

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT JOHN THE BAPTIST, WESTBOURNE IN THE DIOCESE OF CHICHESTER

England & Wales · Charity number 1130732

Details

Other names WESTBOURNE PCC

Status Registered

Legal form Previously excepted

Registered 2009-07-24

Register [View on the Charity Commission register](#)

Contact

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Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Regular public worship open to all

Classification

- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Religious Activities
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED, IN PRACTICE, LOCAL
- Hampshire
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£225,351	£226,799	-	-
2023-12-31	£179,713	£187,647	-	-
2022-12-31	£177,316	£175,600	-	-
2021-12-31	£112,117	£135,271	-	-
2020-12-31	£139,273	£133,075	-	-

Trustees

Name	Role	Appointed
Rev Andrew Peter Charles Doye	Chair	2017-05-02
ANDREW CHARLES ROBERT TURNER		
Andrew Jonathan Norton		2025-04-06
Carol Stupple		2024-04-14
Fiona Jacqueline GREVILLE		2016-04-17
JANE WILKINSON		
Jeannette Shelagh Moyse		2025-04-06
Julia Jane Neill Gordon Lennox		2025-04-06
MARJORIE CAMERON KIPLING		2019-04-24
MICHAEL STUART DRIVER		2019-04-24
Mrs Angie Leggett		2019-04-24
Philippa Lane		2023-04-30
Susan Miriam Peake Young		2025-04-06

Accounts

2024 REPORT AND

ANNUAL ACCOUNTS FOR

THE PAROCHIAL CHURCH COUNCIL

ST JOHN THE BAPTIST WESTBOURNE

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Rector: The Revd Andrew Doye

Independent examiner: Maximus Accountancy Services Ltd, Chichester

Bankers: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, WEST MALLING ME19 4JQ

**The Ecclesiastical Parish of St John the Baptist, Westbourne with Woodmancote,
in the Diocese of Chichester**

Westbourne Parish Hall, Westbourne Road, Westbourne, Emsworth PO10 8UL

www.westbourneparishchurch.org.uk

Charity Number 1130732

2024 Report and Accounts for the Parochial Church Council of St John the Baptist Westbourne West Sussex

Aims and purposes:

St John the Baptist Westbourne Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Andrew Doye, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of St John the Baptist Church, Woodmancote Church and the Westbourne Parish Hall. We aim to be open to all for peace, worship and fellowship.

Objectives and Activities:

We follow the Mission Action Plan that the PCC adopted in 2022. This sets challenges which are sometimes difficult to meet, but they remind us of the need constantly to review our performance and that being challenged is part of our response to Jesus' teaching.

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of the church community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within it. The PCC's aim is to ensure that all services and worship put faith into practice through prayer and scripture, music and sacrament.

Achievement and Performance

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of both the churches and the Parish Hall.

The PCC is supportive of young parents bringing their children to church at Westbourne and in particular makes available resources in and space at the Parish Hall for Junior Church on three Sundays each month in term time. During the summer school holiday informal activities are available for the junior members.

This year we had a series of adult Bible Study sessions during Lent on How to Pray, and began a monthly Bible Fellowship in the Autumn.

The PCC actively supports the Director of Music's objective of running a well-rehearsed and proficient choir. It makes available the support required for this both in person power and financially. We are fortunate in having several new young people joining us again this year

outnumbering the adults who enable us to sing SATB music. The youngsters are given musical training based on an expanded version of the Royal School of Church Music's 'Voice for Life' scheme, and several now undertake solos in the music repertoire.

Our weekly Drop-In on Monday mornings has continued to offer a welcome, warm and friendly place and we have seen many new people Drop-In occasionally during the year as well as maintaining a group of very regular attendees. The PCC has been conscious of the need to involve more mixed age activities and has supported initiatives including regular newsletters and events for all ages, including our Pancake Party.

The PCC supports the Westbourne Magazine which is a non-church orientated general interest magazine circulating 11 times a year in the parish and its immediate environs.

Worship and Prayer

The PCC wishes the Church to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. For example, evening prayer and evening informal services provide a quiet, intimate and reflective environment for worship whilst opportunities are provided for people to engage in more informal outgoing worship such as that provided by the second Sunday Worship for All. Morning Prayer is held on-line every weekday morning and has a good following of regular attendees. They also meet weekly for fellowship breakfasts. Wednesday morning communion continues with a small congregation.

This year we have been successful in welcoming more families into our church and there has been a significant increase in regular Junior Church activities. The average attendance has been 10.

St John the Baptist Church opens for Sunday services every week. There is a Book of Common Prayer communion service at 8am and a Common Worship 9.30 Eucharist (except on the second Sunday of the month). There is usually either a 6pm evening service or an 11.15 service at Woodmancote. Woodmancote Church has attracted only a small congregation usually of less than 6. There are two Sunday services there each month. The PCC continues to keep the provision of worship at Woodmancote under review in the light of the resources that are spent on this.

We mark special occasions with well-publicised services (Christmas, Easter, Harvest, Mothering Sunday and our Patronal Festival). We provide a focal point for the village on Remembrance Sunday and at a gathering around the village Christmas tree on a Saturday evening before Christmas for Carol Singing. Both events appeared to attract a larger attendance this year.

Prayer materials have been provided in the north chapel to facilitate prayer for peoples of the world who suffer hardship. A candle has burned each day since Spring 2022 to recall the War in Ukraine and other conflicts. A prayer box allows visitors to post expressions of their own prayer and concerns which, where appropriate, are passed further to a small parish prayer team who gladly and confidentially continue this work of intercession.

At present there are 201 parishioners on the Church Electoral Roll. Six names were added during the year and four were removed through death, and one moving away. The average weekly attendance on a usual Sunday was 73 adults and 12 children, but this number increased at festivals and at Christmas, when a late December wedding brought people from 13 countries into our church and added to the congregation at our service of Nine Lessons and Carols. This service also attracted over 50 watchers to livestream. During the year a new electoral roll database was set up

and all financial and administrative records are now operated on secure 'cloud' internet systems which facilitate efficient collaborative working and do not require backing up.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping.

We have celebrated twenty baptisms and one wedding in the parish church this year. We have held eleven funerals in our church this year and the Rector also conducted one funeral at a local crematorium.

We also hold an annual friends and family remembrance service (in 2024 on the 3 November) to celebrate the lives of those who have died in the preceding twelve months. This is well attended (this year 62) and we provide an opportunity for refreshments after the service.

Deanery Synod

Four members of the PCC sit on the deanery synod, plus our Diocesan Representative and the Rector. This provides the PCC with an important link between the parish and the wider structures of the church. With the appointment of a new Rural Dean and the addition of the Parish of Fishbourne and Apuldrum plans are now well in hand for Celebrating the Year of Faith in 2025. Deanery matters are reported to the PCC at each meeting.

Diocesan Synod

Four appointed/elected members of the parish (Michael Driver, Fiona Greville, Jane Wilkinson and the Rector) sit on the Diocesan Synod and contribute to the government and self-regulation of the church on a diocesan level, with some small accompanying influence upon the life of the national church.

St John the Baptist Church

We want our church to be open to our community for private prayer. We are pleased to have a rota of "church watchers" who enable the church to be open each day from 10am until 3pm.

This year our main focus was raising the funds required to repair the north face of the nave roof of the Parish Church. This we achieved through seeking grants, fundraising activities, and sharing information both inside and outside the church about the project. The work necessitated bat surveys during the year prior to obtaining permission for the work to begin in the autumn, and be successfully completed before the end of the year.

The churchyard is closed and is the responsibility of Westbourne Parish Council which makes a small grant to fund the upkeep which is largely undertaken by church members.

Woodmancote Church

The church is open for services. The PCC resolved that it would fund groundskeeping especially during the summer to ensure the area around the church was well maintained.

Pastoral Care

Some members of our parish are unable to attend church due to sickness or age. Our Rector has visited church members and others, sometimes in response to request, and on occasions to celebrate communion with them. Others from the church also visit significantly within the communities of church or neighbourhood. The main 9.30 service on Sundays continues to be live streamed enabling some who cannot either for reasons of health or otherwise come to church to attend virtually. It is not possible to assess how many of those viewing the 'stream' do so because they are unable to attend, but it is an appreciated feature of our common life, generating around 20 views in a typical week.

Mission and Evangelism

Helping those in need is a demonstration of our faith. The Home and Overseas Committee is to be congratulated on its fund-raising efforts. A total of £8,848 has been raised to be distributed amongst nominated charities. This is largely because of the proceeds from First Friday lunches and associated Sunday collections. The lunch attendance has varied but is sometimes fully booked, and there is a group of volunteers that help the committee to run them. It is noteworthy that efforts on behalf of others can be combined with opportunities for fellowship. A speaker from the nominated charity is invited to attend on some occasions.

We continue support for Christian Aid holding a Friday lunch in May to raise funds and taking part in the national house to house delivery of Christian Aid envelopes with donations returned to a central point and this raised £1,173.37 in 2024.

We have held our Church Fete with stalls and teas on the Rectory lawn and it was good to see the crowds gathering, with a queue at the Tombola until it sold out! The event raised £3,894 for church funds.

Food was delivered to UK Harvest from the Harvest Thanksgiving services in the church and school, and we enjoyed a Harvest brunch together. We collect regularly for the Beacon Food Bank and for Stonepillow (we allocated six months in the year to each of these).

The Christmas Fair was held again with an opportunity to purchase all sorts of gifts and goodies, and the children enjoyed special activities and a chance to chat to Father Christmas. This raised £1,928 for church funds.

People attending Carols in the Square raised £344 this year for Stonepillow in Chichester. Carol services were held in both churches during the Advent season, including one for our local primary school and for the local nursery children.

Our parish magazine is printed monthly and is widely available at a modest (60p) cost. It is distributed to subscribers and can be bought in church and in local shops. A copy goes to the Medical Practice for its waiting room. We have seen a further change in personnel behind the running of the magazine in 2024, and there is still a need for an overall Manager to ensure the healthy continuation of this publication.

Deanery and Ecumenical Relationships

The church is on the extreme western end of the Chichester Diocese. The nearest other churches are in the Portsmouth Diocese and although there are friendly relations there is no formal link. The ministers of our local churches do, however, meet from time to time to share fellowship over lunch to discuss matters of shared interest and support, and to pray. There are joint services within the Church of England's Deanery of Westbourne – evensong and a Chichester Cathedral confirmation principal among them. This year we joined the shared Ascension Day service at Funtington Church. Confirmation preparation of younger candidates continues to take place as a shared venture across the Deanery.

The churches take turns in hosting a monthly Deanery prayer meeting, which is sustained by a small number of individuals, committed in our sharing in prayer the life and needs of our surrounding parishes.

Financial Review

Total receipts on unrestricted funds were £153,373, of which £89,937 was unrestricted voluntary donations and grants, including £17,517 recovered from Gift Aid. Restricted donations and grants of £71,978 were also received, including those detailed below.

Restoration of the North roof slope was completed in December. The PCC acknowledges with gratitude the following grants:

£10,000 from Garfield Weston Foundation

£8,000 from the Sussex Historic Churches Trust

£2,500 from The Benefact Trust

£20,000 from Westbourne Church Restoration Trust

£500 from the Ian Askew Charitable Trust

£2,500 from the Ian M Foulerton Charitable Trust

In addition, £18,539 was received in 2024 from fundraising events and private donations generated by an effective local appeal.

£12,895 in VAT was recovered from the Listed Places of Worship VAT recovery scheme

£3,766 Gift Aid was recovered on roof fund donations.

In terms of general giving, Parish Giving is a well-managed and used resource: this has largely taken the place of cash envelopes. Contactless giving is now well established and is helpful in securing 'one-off' donations.

No legacies were received in 2024.

The Parish Share in the year amounted to £81,445, an increase of 3% on the previous year. Each church in the Deanery must find this amount if possible to pay for clergy, their housing and pensions as well as ministry training for prospective ordinands and some element of contribution to other diocesan costs.

The net result for the year was a deficit of receipts over payments amounting to £1,448 across all funds. An increase in the value of shares held in the CCLA Church of England investment account (by £3,335) resulted in a small overall surplus of £1,887 for the year. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31st December on all funds totalled £138,886.

Reserves policy

It is PCC policy to try to maintain a balance on unrestricted funds which equates to between three and four months unrestricted payments. This is held to smooth out fluctuations in cash flow and to meet emergencies. The cash balance of £48,371 held on unrestricted funds at the year end, together with the amounts payable to and by the PCC, was in line with this target.

Investment policy

The church's funds are invested in a diversified portfolio of assets including cash, fixed income investments and equities. The allocation of the funds among these asset classes is determined by the Treasurer in consultation with the PCC, based on the expected risk and return characteristics of each asset class, the liquidity and volatility of the market, and the time horizon of the church's needs. Full details of the investment policy may be found on the church website under 'policies and procedures'.

Safeguarding

Throughout the year the Parochial Church Council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. Volunteers are safely recruited including DBS checks as recommended, with renewals now to be every three years rather than five. Volunteers are encouraged to complete the online safeguarding training provided by the Church of England.

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention our Treasurer and Director of Music Stewart Taylor; our Parish Administrator Marjorie Kipling; our Hall Manager Andrew Turner and his fellow churchwarden, Angela Leggett. They have worked tirelessly on all our behalves.

Website

This was the first full year of our new website. We keep this up-to-date and use it to share news, details of events, historical information and much else. The site is well-used, registering several hundred 'hits' per month

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At Westbourne the membership of the PCC consists of the incumbent (our Rector), churchwardens and members elected by those members of the congregation who are on the electoral roll of the church. All those who are members of the congregation are encouraged to register on the Electoral Roll.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The full PCC met six times during the year with an average level of attendance of 85%. The PCC delegates some of its responsibilities to sub committees – Home and Overseas, Fabric and Standing, and to Advisory Groups for Worship and Education.

These committees and groups are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary.

Administrative information

St. John the Baptist Church is situated at Westbourne Road, Westbourne, Emsworth, Hampshire PO10 8UL. It is part of the Diocese of Chichester within the Church of England. The correspondence address is The Rectory, Westbourne Road, Westbourne, Emsworth, Hampshire PO10 8UL. Contact details: Rector 01243 372867 westbournechirector@outlook.com

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2022) and a charity registered with the Charity Commission as: The Ecclesiastical Parish of St John the Baptist Westbourne in the Diocese of Chichester, Charity Number 1130732.

PCC members who have served at any time from 1st January 2024 until the date this report was approved are:

Incumbent: The Revd Andrew Doye Chairman

Churchwardens: Angie Leggett, Andrew Turner

Elected Members:

Andrew Gordon-Lennox (Re-elected 2021 to April 2024)

Karen Doye (Re-elected 2022)

Sue Douthwaite (elected 2023, resigned April 2024)

Philippa Lane (elected 2023)

Carol Stupple (elected 2024)

Elections were held at the APCM on 14 April 2024

Representatives on the Deanery Synod (2023-2026) (all elected 2023, and members through this of the PCC): Fiona Greville, Marjorie Kipling, Andrew Turner, Jane Wilkinson

Deanery Representative on Diocesan Synod (elected by the Deanery, and member through this of the PCC): Michael Driver

Secretary: Vacant

Treasurer: Stewart Taylor

Approved by the Parochial Church Council on 26th March 2025 and signed on its behalf



Revd Andrew Doye
Rector



Churchwarden

Parochial Church Council of St John the Baptist, Westbourne and Woodmancote Church

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 December 2024

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2024	TOTAL 2023
INCOME AND ENDOWMENTS						
Donations and legacies		-	-	-	-	-
Voluntary income	2(a)	89,937	-	71,878	161,815	122,607
Activities for generating funds	2(b)	36,747	-	100	36,847	34,573
Income from investments	2(c)	3,850	-	-	3,850	982
Church activities	2(d)	9,944	-	-	9,944	9,555
Other income	2(e)	12,895	-	-	12,895	11,995
TOTAL INCOME		153,373		71,978	225,351	179,713
				-		
EXPENDITURE						
Church activities	3(a)	149,335	5,232	71,262	225,829	186,373
Raising funds	3(b)	970	-	-	970	1,274
TOTAL EXPENDITURE		150,305	5,232	71,262	226,799	187,647
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS		3,068	(5,232)	716	(1,448)	(7,935)
TRANSFERS BTWN FUNDS - IN		-	-	-	-	9,360
TRANSFER BTWN FUNDS - OUT		-	-	-	-	(9,360)
NET GAINS ON INVESTMENTS	6(a)	2,759		576	3,335	10,413
NET MOVEMENT IN FUNDS		5,827	(5,232)	1,292	1,887	2,478
Total funds brought forward		42,544	81,212	13,243	136,999	134,521
Total funds carried forward		48,371	75,980	14,535	138,886	136,999

Note: All figures throughout are shown to the nearest whole number of pounds. This may result in apparent discrepancies in totals where total figures reflect sum of unrounded numbers. The totals are the more accurate figures.

