation of fixed assets	-			
Other gains/(losses)				
Reconciliation of funds:	-	-	-	
Net movement in funds	**59,605**	**5,997**	**65,602**	
Total funds brought forward	310,438	51,582	**362,020**	
Total funds carried forward	**370,043**	**57,579**	**427,622**	

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

13 Statement of funds

Explanation of funds

Endowed funds *are required by the donors to be invested and the income spent on specific objectives*

We do not have any endowed funds.

Restricted funds *are not invested permanently but are to be spent within reasonable timescales*

Unrestricted funds *are not subject to any donor restrictions and can be spent as the PCC decides*

Summary of all funds

Fund income and expenditure and final balances are as follows:

		Balances b/fwd 1 Jan 2021	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2021
		£	£	£	£	£
Friends of Wivelsfield Church Yard	(a)	*22,257*	*8,262*	*(5200)*	-	*25,319*
Christmas Lunch fund		*4,040*	-	*(237)*	-	*3,803*
Fabric fund		*2,001*	*63*	-	-	*2,063*
Organ Fund		*1,907*	*63*	-	-	*1,970*
Sierra Leone Main fund		*19,360*	*790*	*(11,249)*	-	*8,901*
Sierra Leone Travel fund		*4,919*	-	-	-	*4,919*
Youth Club fund		*928*	-	-	-	*928*
Children's Ministry fund		*1,036*	-	-	*(163)*	*873*
Church Hall Refurbishment Fund		-	-	-	-	-
Choir Fund		*100*	-	-	-	*100*
Internet Connection		*1,031*	-	*(1,031)*	-	-
Church Hal Acoustic work Fund		-	*3,850*	*(1,260)*	-	*2,590*
Total of all restricted funds		**57,579**	**13,027**	**(18,978**	**(163)**	**51,464**
General fund	(d)	*277,185*	*89,751*	*(105,718)*	*9,784*	*271,003*
Designated Funds		-	-	-	-	
Fabric fund	(e)	*10,069*	-	-	-	*10,069*
Joy Lawrence fund (Mission)		*15,521*	-	-	*(681)*	*14,840*
B High Fund	(f)	*52,269*	-	-	*(6,406)*	*45,863*
M Richards Fund	(f)	*10,000*	-	-	*(415)*	*9,585*
D Scobbie Fund	(f)	*2,000*	-	-	*(2,000)*	-
Good Samaritan Fund		*1,000*	-	-	*(120)*	*880*
Church Hall Income		-	-	-	-	-
Hall Loan Repayment fund		*2,000*	-	-	-	*2,000*
Total of all unrestricted funds		**370,043**	**89,751**	**(105,718)**	**163**	**354,240**
Total funds		**£427,622**	**£102,778**	**£(124,696)**	**£(0)**	**£405,704**

(a) Routine expenditure was incurred on maintaining the churchyard. A grant of £2,500 was received from Wivelsfield Parish Council.

(b) Donations have been made in respect of educational sponsorship. The payment for both the 2020/21 and 2021/22 years were paid in 2021. Additionally funds were made available to help with the Shida Pre School building project and postage costs were incurred in respect of a number of parcels sent to Sierra Leone containing various supplies. Bible study booklets were also purchased and sent to St Matthews.

(c) The hall is regularly used for both church activities and a significant number of casual users from the local community with a broad range of activities taking place producing regular hire fee income. However the health crisis has again disrupted this income in 2021. The flat has been let throughout the year. The hall renovation and conversion costs were largely met by donations with the shortfall funded through a combination of interest free loans and church funds. All outstanding sums have been repaid with the exception of an interest free loan made by a parishioner . The outstanding loan of £10,000 brought forward has been reduced through a repayment of £2,000 made during the year leaving an outstanding balance of £8,000 at the year end. This loan is due to be repaid in full during 2025.

(d) The General Fund includes the value of the Church Hall

(e) The Fabric Funds have not been utilised in 2021. The restricted Fabric Fund is only available for repairs to the church. The designated Fabric Fund may be used for repairs to the church and church hall.

(f) The church was fortunate to receive a number of legacies during 2020. The PCC has agreed to use a part of the legacy from Brian High to carry out various repairs to the church identified during the most recent Quinquennial undertaken by the Church Architect. Monies from these legacies was used to fund the balance of the cost of installing the internet connection enabling online services and to fund the charitable gifts made in 2021.

14 Chancel Trust and income grant

Following a review of the law the Chichester DBF decided in 2019 that the previous presentation of Chancel Funds had been misunderstood and that a revision was required.

Income received from Chancel trusts is not investment income, as the PCC does not own the trust fund nor its investments.

Income from Chichester DBF is a Restricted charitable grant to reimburse the cost of insuring the Chancel, which previously has been paid by the PCC from General Funds. In 2021 the grant amounted to £249.73 *(2020 £254.27)*

The PCC decided to transfer the Restricted grant to General Fund to replenish that fund for the cost of Chancel insurance.

