

Report on the Calendar Year 2021 for the Parochial Church Council of the Ecclesiastical Parish of Bishop's Stortford (St Michael). Charity Registered No 1130646

Aim and Purposes

St Michael's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, Reverend Derwyn Williams, in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. The PCC shares responsibility with St Joseph's Roman Catholic Church for the maintenance of the Windhill Churches Centre, Windhill, Bishop's Stortford.

Objectives and Activities

Outreach activities of various types continued in 2021, despite the restrictions everyone continued to live under. Messages and Newsletters have been sent to everyone whose details are held on the church management system (over 300 people) and have been used as a way for the Church to keep in touch with the wider Church community. Printed versions of the updates have been delivered by hand to a number of our parishioners who do not have computers, as a way of keeping in touch with them. We have done our best to continue to communicate with the wider world via our website, by ensuring that details of services and Zoom sessions are on our church calendar, and sermons and Vicar's reflections have been recorded and posted on the site. Volunteers have been able to deliver leaflets about Christmas and Easter seasonal services to some of the new housing developments in Stortford North. The Church building itself has been used as a means of Outreach with regular displays of prayers, Vicar's letters and other events on and around the doors of the Church for visitors and passers-by to see - for example at Christingle and Mothering Sunday. The stewards who were on duty for the regular opening of the Church for prayers were also able to engage with visitors until stewarding ended in summer 2021.

To facilitate this work, it is important that we maintain the fabric of the Church of St Michael's and the Windhill Churches Centre. To this end the Churchwarden and Deputies carry out day to day maintenance on the Church building and the Assistant Curate's house aided by the members of the Fabric Committee and others. Other, more serious items are passed to specialist contractors and tradesman following agreement by the PCC. Where required submissions are made to the Diocesan Advisory Office for their advice and approval, and any Faculty permissions obtained from the Diocesan Chancellor. The Centre is managed by a Joint Committee which handles the required maintenance requirements. All

necessary inspections, both legal and advisory, are carried out and subsequent actions are undertaken to deal with any matters which require attention.

Achievements and Performance

Worship and Prayer

The PCC focuses the church's attention on its vision to be people who know, love, and serve God. Our mission is to broaden our knowledge of God through preaching and to deepen our love of God through worship and prayer, in particular by ensuring that the acts of corporate worship offered to God are carried out to the highest standard possible. It is important that the atmosphere, decoration and ordering of the church building is conducive to such worship, that people have the resources required to enable them to worship, to pray and to hear the preaching, and that all music is made as part of the offering of worship to God and in a way which inspires people and brings them closer to God.

This year services have been broadcast via Zoom as well as in person, strict adherence to social distancing measures have been adhered to for the safety of the congregation until restrictions were lifted in July 2021. The choir resumed activity in September 2021 and its scope has gradually increased. Service of the Word has been predominant with vocal musical contributions as permitted but always including music in our worship.

From April 2021 our children's work re-activated, with Tiny Tots on Wednesdays, and Godly Play on Sundays.

At present there are 144 parishioners on the Church Electoral Roll, but this number is expected to increase. The average weekly attendance over all services increased to 110 but this number increased at festivals (significantly at Easter and Christmas periods). Also the pandemic has had an ongoing effect on the attendance at services as some of our congregation have been shielding or feeling unable to attend.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and commend the person into God's keeping. Occasional offices increased in number in 2021 thankfully with 8 baptisms, 2 weddings and 8 funerals in our church.

Church Fabric

Jerry Lander has been appointed as our architect and it has been agreed that the Quinquennial Inspection will take place in the new year, after the Bells Restoration.

The 2019 break in work was finally completed with the repair of the South Porch stained

glass window just after our last APCM. We have been notified that our War Memorial has been designated as a Listed Building and added to the Statutory List under the Planning (Li) Act 1990. The choir robes and surplices have all been cleaned at a cost of £1500 with a bequest of £500 going toward this.

Regular servicing and maintenance contracts are undertaken which Terry Pigram oversees and to whom we are hugely indebted. He is gradually replacing the chandelier lighting with LED bulbs. Gill Johnson now looks after the cleaning rota and her small teams come in for an hour on the last Saturday of the month. John Steward has cleaned and blacked the Votive candle stand and the Font stand, and staining the wooden cover will shortly be repaired. John is continuing to manage the purchasing of 2 wooden candlesticks to be placed on The Lady Chapel altar in memory of Philip Smith. He also works tirelessly on our Archives which now have a much better record.