Parochial Church Council of St John the Baptist, Westbourne and Woodmancote Church

BALANCE SHEET

at 31 December 2024

FIXED ASSETS	Notes	2024	2023
Investments	6(a)	70,305	65,770
Total fixed assets		70,305	65,770
CURRENT ASSETS			
Debtors	7	15,620	8,410
Cash at bank and in hand		55,961	82,934
Total current assets		71,581	91,344
LIABILITIES			
Creditors – amounts falling due within one year	8	3,000	20,104
Agency accounts		-	11
Total liabilities		3,000	20,115
NET CURRENT ASSETS LESS CURRENT LIABILITIES		68,581	71,229
TOTAL NET ASSETS		138,886	136,999
PARISH FUNDS			
General	9	48,371	42,544
Designated	9	75,980	81,212
Unrestricted funds		124,351	123,756
Restricted	9	14,535	13,243
Total		138,886	136,999

The notes on pages 10 to 17 form part of these accounts.

Approved by the Parochial Church Council on 26th March 2025 and signed on its behalf



Revd Andrew Doye
Rector



Churchwarden

1 ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions and under FRS102 as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP[FRS102]). The accounts have been prepared on an historic cost basis.

Recognition of income

All income is recognised in the Statement of Financial Activities once the PCC has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably. Legacy income is recognised only where receipt is reasonably certain and the amount is known with sufficient reliability, or the legacy has been received. Donations are brought into account when receivable. All such income is deferred until the event has taken place.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources

ASSETS

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised if the cost exceeds £1,000.

Tangible fixed assets for use by the charity

These are capitalised if the cost exceeds £1,000.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end. Other investment assets are included at the PCC's best estimate of market value.

Short term deposits

These are cash held on deposit either with CCLA or at CAF bank.

FUNDS

Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

2 INCOME

		Unrestricted funds	Designated funds	Restricted funds	TOTAL 2024	TOTAL 2023
		£	£	£	£	£
2(a) Voluntary income						
Planned giving	Gift Aid donations	62,360	-	598	62,958	59,174
	Tax recoverable	17,517	-	3,766	21,283	17,050
	Other	139	-	22	161	273
Collections	(open plate)	6,451	-	260	6,711	5,887
Grants		1,483	-	43,500	44,983	33,618
Donations		1,791	-	-	1,791	2,767
H&OS income		-	-	4,075	4,075	3,617
Church events		196	-	1,118	1,314	221
Legacies		-	-	-	-	-
Roof appeal		-	-	18,539	18,539	-
		89,937	-	71,878	161,815	122,607
2(b) Activities for generating funds						
Fund raising		1,819	-	-	1,819	1,374
Church fetes		5,823	-	-	5,823	4,621
Hire of church		125	-	-	125	-
Flowers and choir		-	-	100	100	431
Church hall lettings		24,842	-	-	24,842	23,789
Magazine advertising		4,138	-	-	4,138	4,359
		36,747	-	100	36,847	34,574
2(c) Income from investments						
Interest on bank deposits		3,850	-	-	3,850	982
		3,850	-	-	3,850	982
2(d) Income from church activities						
Fees for weddings and funerals		3,848	-	-	3,848	3,712
Drop-ins and Sunday coffee		2,477	-	-	2,477	2,040
50:50 club income		880	-	-	880	980
Parish magazine and bookstall sales		2,739	-	-	2,739	2,823
		9,944	-	-	9,944	9,555
2(e) Other income						
Insurance claims		-	-	-	-	3,217
VAT recovered – LPW scheme		12,895	-	-	12,895	8,777
		12,895	-	-	12,895	11,995
Total income		153,373	-	71,978	225,351	179,713

3 EXPENDITURE

	Note	Unrestricted funds £	Designated funds £	Restricted funds £	TOTAL 2024 £	TOTAL 2023 £
3(a) Church activities						
Missionary and charitable giving	13	4,217	-	4,631	8,848	10,518
Diocesan parish share		81,445	-	-	81,445	78,795
Other clergy costs		6,730	-	-	6,730	5,264
Administration and accounting costs		928	-	-	928	660
Professional services		960	-	-	960	900
Website costs		714	-	-	714	642
Youth and education		-	-	380	380	150
Mission giving costs (H&OSG events)		197	-	-	197	142
Misc expenditure		40	-	166	206	579
Parish events costs		359	-	30	389	342
Church running costs – St John’s		10,098	-	-	10,098	10,711
Church running costs – Woodmancote		963	-	-	963	1,033
Parish hall running costs		14,740	2,034	-	16,774	18,223
Upkeep of services (incl music)		4,668	-	512	5,180	4,707
Magazine costs, including printing		3,250	-	-	3,250	3,350
Churchyard maintenance		122	-	-	122	672
Major repairs – St John’s		16,654	-	65,543	82,197	49,955
Major repairs – Parish Hall		3,250	3,198	-	6,448	-
		149,335	5,232	71,262	225,829	186,643
3(b) Raising Funds						
50:50 club costs		520	-	-	520	420
General fund raising costs		350	-	-	350	274
Fete and Fair costs		100	-	-	100	55
Cost of flowers (weddings)		-	-	-	-	255
		970	-	-	970	1,004
Total resources expended		150,305	5,232	71,262	226,799	187,647

Support costs for the year totalled £677 (2023: £668) and all have been allocated to church activities. Governance costs consisted of the Independent Examiner’s fee of £960 (2023: £900).

4 STAFF COSTS

There were no employees during the year. The Director & Assistant Director of Music, the Parish Administrator and the Hall Manager are unpaid volunteers.

No PCC members, nor persons closely connected to them, received any remuneration; nor are expenses resulting from membership reimbursed.

5 RELATED PARTIES

During the year members of the PCC made personal donations totalling £13,237 (2023: £11,020) to PCC funds (not including the Gift Aid recovered). There were no other related party transactions in the current year or the prior year.

6 FIXED ASSETS

All capital equipment assets are fully depreciated. These comprise the printer (£6,500 purchased 2018, fully depreciated 2021) and lawnmower (£2,450 purchased 2019 fully depreciated 2022).

Westbourne Parish Hall is included in the accounts at a nominal value of £1. The property is vested in the Diocese of Chichester as Custodian Trustee to the PCC which is the Management Trustee. The PCC has full use of the property and does not envisage the sale of it. The nominal value of the Hall is not accounted for as it is immaterial.

6(a) Investments	Market value 31 Dec 2024 £	Net gain/(loss) on Revaluation £	Transfers	Market value at 31 Dec 2023 £
CBF C of E Investment Fund (unrestricted)	56,807	2,759	-	54,048
CBF C of E Investment Fund (restricted – organ fund)	13,498	576	1,200	11,722
Total Investment Funds	70,305	3,335	1,200	65,770

7 CURRENT ASSETS (DEBTORS)

	2024 £	2023 £
Accounts receivable	15,620	8,410
Note: Invoice to Daisy Chain £2,725, LPW VAT claim (approved) £12,895		
	15,620	8,410

8 LIABILITIES

	2024 £	2023 £
Agency account (WCRT collection box)	-	11
Accounts payable, building works		20,105
Accrual, roof works retention	3,000	
	3,000	20,116

9 FUNDS

The restricted funds comprise:

Dale memorial fund	For musical development within the church. Fully expended in 2024.
Organ fund	Balance of funds raised for the installation of the organ and additional restricted donations for future major repairs. In 2021 this was invested in accumulation shares in the Church of England Investment Fund. A small proportion of this fund may be held in bank deposits pending acquisition of additional shares.
Youth fund	For youth work. Funded by sale of the Old National School shares.
Roof fund	Raised from grants and a local appeal for the restoration of the North aisle roof, fully expended on project completion in December 2024.

Designated funds were reviewed and adjusted by the PCC in 2024 as follows:

£	
50,000	Long-term provision is made for major repairs to our ancient Grade 1 listed building.
8,000	Contingency to provide paid cover in the event of the unexpected unavailability of volunteers for Director of Music, Parish Administrator or Hall Manager
4,768	The hall is heavily used and provision is made for urgent replacements and repairs which are necessary from time to time. £5,232 was expended in 2024 from the provision of £10,000.
7,000	Future replacement of the printer used for church printing and Westbourne Magazine.
6,212	The mechanics of the organ are expected to last for many decades but the electronic stop control systems and organist's CCTV system are now 22 years old and could require urgent attention at any time
75,980	Total designated funds at year end 2024

(The PCC may review and re-allocate designated funds at any time.)

10 MOVEMENTS IN FUNDS

	Balance at 1 Jan 2024	Incoming resources	Outgoing resources	Investment gains/(losses)	Transfers	Balance at 31 Dec 2024
Dale memorial	412	100	(512)	-	-	-
Organ (restricted) ^{Note 1}	12,690	250		576	-	13,516
Youth ^{Note 2}	1,398	-	(379)	-	-	1,019
Roof appeal fund	(1,257)	66,997	(65,740)	-	-	-
Restricted collections	-	4,631	(4,631)	-	-	-
Total restricted funds	13,243	71,978	(71,262)	576		14,535
Hall designated fund	10,000	-	(5,232)	-	-	4,768
Organ designated fund	6,212	-	-	-	-	6,212
Printer des fund	7,000	-	-	-	-	7,000
Volunteer contingency designated fund	8,000	-	-	-	-	8,000
St John's major works designated fund	50,000	-	-	-	-	50,000
General fund	42,544	153,373	(150,305)	2,759	-	48,371
Total unrestricted funds	123,756	153,373	(155,537)	2,759	-	124,351

Note 1 £13,480 held as shares in C of E Investment Fund, remainder cash at bank. Interest was not applied in 2024.

Note 2 Dividends from Old National School funds and assets transferred from Old National School charity on closure.

11 ANALYSIS OF NET ASSETS BETWEEN FUNDS

Fund balances are represented by:

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Tangible fixed assets	-	-	-
Investments	56,807	13,498	70,305
Current assets	70,544	1,037	71,581
Creditors: amounts falling due within one year	(3,000)	-	(3,000)
	<u>124,351</u>	<u>14,535</u>	<u>138,886</u>

12 COMPARATIVES FOR MOVEMENTS IN FUNDS

	Balance at 1 Jan 2023	Incoming resources	Outgoing resources	Investment gains/(losses)	Transfers	Balance at 31 Dec 2023
Bunch memorial funds	148	-	(148)	-	-	-
Dale memorial	504	-	(92)	-	-	412
Organ (restricted) ^{Note 1}	11,124	250	-	1,316	-	12,690
Roof appeal	-	143	(1,800)	-	400	(1,257)
Youth ^{Note 2}	1,929	-	(531)	-	-	1,398
Restricted collection	-	3,617	(3,617)	-	-	-
Total restricted funds	13,705	4,010	(6,188)	1,316	400	13,243
Hall designated fund	1,040	-	-	-	8,960	10,000
Organ designated fund	6,137	75	-	-	-	6,212
Printer des fund	7,000	-	-	-	-	7,000
Volunteer contingency designated fund	8,000	-	-	-	-	8,000
St John's major works designated fund	50,000	-	-	-	-	50,000
General fund	48,639	175,628	(181,460)	9,097	(9,360)	42,544
Total unrestricted funds	120,816	175,703	(181,460)	9,097	(400)	123,756

Note 1 £11,722 held as shares in C of E Investment Fund, remainder in cash at bank. Interest was not applied in 2024.

Note 2 Dividends from Old National School funds and assets transferred from Old National School charity on closure.

13 HOME & OVERSEAS MISSION GROUP: GIVING TO OTHER CHARITIES

DATE	EVENT	CHARITY	Monies sent to charity (£)
5/1/24	First Friday Lunch	Beacon Food Bank	155
23/1/24	Christingle etc	Children's Society	373
2/2/24	First Friday Lunch	Children's Society	145
1/3/24	First Friday Lunch	Home Start	385
5/4/24	First Friday Lunch	Embrace the Middle East	225
3/5/24	First Friday Lunch	Christian Aid	250
7/6/24	First Friday lunch	RNLI	425
9/6/24	Plate collection		
11/6/24	Coffee morning	Leprosy Mission	835
5/7/24	First Friday Lunch		
20/10/24	Collection		
14 & 21/7/24	Collections	Church Army	214
7/9/24	First Friday Lunch	Bible Society	450
5/10/24	First Friday Lunch	Church Army	155
2/11/24	First Friday Lunch	British Legion	951
	Plate collections		
6/11/24	First Friday Lunch, donations, Carols in the Square	Stonepillow	785
		Subtotal	5,348
	Allocated from PCC funds. (5% of the year's giving)	Christian Aid	350
		Bible Society	350
		Embrace the Middle East	350
		Leprosy Mission	350
		Stonepillow	350
		Church Army	350
		Childrens' Society	350
		Beacon Food Bank	350
		Food vouchers for local area (10%)	700
TOTAL			8,848

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of St John the Baptist, Westbourne in the Diocese of Chichester

I report to the charity trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St John the Baptist, Westbourne in the Diocese of Chichester (the charity) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Hilary Julian BA FCA DChA
Maximus Accountancy Services Limited
47 Kensington Road
Chichester
West Sussex
PO19 7XS

Accounts

2023 REPORT AND

ANNUAL ACCOUNTS FOR

THE PAROCHIAL CHURCH COUNCIL

ST JOHN THE BAPTIST WESTBOURNE

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Rector: The Revd Andrew Doye

Independent examiner: Independent Examiners Ltd, Bosham

Bankers: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, WEST MALLING ME19 4JQ

**The Ecclesiastical Parish of St John the Baptist, Westbourne with Woodmancote,
in the Diocese of Chichester**

Westbourne Parish Hall, Westbourne Road, Westbourne, Emsworth PO10 8UL

www.westbourneparishchurch.org.uk

Rector: 01243 372867

Charity Number 1130732

2023 Report and Accounts for the Parochial Church Council of St John the Baptist

Westbourne West Sussex

Aims and purposes

St. John the Baptist Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Andrew Doye, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of St John the Baptist Church, Woodmancote Church and the Westbourne Parish Hall.

Objectives and Activities

We follow the Mission Action Plan that the PCC adopted in 2022. This sets challenges which are sometimes difficult to meet, but they remind us of the need constantly to review our performance and that being challenged is part of our response to Jesus' teaching.

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of the church community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within it. The PCC's aim is to ensure that all services and worship put faith into practice through prayer and scripture, music and sacrament.

Achievement and Performance

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of both the churches and the Parish Hall.

The PCC is supportive of young parents bringing their children to church at Westbourne and in particular makes available resources in and space at the Parish Hall for Sunday School on three Sundays each month in term time.

The PCC actively supports the Director of Music's objective of running a well-rehearsed and proficient choir. It makes available the support required for this both in person power and financially. We are fortunate in having almost as many young people as adults, and the youngsters are given musical training based on an expanded version of the Royal School of Church Music's 'Voice for Life' scheme.

The PCC has been conscious of the need to involve more mixed age activities and has supported initiatives including regular newsletters and games afternoons.

The PCC supports the Westbourne Magazine which is a non-church orientated general interest magazine circulating 11 times a year in the parish and its immediate environs.

The PCC continues to support a Monday morning Drop In, intended largely for the retired both church and non-church attendees. This gained in popularity in the latter part of the year.

Worship and Prayer

The PCC wishes the Church to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. For example, evening prayer and evening informal services provide a quiet, intimate and reflective environment for worship whilst opportunities are provided for people to engage in more outgoing worship such as that provided by the second Sunday Worship for All. Morning Prayer is held on-line every weekday morning and has a good following of regular attendees. They also meet weekly for fellowship breakfasts. Wednesday morning communion continues with a small congregation.

This year we have been successful in welcoming more families into our church and there has been a significant increase in regular Sunday School activities. The average attendance has been 9.

St John the Baptist Church opens for Sunday services every week. There is a Book of Common Prayer communion service at 8am and a Common Worship 9.30 Eucharist (except on the second Sunday of the month). There is usually either a 6pm evening service or an 11.15 service at Woodmancote. Woodmancote Church has attracted only a small congregation usually of less than 6. There are two Sunday services there each month. The PCC must keep the provision of worship at Woodmancote under review in the light of the resources that are spent on this.

