

St James the Apostle Parochial Church Council

ACCOUNTS

**For the year ended
31 December 2020**

ACCOUNTS

For the year ended
31st December 2020

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St. James the Apostle Annual Report for the 2020 Accounts

Incumbent:	Revd Jason Reid
Associate Minister:	Revd Diane Reid
Assistant Ministers:	Revd Jill Cheverton
	Revd Derek Hadfield
	Revd Simon Hunt
Readers:	Mark Foster
	Margaret Hunt
	David Keel
Edge Project Leader:	Captain Richard Cooke CA
Edge Pioneer Evangelist:	Amy Hayes
Churchwarden:	Calvin Russell
Treasurer:	Brian Wade
Secretary to the PCC:	Revd Simon Hunt

Members of the PCC:

Elected

Rod Peet (*until 2021 – 2nd term*)
Penny Peet (*until 2020 – 1st term*)
David Robinson (*until 2022 – 1st term*)
Brian Wade (*until 2022 – 1st term*)

ex Officio

Revd Diane Reid
Revd Jason Reid (Chair)
Captain Richard Cooke CA
Calvin Russell

Note: All elected PCC members may stand for a maximum of two terms (usually 3-year terms)

Deanery Synod Representative: Ann Simpson

PCC Sub-Committees:

Finance

Rod Peet (Chair – until Nov 2019)
Brian Wade (Chair – from Nov 2019)
Revd Jason Reid
David Robinson
Calvin Russell

Standing

Revd Jason Reid (Chair)
Penny Peet (until Oct 2020)
Richard Cooke (from Oct 2020)
David Robinson
Calvin Russell
Brian Wade (from Nov 2019)

Fabric

Henry Sephton (Chair) (*co-opted*)
Michael Atkinson (*co-opted*)
Ken Baddon (until January)
Steve Brankley (*co-opted*)
Michael Cole (*co-opted*)
Keith Hone (*co-opted*)
David Keel (*co-opted*)
Calvin Russell
John Ryan (*co-opted*)

Parish Electoral Roll

Electoral Roll total of 79
Non-resident in parish 56, resident in parish 23.
Male 30, female 49.

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Safeguarding

St James' PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishop's guidance on safeguarding children and vulnerable adults).

Average attendances

In a year of lockdowns and restrictions 'average' numbers are pretty meaningless. In order to offer some statistics, however, the following can be stated:

St. James' average attendance on-site on a 'usual' Sunday during 2020:

Sunday Mornings (10.30am)

Onsite attendance:

Adults: 57 (-8 on 2019 & -5 on 2018)

Children: 12 (-5 on 2019 & -6 on 2018)

To these figures we can add 10-80 adults who did not attend the building but worshipped via Livestream or later via Youtube.

Online Worship:

For those services that were solely available online Youtube statistical data enables us to estimate weekly participation in worship ranging between 60-200 people.

Edge Community average attendance at a Gathering/Connect on a 'usual' Sunday during 2020:

Adults: 10 (-3 on 2019 & 2018)

Children: 8 (-5 on 2019 & 2018)

St. James' attendance (all ages) at some major services: 2020/2019/2018/2017/2016

Easter Day - -/83/106/103/100

Nativity - -/127/149/136/158

Carols by Candlelight - -/109/107/125/81

Christmas (Eve & Day) - 36/115/84/74*/105

Christingle - 51/-/-/-/-

* Christmas Day only as Carols by Candlelight was held on Christmas Eve & no Midnight service was held

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Occasional offices throughout the year:

Weddings:	0	
Wedding Blessings:		0
Baptisms:	0	
Thanksgivings:	0	
Funerals:	17	
Memorial Services:		0

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A review of the year at St James' and looking ahead:

A Review of 2020

It is hard to offer a meaningful reflection on 2020 at this point, given that the major changes to life caused by the Coronavirus are still evident as I write: it is as if 2020 hasn't yet ended. That said, looking back over 2020, there is much that *could* be said but I will be brief.

It is important to remember that despite all we faced, God was with us through it all, even if His presence was not always evident. The sudden lockdown required us to make some dramatic changes, and 2020 was a year of learning to do things radically different with very little time to prepare or reflect. We learned how to create online services, opened a St James' YouTube account and discovered the challenges of livestreaming. We also learned the joys and frustrations of Zoom and the like. It is amazing what we can do when circumstances demand it!

The feedback we received for online worship was positive and appreciative, and an unexpected blessing was discovering that people elsewhere in the country were participating in our worship. Yet, being forced to worship from home offered a sharp reminder of the value of community and gathering together to worship.

