

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER & ST PAUL, SALTWOOD

England & Wales · Charity number 1130728

## Details

---

Other names	PCC OF SALTWOOD
Status	Registered
Legal form	Previously excepted
Registered	2009-07-24
Register	<a href="#">View on the Charity Commission register</a>

## Contact

---

Address	116 North Road Hythe Hythe Kent CT21 5DY
Phone	01303266095
Email	<a href="mailto:beneficeadministrator@saltwoodchurch.org">beneficeadministrator@saltwoodchurch.org</a>
Website	<a href="http://www.saltwoodchurch.org">www.saltwoodchurch.org</a>

## Activities

---

**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** The PCC has the responsibility of co-operating with the Rector, The Reverend Stephen McCaulay( Rector from the 2nd November 2016), in promoting in the whole mission of the Church, pastoral, evangelistic, social and ecumenical in the Parish. It also has the maintenance responsibilities for St Peter & St Paul Church in Saltwood, Pedlinge Chapel at Ease and The Lads' Club, Saltwood.

## Classification

---

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Kent

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£139,669	£135,675	-	-
2023-12-31	£172,677	£188,844	-	-
2022-12-31	£167,594	£138,584	-	-
2021-12-31	£193,573	£297,673	-	-
2020-12-31	£190,528	£122,478	-	-

## Trustees

Name	Role	Appointed
Alexandra Harrington		2024-04-15
Carol Anne Carr Eastell		2021-05-18
David Weller		2025-04-28
Derek Edward Harris		2022-03-29
Elizabeth June Lewsey		2023-04-17
Jeremy Colin Russell		2026-04-20
John Christopher David Hall		2024-04-15
LAURENCE ROYDEN MAXFIELD		
Lt Col John Michael Campbell		2023-04-17
Mary Hunter		2021-05-18
PENELOPE MARGARET MARSH		
Rev Barry James Frederick Knott		2020-07-02
Rev PATRICIA FRANCES HILL		2012-07-13
Robert Charles White		2014-04-29

---

# Accounts

---

**Charity number: 1130728**

**The Parochial Church Council  
of the Ecclesiastical Parish of St Peter and  
St Paul, Saltwood  
Parochial Church Councils' report  
and financial statements  
for the year ended 31 December 2024**

# **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

## **Contents**

	<b>Page</b>
Legal and administrative information	<b>1</b>
Annual report	<b>2 - 5</b>
Independent examiner's report	<b>6</b>
Statement of financial activities	<b>7</b>
Balance sheet	<b>8</b>
Notes to the financial statements	<b>9 - 12</b>
Restricted funds	<b>14 - 17</b>

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Legal and administrative information**

**Charity number**

1130728

**Rector**

Reverend Barry Knott

**Hon. Secretary**

Mr Derek Harris

**Hon. Treasurer**

Mr Laurie Maxfield

**Independent examiner**

Mrs Maxine Gambrell FCCA, PG Lemon LLP  
134 High Street  
HYTHE  
Kent  
CT21 5LB

**Bankers**

National Westminster Bank  
Europa House  
49 Sandgate Road  
Folkestone  
Kent, CT20 1RU

# The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

## Report of the Trustees for the year ended 31 December 2024

### ADMINISTRATIVE INFORMATION

The Church of St. Peter and St. Paul is situated in Rectory Lane, Saltwood. It is in the Archdeaconry of Ashford in the Diocese of Canterbury within the Church of England. The correspondence address is The Rectory, Rectory Lane, Saltwood, Kent CT21 4QA.

The Parochial Church Council is a charity registered with the Charity Commission under charity registration number 1130728. The parish forms a benefice with St Stephen's Church Lympne.

PCC members who served during 2024 were:

<i>Rector:</i>	The Reverend Barry Knott:	
<i>Assistant priest</i>	The Reverend Tricia Hill	
<i>Readers</i>	Mr Bob White	
<i>Churchwardens:</i>	Mrs Carol Eastell	From 18 May 2021
	Mr John Campbell	Elected 17 April 2023
<i>Hon. Treasurer:</i>	Mr Laurie Maxfield	
<i>Hon. Secretary:</i>	Mr Derek Harris	
<i>Deanery Synod Members:</i>	Mr John Campbell	Elected 17 April 2023
	Mrs Mary Hunter	Elected 17 April 2023
	Mr Laurie Maxfield	Re-elected 17 April 2023
<i>Elected lay Members:</i>	Mrs Beth Lewsey	Elected 17 April 2023
	Mrs Tess Duran	Re-elected 28 April 2022
	Mrs Christine Dodd	From 17 April 2023
	Mrs Penny Marsh	Re-elected 28 April 2022
	Mr John Hall	Elected 15 April 2024
	Ms Alex Harrington	Elected 15 April 2024

# **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

## **Report of the Trustees for the year ended 31 December 2024**

### **STRUCTURE AND GOVERNANCE**

The Council met on five occasions in 2024, generally with only one or two apologies for absence at each meeting.

Four sub-committees report to the PCC - Standing, Premises, Finance and for the Lads Club Church Hall.

Salt wood and Lypne churches each have their own PCC. They share a single ministry team and the same person acts as treasurer for the two parishes.

### **SUMMARY OF THE YEAR**

Church attendance has remained strong during the year with live streaming facilities remaining in place thus supplementing the congregation by a significant number of people. There are up to fifty people watching from home, both locally and farther afield.

For example, during October, 263 persons of age 16 and over and 11 under 16 were recorded as attending services at Saltwood. Plus over 450 attended the two school Harvest services in church. At Christmas 371 people attended the Christmas and advent services at church and those in the local community were very popular, especially carols in the Courtyard at Lypne Castle where it was estimated that over 1000 people came.

At the annual meeting in 2024 there were 137 parishioners on the Electoral Roll.

During the year the chancel carpet was replaced, floodlights for the church renewed, also part of the perimeter churchyard wall was rebuilt and repairs to the lych gate carried out. A contactless donation machine is now permanently available in church.

### **OBJECTIVE AND AIMS**

The PCC has the responsibility of co-operating with the Rector to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical in the parish.

Our objective has been to strengthen links with the local community by offering events and activities that are attractive to families.

The church continues to be committed to the relief of need in the local area, providing financial and other material support to the Rainbow Centre; two members of the Saltwood congregation are trustees of the charity.

### **CHURCH SERVICES**

Sunday services were held each week at both Saltwood (8am to 10am) and Lypne at 11am. There is also a service at Pedlinge Chapel once per month which included a very successful nine lessons and carols at Christmas.

Communion services continued on three Sundays each month with a family service on the fourth Sunday at Saltwood and second Sunday at Lypne. Joint services with Lypne continued on fifth Sundays.

During the year there were 8 baptisms, 3 weddings, 9 funerals at church and 12 interments of ashes.

### **OUTREACH AND COMMUNITY**

Among the activities undertaken during the year were:

# **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

## **Report of the Trustees**

### **for the year ended 31 December 2024**

- Lympne & Saltwood Toddlers meet on Wednesdays at Saltwood and on Thursday at Lympne, during 2024 we had 86 families attending with an average of 13 families each week, providing valuable support to mums, dads, grandparents and toddlers.
- Messy Church meets each month from February to November, for activities and food while still using the church for a time of worship. Culminating in a Christingle Service with bonfire and BBQ in December, which got over 100 children and adults. In addition to an average attendance over 30. There was our usual team of between 7 and 10 helpers.
- There are 28 children and young people who come to Sunday Club, meeting at the Lads' Club on 3rd and 5th Sundays of the month, and taking part in both Family Services in the Benefice on 2nd Sundays at Lympne and 4th Sundays at Saltwood.
- Bubble Church - Is a Sunday church service especially for babies, toddlers and young families held in the Lads Club on the first Sunday of every month. We have been successfully running for a year now. We were visited by Bubble Church HQ in June and we were told that we are the flagship Bubble Church for the South East of England! We have 50 families on our books.
- Prayer Groups - We have several prayer groups that meet regularly as well as before our main services; two weekly ones and one monthly one that meet in the afternoons. There is also a prayer and support group praying mainly for people with health issues, and a support prayer facility available after the Sunday service at Saltwood.

We have a pastoral group that meets regularly and looks out for the parishioners that need help and support.

- Continued support for Saltwood Cof E Primary School through the provision of the church building for regular worship, the delivery of assemblies in school and the involvement of two members of the congregation on the governing body.
- The monthly SALT central meeting and meetings of the home groups have continued very successfully with around 30 attendees across three groups.
- We have a good team of Tower Bell ringers who in addition to the Sunday services, rung for several weddings and memorial services for which donations were received.
- The church formed a Handbell Ringing team a while ago and they continue to perform at many events.
- The choir meets every week for rehearsals and leads the service most Sundays. For a special carol service in December we assembled a choir of all ages which was very popular.
- The Lads' Club is the Church Hall and is located in Rectory Lane. It is managed by a sub committee of the PCC and is widely used by the local community and many church groups. The improvements and extension completed in 2021 have enhanced its usefulness considerably.
- The Garden Gang continued to meet each Wednesday to keep the churchyard in outstanding condition. Up to a dozen come and help, not all necessarily church attendees.
- There is a weekly afternoon drop in session on Mondays for members of the community, typically around 20 people attend, the majority of them not regular church attendees. This is a time to chat, eat cake and play games often with pupils from Brockhill school joining in. The provision of refreshments at church events is often taken for granted as is cleaning the church, so we take the opportunity in this annual report to thank all those who help week in week out in these ways.

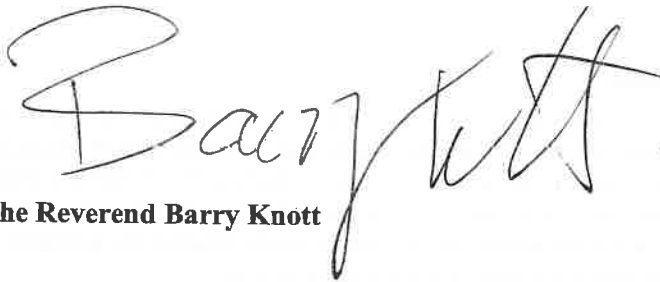
**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Report of the Trustees  
for the year ended 31 December 2024**

**FINANCIAL REVIEW**

The financial affairs of the PCC are monitored by the Honorary Treasurer and the Finance Committee. They are set out on pages 7 to 17 of these accounts. The basis of preparation is in accordance with the Charities Acts and is explained in paragraph 1.1 to 1.3 on page 9. The income on the unrestricted funds in 2024 exceeded the expenditure by £8,000 and the net assets on the unrestricted funds amounted to £105,445 as at 31 December 2024.

Approved by the Trustees on ~~11.12.2024~~ ~~11.12.2024~~ and signed on their behalf by

A handwritten signature in black ink, appearing to read 'Barry Knott', written over a faint, crossed-out printed name.

**Name: The Reverend Barry Knott**

**Position: Rector and Chairman**

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Independent examiner's report to the trustees on the unaudited financial statements of St Peter and St Paul, Saltwood.**

I report on the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood, for the year ended 31 December 2024, set out on pages 8 to 17.