We mark special occasions with well-publicised services (Christmas, Easter, Harvest, Mothering Sunday, and our Patronal Festival). We have welcomed the Bishop of Horsham to preside at a service in early September – the first time a serving bishop has taken a Sunday service in the Church for about twenty years. We provide a focal point for the village on Remembrance Sunday and at a service of Carols around the village Christmas tree on a Saturday evening before Christmas, and this year for services associated with the Coronation.

We held a prayer vigil for the peoples of Israel and Palestine on the 28 October using material from Christian Aid and Embrace the Middle East.

Prayer materials have been provided in the north chapel to facilitate prayer for peoples of the world who suffer hardship. A candle has burned each day since Spring 2022 to recall the War in Ukraine and other conflicts. A prayer box allows visitors to post expressions of their own prayer and concern which, where appropriate, are passed further to a small parish prayer team who gladly and confidentially continue this work of intercession.

At present there are 200 parishioners on the Church Electoral Roll. One name was added during the year and one was removed through death. The average weekly attendance on a usual Sunday was 76 adults and 15 children, but this number increased at festivals and at Christmas. During the year a new electoral roll database was set up and all financial and administrative records are now operated on secure 'cloud' internet systems which facilitate efficient collaborative working and do not require backing up.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping.

We have celebrated fifteen baptisms and four weddings in the parish church this year; and four members of the parish (three under-18s; one adult) were confirmed by Bishop Ruth in 2023. We have held seven funerals in our church this year. No further funerals were conducted by the Rector this year at a local crematorium or cemetery.

We also hold an annual friends and family remembrance service (in 2023 on the 29 October) to celebrate the lives of those who have died in the preceding twelve months. This is well attended (this year 64) and we provide an opportunity for refreshments after the service.

Iona Pilgrimage

In April 2023, the Rector and Mrs Karen Doye led a week's pilgrimage to the Scottish island of Iona. Advertised firstly within the parish, the contingent who participated were drawn equally from within and outside of Westbourne church. It was a profound experience in a wonderful setting, blessed by superb weather. The Pilgrimage itself and its later celebration raised around £1,000 towards parish funds.

Deanery Synod

Four members of the PCC sit on the deanery synod, plus our Diocesan Representative and the Rector. This provides the PCC with an important link between the parish and the wider structures of the church. There has been frustration at the lack of impetus in the Deanery meetings especially about the Deanery Mission Action Plan which was held up for several months. There has been an opportunity to hear from the Bishop of Horsham and to ask her questions. The Deanery has also been challenged about the new routine for the relicensing of readers and compulsory retirement ages. These matters have been fully reported to the PCC.

Diocesan Synod

Three appointed/elected members of the parish (Michael Driver, Jane Wilkinson and the Rector) sit on the Diocesan Synod, and contribute to the government and self-regulation of the church on a diocesan level, with some small accompanying influence upon the life of the national church.

St John the Baptist Church

We want our church to be open to our community for private prayer. We are pleased to have a rota of "church watchers" who enable the church to be open from 10am each day until 3 or 4 in the afternoon.

Since the last report was written we have completed comprehensive restoration work to the external stonework of the chancel. This was 75% funded by grants from the Church Commissioners, who have a historic commitment. Damaged stained glass in the chancel was replaced. The tower clock chiming mechanism was repaired.

The churchyard is closed and is the responsibility of Westbourne Parish Council, which this year has funded safety surveys of the gravestones and trees.

The state of the north slope of the nave roof has been causing concern for some time. After many years, during which routine maintenance has been carried out, a detailed report on its condition has been prepared by our architect, three tenders received from potential contractors and at the time of writing the total cost of the work is expected to be approx. £108,000, of which £18,000 in VAT will be recovered from the Listed Places of Worship scheme. An initial bat survey was completed in the Autumn and applications for grants are in progress. It is hoped that the repairs can be completed in the second half of 2024.

Woodmancote Church

The church is open for services. The PCC resolved that it would fund groundskeeping especially during the summer to ensure the area around the church was well maintained.

Pastoral Care

Some members of our parish are unable to attend church due to sickness or age. Our Rector has visited church members and others, sometimes in response to request, and on occasions to celebrate communion with them. Others from the church also visit significantly within the communities of church or neighbourhood. The main 9.30 service on Sundays continues to be live streamed enabling some who cannot either for reasons of health or otherwise come to church to attend virtually. It is not possible to assess how many of those viewing the 'stream' do so because they are unable to attend, but it is an appreciated feature of our common life, generating around 20 views in a typical week.

Mission and Evangelism

Helping those in need is a demonstration of our faith. The Home and Overseas Committee is to be congratulated on its fund-raising efforts. A total of £4,608 has been raised to be distributed amongst nominated charities. This is largely because of the proceeds from First Friday lunches. These are well attended (often fully booked) and there is a group of volunteers that help the committee to run them. It is noteworthy that efforts on behalf of others can be combined with opportunities for fellowship.

We continue support for Christian Aid holding a chilli supper and a Friday lunch in May to raise funds and taking part in the national house to house delivery of Christian Aid envelopes with donations returned to a central point and this raised £1163.16 in 2023.

We have held our Church Fete with stalls and teas on the Rectory lawn although this year the event was rather spoiled by some very inclement weather. Even so we raised £2,656 for church funds.

Food was delivered to UK Harvest from the Harvest Thanksgiving services in the church and school, and we enjoyed a Harvest brunch together. We collect regularly for the Beacon Food Bank and for Stonepillow (we allocated six months in the year to each of these).

The Christmas Fair was held again with an opportunity to purchase all sorts of gifts and goodies, and the children enjoyed special activities and a chance to chat to Father Christmas. This raised £1,965 for church funds.

People once again gathered for Carols in the Square with the Liss Brass Band, and our collection this year supported Stonepillow in Chichester. Carol services were held in both churches during the Advent season, including one for our local primary school.

Our parish magazine is printed monthly and is widely available at a modest (60p) cost. It is distributed to subscribers and can be bought in church and in local shops. A copy goes to the Medical Practice for its waiting room. We have seen a change in personnel behind the running of the magazine in 2023, and there is an ongoing request for new volunteers to ensure the healthy continuation of this publication.

Deanery and Ecumenical Relationships

The church is on the extreme western end of the Chichester Diocese. The nearest other churches are in the Portsmouth Diocese and although there are friendly relations there is no formal link. The ministers of our local churches do, however, meet from time to time to share fellowship over lunch to discuss matters of shared interest and support, and to pray. There are joint services within the Church of England's Deanery of Westbourne – evensong and a Chichester Cathedral confirmation principal among them. Westbourne Parish has promoted a shared Ascension Day service in recent years, which we hosted this year and welcomed Revd Andrew Birks (Funtington & Chidham) as our visiting preacher. Confirmation preparation of younger candidates continues to take place as a shared venture across the Deanery.

The churches take turns in hosting a monthly Deanery prayer meeting, which is sustained by a small number of individuals, committed in our sharing in prayer the life and needs of our surrounding parishes.

Financial Review

Total receipts on unrestricted funds were £175,628, of which £118,622 was unrestricted voluntary donations, including £17,050 recovered from Gift Aid. Restricted donations of £4,010 were also received and are detailed in the Financial Statements. The Parish Giving Scheme is a well-managed and used resource: this has largely taken the place of cash envelopes. Contactless giving is now well established and is helpful in securing 'one-off' donations.

Total income, including tax recovered, increased by 1.4% compared with last year.

No legacies were received in 2023.

The Parish Share in the year amounted to £78,795: this was an increase of 2.4% on the previous year. Each church in the Deanery must find this amount if possible to pay for clergy, their housing and pensions as well as ministry training for prospective ordinands and some element of contribution to other diocesan and national costs.

The net result for the year was a deficit of receipts over payments amounting to £7,935 across all funds. An increase in the value of shares held in the CCLA Church of England investment account (by £10,413) resulted in a small overall surplus of £2,478 for the year. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31st December on unrestricted funds totalled £123,756.

Reserves policy

It is PCC policy to try to maintain a balance on unrestricted funds which equates to at least three months unrestricted payments. This is equivalent to £45,365. It is held to smooth out fluctuations in cash flow and to meet emergencies. The cash balance of £42,544 held on unrestricted funds at the year end, together with the amounts payable to and by the PCC, was broadly in line with this target.

Investment policy

The church's funds are invested in a diversified portfolio of assets, including cash, fixed income and equities. The allocation of the funds among these asset classes is determined by the Treasurer in consultation with the PCC, based on the expected risk and return characteristics of each asset class, the liquidity and volatility of the market, and the time horizon of the church's needs.

Full details of the investment policy and its implementation may be found on the church website under 'policies and procedures'.

Safeguarding

Throughout the year the Parochial Church Council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. DBS checks are undertaken for volunteers as recommended, with renewals now to be every three years rather than five. There has been a re-working of training materials within the Church of England in 2023, but a perceived lack of clarity on this process until the autumn. There are remaining concerns about the new Church of England Parish Handbook which runs to over 80 pages. A balance does not seem to have been struck between practical safeguarding and the need not to put off volunteers. Representations have been made on this by members of the parish.

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention our Treasurer and Director of Music Stewart Taylor; our Parish Administrator Marjorie Kipling; our Hall Manager Andrew Turner and his fellow churchwarden, Angela Leggett. They have worked tirelessly on all our behalves.

Website

The PCC has invested in the production of a new website. This became operational in September 2023. Although the design was professionally undertaken thanks are due to Stewart Taylor, Marjorie Kipling and Angela Leggett for the work necessary to bring this vision to reality.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At Westbourne the membership of the PCC consists of the incumbent (our Rector), churchwardens, the reader and members elected by those members of the congregation who are on the electoral roll of the church. All those who are members of the congregation are encouraged to register on the Electoral Roll.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The full PCC met six times during the year with an average level of attendance of 80%. The PCC delegates some of its responsibilities to sub committees – Home and Overseas, Fabric and Standing.

These committees are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary.

Administrative information

St. John the Baptist Church is situated at Westbourne Road, Westbourne, Emsworth, Hampshire PO10 7UR. It is part of the Diocese of Chichester within the Church of England. The correspondence address is The Rectory, Westbourne Road, Westbourne, Emsworth, Hampshire PO10 8UL. Contact details: Rector 01243 372867 westbournechirector@outlook.com

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2022) and a charity registered with the Charity Commission as: The Ecclesiastical Parish of St John the Baptist Westbourne Charity Number 1130732

PCC members who have served at any time from 1st January 2023 until the date this report was approved are:

Incumbent: The Revd Andrew Doye Chairman

Lay Reader: Martin Brown Ex Officio

Churchwardens: Angie Leggett, Andrew Turner

Deputy Churchwarden: Kirsten Maslen (to April 2023)

Elected Members:

Ali George (to April 2023)

Sarah Pitts (to April 2023)

Andrew Gordon-Lennox (Re-elected 2021)

Judith Davis (to April 2023)

Karen Doye (Re-elected 2022)

Rachael Bridger (to April 2023)

Sue Alexander (resigned September 2023)

Sue Douthwaite (elected 2023)

Phillipa Lane (elected 2023)

Elections were held at the APCM on 1 May.

Representatives on the Deanery Synod (2023-2026) (all elected 2023, and members through this of the PCC): Fiona Greville, Marjorie Kipling, Andrew Turner, Jane Wilkinson

Deanery Representative on Diocesan Synod (elected by the Deanery, and member through this of the PCC) Michael Driver

Secretary: vacant

Treasurer: Stewart Taylor

Approved by the PCC on 24th January 2024 and signed on its behalf by the Reverend Andrew Doye (PCC chairman).



Date: 24/1/24

Parochial Church Council of St John the Baptist, Westbourne and Woodmancote Church

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 December 2023

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2023	TOTAL 2022
INCOME AND ENDOWMENTS						
Donations and legacies		-	-	-	-	41,558
Voluntary income	2(a)	118,622	75	3,910	122,607	86,326
Activities for generating funds	2(b)	34,474	-	100	34,573	33,037
Income from investments	2(c)	982	-	-	982	578
Church activities	2(d)	9,555	-	-	9,555	11,451
Other income	2(e)	11,995			11,995	4,366
TOTAL INCOME		175,628	75	4,010	179,713	177,316
				-		
EXPENDITURE						
Church activities	3(a)	180,185		6,188	186,373	174,118
Raising funds	3(b)	1,274	-	-	1,274	1,482
TOTAL EXPENDITURE		181,459	-	6,188	187,647	175,600
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS		(5,832)	75	(2,178)	(7,935)	1,716
TRANSFERS BTWN FUNDS - IN			8,960	400	9,360	
TRANSFER BTWN FUNDS - OUT		(9,360)			(9,360)	
NET GAINS ON INVESTMENTS	5(a)	9,097	-	1,316	10,413	(9,702)
NET MOVEMENT IN FUNDS		(6,095)	9,035	(462)	2,478	(7,985)
Total funds brought forward		48,639	72,177	13,705	134,521	142,506
Total funds carried forward		42,544	81,212	13,243	136,999	134,521

Parochial Church Council of St John the Baptist, Westbourne and Woodmancote Church

BALANCE SHEET

at 31 December 2023

FIXED ASSETS	Notes	2023	2022
Tangible	5	-	-
Total fixed assets		-	-
CURRENT ASSETS			
Debtors	6	8,410	430
Investments		65,770	95,357
Cash at bank and in hand		82,934	39,041
Total current assets		157,114	134,828
LIABILITIES			
Creditors – amounts falling due within one year	7	20,104	308
Agency accounts		11	(100)
NET CURRENT ASSETS LESS CURRENT LIABILITIES		136,999	134,521
TOTAL NET ASSETS		136,999	134,521
PARISH FUNDS			
Unrestricted	8 & 9	42,544	48,639
Designated	8 & 9	81,212	72,177
Restricted	8 & 9	13,243	13,705
Total		136,999	134,521

Approved by the Parochial Church Council on 20th March 2024 and signed on its behalf



Revd Andrew Doye
Rector



Churchwarden

The notes on pages A3 to A9 form part of these accounts.

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2023

1 ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions and under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP[FRS102]).

ASSETS

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the church's inventory in any case.

Tangible fixed assets for use by the charity

These are capitalised if this benefits the clarity and/or usefulness of the accounts.

No depreciation is provided on the Parish Hall as the currently estimated residual value of the property is not less than its carrying value and the remaining life of this asset currently exceeds 50 years, so that any depreciation charges would be immaterial. An impairment review is carried out each year and any resultant loss identified is included in expenditure for the year.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end. Other investment assets are included at the PCC's best estimate of market value.

Short term deposits

These are cash held on deposit either with CCLA or at CAF bank.

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2023

FUNDS

Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

2 INCOME

		Unrestricted funds £	Designated funds £	Restricted funds £	TOTAL 2023 £	TOTAL 2022 £
2(a) Voluntary income						
Planned giving	Gift Aid donations	59,174			59,174	56,989
	Tax recoverable	17,050			17,050	16,194
	Other	273			273	137
Collections	(open plate)	5,819	25	43	5,887	6,866
Grants		33,618			33,618	1,325
Donations		2,467	50	250	2,767	41,558
H&OS income				3,617	3,617	4,480
Church events		221			221	335
Legacies						
		118,622	75	3,910	122,607	127,884
2(b) Activities for generating funds						
General fund raising		1,274		100	1,374	1,967
Church fetes		4,621			4,621	5,457
Hire of church		-			-	125
Flowers and choir		431			431	-
Church hall lettings		23,789			23,789	20,179
Magazine advertising		4,359			4,359	5,309
		34,474		100	34,574	33,037
2(c) Income from investments						
Interest on bank deposits		982			982	579
		982			982	579
2(d) Income from church activities						
Fees for weddings and funerals		3,712			3,712	5,800
Drop-ins and Sunday coffee		2,040			2,040	1,755
50:50 club income		980			980	1,060
Parish magazine and bookstall sales		2,823			2,823	2,836
		9,555			9,555	11,451
2(e) Other income						
Insurance claims		3,217			3,217	658
VAT recovered – LPW scheme		8,777			8,777	3,708
		11,995			11,995	4,366
Total income		175,628	75	4,010	179,713	177,316

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2023

3 EXPENDITURE

	Note	Unrestricted funds £	Designated funds £	Restricted funds £	TOTAL 2023 £	TOTAL 2022 £
3(a) Church activities						
Missionary and charitable giving	10	6,901		3,617	10,518	11,537
Diocesan parish share		78,795			78,795	76,967
Other clergy costs		5,264			5,264	5,595
Administration and accounting costs		660			660	870
Professional services		900			900	
Website costs		642			642	4,319
Youth and education				150	150	38
Mission giving costs (H&OSG events)		142			142	421
Misc expenditure		579			579	284
Parish events costs		291		51	342	73
Church running costs – St John’s		10,563		148	10,711	8,410
Church running costs – Woodmancote		1,033			1,033	703
Parish hall running costs		17,953			17,953	12,231
Upkeep of services (incl music)		4,285		422	4,707	5,453
Magazine costs, including printing		3,350			3,350	3,046
Churchyard maintenance		672			672	1,369
Major repairs – St John’s		48,155		1,800	49,955	40,834
Major repairs – Parish Hall		-				1,946
		180,186		6,187	186,373	174,118
3(b) Raising Funds						
Drop-ins and Sunday coffee costs		270			270	216
50:50 club costs		420			420	420
General fund raising costs		274			274	89
Fete and Fair costs		55			55	453
Cost of flowers (weddings)		255			255	304
		1,274			1,274	1,482
Total resources expended		181,460		6,187	187,647	175,600

4 STAFF COSTS

There were no employees during the year. The Director & Assistant Director of Music, the Parish Administrator and the Hall Manager are unpaid volunteers.

