

# **Annual Report and Financial Statements of the Parochial Church Council of Newcastle St Giles with Butterton**

**For the year ended 31<sup>st</sup> December 2022**

**Registered Charity Number: 1130602**



# **The Parochial Church Council of Newcastle St Giles with Butterson**

## **Trustees' Annual Report for the year ended 31<sup>st</sup> December 2022**

Charity registration number: 1130602

### **Objectives and Activities**

The Parochial Church Council of Newcastle St Giles with Butterson (the PCC) has the responsibility of co-operating with the incumbent, the Reverend Joshua Penduck, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical. The PCC is also spiritually responsible for the maintenance of the church

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Newcastle Under Lyme with Butterson. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament. Also, through non sacramental activities of hospitality and fellowship we aim to reach non churched members of the community.

### **Public Benefit**

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Newcastle St Giles with Butterson, it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

## **Achievements and Performance**

### **Rectors Reports 2022 Objectives and Activities**

#### **Objectives**

The primary objective of the PCC is to promote the Mission of God (Mission Dei), evangelistically, pastorally, socially and ecologically, in collaboration with every member of the two congregations. Our Mission Statement is that we seek to 'learn about God, to demonstrate his love ..... and to share our faith with others'. In the context of St Giles with St Thomas this is done through regular public worship, catechism, pastoral care both individually and through occasional offices, engagement and/or collaboration with community organisations, groups and visiting individuals, and through environmentally sound care of our churchyards.

The secondary objectives of the PCC during 2022 were to:

1. Communication:
  - a. Developing a new website
  - b. Developing social media presence
  - c. Using print media for flyers and invitations
  - d. Utilising banners outside church
2. Finance:
  - a. Addressing Common Fund/ Budget deficit
  - b. Addressing finances around St Thomas
  - c. Ongoing stewardship letters and teaching
3. Closing the gap between seeker and disciple:
  - a. Development of current events serving not-yet members of the church
  - b. Running regular enquirers courses and inviting folks along to them
  - c. Encouraging prayer as a discipline of discipleship (including praying for growth)
4. Development of worship:
  - a. Developing a mixed offering of worship at different times and in different styles
  - b. Developing excellence in welcome, being aware of and attentive to newcomers and intentionally building relationships with those we don't know in church
  - c. Utilising invitations to invite people to attend
5. 'The Next Generation' (Psalm 78 v 1-7)
  - a. Developing mission and ministry to children, young people and families
  - b. Developing church-school links

#### **Activities**

These secondary objectives were prepared at a PCC Away Day on 1<sup>st</sup> October 2022, so many of them have yet to be properly established.

Despite the ongoing COVID-19 pandemic, we have been able to meet our primary objectives:

- St Giles and St Thomas remained open for worship throughout 2022 with a regular online service each week.
  - St Giles continues to have a regular 10.30am service (All Age Worship once a month, a sung Eucharist all the other Sundays), a fortnightly BCP Communion on Sundays at 8am, and a weekday Communion on Wednesday lunchtimes.
  - Due to the difficulties of staffing a weekly St Thomas service, an attempt was made to ensure that weekly services continued by changing the time of the service to 9am from 1<sup>st</sup> March. This proved unpopular with many in the congregation. As St Thomas was struggling to pay even a fortnightly contribution to the Common Fund, it was decided after a meeting with the congregation that a monthly service would be held from 4<sup>th</sup> September onwards.
- A Lent course was provided, and in October an evening Creationtide course with guest speakers was put on, looking at environmental care; five candidates for confirmation were individually prepared
- Occasional offices have continued, including a confirmation service, and pastoral care has been maintained through a pastoral network of individuals keeping check on each other.

- The church has been used by community groups, including choirs, uniformed organisations, a blind support group and fitness groups. Connections have been maintained with the church school, St Giles and St George's Academy; Sue Taylor joined the Academy Directors alongside Revd Joshua Penduck; Revd Peter Nisbeck and Sheelagh Burton continued as Governing Members. A joint event was put on with the Newcastle under Lyme BID in November.

