

**Charity number: 1130651**

**The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Hounslow**  
**Trustees' report and financial statements**  
**for the year ended 31 December 2021**

**The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Hounslow**

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## **The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Hounslow**

### **Legal and administrative information**

**Charity number** 1130651

**Working name** The PCC of the Ecclesiastical Parish of Holy Trinity Hounslow

**Business address** The PCC of the Ecclesiastical Parish of Holy Trinity Hounslow  
High Street  
Hounslow  
TW3 1HG  
2085779048

<b>Trustees</b>	Rev Sally Baily	Vicar appointed Sep 21
	Warren Frank	Treasurer
	Rajani Raveendran Abram	Appointed May 21
	Rebecca Asio	
	Mary Britton	
	Lovella Christian	Appointed May 21
	Rev Immanuel Christian	
	Stallone Immanuel Christian	
	David Egyiawan	
	Peter Furze	
	Steve Hopkins	Appointed May 21
	Eileen Marfe	
	David Marsh	
	Charles Omokhuale	Served until May 21
	Davina Paul	
	Robin Peter	
	Alice Philip	
	Deena Reddy	Appointed May 21
	Rev Dave Roberts	
	Tatiana Sakharova	
	David Thangarajah	Appointed May 21
	Francis Logan	Served until Feb 21
	Anisa Gill	Served until Dec 20
	Sarah Hatch	Served until May 21
	Anya Podles	Served until May 21
	Evandro Pereira de Rezende	Served until May 21
	Nilay Christie	Served until May 21
	Tatjana Dashkevych	Served until May 21
	Richard Fillingham	Served until May 21
	Pete Flint	Served until May 21
	Sue Armitt	Appointed May 21

**Independent Examiner** John Thomas B.Sc (Econ) FCCA  
Chartered Certified Accountant  
450 Bath Road  
Longford, Heathrow  
UB7 0EB

**The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Hounslow**

**Report of the trustees for the year ended 31 December 2021**

The trustees present their report and the financial statements for the year ended 31 December 2021. The trustees who served during the year and up to the date of this report are set out on page 1

Please refer to the attached addendum which comprises a detailed information and explanation of the Trustees' Report.

**Statement of trustees' responsibilities**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales (the Charities Act 2011), requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of The Parochial Church Council:



**Alice Philip**  
**Churchwarden and Vice-Chair**

**Date:** 27/10/2022

**The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Hounslow**

**Independent examiner's report to the trustees on the unaudited financial statements of The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity Hounslow**

I report on the accounts of The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity Hounslow for the year ended 31 December 2021 which are set out on pages 2 to 12.

**Respective responsibilities of trustees and independent examiner**

The charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the - Charities Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ACCA.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep proper accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Thomas B.Sc (Econ) FCCA  
Chartered Certified Accountant  
450 Bath Road  
Longford, Heathrow  
UB7 0EB

Date: 28/10/2022

**The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Hounslow**

**Statement of financial activities  
For the year ended 31 December 2021**

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	2021 Total £	2020 Total £
<b>Income</b>						
Voluntary income	2	123,051	129,076	-	252,127	264,698
Activities for generating funds	3	123	-	-	123	1,021
Income from investments	4	7,359	-	-	7,359	7,235
Church activities	5	18,833	-	-	18,833	6,985
<b>Total income</b>		<b>149,366</b>	<b>129,076</b>	<b>-</b>	<b>278,442</b>	<b>279,939</b>
<b>Expenditure</b>						
Cost of generating voluntary income	6	10,063	12,281	-	22,344	7,369
Church activities	7	116,354	39,902	-	156,256	196,840
Governance costs	8	32,301	65,021	-	97,322	117,204
<b>Total expenditure</b>		<b>158,718</b>	<b>117,204</b>	<b>-</b>	<b>275,922</b>	<b>321,413</b>
<b>Net incoming/(outgoing) resources before other recognised gains and losses</b>		<b>(9,352)</b>	<b>11,872</b>	<b>-</b>	<b>2,520</b>	<b>(41,474)</b>
<b>Other recognised gains and losses</b>						
Gain/(Loss) on investment		-	-	36,010	36,010	16,196
<b>Net movement in funds</b>		<b>(9,352)</b>	<b>11,872</b>	<b>36,010</b>	<b>38,530</b>	<b>(25,278)</b>
Total funds brought forward		33,452	76,418	251,722	361,592	386,870
Transfers		-	-	-	-	-
<b>Total funds carried forward</b>		<b>24,100</b>	<b>88,290</b>	<b>287,732</b>	<b>400,122</b>	<b>361,592</b>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 6 to 12 form an integral part of these financial statements.

