

**The Parish of St Mary and St Paul, Hemel  
Hempstead**

**Annual Report and Accounts**

**for the year ended 31 December 2022**

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## **The Annual Report**

The Parochial Church Council (PCC) of the Parish of St Mary and St Paul is chaired by the Team Rector of the Benefice, the Revd Canon John Williams, (inducted on 30<sup>th</sup> March 2017). He is supported by the three\* Team Vicars in the wider benefice and in the parish by self-supporting (The Revd Luke Geoghegan) and retired clergy (The Revd Diana Spink+ & The Revd Canon Richard Leslie).

*\* vacancy at St Barnabas, Adeyfield from summer 2022.*

*+ Diana, who was a much loved and valued priest in the parish died unexpectedly in August 2022*

## **Aims and Purposes**

The PCC believes that the purpose of the church in this parish is to promote within the ecclesiastical parish - and the church congregations - the pastoral, evangelistic, social and ecumenical mission of the Christian Faith as set out by the Church of England and reflected in the catholic creeds. The PCC is also specifically responsible for the maintenance of St Mary's Church and Hall in the Old Town centre of Hemel Hempstead and St Paul's building complex in Highfield. The buildings are viewed as a resource to be used by the congregations for public worship, baptisms, weddings, thanksgivings and funerals, parish organised activities and also extensively by the local community.

## **Objectives and Activities**

The PCC agreed an updated Mission Action Plan at the beginning of 2022 including the following SMART Goals:

- Improve the warmth and welcome of our notice boards
- Make the new website still more welcoming and interactive
- Put up banners facing the park with news of events in the church and the High Street
- Provide regular and sustained giving to Highfield Fridge
- Run Art in the Nave and Extravaganza '22
- Encourage the relaunch of the Friends of St Mary's
- Further develop Café/Messy Church offerings at both churches
- Provide lay led Lent Course
- Provide regular non-Eucharistic service for non-church people in the community
- Survey church and community to find out what they would like our churches to provide for them
- Carry out an eco-audit of all buildings
- Come up with a specific project to reduce the impact of climate change
- Look at cost of installing solar panels on St Paul's roof

## **Focus and Meaning of our Activities**

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The regular Sunday and weekday services give a focus and meaning for everything else that happens in parish life. The worship of Almighty God is central to the way the Christian functions and the parish seeks to nurture and encourage this and to draw the whole community into this expression of God's love and forgiveness. Remembering our historic status as the Established Church and our responsibility to welcome everyone - with or without a faith - into buildings which speak of God's unconditional love, we seek to keep our buildings open and welcoming as much as possible.

The church tries to foster and encourage outreach and charitable works both from individual members of the church community and by PCC initiatives. The Clergy support Church and community by carrying out baptisms, weddings, funerals and special blessings for those who, regardless of their connection with the local worshipping community, feel at these important times a church service and the human contact that surround this is important. The connections with our local schools and the Uniformed (Scouting) Organisations within the parish continue to recover from the time of the pandemic. The buildings we care for are greatly valued by these groups and this is very encouraging.

### **Pastoral Care**

The Church seeks to offer pastoral support and care to church members and people within the community. The special monthly outreach to the residential homes was partially restored during 2022 and this is encouraging. The monthly Pastoral Group meets on the first Monday of each month to discuss current pastoral needs and to pray for the sick, to discuss ministry to others on the margins and in need and to pray for them.

### **Mission and Community Support**

Within the Parish there continues to be a strong sense of the need to support the under privileged here and abroad. The Parish was one of the main drivers to establish DENS (Dacorum Emergency Night Shelter) in 1993. It continues to support it through gifts of food and occasional donations. St Paul's continues to support the Highfield Fridge. Plans were formulated at the end of 2022 to run a regular Warm Hub in St Mary's Hall as part of the Borough Council initiative to help those in need and on the margins. The parish has also raised funds to support Ukrainian refugees who have come to the local community as a result of the recent conflict.

The parish seeks to support local charities that help in defined ways like the Foodbank, Street Pastors, Citizens Advice, Liberty Tea Rooms, Christians Against Poverty, chaplaincy to the waterways, the local Hospices and Dacorum Community Trust.

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Since 1998 St Paul's has supported Christian Aid's initiatives in Nicaragua and other donations from the whole parish included: the Bishop's Harvest Appeal, the World Day of Prayer and St Mary's Sunday School have in the past raised money for charity.

Members of the Parish established the UK Langa Pre-School Trust (LTPT) in 2011 and this independent trust is run on a voluntary basis in support of 500 children in Cape Town, South Africa. The Trust is supported in many ways by the Parish and each year sees some wonderful new and regular events to raise money and awareness for this important cause.