**Respective responsibilities of trustees and independent examiner**

As the charity's trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of section 144 (2) of the Charities Act 2011 (the 2011 Act) does not apply and that an independent examination is needed. It is my responsibility to examine accounts under section 145 of the 2011 Act, to follow procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act, and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act and the Church Accounting Regulations 2006.have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*M. A. Gambrill*

**Mrs Maxine Gambrill FCCA**

Chartered Certified Accountant

**Independent examiner**

PG Lemon LLP  
134 High Street  
HYTHE  
Kent  
CT21 5LB

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Statement of financial activities

For the year ended 31 December 2024

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	2024 Total £	2023 Total £
<b>Incoming resources</b>						
Incoming resources from generating funds:						
Voluntary income	2	102,238	1,907	-	104,145	119,685
Activities for generating funds	3	29,619	390	-	30,009	37,485
Investment income	4	5,083	176	-	5,259	5,013
Grants	2	-	-	-	-	10,494
Covenants	-	-	256	-	256	-
<b>Total incoming resources</b>		<u>136,940</u>	<u>2,729</u>	<u>-</u>	<u>139,669</u>	<u>172,677</u>
<b>Resources expended</b>						
Charities and missions		6,202	-	-	6,202	6,508
Diocesan contribution		68,799	-	-	68,799	66,440
Charitable activities	5	53,891	5,038	-	58,929	53,294
Organ restoration	5	-	1,745	-	1,745	62,602
<b>Total resources expended</b>		<u>128,892</u>	<u>6,783</u>	<u>-</u>	<u>135,675</u>	<u>188,844</u>
<b>Net incoming/(outgoing) resources before transfers</b>		8,048	(4,054)	-	3,994	(16,167)
Transfers between funds		-	-	-	-	-
<b>Net incoming/(outgoing) resources for the year</b>		8,048	(4,054)	-	3,994	(16,167)
Total funds brought forward		97,397	10,569	6,103	114,069	130,236
<b>Total funds carried forward</b>		<u>105,445</u>	<u>6,515</u>	<u>6,103</u>	<u>118,063</u>	<u>114,069</u>

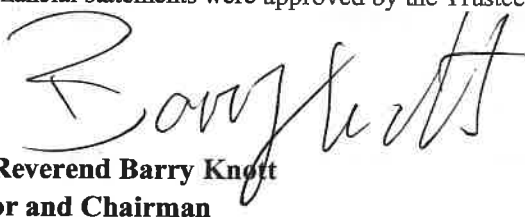
The notes on pages 9 to 12 form an integral part of these financial statements.


**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Balance sheet  
as at 31 December 2024**

	Notes	£	2024 £	£	2023 £
<b>Current assets</b>					
Stocks	6	1,105		1,587	
Debtors	6	6,494		8,152	
Investments	7	14,851		14,851	
Cash at bank and in hand		104,283		112,570	
			126,733	137,160	
<b>Creditors: amounts falling due within one year</b>					
		(8,670)		(23,091)	
<b>Net current assets</b>			118,063		114,069
<b>Net assets</b>			118,063		114,069
<b>Funds</b>					
Endowment funds	10		6,103		6,103
Restricted income funds	9		6,515		10,569
Unrestricted income funds	8		105,445		97,397
<b>Total funds</b>			118,063		114,069

The financial statements were approved by the Trustees on ~~21st March 2025~~ and signed on its behalf by

  
The Reverend Barry Knott  
Rector and Chairman

  
Laurence Maxfield  
Honorary Treasurer

The notes on pages 9 to 12 form an integral part of these financial statements.

# The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

## Notes to financial statements for the year ended 31 December 2024

### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

#### 1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 1993.

The Ecclesiastical Parish of St Peter and St Paul, Parochial Church Council (the PCC) constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the PCC's ability to continue as a going concern.

#### 1.2. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Capital expenditure is included on the statement of financial activities within the expenditure on charitable activities.

#### 1.3. Investments

Current asset investments are at the lower of cost and net realisable value but their market value is shown at Note 7.

### 2. Voluntary income

	Unrestricted funds	Restricted funds	2024 Total	2023 Total
	£	£	£	£
Donations	85,725	1,907	87,632	109,569
Legacies	-	-	-	3,000
Grants	750	-	750	10,494
Other	15,763	-	15,763	7,116
	<u>102,238</u>	<u>1,907</u>	<u>104,145</u>	<u>130,179</u>

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Notes to financial statements  
for the year ended 31 December 2024

3. Activities for generating funds

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Fees	6,894	390	7,284	10,329
From Activities	8,400	-	8,400	10,860
Mags / Cards	81	-	81	122
Church hall	14,244	-	14,244	16,174
	<u>29,619</u>	<u>390</u>	<u>30,009</u>	<u>37,485</u>

4. Investment income

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Investment income	5,083	176	5,259	5,013
	<u>5,083</u>	<u>176</u>	<u>5,259</u>	<u>5,013</u>

5. Costs of charitable activities

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Light, heat and insurance	11,100		11,100	9,767
Fabric repairs	-		-	62,602
Repairs and renewals	4,714	1,745	6,459	2,722
Churchyard costs	1,020	5,038	6,058	2,285
Music and choir expenses	1,473		1,473	1,210
Upkeep of services	1,074		1,074	468
Independent examiner's fees and payroll	1,600		1,600	1,500
Expenses of ministry	13,737		13,737	8,702
Lads' club insurance and general expenses	6,786		6,786	12,350
Young people	3,461		3,461	5,002
Magazines and books	52		52	50
Ordinary expenses	6,016		6,016	4,529
Parish administration	2,858		2,858	4,709
	<u>53,891</u>	<u>6,783</u>	<u>60,674</u>	<u>115,896</u>

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Notes to financial statements  
for the year ended 31 December 2024

<b>6. Debtors</b>		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
Gift aid tax recoverable		2,302	5,728
Prepayments and accrued income		4,192	2,424
Stock		1,105	1,587
		<u>7,599</u>	<u>9,739</u>
<b>7. Current asset investments</b>		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
Investments at cost		14,851	14,851
		<u>14,851</u>	<u>14,851</u>
<b>8. Unrestricted funds</b>	<b>At</b>		<b>At</b>
	<b>1 January</b>	<b>Incoming</b>	<b>31 December</b>
	<b>2024</b>	<b>resources</b>	<b>2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
General Fund	97,397	136,940	128,892
	<u>97,397</u>	<u>136,940</u>	<u>128,892</u>
<b>9. Restricted funds</b>	<b>At</b>		<b>At</b>
	<b>1 January</b>	<b>Incoming</b>	<b>31 December</b>
	<b>2024</b>	<b>resources</b>	<b>2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Pedlinge Fund	1,040	106	-
Organ fund	5,054	-	1,745
Friends of Saltwood Churchyard Fund	4,475	2,623	5,038
	<u>10,569</u>	<u>2,729</u>	<u>6,783</u>
<b>10. Endowment funds</b>		<b>At</b>	<b>At</b>
		<b>1 January</b>	<b>31 December</b>
		<b>2024</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
General Fund		6,103	6,103
		<u>6,103</u>	<u>6,103</u>

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Notes to financial statements  
for the year ended 31 December 2024**

**11. Capital commitments**

There are no outstanding capital commitment as at 31 December 2023.

**12. Independent examiner's fee**

The fee for independent examination of the 2024 accounts was £1,330 + VAT.

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Pedlinge Fund (Restricted Fund)**

**For the year ended 31 December 2024**

	2024		2023	
	£	£	£	£
Balance as at 1 January 2024		1,040		936
<b>Income</b>				
Endowment income		106		104
		<u>1,146</u>		<u>1,040</u>
<b>Expenditure</b>				
Fabric expenses		-		-
		<u>-</u>		<u>-</u>
Balance as at 31 December 2024		<u><u>1,146</u></u>		<u><u>1,040</u></u>

The balance of £1,146 is held in the PCC's current account at Natwest.

The Pedlinge fund is a restricted fund for monies given solely for the refurbishment and maintenance of the fabric of Pedlinge Chapel at Ease.

All collections from Pedlinge, together with the general running costs for the Chapel are accounted for within the PCC's general funds.

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Friends of Saltwood Churchyard Fund (Restricted Fund)**

**For the year ended 31 December 2024**

	2024 £	2023 £
<b>Income and expenditure account</b>		
<b>Income</b>		
Donations	1,907	2,076
Interest	70	51
Fundraising	390	1,020
Grants	-	250
Covenants/giftaid	256	581
	<u>2,623</u>	<u>3,978</u>
<b>Expenditure</b>		
Churchyard upkeep	2,138	769
Mower and churchyard maintenance	-	744
Sundries	430	316
Repairs to wall	1,750	-
Tree Pruning	720	-
Repairs to memorial	-	216
	<u>(5,038)</u>	<u>(2,045)</u>
(Deficit)/surplus of income over expenditure	<u>(2,415)</u>	<u>1,933</u>
<b>Balance sheet</b>		
<b>Assets</b>		
Current account	1,796	1,567
Friends current account	-	1,563
CDBF deposit	45	1,345
Gift aid creditor	219	-
	<u>2,060</u>	<u>4,475</u>
<b>Represented by:</b>		
General reserve at 1 January 2024	4,475	2,542
Surplus for the year	(2,415)	1,933
General reserve at 31 December 2024	<u>2,060</u>	<u>4,475</u>

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Flower Fund (Restricted Fund)**

**For the year ended 31 December 2024**

	2024		2023	
	£	£	£	£
Balance as at 1 January 2024		-		-
<b>Income</b>				
Contributions to wedding flowers		-		-
		-		-
<b>Expenditure</b>				
Donation to cost of flowers purchased		-		-
		-		-
Balance as at 31 December 2024		-		-

There is a nil balance the National Westminster Bank, Folkestone.

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Lads' Club Fund (Restricted Fund)**

**For the year ended 31 December 2024**

	2024		2023	
	£	£	£	£
Balance as at 1 January 2024		-		21,412
<b>Income</b>				
Donations	-	-	-	-
Development project fund	-	-	100	-
COVID grants and other income	-	-	-	-
Fundraising events	-	-	-	-
Contributions from users	-	-	-	100
	<u>-</u>	<u>-</u>	<u>-</u>	<u>100</u>
				21,512
<b>Expenditure</b>				
Lighting and heating	-	-	-	-
Water and sewerage	-	-	-	-
Cleaning	-	-	-	-
Repairs and maintenance	-	-	-	-
Improvement project	-	-	4,577	-
Sundry expenses	-	-	-	-
Council tax	-	-	-	-
Insurance	-	-	-	(4,577)
	<u>-</u>	<u>-</u>	<u>-</u>	<u>(4,577)</u>
Transfer to general reserves		-		16,935
Balance as at 31 December 2024		-		-

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

Organ Repair Fund (Restricted Fund)

For the year ended 31 December 2024

	2024 £	2023 £
<b>Income and expenditure account</b>		
Brought forward	5,054	28,458
<b>Income</b>		
Donations	-	24,868
Appeal funds (launched 6.10.2022)	-	3,783
Grant	-	10,244
Gift aid recoverable	-	303
	<u>-</u>	<u>39,198</u>
<b>Expenditure</b>	1,745	62,602
	<u>(1,745)</u>	<u>(62,602)</u>
Surplus of income over expenditure	<u>3,309</u>	<u>5,054</u>
 <b>Balance sheet</b>		
<b>Assets</b>		
Current accounts	3,309	5,054
	<u>3,309</u>	<u>5,054</u>
<b>Represented by:</b>		
Natwest bank	-	386
Cash in CoE Deposit	3,309	4,668
Debtor	-	-
	<u>3,309</u>	<u>5,054</u>
General reserve at 31 December 2024	<u>3,309</u>	<u>5,054</u>

A balance of £3,309 is held in a CoE deposit account.



