

Charity number: 1130728

**The Parochial Church Council
of the Ecclesiastical Parish of St Peter and
St Paul, Saltwood
Parochial Church Councils' report
and financial statements
for the year ended 31 December 2024**

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

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The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Legal and administrative information

Charity number

1130728

Rector

Reverend Barry Knott

Hon. Secretary

Mr Derek Harris

Hon. Treasurer

Mr Laurie Maxfield

Independent examiner

Mrs Maxine Gambrill FCCA, PG Lemon LLP
134 High Street
HYTHE
Kent
CT21 5LB

Bankers

National Westminster Bank
Europa House
49 Sandgate Road
Folkestone
Kent, CT20 1RU

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Report of the Trustees for the year ended 31 December 2024

ADMINISTRATIVE INFORMATION

The Church of St. Peter and St. Paul is situated in Rectory Lane, Saltwood. It is in the Archdeaconry of Ashford in the Diocese of Canterbury within the Church of England. The correspondence address is The Rectory, Rectory Lane, Saltwood, Kent CT21 4QA.

The Parochial Church Council is a charity registered with the Charity Commission under charity registration number 1130728. The parish forms a benefice with St Stephen's Church Lympe.

PCC members who served during 2024 were:

<i>Rector:</i>	The Reverend Barry Knott:	
<i>Assistant priest</i>	The Reverend Tricia Hill	
<i>Readers</i>	Mr Bob White	
<i>Churchwardens:</i>	Mrs Carol Eastell	From 18 May 2021
	Mr John Campbell	Elected 17 April 2023
<i>Hon. Treasurer:</i>	Mr Laurie Maxfield	
<i>Hon. Secretary:</i>	Mr Derek Harris	
<i>Deanery Synod Members:</i>	Mr John Campbell	Elected 17 April 2023
	Mrs Mary Hunter	Elected 17 April 2023
	Mr Laurie Maxfield	Re-elected 17 April 2023
<i>Elected lay Members:</i>	Mrs Beth Lewsey	Elected 17 April 2023
	Mrs Tess Duran	Re-elected 28 April 2022
	Mrs Christine Dodd	From 17 April 2023
	Mrs Penny Marsh	Re-elected 28 April 2022
	Mr John Hall	Elected 15 April 2024
	Ms Alex Harrington	Elected 15 April 2024

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Report of the Trustees for the year ended 31 December 2024

STRUCTURE AND GOVERNANCE

The Council met on five occasions in 2024, generally with only one or two apologies for absence at each meeting.

Four sub-committees report to the PCC - Standing, Premises, Finance and for the Lads Club Church Hall.

Salt wood and Lympne churches each have their own PCC. They share a single ministry team and the same person acts as treasurer for the two parishes.

SUMMARY OF THE YEAR

Church attendance has remained strong during the year with live streaming facilities remaining in place thus supplementing the congregation by a significant number of people. There are up to fifty people watching from home, both locally and farther afield.

For example, during October, 263 persons of age 16 and over and 11 under 16 were recorded as attending services at Saltwood. Plus over 450 attended the two school Harvest services in church. At Christmas 371 people attended the Christmas and advent services at church and those in the local community were very popular, especially carols in the Courtyard at Lympne Castle where it was estimated that over 1000 people came.

At the annual meeting in 2024 there were 137 parishioners on the Electoral Roll.

During the year the chancel carpet was replaced, floodlights for the church renewed, also part of the perimeter churchyard wall was rebuilt and repairs to the lych gate carried out. A contactless donation machine is now permanently available in church.

OBJECTIVE AND AIMS

The PCC has the responsibility of co-operating with the Rector to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical in the parish.

Our objective has been to strengthen links with the local community by offering events and activities that are attractive to families.

The church continues to be committed to the relief of need in the local area, providing financial and other material support to the Rainbow Centre; two members of the Saltwood congregation are trustees of the charity.

CHURCH SERVICES

Sunday services were held each week at both Saltwood (8am to 10am) and Lympne at 11am. There is also a service at Pedlinge Chapel once per month which included a very successful nine lessons and carols at Christmas.

Communion services continued on three Sundays each month with a family service on the fourth Sunday at Saltwood and second Sunday at Lympne. Joint services with Lympne continued on fifth Sundays.

During the year there were 8 baptisms, 3 weddings, 9 funerals at church and 12 interments of ashes.

