

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN
LOUGHTON
TRUSTEES REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

**BEEVER AND STRUTHERS
CHARTERED ACCOUNTANTS**

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN
LOUGHTON

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN
LOUGHTON**

**PAROCHIAL CHURCH COUNCIL MEMBERS AND ADVISORS
FOR THE YEAR ENDING 31 DECEMBER 2022**

Incumbent and Chair of PCC	Revd Malcolm Macdonald
Curate	Revd Matt White
Hon Curate	Revd Hugh Taylor
Churchwardens	Paul Curry Sylvia Williams
Assistant Churchwardens	Julie Lee Michael Smith (resigned May 2022) Natasha Poraj (appointed May 2022)
Elected Members	Richard Milne – Treasurer and Vice Chair David Dronsfield Samantha Clayfield Cherilee Ford (term completed May 2022) Julie Huff (term completed May 2022) Brenda Miller Pauline Manning Jonathan Brown Michael Smith Matthew Ayers (appointed May 2022) Louise Kuilenburg (appointed May 2022) Rob Evans (appointed May 2022)
Co-opted Members	Amanda Hart – PCC Secretary
Representatives on the Deanery Synod	Deborah Lake Carol Hartley Peter Blake Sylvia Lambden
Contact Address	201 High Road Loughton Essex IG10 1BB
Independent Examiners	Beever and Struthers 150 Minories London EC3N 1LS

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN
LOUGHTON**

**REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2022**

PCC Chairman's Report - 2022

Objectives

The objectives of the charity are promoting the mission of the church in the ecclesiastical parish.

Celebrating 150 years

The highlight of 2022 was celebrating our 150th anniversary as a church. We invited the whole parish to celebrate with us over a number of events, including a Cream Tea, church BBQ, special exhibition and special services. The year culminated in a special Church Weekend Away in October. It has been wonderful looking back with thanksgiving at the 150 years God has given St Mary's.

2022 Reflections

This has been a year of strong recovery from the effects of the pandemic. Our attendance was 20% stronger than 2020, but still 10% less than pre-pandemic 2019. We have seen quite a few new people join St Mary's, which is great. This year we have been much more free from restrictions and our services have flourished.

We have also strengthened our outreach as Café Hope has now recovered and grown beyond where it was in 2019. Living Hope ministries have been very active in responding to the Ukrainian refugee crisis by becoming a major hub for Ukrainians within Epping Forest, and also responding to the cost of living crisis by opening the Warm Welcome space for people to come from 3:30-6pm each week day to a warm and hospitable space.

Highlights to give thanks for:

- **Come Holy Spirit** – At the beginning of 2022, our focus was on welcoming the Spirit to move among us. Our vision was for prayer, mission and loving one another.
- **New @5 service** – In January 2022, we launched this new congregation with 12 people. It has now grown to 25 regulars, often more. This has been a huge blessing.
- **Hope Central** – Colin and Mandy Chastell have planned a new mid-week worshipping community aimed at 18-30s. They are now seeing just under 20 people coming regularly. This is a much needed area of growth.
- **St Mary's online** – our YouTube channel has grown to 236 subscribers and we regularly get a high number of views each week for our online content.
- **Café Hope strong recovery** – Café Hope broke the £1,000 income in one week barrier this year, for the first time ever! The team has doubled in size this year with 14 volunteers now and we are serving over 60 people each week day.
- **New Mission Partner** – Every Life became our newest Mission Partners this year. Every Life is run by Nicola Neal and works in Uganda and East London.
- **Training & Courses** – We ran Leading Together for 15 people, which was recorded so it will soon be available online. We also ran a Parenting Course and a new apologetics course written by Carl Lee, Starting from Zero.
- **Ignite children & youth** – We finished 2022 with 94 under 18s on the ignite registers. We welcome 22 new ignite young people this year. The team is also looking stronger with 40 members. Ignite has been recovering much better in 2022 and feels like there is a renewed vision. We have been advertising regularly for a Youth Pastor, with no success yet. We will keep trying.
- **Roof repairs** – we had to undertake essential repairs to the Parish Centre roof this year. God provided wonderfully, with combined Biffa grant and a church members gift totalling over £61,000. Thank you Lord.
- **Releasing new callings** – Each year we seem to be sending new people to train for ordained ministry. In 2022, Ruth How started on placement at St Mary's as an ordinand.
- **Mourning Her late Majesty, The Queen** – In September, the whole nation mourning the death of Queen Elizabeth. We served the community by being a place for prayer and opening a book of condolence. We held two community services to help our community come together during the time of mourning.
- **New Wine** – We were able to go to New Wine in person this year with a group of 25 people from St Mary's.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN
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**REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2022**