While there are many, as always, who deserves thanks, I particularly want to thank the Leadership Team for their hard work and service through the year. Not only did they share in the responsibility for creating online services, they made it possible to provide ongoing pastoral support to the congregation as a whole. I am especially grateful to David Keel who put a huge amount of research and time into enabling us to livestream.

Sadly, through the year we lost five members of the congregation – Peter Jackson, Betty Duckels, Peter Cundiff, Gladys Musgrave and Sharon Ryder, some of whom had faithfully worshipped at St James' for over half a century.

The way ahead

Some of what we learned through 2020 has equipped us to do things differently in the future. I suspect the experience of meeting online and its increasing familiarity is not a skill we will lose, and it may prove to be a useful tool beyond 2021.

While the lockdown was very costly in so many ways, it did afford us a chance to stop, sit back and prayerfully reflect on all that we are doing as a church. Like a computer that is often put in sleep mode but never shutdown, we experienced a forced shutdown with a unique opportunity to 're-boot the system' with a number of updates.

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What those updates will mean is not totally clear to me at present, yet I sense the Lord saying that He is leading us into a new season, where we need to make some changes, do some things a bit differently and

try some things we haven't done before. Like all computer updates there may be a few teething problems, but the end result will be better suited for the future.

Please be assured I am not planning to change everything overnight, but the next 12-18 months offer us a chance to review all that makes up the life of St James'. What I am clear about is the need to shape our services in a way that allows more space for the Spirit to move and speak. One of our six key areas of vision is to 'help people encounter God', and if we are to be faithful to that aim then we need to learn better how to hear God and appropriately share what He is saying.

I also believe that we need to be more intentional about our call to be a church family. Most people worshipping on a Sunday have joined the church in the last decade or so and many live some way from Selby. Spending more time engaged in social activities will help us get to know one another better so that we are a more integrated community rather than individuals and households who belong to the same church.

The Wider context

The new archbishop has launched a major new initiative in the diocese entitled 'Living Christ's story.' While much of that is about financial shortfalls and needing to reduce clergy numbers further, it also involves a greater focus on evangelism and the need to be a church that is younger and more diverse.

In the Diocese of York only 1 in 10 adult worshippers are aged 20-49. St James' congregation is closer to 1 in 3, while Edge Community has more young adults than older ones, as well as being much more socially diverse than most diocesan churches. We are therefore starting from a stronger position than most churches and it is essential that we build on this strength ensuring that we are a community welcoming to all ages, including younger adults and families.

It is also important to note that on a typical Sunday 1% - 2% of the children worshipping in the entire diocese can be found in our parish (St James' & Edge). We have a stewardship responsibility to invest in our children's ministries too.

I believe that the Lord has many exciting things ahead for St James'. It may call for us to be willing to try some things differently and be open to recognising what doesn't work as well as celebrating what does. While the last year has proved immensely challenging it has also afforded fresh opportunities. May we be open to where the Lord is leading us next.

Jason Reid

April 2021

A review of the year for the Edge Community and looking ahead:

Sunday Church

Edge Sunday worship moved into a new venue of the Coultish Centre from January, which is smaller but again free for which we are thankful.

Adapting to Covid

Lockdown led us to immediately move Sunday worship to Facebook, and over the next 3 months we adapted and refined using a combination of media. We instigated a number of online activities, with a mixture of fun and more spiritual daily inputs, inc a weekday morning prayer and a weekly 'digital café'. Despite the quality, few Flaxley Rd folk engaged, however. Come June it was really just the core team, so we stopped producing a weekly worship video and took advantage of the St James online worship, but daily prayer did continue throughout the year.

Amy, with a lot of support from Dynamic Dan, started Kids' Club as an online outreach to children and their families, which steadily grew in attracting participants across Selby and indeed other parts of the UK and Ireland, as she made links with other Church Army Centres of Mission. We had 236 page likes and 252 page followers. Between the 23rd May and 31st December 2020 we had a reach of 18,344. Organic reach was 3,108 and targeted paid reach was 15,236. We have also been able to give others a platform to share their faith in the 'Why Jesus is important to me' slot, as well as having various people help with crafts and storytelling. Access to school for JAFFA (which had seen 100% growth on the previous year) and assemblies stopped for the year, but a video Harvest Festival led to weekly video assemblies that were watched by classes of various ages, and possibly led to us reaching more children, and families as they were shared on the school Facebook home-schooling page. The highlight was probably the Kids' Club Christmas special, funded by the Audus Trust, starring Amy, Dan, and with Richard and Jason as Elves. This was shown in the Standerling Hall, and at 4 primary schools locally. This reached approximately 1000 children. This is a conservative estimate as it was sent out by the Director of Education for York Diocese to every Church of England Primary School and so some of the views could well be classrooms, year groups or indeed entire schools.

