

Charity registration number 1130714 (England and Wales)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF ST JAMES WEYBRIDGE**

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2025**

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Reverend Father Damian Harrison-Miles	
	Jane Alexander	
	Charles Beresford	
	Lindy Fozard	
	Alan Knowles (PCC Treasurer until May 2025)	
	Deborah Langston	
	Juliet Marsh	
	Jane Mason	
	Stephen Mason (Churchwarden and Acting Treasurer from 18/05/25)	
	Donna Miller (PCC Secretary)	
	Neill Rubidge (Diocesan Synod Representative)	
	Susan Rubidge (Deanery Synod Representative)	
	Sue Scrivener	
	Gretchen Spalt	
	Margaret Wicks	
	Jill Wilson (Churchwarden until May 2025)	
	Reverend Tom Musson	
	Reverend Barry Hengist	
	David Hutt	(Appointed 18 May 2025)
	Trish Dodds	(Appointed 19 May 2025)
	Hilary Butler	(Appointed 19 May 2025)
<b>Minutes Secretary</b>	Donna Miller	
<b>Charity number (England and Wales)</b>	1130714	
<b>Principal address</b>	The Parish Centre Church Lane Weybridge Surrey KT13 8DN	
<b>Independent examiner</b>	Frances Wilde FCCA DChA Warner Wilde Limited Chartered Certified Accountants 4 Marigold Drive Bisley Surrey GU24 9SF	

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# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

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# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## TRUSTEES' REPORT

### *FOR THE YEAR ENDED 31 DECEMBER 2025*

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The trustees present their annual report and financial statements for the year ended 31 December 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

#### **Objectives and activities**

St James' Church has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church itself, the Parish Centre and for the residential properties within the Parish at 87 Greenlands Road, Weybridge and pays some expenses of The Rectory, Churchfields Avenue, Weybridge. This latter property is owned by the Diocese of Guildford.

In carrying out its activities, STJ PCC has had due regard to the Charity Commission's guidance on public benefit. STJ PCC seeks to ensure that all activities further the Church's charitable purposes and provide benefit to the public locally in ways that are accessible and inclusive. STJ PCC seeks to remove barriers to participation wherever possible to make activities welcoming to all.

The Church's activities provide identifiable public benefit by

- Offering regular public worship, prayer and the teaching of Christian faith, open to all.
- Providing baptisms, weddings and funerals, pastoral care and support to parishioners and non-parishioners, particularly at times of bereavement or personal difficulty.
- Making the church and parish centre available for community events, civic services, concerts, charitable activities and outreach initiatives.
- Supporting vulnerable individuals and families through pastoral visiting, care-home ministry, and practical support for local and national charities.
- Promoting community cohesion through inclusive events such as the Weybridge Christmas Festival, Remembrance services, and partnerships with local schools, uniformed organisations and voluntary groups.

STJ PCC considers these benefits to be available to all in Weybridge and surrounding areas and not restricted just to church members.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2025**

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### Achievements and performance

#### St James' Leadership

January 2025 saw the second anniversary of Reverend Father Damian Harrison-Miles as our new Rector.

Our new Assistant Curate, The Reverend Tom Musson was ordained priest at Guildford Cathedral on Sunday 28<sup>th</sup> June 2025, attended by Tom's family and close friends. He then presided over the Eucharist for the first time on Sunday 29<sup>th</sup> June (the feast of Peter & Paul, Apostles) which was followed by a BBQ lunch in the Church garden. A special collection raised approximately £1500 as a priesting gift from the community.

St James' PCC and leadership have continued to evolve, with sustained and increased attendances at worship, and increased community engagement.

#### 2025 Summary

- In 2025, STJ PCC met on the 3rd Monday of January, March, May, July, September and November. STJ PCC also held a full day discussion in January 2025 at St Columba's House Woking, reviewing the 2024 Church Development Plan considering the Parish Needs Process which has been introduced by the Diocese of Guildford. A series of evening sessions for the congregation were then held in early July to review the Church Development Plan progress and direction.
- Bi-monthly Standing Committee meetings were held in preparation for each STJ PCC (including Finance & Safeguarding) with the Chair (Incumbent), Churchwardens, STJ PCC Secretary and Treasurer. The previous Treasurer stepped down in May 2025 after 10 years in role. The Treasurer role has therefore temporarily been undertaken by a Churchwarden for the remainder of the year, and the STJ PCC agreed to elect an additional Standing Committee member from the PCC membership to maintain the total at 5.
- Other sub-committees of STJ PCC met generally quarterly including Liturgy & Ministry, Communications, Stewardship (including charitable giving), and Family & Children. The Properties committee meets Bimonthly. Progress on Eco Church was slower than planned during 2025 due to capacity constraints; however, significant environmental improvements were delivered through the replacement of the church heating system, and this strand is expected to be a part of 2026 activities.
- On the second Sunday of the month a family service was held from 11.30am -12noon. The attendance at this service has increased throughout 2025.
- Services of Holy Baptism were held on most of the 4th Sundays of the month at 12 noon, sometimes with as many as three families included in each. Some baptisms were also included within the 10am Eucharist on the 1st Sunday of the month.

In January 2025 the Clergy and Support Team held an evening of Marriage Preparation in Church for the five wedding couples planning to get married at St James' Church during the year ahead. Following this a guide 'Your Wedding Explained' including all the possibilities and restrictions, as well as legal obligations upon couples getting married at St James' was distributed. In 2025, the Church held 21 Funerals and 24 baptisms.

The Communications team continued to innovate and develop the weekly Notice Sheet. Apart from weekly service information and news, the sheet includes bible readings, the collect, post communion prayer and any printed hymns for the Sunday service. One side is colour printed, with the reverse black and white to help control costs. Banners and posters for major festivals were produced, utilizing the St James' logo created in 2024 enhancing our visual outreach. The website was updated with our new branding and colour scheme, although problems persist with the base template which needs upgrading to allow for better functionality with mobile devices.

Our Church Choir, under Musical Director Lindsay Bridgwater, continued to uphold our choral tradition in support of the worship at St James'. The choir practices weekly and attends every Sunday morning, at all Festival services and the occasional Evensong as well as weddings and funerals when requested.

At Candlemas (February 2<sup>nd</sup>) Bishop Paul, the Bishop of Dorking led a very special Eucharist, dedicating and blessing each area in church following the completion of re-ordering works. This occasion was followed by celebration lunch for all in the Parish centre.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## TRUSTEES' REPORT (CONTINUED)

### *FOR THE YEAR ENDED 31 DECEMBER 2025*

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Lent Course – well attended again with over 30 people taking part with daytime and evening sessions held on a Tuesday throughout Lent.

The APCM was held on Sunday 18th May 2025, at 11:30am in church. It was a positive celebration of many achievements, including continued work to replace the heating system and completion of the re-ordering works. Concerns were raised about car parking in the future, with another free church planning to move into central Weybridge without additional car parking provision.