OUTREACH AND COMMUNITY

Among the activities undertaken during the year were:

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Report of the Trustees

for the year ended 31 December 2024

- Lympne & Saltwood Toddlers meet on Wednesdays at Saltwood and on Thursday at Lympne, during 2024 we had 86 families attending with an average of 13 families each week, providing valuable support to mums, dads, grandparents and toddlers.
 - Messy Church meets each month from February to November, for activities and food while still using the church for a time of worship. Culminating in a Christingle Service with bonfire and BBQ in December, which got over 100 children and adults. In addition to an average attendance over 30. There was our usual team of between 7 and 10 helpers.
 - There are 28 children and young people who come to Sunday Club, meeting at the Lads' Club on 3rd and 5th Sundays of the month, and taking part in both Family Services in the Benefice on 2nd Sundays at Lympne and 4th Sundays at Saltwood.
 - Bubble Church - Is a Sunday church service especially for babies, toddlers and young families held in the Lads Club on the first Sunday of every month. We have been successfully running for a year now. We were visited by Bubble Church HQ in June and we were told that we are the flagship Bubble Church for the South East of England! We have 50 families on our books.
 - Prayer Groups - We have several prayer groups that meet regularly as well as before our main services; two weekly ones and one monthly one that meet in the afternoons. There is also a prayer and support group praying mainly for people with health issues, and a support prayer facility available after the Sunday service at Saltwood.
- We have a pastoral group that meets regularly and looks out for the parishioners that need help and support.
- Continued support for Saltwood Cof E Primary School through the provision of the church building for regular worship, the delivery of assemblies in school and the involvement of two members of the congregation on the governing body.
 - The monthly SALT central meeting and meetings of the home groups have continued very successfully with around 30 attendees across three groups.
 - We have a good team of Tower Bell ringers who in addition to the Sunday services, rung for several weddings and memorial services for which donations were received.
 - The church formed a Handbell Ringing team a while ago and they continue to perform at many events.
 - The choir meets every week for rehearsals and leads the service most Sundays. For a special carol service in December we assembled a choir of all ages which was very popular.
 - The Lads' Club is the Church Hall and is located in Rectory Lane. It is managed by a sub committee of the PCC and is widely used by the local community and many church groups. The improvements and extension completed in 2021 have enhanced its usefulness considerably.
 - The Garden Gang continued to meet each Wednesday to keep the churchyard in outstanding condition. Up to a dozen come and help, not all necessarily church attendees.
 - There is a weekly afternoon drop in session on Mondays for members of the community, typically around 20 people attend, the majority of them not regular church attendees. This is a time to chat, eat cake and play games often with pupils from Brockhill school joining in. The provision of refreshments at church events is often taken for granted as is cleaning the church, so we take the opportunity in this annual report to thank all those who help week in week out in these ways.

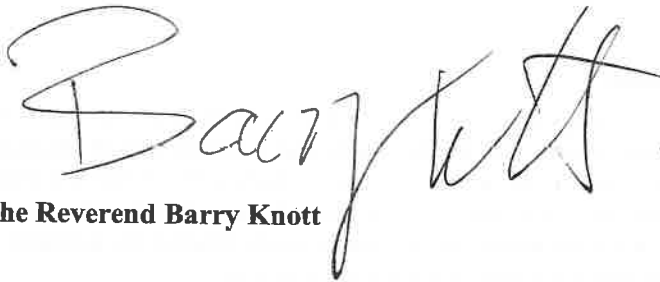
The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

**Report of the Trustees
for the year ended 31 December 2024**

FINANCIAL REVIEW

The financial affairs of the PCC are monitored by the Honorary Treasurer and the Finance Committee. They are set out on pages 7 to 17 of these accounts. The basis of preparation is in accordance with the Charities Acts and is explained in paragraph 1.1 to 1.3 on page 9. The income on the unrestricted funds in 2024 exceeded the expenditure by £8,000 and the net assets on the unrestricted funds amounted to £105,445 as at 31 December 2024.

Approved by the Trustees on ~~11.12.2024~~ ~~11.12.2024~~ and signed on their behalf by

A handwritten signature in black ink, appearing to read 'Barry Knott', written over a horizontal line.

Name: The Reverend Barry Knott

Position: Rector and Chairman

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Independent examiner's report to the trustees on the unaudited financial statements of St Peter and St Paul, Saltwood.

I report on the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood, for the year ended 31 December 2024, set out on pages 8 to 17.

Respective responsibilities of trustees and independent examiner

As the charity's trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of section 144 (2) of the Charities Act 2011 (the 2011 Act) does not apply and that an independent examination is needed. It is my responsibility to examine accounts under section 145 of the 2011 Act, to follow procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act, and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act and the Church Accounting Regulations 2006.have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M. A. Gambrill

Mrs Maxine Gambrill FCCA

Chartered Certified Accountant

Independent examiner

PG Lemon LLP

134 High Street

HYPHE

Kent

CT21 5LB

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Statement of financial activities

