



2022 ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL OF CHESTER ST PAUL WITH ST LUKE

Aim and Purposes

Chester St Paul with St Luke Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC of the church are also the managing trustees of the Campbell Community Hall, Boughton, Chester.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Luke's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Specifically, this has been achieved during 2022 by parallel in-person and live streaming of all our services. Our services and worship put faith into practice through prayer, scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. In particular we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus, including our "Kids Alive" children's service during 2022, home group Bible studies and enquirer's courses.
- Provisions of pastoral care for people living in the parish, including running wellbeing courses.
- Missionary and outreach work, including schools work, children's and youth activities, community café and support for the homeless drop-in.

To facilitate this work, it is important that we maintain the fabric of the Church of St Luke's.

General Review 2022

We continue to provide extensive services to both Christians in the parish and to the wider community.

Throughout 2022 Christian worship centred around our regular Sunday morning 10.30am service. This service continues to be broadcast using a video conferencing system, so that those who are unable to attend can still be involved in the life of the church. This service is also preceded by a 09.30am Time for Prayer meeting. During part of the Sunday morning service primary school age children and younger high school children meet in their own groups. These groups are led by a team of committed leaders and helpers but more volunteers are needed. We also have a regular First Wednesday in the Month Holy Communion at 2.00pm. We have five Home Groups that provide opportunities for Christian teaching and worship throughout the parish with an overall membership of forty-five (thirty-five from the



congregation and a further ten from outside). We also provide home Communion visits for those who cannot attend the regular services or the Home Groups.

We continued to have contact with local schools (Dee Banks, Huntington, Boughton Heath, Cherry Grove, Oldfield and Bishops High School). Our Children's and Youth worker helping to run a lunch club and wellbeing courses at Bishops High School during the major part of 2022.

We have continued to be very active in the local community and provide much needed services to parents with young families and the elderly.

We have a parent and baby group (Acorns), a toddler group (Conkers), a lunch club for the over 50s and Friday Space – an opportunity for the elderly to meet and enjoy board games and card games.

We also create an environment where other community groups can also use the church facilities during the week - including a brass band, a choir, a knitting club and a bible study group.

Most of the mid-week activities are enabled or supported by the community cafe. The cafe has become a popular hub for the local community and is registered as a Warm Space.

We run an Alpha course which is an introduction to the Christian faith.

Pastoral care arrangements have been re-assessed with necessary changes and are to be implemented in 2023.

In 2022 we ran a series of “vision” meetings to challenge our current activities to see if they are effective and consistent with the goals of the church members. This showed that the congregation strongly supports our community work but are eager to see a higher emphasis put on the environment, youth work and mental health support.

Our Children's and Youth Worker left us in September 2022, and we moved in an interregnum in January 2023 upon the departure of the Vicar to Stockport as Rector.

St Luke's in Interregnum

Our Vicar left at the end of Dec 2022 to take up duties in Stockport. We have therefore been in interregnum since then.

This has proved to be a challenge to our Church family. This challenge has been met with prayer and openness. As a Church we have pulled together and are able to run almost all of the Church activities that we did before interregnum. The main exception to this being local School morning assemblies and services. The only other area of Church life that would benefit from more volunteers is Children's and Youth work on a Sunday which runs with only a small number of volunteers. A few more volunteers would be a great help.

PCC has worked very hard with our two Church Wardens to ensure we keep things as normal as possible for our Church family and our prayers and thanks go to all who volunteer and help, not only from PCC but from all of our Church family.



We are awaiting shortlisting for our new Vicar, with interviews taking place on 16th May. We hope to have a new Vicar in place for September 2023.

Well-Being & Safeguarding

The PCC is aware of its responsibilities for wellbeing and safeguarding. Our safeguarding officer, Nicky Gregory, reports to each meeting of the PCC in accordance with statutory regulations and updates policy and procedures to ensure compliance with current legislation and diocesan and national church directives. The PCC is ensuring it remains compliant with statutory legislation and church directives.

A few people have had to renew their DBS this year and with the pastoral care training we have had a few new people that have needed a DBS. With the pastoral care training and encouragement from the church, there have been a number of people who have achieved the safeguarding training. The feedback following the training was mostly positive, it was much better than expected and felt much better informed.

Pastoral Care System within St Luke's

Within the last year a Pastoral Care support system has been developed to support our church family. The Pastoral Care that we offer, both at times of crisis and in everyday life, is an active proclamation of God's love for all the world.

The Pastoral Care is delivered by church volunteers who wish to provide support to those in need. There are currently 14 volunteers who are able to deliver this support. The Pastoral Care leadership team have delivered 'In House' training for 13 of those volunteers and will be provided with ongoing support.

