

Charity registered number 1130729

**The Parochial Church Council of the
Ecclesiastical Parish of
Verwood**

St. Michael and All Angels and All Saints

**Accounts for the year ended
31st December 2021**

**The Parochial Church Council of the
Ecclesiastical Parish of Verwood**

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The Parochial Church Council of the Ecclesiastical Parish of Verwood

Board of Trustees

The elected Trustees and Honorary Officers at the date of this report and holding office during the year were:

Rev D Matthews	(Chairman)
Mrs J Palmer	(Secretary)
Mr N Gibson	(Treasurer)
Mrs A Bale	
Mrs J Baxendale	
Mr N Beacham	
Mrs R Green	
Mrs B A Greenhalgh	
Mr S Greenhalgh	(Vice Chair)
Mrs S Hancock	
Mrs E Ingram	
Mr R Morgan	
Mr D Moss	
Mrs A Stephens	
Mr R Turvil	
Mr A Tyler	
Mrs B Walton	
Mr S Walton	
Mr J Weaver	
Mrs B White	(Until March 2021)

Registered Charity Number	1130729
Charity Address	Potterne Farm Cottage Potterne Way Three Legged Cross Wimborne BH21 6RS
Independent Examiners	Grant Sellers Bank Court 12 Manor Road Verwood Dorset BH31 6DY
Bankers	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

The Parochial Church Council of the Ecclesiastical Parish of Verwood

Statement of financial activities for the year ended 31 December 2021

	Note	Unrestricted Funds	Restricted* Funds	Total Funds	
Incoming Resources				2021	2020
		£	£		£
Incoming resources from donors	2a	89,717	6,814	96,531	132,513
Other voluntary incoming Resources	2b	418	80	498	514
Investment Income	2c	254	3,308	3,562	3,775
Incoming resources from operating activities	2d	13,379	-	13,379	12,060
Activities for generating funds	2e	2,290	-	2,290	2,917
TOTAL INCOMING RESOURCES		106,057	10,202	116,259	151,779
Resources Used					
Grants and charitable giving	3a	5,350	470	5,820	6,593
Activities directly relating to the work of the church	3b	116,817	19,967	136,784	149,833
Cost of raising funds	3c	-	-	-	-
TOTAL RESOURCES USED		122,167	20,437	142,604	156,426
NET OUTGOING RESOURCES		-16,110	-10,235	-26,345	-4,647
UNREALISED LOSS/GAIN ON INVESTMENT ASSETS	6	1,263	16,495	17,758	4,930
NET MOVEMENTS IN FUNDS		-14,847	6,260	-8,587	283
Balances brought forward at 1st January 2021		430,623	119,068	549,691	549,408
Balances carried forward as at 31st December 2021		415,776	125,328	541,104	549,691

Statement of financial activities for the year ended 31 December 2021

The Charity has no recognised gains or losses, other than those dealt with in the statement of financial activities. The notes to the financial statements provide information on movements in the Charity's funds during the year. All incoming and outgoing resources derive from continuing activities during the current and previous period.

* A listing of all Restricted Funds is at Note 13 together with a Statement of Financial Activity for each. The notes on pages 5 to 15 form part of these accounts.

**The Parochial Church Council of the
Ecclesiastical Parish of Verwood**

Balance Sheet as at 31st December 2021

	Note	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	
		£	£	2021 £	2020 £
FIXED ASSETS					
Tangible assets	7	349,711	-	349,711	350,911
Heritage assets	7	32,120	-	32,120	32,120
Investments	8	10,412	116,989	127,401	125,914
Total Fixed Assets		<u>392,243</u>	<u>116,989</u>	<u>509,232</u>	<u>508,945</u>
CURRENT ASSETS					
Debtors	10	1,616	-	1,616	5,081
Cash at bank and in hand	9	22,360	8,590	30,950	38,436
Total Current Assets		<u>23,976</u>	<u>8,590</u>	<u>32,566</u>	<u>43,517</u>
LIABILITIES					
Creditors: amounts falling due within one year	11	-443	-251	-694	-2,771
Net current assets		<u>23,533</u>	<u>8,339</u>	<u>31,872</u>	<u>40,746</u>
TOTAL NET ASSETS		<u>415,776</u>	<u>125,328</u>	<u>541,104</u>	<u>549,691</u>
PARISH FUNDS					
Unrestricted	14	415,776	-	415,776	430,623
Restricted	14	-	125,328	125,328	119,068
		<u>415,776</u>	<u>125,328</u>	<u>541,104</u>	<u>549,691</u>

Approved by

17 February 2022

Deborah Matthews

Rev D Matthews
Chairman, Verwood Parochial Church Council
Charity number 1130729

The notes on pages 5 to 15 form part of these accounts

The Parochial Church Council of the Ecclesiastical Parish of Verwood

Notes to the Accounts

1. Accounting Policies

1.a General

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities Statement of Recommended Practice 2019 (FRS102), "Accounting and Reporting by Charities", applicable UK accounting standards and the Charities Act 2011.

The Charity has taken advantage of the exemption in Financial Reporting Standard 1 from the requirement to produce a cash flow statement on the grounds that it qualifies as a small Charity.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets and heritage assets, which are shown at market value.

The presentation currency of the financial statements is the Pound Sterling and is rounded to the nearest £1.

The Charity meets the definition of a public benefit entity under FRS102.

1.b Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor and/or within restricted purposes included in the objects of the Charity.

1.c Incoming Resources

Voluntary income and capital sources

- Collections are recognised when received by or on behalf of the PCC.
- Planned giving receivable under covenant or standing order is recognised only when received.
- Income tax recovered on covenants or gift aid donations is recognised in the same year as the income to which it relates.
- Grants and legacies to the PCC are accounted for as soon as the money is received.
- Funds received by festivals and similar events are, where ever possible accounted for gross.

Other ordinary income

- Rental income from the letting of Church premises is recognised when monies are received.

The Parochial Church Council of the Ecclesiastical Parish of Verwood

Notes to the Accounts (continued)

1. Accounting Policies (continued)

Income from investments

- Dividends and interest are accounted for when received.

Gains and losses on investments

- Realised gains or losses are recognised when investments are sold.
- Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

1.d Resources Used

Grants

- Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

- The diocesan quota or Parish Share is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet. (2021 was paid in full.)

Governance costs

- Governance costs comprise all costs involving the public accountability of the Charity and its compliance with regulation and good practice. These costs include costs related to accountancy services.

1.e Fixed Assets

Consecrated land and buildings and moveable Church furnishings

- Consecrated and beneficed property is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.
- Moveable Church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal are considered to be inalienable property. SORP 2019 recommends that such property be taken into the annual accounts as assets of the PCC. The PCC follows this recommendation for long term assets, known as "heritage assets", which were professionally valued and are now included at the assessed current market valuation, Sept 2019. Since in general they retain their value or appreciate, no depreciation is charged. The cost of other furnishings has been written off as it was incurred.
- All expenditure incurred during the year on consecrated or benefice buildings and movable Church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities (SOFA) and separately disclosed.

The Parochial Church Council of the Ecclesiastical Parish of Verwood

Notes to the Accounts (continued)

1. Accounting Policies (continued)

Fixed Assets (continued)

Other fixtures, fittings and equipment

- Equipment used and repairs within the Parish Centre are written off in the year of expenditure.