---

# Accounts

---

**Charity number: 1130728**

**The Parochial Church Council  
of the Ecclesiastical Parish of St Peter and  
St Paul, Saltwood  
Parochial Church Councils' report  
and financial statements  
for the year ended 31 December 2023**

# **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

## **Contents**

	<b>Page</b>
Legal and administrative information	<b>1</b>
Annual report	<b>2 - 5</b>
Independent examiner's report	<b>6</b>
Statement of financial activities	<b>7</b>
Balance sheet	<b>8</b>
Notes to the financial statements	<b>9 - 12</b>
Restricted funds	<b>14 - 17</b>

# **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

## **Legal and administrative information**

<b>Charity number</b>	1130728
<b>Rector</b>	Reverend Barry Knott
<b>Hon. Secretary</b>	Mr Derek Harris
<b>Hon. Treasurer</b>	Mr Laurie Maxfield
<b>Independent examiner</b>	Mr Philip Gambrell FCCA, PG Lemon LLP 134 High Street HYTHE Kent CT21 5LB
<b>Bankers</b>	National Westminster Bank Europa House 49 Sandgate Road Folkestone Kent, CT20 1RU

# **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

## **Report of the Trustees for the year ended 31 December 2023**

### **ADMINISTRATIVE INFORMATION**

The Church of St. Peter and St. Paul is situated in Rectory Lane, Saltwood. It is in the Archdeaconry of Ashford in the Diocese of Canterbury within the Church of England. The correspondence address is The Rectory, Rectory Lane, Saltwood, Kent CT21 4QA.

The Parochial Church Council is a charity registered with the Charity Commission under charity registration number 1130728. The parish forms a benefice with St Stephen's Church Lympe.

PCC members who served during 2023 were:

<i>Rector:</i>	The Reverend Barry Knott:	
<i>Assistant priest</i>	The Reverend Tricia Hill	
<i>Readers</i>	Mr Bob White	
<i>Churchwardens:</i>	Mrs Carol Eastell	From 18 May 2021
	Mr John Campbell	Elected 17 April 2023
<i>Hon. Treasurer:</i>	Mr Laurie Maxfield	
<i>Hon. Secretary:</i>	Mr Derek Harris	
<i>Deanery Synod Members:</i>	Mr John Campbell	Elected 17 April 2023
	Mrs Mary Hunter	Elected 17 April 2023
	Mr Laurie Maxfield	Re-elected 17 April 2023
<i>Elected lay Members:</i>	Mrs Beth Lewsey	Elected 17 April 2023
	Mrs Tess Duran	Re-elected 28 April 2022
	Mrs Christine Dodd	From 18 May 2021
	Mrs Penny Marsh	Re-elected 28 April 2022
	Mr David Weller	From 18 May 2021
	Mrs Gillian Weller	From 18 May 2021

# **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

## **Report of the Trustees for the year ended 31 December 2023**

### **STRUCTURE AND GOVERNANCE**

The Council met on four occasions in 2023, generally with only one or two apologies for absence at each meeting.

Four sub-committees report to the PCC - Standing, Premises, Finance and for the Lads Club Church Hall.

Salt wood and Lympne churches each have their own PCC. They share a single ministry team and the same person acts as treasurer for the two parishes.

### **SUMMARY OF THE YEAR**

Church attendance has remained strong during the year with live streaming facilities remaining in place thus supplementing the congregation by a significant number of people. There are up to fifty people watching from home, both locally and farther afield.

For example, during October, 219 persons of age 16 and over and 19 under 16 were recorded as attending services at Saltwood. Some 310 attended each of two school services in church that month. At Christmas 164 people attended the services and advent carol services at church and those in the local community were very popular attracting nearly 400. Christmas services held for the two local schools adding another 600.

At the annual meeting in 2023 there were 132 parishioners on the Electoral Roll.

One of the major events in the year was the successful renovation of the fine 19th century organ. Whilst this cost over £60,000, we were able to raise all the funds through grants, donations and successful events run during the year. We were very pleased to have the organ back in service in time for Christmas.

### **OBJECTIVE AND AIMS**

The PCC has the responsibility of co-operating with the Rector to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical in the parish.

Our objective has been to strengthen links with the local community by offering events and activities that are attractive to families.

The church continues to be committed to the relief of need in the local area, providing financial and other material support to the Folkestone Rainbow Centre; two members of the Saltwood congregation are trustees of the charity.

### **CHURCH SERVICES**

Sunday services were held each week at both Saltwood (8am to 10am) and Lympne at 11am. There is also a service at Pedlinge Chapel once per month which included a very successful nine lessons and carols at Christmas.

Communion services continued on three Sundays each month with a family service on the fourth Sunday at Saltwood and second Sunday at Lympne. Joint services with Lympne continued on fifth Sundays.

During the year there were 9 baptisms, 6 weddings, 14 funerals at church, 2 cremations where the service was conducted by a member of the ministry team and 17 interments of ashes.

### **OUTREACH AND COMMUNITY**

Among the activities undertaken during the year were:

## **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

### **Report of the Trustees for the year ended 31 December 2023**

- . Lymgne & Saltwood Toddlers meet on Wednesdays at Saltwood and on Thursday at Lymgne, by the end of 2023 we had over 100 families with an average of 19 families each week, providing valuable support to mums and toddlers.
- . Messy Church met monthly in the Lads' Club for activities and food while still using the church for the time of worship. Very popular with families, typically it gets 18 children and 12 adults each session, plus another 9 helpers.
- . There are 26 children and young people who come to Sunday Club which meets fortnightly at the Lads' Club on 1st, 3rd and 5th Sundays of the month, and takes part in both Family Services in the Benefice on 2nd Sundays at Lymgne and 4th Sundays at Saltwood.
- . Bubble Church - Towards the end of the year we were selected to be just one of only 41 in the country to experiment with Bubble Church, which is a Sunday church service especially for babies, toddlers and young families held in the Lads Club. We already have 35 families on the books.
- . Prayer Groups - We have several prayer groups that meet regularly as well as before our main services; two weekly ones and two monthly ones that meet in the afternoons and evenings. There is also a prayer and support group praying mainly for people with health issues. We also introduced a support prayer facility available after the Sunday service at Saltwood.

We have a pastoral group that meets regularly and looks out for the parishioners that need help and support.

- . Continued support for Saltwood C of E Primary School through the provision of the church building for regular worship, the delivery of assemblies in school and the involvement of two members of the congregation on the governing body.
- . The monthly SALT central meeting and meetings of the home groups have continued very successfully with around 30 attendees across three groups.
- . We have a good team of Tower Bell ringers who in addition to the Sunday services, rung for several weddings and memorial services for which donations were received.
- . The church formed a Handbell Ringing team a while ago and the continue to perform at many events.
- . The choir meets every week for rehearsals and leads the service most Sundays. For a special carol service in December we assembled a choir of all ages which attracted over 30 people.
- . The Lads' Club is the Church Hall and is located in Rectory Lane. It is managed by a sub committee of the PCC and is widely used by the local community and many church groups. The improvements and extension completed in 2021 have enhanced his usefulness considerably.
- . The Garden Gang continued to meet each Wednesday to keep the churchyard in outstanding condition. Usually a dozen come and help, not all necessarily church attendees.
- . There is a weekly afternoon drop in session on Mondays for members of the community, typically around 20 people attend, the majority of them not regular church attendees. This is a time to chat, eat cake and play games often with pupils from Brockhill school joining in. The provision of refreshments at church events is often taken for granted as is cleaning the church, so we take the opportunity in this annual report to thank all those who help week in week out in these ways.

# **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

## **Report of the Trustees for the year ended 31 December 2023**

### **FINANCIAL REVIEW**

The financial affairs of the PCC are monitored by the Honorary Treasurer and the Finance Committee. They are set out on pages 7 to 17 of these accounts. The basis of preparation is in accordance with the Charities Acts and is explained in paragraph 1.1 to 1.3 on page 9. The income on the unrestricted funds in 2023 exceeded the expenditure by £5,200 and the net assets on the unrestricted funds amounted to £97,397 as at 31 December 2023.

Approved by the Trustees on 20 March 2024 and signed on their behalf by

**Name: The Reverend Barry Knott**

**Position: Rector and Chairman**

## **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

### **Independent examiner's report to the trustees on the unaudited financial statements of St Peter and St Paul, Saltwood.**

I report on the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood, for the year ended 31 December 2023, set out on pages 8 to 17.

#### **Respective responsibilities of trustees and independent examiner**

As the charity's trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of section 144 (2) of the Charities Act 2011 (the 2011 Act) does not apply and that an independent examination is needed. It is my responsibility to examine accounts under section 145 of the 2011 Act, to follow procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act, and to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act and the Church Accounting Regulations 2006.have not been met; or
  
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mr Philip Gambrill FCCA**

Chartered Certified Accountant

**Independent examiner**

PG Lemon LLP

134 High Street

HYPHE

Kent

CT21 5LB

**26 March 2024**

# The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

## Statement of financial activities

For the year ended 31 December 2023

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	2023 Total £	2022 Total £
<b>Incoming resources</b>						
Incoming resources from generating funds:						
Voluntary income	2	91,897	27,788	-	119,685	138,289
Activities for generating funds	3	32,642	4,843	-	37,485	27,888
Investment income	4	4,858	155	-	5,013	1,417
Grants	2	-	10,494	-	10,494	-
<b>Total incoming resources</b>		<u>129,397</u>	<u>43,280</u>	<u>-</u>	<u>172,677</u>	<u>167,594</u>
<b>Resources expended</b>						
Charities and missions		6,508	-	-	6,508	6,500
Diocesan contribution		66,440	-	-	66,440	65,744
Charitable activities	5	51,249	2,045	-	53,294	66,340
Organ restoration		-	62,602	-	62,602	-
<b>Total resources expended</b>		<u>124,197</u>	<u>64,647</u>	<u>-</u>	<u>188,844</u>	<u>138,584</u>
<b>Net incoming/(outgoing) resources before transfers</b>						
		5,200	(21,367)	-	(16,167)	29,010
Transfers between funds						
		-	-	-	-	-
<b>Net incoming/(outgoing) resources for the year</b>						
		5,200	(21,367)	-	(16,167)	29,010
Total funds brought forward						
		<u>92,197</u>	<u>31,936</u>	<u>6,103</u>	<u>130,236</u>	<u>101,226</u>
<b>Total funds carried forward</b>						
		<u>97,397</u>	<u>10,569</u>	<u>6,103</u>	<u>114,069</u>	<u>130,236</u>

The notes on pages 9 to 12 form an integral part of these financial statements.