The Pastoral Care that is offered by our St Luke's volunteers, is predominately for a short-term basis. The types of support that is available is practical help, cooking meals, keeping in contact with people or visiting others at home or hospital.

If you require Pastoral Care, please email pastoralcare@stlukeschester.org.uk. You will then be contacted by one of the Pastoral Care Leadership team who will assess your needs and find you a suitable Pastoral Care Volunteer. If you would like to volunteer to be a Pastoral Care Volunteer, please email pastoralcare@stlukeschester.org.uk.

Church café

Over the past year the café has gone from strength to strength. Our customer base has just kept growing with new people coming in on most days and then becoming regular customers, which is really great.

We have an average of five volunteers for each two hour shift. Our volunteer numbers have grown over this year with a good mix of Church family and people from the wider community, which is what we are all about.

We love how much our wonderful volunteers enjoy helping, they give up their time week in week out with regular shifts from all of them and all really enjoy it. We do like to look after our volunteers and show our appreciation, without them we simply could not run the café so effectively.



We feel the café is a fantastic asset for our Church and Community. It really brings people together and brings people to Church, many of whom would otherwise not come in.

Acorns and Conkers

Acorns has been generally well attended this year and we now have Gwen Knight coming to help Nicky set up in the morning. The mood definitely feels positive.

Conkers, again is well attended, children seem to enjoy coming. Keith and Nicky generally put the equipment out and Sam comes along and helps. Another volunteer would be appreciated to help at the end of the group and to perhaps sing with the children while the equipment is put away.

Towers Club

Unfortunately, due to the passing of Joyce Evans, our 'Towers Club' that supports Adults with learning disabilities, has had to close down. The club originally formed by and run by Joyce and volunteers, has run at Church for many years and was enjoyed by club members and their carers. The club was very successful, but due to a lack of volunteers, it was felt that we were unable to safely run the club and give our friends the time and attention that they deserve. Joyce will be sadly missed by an awful lot of grateful people.

Deanery Synod

Chester Deanery comprises about 20 churches in and around Chester from Saltney to Ashton Hayes. The Deanery Synod consists of all the active Clergy in those churches and two or three elected lay reps. from each Church (which puts them automatically on their PCCs).

The Deanery Synod normally meets about four times a year sometimes to hear speakers and often to talk about matters of mutual concern and to share best practice. It is also good for networking.

There is a lay chair of the Deanery Synod and the alternate Clergy Chair is the Revd Hennie Johnston who is the Rural Dean as well as being Vicar of St Mark's Saltney.

Deanery Synod took some time to come out of the difficulties of lockdown but over the past year we have heard from the following guest speakers:

- Father Timothy Hupfield, the Diocesan Healing Advisor, who provided us with an insight into the power of healing prayer.
- Reverend Peter Froggatt, the Director of Outreach in Chester Diocese, encouraged us to consider where we felt our particular missional strength was. Bishop Mark stated that he would like to reach out to the one-and-a-half million people in the Diocese which includes children, young people, and the underrepresented.
- Harriet Roberts, the Director of Development (Vision and Strategy, enabled the attendees to feedback their thoughts and views to particular questions. The feedback would be used to build a new vision and strategic direction for the diocese.



The Deanery Synod reps for the three year period which ends this year have been Vicky Williams and Hazel Hildreth with one vacancy. Hazel is not seeking re-election this year but Vicky is – so there are two vacancies.

Fabric

Repairs to the roof at the rear of the building were required due to an ongoing leak in the church kitchen during heavy rain. All other repairs in the building were minor resulting from general wear and tear. Church chairs will need volunteers to help with more re-covering.

Campbell Hall

The Campbell Hall continues to be used extensively on a weekly basis by the following organisations:

- City Church – independent community church
 - Meet on a Sunday morning with other weekly groups
- St Luke's Homeless Drop In and Soul Kitchen
 - Open on a Saturday morning/evening but other groups meeting during the week
 - Providing food, clothing and toiletries, showers and a welcome to the homeless and marginalised community
- Aisatsu Karate Club and Sports Yoga Class
 - Use the Hall three evenings per week

We rent out 3 The Mount to Chester Aid to the Homeless, who provide accommodation for 3 men who were previously homeless.

Resources and staffing

The Hall is managed by a small but excellent team – Jan Rosair, Tim Woodhead and John Leake. We employ a part-time caretaker, who started a year ago and is a resident at 3 The Mount and was connected to us through the St Luke's Homeless Drop In. He has been doing a great job and has been a real answer to prayer. In addition, we employ a part-time cleaner.