Property vested in Salisbury Diocese

- SORP 2019 recommends that property procured by the PCC but vested in the Diocesan Board of Finance of the Salisbury Diocese, which therefore has sole title to it, should be shown as an asset in the PCC accounts. There are two properties which fall under this heading
 - The land on which the Parish Centre was built. The PCC resolved to bring this into the accounts in 2003. It is valued at cost and is not depreciated.
 - All Saints Church, which the PCC resolved to bring into the accounts in 2006, is a freehold property comprising the building and the land on which it is built. It is valued in the accounts at cost and is not depreciated. All repairs and minor improvements are written off in the year of expenditure.
 - The Parish Centre building, which is a property which is built on land owned by Salisbury Diocese but which rights pertaining to that property rest with the PCC (excluding consecrated land and buildings as detailed above), is shown as an asset at cost, less annual depreciation of £1,200.

Investments

- Investments are valued at market value as at 31 December 2021

1.f Current assets

- Amounts owing to the PCC at 31 December are shown as debtors less provision for amounts that may prove uncollectable.
- Short term deposits include cash held at the bank.

1.g Volunteers and donated services

- The value of services provided by volunteers is not incorporated into these financial statements.
- There were no related party transactions during the year. (This means no Trustees received any remuneration from the Charity.)

**The Parochial Church Council of the
Ecclesiastical Parish of Verwood**

Notes to the Accounts (continued)

2. Incoming Resources

	Unrestricted Funds	Restricted Funds	Total Funds	
	£	£	2021 £	2020 £
2(a) Incoming resources from donors				
Planned giving:	65,331	-	65,331	77,165
Income tax refunds	17,030	-	17,030	20,078
Collections	1,996	-	1,996	1,036
Special collections		278	278	1,538
Donations	4,669	-	4,669	21,963
HMRC Job Retention Scheme	691	6,536	7,227	10,733
Total	89,717	6,814	96,531	132,513
2(b) Other voluntary incoming resources				
Grants	-	-	-	-
Choir and organ income/donations	-	80	80	10
Parish centre donation	-	-	-	-
Income from Maton	418	-	418	404
Legacies	-	-	-	100
Total	418	80	498	514
2(c) Income from investments				
Interest received	-	-	-	-
Dividends received	254	3,308	3,562	3,775
Total	254	3,308	3,562	3,775
2(d) Incoming resources from operating activities				
Parish Centre hire	7,968	-	7,968	8,249
Fees	2,203	-	2,203	3,204
Other	709	-	709	607
Utility Refunds	2,499	-	2,499	-
Total	13,379	-	13,379	12,060
2(e) Activities for generating funds				
Fundraising activities	2,290	-	2,290	2,917
Total	2,290	-	2,290	2,917
Total Incoming Resources	£	106,058	10,202	116,260
			151,779	

The Parochial Church Council of the Ecclesiastical Parish of Verwood

Notes to the Accounts (continued)

3. Resources Used

	Unrestricted Funds	Restricted Funds	Total Funds	
	£	£	2021 £	2020 £
3(a) Grants and Charitable giving				
Outreach (5% of income)	5,200	-	5,200	4,740
Restricted giving	-	278	278	1,538
Other	150	-	150	315
Barry Martin Discretionary Fund	-	192	192	-
Total	5,350	470	5,820	6,593

3(b) Activities directly relating to the work of the Church

Parish share	79,032	-	79,032	79,034
Clergy expenses	1,998	-	1,998	2,421
Church running costs	6,321	1,388	7,709	10,841
Parish Centre running costs	8,347	-	8,347	10,608
Parish Centre improvements	-	1,051	1,051	-
Services choir and organ	2,523	576	3,099	2,208
Support costs (see note 4)	17,276	16,952	34,228	43,329
Church activities – other	120	-	120	192
Depreciation	1,200	-	1,200	1,200
Total	116,817	19,967	136,784	149,833

Total Resources

Used	£	<u>122,167</u>	<u>20,437</u>	<u>142,604</u>	<u>156,426</u>
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4. Support Costs

	2021 £	2020 £
Office costs	32,898	41,836
Audit fees	960	960
Sundries	<u>370</u>	<u>533</u>
	34,228	43,329

The Parochial Church Council of the Ecclesiastical Parish of Verwood

Notes to the Accounts (continued)

5. *Staff Costs*

	2021	2020
	£	£
Wages and salaries	32,997	38,852

- During the year the PCC employed one part time staff member at the Parish Office and one part time cleaner for the Parish Centre. A full time Youth Minister was in post for the period January-August. No one earned in excess of £60,000 per annum.
- Employers National Insurance contributions were £1,886.
- Our contribution to our employees defined pension scheme was £1,644.
- Expenditure of £20,000 came from Restricted Funds, with none moving from General Funds.

6. *Gains or losses on investments*

Dividends received from investments are shown within income from investments. As recommended in SORP 2019, gains both from the movement in the market value of the shares that have not been sold, unrealised gains, and on shares that have been sold, realised gains, are now shown as losses on our investment assets.

7. *Fixed assets*

	<u>Property Vested in DBF</u>					
	Parish Centre					
	Land	Building	All Saints	Fixtures	Heritage	Total Assets
Cost or Valuation						
As at 1 January 2021	46,000	270,017	91,704	3,054	32,120	442,895
As at 31 December 2021	46,000	270,017	91,704	3,054	32,120	442,895

Depreciation						
As at 1 January 2021	-	56,810	-	3,054	-	59,864
Charged in year	-	1,200	-	-	-	1,200
As at 31 December 2021	-	58,010	-	3,054	-	61,064

Net Book Value						
As at 31 December 2021	46,000	212,007	91,704	-	32,120	381,831

As at 31 December 2020	46,000	213,207	91,704	-	32,120	383,031

In 2003 the cost of the freehold land upon which the Parish Centre is built was entered at cost into the accounts. Title to the land, and therefore the building on it, rests solely with Salisbury. However, the proceeds of any sale would become part of the PCC's general funds and they are therefore shown as assets of the PCC vested in the Diocesan Board of Finance of the Salisbury Diocese.

The Parochial Church Council of the Ecclesiastical Parish of Verwood

Notes to the Accounts (continued)

For the same reasons, in 2006 All Saints Church, a freehold property, was brought into the accounts at cost, of £91,704, as an asset vested in the Diocesan Board of Finance of the Salisbury Diocese. Heritage assets were entered into the accounts in 2005 at market valuation. These assets were revalued in September 2019 by an independent valuer.

The PCC decided in 2004 that, with an expected life of the Parish Centre building well in excess of 50 years, an annual depreciation of £1,200 would be more appropriate at this time: it has also decided that the rate of depreciation should be reviewed at five-yearly intervals, at the same time as the quinquennial inspection. The latest review was conducted in February 2019 and the existing policy re-approved at the PCC meeting that month. All repairs and minor improvements are written off in the year of expenditure.

8. *Investment Assets*

These are investments held in CBF Church of England Fund Income Shares. They have been valued on 31 December 2021 at mid-market price of 2,338.67p per share (2020 at 2,048.73p per share).

	<u>2021</u>		<u>2020</u>	
	No of shares	£	No of shares	£
Unrestricted				
General account	445.23	10,412	414.64	8,495
Restricted				
Bequest and other restricted funds account	5,002.38	116,989	5,731.31	117,419
Total		<u>127,401</u>		<u>125,914</u>

There was no withdrawals from the General Fund. One withdrawal of £20,000.00 was made from the Bequest Fund to pay for Parish Centre works and our Youth Minister.

