

St James the Apostle Parochial Church Council

ACCOUNTS

**For the year ended
31 December 2023**

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St. James the Apostle Annual Report for the 2023 Accounts

Incumbent:	Revd Jason Reid
Associate Minister:	Revd Diane Reid
Assistant Ministers:	Revd Jill Cheverton Revd Simon Hunt
Readers:	Mark Foster Margaret Hunt David Keel
Edge Project Leader:	Captain Richard Cooke CA
Edge Pioneer Evangelist:	Amy Hayes CA
Early Years and Families Outreach Worker:	Cathy Rogers (<i>from November 2023</i>)
Churchwardens:	Jill Palmer (<i>from 26th February 2023</i>) Steve Palmer (<i>from 26th February 2023</i>)
Treasurer:	Brian Wade
Secretary to the PCC:	Revd Simon Hunt

Members of the PCC:

Elected

Nicky De La Hoyde (*until 2026 – 1st term*)
Mark Foster (*until 2026 -2nd term*)
Lynsey Jackson (*until 2024 – 1st term*)
Andrew James (*until 2025 – 1st term*)
Michael Slack (*until 2026 – 1st term*)
Brian Wade (*until 2024 – 2nd term*)

ex Officio

Revd Diane Reid
Revd Jason Reid (Chair)
Captain Richard Cooke CA
Jill Palmer (*from 26th February 2023*)
Steve Palmer (*from 26th February 2023*)

Co-opted

Tom Reid (*from November 2023*)

Note: All elected PCC members may stand for a maximum of two terms (usually 3-year terms)

Deanery Synod Representatives: Calvin Russell & Ann Simpson

PCC Sub-Committees (during 2023):

Standing

Revd Jason Reid (Chair)
Capt. Richard Cooke
Jill Palmer
Steve Palmer
Brian Wade

Safeguarding

Revd Jason Reid (Chair)
Jill Palmer
Cathy Rogers
Averil Tate

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Parish Electoral Roll

Electoral Roll total of 97.

Non-resident in parish 69, resident in parish 28.

Male 35, female 62.

Safeguarding

St James' PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishop's guidance on safeguarding children and vulnerable adults).

Average attendances

St. James' average attendance an average Sunday during 2023:

Sunday Mornings (10.30am)

Attendance:

Adults: 53 (-4 on 2022 +5 on 2021)

Children: 8 (-1 on 2022 & the same as 2021)

Edge Community average attendance at a Gathering/Connect on an average Sunday during 2023:

Adults: 8 (-1 on 2022 & +1 on 2021)

Children: 6 (-1 on 2022 & -1 2021)

St. James' attendance (all ages) at some major services:

2023/2022/2021/2020/2019

Easter Day – 47/70/68/-/83

Nativity – 89/77/95/-/127

Carols by Candlelight – 140/82/90/-/109

Christmas (Eve & Day) – 51*/52*/38*/36*/115

* Christmas Day only, either because Carols by Candlelight was held on Christmas Eve & no Midnight service was held, or because there were no Christmas Eve services

Occasional offices throughout the year:

Weddings: 2

Wedding Blessings: 0

Baptisms: 4

Thanksgivings: 0

Funerals: 4

Memorial Services: 0

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A review of 2023 at St James' and looking ahead:

2023 seemed to me to start with a good degree of uncertainty, with a number of areas of church life in flux, and as my 2022 report stated, 'challenging, but... filled with hope'. Twelve months on I am amazed at how different things look and feel.

As always, there are so many people who deserve thanks for their service to St James' and I thank you all for what you bring. I do want to especially single out Steve Palmer who has given a huge amount of time as a churchwarden, typically devoting one or two days of his week to serve St James'. The benefit to me personally, and to St James' as a whole, has been huge.