15 Church and Hall Insurance

We used to have 2 insurance policies, one for the church and one for the hall. Several years ago these were combined by the Ecclesiastical Insurance Co into a single policy. In 2020 £1200 of the combined premium was allocated to the hall based on the previous year allocation. As we go forward it will be increasingly difficult to make this apportionment in a meaningful way. Therefore in the 2021 accounts the single premium has been shown as "Church and hall insurance". The 2020 insurance figure has been adjusted accordingly to reflect the total church and hall insurance paid with a corresponding reduction in the 2020 church hall running costs figure.

Independent Examiner's Report to the PCC of St Peter and St John the Baptist Church, Wivelsfield for the Year Ended 31st December, 2021

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Peter and St John the Baptist, Wivelsfield, on the annual report for the year ended 31st December 2021 set out on pages 6 to 18.

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
   a. to keep accounting records in accordance with section 130 of the Charities Act; and
   b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature .....

Examiner's name *CAPITALS* GEOFFREY PERKINS

Date 7/3/2022

Relevant professional qualification(s) or body *if any* .....

Examiner's address 15, Greenhill Park, Haywards Heath, West Sussex, RH 17 7SW

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER & ST JOHN THE

England & Wales - Charity number 1130751

Accounts

Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of Wivelsfield

St Peter and St John the Baptist Church, Wivelsfield

Church Lane, Wivelsfield RH17 7RD

Registered Charity no. 1130751

For the year ended 31st December 2020

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Website:	wivelsfieldchurch.org.uk
Incumbent:	The Revd Christopher Powell The Vicarage, Church Lane, Wivelsfield RH17 7RD
Independent examiner:	Mr Geoffrey Perkins 15, Greenhill Park, Haywards Heath RH17 7SW
Bankers:	CAF Bank Limited 25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ CCLA Investment Management Limited 80 Cheapside, London, EC2A 6DZ

St Peter and St John the Baptist, Wivelsfield
Trustees Annual Report for 2020

Our aims and purposes as a charity

The PCC is committed to enabling as many people as possible to participate in Church of England worship and to be part of our parish community. The PCC maintains an overview of all the activities of the church, and has adopted the following as its Mission Statement:

Our aim is to be a loving, prayerful and serving community committed to Jesus Christ and his Gospel and to the extension of his work throughout the parish and beyond.

The PCC makes plans for the church's life and witness, currently focussing in the following areas:

Growing Younger – making church life more attractive to young people and families
Communicating Better – reviewing and improving all methods of communication
Having Fun Together – creating opportunities to build our fellowship

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2020 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Maintaining and developing our link with St Matthew's, Aberdeen, Sierra Leone, sponsoring the secondary education of children in their community from both Christian and Muslim backgrounds
- Reaching out to the unchurched
- Maintaining the fabric of the church building as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

At the beginning of 2020, Wivelsfield Parish Church had plans in place for worship and activities throughout the year, including musical events, services in church and at other locations, a fete at Great Ote Hall and children's activities.

With the arrival of Covid-19 and the consequent restrictions required by law in many areas of life, many of these plans

had to be curtailed or abandoned. However, worship of God and service of others has continued as the Church has adapted to the new challenges and opportunities

Worship and Christian Teaching - adults

Churches were completely closed - both for private prayer and public worship - from 23rd March, but we were able to respond quickly to the restrictions, holding our first online services on Sunday 29th March. Some services have been livestreamed on Facebook via the existing page run by the Church, enabling these to be easily accessed by the public. Use of the Zoom video conferencing platform for other services – while less publicly accessible – nevertheless enabled a real gathering of the worshipping community, with opportunities for many people to be active participants in acts of worship, and to share much-needed emotional support and fellowship. In these gatherings the Church community continued to engage with the Word of God, and to offer prayer for the needs of the world generally and of this parish in particular. As well as many of the established congregation, others have joined in these acts of worship, some of whom have become regular worshippers. Jenny Billam has continued to lead the singing from her piano at home, Colin Holden has given a great deal of technical support, and both deserve our gratitude, together with the many others who have contributed to these services.

We also responded quickly when worship in church was able to resume in July, with 8am and 6pm Sunday services and midweek services held in church. The social distancing requirement for worshippers to be seated 2 metres apart from anyone outside their household severely limited the numbers which could be accommodated in the church, and for this reason the main Sunday service at 10.30am continued to be on Zoom throughout the year. Thanks to the generous support of some of the church's neighbours in allowing use of their wifi signal, it has been possible to livestream many services from the church, thus enabling some to continue participating from home. A further lockdown throughout November closed churches once again, and high infection rates in the area in December discouraged others from attending, and so it was important that we maintain our online patterns of worship.

The PCC decided to install a landline broadband connection to the church, to give a reliable internet connection in the future, for both worship and other activities, hoping that this would be a relatively quick process to enable livestreaming once the church reopened. In spite of faculty permission being granted quickly, there were long delays by the provider, and it will not be installed until at least the end of March 2021. Roger Whyatt deserves particular gratitude for his perseverence with this project.

It has not been possible for the existing housegroups to meet since March, but in place of this an online group has studied the 'Living Faith' course from Lichfield Diocese.