Excluded from our accounts are restricted funds that are held in a related "Incumbent and Churchwardens Trust for ecclesiastical purposes" by the Salisbury Diocesan Board of Finance as follows:

	<u>2021</u>	<u>2020</u>
	£	£
Maton Investments	<u>16,464</u>	<u>14,423</u>

**The Parochial Church Council of the
Ecclesiastical Parish of Verwood**

Notes to the Accounts (continued)

9. Cash at Bank and in hand

	Unrestricted Funds	Restricted Funds	Total Funds	
	£	£	2021 £	2020 £
Cash at Bank	21,515	8,590	30,105	37,545
Cash in Hand	845	-	845	891
Totals	22,360	8,590	30,950	38,436
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10. Debtors

	2021 £	2020 £
HMRC Income Tax refund	1,616	4,323
HMRC December JRS	-	758
Total	1,616	5,081

11. Creditors due within one year

	2021 £	2020 £
General creditors	694	2,771
Total	694	2,771

12. Transfers between Funds

There were none during 2021.

The Parochial Church Council of the Ecclesiastical Parish of Verwood

Notes to the Accounts (continued)

13. Funds within the accounts

Restricted funds

Where monies have been donated or bequeathed for specific purposes a restricted fund is set up within the accounts. Our current restricted funds are as follows:

Special	Collections for distinct and specific cause, usually not the Church
Bequest	For bequests with a specific purpose, generally the improvement or maintenance of the Church
Choir	For choir earnings and expenditure
Organ	To control monies specific to the organ and its maintenance
Youth	For youth ministry
Barry Martin	For those in financial hardship. Exercised exclusively at the discretion of the Vicar.

Designated Funds

These are funds set up by the PCC for specific purposes. However, the monies within them can be re-allocated, or returned to the General Fund, by the PCC, if an appropriate authorisation is made. Some donated funds are subject to recall, if the designated purpose is not pursued.

14. Analysis of net assets between funds

	General Fund £	Restricted Funds £	Total Funds £
Fixed assets	349,711	-	349,711
Heritage assets	32,120	-	32,120
Investments	10,412	116,989	127,401
Debtors	1,616	-	1,616
Cash at bank	22,360	8,590	30,950
Creditors	-443	-251	-694
Balance at 31 December 2021	415,776	125,328	541,104

**The Parochial Church Council of the
Ecclesiastical Parish of Verwood**

Notes to the Accounts (continued)

15. Reconciliation of movements between funds - Restricted

A statement of financial activity for each of the restricted funds for the year ended 31 December 2021.

	Special	Bequest	Choir	Organ	Youth	Discretion	Total
	£	£	£	£	£	£	£
Incoming resources							
From donors	278	-	80	-	-	-	358
HMRC JRS	-	-	-	-	6,536	-	6,536
Income from investments	-	2,850	75	303	-	80	3,308
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Total incoming resources	278	2,850	155	303	6,536	80	10,202
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Resources used							
Donations	278	-	-	-	-	192	470
Church work	-	800	110	466	18,592	-	19,968
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Total resources used	278	800	110	466	18,592	192	20,438
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Net resources	-	2,050	45	-163	-12,056	-112	-10,236
Investment gains	-	13,494	600	1800	-	600	16,494
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Net movement in funds	-	15,544	645	1,637	-12,056	488	6,258
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Balance at 1 January 2021	-	29,976	967	4,724	82,363	1,038	119,068
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Balance at 31 December 2021	-	45,520	1,612	6,361	70,307	1,526	125,328
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Fund Assets – Restricted and Designated

All Restricted Funds are held as investments within one CBF Church of England Fund, known as our Bequest Fund. With limited amounts held in the CafBank current account

**The Parochial Church Council of the
Ecclesiastical Parish of Verwood**

**Independent Examiners' report to the Trustees of the Parochial Church Council of the
Ecclesiastical Parish of Verwood**

I report to the Charity trustees on my examination of the charity for the year ended 31 December 2021, which are set out on pages three to fourteen.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

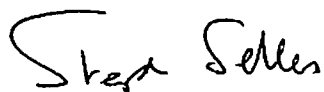
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act..

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records ; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen Sellers
Institute of Chartered Accountants in England and Wales
Grant Sellers, Chartered Accountants
Bank Court, 12 Manor Road, Verwood, Dorset, BH31 6DY

date 30 March 2022

VERWOOD PAROCHIAL CHURCH COUNCIL (the PCC)

Registered with the Charities Commission as a Charity under number 1130729

To know Jesus Christ and to make Him known.



St. Michael's, Verwood
& All Saints, Three Legged Cross

ANNUAL REPORT

for the year 1 January 2021 to 31 December 2021

The PCC is the Charity Trustee body which covers two churches :

St Michael and All Angels, Church Hill, Verwood and

All Saints, Church Road, Three Legged Cross.

Correspondence address for the PCC is The Parish Office, Manor Road, Verwood, BH31 6DZ

Email stmichaelsverwood@gmail.com

Report of the Trustees

The trustees present their annual report and financial statements of the charity for the year ended 31 December 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Aim, Purpose and Objectives

The mission Statement of our church is '*to know Jesus Christ and to make Him known*'. We have subscribed to 10 equal Values to achieve our aims : 1) Worship and mission that is rooted in scripture; 2) An open and supportive church community; 3) Christian formation and education; 4) Reaching out; 5) Shared and understood aims and objectives; 6) Working with other Christian churches; 7) Prayer and spirituality; 8) The development of leaders; 9) Christian stewardship and 10) Effective and holistic communication.

Church has also embraced the Bishop's 'Pray, Serve, Grow' Initiative, and supports the aims and objectives of Deanery synod.

The contents of this Report show the steps taken during the year, where and as possible in the prevailing COVID-19 restrictions, and the benefits which have accrued to church membership and wider community as a result.

Public Benefit

The Charity's reason for existence, as enshrined in its original objects, is for the benefit of the inhabitants of Verwood and the neighbourhood. In all the Charity's activities, therefore, the Trustees have been able to pay due regard to the Charity Commission guidance on public benefit.

Structure, Governance and Management

PCC responsibilities and membership

The PCC has the responsibility of co-operating with the Vicar in promoting in the parish the whole mission of the church. It also has maintenance responsibilities for the church buildings, and the Parish Centre. The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll, and stand for election to the PCC. During the year, or part of it, the following served as members of the PCC :

Vicar :

Licensed Lay Ministers :

Reverend Deborah Matthews
Mr Duncan Moss
Mr Robin Morgan
Mr Bill Seymour

Churchwardens :

Mrs Beryl Greenhalgh
Mrs Anthea Stephens

Representatives on the

Mrs Barbara Walton
Mrs Susan Hancock
Mrs Elizabeth Ingram

Elected Members

Mrs Julia Palmer	Secretary
Mr Neil Gibson	Treasurer
Mr Stephen Walton	Vice Chairman
Mr Stephen Greenhalgh	
Mrs Babs White	
Mrs Ro Green	
Mr Robert Turvil	
Mrs Ann Bale	
Mr John Weaver	
Mr Adrian Tyler	
Mrs Jenny Baxendale	
Mr Nigel Beacham	from April 2021
Mr Roger Johnson	from April 2021
Mr John Weaver	
Mr Stephen Greenhalgh	from May 2021

The PCC met four times throughout the year, once in church and three times by Zoom, with an average level of attendance of 75%. When necessary, it appoints working groups to perform specific tasks. Between meetings, it operates through its Standing Committee and also by electronic meetings. In addition to the Standing Committee, the Housekeeping and Finance Committee meets regularly. The All Saints Committee meets as necessary.