The Fabric committee met in the Autumn and working parties have been about the churchyard clearing debris and checking gutters and drains. We have managed to form a good contact with the Town Council who are responsible for much as a closed churchyard. We are grateful to Nigel Turner who continues to look after the Interment Area and also to Martin Greenwood who looks after the WCC garden areas.

Deanery Synod

The PCC has 3 Lay representatives on the Bishop's Stortford Deanery Synod. The Deanery Synod represents a means of discussion and communication between the constituent member churches of the Deanery, and is a means of communication between the Diocese of St Albans and our Deanery. There were no business meetings for the 2020-2023 Triennium during 2021 due to the ongoing Covid-19 restrictions. There were several informal Zoom meetings held and the annual Deanery Communion Service took place in November.

During the summer we said goodbye to our Area Dean, Revd Mandy Brown, but no new appointment was immediately forthcoming. In the New Year, the Revd Tim Weeks was appointed acting Area Dean until the Revd Gaz Tracey (St James the Great Thorley) takes over in May 2022.

Our current lay representatives are Margaret Fox (returning as replacement for Vivienne Emmett who stood down during 2021), Peter Rixson and Michelle Durnell.

The Church Centre Complex

The group usually meet 4 times a year with the priests taking it in turn to chair each year and resumed meeting in 2021. Finance remained satisfactory in 2021 as expenditure continued to be lower due to the restriction of activities.

St Joseph's office is situated upstairs in the Centre and Debbie Jackson, their administrator, has continued to work there and Derwyn uses his office as before on a regular daily basis and so both are able to keep an eye on the building. We are indebted to Terry Pigram who

works tirelessly and on most days always finding various jobs which need attention, including cleaning windows and sweeping outside to uphold good standards. At our regular wardens meeting with the vicar he is able to discuss any particular problems and usually comes up with a solution for which we are most grateful.

The Centre gradually came back to life from July 2021 with fellowship after services and church meetings.

Mission and Evangelism

Local church giving, agreed at the 2020 APCM, was donated early in 2021. The Charities Support Group had a more normal year in 2021, though sadly we did not feel able to go ahead with the Holly Fair, however we were able to make and sell holly wreaths raising £500.

The PCC contribution (£19,100 for this year including £5,000 for local church giving) and our fundraising enabled the Charities Support Group to give £7,836 to overseas charities and £12,500 in UK donations. Our appeals were mostly for work overseas and raised £3,755. We collected £870 for the Bishop's Harvest Appeal and rounded up the Lent Appeal money to donate £700 to Mary's meals and £700 to Church Army. Other appeals were for Afghanistan, Haiti (earthquake) and St Vincent (volcano).

Our total giving in 2021 was £24,091. The group continue to regularly review local charities and also those we support further afield. Many organisations were resuming their work in 2021. Some charities were unable to operate as usual, often due to uncertainty with covid. We therefore found other causes, particularly with local connections and made donations. These included Red Kite and Herts Welcomes refugees. These newer charities are reviewed alongside our other charities (about 30 in total). Letters of thanks can be found on the church website. We also update the church CSG board with information.

Ecumenical Relationships

St Michael's is a member of Churches Together in Bishop's Stortford and a representative of the church serves on the Churches Together in Bishop's Stortford Forum and the Ecumenical Ministers Fellowship. We contribute to and participate in a range of ecumenical activities, including Food Bank, The Portland Contact Centre, Holiday Bible Week and the Holy Trinity Night Shelter. We also participate in and contribute to ecumenical prayer and worship on Good Friday and during the Week of Prayer for Christian Unity. To highlight this year: the Food Bank continues to be busy providing essential provisions by delivery and to walk-in clients and the Night Shelter has recently gained accreditation from Housing Justice.

Financial Review

1.1 Financial Performance in 2021

Total receipts on unrestricted funds were £206,305. £106,464 was from tax efficient planned givers to the Church Giving Scheme, plus other planned giving (not tax efficient) of £4,849. Tax recoverable from Gift Aid amounted to £26,787. Collections taken in church produced £4,912, some of which was gift aided.