No PCC members, nor persons closely connected to them, received any remuneration; nor are expenses resulting from membership reimbursed.

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2023

5 FIXED ASSETS

All capital equipment assets are fully depreciated.

Westbourne Parish Hall is included in the accounts at a nominal value of £1. The property is vested in the Diocese of Chichester as Custodian Trustee to the PCC which is the Management Trustee. The PCC has full use of the property and does not envisage the sale of it. The nominal value of the Hall is not accounted for as it is immaterial.

5(a) Investments	Market value 31 December 2023 £	Net gain/(loss) on Revaluation £	Market value at 31 December 2022 £
CBF C of E Investment Fund (unrestricted)	54,048	*(30,903)	84,951
CBF C of E Investment Fund (restricted – organ fund)	11,722	1,316	10,406
Total Investment Funds	65,770	(29,587)	95,357

* Note: shares to the value of £50,000 were sold on 24th November 2023 and the proceeds vested in the CBF deposit account (included on the balance sheet in ‘cash at bank and in hand’). This reflected a significant improvement in bank interest rates which encouraged diversification of the portfolio.

6 ASSETS

	2023 £	2022 £
Accounts receivable (fabric grants)	8,410	330
		100
	<u>8,410</u>	<u>430</u>

7 LIABILITIES

	2023 £	2022 £
Agency account (WCRT collection box)	11	(100)
Accounts payable (fabric works)	20,105	308
	<u>20,116</u>	<u>208</u>

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2023

8 FUNDS

The restricted funds comprise:

Bunch memorial funds	For provision of audio equipment to the church and hall. Fully expended in 2023.
Dale memorial fund	For musical development within the church.
Organ fund	Balance of funds raised for the installation of the organ and additional restricted donations for future major repairs. In 2021 this was invested in accumulation shares in the Church of England Investment Fund. A small proportion of this fund may be held in bank deposits pending acquisition of additional shares.
Youth fund	For youth work. Funded by sale of the Old National School shares.

Designated funds were reviewed and adjusted by the PCC in 2023 as follows:

£	
50,000	£20,000 of this is earmarked for repairs to the church in 2024. Further provision is made for work resulting from the Quinquennial Survey to be conducted in 2024.
8,000	Contingency to provide paid cover in the event of the unexpected unavailability of volunteers for Director of Music, Parish Administrator or Hall Manager
10,000	The hall is heavily used and provision is made for urgent replacements and repairs which are necessary from time to time.
7,000	Future replacement of the printer used for production of pew sheets and Westbourne Magazine.
6,212	The mechanics of the organ are expected to last for many decades but the electronic stop control systems and organist's CCTV system are now 22 years old and could require urgent attention at any time
81,212	Total designated funds at year end 2023

(The PCC may review and re-allocate designated funds at any time.)

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2023

9 SUMMARY OF FUND MOVEMENTS

	Brought forward	Incoming resources	Outgoing resources	Investment gains/(losses)	Transfers	Carried forward
Bunch memorial funds	148		148			-
Dale memorial	504		92			412
Organ (restricted) ^{Note 1}	11,124	250		1,316		12,690
Youth ^{Note 2}	1,929		531			1,398
Restricted collections	-	3,617	3,617			-
Roof appeal fund	-	143	1,800		400	(1,257)
Total restricted funds	13,705	4,010	6,188	1,316	400	13,243
Hall designated fund	1,040		-	--	8,960	10,000
Organ designated fund	6,137	75	-			6,212
Printer des fund	7,000	-	-	-	-	7,000
Volunteer contingency designated fund	8,000	-	-	-	-	8,000
St John's major works designated fund	50,000	-	-	-	-	50,000
General fund	48,639	175,628	181,460	9,097	9,360	42,544
Total unrestricted funds	120,816	175,703	181,460	9,097	400	123,756

Note 1 £11,721 held as shares in C of E Investment Fund, remainder in CBF Deposit Fund. Interest was not applied in 2023.

Note 2 Dividends from Old National School funds and assets transferred from Old National School charity on closure.

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2023

10 HOME & OVERSEAS MISSION GROUP: GIVING TO OTHER CHARITIES

These figures are for information only and do not form part of the accounts.

DATE	EVENT	CHARITY	Monies sent to charity (£)
15/1/23	Christingle etc	Children's Society	340
10/2/23	Special collection	Turkey/Syria earthquake appeal	250
3/2/23	First Friday Lunch	The Bible Society	125
3/3/23	First Friday Lunch	Embrace the Middle East	200
5/5/23	First Friday Lunch	Beacon Food Bank	120
13/06/23	Coffee morning	Leprosy Misson	465
20/5/23	Chilli Supper	Christian Aid	940
2/6/23	First Friday Lunch		
5/7/23	Coffee morning	Christian Aid	334
7/7/23	First Friday Lunch	Leprosy Misson	145
1/9/23	Collections	Children's Society	340
1/9/23	First Friday Lunch	The Bible Society	145
6/10/23	First Friday Lunch	The Church Army	135
3/11/23	First Friday Lunch	The Children's Society	140
20/11/23	Collections	Royal British Legion	479
1/12/23	First Friday Lunch	Stonepillow	192
28/12/23	Carols in the Square	Stonepillow	258
	Allocated from PCC funds	Christian Aid	1,240
		Bible Society	620
		Embrace the Middle East	620
		Leprosy Mission	620
		Stonepillow	620
		Church Army	620
		Children's Society	620
		Chichester District Food Bank	620
		Food vouchers for local distribution	620
TOTAL			10,808

ST JOHN'S WESTBOURNE
INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2023

Report to the trustees/ members of St John's Westbourne on the accounts for the year ended 31st December 2023.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2022 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

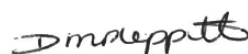
1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Donna Leppitt
Independent Examiners Ltd
Unit 2
The Broadridge Business Centre
Delling Lane
Bosham
PO18 8NF



Date: 25th March 2024

Accounts

St John the Baptist, Westbourne, and Woodmancote Churches

*Open to all for peace, worship
and fellowship*

In 2022

St John the Baptist church was open for people to visit,
to pray and reflect
Visitors also admire the building and seek information
on their family history.

Our choirs united again and sang
Stainer's Crucifixion with guest
soloists and Evensong at St
Nicholas's Church Arundel.

The Parish Share
(ministry costs) of
£76,967 was paid.

10% of our general income was donated to
charities, including £650 to local families in need.
In addition, almost £5,000 were raised for charities
through special collections and events.

Our 9.30 Sunday service
was live streamed for
those unable to attend.

We welcomed villagers at a Church
Open Day, the Summer Fete and
Christmas Fair, Remembrance
services and Carols in the Square.



2022 REPORT AND

ANNUAL ACCOUNTS FOR

THE PAROCHIAL CHURCH COUNCIL

ST JOHN THE BAPTIST WESTBOURNE

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Rector: The Revd Andrew Doye

Independent examiner: Independent Examiners Ltd, Bosham

Bankers: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, WEST MALLING ME19 4JQ

**The Ecclesiastical Parish of St John the Baptist, Westbourne with Woodmancote,
in the Diocese of Chichester**

Westbourne Parish Hall, Westbourne Road, Westbourne, Emsworth PO10 8UL
www.westbourneparishchurch.org.uk Rector: 01243 372867
Charity Number 1130732

Administrative information

St John the Baptist Church is situated at the western boundary of Sussex. It forms the Parish of Westbourne with the church in Woodmancote in the Diocese of Chichester within the Church of England. The correspondence address is Westbourne Road, Westbourne PO10 8UL.

During the year the following served as members of the Parochial Church Council (PCC):

Incumbent:	The Revd Andrew Doye	Chairman
Lay Reader:	Mr Martin Brown	Ex Officio
Churchwardens:	Mrs Jane Stuttard (to April) Mrs Angie Leggett (from 2019) Mr Andrew Turner (from April 2022)	
Deputy Churchwardens:	Mrs Kirsten Maslen (from 2021)	
Elected Members:	Mrs Susie Driver (to April) Mrs Ali George (Elected 2020) Mrs Sarah Pitts (Elected 2020) Mr Andrew Gordon-Lennox (Re-elected 2021) Mrs Judith Davis (Re-elected 2021) Mrs Karen Doye (Re-elected 2022) Mrs Rachael Bridger (Re-elected 2022) Mrs Sue Alexander (Elected 2022)	

Elections were held at the APCM on 1 May.

Representatives on the Deanery Synod (2020-2023):

Mrs Fiona Greville	(Elected 2020)
Mrs Marjorie Kipling	(Elected 2020)
Mr Andrew Turner	(Elected 2020)
Mrs Jane Wilkinson	(Elected 2020)

Deanery Synod Treasurer (ex officio)	Mr Peter Rogers (to April)
Deanery Representative to Diocesan Synod (ex officio)	Mr Michael Driver
Co-opted (to represent Woodmancote)	Mrs Abigail Rowe

Secretary:	Mrs Rachael Bridger
Treasurer:	Mr Stewart Taylor

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of our PCC consists of the incumbent (our Rector), churchwardens, and members of the church who are elected at the Annual Parochial Church Meeting (APCM) or subsequently co-opted by the PCC. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC. We try to ensure a balance of skills and experience wherever possible. Our four representatives on the Deanery Synod are also members of the PCC.

The Parochial Church Council is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission. The members of the PCC are its trustees. The PCC is the main decision maker of a parish. Its powers and duties are defined by legislation. It has the responsibility, along with the

incumbent to promote the mission of God in its parish. The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The full PCC met seven times during the year with an average level of attendance of 70%, and a variety of face-to-face and Zoom meetings.

Aims and purposes

The primary aim of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Churches (St John the Baptist Westbourne, the Parish church, and Woodmancote Church) and the Parish Hall.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our parish community. Our Mission Action Plan was updated during the year. Times are changing and the church must provide both continuity and evolve. Our vision is:

- To nurture and grow our faith by including and catering for all people young and old, from all backgrounds and with differing needs
- To ensure the church's land and buildings meet the needs of the people of Westbourne now and in the future
- To meet the challenges of change with confidence and enthusiasm.

We also added a strapline to provide a short message to everyone:

Open to all for peace, worship and fellowship

Achievements and Performance

Our doors have been open for services each week and we marked Mothering Sunday, Easter, the Platinum Jubilee, Sea Sunday, our Patronal Festival, Harvest, All Souls for those who have died, Remembrance Sunday and Christmas with special services. Many of these events had a special input from our choir. We welcome visitors from schools, U3A groups, pilgrims on the Old Way, singers and musicians. People come to research family history. Many join us on special occasions and others step inside simply to rest, to marvel or to pray. Our bell ringers play an active part in activities, and practice weekly and ring before all major services and some weddings. Peter Wilkinson retired as Tower Captain after 45 years, and we are grateful for his leadership and encouragement. Many visitors at our Open Day were delighted to have the opportunity to see how the bells are rung.

We held a Lent Course, on the thought-provoking topic of Provision of the Bible. Attendance at Easter services was back to pre-pandemic numbers, and it was an encouragement to have Admission to Communion for six young people on Easter Day. The weekend also included an Easter Egg Trail and an Easter Egg Hunt. In May five members of the congregation were confirmed at a service in Chichester Cathedral. Following training, five members have been appointed as Lay Ministers of Holy Communion by our Bishop and two new Servers have been appointed.

The Sunday School has continued to prosper as has our Junior Choir, and we have seen a further increase in the number of children and young people worshipping. Thanks are due to Katie Elliott-Smith and all those who help her in the leadership of the Sunday School. Junior members of the choir are taking an increasing lead, with several being encouraged by Stewart

Taylor, our Director of Music, to sing solo parts. Thanks are due to Stewart and to Sylvia Willey for their support and encouragement for our music for us all.

A group of members took part in a five-session video course entitled Living in Love and Faith. This was an opportunity to learn together, listen to one another, and broaden our understanding of how the Church of England might move forward in relation to matters of identity, sexuality, relationships and marriage.

Worship and Prayer

It has been good to have our Sunday Worship back in our Churches on a regular basis this year, and we have managed to livestream our main Sunday service each week enabling those unable or unwilling to return to join us. Thus, there were two or three services at the Parish church in Westbourne each Sunday and usually two each month at Woodmancote. Our mid-week Holy Communion service continues but with a reduced attendance. However, the observation of Morning Prayer which had flourished on-line during 2020 and 2021, has continued via Zoom. Generally, people have felt more comfortable joining this stimulating start to the day in their homes, although we have explored hosting the service from the Church occasionally.

The Sunday School usually meets on the first, third and further Sundays during the 9.30am service. There is a service for everyone on the second Sunday, and an All-Age Communion when there is a fifth Sunday.

During the year we had an increased number of ceremonies for people at important stages of life, including 19 baptisms (5 in 2021), 8 weddings (3 in 2021) and 16 funerals. We were sad to lose several longstanding members of our own congregation to both old age and illness. This increase in numbers indicates our church is there for the people from the local community who turn to us to mark these important milestones of life.

All are welcome to attend our regular services. At present there are 200 parishioners on the Church Electoral Roll, 10 names having been added since the APCM, and 9 have been removed through death. The average weekly attendance, counted during October, was 95, but this number increases at special services and at Christmas carol services.

The Rector and our Reader, Martin Brown, have led our worship, supported at holiday times by local retired priests. We have enjoyed the variety that this has provided. The return of the chalice at Holy Communion did not occur until Whit Sunday, with some choosing not to partake of the wine. Attendance numbers for gathered worship across the year exceeded those of 2021 at special services, but did not rise to the pre-pandemic figure on a 'normal' Sunday.

Deanery Synod

Four members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church, particularly our neighbouring parishes.

Our Buildings

Caring for our listed church building is always hard work. During 2022 the work on the 2018 Quinquennial Inspection was almost completed. Shingles on the spire needed replacing after storm damage. We have upgraded the boilers in the Church, and the lighting in the Parish Hall, and added thermostats that enable remote control of the temperature in our efforts to reduce our utilities bills. Much volunteer work is undertaken to keep our buildings and grounds clean and tidy.

Community Occasions

We were delighted to host major community occasions once more, and open our weekly Monday Drop-In sessions in the Parish Hall. Many activities that take place hosted by others have return to the Parish Hall, and it has been good to see the diary filling up once again. A plant stall and chilli supper were held in May to raise funds for Christian Aid. We took part in the national house to house delivery of Christian Aid envelopes with donations returned to a central point and this raised £2,145. We had special collections for Ukraine, and raised money for various charities at our First Friday Lunches.

The traditional Church Fete was held once again with stalls and teas on the Rectory lawn. This occasion was both an enjoyable afternoon and an occasion to raise some funds for the Church. The antics of Punch and Judy and their friends brought lots of fun and laughter.

Our church was the venue for a song recital from Alison Pearce, a professional soprano who presented a classical and romantic repertoire. The building has good acoustics for such events. Food was delivered to UK Harvest from the Harvest Thanksgiving services in the church and school, and we enjoyed a Harvest lunch together. On Remembrance Sunday this year members of our Sunday School joined those who laid wreaths at the War Memorial, and collections were taken for the Royal British Legion.

The Christmas Fair was held again with an opportunity to purchase all sorts of gifts and goodies, and the children enjoyed special activities and a chance to chat to Father Christmas.