- **New mission opportunities** – Living Hope responded very well to local and global needs with love and hospitality. Food distribution, Hope Suppers (50+ people), Coffee Mornings for the elderly (20+ people) were excellent, along with the new Ukrainian Get Together, Warm Welcome and English Classes set up this year.

Staffing & Leadership

The PCC, which has the responsibility, together with the Vicar, to promote the mission of the Church within the Parish, met eight times during the year. The Standing Committee met five times during the year as the executive of the PCC.

Ignite ministry is also led by a team of dedicated Advocates: Michael Smith (secondary ages) has had leave of absence due to illness for most of this year, Sam Clayfield (pre-school ages) and Eleni Constantinou (primary ages). The team was joined by Matt White (Curate) who has offered much needed leadership and direction.

In terms of staffing it has been yet another year of change and blessing:

- Matt White joined us in the summer as our new Curate. He and the family have settled in very well and we love having them at St Mary's.
- Emma Wood, who had been our cleaner for 12 years, stepped down in 2022. She was replaced by Kevin Willis.

There are also a few people to mention who are not technically on the staff team, but are really part of the team as far as I am concerned. They are doing phenomenal work on a daily basis.

- Yvonne Merle and Delphine Kennedy have led Little Lambs nursery through the pandemic with such patience, care and love. Well done.
- Ken Bartells and Diana Dodds play the organ each Sunday at the 8:45am, which is very much appreciated.

Public Benefit

The trustees confirm that they have complied with their duty under section 17 of the Charities Acts 2011 in respect of public benefit guidance published by the charity commission.

Policies for the recruitment, appointment, induction and training of new staff.

The following applies to appointments made by St Mary's PCC.

- Clergy appointments are made by the diocese and separate arrangements apply to these.
- The filling of other posts is decided by the PCC. Vacancies are advertised internally and, if appropriate, externally as well. A job description is used for each post and selection is made using application forms, references and an interview panel.
- The appointment decision rests with the panel. Appointments are normally subject to a trial period and DBS checks are undertaken as appropriate before appointment. Each employee has a formal statement of their principal terms and conditions of employment.
- Line managers conduct appraisals for all our staff each year.
- Induction is tailored to individual roles and needs. We have a budget for training and formal training is provided as necessary.

Financial Report for 2022

I want to underline my thanks to the church family for continuing to give. As I am sure you will appreciate, even when closed, we have significant monthly expenses, and your generosity helps us keep going. It costs a lot to run St Mary's.

Again, this year, we have had a number of factors that have drained our usual finances:

- Some reduction of regular Standing Order income.
- Decrease of Gift Aid, due to reduced Standing Orders.
- Increased costs of utilities, as everyone has experienced.
- We were also blessed by a legacy from the estate of Elna Green.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN
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REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2022

We are aware that we are always called to be generous and sacrificial in giving. We are glad to report that we have been able to meet our essential spending requirements and be generous. It is important to remember that as a church family we depend on the giving of God's people to sustain mission and ministry.

We paid our Parish Share in full and during the year and were able to support St Michaels parish share with £10,000 which is included in our own parish share to the Diocese and allocated to them. We also supported a significant number of Mission Partners as well as helping people in need on a discretionary basis.

Once again, I would like to thank our finance team for 2022. Once again, they have all served voluntarily and with integrity and commitment. Many thanks to Richard Milne (Treasurer), Martin Huff (Finance Administrator) and Nicola Leach (Payroll & Furlough Administrator) for their outstanding quality of work in fulfilling their role of keeping St Mary's finances in good order. Thank you also to Zac Cook for overseeing Gift Aid and also a big thank you to Peter Blake and Zac Cook who oversaw Sunday offerings, while we met on Sundays.