£200,494 was spent on the Christian Ministry of St Michael's Church. Of this £108,718 related to the Diocesan Quota and £24,111 was given to different charities at home and abroad. The balance represents the cost of running the church and the St Michael's share of the Windhill Churches Centre. In respect of the church quinquennial work £1,720 was recovered from VAT on last year invoices and further bills.

Since the COVID-19 lockdown in March 2020 the church has suffered mainly loss of income on collections at normal services and loss of income at the Windhill Church Centre. Despite the unusual circumstances, the church decided to make additional donation of £5,000 (included on the £24,110) to support local churches in response to the COVID-19 pandemic.

In February 2019, the church suffered a break in. Whilst most of the cost was covered by our Insurance policy in 2021, there were some expenses of £2,924 not covered. Back in 2019 an appeal to assist with the uncovered costs raised £1,773.

Fund Raising for the Bells Appeal continued this year, and the sum raised in 2021 was £92,803, making total fund carried forward £181,505. As part of the Bells project the PCC is committed to providing £23,000 (partly covering necessary quinquennial work), and that sum will be paid to the Bell fund in 2022.

1.1.2 Provisions

Various provisions were made during 2021 as follows:

Property Repair Fund - £10,000

Cowell House Maintenance - £1,000

Our reserves have been carefully invested and an original sum of £225,000 set aside as an endowment for the benefit of the WCC is with the CBF Church of England Investment Fund - Income Shares, the value at the end of December was £427,430. A further £80,000 was invested in the COIF Charities Ethical Investment Fund - Income Units, this was valued at £137,527 at the same date.

Fund	Date of initial deposit	Initial deposit	Value at end of December 2020	Value at end of December 2021
CBF Investment account	2013	£225,000	£373,937	£427,430
COIF Ethical Investment Fund	2014	£80,000	£121,206	£137,527

The Cowell House property has been let since March 2018 bringing in an income of £1,334 per calendar month. Cowell House is valued in our fixed assets at a cost of £67,828. We believe the current market value is in excess of £450,000.

1.2 Church Workers Pension Fund (CWPF) – standard annual statement

St Michael's (Bishop's Stortford) PCC participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the employer and the other participating employers.

The Church Workers Pension Fund has two sections: the Defined Benefits Scheme, and the Pension Builder Scheme, which has two subsections; a. a deferred annuity section known as Pension Builder Classic, and, b. a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2021: £1,185 2020: £1,175).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2019. The next valuation is due as at 31 December 2022.

For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review, the Board chose to grant a discretionary bonus of 3% following improvements in the funding position over 2021. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, St Michael's (Bishop's Stortford) PCC could become responsible for paying a share of the failed employer's pension liabilities.

1.3 Reserves Policy

The PCC has formulated the following policy, relating to our reserves.

1. The cash maintained on the PCC's main account should be £50,000 minimum.

2. Annual transfers should be made to the Property Repairs Fund (£10,000), Cowell House Maintenance (£1,000), and the WCC Dilapidations Fund (£2,000).
3. An Endowment Fund of £225,000 should be maintained to provide an income to assist with the outgoings on the WCC.
4. The above policies will be reviewed annually by the Finance Committee.

Volunteers

We should like to thank all the volunteers who give of their time to keep the church vibrant and lively and to maintain the fabric. In particular, we should mention the churchwarden Mrs Rosemary Thomson and Deputy Wardens Mr Peter Rixson, Mr Terry Pigram and Mr Roger Sudbury whose hard work has enabled the church to run smoothly throughout the year. Great thanks go to Mrs Claire Conquest and Mrs Gill Johnson who took over the role of Deputy Wardens in 2021, with an eye to election as Churchwardens in 2022.

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Michael's the membership of the PCC consists of the incumbent (our vicar), churchwardens, the reader and members elected by those members of the congregation who are on the electoral roll of the church. All of those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding how the funds of the PCC are to be spent.

The full PCC met more regularly this year via Zoom with a high average attendance, to keep abreast of the ever changing Government regulations and Parish needs.

The Finance Committee and Charity Support Group carried on their meetings to support and contribute to the work of the full PCC. Other committees were in obedience or working ad hoc. At the end of 2021 a task was facing the PCC to re-conceive its organisational and working structures.