There are so many things that I want to express my thanks for, but space prevents me from giving more than the headlines. These include:

- The blessing of Steve and Jill Palmer stepping up to become wardens in February after nearly a year without any wardens
- The ongoing work of our *Back to Life* project resulting in a new sound and video system, improvements to the hall, church tower & rain works repairs, with many more tasks in hand
- The appointment of Cathy Rodgers as an Early Years and Young Families Outreach worker for two days per week, and the fruit that is already evident from her ministry, not least the success of the new *Lighthouse* parent and toddler group
- Significant numbers of new worshippers who have enriched our community life and service
- The greater sense of our expectations and kingdom hope
- The number of people who have discovered how to hear the Spirit's voice in new and unexpected ways through the 'Listening to God' course

The most remarkable event of the year occurred when three visitors joined us to worship on a Sunday morning in September. Led by a Nigerian Pentecostal Pastor, they revealed that they were a prophetic intercession team in London who had come to Selby in response to a direct call from God to bless the town, because He said He was bringing revival to Selby! Until they had received this clear word of prophecy, none of them had heard of Selby and had to look us up on Google! They made clear that they had no great desire to leave London to spend a weekend praying for an unknown town in Yorkshire, but the Lord had been insistent. They also said that they had come with no intention to attend any churches, but that on Sunday morning the Lord had told them to come to St James'.

Their visit, and return visit sometime later, was enormously encouraging and an inspiration to press in to what God is doing. The arrival of many new worshippers seems to be a sign of the early fruit of this prophecy.

Edge

As Richard states in his Edge report below, Edge worship is currently suspended while the team seek the Lord's direction for what is right for the Flaxley Road community in this strange post-Pandemic world. The core team has faithfully been ministering to the community of the estate since soon after Richard and Kath's arrival in 2006, and since then well over a thousand people on the estate have been impacted by Edge's ministry. Yet it has often been challenging and dispiriting work, with few coming to a living faith in Jesus.

It was St James' PCC who developed the original vision for the 'Edge Project' as it was initially, and church members who gave financially to launch a Fresh Expression on the Flaxley Road estate in partnership with

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Church Army. It is therefore important that St James' members continue to actively support the small Edge team in prayer, word and action, sharing some of the workload. This is a ministry that belongs to us all, and with this in view, there will be a week of focused prayer and vision for the way ahead for Edge in the early summer, and I would ask every St James' member to play a part in this.

Tensions within the Church of England

Last year, I wrote about tensions within the national Anglican Church. While the Church of England has always been a 'broad church', increasing divisions risk tearing it in two. These divisions are finding expression in the area of sexuality, but sadly they are indicative of a wider disagreement over what lies at the core of the gospel message. This is also affecting the Church of England's relationships with other Anglican churches. The Archbishops of the Global South Fellowship of Anglican Churches - which represents most Anglicans worldwide - have stated that their provinces are now in 'impaired communion' with the Church of England, and they no longer recognise the Archbishop of Canterbury as the leader of the global communion. How this will finally be resolved remains unclear, but it may eventually result in the creation of two distinct streams under the umbrella of the Church of England.

St James' – Looking Ahead

Whilst it is wonderful to see more people on Sunday mornings, it is essential to remember that the Lord is more interested in our faithfulness and spiritual growth. We need to increase our commitment to praying together, and stay true to the call to be disciples submitted to the Lord.

Over the next few months, we will be offering more opportunities to engage in shared prayer, focusing on different styles of prayer, recognising that the traditional style of prayer meeting does not suit everyone. There are also plans to go out into the Parish more and pray together beyond the walls of the church. This will be the focus of our *Thy Kingdom Come* initiative in May.

We also want to increase the number of Cell groups, to strengthen our community life in keeping with our Church Vision, and to help church members grow together.

I am excited about all that the Lord is doing in St James' at this time, and the prophecies that promise more. Yet I also know that for God to do more through us as a church, we need to prepare ourselves for all that He wants to do in and through us, by seeking to become a holier, deeper and more prayerful community of disciples in the season ahead.

Thank you for your partnership in the gospel.