People once again gathered for Carols in the Square with the Liss Brass Band, and our collection supporting the Beacon Food Bank in Havant. Carol services were held in both churches during the Advent season, including one for our local primary school.

Safeguarding

Throughout the year the Parochial Church Council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. DBS checks are undertaken for volunteers as recommended, with renewals now to be every three years rather than five.

Home and Overseas Mission

The Church has continued to give 10% of its general income to charity, supporting both work in the UK and overseas. Once again we gave food vouchers to needy local families at Christmas. During the year we have supported local food banks. We held some monthly Friday lunches and had special collections for charity, notably for Ukraine. We also took part in the Samaritan's Purse Operation Christmas Child sending sent filled shoeboxes to children in Eastern Europe.

Financial review from the Treasurer

Funds are held in CAF Bank current and deposit accounts, the CCLA Church of England Deposit Fund and the CCLA Church of England Investment Fund.

Total receipts to unrestricted funds were £ 177,316, of which £172,667 was unrestricted voluntary donations including £16,194 tax recovered from Gift Aid.

Voluntary income was significantly boosted by an anonymous donation of £38,000 and the return of plate collections, particularly at weddings and funerals.

Activities for generating funds delivered a considerable improvement, at £37,403 on 2021 as normal activities were able to return to the usual pattern. A backlog of weddings boosted the PCC fees for the year.

Westbourne Magazine continues to flourish, the increase in advertising revenue largely reflecting a change to invoicing timing.

Interest rates declined to close to zero by the start of 2021. In response to this the PCC moved a substantial proportion of its funds into the C of E Investment Fund in the February of that year. This investment has followed the general stocks and shares roller coaster during 2022, with many of the earlier gains reported in the 2021 accounts lost again in 2022. Nevertheless it is worth noting that the total sum invested at 16 February 2021 was £91,643; if left on bank deposit at <1% interest this would now be worth something like £93,320, significantly less than the share valuation of £95,357 at the end of 2022. Furthermore, current inflation rates are currently eroding the value of cash in the bank at approx. 10% pa.

£11,958 was given to other charities under the general supervision of the Home and Overseas Mission Group. Some of this came from special collections organized by our HOSMG and the remaining £6,600 was donated from PCC funds, representing approximately 10% of giving from Nov '21 to Nov '22. This remains our objective and custom.

£170,544 was spent from unrestricted funds to provide the Christian ministry from our two churches, including £76,967 contribution to the Diocesan Parish share (the full amount due).

The net result for the year (not including investment gains) was a surplus of £2,123 on unrestricted funds; Investment losses resulted in a deficit for the year of £7,985. Adding bank and deposit balances brought forward from the beginning of the year, the balances carried forward on unrestricted funds totaled £120,816, of which £72,177 is allocated for designated purposes.

Looking to the year ahead, we will be recovering the VAT element of the works completed at the end of 2022 arising from the Quinquennial Inspection and applying to the Church Commissioners to meet the cost of the part of this work that involves repairs to the chancel. It is expected that the value of our investment in the C of E Investment fund will follow the long term historical upward trend demonstrated over many years although there are no promises on this, of course, as is the nature of investments.

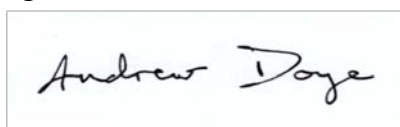
PCC policy is to maintain the equivalent of 10 weeks of typical expenditure in unrestricted funds. In view of the current uncertain situation approximately double this figure is held as a contingency provision. Other provisions are in the statement of Designated Funds as set out in the accounts.

The shift away from cash continues and our contactless machine has been particularly helpful in processing donations for the lowest transaction charge currently available. Banks are increasingly reluctant to deal with cash or cheques and we encourage donations by direct bank transfer or contactless donation wherever possible.

My thanks are due to Anne de Poitier for her efficient management of the important magazine advertising revenue, to our Independent Examiner and especially to Marjorie Kipling and her helpers for their management of the cash receipts and for her steadfast support with all financial matters throughout the year.

Stewart Taylor

Signed on behalf of the PCC



Revd Andrew Doye (Rector and PCC Chairman)

Date 22 March 2023

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 December 2022

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2022	TOTAL 2021
INCOME AND ENDOWMENTS						
Donations and legacies		41,283	25	250	41,558	5,916
Voluntary income	2(a)	82,052		4,274	86,326	78,714
Activities for generating funds	2(b)	32,937	-	100	33,037	21,612
Income from investments	2(c)	578		-	578	88
Church activities	2(d)	11,451	-	-	11,451	5,787
Other income	2(e)	4,366			4,366	
TOTAL INCOME		172,667	25	4,624	177,316	112,117
				-		
EXPENDITURE						
Church activities	3(a)	169,062		5,056	174,118	135,039
Raising funds	3(b)	1,482		-	1,482	229
TOTAL EXPENDITURE		170,544	-	5,056	175,600	135,271
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS		2,123	25	(432)	1,716	(23,153)
TRANSFERS BTWN FUNDS - IN						3,531
TRANSFER BTWN FUNDS - OUT						(3,531)
NET GAINS ON INVESTMENTS	5(b)	(8,643)	-	(1,059)	(9,702)	14,311
NET MOVEMENT IN FUNDS		(6,520)	25	(1,491)	(7,985)	(8,842)
Total funds brought forward		55,159	72,152	15,196	142,506	151,348
Total funds carried forward		48,639	72,177	13,705	134,521	142,506

Parochial Church Council of St John the Baptist, Westbourne and Woodmancote Church

BALANCE SHEET

at 31 December 2022

FIXED ASSETS	Notes	2022	2021
Tangible	5(a)		1,583
Total fixed assets		-	1,583
CURRENT ASSETS			
Debtors	6	430	-
Investments		95,357	105,059
Cash at bank and in hand		39,041	35,864
Total current assets		134,828	140,923
LIABILITIES			
Creditors – amounts falling due within one year	7	308	-
NET CURRENT ASSETS LESS CURRENT LIABILITIES		134,521	140,923
TOTAL NET ASSETS		134,521	142,506
PARISH FUNDS			
Unrestricted	8 & 9	48,639	55,158
Designated	8 & 9	72,177	72,152
Restricted	8 & 9	13,705	15,196
Total		134,521	142,506

Approved by the Parochial Church Council on 22nd March 2023 and signed on its behalf



Revd Andrew Doye
Rector



Churchwarden

The notes on pages A3 to A8 form part of these accounts.

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2022

1 ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions and under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP[FRS102]).

ASSETS

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the church's inventory in any case.

Tangible fixed assets for use by the charity

These are capitalised if this benefits the clarity and/or usefulness of the accounts.

No depreciation is provided on the Parish Hall as the currently estimated residual value of the property is not less than its carrying value and the remaining life of this asset currently exceeds 50 years, so that any depreciation charges would be immaterial. An impairment review is carried out each year and any resultant loss identified is included in expenditure for the year.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end. Other investment assets are included at the PCC's best estimate of market value.

Short term deposits

These are cash held on deposit either with CCLA or at CAF bank.

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2022

FUNDS

Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

2 INCOME

		Unrestricted funds £	Designated funds £	Restricted funds £	TOTAL 2022 £	TOTAL 2021 £
2(a) Voluntary income						
Planned giving	Gift Aid donations	56,989			56,989	57,777
	Tax recoverable	16,194			16,194	15,509
	Other	137			137	27
Collections	(open plate)	6,866			6,866	3,317
Grants		1,325			1,325	200
Donations		41,283	25	250	41,558	5,916
H&OS income		206		4,274	4,480	1,884
Church events		335			335	-
Legacies						
		123,335	25	4,524	127,884	84,630
2(b) Activities for generating funds						
General fund raising		1,867		100	1,967	840
Church fetes		5,457			5,457	2,972
Hire of church		125			125	125
Church hall lettings		20,179			20,179	13,665
Magazine advertising		5,309			5,309	4,010
		32,937		100	33,037	21,612
2(c) Income from investments						
Dividends on CCLA investment funds						57
Interest on bank deposits		579			579	31
		579			579	88
2(d) Income from church activities						
Fees for weddings and funerals		5,800			5,800	2,919
Drop-ins and Sunday coffee		1,755			1,755	448
50:50 club income		1,060			1,060	-
Parish magazine and bookstall sales		2,836			2,836	2,420
		11,451			11,451	5,787
2(e) Other income						
Insurance claims		658			658	-
		3,708			3,708	-
		4,366			4,366	-
Total income		172,667	25	4,624	177,316	112,117

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2022

3 EXPENDITURE

	Note	Unrestricted funds £	Designated funds £	Restricted funds £	TOTAL 2022 £	TOTAL 2021 £
3(a) Church activities						
Missionary and charitable giving	10	7,263		4,274	11,537	9,257
Diocesan parish share		76,967			76,967	74,300
Other clergy costs		5,596			5,595	5,118
Administration costs		870			870	1,046
Website costs		4,319			4,319	215
Youth and education		-		170	38	214
Donation processing costs		22			22	-
Misc expenditure		284			284	5,825
Mission giving costs (H&OSG events)		421			421	-
Parish events costs		73			73	36
Church running costs – St John’s		8,410			8,410	8,306
Church running costs – Woodmancote		703			703	747
Parish hall running costs		12,231			12,231	9,921
Upkeep of services (incl music)		4,708		613	5,453	4,625
Magazine costs, including printing		3,046			3,046	4,173
Churchyard maintenance		1,369			1,369	954
Major repairs – St John’s		40,834			40,834	7,354
Major repairs – Parish Hall		1,946			1,946	2,950
		169,062		5,057	174,118	135,041
3(b) Raising Funds						
Drop-ins and Sunday coffee costs		216			216	-
50:50 club costs		420			420	-
General fund raising costs		89			89	126
Fete and Fair costs		453			453	-
Cost of flowers (weddings)		304			304	102
		1,482			1,482	228
Total resources expended		170,544		5,057	175,600	135,269

4 STAFF COSTS

There were no employees during the year. The Director & Assistant Director of Music, the Parish Administrator and the Hall Manager are unpaid volunteers.

No PCC members, nor persons closely connected to them, received any remuneration; nor are expenses resulting from membership reimbursed.

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2022

5 FIXED ASSETS

5 (a) Tangible (All unrestricted)

	Freehold land and buildings £	Equipment £	Total fixed assets £
Cost at 1 st January 2022	-	10,682	10,682
Additions during the year	-	-	-
Cost at 31 st December 2022	-	10,682	10,682
Depreciation at 1 January 2022	-	9,099	9,099
Charge for the year	-	1,583	1,583
At 31 December 2022	-	-	-
Net book value at 31.12.21	-	1,583	1,583
Net book value at 31.12.22	-	-	-

Equipment comprises a lawn mower purchased in 2019 for the maintenance of the churchyard and a cleaning machine purchased in 2020 for the Parish Hall floor. Both items were fully depreciated during 2022.

Westbourne Parish Hall is included in the accounts at a nominal value of £1. The property is vested in the Diocese of Chichester as Custodian Trustee to the PCC which is the Management Trustee. The PCC has full use of the property and does not envisage the sale of it. The nominal value of the Hall is not accounted for as it is immaterial.

5(b) Investments	Market value 31 December 2022 £	Net gain/(loss) on Revaluation £	Market value at 31 December 2021 £
CBF C of E Investment Fund (unrestricted)	84,951	(8,644)	93,595
CBF C of E Investment Fund (restricted – organ fund)	10,406	(1,058)	11,464
Total Investment Funds	95,357	(9,702)	105,059

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2022

6 ASSETS

	2022	2021
	£	£
Accounts receivable	330	-
Agency account (organist fee)	100	-
	430	-

7 LIABILITIES

	2022	2021
	£	£
Accounts payable	308	-
	308	-

8 FUNDS

The restricted funds comprise:

Bunch memorial funds	Maintenance for the church and parish hall audio systems. The church element of the fund has been fully expended on the audio equipment incorporated in the live streaming system as this also improves the audio experience in the church and the hearing aid induction loop.
Dale memorial fund	For musical development within the church.
Organ fund	Balance of funds raised for the installation of the organ and additional restricted donations for future major repairs. In 2021 this was invested in accumulation shares in the Church of England Investment Fund. A small proportion of this fund may be held in bank deposits pending acquisition of additional shares.
Youth fund	For youth development work. Funded by sale of the Old National School shares.

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2022

9 SUMMARY OF FUND MOVEMENTS

	Brought forward	Incoming resources	Outgoing resources	Investment gains/(losses)	Transfers	Carried forward
Bunch memorial funds	148					148
Dale memorial	1,017		613			504
Organ (restricted)	11,933	250		1,058		11,124
Youth ^{Note 1}	2,098		170			1,929
Restricted collections and donations	-	4,374	4,274			-
Total restricted funds	15,196	4,624	(5,057)	(1,058)		13,705
Hall designated fund	1,040		-			1,040
Organ designated fund	6,112	25	-			6,137
Printer des fund	7,000	-	-	-	-	7,000
Volunteer contingency designated fund	8,000	-	-	-	-	8,000
St John's major works designated fund	50,000	-	-	-	-	50,000
General fund	55,159	172,667	170,544	8,643	-	48,639
Total unrestricted funds	127,311	172,692	(170,544)	(8,643)		120,816

Note 1 Dividends from Old National School funds and assets transferred from Old National School charity on closure.

Designated funds were re-allocated by the PCC at the end of 2019 as follows:

£	
50,000	Future major works to St John's church
8,000	Contingency to cover unexpected unavailability of volunteer for Director of Music, Parish Administrator or Hall Manager
20,000	Future major works to Parish Hall (£19,099 expended in 2020 for replacement of floor)
7,000	Future replacement of printer used primarily for production of pew sheets and Westbourne Magazine.
7,100	Organ fund (designated) for organ maintenance
92,100	Total designated funds at year end 2019

(The PCC may review and re-allocate designated funds at any time.)

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2022

10 HOME & OVERSEAS MISSION GROUP: GIVING TO OTHER CHARITIES

DATE	EVENT	CHARITY	Monies sent to charity (£)
04/03/22	Lent Lunch 1	Embrace the Middle East	130
11/03/22	Lent Lunch 2	Afghan Aid	150
18/03/22	Lent Lunch 3	CAFOD	100
25/03/22	Lent Lunch 4	DEC Ukraine	115
01/04/22	Lent Lunch 5	Sanctuary in Chichester	140
08/04/22	Lent Lunch 6	DEC Ukraine	110
03/05/22	Collection	DEC Ukraine	1,000
06/05/22	First Friday Lunch	Christian Aid	1,320
23/06/22	Chilli Supper		
23/06/22	Coffee morning		
17/6/22	Coffee morning	Leprosy Mission	370
02/09/22	First Friday Lunch	Leprosy Mission	224
09/10/22	Harvest Lunch		
07/10/22	First Friday Lunch	Church Army	86
04/11/22	First Friday Lunch	Children's Society	150
02/12/22	First Friday Lunch	Stonepillow	210
29/11/22	Poppy collection	British Legion	460
16/12/22	Allocated from PCC funds	Christian Aid	1,300
		Bible Society	650
		Embrace the Middle East	650
		Leprosy Mission	650
		Stonepillow	650
		Church Army	650
		Children's Society	650
		Chichester District Food Bank	650
		Food vouchers for local distribution	750
	Carols in the square	Beacon Food Bank	257
30/12/22	Crib Service	Children's Society	115
		TOTAL	11,537

**The Parochial Church Council Of The Ecclesiastical
Parish Of Saint John the Baptist, Westbourne in the Diocese Of Chichester
(COMPANY LIMITED BY GUARANTEE)
INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2022**

Report to the trustees/ members of The Parochial Church Council Of The Ecclesiastical Parish Of Saint John the Baptist, Westbourne in the Diocese Of Chichester on the accounts for the year ended 31st December 2022.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

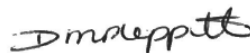
1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Donna Leppitt
Independent Examiners Ltd
Unit 2
The Broadridge Business Centre
Delling Lane
Bosham
PO18 8NF



Date: 3rd March 2023

Accounts

St John the Baptist, Westbourne, and Woodmancote
Churches

THANK GOD THAT IN 2021

St John the Baptist church was open daily (following covid guidelines) so that people could visit to pray and reflect.

The Parish Share (ministry costs) of £74,300 was paid.

Adult and Junior choirs continued to develop and provided joyful accompaniment to worship.

10% of our general income was donated to charities, including £600 to local families in need.

In addition, several thousand pounds were raised for charities through special collections and events.

The 9.30 Sunday service was live streamed for those unable to attend.