For the year ended 31 December 2024

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	2024 Total £	2023 Total £
Incoming resources						
Incoming resources from generating funds:						
Voluntary income	2	102,238	1,907	-	104,145	119,685
Activities for generating funds	3	29,619	390	-	30,009	37,485
Investment income	4	5,083	176	-	5,259	5,013
Grants	2	-	-	-	-	10,494
Covenants	-	-	256	-	256	-
Total incoming resources		136,940	2,729	-	139,669	172,677
Resources expended						
Charities and missions		6,202	-	-	6,202	6,508
Diocesan contribution		68,799	-	-	68,799	66,440
Charitable activities	5	53,891	5,038	-	58,929	53,294
Organ restoration	5	-	1,745	-	1,745	62,602
Total resources expended		128,892	6,783	-	135,675	188,844
Net incoming/(outgoing) resources before transfers		8,048	(4,054)	-	3,994	(16,167)
Transfers between funds		-	-	-	-	-
Net incoming/(outgoing) resources for the year		8,048	(4,054)	-	3,994	(16,167)
Total funds brought forward		97,397	10,569	6,103	114,069	130,236
Total funds carried forward		105,445	6,515	6,103	118,063	114,069

The notes on pages 9 to 12 form an integral part of these financial statements.

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood


Balance sheet

as at 31 December 2024

	Notes	£	2024	£	£	2023	£
Current assets							
Stocks	6	1,105			1,587		
Debtors	6	6,494			8,152		
Investments	7	14,851			14,851		
Cash at bank and in hand		104,283			112,570		
		126,733			137,160		
Creditors: amounts falling due within one year		(8,670)			(23,091)		
Net current assets			118,063			114,069	
Net assets			118,063			114,069	
Funds							
Endowment funds	10	6,103			6,103		
Restricted income funds	9	6,515			10,569		
Unrestricted income funds	8	105,445			97,397		
Total funds			118,063			114,069	

The financial statements were approved by the Trustees on 24th March 2025 and signed on its behalf by


The Reverend Barry Knott
Rector and Chairman


Laurence Maxfield
Honorary Treasurer

The notes on pages 9 to 12 form an integral part of these financial statements.

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Notes to financial statements

for the year ended 31 December 2024

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 1993.

The Ecclesiastical Parish of St Peter and St Paul, Parochial Church Council (the PCC) constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the PCC's ability to continue as a going concern.

1.2. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Capital expenditure is included on the statement of financial activities within the expenditure on charitable activities.

1.3. Investments

Current asset investments are at the lower of cost and net realisable value but their market value is shown at Note 7.

2. Voluntary income

	Unrestricted funds	Restricted funds	2024 Total	2023 Total
	£	£	£	£
Donations	85,725	1,907	87,632	109,569
Legacies	-	-	-	3,000
Grants	750	-	750	10,494
Other	15,763	-	15,763	7,116
	<u>102,238</u>	<u>1,907</u>	<u>104,145</u>	<u>130,179</u>

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Notes to financial statements for the year ended 31 December 2024

3. Activities for generating funds

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Fees	6,894	390	7,284	10,329
From Activities	8,400	-	8,400	10,860
Mags / Cards	81	-	81	122
Church hall	14,244	-	14,244	16,174
	<u>29,619</u>	<u>390</u>	<u>30,009</u>	<u>37,485</u>

4. Investment income

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Investment income	5,083	176	5,259	5,013
	<u>5,083</u>	<u>176</u>	<u>5,259</u>	<u>5,013</u>

5. Costs of charitable activities

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Light, heat and insurance	11,100		11,100	9,767
Fabric repairs	-		-	62,602
Repairs and renewals	4,714	1,745	6,459	2,722
Churchyard costs	1,020	5,038	6,058	2,285
Music and choir expenses	1,473		1,473	1,210
Upkeep of services	1,074		1,074	468
Independent examiner's fees and payroll	1,600		1,600	1,500
Expenses of ministry	13,737		13,737	8,702
Lads' club insurance and general expenses	6,786		6,786	12,350
Young people	3,461		3,461	5,002
Magazines and books	52		52	50
Ordinary expenses	6,016		6,016	4,529
Parish administration	2,858		2,858	4,709
	<u>53,891</u>	<u>6,783</u>	<u>60,674</u>	<u>115,896</u>

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Notes to financial statements for the year ended 31 December 2024

6. Debtors

	2024 £	2023 £
Gift aid tax recoverable	2,302	5,728
Prepayments and accrued income	4,192	2,424
Stock	1,105	1,587
	<u>7,599</u>	<u>9,739</u>

7. Current asset investments

	2024 £	2023 £
Investments at cost	<u>14,851</u>	<u>14,851</u>

8. Unrestricted funds

	At 1 January 2024 £	Incoming resources £	Outgoing resources £	At 31 December 2024 £
General Fund	<u>97,397</u>	<u>136,940</u>	<u>128,892</u>	<u>105,445</u>

9. Restricted funds

	At 1 January 2024 £	Incoming resources £	Outgoing resources £	At 31 December 2024 £
Pedlinge Fund	1,040	106	-	1,146
Organ fund	5,054	-	1,745	3,309
Friends of Saltwood Churchyard Fund	4,475	2,623	5,038	2,060
	<u>10,569</u>	<u>2,729</u>	<u>6,783</u>	<u>6,515</u>

10. Endowment funds

	At 1 January 2024 £	At 31 December 2024 £
General Fund	<u>6,103</u>	<u>6,103</u>

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Notes to financial statements for the year ended 31 December 2024

11. Capital commitments

There are no outstanding capital commitment as at 31 December 2023.