## **The Buildings**

The Parish are custodians of buildings that need to be looked after and in particular one of these is Grade 1 listed, which needs maintaining and to be available to the public for church services, community & school events as well as for the general visitor. The Parish provides the framework that allows the maintenance of these historic buildings and the opening to the public to happen, so that the buildings are available to be visited by the public without charge as well as allowing them to be passed on to future generations. Work has continued both at St Mary's and St Paul's to improve the condition of all our buildings so that they are better able to serve community and parish. The PCC is grateful to the Friends of St Mary's and all who make repair and maintenance possible.

## **Reaching out and coming in**

In 2022 our churches at last were able to put the time of social distancing and limitations to our worship and outreach behind us, but it has been a slow road back to a new normal. The continuation of our zoom ministry each Sunday and for other special events has been well received and continues to be a lifeline to the house-bound and those who are self-isolating.

The second year of a reopened St Mary's, with people able to visit every day between 10 and 5, has cemented this important part of our outreach with increasing numbers visiting, praying, lighting a candle and contributing financially to the church. The PCC is very grateful to all those who have made this possible especially by opening and closing the building.

Our engagement with the Old Town market has continues to grow and is at last providing a new important income stream to support our buildings and work with the parish.

St Paul's have continued to maximise the use of their hall and parish room. In Advent 2022 the church started a sharing arrangement with the local Roman Catholic Ordinariate Group, former Anglicans who much

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appreciate the chance to worship at St Paul's and the warm welcome that they have received.

## **Financial Review**

The year 2022 was a more normal year but the Parish has mostly been shielded from the price rises that we have all felt arising from the many impacts of the increased cost of gas as our gas price remains fixed at 2019 levels and our electricity prices only changed in October.

Our Pledged Giving now falls into three very distinct categories. Around 35 people give via the Parish Giving Scheme and most of them have signed up to increasing their pledge each year in line with the inflation figure at April of that year. This was 7.8% in 2022 so a substantial and very much appreciated increase, but actually received because collection is made by Direct Debit. Another 30 people have pledged to give by Standing Order or Weekly Envelope and so any increase needs to be self-imposed by making a change to one's normal behaviour. This is, of course, more challenging and needs positive Parish encouragement. The final group of people give via the collection plate or the card machine, which inevitably lacks the certainty and visible commitment that comes with the other routes. All giving is appreciated, but as costs rise, recognition of this in one's giving, where it is possible, is to be encouraged.

With St Mary's being open during the day time there has been an increase in visitors and also in money received via the alms boxes and the card machine which is very encouraging.

The income from weddings has returned to normal after the bumper catch up year of 2021.

As the result of the enthusiasm and hard work of Brian Doran, a very successful 'Art in the Nave' event took place again over the August Bank holiday and this raised welcome funds for the three chosen charities, the Hospice of St Francis, Hope for Children and LTPT as well as £3.1k for Parish funds.

The combined income from Hall lettings was roughly on budget but this was because improved income at St Mary's Hall offset the shortfall from St Paul's. The projection for the latter was not met because usage by the Forget Me Nots play group was lower than envisaged by the organiser.

Most aspects of church life have settled down to their new normal, but the cost of energy is not normal and probably hasn't yet settled in any sensible way. Luckily our gas price is fixed until June 2024 at 2019 levels but our electricity price has increased by around 150% so a major concern going forward which will, of course be added to in 2024 when we have to start paying for gas at a new rate. We were given a Grant from the Diocese of £2.56k to help with the increase in energy prices near the end of 2022. This has been included in our accounts for 2022 despite being

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intended to cover energy price increases going forward, so has had the effect of inflating our income for this year.

2020 and 2021 were heavily influenced by events and grants and at the end of 2021 we showed a surplus on the daily running account of around £5.5k and another surplus from the capital gain on our CCLA investment of £3.5k. With the Global downturn and the steady increase in Bank of England Interest rates through 2022, our CCLA investment has depreciated by around £3.4k - so roughly back to its value in January 2021. We are also showing a deficit of around £1,700 on our daily running account, if the Diocesan grant mentioned above is stripped out. The gain and loss on the CCLA Fund are essentially book entries, as we haven't relied on or used last year's gain.

In past years this report has included a summary of the significant differences from the Budget drawn up at the start of the year. However, this year has been another abnormal year so the same reporting pattern as last year has been followed.

Post Covid attendances at services over the Harvest and Christmas periods have continued lower than pre-Covid. As we normally use the collections over these periods as our main external charitable giving, this giving has been greatly reduced.

St Mary's has continued to open between 10am and 5 pm every day and by the number of candles lit and prayer notes posted, as well as the comments in the Visitors Book, this continues to be appreciated in the community.