**The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Hounslow**

**Balance sheet  
as at 31 December 2021**

	Notes	£	2021 £	£	2020 £
<b>Fixed assets</b>					
Tangible assets	10	5,397		11,656	
Investments	18	287,732		251,722	
		<u>293,129</u>		<u>263,378</u>	
<b>Current assets</b>					
Debtors	11	7,348		3,366	
Cash at bank and in hand		109,370		110,956	
		<u>116,718</u>		<u>114,322</u>	
<b>Creditors: amounts falling due within one year</b>	12	<u>(9,725)</u>		<u>(2,775)</u>	
<b>Net current assets</b>			<u>400,122</u>		<u>374,925</u>
<b>Non current liability</b>					
Creditors - amount falling due after one year	13	-		(13,333)	
<b>Net assets</b>			<u>400,122</u>	<u>361,592</u>	
<b>The funds of the charity:</b>	14				
Unrestricted income fund	15 & 16	24,100		33,452	
Restricted income fund	17	88,290		76,418	
Endowment fund	18	287,732		251,722	
<b>Total charity funds</b>		<u>400,122</u>		<u>361,592</u>	

The financial statements were approved by the trustees on

and signed on its behalf by



Warren Frank  
Treasurer



Alice Philip  
Churchwarden



Peter Furze  
Churchwarden

The notes on pages 6 to 12 form an integral part of these financial statements.

**Notes to financial statements  
for the year ended 31 December 2021**

**1 Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year. The transition to FRS 102 has resulted in no changes in accounting policies to those applied previously.

**1.1. Basis of accounting**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), and the Charities Act 2011.

**1.2. Cashflow**

The Charity has taken advantage of the exemption in FRS 102 from the requirement to produce a cashflow statement because it is a small entity.

**1.3. Fund accounting**

The unrestricted funds are funds available for charitable purposes within the objectives of the Charity.

The restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Trust for particular purposes. The cost of raising and administering such funds are charged against the specific fund.

**1.4. Income**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Income from investments is included in the year in which it is receivable.



# The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Hounslow

## Notes to financial statements for the year ended 31 December 2021

### 1.5. Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

### 1.6. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Plant and machinery - PA system depreciated on a straight line method at 25%  
Fixtures, fittings and equipment - Equipment depreciated on a straight line method at 25%

The depreciation policy has been changed from 15% reducing balance method to 25% straight line method.

### 1.7. Going Concern

The accounts have been prepared on the assumption that the Charity is able to carry on its activities as a going concern, which the trustees consider appropriate having regard to the circumstances.

## 2 Voluntary income

	Unrestricted funds	Restricted funds	2021 Total	2020 Total
	£	£	£	£
Donation/Standing Orders	82,475	595	83,070	99,082
Collections	9,849	-	9,849	7,940
Grant Income	4,469	121,716	126,185	129,901
Tax recoverable on gifts	20,875	70	20,945	16,759
Donations -Special donations	4,650	2,959	7,609	3,290
Donations -Gujarati -Hindi Services	682	2,925	3,607	3,372
Olive branch donation	-	811	811	3,207
Donations -Parent/Toddler/Youth	51	-	51	112
Donation-Prayer candles	-	-	-	502
Alpha donations	-	-	-	20
Other Income	-	-	-	513
	<u>123,051</u>	<u>129,076</u>	<u>252,127</u>	<u>264,698</u>

**The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Hounslow**

**Notes to financial statements  
for the year ended 31 December 2021**

**3. Activities for generating funds**

	<b>Unrestricted funds £</b>	<b>2021 Total £</b>	<b>2020 Total £</b>
Funerals, weddings, etc	123	123	1,021
	<u>123</u>	<u>123</u>	<u>1021</u>

**4. Income from investments**

	<b>Unrestricted funds £</b>	<b>2021 Total £</b>	<b>2020 Total £</b>
Investment	7,359	7,359	7,235
	<u>7,359</u>	<u>7,359</u>	<u>7,235</u>