In 2024 we formally adopted ChurchSuite as our web-based database management and communication software for our parishioners (Electoral Roll). Its use was expanded in 2025 to cover all service scheduling and serving team rotas.

In 2025 we transitioned from internally managed financial records to an outsourced bookkeeping model. During Q1 2025 we moved to digital financial records retention using Box, fully integrated with our external bookkeeping and accounting provider, Warner-Wilde. We also migrated from QuickBooks to Xero as our secure cloud-based accounting system, again fully integrated with our external provider. These changes have led to minor variations in coding, which affect comparability across years. Year-on-year comparisons should therefore be made with caution.

We further enhanced our digital capabilities by adopting Microsoft for Business, following a successful charitable-donation application in June. This strengthened our cyber-security and enabled the Leadership Team to use unique, protected email addresses with the domain @stjamesweybridge.org.uk removing the need for personal email address use.

The Clergy and Lay Pastoral team continued to visit Norfolk House care home and Bridge Court, as well as individuals in their own homes, with holy communion.

St James' continues to advocate for Churches Together in Weybridge which is comprised of our six town churches – Christ the Prince of Peace, the Methodist Church, the Place Church, St James' Church, St Mary's Church, and the URC Walton and Weybridge. The group meets 4-5 times a year. In 2025, our combined activities were services of prayers for Christian Unity in January, the Good Friday Walk of Witness, the Weybridge Summer Festival, and Remembrance in November.

In September for the feast of the Blessed Virgin Mary a special service reflecting upon planned giving was held, followed by lunch. The Parish Giving Scheme (and its automated Gift Aid claim) was heavily promoted leading to additional update and increased donations.

Remembrance Sunday was very well attended, including the act of witness at Weybridge War Memorial. There were representations from St James, (including our team providing outdoor sound), the URC, Methodist and Roman Catholic Churches, and of course many local uniformed groups participating. This was followed by the annual Civic Service held at St James' Church later in the afternoon. It is hoped that we can renew and grow relationships with more local uniformed organisations moving forward.

Weybridge Christmas Festival and Christmas Lights 2025 proved very popular, with attendance estimated at around 3,000 people across the afternoon. The Bishop of Guildford, The Rt Revd Andrew Watson attended the traditional Advent Sunday Christingle service at 3pm with money raised for external charities including The Children's Society. He gave a gentle homily, aimed at families and children and stayed on to draw the raffle in the Parish Centre and attend the procession from St James' Church (organised by St James' CofE primary School) along Church Lane, Church Street and High Street to Monument Green for the official Christmas lights switch on. Our thanks to the team from St James' and additional donations which enabled more lights to be installed in the trees around the west end of the churchyard, which looked stunning. The event was supported by a large team of volunteers from the congregation and wider community and provided an opportunity for welcoming engagement with residents and visitors to Weybridge.

This event set the scene for what would be a very successful Advent and Christmas season, with significant numbers in attendance with almost 1500 souls across Christmas Eve/Day!

Our Advent & Christmas Services were creative and inclusive. The church looked beautiful during Advent with greenery and Christmas flower arrangements. We hosted Lodge Brother's (Local Undertakers) Annual Memorial Service which also saw their best attendance. The choir worked exceptionally hard on some new material, and the Crib services were very well attended, including children's nativity and a bumper haul of gifts for Home Start, Elmbridge.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2025

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Our Christmas services had excellent attendance and collections too (matched by a very generous parishioner). Thanks go to everyone who made the very hectic Christmas Eve/Day period such a joy – everything running without a hitch – despite the increased attendance.

#### **Church Development Plan (CDP).**

STJ PCC and supporting teams have spent many months and much time reflecting, praying and consulting on a plan of priorities for our church community. At the heart of our values and vision is the Inclusive Church statement: "We believe in inclusive church – a church which celebrates and affirms every person and does not discriminate.

*We will continue to challenge the church where it continues to discriminate against people on grounds of disability, economic power, ethnicity, gender, gender identity, learning disability, mental health, neurodiversity, or sexuality.*

*We believe in a Church which welcomes and serves all people in the name of Jesus Christ; which is scripturally faithful; which seeks to proclaim the Gospel afresh for each generation; and which, in the power of the Holy Spirit, allows all people to grasp how wide and long and high and deep is the love of Jesus Christ."*

See: <https://www.inclusive-church.org>

#### **Parish Needs Process.**

The Diocese of Guildford Parish Needs Process (PNP) of which St James' Church is a part, focuses on a listening process; to God, through all aspects of parish life - the church, the schools and the wider community. The goal of the PNP is to support all parishes as they identify top priorities for mission and growth, which forms the heart of a Church Development Plan (CDP). The Mission Enabler Team, from the Diocese of Guildford, with its range of specialisms, works with parishes to help confirm and implement this plan.

#### **St James' Weybridge CDP**

Our plan has been drawn together over several months following a STJ PCC away day back in January 2024. Our plan was submitted to the Diocese of Guildford and part of The Archdeacon of Dorking's Visitation in July 2024. It is a living document that we re-visit and remains under regular review. Some aspects of our plan are reliant upon generating additional income, while others are more about discipleship, identifying skills and sharing gifts (Time & Talents). The four priority areas identified were:

#### **Goal 1: Growing Diversity**

We are an intergenerational church and need to ensure we are meeting the needs of each age group with a particular focus on children and young people.

- a. New Thursday monthly Compass Group for those aged 18 - 30 years.
- b. Establish a new fund to finance family & children's work moving forward. Investigate funding for a paid family & children's worker.
- c. Create a new family & children's team to draw together existing and new groups including Tots Praise, Sunday School, Lego Club, Family Service, etc.
- d. Ensure full compliance with all safeguarding procedures and protocols.
- e. Possible after school club, summer holiday club, and preparation for children to have communion before confirmation.
- f. Continue to grow positive working relationships and support with St James CofE primary school and seek new connections with Manby Lodge Infant School, Heathside School and Brooklands College.

During 2025, STJ PCC reviewed progress against this goal. The Compass Group is now meeting more regularly. A family and children's team coordinates activities across all areas. The Ark group regularly had 40+ attendees, while the Lego group had an average attendance of 12 children. There were a small but steady number of families attending Junior Church. Interaction and integration with St James CofE Primary School continued and grew.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2025**

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### **Goal 2: Growing Community**

Improved communication. Celebrating who we are, an inclusive, intergenerational community at the heart of Weybridge Town Centre.