Sunday worship recommenced in the autumn with a new All-age, all together, Covid-secure 'Edge Lite' format on a Sunday afternoon in the Standerling Hall, as there were no venues available on the estate.

Craft packs, funded by Selby Town Council, were shared widely with local families. New contacts were made with families through this.

Richard & Amy visited local individuals throughout the lockdown periods, keeping a safe distance eg relating across the garden from outside the property.

Come and See Mission

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In March we welcomed Archbishop John and +John of Selby as part of the Diocesan Mission weekend. Richard had been asked to host a team as part of the Strategic Leadership Development Programme of the Church of England. Unfortunately none of the three attended, but we were supported at the last minute by Rev'ds Pam McNaughton & Rob Suekaren.

Events included:

- Magic Show with 'Dynamic Dan'
- 'More Tea Vicar?' – Q&A with 2 vicars
- Sunday Guest Service in the Scott Rd Community Centre

The Friday & Saturday events were well attended but by Sunday anxiety about Covid was greatly increased, with lockdown announced the following day.

Enabling others in mission

Pre-Covid, Richard and Amy hosted a series of Pioneers meetings for local Ordained Pioneers to encourage them in their ministries: one in particular was encouraged and felt her ministry was helped through that.

Richard organised a CA conference on Fresh Expressions with +Graham Cray, which moved to video conferencing, with @ 90 Evangelists and staff attending.

St James' member Vickie Beech was encouraged in her faith through involvement with GAB, which led to her taking part in Church Army's Reunion 'year of evangelism' training, which she felt benefitted her faith and witness a great deal.

Other activities

As previously, Christmas presents were delivered to families in need, and Food bank vouchers or parcels were provided to families through the year. Individuals were also supported to address finance issues and debt.

A smarties tube fundraiser was initiated, and funds were raised from the town council. At Christmas, thank you cards and small presents were given to all Selby CP School staff. Richard took 6 funerals; there were no baptisms.

GAB ('God & Biscuits' women's exploring faith group) had to switch to being online when lockdown happened. With children now being at home it was changed to 8pm so that people could have space to engage. A lot of people struggled with online engagement and it meant our numbers dropped a little, however, we had 4 regulars plus Amy. We would watch The Chosen together and then discuss it and it really had a profound impact on the group. Jesus became more real, the disciples became more ordinary and people really connected with it.

Richard continued to be involved with Selby Big Local, 'Helping to make Selby an even better place to live'. Whilst money is being invested in various community projects (inc. community garden next to St James building), the main involvement for Richard is the Our Space building on Flaxley Rd. In this year the old Coop was purchased, architects were commissioned and planning permission was received. Hopes for a

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2021 opening are looking less hopeful at the end of 2020, so Edge will continue to be limited in both activity space and having a decent home for Sunday worship.

Richard Cooke

April 2021

Summary of Receipts and Payments

These accounts show a surplus of receipts over payments of £ 28,933 in the year with a surplus on PCC investments of £2,576, giving an overall surplus of £148,125.

Total receipts of £144,740 were an increase of £25,744 on the previous year.

Total payments of £115,807 were a decrease of £8,584 on the previous year.

Summary of Balance Sheet as at 31 December 2020

PCC assets, which are held as cash, bank balances and investments, were £148,125 and therefore £31,509 higher than at the previous year end.

These assets consist of Unrestricted Reserves, free for the PCC to spend at its discretion (including Designated Reserves) and a number of Restricted Funds, where expenditure is limited to specific purposes. The restricted funds total £32,475 and the designated funds total £34,477. These are detailed below and at Note 6.

The Edge Community fund (see Note 5) totals £25,899 an increase of £9,234 compared with the previous year. Receipts during the year amounted to £35,510 including grants of £6,060, with payments amounting to £25,467.

Unplanned income giving was significantly boosted by one-off gifts. The fund is a composite of Restricted and Unrestricted funds amounting to £27,774 which covers approximately a full year's projected expenditure (11.9 months).

The Mission and Charity fund is also a composite fund, comprising £868 relating to the giving of Church members and £7005 being the 2020 10% allocated by the PCC based on church funds.

The Roof Repair fund was created in 2010 to prepare for future church roof repairs. There are no funds currently allocated to this account.