Administrative Information

St Michael's Church is situated in Windhill, Bishop's Stortford. It is part of the Diocese of St

Albans within the Church England. The correspondence address is Windhill, Bishop's Stortford, Hertfordshire, CM23 2ND. Registered Charity Number: 1130646

PCC members who have served at any time from the date of the APCM in 2020 until the date this report was approved are:

Ex officio members:

Incumbent: The Reverend Derwyn Williams (Chairman)

Warden: Mrs Rosemary Thomson

Elected members:

Mrs Val Ashwood

Mr Peter Ballard

Mr Nick Cole

Mrs Claire Conquest

Mrs Sarah Copley

Ms Michelle Durnell, representative on Deanery Synod

Mrs Vivienne Emmett, representative on Deanery Synod

Mr Alasdair Evan

Miss Margaret Fox, representative on Deanery Synod

Mrs Caroline Galwey

Mrs Lynn Graseman

Mrs Susan Halliwell

Mrs Gill Johnson

Mr Gary Jones

Mr Peter Jones

Mr Bill Macdonald

Mrs Graziana Maddalozzo

Mr Peter Mannings

Mrs Fae Nelson

Mr Martin Pettitt

Mr Peter Rixson, representative on Deanery Synod

Mr John Steward

Mr Roger Sudbury

Mrs Rosemary Thomson

**Approved by the PCC on and signed on their behalf by the Reverend
Derwyn Williams (PCC Chairman)**

TREASURER'S REPORT TO THE APCM ON 29/05/2022

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ST MICHAELS CHURCH BISHOPS STORTFORD - 1130646

Balance Sheet detailed

		As at 31/12/2021	As at 31/12/2020
Fixed assets			
	4000002: 24 APTON ROAD	67,827.82	67,827.82
	4000003: WINDHILL CHURCHES CENTRE	821,482.83	821,482.83
	4000004: hall equipment	14,525.23	17,791.23
	4000025: BOX ORGAN	—	—
	4000030: PHOTOCOPIER	527.01	1,047.01
	Total Fixed assets	904,362.89	908,148.89
Current assets			
	A1501: Bank current account	31,315.58	51,226.00
	A1505: CHURCH IMPS 7001D	82,262.83	67,678.08
	A1506: CBF INVESTMENT ACCOUNT	225,000.00	225,000.00
	A1507: INVESTMENT IN COIF ETHICAL INVESTMENT FU	80,000.00	80,000.00
	A1508: CAF BANK	822.00	910.00
	A1510: DR TURNER A/C 7007D	2,643.22	2,641.84
	A1512: HSBC TOWER A/C	421.61	301.57
	A1514: CHARITY SUPPORT GROUP CSG A/C	1,518.74	862.17
	A1515: BELLS APPEAL A/C	181,505.72	69,184.84
	A1516: MUSIC AT ST MICHAELS A/C	2,260.24	1,862.70
	A1518: SOCIAL CTEE A/C	1,890.28	3,890.10
	Z05: ACCOUNTS RECEIVABLE	10,511.19	17,978.97
	Total Current assets	620,151.41	521,536.27
Liabilities			
	Z04: Accounts Payable	—	—
	Total Liabilities	—	—
	Net Asset surplus (deficit)	1,524,514.30	1,429,685.16
Reserves			
	Excess / (deficit) to date	94,829.14	44,972.46
	Z01: Starting balances	1,429,685.16	1,384,712.70
	Z03: Gains and losses own use	—	—
	Total Reserves	1,524,514.30	1,429,685.16

Represented by Funds		
Unrestricted	75,467.10	78,138.74
Designated	1,042,541.48	1,037,844.74
Restricted	181,505.72	88,701.68
Endowment	225,000.00	225,000.00
Total	1,524,514.30	1,429,685.16

CHARITY ACCOUNTS UNDER THE CONTROL OF THE PAROCHIAL CHURCH COUNCIL
as at 31st DECEMBER 2021

ALL INVESTED IN COIF CHARITIES INVESTMENT FUND - INCOME UNITS

**J BAYNES AND E JONES CHARITIES FOR REPAIRING PARISH CHURCH
ACCOUNT NO 325130001T - E JONES**

425 UNITS VALUE	£8,740.72
2020 value	£7,654.85

ACCOUNT NO 325130002T - J BAYNES

260 UNITS VALUE	£5,347.26
2020 value	£4,682.96

**BISHOP'S STORTFORD ST MICHAEL CHURCH OF ENGLAND
ECCLESIASTICAL PURPOSES
ACCOUNT NO 366100001T**

415 UNITS VALUE	£8,535.06
2020 value	£7,474.73

**CHURCH CHARITY AND DR TURNER'S CHARITY
ACCOUNT NO 319650002T - Bishops Stortford Church Charity**

2022 UNITS VALUE	£41,585.26
2020 value	£36,419.05

As at 31st December 2020 the increased value is 6.40% of the 2019 figure.

total for 2021	£64,208.30
total for 2020	£56,231.59
difference	£7,976.71
increase in value	14.185461 %

PS.As at 31st December 2020 the increased value is 6.40% of the 2019 figure.

