

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CHESTER ST PAULS WITH ST LUKES

England & Wales - Charity number 1130604

Details

Other names	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CHESTER ST PAULS, CHESTER ST PAULS PCC, Chester St Lukes Church
Status	Registered
Legal form	Previously excepted
Registered	2009-07-17
Register	View on the Charity Commission register

Contact

Address	St. Lukes Church Chester Road Huntington Chester CH3 6BT
Phone	01244340588
Email	k.gregory@stlukeschester.org.uk
Website	www.stlukeschester.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Youth club, Children's club, Over 50s club. Normal Anglican Church community activities - Christian worship, funeral, wedding and infant baptism activities. Community Cafe. Active involvement in local schools.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Cheshire West & Chester

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£183,394	£184,622	-	-
2023-12-31	£183,451	£170,054	-	-
2022-12-31	£166,112	£176,929	-	-
2021-12-31	£174,849	£183,238	-	-
2020-12-31	£174,062	£174,560	-	-

Trustees

Name	Role	Appointed
Rev Andrew James Stinson	Chair	2023-07-30
Caroline Davies		2020-11-18
Clive Roy Poyser		2021-04-25
Dr Jeffrey Anthony Polton		2019-04-30
Dr KEITH EDWARD GREGORY		2022-04-30
Jennifer Lilian Gilbertson		2022-04-24
John Edward Somerville		2021-04-25
Keith Gregory		
Paul Williams		2017-04-01
Victoria Williams		2021-04-25

Accounts



2024 ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL OF CHESTER ST PAUL WITH ST LUKE

Aim and Purposes

Chester St Paul with St Luke Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC of the church are also the managing trustees of the Campbell Memorial Hall, Boughton, Chester.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Luke's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Specifically, this has been achieved during 2024 by parallel in-person and live streaming of all our services. Our services and worship put faith into practice through prayer, scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. In particular we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; developing knowledge and trust in Jesus; home group Bible studies.
- Provisions of pastoral care for people living in the parish, including running wellbeing courses.
- Missionary and outreach work, including schools' work, children's and youth activities, community café and support for the homeless drop-in.

To facilitate this work, it is important that we maintain the fabric of the Church of St Luke's.

General Review 2024

We continue to provide extensive services to both Christians in the parish and to the wider community.

Throughout 2024 Christian worship centred around our regular Sunday morning 10.30am service. This service continues to be broadcast using a video conferencing system, so that those who are unable to attend can still be involved in the life of the church. This service is also preceded by a 09.30am Time for Prayer meeting. During part of the Sunday morning service primary school age children and younger high school children meet in their own

groups. These groups are led by a team of committed leaders and helpers but more volunteers are needed. We also have a regular First Wednesday in the Month Holy Communion in the afternoon. We have six Home Groups across the parish with an overall membership of 60. These provide opportunities for Christian fellowship, fun, Bible study and prayer. We also provide home Communion visits for those who cannot attend the regular services or the Home Groups.

Commented [1]: @j.somerville@stlukeschester.org.uk Somervilles (11), Leakes (10), Poysers(13), Cooke-Foxes (8), day-time (9), Bob/Gwen (9). Total=60

We continued to have contact with local schools (Dee Banks, Huntington Primary, Boughton Heath, Cherry Grove, Oldfield and Bishops High School).

We have continued to be very active in the local community and provide much needed services to parents with young families and the elderly.

We have a parent and baby group (Acorns), a toddler group (Conkers), a lunch club for the over 50s (which from Jan 2024 was integrated into the cafe) and Friday Space (an opportunity for the elderly to meet and enjoy board games and card games).

We also create an environment where other community groups can also use the church facilities during the week - including a knitting club and a bible study group, and a choir (which ceased using St Luke's in Dec 2024, after many years).

Most of the mid-week activities are enabled or supported by the community cafe. The cafe has become a popular hub for the local community and is registered as a Warm Space.

In March 2024 a group enjoyed fellowship at Min y Don.

Well-Being & Safeguarding

Commented [2]: @vicar@stlukeschester.org.uk how is this for a first draft?

The PCC is aware of its responsibilities for wellbeing and safeguarding. Our safeguarding officer, Nicky Gregory (with Jane Atfield as deputy), reports to each meeting of the PCC in accordance with statutory regulations and updates policy and procedures to ensure compliance with current legislation and diocesan and national church directives. The PCC is ensuring it remains compliant with statutory legislation and church directives.

Commented [3R2]: Should probably mention the coordinated CoE Dashboard activity

A few people have had to renew their DBS this year and with the pastoral care training we have had a few new people that have needed a DBS. With the pastoral care training and encouragement from the church, there have been a number of people who have achieved the safeguarding training. The feedback following the training was mostly positive, it was much better than expected and felt much better informed.

Pastoral Care Support System within St Luke's

St Luke's Pastoral Care support system has now been up and running for the past three years. This support service is run by trained church volunteers and is available for our church family who may need practical or emotional support. The care team has supported 4 people during this year. The type of support most frequently requested was a regular phone call.

Pastoral Care, which is offered by our St Luke's volunteers, is predominantly for a short-term basis. The types of support that is available is practical help, cooking meals, keeping in contact with people or visiting others at home or hospital.

If you require Pastoral Care, please email pastoralcare@stlukeschester.org.uk. You will then be contacted by one of the Pastoral Care Leadership team who will assess your needs and find you a suitable Pastoral Care Volunteer. If you would like to volunteer to be a Pastoral Care Volunteer, please email pastoralcare@stlukeschester.org.uk.

Church Café

Over the past year the café has gone from strength to strength. Our customer base has just kept growing with new people coming in on most days and then becoming regular customers, which is really great.

We have between 4 and 8 volunteers for each two hour shift. Our volunteer numbers have grown over this year with a good mix of Church family and people from the wider community, which is what we are all about.

We love how much our wonderful volunteers enjoy helping, they give up their time week in week out with regular shifts from all of them and all really enjoy it. We do like to look after our volunteers and show our appreciation, without them we simply could not run the café so effectively.

We feel the café is a fantastic asset for our Church and Community. It really brings people together and brings people to Church, many of whom would otherwise not come in.

Acorns and Conkers

Acorns is our mother and baby group - aimed at children who cannot yet walk. Acorns continues to be well attended this year. The mums often stay in the cafe after Acorns finishes until the cafe closes. They find the space enables them to engage with each other. Gwen Knight continues to help Nicky set up in the morning. The mood definitely feels positive. Mums generally stay at Acorns for 6-9 months until they go back to work.

Conkers is our toddler group. Once children are mobile this group provides a natural follow on from Acorns. Conkers continues to be well attended. The children seem to enjoy coming. Keith and Nicky generally put the equipment out. Another volunteer would be appreciated to help with either drinks or with clearing away. Gwen Knight assists Nicky by engaging with the children and parents.

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Commented [5R4]: Jeff I think its really good, you have done a great job

Commented [6]: Maybe explain what Acorns and Conkers are?

Deanery Synod

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19th March 2025

Chester Deanery comprises about 20 churches in and around Chester from Saltney to Ashton Hayes. The Deanery Synod consists of all the active Clergy in those churches and two or three elected lay reps. from each Church (which puts them automatically on their PCCs).

The Deanery Synod met three times during the year and two of these three meetings has focused on the Diocesan Strategy, with the Deanery Synod being able to comment on some of the themes being discussed. These included:

- 1) Saving 1.5 million in the Diocese
- 2) Increasing the Missional Outreach
- 3) Planting Missional Communities
- 4) Developing Missional Leadership

The third meeting was led by the Rev. Dr Stefan Collier covered the governance of the Church of England and how this had changed over time. The Deanery Synod has also been a good opportunity for networking.

The meetings have been chaired by the Revd Hennie Johnston who is the Rural Dean as well as being Vicar of St Mark's Saltney and Dr Alan Downen from Aston Hayes.

There are currently two Deanery Synod reps for St Luke's, Vicky Williams and Tim Woodhead, both in the second of a three-year period. This means there is one vacancy. If you would like to find out more about becoming a Deanery Synod rep, then please have a chat with either Tim Woodhead or Vicky Williams.

Fabric

The fabric of St Luke's Church continues to be in a good state of repair. In keeping with the requirements placed upon the PCC, the Quinquennial Inspection of the building was undertaken confirming the good state of repair. This report identified some minor areas for repair but also made the recommendation that the flooring be replaced at some point across the next five years.

The orientation of the church was rotated back through ninety degrees to place the platform underneath the stained glass cross. This was done to try to minimise the amount of furniture that was being moved week by week. This has allowed some of the café tables to be left up and used on a Sunday although the number of movements of the chairs has not been reduced.

The ongoing work to reupholster the wooden chairs has continued and we are very grateful to the team of volunteers who have undertaken this work.

The signage at the front of the church on Chester Road has been replaced including a new windowed notice board to share information about what is happening at the church.

The lighting in the church has been updated to LED lighting replacing the fluorescent tubes in the building with LED fittings and LED strip lights added to the beams in the main church. This is both providing a higher level of light but is also more energy efficient than the previous fittings.

We are enormously grateful to the team of volunteers who both organise and undertake the work maintaining and improving the fabric of the church.

Campbell Hall

The Campbell Hall continues to be used extensively on a weekly basis by the following organisations:

City Church - independent community church	<ul style="list-style-type: none"> Meet on a Sunday morning with other weekly groups
St Luke's Homeless Drop In and Soul Kitchen	<ul style="list-style-type: none"> Open on a Saturday morning/evening but other groups meeting during the week Providing food, clothing and toiletries, showers and a welcome to the homeless and marginalised community
Chester Fenix	<ul style="list-style-type: none"> Opens on a Friday evening providing a nutritious meal (at no cost or via a donation) for people in the local community, especially those who are marginalised
Aisatsu Karate Club and Sports Yoga Class	<ul style="list-style-type: none"> Use the Hall three evenings per week

We rent out 3 The Mount to Chester Aid to the Homeless, who provide accommodation for 3 men who were previously homeless.

Campbell Hall management and staffing

The Hall is managed by a small but excellent team - Jan Rosair, Tim Woodhead and John Leake. We employ a part-time caretaker, who is a resident at 3 The Mount and was connected to us through the St Luke's Homeless Drop In. He has been doing a great job and has been a real answer to prayer. In addition, we employ a part-time cleaner.

In December 2024 we applied for a Charitable Status. This will facilitate grant applications. Thank you Steven Hildreth for your assistance in building the case.

Commented [8]: @t.woodhead@stlukeschester.org.uk
This is OK right?

Commented [9R8]: This has been reviewed by Tim

Commented [10]: @t.woodhead@stlukeschester.org.uk
k how is this?

Commented [11R10]: This has been reviewed by Tim

Campbell Hall building

The building continues to require a lot of maintenance and TLC. In 2024 there was severe water damage due to a roof leak. By the end of the year £32,000 were raised through personal gifts, grants, insurance, City Church and reserves to address the required work on the roof and the interior.

Commented [12]: @t.woodhead@stlukeschester.org.uk how is this?

Commented [13R12]: This has been reviewed by Tim

Finance Review 2024

In 2 Corinthians 8, we read about the attitude of the Macedonian church. In verse 2 we are told of their rich generosity, despite being in a time of severe trial and extreme poverty. Rich generosity is not about amounts or percentages, but about wanting to generously use God's provision to us to bring good, and to enhance His Kingdom and His values.

As a PCC, we are really thankful to God for all the resources he has given us and that we experience the rich generosity of so many at St Lukes. We are blessed with many volunteers who freely give hours of their time, and many who faithfully give money to the church. Thank you to all of you.

Commented [14]: This has been reviewed by Carrie and Tim

New Finance Team

Ian retired from his role as Treasurer at the end of 2023 after generously dedicating many hours to managing the church's finances over many years, and he left big shoes to fill! The role of Treasurer at St Lukes has grown hugely over recent years (as it now includes managing the finances of a busy cafe) and is really too big for one volunteer to manage. The PCC therefore agreed that a team approach would be the best way forward. As well as making the role less daunting and more of a shared responsibility, a team approach provides a more robust system of accountability.

The new finance team is led by Carrie Davies and Keith Gregory as joint Treasurers. Olive Somerville manages the GiftAid claims and room bookings. Tim Woodhead and Ben Harling provide other support with reporting, contracts etc. as and when needed. Ian Reece, Pam Baggot, Bob Knight and Ali Dore also support the team with cash counting on a Sunday morning.

General Overview of 2024

Overall, the Church received income of £183,394 and spent £184,621 and therefore incurred an overall loss for the year 2024 of £1,227. In the previous year (2023) the Church made a surplus of income over expenditure of £12,817. However, in 2023 the Church received a legacy of £24,387. If this one-off income is excluded from the 2023 position, the Church would have made a loss in that year of £11,570. The financial position compared to the previous years can be summarised as follows:

Income and Expenditure Summary for Years 2023 and 2024.

	2023 £'s	2024 £'s	Variance between 2023 and 2024 £'s
Income excluding legacies	162,543	183,394	20,851
Legacies	24,387	0	(24,387)
Total Income	186,930	183,394	(3,566)
Total Expenditure	174,113	184,621	10,508
Total Surplus/ (Deficit) before legacy income	(11,570)	(1,227)	10,273
Total Surplus/ (Deficit)	12,817	(1,227)	(14,044)

Income

Total Income for the Church in 2024 was £183,394. This represents an increase of £20,851 compared to the previous year if legacy income is excluded. The largest change is due to Sales income relating to the Community Café, with Gift Aid and Donations also higher. Further details on this are in the section below. The increase in Gift Aid is due to timing with an additional quarter claimed in 2024 compared to 2023. This is not likely to be replicated in 2025.

The main changes in the income received between 2023 and 2024 can be summarised as follows:

Income Summary for Years 2023 and 2024

	2023 £'s	2024 £'s	Movement between 2023 and 2024 £'s
Donations	84,937	89,302	4,365
Gift Aid Recovered	18,721	25,397	6,676
Cafe Income	43,625	53,955	10,330
Other	15,260	14,741	(519)
Total Income	162,543	183,394	20,851

Expenditure

Total expenditure incurred by the Church in 2024 was £184,622. This represents an increase of £10,503 compared to the previous year. The largest change is Café costs, followed by the increase in the Diocesan Parish Share and the increase in Church Running Expenses (mainly electricity costs). Further details on the café income and expenditure are shown in the section below. The main changes in the expenditure incurred between 2023 and 2024 can be summarised as follows:

Expenditure Summary for Years 2023 and 2024

	2023 £'s	2024 £'s	Movement between 2023 and 2024 £'s
Diocesan Parish Share	71,857	75,344	3,487
Church Running Expenses	23,388	26,598	3,210
Café Costs (including salary costs)	47,132	51,291	4,159
Mission Giving & Donations	16,201	18,090	1,889
Other	15,535	13,298	(2,237)
Total Expenditure	174,113	184,621	10,508

It should be noted that the Diocesan Parish Share is 41% of the Church's expenditure and direct costs relating to the Community Café are 28% of the Church's expenditure. Mission Giving is 15% of the previous year's unrestricted income and 10% of the current year's expenditure.

2024 Mission Giving (Tithe)

The 15% of unrestricted income was set aside at the end 2023 to provide mission support during 2024. As a PCC we are committed to setting aside this percentage each year to build God's Kingdom and meet the needs of others outside of our own church context. Our Mission Giving during 2024 is broken down as follows:

Payee	Amount
Overseas Missionary Fellowship (supporting student on mission trip)	1,256.00
Campbell Memorial Hall (for Drop-In)	1,039.00
CAP UK	1,039.00
Care for the Family	1,039.00
Chester Schools Christian Work	3,960.00
Compassion UK	160.00
Fusion UK	1,039.00
Good News for Everyone	1,039.00
Kids Alive	1,039.00
Link Up	420.00
MAF-UK	1,039.00
Melanesian Mission	1,039.00
Open Doors	1,039.00
Prison Fellowship	1,039.00
Reach Merseyside	264.00
Tear Fund	528.00
The Children's Society	1,039.00
Total	18,017.00
Final payment of £1,039.00 was paid to Christian Aid on 08/01/2025	

We've received personal thank you letters from many of the organisations we gave to.

Dear St Lukes Congregation and PCC,

I am writing on behalf of the Melanesian Mission to express our appreciation for your recent donation of £1,039 towards the Melanesian Chapel. Your support has been incredibly thoughtful and generous, and your commitment to this often-overlooked community is much appreciated.

Although the chapel is now complete, we are pleased that the funds will be allocated towards building a retaining wall to support the structure. This is crucial for ensuring the long-term stability and safety of the chapel, which will play a significant role in this important project.

I am also delighted to share that I will be visiting the UK in the next few weeks. If you are in the UK, I would welcome the opportunity to speak to you about the Anglican Church of Melanesia. It would be a pleasure to meet with you and discuss how we can support each other in our shared mission.

Dear Andy and everyone at St Luke's Chester,

Thank you!

I am delighted to confirm that over the Christmas break we received a very kind and generous donation of £1,039 from St Luke's. Thank you so much for your support.

I can't tell you how much we appreciate this and the tremendous in providing Christian love and care to some of the world's most vulnerable families.

For example, this amount of money will help us to fund our work with children who have dropped out of school in the slums of Nairobi, Kenya, and work with women (typically an impoverished single mum) to get them back on track. We help them into local churches, helping them to catch up with their education for the family, and so much more.

Or caring for displaced families and impoverished Syrian refugees in a beautiful but difficult country of Lebanon, many living in abject conditions, and too scared to go back to their home.

Your love, support and encouragement means that many traumatised children and their families will be given practical support, as well as the opportunity to enable them to live their lives in all its fullness.

Community Cafe

In 2024 the Café received Sales trading income of £53,995. Direct expenditure associated with the activities of the Café i.e. staff costs and consumables, was £51,291. Electricity costs for the café are estimated at 50% of the total electricity cost for the church. All other indirect costs associated with the Café, e.g. water charges are shown in the accounts of the Church, but not allocated to the Café.

A comparison of the Café trading position compared to last year is shown in the table below.

Direct Income and Expenditure for the Community Café 2023 and 2024

	2023 £'s	2024 £'s	Movement between years £'s
Café Income	43,625	53,995	10,370
Café Staff Costs	34,185	37,087	2,902
Café Other Direct Costs	12,952	14,204	1,252
Direct Surplus/(Deficit)	(3,512)	2,703	6,215
Electricity costs (indirect)	7,489	8,871	1,382
Surplus/ (Deficit)	(11,001)	(6,168)	4,833

If the Café direct income and expenditure are excluded from the Church accounts in 2024, then the Church would have made a loss of £3,930.

Cash and Reserves

As at 31st December 2024 the Church held cash reserves totalling £48,757. This is within the range set by the reserves policy below. Of this amount, £1,449 relates to restricted funds,

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with the remaining funds being unrestricted for Church use. Details of the Restricted funds are shown in the Assets and Liabilities statement of the Church accounts.

Reserves Policy

The PCC will aim to carry forward from one accounting year to the next no more than the lower of: a) 50% of the previous year's total income; and b) 50% of the previous year's combined Parish Share and staff wage bill plus £10,000 towards emergency maintenance.

The PCC will aim to carry forward no less than half of the figure calculated above as unrestricted cash, so that the charity could continue to operate should income and / or expenditure vary adversely (i.e. it will be approximately between 3 and 6 month's operating costs).