The average number of adults attending worship either in church or online was 65. Occasional Offices were all impacted by the restrictions and many baptisms, weddings and memorial services were postponed: there was 1 wedding and 3 baptisms, and there were 11 funeral services at the church (some at the graveside); 4 funerals were conducted by the Vicar in a cemetery or crematorium, and 3 persons' ashes were buried in the churchyard.

Worship and Christian Teaching – children

We started a separate children's service on Zoom on Easter Sunday, and these continued weekly for the rest of the year, being led by different members of the children's ministry team. From July to September, children's services were mostly held in the churchyard, moving to the hall as needed, and returning to Zoom during the November lockdown. These services have provided Christian teaching and worship for the children and pastoral support for them and their families, at a time when many have been isolated from friends and family and facing the challenges of home-schooling. 9 families regularly attended these services, with an average attendance of 7 children across the whole year.

Teenage members of Wicked Youth Club met on Zoom throughout year, facilitated by Steve Onions, but many of the activities normally held for children couldn't take place – such as JAM days, Junior Wicked and Social Club and assemblies at the school. We were able to hold 2 Christingle Services at the church, with 32 children attending with their families. We also made plans to hold 4 Crib services on Christmas Eve, and 80 people had booked to

attend these, but due to the high infection rates in the area at the time and the vulnerability of members of the leadership team, it was sadly necessary to cancel these.

Fellowship and Social Events

At a time when many people have been facing prolonged isolation and fear, the Church consdered it very important to provide safe opportunities for social contact and interaction. Each member of the PCC took on the responsibility of keeping in contact by phone with a number of people connected with the church community.

The church community has also organised many online social events, such as quizzes, coffee mornings, talks, cooking competitions and games evenings, which are open to anyone. These have been particularly appreciated by those living on their own, especially during the darker months, and we are glad to have been able to offer this regular support to a wide variety of people – mostly living in the local area, but sometimes joined by others from further afield. Particular appreciation is due to Colin and Julie Holden and Clare Whyatt for organising most of these events and helping us meet some of the current challenges.

The Church buildings and grounds

Places for prayer and reflection have been particularly valued during this year, and the church has been open daily for private prayer since June, and is well used for this purpose. The fact that we were able to open the church throughout the day rather than at limited times has made it easy to maintain social distancing, as it is less likely that other visitors will be there at the same time. To open the church safely, soft furnishings were removed, and a programme of regular cleaning of surfaces was put in place. During the year, plans were made to undertake minor repairs around the building, and improvements to the porch – to alter the roof structure to cure a serious leak, and to replace the outer wooden doors and decayed bird doors with glazed ones to make the porch lighter and more welcoming – and we hope to carry out this work as soon as possible in 2021.

The churchyard has also been valued as a place of reflection, in addition to its usual role as a burial ground for local people. Most of the maintenance costs are met by the Friends of Wivelsfield Churchyard, along with a grant from Wivelsfield Parish Council, with voluntary work parties by church members helping to ensure that the churchyard is well cared for. Spring bulbs were planted at the southern end of the churchyard, and the PCC is considering how to improve the environmental impact of the churchyard, in line with our Eco-church status.

Many of the usual activities by which the church hall contributes to local life have not been possible for much of the year, though the hall continues to be well maintained, ready for normal use to begin again when possible.

Serving the local community and the wider world

In February, we held a quiz night – always a popular local event – and in early March many church members contributed to 'Party Pieces', raising funds for the Sierra Leone link. Both events were held in the village hall, with little inkling that these would be some of the only local events possible during the year. The Lunch Bunch group which supports local parents and toddlers was unable to hold its normal meetings for most of the year, but with the loosening of restrictions in the summer was able to host outdoor picnics for these families during the good weather.

Church members collected shopping and prescriptions for the more vulnerable in the community, though a high proportion of our members were themselves vulnerable to serious illness, so our ability to help in these practical ways was limited. Throughout the year, church members have contributed generously to appeals for the food bank run by the local Family Support Work social worker for needy families in the Haywards Heath area, and to a similar appeal for Christmas gifts, and we are grateful to Anne Martin for co-ordinating these contributions at a time when they have been particularly needed.

Church members have continued to be active in their support for the education of children in our link parish of Aberdeen, Sierra Leone, and have maintained contact with the community there as they have also navigated this challenging period.

Summary

During a year of change and uncertainty, Wivelsfield Church has continued to serve the wider community in a variety of ways, inspired by the Christian faith which we are called to proclaim in word and deed with those around us and to pass on to future generations. This has happened in spite of the curtailment of many of our normal activites and our need to re-think so much of what we usually take for granted. Many of the usual sources of income have also been seriously affected, particularly hall rentals, fund-raising activities, church collections and fees, and it is only through the generous regular giving of our members and supporters that we have been able to pay the full costs of our ministry and our share of the central costs of the Diocese, continue our ministries of worship and teaching and contributing to wider society, and we are grateful to all who have given of their time, money and talent to make this possible.

Financial Review

The majority of the parish's income comes from the voluntary giving of members of the parish, and we are very grateful for the generosity of so many people, which makes our work and activities possible. This is supplemented by wedding and funeral fees, collections at special services, fundraising events and the income from our Church Hall and Flat.