Housekeeping and Finance (with sub-committee Parish Centre Management), monitors church finances and advise the Treasurer, and aids the Churchwardens in the maintenance of the church estate. All Saints manages the day to day running and maintenance of All Saints.

Objectives, Achievements and Performance during the year

The experience of the pandemic has resulted in the need to reach both church members and the community in different and diverse ways.

This has included enhancement of the projects started in 2020 to improve communications, and in particular the broadcasting of services from the church, which very effectively covered the main Sunday services during the year. Key church member training in providing this service, and upgrading of equipment, was ongoing through the year, and will continue into the coming year.

When circumstances and risk assessments permitted, it was with delight that the doors were once more opened to allow services in church. These had to be reduced, however, due to the reduction in available clergy. An agreement with an adjoining parish to seek a shared Curate resulted in an applicant being offered a position to start in 2022, and all concerned look forward to that. The churchwardens and all concerned in facilitating the services worked very hard to ensure that all the Covid-19 precautions were in place to promote the safety of those attending.

An Open Vision Meeting was held in church in the summer, and all church members were urged to attend to consider and discuss the goals of the church and how those could be achieved. Results from that meeting have been implemented or taken forward where appropriate.

The 6pm service, which was a Zoom only service facilitated by a dedicated core of church members who had previously been involved in the Networks services, was launched during the year when circumstances permitted. It has been evolving and continues to offer innovative and exciting teaching and worship, with speakers from various sources, including non-church speakers. The style of service is generally informal and with a talented band, but has included contemplative services including a Taizé style.

The main Home Group led by one of our Lay Ministers continues to offer a Zoom meeting every Tuesday which continues to be welcomed by those who prefer the security of this platform, but he has had some face to face meetings in his home on a Monday as well.

Members of the church are kept up to date with weekly newssheets, and a monthly publication (Angels & Saints) with amplified information. These, together with additional material including prayers, talks and thoughts, have been published on the church website, which also continues to advise about all church activities and services. Some members do not have access to the internet, and hard copies of the Angels & Saints, together with some other items appearing on the website and seasonal encouragements and information, have been delivered to those members weekly by some of the LPAs.

The 7 authorised Lay Pastoral Assistants (LPAs), continued with pastoral support. They ensured that all persons on the church Electoral Roll, and others notified to them, were contacted, and contact with many of them has continued throughout the year, with home visits where appropriate including Home Communion but with the host only to comply with Diocesan guidance. They are supported by clergy in this ministry. Church was delighted to confirm their support of two potential new LPAs at the end of the year, who will be finalising training, and hopefully being commissioned, in 2022.

PCC members continued to undertake their functions to ensure that the objectives were fulfilled including maintenance of their excellent record in Safeguarding training undertaken. Updates on Safeguarding are given to PCC members at each PCC meeting. Martyn Hancock was particularly pro-active in promoting ecological issues and regularly reported to the PCC on initiatives and proposals. His work towards gaining the Silver Award for Eco-church also continued.

Another important duty of the PCC is to encourage suitable candidates for the Governors of the Church of England Schools in the parish, and to nominate and re-nominate such candidates accordingly. Finding and assessing suitable candidates is increasingly difficult. The work has reduced due to several schools becoming Academy Trusts, and the alteration of the system which is now primarily administered by the Diocese.

The resumption when permitted and safe to do so of the Sunday Lunch offer to elderly members of church and community enabled promotion of the aims and objectives in outreach to the community. To ensure safety of all concerned, however, a difficult decision was taken to reduce the number of covers available.

The below reports from the Committees outline specific activities and achievements commensurate with their remit.

Church Attendance

The number on the Electoral Roll is 130.

During the year, we undertook 7 services of baptism, 1 wedding, 15 funerals and 7 burials of ashes.

St Michael's offered a Sunday eucharist services at 10am on Sundays, which was also broadcast and recorded for YouTube viewing. A Family Service was instituted at the 10am service once a month, with Puppet Ministry or a Junior Choir. Revd Matthews continues to be keen to try and encourage the schools to have a part in these services, and the choir coached by a church member have been both welcomed and much appreciated on the several occasions they sang. Efforts to recruit a new Family worker to assist with the promotion of such work was not fruitful, but will be continued. The church opened for Morning Prayer three times during the week, and a eucharist service was offered at 9.15am on the first Tuesday of the month followed by a coffee morning. An 8.30am Prayer Book eucharist service was instigated in October with the aim to hold that service once a month. Special services were also held over the Festival periods, All such openings were subject to strict COVID-19 regulation compliance. At All Saints, there were eucharist services on second Sundays in the month, and morning praise on the fourth Sundays, although both were disrupted due to illness.

Reports from the Committees

Houseskeeping and Finance (HFC)

The HFC met 4 times during this year, in March, May and July by Zoom and in October in the Meeting Room under the chairmanship of Steve Greenhalgh. Because we had not been able to meet since January 2020, our Treasurer Neil Gibson briefly reviewed the financial aspects of the previous year at the meeting in March. He said that 2020 had been unlike anything he had experienced and that our financial situation had been very difficult, only eased by the generosity of our congregation's response to emergency appeals as our income dropped drastically during the lockdowns. We have, as ever continued to examine and approve our accounts at each meeting.

In the March meeting, we examined and approved the accounts for the year ended December 2020. We also reviewed the Parish Giving Scheme for 2020 which had remained stagnant at 49 donors, and the proposed Parish fees for 2021. We reviewed and agreed rises for the staff wages and for the Honoraria. Work continued on repairs to the church and Parish Centre roofs following the theft of lead from them. Maintenance work at All Saints continued. The sheds in the car park were emptied. All requirements for Covid safety were met. Only necessary maintenance work was carried out.

In Quarter 1, Lockdown ended and church services resumed. After months of very low income, things were beginning to recover. Our income was £25,728, mostly from the Parish Giving Scheme. There was no income from our usual sources because of lockdown. Expenditure was £36,843. £878 from donations in memory of Rev Pat Miles was spent on enhancing our digital equipment to improve the streaming of our weekly services on the internet. Our deficit was £10,107. Fifty excess church chairs were donated to another church and we received a donation of £200 for them.

In Quarter 2, our income remained severely reduced and there was very little income from Parish Centre rental. Concern was voiced about our ability to pay our bills in the near future. The 45 donors on the Parish Giving scheme gave just over £30,000 a year which although very gratefully received was not enough to cover our

expenses. Income for the year so far was £55,418 and expenditure was £74,053. Restricted income was £4,546 and restricted expenditure was £11,863. Our actual loss was £11,319. Our Parish share was again paid in full.