Investment Policy

In order to maximise income without compromising cash flow, the PCC will aim to invest 20-40% of its reserves in well managed investment funds (as from time to time approved by the PCC), such as the CBF Investment Fund.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St Luke's the membership of the PCC consists of the incumbent (the vicar), churchwardens, the Deanery synod representatives and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are spent. The full PCC met 6 times during the year. The PCC has its statutory Standing Committee and one formal sub-committee (the Campbell Hall Management Committee) tasked with acting on the PCC's behalf as management trustees for the hall. These committees are responsible to the PCC with their decisions being received by the full PCC on each meeting agenda and discussed as necessary.

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Electoral Roll

Following the requirements of the Church Representation Rules, a new electoral roll was formed in preparation for the APCM and numbered 61 people. This is a significant drop from the previous roll, and reflects that some people have left the church since the last roll was formed. However, there are some people who still worship at the church who are not listed on the new roll and work will be done to add them to the new roll.

Administrative Information

St Luke's Church is situated in Huntington, Chester. It is part of the Diocese of Chester within the Church of England. The correspondence address is:

**St. Luke's Church,
Chester Road
Huntington
Chester, CH3 6BT**

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a registered charity:

Number: 1130604

Name: The Parochial Church Council of the Ecclesiastical Parish of Chester St Paul's.

PCC members who have served at any time from 1st January 2024 until the date this report was approved are:

Ex Officio Members:

Incumbent: The Reverend Canon Andy Stinson – Chair

Wardens: Mr Clive Poyser (Appointed in Apr 2021)

Mr Paul Williams (Appointed at building consecration, probably)

Deanery Synod Reps:

Mrs Vicky Williams (Appointed in Apr 2021)

Mr Tim Woodhead (Appointed 21/04/2024)

Elected Members:

Mrs Jane Atfield (Co-opted 09/07/2024)

Mrs Carrie Davies (Appointed in Apr 2021)

Ms Jenny Gilbertson (Appointed in Apr 2022)

Mrs Tricia Gleave (Resigned 21/04/2024)

Dr Keith Gregory (Appointed in, or before, 2017)

Dr Jeff Polton (Appointed 2017)

Mr Ian Reece (Resigned 21/04/2024)

Mr John Somerville (Appointed in Apr 2021)

PCC Standing Committee: This has the power to transact the business of the PCC between meetings, subject to any directions given by the Council, and comprises the incumbent, Churchwardens, Treasurer and one elected member with a further elected member during the period of interregnum, both elected members being from the membership of the PCC. Three out of five is quorate.

In Dec 2023 this was voted as: Andy Stinson (as vicar), Paul Williams and Clive Poyser (as wardens), Carrie Davies (as Treasurer rep) and John Somerville.

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Commented [18R17]: I have added what I believe to be the correct dates from the records I have

Commented [19R17]: Sorry I may be too late for this but I've been away for the weekend and couldn't access this on my phone! I was co-opted to the PCC at the meeting on July 9th 2024

Bankers:

NatWest Bank
33 Eastgate Street
Chester
CH1 1LG

Virgin Money
6 Bridge Street
St Helens
WA10 1NF

CCLA Investment Management Ltd
One Angel Lane
London
EC4R 3AB

Santander Business Banking
Operations
Sunderland
SR434FW

**Independent
Examiner:**

Mr A McGraa
18, Poulton Green Close
Bebington
Wirral
CH63 9FS

CHESTER ST PAUL WITH ST LUKES ACCOUNTS

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHESTER ST PAUL WITH ST LUKE

I report to the Trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2024.

Responsibilities and basis of the report

As the charity Trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act, or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts may be reached.

Date 04 March 2025

Signed



A. E. M. McGraa
18, Poulton Green Close,
Bebington,
Wirral.
CH63 9FS

Receipts & Payments Statement 2024

	Unrestricted	Restricted	Total	Prior Year 2023
Receipts				
Donations & Legacies				
All Voluntary Receipts	89,081	220	89,302	84,937
Gift Aid Recovered	25,339	58	25,397	18,721
Grants	0	0	0	0
Legacies	0	0	0	24,387
Charitable Activities				
Cafe Income	53,955	0	53,955	43,625
Fees Retained by PCC	530	0	530	625
Income for Events (Church Away Days, Min-Y-Don, etc)	0	2,723	2,723	3,032
Room Hire	6,051	0	6,051	4,952
Investments				
Bank Interest & Dividends	701	0	701	561
Trading Activities				
Fundraising Events	0	0	0	784
Other				
Loans Received	0	0	0	0
Other Income	4,721	15	4,736	5,306
Total receipts	180,378	3,017	183,394	186,930
Payments				
Charitable Activities				
Cafe Expenditure	14,068	137	14,205	13,590
Church Running Expenses	26,598	0	26,598	23,388
Clergy and Staffing Costs	44,487	0	44,487	41,088
Diocesan Parish Share	75,344	0	75,344	71,857
Event Costs (Church Away Days, Min-Y-Don, etc)	0	1,952	1,952	3,082
Mission Giving & Donations	18,017	73	18,090	16,201
Other Expenditure	0	0	0	50
Vicarage Costs	3,945	0	3,945	4,647
Raising Funds				
Costs of Generating Funds	0	0	0	210
Governance Costs				
Governance Costs	0	0	0	0
Total payments	182,460	2,162	184,622	174,113
Net Receipts / Payments	(2,082)	855	(1,227)	12,817

	Unrestricted	Restricted	Total	Prior Year 2023
Net Movement of Cash Funds	(2,082)	855	(1,227)	12,817
Total Cash Funds Brought Forward	49,390	594	49,984	37,167
Total Cash Funds Carried Forward	47,308	1,449	48,757	49,984
Represented By				
General	43,428	0	43,428	49,390
Designated Fund - for Tithe payments 2024	1,039	0	1,039	0
Community Cafe	2,841	0	2,841	0
Community Cafe Equipment - Donations	0	0	0	137
Heritage Funds - St Paul's Surveys	0	180	180	180
Min-Y-Don Weekend 2024	0	231	231	-20
Towers Group	0	297	297	297
Min-Y-Don Weekend 2025	0	520	520	0
Christian Aid	0	30	30	0
Fees for Wedding & Funerals	0	15	15	0
Compassion	0	176	176	0

continued...

Asset & Liability Statement

Cash Assets

	Unrestricted	Restricted	Total	Prior Year
General	43,428	0	43,428	49,390
Designated Fund - for Tithe payments 2024	1,039	0	1,039	0
Community Cafe	2,841	0	2,841	0
Community Cafe Equipment - Donations	0	0	0	137
Heritage Funds - St Paul's Surveys	0	180	180	180
Min-Y-Don Weekend 2024	0	231	231	-20
Towers Group	0	297	297	297
Min-Y-Don Weekend 2025	0	520	520	0
Christian Aid	0	30	30	0
Fees for Wedding & Funerals	0	15	15	0
Compassion	0	176	176	0
Total Cash Assets	47,308	1,449	48,757	49,984

Other Monetary Assets

	Unrestricted	Restricted	Total	Prior Year
Gift Aid not yet claimed for the period 01/12/2024-31/12/2024	2,027	0	2,035	0

Investment Assets

	Unrestricted	Restricted	Total	Prior Year
CCLA - CBF Investment Fund (600 shares @ £23.1227 per share)	13,874	0	13,874	13,267

Signature

These accounts have been approved by the trustees, and are signed on their behalf by:

Name

Signature

Date

Notes to the Accounts

Accounting Policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities, and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

All equipment and furniture owned by the charity have been expensed in the year they were purchased and therefore are not shown within the Asset & Liability Statement of these accounts.

Transactions to Related Parties

A donation of £1,039 was given to the Campbell Hall drop-in. This transaction is included within Missing Giving & Donations in the Receipts and Payments Statement. The charity is the Corporate Trustee for the Campbell Hall.

Movement of Funds

Fund Name	Opening Balance	Income	Expenditure	Fund Transfers	Closing Balance
General (Unrestricted)	49,390	126,383	113,288	-19,056	43,428
Designated Fund for Tithe payments 2024 (Unrestricted)	0	0	18,017	19,056	1,039
Community Cafe (Unrestricted)	0	53,995	51,155	0	2,841
Community Cafe Equipment - Donations (Restricted)	137	0	137	0	0
Heritage Funds - St Paul's Surveys (Restricted)	180	0	0	0	180
Min-Y-Don Weekend 2024 (Restricted)	-20	1,953	1,702	0	231
Towers Group (Restricted)	297	0	0	0	297
Min-Y-Don Weekend 2025 (Restricted)	0	770	250	0	520
Christian Aid (Restricted)	0	30	0	0	30
Campbell Hall Drop-In (Restricted)	0	73	73	0	0
Fees for Wedding & Funerals (Restricted)	0	15	0	0	15
Compassion (Restricted)	0	176	0	0	176
TOTAL	49,984	183,394	184,622	0	48,757

-
Receipts & Payments Accounts
Year Ending 31st December 2024

Charity No; 1211522

	2024	2023	2022	2021
	£'s	£'s	£'s	£'s
INCOME				
Hall Lettings - Chester Plus		-	-	3,300
Hall Lettings - 3 The Mount	8,940	8,280	8,120	7,800
Hall Lettings - Yoga	1,314	1,098	1,140	30
Hall Lettings - City Church	6,030	5,160	5,438	4,410
Hall Lettings - Soul Kitchen	1,872	2,132	748	572
Hall Lettings - Monday Club		-	-	60
Hall Lettings - Songbird	700			
Chester Fenix	832	1,200		-
Campbell Hall Donations	249	1,350	1,000	1,100
Breakfast club Donations(Homeless)	7,579	4,723	2,875	1,142
Waverton Evangelical Donations to Homeless	1,111	560	150	-
Insurance	13,000	2,000	2,480	10,271
Karate Club	3,116	3,500	3,559	2,089
Miscellaneous repayments	9,356	1,528	1,215	1,778
TOTAL INCOME	54,098	31,531	26,725	32,551
EXPENDITURE:				
Caretaker	4,581	4,188	4,060	5,199
Insurance	3,451	3,236	2,868	1,887
Cleaning	2,318	1,810	1,083	1,398
Repairs & Maintenance, supplies- All	1,793	7,676	10,650	10,877
3 The Mount		112	3,918	671
Fire Ext/ Supplies/Services/Alarm	1,119	1,505	606	1,294
Hall Electric	1,939	2,179	2,050	2,198
Hall Gas	4,286	2,940	2,749	717
Water	458	784	279	91
Breakfast Club expenses/Supplies	7,181	3,621	2,973	2,336
Auditor(Alan Mcgraa)	75	60	60	60
1 The Mount	-	112	2,800	2,995
Music Licence		-	148	104
TOTAL EXPENDITURE	27,200	28,223	34,244	29,828
 SURPLUS / (DEFICIT) for Year	 26,899	 3,308 -	 7,518	 2,724
BALANCE BROUGHT FORWARD	30,268	26,961	34,479	31,756
BALANCE CARRIED FORWARD	57,167	30,268	26,961	34,479
 Closing general fund at year end for Homeless is	 6,383	 4,874	 3,212	 3,581
 Closing general fund at year end for Campbell Hall is	 50,784	 25,394	 23,749	 33,067

18, Pouton Green Close,
Bebington,
Wirral.
CH63 9FS

Signature

The Campbell Hall accounts have been approved by the trustees, and are signed on their behalf by:

Name

Signature

Date

Accounts



2023 ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL OF CHESTER ST PAUL WITH ST LUKE

Aim and Purposes

Chester St Paul with St Luke Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC of the church are also the managing trustees of the Campbell Community Hall, Boughton, Chester.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Luke's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Specifically, this has been achieved during 2023 by parallel in-person and live streaming of all our services. Our services and worship put faith into practice through prayer, scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. In particular we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; developing knowledge and trust in Jesus; home group Bible studies.
- Provisions of pastoral care for people living in the parish, including running wellbeing courses.
- Missionary and outreach work, including schools' work, children's and youth activities, community café and support for the homeless drop-in.

To facilitate this work, it is important that we maintain the fabric of the Church of St Luke's.

General Review 2023

We continue to provide extensive services to both Christians in the parish and to the wider community.

Throughout 2023 Christian worship centred around our regular Sunday morning 10.30am service. This service continues to be broadcast using a video conferencing system, so that those who are unable to attend can still be involved in the life of the church. This service is also preceded by a 09.30am Time for Prayer meeting. During part of the Sunday morning service primary school age children and younger high school children meet in their own groups. These



groups are led by a team of committed leaders and helpers but more volunteers are needed. We also have a regular First Wednesday in the Month Holy Communion in the afternoon. We have four Home Groups across the parish with an overall membership of 37. These provide opportunities for Christian fellowship, fun, Bible study and prayer. We also provide home Communion visits for those who cannot attend the regular services or the Home Groups.

We continued to have contact with local schools (Dee Banks, Huntington, Boughton Heath, Cherry Grove, Oldfield and Bishops High School). Though we no longer support a children's and youth worker (since Sept 2022).

We have continued to be very active in the local community and provide much needed services to parents with young families and the elderly.

We have a parent and baby group (Acorns), a toddler group (Conkers), a lunch club for the over 50s (which from Jan 2024 will be integrated into the cafe) and Friday Space (an opportunity for the elderly to meet and enjoy board games and card games).

We also create an environment where other community groups can also use the church facilities during the week - including a choir, a knitting club and a bible study group (the band ceased using St Luke's in Dec 2023, after many years, transferring to a site owned by their senior band).

Most of the mid-week activities are enabled or supported by the community cafe. The cafe has become a popular hub for the local community and is registered as a Warm Space.

In Jan-March 2023, we ran an Alpha course which is an introduction to the Christian faith.

In April 2023 a group enjoyed fellowship at Min y Don.

In January 2023 we commenced an interregnum period. In September 2023 we welcomed the Rev Canon Andy Stinson as the new parish vicar.

Well-Being & Safeguarding

The PCC is aware of its responsibilities for wellbeing and safeguarding. Our safeguarding officer, Nicky Gregory (with Jane Atfield as deputy), reports to each meeting of the PCC in accordance with statutory regulations and updates policy and procedures to ensure compliance with current legislation and diocesan and national church directives. The PCC is ensuring it remains compliant with statutory legislation and church directives.

A few people have had to renew their DBS this year and with the pastoral care training we have had a few new people that have needed a DBS. With the pastoral care training and encouragement from the church, there have been a number of people who have achieved the safeguarding training. The feedback following the training was mostly positive, it was much better than expected and felt much better informed.



Pastoral Care System within St Luke's

St Luke's Pastoral Care support system has now been up and running for the past year. This support service is run by trained church volunteers and is available for our church family who may need practical or emotional support. The care team has supported 18 people during this year. The type of support most frequently requested was a regular phone call.

Pastoral Care, which is offered by our St Luke's volunteers, is predominantly for a short-term basis. The types of support that is available is practical help, cooking meals, keeping in contact with people or visiting others at home or hospital.

If you require Pastoral Care, please email pastoralcare@stlukeschester.org.uk. You will then be contacted by one of the Pastoral Care Leadership team who will assess your needs and find you a suitable Pastoral Care Volunteer. If you would like to volunteer to be a Pastoral Care Volunteer, please email pastoralcare@stlukeschester.org.uk.

Church café

Over the past year the café has gone from strength to strength. Our customer base has just kept growing with new people coming in on most days and then becoming regular customers, which is really great.

We have an average of five volunteers for each two hour shift. Our volunteer numbers have grown over this year with a good mix of Church family and people from the wider community, which is what we are all about.

We love how much our wonderful volunteers enjoy helping, they give up their time week in week out with regular shifts from all of them and all really enjoy it. We do like to look after our volunteers and show our appreciation, without them we simply could not run the café so effectively.

We feel the café is a fantastic asset for our Church and Community. It really brings people together and brings people to Church, many of whom would otherwise not come in.

Acorns and Conkers

Acorns has been generally well attended this year and we now have Gwen Knight coming to help Nicky set up in the morning. The mood definitely feels positive.

Conkers, again is well attended, children seem to enjoy coming. Keith and Nicky generally put the equipment out. Another volunteer would be appreciated to help with either drinks or with clearing away.



Deanery Synod

Chester Deanery comprises about 20 churches in and around Chester from Saltney to Ashton Hayes. The Deanery Synod consists of all the active Clergy in those churches and two or three elected lay reps. from each Church (which puts them automatically on their PCCs).

The Deanery Synod met three times during the year and heard speakers on a variety of topics about matters of mutual concern and assisted churches to share best practice. The Deanery Synod has been a good opportunity for networking.

The meetings have been chaired by the Revd Hennie Johnston who is the Rural Dean as well as being Vicar of St Mark's Saltney.

Over the past year the Deanery Synod have heard from the following guest speakers:

- Reverend Mike Loach, the Diocesan Environmental Advisor, who provided the Deanery Synod with an insight into actions churches can and have been taking to reduce their carbon footprint.
- Dr Alan Dower gave a talk about Achieving the Vision. This followed the report on the Chester Diocese Vision entitled "Together in Christ: Sharing Hope". This discussion helped to shape the mission strategy of the Diocese. The core themes of the Vision are:
 1. Growing braver, fuller faith
 2. Blessing 1.5 million lives, one life at a time
 3. Transformative loving service (in practice)
 4. Engaging locally, working together in loving generosity.
- Dr Alan Dower then returned to the Deanery Synod to lead the discussion on the Chester Diocese Vision. This time the Deanery Synod considered how a parish might manage if they didn't have a full-time member of the clergy. A variety of ideas were shared during the meeting and summarised afterwards.

There are currently two Deanery Synod reps for St Luke's, Vicky Williams and Tim Woodhead, both in the first of a three-year period. This means there is one vacancy.

Fabric

Overall the building is in a good state of repair.

Volunteer teams spruced up the entrance hall and made great strides into a rolling reupholstery of the sanctuary chairs, which is ongoing.

Enquiries and quotes for solar power installation were thoroughly explored in the first half of the year but no investment was made.

Church lighting is an ongoing issue and will be further looked into by the Church Wardens.



The main Church floor continues to break up under the carpet and will need to be investigated at some point in the future, when we will also need to renew the carpet.

The blinds in the Main hall have become problematic and have been repaired but one blind now needs reattaching to the ceiling, this is in hand.

Campbell Hall

The Campbell Hall continues to be used extensively on a weekly basis by the following organisations:

- City Church – independent community church
 - Meet on a Sunday morning with other weekly groups
- St Luke's Homeless Drop In and Soul Kitchen
 - Open on a Saturday morning/evening but other groups meeting during the week
 - Providing food, clothing and toiletries, showers and a welcome to the homeless and marginalised community
- Chester Fenix
 - Opens on a Friday evening providing a nutritious meal (at no cost or via a donation) for people in the local community, especially those who are marginalised
- Aisatsu Karate Club and Sports Yoga Class
 - Use the Hall three evenings per week

We rent out 3 The Mount to Chester Aid to the Homeless, who provide accommodation for 3 men who were previously homeless.

