THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

England & Wales · Charity number 1130714

Details

Other names	ST JAMES WEYBRIDGE PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-07-24
Register	View on the Charity Commission register

Contact

Address	St. James's Church Church Lane Weybridge KT13 8DN
Phone	01932856399
Email	info@stjamesweybridge.org.uk
Website	www.stjamesweybridge.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Parochial Church Council of St James WeybridgeReligious, Education and Pastoral activities Rental Income and small trading

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

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Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£309,259	£322,838	-	-
2024-12-31	£390,386	£342,428	-	-
2023-12-31	£319,180	£313,363	-	-
2022-12-31	£297,079	£325,269	-	-
2021-12-31	£290,989	£212,189	-	-
2020-12-31	£191,002	£219,002	-	-

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Trustees

Name	Role	Appointed
DAMIAN STEWART HARRISON-MILES	Chair	2023-01-26
CHARLES IVOR MICHAEL BERESFORD		2019-04-28
DEBORAH LANGSTON		2022-04-24
David Hutt		2025-05-18
Donna Wilson Miller		2017-04-30
Dr Lindy Anne Fozard		2016-05-16
GRETCHEN SPALT		2017-04-30
Hilary Butler		2025-05-19
JILL WILSON		
JULIET ELIZABETH MARSH		2018-04-29
Jane Mason		2023-01-30
MARGARET WICKS		2013-12-03
NEILL WILLIAM RUBIDGE		
Rev Barry Hengist		2024-05-20
STEPHEN CHARLES MASON		2021-11-21
SUSAN KATHLEEN RUBIDGE		2014-04-27
SUSAN SCRIVENER		2022-04-24
Thomas Musson		2024-07-01
Trish Dodds		2025-05-19

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

England & Wales - Charity number 1130714

Accounts

Charity registration number 1130714 (England and Wales)

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2025

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Reverend Father Damian Harrison-Miles	
	Jane Alexander	
	Charles Beresford	
	Lindy Fozard	
	Alan Knowles (PCC Treasurer until May 2025)	
	Deborah Langston	
	Juliet Marsh	
	Jane Mason	
	Stephen Mason (Churchwarden and Acting Treasurer from 18/05/25)	
	Donna Miller (PCC Secretary)	
	Neill Rubidge (Diocesan Synod Representative)	
	Susan Rubidge (Deanery Synod Representative)	
	Sue Scrivener	
	Gretchen Spalt	
	Margaret Wicks	
	Jill Wilson (Churchwarden until May 2025)	
	Reverend Tom Musson	
	Reverend Barry Hengist	
	David Hutt	(Appointed 18 May 2025)
	Trish Dodds	(Appointed 19 May 2025)
	Hilary Butler	(Appointed 19 May 2025)
Minutes Secretary	Donna Miller	
Charity number (England and Wales)	1130714	
Principal address	The Parish Centre Church Lane Weybridge Surrey KT13 8DN	
Independent examiner	Frances Wilde FCCA DChA Warner Wilde Limited Chartered Certified Accountants 4 Marigold Drive Bisley Surrey GU24 9SF	

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2025

The trustees present their annual report and financial statements for the year ended 31 December 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

St James' Church has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church itself, the Parish Centre and for the residential properties within the Parish at 87 Greenlands Road, Weybridge and pays some expenses of The Rectory, Churchfields Avenue, Weybridge. This latter property is owned by the Diocese of Guildford.

In carrying out its activities, STJ PCC has had due regard to the Charity Commission's guidance on public benefit. STJ PCC seeks to ensure that all activities further the Church's charitable purposes and provide benefit to the public locally in ways that are accessible and inclusive. STJ PCC seeks to remove barriers to participation wherever possible to make activities welcoming to all.

The Church's activities provide identifiable public benefit by

- Offering regular public worship, prayer and the teaching of Christian faith, open to all.
- Providing baptisms, weddings and funerals, pastoral care and support to parishioners and non-parishioners, particularly at times of bereavement or personal difficulty.
- Making the church and parish centre available for community events, civic services, concerts, charitable activities and outreach initiatives.
- Supporting vulnerable individuals and families through pastoral visiting, care-home ministry, and practical support for local and national charities.
- Promoting community cohesion through inclusive events such as the Weybridge Christmas Festival, Remembrance services, and partnerships with local schools, uniformed organisations and voluntary groups.

STJ PCC considers these benefits to be available to all in Weybridge and surrounding areas and not restricted just to church members.

Achievements and performance

St James' Leadership

January 2025 saw the second anniversary of Reverend Father Damian Harrison-Miles as our new Rector.

Our new Assistant Curate, The Reverend Tom Musson was ordained priest at Guildford Cathedral on Sunday 28th June 2025, attended by Tom's family and close friends. He then presided over the Eucharist for the first time on Sunday 29th June (the feast of Peter & Paul, Apostles) which was followed by a BBQ lunch in the Church garden. A special collection raised approximately £1500 as a priesting gift from the community.

St James' PCC and leadership have continued to evolve, with sustained and increased attendances at worship, and increased community engagement.

2025 Summary

- In 2025, STJ PCC met on the 3rd Monday of January, March, May, July, September and November. STJ PCC also held a full day discussion in January 2025 at St Columba's House Woking, reviewing the 2024 Church Development Plan considering the Parish Needs Process which has been introduced by the Diocese of Guildford. A series of evening sessions for the congregation were then held in early July to review the Church Development Plan progress and direction.
- Bi-monthly Standing Committee meetings were held in preparation for each STJ PCC (including Finance & Safeguarding) with the Chair (Incumbent), Churchwardens, STJ PCC Secretary and Treasurer. The previous Treasurer stepped down in May 2025 after 10 years in role. The Treasurer role has therefore temporarily been undertaken by a Churchwarden for the remainder of the year, and the STJ PCC agreed to elect an additional Standing Committee member from the PCC membership to maintain the total at 5.
- Other sub-committees of STJ PCC met generally quarterly including Liturgy & Ministry, Communications, Stewardship (including charitable giving), and Family & Children. The Properties committee meets Bimonthly. Progress on Eco Church was slower than planned during 2025 due to capacity constraints; however, significant environmental improvements were delivered through the replacement of the church heating system, and this strand is expected to be a part of 2026 activities.
- On the second Sunday of the month a family service was held from 11.30am -12noon. The attendance at this service has increased throughout 2025.
- Services of Holy Baptism were held on most of the 4th Sundays of the month at 12 noon, sometimes with as many as three families included in each. Some baptisms were also included within the 10am Eucharist on the 1st Sunday of the month.

In January 2025 the Clergy and Support Team held an evening of Marriage Preparation in Church for the five wedding couples planning to get married at St James' Church during the year ahead. Following this a guide 'Your Wedding Explained' including all the possibilities and restrictions, as well as legal obligations upon couples getting married at St James' was distributed. In 2025, the Church held 21 Funerals and 24 baptisms.

The Communications team continued to innovate and develop the weekly Notice Sheet. Apart from weekly service information and news, the sheet includes bible readings, the collect, post communion prayer and any printed hymns for the Sunday service. One side is colour printed, with the reverse black and white to help control costs. Banners and posters for major festivals were produced, utilizing the St James' logo created in 2024 enhancing our visual outreach. The website was updated with our new branding and colour scheme, although problems persist with the base template which needs upgrading to allow for better functionality with mobile devices.

Our Church Choir, under Musical Director Lindsay Bridgwater, continued to uphold our choral tradition in support of the worship at St James'. The choir practices weekly and attends every Sunday morning, at all Festival services and the occasional Evensong as well as weddings and funerals when requested.

At Candlemas (February 2nd) Bishop Paul, the Bishop of Dorking led a very special Eucharist, dedicating and blessing each area in church following the completion of re-ordering works. This occasion was followed by celebration lunch for all in the Parish centre.

Lent Course – well attended again with over 30 people taking part with daytime and evening sessions held on a Tuesday throughout Lent.

The APCM was held on Sunday 18th May 2025, at 11:30am in church. It was a positive celebration of many achievements, including continued work to replace the heating system and completion of the re-ordering works. Concerns were raised about car parking in the future, with another free church planning to move into central Weybridge without additional car parking provision.

In 2024 we formally adopted ChurchSuite as our web-based database management and communication software for our parishioners (Electoral Roll). Its use was expanded in 2025 to cover all service scheduling and serving team rotas.

In 2025 we transitioned from internally managed financial records to an outsourced bookkeeping model. During Q1 2025 we moved to digital financial records retention using Box, fully integrated with our external bookkeeping and accounting provider, Warner-Wilde. We also migrated from QuickBooks to Xero as our secure cloud-based accounting system, again fully integrated with our external provider. These changes have led to minor variations in coding, which affect comparability across years. Year-on-year comparisons should therefore be made with caution.

We further enhanced our digital capabilities by adopting Microsoft for Business, following a successful charitable-donation application in June. This strengthened our cyber-security and enabled the Leadership Team to use unique, protected email addresses with the domain @stjamesweybridge.org.uk removing the need for personal email address use.

The Clergy and Lay Pastoral team continued to visit Norfolk House care home and Bridge Court, as well as individuals in their own homes, with holy communion.

St James' continues to advocate for Churches Together in Weybridge which is comprised of our six town churches – Christ the Prince of Peace, the Methodist Church, the Place Church, St James' Church, St Mary's Church, and the URC Walton and Weybridge. The group meets 4-5 times a year. In 2025, our combined activities were services of prayers for Christian Unity in January, the Good Friday Walk of Witness, the Weybridge Summer Festival, and Remembrance in November.

In September for the feast of the Blessed Virgin Mary a special service reflecting upon planned giving was held, followed by lunch. The Parish Giving Scheme (and its automated Gift Aid claim) was heavily promoted leading to additional update and increased donations.

Remembrance Sunday was very well attended, including the act of witness at Weybridge War Memorial. There were representations from St James, (including our team providing outdoor sound), the URC, Methodist and Roman Catholic Churches, and of course many local uniformed groups participating. This was followed by the annual Civic Service held at St James' Church later in the afternoon. It is hoped that we can renew and grow relationships with more local uniformed organisations moving forward.

Weybridge Christmas Festival and Christmas Lights 2025 proved very popular, with attendance estimated at around 3,000 people across the afternoon. The Bishop of Guildford, The Rt Revd Andrew Watson attended the traditional Advent Sunday Christingle service at 3pm with money raised for external charities including The Children's Society. He gave a gentle homily, aimed at families and children and stayed on to draw the raffle in the Parish Centre and attend the procession from St James' Church (organised by St James' CofE primary School) along Church Lane, Church Street and High Street to Monument Green for the official Christmas lights switch on. Our thanks to the team from St James' and additional donations which enabled more lights to be installed in the trees around the west end of the churchyard, which looked stunning. The event was supported by a large team of volunteers from the congregation and wider community and provided an opportunity for welcoming engagement with residents and visitors to Weybridge.

This event set the scene for what would be a very successful Advent and Christmas season, with significant numbers in attendance with almost 1500 souls across Christmas Eve/Day!

Our Advent & Christmas Services were creative and inclusive. The church looked beautiful during Advent with greenery and Christmas flower arrangements. We hosted Lodge Brother's (Local Undertakers) Annual Memorial Service which also saw their best attendance. The choir worked exceptionally hard on some new material, and the Crib services were very well attended, including children's nativity and a bumper haul of gifts for Home Start, Elmbridge.

Our Christmas services had excellent attendance and collections too (matched by a very generous parishioner). Thanks go to everyone who made the very hectic Christmas Eve/Day period such a joy – everything running without a hitch – despite the increased attendance.

Church Development Plan (CDP).

STJ PCC and supporting teams have spent many months and much time reflecting, praying and consulting on a plan of priorities for our church community. At the heart of our values and vision is the Inclusive Church statement:"We believe in inclusive church – a church which celebrates and affirms every person and does not discriminate.
We will continue to challenge the church where it continues to discriminate against people on grounds of disability, economic power, ethnicity, gender, gender identity, learning disability, mental health, neurodiversity, or sexuality.
We believe in a Church which welcomes and serves all people in the name of Jesus Christ; which is scripturally faithful; which seeks to proclaim the Gospel afresh for each generation; and which, in the power of the Holy Spirit, allows all people to grasp how wide and long and high and deep is the love of Jesus Christ."

See: https://www.inclusive-church.org

Parish Needs Process.

The Diocese of Guildford Parish Needs Process (PNP) of which St James' Church is a part, focuses on a listening process; to God, through all aspects of parish life - the church, the schools and the wider community. The goal of the PNP is to support all parishes as they identify top priorities for mission and growth, which forms the heart of a Church Development Plan (CDP). The Mission Enabler Team, from the Diocese of Guildford, with its range of specialisms, works with parishes to help confirm and implement this plan.

St James' Weybridge CDP

Our plan has been drawn together over several months following a STJ PCC away day back in January 2024. Our plan was submitted to the Diocese of Guildford and part of The Archdeacon of Dorking's Visitation in July 2024. It is a living document that we re-visit and remains under regular review. Some aspects of our plan are reliant upon generating additional income, while others are more about discipleship, identifying skills and sharing gifts (Time & Talents). The four priority areas identified were:

Goal 1: Growing Diversity

We are an intergenerational church and need to ensure we are meeting the needs of each age group with a particular focus on children and young people.

a. New Thursday monthly Compass Group for those aged 18 - 30 years.
b. Establish a new fund to finance family & children's work moving forward. Investigate funding for a paid family & children's worker.
c. Create a new family & children's team to draw together existing and new groups including Tots Praise, Sunday School, Lego Club, Family Service, etc.
d. Ensure full compliance with all safeguarding procedures and protocols.
e. Possible after school club, summer holiday club, and preparation for children to have communion before confirmation.
f. Continue to grow positive working relationships and support with St James CofE primary school and seek new connections with Manby Lodge Infant School, Heathside School and Brooklands College.

During 2025, STJ PCC reviewed progress against this goal. The Compass Group is now meeting more regularly. A family and children's team coordinates activities across all areas. The Ark group regularly had 40+ attendees, while the Lego group had an average attendance of 12 children. There were a small but steady number of families attending Junior Church. Interaction and integration with St James CofE Primary School continued and grew.

Goal 2: Growing Community

Improved communication. Celebrating who we are, an inclusive, intergenerational community at the heart of Weybridge Town Centre.

a. A new brand/logo/identity for St James' with a new colour scheme and simplified values based on the Inclusive Church network statement.

b. Create a functioning updated or new simpler, but more dynamic, website with more cross-over with social media and functionality with ChurchSuite.

c. Establish ChurchSuite digital church management system and embed into church management and church life. ChurchSuite will help us to manage our parish database, Electoral Roll, mailing lists, pastoral care contacts, parish centre/church bookings, rotas, children, etc.

d. Update all notice boards, external signage, service sheets and newsletter and documents with our new branding.

In 2025, we made further improvements in introducing ChurchSuite into our daily activities to help make our administrative processes more efficient and streamlined, particularly in relation to rotas, managing the Electoral Roll and maintaining up to date contact information and data protection compliance. We have commissioned new external noticeboards utilizing the brand /logo/identity and colour scheme created in 2024 which will enhance the appearance of the church and provide a more contemporary feel. We expect these will be installed during 2026.

Goal 3: Growing Community - Eco Church

To strive to safeguard the integrity of creation and sustain and renew the life of the earth.

a. Create a group of interested people to lead/advise STJ PCC and progress ECO initiatives/projects and gain ECO Church accreditation (bronze/silver awards/accreditation with A Rocha).

b. Replace our incredibly old church boiler with A rated condensing boilers and introduce electric under carpet heat pads in some areas. (Permission received/faculty in December 2023.) Possible new and relocated radiators, if appropriate.

c. Investigate solar electric generation systems for the parish centre and church (south) facing roof spaces.

d. Fair Share - expand the summer vegetable and fruits stall to a possible community fridge.

e. Use social media to draw upon a possible wider community of support for ECO initiatives beyond the congregation.

In 2025 progress on the Eco Church was slower than planned due to capacity constraints; however, significant environmental improvements were delivered through the replacement of the church heating system, with a more efficient heating system, was finally completed November 2025.

Goal 4: Growing Discipleship

To teach and deliver a programme of engagement with the core, the wider church community and those beyond as we seek to grow our inclusive community.

a. Be transparent about what we do, who we are, and what we believe. Engender boldness to preach the gospel for all.

b. Assess different groups of people and what we are doing for them. Issue a whole Electoral Roll time & talents survey at the April 2024 APCM to identify new opportunities for the church family to engage.

c. Attract clubs and other groups to use our space including the re-ordered All Souls Chapel/Warm Space post September 2024.

d. Use our networks to be more visible in the community, building individual confidence in sharing faith at home, work, and in our social circles.

e. Review and where possible, extend our daily opening hours to allow wider access to the church building for private prayer.

f. Create a heated, flexible space inside the church (the Lady chapel) for small groups, meetings, bible study, prayer, and pastoral meetings.

In 2025 we celebrated the completion of Access for All and the re-ordering plans. We ran an Emmaus Course during Autumn 2025 and have utilised the re-ordered All Souls Space for many community (public) and church meetings throughout 2025.

STJ PCC will review activities in light of the 3rd Parish Needs Process with a focus on community and parish, run by the Diocese of Guildford in 2026.

Our Vision Prayer.

Living God, by the guidance of your Holy Spirit, make us heralds of good news in Weybridge. Stir us your people, that in Word and Sacrament, prayer and service we may be inspired to share your love for all, with generosity and joy, imagination and courage, for the sake of Jesus Christ our Lord. Amen.

Donations to Charities

Several donations to UK charities were made during the year as a result of specific collections organised by the congregation at St James'.

- Our 2025 Lent Appeal focused on the idea of giving £1 per day for the 40 days of Lent and thereby asking each parishioner to consider a donation of £40 in aid of the Manna Centre, a charity running a day centre for homeless people in and around central London, providing food, housing and welfare advice and a change of clothes. In total we raised £3838.88 for this worthy cause.
- During 2025, a further £530 was raised for the Runnymede & Weybridge Foodbank through individual regular donations and retiring collections.
- Christian Aid week raised £789.42 excluding gift aid, with a additional donations being made directly to Christian Aid through their own website.
- £489.52 was collected from the 2025 Christingle service was made to the Children's Society. Many more donations were paid directly to the Children's Society using their specific QR donation codes throughout the church.
- A total of £1352.46 was collected and paid to Macmillan Cancer Support

Safeguarding

STJ PCC has adopted the Church of England "Promoting a Safer Church" Policy Statement, House of Bishops Practical Guidance and supporting diocesan safeguarding protocols. This policy statement actively underpins all safeguarding work within the church. "Promoting a Safer Church" sets out the Church of England's commitment to making the church a safer place for all. The Policies and Practice Guidance apply to all Church bodies and church officers. All clergy, bishops, archdeacons, licensed readers and lay workers, church wardens and Parochial Church Councils must have due regard to safeguarding guidance issued by the House of Bishops.

The Policy Statement, Policies, Guidance and Protocols are available to view on the diocesan website at www.cofeguildford.org.uk/safeguarding.

At STJ PCC we are committed to the support, nurture and protection of all in our church community. The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and STJ PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and vulnerable adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Following advice from the DSA support and manage the safe involvement of any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that procedures and risk assessments are in place for all activities and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

STJ PCC is satisfied, based on reports received during the year, that safeguarding policies and procedures were appropriately implemented at St James', and that safeguarding training and safer-recruitment requirements were monitored and maintained during 2025

Financial Review

As a Charity we are wholly reliant on income from voluntary donations and the letting of our Parish Centre to allow us to carry out our ministry in Weybridge.

As part of our 2025 transition from internally managed financial records and accounts to an outsourced bookkeeping model, fully integrated with our provider, Warner Wilde, we migrated from QuickBooks to Xero as our secure cloud-based accounting system. This change has led to minor variances in coding and year on year comparisons.

STJ PCC has considered the financial position of the charity, including projected income and expenditure, and is satisfied that St James' Church Parochial Church Council remains a going concern. STJ PCC believes that the transition to outsourced bookkeeping and cloud-based accounting has strengthened financial controls, transparency and resilience.

Income

In 2025 our total annual income decreased compared to 2024 from to £390,386 to £309,259.

This difference mainly reflects the significant 2024 fundraising for the Church's Capital Program to replace the old boiler with two significantly more effective gas boilers for much reduced energy consumption and heating. After significant delay's this system was finally completed and commissioned in 2025.

There has been some growth in our donation income, our investment income. We continued our fundraising activities in 2025 raising £5,000 from the Weybridge Christmas Festival and nearly £12,000 from the Christmas Giving campaign (mainly due to a very generous parishioner matching donation).

We are very grateful for all the financial support we have received throughout the year in the following ways:

- Through our online donation platform on the St James' website.
- Through the weekly Plate collections.
- Our two permanent card donation stations in Church
- The Parish Giving Scheme and the former Stewardship scheme
- Our mobile contactless SumUp donation facility, utilised at services and special events to assist people in making card donations.

External grants and sponsorship income

We were very fortunate to receive external grants towards some of our expenses and larger projects in 2025 and beyond as follows:

- £15,000 grant from the Friends of St James was given to help the replacement and upgrade of the church radiators once the new boiler system had been commissioned
- £360 grant from Elmbridge Borough Council
- £5,000 grant from Richer Sounds Foundation for two mobile digital display screens and conferencing facilities. This equipment will enable us to support meetings, conferences, educational activities, webinar etc.

Additionally, we were very fortunate to receive several small donations totalling £2645 covering the costs of our Christmas Festival activities in December 2025, including, for example, Christmas light displays, Christmas tree and the hire of a Carousel etc.

Expenditure

Total annual unrestricted expenditure has also decreased compared to 2024 from £342,428 to £322,838. This reduction reflects completion of the Church's 2024 Capital Program to install the new boilers and heating system.

However, the delay in commissioning the new boilers in 2024 in time for the winter period resulted in the Church being heated by oil-filled electric radiators for the whole of the winter season. While no gas was consumed to heat the church during this period, the net impact was an additional ~£10,000 spent on utilities (electricity).

By far the biggest single 2025 expense was the Parish Share which provides the stipends and housing for the clergy and a contribution to the shared costs of the Diocese. A sum of £108,798 (2024: £113,763) in relation to the Parish Share was paid during the year to the Diocese.

A one-off expense in 2025 of approximately £12,000 arose from temporary staffing costs (January–May) and an agency break fee following the resignation of the Parish Administrator.

Two insurance claims were made in 2025, following 1) break-in and theft from the storage shed and then 2) overnight vandalism to the glass mobility access doors installed in 2024. Ecclesiastical Insurance covered all costs of replacement minus the contractual deductibles.

In 2024 we had launched the Alleluia Fund, a restricted fund to raise money to fund projects outside of the PCC's regular operating budget, to help St James' strengthen its physical presence and spiritual mission in Weybridge.

In its second year we have achieved the following:

- New oil filled candles and adaption of current candlesticks
- New lighter processional cross (enabling more diverse parishoners to be crucifer)
- New clergy and lectern microphones
- Movable digital display screens/conferencing equipment (funded by donation from Richer Sounds Foundation)
- A donation for refurbishment of existing and new matching wooden candlesticks

Overall Impact

The net effect of the above income and expenditure flows has resulted in a small net outflow of £12,797 after net gains/(losses) on investments and transfers between funds. This outcome is considered appropriate by STJ PCC given the scale of activity and the non-recurring costs incurred during the year.

Electoral Roll In April 2025, STJ PCC renewed the Electoral Roll, with the total number of applicants = 164. 79 people reside in the parish and 85 reside outside the parish. Since the renewal, there have been another 16 applicants, 10 of which reside in the parish and 6 reside outside the parish. Three members have been deleted.

The total on the roll at the end of 2025 = 177.

Reserves Policy

STJ PCC policy is to maintain a balance which equates to at least six months of unrestricted payments to cover emergency situations that could arise from time to time, and this has been achieved throughout 2025.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund and investments in the form of CCLA and M & G Charifund Shares held with M & G Securities.

On 31 December 2025, STJ PCC held unrestricted reserves of £234,467, which represents approximately 9.5 months of unrestricted expenditure and is consistent with this policy. STJ PCC recognises that not all reserves are held as immediately available cash and accordingly reviews liquidity regularly as part of its financial oversight.

Risk Management

STJ PCC has reviewed the principal risks facing the charity and considers these to include financial sustainability, reliance on volunteers, the maintenance of historic buildings, safeguarding, and cyber security/data protection. Systems and controls are in place to mitigate these risks, including budget monitoring, insurance arrangements, safeguarding oversight, regular building inspections and the use of secure digital systems.

Structure, governance and management

The PCC members who served during the year were:

Reverend Father Damian Harrison-Miles	
Jane Alexander	
Charles Beresford	
Lindy Fozard	
Alan Knowles (PCC Treasurer until May 2025)	
Deborah Langston	
Juliet Marsh	
Jane Mason	
Stephen Mason (Churchwarden and Acting Treasurer from 18/05/25)	
Donna Miller (PCC Secretary)	
Neill Rubidge (Diocesan Synod Representative)	
Susan Rubidge (Deanery Synod Representative)	
Sue Scrivener	
Gretchen Spalt	
Margaret Wicks	
Jill Wilson (Churchwarden until May 2025)	
Reverend Tom Musson	
Reverend Barry Hengist	
David Hutt	(Appointed 18 May 2025)
Trish Dodds	(Appointed 19 May 2025)
Hilary Butler	(Appointed 19 May 2025)

The method of appointment of STJ PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the STJ PCC.

New trustees are provided with information from the Charity Commission website and talk with existing trustees regarding trustee responsibilities. Trustees are also encouraged to go on training courses to ensure they can undertake their own responsibilities on STJ PCC.

The full STJ PCC met six times during the year for their regular business as usual STJ PCC meetings. There were further meetings by Zoom for matters arising between the usual bi-monthly meetings which required urgent attention and approval.

Additional meetings were held by the Standing Committee to deal with matters that arose between STJ PCC meetings.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the PCC should undertake. Applications for employment by disabled persons are always fully considered, bearing in mind the aptitudes of the applicant concerned. In the event of members of staff becoming disabled, every effort is made to ensure that their employment within the PCC continues and that the appropriate training is arranged. It is the policy of the PCC that the training, career development and promotion of disabled persons should, as far as possible, be identical to that of other employees.

Looking Forward

2026 is expected to be a year of consolidation.

A budget was approved and a contractor selected for the repair and maintenance of the spire (re-pointed) following the 2023 Quinquennial inspection. It is hoped to complete a Garden of Remembrance for the burial of ashes.

Throughout the year we look forward to further community events, like the Weybridge Flower Festival, the Christmas Festival, concerts and services, and the further development of the Foodbank and The Ark.

Approval and Signing

The trustees' report was adopted by the Board of Trustees and subsequently submitted to the Annual Parochial Church Meeting on Sunday May 17th where it was formally approved by those therein present.

.....

Reverend Father Damian Harrison-Miles

Chairman

Date: 04 JUNE 2026

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

I report to the trustees on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St James Weybridge (the PCC) for the year ended 31 December 2025.

Responsibilities and basis of report

As the trustees of the PCC you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the PCC's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

Since the PCC's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Certified Accountants, which is one of the listed bodies.