In Quarter 3, our reduced income still meant that we were spending £1,000 a month more than we received. £20,000 of shares were sold and used to pay our bills. Parish Centre income increased to £3,300. A Generous Giving scheme was initiated by Salisbury and we have received some extra income from that. Income for the year to date was £86,862. Expenditure was £108,826. The overall deficit was £21,964. The bulk of the deficit was in restricted funds, paying for our Youth Worker net of job retention scheme. This was planned for so not alarming. Our general income was £80,216 and expenditure was £90,176. The General deficit was £9,960. The Parish Share for 2022 is expected to be approximately £86,500. Much discussion has been held in the Committee about ways in which we can reduce expenditure, including the possibility of reducing the Outreach Budget, minimising maintenance even further, and long term options for All Saints.

The Parish Giving Scheme now has 49 regular donors or couples, but this level continues relatively static. The majority of our donors allow the PGS to increase their donations annually in line with the Retail Price Index. The advantage of this system is that our income from it is paid monthly as is the tax rebate, which is better for our cash flow. In addition, all the administration is done by the Company, saving time for our Treasurer and the Donations Secretary.

Throughout the year, repairs to the church roof have been ongoing and are still not complete. A new Laptop was purchased using the Youth fund, to enable preparation of the services for Together @6. A Memorial Stone was ordered by the family of Rev Pat Miles and a contribution for this was made using the Vicar's Discretionary Fund. Much routine maintenance both of the buildings and the grounds has been continued at All Saints and at St Michael's by a dedicated team of volunteers, and we thank them for all their hard work. The drains leading to the toilet in the Meeting Room have been cleared after tree roots blocked them. Our Outreach donation to Charity has remained at 5% of our donated income.

Andrew Green and Cyril Sampson have continued to count and bank any donations that have been handed in over the year and we thank them for their unstinting service and the time they give. Steve Greenhalgh has taken over as our Donations Secretary and we thank him too for being willing to take over this time consuming and very necessary job.

The Parish Centre Management Committee, a sub Committee of the HFC, met several times over the year in socially distanced conditions. This has continued to be a difficult time for Ellen, our administrator. The Parish Centre has again been closed and re-opened with each lockdown. Our Cleaner was furloughed until May. Each time the centre opened, we had to re-assess and then implement the risk assessment and terms and conditions of hire. Our rental income dropped significantly this year with Lockdowns and people being reluctant to book classes in the continuing uncertainty. Routine maintenance has been carried out in line with legal requirements. Electrical and Gas certification was delayed because of the unavailability of an electrician qualified to do the work. There is an on-going electrical maintenance improvement work programme in the Parish Centre. Deep cleaning of the kitchen was done twice, and the Centre deep cleaned once. Repairs to the flooring in the toilets are being carried out but not yet complete. Fundraising at the beginning of the year was badly affected by the Stay At Home rules, but five successful events were held: 2 Cream Teas and smaller home based cream teas raised £1,500, the Christmas coffee morning raised £260 and Carols in the Carpark with refreshments raised £480.

Life in the busy Parish Office has evolved as necessary with Ellen working from home during lockdown, and visiting the office as necessary. She has again been helped by a small band of trained volunteers. Ellen's cheerful countenance and untiring efficiency in the Office makes all our lives easier. We record our thanks to her and our volunteers who have worked so hard in a climate of change to make the office so efficient.

Ro Green Secretary to HFC and PCMC
Outreach Report

The 2021 budget allocated by the PCC for the purposes of outreach giving was the equivalent of £1300 per quarter, which equates to 5% of given income.

Due to Covid restrictions and infection risks, we were unable to run our usual fundraising and social events for a large part of the year. However, we were aware that other charities were also not able to carry out their usual fundraising activities and often their work to help others was in even greater demand due to the hardships and difficult circumstances caused by the Covid pandemic. Our outreach giving to support other charitable causes was as important as ever in 2021.

In order to process donations in the most efficient and cost effective way, payments were made by BACS where possible, instead of sending a cheque.

The donations were distributed to charities as follows:

Q1 Alabare Christian Care & Support £500, Ringwood Foodbank £450, Salisbury Diocese Sudan Medical Link £175, Mosaic Middle East (previously known as FRME, Foundation for Relief and Reconciliation in the Middle East) £175.

Q2 Relate - Bournemouth (bursary fund) £500, St. Luke's Healthcare for Clergy £300, Salisbury Trust for the Homeless £500.

Q3 Scripture Union (for their work in Africa) £275, USPG (for their Gardens of Life Harvest Appeal) £350, Open Doors £275, CAP (Christians Against Poverty - for local work in East Dorset area) £400.

Q4 Musizi Joy Foundation (previously known as Joy for Children & Communities, Uganda) £300, Salisbury Women's Refuge £500, Tearfund (for their work in Yemen) £500.

Additionally, members of the congregation give regular donations of cash, food and other items to Ringwood Foodbank.

Christmas items were generously donated and transported to Salisbury Women's Refuge.

Fundraising events are also organised and supported by individuals and groups within the church family for other charities. We are grateful to all those who give so generously to organise and support fundraising events.

If you wish to know more about the charities above, or have any other suggestions for us to consider, please contact myself or another member of the PCC.

Beryl Greenhalgh (07803 678281)

All Saints

Services resumed in October following closure due to the pandemic. The church at All Saints continued to be a friendly and welcoming community supported by the readiness of the regulars to help out with services, gardening, maintenance and more.

Safeguarding Report

It has been another very different year for us all. It has not been necessary to make any reports concerning Safeguarding issues this year. Whilst there has been nothing to report we are not complacent, and all concerned have been aware of the need to be particularly vigilant to protect vulnerable persons within our church and we were pleased to receive two new LPA candidates.

The PCC is aware of the need to comply with the guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults, as set out in section 5 of the Safeguarding and Clergy Discipline Measure 2016. It is confirmed that regard has been had to this Guidance and in particular to paragraph 3 of the Key Roles and Responsibilities of Church office holders and bodies Practice Guidance and I further confirm that this Guidance has been complied with during this year. The Churchwardens will continue to be kept up to date with safeguarding material and information received from the Diocesan office for onward transmission to the necessary recipients.

Courses continued to be on Zoom, with most in roles which need to be kept updated taking part in them.

The DBS system has changed again and from now on the will only last 3 years not 5.

Details of our Safeguarding Policy are still clearly signposted on our website and in church, which has been even more important during another trying year.

Carol Weaver, Parish Safeguarding Officer

Financial Review and Report

Another year when due to circumstances beyond our control very little happened. PCC and other committees hardly met and our 'plans' remained mostly on ice.

Bank Account

Opening 1/1/2	£38,436
Closing 31/12/21	£30,950
Bank Account	-£7,486
Operating Income	£116,260
Operating Expenditure	£142,604
Operating loss	-£26,344

Comparison with 2020

Income from Donors	£96,531 Down 33%
Voluntary Income	£498 Down 5%
Investment Income	£3,562 Down 2%
Operating Activities	£13,379 Up – but only thanks to EDF refunds
Fundraising	£2,290 Down 20%
Grants/Outreach	£5,820 Down 12%
Church Activities	£136,784 Down 10%

In general, income fell through the floor in every category, except Operating Activities, where we received a large rebate for excess energy payments in 2020, when our buildings were mostly closed. Expenditure was absolutely minimised throughout the year.