Financial Review

Total church receipts (excluding contras) were unrestricted funds £159,083 of which £103,213 were unrestricted voluntary donations and Gift Aid and GASDS (the remainder being fees, trading activities, grants and reimbursements). Restricted donations and receipts of £7,028 were also received and are detailed in the Financial Statements. Gross church receipts have fallen by £8,737 against 2021. This is represented by:

Grants Various	- £20,380	Community Café	+ £19,155
Unrestricted giving	- £6,894	Rentals	+ £2,500
Restricted giving	- £3,501	Min-y-Don Trips	+ £1,568
Reimbursements	- £1,139	Fees	+ £824
Church Groups	- £946	Interest & Dividends	+ £84
Other	- £8		

Total payments for 2022 (excluding contras) decreased from 2021 by £6,309 to £176,929. This was primarily due to the payment of the final window refurbishment costs in 2021, none of those costs being brought forward into 2022, and a reduction in the salary and pensions costs. However, the costs of provisions for the community café increased substantially due the café being open for the whole of 2022 as opposed to 2021 when it was closed for part of the year due to the covid restrictions, while the utilities showed a rise. The church's three-year electricity contract was still in place until the end of 2022.

The church's main expenses are: parish share (£69,666); staff salaries and pension provision (£54,655); annual tithe & donations (£14,192); and utilities, insurance maintenance and cleaning (£10,045).

Reserves Policy

From one year to the next the PCC aims to carry forward between 3-6 months of operating costs.

This is defined as no more than the lower of 50% of either the previous year's total income or 50% of the previous year's combined Parish Share and staff wage bill plus £10,000 towards emergency maintenance. And it is no more than 50% of the above figure.

For the 2022 accounts this equates to between £36,275 - £72,550. The carry forward from 2022 is £37,167 plus £12,387 in investments, totalling £49,554, placing us just below the mid-range.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St Luke's the membership of the PCC consists of the incumbent (the vicar), churchwardens, the



Deanery synod representatives and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are spent. The full PCC met six times during the year and other occasions at the end of 2022 to specifically deal with matters concerning the coming interregnum. The PCC has its statutory Standing Committee and one formal sub-committee (the Campbell Hall Management Committee) tasked with acting on the PCC's behalf as management trustees for the hall. These committees are responsible to the PCC with their decisions being received by the full PCC on each meeting agenda and discussed as necessary.

Electoral Roll

The electoral roll in April 2022 numbered 109. Four names have been removed and four new names added. The roll, therefore, remains unchanged at 109 in April 2023.

Administrative Information

St Luke's Church is situated in Huntington, Chester. It is part of the Diocese of Chester within the Church of England. The correspondence address is: -

St. Luke's Church,
Chester Road, Huntington,
Chester, CH3 6BT

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a registered charity: -

Number: 1130604

Name: The Parochial Church Council of the Ecclesiastical Parish of Chester St. Paul's.

PCC members who have served at any time from 1st January 2022 until the date this report was approved are: -

Ex Officio Members: -

Incumbent: The Reverend Chris Blunt – Chair (until December 2022)

Wardens: Dr David Cooke-Fox (until April 2022)

Mr Clive Poyser

Mr Paul Williams (from April 2022) – Chair (from December 2022)

Deanery Synod Reps:

Mrs Hazel Hildreth

Mrs Vicky Williams

Elected Members: -

Mr Gareth Cheesman (until January 2023)

Mrs Carrie Davies

Mrs Joyce Evans (until April 2022)



Ms Jenny Gilbertson
Mrs Tricia Gleave
Mrs Dawn Greaves (until April 2022)
Dr Keith Gregory
Dr Jeff Polton
Miss Yvonne Preece (until January 2023)
Mr Ian Reece
Mr Richard Sim (until April 2022)
Mr John Somerville
Mr Paul Williams (until April 2022)

PCC Standing Committee: - This has the power to transact the business of the PCC between meetings, subject to any directions given by the Council, and comprises the incumbent (until January 2023) Churchwardens, Treasurer and one elected member with a further elected member during the period of interregnum, both elected members being from the membership of the PCC. Three out of five is quorate.