Regular checks are made (by finance team, PCC and Standing Committee) on the spending against the budget and we are always seeking to take measures to reduce wastage.

The total income received in 2022 was £400,885, with expenditure being £482,627. These figures take into account a £66,310 depreciation value, an income generated by ignite of approximately £1,540. Our cash reserves on 31 December 2022 stood at £147,307.

We do encourage every member of St Mary's to give generously. We are grateful for the generosity of the church family and know we can be confident that God will provide.

Once again, thank you St Mary's for everything in this year we will never forget. You are amazing. Praise the Lord!

On behalf of the PCC of St. Mary the Virgin, Loughton

Revd Malcolm Macdonald (PCC Chair)

Malcolm Macdonald
22/3/2023

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN
LOUGHTON**

**STATEMENT OF THE PAROCHIAL CHURCH COUNCIL'S RESPONSIBILITIES
FOR PREPARATION OF THE FINANCIAL STATEMENTS**

The Parochial Church Council is responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Council to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the church and of the incoming resources and application of resources of the church for that period. In preparing these financial statements, the Council is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the church will continue in operation.

The Council is responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the church and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN
LOUGHTON

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN LOUGHTON

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022 which are set out on pages 7 to 21.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

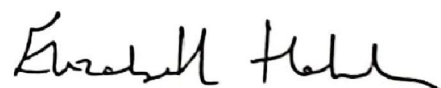
Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants of England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

150 Minories
London
EC3N 1LS



Elizabeth Hatchman ACA
Beever and Struthers
Chartered Accountants

Date: 31/3/23

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN
LOUGHTON**

**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 20202**

		2022					2021
	Note	Unrestricted funds £	Restricted Hope Centre £	Restricted Living Hope £	Restricted Church Hall £	Total £	Total £
Income and endowments from:							
Donations and legacies	2	259,938	-	-	-	259,938	300,654
Charitable activities	3	41,568	-	9,600	-	51,168	18,552
Investments	4	1,749	-	-	-	1,749	64
Other	5	88,030	-	-	-	88,030	40,218
Total income and endowments		391,285	-	9,600	-	400,885	359,488
Expenditure on:							
Raising funds	6	40,466	-	-	-	40,466	27,769
Charitable activities	6	318,062	25,398	10,276	35,072	388,808	368,223
Governance	7	4,150	-	-	-	4,150	5,560
Other		49,203	-	-	-	49,203	-
Total expenditure		411,881	25,398	10,276	35,072	482,627	401,552
Net movement in funds		(20,596)	(25,398)	(676)	(35,072)	(81,742)	(42,064)
Reconciliation of funds:							
Total funds brought forward	16	236,982	940,098	6,505	1,248,713	2,432,298	2,474,362
Total funds carried forward	16	216,386	914,700	5,829	1,213,641	2,350,556	2,432,298

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN
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**BALANCE SHEET
AS AT 31 DECEMBER 2022**

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	13	2,206,831	2,258,519
		<u>2,206,831</u>	<u>2,258,519</u>
Current assets			
Debtors	14	4,469	7,304
Cash at bank and in hand		147,307	175,508
		<u>151,776</u>	<u>182,812</u>
Creditors: amounts falling due within one year	15	(8,051)	(9,033)
Net current assets / (liabilities)		<u>143,725</u>	<u>173,779</u>
Total assets less current liabilities		<u>2,350,556</u>	<u>2,432,298</u>
Net assets / (liabilities)		<u>2,350,556</u>	<u>2,432,298</u>
Charity Funds			
Restricted funds	16	2,134,170	2,195,316
Unrestricted funds	16	216,386	236,982
Total charity funds / (deficit)	16	<u>2,350,556</u>	<u>2,432,298</u>

The financial statements were approved and authorised for issue by the Trustees on 22 March 2023

Signed on behalf of the board of trustees:


Name: Malcolm Macdonald

Role: PCC Chair

Date: 22/3/2023


Name: Richard Milne

Role: PCC Treasurer

Date: 22/3/2023

The notes on pages 10 to 21 form part of these financial statements.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN
LOUGHTON**

**STATEMENT OF CASHFLOWS
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Note	2022 £	2021 £
Cash flow from operating activities	18	(15,328)	27,483
Interest paid		-	-
Net cash flow from operating activities		<u>(15,328)</u>	<u>27,483</u>
Cash flow from investing activities			
Payments to acquire tangible fixed assets		(14,622)	-
Interest received		1,749	64
Net cash flow from investing activities		<u>(12,873)</u>	<u>64</u>
Cash flow from financing activities		-	-
Net cash flow from financing activities		<u>-</u>	<u>-</u>
Net increase / (decrease) in cash and cash equivalents		(28,201)	27,547
Cash and cash equivalents at 1 January 2022		175,508	147,961
Cash and cash equivalents at 31 December 2022		<u>147,307</u>	<u>175,508</u>
Cash and cash equivalents consists of:			
Cash at bank and in hand		147,307	175,508
Short term deposits		-	-
Cash and cash equivalents at 31 December 2022		<u>147,307</u>	<u>175,508</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE
VIRGIN LOUGHTON**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1. PRINCIPAL ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention on an accruals basis. The financial statements have been prepared in accordance with the Charities Act 2011, Church Accounting Regulations 2006 together with the Financial Reporting Standard FRS 102 and the Charity Commission Statement of Recommended Practice: Charities SORP (FRS 102). The address of the registered office is given in the charity information on page 1 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 5 October 2018 the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Accounting Practice.

Incoming resources

Giving and other voluntary income, rent, room hire and advertising income is recognised when it is receivable. Gift aid refunds were also shown on an accruals basis.

Funds raised through fetes and similar events are accounted for gross with associated expenses shown on the accounts.

Legacies

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Grants receivable

Revenue grants are credited to the income and expenditure account over the period to which they relate.

Outgoing resources (expenditure)

Expenditure is recognised when it is due (accruals basis) not when it is paid. Amounts are stated inclusive of VAT as the church is unable to recover this.

Tangible assets

- a) Consecrated and beneficed property is excluded from the accounts under Section 10 of the Charities Act 2011.
- b) No value needs to be placed on moveable church furnishings held by the Vicar and churchwardens on special trust for the PCC which requires a diocesan faculty for disposal.
- c) The Parish Centre building is held by the PCC as trustees for the Diocese of Chelmsford and the property is therefore not included as an asset of the PCC. Expenditure on repairs, renewals, maintenance and improvements for each building has been treated as revenue expenditure as incurred.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1. PRINCIPAL ACCOUNTING POLICIES (*continued*)

- d) The new church hall has been constructed and has been capitalised as expenditure was incurred. The building will be depreciated at 2% per annum.
- e) Other equipment and assets used by the church has historically been charged to revenue expenditure as incurred rather than depreciated over its useful life. From 1 January 2006 expenditure above £5,000 on equipment and other assets will be capitalised and depreciated over its estimated useful life of five years.

Hope Centre

The Hope Centre has been constructed and has been capitalised as expenditure was incurred. The Hope Centre will be depreciated at 2% per annum and the equipment for the Hope Centre will be depreciated at 20% per annum.

Debtors

Amounts receivable (or paid in advance) at the end of the period are included in the accounts under debtors. These include invoiced service and prepaid expenditure.

Liabilities

Amounts payable at the end of the period are included in the accounts under amounts payable within or after one year as appropriate. This includes amounts due to suppliers and accrued expenditure (due but not invoiced).

Restricted and designated funds

Funds received for specific purposes are funds restricted for use for that purpose. The Parochial Church Council may designate part of the accumulated surplus for certain purposes. In either case those funds are shown separately in the accounts.

Parochial Church Council remuneration

During the year the church employed one full-time operations manager who was a member of the PCC. However remuneration was not received in respect of their capacity as PCC member or Representative, these costs are shown under staff costs in note 10. Otherwise no PCC members received any remuneration during the year.