Campbell Hall management and staffing

The Hall is managed by a small but excellent team – Jan Rosair, Tim Woodhead and John Leake. We employ a part-time caretaker, who is a resident at 3 The Mount and was connected to us through the St Luke's Homeless Drop In. He has been doing a great job and has been a real answer to prayer. In addition, we employ a part-time cleaner.

Campbell Hall building

The building continues to require a lot of maintenance and TLC. Work will be required to repair the main hall ceiling and repaint the Hall walls, as well as look at options to improve the weather



fastness of the Hall roof. There is likely to be a significant cost to do this and will require grant funding.



Financial Review

2023 Church receipts (excluding contra items) comprised:

Unrestricted funds totalling £183,450 of which £126,989 were unrestricted voluntary donations, bequests, gift aid and GASDS (the remaining £56,461 being fees, trading activities, reimbursements, interests & dividends) and restricted donations and receipts of £3,883 were received and are detailed in the Financial Statements. Gross church receipts increased by £21,222 against 2022.

The increase is represented by:

Grants	-3,653	Bequests	+ 24,387
Fees	-2,478	Community Café	+3,003
Restricted Giving	-1,734	Min-y-Don Trips	+1,463
Unrestricted Giving	-611	Reimbursements	+1,223
Rentals	-451	Interests & Dividends	<u>+115</u>
Church Groups	<u>-42</u>	Total	+30,191
Total	-8,969		

Total payments for 2023 (excluding contra items) decreased from 2022 by £2,413 to £174,516 despite a substantial increase in utility bills (+£8,286). However, there was a fall in salary costs (-£12,730). Additional costs were paid by the parish in regard of the vicarage during the interregnum which were reimbursed by the Diocese.

The main expenses of the church were:- share (£71,856); payroll & pensions etc (£41,925); utilities, insurance, maintenance & cleaning (£19,269); annual tithe & other donations (£15,635).

If the bequests of £24,387 had not been received during 2023, an annual deficit of £11,570 would have resulted, instead of the actual surplus of £12,817.

Reserves Policy

From one year to the next the PCC aims to carry forward 3 – 6 months of operating costs.

This is defined as no more than the lower of 50% of either (1) the previous year's total income or (2) 50% of the previous year's parish share and staff salaries combined, plus £10,000 towards emergency maintenance, as the upper limit. The lower limit shall be 50% of the upper limit value as determined by items (1) or (2).

For the 2023 accounts this equates to between £35,860 - £71,721, based on the 2022 annual accounts as defined in the above item (2). The total account balances carried forward from 2023 to 2024 is



£49,984 plus £13,563 in investments, totalling £63,547, placing the church in the upper range of the reserves policy.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St Luke's the membership of the PCC consists of the incumbent (the vicar), churchwardens, the Deanery synod representatives and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are spent. The full PCC met 9 times during the year. The PCC has its statutory Standing Committee and one formal sub-committee (the Campbell Hall Management Committee) tasked with acting on the PCC's behalf as management trustees for the hall. These committees are responsible to the PCC with their decisions being received by the full PCC on each meeting agenda and discussed as necessary.

Electoral Roll

The electoral roll in April 2023 numbered 109. Two names have been removed (1 deceased, 1 requested removal) and two new names added. The roll, therefore, remains unchanged at 109 in April 2024.

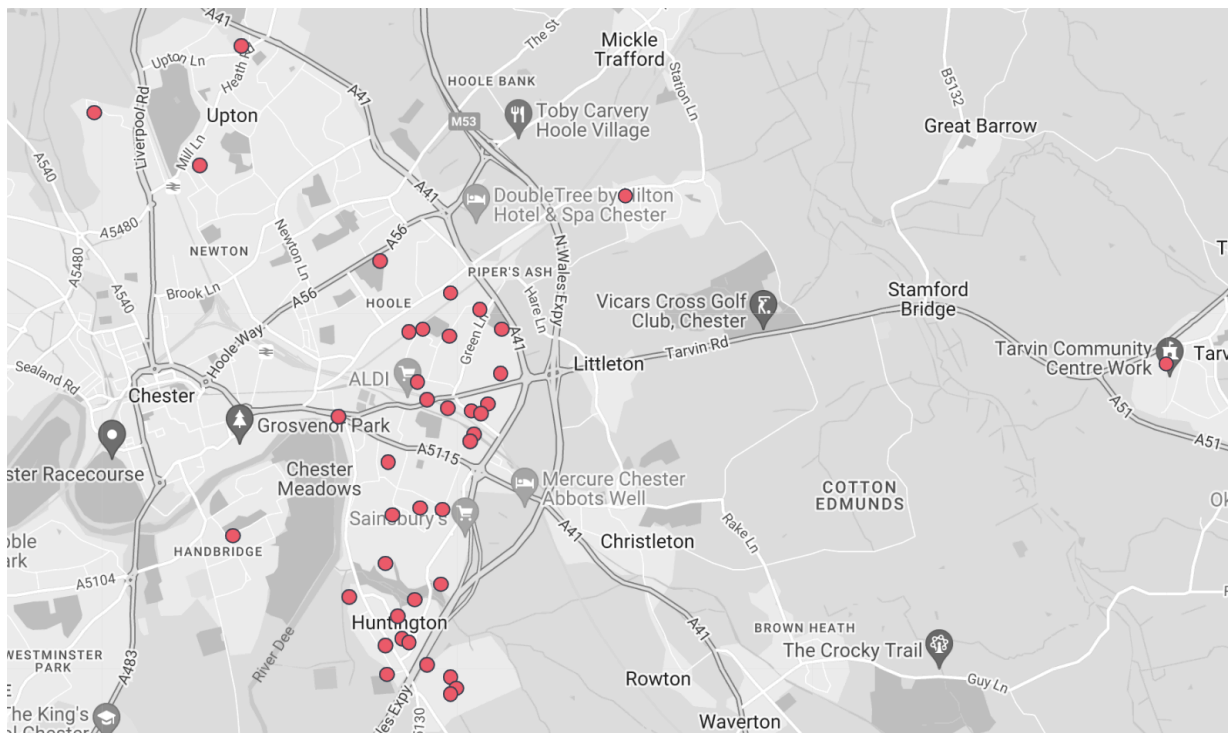


Figure: showing the distribution of home addresses (where disclosed) primarily distributed across Huntingdon, Boughton and Vicar Cross.

Administrative Information

St Luke's Church is situated in Huntingdon, Chester. It is part of the Diocese of Chester within the Church of England. The correspondence address is: -

St. Luke's Church,
Chester Road, Huntingdon,
Chester, CH3 6BT

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a registered charity: -

Number: 1130604

Name: The Parochial Church Council of the Ecclesiastical Parish of Chester St. Paul's.

PCC members who have served at any time from 1st January 2023 until the date this report was approved are: -

Ex Officio Members: -

Incumbent: The Reverend Canon Andy Stinson – Chair (since Sept 2023)

Wardens: Mr Clive Poyser

Mr Paul Williams – PCC Chair (December 2022 - Sep 2023)

Deanery Synod Reps:



Mrs Vicky Williams
Mr Tim Woodhead

Elected Members: -

Mrs Carrie Davies
Ms Jenny Gilbertson
Mrs Tricia Gleave
Dr Keith Gregory
Dr Jeff Polton
Mr Ian Reece
Mr John Somerville

PCC Standing Committee: - This has the power to transact the business of the PCC between meetings, subject to any directions given by the Council, and comprises the incumbent, Churchwardens, Treasurer and one elected member with a further elected member during the period of interregnum, both elected members being from the membership of the PCC. Three out of five is quorate.

In Dec 2023 this was voted as Andy (as vicar), Paul and Clive (as wardens), Carrie Davies (as treasurer rep) and John Somerville.

Independent Examiner: Mr. A. McGraa
 18, Poulton Green Close,
 Bebington,
 Wirral, CH63 9FS

Bankers:

Virgin Money Store
53, Lord Street,
Liverpool, L2 6PB

NatWest Bank
33, Eastgate Street,
Chester, CH1 1LG

Santander
59-61, Foregate Street,
Chester, CH1 1YQ

CCLA Investment Management Ltd
One Angel Lane,
London, EC4R 3AB

**THE ECCLESIASTICAL PARISH OF
CHESTER ST PAUL WITH ST LUKE**

**ST LUKE'S CHURCH, CHESTER ROAD,
HUNTINGTON, CHESTER, CH3 6BT.**

**ANNUAL ACCOUNTS
FOR THE YEAR 2023**

Receipts & Payments Account
Financial Statement for the Year Ending 31 December 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 Receipts £	Total 2022 Receipts £
Receipts					
Receipts - Regular/Personal Giving					
Planned Giving		79,175.55	0.00	79,175.55	80,131.92
Open Plate & Contactless		3,391.91	0.00	3,391.91	3,456.27
Bequests - Received		24,316.91	0.00	24,316.91	0.00
Bequests - Gross Interest		69.90	0.00	69.90	0.00
Donations - Mission Support		0.00	0.00	0.00	1,616.00
Donations - Drop In Christmas Appeal		0.00	258.50	258.50	0.00
Donations - Sat Drop In/General		0.00	43.55	43.55	42.42
Donations - Chester Clergy Family Tr	1	0.00	95.00	95.00	0.00
Donation - Save The Family		0.00	25.00	25.00	0.00
Donations - General		1,340.00	0.00	1,340.00	1,601.50
Gift Aid & GASDS - Recovered	2	<u>18,695.24</u>	<u>25.88</u>	<u>18,721.12</u>	<u>18,547.79</u>
		126,989.51	447.93	127,437.44	105,395.90
Receipts - Funding Activities					
Rental Income		4,951.84	0.00	4,951.84	5,403.01
Fees		625.60	403.40	1,029.00	3,207.00
DBF Grant - Fees		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300.00</u>
		5,577.44	403.40	5,980.84	8,910.01
Receipts - Church Groups					
Acorns & Conkers		527.22	0.00	527.22	608.86
Children's Groups		<u>40.00</u>	<u>0.00</u>	<u>40.00</u>	<u>0.00</u>
		567.22	0.00	567.22	608.86
Receipts - Community Café					
Community Cafe - Cash & Card		43,625.31	0.00	43,625.31	40,630.73
Café Support Fund Raising (Barn Dance)		784.30	0.00	784.30	0.00
Café Equipment - Donations		0.00	0.00	0.00	839.20
Café Donations & Card Cashback	3	<u>63.36</u>	<u>0.00</u>	<u>63.36</u>	<u>0.00</u>
		44,472.97	0.00	44,472.97	41,469.93
Receipts - Interest & Dividends					
Deposit Account - Interest		189.95	0.00	189.95	76.94
Investment Fund - Dividends		<u>370.74</u>	<u>0.00</u>	<u>370.74</u>	<u>368.70</u>
		560.69	0.00	560.69	445.64
Receipts - Min-y-Don					
Min-y-Don Weekend 22		0.00	0.00	0.00	1,398.65
Min-y-Don Weekend 23		0.00	2,801.60	2,801.60	170.00
Min-y-Don Weekend 24 Deposits		<u>0.00</u>	<u>230.00</u>	<u>230.00</u>	<u>0.00</u>
		0.00	3,031.60	3,031.60	1,568.65
Receipts - Other					
CDBF Energy Grant		0.00	0.00	0.00	985.77
CWAC Business Recovery Grant		0.00	0.00	0.00	2,667.00
Refund Campbell/H Gr Salary Costs		4,138.32	0.00	4,138.32	4,059.82
Interregnum reimbursements	4	1,094.45	0.00	1,094.45	0.00
Refund Waverton Fellowship		<u>50.00</u>	<u>0.00</u>	<u>50.00</u>	<u>0.00</u>
		5,282.77	0.00	5,282.77	7,712.59
Total Receipts Church		183,450.60	3,882.93	187,333.53	166,111.58
Contras	5	<u>0.00</u>	<u>104.16</u>	<u>104.16</u>	<u>1,314.26</u>
Total All Receipts		183,450.60	3,987.09	187,437.69	167,425.84

Receipts & Payments Account

Financial Statements for the Year Ending 31 December 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 Payments £	Total 2022 Payments £
Payments					
Payments - Diocesan & Clergy					
Diocesan Parish Share & Deanery Costs		71,856.64	0.00	71,856.64	69,666.60
Diocesan & Other Fees		0.00	403.40	403.40	2,438.60
Clergy Expenses		15.84	0.00	15.84	103.65
Vicarage Council Tax Water Telephone etc		<u>4,647.09</u>	<u>0.00</u>	<u>4,647.09</u>	<u>3,656.12</u>
		76,519.57	403.40	76,922.97	75,864.97
Payments - Donations					
Annual Tithe & Others		15,635.25	0.00	15,635.25	14,192.00
Mission Support		0.00	118.00	118.00	2,007.50
Saturday Drop In - General		0.00	54.43	54.43	56.42
Saturday Drop In - Christmas Appeal		0.00	258.50	258.50	0.00
Chester Clergy Family Trust	1	0.00	110.00	110.00	0.00
Save The Family		<u>0.00</u>	<u>25.00</u>	<u>25.00</u>	<u>0.00</u>
		15,635.25	565.93	16,201.18	16,255.92
Payments - Church Running Costs					
Utilities - Water & Electricity	6	15,774.56	0.00	15,774.56	7,488.46
Insurance Costs		1,313.51	0.00	1,313.51	1,230.47
Maintenance & Cleaning Materials		2,180.87	0.00	2,180.87	1,326.28
Service Costs		131.39	0.00	131.39	378.62
Books & Course Materials		73.32	0.00	73.32	60.66
Telephone Internet & Zoom Fees		819.80	0.00	819.80	806.46
Office supplies & Copier Rental etc		552.38	0.00	552.38	489.02
Equipment Purchases		0.00	0.00	0.00	1,815.59
Subscriptions & Licences		605.60	0.00	605.60	561.80
Refreshments		<u>283.74</u>	<u>0.00</u>	<u>283.74</u>	<u>278.01</u>
		21,735.17	0.00	21,735.17	14,435.37
Payments - Salaries					
Staff Salaries & Pension Provision (All)	7	41,072.54	0.00	41,072.54	53,775.87
Payroll & Pension Administration (All)		<u>852.90</u>	<u>0.00</u>	<u>852.90</u>	<u>879.90</u>
		41,925.44	0.00	41,925.44	54,655.77
Payments - Community Cafe					
Purchase of Provisions & Card Fees		13,342.39	0.00	13,342.39	11,725.61
Equipment Purchases		0.00	247.78	247.78	454.06
Café Support Fundraising costs (Barn Dance)		<u>210.26</u>	<u>0.00</u>	<u>210.26</u>	<u>0.00</u>
		13,552.65	247.78	13,800.43	12,179.67
Payments - Church Groups					
Children's Work		230.98	0.00	230.98	234.67
Youth Work & Weekends		73.60	0.00	73.60	471.37
Towers		<u>0.00</u>	<u>273.53</u>	<u>273.53</u>	<u>160.62</u>
		304.58	273.53	578.11	866.66
Payments - Min-y-Don Weekends					
Min-y-Don Weekend - Refund 2022		0.00	0.00	0.00	162.00
Min-y-Don Weekend - Balance 2022		0.00	0.00	0.00	1,881.00
Min-y-Don Weekend - 2023		0.00	2,721.60	2,721.60	0.00
Min-y-Don Weekend - Deposit 2024		<u>0.00</u>	<u>250.00</u>	<u>250.00</u>	<u>250.00</u>
		0.00	2,971.60	2,971.60	2,293.00
Payments - Other					
Administration Fees/Costs	8	221.54	0.00	221.54	197.97
Away Days Room Hires/Wav & Tatten		110.00	0.00	110.00	180.00
Miscellaneous		<u>49.99</u>	<u>0.00</u>	<u>49.99</u>	<u>0.00</u>
		381.53	0.00	381.53	377.97
Total Payments Church		170,054.19	4,462.24	174,516.43	176,929.33
Contras	5	0.00	104.16	104.16	1,344.26
Total All Payments		170,054.19	4,566.40	174,620.59	178,273.59

Receipts & Payments Account

Financial Statements for the Year Ending 31 December 2023

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total All Funds 2023 £	Total All Funds 2022 £
Receipts & Payments Bfwd				
Total receipts at 31 Dec 2023	183,450.60	3,987.09	187,437.69	167,425.84
Total payments at 31 Dec 2023	<u>170,054.19</u>	<u>4,566.40</u>	<u>174,620.59</u>	<u>178,273.59</u>
Excess Receipts over Payments	13,396.41	-579.31	12,817.10	-10,847.75

Account Balances	Accounts	Current Accs	Deposit Acc	Total 2023
Opening Balances 1 Jan 2023	Santander	20,020.07	0.00	20,020.07
	Virgin Money	11,066.83	0.00	11,066.83
	Nat West Bk	153.10	0.00	153.10
	CCLA Deposit	<u>0.00</u>	<u>5,926.76</u>	<u>5,926.76</u>
Total Opening Balances 1 January 2023		31,240.00	5,926.76	37,166.76

Transfers Between Funds	Current Accs	Deposit Acc	Total 2023
Opening Balances 1 January 2023	31,240.00	5,926.76	37,166.76
Transfer btwn Deposit Acc & Current Accs	0.00	0.00	0.00
Excess Receipts over Payments & Interest	<u>12,627.15</u>	<u>189.95</u>	<u>12,817.10</u>
Closing Balances 31 December 2023	43,867.15	6,116.71	49,983.86

Account Balances	Accounts	Current Accs	Deposit Acc	Total 2023
Closing Balances 31 Dec 2023	Santander	32,667.88	0.00	32,667.88
	Virgin Money	11,021.03	0.00	11,021.03
	Nat West Bk	178.24	0.00	178.24
	CCLA Deposit	<u>0.00</u>	<u>6,116.71</u>	<u>6,116.71</u>
Total Closing Balances 31 December 2023		43,867.15	6,116.71	49,983.86

CCLA - CBF Investment Fund : Shares held 600 with a valuation of £13,563.18 at 31/12/2023 (Bid value at 31/12/22 £12,387.54). None traded during 2023. *

* **CCLA - CBF Investment Fund** : The value of shares in this fund will only be quoted as a sell valuation from November 2023 onwards by CCLA, replacing bid value and market value quotations.