## The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

### Balance sheet as at 31 December 2023

	Notes	£	2023 £	£	2022 £
<b>Current assets</b>					
Stocks	6	1,587		1,208	
Debtors	6	8,152		8,749	
Investments	7	14,851		14,851	
Cash at bank and in hand		112,570		125,726	
		<u>137,160</u>		<u>150,534</u>	
<b>Creditors: amounts falling due within one year</b>		<u>(23,091)</u>		<u>(20,298)</u>	
<b>Net current assets</b>			114,069		130,236
<b>Net assets</b>			<u>114,069</u>		<u>130,236</u>
<b>Funds</b>					
Endowment funds	10		6,103		6,103
Restricted income funds	9		10,569		31,936
Unrestricted income funds	8		97,397		92,197
<b>Total funds</b>			<u>114,069</u>		<u>130,236</u>

The financial statements were approved by the Trustees on 20 March 2024 and signed on its behalf by

**The Reverend Barry Knott**  
Rector and Chairman

**Laurence Maxfield**  
Honorary Treasurer

The notes on pages 9 to 12 form an integral part of these financial statements.

# The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

## Notes to financial statements for the year ended 31 December 2023

### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

#### 1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 1993.

The Ecclesiastical Parish of St Peter and St Paul, Parochial Church Council (the PCC) constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the PCC's ability to continue as a going concern.

#### 1.2. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Capital expenditure is included on the statement of financial activities within the expenditure on charitable activities.

#### 1.3. Investments

Current asset investments are at the lower of cost and net realisable value but their market value is shown at Note 7.

### 2. Voluntary income

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
Donations	81,781	27,788	109,569	110,439
Legacies	3,000	-	3,000	5,700
Grants	-	10,494	10,494	
Other	7,116	-	7,116	22,150
	<u>91,897</u>	<u>38,282</u>	<u>130,179</u>	<u>138,289</u>

## The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

### Notes to financial statements for the year ended 31 December 2023

#### 3. Activities for generating funds

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Fees	10,329		10,329	6,363
From Activities	6,017	4,843	10,860	4,583
Mags / Cards	122	-	122	89
Church hall	16,174		16,174	16,853
	<u>32,642</u>	<u>4,843</u>	<u>37,485</u>	<u>27,888</u>

#### 4. Investment income

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Investment income	4,858	155	5,013	1,417
	<u>4,858</u>	<u>155</u>	<u>5,013</u>	<u>1,417</u>

#### 5. Costs of charitable activities

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Light, heat and insurance	9,767		9,767	10,506
Fabric repairs		62,602	62,602	6,605
Repairs and renewals	2,722		2,722	6,648
Churchyard costs	240	2,045	2,285	1,452
Music and choir expenses	1,210		1,210	770
Upkeep of services	468		468	518
Independent examiner's fees and payroll	1,500		1,500	1,500
Expenses of ministry	8,702		8,702	3,379
Lads' club insurance and general expenses	12,350		12,350	18,536
Young people	5,002		5,002	3,402
Magazines and books	50		50	320
Ordinary expenses	4,529		4,529	5,414
Parish administration	4,709		4,709	7,290
	<u>51,249</u>	<u>64,647</u>	<u>115,896</u>	<u>66,340</u>

## The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

### Notes to financial statements for the year ended 31 December 2023

#### 6. Debtors

	2023 £	2022 £
Gift aid tax recoverable	5,728	6,078
Prepayments and accrued income	2,424	2,671
Stock	1,587	1,208
	<u>9,739</u>	<u>9,957</u>

#### 7. Current asset investments

	2023 £	2022 £
Investments at cost	14,851	14,851
	<u>14,851</u>	<u>14,851</u>

#### 8. Unrestricted funds

	At 1 January 2023 £	Incoming resources £	Outgoing resources £	At 31 December 2023 £
General Fund	92,197	129,397	124,197	97,397
	<u>92,197</u>	<u>129,397</u>	<u>124,197</u>	<u>97,397</u>

#### 9. Restricted funds

	At 1 January 2023 £	Incoming resources £	Outgoing resources £	At 31 December 2023 £
Pedlinge Fund	936	104	-	1,040
Organ fund	28,458	39,198	62,602	5,054
Friends of Saltwood Churchyard Fund	2,542	3,978	2,045	4,475
	<u>31,936</u>	<u>43,280</u>	<u>64,647</u>	<u>10,569</u>

#### 10. Endowment funds

	At 1 January 2023 £	At 31 December 2023 £
General Fund	6,103	6,103
	<u>6,103</u>	<u>6,103</u>

# **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

## **Notes to financial statements for the year ended 31 December 2023**

### **11. Capital commitments**

There are no outstanding capital commitment as at 31 December 2023.

### **12. Independent examiner's fee**

The fee for independent examination of the 2023 accounts was £1,300 + VAT.

## The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

### Pedlinge Fund (Restricted Fund)

For the year ended 31 December 2023

	2023		2022	
	£	£	£	£
Balance as at 1 January 2023		936		832
<b>Income</b>				
Endowment income		104		104
		<u>1,040</u>		<u>936</u>
<b>Expenditure</b>				
Fabric expenses		-		-
		<u>-</u>		<u>-</u>
Balance as at 31 December 2023		<u><u>1,040</u></u>		<u><u>936</u></u>

The balance of £1,040 is held in the PCC's deposit in the CBF Church of England deposit fund.

The Pedlinge fund is a restricted fund for monies given solely for the refurbishment and maintenance of the fabric of Pedlinge Chapel at Ease.

All collections from Pedlinge and interest on the CBF deposit, together with the all general running costs for the Chapel are accounted for within the PCC's general funds.

## The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

### Friends of Saltwood Churchyard Fund (Restricted Fund)

For the year ended 31 December 2023

	2023 £	2022 £
<b>Income and expenditure account</b>		
<b>Income</b>		
Donations	2,076	190
Legacy	-	200
Interest	51	9
Fundraising	1,020	495
Grants	250	-
Covenants/giftaid	581	-
	<u>3,978</u>	<u>894</u>
<b>Expenditure</b>		
Churchyard upkeep	769	881
Mower and churchyard maintenance	744	269
Sundries	316	182
Repairs to memorial	216	-
	<u>(2,045)</u>	<u>(1,332)</u>
Surplus/(deficit) of income over expenditure	<u>1,933</u>	<u>(438)</u>
<b>Balance sheet</b>		
<b>Assets</b>		
Current account	1,567	1,197
Friends current account	1,563	-
CDBF deposit	1,345	1,345
Less: Creditor	-	-
	<u>4,475</u>	<u>2,542</u>
<b>Represented by:</b>		
General reserve at 1 January 2023	2,542	2,980
Surplus for the year	1,933	(438)
General reserve at 31 December 2023	<u>4,475</u>	<u>2,542</u>

The fund is restricted to use only for the care and maintenance of Saltwood churchyard and its environs. A balance of £3,130 is held at the National Westminster Bank, Folkestone, and the remainder of £1,345 in a deposit in the CBF Church of England deposit fund.

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Flower Fund (Restricted Fund)**

**For the year ended 31 December 2023**

	2023		2022	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Balance as at 1 January 2023		-		-
<b>Income</b>				
Contributions to wedding flowers		-		-
		<u>-</u>		<u>-</u>
<b>Expenditure</b>				
Donation to cost of flowers purchased		-		-
		<u>-</u>		<u>-</u>
Balance as at 31 December 2023		<u><u>-</u></u>		<u><u>-</u></u>

There is a nil balance the National Westminster Bank, Folkestone.

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Lads' Club Fund (Restricted Fund)**

**For the year ended 31 December 2023**

	2023		2022	
	£	£	£	£
Balance as at 1 January 2023		-		21,412
<b>Income</b>				
Donations	-		-	
Development project fund	-		100	
COVID grants and other income	-		-	
Fundraising events	-		-	
Contributions from users	-	-	-	100
	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,512</u>
<b>Expenditure</b>				
Lighting and heating	-		-	
Water and sewerage	-		-	
Cleaning	-		-	
Repairs and maintenance	-		-	
Improvement project	-		4,577	
Sundry expenses	-		-	
Council tax	-		-	
Insurance	-	-	-	(4,577)
	<u>-</u>	<u>-</u>	<u>-</u>	<u>(4,577)</u>
Transfer to general reserves		-		16,935
Balance as at 31 December 2023		<u>-</u>		<u>-</u>

## The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

### Organ Repair Fund (Restricted Fund)

For the year ended 31 December 2023

	2023 £	2022 £
<b>Income and expenditure account</b>		
Brought forward	28,458	2,965
<b>Income</b>		
Donations	24,868	2,921
Appeal funds (launched 6.10.2022)	3,783	20,007
Grant	10,244	-
Gift aid recoverable	303	2,545
	<u>39,198</u>	<u>25,473</u>
<b>Expenditure</b>	62,602	-
	<u>(62,602)</u>	<u>-</u>
Surplus of income over expenditure	<u>5,054</u>	<u>28,438</u>
 <b>Balance sheet</b>		
<b>Assets</b>		
Current accounts	5,054	28,458
	<u>5,054</u>	<u>28,458</u>
<b>Represented by:</b>		
Natwest bank	386	20,027
Cash in CoE Deposit	4,668	5,886
Debtor	-	2,545
	<u>5,054</u>	<u>28,458</u>

This fund was established during 2021 to hold funds specifically given solely for the refurbishment, repair and maintenance of the organ in Saltwood Church.

A balance of £386 is held at the National Westminster Bank and a balance of £4,668 in a CoE deposit account.

---

# Accounts

---

**Charity number: 1130728**

**The Parochial Church Council  
of the Ecclesiastical Parish of St Peter and  
St Paul, Saltwood  
Parochial Church Councils' report  
and financial statements**

**for the year ended 31 December 2021**

# The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

## Contents

	<b>Page</b>
Legal and administrative information	1
Annual report	2 - 5
Independent examiner's report	6
Statement of financial activities	7
Balance sheet	8
Notes to the financial statements	9 - 12
Restricted funds	14 - 17

# **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

## **Legal and administrative information**

<b>Charity number</b>	1130728
<b>Rector</b>	Reverend Barry Knott
<b>Hon. Secretary</b>	Sir William Fittall
<b>Hon. Treasurer</b>	Mr Laurie Maxfield
<b>Accountants</b>	PG Lemon LLP 134 High Street HYTHE Kent CT21 5LB
<b>Bankers</b>	National Westminster Bank Europa House 49 Sandgate Road Folkestone Kent, CT20 1RU

## The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

### Report of the Trustees for the year ended 31 December 2021

#### ADMINISTRATIVE INFORMATION

The Church of St. Peter and St. Paul is situated in Rectory Lane, Saltwood. It is in the Archdeaconry of Ashford in the Diocese of Canterbury within the Church of England. The correspondence address is The Rectory, Rectory Lane, Saltwood, Kent CT21 4QA.