Our income was significantly impacted during 2020 due to the health crisis. With limited attendanc es in church donations through pew envelopes and cash collections were particualry impacted but the PCC wishes to express their thanks to all who were able to make donations to sustain our church throughout the year, often using methods of giving that they hadn't used before.

After the very successful quiz at the start of the year our normal fund raising activities were largely curtailed but thanks are due to all those who found ways to raise much needed fuinds for the church and the support of those who gave donations to support virtual events. Income from hiring the church hall was also substantially reduced due to the various restrictions as were PCC fees with the restrictions placed on weddings.

Each Parish in Chichester Diocese is expected to endeavour to meet in full (in addition to its local expenditure) the costs of providing ministry for it, and a proportion of the central costs of the Diocese. These costs as they relate to our parish totalled £74,035 in 2020, and we were able to fully meet these costs. For 2021, the PCC has committed to pay 100% of the Deanery allocation, which is £74,300.

The PCC exercised very tight control over the items of expenditure it could influence. For example heating and lighting costs were lower with limited use of the church building and church hall and as we were unable to hold Cafe Church services after March we avoided some Village Hall hire fees.

We were very fortunate to receive several significant legacies in 2020. Without the inclusion of income from these legacies the income received in 2020 fell short of expenditure by just under £7,000 as detailed in the accompnying accounts.

Charities

In 2019 £5,000 of our income was set aside at the end of the year to support charities which share our aims. This sum was distributed during 2020 as follows:

	£
Local Welfare Fund	535.00
Local Churches	240.00
Christian Aid	500.00
Crawley Open House	290.00
Emmaus UK	290.00
FSW	290.00
Tear Fund	250.00
St Peter and St James Hospice	290.00
Kent, Sussex and Surrey Air Ambulance	290.00
Impact Foundation	320.00
World Land Trust	310.00
Chailey Heritage	460.00
Dementia UK	280.00
Mid Sussex Parkinson's	280.00
Street Paws	175.00
Wivelsfield Community Club	200.00
	5000.00

During 2020 following collections in church donations were made to the British Red Cross Australia Appeal of £266 and to Christian aid of £244.

Church Hall

Year	Costs Incurred	Donations Received	Income*	Debt
2013	-	76,582	-	
2014	(35,945)	76,072	-	
2015	(231,375)	13,259	-	
2016	-	5,060	10,030	
2017	-	4,375	11,648	
2018	-	26,095	13,919	
2019		793	12,907	
2020		**280**	**6,300**	
Total	**(267,320)**	**202,236**	**48,504**	**(10,000)**

* Income, net of expenses, from the Hall has been used to pay debt from 2016 onwards.

Of the original debt we have a single interest free loan outstanding at the 31st December 2020 of £10,000 which was provided by a parishioner. The PCC has agreed from 2020 onwards to set aside £2000 each year to provide for the repayment of this loan. This loan is due for repayment in March 2025.

Income from Legacies

From time to time the PCC receives legacies, sometimes for expenditure on particular purposes defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. During 2020 we were very fortunate to receive legacies from the estates of Brian High £52,854.70, Donald Scobbie, £2,000 and Martin Richards, £10,000. The PCC has agreed to use a substantial part of the legacy from Brian High to fund the various aspects of maintenance required to the church identified in the most recent Quinquennial Report produced by the Church Architect including the work to the South porch . It is expected that this work will be undertaken during 2021. A further £586 of this legacy has been used to meet half of the cost of new bell ropes with the remaining part of the cost donated by a church member. Money from these legacies will also be used to pay the balance of costs associated with the installation of a phone connection to provide a broadband capability in church following an appeal for donations which raised £1031.25 including Gift Aid.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to at least three months' worth of unrestricted payments as contingency against unforeseen situations. This year's adjusted closing balance of £95,043 meets this requirement.

It is PCC policy to invest balances of funds with the CBF Church of England deposit fund and the CAF Gold Deposit Account.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Revd Christopher Powell	Chairman
Reader:	Mr David White	
Wardens:	Mrs Paula Wood	Vice Chairman
Assistant Warden	Mr Colin Holden	Joined November 2020
Treasurer	Mr Steve Onions	

Elected Members

	Mrs Anne Martin	
	Mr Rupert Meredith-Jones	To March 2020
	Mr Roger Whyatt	
	Mrs Alison Arnold	
	Mrs Lesley Wale	
	Mr Andy Burch	
	Mrs Stephanie Inglesfield	

Deanery Synod	Mr Geoff Martin
	Mrs Anne Martin

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent and lay reader licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and nine members of the church who are elected at the Annual Parochial Church Meeting (APCM). Church Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Revd. Christopher Powell, PCC Chairman

.....