Independent Examiner: Mr. A. McGraa
18, Poulton Green Close,
Bebington,
Wirral, CH63 9FS

Bankers:

Virgin Money Store
53, Lord Street,
Liverpool, L2 6PB

NatWest Bank
33, Eastgate Street,
Chester, CH1 1LG

Santander
59-61, Foregate Street,
Chester, CH1 1YQ

CCLA Investment Management Ltd
One Angel Lane,
London, EC4R 3AB

**THE PARISH OF
CHESTER ST PAUL WITH ST LUKE**

**ST LUKE'S CHURCH, CHESTER ROAD,
HUNTINGTON, CHESTER, CH3 6BT.**

**ANNUAL ACCOUNTS
FOR THE YEAR 2022**

Receipts & Payments Account
Financial Statement for the Year Ending 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 Receipts £	Total 2021 Receipts £
Receipts					
Receipts - Regular/Personal Giving					
Planned Giving		80,131.92	0.00	80,131.92	85,281.72
Open Plate & Contactless		3,456.27	0.00	3,456.27	2,814.01
Bequests		0.00	0.00	0.00	1,000.00
Donations - Mission Support		0.00	1,616.00	1,616.00	3,636.00
Donations - Training Support		0.00	0.00	0.00	900.00
Donations - Saturday Drop In		0.00	42.42	42.42	39.00
Donations - General		1,601.50	0.00	1,601.50	4,022.00
Gift Aid & GASDS - Recovered	1	<u>18,024.29</u>	<u>523.50</u>	<u>18,547.79</u>	<u>18,098.16</u>
		103,213.98	2,181.92	105,395.90	115,790.89
Receipts - Funding Activities					
Rental Income		5,403.01	0.00	5,403.01	2,903.34
Fees		768.40	2,438.60	3,207.00	2,503.00
DBF Grant - Fees		<u>300.00</u>	<u>0.00</u>	<u>300.00</u>	<u>180.00</u>
		6,471.41	2,438.60	8,910.01	5,586.34
Receipts - Church Groups					
Acorns & Conkers		608.86	0.00	608.86	507.56
Children's Groups		0.00	0.00	0.00	410.00
Youth Weekends/Costs Recovered		0.00	0.00	0.00	630.00
Youth Work		0.00	0.00	0.00	7.05
Towers		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		608.86	0.00	608.86	1,554.61
Receipts - Community Café					
Community Cafe - Cash & Card		40,630.73	0.00	40,630.73	22,314.77
Café Equipment - Donations		<u>0.00</u>	<u>839.20</u>	<u>839.20</u>	<u>0.00</u>
		40,630.73	839.20	41,469.93	22,314.77
Receipts - Interest & Dividends					
Deposit Account - Interest		76.94	0.00	76.94	4.57
Investment Fund - Dividends		<u>368.70</u>	<u>0.00</u>	<u>368.70</u>	<u>356.58</u>
		445.64	0.00	445.64	361.15
Receipts - Projects					
Min-y-Don Weekend 22	2	0.00	1,398.65	1,398.65	0.00
Min-y-Don Weekend 23 Deposits	3	<u>0.00</u>	<u>170.00</u>	<u>170.00</u>	<u>0.00</u>
		0.00	1,568.65	1,568.65	0.00
Receipts - Other					
CDBF Energy Grant		985.77	0.00	985.77	0.00
CWAC Business Recovery Grant		2,667.00	0.00	2,667.00	16,335.00
Refund Campbell/H Gr Salary Costs		4,059.82	0.00	4,059.82	5,199.19
HMRC Job Retention Scheme		0.00	0.00	0.00	7,698.44
HMRC Tax Adjustment		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8.32</u>
		7,712.59	0.00	7,712.59	29,240.95
Total Receipts Church		159,083.21	7,028.37	166,111.58	174,848.71
Contras	4	<u>0.00</u>	<u>1,314.26</u>	<u>1,314.26</u>	<u>26.15</u>
Total All Receipts		159,083.21	8,342.63	167,425.84	174,874.86

