



2023 ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL OF CHESTER ST PAUL WITH ST LUKE

Aim and Purposes

Chester St Paul with St Luke Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC of the church are also the managing trustees of the Campbell Community Hall, Boughton, Chester.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Luke's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Specifically, this has been achieved during 2023 by parallel in-person and live streaming of all our services. Our services and worship put faith into practice through prayer, scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. In particular we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; developing knowledge and trust in Jesus; home group Bible studies.
- Provisions of pastoral care for people living in the parish, including running wellbeing courses.
- Missionary and outreach work, including schools' work, children's and youth activities, community café and support for the homeless drop-in.

To facilitate this work, it is important that we maintain the fabric of the Church of St Luke's.

General Review 2023

We continue to provide extensive services to both Christians in the parish and to the wider community.

Throughout 2023 Christian worship centred around our regular Sunday morning 10.30am service. This service continues to be broadcast using a video conferencing system, so that those who are unable to attend can still be involved in the life of the church. This service is also preceded by a 09.30am Time for Prayer meeting. During part of the Sunday morning service primary school age children and younger high school children meet in their own groups. These



groups are led by a team of committed leaders and helpers but more volunteers are needed. We also have a regular First Wednesday in the Month Holy Communion in the afternoon. We have four Home Groups across the parish with an overall membership of 37. These provide opportunities for Christian fellowship, fun, Bible study and prayer. We also provide home Communion visits for those who cannot attend the regular services or the Home Groups.

We continued to have contact with local schools (Dee Banks, Huntington, Boughton Heath, Cherry Grove, Oldfield and Bishops High School). Though we no longer support a children's and youth worker (since Sept 2022).

We have continued to be very active in the local community and provide much needed services to parents with young families and the elderly.

We have a parent and baby group (Acorns), a toddler group (Conkers), a lunch club for the over 50s (which from Jan 2024 will be integrated into the cafe) and Friday Space (an opportunity for the elderly to meet and enjoy board games and card games).

We also create an environment where other community groups can also use the church facilities during the week - including a choir, a knitting club and a bible study group (the band ceased using St Luke's in Dec 2023, after many years, transferring to a site owned by their senior band).

Most of the mid-week activities are enabled or supported by the community cafe. The cafe has become a popular hub for the local community and is registered as a Warm Space.

In Jan-March 2023, we ran an Alpha course which is an introduction to the Christian faith.

In April 2023 a group enjoyed fellowship at Min y Don.

In January 2023 we commenced an interregnum period. In September 2023 we welcomed the Rev Canon Andy Stinson as the new parish vicar.

Well-Being & Safeguarding

The PCC is aware of its responsibilities for wellbeing and safeguarding. Our safeguarding officer, Nicky Gregory (with Jane Atfield as deputy), reports to each meeting of the PCC in accordance with statutory regulations and updates policy and procedures to ensure compliance with current legislation and diocesan and national church directives. The PCC is ensuring it remains compliant with statutory legislation and church directives.

A few people have had to renew their DBS this year and with the pastoral care training we have had a few new people that have needed a DBS. With the pastoral care training and encouragement from the church, there have been a number of people who have achieved the safeguarding training. The feedback following the training was mostly positive, it was much better than expected and felt much better informed.



Pastoral Care System within St Luke's

St Luke's Pastoral Care support system has now been up and running for the past year. This support service is run by trained church volunteers and is available for our church family who may need practical or emotional support. The care team has supported 18 people during this year. The type of support most frequently requested was a regular phone call.

Pastoral Care, which is offered by our St Luke's volunteers, is predominantly for a short-term basis. The types of support that is available is practical help, cooking meals, keeping in contact with people or visiting others at home or hospital.

If you require Pastoral Care, please email pastoralcare@stlukeschester.org.uk. You will then be contacted by one of the Pastoral Care Leadership team who will assess your needs and find you a suitable Pastoral Care Volunteer. If you would like to volunteer to be a Pastoral Care Volunteer, please email pastoralcare@stlukeschester.org.uk.

Church café

Over the past year the café has gone from strength to strength. Our customer base has just kept growing with new people coming in on most days and then becoming regular customers, which is really great.

We have an average of five volunteers for each two hour shift. Our volunteer numbers have grown over this year with a good mix of Church family and people from the wider community, which is what we are all about.

We love how much our wonderful volunteers enjoy helping, they give up their time week in week out with regular shifts from all of them and all really enjoy it. We do like to look after our volunteers and show our appreciation, without them we simply could not run the café so effectively.

We feel the café is a fantastic asset for our Church and Community. It really brings people together and brings people to Church, many of whom would otherwise not come in.

Acorns and Conkers

Acorns has been generally well attended this year and we now have Gwen Knight coming to help Nicky set up in the morning. The mood definitely feels positive.

Conkers, again is well attended, children seem to enjoy coming. Keith and Nicky generally put the equipment out. Another volunteer would be appreciated to help with either drinks or with clearing away.