**5. Church activities**

	<b>Unrestricted funds £</b>	<b>2021 Total £</b>	<b>2020 Total £</b>
Church lettings	18,833	18,833	6,985
	<u>18,833</u>	<u>18,833</u>	<u>6,985</u>

**6. Cost of generating voluntary income**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2021 Total £</b>	<b>2020 Total £</b>
Waste	2,618	-	2,618	1,290
Outreach	57	-	57	-
Bank charges	461	-	461	491
Depreciation	6,259	-	6,259	1,641
Vicar's expenses	668	12,281	12,949	3,947
	<u>10,063</u>	<u>12,281</u>	<u>22,344</u>	<u>7,369</u>

**The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Hounslow**

**Notes to financial statements  
for the year ended 31 December 2021**

**7. Church activities**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2021 Total</b>	<b>2020 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Outside giving	1,360	60	1,420	2,304
Kidsworld & Youth	394	-	394	1,184
Common fund	45,000	-	45,000	46,796
Clergy costs: Curate	-	-	-	37,216
Heat,light and water	10,808	672	11,480	8,238
Routine repairs & renewals	4,987	590	5,577	7,387
Health & Safety	1,485	-	1,485	3,008
Cleaning	4,481	600	5,081	8,140
Worship	7,398	4,144	11,542	17,156
IT, Computers & Advert	3,654	123	3,777	14,785
Curate-Overheads	1,296	24,342	25,638	14,851
Staff expenses, training & recruitment	3,283	574	3,857	2,161
Examination fee	2,000	-	2,000	2,000
Payroll fees, software & consultancy	8,213	945	9,158	8,516
Insurance	5,402	-	5,402	5,164
Major repairs Lighting,Stage,Warehouse	5,681	-	5,681	9,920
Freelance contractors	5,030	525	5,555	-
Postage , Stationery & Printing	525	-	525	2,232
Telephones & Internet	1,314	-	1,314	2,139
Olive Branch expenses	-	251	251	168
HR consultancy	2,442	-	2,442	-
Naya Jivan church services	-	5,916	5,916	-
Funerals, weddings etc	558	-	558	-
Other expenses	1,043	1,160	2,203	3,475
	<u>116,354</u>	<u>39,902</u>	<u>156,256</u>	<u>196,840</u>

**8. Governance costs**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2021 Total</b>	<b>2020 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Church Staff Salaries	29,821	63,763	93,584	111,905
Payment to Diocese (W-)	-	-	-	136
Pension cost	556	1,258	1,814	2,355
Alpha	-	-	-	1,013
Special events	1,924	-	1,924	1,795
	<u>32,301</u>	<u>65,021</u>	<u>97,322</u>	<u>117,204</u>

**The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Hounslow**

**Notes to financial statements**

**for the year ended 31 December 2021**

**9 Employees**

<b>Employment costs</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Wages and salaries	93,584	112,041
Social security costs	<u>1,814</u>	<u>2,355</u>
	<u><u>95,398</u></u>	<u><u>114,396</u></u>

No employee received emoluments of more than £60,000 (2020 : None).

**Number of employees**

The average monthly numbers of employees during the year, calculated on the basis of full time equivalents, was as follows:

<b>2021</b>	<b>2020</b>
<b>Number</b>	<b>Number</b>
<u>5</u>	<u>7</u>

Hammad Baily was paid £695 during the year for services rendered as Worship Director.

There were no other payments or expenses paid to any other PCC members, persons closely connected or related parties.

**10. Tangible fixed assets**

	<b>Plant and machinery £</b>	<b>Fixtures, fittings and equipment £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 January 2021	10,663	21,165	31,828
Additions	<u>-</u>	<u>-</u>	<u>0</u>
At 31 December 2021	<u><u>10,663</u></u>	<u><u>21,165</u></u>	<u><u>31,828</u></u>
<b>Depreciation</b>			
At 1 January 2021	8,309	11,863	20,172
Charge for the year	<u>968</u>	<u>5,291</u>	<u>6,259</u>
At 31 December 2021	<u><u>9,277</u></u>	<u><u>17,154</u></u>	<u><u>26,431</u></u>
<b>Net book values</b>			
At 31 December 2021	<u><u>1,386</u></u>	<u><u>4,011</u></u>	<u><u>5,397</u></u>
At 31 December 2020	<u><u>2,354</u></u>	<u><u>9,302</u></u>	<u><u>11,656</u></u>