Receipts & Payments Account
Financial Statements for the Year Ending 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 Payments £	Total 2021 Payments £
Payments					
Payments - Diocesan & Clergy					
Diocesan Parish Share & Deanery Costs		69,666.60	0.00	69,666.60	68,131.56
Diocesan & Other Fees		0.00	2,438.60	2,438.60	1,963.00
Clergy Expenses		103.65	0.00	103.65	54.90
Vicarage Council Tax Water Telephone		<u>3,656.12</u>	<u>0.00</u>	<u>3,656.12</u>	<u>3,424.53</u>
		73,426.37	2,438.60	75,864.97	73,573.99
Payments - Donations					
Annual Tithe & Others		14,192.00	0.00	14,192.00	15,388.75
Mission Support		0.00	2,007.50	2,007.50	4,486.00
Training Support		0.00	0.00	0.00	1,150.00
Saturday Drop In		<u>0.00</u>	<u>56.42</u>	<u>56.42</u>	<u>46.50</u>
		14,192.00	2,063.92	16,255.92	21,071.25
Payments - Church Running Costs					
Utilities - Water & Electricity		7,488.46	0.00	7,488.46	5,937.00
Insurance Costs		1,230.47	0.00	1,230.47	1,180.12
Maintenance & Cleaning Materials		1,326.28	0.00	1,326.28	1,129.20
Service Costs		378.62	0.00	378.62	265.69
Books & Course Materials		60.66	0.00	60.66	45.84
Telephone Internet & Zoom Fees		806.46	0.00	806.46	772.75
Office supplies & Copier Rental etc		489.02	0.00	489.02	493.44
Equipment Purchases	5	1,815.59	0.00	1,815.59	1,880.96
Subscriptions & Licenses		561.80	0.00	561.80	528.37
Refreshments		<u>278.01</u>	<u>0.00</u>	<u>278.01</u>	<u>144.07</u>
		14,435.37	0.00	14,435.37	12,377.44
Payments - Salaries					
Staff Salaries & Pension Provision (All)	6	53,775.87	0.00	53,775.87	56,969.40
Payroll & Pension Administration (All)		<u>879.90</u>	<u>0.00</u>	<u>879.90</u>	<u>973.88</u>
		54,655.77	0.00	54,655.77	57,943.28
Payments - Community Cafe					
Purchase of Provisions & Card Fees		11,725.61	0.00	11,725.61	6,703.39
Equipment Purchases		<u>0.00</u>	<u>454.06</u>	<u>454.06</u>	<u>262.26</u>
		11,725.61	454.06	12,179.67	6,965.65
Payments - Church Groups					
Children's Work		234.67	0.00	234.67	269.95
Youth Work & Weekends		471.37	0.00	471.37	1,308.88
Towers		<u>0.00</u>	<u>160.62</u>	<u>160.62</u>	<u>0.00</u>
		706.04	160.62	866.66	1,578.83
Payments - Projects					
Min-y-Don Weekend - Refund 2022		0.00	162.00	162.00	0.00
Min-y-Don Weekend - Balance 2022	7	81.00	1,800.00	1,881.00	0.00
Min-y-Don Weekend - Deposit 2023	8	0.00	250.00	250.00	0.00
Window Refurbishment		0.00	0.00	0.00	8,928.00
Christmas Lights 2020		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>519.46</u>
		81.00	2,212.00	2,293.00	9,447.46
Payments - Other					
Administration Fees/Costs	9	197.97	0.00	197.97	0.00
Away Day 2022 & Training Courses 2021		<u>180.00</u>	<u>0.00</u>	<u>180.00</u>	<u>280.00</u>
		377.97	0.00	377.97	280.00
Total Payments Church		169,600.13	7,329.20	176,929.33	183,237.90
Contras	4	<u>0.00</u>	<u>1,344.26</u>	<u>1,344.26</u>	<u>26.15</u>
Total All Payments		169,600.13	8,673.46	178,273.59	183,264.05

Receipts & Payments Account
Financial Statements for the Year Ending 31 December 2022

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total All Funds 2022 £	Total All Funds 2021 £
Receipts & Payments Bfwd				
Total receipts at 31 Dec 2022	159,083.21	8,342.63	167,425.84	174,874.86
Total payments at 31 Dec 2022	<u>169,600.13</u>	<u>8,673.46</u>	<u>178,273.59</u>	<u>183,264.05</u>
Excess Payments over Receipts	-10,516.92	-330.83	-10,847.75	-8,389.19

Account Balances	Accounts	Current Accs	Deposit Acc	Total 2022
Opening Balances 1 Jan 2022	Santander	20,766.78	0.00	20,766.78
	Virgin Money *	21,060.81	0.00	21,060.81
	Nat West Bk	337.10	0.00	337.10
	CCLA Deposit	<u>0.00</u>	<u>5,849.82</u>	<u>5,849.82</u>
Total Opening Balances 1 January 2022		42,164.69	5,849.82	48,014.51

Transfers Between Funds	Current Accs	Deposit Acc	Total 2022
Opening Balances 1 January 2022	42,164.69	5,849.82	48,014.51
Transfer btwn Deposit Acc & Current Accs	0.00	0.00	0.00
Excess Payments over Receipts & Interest	<u>-10,924.69</u>	<u>76.94</u>	<u>-10,847.75</u>
Closing Balances 31 December 2022	31,240.00	5,926.76	37,166.76

Account Balances	Accounts	Current Accs	Deposit Acc	Total 2022
Closing Balances 31 Dec 2022	Santander	20,020.07	0.00	20,020.07
	Virgin Money *	11,066.83	0.00	11,066.83
	Nat West Bk	153.10	0.00	153.10
	CCLA Deposit	<u>0.00</u>	<u>5,926.76</u>	<u>5,926.76</u>
Total Closing Balances 31 December 2022		31,240.00	5,926.76	37,166.76

CBF Investment Fund - Shares held 600 with a bid value at 31/12/22 of £12,387.54 (31/12/21 £14,032.02).
None traded during 2022.