- a. A new brand/logo/identity for St James' with a new colour scheme and simplified values based on the Inclusive Church network statement.
- b. Create a functioning updated or new simpler, but more dynamic, website with more cross-over with social media and functionality with ChurchSuite.
- c. Establish ChurchSuite digital church management system and embed into church management and church life. ChurchSuite will help us to manage our parish database, Electoral Roll, mailing lists, pastoral care contacts, parish centre/church bookings, rotas, children, etc.
- d. Update all notice boards, external signage, service sheets and newsletter and documents with our new branding.

In 2025, we made further improvements in introducing ChurchSuite into our daily activities to help make our administrative processes more efficient and streamlined, particularly in relation to rotas, managing the Electoral Roll and maintaining up to date contact information and data protection compliance. We have commissioned new external noticeboards utilizing the brand /logo/identity and colour scheme created in 2024 which will enhance the appearance of the church and provide a more contemporary feel. We expect these will be installed during 2026.

### **Goal 3: Growing Community - Eco Church**

To strive to safeguard the integrity of creation and sustain and renew the life of the earth.

- a. Create a group of interested people to lead/advise STJ PCC and progress ECO initiatives/projects and gain ECO Church accreditation (bronze/silver awards/accreditation with A Rocha).
- b. Replace our incredibly old church boiler with A rated condensing boilers and introduce electric under carpet heat pads in some areas. (Permission received/faculty in December 2023.) Possible new and relocated radiators, if appropriate.
- c. Investigate solar electric generation systems for the parish centre and church (south) facing roof spaces.
- d. Fair Share - expand the summer vegetable and fruits stall to a possible community fridge.
- e. Use social media to draw upon a possible wider community of support for ECO initiatives beyond the congregation.

In 2025 progress on the Eco Church was slower than planned due to capacity constraints; however, significant environmental improvements were delivered through the replacement of the church heating system, with a more efficient heating system, was finally completed November 2025.

### **Goal 4: Growing Discipleship**

To teach and deliver a programme of engagement with the core, the wider church community and those beyond as we seek to grow our inclusive community.

- a. Be transparent about what we do, who we are, and what we believe. Engender boldness to preach the gospel for all.
- b. Assess different groups of people and what we are doing for them. Issue a whole Electoral Roll time & talents survey at the April 2024 APCM to identify new opportunities for the church family to engage.
- c. Attract clubs and other groups to use our space including the re-ordered All Souls Chapel/Warm Space post September 2024.
- d. Use our networks to be more visible in the community, building individual confidence in sharing faith at home, work, and in our social circles.
- e. Review and where possible, extend our daily opening hours to allow wider access to the church building for private prayer.
- f. Create a heated, flexible space inside the church (the Lady chapel) for small groups, meetings, bible study, prayer, and pastoral meetings.



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2025

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In 2025 we celebrated the completion of Access for All and the re-ordering plans. We ran an Emmaus Course during Autumn 2025 and have utilised the re-ordered All Souls Space for many community (public) and church meetings throughout 2025.

STJ PCC will review activities in light of the 3rd Parish Needs Process with a focus on community and parish, run by the Diocese of Guildford in 2026.

#### **Our Vision Prayer.**

Living God, by the guidance of your Holy Spirit, make us heralds of good news in Weybridge. Stir us your people, that in Word and Sacrament, prayer and service we may be inspired to share your love for all, with generosity and joy, imagination and courage, for the sake of Jesus Christ our Lord. Amen.

#### **Donations to Charities**

Several donations to UK charities were made during the year as a result of specific collections organised by the congregation at St James'.

- Our 2025 Lent Appeal focused on the idea of giving £1 per day for the 40 days of Lent and thereby asking each parishioner to consider a donation of £40 in aid of the Manna Centre, a charity running a day centre for homeless people in and around central London, providing food, housing and welfare advice and a change of clothes. In total we raised £3838.88 for this worthy cause.
- During 2025, a further £530 was raised for the Runnymede & Weybridge Foodbank through individual regular donations and retiring collections.
- Christian Aid week raised £789.42 excluding gift aid, with a additional donations being made directly to Christian Aid through their own website.
- £489.52 was collected from the 2025 Christingle service was made to the Children's Society. Many more donations were paid directly to the Children's Society using their specific QR donation codes throughout the church.
- A total of £1352.46 was collected and paid to Macmillan Cancer Support

#### **Safeguarding**

STJ PCC has adopted the Church of England "Promoting a Safer Church" Policy Statement, House of Bishops Practical Guidance and supporting diocesan safeguarding protocols. This policy statement actively underpins all safeguarding work within the church. "Promoting a Safer Church" sets out the Church of England's commitment to making the church a safer place for all. The Policies and Practice Guidance apply to all Church bodies and church officers. All clergy, bishops, archdeacons, licensed readers and lay workers, church wardens and Parochial Church Councils must have due regard to safeguarding guidance issued by the House of Bishops.

The Policy Statement, Policies, Guidance and Protocols are available to view on the diocesan website at [www.cofeguildford.org.uk/safeguarding](http://www.cofeguildford.org.uk/safeguarding).

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## TRUSTEES' REPORT (CONTINUED)

### *FOR THE YEAR ENDED 31 DECEMBER 2025*

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**At STJ PCC we are committed to the support, nurture and protection of all in our church community. The Parish will:**

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and STJ PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and vulnerable adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Following advice from the DSA support and manage the safe involvement of any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that procedures and risk assessments are in place for all activities and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

STJ PCC is satisfied, based on reports received during the year, that safeguarding policies and procedures were appropriately implemented at St James', and that safeguarding training and safer-recruitment requirements were monitored and maintained during 2025

#### **Financial Review**

As a Charity we are wholly reliant on income from voluntary donations and the letting of our Parish Centre to allow us to carry out our ministry in Weybridge.

As part of our 2025 transition from internally managed financial records and accounts to an outsourced bookkeeping model, fully integrated with our provider, Warner Wilde, we migrated from QuickBooks to Xero as our secure cloud-based accounting system. This change has led to minor variances in coding and year on year comparisons.

STJ PCC has considered the financial position of the charity, including projected income and expenditure, and is satisfied that St James' Church Parochial Church Council remains a going concern. STJ PCC believes that the transition to outsourced bookkeeping and cloud-based accounting has strengthened financial controls, transparency and resilience.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## TRUSTEES' REPORT (CONTINUED)

### *FOR THE YEAR ENDED 31 DECEMBER 2025*

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#### **Income**

In 2025 our total annual income decreased compared to 2024 from £390,386 to £309,259.

This difference mainly reflects the significant 2024 fundraising for the Church's Capital Program to replace the old boiler with two significantly more effective gas boilers for much reduced energy consumption and heating. After significant delay's this system was finally completed and commissioned in 2025.

There has been some growth in our donation income, our investment income. We continued our fundraising activities in 2025 raising £5,000 from the Weybridge Christmas Festival and nearly £12,000 from the Christmas Giving campaign (mainly due to a very generous parishioner matching donation).