As can be seen below, we are still in the process of developing our secondary objectives:

- **Communication:**
  - We have not yet begun to develop a new website.
  - Our social media presence has increased. This is due to our parish administrator, Penny Richards, who continuously updates our Facebook website, and Tom Ratcliffe, who developed very videos over the Christmas period.
  - We developed several hundred flyers and invitations for Christmas.
  - We developed two banners outside the Church for Christmas events
- **Finance**
  - As can be seen from the Financial Report, St Giles has maintained a steep deficit this year. However, this is due to necessary repairs to the church tower, not all of which was covered by our insurance. Despite this, were it not for this large expenditure, St Giles would have had a surplus income. This has been helped by the Diocesan change from the Parish Share to the Common Fund system.
  - St Thomas finances have worsened over the course of 2022. This is the culmination of trends over several years, including
    - shrinking congregation numbers, which increased due to a misunderstanding for why there was a time change
    - problematic facilities (such as a lack of wheelchair ramp, quality toilets, distance from housing), meaning little interest in community groups hiring the building
    - a lack of sustained community interest in keeping the church financially viable combined with a small social demographic surrounding the church

Nevertheless, a group of people from both the church and village have joined together to attempt to create several social and worship events to involve the community in. Though this has increased the church's profile in the local community, most of the funds raised have been eaten up immediately by repairs and the contribution to the Common Fund. This has understandably left many disheartened.
  - A giving campaign (smaller than that in 2021) will be put together later in the year.
- **Closing the gap between seeker and disciple**
  - We have developed the Friday Coffee Morning into the Friday Coffee Shop, which seeks to connect with the local community. We have received outside funding for this to help make a bigger impact. Many thanks to Chris Taylor and Gillian Elks for organizing this.
  - On the PCC Away Day, it was noticed that although there were many events that attracted people into the church buildings, and many opportunities for people within the church community, there was a missing programme filling the gap between 'seekers' and 'disciples', that is, between community events and regular worship. To close this gap, an enquirers course was developed which will run from 1<sup>st</sup>-16<sup>th</sup> March.
  - With the cancellation of the Lent Course, 'Why We Believe What We Believe: Exploring the Nicene Creed', in March-April 2022, it was moved to June-July 2022 (with two extra talks). The Lent Course in 2023 will be a follow-up, 'Why We Worship How We Worship: Exploring the Liturgy.'
  - We have yet to encourage prayer as a discipline of discipleship. We are intending to have a sermon series in the summer of 2023.
- **Development of Worship**
  - Currently St Giles and St Thomas emphasise various traditional forms of worship. These include:
    - 10.30am Sung eucharist at St Giles (with children's church, or 'Shine', running in parallel 3 or 4 times a month)
    - 8am Spoken BCP communion at St Giles (twice a month)
    - 1.10am midweek lunchtime communion at St Giles (weekly)
    - 10.30am communion at St Thomas (once a month)

We currently have four non-traditional forms of worship:

    - A monthly All-Age Worship at St Giles
    - A monthly 'Mini Messy Church' at St Giles running in parallel with the sung eucharist
    - A monthly service at several sheltered accommodation complexes or residential homes (Hemstalls Hall, Rowan Court, Mill Rise)
    - A quarterly Messy Church

The PCC will explore ways in which this diversity can be developed.

- An 'Everybody Welcome' Course will be implemented later in the year for all those involved with welcome
- We have yet to utilise an invitational culture of welcome
- The Next Generation
  - We currently employ a Children and Families Worker, Jean Buckley, for 4½ hours a week. Due to limited resources, we are restricted to employing Jean for Sunday worship and Messy Church. However, there are now reports that the Church of England is releasing funds for such posts. We will apply for these to help develop our work with the Next Generation.
  - I regularly lead worship in St Giles and St George's School. The children also come to St Giles once a month for GLOW. More work needs to be done on how to develop these links.

## Review of 2022

Special events at St Giles with St Thomas have included the following:

- 23<sup>rd</sup> January, the long-standing St Giles Mothers' Union officially closed at a special service, with Bishop Matthew Parker preaching and presiding.
- 23<sup>rd</sup> January, I was invited to preach at the Churches Together Service for the Week of Christian Unity, at Newcastle Baptist Church
- 1<sup>st</sup> March, a beetle drive was held at St Giles on Shrove Tuesday, followed by our Ash Wednesday services on 2<sup>nd</sup>
- 31<sup>st</sup> March, the funeral of community leader Viv Bradford was held at St Giles
- 1<sup>st</sup>-3<sup>rd</sup> April, the Harvest of Talents Exhibition was held at St Thomas
- During Holy Week, we had an All-Age Palm Sunday (with procession outside), a daily communion, a Maundy Thursday service with a Garden of Repose, and a Good Friday Messy Church, Ecumenical Service, and Reflections at the Cross. On Easter Day, I was invited to preach at the ecumenical sunrise service; we also had an 8am Communion, and a 10.30am family communion.
- 4<sup>th</sup> May, our new monthly Wednesday Fellowship group met.
- 8<sup>th</sup>-21<sup>st</sup> May, Clare Watson was on placement at St Giles with St Thomas and preached at both services
- 18<sup>th</sup> May, I was invited to represent St Giles at the Civic Reception at Keele Hall
- Our APCM was held at St Giles on 24<sup>th</sup> May
- 26<sup>th</sup> May, our Ascension Day Service was held
- On 27<sup>th</sup> May, I was invited with the Governors of St Giles and St George's to celebrate the Late Queens' Platinum Jubilee with the school
- St Giles was invited to be part of several Jubilee Celebrations, including those at Hemstalls Hall and Rowan Court, the Society for the Welfare of the Blind, the Council Lighting of the Beacons at Apedale (at which our choir sang), the Coronation Play by the Guildhall, and the Waggon and Horses Pub Celebration (from 27<sup>th</sup> May-5<sup>th</sup> June)
- Two meetings were held at St Thomas with local villagers exploring the future of the church on 7<sup>th</sup> June and 12<sup>th</sup> July
- The delayed Lent Course was held at St Giles on 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, 30<sup>th</sup> June, and 7<sup>th</sup>, 14<sup>th</sup>, and 21<sup>st</sup> July
- A service for the ordination of priests was held at St Giles on 18<sup>th</sup> June
- St Giles was asked to lead the service for Armed Forces Day on 25<sup>th</sup> June
- St Giles inducted the new Mayor on 26<sup>th</sup> June
- Ian Bentley was confirmed at St Andrew's Porthill on 17<sup>th</sup> July
- From 8<sup>th</sup>-18<sup>th</sup> September, following the death of Her Majesty Queen Elizabeth II, St Giles was open to all visitors wishing to light a candle and write in our Book of Condolences. A civic service was held. Many thanks to Revd Peter Nisbeck for all his hard work in organising this, the warden, and all those who were involved
- A confirmation service was held on 25<sup>th</sup> September for five candidates
- 1<sup>st</sup> October, St Giles PCC had an Away Day, developing a SWOT survey, and our PCC priorities
- 8<sup>th</sup> October, the St Giles Harvest Quiz was held
- Julian Rowley from the Salvation Army preached at St Giles on 16<sup>th</sup> October as part of the Ecumenical 'Pulpit Swap'; I was asked to preach at Newcastle Baptist Church
- The joint Newcastle and Stoke Deanery Chapter was held at St Giles on 20<sup>th</sup> October, with Bishop Matthew Parker preaching
- St Giles led the town Remembrance Day service on November 11<sup>th</sup> and held the Remembrance Day service on 13<sup>th</sup> November
- The Christmas Market was held at St Giles on 19<sup>th</sup> November
- St Giles was represented at the induction of Jay Rosie at Holy Trinity Chesterton on 19<sup>th</sup> November
- St Thomas Butterson held their outdoor carol service on 4<sup>th</sup> December
- 7<sup>th</sup> December, the Wednesday Fellowship Advent Party was held
- 9<sup>th</sup> December, Edenhurst School held their Nativity service at St Giles and their carol service on 15<sup>th</sup>
- 10<sup>th</sup> December, the Christmas Crafts Fayre was held at St Thomas

- 10<sup>th</sup> December, the Association of Ringers met at St Giles, with a service led by Revd Peter Nisbeck, Revd Ann Taylor, and the Ven. Megan Smith
- 11<sup>th</sup> December we held our Christingle and Nativity Service at St Giles
- St Giles was represented at the St Giles and St George's Christingle service on 12<sup>th</sup> December
- St Giles was represented at the hospital carol service on 12<sup>th</sup> December
- Aaron Bell MP came to visit St Giles' Friday Community Project on 16<sup>th</sup> December
- St Giles was represented at the outdoor Ecumenical Carol Service on 17<sup>th</sup> December
- St Giles' choir sang in the town centre on 17<sup>th</sup> and 19<sup>th</sup> December
- Our Town Lessons and Carols service was held at St Giles on 18<sup>th</sup> December, with attendance from local mayors
- On 24<sup>th</sup> December, 'One More Sleep' was held at St Giles.

Other important things to note are the following:

- Throughout 2022, we have had 18 baptisms, 6 weddings, and 35 funerals/committals of ashes at St Giles and St Thomas.
- From 3<sup>rd</sup> July, St Giles began sharing its YouTube Channel with St Andrews in the Westlands. Revd Andrew Dawswell and I are exploring how we can involve other churches in producing weekly online worship.