* **Virgin Money** - Previously The Yorkshire Bank which has traded as Virgin Money since April 2021.

Annual Statement of Restricted Funds Accrued at 31 December 2022:-

Account	Note	Balance 01/01/22	2022 Receipts	2022 Transfers	2022 Payments	Balance 31/12/22
Church Window Fund	10	1,236.75	0.00	-1,236.75	0.00	0.00
Church Christmas Lights	10	120.54	0.00	-120.54	0.00	0.00
Min-y-Don Weekend 2022		563.35	1,398.65	0.00	-1,962.00	0.00
Min-y-Don Weekend 2023		0.00	170.00	0.00	0.00	170.00
Community Café Donations		0.00	839.20	0.00	-454.06	385.14
Heritage Funds - St Paul's Surveys		180.00	0.00	0.00	0.00	180.00
Towers Group		731.00	0.00	0.00	-160.62	570.38
Donations - Mission Support	11	0.00	2,125.50	0.00	-2,007.50	118.00
Wednesday Community Lunch		100.00	0.00	-100.00	0.00	0.00
Contras - Traidcraft		<u>80.72</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>80.72</u>
Total Accumulated Restricted Funds		3,012.36	4,533.35	-1,457.29	-4,584.18	1,504.24

NOTES TO THE 2022 ACCOUNTS

- 1) Gift Aid & GASDS Recovered showing under Restricted Funds are amounts assigned to donations given towards Mission Support and The Campbell Hall Saturday Drop-In.
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DONATIONS - The following sums were donated by the parish during 2022. *The italicised items are not considered part of our annual Tithe Giving.*

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Link-Up	420	<i>With Love</i>	100
Compassion	400		
Link-Up Chester City Passion	300	Total Donations	£ 14,192

COMMUNITY CAFE 2022

Gross Cash Receipts & Card Transactions	40,630.73		
Purchase of Provisions & Sundries	-11,277.88		
Salaries & Statutory Staff Pension	-30,741.50		
Fees - Card Transactions	-447.73		
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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PARISH OF CHESTER ST PAUL WITH ST LUKE**

I report on the accounts for the year ended 31 December 2022

Respective responsibilities of the Trustees and the Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

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In connection with my examination, no material matters have come to my attention gives me cause to believe that in, any material respect,

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have not come across any other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date 07 February 2023