Beyond the Bank Account

Share Dividends

General	£672	Restricted	£3,308
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Capital Appreciation

General	£1,263	Restricted	£16,495
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Generous giving was the main topic of the June meeting, following Diocesan Synod elections, with details of the proposed campaign that was explained by Revd Canon Jonathan Triffitt and Liz Ashmead from the Diocese being discussed at some length. Amongst other steps, it was agreed that a booklet explaining Parish Share would be made available to parishes. Revd Canon Andrew Rowland pointed out that if Salisbury Diocese church

discussed. Bishop Karen encouraged each parish to have an Eco committee. Steps that could and should be taken were The Rural Dean made specific reference to the Diocesan aim to be carbon neutral by 2030 and advised that was rehearsed at the March Meeting, and some of the events planned were advised.

As well as the usual updates on correspondence and finances, and the Rural Dean's matters, there was a presentation by Revd Jane Burgess at the November meeting on Mission, looking at vocations, the Sudan, and the Live Love Faith initiative. The Lent Course, 'Pastoral Principles for Living' was promoted. The Deanery plan involved with each of those meetings.

Wimborne Deanery Synod had three meetings during the year, all by Zoom. The churches representatives were involved with each of those meetings.

Neill Gibson, Treasurer

and garments. improvement of our buildings as necessary. Within this fund there is an element for furnishings, plate silverware The Building/repairs/maintenance fund is relatively self-explanatory, to allow for general upkeep and employ a part time Family Worker. There are no other current plans for this fund. Within our Restricted Funds, the bulk of the money lies within the Family/Youth category. We are attempting to expenses. At year end we were unable to meet this requirement.

The target figure for Unrestricted funds is £35,000, as this represents approximately three months operating expenses. As a charity we have a responsibility to declare what are our intentions with money in 'Reserves'.

	2021	2020	Increase/decrease
Unrestricted Funds	32,772	45,940	%
Ratio to operating expenditure (Expenditure in 2021 was very low)	28%	30%	-2%
Restricted Funds	125,328	119,067	5%
Building/repairs/maintenance	45,520	29,976	52%
Family/Youth Work	70,307	82,363	-14%
Choir/Organ	7,973	5,690	39%
Barry Martin Hardship Fund	1,526	1,038	47%

In accordance with the PCC Reserves Policy, the following information is made for the Annual Report.

Our spending cash continues to diminish, potentially meaning that soon we will be unable to pay all our Operating Costs. We know already that our Parish Share is increasing, energy costs are rising, and that general inflation will be about 5-7%. We are not desperate but could be reasonably soon.

Open or Unrestricted Funds - £14,847
Restricted Funds £6,260
Overall movement in Funds -£8,587
Total Value 1/1/22 £541,105

What does this all mean?

The value of our Shares, both General and Restricted improved over the year, even though we spent heavily on our Youth Worker.

Statement of Trustees' responsibilities

The Charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the Charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, of the Charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, and the applicable Charities (Accounts and Reports) Regulations. They are also responsible for safeguarding the assets of the Charity and taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees are responsible for the maintenance and integrity of the Charity and financial information included on the Charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Approved by the PCC 17 February 2022 subject to finalising and signed on its behalf by

.....
Julia Palmer Secretary

.....
Neil Gibson Treasurer

Charity registered number 1130729

**The Parochial Church Council of the
Ecclesiastical Parish of
Verwood**

St. Michael and All Angels and All Saints

**Accounts for the year ended
31st December 2021**

**The Parochial Church Council of the
Ecclesiastical Parish of Verwood**

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The Parochial Church Council of the Ecclesiastical Parish of Verwood

Board of Trustees

The elected Trustees and Honorary Officers at the date of this report and holding office during the year were:

Rev D Matthews	(Chairman)
Mrs J Palmer	(Secretary)
Mr N Gibson	(Treasurer)
Mrs A Bale	
Mrs J Baxendale	
Mr N Beacham	
Mrs R Green	
Mrs B A Greenhalgh	
Mr S Greenhalgh	(Vice Chair)
Mrs S Hancock	
Mrs E Ingram	
Mr R Morgan	
Mr D Moss	
Mrs A Stephens	
Mr R Turvil	
Mr A Tyler	
Mrs B Walton	
Mr S Walton	
Mr J Weaver	
Mrs B White	(Until March 2021)

Registered Charity Number	1130729
Charity Address	Potterne Farm Cottage Potterne Way Three Legged Cross Wimborne BH21 6RS
Independent Examiners	Grant Sellers Bank Court 12 Manor Road Verwood Dorset BH31 6DY
Bankers	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

The Parochial Church Council of the Ecclesiastical Parish of Verwood

Statement of financial activities for the year ended 31 December 2021

	Note	Unrestricted Funds	Restricted* Funds	Total Funds	
Incoming Resources				2021	2020
		£	£		£
Incoming resources from donors	2a	89,717	6,814	96,531	132,513
Other voluntary incoming Resources	2b	418	80	498	514
Investment Income	2c	254	3,308	3,562	3,775
Incoming resources from operating activities	2d	13,379	-	13,379	12,060
Activities for generating funds	2e	2,290	-	2,290	2,917
TOTAL INCOMING RESOURCES		106,057	10,202	116,259	151,779
Resources Used					
Grants and charitable giving	3a	5,350	470	5,820	6,593
Activities directly relating to the work of the church	3b	116,817	19,967	136,784	149,833
Cost of raising funds	3c	-	-	-	-
TOTAL RESOURCES USED		122,167	20,437	142,604	156,426
NET OUTGOING RESOURCES		-16,110	-10,235	-26,345	-4,647
UNREALISED LOSS/GAIN ON INVESTMENT ASSETS	6	1,263	16,495	17,758	4,930
NET MOVEMENTS IN FUNDS		-14,847	6,260	-8,587	283
Balances brought forward at 1st January 2021		430,623	119,068	549,691	549,408
Balances carried forward as at 31st December 2021		415,776	125,328	541,104	549,691

Statement of financial activities for the year ended 31 December 2021

The Charity has no recognised gains or losses, other than those dealt with in the statement of financial activities. The notes to the financial statements provide information on movements in the Charity's funds during the year. All incoming and outgoing resources derive from continuing activities during the current and previous period.

* A listing of all Restricted Funds is at Note 13 together with a Statement of Financial Activity for each. The notes on pages 5 to 15 form part of these accounts.

**The Parochial Church Council of the
Ecclesiastical Parish of Verwood**

Balance Sheet as at 31st December 2021

	Note	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	
		£	£	2021 £	2020 £
FIXED ASSETS					
Tangible assets	7	349,711	-	349,711	350,911
Heritage assets	7	32,120	-	32,120	32,120
Investments	8	10,412	116,989	127,401	125,914
Total Fixed Assets		<u>392,243</u>	<u>116,989</u>	<u>509,232</u>	<u>508,945</u>
CURRENT ASSETS					
Debtors	10	1,616	-	1,616	5,081
Cash at bank and in hand	9	22,360	8,590	30,950	38,436
Total Current Assets		<u>23,976</u>	<u>8,590</u>	<u>32,566</u>	<u>43,517</u>
LIABILITIES					
Creditors: amounts falling due within one year	11	-443	-251	-694	-2,771
Net current assets		<u>23,533</u>	<u>8,339</u>	<u>31,872</u>	<u>40,746</u>
TOTAL NET ASSETS		<u>415,776</u>	<u>125,328</u>	<u>541,104</u>	<u>549,691</u>
PARISH FUNDS					
Unrestricted	14	415,776	-	415,776	430,623
Restricted	14	-	125,328	125,328	119,068
		<u>415,776</u>	<u>125,328</u>	<u>541,104</u>	<u>549,691</u>

Approved by

17 February 2022

Deborah Matthews

Rev D Matthews
Chairman, Verwood Parochial Church Council
Charity number 1130729

The notes on pages 5 to 15 form part of these accounts

The Parochial Church Council of the Ecclesiastical Parish of Verwood

Notes to the Accounts

1. Accounting Policies

1.a General

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities Statement of Recommended Practice 2019 (FRS102), "Accounting and Reporting by Charities", applicable UK accounting standards and the Charities Act 2011.