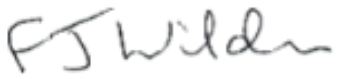
Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for accounts to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the PCC as required by section 130 of the Charities Act 2011.
2 the financial statements do not accord with those records; or
3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Frances Wilde FCCA DChA
Warner Wilde Limited
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF
Date: .04/06/26.....

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2025

Current financial year	Notes	Unrestricted funds general 2025 £	Unrestricted funds designated 2025 £	Restricted funds 2025 £	Endowment funds 2025 £	Total 2025 £	Total 2024 £
Income and endowments from:							
Donations and legacies	**3**	135,993	-	35,192	-	171,185	245,375
Charitable activities	**4**	23,279	-	-	-	23,279	25,912
Other trading activities	**5**	11,544	-	-	-	11,544	12,764
Investments	**6**	89,444	-	1,309	-	90,753	104,680
Other income	**7**	12,498	-	-	-	12,498	1,655
Total income		272,758	-	36,501	-	309,259	390,386
Expenditure on:							
Raising funds	**8**	2,064	-	364	-	2,428	-
Charitable activities	**9**	288,494	-	31,916	-	320,410	342,428
Total expenditure		290,558	-	32,280	-	322,838	342,428
Net gains/(losses) on investments	**14**	4,897	-	(3,993)	(122)	782	6,438
Net income/(expenditure)		(12,903)	-	228	(122)	(12,797)	54,396
Transfers between funds		7,358	(7,500)	142	-	-	-
Net movement in funds	**11**	(5,545)	(7,500)	370	(122)	(12,797)	54,396
Reconciliation of funds:							
Fund balances at 1 January 2025		240,012	137,500	196,925	4,054	578,491	524,095
Fund balances at 31 December 2025		234,467	130,000	197,295	3,932	565,694	578,491

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

Prior financial year	Notes	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total 2024 £
Income and endowments from:						
Donations and legacies	**3**	148,309	-	97,066	-	245,375
Charitable activities	**4**	25,912	-	-	-	25,912
Other trading activities	**5**	12,764	-	-	-	12,764
Investments	**6**	104,680	-	-	-	104,680
Other income	**7**	1,655	-	-	-	1,655
Total income		293,320	-	97,066	-	390,386
Expenditure on:						
Charitable activities	**9**	253,514	-	88,914	-	342,428
Total expenditure		253,514	-	88,914	-	342,428
Net gains/(losses) on investments	**14**	3,523	-	2,847	68	6,438
Net income		43,329	-	10,999	68	54,396
Transfers between funds		(16,451)	15,000	1,451	-	-
Net movement in funds	**11**	26,878	15,000	12,450	68	54,396
Reconciliation of funds:						
Fund balances at 1 January 2024		213,134	122,500	184,475	3,986	524,095
Fund balances at 31 December 2024		240,012	137,500	196,925	4,054	578,491

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

BALANCE SHEET

AS AT 31 DECEMBER 2025

	Notes	2025 £	2025 £	2024 £	2024 £
Fixed assets					
Tangible assets	**16**		136,005		127,889
Investments	**17**		255,216		254,434
			391,221		382,323
Current assets					
Debtors	**18**	38,882		46,944	
Cash at bank and in hand		162,736		213,611	
		201,618		260,555	
Creditors: amounts falling due within one year	**19**	(27,145)		(64,387)	
Net current assets			174,473		196,168
Total assets less current liabilities			565,694		578,491
The funds of the PCC					
Endowment funds	**22**		2,250		2,250
Endowment funds - revaluation			1,682		1,804
Restricted income funds	**23**		141,609		137,246
Restricted funds - revaluation	**23**		55,686		59,679
Unrestricted funds - general	**25**		160,203		155,216
Unrestricted funds - revaluation	**25**		74,264		84,796
Unrestricted funds - designated	**24**		130,000		137,500
			565,694		578,491

The financial statements were approved by the trustees on 17 Nov 2026

Reverend Father Damian Harrison-Miles
Chairman

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2025

1 Accounting policies

Charity information

The Parochial Church Council of the Ecclesiastical Parish of St James Weybridge operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

1.1 Basis of preparation

The financial statements have been prepared in accordance with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The PCC is a Public Benefit Entity as defined by FRS 102.

The PCC has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency of the PCC. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the PCC has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the PCC.

1.4 Income

Income is recognised when the PCC is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Collections are recognised when received by or on behalf of the PCC.
Planned giving receivable under gift aid is recognised only when received.
Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

1 Accounting policies **(Continued)**

Donated goods and services are recognised when receipt of the goods or services is probable and the benefit can be measured reliably. The basis of the value of the gift to the charity is the amount the PCC would have been willing to pay to obtain those goods or services on the open market. A corresponding amount is then recognised as expenditure or fixed assets in the period of receipt.

1.5 Expenditure

Liabilities and the resulting expenditure are recognised when either a legal or constructive obligation is recognised.

Grants

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding obligation on the PCC.

Activities directly related to the work of the Church

The Diocesan Parish Share is accounted for when paid. Any amounts unpaid at 31 December are provided for in the accounts as an operational (though not a legal) liability and is shown as a creditor on the balance sheet.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold property & improvements	40 years straight line, Improvements - 10 years straight line.
Fixtures & equipment	Straight line over 4 years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Consecrated or beneficed property of any kind is excluded from these accounts by virtue of Section 10 of the Charities Act 2011. Items acquired since 1 January 1995 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight line basis. All expenditure incurred during the year on consecrated or beneficed buildings, individual items under £250 or on the repair of moveable church furnishings acquired before 1 January 1995 is written off.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items with a purchase price of £250 or less are written off when the asset is acquired.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

1 Accounting policies **(Continued)**

1.8 Impairment of fixed assets

At each reporting end date, the PCC reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The PCC has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the PCC's balance sheet when the PCC becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently measured at the cash or other consideration expected to be received and not discounted unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently measured at the cash or other consideration expected to be paid and not discounted.

Derecognition of financial liabilities

Financial liabilities are derecognised when the PCC's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the PCC is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1 Accounting policies **(Continued)**

1.13 Reserves

The PCC policy is to hold (i) current funds equivalent to 6 months income in order to cover any unforeseen changes in circumstances, and (ii) designated funds for general repairs to cover any unforeseen and uninsured major repairs or refurbishment of the properties under the care of the PCC.

2 Critical accounting estimates and judgements

In the application of the PCC's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	134,899	15,192	150,091	143,947	36,563	180,510
Legacies	-	-	-	1,000	-	1,000
Grants	360	20,000	20,360	3,362	60,503	63,865
Donated goods and services	734	-	734	-	-	-
	135,993	35,192	171,185	148,309	97,066	245,375
Donations and gifts						
Planned giving - Gift Aid donations	76,796	1,000	77,796	85,774	24,186	109,960
Planned giving - other planned giving	8,934	2,250	11,184	12,394	-	12,394
Collections (open plate) at all services	12,040	-	12,040	7,396	-	7,396
Special collections	-	10,842	10,842	-	10,475	10,475
Sundry donations	2,981	1,100	4,081	3,063	-	3,063
Income tax recoverable	21,393	-	21,393	29,115	1,902	31,017
Digital donations	12,755	-	12,755	6,205	-	6,205
	134,899	15,192	150,091	143,947	36,563	180,510

3 Income from donations and legacies **(Continued)**

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Grants						
Friends of St James	-	15,000	15,000	-	40,000	40,000
Surrey County Council	-	-	-	-	5,503	5,503
Community Infrastructure Levy	-	-	-	-	15,000	15,000
National Churches Trust	-	-	-	3,362	-	3,362
Richer Sounds Foundation	-	5,000	5,000	-	-	-
Elmbridge Borough Council	360	-	360	-	-	-
	360	20,000	20,360	3,362	60,503	63,865

4 Income from charitable activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Service fees		
Fees	16,968	18,483
Miscellaneous		
Other income	6,311	7,429
	23,279	25,912

5 Income from other trading activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Non-charitable trading activities	2,181	2,512
Fundraising events	9,363	10,252
Other trading activities	11,544	12,764

6 Income from investments

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Rental income	75,986	-	75,986	89,509	-	89,509
Income from listed investments	8,949	-	8,949	9,175	-	9,175
Interest receivable	4,509	1,309	5,818	5,996	-	5,996
	89,444	1,309	90,753	104,680	-	104,680

7 Other income

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Insurance claim repayments	12,498	1,655

8 Expenditure on raising funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Fundraising and publicity						
Advertising	356	-	356	-	-	-
Other fundraising costs	1,708	364	2,072	-	-	-
	2,064	364	2,428	-	-	-

9 Expenditure on charitable activities

	Ministry	Church Expenditure	Property Expenditure	Total	Ministry	Church Expenditure	Property Expenditure	Total
	2025	2025	2025	2025	2024	2024	2024	2024
	£	£	£	£	£	£	£	£
Direct costs								
Staff costs	38,007	-	-	38,007	25,998	-	-	25,998
Depreciation and impairment	1,835	-	13,061	14,896	-	-	10,003	10,003
Parish share	108,798	-	-	108,798	113,763	-	-	113,763
Clergy expenses	600	-	-	600	515	-	-	515
Cleaning & waste disposal	-	2,978	11,375	14,353	-	-	17,271	17,271
Access for All project	-	-	-	-	-	-	64,274	64,274
Events	3,953	-	-	3,953	7,607	-	-	7,607
Heat, light & insurance	-	37,389	6,526	43,915	-	23,045	7,109	30,154
Repairs	-	37,841	4,997	42,838	-	8,023	14,939	22,962
Service fees	-	12,669	-	12,669	-	11,271	-	11,271
Choir & organ expenses	-	3,540	-	3,540	-	4,068	-	4,068
Bells	-	-	-	-	-	955	-	955
Alleuia Fund expenses	-	-	-	-	-	-	4,837	4,837
Telephone	-	-	2,397	2,397	1,036	-	1,169	2,205
Parish Office	-	-	5,481	5,481	-	-	3,418	3,418
Irrecoverable debts	1,113	-	-	1,113	2,008	-	-	2,008
Other charitable expenditure	8,808	-	-	8,808	6,322	-	-	6,322
	163,114	94,417	43,837	301,368	157,249	47,362	123,020	327,631
Share of support and governance costs (see note 10)								
Support	9,812	-	1,565	11,377	6,947	-	5,792	12,739
Governance	7,665	-	-	7,665	2,058	-	-	2,058
	180,591	94,417	45,402	320,410	166,254	47,362	128,812	342,428

9 Expenditure on charitable activities **(Continued)**

Analysis by fund								
Unrestricted funds - general	167,624	86,235	34,635	288,494	158,077	42,332	53,105	253,514
Restricted funds	12,967	8,182	10,767	31,916	8,177	5,030	75,707	88,914
	180,591	94,417	45,402	320,410	166,254	47,362	128,812	342,428

9 Expenditure on charitable activities **(Continued)**

The expenses allocated to properties other than church expenditure are as follows:

	2025	2024
Parish Centre	£27,492	£35,530
The Rectory	£ 1,041	£ 1,230
Greenlands Road	£ 2,081	£ 8,900

Clergy expenses only includes expenses relating to travel costs. Other clergy expenses are included in the relevant expense code.

Total clergy expenses are £2,280 (2024: £2,732)

10 Support costs allocated to activities

	2025	2024
	£	£
Miscellaneous expenses	8,454	12,044
Staff training	1,523	695
Governance costs	9,065	2,058
	19,042	14,797
Analysed between:		
Ministry	17,477	9,005
Property Expenditure	1,565	5,792
	19,042	14,797

Governance costs comprise:	2025 £	2024 £
Accountancy	7,146	720
Independent examination	1,390	1,338
Bank charges	529	-
	9,065	2,058

11 Net movement in funds

	2025	2024
	£	£
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	1,390	1,338
Depreciation of owned tangible fixed assets	14,896	10,003

12 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year (2024: None).

13 Employees

The average monthly number of employees during the year was 2 part time employees, which equates to 1 full time staff.

	2025 Number	2024 Number
	2	2

Employment costs	**2025** **£**	**2024** **£**
Wages and salaries	37,763	25,676
Other pension costs	244	322
	38,007	25,998

Salary costs include £12980 in respect of temporary staff.

There were no employees whose annual remuneration was more than £60,000.

14 Gains and losses on investments

	Unrestricted funds 2025	Restricted funds 2025	Endowment funds 2025	Total 2025	Unrestricted funds 2024	Restricted funds 2024	Endowment funds 2024	Total 2024
Gains/(losses) arising on:	£	£	£	£	£	£	£	£
Revaluation of investments	4,897	(3,993)	(122)	782	3,523	2,847	68	6,438

15 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

16 Tangible fixed assets

	Leasehold property & improvements	Fixtures & equipment	Total
	£	£	£
Cost			
At 1 January 2025	440,718	48,991	489,709
Additions	17,255	5,757	23,012
At 31 December 2025	457,973	54,748	512,721
Depreciation and impairment			
At 1 January 2025	316,960	44,860	361,820
Depreciation charged in the year	12,721	2,175	14,896
At 31 December 2025	329,681	47,035	376,716
Carrying amount			
At 31 December 2025	128,292	7,713	136,005
At 31 December 2024	123,758	4,131	127,889

The freehold land and buildings comprise the curate's house located at Greenlands Road and the Parish Centre. For accounting purposes the historical cost of Greenlands Road is deemed to be its 1995 valuation and the historical cost of the Parish Centre is deemed to be its 1996 valuation. These valuations have not been updated.

17 Fixed asset investments

	Listed investments
	£
Cost or valuation	
At 1 January 2025	254,434
Valuation changes	782
At 31 December 2025	255,216
Carrying amount	
At 31 December 2025	255,216
At 31 December 2024	254,434

17 Fixed asset investments **(Continued)**

Fixed asset investments revalued

Investments are shown at market value at the balance sheet date. The historical cost of £123,585 is based on the 2009 valuation which is the earliest for which figures are available.

18 Debtors

	2025	2024
Amounts falling due within one year:	**£**	**£**
Trade debtors	13,550	-
Other debtors	25,332	46,944
	38,882	46,944

19 Creditors: amounts falling due within one year

	Notes	2025	2024
		£	**£**
Other taxation and social security		256	-
Deferred income	**20**	10,385	10,753
Other creditors		591	-
Accruals		15,913	53,634
		27,145	64,387

20 Deferred income

	2025	2024
	£	**£**
Other deferred income	10,385	10,753

Deferred income is included in the financial statements as follows:

	2025	2024
	£	**£**
Deferred income is included within:		
Current liabilities	10,385	10,753
Movements in the year:		
Deferred income at 1 January 2025	10,753	-
Released from previous periods	(10,753)	-
Resources deferred in the year	10,385	10,753
Deferred income at 31 December 2025	10,385	10,753

21 Retirement benefit schemes

	2025	2024
Defined contribution schemes	**£**	**£**
Charge to profit or loss in respect of defined contribution schemes	244	322

The PCC operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the PCC in an independently administered fund.

22 Endowment funds

Endowment funds represent assets which must be held permanently by the PCC. Income arising on the endowment funds can be used in accordance with the objects of the PCC and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	At 1 January 2025	Gains and losses	At 31 December 2025
	£	£	£
Permanent endowments			
Thomson Grave	3,054	(122)	2,932
Dr Kinzie legacy	1,000	-	1,000
	4,054	(122)	3,932

Previous year:	At 1 January 2024	Gains and losses	At 31 December 2024
	£	£	£
Permanent endowments			
Thomson Grave	2,986	68	3,054
Dr Kinzie legacy	1,000	-	1,000
	3,986	68	4,054

The Dr Kinzie legacy of £1,000 has been analysed as an endowment fund following the publication of research information relating to the origin of various restricted funds.

23 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	At 1 January 2025	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2025
	£	£	£	£	£	£
Joe Sharp Memorial fund	2,350	-	(2,396)	46	-	-
Manna Centre	-	3,839	(3,935)	96	-	-
Legacy	1,000	-	-	-	-	1,000
Special donations & fundraising	707	5,759	(5,956)	-	-	510
Families & Children's Fund	1,041	1,424	(1,724)	-	-	741
Weybridge Educational Trust	4,543	-	(4,530)	-	-	13
Locke King Trust	26,730	-	-	-	(1,069)	25,661
Portmore Land Estates	73,139	-	-	-	(2,924)	70,215
Friends of St James - FOSJ	40,000	1,309	(4,500)	-	-	36,809
Runnymede & Weybridge Foodbank	3,284	-	(27)	-	-	3,257
Princess charlotte	-	1,000	(425)	-	-	575
Heating Project	40,000	15,000	(5,896)	-	-	49,104
Access for All - servery doors	4,131	-	(2,065)	-	-	2,066
Alleluia Fund	-	8,170	(826)	-	-	7,344
	196,925	36,501	(32,280)	142	(3,993)	197,295

23 Restricted funds **(Continued)**

Previous year:	At 1 January 2024	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2024
	£	£	£	£	£	£
Joe Sharp Memorial fund	2,350	-	-	-	-	2,350
Legacy	1,000	-	-	-	-	1,000
Manna Centre	-	2,163	(2,163)	-	-	-
Special donations & fundraising	413	3,817	(3,881)	358	-	707
Families & Children's Fund	336	1,017	(312)	-	-	1,041
Weybridge Educational Trust	9,073	-	(4,530)	-	-	4,543
Locke King Trust	26,132	-	-	-	598	26,730
Portmore Land Estates	95,890	-	-	(25,000)	2,249	73,139
Friends of St James - FOSJ	-	40,000	-	-	-	40,000
Runnymede & Weybridge Foodbank	3,284	1,326	(1,326)	-	-	3,284
Heating Project	-	15,000	-	25,000	-	40,000
Access for All Appeal	39,800	24,354	(64,274)	120	-	-
Access for All - servery doors	6,197	-	(2,066)	-	-	4,131
Alleluia Fund	-	9,389	(10,362)	973	-	-
	184,475	97,066	(88,914)	1,451	2,847	196,925

23 Restricted funds **(Continued)**

Joe Sharp Memorial Fund - Established in memory of the late Joe and Betty Sharp and to be used towards funding of the church fabric.

Legacy - An anonymous legacy to be used towards funding of the church fabric.

Manna Centre - A charity running a day centre for homeless people in and around Central London, providing food, housing and welfare advice and a change of clothes.

Families & Children's Fund - established for the promotion of Christian activities that support families and children.

The Weybridge Educational Trust - This arose from the interest of the Parish of St James in the sale of the site of St James' Church of England First School that was closed in August 1992. The funds received from that sale were wholly expended on the building of the New Hall in 1996 and the value of this fund is therefore represented by buildings rather than by cash at bank. Each year in accordance with applicable accounting standards, an estimate of the amount the buildings have worn out by (depreciation) is set against the remainder of this fund and will continue each year until the value remaining is £nil.

Locke King Trust - The capital of this Fund should remain intact and the PCC should from time to time apply the income to augment the Assistant Clergy Fund of the Parish or towards the stipend of the Curate or otherwise for ecclesiastical purpose per Section 5 PCC (Powers) Measure 1921.

Portmore Land Estates - This Fund comprises the Portmore Estate Fund and the Portmore Park Land Sale investments. The PCC may access the capital and income for ecclesiastical purpose guided by Section 5 PCC (Powers) Measure 1921.

Friends of St James - A charity formed of local people and organisations who appreciate the value of St James Church in Weybridge and who raise funds for the repair, restoration and maintenance of the Church.

Runnymede & Weybridge Foodbank - This charity aims to provide a lifeline for families in the Runnymede and Weybridge communities experiencing financial hardship and who are desperately short of food.

Access for All Appeal
Phase 1 - to raise funds for the installation of a servery with a running water facility and to modify the North and South doors to allow for independent access for disabled people via the North Door.
Phase 2 - to enable some significant reordering of the Church to create a more flexible space in the All Souls Chapel, the Lady Chapel and the rear of the Nave.

Alleluia Fund - To raise money to fund projects outside of the PCC's regular operating budget. Funding for such projects helps St James' continue to strengthen our physical presence and our spiritual mission in Weybridge and beyond.

24 Unrestricted funds - designated

These are unrestricted funds which are material to the PCC's activities.

	At 1 January 2025	Transfers	At 31 December 2025
	£	£	£
Church Building	50,000	-	50,000
Curate's House	15,000	-	15,000
Parish Centre	50,000	-	50,000
Access for All	7,500	(7,500)	-
Families & Children's Fund	15,000	-	15,000
	137,500	(7,500)	130,000

Previous year:	At 1 January 2024	Transfers	At 31 December 2024
	£	£	£
Church Building	50,000	-	50,000
Curate's House	15,000	-	15,000
Parish Centre	50,000	-	50,000
Access for All	7,500	-	7,500
Families & Children's Fund	-	15,000	15,000
	122,500	15,000	137,500

25 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2025	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2025
	£	£	£	£	£	£
General funds	165,748	272,758	(290,558)	7,358	4,897	160,203
Revaluation reserve	74,264	-	-	-	-	74,264

25 Unrestricted funds **(Continued)**

Previous year:	At 1 January 2024	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2024
	£	£	£	£	£	£
General funds	128,338	293,320	(253,514)	(16,451)	3,523	155,216
Revaluation reserve	84,796	-	-	-	-	84,796

26 Analysis of net assets between funds

	Unrestricted funds general 2025	Unrestricted funds designated 2025	Restricted funds 2025	Endowment funds 2025	Total 2025
	£	£	£	£	£
At 31 December 2025:					
Tangible assets	14,860	65,000	56,145	-	136,005
Investments	155,407	-	95,877	3,932	255,216
Current assets/(liabilities)	64,201	65,000	45,272	-	174,473
	234,468	130,000	197,294	3,932	565,694

	Unrestricted funds general 2024	Unrestricted funds designated 2024	Restricted funds 2024	Endowment funds 2024	Total 2024
	£	£	£	£	£
At 31 December 2024:					
Tangible assets	14,215	65,000	48,674	-	127,889
Investments	150,510	-	99,870	4,054	254,434
Current assets/(liabilities)	75,287	72,500	48,381	-	196,168
	240,012	137,500	196,925	4,054	578,491

27 Related party transactions

Restricted grants totalling £16,309 for the church spire and heating were received from The Friends of St James' Church, Weybridge, in the borough of Elmbridge, Surrey during the year. Three PCC members are also trustees of the charity.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

England & Wales - Charity number 1130714

Accounts

Charity registration number 1130714 (England and Wales)

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Reverend Father Damian Harrison-Miles	
	Jane Alexander	
	Charles Beresford	
	Lindy Fozard	
	Alan Knowles (PCC Treasurer)	
	Deborah Langston	
	Juliet Marsh	
	Jane Mason	
	Stephen Mason (Churchwarden)	
	Donna Miller (PCC Secretary)	
	Neill Rubidge (Diocesan Synod Representative)	
	Susan Rubidge (Deanery Synod Representative)	
	Sue Scrivener	
	Gretchen Spalt	
	Margaret Wicks	
	Jill Wilson (Churchwarden)	
	Reverend Tom Musson	(Appointed 1 July 2024)
	Reverend Barry Hengist	(Appointed 20 May 2024)
Minutes Secretary	Donna Miller	
Charity number (England and Wales)	1130714	
Principal address	The Parish Centre Church Lane Weybridge Surrey KT13 8DN	
Independent examiner	Frances Wilde FCCA DChA Warner Wilde Chartered Certified Accountants 4 Marigold Drive Bisley Surrey GU24 9SF	

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2024

The trustees present their annual report and financial statements for the year ended 31 December 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

St James' Church has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church itself, the Parish Centre and for the residential properties within the Parish at 87 Greenlands Road, Weybridge and pays some expenses of The Rectory, Churchfields Avenue, Weybridge. This latter property is owned by the Diocese of Guildford.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the PCC should undertake.

Achievements and performance

St James' New Leadership

January 2024 saw the first anniversary since we celebrated the Institution and Induction of Reverend Father Damian Harrison-Miles as our new Rector.

Our new Assistant Curate, The Reverend Tom Musson was made a deacon at Guildford Cathedral on Sunday 30th June 2024 in a wonderful ceremony attended by Tom's family and close friends. He then joined us formally on Sunday 7th July which was followed by a lunch.

We have welcomed a new era in which St James' has renewed its leadership and offering of Ministry, in a post-Covid lockdown world, with the aim of re-building finances and stabilising attendance at worship, and increased community engagement.

A summary of the year at St James'

- The PCC met on the 3rd Monday of January, March, May, July, September and November. The PCC held an away day in January 2024, setting a new Church Development Plan.
- Bi-monthly Standing Committee meetings were held in preparation for each PCC (including Finance & Safeguarding) with the Chair (Incumbent), Churchwardens, PCC Secretary and Treasurer.
- Other sub-committees of the PCC met quarterly including Properties, Liturgy & Ministry, Communications, Stewardship, Family & Children, and a Charities/Missions group. A new Eco Church group was also established following a series of consultations on the Church Development Plan.
- A monthly Family Service at 11:30am on the 2nd Sunday monthly was held lasting 30 minutes.
- New congregation copies of Complete Anglican (orange cover) were purchased to provide a more up to date selection of more songs and reduce the amount of printing. The new hymn book also makes the process of copyright data returns somewhat easier.
- Services of Holy Baptism were held on most of the 4th Sundays of the month at 12noon, sometimes with as many as three families included in each. Some baptisms were also included in the 10am Eucharist on the 1st Sunday monthly.

In January 2024 Fr Damian held a meeting in Church of Marriage Preparation for the five wedding couples planning to get married at St James' Church during 2024. Following this a guide to getting married at St James' was circulated, entitled 'Your Wedding Explained' including all the possibilities and restrictions, as well as legal obligations upon couples. Initially this was emailed to all couples but later hard copies were found to be more effective.

The Communications team continued to innovate and develop the weekly Notice Sheet. Apart for services information and news, this sheet includes bible readings, the collect, post communion prayer and any printed hymns. One side is colour printed, with the reverse black and white to help keep costs to a minimum. A new logo for St James' was designed and approved and we moved to Calibri as our standard type face. Banners and posters for major festivals were produced, enhancing our visual outreach.

Lent Course – we followed the course provided by Christian Aid, Act on Poverty 2024, with 34 people taking part with daytime and evening sessions held on a Tuesday. We reflected upon the hidden poverty around our parish, wider country and world and how we as Christians can challenge it. We also thought about our impact upon creation and our need for a new approach to the environment – to tread more lightly upon all things God given and made.

The APCM was held on Sunday 21st April 2024, at 11:30am in church. It was a positive celebration of the past year and many achievements, including our LED lighting projects and the start of the re-ordering works. We formally adopted ChurchSuite as a new digital data system, to further integrate the management of important information in accordance with data protection legislation. We chose to integrate rotas, administered by Jane Mason, and thanks is given to the team and volunteers who have made everything possible, including Rev'd Barry Hengist for the time he has spent training people up and the oversight he has kindly provided.

Following the success of our monthly visit to Norfolk House care home with holy communion, we expanded our services in July 2024 to Bridge Court, a residential complex for elderly people, where a regular group of between 6 and 10 residents gather monthly with Fr Damian and a small team of volunteers. All Our Yesterdays, a dementia service in church, resumed in September 2024 and we hope during 2025 to further expand this from a small start, with the support of staff from Norfolk House.