Both churches and St Mary's Hall continue to have ongoing maintenance budgets and these seem to help to keep all three buildings in reasonable shape. Where appropriate the maintenance budget is augmented from Trusts, Grants from Local Council Discretionary Funds, the Friends of St Mary's, the Salisbury Fund, the Listed Places of Worship Fund, the Church Commissioners and a number of equally appreciated donations.

### **Reserves Policy**

At their January 2022 meeting the PCC decided to return to the Reserves Policy that operated before the stresses of the last few years i.e. holding 3 months of annual expenditure in case of the unforeseen happenings. This was because the Salisbury fund is now being reduced and we cannot rely on that. Thus, reserves were set at £25.5k for the year.

The PCC also agreed in September 2022 to use the £3.2k excess generated from CCLA Fund capital appreciation in 2021 to offset the capital depreciation in 2022.

At the November 2022 PCC the reserves for 2023 were set to a range from 11.3k (the minimum needed to pay a month's outgoings) and 27.6k (three

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months average budget expenditure), with the actual position to be discussed at each PCC.

## **Volunteers**

We would like to thank all the volunteers, including members of the PCC, who work so hard to support our church, both within itself and through its outreach. We are particularly grateful to our Churchwardens; Gordon and Rosina Gaddes at St Paul's and Emmeline Lambert and Rosamund Russell at St Mary's, along with their deputies; Malcolm Taylor, and Norma Podmore, whose hard work and commitment throughout the year is much appreciated. The financial value of such work is incalculable and without it our church could not operate.

We also want to thank the full time, non-stipendiary and retired clergy who have continued to serve us lovingly and dependably. Their leadership, service and loving care are appreciated by both parishioners and by those outside the congregation who, through bereavement, marriage or just a life situation, come into contact with them.

The Parish was represented on the Hemel Hempstead Deanery Synod by Rosina Gaddes (Deanery Lay Co-Chair), Gordon Gaddes and Lindsay Kemp. We thank them all for maintaining this important link. The Parish has active membership of the local Interfaith Network and personal links are forged through this forum. Thanks, are also due to the Finance Committee, the Treasury Team of volunteers and also Norma Howie – along with Sheila Neep - in the Team Office for their dedicated work during the last year. It is only with their highly relevant, uncomplaining and systematic work, that necessary but challenging tasks are completed.

## **Public Benefit**

Under the Charity Commission registration, the Parish is described as an 'established church providing regular public worship open to all; pastoral work including visiting the sick and the bereaved and promoting the whole mission of the church through the provision of activities for senior citizens, parents, toddlers and other groups'.

This is a challenging mission statement but in all their decision making the Parochial Church Council have the Mission aims in mind, and the Parish remains clear that the church, as an organisation, is there for the benefit of the whole community and not just the gathered worshipping church and wider supporters. Whilst it is often tempting for the parish to act in a way which is building centred, we should remember that much of the undocumented work of the parish takes place away from our buildings and is not widely known to anyone other than the recipients.

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**Structure, Governance and Management**

Reference and administration details of the Church, its trustees and advisers  
for the Year ended 31st December 2022

**Team Rector**

The Revd Canon John Williams  
The Rectory  
High Street  
Hemel Hempstead  
HP1 3AE

**Address for Correspondence**

The Parish office  
High Street  
Hemel Hempstead  
Herts  
HP1 3AE

**Bankers**

Lloyds  
Marlowes  
Hemel Hempstead  
Herts  
HP1 1BH

**Accountants**

Melwoods - Chartered Certified Accountants  
3rd Floor The Imex Building  
575-599 Maxted Road  
Hemel Hempstead  
Hertfordshire  
HP2 7DX



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The Parochial Church Council (PCC) is a charity that was exempted (until January 2009) from the requirements to register with the Charity Commission. It is now registered with number 1130644.

The members of the PCC are the trustees of the charity during the year  
2022 membership of the PCC was as follows

**Churchwardens**

St Mary's: Emmeline Lambert  
Rosamund Russell  
St Paul's: Gordon Gaddes  
Rosina Gaddes (Lay Co-Chair)

**Elected Lay Deanery Synod Representatives**

Rosina Gaddes Lay Co Chair  
Gordon Gaddes  
Lindsay Kemp

**Elected Lay Members of the PCC**

Michael Boardman	
Jenny Bowes	
Brian Crawley	
Yvonne Doran	
Roger Sygrave	
Norma Podmore	elected at 8 <sup>th</sup> May 2022 APCM
Andrew Williams	
Andrew Darby	tenure ceased at 8 <sup>th</sup> May 2022 APCM
Malcolm Taylor	tenure ceased at 8 <sup>th</sup> May 2022 APCM


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**Clergy**

The Revd Canon John Williams	Team Rector in the Hemel Hempstead Team Ministry
The Revd Luke Geoghegan	Self Supporting Associate Minister Ex-officio member of PCC
The Revd Canon Richard Leslie	Permission to Officiate Clergy Member but not a member of the PCC
The Revd Diana Spink	Permission to Officiate Clergy Member but not a member of the PCC, 1 <sup>st</sup>
January to	

30<sup>th</sup> August 2022

On behalf of the PCC  
Signed by the Chairman.....