The Organ fund was created during 2014 to make provision for repairs to the church Organ. This fund stands at £1,805.

The Revive fund was created during 2014 in order to refurbish this venue. The fund stands at £150.

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The Tower Room Roof fund was created during 2016 from a donation in order to finance repairs and improvements to the tower room roof area. The fund stands at £1,500.

The Fabric fund was created during 2016 from a donation in order to finance improvements to the fabric of the church. The fund stands at £1,250

The Squiggles and Wiggles fund and Children's Work funds are combined and relates to income from that group augmented by donations from the Mums, Bumps and Babies group that met in Revive. This fund stands at £2810.

The Knights of St James fund was created during 2016 to fund the men's group meetings. The fund stands at £50.

Other notes

The accounts are produced on a cash basis, showing receipts and payments.

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INDEPENDENT EXAMINER'S REPORT

This report on the financial statements of the PCC for the year ended 31st December 2020 which are set out on pages 15 to 21, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and Section 43 of the Charities Act 1993 ("the Act").

Respective responsibilities of the PCC

Members of the PCC are responsible for the preparation of the financial statements. The PCC considers that the audit requirements of the Regulations and Section 43(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the regulations,

Basis of this Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under Section 43(7)b of the Act and to be found in the Church Guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, I do not express an audit opinion.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements
 - a) to keep accounting records in accordance with Section 41 of the Act and
 - b) to prepare financial statements which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R. Desport 2021

Meadowsweet Cottage
Warthill North Yorkshire
YO19 5XW

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RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 31 December 2020

	Not e	Unrestric ted Funds	Restrict ed Funds	Total 2020	Total 2019
Incoming Resources		£	£	£	£
Note		106,779	35,630	142,410	114,266
Unrestricted Funds		2,330	0	2,330	4,730
Restricted Funds		0	0	0	0
Total 2020	2	109,109	35,630	144,740	118,996

Resources Expended	Not e	Unrestric ted Funds	Restrict ed Funds	Total 2020	Total 2019
		£	£	£	£
Mission, Evangelism and Charitable Donations		15,565	3,319	18,884	2,074
Church Activities	3	74,775	22,147	96,923	100,967
Major Capital Expenditure		0	0	0	4,182
Total Resources Expended		90,340	25,467	115,807	107,223

Excess of Receipts over Payments/	Not e	18,769	10,164	28,933	11,773
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(Payments over Receipts)					
Unrealised Gains on Investments	4	2,576	0	2,576	5,663
Balances b/fwd at 1 January		103,072	13,544	116,616	99,180
Balances c/fwd at 31 December		124,417	23,708	148,125	116,616

Approved on behalf of the PCC

BALANCE SHEET AT 31 DECEMBER 2020

CURRENT ASSETS	Note	2020	2019
Investments	4	39,783	36,663
CBF Deposit Account		4,346	3,763
Cash at Bank:			
PCC Current Account		110,494	19,635
Edge Current Account			62,247
Squiggles Current Account			886
Cash in Hand		150	150
Totals		154,773	123,344
Creditors		(6,648)	(6,728)
		148,125	116,616

FINANCED BY	Note	2020	2019
General Fund		80,490	91,211
Edge Community	5	33,570	16,665
Mission and Charity Fund		26,500	748
Roof Repairs Fund		0	0
Organ Fund		1,805	1,760

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Tower Room Roof Fund		1,500	1,500
Fabric Fund		1,250	1,250
Knights of St James		50	50
Revive		150	150
Children's Work (incl Squiggles and Wiggles)		2,810	3,282
	6	148,125	116,616

Approved on behalf of the PCC

Reverend Jason Reid 2020

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NOTES TO THE ACCOUNTS - For the year ended 31st December 2020

1 a) ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with the applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the revaluation of investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Restricted funds represent a) income from trusts or endowments which may be expended on those restricted objects provided in the terms of the trust or bequest and b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end each year must be carried as a balance on that fund.

Unrestricted funds are those which can be used for general purposes at the discretion of the PCC. The PCC designates funding for charitable use outside of the Parish boundary (see note 7).

Incoming resources

Planned giving, collections and donations are recognised when received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when received. All other income is

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recognised when it is received. All incoming resources are accounted for on a gross basis.

Resources expended

Grants and donations are accounted for when paid over. The Diocesan freewill offering is accounted for when due. All other expenditure is generally recognised when it is incurred and accounted for on a gross basis.

Investments

Investments are valued at market value at 31st December 2020

1 b) CHARITABLE STATUS

The Parochial Church Council of the Ecclesiastical Parish Church of St James, Selby is registered as a charity no. 1130603.