Remembrance Sunday was very well attended and saw the act of witness at Weybridge War Memorial enhanced with outdoor sound, Marshalls and many local uniformed groups participating, followed by a full house at the Civic service later in the afternoon. It is anticipated that we can grow renewed relationships with local uniformed organisations moving forward.

Weybridge Christmas Festival and Christmas Lights 2024 proved popular again with attendance estimated at around 3,000 people across the afternoon. The event was partly hosted by St James' in and around our buildings and grounds with stalls, crafts and food, and further stalls out in Churchfields Car Park. Inside Church local choirs from various schools and community groups, drama and hand bells provided a flow of activity and entertainment, with the traditional Advent Sunday Christingle service at 3pm. Following the lights switch on, the event concluded with carols in church. Our thanks to the team from Cala Homes, who in addition to generous sponsorship of the event, installed sets of sparkling lights high up in the trees around the west end of the churchyard, which looked stunning.

I am so thankful for the hours of time donated by members of the congregation, not least installing festive illuminations and sound, and preparing wonderful cakes for sale, looking after stalls, Santa's Grotto, offering a warm welcome, H&S/management and so much more. This event set the scene for what would be a very successful Advent and Christmas season, with significant numbers in attendance, some 1300 souls across Christmas Eve/Day!

Advent & Christmas Services were beautiful, creative, inclusive and very well attended with excellent good collections (matched by a very generous parishioner) and money raised for external charities too including The Children's Society. We hosted Lodge Brother's Annual Memorial Service which also saw their best attendance. The choir worked exceptionally hard on some new material, and thanks go to everyone who made the very hectic Christmas Eve/Day period such a joy – everything ran without a hitch. The church looked beautiful during Advent with greenery and lovely flowers for Christmas.

The high altar Crib was given a make-over with a new sparkling backdrop and the scene topped with a shimmering star which drew worshippers in as it appeared and disappeared from sight, with beautiful Christmas Trees dressed in purple and white lights for the Advent season as the Crib underneath the altar evolved towards Christmas with characters appearing until Christmas Eve when the trees were redecorated in gold and silver, the Christ child arrived, and the Crib blessed at the second (packed!) Crib service including children's nativity and a bumper haul of gifts for Home Start, Walton.

Church Development Plan (CDP)

Our Parochial Church Council and supporting teams have spent many months and much time reflecting, praying and consulting on a plan of priorities for our church community. At the heart of our values and vision is the Inclusive Church statement:

"We believe in inclusive church – a church which celebrates and affirms every person and does not discriminate.

We will continue to challenge the church where it continues to discriminate against people on grounds of disability, economic power, ethnicity, gender, gender identity, learning disability, mental health, neurodiversity, or sexuality.

We believe in a Church which welcomes and serves all people in the name of Jesus Christ; which is scripturally faithful; which seeks to proclaim the Gospel afresh for each generation; and which, in the power of the Holy Spirit, allows all people to grasp how wide and long and high and deep is the love of Jesus Christ."

See: https://www.inclusive-church.org

Parish Needs Process

The Parish Needs Process (PNP) of which St James' Church is a part, focuses on a listening process; to God, through all aspects of parish life - the church, the schools and the wider community. The goal of the PNP is to support all Diocese of Guildford parishes as they identify top priorities for mission and growth, which forms the heart of a Church Development Plan (CDP). The Mission Enabler Team, from the Diocese of Guildford, with its range of specialisms, works with parishes to help confirm and implement this plan.

Church Development Plan for Weybridge

Our plan has been drawn together over several months following a PCC away day back in January 2024. It is a living document that we will re-visit at each PCC meeting and remains under regular review. Some aspects of our plan are reliant upon generating additional income, while others are more about discipleship, identifying skills and sharing gifts (Time & Talents).

Our plan was submitted to the Diocese of Guildford and part of The Archdeacon of Dorking's Visitation in July 2024 was to review this plan with the Rector and Churchwardens. We identified four priority areas:

Goal 1—Growing Diversity

We are an intergenerational church and need to ensure we are meeting the needs of each age group with a particular focus on children and young people.

a. New Thursday monthly Compass Group for those aged 18 - 30 years.

b. Establish a new fund to finance family & children's work moving forward. Investigate funding for a paid family & children's worker.

c. Create a new family & children's team to draw together existing and new groups including Tots Praise, Sunday School, Lego Club, Family Service, etc.

d. Ensure full compliance with all safeguarding procedures and protocols.

e. Possible after school club, summer holiday club, and preparation for children to have communion before confirmation.

f. Continue to grow positive working relationships and support with St James CofE primary school and seek new connections with Manby Lodge Infant School, Heathside School and Brooklands College.

One of our main achievements in this regard has been the transformation of Tots Praise into The Ark, a weekly children's activity on a Monday in church during term time which has attracted up to 30 young children with their parents/carers at a time. Our Lego club, held on the third Sunday of each month during term time, has also been a huge hit with young children and their parents. There have been some great Lego creations during the year and there is always some very tasty food too!

Donations and associated costs supporting children and families are allocated to a specific Family & Friends fund to support this vital work going forward.

Goal 2—Growing Community—Improved communication

Celebrating who we are, an inclusive, intergenerational community at the heart of Weybridge Town Centre.

a. A new brand/logo/identity for St James' with a new colour scheme and simplified values based on the Inclusive Church network statement.
b. Create a functioning updated or new simpler, but more dynamic, website with more cross-over with social media and functionality with ChurchSuite.
c. Establish ChurchSuite digital church management system and embed into church management and church life. ChurchSuite will help us to manage our parish database, Electoral Roll, mailing lists, pastoral care contacts, parish centre/church bookings, rotas, children, etc.
d. Update all notice boards, external signage, service sheets and newsletter and documents with our new branding.

We have made some significant improvements in introducing ChurchSuite into our daily activities during 2024 to help make our administrative processes more efficient and streamlined, particularly in relation to rotas, managing the Electoral Roll and maintaining up to date contact information.

We have also introduced our new branding/logo/identity which has been very successfully received.

Goal 3—Growing Community—Eco Church

To strive to safeguard the integrity of creation and sustain and renew the life of the earth.

a. Create a group of interested people to lead/advise the PCC and progress ECO initiatives/projects and gain ECO Church accreditation (bronze/silver awards/accreditation with A Rocha).
b. Replace our incredibly old church boiler with A rated condensing boilers and introduce electric under carpet heat pads in some areas. (Permission received/faculty in December 2023.) Possible new and relocated radiators, if appropriate.
c. Investigate solar electric generation systems for the parish centre and church (south) facing roof spaces.
d. Fair Share - expand the summer vegetable and fruits stall to a possible community fridge.
e. Use social media to draw upon a possible wider community of support for ECO initiatives beyond the congregation.

Significant progress has been made during the year to replace the church boiler with a more efficient heating system and this work will continue in 2025 as we seek to add more radiators in church to ensure it is as warm and inviting as possible, particularly in the colder winter months.

Goal 4—Growing discipleship

To teach and deliver a programme of engagement with the core, the wider church community and those beyond as we seek to grow our inclusive community.

a. Be transparent about what we do, who we are, and what we believe. Engender boldness to preach the gospel for all.
b. Assess different groups of people and what we are doing for them. Issue a whole Electoral Roll time & talents survey at the April 2024 APCM to identify new opportunities for the church family to engage.
c. Attract clubs and other groups to use our space including the re-ordered All Souls Chapel/Warm Space post September 2024.
d. Use our networks to be more visible in the community, building individual confidence in sharing faith at home, work, and in our social circles.
e. Review and where possible, extend our daily opening hours to allow wider access to the church building for private prayer.
f. Create a heated, flexible space inside the church (the Lady chapel) for small groups, meetings, bible study, prayer, and pastoral meetings.

In 2024 we continued to build on our Access for All plans by undertaking a significant reordering programme to ensure the church is suitable to be used by many different church and Community groups. We reordered our All Souls Chapel and the Lady Chapel to offer warm flexible carpeted spaces for both church and community use and we took out some pews from the back of the church to reinstate the original cross and to create more space for our Servery.

The PCC have kept this Church Development Plan under review and met for a day in January 2025 to further review and refine our priorities moving forward.

Our Vision Prayer

Living God, by the guidance of your Holy Spirit, make us heralds of good news in Weybridge.

Stir us your people, that in Word and Sacrament, prayer and service we may be inspired to share your love for all, with generosity and joy, imagination and courage, for the sake of Jesus Christ our Lord. Amen.

Donations to Charities

We made several donations to UK charities during the year following specific collections organised by the congregation at St James'.

- Our 2024 Lent Appeal focused on the idea of giving £1 per day for the 40 days of Lent and thereby aiming to give a donation of £40 in aid of the Manna Centre, a charity running a day centre for homeless people in and around central London, providing food, housing and welfare advice and a change of clothes. Alternatively, donors could purchase small value Aldi gift cards so that they could be given out to the homeless to buy food. In total we raised £2,163 for this worthy cause.
- During 2024, a further £1,326 was raised for the Runnymede & Weybridge Foodbank through individual regular donations and retiring collections.
- Following a very successful Harvest Festival collection we were able to donate £650 each to two local charities – Rentstart, a charity helping people in Elmbridge who are homeless or vulnerably housed, and Elmbridge Can, a charity helping refugees within the local community.
- Christian Aid week raised £816 including gift aid, with a further £220 being donated directly to Christian Aid through their own website.
- A total donation sum of £290 collected from the 2024 Christingle service was made to the Children's Society. Many more donations were paid directly to the Children's Society using their specific QR donation codes throughout the church.

Other donations were made to:

- Deafblind UK - £206
- Guildford Diocese Bell Ringers Fund- £25.00
- SOS Rio Grande - £53.00

Safeguarding

The PCC of St James, Weybridge has adopted the Church of England "Promoting a Safer Church" Policy Statement, House of Bishops Practical Guidance and supporting diocesan safeguarding protocols. This policy statement actively underpins all safeguarding work within the church.

"Promoting a Safer Church" sets out the Church of England's commitment to making the church a safer place for all.

The Policies and Practice Guidance apply to all Church bodies and church officers. All clergy, bishops, archdeacons, licensed readers and lay workers, church wardens and PCCs must have due regard to safeguarding guidance issued by the House of Bishops.

The Policy Statement, Policies, Guidance and Protocols are available to view on the diocesan website at www.cofeguildford.org.uk/safeguarding.

As a PCC we are committed to the support, nurture and protection of all in our church community. The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and vulnerable adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Following advice from the DSA support and manage the safe involvement of any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that procedures and risk assessments are in place for all activities and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

  Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

Financial Review

As a Charity we are wholly reliant on income from voluntary donations and the letting of our Parish Centre to allow us to carry out our ministry in Weybridge.

Income

In 2024 our total annual unrestricted income has increased by 11.2% to £293,320 from 2023 levels.

There has been a welcome growth in our donation income, our investment income with the rental of our Curate's house for part of the year and also our service fee income where there has been a significant increase in church services. Additionally, we continued our fundraising activities in 2024 raising £10,000 towards the Chair Fund in church, £5,000 from the Weybridge Christmas Festival and nearly £15,000 from the Christmas Giving campaign (mainly due to a very generous parishioner matching donations).

We are very grateful for all the financial support we have received throughout the year in the following ways:

- Through our online donation platform on the St James' website.
- Through the weekly Plate.
- Our mobile contactless SumUp card readers at regular services to assist people avoiding the use of handling cash donations.
- Our two permanent card reading machines in Church
- The Parish Giving Scheme and the former Stewardship scheme
- External grants and sponsorship income

We were very fortunate to receive external grants towards some of our expenses and larger projects in 2024 and beyond as follows:

- £40,000 grant from the Friends of St James which has been allocated to a separate restricted fund to help fund some of the repair and maintenance of the fabric of the Church in 2025.
- £15,000 grant from the Elmbridge Community Infrastructure Levy towards the replacement of our gas boilers in church
- £3,362 grant from the National Churches Trust towards the costs of inspecting our church spire following our quinquennial inspection
- £5,203 grant from Your Fund Surrey Small Community Projects Fund towards two projects:
  - Fixed electrical power supplies in the churchyard to accommodate a Christmas lighting display in the heart of Weybridge
  - The provision of under carpet heating pads in the All Souls Chapel and the Lady Chapel to create warmer and more flexible spaces for our community activities

Additionally, we were very fortunate to receive sponsorship income of £3,000 from Cala Homes Ltd which was put towards the costs of our Christmas Festival activities in December 2024, including, for example, Christmas light displays and the hire of a marquee etc.

Expenditure

Total annual unrestricted expenditure has decreased by 7.9% to £253,514 from 2023 levels.

By far the biggest single expense was the Parish Share which provides the stipends and housing for the clergy and a contribution to the shared costs of the Diocese. A sum of £113,763 (2023: £107,266) in relation to the Parish Share was paid during the year to the Diocese.

Other significant expenditure has been the replacement of the church boiler with two significantly more effective gas boilers which should have a much-reduced energy consumption and therefore ongoing cost and Phase 2 of our Access for All project which involved a further reordering of the church to create warm and flexible carpeted areas for greater church and community use by removing and/or relocating pews. Both projects were funded by a combination of restricted and unrestricted funds.

In 2024 we launched the Alleluia Fund, a restricted fund to raise money to fund projects outside of the PCC's regular operating budget, to help St James' strengthen its physical presence and spiritual mission in Weybridge. Within its first year we have achieved the following:

- Fixed power supplies in the churchyard for lighting and sound displays and signage
- Under carpet heating padding in All Souls Chapel & the Lady Chapel
- 2 bike rack garden planters in the church garden
- A live streaming movable sound desk/cabinet
- New PTZ camera for live streaming services
- A memorial garden bench

The net effect of the above unrestricted income and expenditure flows has resulted in a net inflow, after gains/ (losses) on investments and transfers between funds, of £26,878 (2023: net outflow of funds of £4,818). This is a welcome result given all that has been achieved in 2024.

Electoral Roll

The electoral roll, which has been completely renewed for the Annual Parochial Church Meeting ("APCM"), shows a membership of 164 persons, of whom 79 were resident in the Parish and 85 were non-resident.

Reserves Policy
It is PCC policy to maintain a balance which equates to at least six months of unrestricted payments to cover emergency situations that could arise from time to time, and this has been achieved throughout 2024.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund and investments in the form of CCLA and M & G Charifund Shares held with M & G Securities.

Although the PCC has general reserves of £240,012 as at 31 December 2024, the amount of unrestricted cash held in bank accounts at that date is only £92,730. The remainder of the value of the general fund comprises a mixture of other debtors and creditors -£17,443 with £164,725 held as "fixed" assets e.g., those not so easily converted into cash such as investments, buildings and equipment.

The trustees have assessed the major risks to which the PCC is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management
The PCC members who served during the year were:

Reverend Father Damian Harrison-Miles	
Jane Alexander	
Charles Beresford	
Lindy Fozard	
Stephen Gillam-Smith	(Resigned 21 April 2024)
Alan Knowles (PCC Treasurer)	
Deborah Langston	
Juliet Marsh	
Jane Mason	
Stephen Mason (Churchwarden)	
Donna Miller (PCC Secretary)	
Neill Rubidge (Diocesan Synod Representative)	
Susan Rubidge (Deanery Synod Representative)	
Sue Scrivener	
Gretchen Spalt	
Margaret Wicks	
Jill Wilson (Churchwarden)	
Reverend Tom Musson	(Appointed 1 July 2024)
Reverend Barry Hengist	(Appointed 20 May 2024)

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

New trustees are provided with information from the Charity Commission website and talk with existing trustees regarding trustee responsibilities. Trustees are also encouraged to go on training courses to ensure they can undertake their own responsibilities on the PCC.

The full PCC met six times during the year for their regular business as usual PCC meetings. There were further meetings by Zoom for matters arising between the usual bi-monthly meetings which required urgent attention and approval.

Additional meetings were held by the Standing Committee to deal with matters that arose between PCC meetings.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the PCC should undertake. Applications for employment by disabled persons are always fully considered, bearing in mind the aptitudes of the applicant concerned. In the event of members of staff becoming disabled, every effort is made to ensure that their employment within the PCC continues and that the appropriate training is arranged. It is the policy of the PCC that the training, career development and promotion of disabled persons should, as far as possible, be identical to that of other employees.

Looking Forward

2025 is already shaping up to be a busy year as we seek to complete the heating works and celebrate formally the completion of the Access for All and Re-ordering projects. These have enabled us to start new and exciting activities from The Ark to new courses and opening St James' Church for wider community use.

We look forward to further community events, like the Weybridge Summer Festival, the Christmas Festival, concerts and services, and the further development of the Foodbank with the addition, we pray, of Citizen's Advice Bureau services. We are also looking forward to Rev'd Tom's Ordination to the priesthood and first Sunday Eucharist in June.

Approval and Signing

The trustees' report was adopted by the Board of Trustees and subsequently submitted to the Annual Parochial Church Meeting on 18 May 2025 where it was formally approved by those therein present.

Damian

Reverend Father Damian Harrison-Miles

Chairman

Date: 18 MAY 2025

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

I report to the trustees on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St James Weybridge (the PCC) for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees of the PCC you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the PCC's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

Since the PCC's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for accounts to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the PCC as required by section 130 of the Charities Act 2011.
2 the financial statements do not accord with those records; or
3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Frances Wilde FCCA DChA
Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF
Date: 29 May 2025

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2024

Current financial year

	Notes	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total 2024 £	Total 2023 £
Income from:							
Donations and legacies	3	148,309	-	97,066	-	245,375	186,523
Income from charitable activities	4	27,567	-	-	-	27,567	21,040
Other trading activities	5	12,764	-	-	-	12,764	16,923
Investments	6	104,680	-	-	-	104,680	94,694
Total income		293,320	-	97,066	-	390,386	319,180
Expenditure on:							
Charitable activities	7	253,514	-	88,914	-	342,428	313,364
Net gains/(losses) on investments	12	3,523	-	2,847	68	6,438	17,901
Net incoming resources before transfers		43,329	-	10,999	68	54,396	23,717
Gross transfers between funds		(16,451)	15,000	1,451	-	-	-
Net movement in funds		26,878	15,000	12,450	68	54,396	23,717
Fund balances at 1 January 2024		213,134	122,500	184,475	3,986	524,095	500,378
Fund balances at 31 December 2024		240,012	137,500	196,925	4,054	578,491	524,095

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

Prior financial year

	Notes	Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Endowment funds 2023 £	Total 2023 £
Income from:						
Donations and legacies	3	131,135	-	55,388	-	186,523
Income from charitable activities	4	21,040	-	-	-	21,040
Other trading activities	5	16,923	-	-	-	16,923
Investments	6	94,694	-	-	-	94,694
Total income		263,792	-	55,388	-	319,180
Expenditure on:						
Charitable activities	7	275,426	-	37,938	-	313,364
Net gains/(losses) on investments	12	7,151	-	10,493	257	17,901
Net incoming resources before transfers		(4,483)	-	27,943	257	23,717
Gross transfers between funds		(336)	-	336	-	-
Net movement in funds		(4,819)	-	28,279	257	23,717
Fund balances at 1 January 2023		217,953	122,500	156,196	3,729	500,378
Fund balances at 31 December 2023		213,134	122,500	184,475	3,986	524,095

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

BALANCE SHEET

AS AT 31 DECEMBER 2024

	Notes	2024 £	2024 £	2023 £	2023 £
Fixed assets					
Tangible assets	14		127,889		96,180
Investments	15		254,434		272,996
			382,323		369,176
Current assets					
Debtors	16	46,944		9,720	
Cash at bank and in hand		213,611		190,154	
		260,555		199,874	
Creditors: amounts falling due within one year	17	(64,387)		(44,955)	
Net current assets			196,168		154,919
Total assets less current liabilities			578,491		524,095
Capital funds					
Endowment funds					
General endowment funds		2,250		2,250	
Revaluation reserve		1,804		1,736	
	19		4,054		3,986
Income funds					
General restricted funds		122,285		112,682	
Revaluation reserve		74,640		71,793	
	21		196,925		184,475
Unrestricted funds					
Designated funds	23	137,500		122,500	
General unrestricted funds		154,359		131,861	
Revaluation reserve		84,796		81,273	
			377,512		335,634
			578,491		524,095

The accounts were approved by the Trustees on ...18 MAY 2025.....

.....

Reverend Father Damian Harrison-Miles
Trustee

1 Accounting policies

Charity information

The Parochial Church Council of the Ecclesiastical Parish of St James Weybridge operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

1.1 Accounting convention

The financial statements have been prepared in accordance with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The PCC is a Public Benefit Entity as defined by FRS 102.

The PCC has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency of the PCC. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the PCC has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the PCC.

1.4 Income

Income is recognised when the PCC is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Collections are recognised when received by or on behalf of the PCC.
Planned giving receivable under gift aid is recognised only when received.
Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

1 Accounting policies **(Continued)**

1.5 Expenditure

Liabilities and the resulting expenditure are recognised when either a legal or constructive obligation is recognised.

Grants

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding obligation on the PCC.

Activities directly related to the work of the Church

The Diocesan Parish Share is accounted for when paid. Any amounts unpaid at 31 December are provided for in the accounts as an operational (though not a legal) liability and is shown as a creditor on the balance sheet.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold property & improvements	40 years straight line, Improvements - 10 years straight line.
Fixtures & equipment	Straight line over 4 years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Consecrated or beneficed property of any kind is excluded from these accounts by virtue of Section 10 of the Charities Act 2011. Items acquired since 1 January 1995 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight line basis. All expenditure incurred during the year on consecrated or beneficed buildings, individual items under £250 or on the repair of moveable church furnishings acquired before 1 January 1995 is written off.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items with a purchase price of £250 or less are written off when the asset is acquired.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

1.8 Impairment of fixed assets

At each reporting end date, the PCC reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1 Accounting policies **(Continued)**

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The PCC has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the PCC's balance sheet when the PCC becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently measured at the cash or other consideration expected to be received and not discounted unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently measured at the cash or other consideration expected to be paid and not discounted.

Derecognition of financial liabilities

Financial liabilities are derecognised when the PCC's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the PCC is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.13 Reserves

The PCC policy is to hold (i) current funds equivalent to 6 months income in order to cover any unforeseen changes in circumstances, and (ii) designated funds for general repairs to cover any unforeseen and uninsured major repairs or refurbishment of the properties under the care of the PCC.

2 Critical accounting estimates and judgements

In the application of the PCC's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	143,947	36,563	180,510	130,135	29,345	159,480
Legacies	1,000	-	1,000	-	-	-
Grants	3,362	60,503	63,865	1,000	26,043	27,043
	148,309	97,066	245,375	131,135	55,388	186,523
Donations and gifts						
Planned giving - Gift Aid donations	85,774	24,186	109,960	78,050	-	78,050
Planned giving - other planned giving	16,898	-	16,898	18,638	-	18,638
Collections (open plate) at all services	7,396	-	7,396	7,518	-	7,518
Special collections	-	10,475	10,475	-	11,154	11,154
Sundry donations	4,764	-	4,764	4,456	-	4,456
Income tax recoverable	29,115	1,902	31,017	21,473	18,191	39,664
	143,947	36,563	180,510	130,135	29,345	159,480
Grants						
Friends of St James	-	40,000	40,000	-	11,043	11,043
Access for All	-	-	-	-	15,000	15,000
DBF Energy grant	-	-	-	1,000	-	1,000
Surrey County Council	-	5,503	5,503	-	-	-
Community Infrastructure Levy	-	15,000	15,000	-	-	-
National Churches Trust	3,362	-	3,362	-	-	-
	3,362	60,503	63,865	1,000	26,043	27,043

4 Income from charitable activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Service fees		
Fees	18,483	21,040
Miscellaneous		
Other income	9,084	-
	27,567	21,040

5 Income from other trading activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Non-charitable trading activities	2,512	1,753
Fundraising events	10,252	15,170
Other trading activities	12,764	16,923

6 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Rental income	89,509	81,823
Income from listed investments	9,175	9,075
Interest receivable	5,996	3,796
	104,680	94,694

7 Expenditure on charitable activities

	Ministry Expenditure 2024	Church Expenditure 2024	Property Expenditure 2024	Total 2024	Ministry Expenditure 2023	Church Expenditure 2023	Property Expenditure 2023	Total 2023
	£	£	£	£	£	£	£	£
Direct costs								
Staff costs	25,998	-	-	25,998	21,820	-	-	21,820
Depreciation and impairment	-	-	10,003	10,003	-	-	12,034	12,034
Parish share	113,763	-	-	113,763	107,266	-	-	107,266
Clergy expenses	2,732	-	-	2,732	1,835	-	-	1,835
Access for All project	-	-	64,274	64,274	-	-	10,814	10,814
Events	7,401	-	-	7,401	5,277	-	-	5,277
Heat, light & insurance	-	23,043	-	23,043	-	22,580	-	22,580
Church repairs	-	8,023	-	8,023	-	49,165	-	49,165
Service fees	-	11,241	-	11,241	-	10,944	-	10,944
Choir & organ expenses	-	4,068	-	4,068	-	2,982	-	2,982
Bells	-	955	-	955	-	850	-	850
Alleuia fund expenses	-	-	4,837	4,837	-	-	-	-
Parish Office	-	4,039	-	4,039	-	3,788	-	3,788
Irrecoverable debts	2,008	-	-	2,008	-	-	-	-
Other charitable expenditure	6,222	-	-	6,222	9,494	-	-	9,494
	158,124	51,369	79,114	288,607	145,692	90,309	22,848	258,849
Share of support and governance costs (see note 8)								
Support	51,763	-	-	51,763	53,375	-	-	53,375
Governance	2,058	-	-	2,058	1,140	-	-	1,140
	211,945	51,369	79,114	342,428	200,207	90,309	22,848	313,364
Analysis by fund								
Unrestricted funds - general	203,768	46,339	3,407	253,514	189,187	79,215	7,024	275,426

7 Expenditure on charitable activities **(Continued)**

Restricted funds	8,177	5,030	75,707	88,914	11,020	11,094	15,824	37,938
	211,945	51,369	79,114	342,428	200,207	90,309	22,848	313,364

8 Support costs allocated to activities

	2024	2023
	£	£
Parish centre running costs	35,530	33,760
The Rectory	1,230	831
Greenlands Road	8,900	8,836
Miscellaneous expenses	5,408	9,948
Staff training	695	-
Governance costs	2,058	1,140
	53,821	54,515
Analysed between:		
Ministry	53,821	54,515

Governance costs comprise:	2024 £	2023 £
Accountancy	720	-
Independent examination	1,338	1,140
	2,058	1,140

9 Net movement in funds

	2024	2023
	£	£
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	1,338	1,140
Depreciation of owned tangible fixed assets	10,003	12,034

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year (2023: None).

11 Employees

The average monthly number of employees during the year was 2 part time employees, which equates to 1 full time staff.

	2024	2023
	Number	Number
	2	2

11 Employees (Continued)

Employment costs	2024 £	2023 £
Wages and salaries	25,676	21,469
Other pension costs	322	351
	25,998	21,820

There were no employees whose annual remuneration was more than £60,000.