Staff costs

The church employed a Cleaner, a Caretaker, an Administrator and Worship Director, an Operations Manager, a Café Hope Co-ordinator, a Café Hope Missioner, a Living Hope Co-ordinator, a Living Hope Assistant and an Administrator for Ignite Children's Ministry. The costs are shown in the accounts in note 11.

Clergy are paid by the Diocese and are not employees of the Parochial Church Council. Expenses incurred by the clergy on behalf of the church are reimbursed and shown in note 10 to the accounts.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1. PRINCIPAL ACCOUNTING POLICIES (*continued*)

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Judgements and key sources of estimation uncertainty

The following judgements (apart from those involving estimates) have been made in the process of applying the above accounting policies that have had the most significant effect on amounts recognised in the financial statements:

Income is recognised when it is probable that it will be received at the best estimate available, e.g. Gift Aid recoverable based on donations received.

The key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

Tangible fixed assets. Tangible fixed assets are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on a number of factors. In re-assessing asset lives, factors such as technological innovation, product life cycles and maintenance programmes are taken into account. Residual value assessments consider issues such as future market conditions, the remaining life of the asset and projected disposal values.

Financial instruments

Financial instruments such as accounts payables, accounts receivables and cash are classified either as basic or complex. All financial instruments are initially measured at their fair values at the time the transactions occur. Subsequently all basic instruments are measured at amortised cost and all complex financial instruments are measured at a fair value through the comprehensive income.

Financial instruments held by the charity are classified as follows:

- Financial assets such as cash and receivables are classified as receivables and held at amortised cost using the effective interest method,
- Financial liabilities such as payables are held at amortised cost using the effective interest method.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

2 Income from donations and legacies

	2022 £	2021 £
Gifts (Gift Aid)		
Direct giving	142,425	157,606
Gift aid recovery	36,959	46,236
Gifts (Non Gift Aid)		
Direct giving	50,494	88,765
Legacies	30,060	8,047
	<u>259,938</u>	<u>300,654</u>

3 Income from charitable activities

	2022 £	2021 £
Rent and lettings	16,625	12,652
Away weekend	14,524	150
Other activities	397	210
Other functions	18,082	4,973
Ignite	1,540	567
	<u>51,168</u>	<u>18,552</u>

4 Income from investments

	2022 £	2021 £
Bank interest and dividends	1,749	64
	<u>1,749</u>	<u>64</u>

5 Other income

	2022 £	2021 £
Church fees received	2,485	2,746
Coffee shop	33,841	16,220
Furlough grant income	-	20,502
Grant received	51,703	750
	<u>88,029</u>	<u>40,218</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN LOUGHTON

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

6 Analysis of resources expended

	Staff Costs	Other Direct Costs	Other Allocated Costs	Total 2022	Total 2021
	£	£	£	£	£
<u>Cost of generating funds</u>					
Coffee shop	16,313	24,153	-	40,466	27,769
Cost of functions	-	-	-	-	-
	16,313	24,153	-	40,466	27,769
<u>Charitable activities</u>					
Missionary & charitable work	-	15,240	-	15,240	16,024
Parish running cost	-	103,472	64,871	168,343	163,864
Church support cost	97,974	90,601	1,371	189,946	177,090
Youth work	9,502	2,897	-	12,399	11,245
	107,476	212,210	66,242	385,928	368,223
Total charitable activity before governance costs	123,789	236,363	66,242	426,394	395,992
<u>Other</u>					
Church roof repairs	-	-	49,203	49,203	-
	-	-	49,203	49,203	-
Total expenditure	123,789	236,363	115,445	475,597	395,992

7 Governance costs

		2022 £	2021 £
Trustee remuneration		-	-
Trustee expenses	10	4,150	2,800
Independent examiners remuneration (including expenses and benefits in kind)	9	2,880	2,760
		7,030	5,560

Trustees do not receive a remuneration as Trustees. They are reimbursed for incidental expenses.