  
John Keith Williams, Team Rector

20/03/23  
Date

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## **Attachment to Trustees Report**

The table below shows the Budgeted and Out-turn figures for the larger items that have affected our Budgeted income and expenditure through the year.

During the year the off-budget capital expenditure was fully funded by grants or donations as described elsewhere.

	Actual	Budget	Comment
Pledged Giving	£50,130	£51,000	
Income tax recoverable	£10,842	£11,500	Fewer one-off GA donations
Collections (open plate) services	£685	£1,500	Perhaps replaced by use of the Card Machine
Giving by Church gift boxes & Card Machine	£4704	£2200	See above
Events	£3,095	£3,000	
Hall rents and key Deposits	£24,739	£25,000	
Fees weddings and funerals	£4,545	£4,000	
Ministry: diocesan quota	£55,093	£55,093	
Ministry: clergy expenses	£2,326	£4000	
Office and Copying	£4,677	£4,400	
Maintenance and Upkeep	£6,475	£4,900	A number of one-off purchases and repairs
Utility Bills	£8,972	£8,080	

The 2022 Budget forecast a deficit of around £200 with the hope of this being more than covered by capital gains in our CCLA Investment Fund.

By comparison, there has been a running cost shortfall of around £1,700 but this is figure is hidden because of the Diocesan Grant to cover future increased energy costs.

The CCLA depreciation is shown on the Statement of Financial Activities report below but as has been said previously, this can be deemed to be offset by the capital gains it showed at the end of last year which have not been spent.

As can be seen from the figures above, there are some quite large out-turn differences from the Budget, both up and down so the extra £1500 of shortfall from the Budget figure, while not being welcome, is not alarming.

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**Independent Examiner's Report to the Trustees of The Parish of St Mary and St Paul, Hemel Hempstead**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022 which are set out on pages 13 to 23

**Respective responsibilities of trustees and examiner**

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility  
to examine the accounts under section 145 of the 2011 Act;  
to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;  
to state whether particular matters have come to my attention.

**Basis of independent examiner's statement:**

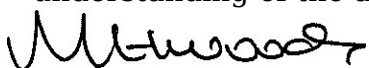
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement:**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect:

1. the accounting records were not kept in accordance with section 130 of the Charity Act: or
2. the accounts did not accord with the accounting records; or
3. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Martin F M Eynaud FCCA  
Melwoods  
Chartered Certified Accountants  
3<sup>rd</sup> Floor Imex Building  
575-599 Maxted Road  
Hemel Hempstead

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Hertfordshire

HP2 7DX

Date: 23 February 2023

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	<b>Note s</b>	<b>Unrestrict ed Funds</b>	<b>Restrict ed Funds</b>	<b>2022 TOTAL FUNDS</b>	<b>2021 TOTAL FUNDS</b>
<b>INCOMING RESOURCES</b>					
Voluntary Income	2(a)	73,407	34,651	108,058	81,504
Activities for generating funds	2(b)	3,095	11,685	14,780	14,651
Income from investments	2(c)	775		775	651
Income from church activities	2(d)	29,284	80	29,364	27,542
Other incoming resources	2(e)	2,439	64,400	66,839	16,367
<b>TOTAL INCOMING RESOURCES</b>		<b>109,000</b>	<b>110,816</b>	<b>219,816</b>	<b>140,715</b>
<b>RESOURCES EXPENDED</b>					
Generation of voluntary income	3(a)	158	4,168	4,326	3,698
Fundraising costs	3(b)	3,491	3,209	6,700	19,853
Church activities	3(c)	103,037	53,173	156,210	130,217
Church Governance costs	3(d)	1,500		1,500	1,500
<b>TOTAL RESOURCES EXPENDED</b>		<b>108,186</b>	<b>60,550</b>	<b>168,736</b>	<b>155,268</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>814</b>	<b>50,266</b>	<b>51,080</b>	<b>(14,553)</b>
<b>TRANSFERS BETWEEN FUNDS (GF/RF)</b>					
Gross Transfers between funds - in		36	3,657	3,693	14,079
Gross Transfers between funds - out			(3,693)	(3,693)	(14,079)
<b>Net incoming / outgoing before other gains / losses</b>		<b>850</b>	<b>50,230</b>	<b>51,080</b>	<b>(14,553)</b>
<b>GAIN ON CCLA INVESTMENT BOND</b>		(3,414)		(3,414)	14,489
<b>Net movement in funds</b>		<b>(2,564)</b>	<b>50,230</b>	<b>47,666</b>	<b>(64)</b>
<b>Balances carried forward 1st January 2021</b>		30,342	19,377	49,719	49,784
<b>Balances carried forward 31st December 2022</b>		<b>27,777</b>	<b>69,608</b>	<b>97,385</b>	<b>49,720</b>