Annual Statement of Restricted Funds Accrued at 31 December 2023:-

Account	Note	Balance 01/01/23	2023 Receipts	2023 Transfers	2023 Payments	Balance 31/12/23
Min-y-Don Weekend 2023	9	-80.00	2,801.60	0.00	-2,721.60	0.00
Min-y-Don Weekend 2024 Deposits	10	0.00	230.00	0.00	-250.00	-20.00
Comm Café Equipment - Donations		385.14	0.00	0.00	-247.78	137.36
Heritage Funds - St Paul's Surveys		180.00	0.00	0.00	0.00	180.00
Towers Group		570.38	0.00	0.00	-273.53	296.85
Donations - Mission Support		118.00	0.00	0.00	-118.00	0.00
Traidcraft	11	<u>80.72</u>	<u>0.00</u>	<u>-80.72</u>	<u>0.00</u>	<u>0.00</u>
Total Accumulated Restricted Funds		1,254.24	3,031.60	-80.72	-3,610.91	594.21

NOTES TO THE 2023 ACCOUNTS

- 1) The Chester Clergy Family Trust was the nominated recipient of donations received at the Induction Service held on Sunday 30th July 2023.
- 2) Gift Aid & GASDS Recovered showing under Restricted Funds are amounts assigned to donations given towards The Campbell Hall Saturday Drop-In and Chester Clergy Family Trust.
- 3) Café Donations & Card Cashback - Donations received £40 and Cashback from debit cards £23.36
- 4) Interegnum reimbursements - Reimbursements consist of vicarage costs (council tax, gardening costs & electricity).
- 5) Contras - are designated receipts and payments where the Parish has acted on behalf of other parties but do not form part of the Parish funds during 2023.
- 6) Electricity - Due to the failure of SSE Energy's direct debit, the November electricity charges of £2,414.20 due for payment in December was not collected by 31/12/2023. This amount is not included in the 2023 annual accounts.
- 7) Salaries - All payments against this item are amounts paid towards all salaries, PAYE, National Insurance and Statutory Staff Pension provision where applicable.
- 8) Administration Fees/Costs comprises £213.00 for Church Suite and £8.54 for SumUp Fees/Card Reader.
- 9) Min-y-Don Weekend 2023 - Individual deposits received in 2022 for the 2023 weekend totalled £170.00. The parish paid a deposit of £250 in 2022 hence the shortfall of £80.00 at 31/12/22.
- 10) Min-y-Don Weekend 2024 - Individual deposits received in 2023 for the 2024 weekend totalled £230.00. The parish paid a deposit of £250 in 2023 hence the shortfall of £20.00 at 31/12/23.
- 11) Traidcraft - The balance of £80.72 held against restricted funds since 2020 has been transferred to general funds.

DONATIONS - ANNUAL TITHE & OTHERS: The following sums were donated by the parish during 2023 from general funds. *The italicised items are not considered part of our annual Tithe Giving.*

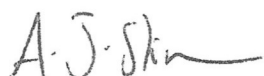
Mission Aviation Fellowship UK	6,500	Christian Aid	275
CSCW - General	3,960	Reach Merseyside	264
Melanesian Sisters - Chapel	1,000	GOOD NEWS For Everyone	160
Children's Society	1,000	Compassion	112
Saturday Drop-in Campbell Hall	660	<i>Tearfund (Harvest Service)</i>	381
Tearfund	528	<i>With Love</i>	120
Link-Up	420		
CSCW - It's Your Move Booklet	255		
		Total Donations £	15,635

COMMUNITY CAFE 2023

Gross Cash Receipts & Card Transactions	43,625.31		
Debit Card - Cashback	23.36		
Donations - Received	40.00		
Café Support - Fund Raising Gross (Barn Dance).	784.30		
Purchase of Provisions & Sundries	-12,815.91		
Salaries & Statutory Staff Pension	-34,184.94		
Fees - Card Transactions	-526.48		
Purchase of Café Equipment	-247.78		
Café Support - Fund Raising Costs (Barn Dance).	-210.26	Deficit £	-3,512.40

1) **Accounting 2023** - The accounts have been prepared on a receipts and payments basis.

2) **The Accounts 2023** - The accounts for the year ending 31st December 2023 of the Parish of Chester St Paul with St Luke were approved by the Parochial Church Council on 12th March 2024 and accordingly signed on their behalf by:



REVD CANON A J STINSON

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PARISH OF CHESTER ST PAUL WITH ST LUKE**

I report on the accounts for the year ended 31 December 2023

Respective responsibilities of the Trustees and the Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention gives me cause to believe that in, any material respect,

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have not come across any other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date 08 February 2024

Signed



A. E. M. McGraa
18, Poulton Green Close,
Bebington,
Wirral.
CH63 9FS

**THE ECCLESIASTICAL PARISH OF
CHESTER ST PAUL WITH ST LUKE**

**ST LUKE'S CHURCH, CHESTER ROAD,
HUNTINGTON, CHESTER, CH3 6BT.**

**ANNUAL ACCOUNTS
FOR THE YEAR 2023**

Receipts & Payments Account
Financial Statement for the Year Ending 31 December 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 Receipts £	Total 2022 Receipts £
Receipts					
Receipts - Regular/Personal Giving					
Planned Giving		79,175.55	0.00	79,175.55	80,131.92
Open Plate & Contactless		3,391.91	0.00	3,391.91	3,456.27
Bequests - Received		24,316.91	0.00	24,316.91	0.00
Bequests - Gross Interest		69.90	0.00	69.90	0.00
Donations - Mission Support		0.00	0.00	0.00	1,616.00
Donations - Drop In Christmas Appeal		0.00	258.50	258.50	0.00
Donations - Sat Drop In/General		0.00	43.55	43.55	42.42
Donations - Chester Clergy Family Tr	1	0.00	95.00	95.00	0.00
Donation - Save The Family		0.00	25.00	25.00	0.00
Donations - General		1,340.00	0.00	1,340.00	1,601.50
Gift Aid & GASDS - Recovered	2	<u>18,695.24</u>	<u>25.88</u>	<u>18,721.12</u>	<u>18,547.79</u>
		126,989.51	447.93	127,437.44	105,395.90
Receipts - Funding Activities					
Rental Income		4,951.84	0.00	4,951.84	5,403.01
Fees		625.60	403.40	1,029.00	3,207.00
DBF Grant - Fees		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300.00</u>
		5,577.44	403.40	5,980.84	8,910.01
Receipts - Church Groups					
Acorns & Conkers		527.22	0.00	527.22	608.86
Children's Groups		<u>40.00</u>	<u>0.00</u>	<u>40.00</u>	<u>0.00</u>
		567.22	0.00	567.22	608.86
Receipts - Community Café					
Community Cafe - Cash & Card		43,625.31	0.00	43,625.31	40,630.73
Café Support Fund Raising (Barn Dance)		784.30	0.00	784.30	0.00
Café Equipment - Donations		0.00	0.00	0.00	839.20
Café Donations & Card Cashback	3	<u>63.36</u>	<u>0.00</u>	<u>63.36</u>	<u>0.00</u>
		44,472.97	0.00	44,472.97	41,469.93
Receipts - Interest & Dividends					
Deposit Account - Interest		189.95	0.00	189.95	76.94
Investment Fund - Dividends		<u>370.74</u>	<u>0.00</u>	<u>370.74</u>	<u>368.70</u>
		560.69	0.00	560.69	445.64
Receipts - Min-y-Don					
Min-y-Don Weekend 22		0.00	0.00	0.00	1,398.65
Min-y-Don Weekend 23		0.00	2,801.60	2,801.60	170.00
Min-y-Don Weekend 24 Deposits		<u>0.00</u>	<u>230.00</u>	<u>230.00</u>	<u>0.00</u>
		0.00	3,031.60	3,031.60	1,568.65
Receipts - Other					
CDBF Energy Grant		0.00	0.00	0.00	985.77
CWAC Business Recovery Grant		0.00	0.00	0.00	2,667.00
Refund Campbell/H Gr Salary Costs		4,138.32	0.00	4,138.32	4,059.82
Interregnum reimbursements	4	1,094.45	0.00	1,094.45	0.00
Refund Waverton Fellowship		<u>50.00</u>	<u>0.00</u>	<u>50.00</u>	<u>0.00</u>
		5,282.77	0.00	5,282.77	7,712.59
Total Receipts Church		183,450.60	3,882.93	187,333.53	166,111.58
Contras	5	<u>0.00</u>	<u>104.16</u>	<u>104.16</u>	<u>1,314.26</u>
Total All Receipts		183,450.60	3,987.09	187,437.69	167,425.84

Receipts & Payments Account

Financial Statements for the Year Ending 31 December 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 Payments £	Total 2022 Payments £
Payments					
Payments - Diocesan & Clergy					
Diocesan Parish Share & Deanery Costs		71,856.64	0.00	71,856.64	69,666.60
Diocesan & Other Fees		0.00	403.40	403.40	2,438.60
Clergy Expenses		15.84	0.00	15.84	103.65
Vicarage Council Tax Water Telephone etc		<u>4,647.09</u>	<u>0.00</u>	<u>4,647.09</u>	<u>3,656.12</u>
		76,519.57	403.40	76,922.97	75,864.97
Payments - Donations					
Annual Tithe & Others		15,635.25	0.00	15,635.25	14,192.00
Mission Support		0.00	118.00	118.00	2,007.50
Saturday Drop In - General		0.00	54.43	54.43	56.42
Saturday Drop In - Christmas Appeal		0.00	258.50	258.50	0.00
Chester Clergy Family Trust	1	0.00	110.00	110.00	0.00
Save The Family		<u>0.00</u>	<u>25.00</u>	<u>25.00</u>	<u>0.00</u>
		15,635.25	565.93	16,201.18	16,255.92
Payments - Church Running Costs					
Utilities - Water & Electricity	6	15,774.56	0.00	15,774.56	7,488.46
Insurance Costs		1,313.51	0.00	1,313.51	1,230.47
Maintenance & Cleaning Materials		2,180.87	0.00	2,180.87	1,326.28
Service Costs		131.39	0.00	131.39	378.62
Books & Course Materials		73.32	0.00	73.32	60.66
Telephone Internet & Zoom Fees		819.80	0.00	819.80	806.46
Office supplies & Copier Rental etc		552.38	0.00	552.38	489.02
Equipment Purchases		0.00	0.00	0.00	1,815.59
Subscriptions & Licences		605.60	0.00	605.60	561.80
Refreshments		<u>283.74</u>	<u>0.00</u>	<u>283.74</u>	<u>278.01</u>
		21,735.17	0.00	21,735.17	14,435.37
Payments - Salaries					
Staff Salaries & Pension Provision (All)	7	41,072.54	0.00	41,072.54	53,775.87
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		41,925.44	0.00	41,925.44	54,655.77
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Purchase of Provisions & Card Fees		13,342.39	0.00	13,342.39	11,725.61
Equipment Purchases		0.00	247.78	247.78	454.06
Café Support Fundraising costs (Barn Dance)		<u>210.26</u>	<u>0.00</u>	<u>210.26</u>	<u>0.00</u>
		13,552.65	247.78	13,800.43	12,179.67
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Children's Work		230.98	0.00	230.98	234.67
Youth Work & Weekends		73.60	0.00	73.60	471.37
Towers		<u>0.00</u>	<u>273.53</u>	<u>273.53</u>	<u>160.62</u>
		304.58	273.53	578.11	866.66
Payments - Min-y-Don Weekends					
Min-y-Don Weekend - Refund 2022		0.00	0.00	0.00	162.00
Min-y-Don Weekend - Balance 2022		0.00	0.00	0.00	1,881.00
Min-y-Don Weekend - 2023		0.00	2,721.60	2,721.60	0.00
Min-y-Don Weekend - Deposit 2024		<u>0.00</u>	<u>250.00</u>	<u>250.00</u>	<u>250.00</u>
		0.00	2,971.60	2,971.60	2,293.00
Payments - Other					
Administration Fees/Costs	8	221.54	0.00	221.54	197.97
Away Days Room Hires/Wav & Tatten		110.00	0.00	110.00	180.00
Miscellaneous		<u>49.99</u>	<u>0.00</u>	<u>49.99</u>	<u>0.00</u>
		381.53	0.00	381.53	377.97
Total Payments Church		170,054.19	4,462.24	174,516.43	176,929.33
Contras	5	0.00	104.16	104.16	1,344.26
Total All Payments		170,054.19	4,566.40	174,620.59	178,273.59

Receipts & Payments Account

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	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total All Funds 2023 £	Total All Funds 2022 £
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Excess Receipts over Payments	13,396.41	-579.31	12,817.10	-10,847.75

Account Balances	Accounts	Current Accs	Deposit Acc	Total 2023
Opening Balances 1 Jan 2023	Santander	20,020.07	0.00	20,020.07
	Virgin Money	11,066.83	0.00	11,066.83
	Nat West Bk	153.10	0.00	153.10
	CCLA Deposit	<u>0.00</u>	<u>5,926.76</u>	<u>5,926.76</u>
Total Opening Balances 1 January 2023		31,240.00	5,926.76	37,166.76

Transfers Between Funds	Current Accs	Deposit Acc	Total 2023
Opening Balances 1 January 2023	31,240.00	5,926.76	37,166.76
Transfer btwn Deposit Acc & Current Accs	0.00	0.00	0.00
Excess Receipts over Payments & Interest	<u>12,627.15</u>	<u>189.95</u>	<u>12,817.10</u>
Closing Balances 31 December 2023	43,867.15	6,116.71	49,983.86

Account Balances	Accounts	Current Accs	Deposit Acc	Total 2023
Closing Balances 31 Dec 2023	Santander	32,667.88	0.00	32,667.88
	Virgin Money	11,021.03	0.00	11,021.03
	Nat West Bk	178.24	0.00	178.24
	CCLA Deposit	<u>0.00</u>	<u>6,116.71</u>	<u>6,116.71</u>
Total Closing Balances 31 December 2023		43,867.15	6,116.71	49,983.86

CCLA - CBF Investment Fund : Shares held 600 with a valuation of £13,563.18 at 31/12/2023 (Bid value at 31/12/22 £12,387.54). None traded during 2023. *

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Annual Statement of Restricted Funds Accrued at 31 December 2023:-

Account	Note	Balance 01/01/23	2023 Receipts	2023 Transfers	2023 Payments	Balance 31/12/23
Min-y-Don Weekend 2023	9	-80.00	2,801.60	0.00	-2,721.60	0.00
Min-y-Don Weekend 2024 Deposits	10	0.00	230.00	0.00	-250.00	-20.00
Comm Café Equipment - Donations		385.14	0.00	0.00	-247.78	137.36
Heritage Funds - St Paul's Surveys		180.00	0.00	0.00	0.00	180.00
Towers Group		570.38	0.00	0.00	-273.53	296.85
Donations - Mission Support		118.00	0.00	0.00	-118.00	0.00
Traidcraft	11	<u>80.72</u>	<u>0.00</u>	<u>-80.72</u>	<u>0.00</u>	<u>0.00</u>
Total Accumulated Restricted Funds		1,254.24	3,031.60	-80.72	-3,610.91	594.21

NOTES TO THE 2023 ACCOUNTS

- 1) The Chester Clergy Family Trust was the nominated recipient of donations received at the Induction Service held on Sunday 30th July 2023.
- 2) Gift Aid & GASDS Recovered showing under Restricted Funds are amounts assigned to donations given towards The Campbell Hall Saturday Drop-In and Chester Clergy Family Trust.
- 3) Café Donations & Card Cashback - Donations received £40 and Cashback from debit cards £23.36
- 4) Interegnum reimbursements - Reimbursements consist of vicarage costs (council tax, gardening costs & electricity).
- 5) Contras - are designated receipts and payments where the Parish has acted on behalf of other parties but do not form part of the Parish funds during 2023.
- 6) Electricity - Due to the failure of SSE Energy's direct debit, the November electricity charges of £2,414.20 due for payment in December was not collected by 31/12/2023. This amount is not included in the 2023 annual accounts.
- 7) Salaries - All payments against this item are amounts paid towards all salaries, PAYE, National Insurance and Statutory Staff Pension provision where applicable.
- 8) Administration Fees/Costs comprises £213.00 for Church Suite and £8.54 for SumUp Fees/Card Reader.
- 9) Min-y-Don Weekend 2023 - Individual deposits received in 2022 for the 2023 weekend totalled £170.00. The parish paid a deposit of £250 in 2022 hence the shortfall of £80.00 at 31/12/22.
- 10) Min-y-Don Weekend 2024 - Individual deposits received in 2023 for the 2024 weekend totalled £230.00. The parish paid a deposit of £250 in 2023 hence the shortfall of £20.00 at 31/12/23.
- 11) Traidcraft - The balance of £80.72 held against restricted funds since 2020 has been transferred to general funds.

DONATIONS - ANNUAL TITHE & OTHERS: The following sums were donated by the parish during 2023 from general funds. *The italicised items are not considered part of our annual Tithe Giving.*

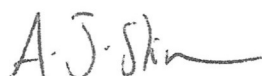
Mission Aviation Fellowship UK	6,500	Christian Aid	275
CSCW - General	3,960	Reach Merseyside	264
Melanesian Sisters - Chapel	1,000	GOOD NEWS For Everyone	160
Children's Society	1,000	Compassion	112
Saturday Drop-in Campbell Hall	660	<i>Tearfund (Harvest Service)</i>	381
Tearfund	528	<i>With Love</i>	120
Link-Up	420		
CSCW - It's Your Move Booklet	255		
		Total Donations £	15,635

COMMUNITY CAFE 2023

Gross Cash Receipts & Card Transactions	43,625.31		
Debit Card - Cashback	23.36		
Donations - Received	40.00		
Café Support - Fund Raising Gross (Barn Dance).	784.30		
Purchase of Provisions & Sundries	-12,815.91		
Salaries & Statutory Staff Pension	-34,184.94		
Fees - Card Transactions	-526.48		
Purchase of Café Equipment	-247.78		
Café Support - Fund Raising Costs (Barn Dance).	-210.26		
		Deficit £	-3,512.40

1) **Accounting 2023** - The accounts have been prepared on a receipts and payments basis.

2) **The Accounts 2023** - The accounts for the year ending 31st December 2023 of the Parish of Chester St Paul with St Luke were approved by the Parochial Church Council on 12th March 2024 and accordingly signed on their behalf by:



REVD CANON A J STINSON

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PARISH OF CHESTER ST PAUL WITH ST LUKE**

I report on the accounts for the year ended 31 December 2023

Respective responsibilities of the Trustees and the Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention gives me cause to believe that in, any material respect,

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have not come across any other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date 08 February 2024

Signed



A. E. M. McGraa
18, Poulton Green Close,
Bebington,
Wirral.
CH63 9FS

Accounts



2022 ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL OF CHESTER ST PAUL WITH ST LUKE

Aim and Purposes

Chester St Paul with St Luke Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC of the church are also the managing trustees of the Campbell Community Hall, Boughton, Chester.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Luke's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Specifically, this has been achieved during 2022 by parallel in-person and live streaming of all our services. Our services and worship put faith into practice through prayer, scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. In particular we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus, including our "Kids Alive" children's service during 2022, home group Bible studies and enquirer's courses.
- Provisions of pastoral care for people living in the parish, including running wellbeing courses.
- Missionary and outreach work, including schools work, children's and youth activities, community café and support for the homeless drop-in.

To facilitate this work, it is important that we maintain the fabric of the Church of St Luke's.

General Review 2022

We continue to provide extensive services to both Christians in the parish and to the wider community.

Throughout 2022 Christian worship centred around our regular Sunday morning 10.30am service. This service continues to be broadcast using a video conferencing system, so that those who are unable to attend can still be involved in the life of the church. This service is also preceded by a 09.30am Time for Prayer meeting. During part of the Sunday morning service primary school age children and younger high school children meet in their own groups. These groups are led by a team of committed leaders and helpers but more volunteers are needed. We also have a regular First Wednesday in the Month Holy Communion at 2.00pm. We have five Home Groups that provide opportunities for Christian teaching and worship throughout the parish with an overall membership of forty-five (thirty-five from the



congregation and a further ten from outside). We also provide home Communion visits for those who cannot attend the regular services or the Home Groups.

We continued to have contact with local schools (Dee Banks, Huntington, Boughton Heath, Cherry Grove, Oldfield and Bishops High School). Our Children's and Youth worker helping to run a lunch club and wellbeing courses at Bishops High School during the major part of 2022.