### ***Thanks***

Many thanks go to our Wardens, Gillian Elks and Dennis Brammer, for their persistent and tireless work in maintaining our buildings at St Giles and St Thomas. Thanks also go to our Deputy Wardens Ian Taylor, Peter Ward, Sheila Gurney, and Melvyn Rider; to our Treasurer, Jane McKeever for her sterling work in helping balance the books; and to our PCC Secretary Carol Stimpson.

Many thanks to the ministry team – which includes Revd Peter Nisbeck, Revd Ann Taylor, John Maddison, and honorary associate priest Revd Dr David Kirk Beedon – for their time and effort in maintaining consistently high standard of worship during this difficult time.

Many thanks to our staff – Penny Richards and Jean Buckley – for their work in maintaining the life and worship of St Giles. Thanks to Penny for maintaining order despite having to work with a dyspraxic Rector! Thanks go to our Financial Advisor, Kim Benton, for her work in helping St Giles with St Thomas maintain a healthy financial stability. Many thanks to Revd Peter Nisbeck for his continued leadership of the choir.

A church is nothing without its great body of volunteers who help keep it going. Although I could not thank everyone by name, I would especially like to thank our PCC members, Laurie Bailey and the Green Team, Chris Taylor for his work with the St Giles Community Project, Pat Lovatt and the Friday Morning Team, Sue Taylor and the team at St Thomas' for their sterling work with the Saturday Coffee Morning, Michael Pitstow for the Magazine, Wendy Burke and the Wednesday Fellowship, the choir and all other musicians, the St Thomas Sub-committee, the Finance Sub-Committee, the Churchyard Sub-committee, those on our cleaning, coffee and market stall rotas, those on our reading and intercessions rotas, the flower arrangers, the bellringers, and so many others.

### ***Staffing***

In 2022, the PCC employed three members of staff:

- Jean Buckley, Children and Families Worker
- Penny Richards, Parish Administrator
- Revd Josh Penduck, the Rector

### ***Rector's Work outside the parish***

I have been involved in several organisations outside St Giles with St Thomas during 2021:

- I am a Director of St Giles and St George's Academy, with involvement with the SIAMS link
- I remain the Chair of Fulcrum, and am the Fulcrum representative on the Church of England Evangelical Council (CEEC)
- I was kindly asked by the new mayor of Newcastle under Lyme, Ken Owen, to be his chaplain from 2021-2
- I have written on several occasions for the Church of England Newspaper through my work with Fulcrum

### ***Future Plans***

The PCC will be continued our development of our Action Plan formulated in October 2022.

***Revd Joshua Penduck***

**PCC Secretary's Report 2022**  
**1 January 2022 to 31 December 2022**

**Resignations:**

Katherine Pointon, the headteacher of St Giles and St George Academy resigned as the school PCC advisor because of lack of time in her already extremely busy timetable. St Giles thanked Katherine for her enthusiasm and the valuable advice she offered during her time in the role.

**Standing Committee meetings and PCC meetings:**

- All PCC meetings were held in the St Giles church hall with social distancing rules in place as safety precautions against COVID-19, facemask wearing was not compulsory.
- Between December 2021 and December 2022 there were seven PCC meetings and five Standing Committee meetings (all Standing Committee meetings were held online).
- All meetings were well attended and there was lively and well-informed debate about several important issues.

**Issues:**

- Online services continued and remained in limited format.
- The PCC felt it safe to abandon facemask wearing and social distancing rules during church services.
- PCC agreed that the only way to keep Jean Buckley in post as Children and Family Officer was to reduce her contracted hours and limit her work mainly to Sunday services during which she will run the children's group. She plays a big role in all-age services and continues to run Messy Church events at times during the church year.
- Funds for both St Giles and St Thomas are still a big concern as both churches have expenditure greater than income. St Giles ended the financial year an approximate shortfall of £15k due to expensive roof repairs, a lack of generous anonymous donations and the financial support St Giles continues to provide by making a partial payment into the Common Fund on behalf of St Thomas, Button. The financial situation is not expected to improve as the cost of living continues to increase and there has been a huge increase in electricity and gas prices.
- St Giles has introduced a new Friday coffee morning project that includes the 'warm church initiative' and a free lunch provided for attendees. There has been some successful fund-raising activity that is now 'ring fenced' for this project. The project has seen increasing numbers of attendees and organisers are pleased with the progress.
- The PCC continues to promote knowledge about climate change and adopt good ecological practices where possible. To reduce the St Giles church carbon footprint, the inside lighting has changed to LED bulbs and much attention given to trying to reduce electricity and gas usage. The outdoor lighting project has still not been agreed.
- Strong links with the St Giles and St George Academy continue despite the resignation of the Headteacher Catherine Pointon as an advisor to the PCC.