Jason Reid

'I want to know Christ—yes, to know the power of his resurrection and participation in his sufferings, becoming like him in his death, and so, somehow, attaining to the resurrection from the dead. Not that I have already obtained all this, or have already arrived at my goal, but I press on to take hold of that for which Christ Jesus took hold of me. Brothers and sisters, I do not consider myself yet to have taken hold of it. But one thing I do: Forgetting what is behind and straining toward what is ahead, I press on toward the goal to win the prize for which God has called me heavenward in Christ Jesus.' *Philippians 3:10-14*

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Edge Community Report

School

Weekly Bible based assemblies continue to witness to children, along with Harvest and Christmas services in church.

Amy became a Governor early in the year, and this has further strengthened the good relationship with the school.

Prayer Spaces in school ran for a week in December. Good numbers of children came twice each day, with queues to enter; some engaged with the activities more on a surface level, whilst others used the time to write prayers, read the Bibles or ask questions of faith. The school is keen to repeat the event.

Other activities

GAB women's exploring faith and life group has had solid attendance throughout the year, with a growing sense of community and commitment, and **Friday Family Fun** continued its partnership with Squiggles and Wiggles; this mainly social time with occasional Christian content provides a potential stepping stone for people into the community of faith.

We had a stall at the **Town Fun Day** where we ran games and craft activities and connected with local families.

Richard **preached** in Sowerby, Skipwith and Poppleton – which helps bring financial and prayer support for Edge Community.

Practical and Pastoral Support

As previously, Food bank vouchers or parcels were provided to families then and through the year. The Edge Core Team provide huge amounts of pastoral support to families and individuals. Richard advocates for others e.g. with SDC over housing issues, and directs people to other agencies for help.

Selby Big Local

Richard continues as Chair of this Residents' Partnership, and as 'vision holder' for the 'Our Space' Community Hub. Building work has been slow, delaying the start of this project and the potential activities and ministries within it. In 2024 there will be opportunities for members of St James to get to know people within the community and discover how to share the love and good news of Jesus.

In September Richard was made an **Honorary Lay Canon** of York Minster, a recognition of the ministry that so many have been a part of over 17 years.

Sunday Church

Similarly to 2022, 42 adults and 40 children attended, with an average of 14 per week (18 for Messy Church). This is roughly half 2019, pre-Covid. The Core Team – Richard, Kath, Mark and Amy - continued to prayerfully reflect on God's leading in how to take this worshipping community forward into further growth. We ended the year with the decision to pause putting on a Sunday worship service, and in 2024 to focus more on *being* as a community, meeting in Richard & Kath's home or attending St James Audus Street; to seek God's direction and a fresh empowering by the Spirit. The Edge Community leadership team consists of employees Richard and Amy and just two volunteers, Kath Cooke and Mark Foster. We hope that in the year ahead we will see more involvement from St James Audus Street members to sustain and grow this valuable ministry of evangelism, church planting and building Christ's kingdom in the Flaxley Road community.

Richard Cooke

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Early Years and Young Families Outreach

In November 2023 I started in my role as Early Years and Young Families Outreach Worker, working 16 hours per week. This role is jointly funded by St James' PCC and by the Diocese of York 'Multiply' programme.

My initial focus has been to establish a new baby and toddler group, Lighthouse, which incorporates toddler worship, alongside building relationships with families. I am very grateful to Denise Robinson, Anita Dart, Denise Thomson, Kathryn Patrick and Jason for their time and dedication to Lighthouse and for their hospitality and care for the families who attend.

I have also been working with Amy and Edge helping to run Friday Family Fun and the Prayer Bus. I am also involved with Kaboom, helping to plan and lead sessions.

I am excited to see where God will lead us in this ministry to young families as we start to create a sense of community and find ways for children and parents to encounter Jesus.