We have continued to be very active in the local community and provide much needed services to parents with young families and the elderly.

We have a parent and baby group (Acorns), a toddler group (Conkers), a lunch club for the over 50s and Friday Space – an opportunity for the elderly to meet and enjoy board games and card games.

We also create an environment where other community groups can also use the church facilities during the week - including a brass band, a choir, a knitting club and a bible study group.

Most of the mid-week activities are enabled or supported by the community cafe. The cafe has become a popular hub for the local community and is registered as a Warm Space.

We run an Alpha course which is an introduction to the Christian faith.

Pastoral care arrangements have been re-assessed with necessary changes and are to be implemented in 2023.

In 2022 we ran a series of "vision" meetings to challenge our current activities to see if they are effective and consistent with the goals of the church members. This showed that the congregation strongly supports our community work but are eager to see a higher emphasis put on the environment, youth work and mental health support.

Our Children's and Youth Worker left us in September 2022, and we moved in an interregnum in January 2023 upon the departure of the Vicar to Stockport as Rector.

St Luke's in Interregnum

Our Vicar left at the end of Dec 2022 to take up duties in Stockport. We have therefore been in interregnum since then.

This has proved to be a challenge to our Church family. This challenge has been met with prayer and openness. As a Church we have pulled together and are able to run almost all of the Church activities that we did before interregnum. The main exception to this being local School morning assemblies and services. The only other area of Church life that would benefit from more volunteers is Children's and Youth work on a Sunday which runs with only a small number of volunteers. A few more volunteers would be a great help.

PCC has worked very hard with our two Church Wardens to ensure we keep things as normal as possible for our Church family and our prayers and thanks go to all who volunteer and help, not only from PCC but from all of our Church family.



We are awaiting shortlisting for our new Vicar, with interviews taking place on 16th May. We hope to have a new Vicar in place for September 2023.

Well-Being & Safeguarding

The PCC is aware of its responsibilities for wellbeing and safeguarding. Our safeguarding officer, Nicky Gregory, reports to each meeting of the PCC in accordance with statutory regulations and updates policy and procedures to ensure compliance with current legislation and diocesan and national church directives. The PCC is ensuring it remains compliant with statutory legislation and church directives.

A few people have had to renew their DBS this year and with the pastoral care training we have had a few new people that have needed a DBS. With the pastoral care training and encouragement from the church, there have been a number of people who have achieved the safeguarding training. The feedback following the training was mostly positive, it was much better than expected and felt much better informed.

Pastoral Care System within St Luke's

Within the last year a Pastoral Care support system has been developed to support our church family. The Pastoral Care that we offer, both at times of crisis and in everyday life, is an active proclamation of God's love for all the world.

The Pastoral Care is delivered by church volunteers who wish to provide support to those in need. There are currently 14 volunteers who are able to deliver this support. The Pastoral Care leadership team have delivered 'In House' training for 13 of those volunteers and will be provided with ongoing support.

The Pastoral Care that is offered by our St Luke's volunteers, is predominately for a short-term basis. The types of support that is available is practical help, cooking meals, keeping in contact with people or visiting others at home or hospital.

If you require Pastoral Care, please email pastoralcare@stlukeschester.org.uk. You will then be contacted by one of the Pastoral Care Leadership team who will assess your needs and find you a suitable Pastoral Care Volunteer. If you would like to volunteer to be a Pastoral Care Volunteer, please email pastoralcare@stlukeschester.org.uk.

Church café

Over the past year the café has gone from strength to strength. Our customer base has just kept growing with new people coming in on most days and then becoming regular customers, which is really great.

We have an average of five volunteers for each two hour shift. Our volunteer numbers have grown over this year with a good mix of Church family and people from the wider community, which is what we are all about.

We love how much our wonderful volunteers enjoy helping, they give up their time week in week out with regular shifts from all of them and all really enjoy it. We do like to look after our volunteers and show our appreciation, without them we simply could not run the café so effectively.



We feel the café is a fantastic asset for our Church and Community. It really brings people together and brings people to Church, many of whom would otherwise not come in.

Acorns and Conkers

Acorns has been generally well attended this year and we now have Gwen Knight coming to help Nicky set up in the morning. The mood definitely feels positive.

Conkers, again is well attended, children seem to enjoy coming. Keith and Nicky generally put the equipment out and Sam comes along and helps. Another volunteer would be appreciated to help at the end of the group and to perhaps sing with the children while the equipment is put away.

Towers Club

Unfortunately, due to the passing of Joyce Evans, our 'Towers Club' that supports Adults with learning disabilities, has had to close down. The club originally formed by and run by Joyce and volunteers, has run at Church for many years and was enjoyed by club members and their carers. The club was very successful, but due to a lack of volunteers, it was felt that we were unable to safely run the club and give our friends the time and attention that they deserve. Joyce will be sadly missed by an awful lot of grateful people.

Deanery Synod

Chester Deanery comprises about 20 churches in and around Chester from Saltney to Ashton Hayes. The Deanery Synod consists of all the active Clergy in those churches and two or three elected lay reps. from each Church (which puts them automatically on their PCCs).

The Deanery Synod normally meets about four times a year sometimes to hear speakers and often to talk about matters of mutual concern and to share best practice. It is also good for networking.

There is a lay chair of the Deanery Synod and the alternate Clergy Chair is the Revd Hennie Johnston who is the Rural Dean as well as being Vicar of St Mark's Saltney.

Deanery Synod took some time to come out of the difficulties of lockdown but over the past year we have heard from the following guest speakers:

- Father Timothy Hupfield, the Diocesan Healing Advisor, who provided us with an insight into the power of healing prayer.
- Reverend Peter Froggatt, the Director of Outreach in Chester Diocese, encouraged us to consider where we felt our particular missional strength was. Bishop Mark stated that he would like to reach out to the one-and-a-half million people in the Diocese which includes children, young people, and the underrepresented.
- Harriet Roberts, the Director of Development (Vision and Strategy, enabled the attendees to feedback their thoughts and views to particular questions. The feedback would be used to build a new vision and strategic direction for the diocese.



The Deanery Synod reps for the three year period which ends this year have been Vicky Williams and Hazel Hildreth with one vacancy. Hazel is not seeking re-election this year but Vicky is – so there are two vacancies.

Fabric

Repairs to the roof at the rear of the building were required due to an ongoing leak in the church kitchen during heavy rain. All other repairs in the building were minor resulting from general wear and tear. Church chairs will need volunteers to help with more re-covering.

Campbell Hall

The Campbell Hall continues to be used extensively on a weekly basis by the following organisations:

- City Church – independent community church
 - Meet on a Sunday morning with other weekly groups
- St Luke's Homeless Drop In and Soul Kitchen
 - Open on a Saturday morning/evening but other groups meeting during the week
 - Providing food, clothing and toiletries, showers and a welcome to the homeless and marginalised community
- Aisatsu Karate Club and Sports Yoga Class
 - Use the Hall three evenings per week

We rent out 3 The Mount to Chester Aid to the Homeless, who provide accommodation for 3 men who were previously homeless.

Resources and staffing

The Hall is managed by a small but excellent team – Jan Rosair, Tim Woodhead and John Leake. We employ a part-time caretaker, who started a year ago and is a resident at 3 The Mount and was connected to us through the St Luke's Homeless Drop In. He has been doing a great job and has been a real answer to prayer. In addition, we employ a part-time cleaner.



Financial Review

Total church receipts (excluding contras) were unrestricted funds £159,083 of which £103,213 were unrestricted voluntary donations and Gift Aid and GASDS (the remainder being fees, trading activities, grants and reimbursements). Restricted donations and receipts of £7,028 were also received and are detailed in the Financial Statements. Gross church receipts have fallen by £8,737 against 2021. This is represented by:

Grants Various	- £20,380	Community Café	+ £19,155
Unrestricted giving	- £6,894	Rentals	+ £2,500
Restricted giving	- £3,501	Min-y-Don Trips	+ £1,568
Reimbursements	- £1,139	Fees	+ £824
Church Groups	- £946	Interest & Dividends	+ £84
Other	- £8		

Total payments for 2022 (excluding contras) decreased from 2021 by £6,309 to £176,929. This was primarily due to the payment of the final window refurbishment costs in 2021, none of those costs being brought forward into 2022, and a reduction in the salary and pensions costs. However, the costs of provisions for the community café increased substantially due the café being open for the whole of 2022 as opposed to 2021 when it was closed for part of the year due to the covid restrictions, while the utilities showed a rise. The church's three-year electricity contract was still in place until the end of 2022.

The church's main expenses are: parish share (£69,666); staff salaries and pension provision (£54,655); annual tithe & donations (£14,192); and utilities, insurance maintenance and cleaning (£10,045).

Reserves Policy

From one year to the next the PCC aims to carry forward between 3-6 months of operating costs.

This is defined as no more than the lower of 50% of either the previous year's total income or 50% of the previous year's combined Parish Share and staff wage bill plus £10,000 towards emergency maintenance. And it is no more than 50% of the above figure.

For the 2022 accounts this equates to between £36,275 - £72,550. The carry forward from 2022 is £37,167 plus £12,387 in investments, totalling £49,554, placing us just below the mid-range.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St Luke's the membership of the PCC consists of the incumbent (the vicar), churchwardens, the



Deanery synod representatives and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are spent. The full PCC met six times during the year and other occasions at the end of 2022 to specifically deal with matters concerning the coming interregnum. The PCC has its statutory Standing Committee and one formal sub-committee (the Campbell Hall Management Committee) tasked with acting on the PCC's behalf as management trustees for the hall. These committees are responsible to the PCC with their decisions being received by the full PCC on each meeting agenda and discussed as necessary.

Electoral Roll

The electoral roll in April 2022 numbered 109. Four names have been removed and four new names added. The roll, therefore, remains unchanged at 109 in April 2023.

Administrative Information

St Luke's Church is situated in Huntington, Chester. It is part of the Diocese of Chester within the Church of England. The correspondence address is: -

St. Luke's Church,
Chester Road, Huntington,
Chester, CH3 6BT

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a registered charity: -

Number: 1130604

Name: The Parochial Church Council of the Ecclesiastical Parish of Chester St. Paul's.

PCC members who have served at any time from 1st January 2022 until the date this report was approved are: -

Ex Officio Members: -

Incumbent: The Reverend Chris Blunt – Chair (until December 2022)

Wardens: Dr David Cooke-Fox (until April 2022)

Mr Clive Poyser

Mr Paul Williams (from April 2022) – Chair (from December 2022)

Deanery Synod Reps:

Mrs Hazel Hildreth

Mrs Vicky Williams

Elected Members: -

Mr Gareth Cheesman (until January 2023)

Mrs Carrie Davies

Mrs Joyce Evans (until April 2022)



Ms Jenny Gilbertson
Mrs Tricia Gleave
Mrs Dawn Greaves (until April 2022)
Dr Keith Gregory
Dr Jeff Polton
Miss Yvonne Preece (until January 2023)
Mr Ian Reece
Mr Richard Sim (until April 2022)
Mr John Somerville
Mr Paul Williams (until April 2022)

PCC Standing Committee: - This has the power to transact the business of the PCC between meetings, subject to any directions given by the Council, and comprises the incumbent (until January 2023) Churchwardens, Treasurer and one elected member with a further elected member during the period of interregnum, both elected members being from the membership of the PCC. Three out of five is quorate.

Independent Examiner: Mr. A. McGraa
18, Poulton Green Close,
Bebington,
Wirral, CH63 9FS

Bankers:

Virgin Money Store
53, Lord Street,
Liverpool, L2 6PB

NatWest Bank
33, Eastgate Street,
Chester, CH1 1LG

Santander
59-61, Foregate Street,
Chester, CH1 1YQ

CCLA Investment Management Ltd
One Angel Lane,
London, EC4R 3AB

**THE PARISH OF
CHESTER ST PAUL WITH ST LUKE**

**ST LUKE'S CHURCH, CHESTER ROAD,
HUNTINGTON, CHESTER, CH3 6BT.**

**ANNUAL ACCOUNTS
FOR THE YEAR 2022**

Receipts & Payments Account
Financial Statement for the Year Ending 31 December 2022

Receipts	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 Receipts £	Total 2021 Receipts £
Receipts - Regular/Personal Giving					
Planned Giving		80,131.92	0.00	80,131.92	85,281.72
Open Plate & Contactless		3,456.27	0.00	3,456.27	2,814.01
Bequests		0.00	0.00	0.00	1,000.00
Donations - Mission Support		0.00	1,616.00	1,616.00	3,636.00
Donations - Training Support		0.00	0.00	0.00	900.00
Donations - Saturday Drop In		0.00	42.42	42.42	39.00
Donations - General		1,601.50	0.00	1,601.50	4,022.00
Gift Aid & GASDS - Recovered	1	<u>18,024.29</u>	<u>523.50</u>	<u>18,547.79</u>	<u>18,098.16</u>
		103,213.98	2,181.92	105,395.90	115,790.89
Receipts - Funding Activities					
Rental Income		5,403.01	0.00	5,403.01	2,903.34
Fees		768.40	2,438.60	3,207.00	2,503.00
DBF Grant - Fees		<u>300.00</u>	<u>0.00</u>	<u>300.00</u>	<u>180.00</u>
		6,471.41	2,438.60	8,910.01	5,586.34
Receipts - Church Groups					
Acorns & Conkers		608.86	0.00	608.86	507.56
Children's Groups		0.00	0.00	0.00	410.00
Youth Weekends/Costs Recovered		0.00	0.00	0.00	630.00
Youth Work		0.00	0.00	0.00	7.05
Towers		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00
		608.86	0.00	608.86	1,554.61
Receipts - Community Café					
Community Cafe - Cash & Card		40,630.73	0.00	40,630.73	22,314.77
Café Equipment - Donations		<u>0.00</u>	<u>839.20</u>	<u>839.20</u>	<u>0.00</u>
		40,630.73	839.20	41,469.93	22,314.77
Receipts - Interest & Dividends					
Deposit Account - Interest		76.94	0.00	76.94	4.57
Investment Fund - Dividends		<u>368.70</u>	<u>0.00</u>	<u>368.70</u>	<u>356.58</u>
		445.64	0.00	445.64	361.15
Receipts - Projects					
Min-y-Don Weekend 22	2	0.00	1,398.65	1,398.65	0.00
Min-y-Don Weekend 23 Deposits	3	<u>0.00</u>	<u>170.00</u>	<u>170.00</u>	<u>0.00</u>
		0.00	1,568.65	1,568.65	0.00
Receipts - Other					
CDBF Energy Grant		985.77	0.00	985.77	0.00
CWAC Business Recovery Grant		2,667.00	0.00	2,667.00	16,335.00
Refund Campbell/H Gr Salary Costs		4,059.82	0.00	4,059.82	5,199.19
HMRC Job Retention Scheme		0.00	0.00	0.00	7,698.44
HMRC Tax Adjustment		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8.32</u>
		7,712.59	0.00	7,712.59	29,240.95
Total Receipts Church		159,083.21	7,028.37	166,111.58	174,848.71
Contras	4	<u>0.00</u>	<u>1,314.26</u>	<u>1,314.26</u>	<u>26.15</u>
Total All Receipts		159,083.21	8,342.63	167,425.84	174,874.86

Receipts & Payments Account

Financial Statements for the Year Ending 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 Payments £	Total 2021 Payments £
Payments					
Payments - Diocesan & Clergy					
Diocesan Parish Share & Deanery Costs		69,666.60	0.00	69,666.60	68,131.56
Diocesan & Other Fees		0.00	2,438.60	2,438.60	1,963.00
Clergy Expenses		103.65	0.00	103.65	54.90
Vicarage Council Tax Water Telephone		<u>3,656.12</u>	<u>0.00</u>	<u>3,656.12</u>	<u>3,424.53</u>
		73,426.37	2,438.60	75,864.97	73,573.99
Payments - Donations					
Annual Tithe & Others		14,192.00	0.00	14,192.00	15,388.75
Mission Support		0.00	2,007.50	2,007.50	4,486.00
Training Support		0.00	0.00	0.00	1,150.00
Saturday Drop In		<u>0.00</u>	<u>56.42</u>	<u>56.42</u>	<u>46.50</u>
		14,192.00	2,063.92	16,255.92	21,071.25
Payments - Church Running Costs					
Utilities - Water & Electricity		7,488.46	0.00	7,488.46	5,937.00
Insurance Costs		1,230.47	0.00	1,230.47	1,180.12
Maintenance & Cleaning Materials		1,326.28	0.00	1,326.28	1,129.20
Service Costs		378.62	0.00	378.62	265.69
Books & Course Materials		60.66	0.00	60.66	45.84
Telephone Internet & Zoom Fees		806.46	0.00	806.46	772.75
Office supplies & Copier Rental etc		489.02	0.00	489.02	493.44
Equipment Purchases	5	1,815.59	0.00	1,815.59	1,880.96
Subscriptions & Licenses		561.80	0.00	561.80	528.37
Refreshments		<u>278.01</u>	<u>0.00</u>	<u>278.01</u>	<u>144.07</u>
		14,435.37	0.00	14,435.37	12,377.44
Payments - Salaries					
Staff Salaries & Pension Provision (All)	6	53,775.87	0.00	53,775.87	56,969.40
Payroll & Pension Administration (All)		<u>879.90</u>	<u>0.00</u>	<u>879.90</u>	<u>973.88</u>
		54,655.77	0.00	54,655.77	57,943.28
Payments - Community Cafe					
Purchase of Provisions & Card Fees		11,725.61	0.00	11,725.61	6,703.39
Equipment Purchases		<u>0.00</u>	<u>454.06</u>	<u>454.06</u>	<u>262.26</u>
		11,725.61	454.06	12,179.67	6,965.65
Payments - Church Groups					
Children's Work		234.67	0.00	234.67	269.95
Youth Work & Weekends		471.37	0.00	471.37	1,308.88
Towers		<u>0.00</u>	<u>160.62</u>	<u>160.62</u>	<u>0.00</u>
		706.04	160.62	866.66	1,578.83
Payments - Projects					
Min-y-Don Weekend - Refund 2022		0.00	162.00	162.00	0.00
Min-y-Don Weekend - Balance 2022	7	81.00	1,800.00	1,881.00	0.00
Min-y-Don Weekend - Deposit 2023	8	0.00	250.00	250.00	0.00
Window Refurbishment		0.00	0.00	0.00	8,928.00
Christmas Lights 2020		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>519.46</u>
		81.00	2,212.00	2,293.00	9,447.46
Payments - Other					
Administration Fees/Costs	9	197.97	0.00	197.97	0.00
Away Day 2022 & Training Courses 2021		<u>180.00</u>	<u>0.00</u>	<u>180.00</u>	<u>280.00</u>
		377.97	0.00	377.97	280.00
Total Payments Church		169,600.13	7,329.20	176,929.33	183,237.90
Contras	4	<u>0.00</u>	<u>1,344.26</u>	<u>1,344.26</u>	<u>26.15</u>
Total All Payments		169,600.13	8,673.46	178,273.59	183,264.05

Receipts & Payments Account
Financial Statements for the Year Ending 31 December 2022

	Unrestricted Funds 2022	Restricted Funds 2022	Total All Funds 2022	Total All Funds 2021
	£	£	£	£
Receipts & Payments Bfwd				
Total receipts at 31 Dec 2022	159,083.21	8,342.63	167,425.84	174,874.86
Total payments at 31 Dec 2022	<u>169,600.13</u>	<u>8,673.46</u>	<u>178,273.59</u>	<u>183,264.05</u>
Excess Payments over Receipts	-10,516.92	-330.83	-10,847.75	-8,389.19

Account Balances	Accounts	Current Accs	Deposit Acc	Total 2022
Opening Balances 1 Jan 2022	Santander	20,766.78	0.00	20,766.78
	Virgin Money *	21,060.81	0.00	21,060.81
	Nat West Bk	337.10	0.00	337.10
	CCLA Deposit	<u>0.00</u>	<u>5,849.82</u>	<u>5,849.82</u>
Total Opening Balances 1 January 2022		42,164.69	5,849.82	48,014.51

Transfers Between Funds	Current Accs	Deposit Acc	Total 2022
Opening Balances 1 January 2022	42,164.69	5,849.82	48,014.51
Transfer btwn Deposit Acc & Current Accs	0.00	0.00	0.00
Excess Payments over Receipts & Interest	<u>-10,924.69</u>	<u>76.94</u>	<u>-10,847.75</u>
Closing Balances 31 December 2022	31,240.00	5,926.76	37,166.76

Account Balances	Accounts	Current Accs	Deposit Acc	Total 2022
Closing Balances 31 Dec 2022	Santander	20,020.07	0.00	20,020.07
	Virgin Money *	11,066.83	0.00	11,066.83
	Nat West Bk	153.10	0.00	153.10
	CCLA Deposit	<u>0.00</u>	<u>5,926.76</u>	<u>5,926.76</u>
Total Closing Balances 31 December 2022		31,240.00	5,926.76	37,166.76

CBF Investment Fund - Shares held 600 with a bid value at 31/12/22 of £12,387.54 (31/12/21 £14,032.02).
None traded during 2022.