We are very grateful for all the financial support we have received throughout the year in the following ways:

- Through our online donation platform on the St James' website.
- Through the weekly Plate collections.
- Our two permanent card donation stations in Church
- The Parish Giving Scheme and the former Stewardship scheme
- Our mobile contactless SumUp donation facility, utilised at services and special events to assist people in making card donations.

#### **External grants and sponsorship income**

We were very fortunate to receive external grants towards some of our expenses and larger projects in 2025 and beyond as follows:

- £15,000 grant from the Friends of St James was given to help the replacement and upgrade of the church radiators once the new boiler system had been commissioned
- £360 grant from Elmbridge Borough Council
- £5,000 grant from Richer Sounds Foundation for two mobile digital display screens and conferencing facilities. This equipment will enable us to support meetings, conferences, educational activities, webinar etc.

Additionally, we were very fortunate to receive several small donations totalling £2645 covering the costs of our Christmas Festival activities in December 2025, including, for example, Christmas light displays, Christmas tree and the hire of a Carousel etc.

#### **Expenditure**

Total annual unrestricted expenditure has also decreased compared to 2024 from £342,428 to £322,838. This reduction reflects completion of the Church's 2024 Capital Program to install the new boilers and heating system.

However, the delay in commissioning the new boilers in 2024 in time for the winter period resulted in the Church being heated by oil-filled electric radiators for the whole of the winter season. While no gas was consumed to heat the church during this period, the net impact was an additional ~£10,000 spent on utilities (electricity).

By far the biggest single 2025 expense was the Parish Share which provides the stipends and housing for the clergy and a contribution to the shared costs of the Diocese. A sum of £108,798 (2024: £113,763) in relation to the Parish Share was paid during the year to the Diocese.

A one-off expense in 2025 of approximately £12,000 arose from temporary staffing costs (January–May) and an agency break fee following the resignation of the Parish Administrator.

Two insurance claims were made in 2025, following 1) break-in and theft from the storage shed and then 2) overnight vandalism to the glass mobility access doors installed in 2024. Ecclesiastical Insurance covered all costs of replacement minus the contractual deductibles.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## TRUSTEES' REPORT (CONTINUED)

### *FOR THE YEAR ENDED 31 DECEMBER 2025*

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In 2024 we had launched the Alleluia Fund, a restricted fund to raise money to fund projects outside of the PCC's regular operating budget, to help St James' strengthen its physical presence and spiritual mission in Weybridge.

In its second year we have achieved the following:

- New oil filled candles and adaption of current candlesticks
- New lighter processional cross (enabling more diverse parishoners to be crucifer)
- New clergy and lectern microphones
- Movable digital display screens/conferencing equipment (funded by donation from Richer Sounds Foundation)
- A donation for refurbishment of existing and new matching wooden candlesticks

#### **Overall Impact**

The net effect of the above income and expenditure flows has resulted in a small net outflow of £12,797 after net gains/(losses) on investments and transfers between funds. This outcome is considered appropriate by STJ PCC given the scale of activity and the non-recurring costs incurred during the year.

**Electoral Roll** In April 2025, STJ PCC renewed the Electoral Roll, with the total number of applicants = 164. 79 people reside in the parish and 85 reside outside the parish. Since the renewal, there have been another 16 applicants, 10 of which reside in the parish and 6 reside outside the parish. Three members have been deleted.

The total on the roll at the end of 2025 = 177.

#### **Reserves Policy**

STJ PCC policy is to maintain a balance which equates to at least six months of unrestricted payments to cover emergency situations that could arise from time to time, and this has been achieved throughout 2025.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund and investments in the form of CCLA and M & G Charifund Shares held with M & G Securities.

On 31 December 2025, STJ PCC held unrestricted reserves of £234,467, which represents approximately 9.5 months of unrestricted expenditure and is consistent with this policy. STJ PCC recognises that not all reserves are held as immediately available cash and accordingly reviews liquidity regularly as part of its financial oversight.

#### **Risk Management**

STJ PCC has reviewed the principal risks facing the charity and considers these to include financial sustainability, reliance on volunteers, the maintenance of historic buildings, safeguarding, and cyber security/data protection. Systems and controls are in place to mitigate these risks, including budget monitoring, insurance arrangements, safeguarding oversight, regular building inspections and the use of secure digital systems.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2025**

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### Structure, governance and management

The PCC members who served during the year were:

Reverend Father Damian Harrison-Miles

Jane Alexander

Charles Beresford

Lindy Fozard

Alan Knowles (PCC Treasurer until May 2025)

Deborah Langston

Juliet Marsh

Jane Mason

Stephen Mason (Churchwarden and Acting Treasurer from 18/05/25)

Donna Miller (PCC Secretary)

Neill Rubidge (Diocesan Synod Representative)

Susan Rubidge (Deanery Synod Representative)

Sue Scrivener

Gretchen Spalt

Margaret Wicks

Jill Wilson (Churchwarden until May 2025)

Reverend Tom Musson

Reverend Barry Hengist

David Hutt (Appointed 18 May 2025)

Trish Dodds (Appointed 19 May 2025)

Hilary Butler (Appointed 19 May 2025)

The method of appointment of STJ PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the STJ PCC.

New trustees are provided with information from the Charity Commission website and talk with existing trustees regarding trustee responsibilities. Trustees are also encouraged to go on training courses to ensure they can undertake their own responsibilities on STJ PCC.

The full STJ PCC met six times during the year for their regular business as usual STJ PCC meetings. There were further meetings by Zoom for matters arising between the usual bi-monthly meetings which required urgent attention and approval.

Additional meetings were held by the Standing Committee to deal with matters that arose between STJ PCC meetings.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the PCC should undertake. Applications for employment by disabled persons are always fully considered, bearing in mind the aptitudes of the applicant concerned. In the event of members of staff becoming disabled, every effort is made to ensure that their employment within the PCC continues and that the appropriate training is arranged. It is the policy of the PCC that the training, career development and promotion of disabled persons should, as far as possible, be identical to that of other employees.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2025**

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### Looking Forward

2026 is expected to be a year of consolidation.

A budget was approved and a contractor selected for the repair and maintenance of the spire (re-pointed) following the 2023 Quinquennial inspection. It is hoped to complete a Garden of Remembrance for the burial of ashes.

Throughout the year we look forward to further community events, like the Weybridge Flower Festival, the Christmas Festival, concerts and services, and the further development of the Foodbank and The Ark.

### Approval and Signing

The trustees' report was adopted by the Board of Trustees and subsequently submitted to the Annual Parochial Church Meeting on Sunday May 17th where it was formally approved by those therein present.



Reverend Father Damian Harrison-Miles  
Chairman

Date: 04 JUNE 2026

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

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I report to the trustees on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St James Weybridge (the PCC) for the year ended 31 December 2025.