The Parochial Church Council is a charity registered with the Charity Commission under charity registration number 1130728. The parish forms a benefice with St Stephen's Church Lympe.

PCC members who served during 2021 were:

<i>Rector:</i>	The Reverend Barry Knott:	
<i>Assistant priest</i>	The Reverend Tricia Hill	
<i>Readers</i>	Sir William Fittall Mr Bob White	
<i>Churchwardens:</i>	Mrs Christine Dodd	To 18 May 2021
	Barbara, Lady Fittall	From 18 May 2021
	Mrs Carol Cooke	From 18 May 2021
<i>Hon. Treasurer:</i>	Mr Laurie Maxfield	
<i>Hon. Secretary:</i>	Mr Andrew Jakeway	To 18 May 2021
	Sir William Fittall	From 18 May as Acting Secretary
<i>Deanery Synod Members:</i>	Mrs Christine Dodd	Re-elected 27 October 2020
	Mr Andrew Jakeway	Re-elected 27 October 2020
	Mr Laurie Maxfield	Re-elected 27 October 2020
<i>Elected lay Members:</i>	Mr Geoffrey Cooke	Re-elected 18 May 2021
	Mrs Tess Duran	Re-elected 18 May 2021
	Mrs Mary Hunter	From 18 May 2021
	Mrs Penny Marsh	Re-elected 7 May 2019
	Mr Barrie Marshall	To 18 May 2021
	Mr Derek Russill	Re-elected 18 May 2021
	Mr David Weller	From 18 May 2021
	Mrs Gillian Weller	From 18 May 2021

# **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

## **Report of the Trustees for the year ended 31 December 2021**

### **STRUCTURE AND GOVERNANCE**

At the May 2021 APCM, PCC membership increased from 12 to 16 as a result of the filling of some vacant seats for elected members of the laity. The Council met on six occasions in 2021, generally with only one or two apologies for absence at each meeting. The first two meetings were on Zoom, with in person meetings resuming when this became lawful.

Five sub-committees report to the PCC - Standing, Premises, Finance, Entertainments and the Lads' Club management committee. In addition, since 2018 the Lads' Club Project Group has had delegated authority to oversee a major scheme to redevelop The lads' Club.

Salt wood and Lympne churches each have their own PCC. They share a single ministry team and the same person acts as treasurer for the two parishes.

### **SUMMARY OF THE YEAR**

Covid continued to overshadow the entire year, although there was no return to the church closures of 2020. Church attendance was unusually low in the early months of the year but the installation of live streaming facilities at the end of 2020 meant that the congregation in church was supplemented by significant numbers of people watching the services from home. Sunday numbers in church improved as the year progressed, though were still below pre-Covid levels at the end of the year.

From 3 October to 24 October 2021, 262 persons of age 16 and over and 22 under 16 were recorded as attending services at Saltwood. In addition, 15 adults and 15 children attended Messy Church that month. Around 220 attended each of two school services in church that month.

At the annual meeting in 2021 there were 150 parishioners on the Electoral Roll.

A target of £150k had been set out in 2019 for the redevelopment of the Lads' Club. Sufficient funds had been raised to enable building work to start after Easter 2021. By the time that the hall was reopened at the beginning of October costs had increased to over £170k but, through the generosity of local donors, support from grant giving bodies and trusts and various fundraising events, this amount was fully covered.

### **OBJECTIVE AND AIMS**

The PCC has the responsibility of co-operating with the Rector to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical in the parish.

The benefice profile produced at the end of 2019 highlighted the importance of addressing the age imbalance within the congregation at both parish churches. To that end fresh attention has been paid during the year to opportunities for strengthening links with the local community and, to the extent that Covid has permitted, offering events and activities that are attractive to families. The re-opening of the Lads' Club in October (see above) had created significant new opportunities.

The church continues to be committed to the relief of need in the local area, providing financial and other material support to the Folkestone Rainbow Centre; three members of the Saltwood congregation are trustees of the charity.

### **CHURCH SERVICES**

For the first seven months of the year a single service was held at Saltwood on Sundays (and also at Lympne). Midweek communions and an 8am (BCP) communion service resumed in August. A cleaning party restored Pedlinge Chapel to a usable state in August and services resumed there in October. The resumption of congregational singing over the summer was warmly welcomed.

## **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

### **Report of the Trustees for the year ended 31 December 2021**

From September the main service at Salt wood moved from 9.30am to 10am. Communion services continued on three Sundays each month with a family service on the second Sunday. Joint services with Lymgne continued on fifth Sundays.

During the year there were 3 baptisms, 8 weddings, 13 funerals at church, 10 cremations where the service was conducted by a member of the ministry team and 17 interments of ashes.

### **OUTREACH AND COMMUNITY**

Among the activities undertaken during the year were:

- Saltwood Toddlers were able to resume, after Covid restrictions in April 2021, initially in Lymgne and then back from October at the Lads' Club. At the end of the year there were 47 adults and 49 children on the register with an average of 14 families a week. Although attendance has been lower than in previous years, valuable support has continued to be provided to mums with new babies who would otherwise have been very isolated.
- Messy Church met monthly in the church until September and then returned to the Lads' Club for activities and food while still using the church for the time of worship. By the end of the year, numbers were back to pre-pandemic levels (about 35 - 40 per session) and included some new faces.
- Continued support for Saltwood C of E Primary School through the provision of the church building for regular worship, the delivery of assemblies in school and the involvement of two members of the congregation on the governing body.
- The monthly SALT central meeting and meetings of home groups were unable to happen in the first half of the year. Four 'summer nights' were held in July and August, at which, following coffee and pudding, people were interviewed about their Christian journey. Up to 40 people attended each of these gatherings, which were well received. In September SALT resumed with a series on the minor prophets.
- Bell ringing resumed in May, when Covid rules permitted, and continued for the rest of the year. In addition to the Sunday services, the bells were rung for seven weddings, and for three memorial services for which donations were received.
- The choir resumed regular practices once lockdown permitted and led the singing at a special choral evensong on Advent Sunday and at the service of the nine lessons and carols.
- The garden gang continued to meet each Wednesday to keep the churchyard in outstanding condition. Usually a dozen or so of the 17 members are involved in this venture.
- A door-to-door collection for Christian Aid was not possible but donations during Christian Aid week amounted to £1,406 with a further £337.50 in Gift Aid refunds, making a total of £1,743.50 compared with £1,681.25 in 2020.
- With the reopening of the Lads' Club in October a weekly afternoon drop-in session with refreshments was started on Mondays for members of the community. Typically around 30 people attended, the majority of them not regular church attendees.

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

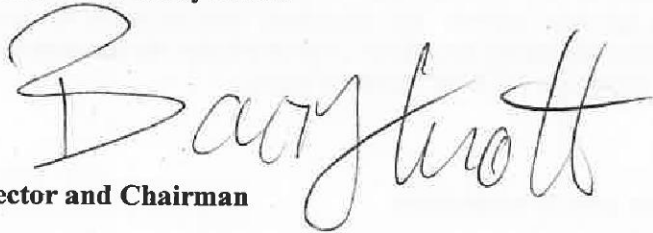
**Report of the Trustees  
for the year ended 31 December 2021**

**FINANCIAL REVIEW**

The financial affairs of the PCC are monitored by the Honorary Treasurer and the Finance Committee. They are set out on pages 7 to 17 of these accounts. The basis of preparation is in accordance with the Charities Acts and is explained in paragraph 1.1 to 1.3 on page 9. The expenditure on the unrestricted funds in 2021 exceeded the income by £5,041 and the net assets on the unrestricted funds amounted to £66,934 as at 31 December 2021.

Approved by the Trustees on 29th March 2022 and signed on their behalf by

**Name: The Reverend Barry Knott**

A handwritten signature in cursive script that reads "Barry Knott". The signature is written in dark ink and is positioned below the printed name.

**Position: Rector and Chairman**

## **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

### **Independent examiner's report to the trustees on the unaudited financial statements of St Peter and St Paul, Saltwood.**

I report on the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood, for the year ended 31 December 2021, set out on pages 8 to 17.

#### **Respective responsibilities of trustees and independent examiner**

As the charity's trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of section 144 (2) of the Charities Act 2011 (the 2011 Act) does not apply and that an independent examination is needed. It is my responsibility to examine accounts under section 145 of the 2011 Act, to follow procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act, and to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act and the Church Accounting Regulations 2006.
- have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Philip Gambrell**  
Chartered Certified Accountant  
**Independent examiner**

PG Lemon LLP  
134 High Street  
HYTHE  
Kent  
CT21 5LB

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Statement of financial activities**

**For the year ended 31 December 2021**

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	2021 Total £	2020 Total £
<b>Incoming resources</b>						
Incoming resources from generating funds:						
Voluntary income	2	97,293	60,427	-	157,720	177,877
Activities for generating funds	3	11,718	5,920	-	17,638	11,477
Investment income	4	904	102	-	1,006	1,174
Grants		-	17,209	-	17,209	-
<b>Total incoming resources</b>		<u>109,915</u>	<u>83,658</u>	<u>-</u>	<u>193,573</u>	<u>190,528</u>
<b>Resources expended</b>						
Charities and missions		6,366	-	-	6,366	6,242
Diocesan contribution		69,885	-	-	69,885	69,193
Charitable activities	5	38,705	11,369	-	50,074	47,043
Redevelopment project		-	171,348	-	171,348	-
<b>Total resources expended</b>		<u>114,956</u>	<u>182,717</u>	<u>-</u>	<u>297,673</u>	<u>122,478</u>
<b>Net incoming/(outgoing) resources before transfers</b>						
		(5,041)	(99,059)	-	(104,100)	68,050
Transfers between funds						
		-	-	-	-	-
<b>Net incoming/(outgoing) resources for the year</b>						
		(5,041)	(99,059)	-	(104,100)	68,050
Total funds brought forward						
		71,975	127,248	6,103	205,326	137,276
<b>Total funds carried forward</b>						
		<u>66,934</u>	<u>28,189</u>	<u>6,103</u>	<u>101,226</u>	<u>205,326</u>

The notes on pages 9 to 12 form an integral part of these financial statements.

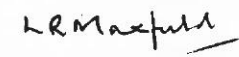
**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Balance sheet  
as at 31 December 2021**

	Notes	£	2021 £	£	2020 £
<b>Current assets</b>					
Stocks	6	1,483			1,152
Debtors	6	7,297			6,952
Investments	7	14,851			14,851
Cash at bank and in hand		95,289			194,158
					<u>217,113</u>
		118,920			
<b>Creditors: amounts falling due within one year</b>					
		(17,694)			(11,787)
					<u>205,326</u>
<b>Net current assets</b>			101,226		
					<u>205,326</u>
<b>Net assets</b>			<u>101,226</u>		<u>205,326</u>
<b>Funds</b>					
Endowment funds	10		6,103		6,103
Restricted income funds	9		28,189		127,248
Unrestricted income funds	8		66,934		71,975
					<u>205,326</u>
<b>Total funds</b>			<u>101,226</u>		<u>205,326</u>

The financial statements were approved by the Trustees on 29th March 2022 and signed on its behalf by

  
**The Reverend Barry Knott**  
**Rector and Chairman**

  
**Laurence Maxfield**  
**Honorary Treasurer**

The notes on pages 9 to 12 form an integral part of these financial statements.