* **Virgin Money** - Previously The Yorkshire Bank which has traded as Virgin Money since April 2021.

Annual Statement of Restricted Funds Accrued at 31 December 2022:-

Account	Note	Balance 01/01/22	2022 Receipts	2022 Transfers	2022 Payments	Balance 31/12/22
Church Window Fund	10	1,236.75	0.00	-1,236.75	0.00	0.00
Church Christmas Lights	10	120.54	0.00	-120.54	0.00	0.00
Min-y-Don Weekend 2022		563.35	1,398.65	0.00	-1,962.00	0.00
Min-y-Don Weekend 2023		0.00	170.00	0.00	0.00	170.00
Community Café Donations		0.00	839.20	0.00	-454.06	385.14
Heritage Funds - St Paul's Surveys		180.00	0.00	0.00	0.00	180.00
Towers Group		731.00	0.00	0.00	-160.62	570.38
Donations - Mission Support	11	0.00	2,125.50	0.00	-2,007.50	118.00
Wednesday Community Lunch		100.00	0.00	-100.00	0.00	0.00
Contras - Traidcraft		<u>80.72</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>80.72</u>
Total Accumulated Restricted Funds		3,012.36	4,533.35	-1,457.29	-4,584.18	1,504.24

NOTES TO THE 2022 ACCOUNTS

- 1) Gift Aid & GASDS Recovered showing under Restricted Funds are amounts assigned to donations given towards Mission Support and The Campbell Hall Saturday Drop-In.
- 2) Min-y-Don Weekend 22 - Are the receipts in 2022 for the 2020 weekend postponed due to Covid Lockdown until 2022.
- 3) Min-y-Don Weekend 2023 - Are individual deposits received in 2022 towards the 2023 weekend and are being held by the parish.
- 4) Contras - are designated receipts and payments where the Parish has acted on behalf of other parties but do not form part of the Parish funds during 2022.
- 5) Church Equipment Purchases - This item includes the purchase of Kitchen Dishwasher & Boiler and Payaz SumUp Card Reader. (2021 Includes the purchase of two laptops).
- 6) Salaries - All payments against this item are amounts paid towards salaries, PAYE, National Insurance and Statutory Staff Pension provision where applicable.
- 7) Min-y-Don Weekend - Balance 2022 Is the final settlement due and paid from the 2022 receipts and those receipts held by the parish since 2020 due to the postponed weekend.
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- 9) Administration Fees/Costs Includes £150 for submission to HMRC of 2021 accounts in regard of Corporation Tax, £39 for Church Suite fees and £8.97 for SumUp Fees/Card Reader.
- 10) Window Refurbishment & Christmas Lights - The balances held under restricted funds have been transferred to general funds following the agreement of donors at the end of 2021 and beginning of 2022.
- 11) Donations Mission Support - Receipts include Gift Aid assigned to the donations.

DONATIONS - The following sums were donated by the parish during 2022. *The italicised items are not considered part of our annual Tithes Giving.*

Mission Aviation Fellowship UK	5,500	CSCW - It's Your Move Booklet	255
CSCW - General	3,600	Christian Aid	250
Melanesian Sisters - Chapel	750	Reach Merseyside	240
Saturday Drop-In Campbell Hall	600	GOOD NEWS For Everyone	160
Kintsugi Hope	600	<i>Tearfund (Harvest Service)</i>	327
Tearfund	480	<i>Christian Aid Week</i>	210
Link-Up	420	<i>With Love</i>	100
Compassion	400		
Link-Up Chester City Passion	300	Total Donations	£ 14,192

COMMUNITY CAFE 2022

Gross Cash Receipts & Card Transactions	40,630.73		
Purchase of Provisions & Sundries	-11,277.88		
Salaries & Statutory Staff Pension	-30,741.50		
Fees - Card Transactions	-447.73		
Donations - Café Equipment	839.20		
Purchase of Café Equipment	-454.06	Deficit	£ -1,451.24

1) **Accounting 2022** - The accounts have been prepared on a receipts and payments basis.

2) **The Accounts 2022** - The accounts for the year ending 31 December 2022 of the Parish of Chester St Paul with St Luke were approved by the Parochial Church Council on 21st February 2023 and accordingly signed on their behalf by:

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PARISH OF CHESTER ST PAUL WITH ST LUKE**

I report on the accounts for the year ended 31 December 2022

Respective responsibilities of the Trustees and the Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention gives me cause to believe that in, any material respect,

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have not come across any other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date 07 February 2023

Signed



A. E. M. McGraa
18, Poulton Green Close,
Bebington,
Wirral.
CH63 9FS

**THE PARISH OF
CHESTER ST PAUL WITH ST LUKE**

**ST LUKE'S CHURCH, CHESTER ROAD,
HUNTINGTON, CHESTER, CH3 6BT.**

**ANNUAL ACCOUNTS
FOR THE YEAR 2022**

Receipts & Payments Account
Financial Statement for the Year Ending 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 Receipts £	Total 2021 Receipts £
Receipts					
Receipts - Regular/Personal Giving					
Planned Giving		80,131.92	0.00	80,131.92	85,281.72
Open Plate & Contactless		3,456.27	0.00	3,456.27	2,814.01
Bequests		0.00	0.00	0.00	1,000.00
Donations - Mission Support		0.00	1,616.00	1,616.00	3,636.00
Donations - Training Support		0.00	0.00	0.00	900.00
Donations - Saturday Drop In		0.00	42.42	42.42	39.00
Donations - General		1,601.50	0.00	1,601.50	4,022.00
Gift Aid & GASDS - Recovered	1	<u>18,024.29</u>	<u>523.50</u>	<u>18,547.79</u>	<u>18,098.16</u>
		103,213.98	2,181.92	105,395.90	115,790.89
Receipts - Funding Activities					
Rental Income		5,403.01	0.00	5,403.01	2,903.34
Fees		768.40	2,438.60	3,207.00	2,503.00
DBF Grant - Fees		<u>300.00</u>	<u>0.00</u>	<u>300.00</u>	<u>180.00</u>
		6,471.41	2,438.60	8,910.01	5,586.34
Receipts - Church Groups					
Acorns & Conkers		608.86	0.00	608.86	507.56
Children's Groups		0.00	0.00	0.00	410.00
Youth Weekends/Costs Recovered		0.00	0.00	0.00	630.00
Youth Work		0.00	0.00	0.00	7.05
Towers		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00
		608.86	0.00	608.86	1,554.61
Receipts - Community Café					
Community Cafe - Cash & Card		40,630.73	0.00	40,630.73	22,314.77
Café Equipment - Donations		<u>0.00</u>	<u>839.20</u>	<u>839.20</u>	<u>0.00</u>
		40,630.73	839.20	41,469.93	22,314.77
Receipts - Interest & Dividends					
Deposit Account - Interest		76.94	0.00	76.94	4.57
Investment Fund - Dividends		<u>368.70</u>	<u>0.00</u>	<u>368.70</u>	<u>356.58</u>
		445.64	0.00	445.64	361.15
Receipts - Projects					
Min-y-Don Weekend 22	2	0.00	1,398.65	1,398.65	0.00
Min-y-Don Weekend 23 Deposits	3	<u>0.00</u>	<u>170.00</u>	<u>170.00</u>	<u>0.00</u>
		0.00	1,568.65	1,568.65	0.00
Receipts - Other					
CDBF Energy Grant		985.77	0.00	985.77	0.00
CWAC Business Recovery Grant		2,667.00	0.00	2,667.00	16,335.00
Refund Campbell/H Gr Salary Costs		4,059.82	0.00	4,059.82	5,199.19
HMRC Job Retention Scheme		0.00	0.00	0.00	7,698.44
HMRC Tax Adjustment		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8.32</u>
		7,712.59	0.00	7,712.59	29,240.95
Total Receipts Church		159,083.21	7,028.37	166,111.58	174,848.71
Contras	4	<u>0.00</u>	<u>1,314.26</u>	<u>1,314.26</u>	<u>26.15</u>
Total All Receipts		159,083.21	8,342.63	167,425.84	174,874.86

Receipts & Payments Account

Financial Statements for the Year Ending 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 Payments £	Total 2021 Payments £
Payments					
Payments - Diocesan & Clergy					
Diocesan Parish Share & Deanery Costs		69,666.60	0.00	69,666.60	68,131.56
Diocesan & Other Fees		0.00	2,438.60	2,438.60	1,963.00
Clergy Expenses		103.65	0.00	103.65	54.90
Vicarage Council Tax Water Telephone		<u>3,656.12</u>	<u>0.00</u>	<u>3,656.12</u>	<u>3,424.53</u>
		73,426.37	2,438.60	75,864.97	73,573.99
Payments - Donations					
Annual Tithe & Others		14,192.00	0.00	14,192.00	15,388.75
Mission Support		0.00	2,007.50	2,007.50	4,486.00
Training Support		0.00	0.00	0.00	1,150.00
Saturday Drop In		<u>0.00</u>	<u>56.42</u>	<u>56.42</u>	<u>46.50</u>
		14,192.00	2,063.92	16,255.92	21,071.25
Payments - Church Running Costs					
Utilities - Water & Electricity		7,488.46	0.00	7,488.46	5,937.00
Insurance Costs		1,230.47	0.00	1,230.47	1,180.12
Maintenance & Cleaning Materials		1,326.28	0.00	1,326.28	1,129.20
Service Costs		378.62	0.00	378.62	265.69
Books & Course Materials		60.66	0.00	60.66	45.84
Telephone Internet & Zoom Fees		806.46	0.00	806.46	772.75
Office supplies & Copier Rental etc		489.02	0.00	489.02	493.44
Equipment Purchases	5	1,815.59	0.00	1,815.59	1,880.96
Subscriptions & Licenses		561.80	0.00	561.80	528.37
Refreshments		<u>278.01</u>	<u>0.00</u>	<u>278.01</u>	<u>144.07</u>
		14,435.37	0.00	14,435.37	12,377.44
Payments - Salaries					
Staff Salaries & Pension Provision (All)	6	53,775.87	0.00	53,775.87	56,969.40
Payroll & Pension Administration (All)		<u>879.90</u>	<u>0.00</u>	<u>879.90</u>	<u>973.88</u>
		54,655.77	0.00	54,655.77	57,943.28
Payments - Community Cafe					
Purchase of Provisions & Card Fees		11,725.61	0.00	11,725.61	6,703.39
Equipment Purchases		<u>0.00</u>	<u>454.06</u>	<u>454.06</u>	<u>262.26</u>
		11,725.61	454.06	12,179.67	6,965.65
Payments - Church Groups					
Children's Work		234.67	0.00	234.67	269.95
Youth Work & Weekends		471.37	0.00	471.37	1,308.88
Towers		<u>0.00</u>	<u>160.62</u>	<u>160.62</u>	<u>0.00</u>
		706.04	160.62	866.66	1,578.83
Payments - Projects					
Min-y-Don Weekend - Refund 2022		0.00	162.00	162.00	0.00
Min-y-Don Weekend - Balance 2022	7	81.00	1,800.00	1,881.00	0.00
Min-y-Don Weekend - Deposit 2023	8	0.00	250.00	250.00	0.00
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Christmas Lights 2020		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>519.46</u>
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THE PARISH OF CHESTER ST PAUL WITH ST LUKE**

I report on the accounts for the year ended 31 December 2022

Respective responsibilities of the Trustees and the Independent Examiner

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- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

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Independent examiner's statement

In connection with my examination, no material matters have come to my attention gives me cause to believe that in, any material respect,

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have not come across any other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date 07 February 2023

Signed



A. E. M. McGraa
18, Poulton Green Close,
Bebington,
Wirral.
CH63 9FS

Accounts

St Paul's with St Luke's, Chester

Agenda for Annual Meeting 2022

to be held at St Luke's Church, Huntington Road, Chester
after the 10.30am service on Sunday 24 April 2022

1 Annual Meeting of Parishioners

To elect two churchwardens

2 Annual Parochial Church Meeting ("APCM")

(a) election of PCC members (who, until a fresh resolution or 2026, whichever comes first, retire annually) NB the Vicar, churchwardens, and Deanery Synod reps are ex officio members of PCC

(b) appointment of auditor

(c) report on changes to the electoral roll

(d) annual report on the proceedings of the PCC – which under M5 (3) must include a statement as to whether the PCC has complied with the duty to have regard to House of Bishops guidance on safeguarding. **INCLUDED BELOW**

(e) financial statements of the PCC for the year ending 31 December preceding (which must be approved by the PCC and published 7 days before the APCM). **INCLUDED BELOW**

(f) annual fabric report

(g) report of proceedings of the Deanery Synod

(h) Campbell Hall **FINANCIAL STATEMENT INCLUDED BELOW**

(i) Reports from other groups and activities

(j) Any Other Business and questions.

(k) Closing Prayers

[The appointment of sidespeople, Treasurer, Secretary, Electoral Roll Officer is a matter for the first PCC after the APCM.]

2021 Annual Report and Accounts for the Parochial Church Council of Chester St. Paul's and St. Luke's

Aim and Purposes

St. Luke's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Christopher Blunt, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC of the church are also the managing trustees of the Campbell Community Hall, Boughton, Chester.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Luke's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Specifically, this has been achieved during 2021 by parallel in-person and live streaming all of our services (whether they have been led from church or home). Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus, including our "Kids Alive" children's service, home group Bible studies and enquirer's courses.
- Provision of pastoral care for people living in the parish, including running wellbeing courses.
- Missionary and outreach work, including schools work, children's and youth activities, community café and homeless drop-in.

To facilitate this work it is important that we maintain the fabric of the Church of St. Luke's.

Achievements and Performance

2021 started with the third national lockdown (though communal church worship was exempt). At St. Luke's we made sure the church remained open throughout for Sunday services. Using various different socially distanced seating arrangements including zoned seating, ventilation, one way system, contact tracing, recorded music without singing and an online option throughout, worship was provided that both allowed as much as the law at the time allowed as well as options for worship for those with different attitudes to risk.

We continued to provide assemblies for local schools (Dee Banks, Huntington, Boughton Heath, Cherry Grove, Oldfield and Bishops High School). These were in video format, only later in the year reverting to in-person assemblies and only in some of the schools. Our Children's and Youth Worker also helped to run a lunch club and wellbeing courses at Bishops High School.

After the end of the third national lockdown hospitality was permitted to reopen outdoors. Throughout April we put up a marquee on the church car park and opened our community café. It then moved indoors when permitted in May and remained open since then. The (exempted) baby group ran throughout the lockdown with the toddler group restarting when permitted. Similarly,

the drop-in run from the Campbell Community Hall reopened when permitted (initially for takeaway only).

St. Luke's achieved the required standard to get a bronze eco-church award (though have chosen not to register until the silver level is reached) and have included environmental themes in services in July (Tearfund/ Alpha Reactivate material) and held a COP26 service in November (using Tearfund video material).

The second half of 2021 was primarily focussed on returning to a new normal for church life and culminated with well attended indoor, outdoor and pub carol services for Christmas.

Financial Review

Total receipts on unrestricted funds were £167,203 of which £110,108 were unrestricted voluntary donations plus Gift Aid (the remainder being fees, trading activities, grants and reimbursements).

Restricted donations of £7,646 were also received and are detailed in the Financial Statements.

Gross receipts are roughly static compared to 2020. This is represented by (approximately):

Unrestricted giving	+£4k
Restricted giving	-£5k
Fees	-£1k
Café Receipts (open many more months)	+£8k
Church projects (windows in 2020)	-£19k
Grants (furlough plus restart grants in 2021)	+£14k

Total payments for 2021 increased compared to 2020 by approximately £8,000 to £183,238. This increase is almost entirely attributable to the increased volume of café trading and hence staffing requirements. In addition, approximately £9k was spent in 2021 from funds raised for the windows project in 2020, so gross payments are expected to reduce in 2022.

The church's main expenses are: parish share (£68k); tithed mission support (£15k); utilities, insurance, maintenance and cleaning (£12k); and staff salaries/ pensions etc (£58k).

Reserves Policy

From one year to the next the PCC aims to carry forward between 3-6 months of operating costs. This is defined as no more than the lower of 50% of either the previous year's total income or 50% of the previous year's combined Parish Share and staff wage bill plus £10,000 towards emergency maintenance. And it is no less than 50% of the above figure.

For the 2021 accounts this equates to between £34,019 - £68,037. The carry forward from 2021 was £48,015 plus £14,032 in investments, placing us near the top end of the range.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St. Luke's the membership of the PCC consists of the incumbent (our vicar), churchwardens, the deanery synod representatives and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC. The full PCC met six times during the year. The PCC has its statutory Standing Committee and one formal sub-committee, the Campbell Hall Management Committee, tasked with acting on the PCC's behalf as management trustees for the hall. These committees are responsible to the PCC and report back to it regularly, with their decisions being received by the full PCC on each meeting agenda and discussed as necessary.