12 Gains and losses on investments

Gains/(losses) arising on:	Unrestricted funds 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Endowment funds 2023 £	Total 2023 £
Revaluation of investments	3,523	2,847	68	6,438	7,151	10,493	257	17,901

13 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

14 Tangible fixed assets

	Leasehold property & improvements	Fixtures & equipment	Total
	£	£	£
Cost			
At 1 January 2024	399,006	48,991	447,997
Additions	41,712	-	41,712
At 31 December 2024	440,718	48,991	489,709
Depreciation and impairment			
At 1 January 2024	309,279	42,538	351,817
Depreciation charged in the year	7,681	2,322	10,003
At 31 December 2024	316,960	44,860	361,820
Carrying amount			
At 31 December 2024	123,758	4,131	127,889
At 31 December 2023	89,727	6,453	96,180

The freehold land and buildings comprise the curate's house located at Greenlands Road and the Parish Centre. For accounting purposes the historical cost of Greenlands Road is deemed to be its 1995 valuation and the historical cost of the Parish Centre is deemed to be its 1996 valuation. These valuations have not been updated.

15 Fixed asset investments

	Listed investments
	£
Cost or valuation	
At 1 January 2024	272,996
Valuation changes	6,438
Disposals	(25,000)
At 31 December 2024	254,434
Carrying amount	
At 31 December 2024	254,434
At 31 December 2023	272,996

15 Fixed asset investments (Continued)

Fixed asset investments revalued

Investments are shown at market value at the balance sheet date. The historical cost of £132,623 is based on the 2009 valuation which is the earliest for which figures are available.

16 Debtors

Amounts falling due within one year:	2024 £	2023 £
Other debtors	46,944	9,583
Prepayments	-	137
	46,944	9,720

17 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	-	97
Accruals and deferred income	64,387	44,858
	64,387	44,955

18 Retirement benefit schemes

Defined contribution schemes	2024 £	2023 £
Charge to profit or loss in respect of defined contribution schemes	322	351

The PCC operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the PCC in an independently administered fund.

19 Endowment funds

Endowment funds represent assets which must be held permanently by the PCC. Income arising on the endowment funds can be used in accordance with the objects of the PCC and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	At 1 January 2024	Gains and losses	At 31 December 2024
	£	£	£
Permanent endowments			
Thomson Grave	2,986	68	3,054
Dr Kinzie legacy	1,000	-	1,000
	3,986	68	4,054

Previous year:	At 1 January 2023	Gains and losses	At 31 December 2023
	£	£	£
Permanent endowments			
Thomson Grave	2,729	257	2,986
Dr Kinzie legacy	1,000	-	1,000
	3,729	257	3,986

The Dr Kinzie legacy of £1,000 has been analysed as an endowment fund following the publication of research information relating to the origin of various restricted funds.

20 Unrestricted funds - designated

These are unrestricted funds which are material to the PCC's activities.

	At 1 January 2024	Transfers	At 31 December 2024
	£	£	£
Church Building	50,000	-	50,000
Curate's House	15,000	-	15,000
Parish Centre	50,000	-	50,000
Access for All	7,500	-	7,500
Families & Children's Fund	-	15,000	15,000
	122,500	15,000	137,500

Previous year:

	At 1 January 2023	Transfers	At 31 December 2023
	£	£	£
Church Building	50,000	-	50,000
Curate's House	15,000	-	15,000
Parish Centre	50,000	-	50,000
Access for All	7,500	-	7,500
	122,500	-	122,500

21 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	At 1 January 2024	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2024
	£	£	£	£	£	£
Joe Sharp Memorial fund	2,350	-	-	-	-	2,350
Legacy	1,000	-	-	-	-	1,000
Manna Centre	-	2,163	(2,163)	-	-	-
Special donations & fundraising	413	3,817	(3,881)	358	-	707
Families & Children's Fund	336	1,017	(312)	-	-	1,041
Weybridge Educational Trust	9,073	-	(4,530)	-	-	4,543
Locke King Trust	26,132	-	-	-	598	26,730
Portmore Land Estates	95,890	-	-	(25,000)	2,249	73,139
Friends of St James - FOSJ	-	40,000	-	-	-	40,000
Runnymede & Weybridge Foodbank	3,284	1,326	(1,326)	-	-	3,284
Heating Project	-	15,000	-	25,000	-	40,000
Access for All Appeal	39,800	24,354	(64,274)	120	-	-
Access for All - servery doors	6,197	-	(2,066)	-	-	4,131
Alleluia Fund	-	9,389	(10,362)	973	-	-
	184,475	97,066	(88,914)	1,451	2,847	196,925

21 **Restricted funds** (Continued)

Previous year:	At 1 January 2023	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2023
	£	£	£	£	£	£
Joe Sharp Memorial fund	2,350	-	-	-	-	2,350
Janet Rubidge Sunday School	69	-	(69)	-	-	-
Organ appeal	150	-	(150)	-	-	-
Legacy	1,000	-	-	-	-	1,000
Bishop of Guildford Community Fund	-	489	(489)	-	-	-
Manna Centre	-	3,032	(3,032)	-	-	-
Special donations & fundraising	-	4,567	(4,154)	-	-	413
Families & Children's Fund	110	226	-	-	-	336
Weybridge Educational Trust	12,018	-	(2,945)	-	-	9,073
Locke King Trust	23,885	-	-	-	2,247	26,132
Portmore Land Estates	87,644	-	-	-	8,246	95,890
Friends of St James - FOSJ	-	11,043	(11,379)	336	-	-
Foodbank	3,284	2,840	(2,840)	-	-	3,284
Access for All Appeal	25,686	24,928	(10,814)	-	-	39,800
Access for All - servery doors	-	8,263	(2,066)	-	-	6,197
	156,196	55,388	(37,938)	336	10,493	184,475

21 Restricted funds **(Continued)**

Joe Sharp Memorial Fund - Established in memory of the late Joe and Betty Sharp and to be used towards funding of the church fabric.

Janet Rubridge Sunday School - Established to contribute to the promotion of Christian activities at Sunday School.

Organ Appeal - Established to contribute to the funding of the repair and maintenance of the organ.

Legacy - An anonymous legacy to be used towards funding of the church fabric.

Bishop of Guildford Community Fund - This Fund provides grants to support parishes and other church-linked organisations to reach out into the most challenged parts of communities in the Diocese.

Manna Centre - A charity running a day centre for homeless people in and around Central London, providing food, housing and welfare advice and a change of clothes.

Families & Children's Fund - established for the promotion of Christian activities that support families and children.

The Weybridge Educational Trust - This arose from the interest of the Parish of St James in the sale of the site of St James' Church of England First School that was closed in August 1992. The funds received from that sale were wholly expended on the building of the New Hall in 1996 and the value of this fund is therefore represented by buildings rather than by cash at bank. Each year in accordance with applicable accounting standards, an estimate of the amount the buildings have worn out by (depreciation) is set against the remainder of this fund and will continue each year until the value remaining is £nil.

Locke King Trust - The capital of this Fund should remain intact and the PCC should from time to time apply the income to augment the Assistant Clergy Fund of the Parish or towards the stipend of the Curate or otherwise for ecclesiastical purpose per Section 5 PCC (Powers) Measure 1921.

Portmore Land Estates - This Fund comprises the Portmore Estate Fund and the Portmore Park Land Sale investments. The PCC may access the capital and income for ecclesiastical purpose guided by Section 5 PCC (Powers) Measure 1921.

Friends of St James - A charity formed of local people and organisations who appreciate the value of St James Church in Weybridge and who raise funds for the repair, restoration and maintenance of the Church.

Runnymede & Weybridge Foodbank - This charity aims to provide a lifeline for families in the Runnymede and Weybridge communities experiencing financial hardship and who are desperately short of food.

Access for All Appeal
Phase 1 - to raise funds for the installation of a servery with a running water facility and to modify the North and South doors to allow for independent access for disabled people via the North Door.
Phase 2 - to enable some significant reordering of the Church to create a more flexible space in the All Souls Chapel, the Lady Chapel and the rear of the Nave.

Alleluia Fund - To raise money to fund projects outside of the PCC's regular operating budget. Funding for such projects helps St James' continue to strengthen our physical presence and our spiritual mission in Weybridge and beyond.

22 Analysis of net assets between funds

	Unrestricted funds general 2024	Unrestricted funds designated 2024	Restricted funds 2024	Endowment funds 2024	Total 2024
	£	£	£	£	£
At 31 December 2024:					
Tangible assets	14,215	65,000	48,674	-	127,889
Investments	150,510	-	99,870	4,054	254,434
Current assets/(liabilities)	75,287	72,500	48,381	-	196,168
	240,012	137,500	196,925	4,054	578,491

	Unrestricted funds general 2023	Unrestricted funds designated 2023	Restricted funds 2023	Endowment funds 2023	Total 2023
	£	£	£	£	£
At 31 December 2023:					
Tangible assets	256	80,654	15,270	-	96,180
Investments	146,988	-	122,022	3,986	272,996
Current assets/(liabilities)	65,890	41,846	47,183	-	154,919
	213,134	122,500	184,475	3,986	524,095

23 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2024	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2024
	£	£	£	£	£	£
General funds	213,134	293,320	(253,514)	(16,451)	3,523	240,012

Previous year:	At 1 January 2023	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2023
	£	£	£	£	£	£
General funds	217,953	263,792	(275,426)	(336)	7,151	213,134

24 Related party transactions

There were no disclosable related party transactions during the year, except as disclosed in Note 10.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

England & Wales - Charity number 1130714

Accounts

Charity registration number 1130714

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Reverend Father Damian Harrison-Miles	(Appointed 26 January 2023)
	Jane Alexander	
	Charles Beresford	
	Lindy Fozard	
	Stephen Gillam-Smith	
	Alan Knowles (PCC Treasurer)	
	Deborah Langston	
	Juliet Marsh	
	Jane Mason	(Appointed 30 January 2023)
	Stephen Mason (Churchwarden)	
	Donna Miller (PCC Secretary)	
	Neill Rubidge (Diocesan Synod Representative)	
	Susan Rubidge (Deanery Synod Representative)	
	Sue Scrivener	
	Gretchen Spalt	
	Margaret Wicks	
	Jill Wilson (Churchwarden)	
Charity number	1130714	
Principal address	The Parish Centre Church Lane Weybridge Surrey KT13 8DN	
Independent examiner	Frances Wilde FCCA DChA Warner Wilde Chartered Certified Accountants 4 Marigold Drive Bisley Surrey GU24 9SF	

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees present their annual report and financial statements for the year ended 31 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

St James' Church has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church itself, the Parish Centre and for the residential properties within the Parish at 87 Greenlands Road, Weybridge and pays some expenses of The Rectory, Churchfields Avenue, Weybridge. This latter property is owned by the Diocese of Guildford.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the PCC should undertake.

Achievements and performance

Our Assistant Curate, The Reverend Louise Bishop reached the official end of her Curacy (3 years and 6 months) on Sunday 22nd January 2023, which we recognised with a celebration and presentation in thanksgiving for her dedication above and beyond during the Interregnum. With the support of our to be Rector, the PCC agreed she could continue to live at 87, Greenlands Road until she found a new appointment or until the end of June, for a reduced rental, and the gift of some of her time to support with pastoral ministry in the Parish, along with leading services, which Louise was delighted to continue to do.

St James' New Leadership

On Thursday 26th January 2023 we celebrated the Institution and Induction of Reverend Father Damian Harrison-Miles as our new Rector. The Bishop of Guildford presided, and a representative of the Crown (Lord Chancellor) read out a charge from King Charles III to the Bishop. The Archdeacon of Dorking then duly inducted Father Damian into all rights and responsibilities pertaining to the role of Rector of Weybridge. It was a joyous and uplifting occasion, with 198 people present including family, friends, members of the Clergy and the local community as well as parishioners from St Mary's Thorpe and St James' Weybridge to show their support. The church was full of joy and the service was followed by food and a glass of wine in the Parish Centre.

We have welcomed a new era in which St James' has renewed its leadership and offering of Ministry, in a post-Covid lockdown world, with the aim of re-building finances (to at least 2019 levels) and stabilising attendance at worship, and increased community engagement.

A summary of the year at St James

Following Fr Damian's first PCC meeting, we re-established regular meetings and services as follows:

- PCC on the 3rd Monday of January, March, May, July, September and November.
- Bi-monthly Standing Committee meetings (to include Finance & Safeguarding) with the Chair (Incumbent), Churchwardens, PCC Secretary and Treasurer.
- Other sub-committees of the PCC included: Properties, Communications, Stewardship and Charities/ Missions.
- A new monthly Family Service at 11:30am on the 2nd Sunday monthly, lasting 30 minutes. Along with new service sheets, new copies of Complete Anglican (orange Cover) were purchased to provide a more up to date selection of more informal songs for children's worship. A new church lap-top was purchased and backing tracks downloaded to match with Complete Anglican, for the provision of music at Family Services.
- A new service of Holy Baptism was introduced, held every 4th Sunday monthly at 12noon, with up to three families included per service.

Fr Damian held a meeting (at the Rectory) of Marriage Preparation for the five wedding couples planning to get married at St James' Church during 2023. Following this a new guide to getting married at St James' was drafted and entitled, 'Your Wedding Explained' including all the possibilities and restrictions, as well as legal obligations upon couples. Initially this was emailed to the couples but later hard copies were found to be more effective.

A new weekly Notice Sheet including bible readings, collect, post communion prayer and any printed hymns was introduced, simplifying news notes to one sheet of paper. This has evolved over the year as the Communications Team have received feedback and ideas. One side is colour printed, with the reverse black and white to help keep costs down.

Lent Course – "The things he carried" with 28 people taking part with daytime and evening zoom sessions. We reflected upon the burdens we each have to carry through life's journey and how we can walk with Jesus in his suffering.

Replacement Church Spire Floodlighting in the Churchyard was agreed by the PCC, funded by The Friends of St James, significantly reducing running costs and offering a warm-white effect which is elegant and appropriate. The church spire and east end of the building are now illuminated every evening from dusk until 11pm.

The APCM was held on Sunday 29th April 2023, at 11:30am in church, a joyful celebration and positive reflection upon the Interregnum. A discussion followed and the decision to join Inclusive Church approved - https://www.inclusive-church.org

"We believe in inclusive church – a church which celebrates and affirms every person and does not discriminate. We will continue to challenge the Church where it continues to discriminate against people on grounds of disability, economic power, ethnicity, gender, gender identity, learning disability, mental health, neurodiversity, or sexuality. We believe in a church which welcomes and serves all people in the name of Jesus Christ; which is scripturally faithful; which seeks to proclaim the Gospel afresh for each generation; and which, in the power of the Holy Spirit, allows all people to grasp how wide and long and high and deep is the love of Jesus Christ."

Six new Deputy Churchwardens were appointed to assist the Churchwardens and a new Wardens Committee was established to meet quarterly. A new centralised rota system for Sunday Services and festivals was introduced, administered by Jane Mason, and thanks given to the team and volunteers who have made everything possible.

Coronation celebrations were held at the beginning of May, including a buffet lunch and a big screen viewing of the wonderful event on the day. On the following day a Community Bring & Share Lunch was arranged for 70 attendees at the Parish Centre. Over the weekend a collection was made and a raffle drawn for the benefit of the Runnymede & Weybridge Food Bank.

On Sunday 4th June we said farewell to Reverend Louise Bishop, who had been appointed to be the new Vicar of Higham Ferrers with Chelveston (in the Diocese of Peterborough). A presentation was made and lunch followed in the Parish Centre.

2023 marked the 175th anniversary of the consecration of the present Church and celebrations were led by our new Social and Fundraising committee. A series of events took place, commencing on Saturday 17th June with a cream tea and entertainment by St James' hand bell ringers, on Sunday 18th June with a celebratory Evensong and reception, on Wednesday 21st June with a lunchtime concert and then on Saturday 24th June with our participation in The Weybridge Summer Festival at Churchfields. On Sunday, 25th June we held a celebratory Sunday School party for our younger participants and helpers in the Parish Centre. Throughout the period attractive A1 displays about the church, it's history and the work of the various groups were hung from the lighting in the Nave of St James and displayed on boards at the back of church.

On Sunday 2nd July 2023 Father Damian celebrated 20 years since he was ordained priest, with a special Sung festival Eucharist followed by a BBQ in the Church garden. 20 of his family were able to join in the celebrations with many of the Parish family and a wonderful time was had by all.

During 2023, the existing halogen spotlights and old-style light fittings in Church were gradually replaced by LED lighting, thanks to a generous donation and some funding from the Friends of St James. The results are an improved level of light for services and a reduction in electricity consumption. The new fittings also require much less maintenance.

Norfolk House monthly communion resumed on Thursday 13th July, with Fr Damian and a small team of volunteers including Jane Alexander, leading residents in prayers before they had the opportunity to receive communion. Fr Damian also visits the rooms of several residents who are unable to attend the corporate service. It is anticipated that during 2024 we will resume All Our Yesterdays, a dementia service in church, as we continue our Covid recovery plan.

Father Damian instigated at PCC a review of the Eucharistic Liturgy, which led to the suggestion we produce service cards for the various seasons that could be easily reproduced or updated and would fit on a pew, replacing the old A5 service booklets. From this process a new Liturgy & Ministry Committee was established, meeting for the first time in September, drawing together music, the vestry team, and planning for special services over the Christmas period and beyond. By agreement at the PCC, this new group will meet quarterly and submit the dates for forthcoming services for approval. This includes planning for Sung festival Eucharists at Epiphany, Candlemas, Ascension, All Saints/All Souls, as well as special one-off services of Evensong, Stations of the Cross and other celebrations.

Remembrance Sunday was well attended and saw the act of witness at Weybridge War Memorial enhanced with outdoor sound, Marshalls and a new start time of 2.30pm. There was a good, albeit slightly smaller, attendance at the Civic service later in the afternoon. The new more interactive service content was very much appreciated by the various groups represented. It is anticipated that we can grow renewed relationships with local uniformed organisations moving forward.

Weybridge Christmas Festival and Christmas Lights was a new initiative for 2023 and proved exceptionally popular with attendance estimated at around 4,000 people. The event was partly hosted by St James' in and around our buildings and grounds with stalls, crafts and food, and further stalls out in Churchfields Car Park. Inside Church local choirs from various schools and community groups, drama and hand bells provided a flow of activity and entertainment, with the traditional Advent Sunday Christingle service at 3pm with special guest preacher, the new Bishop of Dorking, The Rt Revd Paul Davies. The event concluded with the switching-on of the Churchyard Christmas Lights by celebrity guests Sinita and the Mayor of Elmbridge.

Throughout the event members of the congregation worked hard to sell Winter Prize Draw Tickets which was a tremendous success and formed the backbone of our fundraising activity. The cost of the Christmas lights and advertising was covered by sponsorship from local organisations for which we are very grateful, alongside hours of time donated by members of the congregation, not least installing festive illuminations and sound. This event set the scene for what would be a very successful Advent and Christmas season, with attendances well above those of recent years and a positive return to pre-Covid enthusiasm.

Advent & Christmas Services were beautiful, creative, inclusive and very well attended with excellent financial collections and money raised for external charities too. We hosted Lodge Brother's Annual Memorial Service which also saw their best ever attendance. The choir worked exceptionally hard on some new material, and thanks go to everyone who made the very hectic Christmas Eve/Day period such a joy – everything ran without a hitch. The church looked beautiful during Advent with greenery and flowers for Christmas.

The discovery of the faith-works Crib under the high altar led to further innovation, with beautiful Christmas Trees dressed in purple and white lights for the Advent season as the Crib underneath the altar evolved towards Christmas with characters appearing until Christmas Eve when the trees were redecorated in gold and silver, the Christ child arrived, and the Crib blessed at the first (packed!) Crib service including children's nativity and a bumper haul of gifts for Home Start, Walton.

Donations to Charities

We made a number of donations to UK charities during the year as a result of specific collections organised by the congregation at St James'.

- A retiring collection was made for the benefit of the Bishop of Guildford Community Fund at the Institution and Induction of Reverend Father Damian Harrison-Miles as our new Rector in January 2023. In total, £489 was raised.

- Our 2023 Lent Appeal focused on the idea of giving £1 per day for the 40 days of Lent and thereby aiming to give a donation of £40 in aid of the Manna Centre, a charity running a day centre for homeless people in and around central London, providing food, housing and welfare advice and a change of clothes. Alternatively, donors could purchase small value Aldi gift cards so that they could be given out to the homeless to buy food. In total we raised £3,032 for this worthy cause.

- A total of £1,595 was raised from an Afternoon Tea and Cake Sale for Christian Aid in response to their Turkey-Syria Earthquake Appeal.

- In May 2023, as part of our Coronation celebrations, we gave a party for the Coronation Big Screen Watch, including a raffle of Coronation goodies. As a result, £1,000 was raised for the Runnymede & Weybridge Food Bank.

  During 2023, a further £1,840 was raised for the Runnymede & Weybridge Foodbank through individual regular donations and also retiring collections during the Christmas and Advent period by local organisations.

- Our Harvest Festival collection raised £769, including gift aid, for the benefit of Christian Aid, with a further £250 being donated directly to Christian Aid through their own website.

- Donations of £681 from the 2023 Christingle service were made to the Children's Society.

Safeguarding

The PCC of St James, Weybridge has adopted the Church of England "Promoting a Safer Church" Policy Statement, House of Bishops Practical Guidance and supporting diocesan safeguarding protocols. This policy statement actively underpins all safeguarding work within the church.

"Promoting a Safer Church" sets out the Church of England's commitment to making the church a safer place for all.

The Policies and Practice Guidance apply to all Church bodies and church officers. All clergy, bishops, archdeacons, licensed readers and lay workers, church wardens and PCCs must have due regard to safeguarding guidance issued by the House of Bishops.

The Policy Statement, Policies, Guidance and Protocols are available to view on the diocesan website at www.cofeguildford.org.uk/safeguarding.

As a PCC we are committed to the support, nurture and protection of all in our church community. The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and vulnerable adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Following advice from the DSA support and manage the safe involvement of any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that procedures and risk assessments are in place for all activities and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

Financial Review
As a Charity we are wholly reliant on income from voluntary donations and the letting of our Parish Centre to allow us to carry out our ministry.

In 2023 our total annual unrestricted income has increased by 23% to £263,792 from 2022 levels. There has been a welcome growth in our donations income (particularly in the second half of 2023), our investment income with the rental of our Curate's house for part of the year and also our service fee income where there has been a significant increase in services. Additionally, we resumed our fundraising activities in 2023 with the Weybridge Christmas Festival, the Winter Prize Draw and the Christmas Giving campaign which led to a five-fold increase in income compared to 2022.

Total annual unrestricted expenditure has increased by 49% to £275,425 form 2022 levels. This is a very significant increase in expenditure and the biggest individual expense item is the replacement of the church boiler with two significantly more effective gas boilers which should have a much-reduced energy consumption and therefore ongoing cost. Other significant expense items include the upgrade to the church spire lighting, the replacement LED lighting in church, fundraising and service fee costs and ongoing repairs and maintenance in the Church and the Curate's House.

By far the biggest single expense was the Parish Share which provides the stipends and housing for the clergy and a contribution to the shared costs of the Diocese. A sum of £107,266 (2022: £102,813) in relation to the Parish Share was paid during the year to the Diocese.

The net effect of the above income and expenditure flows has resulted in a small net outflow of unrestricted funds of £4,818 after net gains/(losses) on investments and transfers between funds (2022: net inflow of funds of £16,452). This is a welcome result given all that has been achieved in 2023.

Restricted income and expenditure flows comprise ongoing work for Phase 1 of our Access for All project from 2022 which was completed in July 2023 and also the significant contribution from the Friends of St James who helped fund some of the repair and maintenance of the fabric of the Church.

We are very grateful for all the financial support we have received throughout this challenging year in the following ways:

- Through our online donation platform on the St James' website.
- Through the weekly Plate.
- Our mobile contactless SumUp card readers at the Sunday services, wherever possible, to assist people avoiding the use of handling cash donations.
- Our permanent Payaz card reading machine in Church
- The Parish Giving Scheme and the former Stewardship scheme

We are, as always, grateful to the Friends of St James (FOSJ) who have funded £11,043 of essential expenditure in relation to the Church during the year. The main areas of expenditure were the church spire floodlighting, internal church lighting and some repairs to the roof and servicing of the organ.

Electoral Roll
The electoral roll, which has been revised for the Annual Parochial Church Meeting ("APCM"), shows a membership of 205 persons, of whom 89 were resident in the Parish and 116 were non-resident.

Reserves Policy
It is PCC policy to maintain a balance which equates to at least six months of unrestricted payments to cover emergency situations that could arise from time to time and this has been achieved in 2023.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund and investments in the form of CCLA and M & G Charifund Shares held with M & G Securities.

Although the PCC has general reserves of £213,134 as at 31 December 2023, the amount of unrestricted cash held in bank accounts at that date is only £101,125. The remainder of the value of the general fund comprises a mixture of other debtors and creditors -£35,235 with £147,244 held as "fixed" assets e.g., those not so easily converted into cash such as investments, buildings and equipment.

The trustees have assessed the major risks to which the PCC is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The PCC members who served during the year were:

Reverend Father Damian Harrison-Miles	(Appointed 26 January 2023)
Jane Alexander	
Charles Beresford	
Reverend Louise Bishop (ex-officio, House of Clergy)	(Resigned 30 June 2023)
Charles Burston	(Resigned 29 April 2023)
Lindy Fozard	
Stephen Gillam-Smith	
Alan Knowles (PCC Treasurer)	
Deborah Langston	
Juliet Marsh	
Jane Mason	(Appointed 30 January 2023)
Stephen Mason (Churchwarden)	
Donna Miller (PCC Secretary)	
Neill Rubidge (Diocesan Synod Representative)	
Susan Rubidge (Deanery Synod Representative)	
Sue Scrivener	
Gretchen Spalt	
Margaret Wicks	
Jill Wilson (Churchwarden)	

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

New trustees are provided with information from the Charity Commission website and talk with existing trustees regarding trustee responsibilities. Trustees are also encouraged to go on training courses to ensure they can undertake their own responsibilities on the PCC.

The full PCC met six times during the year for their regular business as usual PCC meetings.

The Properties Committee met between meetings and Minutes of their deliberations were received by the full PCC and discussed, where necessary.

Additional meetings were held by the Standing Committee to deal with matters that arose between PCC meetings.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the PCC should undertake. Applications for employment by disabled persons are always fully considered, bearing in mind the aptitudes of the applicant concerned. In the event of members of staff becoming disabled, every effort is made to ensure that their employment within the PCC continues and that the appropriate training is arranged. It is the policy of the PCC that the training, career development and promotion of disabled persons should, as far as possible, be identical to that of other employees.

Looking Forward

2024 is looking like it will be an equally busy year in the life of St James church. The new gas boilers are being fitted as soon as the weather improves and we have reordering plans in place, approved by the Diocese and the PCC, which will allow, subject to funding, All Souls Chapel and certain areas of the main body of the church to be used as much more flexible spaces and enhance accessibility to the church even further.

We also look forward to further community events, like the Weybridge Summer Festival, the Christmas Market at the beginning of Advent and the further development of the Foodbank where St James can participate in opportunities to help support the wider community.

Approval and Signing

The trustees' report was adopted by the Board of Trustees and subsequently submitted to the Annual Parochial Church Meeting on 21 April 2024 where it was formally approved by those therein present.