Services and events for everyone - included Climate Sunday, Jonah Man Jazz, Harvest, Remembrance, Christmas and Carols in the Square.



2021 REPORT AND

ANNUAL ACCOUNTS FOR

THE PAROCHIAL CHURCH COUNCIL

ST JOHN THE BAPTIST WESTBOURNE

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Report of the independent examiner	

Rector: The Revd Andrew Doye

Independent examiner: Mr Alan Wright

Bankers: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, WEST MALLING ME19 4JQ

**The Ecclesiastical Parish of St John the Baptist, Westbourne with Woodmancote,
in the Diocese of Chichester**

Westbourne Parish Hall, Westbourne Road, Westbourne, Emsworth PO10 8UL
www.westbourneparishchurch.org.uk Rector: 01243 372867
Charity Number 1130732

Administrative information

The Parochial Church Council is a registered charity and the members of the PCC are its trustees.

During the year the following served as members of the Parochial Church Council (PCC):

Incumbent:	The Revd Andrew Doye	Chairman
Lay Reader:	Mr Martin Brown	Ex Officio
Churchwardens:	Mrs Jane Stuttard (from 2018) Mrs Angie Leggett (from 2019)	Vice Chair
Deputy Churchwardens:	Mr Andrew Turner (from 2016) Mrs Kirsten Maslen (from 2021)	Parish Hall Manager

Representatives on the Deanery Synod (2020-2023):

Mrs Fiona Greville	(Elected 2020)
Mrs Marjorie Kipling	(Elected 2020)
Mr Andrew Turner	(Elected 2020)
Mrs Jane Wilkinson	(Elected 2020)

Deanery Synod Treasurer (ex officio):	Mr Peter Rogers
Deanery Representative to Diocesan Synod (ex officio)	Mr Michael Driver

Elected Members:	Mrs Karen Doye	(Elected 2019)
<i>(terms are 3 yrs, unless stated)</i>	Mr Guy Elgood	(Re-elected 2019)
	Mrs Rachael Bridger	(Elected 2020 - 2 yrs)
	Mrs Susie Driver	(Re-elected 2020)
	Mrs Ali George	(Elected 2020)
	Mrs Sarah Pitts	(Elected 2020)
	Mr Andrew Gordon-Lennox	(Re-elected 2021)
	Mrs Judith Davis	(Re-elected 2021 - after 1 yr)

Elections were held at the APCM in April. Mr David Olliff had retired at the APCM.

Co-opted (to represent Woodmancote)	Mrs Abigail Rowe
Secretary:	<i>(to May)</i> Mrs Marjorie Kipling
	<i>(from May)</i> Mrs Rachael Bridger
Treasurer:	Mr Stewart Taylor

Structure, governance and management

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members, the incumbent, the churchwardens, members of the Deanery Synod and members of the church who are elected at the Annual Parochial Church Meeting (APCM) or subsequently co-opted by the PCC. Church members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

The full PCC met 10 times during the year with an average level of attendance of 76%, and with a variety of face-to-face and Zoom meetings. The PCC has a number of sub-committees each dealing with a particular aspect of parish life, such as education and mission. The PCC receives

the notes of sub-committee meetings for information and discussion if required. With activities reduced this year, however, much committee work has been reduced, with the notable exception of the consideration and response to the prevailing covid risks and concerns.

Communication with the congregation and the local community has continued to be a bigger challenge this year, during the continued pandemic, but use has been made of the email route and we have tried to ensure those without computers still receive weekly news. With the added challenges of dealing with cash, donations continue to be encouraged by means of online payments including the Sum-up machine present in the parish church when services take place. The PCC regularly reviews the financial management accounts, and receives deanery and diocesan news.

Church Roll

At the end of 2021 there were 198 names on the roll, 3 names having been removed since the revision of the roll in April 2021.

Church Attendance

For a second consecutive year the 'usual Sunday attendance' regularly counted for the Church of England was not appropriate for 2021, when (again) nothing was 'usual' on account of the continued covid-19 pandemic. The provision of worship that was possible was limited for more than six months at the start of the year by the virus, and in the spring by ministerial availability during a period in which the Rector was off-work. Reader, Martin Brown, provided excellent input during this period, as ever. It was only in the second half of the year that opportunities for gathered worship improved, and attendance numbers began to rise steadily. In all, attendance numbers for gathered worship across the year exceeded those of 2020, but did not rise to the pre-pandemic figures of 2019.

The Tots' Time service, discontinued during the covid-19 pandemic, was resumed in November 2021; but only for 4 Mondays, before its further suspension. The resumed in-person worship of later 2021, however, saw a welcome uplift in the percentage of our worshipping community under the age of 18: both in the census month of October (12%) and in the wider affiliation through the year (14%); these figures being at the highest levels since 2014-15. After two summers of changing plans for couples, there were just three weddings during the year (up from nil in 2020); there were five baptisms (all in the months of September & October, and still far below past annual figures); and five funerals in church, cemetery or crematorium.

Aims and purposes

The primary aim of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Churches (St John the Baptist Westbourne and Woodmancote Church) and the Parish Hall.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our parish community. We have followed our five-year Mission Action Plan, agreed in September 2018. Our Vision for the future continues:

To share the experience of Christian faith with others.

To grow our Christian faith and community together.

To reach out to people in Westbourne and further afield.

There are three broad objectives in the Action Plan. They are:

- 1. To provide a great welcome and ensure services, events and communication are inclusive of all.**
- 2. To provide inspiring and passionate services that will appeal to young and old, long standing and new members and some visitors who are trying us out.**
- 3. To venture confidently into the future.**

The Mission Action Plan is a live document, and will continue to receive attention and revision next year.

2021 and Covid-19

Our opportunities for all gathered activities have been affected for a second year by the spread of covid-19. The Government's short-lived plans to relax restrictions in December 2020, and to allow as normal a Christmas as possible, were themselves thwarted by rising covid rates. These had immediate consequences for the activities of our churches from the beginning of 2021. Many events were cancelled, including the continued suspension of twice-weekly drop-ins in the Parish Hall. From 14 January it was announced that gathered services in churches would once more cease; and the parish church became for a period unavailable again as a venue for funerals. Similar decisions were being made by parish churches and cathedrals across the country.

Worship and Prayer

In our local situation, after the brief respite around Christmas, all shared worship once more was celebrated through the platform of Zoom: notably, mid-morning, but also in the evening on occasions. The observation of Morning Prayer which had flourished on-line during 2020, continued to be a well-supported feature of parish life, and remained online throughout 2021.

In-person worship returned to the parish church in May, with advance booking needed to control numbers, and strict regulations of masks and social distancing and upon congregational singing. Communion was by means of bread/wafer only. 8am services of Holy Communion were still a way off.

As government restrictions began to lessen and then fall away, we finally resumed a pattern of an estimated 80% of our pre-covid services by the beginning of August, and steadily increased that through to the end of the year. Poignantly, the prudent need to keep the adult and child sections of the choir separate, to combat the spread of covid and also dampen down the numbers at any one service, meant that for the second year running we held separate Christmas Carol Services sung variously by one or other of the two sections of our excellent and loyal choir. Pleasingly, however, our 8am Book of Common Prayer communion services, which were poorly served in the earlier months of the year, had resumed fully; together with our twice monthly services at Woodmancote.

Our Sunday School resumed its regular meeting in the mid-summer, much to the credit of Katie Elliot-Smith and her fellow leaders. Indeed, this has been a particularly healthy aspect of our worshipping life in the latter half of the year. Our all-age worship took a renewed shape with energetic services from September, including a look at the story of Jonah, alongside the singing of 'Jonah-man Jazz' co-ordinated by our Director of Music.

We were delighted from September to host major community occasions once more, such as Harvest Thanksgiving, Remembrance Sunday, Carols in the Square and other carol services in both churches during the Advent season.

Sadly, the regular Lenten retreat at Alton Abbey had to be cancelled and the future capacity of that community to host us is very much in doubt.

Services for the Wider Community

- The traditional Church Fete was replaced by a Village Tea, with an open invitation being delivered to all houses in the village. An enjoyable afternoon was had by many on the Rectory lawn with delicious refreshments and an opportunity to see and hear the antics of Punch and Judy and their friends.
- A plant stall was held in May to raise funds for Christian Aid, and we took part in the house to house delivery of Christian Aid envelopes with donations returned to a central point. Together with online donations a total of £4,018 was raised from the village. We also had special collections for Sanctuary in Chichester for their work with refugees from Afghanistan.
- We raised funds for the British Legion on Remembrance Sunday, and during Christmas services for The Children's Society and Christian Aid. Our Carol Singing in the Square raised £380 for Stonepillow.
- Our Drop-In sessions in the Hall on Mondays began again in the autumn, with reduced gatherings as many were still being very careful. We also resumed the service of coffee after our 9.30am services at the end of August allowing those who wished to chat this opportunity once again.
- We shared our Christmas message with our neighbours using the Church of England theme 'At the heart of Christmas'.

Our Fundraising

- Events this year were again limited. We held a Scavenger Hunt via Zoom in January which was great fun. Our Easter Show with online entries exhibiting a range of talents and with some amazing results. In August, a Rectory garage sale was held when many goods changed hands to raise funds.
- Happily we were able to have a Christmas Fair once again raising a useful £1,200 for church funds.
- We are grateful to everyone who has been able to continue their regular giving to the Church, while we have been unable to have collections at services and so few fundraising activities.

The reports from the various groups in the Church produced separately have fuller details than appear here. *(Annual Review to be produced for the APCM)*

Safeguarding

Throughout the year the Parochial Church Council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. DBS checks are undertaken for volunteers as recommended.

Voluntary Service

Members of our congregations and wider parish community continue to serve others through many voluntary activities beyond the confines of the Church. We are grateful for and

encouraging of this in areas such as school governance and other involvement, health care and provision (including vaccinating), neighbourhood care, provision of facilities, heritage, children and young people's activities. We recognise that these endeavours improve the quality of life of others and interpret for us as churches, the loving outreach of God.

Our Buildings

The Quinquennial Inspection of the church fabric was completed in 2018 and the work put out to tender and awarded to Trevor Couzens and Sons, who submitted the most competitive tender. Unfortunately, Covid struck shortly afterwards and there was a delay until the end of July 2021 before the work could begin. By the end of 2021 much of the work was completed but further relatively minor issues were identified and added to the list. The expectation at the end of 2021 was that the work would be completed by Easter 2022.

The churchyard wall next to the lych gate was leaning dangerously and specialist advice was sought to support a faculty application for remedial works. This project was technically quite complicated because the section of the wall concerned was situated on top of huge roots from the adjacent ancient yew tree. The experts were unanimous as to the correct solution and specifications were produced and put out to tender. T Couzens & Sons Ltd again came in with the most competitive quotation and was awarded the contract. Work is expected to start shortly before Easter 2022 as the lime mortar cannot be used until the frosty season is past. The work is funded by the Parish Council, which has been responsible for maintenance of the churchyard since it was closed in 1859.

An adjacent problem has been the churchyard lych gate, which has developed a significant lean. As it is so close to the leaning section of the wall the two projects have been to some extent linked. A specification was produced and T Couzens and Sons Ltd will be undertaking the work, which will entail dismantling the whole structure and remaking the supporting posts, which are rotten. As at the end of 2021 no date was available as to when this work would start.

Further maintenance work was completed to the hall, including renewing a concrete path and repairs to guttering, soffits and bargeboards.

Financial review from the Treasurer

Funds are held in CAF Bank current and deposit accounts, the CCLA Church of England Deposit Fund and the CCLA Church of England Investment Fund.

Total receipts to unrestricted funds were £ 109,684, of which £66,521 was unrestricted voluntary donations and a further £15,510 tax was recovered from Gift Aid.

Fund raising income was slightly improved on 2020 at £21,613 as activities returned to the hall in the second half of the year. The continuing pandemic meant that many fundraising activities could not take place; nevertheless, our dedicated fundraisers kept up the pressure and delivered a creditable result.

Westbourne Magazine continues to flourish, returning a net £2,247 to our income in the year. Voluntary giving was reduced by around 11% on 2020 as a result of the pandemic and because established givers moved away or died.

Interest rates declined to close to zero by the start of 2021. In response to this the PCC moved a substantial proportion of its funds into the C of E Investment Fund in February and this has performed very well during the year, delivering a return in excess of 10% on the sum invested.

£9,257 was given to various charities. Some of this came from special collections and the remaining £6,630 was donated from PCC funds, representing 10% of giving; this remains our objective and custom.

£123,065 was spent from unrestricted funds to provide the Christian ministry from our two churches, including £74,300 contribution to the Diocesan Parish share (the full amount due).

The net result for the year (not including investment gains) was a deficit of £13,381 on unrestricted funds; the comparable figure pre-Covid in 2019 was a surplus of £27,413. Investment gains and the transfer of the remaining balance on the Clock Fund delivered a small surplus on the year of £491. Adding bank and deposit balances brought forward from the beginning of the year, the balances carried forward on unrestricted funds totalled £127,310, of which £72,152 is allocated for designated purposes.

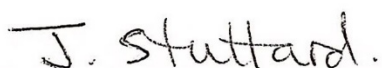
PCC policy is to maintain the equivalent of 10 weeks of typical expenditure in unrestricted funds. In view of the current uncertain situation approximately double this figure is held as a contingency provision. Other provisions are in the statement of Designated Funds as set out in the accounts.

The shift away from cash continues and our contactless machine has been particularly helpful in processing donations for the lowest transaction charge currently available. Banks are increasingly reluctant to deal with cash or cheques and we encourage donations by direct bank transfer or contactless donation wherever possible.

My thanks are due to Anne de Poitier for her efficient management of the important magazine advertising revenue, to Alan Wright our Independent Examiner and especially to Marjorie Kipling and her helpers for their management of the cash receipts and for her steadfast support with all financial matters throughout the year.

Stewart Taylor

Signed on behalf of the PCC



Jane Stuttard (PCC Vice-Chairman and Churchwarden)

Date 22nd April 2022

Parochial Church Council of St John the Baptist, Westbourne and Woodmancote Church

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2021	TOTAL 2020
INCOME AND ENDOWMENTS						
Donations and legacies				-		18,099
Voluntary income	2(a)	82,231	2,399	-	84,630	95,618
Activities for generating funds	2(b)	21,612	0	-	21,612	19,705
Income from investments	2(c)	54	34	-	88	620
Church activities	2(d)	5,787	0	-	5,787	5,231
TOTAL INCOME		109,684	2,433	-	112,117	139,273
				-		
EXPENDITURE						
Church activities	3(a)	122,834	10,535	1,670	135,039	132,666
Raising funds	3(b)	229		-	229	408
TOTAL EXPENDITURE		123,065	10,535	1,670	135,271	133,074
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS		(13,381)	(8,102)	(1,670)	(23,153)	6,198
TRANSFERS BTWN FUNDS - IN		1,135	2,396	-	3,531	-
TRANSFER BTWN FUNDS - OUT			(1,135)	(2,396)	(3,531)	-
NET GAINS ON INVESTMENTS	5(b)	12,737	1,464	110	14,311	3,197
NET MOVEMENT IN FUNDS		491	(5,377)	(3,957)	(8,842)	9,394
Total funds brought forward		126,819	20,573	3,957	151,348	141,954
Total funds carried forward		127,310	15,196	-	142,506	151,348

Parochial Church Council of St John the Baptist, Westbourne and Woodmancote Church

BALANCE SHEET

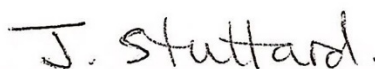
at 31 December 2021

FIXED ASSETS	Notes	2021	2020
Tangible	5(a)	1,583	4,597
Investments	5(b)	105,059	35,815
Total fixed assets		106,642	40,412
CURRENT ASSETS			
Debtors and prepayments		-	-
Short term deposits		30,318	106,831
Cash at bank and in hand		5,546	5,376
Total current assets		35,864	112,207
LIABILITIES			
Creditors – amounts falling due within one year	6	-	1,270
NET CURRENT ASSETS LESS CURRENT LIABILITIES		35,864	110,937
TOTAL NET ASSETS		142,506	151,349
PARISH FUNDS			
Unrestricted	7 & 8	55,158	53,080
Designated	7 & 8	72,152	73,740
Restricted	7 & 8	15,196	20,572
Endowment	7 & 8	-	3,957
		142,506	151,349

Approved by the Parochial Church Council on 23rd February 2022 and signed on its behalf



Revd Andrew Doye
Rector



Jane Stuttard
Vice Chairman & Churchwarden

The notes on pages A3 to A8 form part of these accounts.