Deanery Synod

Chester Deanery comprises about 20 churches in and around Chester from Saltney to Ashton Hayes. The Deanery Synod consists of all the active Clergy in those churches and two or three elected lay reps. from each Church (which puts them automatically on their PCCs).

The Deanery Synod met three times during the year and heard speakers on a variety of topics about matters of mutual concern and assisted churches to share best practice. The Deanery Synod has been a good opportunity for networking.

The meetings have been chaired by the Revd Hennie Johnston who is the Rural Dean as well as being Vicar of St Mark's Saltney.

Over the past year the Deanery Synod have heard from the following guest speakers:

- Reverend Mike Loach, the Diocesan Environmental Advisor, who provided the Deanery Synod with an insight into actions churches can and have been taking to reduce their carbon footprint.
- Dr Alan Dower gave a talk about Achieving the Vision. This followed the report on the Chester Diocese Vision entitled "Together in Christ: Sharing Hope". This discussion helped to shape the mission strategy of the Diocese. The core themes of the Vision are:
 1. Growing braver, fuller faith
 2. Blessing 1.5 million lives, one life at a time
 3. Transformative loving service (in practice)
 4. Engaging locally, working together in loving generosity.
- Dr Alan Dower then returned to the Deanery Synod to lead the discussion on the Chester Diocese Vision. This time the Deanery Synod considered how a parish might manage if they didn't have a full-time member of the clergy. A variety of ideas were shared during the meeting and summarised afterwards.

There are currently two Deanery Synod reps for St Luke's, Vicky Williams and Tim Woodhead, both in the first of a three-year period. This means there is one vacancy.

Fabric

Overall the building is in a good state of repair.

Volunteer teams spruced up the entrance hall and made great strides into a rolling reupholstery of the sanctuary chairs, which is ongoing.

Enquiries and quotes for solar power installation were thoroughly explored in the first half of the year but no investment was made.

Church lighting is an ongoing issue and will be further looked into by the Church Wardens.



The main Church floor continues to break up under the carpet and will need to be investigated at some point in the future, when we will also need to renew the carpet.

The blinds in the Main hall have become problematic and have been repaired but one blind now needs reattaching to the ceiling, this is in hand.

Campbell Hall

The Campbell Hall continues to be used extensively on a weekly basis by the following organisations:

- City Church – independent community church
 - Meet on a Sunday morning with other weekly groups
- St Luke's Homeless Drop In and Soul Kitchen
 - Open on a Saturday morning/evening but other groups meeting during the week
 - Providing food, clothing and toiletries, showers and a welcome to the homeless and marginalised community
- Chester Fenix
 - Opens on a Friday evening providing a nutritious meal (at no cost or via a donation) for people in the local community, especially those who are marginalised
- Aisatsu Karate Club and Sports Yoga Class
 - Use the Hall three evenings per week

We rent out 3 The Mount to Chester Aid to the Homeless, who provide accommodation for 3 men who were previously homeless.

Campbell Hall management and staffing

The Hall is managed by a small but excellent team – Jan Rosair, Tim Woodhead and John Leake. We employ a part-time caretaker, who is a resident at 3 The Mount and was connected to us through the St Luke's Homeless Drop In. He has been doing a great job and has been a real answer to prayer. In addition, we employ a part-time cleaner.

Campbell Hall building

The building continues to require a lot of maintenance and TLC. Work will be required to repair the main hall ceiling and repaint the Hall walls, as well as look at options to improve the weather



fastness of the Hall roof. There is likely to be a significant cost to do this and will require grant funding.



Financial Review

2023 Church receipts (excluding contra items) comprised:

Unrestricted funds totalling £183,450 of which £126,989 were unrestricted voluntary donations, bequests, gift aid and GASDS (the remaining £56,461 being fees, trading activities, reimbursements, interests & dividends) and restricted donations and receipts of £3,883 were received and are detailed in the Financial Statements. Gross church receipts increased by £21,222 against 2022.

The increase is represented by:

Grants	-3,653	Bequests	+ 24,387
Fees	-2,478	Community Café	+3,003
Restricted Giving	-1,734	Min-y-Don Trips	+1,463
Unrestricted Giving	-611	Reimbursements	+1,223
Rentals	-451	Interests & Dividends	<u>+115</u>
Church Groups	<u>-42</u>	Total	+30,191
Total	-8,969		

Total payments for 2023 (excluding contra items) decreased from 2022 by £2,413 to £174,516 despite a substantial increase in utility bills (+£8,286). However, there was a fall in salary costs (-£12,730). Additional costs were paid by the parish in regard of the vicarage during the interregnum which were reimbursed by the Diocese.

The main expenses of the church were:- share (£71,856); payroll & pensions etc (£41,925); utilities, insurance, maintenance & cleaning (£19,269); annual tithe & other donations (£15,635).

If the bequests of £24,387 had not been received during 2023, an annual deficit of £11,570 would have resulted, instead of the actual surplus of £12,817.

Reserves Policy

From one year to the next the PCC aims to carry forward 3 – 6 months of operating costs.