Signed



A. E. M. McGraa
18, Poulton Green Close,
Bebington,
Wirral.
CH63 9FS

**THE PARISH OF
CHESTER ST PAUL WITH ST LUKE**

**ST LUKE'S CHURCH, CHESTER ROAD,
HUNTINGTON, CHESTER, CH3 6BT.**

**ANNUAL ACCOUNTS
FOR THE YEAR 2022**

Receipts & Payments Account
Financial Statement for the Year Ending 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 Receipts £	Total 2021 Receipts £
Receipts					
Receipts - Regular/Personal Giving					
Planned Giving		80,131.92	0.00	80,131.92	85,281.72
Open Plate & Contactless		3,456.27	0.00	3,456.27	2,814.01
Bequests		0.00	0.00	0.00	1,000.00
Donations - Mission Support		0.00	1,616.00	1,616.00	3,636.00
Donations - Training Support		0.00	0.00	0.00	900.00
Donations - Saturday Drop In		0.00	42.42	42.42	39.00
Donations - General		1,601.50	0.00	1,601.50	4,022.00
Gift Aid & GASDS - Recovered	1	<u>18,024.29</u>	<u>523.50</u>	<u>18,547.79</u>	<u>18,098.16</u>
		103,213.98	2,181.92	105,395.90	115,790.89
Receipts - Funding Activities					
Rental Income		5,403.01	0.00	5,403.01	2,903.34
Fees		768.40	2,438.60	3,207.00	2,503.00
DBF Grant - Fees		<u>300.00</u>	<u>0.00</u>	<u>300.00</u>	<u>180.00</u>
		6,471.41	2,438.60	8,910.01	5,586.34
Receipts - Church Groups					
Acorns & Conkers		608.86	0.00	608.86	507.56
Children's Groups		0.00	0.00	0.00	410.00
Youth Weekends/Costs Recovered		0.00	0.00	0.00	630.00
Youth Work		0.00	0.00	0.00	7.05
Towers		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		608.86	0.00	608.86	1,554.61
Receipts - Community Café					
Community Cafe - Cash & Card		40,630.73	0.00	40,630.73	22,314.77
Café Equipment - Donations		<u>0.00</u>	<u>839.20</u>	<u>839.20</u>	<u>0.00</u>
		40,630.73	839.20	41,469.93	22,314.77
Receipts - Interest & Dividends					
Deposit Account - Interest		76.94	0.00	76.94	4.57
Investment Fund - Dividends		<u>368.70</u>	<u>0.00</u>	<u>368.70</u>	<u>356.58</u>
		445.64	0.00	445.64	361.15
Receipts - Projects					
Min-y-Don Weekend 22	2	0.00	1,398.65	1,398.65	0.00
Min-y-Don Weekend 23 Deposits	3	<u>0.00</u>	<u>170.00</u>	<u>170.00</u>	<u>0.00</u>
		0.00	1,568.65	1,568.65	0.00
Receipts - Other					
CDBF Energy Grant		985.77	0.00	985.77	0.00
CWAC Business Recovery Grant		2,667.00	0.00	2,667.00	16,335.00
Refund Campbell/H Gr Salary Costs		4,059.82	0.00	4,059.82	5,199.19
HMRC Job Retention Scheme		0.00	0.00	0.00	7,698.44
HMRC Tax Adjustment		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8.32</u>
		7,712.59	0.00	7,712.59	29,240.95
Total Receipts Church		159,083.21	7,028.37	166,111.58	174,848.71
Contras	4	<u>0.00</u>	<u>1,314.26</u>	<u>1,314.26</u>	<u>26.15</u>
Total All Receipts		159,083.21	8,342.63	167,425.84	174,874.86

Receipts & Payments Account
Financial Statements for the Year Ending 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 Payments £	Total 2021 Payments £
Payments					
Payments - Diocesan & Clergy					
Diocesan Parish Share & Deanery Costs		69,666.60	0.00	69,666.60	68,131.56
Diocesan & Other Fees		0.00	2,438.60	2,438.60	1,963.00
Clergy Expenses		103.65	0.00	103.65	54.90
Vicarage Council Tax Water Telephone		<u>3,656.12</u>	<u>0.00</u>	<u>3,656.12</u>	<u>3,424.53</u>
		73,426.37	2,438.60	75,864.97	73,573.99
Payments - Donations					
Annual Tithe & Others		14,192.00	0.00	14,192.00	15,388.75
Mission Support		0.00	2,007.50	2,007.50	4,486.00
Training Support		0.00	0.00	0.00	1,150.00
Saturday Drop In		<u>0.00</u>	<u>56.42</u>	<u>56.42</u>	<u>46.50</u>
		14,192.00	2,063.92	16,255.92	21,071.25
Payments - Church Running Costs					
Utilities - Water & Electricity		7,488.46	0.00	7,488.46	5,937.00
Insurance Costs		1,230.47	0.00	1,230.47	1,180.12
Maintenance & Cleaning Materials		1,326.28	0.00	1,326.28	1,129.20
Service Costs		378.62	0.00	378.62	265.69
Books & Course Materials		60.66	0.00	60.66	45.84
Telephone Internet & Zoom Fees		806.46	0.00	806.46	772.75
Office supplies & Copier Rental etc		489.02	0.00	489.02	493.44
Equipment Purchases	5	1,815.59	0.00	1,815.59	1,880.96
Subscriptions & Licenses		561.80	0.00	561.80	528.37
Refreshments		<u>278.01</u>	<u>0.00</u>	<u>278.01</u>	<u>144.07</u>
		14,435.37	0.00	14,435.37	12,377.44
Payments - Salaries					
Staff Salaries & Pension Provision (All)	6	53,775.87	0.00	53,775.87	56,969.40
Payroll & Pension Administration (All)		<u>879.90</u>	<u>0.00</u>	<u>879.90</u>	<u>973.88</u>
		54,655.77	0.00	54,655.77	57,943.28
Payments - Community Cafe					
Purchase of Provisions & Card Fees		11,725.61	0.00	11,725.61	6,703.39
Equipment Purchases		<u>0.00</u>	<u>454.06</u>	<u>454.06</u>	<u>262.26</u>
		11,725.61	454.06	12,179.67	6,965.65
Payments - Church Groups					
Children's Work		234.67	0.00	234.67	269.95
Youth Work & Weekends		471.37	0.00	471.37	1,308.88
Towers		<u>0.00</u>	<u>160.62</u>	<u>160.62</u>	<u>0.00</u>
		706.04	160.62	866.66	1,578.83
Payments - Projects					
Min-y-Don Weekend - Refund 2022		0.00	162.00	162.00	0.00
Min-y-Don Weekend - Balance 2022	7	81.00	1,800.00	1,881.00	0.00
Min-y-Don Weekend - Deposit 2023	8	0.00	250.00	250.00	0.00
Window Refurbishment		0.00	0.00	0.00	8,928.00
Christmas Lights 2020		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>519.46</u>
		81.00	2,212.00	2,293.00	9,447.46
Payments - Other					
Administration Fees/Costs	9	197.97	0.00	197.97	0.00
Away Day 2022 & Training Courses 2021		<u>180.00</u>	<u>0.00</u>	<u>180.00</u>	<u>280.00</u>
		377.97	0.00	377.97	280.00
Total Payments Church		169,600.13	7,329.20	176,929.33	183,237.90
Contras	4	<u>0.00</u>	<u>1,344.26</u>	<u>1,344.26</u>	<u>26.15</u>
Total All Payments		169,600.13	8,673.46	178,273.59	183,264.05