Cathy Rodgers

Safeguarding Report

Policies and Procedures

St James' PCC are committed to the safeguarding of children and vulnerable adults and to supporting those who have been victims of abuse as well as those who may present a risk to others. The PCC has complied with its duty to have 'due regard' to the House of Bishops' guidance on safeguarding children and vulnerable adults. Safeguarding continues to be a standing item on the agenda of PCC meetings.

A new Parish Safeguarding Officer was assigned in March 2024. Safeguarding team meetings are held bi-monthly to oversee safeguarding issues.

The most recent safeguarding policy and procedure for dealing with safeguarding allegations or concerns was updated in March 2024. This will be sent to all new users of the church premises. The recruitment of ex-offenders policy and known offenders compliance have been renewed and are due to be approved by the PCC.

A check was made to ensure St James is complying with CofE rules regarding retention of records. The church is in compliance.

Safer Recruitment and Training

We continue to carry out the required safeguarding checks on everyone who leads or helps with activities for children and young people, along with members of the PCC.

All who lead or help with activities for children and all PCC members are required to complete training in Basic Awareness and Foundation Safeguarding and if relevant the training in Domestic Abuse. Thank you to those who have completed the training needed and to those who will be completing their training in the near future. Some training remains outstanding. DBS checks are now renewed every three years.

Safeguarding Dashboard

The Church of England uses an online tool, the Parish Dashboard, which helps parishes keep track of safeguarding in order to take an audit of policy and procedure in the parish. Following the audit an action plan can be produced. The PSO has been using the Dashboard tool to ensure St James is up to date and in compliance. The Dashboard uses a percentage to indicate where the church is in regard to safeguarding practices. St James is presently at 94%, the plan of action is to bring this up to 100% in the next few months.

Safeguarding Concerns and Incidents

No safeguarding concerns have been raised during the year. Although advice and support was sought following one allegation of criminal activity in the Parish. However, we need to maintain our vigilance to ensure the protection and well-being of everyone in our community.

To conclude I would like to take this opportunity to thank the community of St James for their support and welcome to me in the role of Parish Safeguarding Officer. I am looking forward to serving the church in this way over the next year.

Kathryn Patrick
Parish Safeguarding Officer

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FINANCE REPORT

Summary of Receipts and Payments

These accounts show a surplus of receipts over payments of **£4,808** in the year with a surplus on PCC investments of **£4,087**, giving an overall surplus of **£8,895**.

Total receipts of **£127,353** were a decrease of **£78,959** on the previous year which was largely due to the Back to Life appeal.

Total payments of **£167,754** were an increase of **£19,454** on the previous year.

Summary of Balance Sheet as at 31st December 2023

PCC assets, which are held as cash, bank balances and investments, were **£183,190** and therefore **£42,843** lower than at the previous year-end.

These assets consist of Unrestricted Reserves, free for the PCC to spend at its discretion (including Designated Reserves) and a number of Restricted Funds, where expenditure is limited to specific purposes. These are detailed below and at Note 6.

The Edge Community fund (see Note 5) totals **£30,253** an increase of **£5,023** compared with the previous year. A late request for unpaid invoices totalling £6400 for the Church Army (payment made in 2024) accounts for this discrepancy. The PCC continues to transfer £5000 each year to this fund. Receipts during the year amounted to **£18,493** including significant non-local donations, with payments amounting to **£18,261**.

The Mission and Charity fund is also a composite fund, comprising £926 relating to the giving of Church members plus an annual allocation currently standing at 10% based on church funds for that year.

The Organ fund was created in 2014 to make provision for repairs to the church Organ. This fund stands at £1,805.

The Tower Room Roof fund was created during 2016 from a donation in order to finance repairs and improvements to the tower room roof area. The fund stands at £1,600.

The Fabric fund was created during 2016 from a donation in order to finance improvements to the fabric of the church. The fund stands at £1,250

The Children and Youth fund stands at £5796.

The Knights of St James fund was created in 2016 to fund the men's group meetings. The fund stands at £50.

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Other notes

The accounts are produced on a cash basis, showing receipts and payments.