This is defined as no more than the lower of 50% of either (1) the previous year's total income or (2) 50% of the previous year's parish share and staff salaries combined, plus £10,000 towards emergency maintenance, as the upper limit. The lower limit shall be 50% of the upper limit value as determined by items (1) or (2).

For the 2023 accounts this equates to between £35,860 - £71,721, based on the 2022 annual accounts as defined in the above item (2). The total account balances carried forward from 2023 to 2024 is



£49,984 plus £13,563 in investments, totalling £63,547, placing the church in the upper range of the reserves policy.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St Luke's the membership of the PCC consists of the incumbent (the vicar), churchwardens, the Deanery synod representatives and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are spent. The full PCC met 9 times during the year. The PCC has its statutory Standing Committee and one formal sub-committee (the Campbell Hall Management Committee) tasked with acting on the PCC's behalf as management trustees for the hall. These committees are responsible to the PCC with their decisions being received by the full PCC on each meeting agenda and discussed as necessary.

Electoral Roll

The electoral roll in April 2023 numbered 109. Two names have been removed (1 deceased, 1 requested removal) and two new names added. The roll, therefore, remains unchanged at 109 in April 2024.

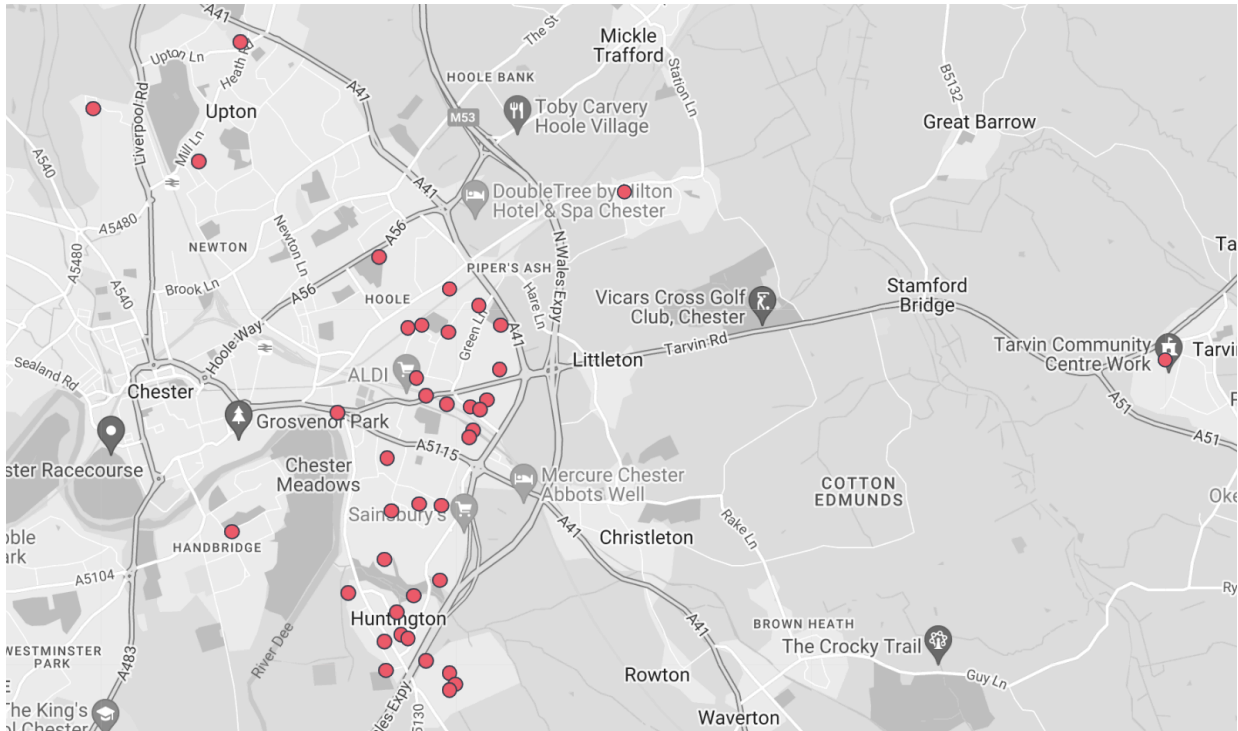


Figure: showing the distribution of home addresses (where disclosed) primarily distributed across Huntingdon, Boughton and Vicar Cross.

Administrative Information

St Luke's Church is situated in Huntingdon, Chester. It is part of the Diocese of Chester within the Church of England. The correspondence address is: -

St. Luke's Church,
Chester Road, Huntingdon,
Chester, CH3 6BT

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a registered charity: -

Number: 1130604

Name: The Parochial Church Council of the Ecclesiastical Parish of Chester St. Paul's.