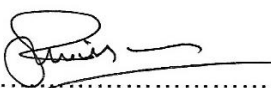
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**Balance Sheet 31 December 2022**

	<b>Note s</b>	<b>Unrestrict ed Funds</b>	<b>Restricted Funds</b>	<b>2022 TOTAL FUNDS</b>	<b>2021 TOTAL FUNDS</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>FIXED ASSETS</b>					
CCLA Bond	6	9,887	15,835	25,722	29,137
<b>CURRENT ASSETS</b>					
Debtors	8	4,057		4,057	3,567
Short term deposits			53,773	53,773	11,931
CCLA deposit	6				
Cash at bank and in hand		22,989		22,989	13,989
		<b>27,046</b>	<b>53,773</b>	<b>80,819</b>	<b>29,487</b>
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>					
Creditors	7	9,156		9,156	8,905
		<b>9,156</b>	<b>0</b>	<b>9,156</b>	<b>8,905</b>
<b>NET ASSETS FUNDS</b>	5	<b>27,777</b>	<b>69,608</b>	<b>97,385</b>	<b>49,719</b>
Unrestricted		27,777		27,777	30,342
Restricted	9		69,608	69,608	19,377
<b>TOTAL FUNDS</b>		<b>27,777</b>	<b>69,608</b>	<b>97,385</b>	<b>49,719</b>

Approved on behalf of the Parish

On behalf of the PCC  
Signed by the Chairman.....

  
John Keith Williams, Team Rector

20/03/23  
Date

The notes on subsequent pages form part of these accounts

## **Notes to Financial Statements for year ended 31<sup>st</sup> December 2022**

### **1 Accounting policies**

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2006 together with applicable accounting standards and the Charities SORP (2005).

The financial statements have been prepared under the historical cost convention.

### **Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds represent funds of the PCC which are donated for a purpose which is specified by the donor.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

### **Income**

Collections are recognised when received by or on behalf of the PCC.

Planned giving is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grant and legacies are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its receipt certain.

### **Other income**

Hall rent is recognised when received.

### **Resources**

Grants and donations are accounted for when paid over or when awarded if that award creates a binding obligation on the PCC.



## **Activities directly relating to the work of the Church**

The diocesan share is accounted for when paid.

Payment for utilities and other services is accounted for when an invoice is paid or a direct debit/standing order mandate is recorded in the bank statement.

## **Fixed Assets**

Consecrated property and moveable church furnishings.

Consecrated and beneficed property of any kind is excluded from the accounts by section.10 of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Church wardens on special trust for the PCC which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church Inventory. There have been no such acquisitions since 1 January 2001 and therefore no depreciations charges have been made.

All minor items are written off when purchased.

## **Other fixtures fittings and office equipment**

Items costing less than £1,000 are written off when the asset is acquired. There are no items over this value that are less than four years old.

Fixtures and fittings are depreciated at 20% per annum on the straight-line basis.

## **Current assets**

Amounts owing to the PCC at 31 December in respect of fees, or other income are shown as debtors where their receipt is assured.

Short term deposits include cash held on deposit with the CBF Church of England Funds or at the bank.

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Not e		Unrestric ted Funds	Restrict ed Funds	2022 Total Funds	2021 Total Funds
*	expanded in Note Subsections				
<b>2</b>	<b>INCOMING RESOURCES</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>2(a)</b>	<b>Voluntary Income</b>				
	Planned giving:				
	Gift Aid donations	50,131	0	50,131	48,983
	Income tax recoverable	10,842	243	11,085	11,719
	Gift Aided Gifts	846	702	1,548	3,127
	Loose Plate at all services	685	793	1,478	1,449
	GASDS recovered	2,096	0	2,096	1,403
	Church gift boxes	4,704	330	5,034	2,336
*	Grants	3,200	2,866	6,066	9,634
*	Donations	903	29,717	30,620	2,853
	Legacies	0	0	0	0
		<b>73,407</b>	<b>34,651</b>	<b>108,058</b>	<b>81,504</b>
<b>2(b)</b>	<b>Activities for generating funds</b>				
*	Events	3,095	10,230	13,325	13,241
	100 Club Receipts	0	1,455	1,455	1,410
		<b>3,095</b>	<b>11,685</b>	<b>14,780</b>	<b>14,651</b>
<b>2(c)</b>	<b>Income from investments</b>				
	Interest	775		775	651
		<b>775</b>	<b>0</b>	<b>775</b>	<b>651</b>
<b>2(d)</b>	<b>Income from church activities</b>				
	Halls rent and key Deposits	24,739	0	24,739	19,924
	Fees weddings and funerals	4,545	80	4,625	7,618
		<b>29,284</b>	<b>80</b>	<b>29,364</b>	<b>27,542</b>
<b>2(e)</b>	<b>Other incoming resources</b>				
*	Surplus Receipts	1,151	2,400	3,551	3,876
	"Stomp" Magazine	205	0	205	330
	Cost recovery: Supplies	190	0	190	199
	Cost recovery: Refunds	0	0	0	250
	Team Office Copying	893	0	893	512
	Insurance Claims	0	0	0	0
	Donations from CBF Fund	0	62,000	62,000	11,200
		<b>2,439</b>	<b>64,400</b>	<b>66,839</b>	<b>16,367</b>
	<b>TOTAL INCOMING RESOURCES</b>	<b>109,000</b>	<b>110,816</b>	<b>219,816</b>	<b>140,715</b>