#### Responsibilities and basis of report

As the trustees of the PCC you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the PCC's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

#### Independent examiner's statement

Since the PCC's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for accounts to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the PCC as required by section 130 of the Charities Act 2011.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



#### Frances Wilde FCCA DChA

Warner Wilde Limited  
Chartered Certified Accountants  
4 Marigold Drive  
Bisley  
Surrey  
GU24 9SF  
Date: 04/06/26.....

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## STATEMENT OF FINANCIAL ACTIVITIES

**FOR THE YEAR ENDED 31 DECEMBER 2025**

Current financial year		Unrestricted funds general 2025 £	Unrestricted funds designated 2025 £	Restricted funds 2025 £	Endowment funds 2025 £	Total 2025 £	Total 2024 £
	Notes						
<b>Income and endowments from:</b>							
Donations and legacies	3	135,993	-	35,192	-	171,185	245,375
Charitable activities	4	23,279	-	-	-	23,279	25,912
Other trading activities	5	11,544	-	-	-	11,544	12,764
Investments	6	89,444	-	1,309	-	90,753	104,680
Other income	7	12,498	-	-	-	12,498	1,655
<b>Total income</b>		<u>272,758</u>	<u>-</u>	<u>36,501</u>	<u>-</u>	<u>309,259</u>	<u>390,386</u>
<b>Expenditure on:</b>							
Raising funds	8	2,064	-	364	-	2,428	-
Charitable activities	9	288,494	-	31,916	-	320,410	342,428
<b>Total expenditure</b>		<u>290,558</u>	<u>-</u>	<u>32,280</u>	<u>-</u>	<u>322,838</u>	<u>342,428</u>
Net gains/(losses) on investments	14	<u>4,897</u>	<u>-</u>	<u>(3,993)</u>	<u>(122)</u>	<u>782</u>	<u>6,438</u>
<b>Net income/(expenditure)</b>		(12,903)	-	228	(122)	(12,797)	54,396
Transfers between funds		<u>7,358</u>	<u>(7,500)</u>	<u>142</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>	11	(5,545)	(7,500)	370	(122)	(12,797)	54,396
<b>Reconciliation of funds:</b>							
Fund balances at 1 January 2025		<u>240,012</u>	<u>137,500</u>	<u>196,925</u>	<u>4,054</u>	<u>578,491</u>	<u>524,095</u>
<b>Fund balances at 31 December 2025</b>		<u>234,467</u>	<u>130,000</u>	<u>197,295</u>	<u>3,932</u>	<u>565,694</u>	<u>578,491</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2025**

Prior financial year		Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total 2024 £
	Notes					
<b>Income and endowments from:</b>						
Donations and legacies	3	148,309	-	97,066	-	245,375
Charitable activities	4	25,912	-	-	-	25,912
Other trading activities	5	12,764	-	-	-	12,764
Investments	6	104,680	-	-	-	104,680
Other income	7	1,655	-	-	-	1,655
<b>Total income</b>		293,320	-	97,066	-	390,386
<b>Expenditure on:</b>						
Charitable activities	9	253,514	-	88,914	-	342,428
<b>Total expenditure</b>		253,514	-	88,914	-	342,428
Net gains/(losses) on investments	14	3,523	-	2,847	68	6,438
<b>Net income</b>		43,329	-	10,999	68	54,396
Transfers between funds		(16,451)	15,000	1,451	-	-
<b>Net movement in funds</b>	11	26,878	15,000	12,450	68	54,396
<b>Reconciliation of funds:</b>						
Fund balances at 1 January 2024		213,134	122,500	184,475	3,986	524,095
<b>Fund balances at 31 December 2024</b>		240,012	137,500	196,925	4,054	578,491

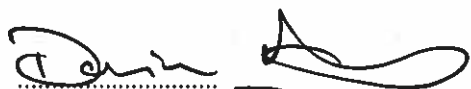
# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## BALANCE SHEET

AS AT 31 DECEMBER 2025

	Notes	2025 £	£	2024 £	£
<b>Fixed assets</b>					
Tangible assets	16		136,005		127,889
Investments	17		255,216		254,434
			<u>391,221</u>		<u>382,323</u>
<b>Current assets</b>					
Debtors	18	38,882		46,944	
Cash at bank and in hand		162,736		213,611	
		<u>201,618</u>		<u>260,555</u>	
<b>Creditors: amounts falling due within one year</b>	19	(27,145)		(64,387)	
<b>Net current assets</b>			<u>174,473</u>		<u>196,168</u>
<b>Total assets less current liabilities</b>			<u>565,694</u>		<u>578,491</u>
<b>The funds of the PCC</b>					
Endowment funds	22	2,250		2,250	
Endowment funds - revaluation		1,682		1,804	
Restricted income funds	23	141,609		137,246	
Restricted funds - revaluation	23	55,686		59,679	
Unrestricted funds - general	25	160,203		155,216	
Unrestricted funds - revaluation	25	74,264		84,796	
Unrestricted funds - designated	24	130,000		137,500	
		<u>565,694</u>		<u>578,491</u>	

The financial statements were approved by the trustees on 17 May 2026



Reverend Father Damian Harrison-Miles  
Chairman



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 DECEMBER 2025**

---

### **1 Accounting policies**

#### **Charity information**

The Parochial Church Council of the Ecclesiastical Parish of St James Weybridge operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

#### **1.1 Basis of preparation**

The financial statements have been prepared in accordance with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The PCC is a Public Benefit Entity as defined by FRS 102.

The PCC has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency of the PCC. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the PCC has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the PCC.

#### **1.4 Income**

Income is recognised when the PCC is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under gift aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2025**

---

### **1 Accounting policies**

**(Continued)**

Donated goods and services are recognised when receipt of the goods or services is probable and the benefit can be measured reliably. The basis of the value of the gift to the charity is the amount the PCC would have been willing to pay to obtain those goods or services on the open market. A corresponding amount is then recognised as expenditure or fixed assets in the period of receipt.

#### **1.5 Expenditure**

Liabilities and the resulting expenditure are recognised when either a legal or constructive obligation is recognised.

##### **Grants**

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding obligation on the PCC.

##### **Activities directly related to the work of the Church**

The Diocesan Parish Share is accounted for when paid. Any amounts unpaid at 31 December are provided for in the accounts as an operational (though not a legal) liability and is shown as a creditor on the balance sheet.

#### **1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold property & improvements	40 years straight line, Improvements - 10 years straight line.
Fixtures & equipment	Straight line over 4 years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Consecrated or beneficed property of any kind is excluded from these accounts by virtue of Section 10 of the Charities Act 2011. Items acquired since 1 January 1995 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight line basis. All expenditure incurred during the year on consecrated or beneficed buildings, individual items under £250 or on the repair of moveable church furnishings acquired before 1 January 1995 is written off.