The Charity has taken advantage of the exemption in Financial Reporting Standard 1 from the requirement to produce a cash flow statement on the grounds that it qualifies as a small Charity.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets and heritage assets, which are shown at market value.

The presentation currency of the financial statements is the Pound Sterling and is rounded to the nearest £1.

The Charity meets the definition of a public benefit entity under FRS102.

1.b Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor and/or within restricted purposes included in the objects of the Charity.

1.c Incoming Resources

Voluntary income and capital sources

- Collections are recognised when received by or on behalf of the PCC.
- Planned giving receivable under covenant or standing order is recognised only when received.
- Income tax recovered on covenants or gift aid donations is recognised in the same year as the income to which it relates.
- Grants and legacies to the PCC are accounted for as soon as the money is received.
- Funds received by festivals and similar events are, where ever possible accounted for gross.

Other ordinary income

- Rental income from the letting of Church premises is recognised when monies are received.

The Parochial Church Council of the Ecclesiastical Parish of Verwood

Notes to the Accounts (continued)

1. Accounting Policies (continued)

Income from investments

- Dividends and interest are accounted for when received.

Gains and losses on investments

- Realised gains or losses are recognised when investments are sold.
- Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

1.d Resources Used

Grants

- Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

- The diocesan quota or Parish Share is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet. (2021 was paid in full.)

Governance costs

- Governance costs comprise all costs involving the public accountability of the Charity and its compliance with regulation and good practice. These costs include costs related to accountancy services.

1.e Fixed Assets

Consecrated land and buildings and moveable Church furnishings

- Consecrated and beneficed property is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.
- Moveable Church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal are considered to be inalienable property. SORP 2019 recommends that such property be taken into the annual accounts as assets of the PCC. The PCC follows this recommendation for long term assets, known as "heritage assets", which were professionally valued and are now included at the assessed current market valuation, Sept 2019. Since in general they retain their value or appreciate, no depreciation is charged. The cost of other furnishings has been written off as it was incurred.
- All expenditure incurred during the year on consecrated or benefice buildings and movable Church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities (SOFA) and separately disclosed.

The Parochial Church Council of the Ecclesiastical Parish of Verwood

Notes to the Accounts (continued)

1. *Accounting Policies (continued)*

Fixed Assets (continued)

Other fixtures, fittings and equipment

- Equipment used and repairs within the Parish Centre are written off in the year of expenditure.

Property vested in Salisbury Diocese

- SORP 2019 recommends that property procured by the PCC but vested in the Diocesan Board of Finance of the Salisbury Diocese, which therefore has sole title to it, should be shown as an asset in the PCC accounts. There are two properties which fall under this heading
 - The land on which the Parish Centre was built. The PCC resolved to bring this into the accounts in 2003. It is valued at cost and is not depreciated.
 - All Saints Church, which the PCC resolved to bring into the accounts in 2006, is a freehold property comprising the building and the land on which it is built. It is valued in the accounts at cost and is not depreciated. All repairs and minor improvements are written off in the year of expenditure.
 - The Parish Centre building, which is a property which is built on land owned by Salisbury Diocese but which rights pertaining to that property rest with the PCC (excluding consecrated land and buildings as detailed above), is shown as an asset at cost, less annual depreciation of £1,200.

Investments

- Investments are valued at market value as at 31 December 2021

1.f *Current assets*

- Amounts owing to the PCC at 31 December are shown as debtors less provision for amounts that may prove uncollectable.
- Short term deposits include cash held at the bank.

1.g *Volunteers and donated services*

- The value of services provided by volunteers is not incorporated into these financial statements.
- There were no related party transactions during the year. (This means no Trustees received any remuneration from the Charity.)

**The Parochial Church Council of the
Ecclesiastical Parish of Verwood**

Notes to the Accounts (continued)

2. Incoming Resources

	Unrestricted Funds	Restricted Funds	Total Funds	
	£	£	2021 £	2020 £
2(a) Incoming resources from donors				
Planned giving:	65,331	-	65,331	77,165
Income tax refunds	17,030	-	17,030	20,078
Collections	1,996	-	1,996	1,036
Special collections		278	278	1,538
Donations	4,669	-	4,669	21,963
HMRC Job Retention Scheme	691	6,536	7,227	10,733
Total	89,717	6,814	96,531	132,513
2(b) Other voluntary incoming resources				
Grants	-	-	-	-
Choir and organ income/donations	-	80	80	10
Parish centre donation	-	-	-	-
Income from Maton	418	-	418	404
Legacies	-	-	-	100
Total	418	80	498	514
2(c) Income from investments				
Interest received	-	-	-	-
Dividends received	254	3,308	3,562	3,775
Total	254	3,308	3,562	3,775
2(d) Incoming resources from operating activities				
Parish Centre hire	7,968	-	7,968	8,249
Fees	2,203	-	2,203	3,204
Other	709	-	709	607
Utility Refunds	2,499	-	2,499	-
Total	13,379	-	13,379	12,060
2(e) Activities for generating funds				
Fundraising activities	2,290	-	2,290	2,917
Total	2,290	-	2,290	2,917
Total Incoming Resources	£	<u>106,058</u>	<u>10,202</u>	<u>116,260</u>
			<u>151,779</u>	

The Parochial Church Council of the Ecclesiastical Parish of Verwood

Notes to the Accounts (continued)

3. Resources Used

	Unrestricted Funds	Restricted Funds	Total Funds	
	£	£	2021 £	2020 £
3(a) Grants and Charitable giving				
Outreach (5% of income)	5,200	-	5,200	4,740
Restricted giving	-	278	278	1,538
Other	150	-	150	315
Barry Martin Discretionary Fund	-	192	192	-
Total	5,350	470	5,820	6,593

3(b) Activities directly relating to the work of the Church

Parish share	79,032	-	79,032	79,034
Clergy expenses	1,998	-	1,998	2,421
Church running costs	6,321	1,388	7,709	10,841
Parish Centre running costs	8,347	-	8,347	10,608
Parish Centre improvements	-	1,051	1,051	-
Services choir and organ	2,523	576	3,099	2,208
Support costs (see note 4)	17,276	16,952	34,228	43,329
Church activities – other	120	-	120	192
Depreciation	1,200	-	1,200	1,200
Total	116,817	19,967	136,784	149,833

Total Resources

Used	£	<u>122,167</u>	<u>20,437</u>	<u>142,604</u>	<u>156,426</u>
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4. Support Costs

	2021 £	2020 £
Office costs	32,898	41,836
Audit fees	960	960
Sundries	<u>370</u>	<u>533</u>
	34,228	43,329

The Parochial Church Council of the Ecclesiastical Parish of Verwood

Notes to the Accounts (continued)

5. *Staff Costs*

	2021	2020
	£	£
Wages and salaries	32,997	38,852

- During the year the PCC employed one part time staff member at the Parish Office and one part time cleaner for the Parish Centre. A full time Youth Minister was in post for the period January-August. No one earned in excess of £60,000 per annum.
- Employers National Insurance contributions were £1,886.
- Our contribution to our employees defined pension scheme was £1,644.
- Expenditure of £20,000 came from Restricted Funds, with none moving from General Funds.