Date 19/3/21

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Peter and St John the Baptist, Wivelsfield

St Peter and St John the Baptist Church, Church Lane, Wivelsfield RH17 7RD

Registered Charity no. 1130751

For the year ended 31st December 2020

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St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Statement of Financial Activities

The financial effect of our activities during the year can be summarised as follows

	Unrestricted Fund	Restricted Fund/s	Total Funds 2020	*Total Funds 2019*	*Notes*
	£	£	£	£	
Income and endowments from:					
Donations and legacies	135,544	12,548	**148,092**	*86,594*	
Charitable activities	4,957	-	**4,957**	*5,721*	
Other trading activities	14,540	753	**15,293**	*27,150*	
Investments	413	-	**413**	*469*	
Other receipts	1,000	-	**1,000**	-	
Total income	**156,454**	**13,301**	**169,755**	*119,934*	*2*
Expenditure on:			-	-	
Raising funds	177		**177**	*166*	
Charitable activities	94,187	6,893	**101,080**	*109,885*	
Other trading activities	2,895	-	**2,895**	*4,996*	
Other expenditure	-	-	-	-	
Total expenditure	**97,260**	**6,893**	**104,153**	*115,050*	*3*
Net gains (or losses) on investments	-	-	-	-	
Net income or (net expenditure)	**59,194**	**6,408**	**65,602**	*4,884*	
Transfers between funds	411	(411)	-	-	
	59,605	5,997	65,602	*4,884*	
Other recognised gains/(losses):					
Gains/(losses) on revaluation of fixed assets	-	-	-	-	
Other gains/(losses)	-	-	-	-	
Reconciliation of funds:					
Net movement in funds	**59,605**	**5,997**	**65,602**	*4,884*	
Total funds brought forward	310,438	51,582	**362,020**	*353,867*	
Total funds carried forward	**370,043**	**57,579**	**427,622**	*358,751*	

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Balance Sheet

Our financial position and summary of funds at the year end were

	Total Funds 2020	Total Funds 2019	Notes
	£	£	
Intangible assets	-	-	
Tangible assets	275,655	275,872	
Heritage assets	-	-	
Endowed investments	-	-	
Total fixed assets	275,655	275,872	7
Stocks	-	-	
Debtors	6,065	2,227	9
Investments	-	-	
Cash at bank and in hand	157,733	98,649	
Total current assets	163,798	100,876	
Creditors: Amounts falling due within one year	(1,831)	(7,997)	10
Net current assets or (liabilities)	161,967	92,879	
Total assets less current liabilities	437,622	368,751	
Creditors: Amounts falling due after more than one year	(10,000)	(10,000)	11
Provisions for liabilities	-	-	
Total net assets or (liabilities)	427,622	358,751	
The funds of the charity:			
Endowment funds	-	-	
Restricted funds	57,579	51,582	
Unrestricted funds	370,043	307,169	
Revaluation reserve			
Total unrestricted funds	370,043	307,169	
Total charity funds	427,622	358,751	

This Financial Report for the year ended 31st December 2020, including the notes following, was approved by the PCC and signed on its behalf by The Revd. Christopher Powell, PCC Chairman:

.....

Date 19/3/21

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

1 Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2016) Statement Of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes.

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment. The Chichester Diocese holds the Chancel Trust.

Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when received.

Donations and legacies

Collections are recognised when received.

Planned giving receivable, including numbered envelopes, pew envelopes, standing orders and Parish giving Scheme, is recognised when received.

Gift aid recovered is recognised when the respective claim has been recognised by HMRC except donations via the Parish Giving Scheme which is recognised on receipt.

Grants and legacies are recognised when the funds are received.

Charitable activities

Statutory fees for weddings and funerals are recognised when received.

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of tickets for an event in the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the event has taken place.

Sales of magazines and study notes are recognised when received.

Rents from property and Church Hall hire fees are recognised in accordance with the rental /hire agreements, when receipt is probable.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

St Peter and St John the Baptist Church, Wivelsfield

registered charity number 1130751

Notes to the Financial Report

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at the end of the financial year for which the accounts are being prepared.

Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements.

All expenditure on consecrated or beneficed buildings, the Church Hall and moveable furnishings are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. Non-moveable furnishings installed in the vicarage have also been capitalised and will be depreciated over their useful life.

Office and audio visual equipment and Vicarage furnishings are depreciated at 25% on a reducing balance basis.

Property

The Church Hall is classified as an unrestricted fixed asset. The Church Hall has been valued by Pindars Professional & Consultancy Services Limited and revaluations are due to take place every 5 years and a revaluation was due for the year ended 31st December 2019. However the PCC resolved not to seek a revaluation at that time to avoid the cost associated with obtaining a revaluation as property prices were not considered to have changed significantly over the period since the last valuation.

Investments

Investments are stated at market value at the balance sheet date.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at CAF Bank.