PCC members who have served at any time from 1st January 2023 until the date this report was approved are: -

Ex Officio Members: -

Incumbent: The Reverend Canon Andy Stinson – Chair (since Sept 2023)

Wardens: Mr Clive Poyser

Mr Paul Williams – PCC Chair (December 2022 - Sep 2023)

Deanery Synod Reps:



Mrs Vicky Williams
Mr Tim Woodhead

Elected Members: -

Mrs Carrie Davies
Ms Jenny Gilbertson
Mrs Tricia Gleave
Dr Keith Gregory
Dr Jeff Polton
Mr Ian Reece
Mr John Somerville

PCC Standing Committee: - This has the power to transact the business of the PCC between meetings, subject to any directions given by the Council, and comprises the incumbent, Churchwardens, Treasurer and one elected member with a further elected member during the period of interregnum, both elected members being from the membership of the PCC. Three out of five is quorate.

In Dec 2023 this was voted as Andy (as vicar), Paul and Clive (as wardens), Carrie Davies (as treasurer rep) and John Somerville.

Independent Examiner: Mr. A. McGraa
 18, Poulton Green Close,
 Bebington,
 Wirral, CH63 9FS

Bankers:

Virgin Money Store
53, Lord Street,
Liverpool, L2 6PB

NatWest Bank
33, Eastgate Street,
Chester, CH1 1LG

Santander
59-61, Foregate Street,
Chester, CH1 1YQ

CCLA Investment Management Ltd
One Angel Lane,
London, EC4R 3AB

**THE ECCLESIASTICAL PARISH OF
CHESTER ST PAUL WITH ST LUKE**

**ST LUKE'S CHURCH, CHESTER ROAD,
HUNTINGTON, CHESTER, CH3 6BT.**

**ANNUAL ACCOUNTS
FOR THE YEAR 2023**

Receipts & Payments Account
Financial Statement for the Year Ending 31 December 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 Receipts £	Total 2022 Receipts £
Receipts					
Receipts - Regular/Personal Giving					
Planned Giving		79,175.55	0.00	79,175.55	80,131.92
Open Plate & Contactless		3,391.91	0.00	3,391.91	3,456.27
Bequests - Received		24,316.91	0.00	24,316.91	0.00
Bequests - Gross Interest		69.90	0.00	69.90	0.00
Donations - Mission Support		0.00	0.00	0.00	1,616.00
Donations - Drop In Christmas Appeal		0.00	258.50	258.50	0.00
Donations - Sat Drop In/General		0.00	43.55	43.55	42.42
Donations - Chester Clergy Family Tr	1	0.00	95.00	95.00	0.00
Donation - Save The Family		0.00	25.00	25.00	0.00
Donations - General		1,340.00	0.00	1,340.00	1,601.50
Gift Aid & GASDS - Recovered	2	<u>18,695.24</u>	<u>25.88</u>	<u>18,721.12</u>	<u>18,547.79</u>
		126,989.51	447.93	127,437.44	105,395.90
Receipts - Funding Activities					
Rental Income		4,951.84	0.00	4,951.84	5,403.01
Fees		625.60	403.40	1,029.00	3,207.00
DBF Grant - Fees		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300.00</u>
		5,577.44	403.40	5,980.84	8,910.01
Receipts - Church Groups					
Acorns & Conkers		527.22	0.00	527.22	608.86
Children's Groups		<u>40.00</u>	<u>0.00</u>	<u>40.00</u>	<u>0.00</u>
		567.22	0.00	567.22	608.86
Receipts - Community Café					
Community Cafe - Cash & Card		43,625.31	0.00	43,625.31	40,630.73
Café Support Fund Raising (Barn Dance)		784.30	0.00	784.30	0.00
Café Equipment - Donations		0.00	0.00	0.00	839.20
Café Donations & Card Cashback	3	<u>63.36</u>	<u>0.00</u>	<u>63.36</u>	<u>0.00</u>
		44,472.97	0.00	44,472.97	41,469.93
Receipts - Interest & Dividends					
Deposit Account - Interest		189.95	0.00	189.95	76.94
Investment Fund - Dividends		<u>370.74</u>	<u>0.00</u>	<u>370.74</u>	<u>368.70</u>
		560.69	0.00	560.69	445.64
Receipts - Min-y-Don					
Min-y-Don Weekend 22		0.00	0.00	0.00	1,398.65
Min-y-Don Weekend 23		0.00	2,801.60	2,801.60	170.00
Min-y-Don Weekend 24 Deposits		<u>0.00</u>	<u>230.00</u>	<u>230.00</u>	<u>0.00</u>
		0.00	3,031.60	3,031.60	1,568.65
Receipts - Other					
CDBF Energy Grant		0.00	0.00	0.00	985.77
CWAC Business Recovery Grant		0.00	0.00	0.00	2,667.00
Refund Campbell/H Gr Salary Costs		4,138.32	0.00	4,138.32	4,059.82
Interregnum reimbursements	4	1,094.45	0.00	1,094.45	0.00
Refund Waverton Fellowship		<u>50.00</u>	<u>0.00</u>	<u>50.00</u>	<u>0.00</u>
		5,282.77	0.00	5,282.77	7,712.59
Total Receipts Church		183,450.60	3,882.93	187,333.53	166,111.58
Contras	5	<u>0.00</u>	<u>104.16</u>	<u>104.16</u>	<u>1,314.26</u>
Total All Receipts		183,450.60	3,987.09	187,437.69	167,425.84