# The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

## Notes to financial statements for the year ended 31 December 2021

### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

#### 1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 1993.

The Ecclesiastical Parish of St Peter and St Paul, Parochial Church Council (the PCC) constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the PCC's ability to continue as a going concern.

#### 1.2. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Capital expenditure is included on the statement of financial activities within the expenditure on charitable activities.

#### 1.3. Investments

Current asset investments are at the lower of cost and net realisable value but their market value is shown at Note 7.

### 2. Voluntary income

	Unrestricted funds	Restricted funds	2021 Total	2020 Total
	£	£	£	£
Donations	84,932	60,427	145,359	143,374
Legacies	1,000	-	1,000	16,500
Grants	-	17,209	17,209	11,461
Other	11,361	-	11,361	6,542
	<u>97,293</u>	<u>77,636</u>	<u>174,929</u>	<u>177,877</u>

## The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

### Notes to financial statements for the year ended 31 December 2021

#### 3. Activities for generating funds

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
Fees	9,126		9,126	5,321
From Activities	2,286	5,920	8,206	4,343
Mags / Cards	306	-	306	1,813
	<u>11,718</u>	<u>5,920</u>	<u>17,638</u>	<u>11,477</u>

#### 4. Investment income

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
Investment income	904	102	1,006	1,174
	<u>904</u>	<u>102</u>	<u>1,006</u>	<u>1,174</u>

#### 5. Costs of charitable activities

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
Light, heat and insurance	8,075	1,536	9,611	8,839
Fabric repairs	5,314		5,314	-
Repairs and renewals	1,582	4,172	5,754	3,942
Quinquennial costs	1,530		1,530	-
Audio/visual improvements	6,469		6,469	4,384
Churchyard costs	-	4,791	4,791	2,117
Music and choir expenses	-		-	167
Upkeep of services	137		137	122
Independent examiner's fees and payroll	1,100		1,100	900
Expenses of ministry	1,047		1,047	704
Locum fees	336		336	-
Rectory maintenance	-		-	57
Lads' club insurance and general expenses	694	171,348	172,042	5,058
Young people	2,139		2,139	1,483
Magazines and books	345		345	1,348
Ordinary expenses	3,801	870	4,671	2,207
Extraordinary expenses				4,587
Parish administration	6,432		6,432	11,128
Prior year adjustment	(296)		(296)	-
	<u>38,705</u>	<u>182,717</u>	<u>221,422</u>	<u>47,043</u>

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Notes to financial statements  
for the year ended 31 December 2021**

**6. Debtors**

	2021 £	2020 £
Gift aid tax recoverable	3,483	3,050
Prepayments and accrued income	3,814	3,902
Stock	1,483	1,152
	<u>8,780</u>	<u>8,104</u>

**7. Current asset investments**

	2021 £	2020 £
Investments at cost	<u>14,851</u>	<u>14,851</u>

**8. Unrestricted funds**

	At 1 January 2021 £	Incoming resources £	Outgoing resources £	At 31 December 2021 £
General Fund	<u>71,975</u>	<u>109,915</u>	<u>114,956</u>	<u>66,934</u>

**9. Restricted funds**

	At 1 January 2021 £	Incoming resources £	Outgoing resources £	At 31 December 2021 £
Pedlinge Fund	731	101	-	832
Organ fund		2,965		2,965
Friends of Saltwood Churchyard Fund	4,919	2,852	4,791	2,980
Lads' Club Fund	121,598	77,740	177,926	21,412
	<u>127,248</u>	<u>83,658</u>	<u>182,717</u>	<u>28,189</u>

**10. Endowment funds**

	At 1 January 2021 £	At 31 December 2021 £
General Fund	<u>6,103</u>	<u>6,103</u>

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Notes to financial statements  
for the year ended 31 December 2021**

**11. Capital commitments**

	2021	2020
	£	£

Details of capital commitments at the accounting date are as follows:

Contracted for but not provided in the financial statements

	-	121,000
--	---	---------

**12. Independent examiner's fee**

The fee for independent examination of the 2021 accounts was £900 + VAT.

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Pedlinge Fund (Restricted Fund)**

**For the year ended 31 December 2021**

	2021		2020	
	£	£	£	£
Balance as at 1 January 2021		731		633
<b>Income</b>				
Endowment income		101		98
		<u>832</u>		<u>731</u>
<b>Expenditure</b>				
Fabric expenses		-		-
		<u>-</u>		<u>-</u>
Balance as at 31 December 2021		<u>832</u>		<u>731</u>

The balance of £832 is held in the PCC's deposit in the CBF Church of England deposit fund.

The Pedlinge fund is a restricted fund for monies given solely for the refurbishment and maintenance of the fabric of Pedlinge Chapel at Ease.

All collections from Pedlinge and interest on the CBF deposit, together with the all general running costs for the Chapel are accounted for within the PCC's general funds.

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Friends of Saltwood Churchyard Fund (Restricted Fund)**

**For the year ended 31 December 2021**

	2021 £	2020 £
<b>Income and expenditure account</b>		
<b>Income</b>		
Donations	2,130	3,260
Interest	1	7
Fundraising	721	619
Covenants/giftaid	-	200
	<u>2,852</u>	<u>4,086</u>
<b>Expenditure</b>		
Churchyard upkeep	2,369	386
Mower and churchyard maintenance	842	715
Sundries	51	465
New equipment	-	400
Gates	1,529	-
Repairs to memorial	-	151
	<u>(4,791)</u>	<u>(2,117)</u>
(Deficit) / Surplus of income over expenditure	<u>(1,939)</u>	<u>1,969</u>

**Balance sheet**

<b>Assets</b>		
Current account	1,635	3,839
CDBF deposit	1,345	1,345
Less: Creditor	-	(265)
	<u>2,980</u>	<u>4,919</u>
<b>Represented by:</b>		
General reserve at 1 January 2021	4,919	2,950
Surplus for the year	(1,939)	1,969
General reserve at 31 December 2021	<u>2,980</u>	<u>4,919</u>

The fund is restricted to use only for the care and maintenance of Saltwood churchyard and its environs. A balance of £1,635 is held at the National Westminster Bank, Folkestone, and the remainder of £1,345 in a deposit in the CBF Church of England deposit fund.

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Flower Fund (Restricted Fund)**

**For the year ended 31 December 2021**

	2021		2020	
	£	£	£	£
Balance as at 1 January 2021		-		96
<b>Income</b>				
Contributions to wedding flowers		-		-
		<u>-</u>		<u>96</u>
<b>Expenditure</b>				
Donation to cost of flowers purchased		-		96
		<u>-</u>		<u>96</u>
Balance as at 31 December 2021		<u>-</u>		<u>-</u>

There is a nil balance the National Westminster Bank, Folkestone.

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Lads' Club Fund (Restricted Fund)**

**For the year ended 31 December 2021**

	2021		2020	
	£	£	£	£
Balance as at 1 January 2021		121,598		53,382
<b>Income</b>				
Donations	39,523		-	
Development project fund	15,809		58,810	
COVID grants and other income	17,209		11,461	
Fundraising events	4,086		463	
Contributions from users	1,113	77,740	1,815	72,549
		<u>199,338</u>		<u>125,931</u>
<b>Expenditure</b>				
Lighting and heating	337		1,012	
Water and sewerage	123		218	
Cleaning	200		210	
Repairs and maintenance	4,172		-	
Improvement project	171,348		1,838	
Sundry expenses	856		325	
Council tax	14		-	
Insurance	876	(177,926)	730	(4,333)
		<u>21,412</u>		<u>121,598</u>
Balance as at 31 December 2021				

As at 31 december 2021 a balance of £19,246 was held in a current account at Natwest and £11,290 was held in an account with MetroBank. A final payment to the contractor of £9,124 was outstanding as at the 31 December 2021.

Work on the development project was completed in October 2021.

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Organ Repair Fund (Restricted Fund)**

**For the year ended 31 December 2021**

	2021 <u>£</u>	2020 <u>£</u>
<b>Income and expenditure account</b>		
<b>Income</b>		
Donations	2,965	-
	<u>2,965</u>	<u>-</u>
<b>Expenditure</b>		
	<u>-</u>	<u>-</u>
Surplus of income over expenditure	<u>2,965</u>	<u>-</u>
<b>Balance sheet</b>		
<b>Assets</b>		
Current account	2,965	-
	<u>2,965</u>	<u>-</u>
<b>Represented by:</b>		
General reserve at 1 January 2021	-	-
Surplus for the year	2,965	-
General reserve at 31 December 2021	<u>2,965</u>	<u>-</u>

This fund was established during 2021 to hold funds specifically given solely for the refurbishment, repair and maintenance of the organ in Saltwood Church.

A balance of £2,965 is held at the National Westminster Bank.



---

# Accounts

---

**Charity number: 1130728**

**The Parochial Church Council  
of the Ecclesiastical Parish of St Peter and  
St Paul, Saltwood  
Parochial Church Councils' report  
and financial statements  
for the year ended 31 December 2020**

# The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

## Contents

	<b>Page</b>
Legal and administrative information	<b>1</b>
Annual report	<b>2 - 6</b>
Independent examiner's report	<b>7</b>
Statement of financial activities	<b>8</b>
Balance sheet	<b>9</b>
Notes to the financial statements	<b>10 - 13</b>
Restricted funds	<b>14 - 17</b>

# The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

## Legal and administrative information

<b>Charity number</b>	1130728	
<b>Rector</b>	Reverend Barry Knott	appointed 2 July 2020
<b>Hon. Secretary</b>	Mr Andrew Jakeway	
<b>Hon. Treasurer</b>	Mr Laurie Maxfield	
<b>Accountants</b>	PG Lemon LLP 127 High Street HYTHE Kent CT21 5JJ	
<b>Bankers</b>	National Westminster Bank Europa House 49 Sandgate Road Folkestone CT21 5JQ Kent, CT20 1RU	

# **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

## **Report of the Trustees for the year ended 31 December 2020**

### **ADMINISTRATIVE INFORMATION**

The Church of St. Peter and St. Paul is situated in Rectory Lane, Saltwood. It is in the Archdeaconry of Ashford in the Diocese of Canterbury within the Church of England. The correspondence address is The Rectory, Rectory Lane, Saltwood, Kent CT21 4QA.

The Parochial Church Council is a charity registered with the Charity Commission under charity registration number 1130728.