6. *Gains or losses on investments*

Dividends received from investments are shown within income from investments. As recommended in SORP 2019, gains both from the movement in the market value of the shares that have not been sold, unrealised gains, and on shares that have been sold, realised gains, are now shown as losses on our investment assets.

7. *Fixed assets*

	<u>Property Vested in DBF</u>					
	Parish Centre					
	Land	Building	All Saints	Fixtures	Heritage	Total Assets
Cost or Valuation						
As at 1 January 2021	46,000	270,017	91,704	3,054	32,120	442,895
As at 31 December 2021	46,000	270,017	91,704	3,054	32,120	442,895

Depreciation						
As at 1 January 2021	-	56,810	-	3,054	-	59,864
Charged in year	-	1,200	-	-	-	1,200
As at 31 December 2021	-	58,010	-	3,054	-	61,064

Net Book Value						
As at 31 December 2021	46,000	212,007	91,704	-	32,120	381,831

As at 31 December 2020	46,000	213,207	91,704	-	32,120	383,031

In 2003 the cost of the freehold land upon which the Parish Centre is built was entered at cost into the accounts. Title to the land, and therefore the building on it, rests solely with Salisbury. However, the proceeds of any sale would become part of the PCC's general funds and they are therefore shown as assets of the PCC vested in the Diocesan Board of Finance of the Salisbury Diocese.

The Parochial Church Council of the Ecclesiastical Parish of Verwood

Notes to the Accounts (continued)

For the same reasons, in 2006 All Saints Church, a freehold property, was brought into the accounts at cost, of £91,704, as an asset vested in the Diocesan Board of Finance of the Salisbury Diocese. Heritage assets were entered into the accounts in 2005 at market valuation. These assets were revalued in September 2019 by an independent valuer.

The PCC decided in 2004 that, with an expected life of the Parish Centre building well in excess of 50 years, an annual depreciation of £1,200 would be more appropriate at this time: it has also decided that the rate of depreciation should be reviewed at five-yearly intervals, at the same time as the quinquennial inspection. The latest review was conducted in February 2019 and the existing policy re-approved at the PCC meeting that month. All repairs and minor improvements are written off in the year of expenditure.

8. Investment Assets

These are investments held in CBF Church of England Fund Income Shares. They have been valued on 31 December 2021 at mid-market price of 2,338.67p per share (2020 at 2,048.73p per share).

	2021		2020	
	No of shares	£	No of shares	£
Unrestricted				
General account	445.23	10,412	414.64	8,495
Restricted				
Bequest and other restricted funds account	5,002.38	116,989	5,731.31	117,419
Total		<u>127,401</u>		<u>125,914</u>

There was no withdrawals from the General Fund. One withdrawal of £20,000.00 was made from the Bequest Fund to pay for Parish Centre works and our Youth Minister.

Excluded from our accounts are restricted funds that are held in a related "Incumbent and Churchwardens Trust for ecclesiastical purposes" by the Salisbury Diocesan Board of Finance as follows:

	2021	2020
	£	£
Maton Investments	<u>16,464</u>	<u>14,423</u>

**The Parochial Church Council of the
Ecclesiastical Parish of Verwood**

Notes to the Accounts (continued)

9. *Cash at Bank and in hand*

	Unrestricted Funds	Restricted Funds	Total Funds	
	£	£	2021 £	2020 £
Cash at Bank	21,515	8,590	30,105	37,545
Cash in Hand	845	-	845	891
Totals	22,360	8,590	30,950	38,436
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10. *Debtors*

	2021 £	2020 £
HMRC Income Tax refund	1,616	4,323
HMRC December JRS	-	758
Total	1,616	5,081

11. *Creditors due within one year*

	2021 £	2020 £
General creditors	694	2,771
Total	694	2,771

12. *Transfers between Funds*

There were none during 2021.

The Parochial Church Council of the Ecclesiastical Parish of Verwood

Notes to the Accounts (continued)

13. Funds within the accounts

Restricted funds

Where monies have been donated or bequeathed for specific purposes a restricted fund is set up within the accounts. Our current restricted funds are as follows:

Special	Collections for distinct and specific cause, usually not the Church
Bequest	For bequests with a specific purpose, generally the improvement or maintenance of the Church
Choir	For choir earnings and expenditure
Organ	To control monies specific to the organ and its maintenance
Youth	For youth ministry
Barry Martin	For those in financial hardship. Exercised exclusively at the discretion of the Vicar.

Designated Funds

These are funds set up by the PCC for specific purposes. However, the monies within them can be re-allocated, or returned to the General Fund, by the PCC, if an appropriate authorisation is made. Some donated funds are subject to recall, if the designated purpose is not pursued.

14. Analysis of net assets between funds

	General Fund £	Restricted Funds £	Total Funds £
Fixed assets	349,711	-	349,711
Heritage assets	32,120	-	32,120
Investments	10,412	116,989	127,401
Debtors	1,616	-	1,616
Cash at bank	22,360	8,590	30,950
Creditors	-443	-251	-694
Balance at 31 December 2021	415,776	125,328	541,104

**The Parochial Church Council of the
Ecclesiastical Parish of Verwood**

Notes to the Accounts (continued)

15. Reconciliation of movements between funds - Restricted

A statement of financial activity for each of the restricted funds for the year ended 31 December 2021.

	Special	Bequest	Choir	Organ	Youth	Discretion	Total
	£	£	£	£	£	£	£
Incoming resources							
From donors	278	-	80	-	-	-	358
HMRC JRS	-	-	-	-	6,536	-	6,536
Income from investments	-	2,850	75	303	-	80	3,308
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Total incoming resources	278	2,850	155	303	6,536	80	10,202
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Resources used							
Donations	278	-	-	-	-	192	470
Church work	-	800	110	466	18,592	-	19,968
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Total resources used	278	800	110	466	18,592	192	20,438
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Net resources	-	2,050	45	-163	-12,056	-112	-10,236
Investment gains	-	13,494	600	1800	-	600	16,494
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Net movement in funds	-	15,544	645	1,637	-12,056	488	6,258
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Balance at 1 January 2021	-	29,976	967	4,724	82,363	1,038	119,068
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Balance at 31 December 2021	-	45,520	1,612	6,361	70,307	1,526	125,328
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Fund Assets – Restricted and Designated

All Restricted Funds are held as investments within one CBF Church of England Fund, known as our Bequest Fund. With limited amounts held in the CafBank current account

**The Parochial Church Council of the
Ecclesiastical Parish of Verwood**

**Independent Examiners' report to the Trustees of the Parochial Church Council of the
Ecclesiastical Parish of Verwood**

I report to the Charity trustees on my examination of the charity for the year ended 31 December 2021, which are set out on pages three to fourteen.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

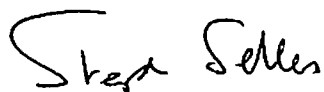
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act..

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records ; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen Sellers
Institute of Chartered Accountants in England and Wales
Grant Sellers, Chartered Accountants
Bank Court, 12 Manor Road, Verwood, Dorset, BH31 6DY

date 30 March 2022