Receipts & Payments Account
Financial Statements for the Year Ending 31 December 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 Payments £	Total 2022 Payments £
Payments					
Payments - Diocesan & Clergy					
Diocesan Parish Share & Deanery Costs		71,856.64	0.00	71,856.64	69,666.60
Diocesan & Other Fees		0.00	403.40	403.40	2,438.60
Clergy Expenses		15.84	0.00	15.84	103.65
Vicarage Council Tax Water Telephone etc		<u>4,647.09</u>	<u>0.00</u>	<u>4,647.09</u>	<u>3,656.12</u>
		76,519.57	403.40	76,922.97	75,864.97
Payments - Donations					
Annual Tithe & Others		15,635.25	0.00	15,635.25	14,192.00
Mission Support		0.00	118.00	118.00	2,007.50
Saturday Drop In - General		0.00	54.43	54.43	56.42
Saturday Drop In - Christmas Appeal		0.00	258.50	258.50	0.00
Chester Clergy Family Trust	1	0.00	110.00	110.00	0.00
Save The Family		<u>0.00</u>	<u>25.00</u>	<u>25.00</u>	<u>0.00</u>
		15,635.25	565.93	16,201.18	16,255.92
Payments - Church Running Costs					
Utilities - Water & Electricity	6	15,774.56	0.00	15,774.56	7,488.46
Insurance Costs		1,313.51	0.00	1,313.51	1,230.47
Maintenance & Cleaning Materials		2,180.87	0.00	2,180.87	1,326.28
Service Costs		131.39	0.00	131.39	378.62
Books & Course Materials		73.32	0.00	73.32	60.66
Telephone Internet & Zoom Fees		819.80	0.00	819.80	806.46
Office supplies & Copier Rental etc		552.38	0.00	552.38	489.02
Equipment Purchases		0.00	0.00	0.00	1,815.59
Subscriptions & Licences		605.60	0.00	605.60	561.80
Refreshments		<u>283.74</u>	<u>0.00</u>	<u>283.74</u>	<u>278.01</u>
		21,735.17	0.00	21,735.17	14,435.37
Payments - Salaries					
Staff Salaries & Pension Provision (All)	7	41,072.54	0.00	41,072.54	53,775.87
Payroll & Pension Administration (All)		<u>852.90</u>	<u>0.00</u>	<u>852.90</u>	<u>879.90</u>
		41,925.44	0.00	41,925.44	54,655.77
Payments - Community Cafe					
Purchase of Provisions & Card Fees		13,342.39	0.00	13,342.39	11,725.61
Equipment Purchases		0.00	247.78	247.78	454.06
Café Support Fundraising costs (Barn Dance)		<u>210.26</u>	<u>0.00</u>	<u>210.26</u>	<u>0.00</u>
		13,552.65	247.78	13,800.43	12,179.67
Payments - Church Groups					
Children's Work		230.98	0.00	230.98	234.67
Youth Work & Weekends		73.60	0.00	73.60	471.37
Towers		<u>0.00</u>	<u>273.53</u>	<u>273.53</u>	<u>160.62</u>
		304.58	273.53	578.11	866.66
Payments - Min-y-Don Weekends					
Min-y-Don Weekend - Refund 2022		0.00	0.00	0.00	162.00
Min-y-Don Weekend - Balance 2022		0.00	0.00	0.00	1,881.00
Min-y-Don Weekend - 2023		0.00	2,721.60	2,721.60	0.00
Min-y-Don Weekend - Deposit 2024		<u>0.00</u>	<u>250.00</u>	<u>250.00</u>	<u>250.00</u>
		0.00	2,971.60	2,971.60	2,293.00
Payments - Other					
Administration Fees/Costs	8	221.54	0.00	221.54	197.97
Away Days Room Hires/Wav & Tatten		110.00	0.00	110.00	180.00
Miscellaneous		<u>49.99</u>	<u>0.00</u>	<u>49.99</u>	<u>0.00</u>
		381.53	0.00	381.53	377.97
Total Payments Church		170,054.19	4,462.24	174,516.43	176,929.33
Contras	5	0.00	104.16	104.16	1,344.26
Total All Payments		170,054.19	4,566.40	174,620.59	178,273.59

Receipts & Payments Account

Financial Statements for the Year Ending 31 December 2023

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total All Funds 2023 £	Total All Funds 2022 £
Receipts & Payments Bfwd				
Total receipts at 31 Dec 2023	183,450.60	3,987.09	187,437.69	167,425.84
Total payments at 31 Dec 2023	<u>170,054.19</u>	<u>4,566.40</u>	<u>174,620.59</u>	<u>178,273.59</u>
Excess Receipts over Payments	13,396.41	-579.31	12,817.10	-10,847.75