St Peter and St John the Baptist Church, Wivelsfield

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Notes to the Financial Report

2 Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Total Funds 2020	*Total Funds 2019*	*Notes*
	£	£	£	*£*	
Planned giving (excl. tax refunds)	48,934	7,364	**56,298**	*57,738*	
Planned giving (no tax refunds)	2,231	843	**3,074**	*3,850*	
Loose cash collections	516	-	**516**	*4,393*	
Summer fete	-	-	**-**	*160*	
Other Fund Raising	4,385	-	**4,385**	*1,721*	
Other Special appeals	-	-	**-**	*687*	
Gift Aid recoverable	12,873	1,841	**14,714**	*15,545*	
Legacies	64,855	-	**64,855**	*-*	
Grants	-	2,500	**2,500**	*2,500*	
Chancel Trust	254		**254**		*15*
HMRC Furlough Scheme	1,496		**1,496**		
Donations and legacies	**£135,544**	**£12,548**	**£148,092**	*£86,594*	
Fees for weddings & funerals	4,957	-	**4,957**	*5,721*	
Charitable activities	**£4,957**	**-**	**£4,957**	*£5,721*	
Summer fete	-	-	-	*3,553*	
Other Fund Raising	1,134	753	1,887	*5,154*	
Sales of the parish magazine	-	-	-	*503*	
Rent from letting of Church Hall Flat	10,025	-	10,025	*5,863*	
Church Hall hiring fees	3,381	-	3,381	*11,013*	
Magazine advertisement fees	-	-	-	*1,042*	
Church History Guide sales	-	-	-	*22*	
JAM Events	-	-	-	*-*	
Other trading activities	**£14,540**	**753**	**£15,293**	*£27,150*	
Bank & CBF deposit interest	413	-	**413**	*469*	
Investments	**£413**	**-**	**£413**	*£469*	
Other receipts	1,000	-	**1,000**	*-*	*14*
Total income and endowments on all funds	**£156,454**	**£13,301**	**£169,755**	*£119,934*	

St Peter and St John the Baptist Church, Wivelsfield

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Notes to the Financial Report

3 Analysis of expenditure

	Unrestricted Fund	Restricted Fund/s	Total Funds 2020	*Total Funds 2019*	*Notes*
	£	£	£	*£*	
Stewardship costs	177	-	**177**	*166*	
Other fundraising costs	-	-	-	*-*	
Cost of raising funds	**£177**	**-**	**£177**	*£166*	
Charitable grants and donations	509	1,053	1,562	*8,702*	*4*
Mission & evangelism costs	401		401	*1,103*	
Diocesan parish share	74,035		74,035	*71,883*	
Church Insurance	1,953		1,953	*1.681*	
Ministry costs including Clergy and other people's expenses	5,983		5,983	*5,728*	*6*
Salaries and honoraria incl NI	5,540		5,540	*8,954*	*5*
Upkeep of services	1,703		1,703	*1,478*	
Church running costs	1,225		1,225	*2,060*	
Children's Ministry	127		127	*707*	
Church maintenance and repair	2,111		2,111	*1,343*	
Upkeep of churchyard	-	5,840	5,840	*5,601*	
Miscellaneous	322		322	*297*	
Bank charges	60		60	*60*	
Depreciation	217		217	*291*	*7*
Governance	-	-	-	*-*	
Cost of charitable activities	**£94,187**	**£6,893**	**£101,080**	*£109,888*	
Fund raising costs	-	-	-	*-*	
Church hall running costs	2,895	-	**2,895**	*3,969*	
Parish magazine costs	-	-	-	*1,027*	
Other trading costs	-	-	-	*-*	
Cost of other trading activities	**£2,895**	**-**	**£2,895**	*£4,996*	
Total expended on all funds	**£97,260**	**£6,893**	**£104,153**	*£115,050*	

St Peter and St John the Baptist Church, Wivelsfield

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Notes to the Financial Report

4 Missionary and charitable giving

	Unrestricted Fund	Restricted Fund/s	Total Funds 2020	*Total Funds 2019*	*Notes*
	£	£	£	£	
Home					
Children's Society	-	-	-	*180*	
Charitable Donations fund	-	-	-	*5,000*	
Crawley Open House		-	-	*332*	
Christmas Lunch Fund	-	93	**93**	*619*	
Children In Need (Curry & Bingo evening)		-	-	*81*	
Christian Aid	244		**244**		
Overseas					
Sierra Leone Harvest Collection	-			*86*	
Sierra Leone	-	960	**960**	*2,290*	
DEC Cyclone Appeal	-			*114*	
British Red Cross Australia Appeal	266		**266**		
Sierra Leone Travel costs		-	-	-	
	509	**1,053**	**1,562**	*8,702*	

5 Staff costs

	Unrestricted Fund	Restricted Fund/s	Total Funds 2020	*Total Funds 2019*	*Notes*
	£	£	£	£	
Remuneration					
Wages and salaries	5,540	-	**5,540**	*8,954*	
Employer social security costs	-	-	-	-	
Employer pension costs	-	-	-	-	
	5,540	-	**5,540**	*8,954*	

Note: The sum of £1,496 was claimed under the Government's Furlough Scheme with this income shown in Note 2 Analysis of income and endowments.

6 Payments to PCC members

During the year ended the 31st December 2020 one trustee was reimbursed for expenses relating to travel, phone costs and stationery amounting to £826. The Rates (Council Tax) paid in respect of the Vicarage amounted to £3,409 and water charges £894.

No PCC members received any remuneration from the PCC during the year.