1 ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions and under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP[FRS102]).

ASSETS

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the church's inventory in any case.

Tangible fixed assets for use by the charity

These are capitalised if they can be used for more than one year and cost at least £1,000. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

Land	Nil
Fixtures and fittings	20 years
Office and other equipment	3 years

No depreciation is provided on the Parish Hall as the currently estimated residual value of the property is not less than its carrying value and the remaining life of this asset currently exceeds 50 years, so that any depreciation charges would be immaterial.

An impairment review is carried out each year and any resultant loss identified is included in expenditure for the year.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end. Other investment assets are included at the PCC's best estimate of market value.

Short term deposits

These are cash held on deposit either with CCLA or at the bank.

FUNDS

Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

Endowment Funds

These are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts. These funds are now closed.

2 INCOME AND ENDOWMENTS

		Unrestricted Funds £	Restricted funds £	Endowment funds £	TOTAL 2021 £	TOTAL 2020 £
2(a) Voluntary income						
Planned giving	Gift Aid donations	61,130	250		61,380	67,502
	Tax recoverable	15,510			15,510	19,503
	Other	2,339			2,339	1,149
Collections	(open plate)	3,052	265		3,317	1,563
Grants		200			200	5,200
H&OS income			1,884		1,884	701
Legacy					-	18,099
		82,231	2,399		84,630	113,717
2(b) Activities for generating funds						
General fund raising		840			840	536
Church fetes		2,973			2,973	3,015
Hire of church		125			125	-
Church hall lettings		13,665			13,665	11,213
Magazine advertising		4,010			4,010	4,941
		21,613			21,613	19,705
2(c) Income from investments						
Dividends on CCLA investment funds		24	34		58	112
Interest on bank deposits		31			31	508
		55	34		89	620
2(d) Income from church activities						
Fees for weddings and funerals		2,919			2,919	2,029
Drop-ins and Sunday coffee		448			448	753
50:50 club income					-	-
Parish magazine and bookstall sales		2,420			2,420	2,449
		5,787			5,787	5,231
Total income					112,117	139,272

3 EXPENDITURE

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	TOTAL 2021 £	TOTAL 2020 £
3(a) Church activities						
Missionary and charitable giving		7,107	2,149		9,257	7,602
Diocesan parish share		74,300			74,300	74,035
Deanery contribution						-
Other clergy costs		5,118			5,118	5,430
Administration costs (including website)		1,297			1,297	1,819
Youth and education		-	214		214	39
Misc expenditure (incl parish events) ^{Note 1}		5,313	433		5,746	166
Pastoral care		79			79	250
Church running costs – St John’s		8,306			8,306	5,352
Church running costs – Woodmancote		747			747	390
Parish hall running costs ^{Note 2}		9,921			9,921	6,594
Upkeep of services (incl music) ^{Note 3}		2,177	777	1,670	4,625	2,537
Magazine costs, including printing		4,173			4,173	4,368
Churchyard maintenance		954			954	1,194
Major repairs – St John’s		392	6,962		7,354	4,782
Major repairs – Parish Hall (new floor 2020)		2,950			2,950	18,360
		122,834	10,535	1,670	135,041	132,668
3(b) Raising Funds						
Drop-ins and Sunday coffee costs		-	-	-	-	228
50:50 club costs		-	-	-	-	160
General fund raising costs		229	-	-	229	20
Fetes costs		-	-	-	-	-
		229			229	408
Total resources expended					135,271	133,076

Note 1 Includes £5,070 for purchase and installation of the live streaming system

Note 2 Includes replacement of external path, fire alarm and electrical tests, boiler repairs

Note 3 Replacement of hymn books funded from Dale Memorial and sale of Anna Maria Cooper endowment funds

4 STAFF COSTS

There were no employees during the year. The Director & Assistant Director of Music, the Parish Administrator and the Hall Manager are unpaid volunteers.

No PCC members, nor persons closely connected to them, received any remuneration; nor are expenses resulting from membership reimbursed.

5 FIXED ASSETS

5 (a) Tangible (All unrestricted)

	Freehold land and buildings £	Equipment £	Total fixed assets £
Cost at 1 st January 2021	-	10,682	10,682
Additions during the year	-	-	-
Cost at 31 st December 2021	-	10,682	10,682
Depreciation at 1 January 2021	-	6,085	6,085
Charge for the year	-	3,014	3,014
At 31 December 2021	-	9,099	9,099
Net book value at 31.12.21	-	1,583	1,583
Net book value at 31.12.20		4,597	4,597

Equipment comprises office equipment (printer), a lawn mower purchased in 2019 for the maintenance of the churchyard and a cleaning machine purchased in 2020 for the Parish Hall floor. The printer was fully depreciated at the end of 2021.

Westbourne Parish Hall is included in the accounts at a nominal value of £1. The property is vested in the Diocese of Chichester as Custodian Trustee to the PCC which is the Management Trustee. The PCC has full use of the property and does not envisage the sale of it. The nominal value of the Hall is not accounted for as it is immaterial.

5(b) Investments	Market value 31 December 2021	Net gain/(loss) on Revaluation/Sale	Market value at 16/02/21	Market value at 31 December 2020
CBF C of E Investment Fund (unrestricted)	93,595	12,737	32,643	31,858
CBF C of E Investment Fund (unrestricted)			49,000	-
CBF C of E Investment Fund (restricted – organ fund)	11,464	1,464	10,000	-
Old National School Endowment Fund	Sold 20/04/20 £2,396	60	n/a	2,336
Anna Maria Cooper Endowment Fund	Sold 15/04/21 £1,670	50	n/a	1,621
Total Investment Funds	105,059			35,815

6 LIABILITIES

	2021	2020
	£	£
Accruals	-	660
Creditors	-	610
	-	1,270

7 FUNDS

During the year two historic charities and their associated funds were wound up: the Anna Maria Cooper Charity and the Old National School Trust.

The Anna Maria Cooper Charity, of whom the Rector and Churchwardens of St John the Baptist Westbourne were sole Trustees, was founded with a bequest from a parishioner. It amounted to a £200 investment in 1916, the dividends available for use by the Rector and churchwardens for any purpose in support of the charitable activities of the parish church. The trust was closed on 15 April 2021 by a Trustees' Resolution under s281 of the Charities Act 2011 and the funds transferred to the PCC accounts where they were used to defray the cost of the new hymn books.

The Old National School Charity was set up with a proportion of the funds arising from the transfer of Westbourne National School into Council hands in 1911. The sole Trustees were the Rector and Churchwardens of St John the Baptist Westbourne. The funds were invested, the dividends to be used for youth activities at the Parish Church. The trust was closed on 15 April 2021 by a Trustees' Resolution under s281 of the Charities Act 2011 and the funds transferred to the PCC accounts where they are retained in the restricted fund for youth work.

The restricted fund for the restoration of the tower clock was closed after the work was complete. Excess funds (£1,135) were transferred, with the donors' permission, to general funds.

The restricted funds now comprise:

Bunch memorial funds	Maintenance for the church and parish hall audio systems. The church element of the fund has been expended on the audio equipment incorporated in the live streaming system as this also improves the audio experience in the church and the hearing aid induction loop.
Dale memorial fund	For musical development within the church.
Organ fund	Balance of funds raised for the installation of the organ, and additional restricted donations for future major repairs. In 2021 this was invested in accumulation shares in the Church of England Investment Fund.
Youth fund	For youth development work. Funded by sale of the Old National School shares.

8 SUMMARY OF FUND MOVEMENTS

	Brought forward	Incoming resources	Outgoing resources	Investment gains/(losses)	Transfers	Carried forward
Bunch memorial funds	581		433			148
Dale memorial	1,650		633			1,017
Organ (restricted)	10,219	250		1,464		11,933
Clock appeal	8,096	-	6,962		(1,134)	-
Youth ^{Note 1}	26	34	358		2,396	2,098
Restricted collections	0	2,149	2,149			-
Total restricted funds	20,572	2,433	10,535	1,464	1,262	15,196
Endowment funds ¹	3,957	-	1,670	110	(2,396)	-
Hall designated fund	1,640		600			1,040
Organ designated fund	7,100		988			6,112
Printer des fund	7,000	-	-	-	-	7,000
Volunteer contingency designated fund	8,000	-	-	-	-	8,000
St John's major works designated fund	50,000	-	-	-	-	50,000
General fund	53,079	109,685	121,477	12,737	1,135	55,159
Total unrestricted funds	126,819	109,685	(123,065)	12,737	1,135	127,311

Note 1 Dividends from Old National School funds and assets transferred from Old National School charity on closure.

Designated funds were re-allocated by the PCC at the end of 2019 as follows:

£	
50,000	Future major works to St John's church
8,000	Contingency to cover unexpected unavailability of volunteer for Director of Music, Parish Administrator or Hall Manager
20,000	Future major works to Parish Hall (£19,099 expended in 2020 for replacement of floor)
7,000	Future replacement of printer used primarily for production of pew sheets and Westbourne Magazine.
7,100	Organ fund (designated) for organ maintenance
92,100	Total designated funds at year end 2019

(The PCC may review and re-allocate designated funds at any time.)

The Independent Examiner's Report to the PCC of

St John the Baptist, Westbourne.

This is my report to the Parochial Church Council of the Parish of St John the Baptist Westbourne, on the Accounts of the PCC for the year ended 31st December 2021 which are set out on pages A1 to A8.

Respective responsibilities of the PCC and the Examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under the Church Accounting Regulations and section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions of the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of this Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the PCC and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the Report is limited to those matters set out in the statement below.

Independent Examiner's Statement

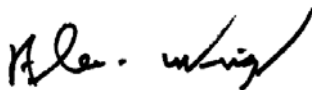
In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act and the Regulations have not been met;

or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Alan Wright FCA (Ret'd)

Date 17th February 2022

Accounts



2020 REPORT AND

ANNUAL ACCOUNTS FOR

THE PAROCHIAL CHURCH COUNCIL

ST JOHN THE BAPTIST WESTBOURNE

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Rector: The Revd Andrew Doye

Independent examiner: Mr Alan Wright

Bankers: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, WEST MALLING ME19 4JQ

**The Ecclesiastical Parish of St John the Baptist, Westbourne with Woodmancote,
in the Diocese of Chichester**

Westbourne Parish Hall, Westbourne Road, Westbourne, Emsworth PO10 8UL
www.westbourneparishchurch.org.uk Rector: 01243 372867

Charity Number 1130732

Administrative information

The Parochial Church Council is a registered charity and the members of the PCC are its trustees.

During the year the following served as members of the Parochial Church Council (PCC):

Incumbent:	The Revd Andrew Doye	Chairman
Lay Reader:	Mr Martin Brown	Ex Officio
Churchwardens:	Mrs Jane Stuttard Mrs Angie Leggett	Vice Chair
Deputy Churchwardens:	Mr Andrew Turner	Parish Hall Manager

Representatives on the Deanery Synod (2020-2023):

Mrs Fiona Greville	(Elected 2020)
Mrs Marjorie Kipling	(Elected 2020)
Mr Andrew Turner	(Elected 2020)
Mrs Jane Wilkinson	(Elected 2020)

Deanery Synod Treasurer (ex officio):	Mr Peter Rogers
Deanery Representative to Diocesan Synod (ex officio)	Mr Michael Driver

Elected Members:	Mr Andrew Gordon-Lennox	(Elected 2018)
	Mr David Olliff	(Elected 2019 – for 2 yrs)
	Mrs Karen Doye	(Elected 2019)
	Mr Guy Elgood	(Re-elected 2019)
	Mrs Rachael Bridger	(Elected 2020)
	Mrs Judith Davis	(Elected 2020 – for 1 yr)
	Mrs Susie Driver	(Re-elected 2020)
	Mrs Ali George	(Elected 2020)
	Mrs Sarah Pitts	(Elected 2020)

Elections were held in October, rather than April (due to Covid). Mrs Evelyn Pearce, Mr Tony Pearce, Mrs Ali Rawlinson and Mrs Isobel Stuart-Gordon retired during the year.

Co-opted (to represent Woodmancote)	Mrs Abigail Rowe
Secretary:	Mrs Marjorie Kipling
Treasurer:	Mr Stewart Taylor

Structure, governance and management

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members, the incumbent, the churchwardens, members of the Deanery Synod and members of the church who are elected at the Annual Parochial Church Meeting (APCM) or subsequently co-opted by the PCC. Church members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible. The full PCC met 9 times during the year with an average level of attendance of 78%, and with a variety of face-to-face and Zoom meetings. The PCC has a number of sub-committees each

dealing with a particular aspect of parish life, such as education and mission. The PCC receives the notes of sub-committee meetings for information and discussion if required.

Communication with the congregation and the local community has been a bigger challenge this year, but use has been made of the email route and we have tried to ensure those without computers still receive weekly news. With the added challenges of dealing with cash, or the lack of it, donations can now be made to the church using online payments. The PCC regularly reviews the financial management accounts, and receives deanery and diocesan news.

Church Roll

At the end of 2020 there were 199 names on the roll, 1 name having been removed since the APCM in October when the roll had 200 names.

Church Attendance

The 'usual Sunday attendance' regularly counted for the Church of England was not possible for 2020, when nothing was 'usual'. Early in the year, a new Tots service was held on a Monday morning but ceased with everything else in March. The Mission Statistics for the year sought different information including 'Church at Home' services, so our on-line Zoom services were included under this heading. There were no weddings during the year, but 2 baptisms, and 11 funerals in church and 7 at the cemetery or crematorium. Services in the Church after the start of the pandemic were held when Government restrictions allowed, and organised with appropriate social distancing and thus much reduced attendance numbers.

Aims and purposes

The primary aim of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Churches (St John the Baptist Westbourne and Woodmancote Church) and the Parish Hall.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our parish community. We have followed our five-year Mission Action Plan, agreed in September 2018. Our Vision for the future continues:

To share the experience of Christian faith with others.

To grow our Christian faith and community together.

To reach out to people in Westbourne and further afield.

There are three broad objectives in the Action Plan. They are:

- 1. To provide a great welcome and ensure services, events and communication are inclusive of all.**
- 2. To provide inspiring and passionate services that will appeal to young and old, long standing and new members and some visitors who are trying us out.**
- 3. To venture confidently into the future.**

During 2020:

Things began as normal with Services of Worship of various kinds in the Church until mid-March, and we had another successful Marmalade Festival in February. Once the restrictions to minimise the risk of spreading Covid 19 were announced, Services of Worship in the Church

ceased, but we were allowed to keep the Church open for private prayer – but only for a week before the full lockdown began. We had to suspend the printing and distribution of the Westbourne Magazine for May and June – but were thankful for the ability to go ‘online’. Many of us learnt to use Zoom, and we have held Sunday services, weekday Morning Prayer and occasional fund-raising events via this medium of communication.

Worship and Prayer

After the initial changes, gradually over the summer months we were allowed to do a little more outside, and then opened the Church for private prayer from mid-September. Social distancing inside buildings had to be maintained, so Parish Communion and Evening Prayer were only practical on Sunday evenings when small numbers wished to attend. We were fortunate to have a good attendance at the Sunday 9.30am Zoomed services, and mid-week Morning Prayer via Zoom more than doubled its ‘in Church’ attendance.

Excellent visual presentations have been used weekly via Zoom for our 9.30am Sunday services. These 9.30am services has included a mix of Parish Communion, Morning Prayer and All-age Communion. We have been blessed to have between 40 and 60 sharing Zoom Sunday services, with variability depending on travel possibilities and lockdown.

Hopes that Services would be possible in the Autumn were dashed when we went into lockdown in November, so Remembrance Sunday was marked with a short Act of Remembrance and laying of wreaths at the War Memorial in the Churchyard and just a small socially distanced group attending. Plans for Advent Carol Services had to be changed, but fortunately two choirs (Juniors and Seniors) worked learning via Zoom and this allowed us to have one Advent Carol Service and three Christmas Carol Services in the church, with our Junior Choir singing for one service.

Our Sunday School continued meeting on Sundays, until March, but has not met since. The monthly informal Sunday evening service had to cease from March. Sadly, with the need for social distancing and some people’s need to shield, attendances at services in the Churches have had very restricted attendances even when we did open the building.

At the beginning of the year a new Bible study group met and a group went on retreat to Alton Abbey.