Receipts & Payments Account
Financial Statements for the Year Ending 31 December 2022

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total All Funds 2022 £	Total All Funds 2021 £
Receipts & Payments Bfwd				
Total receipts at 31 Dec 2022	159,083.21	8,342.63	167,425.84	174,874.86
Total payments at 31 Dec 2022	<u>169,600.13</u>	<u>8,673.46</u>	<u>178,273.59</u>	<u>183,264.05</u>
Excess Payments over Receipts	-10,516.92	-330.83	-10,847.75	-8,389.19

Account Balances	Accounts	Current Accs	Deposit Acc	Total 2022
Opening Balances 1 Jan 2022	Santander	20,766.78	0.00	20,766.78
	Virgin Money *	21,060.81	0.00	21,060.81
	Nat West Bk	337.10	0.00	337.10
	CCLA Deposit	<u>0.00</u>	<u>5,849.82</u>	<u>5,849.82</u>
Total Opening Balances 1 January 2022		42,164.69	5,849.82	48,014.51

Transfers Between Funds	Current Accs	Deposit Acc	Total 2022
Opening Balances 1 January 2022	42,164.69	5,849.82	48,014.51
Transfer btwn Deposit Acc & Current Accs	0.00	0.00	0.00
Excess Payments over Receipts & Interest	<u>-10,924.69</u>	<u>76.94</u>	<u>-10,847.75</u>
Closing Balances 31 December 2022	31,240.00	5,926.76	37,166.76

Account Balances	Accounts	Current Accs	Deposit Acc	Total 2022
Closing Balances 31 Dec 2022	Santander	20,020.07	0.00	20,020.07
	Virgin Money *	11,066.83	0.00	11,066.83
	Nat West Bk	153.10	0.00	153.10
	CCLA Deposit	<u>0.00</u>	<u>5,926.76</u>	<u>5,926.76</u>
Total Closing Balances 31 December 2022		31,240.00	5,926.76	37,166.76

CBF Investment Fund - Shares held 600 with a bid value at 31/12/22 of £12,387.54 (31/12/21 £14,032.02).
None traded during 2022.

* **Virgin Money** - Previously The Yorkshire Bank which has traded as Virgin Money since April 2021.

Annual Statement of Restricted Funds Accrued at 31 December 2022:-

Account	Note	Balance 01/01/22	2022 Receipts	2022 Transfers	2022 Payments	Balance 31/12/22
Church Window Fund	10	1,236.75	0.00	-1,236.75	0.00	0.00
Church Christmas Lights	10	120.54	0.00	-120.54	0.00	0.00
Min-y-Don Weekend 2022		563.35	1,398.65	0.00	-1,962.00	0.00
Min-y-Don Weekend 2023		0.00	170.00	0.00	0.00	170.00
Community Café Donations		0.00	839.20	0.00	-454.06	385.14
Heritage Funds - St Paul's Surveys		180.00	0.00	0.00	0.00	180.00
Towers Group		731.00	0.00	0.00	-160.62	570.38
Donations - Mission Support	11	0.00	2,125.50	0.00	-2,007.50	118.00
Wednesday Community Lunch		100.00	0.00	-100.00	0.00	0.00
Contras - Traidcraft		<u>80.72</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>80.72</u>
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Date 07 February 2023

Signed



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