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NOTES TO THE ACCOUNTS - For the year ended 31st December 2020

INCOMING RESOURCES

Voluntary Income	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£
Tax efficient planned giving	47,710	8,929	56,639	53,890
Income tax recovered	25,116	4,641	29,758	21,618
Collections at services	5,004	190	5,194	10,135
Other non-recurrent giving	17,335	12,560	29,895	2,502
Grants		6,060	6,060	8,100
Other income	11,614	3,250	14,864	18,020
	106,779	35,630	142,410	114,266
Additional Income				
Income from investments	1,127	0	1,127	1,076
Fees	1,203	0	1,203	3,654
Fund raising	0	0	0	0
	2,330	0	2,330	4 730

RESOURCES EXPENDED

Church Activities	Unrestricted	Restricted	Total 2020	Total 2019
	£	£	£	£
Freewill Offering	54,000	0	54,000	50,000
Salaries and Honoraria	0	16,361	16,361	22,585
Staff Expenses and Housing	1,495	5,786	7,281	3,223
Church Running Expenses	11,664	0	11,664	15,074
Cost of Trading	7,617	0	7,617	12,717
Governance and Admin	0	0	0	0

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		74,775	22,147	96,923	103,599
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NOTES TO THE ACCOUNTS - For the year ended 31st December 2020

4 INVESTMENTS

The PCC holds 1945.69 (2019 - 1,916.93) shares in the CBF Church of England Investment Fund. The market value of these shares as at 31st December 2020 is £39,782 (2019 £36,663). These shares are shown at Market Value in the Balance Sheet rather than original cost. An adjustment has therefore been necessary:

	£	No.
Cost of Shares 1st January 2020	19,405	1917
New shares acquired in year at cost	544	29
	<u>19,949</u>	<u>1 945</u>
Market value of shares as at 31st December 2020	39,782	
Less cost of shares acquired in year	<u>(544)</u>	
	39,239	
Market value of shares as at 31st December 2019	36,663	
Revaluation surplus	<u>2,576</u>	

5 EDGE COMMUNITY

Included within "restricted funds are amounts relating to the Edge Community Fund as follows:

Income		2020	2019
		£	£
Tax Efficient Planned Giving		8,809	7,068
Income Tax Recovered		4,641	2,565
Grants Received		6,060	8,100
Other Income		16,000	4,980
		35,510	22,713

Expenditure		2020	2019
		£	£
Church Army		16,361	22,585
Other Costs		5,786	1,653
Activity Costs		3,319	1,748
		25,467	25,986

Excess of Receipts Over Payments /(Payments Over Receipts)		10,044	(3,273)
Balances b/fwd at 1st January		16,665	19,938
Balances c/fwd at 31st December		25,899	16,665

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Restricted funds include grants from a range of charitable sources towards the Edge Community. These are as follows:

Grants received		2020	2019
Church Army		0	2,000
Audus Trust		1,800	
Evangelical Trust		1,260	
Selby District Council		500	1,000
Bishop of Selby		0	100
Mr Willat's Charity		2,500	5,000
		6,060	8,100

6 RESERVE MOVEMENTS

Reserves are analysed into the following categories:

Restricted Reserves - where donors have given money to the PCC for express purposes.

Unrestricted Reserves - the PCC can designate how these reserves could be spent or hold them as "free reserves".

Reserves		Unrestricted Reserves	Restricted Reserves	Total 2020	Total 2019
		£	£	£	£
Free Reserves		66,755	0	66,755	65,723
Mission Reserve		32,622	866	33,488	26,236
Less Transfer to Edge		(1,875)	0	(1,875)	(4,986)
Mission Reserve Net		30,747	866	31,613	21,250
Edge Community		1,875	25,899	27,774	21,651
Organ Fund		1,805	0	1,805	1,760
Tower Room Fund		0	1,500	1,500	1,500
Fabric Fund		0	1,250	1,250	1,250
Revive		0	150	150	150
Roof Fund		0	0	0	0
Children (incl Squiggles)		0	2,810	2,810	3,282

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Knights of St James		50	0	0	50
		101,232	32,475	133,707	116,616

7 STANDERING HALL - RUNNING COSTS

The income and costs relating to the normal day to day running of the Standering Hall are included in these accounts. They are referred to as "cost of trading" as there is income received from lettings.

		2020	2019
Income - room hire fees		3892	10,307
Expenditure		7617	12,717
Excess of (Payments over Receipts)		(3725)	(2,410)