ST MICHAELS CHURCH BISHOPS STORTFORD - 1130646

Fund totals - Details

Selected period: 01 January 2021 to 31 December 2021

Fund	Opening balance	Closing balance
APPEAL - ORGAN APPEAL FUND		
Designated	—	—
Restricted	—	—
	—	—
BELL - BELL FUND		
Restricted	88,701.68	181,505.72
	88,701.68	181,505.72
COWELL - COWELL HOUSE FUND		
Designated	1,525.00	929.00
	1,525.00	929.00
FAMILY - FAMILIES MINISTRY FUND		
Designated	30,000.00	30,000.00
	30,000.00	30,000.00
ORGAN - ORGAN FUND		
Designated	—	—
	—	—
Churchimp - IMPROVEMENTS TO CHURCH		
Designated	64,917.04	65,917.04
	64,917.04	65,917.04
General - General fund		
Unrestricted	78,138.74	75,467.10
	78,138.74	75,467.10

Fund	Opening balance	Closing balance
Discr - DISCRETIONARY		
Designated	289.80	289.80
	289.80	289.80
Repair - REPAIRS TO PROPERTY		
Designated	30,323.98	38,401.34
	30,323.98	38,401.34
WCC - WINDHILL CHURCHES CENTRE		
Designated	—	—
Endowment	225,000.00	225,000.00
	225,000.00	225,000.00
Drturner - FOR EDUCATION OF YOUNG PEOPLE		
Designated	2,640.03	2,641.41
	2,640.03	2,641.41
Capital - props, fld ltg,box organ eqpt		
Designated	908,148.89	904,362.89
Endowment	—	—
	908,148.89	904,362.89
Overall totals	1,429,685.16	1,524,514.30

COMPARISON OF BUDGET WITH ACTUAL USING SOFA AS AT 31/12/2021

	ACTUAL 2020	notes	BUDGET 2021	ACTUAL 2021	notes	BUDGET 2022
INCOME						
CHURCH GIVING SCHEME	112,250		110,000	106,464		110,000
OTHER PLANNED GIVING not tax efficie	5,844		6,000	4,849		6,000
TAX RECOVERED	28,932		28,000	26,787		28,000
COLLECTIONS	5,646		3,600	4,912		4,800
OFFERTORY BOX	1,403		1,700	3,246		3,000
DONATIONS	1,607		750	1,464		1,500
SUB TOTAL	155,682		150,050	147,722		153,300
MUSIC COMMITTEE	408		0	898		0
CHARITY SUPPORT GROUP CSG	18,403	red bucket	0	5,667	red bucket	0
DIVIDENDS AND BANK INTEREST	15,960		16,000	16,237		16,000
RENT FROM PROPERTY	17,463		18,000	17,883		18,000
FEES WEDDINGS & FUNERALS	1,569		1,500	2,687		2,000
MAGAZINE INCOME	390		0	0		0
MAGAZINE ADVERTS	1,065		0	0		0
CHURCH FLOWERS	245		0	324		0
SOCIAL COMMITTEE	716		0	0		0
WINDHILL CHURCHES CTRE INCOME	3,780		2,000	410		1,000
INSURANCE CLAIMS	0		0	11,759		0
LISTED PLACES OF WORSHIP GRANT	6,707		0	1,720		0
TOTAL INCOME	222,388		187,550	205,305		190,300
ORGAN APPEAL INCOME	0		0	0		0
OTHER LEGACIES	0		0	1,000		0
BELL APPEAL FUND	32,264	restr to bells	0	92,803	restr to bells	0
TOTAL INCOMING RESOURCES (A)	222,388	excl restr to bell	187,550	206,305	excl restr to bells	190,300
RESOURCES USED						
QUOTA	116,053		108,718	108,718		107,295
UTILITY BILLS	3,019		3,296	4,468	(D)	9,468
CLERGY EXPENSES	2,359		2,400	3,208	(E)	2,235
RUNNING EXPENSES	11,966		11,650	14,029	(F)	12,517
COSTS OF TRADING	10,052		8,000	9,910	(G)	13,000
SALARIES	18,239		18,900	18,316	(H)	23,076
MISSION GIVING	39,226	PCC+red bck	19,100	24,111	PCC+red bck	14,100
MAJOR REPAIRS - BUILDING	4,979	QI + plaster wor	0	3,051	QI + plaster work	0
MAJOR REPAIRS OTHER PCC PROPERTY	0		0	0		0
SUNDRIES (BREAK-IN EXPENSES)	0		0	14,683		0
TOTAL RESOURCES USED (B)	205,894		172,064	200,494		181,691
OVERSPEND / SURPLUS (A-B)	16,494		15,486	5,812	(C)	8,609
	In addition we transferred from the general fund £10,000 to the property reserve fund, £1,000 to Cowell House Fund and £15,000 to the Families Minister Fund.		We propose to transfer £10,000 to Property Reserve Fund and £1,000 to Cowell House Fund.	In addition we transferred from the general fund £10,000 to the property reserve fund and £1,000 to Cowell House Fund.		We propose to transfer £10,000 to Property Reserve Fund and £1,000 to Cowell House Fund.