Account Balances	Accounts	Current Accs	Deposit Acc	Total 2023
Opening Balances 1 Jan 2023	Santander	20,020.07	0.00	20,020.07
	Virgin Money	11,066.83	0.00	11,066.83
	Nat West Bk	153.10	0.00	153.10
	CCLA Deposit	<u>0.00</u>	<u>5,926.76</u>	<u>5,926.76</u>
Total Opening Balances 1 January 2023		31,240.00	5,926.76	37,166.76

Transfers Between Funds	Current Accs	Deposit Acc	Total 2023
Opening Balances 1 January 2023	31,240.00	5,926.76	37,166.76
Transfer btwn Deposit Acc & Current Accs	0.00	0.00	0.00
Excess Receipts over Payments & Interest	<u>12,627.15</u>	<u>189.95</u>	<u>12,817.10</u>
Closing Balances 31 December 2023	43,867.15	6,116.71	49,983.86

Account Balances	Accounts	Current Accs	Deposit Acc	Total 2023
Closing Balances 31 Dec 2023	Santander	32,667.88	0.00	32,667.88
	Virgin Money	11,021.03	0.00	11,021.03
	Nat West Bk	178.24	0.00	178.24
	CCLA Deposit	<u>0.00</u>	<u>6,116.71</u>	<u>6,116.71</u>
Total Closing Balances 31 December 2023		43,867.15	6,116.71	49,983.86

CCLA - CBF Investment Fund : Shares held 600 with a valuation of £13,563.18 at 31/12/2023 (Bid value at 31/12/22 £12,387.54). None traded during 2023. *

* **CCLA - CBF Investment Fund** : The value of shares in this fund will only be quoted as a sell valuation from November 2023 onwards by CCLA, replacing bid value and market value quotations.

Annual Statement of Restricted Funds Accrued at 31 December 2023:-

Account	Note	Balance 01/01/23	2023 Receipts	2023 Transfers	2023 Payments	Balance 31/12/23
Min-y-Don Weekend 2023	9	-80.00	2,801.60	0.00	-2,721.60	0.00
Min-y-Don Weekend 2024 Deposits	10	0.00	230.00	0.00	-250.00	-20.00
Comm Café Equipment - Donations		385.14	0.00	0.00	-247.78	137.36
Heritage Funds - St Paul's Surveys		180.00	0.00	0.00	0.00	180.00
Towers Group		570.38	0.00	0.00	-273.53	296.85
Donations - Mission Support		118.00	0.00	0.00	-118.00	0.00
Traidcraft	11	<u>80.72</u>	<u>0.00</u>	<u>-80.72</u>	<u>0.00</u>	<u>0.00</u>
Total Accumulated Restricted Funds		1,254.24	3,031.60	-80.72	-3,610.91	594.21

NOTES TO THE 2023 ACCOUNTS

- 1) The Chester Clergy Family Trust was the nominated recipient of donations received at the Induction Service held on Sunday 30th July 2023.
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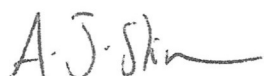
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COMMUNITY CAFE 2023

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2) **The Accounts 2023** - The accounts for the year ending 31st December 2023 of the Parish of Chester St Paul with St Luke were approved by the Parochial Church Council on 12th March 2024 and accordingly signed on their behalf by:



REVD CANON A J STINSON

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PARISH OF CHESTER ST PAUL WITH ST LUKE**

I report on the accounts for the year ended 31 December 2023

Respective responsibilities of the Trustees and the Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention gives me cause to believe that in, any material respect,

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have not come across any other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date 08 February 2024