##### **Other fixtures, fittings and office equipment**

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items with a purchase price of £250 or less are written off when the asset is acquired.

#### **1.7 Fixed asset investments**

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

##### **Investments**

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2025**

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### **1 Accounting policies**

**(Continued)**

#### **1.8 Impairment of fixed assets**

At each reporting end date, the PCC reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### **1.9 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### **1.10 Financial instruments**

The PCC has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the PCC's balance sheet when the PCC becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### ***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently measured at the cash or other consideration expected to be received and not discounted unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### ***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently measured at the cash or other consideration expected to be paid and not discounted.

##### ***Derecognition of financial liabilities***

Financial liabilities are derecognised when the PCC's contractual obligations expire or are discharged or cancelled.

#### **1.11 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the PCC is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### **1.12 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2025**

### 1 Accounting policies

(Continued)

#### 1.13 Reserves

The PCC policy is to hold (i) current funds equivalent to 6 months income in order to cover any unforeseen changes in circumstances, and (ii) designated funds for general repairs to cover any unforeseen and uninsured major repairs or refurbishment of the properties under the care of the PCC.

### 2 Critical accounting estimates and judgements

In the application of the PCC's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	134,899	15,192	150,091	143,947	36,563	180,510
Legacies	-	-	-	1,000	-	1,000
Grants	360	20,000	20,360	3,362	60,503	63,865
Donated goods and services	734	-	734	-	-	-
	<u>135,993</u>	<u>35,192</u>	<u>171,185</u>	<u>148,309</u>	<u>97,066</u>	<u>245,375</u>
<b>Donations and gifts</b>						
Planned giving - Gift Aid donations	76,796	1,000	77,796	85,774	24,186	109,960
Planned giving - other planned giving	8,934	2,250	11,184	12,394	-	12,394
Collections (open plate) at all services	12,040	-	12,040	7,396	-	7,396
Special collections	-	10,842	10,842	-	10,475	10,475
Sundry donations	2,981	1,100	4,081	3,063	-	3,063
Income tax recoverable	21,393	-	21,393	29,115	1,902	31,017
Digital donations	12,755	-	12,755	6,205	-	6,205
	<u>134,899</u>	<u>15,192</u>	<u>150,091</u>	<u>143,947</u>	<u>36,563</u>	<u>180,510</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

### 3 Income from donations and legacies

(Continued)

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>Grants</b>						
Friends of St James	-	15,000	15,000	-	40,000	40,000
Surrey County Council	-	-	-	-	5,503	5,503
Community Infrastructure Levy	-	-	-	-	15,000	15,000
National Churches Trust	-	-	-	3,362	-	3,362
Richer Sounds Foundation	-	5,000	5,000	-	-	-
Elmbridge Borough Council	360	-	360	-	-	-
	<u>360</u>	<u>20,000</u>	<u>20,360</u>	<u>3,362</u>	<u>60,503</u>	<u>63,865</u>

### 4 Income from charitable activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
<b>Service fees</b>		
Fees	16,968	18,483
<b>Miscellaneous</b>		
Other income	6,311	7,429
	<u>23,279</u>	<u>25,912</u>

### 5 Income from other trading activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Non-charitable trading activities	2,181	2,512
Fundraising events	9,363	10,252
Other trading activities	<u>11,544</u>	<u>12,764</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2025**

### 6 Income from investments

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Rental income	75,986	-	75,986	89,509	-	89,509
Income from listed investments	8,949	-	8,949	9,175	-	9,175
Interest receivable	4,509	1,309	5,818	5,996	-	5,996
	<u>89,444</u>	<u>1,309</u>	<u>90,753</u>	<u>104,680</u>	<u>-</u>	<u>104,680</u>

### 7 Other income

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Insurance claim repayments	<u>12,498</u>	<u>1,655</u>

### 8 Expenditure on raising funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>Fundraising and publicity</b>						
Advertising	356	-	356	-	-	-
Other fundraising costs	1,708	364	2,072	-	-	-
	<u>2,064</u>	<u>364</u>	<u>2,428</u>	<u>-</u>	<u>-</u>	<u>-</u>



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

### 9 Expenditure on charitable activities

	Ministry	Church	Property	Total	Ministry	Church	Property	Total
	Expenditure	Expenditure	Expenditure		Expenditure	Expenditure	Expenditure	
	2025	2025	2025	2025	2024	2024	2024	2024
	£	£	£	£	£	£	£	£
<b>Direct costs</b>								
Staff costs	38,007	-	-	38,007	25,998	-	-	25,998
Depreciation and impairment	1,835	-	13,061	14,896	-	-	10,003	10,003
Parish share	108,798	-	-	108,798	113,763	-	-	113,763
Clergy expenses	600	-	-	600	515	-	-	515
Cleaning & waste disposal	-	2,978	11,375	14,353	-	-	17,271	17,271
Access for All project	-	-	-	-	-	-	64,274	64,274
Events	3,953	-	-	3,953	7,607	-	-	7,607
Heat, light & insurance	-	37,389	6,526	43,915	-	23,045	7,109	30,154
Repairs	-	37,841	4,997	42,838	-	8,023	14,939	22,962
Service fees	-	12,669	-	12,669	-	11,271	-	11,271
Choir & organ expenses	-	3,540	-	3,540	-	4,068	-	4,068
Bells	-	-	-	-	-	955	-	955
Alleuia Fund expenses	-	-	-	-	-	-	4,837	4,837
Telephone	-	-	2,397	2,397	1,036	-	1,169	2,205
Parish Office	-	-	5,481	5,481	-	-	3,418	3,418
Irrecoverable debts	1,113	-	-	1,113	2,008	-	-	2,008
Other charitable expenditure	8,808	-	-	8,808	6,322	-	-	6,322
	<u>163,114</u>	<u>94,417</u>	<u>43,837</u>	<u>301,368</u>	<u>157,249</u>	<u>47,362</u>	<u>123,020</u>	<u>327,631</u>
<b>Share of support and governance costs (see note 10)</b>								
Support	9,812	-	1,565	11,377	6,947	-	5,792	12,739
Governance	7,665	-	-	7,665	2,058	-	-	2,058
	<u>180,591</u>	<u>94,417</u>	<u>45,402</u>	<u>320,410</u>	<u>166,254</u>	<u>47,362</u>	<u>128,812</u>	<u>342,428</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

9	Expenditure on charitable activities								(Continued)
Analysis by fund									
Unrestricted funds - general		167,624	86,235	34,635	288,494	158,077	42,332	53,105	253,514
Restricted funds		12,967	8,182	10,767	31,916	8,177	5,030	75,707	88,914
		<u>180,591</u>	<u>94,417</u>	<u>45,402</u>	<u>320,410</u>	<u>166,254</u>	<u>47,362</u>	<u>128,812</u>	<u>342,428</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

### 9 Expenditure on charitable activities

(Continued)

The expenses allocated to properties other than church expenditure are as follows:

	2025	2024
Parish Centre	£27,492	£35,530
The Rectory	£ 1,041	£ 1,230
Greenlands Road	£ 2,081	£ 8,900

Clergy expenses only includes expenses relating to travel costs. Other clergy expenses are included in the relevant expense code.