This report on the financial statements of the PCC for the year ended 31st December 2023 which are set out on pages 13 to 20, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and Section 43 of the Charities Act 1993 ("the Act").

Respective responsibilities of the PCC

Members of the PCC are responsible for the preparation of the financial statements. The PCC considers that the audit requirements of the Regulations and Section 43(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the regulations.

Basis of this Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under Section 43(7)b of the Act and to be found in the Church Guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, I do not express an audit opinion.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements a) to keep accounting records in accordance with Section 41 of the Act and
b) to prepare financial statements which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Geoff Stockill
Chartered Accountant (ICAEW 7810465)

26/04/2024

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RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 31 December 2023

Incoming Resources	Note	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
		£	£	£	£
Voluntary Income		98,860	21,600	120,460	129,454
Investments and fees		5,093	0	5,093	3,533
Back to Life		0	1,800	1,800	73,325
Total incoming resources		103,953	23,400	127,353	206,312

Resources Expended	Note	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
		£	£	£	£
Mission, Evangelism and Charitable Donations		282	220	502	12,399
Church Activities	3	97,340	18,040	115,380	121,686
Major Capital Expenditure		1,523	50,349	51,872	14,214
Total Resources Expended		99,145	68,609	167,754	148,299

Excess of Receipts over Payments/payments over receipts	Note	4,808	(45,209)	(40,401)	58,013
Unrealised Gains on Investments	4	4,087	0	4,087	(5,584)
Balances b/fwd at 1/1/23		141,506	84,744	226,250	173,821
Balances c/fwd 31/12/23		150,401	39,535	189,936	226,250

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BALANCE SHEET AT 31 DECEMBER 2023

CURRENT ASSETS	Note	2023	2022
Investments	4	47,831	42,459
CBF Deposit Account		82,829	80,257
PCC Current Account		52,380	103,167
Cash in Hand		150	150
Totals		183,190	226,033
Creditors/Debtors		6,746	217
		189,936	226,250

FINANCED BY	Note	2023	2022
General Fund		119,320	115,325
<i>Restricted funds</i>			
Edge Community	5	30,463	25,231
Back to Life		24,777	73,325
<i>Unrestricted Designated Funds</i>			
Mission and Charity Fund		4,875	4,903
Organ Fund		1,805	1,805
Tower Room Roof Fund		1,600	1,500
Fabric Fund		1,250	1,250
Knights of St James		50	50
Children and Youth Work		5,796	2,861
Totals		189,936	226,250

Approved on behalf of the PCC Reverend Jason Reid 2024

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NOTES TO THE ACCOUNTS - For the year ended 31st December 2023

1 a) ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with the applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the revaluation of investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Restricted funds represent a) income from trusts or endowments which may be expended on those restricted objects provided in the terms of the trust or bequest and b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried as a balance on that fund.

Unrestricted funds are those which can be used for general purposes at the discretion of the PCC. The PCC designates funding for charitable use outside of the Parish boundary (see note 7).

Incoming resources

Planned giving, collections and donations are recognised when received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when received. All other income is recognised when it is received. All incoming resources are accounted for on a gross basis.

Resources expended

Grants and donations are accounted for when paid over. The Diocesan freewill offering is accounted for when due. All other expenditure is generally recognised when it is incurred and accounted for on a gross basis.

Investments

Investments are valued at market value at 31st December 2023

1 b) CHARITABLE STATUS

The Parochial Church Council of the Ecclesiastical Parish Church of St James, Selby is registered as a charity no. 1130603