Services for the Wider Community

- The Home and Overseas Support Group ran Friday lunches at the beginning of the year, including part of Lent and £820 was raised for various charities. In addition, some 10% (£6.6k) of our general voluntary giving has been donated to Mission and Aid work here and overseas, including support for needy local families.
- There was no house-to-house collection for Christian Aid this year, but we did produce publicity for the week, and encourage donations and had a plant stall and an online Quiz.
- A few activities have taken place to encourage giving to charities, for example a virtual coffee morning for the Leprosy Mission.
- Our Drop-In sessions in the Hall also ceased in March, and it has not been practical to continue at all during the rest of the year. Also, chatting after the morning service on a Sunday with a cup of coffee was something else we missed.
- While we shared ‘Comfort & Joy’ with our neighbours at Christmas, other house-to house communications have not occurred.
-

Fundraising

- Events this year were limited to a successful Marmalade Festival in February, and a virtual Scavenger Hunt.

- A large plant & produce stall in the Hall car park was the extent of the Summer Fete. While there was an opportunity for socially-distanced chatting and we launched our contactless giving machine, it was not the village event that we would have wished. A 'Name the Teddy' competition and a Quiz on Zoom, together with many generous donations to mark the day, led to a successful fundraising occasion.
- We are grateful to everyone who has been able to continue their regular giving to the Church, while we have been unable to have collections at services and so few fundraising activities.

The reports from the various groups in the Church produced separately have fuller details than appear here. *(Annual Review to be produced for the APCM)*

Throughout the year the Parochial Church Council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. Members of the PCC have undertaken online safeguarding training. We successfully completed the diocesan audit of safeguarding processes and were awarded the Level 1 Simple Quality Protects Certificate

Our Buildings

Following the quinquennial inspection of St John the Baptist Church in 2018, progress on proceeding with the essential work has been on hold during 2020. We are now in receipt of the necessary permissions, and anticipate work might begin in April 2021. We were able to organise the major clean and overhaul for the church tower clock to begin in August, and had a very successful Appeal to raise the funds to pay for the work. We hope the clock will be striking the hours once again very soon.

Regular working parties have taken place to ensure the whole of the church and the churchyard is kept clean and tidy.

The lockdown gave us the opportunity to replace the floor in the Hall during the summer break, but so far the Nursery has been the main beneficiary of this addition. Andrew Turner has continued to deal with the regular small repairs that are always requiring attention.

Financial review *(from Stewart Taylor, Treasurer)*

The year was dominated by the unprecedented calamity of the Covid-19 pandemic and the profound effect that this had on our income. Nevertheless, as reported below, the financial consequences could have been worse and at the end of 2020 we had met our Parish Share commitment, honoured our policy to give 10% of our regular giving to Mission funding and maintained our reserves intact.

Funds are held in CAF Bank current and deposit accounts, the CCLA Church of England Deposit Fund and the CCLA Church of England Investment Fund.

Total receipts to unrestricted funds were £ 127,078, of which £64,075 was unrestricted voluntary donations and a further £18,240 tax was recovered from Gift Aid. An unrestricted legacy from Barbara Shepherd, a long-standing member of our congregation, was a welcome bright spot in the year and funded the replacement of the Parish Hall floor, the condition of which was becoming a cause for concern.

Restricted donations were also received and are detailed in the financial statements; the largest sum resulted from the successful response to our appeal to fund the restoration of the church tower clock and the addition of an electric winding mechanism. A grant of £4,000 from the Ian M Foulerton Trust, secured through the good offices of Deputy Churchwarden Ali

George, was a major boost to the appeal. It is worth emphasising that we have been able to finance the clock project without requiring any funding from the PCC.

Fund raising income was badly hit and fell from £40,085 in 2019 to £19,705 in 2020. The position was ameliorated by some successful 'virtual' fund raising events and income from the Parish Hall.

Net income from Hall lettings, when we were able to open for limited periods during the year, was £4,619 after deduction of costs and expenditure on repairs. This is a good result in the circumstances.

An important source of income was the Westbourne Magazine. In addition to funding all the printing costs for the weekly service materials it returned a net surplus of £3,000.

Voluntary giving was reduced by 3% on 2019 as a result of the cessation of services in March and the resultant loss of most plate collections and wedding and funeral fees.

Interest from bank deposits improved by 190% as a result of moving a large part of our deposits to accounts that paid better interest rates. This will not be repeated in 2021 as interest rates are now close to zero and the PCC will consider early in 2021 the best way to respond to this threat to the value of our reserves.

During the first quarter of the year £820 was raised by the Home and Overseas group for mission giving and a further £6,650 was donated from PCC funds at the end of the year. Further details will be found in the H&OSG report.

£128,461 was spent from unrestricted funds to provide the Christian ministry from our two churches, including £74,035 contribution to the Diocesan Parish share (the full amount due).

Somewhat surprisingly in the circumstances, our investment in the CCLA CBF Investment Fund performed well and delivered a gain on paper of £2,949 for the year.

The net result for the year (not including investment gains) was a deficit of £1,790 on unrestricted funds; the comparable figure in 2019 was a surplus of £27,413. Adding bank and deposit balances brought forward from the beginning of the year, the balances carried forward on unrestricted funds totalled £126,819, of which £73,740 is allocated for designated purposes.

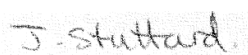
PCC policy is to maintain the equivalent of 10 weeks of typical expenditure in unrestricted funds. In view of the current uncertain situation approximately double this figure is held as a contingency provision. Other provisions are in the statement of Designated Funds as set out in the accounts.

In response to the decline in cash giving the PCC set up alternative arrangements which have been quite successful. These include giving via direct credits to the PCC bank account, the 'donate now' button on the website, a QR code and a contactless card machine. By year end the contactless machine had taken £646 and £1,621 was received via the website or the special clock appeal web location. Dealing with the various reports associated with these new methods has resulted in more work for the Treasurer, an inevitable consequence of our increasingly 'cashless' society and undoubtedly the pattern for the future.

My thanks are due to Anne de Poitier for her efficient management of the magazine advertising revenue, to Alan Wright our Independent Examiner and especially to Marjorie Kipling for her steadfast support throughout the year.

Stewart Taylor

Signed on behalf of the PCC



Jane Stuttard (Churchwarden & Vice-Chairman)

Date 24th March 2021

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 December 2020

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2020	TOTAL 2019
INCOME AND ENDOWMENTS						
Donations and legacies		18,099	-	-	18,099	
Voluntary income	2(a)	83,490	12,128	-	95,618	98,499
Activities for generating funds	2(b)	19,705	-	-	19,705	40,085
Income from investments	2(c)	555	65	-	620	212
Church activities	2(d)	5,231	-	-	5,231	10,053
Pantomime 'fund'		-	-	-	-	908
TOTAL INCOME		127,080	12,193	-	139,273	149,757
EXPENDITURE						
Church activities	3(a)	128,461	4,206	-	132,667	126,259
Raising funds	3(b)	408	-	-	408	2,542
TOTAL EXPENDITURE		128,869	4,206	-	133,075	128,801
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS		(1,789)	7,987	-	6,198	20,956
NET GAINS ON INVESTMENTS	5(b)	2,949	-	248	3,197	5,868
NET INCOME/(EXPENDITURE)		1,160	7,987	248	9,395	26,824
PRIOR YEAR ADJUSTMENT		-	-	-	-	1,530
TRANSFERS BETWEEN FUNDS		-	-	-	-	-
NET MOVEMENT IN FUNDS		1,160	7,987	248	9,395	28,354
Total funds brought forward		125,660	12,585	3,709	141,954	113,600
Total funds carried forward		126,820	20,572	3,957	151,349	141,954

Parochial Church Council of St John the Baptist, Westbourne and Woodmancote Church

BALANCE SHEET

at 31 December 2020

FIXED ASSETS	Notes	2020	2019
Tangible	5(a)	4,597	5,530
Investments	5(b)	35,815	32,617
Total fixed assets		40,412	38,147
CURRENT ASSETS			
Debtors and prepayments		-	-
Short term deposits		106,831	96,808
Cash at bank and in hand		5,376	7,333
Total current assets		112,207	104,141
LIABILITIES			
Creditors – amounts falling due within one year	6	1,270	334
NET CURRENT ASSETS		110,937	103,807
TOTAL NET ASSETS		151,349	141,954
PARISH FUNDS			
Unrestricted	7 & 8	53,080	33,560
Designated	7 & 8	73,740	92,100
Restricted	7 & 8	20,572	12,585
Endowment	7 & 8	3,957	3,709
		151,349	141,954

Approved by the Parochial Church Council on 24 February 2021 and signed on its behalf

Revd Andrew Doye
Rector

Jane Stuttard
Vice Chairman & Churchwarden

The notes on pages A3 to A8 form part of these accounts.

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2020

1 ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions and under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP[FRS102]).

ASSETS

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the church's inventory in any case.

Tangible fixed assets for use by the charity

These are capitalised if they can be used for more than one year and cost at least £1,000. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

Land	Nil
Fixtures and fittings	20 years
Office and other equipment	3 years

No depreciation is provided on the Parish Hall as the currently estimated residual value of the property is not less than its carrying value and the remaining life of this asset currently exceeds 50 years, so that any depreciation charges would be immaterial.

An impairment review is carried out each year and any resultant loss identified is included in expenditure for the year.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end. Other investment assets are included at the PCC's best estimate of market value.

Short term deposits

These are cash held on deposit either with CCLA or at the bank.

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2020

FUNDS

Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

Endowment Funds

These are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

2 INCOME AND ENDOWMENTS

		Unrestricted funds £	Restricted funds £	Endowment funds £	TOTAL 2020 £	TOTAL 2019 £
2(a) Voluntary income						
Planned giving	Gift Aid donations	62,147	5,356		67,502	64,432
	Tax recoverable	18,240	1,263		19,503	19,792
	Other	340	808		1,149	912
Collections	(open plate)	1,563			1,563	7,681
Grants		1,200	4,000		5,200	200
H&OS income			701		701	5,481
Legacy		18,099			18,099	
		101,589	12,128		113,717	98,499
2(b) Activities for generating funds						
General fund raising		536			536	6,058
Church fetes		3,015			3,015	5,191
Hire of church		-			-	205
Church hall lettings		11,213			11,213	22,741
Magazine advertising		4,941			4,941	5,890
		19,705			19,705	40,085
2(c) Income from investments						
Dividends on CCLA investment funds		47	65		112	109
Interest on bank deposits		508			508	103
		555	65		620	212
2(d) Income from church activities						
Fees for weddings and funerals		2,029			2,029	2,857
Drop-ins and Sunday coffee		753			753	3,148
50:50 club income		-			-	1,099
Parish magazine and bookstall sales		2,449			2,449	2,949
		5,231			5,231	10,053
Total income		127,080	12,193		139,273	148,849

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2020

3 EXPENDITURE

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	TOTAL 2020 £	TOTAL 2019 £
3(a) Church activities						
Missionary and charitable giving		6,901	701		7,602	16,330
Diocesan parish share		74,035			74,035	71,883
Deanery contribution		-			-	100
Other clergy costs		5,430			5,430	5,357
Administration costs (including website)		1,819			1,819	995
Youth and education		-	39		39	118
Misc expenditure (incl parish events)		166			166	778
Pastoral care						16
Church running costs – St John’s		5,274	78		5,352	7,392
Church running costs – Woodmancote		390			390	558
Parish hall running costs		6,594			6,594	12,073
Upkeep of services (incl music)		2,435	102		2,537	5,885
Magazine costs, including printing		4,368			4,368	4,774
Churchyard maintenance		1,194			1,194	
Major repairs – St John’s		1,496	3,286		4,782	-
Major repairs – Parish Hall (new floor)		18,360			18,360	-
		128,462	4,206		132,668	126,259
3(b) Raising Funds						
Drop-ins and Sunday coffee costs		228	-	-	228	172
50:50 club		160	-	-	160	500
General fund raising		20	-	-	20	1,372
Fetes		-	-	-	-	497
		408		-	408	2,541
Total resources expended		128,870	4,206	-	133,076	128,800

4 STAFF COSTS

There were no employees during the year. The Director & Assistant Director of Music, the Parish Administrator and the Hall Manager are unpaid volunteers. During part of the year the PCC has used the services of a cleaner for the Parish Hall on a part time self-employed basis.

No PCC members, nor persons closely connected to them, received any remuneration; nor are expenses resulting from membership reimbursed.

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2020

5 FIXED ASSETS

5 (a) Tangible (All unrestricted)

	Freehold land and buildings £	Equipment £	Total fixed assets £
Cost at 1 st January 2020	-	9,018	9,018
Additions during the year	-	1,664	1,664
Cost at 31 st December 2020	-	10,682	10,682
Depreciation at 1.1.20	-	3,488	3,488
Charge for the year	-	2,597	2,597
At 31 December 2020	-	6,085	6,085
Net book value at 31.12.20	-	4,597	4,597
Net book value at 31.12.19	-	5,530	5,530

Equipment comprises office equipment (photocopier), a lawn mower purchased in 2019 for the maintenance of the churchyard and a cleaning machine purchased in 2020 for maintenance of the Parish Hall floor.

Westbourne Parish Hall is included in the accounts at a nominal value of £1. The property is vested in the Diocese of Chichester as Custodian Trustee to the PCC, which is the management trustee. The PCC has full use of the property and does not envisage the sale of it. The nominal value of the Hall is not accounted for as it is immaterial.

5(b) Investments	Market value 31 December 2020	Net gain/(loss) on Revaluation	Market value at 31 December 2019
CBF C of E Investment Fund	31,858	2,949	28,909
Old National School Endowment Fund	2,336	151	2,185
Anna Maria Cooper Endowment Fund	1,621	97	1,524
Total Investment Funds	35,815	3,197	32,618

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2020

6 LIABILITIES

Creditors	2020	2019
	£	£
Accruals*	660	334
Creditors#	610	-
	1,270	334

. # Occasional Office fees due to Diocese (£579) + misc

* Donation to Leprosy Mission deferred to Feb '21 to take advantage of Government match funding.

7 FUNDS

The restricted funds comprise:

Bunch memorial funds	Maintenance for the church and parish hall audio systems
Dale memorial fund	For musical development within the church.
Organ fund	Balance of funds raised for the installation of the organ, and additional restricted donations for future major repairs.
Youth fund	For youth development work. Funded from dividends from the Old National School Endowment Fund and any other income for youth work. Usually fully expended in the year (not possible in 2020 as a result of pandemic).

**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST WESTBOURNE
AND WOODMANCOTE MISSION CHAPEL**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2020

8 SUMMARY OF FUND MOVEMENTS

	Brought forward	Incoming resources	Outgoing resources	Investment gains/(losses)	Transfers	Carried forward
Bunch memorial funds	659		(78)			581
Dale memorial	1,752		(102)			1,650
Organ (restricted)	9,906	313				10,219
Clock appeal	268	11,114	(3,286)			8,096
Youth ^{Note 1}	0	-	(39)	65		26
Restricted collections ^{Note 2}	0	700	(700)			0
Total restricted funds	12,585	12,127	(4,205)	65		20,572
Endowment funds ¹	3,709	-	-	248		3,957
Unrestricted funds	125,661	127,080	(128,870)	2,949		126,820

Note 1 Dividends from Old National School funds.

Note 2 This is a control fund to ensure that all restricted collections reach their intended destination in the year of donation.

Designated funds as at 31st December 2020 were:

£	
50,000	Future major works to St John's church
8,000	Contingency to cover unexpected unavailability of volunteer for Director of Music, Parish Administrator or Hall Manager
1,640	Future major works to Parish Hall (£18,360 expended in 2020 for replacement of floor)
7,000	Future replacement of photocopying machine used primarily for production of pew sheets and Westbourne Magazine.
7,100	Organ fund (designated) for organ maintenance
73,740	Total designated funds

(The PCC may review and re-allocate designated funds at any time.)

The Independent Examiner's Report to the PCC of St John the Baptist, Westbourne.

This is my report to the Parochial Church Council of the Parish of St John the Baptist Westbourne, on the accounts of the PCC for the year ended 31st December 2020 which are set out on pages A1 to A8.

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under the Church Accounting Regulations and section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions of the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of this report

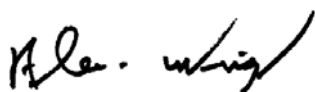
My examination was carried out in accordance with the general Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act and the Regulations have not been met;or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Alan Wright FCA (Ret'd)
Date 16th February 2021
9 Chantry Hall, Foxbury Lane,
Westbourne, EMSWORTH PO10 8GF

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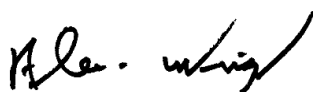
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