PCC members who served from 1 January 2020 until 31 December 2020 were:

<i>Rector:</i>	The Reverend Barry Knott: Appointed 2 July 2020	
<i>Assistant priest</i>	The Reverend Tricia Hill	
<i>Readers</i>	Sir William Fittall Mr Bob White	
<i>Churchwardens:</i>	Mrs Christine Dodd Mrs Tess Duran	First elected 25 April 2017: re-elected 27 October 2020 First elected 25 April 2018: retired 27 October 2020
<i>Assistant Churchwardens:</i>	Mrs Penny Marsh Mr Barrie Marshall	First elected 20 May 2015: re-elected 7 May 2019 First elected 16 May 2017: re-elected 7 May 2019
<i>Hon. Treasurer:</i>	Mr Laurie Maxfield	Re-elected 27 November 2020
<i>Hon. Secretary:</i>	Mr Andrew Jakeway	Re-elected 27 November 2020
<i>ex officio (Deanery Synod)</i>	Mrs Christine Dodd Mr Andrew Jakeway Mr Laurie Maxfield	Re-elected 27 November 2020 Re-elected 27 November 2020 Re-elected 27 November 2020
<i>Members:</i>	Dr Michael Miller-Jones Mrs Fran Dyer Mrs Elizabeth Pettersen Mr Barrie Marshall Mr Geoffrey Cooke Mr Derek Russill Mrs Penny Marsh Mrs Tess Duran	Elected 2011 : retired 27 November 2020 Elected 2017-2020 : retired 27 November 2020 Elected 2017-2020 : retired 27 November 2020 Elected 2012-2021 Elected 2018-2021 Elected 2018-2021 Elected 2010-2022 Elected 2020-2023

# **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

## **Report of the Trustees for the year ended 31 December 2020**

### **STRUCTURE AND GOVERNANCE**

PCC Members are appointed at the APCM as set out in the Church Representation Rules. The current membership consists of The Rector, an Assistant Priest, two Readers, three elected officers, who are also elected Deanery Representatives, and five further elected members. All attending our services are encouraged to register on the Electoral Roll and to stand for election if they so desire. The PCC is responsible for making decisions of general concern and interest to the parish, including how funds of the PCC are to be spent. The full PCC met 6 times in 2019 with an average attendance among lay members of 90%.

Five sub-committees report to the PCC - Standing, Premises, Finance, Social and Lads' Club. The PCC also considers outreach at every meeting. Mission, Messy Church, Safeguarding, DBSs, Saltwood Primary School, the Website and Parish Magazine are reviewed annually in addition to urgent items. Other activities are addressed as and when required.

### **SUMMARY OF THE YEAR**

In 2020 year there were 159 parishioners on the Electoral Roll.

From 4 October to 21 October 2020, 310 persons of age 16 and over and 12 under 16 were recorded as attending services at Saltwood. This does not include school worship or Messy Church. Due to the Covid-19 pandemic there was no Harvest Thanksgiving service at Pedlinge in 2020.

Delayed from April (again due to the pandemic) the Annual Vestry and Parish Meetings were held on 27 October 2020, attended by 26 parishioners with 10 apologies for absence.

Our new Rector has set up a Ministry Team during 2020, that together lead, plan and explore new ideas in respect of all worship, both regular Sunday worship and at other items such as Messy Church and Collective Worship. The team includes the Rector, The Reverend Tricia Hill (Ass Priest), The Reverend Roger Martin (retired), Sir William Fittall and Bob White, (Lay Readers), Liz Pettersen (Children's Ministry) and Christine Clover (Children & Families Minister).

### **OBJECTIVE AND AIMS**

The PCC has the responsibility of co-operating with the Rector to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical in the parish. It also has maintenance responsibilities for St. Peter and St. Paul Church at Saltwood, the Chapel at Ease at Pedlinge and The Lads' Club at Saltwood.

In 2020, the Church continued its primary calling of enabling as many people as possible to worship in Saltwood and Pedlinge. Unfortunately, the church was shut down on 23 March due to the global Covid-19 virus.

Ordinarily, the Church offers a full calendar of services encompassing different styles and traditions of worship, whilst also developing the Benefice with St, Stephen, Lympne. The choir enriched our worship, Covid rules permitting.

In 2020, Collective Worship in our school has continued to be an important priority with regular acts of worship held for Saltwood C of E Primary School. During the third lockdown worship was pre-recorded and shared with Saltwood, Lympne and Hythe Bay schools to be utilised in the classroom and shared with those studying at home.

It has also been our aim to foster relationships with, and offer Christian service to, our community.

### **Church Services**

The pattern of services has been severely disrupted by Covid 19 restrictions.

The ordinary pattern had been: each Sunday there are two services in the Parish Church; an 8.00am Holy Communion (BCP) and (except on the first Sunday of the month) a 9.30am Parish Communion (CW).

## **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

### **Report of the Trustees for the year ended 31 December 2020**

On the first Sunday of the month, the Parish Communion is replaced by a Family Service at 10.00am; our local Scouting Group joins us for this service on Remembrance Sunday and Mothering Sunday. On fifth Sundays, a Benefice Holy Communion (CW) at 10.00am is celebrated jointly with St. Stephen, Lympne, alternating the location.

Holy Communion (BCP) is celebrated on the first two Wednesdays in the month at 10.00am. The Sacrament is then distributed at four local residential and care homes.

On Mondays, Tuesdays, Wednesdays and Thursdays at 9.00am, a shortened service of Morning Prayer is led by various members of the congregation, following the Common Worship Lectionary. Friday morning there is an informal prayer meeting.

With the first national lockdown all services were stopped with effect from 23 March 2020. The church was in interregnum and our two Lay Readers recorded reflections that were published on the church website. Sadly, no services were possible during Lent and Easter.

Upon arrival of the new Rector in July 2020, services of Holy Communion were recorded at the Rectory and later, when restrictions allowed, moved into the church. Organ music, intercessions and readings were recorded and edited into the service that again was published on the church website.

At the end of lockdown, services were reintroduced as per the regular pattern as above. Strict sanitisation and distance measures were put in place.

Messy Church was badly affected by the pandemic. Prior to the pandemic it met in January and February, in numbers similar to 2019. Following the first lockdown in March, Messy Church was suspended. In July a 'Takeaway Messy Church' was held when families came to the churchyard to collect craft and teaching packs. With the easing of lockdown we were able to hold 'Covid-safe' Messy Churches in September, October, November and December, although the numbers of children and parents were significantly reduced in those months.

A service to remember the departed was held on the first Sunday in November.

A service of Remembrance for the village was cancelled by the Parish Council and so the church recorded a service with the aid of volunteers and the scouts that was uploaded to the website and shared via YouTube.

During December 2020, Wi-Fi and a camera were installed so that services could be streamed live to those who were shielding or chose not to attend due to the increasing risk. As a result, a service of nine lessons and carols, a crib service and Christmas morning benefice service was possible.

The church remained open during the second and third lockdown though numbers dropped significantly as risk increased and services were broadcast live. During the third lockdown services were restricted to Sunday morning only.

During the year there were three baptisms, 1 wedding, 8 burials, 10 cremations and 8 interments of ashes.

At Pedlinge Chapel of Ease, all services have been suspended due to Covid-19.

## **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

### **Report of the Trustees for the year ended 31 December 2020**

#### **OUTREACH AND COMMUNITY**

Saltwood Toddlers continued to meet in the Lads' Club until the first Covid lockdown on 11 March 2020. Once restrictions were lifted in the autumn we were allowed to meet as a support group although with 15 as the maximum number of people allowed. However, we were no longer able to meet in the Lads Club due to planned building works. Instead we met in the Harry Margary Hall in Lymgne. We had 45 families on the register, with an average attendance of 18 for the first quarter. In the first part of the year we had 15 volunteers with 5 helping each week, however when we opened as a support group in the autumn, we considered it safer not to ask our usual volunteers to attend each week, and the register drew to eighty one.

The Friday prayer, lead by one of our readers, continued to meet weekly. When in March Covid rules did not allow the group to gather in the St Peter Room, it was held as a Zoom meeting. This continued for the rest of the year.

One foundation Governor at Saltwood C of E Primary School is a member of the congregation.

The SALT (Sharing and Learning/Saltwood and Lymgne Together) programme has started its Lent course when the March Covid lockdown forced its ending. It also could not be restarted in 2020. Similarly bookshelf and card sales were suspended. Bell-ringing was also stopped in March but resumed for seven weeks in the summer between the two lockdowns.

By contrast, faced with the first lockdown, the Friends of Saltwood Churchyard, also known as the Garden Gang, were given permission by the Diocese for two people to cut the grass. At the end of this first lockdown, the garden gang were allowed to operate fully, including the second lockdown, while subject to the rules on maintaining distance between people.

The Lads Club is the village Church Hall, located in Rectory Lane. It is managed by a sub-committee of the PCC and is normally widely used by both the local community and many church groups. Over the nearly one hundred years of its existence it had been updated and improved but the PCC feels the time has now come for major renovation and extension to take place under a Lads' Club Project Group. Fundraising began with the launch of an appeal to the community at a reception in the Lads' Club in January 2020. A web site with a Just Giving link was set up to reach beyond the locality and together with fundraising events in the club, individual donations, and grants and pledges from charitable trusts, £130k was raised by the end of summer.

Covid-19 restrictions from March onwards disrupted fundraising efforts and slowed down the competitive tendering process, but nevertheless tenders went out in June and the PCC accepted the project group's recommendation that Joe Pritchard Property Services be appointed the main contractor at its meeting in September and agreed that with him could be entered into. The PCC also agreed that the project group should continue to fundraise to cover the last £20k of its original target.

The scouts began fundraising in the autumn of 2020. Negotiations for a new seven year lease for their use of the premises were near completion by the end of the year in the hands of solicitors Bradleys of Dover, acting for the scout executive, and Hallett & Co for the PCC.

Full planning and building regulation approval was received in November to cover changes made since the original application was submitted and the expectation was that building work would begin after Easter 2021.

#### **FELLOWSHIP AND FUND RAISING**

Owing to Covid-19, only three Lent Lunches could be held. From mid March no further events were possible either to involve the local Community or to raise funds for St Peter & St Paul, Saltwood.

## **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

### **Report of the Trustees for the year ended 31 December 2020**

Again. Covid prevented the usual door to door Christian Aid Week collection in May. Instead a 'Just Giving' email was sent to all in the congregation asking for donations. This raised £1,385 + gift aid.

Additionally, only one event in the year was possible to raise funds for the redevelopment of the Lads' Club to provide enhanced facilities for the benefit of St Peter & St Paul, Saltwood and for the community. However, the Lads' Club did continue its fundraising to support its project, as described above.

#### **FINANCIAL REVIEW**

The financial affairs of the PCC are monitored by the Honorary Treasurer and the Standing Committee. They are set out on pages 8 to 17 of these accounts. The basis of preparation is in accordance with the Charities Acts and is explained in paragraph 1.1 to 1.3 on page 10. The expenditure on the unrestricted funds in 2020 exceeded the income by £2,137 and the net assets on the unrestricted funds amounted to £71,975 as at 31 December 2020, which represents approximately 7 months expenditure at current levels.

The income on the restricted funds increased to £76,733, mainly as a result of fundraising for the projected redevelopment of The Lads' Club Hall. The net assets on the restricted funds increased by £70,187 to £127,248 as at the 31 December 2020.

Approved by the Trustees on 22 April 2021 and signed on their behalf by

**Name: The Reverend Barry Knott**

**Position: Rector and Chairman**

## **The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

### **Independent examiner's report to the trustees on the unaudited financial statements of St Peter and St Paul, Saltwood.**

I report on the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood, for the year ended 31 December 2020, set out on pages 8 to 17.