**New appointments:**

- We extended a warm welcome to Sue Taylor as our newly elected PCC member in May 2022. Sue has worked effectively with St Thomas, Butterson and with the St Giles and St George Academy.

***Carol Stimpson, PCC Secretary***

**Church Warden's Report 2022**  
**St Giles Church. Newcastle-under-Lyme**

1. The drainage grids have been cleaned together with the blocked downspout to the right of the north porch.
2. Weekly fire alarm tests have been carried out together with monthly emergency lighting tests.
3. An successful evacuation test took place during the community choir rehearsal
4. The emergency lights in the toilets have had new bulbs fitted.
5. Other lights in the Church replaced when necessary.
6. Rat poison is put down as and when required.
7. Meter readings taken and passed on to finance.
8. Replacement LED lights ordered for both the main body of the church and the Sanctuary.
9. Phil Barley has replaced all the light bulbs in the main body of the church, and in the Sanctuary (choir area). Phil is very kindly carrying out the work free of charge. Phil is making a new fitting for two of the shades for the Sanctuary area and once made he will put the remaining shades back.
10. The Upper Store is in the process of being cleared such that this area will become less hazardous. This is an ongoing matter.
11. The radiators in the church hall are not getting particularly hot, the boiler is fine, it is felt that the radiators need to either be flushed out (which may result in some leakage) or new radiators fitting (this may in the long term be the cheaper option) three quotes will be required.
12. Today Dennis replaced a bulb in the entrance porch, he also fitted a new toilet seat in the ladies toilet.
13. Since the last report paper towel dispensers have been fitted both in male, female and disabled toilets and the kitchen. Two hands free bins are now in the toilets. Ian Taylor replaced the gate lock following a traveller hammering the old one to get out of the car park. Rat poison is working in the fan house, (Meter room) as the poison is still there. The same in the organ.
14. Dennis have started to polish the brass and copper items from the church.
15. Dennis tried again today to identify the problem with the hall lights. We will have to get an electrician obtaining three quotes to ascertain the problem and then obtaining three quotes for the work.
16. The lock on the West door was found to have been filled with some glue, David Elks managed to unglue the lock, Ian Taylor took the lock to pieces which was found to be fine and the lock is now in working order.

***Gillian Elks and Dennis Brammer***



**Wardens' Report 2022**  
**St Thomas Church, Butterson**

1. A rhododendron bush to the rear of St Thomas and also grass and brambles to the rear of the church have been cut down, this now means that parking is available both to the front and rear of the church. (This work was carried out by Chris Taylor and David Elks)
2. Electric water heater now finished and working.
3. Oil for the heating was ordered and delivered.
4. The fire extinguishers were checked and an extinguisher was replaced.
5. The railings to the left hand side of the church were wrenched off the blocks which was discovered on 8<sup>th</sup> of October, Gillian, David and Chris visited the church and found the wrought iron had been deposited in the adjacent field. The railings were removed from the field and placed for safety in the church. Gillian reported this to the Police and the insurance company. As a temporary measure the farmer has put in posts and barbed wire to keep the livestock safe. A small video camera was put in place to record any further damage, but to date no further damage has occurred.
6. On a different occasion around the 15<sup>th</sup> October the railings to the front left of the church were damaged but not removed. The railings were bent and in some cases the brackets wrenched from the stonework. Again this has been reported to the Police and the insurance company. Unfortunately as these are two separate claims the excess of £250 will apply for each claim. The insurance company requested that one quotation was required due to the specialist nature of the work and that they would instruct a loss adjuster to visit the church to assess the damage. A visit by the loss adjuster was deemed unnecessary by them. The insurance company have now paid into St Thomas' account a sum to cover the cost of the repair works less £500 excess payable by St Thomas. The builder has been instructed and work should start shortly. Many thanks to Chris Taylor for all his work in finding suitable specialist to carry out this work and also for assisting myself (Gillian) in chasing the very slow progress of the loss adjuster.
7. Fund raising for St Thomas is ongoing, a very successful quiz night and pie and pea supper took place on 2<sup>nd</sup> February, an Auction is due to take place on Saturday 18<sup>th</sup> March, (the proceeds from the Auction will be split between St Giles and St Thomas) a concert by Moorland Voices with a special appearance by Stefan Andrusyschyn classical accordionist (Denise Leigh's husband) on Saturday 29<sup>th</sup> April, Fashion Show on Thursday 18<sup>th</sup> May. All these events will take place at St Giles. The coffee mornings at St Thomas are continuing providing a steady stream of income.
8. The gate giving vehicular access to St Thomas is now open three days a week to enable access to the grounds for all. Many thanks to the residents of Butterson who open and lock the gate.
9. Meter readings taken on a monthly basis.