St Peter and St John the Baptist Church, Wivelsfield

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Notes to the Financial Report

7 Fixed assets

Tangible fixed assets

	Freehold land and buildings	Vicarage Furnishings	Video & Office equipment	Total fixed assets	*Notes*
	£	£	£	£	
Cost or valuation					
At 1 January 2020	275,000	1,700	1,055	**277,755**	
Additions	-	-	-	-	
Disposals	-	-	-	-	
Revaluation	-	-	-	-	
At 31 December 2020	**275,000**	**1,700**	**1,055**	**277,755**	
Depreciation					
At 1 January 2020	-	(1,162)	(721)	**(1,884)**	
Additions	-	-	-	-	
Disposals	-	-	-	-	
Charge for Year	-	(134)	(83)	**(217)**	
At 31 December 2020	-	**(1,296)**	**(804)**	**(2,101)**	
Net book amounts					
At 31 December 2020	**275,000**	**404**	**251**	**275,655**	
At 31 December 2019	*275,000*	*538*	*334*	*275,872*	

The freehold land and buildings comprise the Church Hall, including Flat 1, in Church Lane, Wivelsfield. The Church Hall is classified as an unrestricted fixed asset. The Church Hall has been valued by Pindars Professional & Consultancy Services Limited and revaluations are due to take place every 5 years and a revaluation was due for the year ended 31st December 2019. However the PCC resolved not to seek a revaluation at that time to avoid the cost associated with obtaining a revaluation as property prices were not considered to have changed significantly over the period since the last valuation.

St Peter and St John the Baptist Church, Wivelsfield

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Notes to the Financial Report

8 Net assets by fund

Analysis of net assets by fund

	Unrestricted Funds	Restricted Fund/s	Total Funds 2020	*Total Funds 2019*	*Notes*
	£	£	£	£	
Fixed assets for church use	275,655	-	**275,655**	*275,872*	
Current assets (except cash)	5,560	505	**6,065**	*2,227*	
Cash at bank and on deposit	100,659	57,074	**157,733**	*98,649*	
Current liabilities	(1,831)	-	**(1,831)**	*(7,997)*	
Long term liabilities	(10,000)	-	**(10,000)**	*(10,000)*	
	£370,043	**£57,579**	**£427,622**	*£358,751*	

9 Debtors

	Unrestricted Funds	Restricted Fund/s	Total Funds 2020	*Total Funds 2019*	*Notes*
	£	£	£	£	
Income tax recoverable	1,635	505	**2,140**	*2,227*	
Prepayments and accrued income	402	-	**402**	-	
Other debtors	3,523	-	**3,523**	-	*15*
	£5,560	**£505**	**£6,065**	*£2,227*	

10 Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Total Funds 2020	*Total Funds 2019*	*Notes*
	£	£	£	£	
Deferred income	-	-	-	-	
Accruals for utilities and other costs	231	-	**231**	*220*	
Other creditors	1,601	-	**1,601**	*7,777*	
	£1,831	-	**£1,831**	*£7,997*	

St Peter and St John the Baptist Church, Wivelsfield

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Notes to the Financial Report

11 Creditors: amounts falling due after one year

	Unrestricted Funds	Restricted Fund/s	Total Funds 2020	*Total Funds 2019*	*Notes*
	£	£	£	£	
Deferred income	-	-	-	-	
Accruals for utilities and other costs	-	-	-	-	
Other creditors	10,000	-	**10,000**	*10,000*	
	£10,000	-	**£10,000**	*£10,000*	

12 Comparatives for the statement of financial activities - previous year figures

	Unrestricted Fund	Restricted Fund/s	Total Funds 2019	*Notes*
	£	£	£	
Income and endowments from:				
Donations and legacies	70,908	15,686	**86,594**	
Charitable activities	5,721	-	**5,721**	
Other trading activities	27,150	-	**27,150**	
Investments	469	-	**469**	
Other receipts	-	-	-	
Total income	**104,248**	**15,686**	**119,934**	
Expenditure on:				
Raising funds	166		**166**	
Charitable activities	100,585	9,303	**109,888**	
Other trading activities	4,996	-	**4,996**	
Other expenditure				
Total expenditure	**105,747**	**9,303**	**115,050**	
Net gains (or losses) on investments	-			
Net income or (net expenditure)	**(1,499)**	**6,383**	**4,884**	
Transfers between funds	**793**	**(793)**	-	
	(706)	5,590	**4,884**	
Other recognised gains/(losses):				
Gains/(losses) on revaluation of fixed assets	-			
Other gains/(losses)				
Accumulated Chancel Trust Fund	3,269		**3,269**	**15**
Reconciliation of funds:	-	-	-	
Net movement in funds	**2,563**	**5,590**	**8,153**	
Total funds brought forward	307,875	45,992	**353,867**	
Total funds carried forward	**310,438**	**51,582**	**362,020**	

St Peter and St John the Baptist Church, Wivelsfield

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Notes to the Financial Report

13 Statement of funds

Explanation of funds

***Endowed funds** are required by the donors to be invested and the income spent on specific objectives*

We do not have any endowed funds.