Administrative information

St. Luke's Church is situated in Huntington, Chester. It is part of the Diocese of Chester within the Church of England. The correspondence address is

St. Luke's Church,
Chester Road,
Huntington,
Chester
CH3 6BT.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a registered charity:

Number: 1130604

Name: The Parochial Church Council of the Ecclesiastical Parish of Chester St. Paul's

PCC members who have served at any time from 1st January 2020 until the date this report was approved are:

Ex Officio members:

Incumbent: The Reverend Chris Blunt (Chair)

Wardens: Dr Dave Cooke-Fox
Mr Clive Poyser

Deanery Synod Rep: Mrs Vicky Williams
Mrs Hazel Hildreth

Co-opted Members:

Secretary: Rev Steven Hildreth (until April 2021)

Treasurer: Mr Ian Reece (until April 2021)

Elected members:

Dr Jeff Polton
Mrs Dawn Greaves
Dr Keith Gregory
Mrs Tricia Gleave
Mrs Joyce Evans
Mrs Carrie Davies
Mr Rich Simm
Mr John Somerville
Mr Ian Reece (since April 2021)
Mr Paul Williams

PCC Standing Committee: - This has the power to transact the business of the PCC between meetings, subject to any directions given by the Council, and comprises the Incumbent,

Churchwardens, Treasurer and one member elected from the PCC (Paul Williams since April 2021) – 3 out of 5 is quorate.

Independent Examiner: Mr. A. McGraa
18 Poulton Green Close
Bebington
Wirral CH63 9FS

Bankers:	Virgin Money 53, Lord Street, Liverpool L2 6PB	NatWest Bank 33 Eastgate Street Chester CH1 1LG	Santander 59-61 Foregate St Chester CH1 1YQ
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CCLA Investment Management Ltd
80 Cheapside
London
EC2V 6DZ

The Revd Chris Blunt on behalf of the P.C.C.- 10 March 2022

Receipts & Payments Account

Financial Statement for the Year Ending 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 Receipts £	Total 2020 Receipts £
Receipts					
Receipts - Regular/Personal Giving					
Planned Giving		85,281.72	0.00	85,281.72	80,000.52
Open Plate		2,814.01	0.00	2,814.01	1,736.23
Bequests		1,000.00	0.00	1,000.00	0.00
Donations - Mission Support		0.00	3,636.00	3,636.00	5,068.00
Donations - Training Support		0.00	900.00	900.00	1,200.00
Donations - Saturday Drop In		0.00	39.00	39.00	487.90
Donations - General	1	4,022.00	0.00	4,022.00	3,350.00
Gift Aid & GASDS - Recovered	2	<u>16,990.66</u>	<u>1,107.50</u>	<u>18,098.16</u>	<u>24,928.99</u>
		110,108.39	5,682.50	115,790.89	116,771.64
Receipts - Funding Activities					
Rental Income	3	2,903.34	0.00	2,903.34	3,202.85
Fees		540.00	1,963.00	2,503.00	3,217.00
DBF Grant - Fees		<u>180.00</u>	<u>0.00</u>	<u>180.00</u>	<u>120.00</u>
		3,623.34	1,963.00	5,586.34	6,539.85
Receipts - Church Groups					
Acorns & Conkers		507.56	0.00	507.56	266.57
Children's Groups		410.00	0.00	410.00	258.21
Youth Weekends - Fees Received		630.00	0.00	630.00	809.00
Youth Work		7.05	0.00	7.05	0.00
Towers		0.00	0.00	0.00	31.00
Wednesday Community Lunch		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
		1,554.61	0.00	1,554.61	1,464.78
Receipts - Community Café					
Community Cafe - Cash & Card		<u>22,314.77</u>	<u>0.00</u>	<u>22,314.77</u>	<u>14,192.03</u>
		22,314.77	0.00	22,314.77	14,192.03
Interest & Dividend Income					
Deposit Account - Interest		4.57	0.00	4.57	54.32
Investment Fund - Dividends		<u>356.58</u>	<u>0.00</u>	<u>356.58</u>	<u>344.34</u>
		361.15	0.00	361.15	398.66
Receipts - Projects					
Church Window Fund	4	0.00	0.00	0.00	16,766.00
Min-y-Don Weekend		0.00	0.00	0.00	1,850.35
Christmas Lights	5	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>640.00</u>
		0.00	0.00	0.00	19,256.35
Receipts - Other					
CWAC Business Recovery Grant		16,335.00	0.00	16,335.00	0.00
Grant - Diocesan Fund		0.00	0.00	0.00	2,000.00
Refund Campbell/H Gr Salary Costs		5,199.19	0.00	5,199.19	6,642.69
HMRC Job Retention Scheme	6	7,698.44	0.00	7,698.44	6,795.90
HMRC Tax Adjustment		<u>8.32</u>	<u>0.00</u>	<u>8.32</u>	<u>0.00</u>
		29,240.95	0.00	29,240.95	15,438.59
Total Receipts Church		167,203.21	7,645.50	174,848.71	174,061.90
Contras	7	<u>0.00</u>	<u>26.15</u>	<u>26.15</u>	<u>1,187.90</u>
Total All Receipts		167,203.21	7,671.65	174,874.86	175,249.80

Receipts & Payments Account

Financial Statements for the Year Ending 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 Payments £	Total 2020 Payments £
Payments					
Payments - Diocesan & Clergy					
Diocesan Parish Share & Deanery Costs		68,131.56	0.00	68,131.56	67,624.32
Diocesan & Other Fees		0.00	1,963.00	1,963.00	1,982.80
Clergy Expenses		54.90	0.00	54.90	312.85
Vicarage Council Tax Water Telephone		<u>3,424.53</u>	<u>0.00</u>	<u>3,424.53</u>	<u>3,043.91</u>
		71,610.99	1,963.00	73,573.99	72,963.88
Payments - Donations					
Annual Tithe & Others		15,388.75	0.00	15,388.75	16,007.00
Mission Support		0.00	4,486.00	4,486.00	6,687.00
Training Support		0.00	1,150.00	1,150.00	1,525.00
Saturday Drop In		<u>0.00</u>	<u>46.50</u>	<u>46.50</u>	<u>764.88</u>
		15,388.75	5,682.50	21,071.25	24,983.88
Payments - Church Running Costs					
Utilities - Water & Electricity		5,937.00	0.00	5,937.00	5,920.91
Insurance Costs		1,180.12	0.00	1,180.12	1,179.61
Maintenance & Cleaning Materials		1,129.20	0.00	1,129.20	922.75
Service Costs		265.69	0.00	265.69	85.34
Books & Course Materials		45.84	0.00	45.84	42.47
Telephone Internet & Zoom Fees		772.75	0.00	772.75	1,027.27
Office supplies & Copier Rental etc		493.44	0.00	493.44	587.15
General Equipment Purchases	1	1,880.96	0.00	1,880.96	51.97
Subscriptions & Licenses		528.37	0.00	528.37	527.20
Refreshments		<u>144.07</u>	<u>0.00</u>	<u>144.07</u>	<u>66.83</u>
		12,377.44	0.00	12,377.44	10,411.50
Payments - Salaries					
Staff Salaries & Pension Provision (All)	8	56,969.40	0.00	56,969.40	49,152.34
Payroll & Pension Administration (All)		<u>973.88</u>	<u>0.00</u>	<u>973.88</u>	<u>938.70</u>
		57,943.28	0.00	57,943.28	50,091.04
Payments - Community Cafe					
Purchase of Provisions & Card Fees		6,703.39	0.00	6,703.39	4,936.80
Equipment Purchases		<u>14.44</u>	<u>247.82</u>	<u>262.26</u>	<u>338.11</u>
		6,717.83	247.82	6,965.65	5,274.91
Payments - Church Groups					
Children's Work		269.95	0.00	269.95	229.66
Youth Weekends - Fees Paid		720.00	0.00	720.00	769.96
Youth Work		588.88	0.00	588.88	208.26
Wednesday Community Lunch		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
		1,578.83	0.00	1,578.83	1,307.88
Payments - Projects					
Window Refurbishment	4	0.00	8,928.00	8,928.00	8,490.00
Min-y-Don Weekend - Part Payment	9	0.00	0.00	0.00	875.00
Min-y-Don Weekend - Refund		0.00	0.00	0.00	162.00
Christmas Lights 2020	5	<u>0.00</u>	<u>519.46</u>	<u>519.46</u>	<u>0.00</u>
		0.00	9,447.46	9,447.46	9,527.00
Payments - Other					
Training Courses		<u>280.00</u>	<u>0.00</u>	<u>280.00</u>	0.00
		280.00	0.00	280.00	0.00
Total Payments Church		165,897.12	17,340.78	183,237.90	174,560.09
Contras	7	0.00	26.15	26.15	1,176.87
Total All Payments		165,897.12	17,366.93	183,264.05	175,736.96

Receipts & Payments Account
Financial Statements for the Year Ending 31 December 2021

	Unrestricted Funds £	Restricted Funds £	Total 2021 Funds £	Total 2020 Funds £
Receipts & Payments Bfwd				
Total receipts at 31 Dec 2021	167,203.21	7,671.65	174,874.86	175,249.80
Total payments at 31 Dec 2021	<u>165,897.12</u>	<u>17,366.93</u>	<u>183,264.05</u>	<u>175,736.96</u>
Excess Payments over Receipts	1,306.09	-9,695.28	-8,389.19	-487.16

Account Balances

Accounts	Current Accs	Deposit Acc	Total 2021
Opening Balances 1 Jan 2021			
Santander	19,518.75	0.00	19,518.75
Yorkshire Bk *	23,748.60	0.00	23,748.60
Nat West Bk	291.10	0.00	291.10
CCLA Deposit	<u>0.00</u>	<u>12,845.25</u>	<u>12,845.25</u>
Total Opening Balances 1 January 2021	43,558.45	12,845.25	56,403.70

Transfers Between Funds

	Current Accs	Deposit Acc	Total 2021
Opening Balances 1 January 2021	43,558.45	12,845.25	56,403.70
Transfer btwn Deposit Acc & Current Accs	7,000.00	-7,000.00	0.00
Excess Payments over Receipts & Interest	<u>-8,393.76</u>	<u>4.57</u>	<u>-8,389.19</u>
Closing Balances 31 December 2021	42,164.69	5,849.82	48,014.51

Account Balances

Accounts	Current Accs	Deposit Acc	Total 2021
Closing Balances 31 Dec 2021			
Santander	20,766.78	0.00	20,766.78
Virgin Money *	21,060.81	0.00	21,060.81
Nat West Bk	337.10	0.00	337.10
CCLA Deposit	<u>0.00</u>	<u>5,849.82</u>	<u>5,849.82</u>
Total Closing Balances 31 December 2021	42,164.69	5,849.82	48,014.51

CBF Investment Fund - Shares held 600 with a bid value at 31/12/21 of £14,032.02 (31/12/20 £12,268.02).
None traded during 2021.

* **Virgin Money** - Yorkshire Bank has traded as Virgin Money since April 2021.

Annual Statement of Restricted Funds Accrued at 31 December 2021:-

Account	Note	Balance 01-Jan-21	2021 Receipts	2021 Payments	Balance 31-Dec-21
Church Window Fund		10,164.75	0.00	-8,928.00	1,236.75
Church Christmas Lights		640.00	0.00	-519.46	120.54
Min-y-Don Weekend (Net)	9	563.35	0.00	0.00	563.35
Heritage Funds - St Paul's Surveys		180.00	0.00	0.00	180.00
2016 Community Café Donations		247.82	0.00	-247.82	0.00
Towers Group		731.00	0.00	0.00	731.00
Wednesday Community Lunch		100.00	0.00	0.00	100.00
Contras - Traidcraft		<u>80.72</u>	<u>0.00</u>	<u>0.00</u>	<u>80.72</u>
Total Accumulated Restricted Funds		12,707.64	0.00	-9,695.28	3,012.36

NOTES TO THE 2021 ACCOUNTS

- 1) Donations-General & General Equipment Purchases - These items include contributions of £1,492 towards/ and the purchase of two new church laptops.
- 2) Gift Aid & GASDS Recovered showing under Restricted Funds are amounts assigned to donations given towards Mission Support, Training Support - Church Army, and The Saturday Drop-In.
- 3) Rentals - Covid 19: Due to the non-use of the building during 2020/21, the City of Chester Training Band were owed £1,034.91 (27 Weeks) at 1/1/21, as they paid in full for 2020. They resumed use in August 2021 with their rentals being offset against the sum owed. Similarly, the Chester Ladies Choir was owed £315.34 (2 Months). This amount was offset against their 2021 rentals.
- 4) Church Window Fund 2020 - £8,236 were received from three grants and £8,530 from individual donations in 2020.
- 5) Christmas Lights 2020 - All £640 received, were from individual donations.
- 6) HMRC Job Retention Scheme 2021 - The sums received were split between furloughed café staff (£5,048), and the balance (£2,650.44) towards the Children & Youth Worker and Cleaner where furloughed.
- 7) Contras - are designated receipts and payments where the Parish has acted on behalf of other parties but do not form part of the Parish funds and includes donations received during the year.
- 8) Salaries - All payments against this item are amounts paid towards salaries, PAYE, National Insurance and Statutory Staff Pension provision where applicable.
- 9) Min-y-Don Weekend - Payment of £1,125 towards the postponed 2020 weekend (including the 2019 deposit) is being held by Min-y-Don against a future date. A balance of £563.35 is being held by the parish.

DONATIONS - The following sums were donated during 2021. *The italicised items are not considered part of our annual Tithe Giving.*

Mission Aviation Fellowship UK	6,500	CSCW - It's Your Move Booklet	255
CSCW - General	3,600	Christian Aid	250
Church Army - Training Support	1,000	Reach Merseyside	240
Saturday Drop-In Campbell Hall	600	Gideons/GOOD NEWS For Everyone	160
Kintsugi Hope	600	<i>Christian Aid (Harvest Service)</i>	<i>343</i>
Melanesian Sisters - Chapel	500	<i>With Love</i>	<i>100</i>
Tearfund	480	<i>Christian Aid Envelopes (Contras)</i>	<i>26</i>
Compassion	400		
Link-Up	360	Total Donations	£ 15,414

COMMUNITY CAFE 2021

Gross Receipts (Inc Card Transactions)	22,314.77		
Purchase of Provisions & Sundries	-6,459.58		
Salaries & Statutory Staff Pension	-26,006.74		
Furlough - Job Retention Scheme	5,048.00		
Fees - Card Transactions	-243.81		
Purchase of Equipment	-262.26		
Jun-Dec Salary Payments offset against CWAC Grant	3,657.50		
Equipment Offset against Balance of 2016 Donations	<u>247.82</u>	Deficit	£ -1,704.30

1) Accounting 2021 - The accounts have been prepared on a receipts and payments basis.

2) The Accounts 2021 - The accounts for the year ending 31 December 2021 of the Parish of Chester St Paul with St Luke were approved by the Parochial Church Council on 16th March 2022 and accordingly signed on their behalf by:

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PARISH OF CHESTER ST PAUL WITH ST LUKE**

I report on the accounts for the year ended 31 December 2021

Respective responsibilities of the Trustees and the Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention gives me cause to believe that in, any material respect,

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have not come across any other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date 03 February 2022

Signed



A. E. M. McGraa
18, Poulton Green Close,
Bebington,
Wirral.
CH63 9FS

CAMPBELL COMMUNITY HALL**Receipts & Payments Accounts****Year Ending 31st December 2021**

Currency - £

	<u>2021</u>	<u>2020</u>	<u>2019</u>
<u>INCOME</u>			
Hall Lettings - Chester Plus	3300	6600	6600
Hall Lettings - 3 The Mount	7800	7800	7800
Hall Lettings - Yoga	30	297	1296
Hall Lettings - City Church	4410	4778	6150
Hall Lettings - Soul Kitchen	572	676	240
Hall Lettings - Monday Club	0	100	100
Dance (Fallen Angels)	540	0	80
Campbell Hall Donations	1100	0	1290
Breakfast club Donations(Homeless)	1242	3411	3585
Waverton Evangelical Donations to Homeless	0	440	700
Insurance	10271	0	0
Karate Club	2089	702	0
Miscellaneous repayments	1198	1171	0
<u>TOTAL INCOME</u>	<u>32551</u>	<u>25975</u>	<u>27841</u>
<u>EXPENDITURE:</u>			
Caretaker	5,199	6,686	6,091
Insurance	1,887	1,711	1,678
Cleaning	1,398	1,250	1,873
Repairs & Maintenance, supplies- All	10,777	2,624	5,151
3 The Mount	671	594	633
1 The Mount	2,995	-	-
Fire Ext/ Supplies/Services/Alarm	1,294	662	926
Hall Electric (SSE,Hydroelectric)	2,198	1,086	1,325
Hall Gas (nPower, CNG)	717	2,182	1,617
Water	91	461	875
Breakfast Club expenses/Supplies	2,436	2,365	3,678
Auditor(Alan Mcgraa)	60	60	60
Donation to Chester Plus	-	1,100	500
Music Licence	104	159	256
<u>TOTAL EXPENDITURE</u>	<u>29828</u>	<u>20938</u>	<u>24663</u>
 SURPLUS / (DEFICIT) for Year	 2724	 5037	 3178
BALANCE BROUGHT FORWARD	31756	26719	23541
BALANCE CARRIED FORWARD	34479	31756	26719
 Closing general fund at year end for Homeless is	 3581	 4775	 3289
 Closing general fund at year end for Campbell Hall	 30898	 26981	 23430

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
CAMPBELL HALL**

I report on the accounts for the year ended 31 December 2021.

Respective responsibilities of the Trustees and the Independent Examiner

The Members are responsible for the preparation of the accounts. The Members consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

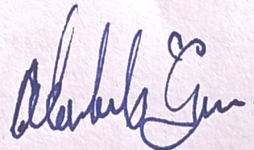
In connection with my examination, no material matters have come to my attention gives me cause to believe that in, any material respect,

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have not come across any other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date 25 February 2022

Signed



A E M McGraa
18, Poulton Green Close,
Bebington,
Wirral.
CH63 9FS

Accounts

2020 Report and Accounts for the Parochial Church Council of Chester St. Paul's and St. Luke's

Aim and Purposes

St. Luke's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Christopher Blunt, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC of the church are also the managing trustees of the Campbell Community Hall, Boughton, Chester.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Luke's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Specifically, this has been achieved during 2020 by live streaming all of our services (whether they have been in church or led from home). Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus, including home group Bible studies and enquirer's courses.
- Provision of pastoral care for people living in the parish, including a new wellbeing course.
- Missionary and outreach work, including schools work, children's and youth activities, community café and homeless drop-in.

To facilitate this work it is important that we maintain the fabric of the Church of St. Luke's.

Achievements and Performance

During March 2020, when churches could no longer open for public worship, the church was opened on weekdays for private prayer which was facilitated by the inclusion of prayer stations. From March 2020 (first covid lockdown) all services were moved to livestream on Zoom. From July 2020 this moved to become live services in church in parallel with Zoom streaming (with all associated risk assessments to ensure St. Luke's was covid compliant). There have been significant advantages to this system: far more regular attendance; and, a facilitated time for sharing of prayer requests and then praying after each Sunday service. Due to covid restrictions on congregational singing indoors, a series of 4 popular outdoor carol services were offered at various locations across the parish.

During the first lockdown the church partnered with the Parish Council in setting up the Huntington Volunteer Network to provide assistance to those self-isolating and unable to shop or collect prescriptions etc.

Open the Book assemblies that had been delivered in person at 5 local schools were rapidly moved to becoming video assemblies. A new computer was purchased to assist our Children's and Youth Worker in preparing these videos. A limited number of high school assemblies were also delivered in this way, as has an extended home group series (9 sessions looking at the whole content of the Bible with video introductions) and a philosophy of religion course called Life, the Universe and Me.