Breakdown of figures above:

(D) UTILITY BILLS:

2005017

electricity

1,597.37

	2005018	gas	2,645.53
	2005019	water	225.21
			4,468.11
(E) CLERGY EXPENSES:	2002001	car expenses	561.60
	2002002	clergy telephone	1,415.56
	2002005	visiting speakers	229.50
	2003001	Cowell house expenses - curate	0.00
	2007005	laundry & robes	1,001.05
			3,207.71
(F) RUNNING EXPENSES	2005010	printing & stationery	1,184.77
	2005011	CMF expenses	0.00
	2005016	insurance	5,531.48
	2005060	miscellaneous expenses	4,174.66
	2005061	books	90.56
	2006000	repairs & cleaning	905.80
	2006005	organ/piano tuning	1,127.00
	2007004	music & RSCM	500.00
	2007006	wine & candles	514.55
	2017001	tiny tots expenditure	0.00
	2017002	junior church expenditure	0.00
			14,028.82
(G) COSTS OF TRADING	2003001	Cowell house expenses - no curat	2,125.51
	2004001	church flowers	505.57
	2005051	magazine expenses	0.00
	2010020	wcc running costs	2,279.28
	2010021	wcc expenditure	5,000.00
	2017012	social committee exp	0.00
			9,910.36
(H) SALARIES	2007001	musical director	2,342.00
	2007002	organist	1,400.00
	2007003	choir	0.00
	4000000	parish administrator	14,574.42
			18,316.42

reconciliation: actual accounts x this comparison report

this comparison report: 5,811.89 **(C)**

(-)	0101007	clergy and casual duty fees	0.00
	01055B11	inc susp acc - property reserve tf	11,000.00
	0105A01	legacies Bells, restricted fund	92,803.25
(+)	2005013	depreciation photocopier	-520.00
	2005014	depreciation hall equipment	-3,266.00
	2005015	depreciation box organ	0.00
	2004000	Cowell House maintenance	-1,000.00
	2005012	Families Ministry Reserve	0.00
	2006001	property maintenance	-10,000.00
	2006002	maintenance of organ	0.00

total 94,829.14

income and expenditure actual accounts: 94,829.14 difference = 0



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity name
The Parochial Church Council of the Ecclesiastical Parish of Bishop's Stafford (St Nicholas)

On accounts for the year
ended

31 December 2021

Charity no
(if any)

1130646

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/12/2021.

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]]. ~~Delete [] if not applicable.~~ ICAEW.

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (~~other than that
disclosed below *~~) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* ~~Please delete the words in the brackets if they do not apply.~~

Signed:

Peter Corley

Date:

14/3/22

Name:

PETER CORLEY FCA (Retired)

Relevant professional
qualification(s) or body

Institute of Chartered Accountants in

(if any):

England & Wales

Address:

144 NORTH ROAD

HERTFORD

HERTS

SG14 2BZ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.