.....

Reverend Father Damian Harrison-Miles

Chairman

Date: 21 APRIL 2024

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

I report to the trustees on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St James Weybridge (the PCC) for the year ended 31 December 2023.

Responsibilities and basis of report

As the trustees of the PCC you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the PCC's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the PCC's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for accounts to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the PCC as required by section 130 of the 2011 Act; or

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 29 April 2024

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2023

Current financial year

	Notes	Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Endowment funds 2023 £	Total 2023 £	Total 2022 £
Income from:							
Donations and legacies	**3**	131,135	-	55,388	-	186,523	199,586
Income from charitable activities	**4**	21,040	-	-	-	21,040	11,495
Other trading activities	**5**	16,923	-	-	-	16,923	4,430
Investments	**6**	94,694	-	-	-	94,694	81,568
Total income		263,792	-	55,388	-	319,180	297,079
Expenditure on:							
Charitable activities	**7**	275,425	-	37,938	-	313,363	325,269
Net gains/(losses) on investments	**11**	7,151	-	10,493	257	17,901	(30,101)
Net (outgoing)/incoming resources before transfers		(4,482)	-	27,943	257	23,718	(58,291)
Gross transfers between funds		(336)	-	336	-	-	-
Net movement in funds		(4,818)	-	28,279	257	23,718	(58,291)
Fund balances at 1 January 2023		217,952	122,500	156,196	3,729	500,377	558,668
Fund balances at 31 December 2023		213,134	122,500	184,475	3,986	524,095	500,377

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Prior financial year

	Notes	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total 2022 £
Income from:						
Donations and legacies	**3**	116,686	-	82,900	-	199,586
Income from charitable activities	**4**	11,495	-	-	-	11,495
Other trading activities	**5**	4,430	-	-	-	4,430
Investments	**6**	81,568	-	-	-	81,568
Total income		214,179	-	82,900	-	297,079
Expenditure on:						
Charitable activities	**7**	184,563	5,000	135,706	-	325,269
Net gains/(losses) on investments	**11**	(14,856)	-	(14,881)	(364)	(30,101)
Net (outgoing)/incoming resources before transfers		14,760	(5,000)	(67,687)	(364)	(58,291)
Gross transfers between funds		1,692	7,500	(9,192)	-	-
Net movement in funds		16,452	2,500	(76,879)	(364)	(58,291)
Fund balances at 1 January 2022		201,500	120,000	233,075	4,093	558,668
Fund balances at 31 December 2022		217,952	122,500	156,196	3,729	500,377

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

BALANCE SHEET

AS AT 31 DECEMBER 2023

	Notes	2023 £	2023 £	2022 £	2022 £
Fixed assets					
Tangible assets	13		96,180		99,951
Investments	14		272,996		255,095
			369,176		355,046
Current assets					
Debtors	15	9,720		6,143	
Cash at bank and in hand		190,154		160,358	
		199,874		166,501	
Creditors: amounts falling due within one year	16	(44,955)		(21,170)	
Net current assets			154,919		145,331
Total assets less current liabilities			524,095		500,377
Capital funds					
Endowment funds					
General endowment funds		2,250		2,250	
Revaluation reserve		1,736		1,479	
	17		3,986		3,729
Income funds					
General restricted funds		112,682		94,896	
Revaluation reserve		71,793		61,300	
	18		184,475		156,196
Unrestricted funds					
Designated funds	20	122,500		122,500	
General unrestricted funds		131,861		143,830	
Revaluation reserve		81,273		74,122	
			335,634		340,452
			524,095		500,377

The accounts were approved by the Trustees on 21 APRIL 2024

Reverend Father Damian Harrison-Miles
Trustee

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

Charity information

The Parochial Church Council of the Ecclesiastical Parish of St James Weybridge operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

1.1 Accounting convention

The financial statements have been prepared in accordance with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The PCC is a Public Benefit Entity as defined by FRS 102.

The PCC has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency of the PCC. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the PCC has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the PCC.

1.4 Income

Income is recognised when the PCC is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Collections are recognised when received by or on behalf of the PCC.
Planned giving receivable under gift aid is recognised only when received.
Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

1 Accounting policies **(Continued)**

1.5 Expenditure

Liabilities and the resulting expenditure are recognised when either a legal or constructive obligation is recognised.

Grants

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding obligation on the PCC.

Activities directly related to the work of the Church

The Diocesan Parish Share is accounted for when paid. Any amounts unpaid at 31 December are provided for in the accounts as an operational (though not a legal) liability and is shown as a creditor on the balance sheet.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold property & improvements	40 years straight line, Improvements - 10 years straight line.
Fixtures & equipment	Straight line over 4 years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Consecrated or beneficed property of any kind is excluded from these accounts by virtue of Section 10 of the Charities Act 2011. Items acquired since 1 January 1995 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight line basis. All expenditure incurred during the year on consecrated or beneficed buildings, individual items under £250 or on the repair of moveable church furnishings acquired before 1 January 1995 is written off.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items with a purchase price of £250 or less are written off when the asset is acquired.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

1.8 Impairment of fixed assets

At each reporting end date, the PCC reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1 Accounting policies **(Continued)**

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The PCC has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the PCC's balance sheet when the PCC becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently measured at the cash or other consideration expected to be received and not discounted unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently measured at the cash or other consideration expected to be paid and not discounted.

Derecognition of financial liabilities

Financial liabilities are derecognised when the PCC's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the PCC is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.13 Reserves

The PCC policy is to hold (i) current funds equivalent to 6 months income in order to cover any unforeseen changes in circumstances, and (ii) designated funds for general repairs to cover any unforeseen and uninsured major repairs or refurbishment of the properties under the care of the PCC.

2 Critical accounting estimates and judgements

In the application of the PCC's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	130,135	29,345	159,480	113,831	37,871	151,702
Legacies receivable	-	-	-	1,135	655	1,790
Grants receivable	1,000	26,043	27,043	1,000	44,374	45,374
Donated goods and services	-	-	-	720	-	720
	131,135	55,388	186,523	116,686	82,900	199,586
Donations and gifts						
Planned giving - Gift Aid donations	78,050	-	78,050	70,038	-	70,038
Planned giving - other planned giving	18,638	-	18,638	10,050	-	10,050
Collections (open plate) at all services	7,518	-	7,518	4,262	-	4,262
Special collections	-	11,154	11,154	-	5,153	5,153
Sundry donations	4,456	-	4,456	15,160	-	15,160
Fundraising events	-	-	-	-	28,608	28,608
Income tax recoverable	21,473	18,191	39,664	14,321	4,110	18,431
	130,135	29,345	159,480	113,831	37,871	151,702
Grants receivable for core activities						
Friends of St James	-	11,043	11,043	-	9,374	9,374
Access for All	-	15,000	15,000	-	35,000	35,000
DBF Energy grant	1,000	-	1,000	1,000	-	1,000
	1,000	26,043	27,043	1,000	44,374	45,374

4 Income from charitable activities

	Service fees 2023 £	Service fees 2022 £
Income within charitable activities	21,040	11,495

5 Income from other trading activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Non-charitable income	1,753	2,030
Fundraising events	15,170	2,400
Other trading activities	16,923	4,430

6 Income from investments

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Rental income	81,823	70,812
Income from listed investments	9,075	8,923
Interest receivable	3,796	1,833
	94,694	81,568

7 Charitable activities

	Ministry 2023	**Church expenditure 2023**	**Property expenditure 2023**	**Total 2023**	Ministry 2022	Church expenditure 2022	Property expenditure 2022	Total 2022
	£	**£**	**£**	**£**	£	£	£	£
Staff costs	21,820	-	-	21,820	19,779	-	-	19,779
Depreciation and impairment	-	-	12,034	12,034	-	338	15,563	15,901
Parish share	107,266	-	-	107,266	102,813	-	-	102,813
Clergy expenses	1,835	-	-	1,835	356	-	1,411	1,767
Access for All Building Project	-	-	10,814	10,814	-	-	115,336	115,336
Events	5,277	-	-	5,277	-	-	-	-
Heat, light and insurance	-	22,579	-	22,579	-	10,680	-	10,680
Church repairs	-	49,165	-	49,165	-	9,468	-	9,468
Service fees	-	10,944	-	10,944	-	1,627	-	1,627
Choir and organ expenses	-	2,982	-	2,982	-	1,250	-	1,250
Bells	-	850	-	850	-	1,060	-	1,060
Parish office	-	3,788	-	3,788	-	3,267	-	3,267
Other charitable expenditure	9,494	-	-	9,494	3,010	-	-	3,010
	145,692	90,308	22,848	258,848	125,958	27,690	132,310	285,958
Share of support costs (see note 8)	53,375	-	-	53,375	29,941	7,350	-	37,291
Share of governance costs (see note 8)	1,140	-	-	1,140	2,020	-	-	2,020
	200,207	90,308	22,848	313,363	157,919	35,040	132,310	325,269

7 Charitable activities **(Continued)**

Analysis by fund								
Unrestricted funds - general	189,187	79,214	7,024	275,425	154,922	18,920	10,721	184,563
Unrestricted funds - designated	-	-	-	-	-	5,000	-	5,000
Restricted funds	11,020	11,094	15,824	37,938	2,997	11,120	121,589	135,706
	200,207	90,308	22,848	313,363	157,919	35,040	132,310	325,269

8 Support costs allocated to activities

	2023	2022
	£	£
Parish centre running costs	33,760	20,544
The Rectory	831	2,194
Greenlands Road	8,836	1,076
Miscellaneous expenses	9,948	6,127
Decoration and repairs	-	7,350
Governance costs	1,140	2,020
	54,515	39,311
Analysed between:		
Ministry	54,515	31,961
Church Expenditure	-	7,350
	54,515	39,311

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year. In 2022, one trustee was reimbursed £243 in respect of travelling costs.

10 Employees

The average monthly number of employees during the year was 2 part time employees, which equates to 1 full time staff.

Employment costs	2023	2022
	£	£
Wages and salaries	21,469	19,438
Other pension costs	351	341
	21,820	19,779

No employee earned in excess of £60,000.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

11 Gains and losses on investments

	Unrestricted funds 2023	Restricted funds 2023	Endowment funds 2023	Total 2023	Unrestricted funds 2022	Restricted funds 2022	Endowment funds 2022	Total 2022
Gains/(losses) arising on:	£	£	£	£	£	£	£	£
Revaluation of investments	7,151	10,493	257	17,901	(14,856)	(14,881)	(364)	(30,101)

12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

13 Tangible fixed assets

	Leasehold property & improvements	Fixtures & equipment	Total
	£	£	£
Cost			
At 1 January 2023	399,006	40,728	439,734
Additions	-	8,263	8,263
At 31 December 2023	399,006	48,991	447,997
Depreciation and impairment			
At 1 January 2023	300,273	39,510	339,783
Depreciation charged in the year	9,006	3,028	12,034
At 31 December 2023	309,279	42,538	351,817
Carrying amount			
At 31 December 2023	89,727	6,453	96,180
At 31 December 2022	98,733	1,218	99,951

The freehold land and buildings comprise the curate's house located at Greenlands Road and the Parish Centre. For accounting purposes the historical cost of Greenlands Road is deemed to be its 1995 valuation and the historical cost of the Parish Centre is deemed to be its 1996 valuation. These valuations have not been updated.

14 Fixed asset investments

	Listed investments
	£
Cost or valuation	
At 1 January 2023	255,095
Valuation changes	17,901
At 31 December 2023	272,996
Carrying amount	
At 31 December 2023	272,996
At 31 December 2022	255,095

14 Fixed asset investments **(Continued)**

Fixed asset investments revalued

Investments are shown at market value at the balance sheet date. The historical cost of £132,623 is based on the 2009 valuation which is the earliest for which figures are available.

15 Debtors

	2023	2022
Amounts falling due within one year:	**£**	**£**
Other debtors	9,583	5,778
Prepayments and accrued income	137	365
	9,720	6,143

16 Creditors: amounts falling due within one year

	2023	2022
	£	**£**
Other taxation and social security	97	-
Accruals and deferred income	44,858	21,170
	44,955	21,170

17 Endowment funds

Endowment funds represent assets which must be held permanently by the PCC. Income arising on the endowment funds can be used in accordance with the objects of the PCC and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	At 1 January 2023	Gains and losses	At 31 December 2023
	£	**£**	**£**
Permanent endowments			
Thomson Grave	2,729	257	2,986
Dr Kinzie legacy	1,000	-	1,000
	3,729	257	3,986

17 Endowment funds **(Continued)**

Previous year:	**At 1 January 2022**	**Gains and losses**	**At 31 December 2022**
	£	**£**	**£**
Permanent endowments			
Thomson Grave	3,093	(364)	2,729
Dr Kinzie legacy	1,000	-	1,000
	4,093	(364)	3,729

The Dr Kinzie legacy of £1,000 has been analysed as an endowment fund following the publication of research information relating to the origin of various restricted funds.

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds				Movement in funds				
	Balance at 01/01/2022	Incoming resources	Resources expended	Revaluation movements	Transfers	Balance at 01/01/2023	Incoming resources	Resources expended	Transfers	Revaluation Movements	Balance at 31/12/2023
	£	£	£	£	£	£	£	£	£	£	£
Joe Sharp Memorial fund	1,695	655	-	-	-	2,350	-	-	-	-	2,350
Janet Rubidge Sunday School	281	-	(212)	-	-	69	-	(69)	-	-	-
Organ appeal	488	-	(338)	-	-	150	-	(150)	-	-	-
Legacy	1,000	-	-	-	-	1,000	-	-	-	-	1,000
Bishop of Guildford Community Fund	-	591	(591)	-	-	-	489	(489)	-	-	-
Manna Centre	-	1,411	(1,411)	-	-	-	3,032	(3,032)	-	-	-
Special donations & fundraising	587	2,554	(3,141)	-	-	-	4,567	(4,154)	-	-	413
Royal British Legion	-	460	(460)	-	-	-	-	-	-	-	-
Families & Children's Fund	34	76	-	-	-	110	226	-	-	-	336
Artist in Residence	38	-	-	-	(38)	-	-	-	-	-	-
Weybridge Educational Trust	16,548	-	(4,531)	-	-	12,018	-	(2,945)	-	-	9,073
Locke King Trust	27,072	-	-	(3,187)	-	23,885	-	-	-	2,247	26,132
Portmore Land Estates	99,339	-	-	(11,695)	-	87,644	-	-	-	8,246	95,890
Friends of St James - FOSJ	-	9,374	(9,374)	-	-	-	11,043	(11,379)	336	-	-
Foodbank	3,224	60	-	-	-	3,284	2,840	(2,840)	-	-	3,284
Foodbank - FOSJ	312	-	(312)	-	-	-	-	-	-	-	-
Access for All Appeal	82,457	67,719	(115,336)	-	(9,154)	25,686	24,928	(10,814)	-	-	39,800
Access for All - servery doors	-	-	-	-	-	-	8,263	(2,066)	-	-	6,197
	233,075	82,900	(135,706)	(14,881)	(9,192)	156,196	55,388	(37,938)	336	10,493	184,475

18 Restricted funds **(Continued)**

Joe Sharp Memorial Fund - Established in memory of the late Joe and Betty Sharp and to be used towards funding of the church fabric.

Janet Rubridge Sunday School - Established to contribute to the promotion of Christian activities at Sunday School.

Organ Appeal - Established to contribute to the funding of the repair and maintenance of the organ.

Legacy - An anonymous legacy to be used towards funding of the church fabric.

Bishop of Guildford Community Fund - This Fund provides grants to support parishes and other church-linked organisations to reach out into the most challenged parts of communities in the Diocese.

Manna Centre - A charity running a day centre for homeless people in and around Central London, providing food, housing and welfare advice and a change of clothes.

Families & Children's Fund - established for the promotion of Christian activities that support families and children.

The Weybridge Educational Trust - This arose from the interest of the Parish of St James in the sale of the site of St James' Church of England First School that was closed in August 1992. The funds received from that sale were wholly expended on the building of the New Hall in 1996 and the value of this fund is therefore represented by buildings rather than by cash at bank. Each year in accordance with applicable accounting standards, an estimate of the amount the buildings have worn out by (depreciation) is set against the remainder of this fund and will continue each year until the value remaining is £nil.

Locke King Trust - The capital of this Fund should remain intact and the PCC should from time to time apply the income to augment the Assistant Clergy Fund of the Parish or towards the stipend of the Curate or otherwise for ecclesiastical purpose per Section 5 PCC (Powers) Measure 1921.

Portmore Land Estates - This Fund comprises the Portmore Estate Fund and the Portmore Park Land Sale investments. The PCC may access the capital and income for ecclesiastical purpose guided by Section 5 PCC (Powers) Measure 1921.

Friends of St James - A charity formed of local people and organisations who appreciate the value of St James Church in Weybridge and who raise funds for the repair, restoration and maintenance of the Church.

Runnymede & Weybridge Foodbank - This charity aims to provide a lifeline for families in the Runnymede and Weybridge communities experiencing financial hardship and who are desperately short of food.

Access for All Appeal - to raise funds for the installation of a servery with a running water facility and to modify the North and South doors to allow for independent access for disabled people via the North Door.

19 Analysis of net assets between funds

	Unrestricted funds general 2023	Unrestricted funds designated 2023	Restricted funds 2023	Endowment funds 2023	Total 2023
	£	£	£	£	£
Fund balances at 31 December 2023 are represented by:					
Tangible assets	256	80,654	15,270	-	96,180
Investments	146,988	-	122,022	3,986	272,996
Current assets/(liabilities)	65,890	41,846	47,183	-	154,919
	213,134	122,500	184,475	3,986	524,095

	Unrestricted funds general 2022	Unrestricted funds designated 2022	Restricted funds 2022	Endowment funds 2022	Total 2022
	£	£	£	£	£
Fund balances at 31 December 2022 are represented by:					
Tangible assets	1,217	86,716	12,018	-	99,951
Investments	139,837	-	111,529	3,729	255,095
Current assets/(liabilities)	76,898	35,784	32,649	-	145,331
	217,952	122,500	156,196	3,729	500,377

20 Designated funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

					Movement in funds	
	Balance at 1 January 2022	Resources expended	Transfers	Balance at 1 January 2023	Transfers	Balance at 31 December 2023
	£	£	£	£	£	£
Church Building	50,000	-	-	50,000	-	50,000
Rectory	5,000	(5,000)	-	-	-	-
Curate's House	15,000	-	-	15,000	-	15,000
Parish Centre	50,000	-	-	50,000	-	50,000
Access for All	-	-	7,500	7,500	-	7,500
	120,000	(5,000)	7,500	122,500	-	122,500

21 Related party transactions

There were no disclosable related party transactions during the year, except as disclosed in Note 10.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

England & Wales - Charity number 1130714

Accounts

Charity registration number 1130714

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Reverend Father Damian Harrison-Miles	(Appointed 26 January 2023)
	Jane Alexander	
	Charles Beresford	
	Charles Burston	
	Lindy Fozard	
	Stephen Gillam-Smith	
	Alan Knowles (PCC Treasurer)	
	Deborah Langston	(Appointed 24 April 2022)
	Juliet Marsh	
	Jane Mason	(Appointed 30 January 2023)
	Stephen Mason (Churchwarden)	
	Donna Miller (PCC Secretary)	
	Neill Rubidge (Diocesan Synod Representative)	
	Susan Rubidge (Deanery Synod Representative)	
	Sue Scrivener	(Appointed 24 April 2022)
	Gretchen Spalt	
	Margaret Wicks	
	Jill Wilson (Churchwarden)	
Charity number	1130714	
Principal address	The Parish Centre Church Lane Weybridge Surrey KT13 8DN	
Independent examiner	Frances Wilde FCCA DChA Warner Wilde Chartered Certified Accountants 4 Marigold Drive Bisley Surrey GU24 9SF	

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees present their annual report and financial statements for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

St James' Church has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church itself, the Parish Centre and for the residential properties within the Parish at 87 Greenlands Road, Weybridge and pays some expenses of The Rectory, Churchfields Avenue, Weybridge. This latter property is owned by the Diocese of Guildford.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the PCC should undertake.

Achievements and performance

2022 was a unique year in the history of St James' in two respects. Firstly, the Parish was in Vacancy following the retirement of the previous Incumbent, Reverend Brian Prothero, as Rector in December 2021 and we therefore had to rely on the Reverend Louise Bishop, our Assistant Curate at St James' and other visiting Clergy to help guide us through this unusual time. Secondly, we as a Church, experienced the gradual return of some degree of normality following the previous 2 challenging years of the Covid-19 pandemic and its wider impact on our Parish.

St James' in Vacancy

We have been privileged to welcome Bishops, Priests, Curates and other visiting representatives from various Charities to preach at St James' during this period of Vacancy. In May 2022 we welcomed Bishop Andrew to St James' as we hosted a Confirmation service for a number of candidates from St James' and other local parishes and, in August, Bishop Jo presided at our 10am Sunday Eucharist service. This has been a huge support to the Reverend Louise Bishop who has, on all other occasions, had to take on the responsibility of preaching singlehandedly. Without doubt Louise has been absolutely essential in helping us deliver our Ministry and mission and we are extremely grateful for her hard work, dedication and commitment. We have been blessed to have her in post during this challenging period.

St James' post Covid-19

We have welcomed a new era in which St James' has slowly returned to offering its full service and Ministry to parishioners in person and without restriction. In March 2022 the wearing of masks became a personal decision for parishioners and social distancing was restricted to the All Souls Chapel only. At Eastertide we decided to share the Common Cup and advised congregants the receiving of wine would be a personal choice and not an expectation.

In September we opened the Church from 9am to 9pm daily for people to come and sit quietly, reflect and pray following the passing of the late Queen Elizabeth II. We also opened Books of Condolence to allow people to record their personal thoughts and sympathies. A special service of commemoration was held for her late Majesty, and on the occasion of the State Funeral, our bells rang out in common with other bell towers.

In November and, for the first time since 2019, we were able to host the Civic Service of Remembrance for over 300 members of the local uniformed youth organisations alongside invited guests.

Finally, Christmas 2022 was a joy for us all at St James' as we were able to offer a full range of unrestricted services and a return to our usual Christmas liturgies. A huge number of people came to worship in person (in excess of 950 people for the Midnight Mass and Christmas morning Eucharist) and online and it was heart-warming to see the church full once again.

Fundraising Achievements

1. Access for All Appeal

In recent years we have discussed plans for the extensive reordering of the church to enable it to be used more functionally by the wider Weybridge community. These plans have included the installation of new heating, flooring, taking out the fixed pews and a complete redecoration; the latter being high on our list of priorities as water leaks in the roof in recent years has led to extensive areas of peeling paint on the walls. Such projects will require significant sums of money to be fund raised externally which we have decided can only be done on a piecemeal basis.

The Access for All appeal, launched in September 2021, to raise funds for the installation of a servery with a running water facility and to modify the North and South doors to allow for independent access for disabled people via the North Door, is the first of such projects to be undertaken.

After a hugely successful fundraising campaign comprising a mix of external grants from charitable foundations, a small legacy and many very generous donations from the parish and the community, we achieved our goal of raising just in excess of £174,000 by the summer of 2022. This momentous occasion enabled us to instruct the builders to begin their work. We were hopeful everything would have been completed by the end of the 2022 calendar year but unfortunately this was not the case as we were hindered by both the shortage of specialist building materials and the specialist labour to undertake this work. We still await the completion of some final snagging issues and pray they will be resolved soon.

2. Wills Week

In 2022 St James partnered again with Guillaumes LLP, a local firm of solicitors, to offer a will writing service and to waive their normal fees and ask, in return, for a modest donation to St James' church. This fundraising event raised £2,800 (including Gift Aid) for the church and we are immensely grateful to the team at Guillaumes LLP for their generosity of time.

Donations to Charities

We made a number of donations to UK charities during the year as a result of specific collections organised by the congregation at St James'.

i. Our 2022 Lent Appeal focused on the idea of giving £1 per day for the 40 days of Lent and thereby aiming to give a donation of £40 in aid of the Manna Centre, a charity running a day centre for homeless people in and around central London, providing food, housing and welfare advice and a change of clothes. Alternatively, donors could purchase small value Aldi gift cards so that they could be given out to the homeless to buy food. In total we raised £2,541 for this worthy cause, £1,130 of which was paid directly to the Manna Centre.

ii. Our Harvest Festival collection raised £1,307.61, including gift aid, in aid of our local Runnymede & Weybridge Foodbank.

iii. Donations of £650.16 from the 2022 Christingle service were made to the Children's Society.

iv. A retiring collection of £460.05 was raised at our Remembrance Day Service in aid of the Royal British Legion.

v. At our Confirmation service in May 2022 and attended by Bishop Andrew, we raised £591.35 in aid of the Bishop of Guildford Community Fund.

vi. Through our Sunday School Giving programme we were able to send donations of £97.00 to World Vision; £100 to Friends of Mengo Hospital and £88.00 to Water Aid.

Financial Review
As a Charity we are wholly reliant on income from voluntary donations and the letting of our Parish Centre to allow us to carry out our ministry.

In 2022 our total annual income has increased by 2.09% in 2021 to £297,079 and total annual expenditure has increased by 53.29% in 2021 to £325,269. This has resulted in a net outflow of funds of £28,190 (2021: net inflow of funds of £78,800). These results are stated before net gains/(losses) on investments.

The figures above are somewhat distorted by the income and expenditure streams for the Access for All Appeal. If we exclude this Appeal from the totals above (because it is restricted and therefore recorded separately) total income is £229,360 (2021: £208,532) and total expenditure is £209,933 (2021: £212,189). The result is therefore a net inflow of £19,427 (2021: net outflow of £3,657).

We are very grateful for all the financial support we have received throughout this challenging year in the following ways:

- Through our online donation platform on the St James' website.
- Through the weekly Plate.
- Our contactless SumUp card readers at the Sunday services, wherever possible, to assist people avoiding the use of handling cash donations.
- Our permanent Payaz card reading machine in Church
- The Parish Giving Scheme and the former Stewardship scheme
- We are, as always, grateful to the Friends of St James (FOSJ) who have funded £9,374 of essential expenditure in relation to the Church during the year. The main areas of expenditure were the church roof, the organ and the boiler.

Expenditure has been tightly managed in spite of increasing energy costs and some one-off costs incurred for the ongoing repair and maintenance of the Rectory because we were in a period of Vacancy.

By far the biggest single expense was the Parish Share which provides the stipends and housing for the clergy and a contribution to the shared costs of the Diocese. A sum of £102,813 (2021: £105,429) in relation to the Parish Share was paid during the year to the Diocese.

As we were in Vacancy we received a small discount on the total Parish Share which explains why it is lower than 2021. Other ministry costs amounted to £3,366 (2021: £4,390).

We have been pleased to welcome back a whole range of community groups to the Parish Centre including a pre-school nursery, choirs for regular choral practice, ballet classes, Zumba, Pilates, photography, art and hand bell ringing sessions to name but a few. Thankfully we are now achieving in excess of 80% occupancy rates which shows what a vital community space the Parish Centre represents for so many different people.

Electoral Roll
The electoral roll, which has been revised for the Annual Parochial Church Meeting ("APCM"), shows a membership of 210 persons, of whom 86 were resident in the Parish and 124 were non-resident.