St. Luke's is now a partner church with Kintsugi Hope, a national charity resourcing and promoting wellbeing courses. One course was run in 2020 between lockdowns and further courses are planned for 2021, including the youth version of the course in partnership with Bishops High School.

The community café has been open whenever covid restrictions have allowed. Its popularity is undiminished even though it has been closed for much of the year.

The homeless drop-in ceased operating in March 2020 as it was not deemed possible to guarantee social distancing and because most within the homeless community were housed by the local authority during the pandemic.

All of the exterior windows in the church have been replaced with high quality uPVC frames and double glazing. This was paid for by a combination of grant funding and congregational giving.

Financial Review

Total receipts on unrestricted funds were £141,826 of which £105,906 were unrestricted voluntary donations plus Gift Aid (the remainder being fees, trading activities, grants and reimbursements). Restricted donations of £33,423 of which £16,766 was for the replacement windows were also received and are detailed in the Financial Statements. Gross receipts are down compared to 2019 by over £7,000. This is represented by a drop of: £3,000 in planned giving; £1,300 in open plate giving; and over £5,000 in rental income and is offset by significantly improved café performance during the months it was open (and the furlough scheme when it was not).

Total payments for 2020 matched receipts to within £500! However, this does not allow for only half of the new windows having been paid for during 2020 or for a Gift Aid claim having been submitted early. The reality is a deficit of approximately £10,000. The church's main expenses are: parish share (£68k); tithed mission support (£16k); utilities, insurance, maintenance and cleaning (£10k); and staff salaries/ pensions etc (£50k).

Reserves Policy

From one year to the next the PCC aims to carry forward between 3-6 months of operating costs. This is defined as no more than the lower of 50% of either the previous year's total income or 50% of the previous year's combined Parish Share and staff wage bill plus £10,000 towards emergency maintenance. And it is no less than 50% of the above figure.

For the 2020 accounts this equates to between £31,928 - £63,857. The carry forward from 2020 was £56,403, though, as has been noted earlier accruals that do not appear in these accounts inflate that carry forward figure by approximately £10,000.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St. Luke's the membership of the PCC consists of the incumbent (our vicar), churchwardens, the deanery synod representatives and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New

members receive initial training into the workings of the PCC. The full PCC met six times during the year. The PCC has its statutory Standing Committee and one formal sub-committee, the Campbell Hall Management Committee, tasked with acting on the PCC's behalf as management trustees for the hall. These committees are responsible to the PCC and report back to it regularly, with their decisions being received by the full PCC on each meeting agenda and discussed as necessary.

Administrative information

St. Luke's Church is situated in Huntington, Chester. It is part of the Diocese of Chester within the Church of England. The correspondence address is

St. Luke's Church,
Chester Road,
Huntington,
Chester
CH3 6BT.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a registered charity:

Number: 1130604

Name: The Parochial Church Council of the Ecclesiastical Parish of Chester St. Paul's

PCC members who have served at any time from 1st January 2020 until the date this report was approved are:

Ex Officio members:

Incumbent: The Reverend Chris Blunt (Chair)
Wardens: Mr Paul Williams (vice Chair) (until October 2020)
Dr Dave Cooke-Fox (also Deanery Synod Rep)
Mr Clive Poyser (since October 2020)

Deanery Synod Rep: Mike Maddocks (until October 2020)
Mrs Vicky Williams (since October 2020)
Mrs Hazel Hildreth (since October 2020)

Co-opted Members:

Secretary: Rev Steven Hildreth
Treasurer: Mr Ian Reece (until October 2020)

Elected members:

Dr Jeff Polton
Mrs Dawn Greaves
Dr Keith Gregory
Mrs Olive Somerville (until October 2020)
Mrs Tricia Gleave
Mrs Joyce Evans
Mr Paul Williams (since October 2020)
Mrs Carrie Davies (since October 2020)
Mr Rich Simm (since October 2020)
Mr John Somerville (since October 2020)
Mr Ian Reece (since October 2020)

PCC Standing Committee: - This has the power to transact the business of the PCC between meetings, subject to any directions given by the Council, and comprises the Incumbent, Churchwardens and Treasurer – 3 out of 4 is quorate.

Independent Examiner: Mr. A. McGraa
18 Poulton Green Close
Bebington
Wirral CH63 9FS

Bankers:	Yorkshire Bank Virgin Money Store, 53, Lord Street, Liverpool, L2 6PB	NatWest Bank 33 Eastgate Street Chester CH1 1LG	Santander 59-61 Foregate St Chester CH1 1YQ
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CCLA Investment Management Ltd
80 Cheapside
London
EC2V 6DZ

The Revd Chris Blunt on behalf of the P.C.C.- 8 April 2021

**THE PARISH OF
CHESTER ST PAUL WITH ST LUKE**

**ST LUKE'S CHURCH, CHESTER ROAD,
HUNTINGTON, CHESTER, CH3 6BT.**

**ANNUAL ACCOUNTS
FOR THE YEAR 2020**

Receipts & Payments Account

Financial Statement for the Year Ending 31 December 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 Receipts £	Total 2019 Receipts £
Receipts					
Receipts - Regular/Personal Giving					
Planned Giving		80,000.52	0.00	80,000.52	83,369.23
Open Plate		1,736.23	0.00	1,736.23	3,064.65
Bequests		0.00	0.00	0.00	2,000.00
Donations - Mission Support		0.00	5,068.00	5,068.00	8,386.00
Donations - Training Support		0.00	1,200.00	1,200.00	1,200.00
Donations - Saturday Drop In		0.00	487.90	487.90	750.00
Donations - General		3,350.00	0.00	3,350.00	590.45
Gift Aid & GASDS - Recovered	1	<u>20,819.26</u>	<u>4,109.73</u>	<u>24,928.99</u>	<u>23,016.73</u>
		105,906.01	10,865.63	116,771.64	122,377.06
Receipts - Funding Activities					
Rental Income	2	3,202.85	0.00	3,202.85	8,511.00
Fundraising Events		0.00	0.00	0.00	715.33
Fees		1,234.20	1,982.80	3,217.00	3,402.00
DBF Grant - Fees		<u>120.00</u>	<u>0.00</u>	<u>120.00</u>	<u>0.00</u>
		4,557.05	1,982.80	6,539.85	12,628.33
Receipts - Church Groups					
Acorns & Conkers		266.57	0.00	266.57	544.47
Children's Groups		258.21	0.00	258.21	162.49
Youth Work & Youth Events	3	809.00	0.00	809.00	383.00
Towers		0.00	31.00	31.00	993.00
Wednesday Community Lunch		<u>0.00</u>	<u>100.00</u>	<u>100.00</u>	<u>100.00</u>
		1,333.78	131.00	1,464.78	2,182.96
Receipts - Community Café					
Community Cafe - Receipts		14,192.03	0.00	14,192.03	16,156.03
Community Cafe - Donation	4	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
		14,192.03	0.00	14,192.03	17,156.03
Interest & Dividend Income					
Deposit Account - Interest		54.32	0.00	54.32	95.43
Investment Fund - Dividends		<u>344.34</u>	<u>0.00</u>	<u>344.34</u>	<u>334.32</u>
		398.66	0.00	398.66	429.75
Receipts - Projects					
Church Window Fund	5	0.00	16,766.00	16,766.00	0.00
Min-y-Don Weekend		0.00	1,850.35	1,850.35	0.00
Christmas Lights		0.00	640.00	640.00	0.00
Donations - Kitchen & Fabric	6	0.00	0.00	0.00	17,151.75
Grant - Heritage Fund/St Paul's	7	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,240.00</u>
		0.00	19,256.35	19,256.35	20,391.75
Receipts - Other					
Grant - Diocesan Fund		2,000.00	0.00	2,000.00	0.00
Refund Campbell/H Gr Salary Costs		6,642.69	0.00	6,642.69	6,158.82
HMRC Job Retention Scheme	8	6,795.90	0.00	6,795.90	0.00
Miscellaneous		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25.00</u>
		15,438.59	0.00	15,438.59	6,183.82
Total Receipts Church		141,826.12	32,235.78	174,061.90	181,349.70
Contras	9	<u>0.00</u>	<u>1,187.90</u>	<u>1,187.90</u>	<u>1,239.86</u>
Total All Receipts		141,826.12	33,423.68	175,249.80	182,589.56

Receipts & Payments Account
Financial Statements for the Year Ending 31 December 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 Payments £	Total 2019 Payments £
Payments					
Payments - Diocesan & Clergy					
Diocesan Parish Share & Deanery Costs		67,624.32	0.00	67,624.32	66,044.92
Diocesan & Other Fees		0.00	1,982.80	1,982.80	2,195.20
Clergy Expenses		312.85	0.00	312.85	269.85
Vicarage Council Tax Water Telephone		<u>3,043.91</u>	<u>0.00</u>	<u>3,043.91</u>	<u>3,121.41</u>
		70,981.08	1,982.80	72,963.88	71,631.38
Payments - Donations					
Annual Tithe & Others		16,007.00	0.00	16,007.00	18,950.43
Mission Support		0.00	6,687.00	6,687.00	10,287.50
Training Support		0.00	1,525.00	1,525.00	1,500.00
Saturday Drop In		<u>0.00</u>	<u>764.88</u>	<u>764.88</u>	<u>750.00</u>
		16,007.00	8,976.88	24,983.88	31,487.93
Payments - Church Running Costs					
Utilities - Water & Electricity		5,920.91	0.00	5,920.91	7,540.78
Insurance Costs		1,179.61	0.00	1,179.61	1,163.99
Maintenance & Cleaning Materials		922.75	0.00	922.75	2,448.19
Service Costs		85.34	0.00	85.34	165.27
Books & Course Materials		42.47	0.00	42.47	249.73
Telephone Internet & Zoom Fees		1,027.27	0.00	1,027.27	957.52
Office supplies & Copier Rental etc		587.15	0.00	587.15	991.84
General Equipment Purchases		51.97	0.00	51.97	484.77
Subscriptions & Licenses		527.20	0.00	527.20	417.00
Refreshments		<u>66.83</u>	<u>0.00</u>	<u>66.83</u>	<u>279.95</u>
		10,411.50	0.00	10,411.50	14,699.04
Payments - Salaries					
Staff Salaries & Pension Provision (All)	10	49,152.34	0.00	49,152.34	41,679.53
Payroll & Pension Administration (All)		<u>938.70</u>	<u>0.00</u>	<u>938.70</u>	<u>717.30</u>
		50,091.04	0.00	50,091.04	42,396.83
Payments - Community Cafe					
Purchase of Provisions & Card Fees		4,936.80	0.00	4,936.80	4,748.06
Equipment Purchases		<u>338.11</u>	<u>0.00</u>	<u>338.11</u>	<u>1,558.78</u>
		5,274.91	0.00	5,274.91	6,306.84
Payments - Church Groups					
Children's Work		229.66	0.00	229.66	867.29
Youth Work & Youth Events	3	978.22	0.00	978.22	1,452.48
Towers Group		0.00	0.00	0.00	470.00
Wednesday Community Lunch		<u>0.00</u>	<u>100.00</u>	<u>100.00</u>	<u>0.00</u>
		1,207.88	100.00	1,307.88	2,789.77
Payments - Projects					
Window Refurbishment - Deposit		0.00	8,490.00	8,490.00	0.00
Min-y-Don Weekend - Part Payment		0.00	875.00	875.00	250.00
Min-y-Don Weekend - Refund		0.00	162.00	162.00	0.00
Kitchen & Fabric refurbishment	6	0.00	0.00	0.00	17,337.65
St Paul's - Heritage Funding	7	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,240.00</u>
		0.00	9,527.00	9,527.00	20,827.65
Payments - Other					
Training Courses		0.00	0.00	0.00	930.00
Miscellaneous		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>52.77</u>
		0.00	0.00	0.00	982.77
Total Payments Church		153,973.41	20,586.68	174,560.09	191,122.21
Contras	9	0.00	1,176.87	1,176.87	1,299.84
Total All Payments		153,973.41	21,763.55	175,736.96	192,422.05

Receipts & Payments Account**Financial Statements for the Year Ending 31 December 2020**

	Unrestricted Funds £	Restricted Funds £	Total 2020 Funds £	Total 2019 Funds £
Receipts & Payments Bfwd				
Total receipts at 31 Dec 2020	141,826.12	33,423.68	175,249.80	182,589.56
Total payments at 31 Dec 2020	<u>153,973.41</u>	<u>21,763.55</u>	<u>175,736.96</u>	<u>192,422.05</u>
Excess Payments over Receipts	-12,147.29	11,660.13	-487.16	-9,832.49

Account Balances	Accounts	Current Accs	Deposit Acc	Total 2020
Opening Balances 1 Jan 2020	Santander	29,716.78	0.00	29,716.78
	Yorkshire Bk	12,190.05	0.00	12,190.05
	Nat West Bk	2,193.10	0.00	2,193.10
	CCLA Deposit	<u>0.00</u>	<u>12,790.93</u>	<u>12,790.93</u>
Total Opening Balances 1 January 2020		44,099.93	12,790.93	56,890.86

Transfers Between Funds	Current Accs	Deposit Acc	Total 2020
Opening Balances 1 January 2020	44,099.93	12,790.93	56,890.86
Transfers btwn Current Accs & Deposit Acc	0.00	0.00	0.00
Excess Payments over Receipts & Interest	<u>-541.48</u>	<u>54.32</u>	<u>-487.16</u>
Closing Balances 31 December 2020	43,558.45	12,845.25	56,403.70

Account Balances	Accounts	Current Accs	Deposit Acc	Total 2020
Closing Balances 31 Dec 2020	Santander	19,518.75	0.00	19,518.75
	Yorkshire Bk	23,748.60	0.00	23,748.60
	Nat West Bk	291.10	0.00	291.10
	CCLA Deposit	<u>0.00</u>	<u>12,845.25</u>	<u>12,845.25</u>
Total Closing Balances 31 December 2020		43,558.45	12,845.25	56,403.70

CBF Investment Fund - Shares held 600 with a bid value at 31/12/20 of £12,268.02 (31/12/19 £11,475.60).
None traded during 2020.

Annual Statement of Restricted Funds Accrued at 31/12/2020:-

Account	Note	Balance 01-Jan-20	2020 Receipts	2020 Payments	Balance 31-Dec-20
Church Window Fund		0.00	18,654.75	-8,490.00	10,164.75
Church Christmas Lights		0.00	640.00	0.00	640.00
Min-y-Don Weekend (Net)	11	-250.00	1,688.35	-875.00	563.35
Heritage Funds - St Paul's Surveys		180.00	0.00	0.00	180.00
2016 Community Café Donations	12	2,627.00	0.00	-2,379.18	247.82
Towers Group		700.00	31.00	0.00	731.00
Wednesday Community Lunch		100.00	100.00	-100.00	100.00
Contras - Traidcraft		<u>69.69</u>	<u>557.90</u>	<u>-546.87</u>	<u>80.72</u>
Total Accumulated Restricted Funds		3,426.69	21,672.00	-12,391.05	12,707.64

NOTES TO THE ACCOUNTS

- 1) Gift Aid & GASDS Recovered under Restricted Funds are amounts assigned to donations given towards Mission Support, Training Support - Church Army, The Saturday Drop-In and The Window Fund.
- 2) Rentals - Due to Corvid-19 restrictions, neither The Chester Training Band nor The Chester Ladies Choir have used the building since March 2020. The Band paid in full for the year and is owed £1,034.91 (27 Weeks) for non-use while the Choir is owed £315.34 (2 Months). These amounts will be offset against their 2021 rentals.
- 3) Youth Work & Youth Events 2020 - Includes fees of £453 received for Fuse20 & DTI Weekends and refunds paid of £273 due to the cancellation of the DTI Weekend due to Corvid-19 restrictions.
- 4) Community Café - The £1,000 donation received in 2019 was from Redrow to purchase a coffee machine.
- 5) Church Window Fund - £8,236 were received from three grants and £8,530 from individual donations.
- 6) Kitchen & Fabric in 2019 includes a donation of £10,041.75 towards the kitchen refurbishment from the MBNA Bank. The remainder came from individual donations.
- 7) Grants in 2019 from the Chester Diocese and Heritage Fund were for the production of a heritage statement and conservation advice relating to proposals in regard of St Paul's.
- 8) HMRC Job Retention Scheme - The sums received were split between furloughed café staff (£5,652), and the balance (£1,143.90) towards the Children & Youth Worker and Cleaner where furloughed.
- 9) Contras - are designated receipts and payments where the Parish has acted on behalf of other parties but do not form part of the Parish funds and includes donations received in 2020 to Bishop's High School of £630 towards the Book-Buzz.
- 10) Salaries - All payments against this item are amounts paid towards salaries, PAYE, National Insurance and Statutory Staff Pension provision where applicable.
- 11) Min-y-Don Weekend - Payments of £1,125 towards the postponed weekend are being held by Min-y-Don against a future date. The balance is being held by the parish.
- 12) Community Café Deficit - The 2020 deficit has been offset against the accrued restricted funds item 2016 Community Café Donations brought forward from 2019.

DONATIONS - The following sums were donated during 2020. *The italicised items are not considered part of our annual Tithe Giving.*

Mission Aviation Fellowship UK	5,000	CSCW - It's Your Move Booklet	255
CSCW - General	3,600	Christian Aid	250
Church Army - Training Support	2,000	Reach Merseyside	240
Mission Support (L Somerville)	1,000	Gideons	160
Saturday Drop-In Campbell Hall	600	<i>Tearfund (Nativity Service 2019)</i>	<i>277</i>
Church Missionary Society (Bartletts)	500	<i>Children's Society (Christingle 2019)</i>	<i>225</i>
Melanesian Sisters - Chapel	500	<i>With Love</i>	<i>100</i>
Tearfund	480	<i>CATH</i>	<i>60</i>
Compassion	400		
Link-Up	360	Total Donations	£ 16,007

COMMUNITY CAFE 2020

Gross Receipts (Inc Card Transactions)	14,192.03		
Purchase of Provisions & Sundries	-4,801.44		
Salaries (See Note 10)	-16,948.30		
Furlough - Job Retention Scheme	5,652.00		
Fees - Card Transactions	-135.36		
Purchase of Equipment	<u>-338.11</u>	Deficit (See Note 12)	£ -2,379.18

1) Accounting 2020 - The accounts have been prepared on a receipts and payments basis.

2) The Accounts 2020 - The accounts for the year ending 31 December 2020 of the Parish of Chester St Paul with St Luke were approved by the Parochial Church Council on 17th March 2021 and accordingly signed on their behalf by:

 (VICAR)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PARISH OF CHESTER ST PAUL WITH ST LUKE**

I report on the accounts for the year ended 31 December 2020.

Respective responsibilities of the Trustees and the Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

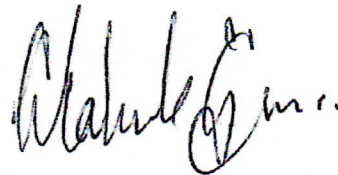
In connection with my examination, no material matters have come to my attention gives me cause to believe that in, any material respect,

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have not come across any other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date 22 January 2021

Signed



A. E. M. McGraa
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