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Not e		Unrestrict ed Funds	Restrict ed Funds	2022 TOTAL FUNDS	2021 TOTAL FUNDS
*	expanded in Note Subsections				
<b>3</b>	<b>RESOURCES EXPENDED</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>3(a)</b>	<b>Generation of voluntary income</b>				
	Cost of Stewardship campaign	158	0	158	79
	Fees to Fundraisers	0	4,168	4,168	3,619
		<b>158</b>	<b>4,168</b>	<b>4,326</b>	<b>3,698</b>
<b>3(b)</b>	<b>Fundraising costs</b>				
	Events	0	2,609	2,609	4,417
	100 club payments	0	600	600	550
*	Surplus Payments	3,491	0	3,491	14,886
		<b>3,491</b>	<b>3,209</b>	<b>6,700</b>	<b>19,853</b>
<b>3(c)</b>	<b>Church activities</b>				
	Missionary and charitable giving	0	0	0	0
	Ministry: diocesan parish share	55,093	0	55,093	54,994
	Clergy expenses	2,326	0	2,326	2,904
*	Churches running costs	13,121	0	13,121	12,081
	Churches maintenance - routine	4,886	0	4,886	5,256
*	Churches maintenance - major	0	46,061	46,061	26,111
	Upkeep of services	2,085	337	2,422	3,571
	Upkeep of services Clergy	461	0	461	0
*	StM Hall costs	7,017	0	7,017	5,941
	StP Hall costs	1,861	0	1,861	1,308
	Organ and piano tuning	960	0	960	750
	Children and Young people	642	0	642	148
	Organist fee	2,300	0	2,300	2,200
	Choir	0	0	0	0
	Team Administrator	7,305	0	7,305	7,723
*	Administration	2,262	0	2,262	2,001
	Reprographics	1,436	0	1,436	1,103
	Stationery	798	0	798	234
	Later Recovered	102	0	102	87
	Parish Training & Mission	0	0	0	0
	Team Office Costs	181	0	181	210
	Return of Hall Deposits and Prepayments	100	190	290	577
	Security measures	101	0	101	100
*	Payments from special collections	0	6,585	6,585	2,918
	Stomp	0	0	0	0
		<b>103,037</b>	<b>53,173</b>	<b>156,210</b>	<b>130,217</b>
<b>3(d)</b>	<b>Church Governance costs</b>				
	Accountant's fees	1,500		1,500	1,500
		<b>1,500</b>	<b>0</b>	<b>1,500</b>	<b>1,500</b>
	<b>TOTAL RESOURCES EXPENDED</b>	<b>108,186</b>	<b>60,550</b>	<b>168,736</b>	<b>155,268</b>

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## **Note 4 to Staff Costs**

During 2022 we had two direct employees. Other cleaning and organ-playing services were bought from self-employed people.

Mrs Norma Howie continues to be employed as Team Administrator.  
 Mr T McDougall continues to be employed as the cleaner at St Mary's Hall.

The Parish continues to pay the Living Wage as its minimum hourly rate.

Mr A Darby, Mr G Gaddes, Mr L Kemp, Mrs S Kemp, Mr M Russell and Mr M Taylor received fees from either the Team Benefice Fees account in connection with services and or weddings and funerals or from the Parish account in connection with Hall lettings.

Mr Darby was elected to the PCC in April 2017 but retired in April 2022. Mr Gaddes was elected Churchwarden in April 2019, Mr Kemp was elected to the PCC in October 2020, Mrs S Kemp is his wife. Mr M Russell is the son of Mrs R Russell who was elected as Churchwarden in April 2021. Mr Taylor was re-elected to the PCC in October 2020.