***Restricted funds** are not invested permanently but are to be spent within reasonable timescales*

***Unrestricted funds** are not subject to any donor restrictions and can be spent as the PCC decides*

Summary of all funds

Fund income and expenditure and final balances are as follows:

		Balances b/fwd 1 Jan 2020	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2020
		£	£	£	£	£
Friends of Wivelsfield Church Yard	(a)	*19,192*	8,905	(5,840)	-	*22,257*
Christmas Lunch fund		*3,878*	255	(93)		*4,040*
Fabric fund	(e)	*1,913*	88	-	-	*2,001*
Organ Fund		*1,820*	87	-	-	*1,907*
Sierra Leone Main fund	(b)	*18,661*	1,659	(960)		*19,360*
Sierra Leone Travel fund		4,266	653	-	-	*4,919*
Bell fund		*4*	-	-	(4)	*0*
Youth Club fund		*685*	243	-		*928*
Children's Ministry fund		*1,163*	-		(127)	*1,036*
Church Hall Refurbishment Fund	(c)	-	280	-	(280)	-
Choir Fund		-	100	-	-	*100*
Internet Connection		-	1,031			*1,031*
Total of all restricted funds		**51,582**	**13,301**	**(6,893)**	**(411)**	**57,579**
General fund	(d)	284,447	84,299	(97,260)	5,698	277,184
Designated Funds						
Fabric fund	(e)	10,069			-	10,069
Joy Lawrence fund (Mission)		15,922	-		(401)	15,521
B High Fund	(f)		52,855		(586)	52,269
M Richards Fund	(f)		10,000			10,000
D Scobbie Fund	(f)		2,000			2,000
Good Samaritan Fund			1,000			1,000
Church Hall Income	(g)	-	6,300		(6,300)	-
Hall Loan Repayment fund					2,000	2,000
Total of all unrestricted funds		**310,438**	**156,454**	**(97,260)**	**411**	**370,043**
Total funds		**£362,020**	**£169,755**	**£(104,153)**	**£0**	**£427,622**

(a) Routine expenditure was incurred on maintaining the churchyard. A grant of £2,500 was received from Wivelsfield Parish Council.

(b) Donations have been made in respect of educational sponsorship although the payment in respect of the2020/21 academic year was not paid until January 2021. Postage costs were incurred in respect of a number of parcels sent to Sierra Leone containing various supplies. In addition bible study booklets were purchased and sent to St Matthews.

(c) The hall is regularly used for both church activities and a significant number of casual users from the local community with a broad range of activities taking place producing regular hire fee income. However the health crisis has disrupted this income in 2020. The flat has been let throughout the year.. The hall renovation and conversion costs were largely met by donations with the shortfall funded through a combination of interest free loans and church funds. The outstanding debt of £16,580 brought forward has been reduced through further donations of £280 and surplus income generated by the hall of £6,300. The debt as at 31st December 2019 required to be repaid for the hall is £10,000 made up of a single interest free loan due for repayment in 2025.

(d) The General Fund includes the value of the Church Hall

(e) The Fabric Funds have not been utilised in 2020. The restricted Fabric Fund is only available for repairs to the church. The designated Fabric Fund may be used for repairs to the church and church hall.

(f) The church was fortunate to receive a number of legacies during 2020. The PCC has agreed to use a part of the legacy from Brian High to carry out various repairs to the church identified during the most recent Quinquennial undertaken by the Church Architect. A sum of £586 was also used towards the cost of replacing the bell ropes. The PCC has also agreed to use some of the money from the legacies received to help pay for the installation of a phone line in church to provide an internet connection to support online services.

(g) The PCC resolved to treat the income derived from the Church Hall as designated to repay the debt associated with the renovation and conversion project. See note (c).

14 Other Receipts

In 2019 as a part of our charitable giving £1,000 was allocated to a fund administered by the Vicar to provide support to members of the local community who found themselves in difficulty and this was held as a Creditor in the church accounts. None of this fund was called upon in 2020 and to give greater visibility the money has been removed as a Creditor and is recorded as "Other Income". The sum of £1,000 has been transferred into a newly created designated fund called the Good Samaritan Fund.

15 Chancel Trust and income grant

Following a review of the law the Chichester DBF decided in 2019 that the previous presentation of Chancel Funds had been misunderstood and that a revision was required.

Income received from Chancel trusts is not investment income, as the PCC does not own the trust fund nor its investments.

Income from Chichester DBF is a Restricted charitable grant to reimburse the cost of insuring the Chancel, which previously has been paid by the PCC from General Funds. In 2020 the grant amounted to £254.27 *(2019 £258.21)*

The PCC decided to transfer the Restricted grant to General Fund to replenish that fund for the cost of Chancel insurance.

Accumulated grant income not yet received from Chichester DBF and included in Debtors amounted to £3523.12 at 31st December 2020 *(2019 £3268.88)*.

Independent Examiner's Report to the PCC of St Peter and St John the Baptist Church, Wivelsfield for the Year Ended 31st December, 2020

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Peter and St John the Baptist, Wivelsfield, on the annual report for the year ended 31st December 2020 set out on pages 6 to 18.

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
   a. to keep accounting records in accordance with section 130 of the Charities Act; and
   b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature .....

Examiner's name *CAPITALS* GEOFFREY PERKINS

Date 16 MARCH 2021 .

Relevant professional qualification(s) or body *if any* .....

Examiner's address 15, Greenhill Park, Haywards Heath, West Sussex, RH 17 7SW