Total clergy expenses are £2,280 (2024: £2,732)

### 10 Support costs allocated to activities

	2025 £	2024 £
Miscellaneous expenses	8,454	12,044
Staff training	1,523	695
Governance costs	9,065	2,058
	<u>19,042</u>	<u>14,797</u>

#### Analysed between:

Ministry	17,477	9,005
Property Expenditure	1,565	5,792
	<u>19,042</u>	<u>14,797</u>

	2025 £	2024 £
<b>Governance costs comprise:</b>		
Accountancy	7,146	720
Independent examination	1,390	1,338
Bank charges	529	-
	<u>9,065</u>	<u>2,058</u>

### 11 Net movement in funds

	2025 £	2024 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	1,390	1,338
Depreciation of owned tangible fixed assets	14,896	10,003
	<u>16,286</u>	<u>11,341</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2025**

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### 12 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year (2024: None).

### 13 Employees

The average monthly number of employees during the year was 2 part time employees, which equates to 1 full time staff.

	2025 Number	2024 Number
	2	2
	<u>2</u>	<u>2</u>
<b>Employment costs</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Wages and salaries	37,763	25,676
Other pension costs	244	322
	<u>38,007</u>	<u>25,998</u>
	<u>38,007</u>	<u>25,998</u>

Salary costs include £12980 in respect of temporary staff.

There were no employees whose annual remuneration was more than £60,000.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

14 Gains and losses on investments

	Unrestricted funds	Restricted funds	Endowment funds	Total	Unrestricted funds	Restricted funds	Endowment funds	Total
	2025	2025	2025	2025	2024	2024	2024	2024
Gains/(losses) arising on:	£	£	£	£	£	£	£	£
Revaluation of investments	4,897	(3,993)	(122)	782	3,523	2,847	68	6,438

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2025

#### 15 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

#### 16 Tangible fixed assets

	Leasehold property & improvements £	Fixtures & equipment £	Total £
<b>Cost</b>			
At 1 January 2025	440,718	48,991	489,709
Additions	17,255	5,757	23,012
	<hr/>	<hr/>	<hr/>
At 31 December 2025	457,973	54,748	512,721
	<hr/>	<hr/>	<hr/>
<b>Depreciation and impairment</b>			
At 1 January 2025	316,960	44,860	361,820
Depreciation charged in the year	12,721	2,175	14,896
	<hr/>	<hr/>	<hr/>
At 31 December 2025	329,681	47,035	376,716
	<hr/>	<hr/>	<hr/>
<b>Carrying amount</b>			
At 31 December 2025	128,292	7,713	136,005
	<hr/>	<hr/>	<hr/>
At 31 December 2024	123,758	4,131	127,889
	<hr/>	<hr/>	<hr/>

The freehold land and buildings comprise the curate's house located at Greenlands Road and the Parish Centre. For accounting purposes the historical cost of Greenlands Road is deemed to be its 1995 valuation and the historical cost of the Parish Centre is deemed to be its 1996 valuation. These valuations have not been updated.

#### 17 Fixed asset investments

	Listed investments £
<b>Cost or valuation</b>	
At 1 January 2025	254,434
Valuation changes	782
	<hr/>
At 31 December 2025	255,216
	<hr/>
<b>Carrying amount</b>	
At 31 December 2025	255,216
	<hr/>
At 31 December 2024	254,434
	<hr/>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2025**

### 17 Fixed asset investments

(Continued)

#### Fixed asset investments revalued

Investments are shown at market value at the balance sheet date. The historical cost of £123,585 is based on the 2009 valuation which is the earliest for which figures are available.

### 18 Debtors

	2025 £	2024 £
<b>Amounts falling due within one year:</b>		
Trade debtors	13,550	-
Other debtors	25,332	46,944
	<u>38,882</u>	<u>46,944</u>

### 19 Creditors: amounts falling due within one year

	Notes	2025 £	2024 £
Other taxation and social security		256	-
Deferred income	20	10,385	10,753
Other creditors		591	-
Accruals		15,913	53,634
		<u>27,145</u>	<u>64,387</u>

### 20 Deferred income

	2025 £	2024 £
Other deferred income	<u>10,385</u>	<u>10,753</u>

Deferred income is included in the financial statements as follows:

	2025 £	2024 £
Deferred income is included within:		
Current liabilities	<u>10,385</u>	<u>10,753</u>
Movements in the year:		
Deferred income at 1 January 2025	10,753	-
Released from previous periods	(10,753)	-
Resources deferred in the year	<u>10,385</u>	<u>10,753</u>
Deferred income at 31 December 2025	<u>10,385</u>	<u>10,753</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2025

#### 21 Retirement benefit schemes

	2025	2024
Defined contribution schemes	£	£
Charge to profit or loss in respect of defined contribution schemes	244	322
	<u>244</u>	<u>322</u>

The PCC operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the PCC in an independently administered fund.

#### 22 Endowment funds

Endowment funds represent assets which must be held permanently by the PCC. Income arising on the endowment funds can be used in accordance with the objects of the PCC and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	At 1 January 2025	Gains and losses	At 31 December 2025
	£	£	£
<b>Permanent endowments</b>			
Thomson Grave	3,054	(122)	2,932
Dr Kinzie legacy	1,000	-	1,000
	<u>4,054</u>	<u>(122)</u>	<u>3,932</u>

<b>Previous year:</b>	<b>At 1 January 2024</b>	<b>Gains and losses</b>	<b>At 31 December 2024</b>
	£	£	£
<b>Permanent endowments</b>			
Thomson Grave	2,986	68	3,054
Dr Kinzie legacy	1,000	-	1,000
	<u>3,986</u>	<u>68</u>	<u>4,054</u>

The Dr Kinzie legacy of £1,000 has been analysed as an endowment fund following the publication of research information relating to the origin of various restricted funds.