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INCOMING RESOURCES

Voluntary Income	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Tax-efficient planned giving	40,983	4,329	45,312	54,242
Income tax recovered	17,151	1,831	18,981	16,937
Collections at services	5,698	362	6,059	6,370
Other non-recurrent giving	2,318	8,680	10,998	5,961
Grants	0	4,300	4,300	10,900
Other income	32,710	3,898	36,608	35,044
	98,860	23,400	122,260	129,454
<i>Additional Income</i>				
CBF Deposit a/c interest	2,572	0	2,572	909
Income from investments	1,284	0	1,284	1,242
Fees	1,236	0	1,236	1,282
Rental income	0	0	0	100
Back to Life	0	0	0	73,325
<i>Sub totals</i>	5,093	0	5,093	76,858
Totals	103,953	23,400	127,353	206,312

RESOURCES EXPENDED

Church Activities	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Freewill Offering	60,000		60,000	58,000
Salaries and Honoraria	1,830	12,172	14,002	20,362
Staff Expenses & Housing	3,131	5,868	8,999	8,803
Church Running Expenses	17,922		17,922	24,782
Cost of Trading/Hall expenses	14,162		14,162	9,739
Governance/ Administration	295		295	0
Totals	97,340	18,040	115,380	121,686

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NOTES TO THE ACCOUNTS - For the year ended 31st December 2023

4 INVESTMENTS

The PCC holds (2023 -) shares in the CBF Church of England Investment Fund. The market value of these shares as at 31st December 2023 is £ (2022 £). These shares are shown at Market Value in the Balance Sheet rather than original cost. An adjustment has therefore been necessary:

	£	No.
Cost of shares 1st January 2023	21,815	20,563
New shares acquired in year at cost	<u>1,284</u>	<u>59</u>
	23,099	20,622
Market value of shares as at 31st December 2023	47,831	
Less cost of shares acquired in year	<u>1,284</u>	
	46,546	
Market value of shares as at 31st December 2022	42,459	
	<hr/>	
Revaluation surplus	4,087	

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5 EDGE COMMUNITY

Included within "restricted funds" are amounts relating to the Edge Community Fund as follows:

Income		2023	2022
		£	£
Tax Efficient Planned Giving		4,329	4,399
Income Tax Recovered		1,831	1,015
Grants Received		362	2,000
Other Income		11,972	8,449
		18,493	15,863

Expenditure		2023	2022
		£	£
Church Army		12,172	15,290
Other Costs		5,688	5,582
Activity Costs		220	1,187
		18,261	22,059

Excess of Receipts Over Payments /(Payments Over Receipts)		261	(6,195)
Transfer from PCC to Edge Reserves		5,000	5,000
Balances b/fwd at 1st January		25,230	26,425
Balances c/fwd at 31st December		30,253	25,230

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Restricted funds include grants from a range of charitable sources towards the Edge Community.

These are as follows:

Grants received		2023	2022
Church Army		0	0
Audus Trust		435	2,000
Evangelical Trust		0	0
Selby District Council		0	0
Mr Willat's Charity		0	0
		435	2,000

6 RESERVE MOVEMENTS

Reserves are analysed into the following categories:

Restricted Reserves - where donors have given money to the PCC for express purposes.

Unrestricted Reserves - the PCC can designate how these reserves could be spent or hold them as "free reserves".

Reserves		Unrestricted	Restricted	Total 2023	Total 2022
		£	£	£	£
Free Reserves		119,230	0	119,230	115,325
Mission Reserves		3,807	1,068	4,875	4,903
Edge Community		5,000	25,463	30,463	25,231
Back to Life		0	24,777	24,777	73,325
<i>Unrestricted designated reserves</i>					
Organ Fund		1,805	0	1,805	1,805
Tower Room Fund		0	1,600	1,600	1,500
Fabric Fund		0	1,250	1,250	1,250
Children & Youth work		0	5,796	5,796	2,286
Knights of St James		50	0	50	50
		129,982	59,954	189,936	226,250

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STANDERING HALL - RUNNING COSTS

The income and costs relating to the normal day to day running of the Standering Hall are included in these accounts. They are referred to as "cost of trading" as there is income received from lettings.

		2023	2022
Income - room hire fees		21,896	20,601
Expenditure		14,162	9,738
Excess of (Payments over Receipts)		7,734	10,863