8 Net income / (expenditure) for the year ending 31 December 2022

Net income / (expenditure) is stated after charging / (crediting):

	2022 £	2021 £
Depreciation of tangible fixed assets	66,310	65,232

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE
VIRGIN LOUGHTON**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

9 Independent examiners remuneration

The independent examiners remuneration amounts to an independent examination fee of £2,400 (2021 - £2,300) excluding VAT.

10 Trustees' and key management personnel remuneration and expenses (continued)

The reimbursement of the expenses of trustees Malcolm Macdonald and Matt White (2021: Steve Opie) was as follows:

	2022	2021
Number of Trustees	2	2
	<hr/> 2	<hr/> 2
	<hr/>	<hr/>
	2022 £	2021 £
Subsistence	4,150	2,800
	<hr/> 4,150	<hr/> 2,800
	<hr/>	<hr/>

11 Staff costs and employee benefits

The average monthly number of employees and full time equivalent (FTE) during the year ending 31 December 2022 was as follows:

	2022 Number	2022 FTE	2021 Number	2021 FTE
Raising funds	2	2	2	2
Charitable activities	7	7	5	5
	<hr/> 9	<hr/> 9	<hr/> 7	<hr/> 7
	<hr/>	<hr/>	<hr/>	<hr/>

The total staff costs and employees benefit's was as follows:

	2022 £	2021 £
Wages and salaries	119,952	110,671
Social security	7,241	6,718
Pension	3,665	3,087
	<hr/> 130,858	<hr/> 120,476
	<hr/>	<hr/>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE
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**NOTES TO THE FINANCIAL STATEMENTS
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12 Staff costs and employee benefits

No employees received total employee benefits of more than £60,000.

13 Tangible fixed assets

	Church Hall £	Furniture and Equipment £	Church Organ £	Hope Centre £	Hope Centre Equipment £	Total £
Cost						
At 1 January 2022	1,743,381	87,478	22,115	1,062,936	20,694	2,936,604
Additions	10,249	4,373	-	-	-	14,622
At 31 December 2022	1,753,630	91,851	22,115	1,062,936	20,694	2,951,226
Depreciation:						
At 1 January 2022	486,305	80,051	10,319	84,854	16,556	678,085
Charge for the year	35,072	4,367	1,474	21,259	4,138	66,310
At 31 December 2022	521,377	84,418	11,793	106,113	20,694	744,395
Net book value:						
At 31 December 2022	1,232,253	7,433	10,322	956,823	-	2,206,831
At 31 December 2021	1,257,076	7,427	11,796	978,082	4,138	2,258,519

14 Debtors

	2022 £	2021 £
Gift aid recoverable – St Mary's	3,503	2,419
Prepayments	966	4,885
	4,469	7,304

15 Creditors: amounts falling due within one year

	2022 £	2021 £
Other creditors	8,051	9,033
	8,051	9,033

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**NOTES TO THE FINANCIAL STATEMENTS
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16 Fund reconciliation

Unrestricted funds

	Balance at 31 December 2021 £	Income £	Expenditure £	Transfer £	Balance at 31 December 2022 £
Unrestricted	236,982	391,285	(411,881)	-	216,386
Total	236,982	391,285	(411,881)	-	216,386

Restricted funds

	Balance at 31 December 2021 £	Income £	Expenditure £	Transfer £	Balance at 31 December 2022 £
Hope Centre	940,098	-	(25,398)*	-	914,700
Living Hope	6,505	9,600	(10,276)	-	5,829
Church Building	1,248,713	-	(35,072)**	-	1,213,641
Total Restricted Funds	2,195,316	-	(70,746)	-	2,134,170

*Depreciation on the Hope Centre

**Depreciation on the church hall

Fund descriptions

a) Unrestricted funds

Funds to be used in the ordinary course of the business of the charity

b) Restricted funds

Funds received for specific purposes are funds restricted for use for that purpose. The church building fund represents the value of the building and its fixtures and fittings. The Hope Centre restricted fund was established to represent the income and expenditure relating to works to the Hope Centre which have now been completed, Hope Centre depreciation is charged through this fund. The Living Hope fund represents grant received for the specific purpose of meeting the costs of the Living Hope Project. The Parochial Church Council may designate part of the accumulated surplus for certain purposes.