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2025

#### 23 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	At 1 January 2025	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2025
	£	£	£	£	£	£
Joe Sharp Memorial fund	2,350	-	(2,396)	46	-	-
Manna Centre	-	3,839	(3,935)	96	-	-
Legacy	1,000	-	-	-	-	1,000
Special donations & fundraising	707	5,759	(5,956)	-	-	510
Families & Children's Fund	1,041	1,424	(1,724)	-	-	741
Weybridge Educational Trust	4,543	-	(4,530)	-	-	13
Locke King Trust	26,730	-	-	-	(1,069)	25,661
Portmore Land Estates	73,139	-	-	-	(2,924)	70,215
Friends of St James - FOSJ	40,000	1,309	(4,500)	-	-	36,809
Runnymede & Weybridge Foodbank	3,284	-	(27)	-	-	3,257
Princess charlotte	-	1,000	(425)	-	-	575
Heating Project	40,000	15,000	(5,896)	-	-	49,104
Access for All - servery doors	4,131	-	(2,065)	-	-	2,066
Alleluia Fund	-	8,170	(826)	-	-	7,344
	<u>196,925</u>	<u>36,501</u>	<u>(32,280)</u>	<u>142</u>	<u>(3,993)</u>	<u>197,295</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2025**

23 Restricted funds							(Continued)
Previous year:	At 1 January 2024	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2024	
	£	£	£	£	£	£	
Joe Sharp Memorial fund	2,350	-	-	-	-	2,350	
Legacy	1,000	-	-	-	-	1,000	
Manna Centre	-	2,163	(2,163)	-	-	-	
Special donations & fundraising	413	3,817	(3,881)	358	-	707	
Families & Children's Fund	336	1,017	(312)	-	-	1,041	
Weybridge Educational Trust	9,073	-	(4,530)	-	-	4,543	
Locke King Trust	26,132	-	-	-	598	26,730	
Portmore Land Estates	95,890	-	-	(25,000)	2,249	73,139	
Friends of St James - FOSJ	-	40,000	-	-	-	40,000	
Runnymede & Weybridge Foodbank	3,284	1,326	(1,326)	-	-	3,284	
Heating Project	-	15,000	-	25,000	-	40,000	
Access for All Appeal	39,800	24,354	(64,274)	120	-	-	
Access for All - serving doors	6,197	-	(2,066)	-	-	4,131	
Alleluia Fund	-	9,389	(10,362)	973	-	-	
	<u>184,475</u>	<u>97,066</u>	<u>(88,914)</u>	<u>1,451</u>	<u>2,847</u>	<u>196,925</u>	

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2025**

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### 23 Restricted funds

(Continued)

**Joe Sharp Memorial Fund** - Established in memory of the late Joe and Betty Sharp and to be used towards funding of the church fabric.

**Legacy** - An anonymous legacy to be used towards funding of the church fabric.

**Manna Centre** - A charity running a day centre for homeless people in and around Central London, providing food, housing and welfare advice and a change of clothes.

**Families & Children's Fund** - established for the promotion of Christian activities that support families and children.

**The Weybridge Educational Trust** - This arose from the interest of the Parish of St James in the sale of the site of St James' Church of England First School that was closed in August 1992. The funds received from that sale were wholly expended on the building of the New Hall in 1996 and the value of this fund is therefore represented by buildings rather than by cash at bank. Each year in accordance with applicable accounting standards, an estimate of the amount the buildings have worn out by (depreciation) is set against the remainder of this fund and will continue each year until the value remaining is £nil.

**Locke King Trust** - The capital of this Fund should remain intact and the PCC should from time to time apply the income to augment the Assistant Clergy Fund of the Parish or towards the stipend of the Curate or otherwise for ecclesiastical purpose per Section 5 PCC (Powers) Measure 1921.

**Portmore Land Estates** - This Fund comprises the Portmore Estate Fund and the Portmore Park Land Sale investments. The PCC may access the capital and income for ecclesiastical purpose guided by Section 5 PCC (Powers) Measure 1921.

**Friends of St James** - A charity formed of local people and organisations who appreciate the value of St James Church in Weybridge and who raise funds for the repair, restoration and maintenance of the Church.

**Runnymede & Weybridge Foodbank** - This charity aims to provide a lifeline for families in the Runnymede and Weybridge communities experiencing financial hardship and who are desperately short of food.

#### **Access for All Appeal**

Phase 1 - to raise funds for the installation of a servery with a running water facility and to modify the North and South doors to allow for independent access for disabled people via the North Door.

Phase 2 - to enable some significant reordering of the Church to create a more flexible space in the All Souls Chapel, the Lady Chapel and the rear of the Nave.

**Alleluia Fund** - To raise money to fund projects outside of the PCC's regular operating budget. Funding for such projects helps St James' continue to strengthen our physical presence and our spiritual mission in Weybridge and beyond.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

### 24 Unrestricted funds - designated

These are unrestricted funds which are material to the PCC's activities.

	At 1 January 2025	Transfers	At 31 December 2025
	£	£	£
Church Building	50,000	-	50,000
Curate's House	15,000	-	15,000
Parish Centre	50,000	-	50,000
Access for All	7,500	(7,500)	-
Families & Children's Fund	15,000	-	15,000
	<u>137,500</u>	<u>(7,500)</u>	<u>130,000</u>

Previous year:	At 1 January 2024	Transfers	At 31 December 2024
	£	£	£
Church Building	50,000	-	50,000
Curate's House	15,000	-	15,000
Parish Centre	50,000	-	50,000
Access for All	7,500	-	7,500
Families & Children's Fund	-	15,000	15,000
	<u>122,500</u>	<u>15,000</u>	<u>137,500</u>

### 25 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2025	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2025
	£	£	£	£	£	£
General funds	165,748	272,758	(290,558)	7,358	4,897	160,203
Revaluation reserve	<u>74,264</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>74,264</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

### 25 Unrestricted funds

(Continued)

Previous year:	At 1 January 2024	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2024
	£	£	£	£	£	£
General funds	128,338	293,320	(253,514)	(16,451)	3,523	155,216
Revaluation reserve	84,796	-	-	-	-	84,796
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

### 26 Analysis of net assets between funds

	Unrestricted funds general 2025 £	Unrestricted funds designated 2025 £	Restricted funds 2025 £	Endowment funds 2025 £	Total 2025 £
<b>At 31 December 2025:</b>					
Tangible assets	14,860	65,000	56,145	-	136,005
Investments	155,407	-	95,877	3,932	255,216
Current assets/(liabilities)	64,201	65,000	45,272	-	174,473
	<u>234,468</u>	<u>130,000</u>	<u>197,294</u>	<u>3,932</u>	<u>565,694</u>

	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total 2024 £
<b>At 31 December 2024:</b>					
Tangible assets	14,215	65,000	48,674	-	127,889
Investments	150,510	-	99,870	4,054	254,434
Current assets/(liabilities)	75,287	72,500	48,381	-	196,168
	<u>240,012</u>	<u>137,500</u>	<u>196,925</u>	<u>4,054</u>	<u>578,491</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

***FOR THE YEAR ENDED 31 DECEMBER 2025***

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### **27 Related party transactions**

Restricted grants totalling £16,309 for the church spire and heating were received from The Friends of St James' Church, Weybridge, in the borough of Elmbridge, Surrey during the year. Three PCC members are also trustees of the charity.