12. Independent examiner's fee

The fee for independent examination of the 2024 accounts was £1,330 + VAT.

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Pedlinge Fund (Restricted Fund)

For the year ended 31 December 2024

	2024	2023
	£	£
Balance as at 1 January 2024	1,040	936
Income		
Endowment income	106	104
	<u>1,146</u>	<u>1,040</u>
Expenditure		
Fabric expenses	-	-
	<u>-</u>	<u>-</u>
Balance as at 31 December 2024	<u><u>1,146</u></u>	<u><u>1,040</u></u>

The balance of £1,146 is held in the PCC's current account at Natwest.

The Pedlinge fund is a restricted fund for monies given solely for the refurbishment and maintenance of the fabric of Pedlinge Chapel at Ease.

All collections from Pedlinge, together with the general running costs for the Chapel are accounted for within the PCC's general funds.

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Friends of Saltwood Churchyard Fund (Restricted Fund)

For the year ended 31 December 2024

	2024 £	2023 £
Income and expenditure account		
Income		
Donations	1,907	2,076
Interest	70	51
Fundraising	390	1,020
Grants	-	250
Covenants/giftaid	256	581
	<u>2,623</u>	<u>3,978</u>
Expenditure		
Churchyard upkeep	2,138	769
Mower and churchyard maintenance	-	744
Sundries	430	316
Repairs to wall	1,750	-
Tree Pruning	720	-
Repairs to memorial	-	216
	<u>(5,038)</u>	<u>(2,045)</u>
(Deficit)/surplus of income over expenditure	<u>(2,415)</u>	<u>1,933</u>
Balance sheet		
Assets		
Current account	1,796	1,567
Friends current account	-	1,563
CDBF deposit	45	1,345
Gift aid creditor	219	-
	<u>2,060</u>	<u>4,475</u>
Represented by:		
General reserve at 1 January 2024	4,475	2,542
Surplus for the year	(2,415)	1,933
General reserve at 31 December 2024	<u>2,060</u>	<u>4,475</u>

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Flower Fund (Restricted Fund)

For the year ended 31 December 2024

	2024		2023	
	£	£	£	£
Balance as at 1 January 2024		-		-
Income				
Contributions to wedding flowers		-		-
Expenditure				
Donation to cost of flowers purchased		-		-
Balance as at 31 December 2024		-		-

There is a nil balance the National Westminster Bank, Folkestone.

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Lads' Club Fund (Restricted Fund)

For the year ended 31 December 2024

	2024		2023	
	£	£	£	£
Balance as at 1 January 2024		-		21,412
Income				
Donations	-	-	-	-
Development project fund	-	-	100	-
COVID grants and other income	-	-	-	-
Fundraising events	-	-	-	-
Contributions from users	-	-	-	100
	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,512</u>
Expenditure				
Lighting and heating	-	-	-	-
Water and sewerage	-	-	-	-
Cleaning	-	-	-	-
Repairs and maintenance	-	-	-	-
Improvement project	-	-	4,577	-
Sundry expenses	-	-	-	-
Council tax	-	-	-	-
Insurance	-	-	-	(4,577)
	<u>-</u>	<u>-</u>	<u>-</u>	<u>(4,577)</u>
Transfer to general reserves		-		16,935
Balance as at 31 December 2024		<u>-</u>		<u>-</u>

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Organ Repair Fund (Restricted Fund)

For the year ended 31 December 2024

	2024	2023
	£	£
Income and expenditure account		
Brought forward	5,054	28,458
Income		
Donations	-	24,868
Appeal funds (launched 6.10.2022)	-	3,783
Grant	-	10,244
Gift aid recoverable	-	303
	<u>-</u>	<u>39,198</u>
Expenditure	1,745	62,602
	<u>(1,745)</u>	<u>(62,602)</u>
Surplus of income over expenditure	<u>3,309</u>	<u>5,054</u>
 Balance sheet		
Assets		
Current accounts	3,309	5,054
	<u>3,309</u>	<u>5,054</u>
Represented by:		
Natwest bank	-	386
Cash in CoE Deposit	3,309	4,668
Debtor	-	-
General reserve at 31 December 2024	<u>3,309</u>	<u>5,054</u>

A balance of £3,309 is held in a CoE deposit account.