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17 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fixed assets	17,755	2,189,076	2,206,831
Cash and current investments	147,307	-	147,307
Other current assets / liabilities	51,324	(54,906)	(3,582)
Total	216,386	2,134,170	2,350,556

18 Reconciliation of net income / (expenditure) to net cash flow from operating activities

	2022 £	2021 £
Net income / (expenditure) for year / period	(81,742)	(42,064)
Interest receivable	(1,749)	(64)
Depreciation and impairment of tangible fixed assets	66,310	65,232
(Increase) / decrease in debtors	2,835	10,641
Increase / (decrease) in creditors	(982)	(6,262)
Net cash flow from operating activities	(15,328)	27,483

19 Related party transactions

Related parties to be disclosed under Charity SORP 2019 are the relationships between: the Chairman Malcolm Macdonald and Living Hope Coordinator Caroline Jane Macdonald, the Worship Director and Administrator Martin Huff and PCC Member Julie Huff.

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19 Related party transactions (continued)

Information about related party transactions and outstanding balances is outlined below:

	Income £	Expenditure £	Outstanding balances £	Commitments £
Michael Smith a trustee is a director of Epping Paving & Building Supplies Ltd				
At end date 2022	-	-	-	-
At end date 2021	-	534	-	-
Sharon Milne, spouse of Treasurer and Vice Chair Richard Milne, provided Counselling Services				
At end date 2022	-	210	-	-
At end date 2021	-	480	-	-

The following employees are also trustees or Representatives on the Deanery Synod. The trustees are satisfied that all salaries are either at or below market rate for similar roles in the area.

Name	Position	Gross pay £	Employer Pension £
Amanda Hart	Operations Manager and PCC Secretary	28,845	678
Total		28,845	678

The following employees are related parties via family connections to either the trustees or key management personnel. The trustees are satisfied that all salaries are either at or below market rate for similar roles in the area.

Name	Relationship	Gross pay £	Employer Pension £
Caroline Jane Macdonald	Spouse of Chairman Malcolm Macdonald	11,469	157
Martin Huff	Spouse of PCC Member Julie Huff	24,201	-
Total		35,670	157

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20 Capital and Major Repairs Commitments

	2022 £	2021 £
Contracted but not invoiced	-	-
Authorised but not contracted for	-	-
	<u>-</u>	<u>-</u>

21 Financial Instruments

The Charity's financial instruments may be analysed as follows:

Financial Assets

	2022 £	2021 £
Financial Assets Measured at Cost		
Cash and Cash Equivalents	147,307	175,508
Financial Assets Measured at Amortised Cost		
Other Debtors	4,469	7,304
Total Financial Assets	<u>151,776</u>	<u>182,812</u>

Financial Liabilities

Financial Liabilities Measured at Amortised Cost

Trade Creditors	-	-
Other Creditors	8,051	9,033
Total Financial Liabilities	<u>8,051</u>	<u>9,033</u>

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**NOTES TO THE FINANCIAL STATEMENTS
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22. 2021 Statement of Financial Activities

	Unrestricted funds £	Restricted Hope Centre £	Restricted Living Hope	Restricted Church Hall £	Total £
Income and endowments from:					
Donations and legacies	300,654	-	-	-	300,654
Charitable activities	18,552	-	-	-	18,552
Investments	64	-	-	-	64
Other	40,218	-	-	-	40,218
Total income and endowments	359,488	-	-	-	359,488
Expenditure on:					
Raising funds	27,769	-	-	-	27,769
Charitable activities	306,462	25,398	1,495	34,868	368,223
Governance	5,560	-	-	-	5,560
Total expenditure	339,791	25,398	1,495	34,868	401,552
Net movement in funds	19,697	(25,398)	(1,495)	(34,868)	(42,064)
Reconciliation of funds:					
Total funds brought forward	217,285	965,496	8,000	1,283,581	2,474,362
Total funds carried forward	236,982	940,098	6,505	1,248,713	2,432,298