**The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Hounslow**

**Notes to financial statements**

**for the year ended 31 December 2021**

<b>11. Debtors</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Other debtors	7,348	3,366
Prepayments	-	-
	<u>7,348</u>	<u>3,366</u>

<b>12. Creditors: amounts falling due within one year</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Accounts payable & other creditors	7,146	350
Other taxes and social security	579	425
Accruals	2,000	2,000
	<u>9,725</u>	<u>2,775</u>

<b>13. Creditors: amount falling due after one year</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Loan	-	13,333

**14. Analysis of net assets between funds**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>	<b>Total funds</b>
Fund balances at 31 December 2021 as represented by:	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible fixed assets	5,397	-	-	5,397
Current assets	28,428	88,290	287,732	404,450
Current liabilities	(9,725)	-	-	(9,725)
Non Current liability	-	-	-	-
	<u>24,100</u>	<u>88,290</u>	<u>287,732</u>	<u>400,122</u>

<b>15. Unrestricted funds</b>	<b>At 1 January 2021</b>	<b>Incoming resources</b>	<b>Transfers</b>	<b>Outgoing resources</b>	<b>At 31 December 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted fund	33,452	149,366	-	(158,718)	24,100

Unrestricted funds include the following designated funds

<b>16. Designated funds</b>	<b>At 1 January 2021</b>	<b>Incoming resources</b>	<b>Transfers</b>	<b>Outgoing resources</b>	<b>At 31 December 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Worship Masterclass fund	1,025	-	-	(695)	330
Staff reserves	2692	-	-	-	2,692
Major repairs & refurbishment fund	760	-	-	(752)	8
Legacy fund	24,016	-	-	(13,333)	10,683
	<u>28,493</u>	<u>-</u>	<u>-</u>	<u>(14,780)</u>	<u>13,713</u>

Fund for the training of the worship leaders

Fund towards staff reserves

Fund for major repairs and refurbishment

Fund to spend on the building work

Legacy fund was used to pay back an outstanding loan to the Diocese of London which had been taken to help pay for concrete works in previous years.

**The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Hounslow**

**Notes to financial statements  
for the year ended 31 December 2021**

**17. Restricted funds**

	At 1 January 2021	Incoming resources	Transfers	Outgoing resources	At 31 December 2021
	£	£	£	£	£
Olive branch	12,698	1,357	-	(251)	13,804
Tower Cross fund	499	-	-	-	499
Digital communication	2614	2,000	-	(2,614)	2,000
LHB Youth employment fund	3,720	-	-	-	3,720
Plant curate housing fund	109	23,677	-	(22,014)	1,772
Operations	29,094	-	-	(8,945)	20,149
Concrete fund	2,439	-	-	-	2,439
WT- Laptops, OM, PA, toilets	25,225	67,050	-	(61,490)	30,785
Farewell gifts	20	1,308	-	(1,328)	-
Suraj (Gift Envelope)	-	35	-	(35)	-
WGF-Card Machine	-	2,000	-	-	2,000
SW Laptop	-	1,000	-	(1,000)	-
Suraj household	-	644	-	(644)	-
Nayajivan Church	-	8,675	-	(5,916)	2,759
Nayajivan Salary Grant	-	20,000	-	(11,637)	8,363
Epiphany	-	791	-	(791)	-
St Katherine's Retreat'	-	539	-	(539)	-
	<u>76,418</u>	<u>129,076</u>	<u>-</u>	<u>(117,204)</u>	<u>88,290</u>

Fund towards Oliver branch - a drop in centre for homeless.

Fund in respect of installation of a feature on Holy Trinity tower

Fund for digital communication

Fund for youth employment project

Fund for plant curate housing fund

Fund for church operations

Fund towards the concrete repairs

Fund for WT- Laptops, PA & Operations manager

Fund for farewell gifts

Fund for other gifts

Fund from card machine

Fund for laptop

Fund towards Naya Jivan Church

Fund for salaries for Naya Jivan Church

Fund for Epiphany

Fund towards St Katherine's Retreat'

**18. Endowment fund**

	At 1 January 2021	Gains and losses	At 31 December 2021
	£	£	£
Endowment fund	<u>251,722</u>	<u>36,010</u>	<u>287,732</u>

Income from Endowment fund is to be used for church building improvements.