Signed



A. E. M. McGraa
18, Poulton Green Close,
Bebington,
Wirral.
CH63 9FS

**THE ECCLESIASTICAL PARISH OF
CHESTER ST PAUL WITH ST LUKE**

**ST LUKE'S CHURCH, CHESTER ROAD,
HUNTINGTON, CHESTER, CH3 6BT.**

**ANNUAL ACCOUNTS
FOR THE YEAR 2023**

Receipts & Payments Account
Financial Statement for the Year Ending 31 December 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 Receipts £	Total 2022 Receipts £
Receipts					
Receipts - Regular/Personal Giving					
Planned Giving		79,175.55	0.00	79,175.55	80,131.92
Open Plate & Contactless		3,391.91	0.00	3,391.91	3,456.27
Bequests - Received		24,316.91	0.00	24,316.91	0.00
Bequests - Gross Interest		69.90	0.00	69.90	0.00
Donations - Mission Support		0.00	0.00	0.00	1,616.00
Donations - Drop In Christmas Appeal		0.00	258.50	258.50	0.00
Donations - Sat Drop In/General		0.00	43.55	43.55	42.42
Donations - Chester Clergy Family Tr	1	0.00	95.00	95.00	0.00
Donation - Save The Family		0.00	25.00	25.00	0.00
Donations - General		1,340.00	0.00	1,340.00	1,601.50
Gift Aid & GASDS - Recovered	2	<u>18,695.24</u>	<u>25.88</u>	<u>18,721.12</u>	<u>18,547.79</u>
		126,989.51	447.93	127,437.44	105,395.90
Receipts - Funding Activities					
Rental Income		4,951.84	0.00	4,951.84	5,403.01
Fees		625.60	403.40	1,029.00	3,207.00
DBF Grant - Fees		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300.00</u>
		5,577.44	403.40	5,980.84	8,910.01
Receipts - Church Groups					
Acorns & Conkers		527.22	0.00	527.22	608.86
Children's Groups		<u>40.00</u>	<u>0.00</u>	<u>40.00</u>	<u>0.00</u>
		567.22	0.00	567.22	608.86
Receipts - Community Café					
Community Cafe - Cash & Card		43,625.31	0.00	43,625.31	40,630.73
Café Support Fund Raising (Barn Dance)		784.30	0.00	784.30	0.00
Café Equipment - Donations		0.00	0.00	0.00	839.20
Café Donations & Card Cashback	3	<u>63.36</u>	<u>0.00</u>	<u>63.36</u>	<u>0.00</u>
		44,472.97	0.00	44,472.97	41,469.93
Receipts - Interest & Dividends					
Deposit Account - Interest		189.95	0.00	189.95	76.94
Investment Fund - Dividends		<u>370.74</u>	<u>0.00</u>	<u>370.74</u>	<u>368.70</u>
		560.69	0.00	560.69	445.64
Receipts - Min-y-Don					
Min-y-Don Weekend 22		0.00	0.00	0.00	1,398.65
Min-y-Don Weekend 23		0.00	2,801.60	2,801.60	170.00
Min-y-Don Weekend 24 Deposits		<u>0.00</u>	<u>230.00</u>	<u>230.00</u>	<u>0.00</u>
		0.00	3,031.60	3,031.60	1,568.65
Receipts - Other					
CDBF Energy Grant		0.00	0.00	0.00	985.77
CWAC Business Recovery Grant		0.00	0.00	0.00	2,667.00
Refund Campbell/H Gr Salary Costs		4,138.32	0.00	4,138.32	4,059.82
Interregnum reimbursements	4	1,094.45	0.00	1,094.45	0.00
Refund Waverton Fellowship		<u>50.00</u>	<u>0.00</u>	<u>50.00</u>	<u>0.00</u>
		5,282.77	0.00	5,282.77	7,712.59
Total Receipts Church		183,450.60	3,882.93	187,333.53	166,111.58
Contras	5	<u>0.00</u>	<u>104.16</u>	<u>104.16</u>	<u>1,314.26</u>
Total All Receipts		183,450.60	3,987.09	187,437.69	167,425.84

Receipts & Payments Account
Financial Statements for the Year Ending 31 December 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 Payments £	Total 2022 Payments £
Payments					
Payments - Diocesan & Clergy					
Diocesan Parish Share & Deanery Costs		71,856.64	0.00	71,856.64	69,666.60
Diocesan & Other Fees		0.00	403.40	403.40	2,438.60
Clergy Expenses		15.84	0.00	15.84	103.65
Vicarage Council Tax Water Telephone etc		<u>4,647.09</u>	<u>0.00</u>	<u>4,647.09</u>	<u>3,656.12</u>
		76,519.57	403.40	76,922.97	75,864.97
Payments - Donations					
Annual Tithe & Others		15,635.25	0.00	15,635.25	14,192.00
Mission Support		0.00	118.00	118.00	2,007.50
Saturday Drop In - General		0.00	54.43	54.43	56.42
Saturday Drop In - Christmas Appeal		0.00	258.50	258.50	0.00
Chester Clergy Family Trust	1	0.00	110.00	110.00	0.00
Save The Family		<u>0.00</u>	<u>25.00</u>	<u>25.00</u>	<u>0.00</u>
		15,635.25	565.93	16,201.18	16,255.92
Payments - Church Running Costs					
Utilities - Water & Electricity	6	15,774.56	0.00	15,774.56	7,488.46
Insurance Costs		1,313.51	0.00	1,313.51	1,230.47
Maintenance & Cleaning Materials		2,180.87	0.00	2,180.87	1,326.28
Service Costs		131.39	0.00	131.39	378.62
Books & Course Materials		73.32	0.00	73.32	60.66
Telephone Internet & Zoom Fees		819.80	0.00	819.80	806.46
Office supplies & Copier Rental etc		552.38	0.00	552.38	489.02
Equipment Purchases		0.00	0.00	0.00	1,815.59
Subscriptions & Licences		605.60	0.00	605.60	561.80
Refreshments		<u>283.74</u>	<u>0.00</u>	<u>283.74</u>	<u>278.01</u>
		21,735.17	0.00	21,735.17	14,435.37
Payments - Salaries					
Staff Salaries & Pension Provision (All)	7	41,072.54	0.00	41,072.54	53,775.87
Payroll & Pension Administration (All)		<u>852.90</u>	<u>0.00</u>	<u>852.90</u>	<u>879.90</u>
		41,925.44	0.00	41,925.44	54,655.77
Payments - Community Cafe					
Purchase of Provisions & Card Fees		13,342.39	0.00	13,342.39	11,725.61
Equipment Purchases		0.00	247.78	247.78	454.06
Café Support Fundraising costs (Barn Dance)		<u>210.26</u>	<u>0.00</u>	<u>210.26</u>	<u>0.00</u>
		13,552.65	247.78	13,800.43	12,179.67
Payments - Church Groups					
Children's Work		230.98	0.00	230.98	234.67
Youth Work & Weekends		73.60	0.00	73.60	471.37
Towers		<u>0.00</u>	<u>273.53</u>	<u>273.53</u>	<u>160.62</u>
		304.58	273.53	578.11	866.66
Payments - Min-y-Don Weekends					
Min-y-Don Weekend - Refund 2022		0.00	0.00	0.00	162.00
Min-y-Don Weekend - Balance 2022		0.00	0.00	0.00	1,881.00
Min-y-Don Weekend - 2023		0.00	2,721.60	2,721.60	0.00
Min-y-Don Weekend - Deposit 2024		<u>0.00</u>	<u>250.00</u>	<u>250.00</u>	<u>250.00</u>
		0.00	2,971.60	2,971.60	2,293.00
Payments - Other					
Administration Fees/Costs	8	221.54	0.00	221.54	197.97
Away Days Room Hires/Wav & Tatten		110.00	0.00	110.00	180.00
Miscellaneous		<u>49.99</u>	<u>0.00</u>	<u>49.99</u>	<u>0.00</u>
		381.53	0.00	381.53	377.97
Total Payments Church		170,054.19	4,462.24	174,516.43	176,929.33
Contras	5	0.00	104.16	104.16	1,344.26
Total All Payments		170,054.19	4,566.40	174,620.59	178,273.59