Safeguarding
The PCC of St James, Weybridge has adopted the Church of England "Promoting a Safer Church" Policy Statement, House of Bishops Practical Guidance and supporting diocesan safeguarding protocols. This policy statement actively underpins all safeguarding work within the church.

"Promoting a Safer Church" sets out the Church of England's commitment to making the church a safer place for all.

The Policies and Practice Guidance apply to all Church bodies and church officers. All clergy, bishops, archdeacons, licensed readers and lay workers, church wardens and PCCs must have due regard to safeguarding guidance issued by the House of Bishops.

The Policy Statement, Policies, Guidance and Protocols are available to view on the diocesan website. at www.cofeguildford.org.uk/safeguarding.

As a PCC we are committed to the support, nurture and protection of all in our church community. The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and vulnerable adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Following advice from the DSA support and manage the safe involvement of any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that procedures and risk assessments are in place for all activities and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

Reserves Policy
It is PCC policy to maintain a balance which equates to at least six months of unrestricted payments to cover emergency situations that could arise from time to time and this has been achieved in 2022.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund and investments in the form of CCLA and M & G Charifund Shares held with M & G Securities.

Although the PCC has general reserves of £217,952 as at 31 December 2022, the amount of unrestricted cash held in bank accounts at that date is only £91,925. The remainder of the value of the general fund comprises a mixture of other debtors and creditors of -£15,027 and with £141,054 held as "fixed" assets e.g., those not so easily converted into cash such as investments, buildings and equipment.

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Risk review
The trustees have assessed the major risks to which the PCC is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management
The PCC members who served during the year were:

Reverend Father Damian Harrison-Miles	(Appointed 26 January 2023)
Jane Alexander	
Charles Beresford	
Rev Louise Bishop (ex-officio, House of Clergy)	(Resigned 31 January 2023)
Charles Burston	
Lindy Fozard	
Howard Freeman	(Resigned 24 April 2022)
Stephen Gillam-Smith	
Alan Knowles (PCC Treasurer)	
Deborah Langston	(Appointed 24 April 2022)
Juliet Marsh	
Jane Mason	(Appointed 30 January 2023)
Stephen Mason (Churchwarden)	
Donna Miller (PCC Secretary)	
Neill Rubidge (Diocesan Synod Representative)	
Susan Rubidge (Deanery Synod Representative)	
Sue Scrivener	(Appointed 24 April 2022)
Gretchen Spalt	
Catherine Tarnopolski	(Resigned 24 April 2022)
Margaret Wicks	
Jill Wilson (Churchwarden)	

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

New trustees are provided with information from the Charity Commission website and talk with existing trustees regarding trustee responsibilities. Trustees are also encouraged to go on training courses to ensure they can undertake their own responsibilities on the PCC.

The full PCC met six times during the year for their regular business as usual PCC meetings. Additionally, the PCC met specifically for a S11 Meeting in April 2022; this was a Diocesan requirement in order to approve (1) the Parish Profile, (2) the selection of 2 Parish Representatives to sit on the interview panel for the appointment of a new Rector for St James' and (3) the advertisement that would be included in the Church Times setting out the skills and experience required of a new Rector.

The Properties Committee met between meetings and Minutes of their deliberations were received by the full PCC and discussed, where necessary.

Additional meetings were held by the Standing Committee to deal with matters that arose between PCC meetings.

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the PCC should undertake. Applications for employment by disabled persons are always fully considered, bearing in mind the aptitudes of the applicant concerned. In the event of members of staff becoming disabled, every effort is made to ensure that their employment within the PCC continues and that the appropriate training is arranged. It is the policy of the PCC that the training, career development and promotion of disabled persons should, as far as possible, be identical to that of other employees.

Looking Forward

In January 2023 we welcomed Father Damian Harrison-Miles to St James' as our new Rector. His institution and induction service, held on 26 January, was a joyous and uplifting occasion and there were 198 people including family, friends, members of the Clergy and the local community as well as parishioners from St Mary's Thorpe and St James' Weybridge to show their support.

In 2023 St James' will celebrate the 175th anniversary of the consecration of the present church. We are planning a number of events to commemorate this important landmark in our church's history.

Approval and Signing

The trustees' report was adopted by the Board of Trustees and subsequently submitted to the Annual Parochial Church Meeting on 30 April 2023 where it was formally approved by those therein present.

Reverend Father Damian Harrison-Miles
Chairman

Date: 30 APRIL 2023

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

I report to the trustees on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St James Weybridge (the PCC) for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the PCC you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the PCC's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the PCC's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for accounts to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the PCC as required by section 130 of the 2011 Act; or

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 12 May 2023

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

Current financial year

	Notes	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total 2022 £	Total 2021 £
Income from:							
Donations and legacies	3	116,686	-	82,900	-	199,586	224,339
Income from charitable activities	4	11,495	-	-	-	11,495	11,975
Other trading activities	5	4,430	-	-	-	4,430	575
Investments	6	81,568	-	-	-	81,568	54,100
Total income		214,179	-	82,900	-	297,079	290,989
Expenditure on:							
Raising funds	7	-	-	-	-	-	2,345
Charitable activities	8	184,563	5,000	135,706	-	325,269	209,844
Total expenditure		184,563	5,000	135,706	-	325,269	212,189
Net gains/(losses) on investments	12	(14,856)	-	(14,881)	(364)	(30,101)	35,180
Net incoming/(outgoing) resources before transfers		14,760	(5,000)	(67,687)	(364)	(58,291)	113,980
Gross transfers between funds		1,692	7,500	(9,192)	-	-	-
Net movement in funds		16,452	2,500	(76,879)	(364)	(58,291)	113,980
Fund balances at 1 January 2022		201,500	120,000	233,075	4,093	558,668	444,688
Fund balances at 31 December 2022		217,952	122,500	156,196	3,729	500,377	558,668

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Prior financial year

	Notes	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £
Income from:						
Donations and legacies	3	134,895	-	89,444	-	224,339
Income from charitable activities	4	11,663	-	312	-	11,975
Other trading activities	5	575	-	-	-	575
Investments	6	54,100	-	-	-	54,100
Total income		201,233	-	89,756	-	290,989
Expenditure on:						
Raising funds	7	2,345	-	-	-	2,345
Charitable activities	8	195,103	-	14,741	-	209,844
Total expenditure		197,448	-	14,741	-	212,189
Net gains/(losses) on investments	12	18,973	-	15,820	387	35,180
Net incoming/(outgoing) resources before transfers		22,758	-	90,835	387	113,980
Gross transfers between funds		2,300	-	(2,300)	-	-
Net movement in funds		25,058	-	88,535	387	113,980
Fund balances at 1 January 2021		176,442	120,000	144,540	3,706	444,688
Fund balances at 31 December 2021		201,500	120,000	233,075	4,093	558,668

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	2022 £	2021 £	2021 £
Fixed assets					
Tangible assets	13		99,951		115,851
Investments	14		255,095		285,195
			355,046		401,046
Current assets					
Debtors	16	6,143		8,815	
Cash at bank and in hand		160,358		156,420	
		166,501		165,235	
Creditors: amounts falling due within one year	17	(21,170)		(7,613)	
Net current assets			145,331		157,622
Total assets less current liabilities			500,377		558,668
Capital funds					
Endowment funds					
General endowment funds		2,250		2,250	
Revaluation reserve		1,479		1,843	
	18		3,729		4,093
Income funds					
General restricted funds		94,896		156,894	
Revaluation reserve		61,300		76,181	
	19		156,196		233,075
Unrestricted funds					
Designated funds	20	122,500		120,000	
General unrestricted funds		159,259		127,951	
Revaluation reserve		58,693		73,549	
			340,452		321,500
			500,377		558,668

The accounts were approved by the Trustees on 30 APRIL 2023

.....

Reverend Father Damian Harrison-Miles
Trustee

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

Charity information

The Parochial Church Council of the Ecclesiastical Parish of St James Weybridge operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

1.1 Accounting convention

The financial statements have been prepared in accordance with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The PCC is a Public Benefit Entity as defined by FRS 102.

The PCC has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency of the PCC. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the PCC has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the PCC.

1.4 Income

Income is recognised when the PCC is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Collections are recognised when received by or on behalf of the PCC.
Planned giving receivable under gift aid is recognised only when received.
Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

1 **Accounting policies** **(Continued)**

1.5 Expenditure

Liabilities and the resulting expenditure are recognised when either a legal or constructive obligation is recognised.

Grants

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding obligation on the PCC.

Activities directly related to the work of the Church

The Diocesan Parish Share is accounted for when paid. Any amounts unpaid at 31 December are provided for in the accounts as an operational (though not a legal) liability and is shown as a creditor on the balance sheet.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	40 years straight line, Improvements - 10 years straight line.
Plant and machinery	Straight line over 4 years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Consecrated or beneficed property of any kind is excluded from these accounts by virtue of Section 10 of the Charities Act 2011. Items acquired since 1 January 1995 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight line basis. All expenditure incurred during the year on consecrated or beneficed buildings, individual items under £250 or on the repair of moveable church furnishings acquired before 1 January 1995 is written off.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items with a purchase price of £250 or less are written off when the asset is acquired.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

1 Accounting policies **(Continued)**

1.8 Impairment of fixed assets

At each reporting end date, the PCC reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The PCC has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the PCC's balance sheet when the PCC becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently measured at the cash or other consideration expected to be received and not discounted unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently measured at the cash or other consideration expected to be paid and not discounted.

Derecognition of financial liabilities

Financial liabilities are derecognised when the PCC's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the PCC is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1 Accounting policies **(Continued)**

1.13 Reserves

The PCC policy is to hold (i) current funds equivalent to 6 months income in order to cover any unforeseen changes in circumstances, and (ii) designated funds for general repairs to cover any unforeseen and uninsured major repairs or refurbishment of the properties under the care of the PCC.

2 Critical accounting estimates and judgements

In the application of the PCC's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds general 2022	**Restricted funds 2022**	**Total 2022**	Unrestricted funds general 2021	Restricted funds 2021	Total 2021
	£	£	£	£	£	£
Donations and gifts	113,831	37,871	151,702	133,421	84,670	218,091
Legacies receivable	1,135	655	1,790	-	-	-
Grants receivable	1,000	44,374	45,374	1,474	4,774	6,248
Donated goods and services	720	-	720	-	-	-
	116,686	82,900	199,586	134,895	89,444	224,339
Donations and gifts						
Planned giving - Gift Aid donations	70,038	-	70,038	85,565	-	85,565
Planned giving - other planned giving	10,050	-	10,050	10,950	-	10,950
Collections (open plate) at all services	4,262	-	4,262	4,890	-	4,890
Special collections	-	5,153	5,153	-	1,278	1,278
Sundry donations	15,160	-	15,160	11,443	937	12,380
Fundraising events	-	28,608	28,608	-	70,845	70,845
Income tax recoverable	14,321	4,110	18,431	20,573	11,610	32,183
	113,831	37,871	151,702	133,421	84,670	218,091

3 Donations and legacies (Continued)

Grants receivable for core activities						
Friends of St James	-	9,374	9,374	-	4,774	4,774
Furlough grant	-	-	-	1,474	-	1,474
Access for All	-	35,000	35,000	-	-	-
DBF Energy grant	1,000	-	1,000	-	-	-
	1,000	44,374	45,374	1,474	4,774	6,248

4 Income from charitable activities

	Service fees 2022 £	Service fees 2021 £
Income within charitable activities	11,495	11,975
Analysis by fund		
Unrestricted funds - general	11,495	11,663
Restricted funds	-	312

5 Other trading activities

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Non-charitable income	2,030	535
Fundraising events	2,400	-
Trading activity income: other	-	40
Other trading activities	4,430	575

6 Investments

	Unrestricted funds general 2022	Unrestricted funds general 2021
	£	£
Rental income	70,812	45,668
Income from listed investments	8,923	8,429
Interest receivable	1,833	3
	81,568	54,100

7 Raising funds

	Total 2022	Unrestricted funds general 2021
	£	£
Trading activities		
Other trading activities	-	2,345
	-	2,345

8 Charitable activities

	Ministry 2022	**Church expenditure 2022**	**Property expenditure 2022**	**Total 2022**	Ministry 2021	Church expenditure 2021	Property expenditure 2021	Total 2021
	£	**£**	**£**	**£**	£	£	£	£
Staff costs	19,779	-	-	19,779	17,996	-	-	17,996
Depreciation and impairment	-	338	15,563	15,901	-	338	18,713	19,051
Parish share	102,813	-	-	102,813	105,429	-	-	105,429
Clergy expenses	356	-	1,411	1,767	2,754	-	-	2,754
Access for All Building Project	-	-	115,336	115,336	-	-	-	-
Heat, light and insurance	-	10,680	-	10,680	-	18,587	-	18,587
Church works funded from reserves	-	-	-	-	-	198	-	198
Church repairs	-	9,468	-	9,468	-	3,057	-	3,057
Service fees	-	1,627	-	1,627	-	4,863	-	4,863
Choir and organ expenses	-	1,250	-	1,250	-	993	-	993
Bells	-	1,060	-	1,060	-	100	-	100
Parish office	-	3,267	-	3,267	-	2,778	-	2,778
Other charitable expenditure	3,010	-	-	3,010	1,636	-	-	1,636
	125,958	27,690	132,310	285,958	127,815	30,914	18,713	177,442
Share of support costs (see note 9)	29,941	7,350	-	37,291	28,775	-	-	28,775
Share of governance costs (see note 9)	2,020	-	-	2,020	3,627	-	-	3,627
	157,919	35,040	132,310	325,269	160,217	30,914	18,713	209,844

8 Charitable activities **(Continued)**

Analysis by fund								
Unrestricted funds - general	154,922	18,920	10,721	184,563	157,621	26,258	11,224	195,103
Unrestricted funds - designated	-	5,000	-	5,000	-	-	-	-
Restricted funds	2,997	11,120	121,589	135,706	2,596	4,656	7,489	14,741
	157,919	35,040	132,310	325,269	160,217	30,914	18,713	209,844

9 Support costs

	Support costs	Governance costs	2022	Support costs	Governance costs	2021
	£	£	£	£	£	£
Parish Centre running costs	20,544	-	20,544	19,070	-	19,070
The Rectory	2,194	-	2,194	1,502	-	1,502
Greenlands Road	1,076	-	1,076	3,749	-	3,749
Miscellaneous expenditure	6,127	-	6,127	4,454	-	4,454
Rectory decoration & repairs	7,350	-	7,350	-	-	-
Legal and professional	-	720	720	-	2,398	2,398
Independent Examiners fees	-	1,300	1,300	-	1,229	1,229
	37,291	2,020	39,311	28,775	3,627	32,402
Analysed between						
Charitable activities	37,291	2,020	39,311	28,775	3,627	32,402

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year. In 2022, one trustee was reimbursed £243 in respect of travelling costs. (2021: Two trustees were reimbursed £824 in respect of travelling and mobile phone costs).

11 Employees

The average monthly number of employees during the year was 2 part time employees, which equates to 1 full time staff.

Employment costs	2022	2021
	£	£
Wages and salaries	19,438	17,696
Other pension costs	341	300
	19,779	17,996

No employee earned in excess of £60,000.

12 Net gains/(losses) on investments

	Unrestricted funds general 2022 £	**Restricted funds 2022 £**	**Endowment funds 2022 £**	**Total 2022 £**	Unrestricted funds general 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £
Revaluation of investments	(14,856)	(14,881)	(364)	(30,101)	18,973	15,820	387	35,180

13 Tangible fixed assets

	Land and buildings	Plant and machinery	Total
	£	£	£
Cost			
At 1 January 2022	399,006	40,728	439,734
At 31 December 2022	399,006	40,728	439,734
Depreciation and impairment			
At 1 January 2022	289,681	34,201	323,882
Depreciation charged in the year	10,592	5,309	15,901
At 31 December 2022	300,273	39,510	339,783
Carrying amount			
At 31 December 2022	98,733	1,218	99,951
At 31 December 2021	109,325	6,526	115,851

The freehold land and buildings comprise the curate's house located at Greenlands Road and the Parish Centre. For accounting purposes the historical cost of Greenlands Road is deemed to be its 1995 valuation and the historical cost of the Parish Centre is deemed to be its 1996 valuation. These valuations have not been updated. Church equipment comprises a computer, piano, lawnmower and electric gates shown at the estimated value at their respective purchase dates.

14 Fixed asset investments

	Listed investments
	£
Cost or valuation	
At 1 January 2022	285,195
Valuation changes	(30,100)
At 31 December 2022	255,095
Carrying amount	
At 31 December 2022	255,095
At 31 December 2021	285,195

Fixed asset investments revalued

Investments are shown at market value at the balance sheet date. The historical cost of £132,623 is based on the 2009 valuation which is the earliest for which figures are available.

15 Financial instruments

	2022	2021
	£	£
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	255,095	285,195

16 Debtors

	2022	2021
Amounts falling due within one year:	£	£
Other debtors	5,778	8,815
Prepayments and accrued income	365	-
	6,143	8,815

17 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	-	336
Accruals and deferred income	21,170	7,277
	21,170	7,613

18 Endowment funds

Endowment funds represent assets which must be held permanently by the PCC. Income arising on the endowment funds can be used in accordance with the objects of the PCC and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

		Movement in funds					Movement in funds				
	Balance at 1 January 2021	Incoming resources	Resources expended	Transfers	Revaluations gains and losses	Balance at 1 January 2022	Incoming resources	Resources expended	Transfers	Revaluations gains and losses	Balance at 31 December 2022
	£	£	£	£	£	£	£	£	£	£	£
Permanent endowments											
Thomson Grave	2,706	-	-	-	387	3,093	-	-	-	(364)	2,729
Dr Kinzie legacy	1,000	-	-	-	-	1,000	-	-	-	-	1,000
	3,706	-	-	-	387	4,093	-	-	-	(364)	3,729

The Dr Kinzie legacy of £1,000 has been analysed as an endowment fund following the publication of research information relating to the origin of various restricted funds.

19 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds					Movement in funds					
	Balance at 1 January 2021	Incoming resources	Resources expended	Revaluation movements	Transfers	Balance at 1 January 2022	Incoming resources	Resources expended	Revaluation movements	Transfers (e)	Balance at 31 December 2022
	£	£	£	£	£	£	£	£	£	£	£
Joe Sharp Memorial fund	1,695	-	-	-	-	1,695	655	-	-	-	2,350
Janet Rubidge Sunday School	281	-	-	-	-	281	-	(212)	-	-	69
Organ appeal	826	-	(338)	-	-	488	-	(338)	-	-	150
Legacy	1,000	-	-	-	-	1,000	-	-	-	-	1,000
Bishop of Guildford Community Fund	-	-	-	-	-	-	591	(591)	-	-	-
Manna Centre	-	-	-	-	-	-	1,411	(1,411)	-	-	-
Special donations & fundraising	2,535	2,215	(1,829)	-	(2,300)	621	2,630	(3,141)	-	-	110
Royal British Legion	-	-	-	-	-	-	460	(460)	-	-	-
Artist in Residence	38	-	-	-	-	38	-	-	-	(38)	-
Weybridge Educational Trust (a)	21,079	-	(4,531)	-	-	16,548	-	(4,531)	-	-	12,017
Locke King Trust (b)	23,684	-	-	3,388	-	27,072	-	-	(3,187)	-	23,885
Portmore Land Estates (c)	86,907	-	-	12,432	-	99,339	-	-	(11,695)	-	87,645
Friends of St James - FOSJ	-	4,774	(4,774)	-	-	-	9,374	(9,374)	-	-	-
Foodbank	3,224	310	(310)	-	-	3,224	60	-	-	-	3,284
Foodbank - FOSJ	3,271	-	(2,959)	-	-	312	-	(312)	-	-	-
Access for All Appeal (d)	-	82,457	-	-	-	82,457	67,719	(115,336)	-	(9,154)	25,686
	144,540	89,756	(14,741)	15,820	(2,300)	233,075	82,900	(135,706)	(14,881)	(9,192)	156,196

19 Restricted funds **(Continued)**

(a) The Weybridge Educational Trust - This arose from the interest of the Parish of St James in the sale of the site of St James' Church of England First School that was closed in August 1992. The funds received from that sale were wholly expended on the building of the New Hall in 1996 and the value of this fund is therefore represented by buildings rather than by cash at bank. Each year in accordance with applicable accounting standards, an estimate of the amount the buildings have worn out by (depreciation) is set against the remainder of this fund and will continue each year until the value remaining is £nil.

(b) Locke King Trust - The capital of this Fund should remain intact and the PCC should from time to time apply the income to augment the Assistant Clergy Fund of the Parish or towards the stipend of the Curate or otherwise for ecclesiastical purpose per Section 5 PCC (Powers) Measure 1921.

(c) Portmore Land Estates - This Fund comprises the Portmore Estate Fund and the Portmore Park Land Sale investments. The PCC may access the capital and income for ecclesiastical purpose guided by Section 5 PCC (Powers) Measure 1921.

(d) Access for All Appeal - to raise funds for the installation of a servery with a running water facility and to modify the North and South doors to allow for independent access for disabled people via the North Door.

(e) £9,192 has been transferred from Restricted to Unrestricted funds. This relates to prior year restricted expenditure incorrectly analysed as unrestricted.

20 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 January 2021	Movement in funds: Transfers	Balance at 1 January 2022	Resources expended	Transfers	Balance at 31 December 2022
	£	£	£	£	£	£
Church Building	50,000	-	50,000	-	-	50,000
Rectory	5,000	-	5,000	(5,000)	-	-
Curate's House	15,000	-	15,000	-	-	15,000
Parish Centre	50,000	-	50,000	-	-	50,000
Access for All	-	-	-	-	7,500	7,500
	120,000	-	120,000	(5,000)	7,500	122,500

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

21 Analysis of net assets between funds

	Unrestricted 2022	**Designated 2022**	**Restricted 2022**	**Endowment 2022**	**Total 2022**	Unrestricted 2021	Designated 2021	Restricted 2021	Endowment 2021	Total 2021
	£	**£**	**£**	**£**	**£**	£	£	£	£	£
Fund balances at 31 December 2022 are represented by:										
Tangible assets	1,217	86,716	12,018	-	99,951	6,215	92,776	16,860	-	115,851
Investments	139,837	-	111,529	3,729	255,095	154,691	-	126,411	4,093	285,195
Current assets/(liabilities)	76,898	35,784	32,649	-	145,331	40,594	27,224	89,804	-	157,622
	217,952	122,500	156,196	3,729	500,377	201,500	120,000	233,075	4,093	558,668

22 Related party transactions

There were no disclosable related party transactions during the year, except as disclosed in Note 10.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

England & Wales - Charity number 1130714

Accounts

Charity Registration No. 1130714

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Jill Wilson (Churchwarden)	
	Stephen Mason (Churchwarden)	(Appointed 21 November 2021)
	Alan Knowles (PCC Treasurer)	
	Donna Miller (PCC Secretary)	
	Jane Alexander	
	Charles Beresford	
	Rev Louise Bishop (ex-officio, House of Clergy)	
	Charles Burston	
	Lindy Fozard	
	Howard Freeman	
	Stephen Gillam-Smith	
	Juliet Marsh	
	Neill Rubidge (Diocesan Synod Representative)	
	Susan Rubidge (Deanery Synod Representative)	
	Gretchen Spalt	
	Catherine Tarnopolski	
	Margaret Wicks	
Charity number	1130714	
Principal address	The Parish Centre Church Lane Weybridge Surrey KT13 8DN	
Independent examiner	Frances Wilde FCCA DChA Warner Wilde Chartered Certified Accountants 4 Marigold Drive Bisley Surrey GU24 9SF	

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees present their annual report and financial statements for the year ended 31 December 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

St James' Church has the responsibility of co-operating with the incumbent, the Reverend Brian Prothero, in promoting in the ecclesiastical Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church itself, the Parish Centre and for the residential properties within the Parish at 87 Greenlands Road, Weybridge and pays some expenses of The Rectory, Churchfields Avenue, Weybridge. This latter property is owned by the Diocese of Guildford.

The Reverend Brian Prothero retired as Rector of St James' on 3 December 2021 and consequently, St James' became a parish in vacancy. Recruitment for a new Rector is planned to take place in May 2022 with interviews scheduled for late June 2022.

Since July 2019, when she was ordained as Deacon at Guildford Cathedral, the Reverend Louise Bishop has been serving as Assistant Curate at St James' and the Reverend Brian Prothero, as her training incumbent until 3 December 2021, has been responsible for her welfare and training (Reverend Keith Elford took over this responsibility in December 2021). In October 2020 Louise was ordained as a Priest at Holy Trinity, Claygate and ultimately, she will be prepared for a post of responsibility within the wider Church.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the PCC should undertake.

Achievements and performance

The achievements and performance at St James' in 2021 has continued in spite of the uncertain circumstances of Covid-19 which saw the beginning and the end of the 2021 year under further varying levels of lockdown restrictions. Unsurprisingly this has continued to have far reaching consequences in the ways and the extent to which the mission of St James' has been delivered, the way in which the Parish family have responded and the ultimate effect on our church finances.

An online presence

St James' has proven to be incredibly resilient and agile during this unprecedented period of change and we have seen our online presence, which supports our Parish family remotely, flourish and grow significantly. We have been able to livestream our 10am Sunday services through Facebook and YouTube so that those parishioners not wanting to risk physically coming to the church have still been able to keep in touch and attend the services remotely. We have also been able to livestream other services such as weddings and funerals which has been so beneficial to all those families too. We know from feedback that this has been a comfort and blessing to many.

We have also continued to send out our weekly Newsletter via email to keep everyone updated on developments at St James' in addition to relevant local and national news and to provide some much-needed contact. Hard copies were delivered to those who could not access the information electronically.

A physical presence in Church, when possible

We worked to ensure the church remained open for as much of the time as was possible whilst still operating within the restrictive conditions imposed by Government and the Diocese of Guildford. At times, particularly in the earlier part of the year we only allowed a small number of congregants to attend a much-reduced form of Parish Eucharist at 10am and 11.15am each Sunday. These services were offered to a maximum of 30 households in each (with the appropriate restrictions of social distancing, mandatory mask wearing and frequent hand sanitising), and we continued to relay one of these services on Facebook and YouTube for those members of our parish family who were unable to join us physically. As the restrictions began to slowly lift as the year progressed we were able to welcome more people to church although there were always limitations on numbers.

Gradually our services became more engaging and we began to enjoy our rich tradition of choral music once more. When restrictions allowed, a small contingent of our choir sang, suitably "socially distanced", and members of the congregation read the lesson.

Wherever possible, we kept our Church open every morning for private prayer and were very ably supported by a willing band of volunteer church sitters and cleaners; this was very successful and appreciated by many.

A pastoral presence

We are so very proud of our small and dedicated team of Pastoral Assistants who have played a key role in helping to maintain contact support networks among the congregation to ensure our more vulnerable members and those living alone did not feel so isolated. They have worked tirelessly throughout the year keeping in touch with people, making sure that hard copies of our weekly Newsletter were delivered to those who could not access the information electronically as well as providing a "shopping service" when and where necessary, for those who were "shielding" or found it difficult to shop themselves.