No other Officer or PCC member received any money except by way of reimbursement of monies expended on the Church's behalf and against receipts.

As required by legislation, the PCC continues to be registered with NEST as their pension provider in the event of any employee wishing to take up the required offer to start a pension fund. Both of our employees are in the categories where starting a pension fund is optional rather than compulsory and, after consultation, both have decided against taking out a pension.

<b>Note</b>		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2022 TOTAL FUNDS</b>	<b>2021 TOTAL FUNDS</b>
<b>4</b>	<b>STAFF COSTS</b>				
	Wages and salaries	9,929		9,929	10,200
		<b>9,929</b>	<b>0</b>	<b>9,929</b>	<b>10,200</b>
<b>5</b>	<b>ANALYSIS OF NET ASSETS BY FUND</b>				
	Current Assets	27,046	53,773	80,819	29,487
	Current Liabilities	(9,156)		(9,156)	(8,905)
	CCLA investment bond	9,887	15,835	25,722	29,137
	<b>Fund balance</b>	<b>27,777</b>	<b>69,608</b>	<b>97,385</b>	<b>49,719</b>
<b>6</b>	<b>CCLA Investments</b>	<b>2022</b>	<b>2021</b>		
	CCLA deposit	0	0		
	CCLA Bond	25,722	29,137		
		<b>25,722</b>	<b>29,137</b>		

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7	Accounts Payable	2,022	2,021			
	StP electric	493	284			
	StP insurance	714	672			
	StM gas	510	440			
	StM electric	246	179			
	StM insurance	2,197	2,066			
	StM Hall gas	381	220			
	StM Hall electric	95	60			
	StM Hall insurance	348	330			
	Accountancy Fee	1,500	1,500			
	Administrator Q4 PAYE	387	386			
	StM cleaner Q4 PAYE	12	3			
	Incumbent expenses (JW)	1,553	2,103			
	Incumbent Expenses (LG)	170	340			
	Organist	350	200			
	Admin expenses		122			
	StM boiler service	200				
	Total	9,156	8,905			
8	Accounts Receivable	2,022	2,021			
	St Pauls hall lettings	830	1,427			
	St Paul's weekly collections		142			
	St Mary's weekly collections	552				
	PCC Fees	397				
	Chubb refund		398			
	St Mary's hall - gas refund	586				
	Gift Aid (from HMRC)	950	1,177			
	Gift Aid (from HMRC)	32	22			
	GASDS (from HMRC)	710	401			
	Total	4,057	3,567			
9	RESTRICTED FUNDS	Opening Balance	Income	Outgoings	Transfers	2022 FUND TOTAL
	CapWorks - Capital Works	817	92,996	46,061	2,219	49,971
	LegacyFund - Legacy Fund	3,132			(2,219)	913
	Repairs - Repairs	2,867			854	3,721
	Quinquen - Quinquennial accrual	0	2,400	840		1,560
	Bursary - Bursary to fund spiritual journeys	2,124		250		1,874
	ComOutRh - Community Outreach	577				577
	YouthSuppt - Youth Support (ex Ruth Milbank)	5,326			(375)	4,951
	HunClub - Hundred Club	400	1,455	600	(855)	400
	StMflowers - St Mary's Flowers	471	172	386		257
	Christcoll - Christmas Collections	332	660	332		660
	Othercoll - Other Restricted Collections	532	2,257	1,935	534	1,388
	Nicaragua - Nicaragua Collections	136	283	272	26	173
	StMAltFab - Ben Neep Bequest Re St M Altar Fabrics	1,220				1,220
	Bellmtce - Jonas Bequest (Bells)	1,193				1,193
	ArtNave - Art in the Nave exhibition and fundraising	0	10,160	9,682	22	500
	HallKeydep - Hall Key Deposits	250				250
	HMRC - HMRC Gift Aid buffer	0	243		(243)	0
	WEGBHall - WEGB Hall Hire	0	190	190		0
		19,377	110,816	60,548	(37)	69,608

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<b>Note for information on the Various Funds:</b>	<b>2022</b>	<b>2021</b>
<b>Salisbury Trust</b>		
Funds held in CCLA CBF Investment Fund **	33,597	99,033
Funds held in CCLA Deposit	1,907	6,261
Funds transferred to Parish Accounts	62,000	11,000
<b>Buckley Benevolent Fund</b>		
Funds held in CCLA CBF Investment Fund **	13,461	15,103
Funds held in Deposit	648	1,247
Funds used for Charitable aims	1,000	1,500
<b>Buckley Fabric Fund</b>		
Funds held in CCLA CBF Investment Fund **	13,709	15,381
Funds held in Deposit Account	1,515	1,674
Funds used for charitable aims	567	566
<b>Children's Training</b>		
Funds held in CCLA CBF Investment Fund **	13,482	15,126
Funds held in Deposit Account	623	864
Funds used for charitable aims	642	188