Receipts & Payments Account**Financial Statements for the Year Ending 31 December 2023**

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total All Funds 2023 £	Total All Funds 2022 £
Receipts & Payments Bfwd				
Total receipts at 31 Dec 2023	183,450.60	3,987.09	187,437.69	167,425.84
Total payments at 31 Dec 2023	<u>170,054.19</u>	<u>4,566.40</u>	<u>174,620.59</u>	<u>178,273.59</u>
Excess Receipts over Payments	13,396.41	-579.31	12,817.10	-10,847.75

Account Balances	Accounts	Current Accs	Deposit Acc	Total 2023
Opening Balances 1 Jan 2023	Santander	20,020.07	0.00	20,020.07
	Virgin Money	11,066.83	0.00	11,066.83
	Nat West Bk	153.10	0.00	153.10
	CCLA Deposit	<u>0.00</u>	<u>5,926.76</u>	<u>5,926.76</u>
Total Opening Balances 1 January 2023		31,240.00	5,926.76	37,166.76

Transfers Between Funds	Current Accs	Deposit Acc	Total 2023
Opening Balances 1 January 2023	31,240.00	5,926.76	37,166.76
Transfer btwn Deposit Acc & Current Accs	0.00	0.00	0.00
Excess Receipts over Payments & Interest	<u>12,627.15</u>	<u>189.95</u>	<u>12,817.10</u>
Closing Balances 31 December 2023	43,867.15	6,116.71	49,983.86

Account Balances	Accounts	Current Accs	Deposit Acc	Total 2023
Closing Balances 31 Dec 2023	Santander	32,667.88	0.00	32,667.88
	Virgin Money	11,021.03	0.00	11,021.03
	Nat West Bk	178.24	0.00	178.24
	CCLA Deposit	<u>0.00</u>	<u>6,116.71</u>	<u>6,116.71</u>
Total Closing Balances 31 December 2023		43,867.15	6,116.71	49,983.86

CCLA - CBF Investment Fund : Shares held 600 with a valuation of £13,563.18 at 31/12/2023 (Bid value at 31/12/22 £12,387.54). None traded during 2023. *

* **CCLA - CBF Investment Fund** : The value of shares in this fund will only be quoted as a sell valuation from November 2023 onwards by CCLA, replacing bid value and market value quotations.

Annual Statement of Restricted Funds Accrued at 31 December 2023:-

Account	Note	Balance 01/01/23	2023 Receipts	2023 Transfers	2023 Payments	Balance 31/12/23
Min-y-Don Weekend 2023	9	-80.00	2,801.60	0.00	-2,721.60	0.00
Min-y-Don Weekend 2024 Deposits	10	0.00	230.00	0.00	-250.00	-20.00
Comm Café Equipment - Donations		385.14	0.00	0.00	-247.78	137.36
Heritage Funds - St Paul's Surveys		180.00	0.00	0.00	0.00	180.00
Towers Group		570.38	0.00	0.00	-273.53	296.85
Donations - Mission Support		118.00	0.00	0.00	-118.00	0.00
Traidcraft	11	<u>80.72</u>	<u>0.00</u>	<u>-80.72</u>	<u>0.00</u>	<u>0.00</u>
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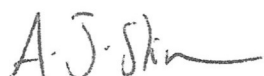
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REVD CANON A J STINSON

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I report on the accounts for the year ended 31 December 2023

Respective responsibilities of the Trustees and the Independent Examiner

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Date 08 February 2024

Signed



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