In the broader context

We continued to host the Runnymede Food Bank at St James'; a service we have seen become even more critical for an increasing number of families in our Parish as a result of the pandemic and the pressure on local services.

The Parish Centre

The first half of the year saw a huge drop in our letting income as we were unable to open up our Parish Centre to the whole range of community groups that use it. We have been so used to seeing it as a hive of community activities which have included choral practice, ballet classes, Zumba, Pilates, photography, art and hand bell ringing sessions. Thankfully those same groups began to return to us once the easing of restrictions began and we are now achieving occupancy rates in excess of 80%.

Covid-19 and the PCC Finances

As a Charity we are wholly reliant on income from voluntary donations and the letting of our Parish Centre to allow us to carry out our ministry; both income streams have been significantly affected by the Covid-19 pandemic and has similarly impacted the PCC finances for 2021 as it did for 2020. In 2021 our annual income, after adjusting for fundraising income which is of a restricted nature, has fallen by 18.5% from pre-Covid levels to £208,532 which, coupled with a moratorium on all expenditure deemed to be unnecessary or which could be deferred to a future date, has resulted in a net outflow of funds of £3,657 (2020: net outflow of funds of £28,000). The net outflows in 2021 and 2020 have been funded by transfers from unrestricted reserves. These results are stated before net gains/(losses) on investments.

We are very grateful for all the financial support we have received throughout this challenging year in the following ways:

- Through our **online donation platform** on the St James' website. This has enabled our supporters to continue donating to us when there was no weekly Plate or the ability to give through the Parish Office whilst our fundraising capabilities were diminished.

- Our **contactless SumUp card readers** at the Sunday services, wherever possible, to assist people avoiding the use of handling cash donations.

- The **Parish Giving Scheme** and the former **Stewardship scheme** which have remained largely unchanged in spite of the financial challenges we know some of our supporters are facing. The combined membership of both schemes and the regular income they generate has been a significant driver of our relative fortunes in 2021.

- We are, as always, grateful to the **Friends of St James** (FOSJ) who have funded £4,774 of essential expenditure in relation to the Church during the year.

- During 2021 one of our PCC staff was part furloughed under the government's **Coronavirus Job Retention Scheme** when they were unable to undertake their services fully. This meant that the PCC were able to claw back £1,474 through this scheme. The PCC paid the remaining 20% top-up to ensure employees received their full salary.

A sum of £105,429 (2020: £95,429) was paid during the year to the Diocese in the form of the Parish Share which provides the stipends and housing for the clergy and a contribution to the shared costs of the Diocese. Other ministry costs amounted to £ £4,390 (2020: £5,151).

In retrospect therefore Covid-19, whilst creating a number of significant challenges to the PCC Trustees at St James' over the last 2 years has also created opportunities for renewal and growth in areas we had not planned or anticipated before the pandemic began. Our agility and adaptability have helped enable us to overcome such challenges and has given us a new sense of purpose as we continue with confidence and optimism.

Access for All Appeal

In recent years we have discussed plans for the extensive reordering of the church to enable it to be used more functionally by the wider Weybridge community. These plans have included the installation of new heating, flooring, taking out the fixed pews and a complete redecoration; the latter being high on our list of priorities as water leaks in the roof in recent years has led to extensive areas of peeling paint on the walls. Such projects will require significant sums of money to be fund raised externally which we have decided can only be done on a piecemeal basis.

The Access for All Appeal, launched in September 2021, to raise funds for the installation of a servery with a running water facility and to modify the North and South doors to allow for independent access for disabled people, is the first of such projects to be undertaken.

To date the fundraising effort has been very successful and we are so grateful for all the support we have received. At 31 December 2021 a total of £108,000 of the total sum required of £174,000 to complete the project had been raised through a mix of external grants, a small legacy and some very generous donations from the parish and the community. We have prayed for this Appeal to be a success and it really seems like this will now happen.

Electoral Roll

The electoral roll, which has been revised for the Annual Parochial Church Meeting ("APCM"), shows a membership of 185 persons, of whom 126 were resident in the Parish and 59 were non-resident.

Donations to Charities
In spite of Covid-19 a number of donations were made to UK charities during the year as a result of specific collections organised by the congregation at St James'.

i. Like 2020 our 2021 Lent Appeal focused on the idea of giving 50 pence per day for the 40 days of Lent and thereby aiming to give a donation of £20. All donations were in aid of the Manna Centre, a charity running a day centre for homeless people in and around central London, providing food, housing and welfare advice and a change of clothes. As an alternative, donors could purchase Aldi gift cards so that they could be given out to the homeless to buy food. In total we raised £1,145 for this worthy cause.

ii. Our Harvest Festival collection raised £1,285 including gift aid in aid of the local Runnymede & Weybridge Foodbank.

iii. Donations of £350.28 from the Christingle service in December 2021 were made to the Children's Society.

Safeguarding
The PCC of St James, Weybridge has adopted the Church of England "Promoting a Safer Church" Policy Statement, House of Bishops Practical Guidance and supporting diocesan safeguarding protocols. This policy statement actively underpins all safeguarding work within the church.

"Promoting a Safer Church" sets out the Church of England's commitment to making the church a safer place for all.

The Policies and Practice Guidance apply to all Church bodies and church officers. All clergy, bishops, archdeacons, licensed readers and lay workers, church wardens and PCCs must have due regard to safeguarding guidance issued by the House of Bishops.

The Policy Statement, Policies, Guidance and Protocols are available to view on the diocesan website. at www.cofeguildford.org.uk/safeguarding.

As a PCC we are committed to the support, nurture and protection of all in our church community. The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and vulnerable adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Following advice from the DSA support and manage the safe involvement of any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that procedures and risk assessments are in place for all activities and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

Reserves Policy
It is PCC policy to maintain a balance which equates to at least six months unrestricted payments to cover emergency situations that could arise from time to time and this has been achieved in 2021.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund and investments in the form of M & G Charifund Shares held with M & G Securities.

Although the PCC has general reserves of £201,500 as at 31 December 2021, the amount of cash held in bank accounts at that date is only £41,605, the remainder of the value of the general fund comprises a mixture of other debtors and creditors of -£1,011 with £160,906 held as "fixed" assets e.g., those not so easily converted into cash such as investments, buildings and equipment.

Financial review
The trustees have assessed the major risks to which the PCC is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The PCC members who served during the year were:

Rev Brian Prothero, Rector of the Parish (Chairman)	(Retired 3 December 2021)
Jill Wilson (Churchwarden)	
Stephen Mason (Churchwarden)	(Appointed 21 November 2021)
Alan Knowles (PCC Treasurer)	
Donna Miller (PCC Secretary)	
Jane Alexander	
Charles Beresford	
Rev Louise Bishop (ex-officio, House of Clergy)	
Charles Burston	
Lindy Fozard	
Howard Freeman	
Stephen Gillam-Smith	
Alison Hone	(Resigned 9 May 2021)
Niamh Jenkins	(Resigned 9 May 2021)
Juliet Marsh	
Belinda Noakes (Deanery Synod Representative)	(Resigned 9 May 2021)
Brian Prideaux (Deanery Synod Representative)	(Resigned 1 September 2021)
Neill Rubidge (Diocesan Synod Representative)	
Susan Rubidge (Deanery Synod Representative)	
Gretchen Spalt	
Catherine Tarnopolski	
Margaret Wicks	
Annabelle Yeomans	(Resigned 9 May 2021)
John Yeomans	(Resigned 9 May 2021)

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

New trustees are provided with information from the Charity Commission website and talk with existing trustees regarding trustee responsibilities. Trustees are also encouraged to go on courses.

The full PCC met six times during the year. The Properties Committee met between meetings and Minutes of their deliberations were received by the full PCC and discussed where necessary. Additional meetings were held by the Standing Committee to deal with matters that arose between PCC meetings.

Meetings in the earlier part of 2021 were conducted by Zoom, a video conferencing facility, as it was not possible to meet in person. Meetings in person resumed in September 2021 until December 2021.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the PCC should undertake. Applications for employment by disabled persons are always fully considered, bearing in mind the aptitudes of the applicant concerned. In the event of members of staff becoming disabled, every effort is made to ensure that their employment within the PCC continues and that the appropriate training is arranged. It is the policy of the PCC that the training, career development and promotion of disabled persons should, as far as possible, be identical to that of other employees.

The trustees' report was approved by the Board of Trustees.

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Jill Wilson (Churchwarden)
Vice Chairman

Date: 24/4/22

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

I report to the trustees on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St James Weybridge (the PCC) for the year ended 31 December 2021.

Responsibilities and basis of report

As the trustees of the PCC you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the PCC's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the PCC's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for accounts to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the PCC as required by section 130 of the 2011 Act; or
2 the financial statements do not accord with those records; or
3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 28 April 2022

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2021

Current financial year

	Notes	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £	Total 2020 £
Income and endowments from:							
Donations and legacies	3	134,895	-	89,444	-	224,339	137,932
Income from charitable activities	4	11,663	-	312	-	11,975	7,762
Other trading activities	5	575	-	-	-	575	504
Investments	6	54,100	-	-	-	54,100	38,973
Other income	7	-	-	-	-	-	5,830
Total income		201,233	-	89,756	-	290,989	191,001
Expenditure on:							
Raising funds	8	2,345	-	-	-	2,345	496
Charitable activities	9	195,103	-	14,741	-	209,844	218,506
Total resources expended		197,448	-	14,741	-	212,189	219,002
Net gains/(losses) on investments	13	18,973	-	15,820	387	35,180	2,939
Net incoming/(outgoing) resources before transfers		22,758	-	90,835	387	113,980	(25,062)
Gross transfers between funds		2,300	-	(2,300)	-	-	-
Net movement in funds		25,058	-	88,535	387	113,980	(25,062)
Fund balances at 1 January 2021		176,442	120,000	144,540	3,706	444,688	469,749
Fund balances at 31 December 2021		201,500	120,000	233,075	4,093	558,668	444,687

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Prior financial year

	Notes	Unrestricted funds general 2020 £	Unrestricted funds designated 2020 £	Restricted funds 2020 £	Endowment funds 2020 £	Total 2020 £
Income and endowments from:						
Donations and legacies	3	135,798	-	2,134	-	137,932
Income from charitable activities	4	7,362	-	400	-	7,762
Other trading activities	5	504	-	-	-	504
Investments	6	38,973	-	-	-	38,973
Other income	7	5,830	-	-	-	5,830
Total income		188,467	-	2,534	-	191,001
Expenditure on:						
Raising funds	8	496	-	-	-	496
Charitable activities	9	207,165	-	11,341	-	218,506
Total resources expended		207,661	-	11,341	-	219,002
Net gains/(losses) on investments	13	(4,351)	-	7,116	174	2,939
Net incoming/(outgoing) resources before transfers		(23,545)	-	(1,691)	174	(25,062)
Net movement in funds		(23,545)	-	(1,691)	174	(25,062)
Fund balances at 1 January 2020		199,987	120,000	146,230	3,532	469,749
Fund balances at 31 December 2020		176,442	120,000	144,539	3,706	444,687

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021 £	2021 £	2020 £	2020 £
Fixed assets					
Tangible assets	**14**		115,851		133,366
Investments	**15**		285,195		250,015
			401,046		383,381
Current assets					
Debtors	**17**	8,815		1,682	
Cash at bank and in hand		156,420		65,648	
		165,235		67,330	
Creditors: amounts falling due within one year	**18**	(7,613)		(6,024)	
Net current assets			157,622		61,306
Total assets less current liabilities			558,668		444,687
Capital funds					
Endowment funds					
General endowment funds		2,250		2,250	
Revaluation reserve		1,843		1,456	
	19		4,093		3,706
Income funds					
General restricted funds		156,894		84,178	
Revaluation reserve		76,181		60,361	
	20		233,075		144,539
Unrestricted funds					
Designated funds	**21**	120,000		120,000	
General unrestricted funds		127,951		121,866	
Revaluation reserve		73,549		54,576	
			321,500		296,442
			558,668		444,687

The accounts were approved by the Trustees on 24/4/22

Jill Wilson (Churchwarden)
Trustee

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

Charity information

The Parochial Church Council of the Ecclesiastical Parish of St James Weybridge operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

1.1 Accounting convention

The financial statements have been prepared in accordance with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The PCC is a Public Benefit Entity as defined by FRS 102.

The PCC has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency of the PCC. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the PCC has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the PCC.

1.4 Income

Income is recognised when the PCC is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Collections are recognised when received by or on behalf of the PCC.
Planned giving receivable under gift aid is recognised only when received.
Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

1 Accounting policies **(Continued)**

1.5 Expenditure

Liabilities and the resulting expenditure are recognised when either a legal or constructive obligation is recognised.

Grants

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding obligation on the PCC.

Activities directly related to the work of the Church

The Diocesan Parish Share is accounted for when paid. Any amounts unpaid at 31 December are provided for in the accounts as an operational (though not a legal) liability and is shown as a creditor on the balance sheet.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	40 years straight line, Improvements - 10 years straight line.
Plant and machinery	Straight line over 4 years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Consecrated or beneficed property of any kind is excluded from these accounts by virtue of Section 10 of the Charities Act 2011. Items acquired since 1 January 1995 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight line basis. All expenditure incurred during the year on consecrated or beneficed buildings, individual items under £250 or on the repair of moveable church furnishings acquired before 1 January 1995 is written off.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items with a purchase price of £250 or less are written off when the asset is acquired.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

1 Accounting policies **(Continued)**

1.8 Impairment of fixed assets

At each reporting end date, the PCC reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The PCC has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the PCC's balance sheet when the PCC becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently measured at the cash or other consideration expected to be received and not discounted unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently measured at the cash or other consideration expected to be paid and not discounted.

Derecognition of financial liabilities

Financial liabilities are derecognised when the PCC's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the PCC is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1 Accounting policies **(Continued)**

1.13 Reserves

The PCC policy is to hold (i) current funds equivalent to 6 months income in order to cover any unforeseen changes in circumstances, and (ii) designated funds for general repairs to cover any unforeseen and uninsured major repairs or refurbishment of the properties under the care of the PCC.

2 Critical accounting estimates and judgements

In the application of the PCC's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds general 2021 £	**Restricted funds 2021 £**	**Total 2021 £**	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £
Donations and gifts	133,421	84,670	218,091	122,881	94	122,975
Legacies receivable	-	-	-	7,500	-	7,500
Grants receivable	1,474	4,774	6,248	5,417	2,040	7,457
	134,895	89,444	224,339	135,798	2,134	137,932
Donations and gifts						
Planned giving - Gift Aid donations	85,565	-	85,565	79,111	-	79,111
Planned giving - other planned giving	10,950	-	10,950	11,938	-	11,938
Collections (open plate) at all services	4,890	-	4,890	5,011	-	5,011
Special collections	-	1,278	1,278	5,520	-	5,520
Sundry donations	11,443	937	12,380	4,742	94	4,836
Fundraising events	-	70,845	70,845	-	-	-
Income tax recoverable	20,573	11,610	32,183	16,559	-	16,559
	133,421	84,670	218,091	122,881	94	122,975

3 Donations and legacies (Continued)

Grants receivable for core activities						
Friends of St James	-	4,774	4,774	-	2,040	2,040
Furlough grant	1,474	-	1,474	5,417	-	5,417
	1,474	4,774	6,248	5,417	2,040	7,457

4 Income from charitable activities

	Service fees	Service fees	Parish magazine income	Total 2020
	2021	2020	2020	
	£	£	£	£
Income within charitable activities	11,975	7,732	30	7,762
Analysis by fund				
Unrestricted funds - general	11,663	7,332	30	7,362
Restricted funds	312	400	-	400
	11,975	7,732	30	7,762

5 Other trading activities

	Unrestricted funds general 2021	Unrestricted funds general 2020
	£	£
Net income from trading activities	535	340
Trading activity income: other	40	164
Other trading activities	575	504

6 Investments

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Rental income	45,668	30,865
Income from listed investments	8,429	8,087
Interest receivable	3	21
	54,100	38,973

7 Other income

	Total 2021 £	Unrestricted funds general 2020 £
Other income	-	5,830

8 Raising funds

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Trading costs		
Other trading activities	2,345	496
	2,345	496

9 Charitable activities

	Ministry 2021	**Church expenditure 2021**	**Property expenditure 2021**	**Total 2021**	Ministry 2020	Church expenditure 2020	Property expenditure 2020	Total 2020
	£	**£**	**£**	**£**	£	£	£	£
Staff costs	17,996	-	-	17,996	24,521	-	-	24,521
Depreciation and impairment	-	338	18,713	19,051	-	338	20,738	21,076
Parish share	105,429	-	-	105,429	95,429	-	-	95,429
Clergy expenses	2,754	-	-	2,754	4,657	-	-	4,657
Heat, light and insurance	-	18,587	-	18,587	-	17,067	-	17,067
Church works funded from reserves	-	198	-	198	-	198	-	198
Church repairs	-	3,057	-	3,057	-	3,079	-	3,079
Service fees	-	4,863	-	4,863	-	5,482	-	5,482
Choir and organ expenses	-	993	-	993	-	3,219	-	3,219
Bells	-	100	-	100	-	95	-	95
Parish office	-	2,778	-	2,778	-	3,874	-	3,874
Other charitable expenditure	1,636	-	-	1,636	494	-	-	494
	127,815	30,914	18,713	177,442	125,101	33,352	20,738	179,191
Share of support costs (see note 10)	28,775	-	-	28,775	30,857	-	-	30,857
Share of governance costs (see note 10)	3,627	-	-	3,627	8,458	-	-	8,458
	160,217	30,914	18,713	209,844	164,416	33,352	20,738	218,506

9 Charitable activities **(Continued)**

Analysis by fund								
Unrestricted funds - general	157,621	26,258	11,224	195,103	163,922	29,995	13,248	207,165
Restricted funds	2,596	4,656	7,489	14,741	494	3,357	7,490	11,341
	160,217	30,914	18,713	209,844	164,416	33,352	20,738	218,506

10 Support costs

	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Parish Centre running costs	19,070	-	19,070	26,907	-	26,907
The Rectory	1,502	-	1,502	1,101	-	1,101
Greenlands Road	3,749	-	3,749	735	-	735
Miscellaneous expenditure	4,454	-	4,454	1,952	-	1,952
Staff recruitment and training	-	-	-	162	-	162
Legal and professional	-	2,398	2,398	-	7,339	7,339
Independent Examiners fees	-	1,229	1,229	-	1,119	1,119
	28,775	3,627	32,402	30,857	8,458	39,315
Analysed between						
Charitable activities	28,775	3,627	32,402	30,857	8,458	39,315

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year. Two trustees (2020: 2) were reimbursed £824 (2020: £700) in respect of travelling and mobile phone costs.

12 Employees

The average monthly number of employees during the year was 2 part time employees, which equates to 1 full time staff.

Employment costs	2021	2020
	£	£
Wages and salaries	17,696	24,446
Other pension costs	300	75
	17,996	24,521

No employee earned in excess of £60,000.

13 Net gains/(losses) on investments

	Unrestricted funds general 2021	**Restricted funds 2021**	**Endowment funds 2021**	**Total 2021**	Unrestricted funds general 2020	Restricted funds 2020	Endowment funds 2020	Total 2020
	£	**£**	**£**	**£**	£	£	£	£
Revaluation of investments	18,973	15,820	387	35,180	(4,351)	7,116	174	2,939

14 Tangible fixed assets

	Land and buildings	Plant and machinery	Total
	£	£	£
Cost			
At 1 January 2021	399,006	39,192	438,198
Additions	-	1,536	1,536
At 31 December 2021	399,006	40,728	439,734
Depreciation and impairment			
At 1 January 2021	275,984	28,848	304,832
Depreciation charged in the year	13,697	5,354	19,051
At 31 December 2021	289,681	34,202	323,883
Carrying amount			
At 31 December 2021	109,325	6,526	115,851
At 31 December 2020	123,022	10,344	133,366

The freehold land and buildings comprise the curate's house located at Greenlands Road and the Parish Centre. For accounting purposes the historical cost of Greenlands Road is deemed to be its 1995 valuation and the historical cost of the Parish Centre is deemed to be its 1996 valuation. These valuations have not been updated. Church equipment comprises a computer, piano, lawnmower and electric gates shown at the estimated value at their respective purchase dates.

15 Fixed asset investments

	Listed investments
	£
Cost or valuation	
At 1 January 2021	250,015
Valuation changes	35,180
At 31 December 2021	285,195
Carrying amount	
At 31 December 2021	285,195
At 31 December 2020	250,015

Fixed asset investments revalued

Investments are shown at market value at the balance sheet date. The historical cost of £132,623 (2020: £132,623) is based on the 2009 valuation which is the earliest for which figures are available.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

16 Financial instruments

	2021	2020
	£	£
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	285,195	250,015

17 Debtors

	2021	2020
Amounts falling due within one year:	£	£
Other debtors	8,815	1,682

18 Creditors: amounts falling due within one year

	2021	2020
	£	£
Other taxation and social security	336	-
Accruals and deferred income	7,277	6,024
	7,613	6,024

19 Endowment funds

Endowment funds represent assets which must be held permanently by the PCC. Income arising on the endowment funds can be used in accordance with the objects of the PCC and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

		Movement in funds					Movement in funds				
	Balance at 1 January 2020	Incoming resources	Resources expended	Transfers	Revaluations gains and losses	Balance at 1 January 2021	Incoming resources	Resources expended	Transfers	Revaluations gains and losses	Balance at 31 December 2021
	£	£	£	£	£	£	£	£	£	£	£
Permanent endowments											
Thomson Grave	2,532	-	-	-	174	2,706	-	-	-	387	3,093
Dr Kinzie legacy	1,000	-	-	-	-	1,000	-	-	-	-	1,000
	3,532	-	-	-	174	3,706	-	-	-	387	4,093

20 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds					Movement in funds				
	Balance at 1 January 2020	Incoming resources	Resources expended	Revaluation movements	Balance at 1 January 2021	Incoming resources	Resources expended	Revaluation movements	Transfers	Balance at 31 December 2021
	£	£	£	£	£	£	£	£	£	£
Joe Sharp Memorial fund	1,695	-	-	-	1,695	-	-	-	-	1,695
Janet Rubidge Sunday School fund	281	-	-	-	281	-	-	-	-	281
Organ appeal	2,142	-	(1,316)	-	826	-	(338)	-	-	488
Legacy	1,000	-	-	-	1,000	-	-	-	-	1,000
Special donations and fundraising	2,535	494	(494)	-	2,535	2,215	(1,829)	-	(2,300)	621
Artist in Residence	38	-	-	-	38	-	-	-	-	38
Weybridge Educational Trust (b)	25,610	-	(4,531)	-	21,079	-	(4,531)	-	-	16,548
Locke King Trust	22,160	-	-	1,524	23,684	-	-	3,388	-	27,072
Portmore Land Estates	81,315	-	-	5,592	86,907	-	-	12,432	-	99,339
Friends of St James - FOSJ	-	2,041	(2,041)	-	-	4,774	(4,774)	-	-	-
Foodbank	3,224	-	-	-	3,224	310	(310)	-	-	3,224
Foodbank - FOSJ	6,230	-	(2,959)	-	3,271	-	(2,959)	-	-	312
Access for All Appeal	-	-	-	-	-	82,457	-	-	-	82,457
	146,230	2,535	(11,341)	7,116	144,540	89,756	(14,741)	15,820	(2,300)	233,075

20 Restricted funds **(Continued)**

(a) The Dr Kinzie legacy of £1,000 has been reanalysed as an endowment fund following the publication of research information relating to the origin of various restricted funds.

(b) The Weybridge Educational Trust arose from the interest of the Parish of St James in the sale of the site of St James' Church of England First School that was closed in August 1992. The funds received from that sale were wholly expended on the building of the New Hall in 1996 and the value of this fund is therefore represented by buildings rather than by cash at bank. Each year in accordance with applicable accounting standards, an estimate of the amount the buildings have worn out by (depreciation) is set against the remainder of this fund and will continue each year until the value remaining is £nil.

£2,300 has been transferred from Restricted to Unrestricted funds. This relates to prior year restricted expenditure incorrectly analysed as unrestricted.

21 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 January 2020	Movement in funds Transfers	Balance at 1 January 2021	Movement in funds Transfers	Balance at 31 December 2021
	£	£	£	£	£
Church Building	50,000	-	50,000	-	50,000
Rectory	5,000	-	5,000	-	5,000
Curate's House	15,000	-	15,000	-	15,000
Parish Centre	50,000	-	50,000	-	50,000
	120,000	-	120,000	-	120,000

22 Analysis of net assets between funds

	Unrestricted 2021	**Designated 2021**	**Restricted 2021**	**Endowment 2021**	**Total 2021**	Unrestricted 2020	Designated 2020	Restricted 2020	Endowment 2020	Total 2020
	£	**£**	**£**	**£**	**£**	£	£	£	£	£
Fund balances at 31 December 2021 are represented by:										
Tangible assets	6,215	92,776	16,860	-	115,851	-	105,694	27,672	-	133,366
Investments	154,691	-	126,411	4,093	285,195	135,719	-	110,590	3,706	250,015
Current assets/(liabilities)	40,594	27,224	89,804	-	157,622	40,722	14,306	6,278	-	61,306
	201,500	120,000	233,075	4,093	558,668	176,441	120,000	144,540	3,706	444,687

23 Related party transactions

There were no disclosable related party transactions during the year other than those already disclosed in note 11.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

England & Wales - Charity number 1130714

Accounts

Charity Registration No. 1130714

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Rev Brian Prothero, Rector of the Parish (Chairman) Jill Wilson (Churchwarden) Alan Knowles (PCC Treasurer) Donna Miller (PCC Secretary) Jane Alexander Charles Beresford Rev Louise Bishop (ex-officio, House of Clergy) Charles Burston (Churchwarden until 18/10/2020) Lindy Fozard Howard Freeman Stephen Gillam-Smith Alison Hone Niamh Jenkins Juliet Marsh Belinda Noakes (Deanery Synod Representative) Brian Prideaux (Deanery Synod Representative) Neill Rubidge (Diocesan Synod Representative) Susan Rubidge (Deanery Synod Representative) Gretchen Spalt Catherine Tarnopolski Margaret Wicks Annabelle Yeomans John Yeomans
Charity number	1130714
Principal address	The Parish Centre Church Lane Weybridge Surrey KT13 8DN
Independent examiner	Frances Wilde FCCA DChA Warner Wilde Chartered Certified Accountants 4 Marigold Drive Bisley Surrey GU24 9SF

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees present their report and financial statements for the year ended 31 December 2020.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

St James' Church has the responsibility of co-operating with the incumbent, the Reverend Brian Prothero, in promoting in the ecclesiastical Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church itself, the Parish Centre and for the residential properties within the Parish at 87 Greenlands Road, Weybridge and pays some expenses of The Rectory, Churchfields Avenue, Weybridge. This latter property is owned by the Diocese of Guildford.

Since July 2019, when she was ordained as Deacon at Guildford Cathedral, the Reverend Louise Bishop has been serving as Assistant Curate at St James' and the Reverend Brian Prothero, as her training incumbent, has been responsible for her welfare and training. In October 2020 Louise was ordained as a Priest at Holy Trinity, Claygate and following this we were thrilled to see her presiding, for the first time, at the Eucharist services the very next day. Ultimately, she will be prepared for a post of responsibility within the wider Church.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the PCC should undertake.