\*\* The value of all these Funds is subject to Market fluctuations

There are 2 Benefice Trust. These are the Children's Trust (£2,643 Cap + £620 accrued interest) and the Benevolent Trust (£3,964 Cap + £927 accrued interest)

**Note Subsections**

<b>Grants (2a)</b>	<b>2022</b>	<b>2021</b>
Children's Trust	642	
Friends of StM - Roof Lead	1,620	
Friends of StM - Chancel Painting	522	
St Albans Diocese - Fuel Grant	2,558	
Herts CC - St Paul's	400	
VAT recovery - Roof Lead	324	
HMRC JRS Grant		2,784
VAT Recovery - westend		429
Dacorum Additional Restriction Grant		3,000
Dacorum Art in the Nave		500
Friends of StM - Walkway planks		496
Friends of StM - Spire work		1,721
Church Commissioners - StM roof		704
<b>Total</b>	<b>6,066</b>	<b>9,634</b>

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<b>Donations (2a)</b>	<b>2022</b>	<b>2021</b>
Historic Churches trust		156
ElG Trust130 Fund	130	
In Memory of Brenda Smith	50	
Jenny Bowes - North Aisle	28,000	
St Pauls decorating		25
Bell maintenance		500
Filming in church		197
Families Need Fathers		100
Other	2,440	1,875
<b>Total</b>	<b>30,620</b>	<b>2,853</b>

the above are the major donations

<b>Events (2b)</b>	<b>2022</b>	<b>2021</b>
Come Dine with Us		810
Christmas pop-up market (2019)		160
Santa Old Town Market		219
Rectory tastings		45
Sunday morning coffee		170
Amazon Smile	5	
Art in the Nave	3,090	3,102
Other	10,230	8,835
<b>Total</b>	<b>13,325</b>	<b>13,341</b>

<b>Church Running Costs (3c)</b>	<b>2022</b>	<b>2021</b>
StM Church Gas	2,502	2,689
StM Church Electric	2,070	2,004
StM Church Water	111	107
StM Church Insurance	4,394	4,133
StP Electric	2,386	1,584
StP Water	230	220
StP Insurance	1,428	1,344
<b>Total</b>	<b>13,121</b>	<b>12,081</b>

<b>Church Maintenance Major (3c)</b>	<b>2022</b>	<b>2021</b>
StM Lead Roof	1,944	
StM Chancel/Lady chapel painting	1,044	
StM AV electrical	18,923	
StM North Aisle reordering	1,510	
StP Picket Fence	410	
StP AV electrical	22,230	408
StP flat roofs		20,201
StM church westend		2,373
StM stage boards		497
StM spire		1,720
StM chancel roof		912
other	0	0
<b>Total</b>	<b>46,061</b>	<b>26,111</b>

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<b>StM Hall Costs (3c)</b>	<b>2022</b>	<b>2021</b>
StM Hall Cleaner	2,624	2,477
StM Hall Gas	1,245	863
StM Hall Electric	769	536
StM Hall Water	251	240
StM Hall Insurance	696	660
StM Hall Upkeep	1,432	1,165
<b>Total</b>	<b>7,017</b>	<b>5,941</b>
<b>Administration (3c)</b>	<b>2022</b>	<b>2021</b>
Team Office Telephone/Internet	1,300	1,115
Website	233	0
CRB Checks - Children's Work	27	12
Annual subscriptions	128	331
Copyright Licences	574	347
Mary Board memorial		25
PCC awayday		125
Archdeacon's present (2020)		46
<b>Total</b>	<b>2,262</b>	<b>2,001</b>
<b>Payments from Special Collections (3c)</b>	<b>2022</b>	
AIN LTPT	750	
AIN Hope for Children	500	
Light up a Life	332	
Christian Aid : Nicaragua	272	
Bishop's Harvest Appeal	135	
Children's Society	86	
Others	4,510	
<b>Total</b>	<b>6,585</b>	
<b>Surplus Receipts (2e)/Surplus Payments (3b)</b>	<b>2022</b>	<b>2021</b>
<b>TransferIn</b>	3,551	3,876
<b>TransferOut</b>	3,491	14,886

Transient Income is money paid in by accident or design  
but is then paid out again, or used to transfer funds to the CCLA investment account  
Show funds moving to/from the CCLA Bond - this will give rise to a difference between  
in/out  
The items were

- 1) £2400 to set up the Quinquennial fund
- 2) Payments to an Artist which failed
- 3) SSE Gas payment/refund for St Mary's hall over billing
- 4) Unpaid cheques
- 5) Failed electronic transfers