#### **Respective responsibilities of trustees and independent examiner**

As the charity's trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of section 144 (2) of the Charities Act 2011 (the 2011 Act) does not apply and that an independent examination is needed. It is my responsibility to examine accounts under section 145 of the 2011 Act, to follow procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act, and to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act and the Church Accounting Regulations 2006.have not been met; or
  
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

#### **Philip Gambrill**

Chartered Certified Accountant

#### **Independent examiner**

PG Lemon LLP  
127 High Street  
HYTHE  
Kent  
CT21 5JJ

**Date: 5 May 2021**

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Statement of financial activities**

**For the year ended 31 December 2020**

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	2020 Total £	2019 Total £
<b>Incoming resources</b>						
Incoming resources from generating funds:						
Voluntary income	2	104,146	73,731	-	177,877	141,024
Activities for generating funds	3	8,580	2,897	-	11,477	19,946
Investment income	4	1,069	105	-	1,174	1,249
<b>Total incoming resources</b>		<u>113,795</u>	<u>76,733</u>	<u>-</u>	<u>190,528</u>	<u>162,219</u>
<b>Resources expended</b>						
Charities and missions		6,242	-	-	6,242	6,325
Diocesan contribution		69,193	-	-	69,193	68,655
Charitable activities	5	40,497	6,546	-	47,043	70,059
<b>Total resources expended</b>		<u>115,932</u>	<u>6,546</u>	<u>-</u>	<u>122,478</u>	<u>145,039</u>
<b>Net incoming/(outgoing) resources before transfers</b>						
		(2,137)	70,187	-	68,050	17,180
Transfers between funds						
		-	-	-	-	-
<b>Net incoming/(outgoing) resources for the year</b>						
		(2,137)	70,187	-	68,050	17,180
Total funds brought forward						
		74,112	57,061	6,103	137,276	120,096
<b>Total funds carried forward</b>		<u>71,975</u>	<u>127,248</u>	<u>6,103</u>	<u>205,326</u>	<u>137,276</u>

The notes on pages 10 to 13 form an integral part of these financial statements.

# The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

## Balance sheet as at 31 December 2020

	Notes	£	2020 £	£	2019 £
<b>Current assets</b>					
Stocks		1,152		2,024	
Debtors	6	6,952		15,077	
Investments	7	14,851		14,851	
Cash at bank and in hand		194,158		112,613	
		<u>217,113</u>		<u>144,565</u>	
<b>Creditors: amounts falling due within one year</b>					
		<u>(11,787)</u>		<u>(7,289)</u>	
<b>Net current assets</b>					
			205,326		137,276
<b>Net assets</b>					
			<u>205,326</u>		<u>137,276</u>
<b>Funds</b>					
Endowment funds	10		6,103		6,103
Restricted income funds	9		127,248		57,061
Unrestricted income funds	8		71,975		74,112
<b>Total funds</b>					
			<u>205,326</u>		<u>137,276</u>

The financial statements were approved by the Trustees on 22 April 2021 and signed on its behalf by

**The Reverend Barry Knott**  
**Rector and Chairman**

**Laurence Maxfield**  
**Honorary Treasurer**

The notes on pages 10 to 13 form an integral part of these financial statements.

# The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

## Notes to financial statements for the year ended 31 December 2020

### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

#### 1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 1993.

The Ecclesiastical Parish of St Peter and St Paul, Parochial Church Council (the PCC) constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the PCC's ability to continue as a going concern.

#### 1.2. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Capital expenditure is included on the statement of financial activities within the expenditure on charitable activities.

#### 1.3. Investments

Current asset investments are at the lower of cost and net realisable value but their market value is shown at Note 7.

### 2. Voluntary income

	Unrestricted funds	Restricted funds	2020 Total	2019 Total
	£	£	£	£
Donations	81,104	62,270	143,374	132,906
Legacies	16,500	-	16,500	
Grants	-	11,461	11,461	3,293
Other	6,542	-	6,542	4,825
	<u>104,146</u>	<u>73,731</u>	<u>177,877</u>	<u>141,024</u>

# The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

## Notes to financial statements for the year ended 31 December 2020

### 3. Activities for generating funds

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
Fees	5,321		5,321	8,085
From Activities	1,446	2,897	4,343	9,671
Mags / Cards	1,813	-	1,813	2,190
	<u>8,580</u>	<u>2,897</u>	<u>11,477</u>	<u>19,946</u>

### 4. Investment income

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
Investment income	1,069	105	1,174	1,249
	<u>1,069</u>	<u>105</u>	<u>1,174</u>	<u>1,249</u>

### 5. Costs of charitable activities

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
Light, heat and insurance	8,839		8,839	9,640
Repairs and renewals	3,942		3,942	1,903
Church improvements	4,384		4,384	21,124
Churchyard costs	-	2,117	2,117	3,082
Music and choir expenses	167		167	505
Upkeep of services	122		122	606
Independent examiner's fees and payroll	900		900	700
Expenses of ministry	704		704	1,402
Locum fees	-		-	948
Rectory maintenance	57		57	80
Lads' club insurance and general expenses	725	4,333	5,058	5,935
Young people	1,483		1,483	2,305
Magazines and books	1,348		1,348	3,184
Ordinary expenses	2,111	96	2,207	5,991
Parish administration	11,128		11,128	12,654
Extraordinary expenses	4,587		4,587	-
	<u>40,497</u>	<u>6,546</u>	<u>47,043</u>	<u>70,059</u>

# The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

## Notes to financial statements for the year ended 31 December 2020

### 6. Debtors

	2020 £	2019 £
Gift aid tax recoverable	3,050	11,681
Prepayments and accrued income	3,902	3,396
	<u>6,952</u>	<u>15,077</u>

### 7. Current asset investments

	2020 £	2019 £
Investments at cost	14,851	14,851
Market valuation of listed investments	32,986	30,925

### 8. Unrestricted funds

	At 1 January 2020 £	Incoming resources £	Outgoing resources £	At 31 December 2020 £
General Fund	74,112	113,795	115,932	71,975

### 9. Restricted funds

	At 1 January 2020 £	Incoming resources £	Outgoing resources £	At 31 December 2020 £
Pedlinge Fund	633	98	-	731
Friends of Saltwood Churchyard Fund	2,950	4,086	2,117	4,919
Flower Fund	96	-	96	-
Lads' Club Fund	53,382	72,549	4,333	121,598
	<u>57,061</u>	<u>76,733</u>	<u>6,546</u>	<u>127,248</u>

### 10. Endowment funds

	At 1 January 2020 £	At 31 December 2020 £
General Fund	6,103	6,103

# The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

## Notes to financial statements for the year ended 31 December 2020

### 11. Capital commitments

	2020	2019
	£	£
Details of capital commitments at the accounting date are as follows:		
Contracted for but not provided in the financial statements	<u>121,000</u>	<u>-</u>

### 12. Independent examiner's fee

The fee for independent examination of the 2020 accounts was £600.

## The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

### Pedlinge Fund (Restricted Fund)

For the year ended 31 December 2020

	2020		2019	
	£	£	£	£
Balance as at 1 January 2020		633		538
<b>Income</b>				
Endowment income		98		95
		<u>731</u>		<u>633</u>
<b>Expenditure</b>				
Fabric expenses		-		-
		<u>-</u>		<u>-</u>
Balance as at 31 December 2020		<u><u>731</u></u>		<u><u>633</u></u>

The balance of £731 is held in the PCC's deposit in the CBF Church of England deposit fund.

The Pedlinge fund is a restricted fund for monies given solely for the refurbishment and maintenance of the fabric of Pedlinge Chapel at Ease.

All collections from Pedlinge and interest on the CBF deposit, together with the all general running costs for the Chapel are accounted for within the PCC's general funds.

# The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

## Friends of Saltwood Churchyard Fund (Restricted Fund)

For the year ended 31 December 2020

	2020 £	2019 £
<b>Income and expenditure account</b>		
<b>Income</b>		
Donations	3,260	1,700
Interest	7	12
Fundraising	619	874
Covenants/giftaid	200	-
	<u>4,086</u>	<u>2,586</u>
<b>Expenditure</b>		
Churchyard upkeep	386	448
Mower and churchyard maintenance	715	566
Sundries	465	388
New equipment	400	300
New storage container	-	1,380
Repairs to memorial	151	-
	<u>(2,117)</u>	<u>(3,082)</u>
(Deficit) / Surplus of income over expenditure	<u>1,969</u>	<u>(496)</u>
<b>Balance sheet</b>		
<b>Assets</b>		
Current account	3,839	1,605
CDBF deposit	1,345	1,345
Less: Creditor	(265)	-
	<u>4,919</u>	<u>2,950</u>
<b>Represented by:</b>		
General reserve at 1 January 2020	2,950	3,446
Surplus for the year	1,969	(496)
General reserve at 31 December 2020	<u>4,919</u>	<u>2,950</u>

The fund is restricted to use only for the care and maintenance of Saltwood churchyard and its environs. A balance of £3,839 is held at the National Westminster Bank, Folkestone, and the remainder of £1,345 in a deposit in the CBF Church of England deposit fund.

**The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood**

**Flower Fund (Restricted Fund)**

**For the year ended 31 December 2020**

	<b>2020</b>		<b>2019</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Balance as at 1 January 2020		96		96
<b>Income</b>				
Contributions to wedding flowers		-		-
		<u>96</u>		<u>96</u>
<b>Expenditure</b>				
Donation to cost of flowers purchased		96		-
		<u>96</u>		<u>-</u>
Balance as at 31 December 2020		<u>-</u>		<u>96</u>

There is a nil balance the National Westminster Bank, Folkestone.

## The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Saltwood

### Lads' Club Fund (Restricted Fund)

For the year ended 31 December 2020

	2020		2019	
	£	£	£	£
Balance as at 1 January 2020		53,382		10,783
<b>Income</b>				
Donations	-		260	
Development project fund	58,810		38,599	
COVID grants and other income	11,461			
Fundraising events	463		1,660	
Contributions from users	1,815	72,549	7,285	47,804
		<u>125,931</u>		<u>58,587</u>
<b>Expenditure</b>				
Lighting and heating	1,012		1,689	
Water and sewerage	218		322	
Cleaning	210		930	
Rates	-		56	
Improvement project	1,838		1,448	
Sundry expenses	325		30	
Insurance	730	(4,333)	730	(5,205)
		<u></u>	<u></u>	<u></u>
Balance as at 31 December 2020		<u>121,598</u>		<u>53,382</u>

The balance of £36,598 is held at the National Westminster Bank, Folkestone and the balance of £85,000 is held in an account with Metrobank, Canterbury.

Following the winding up of the Lady Lucy Trust in 2001, the Lads' Club now forms part of the assets of the PCC of Saltwood and is administered by a sub-committee.

This fund is restricted in use for the maintenance and upkeep of the Lads' Club.

Owing to the limited nature of the building, the PCC has not sought an open market valuation and the Churchwardens consider that a realistic value is the current insured value of £254,425.