Achievements and performance

Much of the achievements and performance at St James' in 2020 has been carried out under the cloud of the Covid-19 pandemic which has had far reaching consequences in the ways and the extent to which the mission of St James' has been delivered, the way in which the Parish family have responded and the ultimate effect on our church finances.

An online presence

St James' has proven to be incredibly resilient and agile following the initial lockdown in March 2020. Once we realised we would have to close our Church in compliance with Diocesan and national guidelines we immediately established an online presence to continue to support our Parish family. Thankfully we had some willing volunteers who worked with our Communications Group to put the technology in place to allow this to happen and to initially establish a Prayer for the Day, a Thought for the Day on a Wednesday and a weekly Eucharist service which were posted via YouTube and Facebook. This has been a comfort and blessing to many.

We also started to send out a weekly Newsletter via email to keep everyone updated on developments at St James' in addition to relevant local and national news and to provide some much-needed contact. Hard copies were delivered to those who could not access the information electronically.

For the young and the young at heart we recorded 17 bible stories, read by various members of the Congregation, which were also posted on YouTube and Facebook from April through to August 2020.

A physical presence in Church, when possible

The Church remained closed until early July 2020 when it reopened under restrictive conditions which allowed a small number of congregants to attend a much-reduced form of Parish Eucharist at 10am and 11.15am each Sunday. These services were offered to a maximum of 30 households in each (with the appropriate restrictions of social distancing, mandatory mask wearing and frequent hand sanitising), and we continued to relay one of these services on Facebook and YouTube for those members of our Parish Family who were unable to join us physically. This continued through to early January 2021 when we were forced to close once more.

Live streaming to YouTube and Facebook achieved an average of 250+ views each week during the early part of complete lockdown and this number reduced to approximately 100+ views once the Church reopened for restricted Eucharist services.

As we adapted the technology, our services gradually became more engaging; our Director of Music contributed music, and, at times when restrictions allowed, we were joined by a small contingent of our choir who sang, suitably "socially distanced", and members of the congregation read the lesson.

Whenever the Government and Diocesan guidelines and restrictions allowed, we kept our Church open every morning for private prayer and were very ably supported by a willing band of volunteer church sitters and cleaners; this was very successful and appreciated by many.

A pastoral presence

We are so very proud of our small and dedicated team of Pastoral Assistants who have played a key role in helping to establish contact support networks among the congregation to ensure our more vulnerable members and those living alone were not isolated. They have worked tirelessly throughout the year keeping in touch with people, making sure that hard copies of our weekly Newsletter were delivered to those who could not access the information electronically as well as providing a "shopping service" when and where necessary, for those who were "shielding" or found it difficult to shop themselves.

In the broader context

We were able to continue to host the Runnymede Food Bank at St James' as soon as it was possible to do so; a service we have seen become even more critical for an increasing number of families in our Parish as a result of the pandemic and the pressure on local services.

The Parish Centre

It has been hugely disappointing to see the Parish Centre, so often the hive of community activities ranging from choral practice, ballet classes, Zumba, Pilates to photography, art and handbell ringing sessions, being closed for extended periods of time because of Covid-19. This has had a profound effect on the communities we support, and they have all found it particularly challenging. One positive outcome has been the fact that the Government guidelines have allowed Merry Go Round, the pre-school nursery operating from the Parish centre, to continue its activities for most of the period of lock down. This has allowed many families to focus on helping their older children with extended periods of home schooling.

Covid-19 and the PCC Finances

As a Charity we are wholly reliant on income from voluntary donations and the letting of our Parish Centre to allow us to carry out our ministry; both income streams have been significantly affected by the Covid-19 pandemic and has impacted the PCC finances for 2020. Our annual income has fallen by 25% from £255,778 to £191,002 which, coupled with a moratorium on all expenditure deemed to be unnecessary or which could be deferred to a future date, has resulted in a net outflow of funds of £28,000 (2019: net inflow of funds of £15,040 on business as usual activities excluding exceptional one-off items funded from reserves). The net outflow in 2020 has been funded by a transfer from unrestricted reserves. These results are stated before net gains/(losses) on investments.

Had it not been for a number of new initiatives created by the PCC and received externally from the Diocese and nation-wide (all of which are outlined below), this financial result would have been significantly worse; for this we are immensely grateful, and we thank all those involved, not least our Parish family who have continued to support us throughout with regular and ad hoc giving.

The following initiatives have helped to provide financial support to St James:

- The setting up of a **new online donation platform** on the St James' website. This enabled our supporters to continue donating to us when there was no weekly Plate or the ability to give through the Parish Office whilst our fundraising capabilities were diminished.
- We have also used a **contactless SumUp card reader** at the Sunday services, wherever possible, to assist people avoiding the use of handling cash donations.
- The **Parish Giving Scheme** and the former **Stewardship scheme** have remained largely intact in spite of the financial challenges we know some of our supporters are facing. The combined membership of both schemes and the regular income they generate has been a significant driver of our relative fortunes in 2020.
- We are, as always, grateful to the **Friends of St James** (FOSJ) who have funded £2,041 of essential expenditure in relation to the Church during the year.
- We were very fortunate to receive a total of £10,000 from the **Diocese of Guildford** as a contribution towards our Parish Share costs in 2020.
- During 2020 PCC staff were furloughed under the government's **Coronavirus Job Retention Scheme** when the Church and the Parish office were closed completely (March to June). This meant that the PCC were able to claw back in excess of £5k through this scheme. The PCC paid the remaining 20% top-up to ensure employees received their full salary.

A sum of £95,429 (2019: £102,858) was paid during the year to the Diocese in the form of the Parish Share which provides the stipends and housing for the clergy and a contribution to the shared costs of the Diocese. Other ministry costs amounted to £5,151 (2019: £11,657).

In retrospect therefore Covid-19, whilst creating a number of significant challenges to the PCC Trustees at St James' has also created opportunities for renewal and growth in areas we had not planned or anticipated when the year began. Our agility and adaptability have helped enable us to overcome such challenges and has given us a new sense of purpose as we continue on the path to a post Covid-19 world.

Aspects of our normal church life have been paused for now, but we are confident that the continued rollout of the vaccination programme to all adults, together with our continued adherence to the social restrictions currently in place, will soon allow St James' to welcome back its Parish family in person. However, at the date of the signing of this report we continue to operate giving due regard to the changing guidelines being issued from both the Government and the Diocese.

Electoral Roll

The electoral roll, which has been revised for the Annual Parochial Church Meeting ("APCM"), shows a membership of 215 persons, of whom 132 were resident in the Parish and 83 were non-resident.

Donations to Charities
In spite of Covid-19 a number of donations were made to UK charities during the year as a result of specific collections organised by the congregation at St James'.

i. Our 2020 Lent Appeal focused on the idea of giving 50 pence per day for the 40 days of Lent and thereby aiming to give a donation of £20. In total we raised £2,866 including gift aid,

ii. Our Harvest Festival collection raised £2,290 including gift aid.

Both the above collections were donated to the Manna Centre, a charity caring for the homeless in South London and for whom we have had a long association.

iii. Donations of £270 from the Christingle service were made to the Children's Society and,

iv. £94 from the Remembrance service was donated to the Royal British Legion.

Safeguarding
The PCC of St James, Weybridge has adopted the Church of England "Promoting a Safer Church" Policy Statement, House of Bishops Practical Guidance and supporting diocesan safeguarding protocols. This policy statement actively underpins all safeguarding work within the church.

"Promoting a Safer Church" sets out the Church of England's commitment to making the church a safer place for all.

The Policies and Practice Guidance apply to all Church bodies and church officers. All clergy, bishops, archdeacons, licensed readers and lay workers, church wardens and PCCs must have due regard to safeguarding guidance issued by the House of Bishops.

The Policy Statement, Policies, Guidance and Protocols are available to view on the diocesan website. at www.cofeguildford.org.uk/safeguarding.

As a PCC we are committed to the support, nurture and protection of all in our church community. The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and vulnerable adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Following advice from the DSA support and manage the safe involvement of any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that procedures and risk assessments are in place for all activities and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

Reserves Policy
It is PCC policy to maintain a balance which equates to at least six months unrestricted payments to cover emergency situations that could arise from time to time and this has been achieved in 2020.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund and investments in the form of M & G Charifund Shares held with M & G Securities.
Although the PCC has general reserves of £176,442 as at 31 December 2020, the amount of cash held in bank accounts at that date is only £65,648. The remainder of the value of the general fund comprises £-24,925 (a mixture of other debtors and creditors) and £135,719 investments (not readily convertible to cash).

Financial review
The trustees have assessed the major risks to which the PCC is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The PCC members who served during the year were:

Rev Brian Prothero, Rector of the Parish (Chairman)
Jill Wilson (Churchwarden)
Alan Knowles (PCC Treasurer)
Donna Miller (PCC Secretary)
Jane Alexander
Charles Beresford
Rev Louise Bishop (ex-officio, House of Clergy)
Charles Burston (Churchwarden until 18/10/2020)
Lindy Fozard
Howard Freeman
Stephen Gillam-Smith
Alison Hone
Niamh Jenkins
Juliet Marsh
Belinda Noakes (Deanery Synod Representative)
Brian Prideaux (Deanery Synod Representative)
Neill Rubidge (Diocesan Synod Representative)
Susan Rubidge (Deanery Synod Representative)
Gretchen Spalt
Catherine Tarnopolski
Margaret Wicks
Annabelle Yeomans
John Yeomans

Jane Alexander and Alan Knowles stood down at the end of their second term of office but were re-elected at the APCM.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

New trustees are provided with information from the Charity Commission website and talk with existing trustees regarding trustee responsibilities. Trustees are also encouraged to go on courses.

The full PCC met six times during the year. The Properties Committee met between meetings and Minutes of their deliberations were received by the full PCC and discussed where necessary. Additional meetings were held by the Standing Committee to deal with matters that arose between PCC meetings.

All meetings from March 2020 have been conducted by Zoom, a video conferencing facility, as it was not possible to meet in person.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the PCC should undertake. Applications for employment by disabled persons are always fully considered, bearing in mind the aptitudes of the applicant concerned. In the event of members of staff becoming disabled, every effort is made to
ensure that their employment within the PCC continues and that the appropriate training is arranged. It is the policy of the PCC that the training, career development and promotion of disabled persons should, as far as possible, be identical to that of other employees.

The trustees' report was approved by the Board of Trustees.

.....

Rev Brian Prothero, Rector of the Parish (Chairman)
Chairman
Dated: ..... 9th May 2021

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

I report to the trustees on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St James Weybridge (the PCC) for the year ended 31 December 2020.

Responsibilities and basis of report

As the trustees of the PCC you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the PCC's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for accounts to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the PCC as required by section 130 of the 2011 Act; or
2 the financial statements do not accord with those records; or
3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 15 May 2021

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted funds general 2020 £	Unrestricted funds designated 2020 £	Restricted funds 2020 £	Endowment funds 2020 £	Total 2020 £	Unrestricted funds general 2019 £	Unrestricted funds designated 2019 £	Restricted funds 2019 £	Endowment funds 2019 £	Total 2019 £
Income and endowments from:											
Donations and legacies	3	135,798	-	2,135	-	137,933	141,699	-	24,858	-	166,557
Income from charitable activities	4	7,362	-	400	-	7,762	13,713	-	-	-	13,713
Other trading activities	5	504	-	-	-	504	4,590	-	-	-	4,590
Investments	6	38,973	-	-	-	38,973	70,918	-	-	-	70,918
Other income	7	5,830	-	-	-	5,830	-	-	-	-	-
Total income		188,467	-	2,535	-	191,002	230,920	-	24,858	-	255,778
Expenditure on:											
Raising funds	8	496	-	-	-	496	335	-	-	-	335
Charitable activities	9	207,165	-	11,341	-	218,506	312,665	-	21,631	-	334,296
Total resources expended		207,661	-	11,341	-	219,002	313,000	-	21,631	-	334,631
Net gains/(losses) on investments	13	(4,351)	-	7,116	174	2,939	21,202	-	16,305	399	37,906
Net movement in funds		(23,545)	-	(1,690)	174	(25,061)	(67,024)	6,146	18,532	1,399	(40,947)

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Gross transfers between funds	-	-	-	-	-	(6,146)	6,146	(1,000)	1,000	-
Net movement in funds	(23,545)	-	(1,690)	174	(25,061)	(67,024)	6,146	18,532	1,399	(40,947)
Fund balances at 1 January 2020	199,987	120,000	146,230	3,532	469,749	267,011	113,854	127,698	2,133	510,696
Fund balances at 31 December 2020	176,442	120,000	144,540	3,706	444,688	199,987	120,000	146,230	3,532	469,749

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

BALANCE SHEET

AS AT 31 DECEMBER 2020

	Notes	2020 £	2020 £	2019 £	2019 £
Fixed assets					
Tangible assets	14		133,366		153,092
Investments	15		250,015		247,076
			383,381		400,168
Current assets					
Debtors	16	1,683		8,818	
Cash at bank and in hand		65,648		69,307	
		67,331		78,125	
Creditors: amounts falling due within one year	17	(6,024)		(8,544)	
Net current assets			61,307		69,581
Total assets less current liabilities			444,688		469,749
Capital funds					
Endowment funds					
General endowment funds		2,250		2,249	
Revaluation reserve		1,456		1,283	
			3,706		3,532
Income funds					
General restricted funds		84,179		92,984	
Revaluation reserve		60,361		53,246	
	18		144,540		146,230
Unrestricted funds					
Designated funds	19	120,000		120,000	
General unrestricted funds		121,866		141,059	
Revaluation reserve		54,576		58,928	
			296,442		319,987
			444,688		469,749

The accounts were approved by the Trustees on 9th May 2021

Rev Brian Prothero, Rector of the Parish (Chairman)
Trustee

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES WEYBRIDGE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

Charity information

The Parochial Church Council of the Ecclesiastical Parish of St James Weybridge operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

1.1 Accounting convention

The financial statements have been prepared in accordance with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The PCC is a Public Benefit Entity as defined by FRS 102.

The PCC has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency of the PCC. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the PCC has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the PCC.

1.4 Income

Income is recognised when the PCC is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Collections are recognised when received by or on behalf of the PCC.
Planned giving receivable under gift aid is recognised only when received.
Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

1 Accounting policies **(Continued)**

1.5 Expenditure

Liabilities and the resulting expenditure are recognised when either a legal or constructive obligation is recognised.

Grants

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding obligation on the PCC.

Activities directly related to the work of the Church

The Diocesan Parish Share is accounted for when paid. Any amounts unpaid at 31 December are provided for in the accounts as an operational (though not a legal) liability and is shown as a creditor on the balance sheet.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	40 years straight line, Improvements - 10 years straight line.
Plant and machinery	Straight line over 4 years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

Consecrated or beneficed property of any kind is excluded from these accounts by virtue of Section 10 of the Charities Act 2011. Items acquired since 1 January 1995 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight line basis. All expenditure incurred during the year on consecrated or beneficed buildings, individual items under £250 or on the repair of moveable church furnishings acquired before 1 January 1995 is written off.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items with a purchase price of £250 or less are written off when the asset is acquired.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

1 Accounting policies **(Continued)**

1.8 Impairment of fixed assets

At each reporting end date, the PCC reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The PCC has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the PCC's balance sheet when the PCC becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently measured at the cash or other consideration expected to be received and not discounted unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently measured at the cash or other consideration expected to be paid and not discounted.

Derecognition of financial liabilities

Financial liabilities are derecognised when the PCC's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the PCC is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1 Accounting policies **(Continued)**

1.13 Reserves

The PCC policy is to hold (i) current funds equivalent to 6 months income in order to cover any unforeseen changes in circumstances, and (ii) designated funds for general repairs to cover any unforeseen and uninsured major repairs or refurbishment of the properties under the care of the PCC.

2 Critical accounting estimates and judgements

In the application of the PCC's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds general 2020	**Restricted funds 2020**	**Total 2020**	Unrestricted funds general 2019	Restricted funds 2019	Total 2019
	£	**£**	**£**	£	£	£
Donations and gifts	122,881	2,135	125,016	141,699	8,182	149,881
Legacies receivable	7,500	-	7,500	-	-	-
Grants receivable	5,417	-	5,417	-	16,676	16,676
	135,798	2,135	137,933	141,699	24,858	166,557
Donations and gifts						
Planned giving - Gift Aid donations	79,111	-	79,111	85,991	-	85,991
Planned giving - other planned giving	11,938	-	11,938	11,486	-	11,486
Collections (open plate) at all services	5,011	-	5,011	9,120	79	9,199
Special collections	5,520	-	5,520	-	5,621	5,621
Sundry donations	4,742	94	4,836	8,654	2,482	11,136
Fundraising events	-	-	-	4,661	-	4,661
Income tax recoverable	16,559	-	16,559	21,787	-	21,787
Friends of St James	-	2,041	2,041	-	-	-
	122,881	2,135	125,016	141,699	8,182	149,881

3 Donations and legacies (Continued)

Grants receivable for core activities						
Friends of St James	-	-	-	-	16,676	16,676
Furlough grant	5,417	-	5,417	-	-	-
	5,417	-	5,417	-	16,676	16,676

4 Income from charitable activities

	Service fees 2020	Parish magazine income 2020	Total 2020	Service fees 2019	Parish magazine income 2019	Total 2019
	£	£	£	£	£	£
Income within charitable activities	7,732	30	7,762	12,033	1,680	13,713
Analysis by fund						
Unrestricted funds - general	7,332	30	7,362	12,033	1,680	13,713
Restricted funds	400	-	400	-	-	-
	7,732	30	7,762	12,033	1,680	13,713

5 Other trading activities

	Unrestricted funds general 2020	Unrestricted funds general 2019
	£	£
Net income from trading activities	340	1,632
Fundraising events	-	2,650
Trading activity income: other	164	308
Other trading activities	504	4,590

6 Investments

	Unrestricted funds general 2020 £	Unrestricted funds general 2019 £
Rental income	30,865	62,156
Income from listed investments	8,087	8,621
Interest receivable	21	141
	38,973	70,918

7 Other income

	Unrestricted funds general 2020 £	Total 2019 £
Other income	5,830	-

8 Raising funds

	Unrestricted funds general 2020 £	Unrestricted funds general 2019 £
Fundraising and publicity		
Other fundraising costs	-	31
Trading costs		
Other trading activities	496	304
	496	335

9 Charitable activities

	Ministry 2020	Church expenditure 2020	Property expenditure 2020	Total 2020	Ministry 2019	Church expenditure 2019	Property expenditure 2019	Total 2019
	£	£	£	£	£	£	£	£
Staff costs	24,521	-	-	24,521	28,526	-	-	28,526
Depreciation and impairment	-	338	20,738	21,076	-	338	21,009	21,347
Parish share	95,429	-	-	95,429	102,858	-	-	102,858
Clergy expenses	4,657	-	-	4,657	8,094	-	-	8,094
Heat, light and insurance	-	17,067	-	17,067	-	20,062	-	20,062
Church works funded from reserves	-	198	-	198	-	8,913	-	8,913
Church repairs	-	3,079	-	3,079	-	6,261	-	6,261
Service fees	-	5,482	-	5,482	-	6,699	-	6,699
Choir and organ expenses	-	3,219	-	3,219	-	4,106	-	4,106
Bells	-	95	-	95	-	1,115	-	1,115
Parish office	-	3,874	-	3,874	-	5,542	-	5,542
Other charitable expenditure	494	-	-	494	2,477	-	-	2,477
	125,101	33,352	20,738	179,191	141,955	53,036	21,009	216,000
Share of support costs (see note 10)	30,857	-	-	30,857	117,210	-	-	117,210
Share of governance costs (see note 10)	8,458	-	-	8,458	1,086	-	-	1,086
	164,416	33,352	20,738	218,506	260,251	53,036	21,009	334,296
Analysis by fund								
Unrestricted funds - general	163,922	29,995	13,248	207,165	257,009	42,137	13,519	312,665
Restricted funds	494	3,357	7,490	11,341	3,242	10,899	7,490	21,631

9 **Charitable activities** **(Continued)**

164,416	33,352	20,738	218,506	260,251	53,036	21,009	334,296

10 Support costs

	Support costs	Governance costs	2020	Support costs	Governance costs	2019
	£	£	£	£	£	£
Parish Centre running costs	26,907	-	26,907	96,860	-	96,860
The Rectory	1,101	-	1,101	1,074	-	1,074
Greenlands Road	735	-	735	13,637	-	13,637
Miscellaneous expenditure	1,952	-	1,952	5,289	-	5,289
Staff recruitment and training	162	-	162	350	-	350
Legal and professional	-	7,339	7,339	-	-	-
Independent Examiners fees	-	1,119	1,119	-	1,086	1,086
	30,857	8,458	39,315	117,210	1,086	118,296
Analysed between Charitable activities	30,857	8,458	39,315	117,210	1,086	118,296

Parish Centre running costs in 2019 and 2020 include one-off costs following an extensive programme of refurbishment. In total £81,551 was spent on this programme in 2019 and a further £9,650 in 2020.

Additionally, a further £12,341 was spent on the refurbishment of the curate's house in 2019 and this was funded by rental income arising from the short-term let of this property in 2018-19.

Governance costs include an accrual of £1,125 (2019: £1,092) in respect of the Independent Examination fees.

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year. Two trustees (2019: 2) were reimbursed £700 (2019: £2,433) in respect of travelling and mobile phone costs.

12 Employees

The average monthly number of employees during the year was 4 part time employees, which equates to 2 full time staff.

Employment costs	2020	2019
	£	£
Wages and salaries	24,446	28,526
Other pension costs	75	-
	24,521	28,526

No employee earned in excess of £60,000.

13 Net gains/(losses) on investments

	Unrestricted funds general 2020 £	Restricted funds 2020 £	Endowment funds 2020 £	Total 2020 £	Unrestricted funds general 2019 £	Restricted funds 2019 £	Endowment funds 2019 £	Total 2019 £
Revaluation of investments	(4,351)	7,116	174	2,939	21,202	16,305	399	37,906

14 Tangible fixed assets

	Land and buildings	Plant and machinery	Total
	£	£	£
Cost			
At 1 January 2020	399,006	37,842	436,848
Additions	-	1,350	1,350
At 31 December 2020	399,006	39,192	438,198
Depreciation and impairment			
At 1 January 2020	259,556	24,200	283,756
Depreciation charged in the year	16,428	4,648	21,076
At 31 December 2020	275,984	28,848	304,832
Carrying amount			
At 31 December 2020	123,022	10,344	133,366
At 31 December 2019	139,450	13,642	153,092

The freehold land and buildings comprise the curate's house located at Greenlands Road and the Parish Centre. For accounting purposes the historical cost of Greenlands Road is deemed to be its 1995 valuation and the historical cost of the Parish Centre is deemed to be its 1996 valuation. These valuations have not been updated. Church equipment comprises a computer, piano, lawnmower and electric gates shown at the estimated value at their respective purchase dates.

15 Fixed asset investments

	Listed investments
	£
Cost or valuation	
At 1 January 2020	247,076
Valuation changes	2,939
At 31 December 2020	250,015
Carrying amount	
At 31 December 2020	250,015
At 31 December 2019	247,076

Fixed asset investments revalued

Investments are shown at market value at the balance sheet date. The historical cost of £132,623 (2019: £132,623) is based on the 2009 valuation which is the earliest for which figures are available.

16 Debtors

Amounts falling due within one year:	2020 £	2019 £
Other debtors	1,683	8,818

17 Creditors: amounts falling due within one year

	2020 £	2019 £
Accruals and deferred income	6,024	8,544

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds				Movement in funds			
	Balance at 1 January 2019	Incoming resources	Resources expended	Revaluation movements	Transfers	Balance at 1 January 2020	Incoming resources	Resources expended	Revaluation movements	Balance at 31 December 2020
	£	£	£	£	£	£	£	£	£	£
Joe Sharp Memorial fund	1,695	-	-	-	-	1,695	-	-	-	1,695
Janet Rubidge Sunday School fund	358	-	(77)	-	-	281	-	-	-	281
Organ appeal	3,278	-	(1,136)	-	-	2,142	-	(1,316)	-	826
Legacy	1,000	-	-	-	-	1,000	-	-	-	1,000
Dr Kinzie Legacy (a)	1,000	-	-	-	(1,000)	-	-	-	-	-
Special donations and fundraising	3,018	4,958	(5,441)	-	-	2,535	494	(494)	-	2,535
Artist in Residence	38	-	-	-	-	38	-	-	-	38
Weybridge Educational Trust (b)	30,141	-	(4,531)	-	-	25,610	-	(4,531)	-	21,079
Locke King Trust	18,668	-	-	3,492	-	22,160	-	-	1,524	23,684
Portmore Land Estates	68,502	-	-	12,813	-	81,315	-	-	5,592	86,907
Friends of St James	-	7,487	(7,487)	-	-	-	2,041	(2,041)	-	-
Foodbank	-	3,224	-	-	-	3,224	-	-	-	3,224
Foodbank - FOSJ	-	9,189	(2,959)	-	-	6,230	-	(2,959)	-	3,271
	127,698	24,858	(21,631)	16,305	(1,000)	146,230	2,535	(11,341)	7,116	144,540

18 Restricted funds **(Continued)**

(a) The Dr Kinzie legacy of £1,000 has been reanalysed as an endowment fund following the publication of research information relating to the origin of various restricted funds.

(b) The Weybridge Educational Trust arose from the interest of the Parish of St James in the sale of the site of St James' Church of England First School that was closed in August 1992. The funds received from that sale were wholly expended on the building of the New Hall in 1996 and the value of this fund is therefore represented by buildings rather than by cash at bank. Each year in accordance with applicable accounting standards, an estimate of the amount the buildings have worn out by (depreciation) is set against the remainder of this fund and will continue each year until the value remaining is £nil.

19 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

		Movement in funds			
	Balance at 1 January 2019	Transfers	Balance at 1 January 2020	Transfers	Balance at 31 December 2020
	£	£	£	£	£
Church Building	50,000	-	50,000	-	50,000
Rectory	5,000	-	5,000	-	5,000
Curate's House	15,000	-	15,000	-	15,000
Parish Centre	43,854	6,146	50,000	-	50,000
	113,854	6,146	120,000	-	120,000

20 Analysis of net assets between funds

	Unrestricted 2020	Designated 2020	Restricted 2020	Endowment 2020	Total 2020	Unrestricted 2019	Designated 2019	Restricted 2019	Endowment 2019	Total 2019
	£	£	£	£	£	£	£	£	£	£
Fund balances at 31 December 2020 are represented by:										
Tangible assets	-	105,694	27,672	-	133,366	-	113,854	39,238	-	153,092
Investments	135,719	-	110,590	3,706	250,015	140,070	-	103,475	3,531	247,076
Current assets/(liabilities)	40,723	14,306	6,278	-	61,307	59,918	6,146	3,517	-	69,581
	176,442	120,000	144,540	3,706	444,688	199,988	120,000	146,230	3,531	469,749

21 Related party transactions

There were no disclosable related party transactions during the year other than those already disclosed in note 11.