***Gillian Elks and Dennis Brammer***

## **Deanery Synod**

There were 3 meetings of the Newcastle Deanery Synod in 2022 and a further meeting in January 2023

The first meeting of the year was on-line - an interactive presentation by Sally Bubbers, the Bishop's Adviser for Pastoral Care, on 17 January 2022. Sally led our consideration of local church responses to the pastoral and psychological effects of the pandemic on individuals and churches.

The second meeting of Synod was held at St. Andrew's, Westlands on 25 May, when the new Archdeacon of Stoke-upon-Trent, The Ven Dr Megan Smith, spoke on reaching younger people in the current age.

The third meeting of the year was a late change to the original programme because of the unavailability of the original speaker. Instead, Revd. Simon Foster, Mission Team Leader, and Chaplaincy and Mission Strategy Enabler for the Diocese came to speak at St. George's on 17 October. Simon introduced the topic of "How to grow Discipleship in the Deanery", and facilitated mixed group work to give the meeting time to consider how this could potentially happen.

A further meeting was held on 16 January at St. Thomas Kidsgrove where Revd. Zoe Hemming, the Diocesan Enabling All Advisor helped us look at "Inclusion of people who are disabled in our churches and the 'enabling all scheme'"

***John A Maddison***

(with thanks to Chris Gill, Lay Chair of Deanery Synod)

## **Butterton St Thomas Report 2022**

2022 has been another challenging year for St Thomas Church. There have been many positives during the year but also many challenges.

Regular Sunday attendances have continued to decline, very much due to the aging of the congregation. After a brief trial of a 9.00 weekly Sunday service, which did not prove popular, it was decided that a monthly 10.30 clergy-led service was the most viable option with St Thomas paying a reduced level of Common Fund (formally Parish Share).

At The start of 2022 a questionnaire was delivered to all properties in Butterton/Acton/Shutlane Head to gauge interest and support for the church in the local community. This was then followed up by 2 open meetings in the church to consider ways forward as both a church and community resource. Approximately 20 people responded. As a result of these consultations a new sub-committee was formed.

This committee met 6 times in 2022 to consider finances, social/fund-raising events, building and ground maintenance, special services etc.

In the spring 2022 there was very successful harvest of talents over 2 days which brought different people into the church building. Coffee mornings started in May and continue to be held twice a month. Then in December there was a popular wreath making day and Christmas craft sale. In addition these events there was a MacMillan coffee morning which was well-supported by the village. A diary of events has been formulated for 2023.

There were 2 baptisms in St Thomas during 2022, 2 ashes services, a memorial service, a renewal of vows at a Golden Wedding and the funeral service for Doreen Beech who will be sadly missed by the St Thomas congregation.

The railings around the church were damaged and this resulted in 2 insurance claims with a total excess of £500. The loss adjuster has now approved the claim so repairs can now take place.

Thanks are expressed to all the volunteers who give time and resources in supporting these events and to the ministry team for leading worship.

So that's the positives.

Now the challenges.

There are still great issues financially and we must accept that the less St Thomas pays the more St Giles has to support it. There has been a very willing band of helpers and support at some events by villagers but without more support how long can things be sustained? As a church the principle focus must remain to build-up a worshipping all-age community where all people feel welcome wherever they are on their faith journey, how can we move this on?

***Susan Taylor;***

St Thomas subcommittee secretary

**Children and Families Report 2022**  
**April 2022 – February 2022**

**Regular Sunday's**

New families have joined us over the last 12 months. The numbers attending SHINE have increased during that time. On a few occasions we have achieved double figures with 11 in attendance a couple of weeks ago.

The greatest number was at LIGHTHOUSE when we hosted an Advent Party. This attracted 18 children and 18 Adults.

**Messy Church**

We are still operating on a capped numbers basis ranging from 30 up to now 50 children as volunteers feel safer that way due to Covid. Sometimes attendees have exceeded the number of allocated places.

**RECENT NUMBERS**

<u>Theme</u>	<u>Child</u>	<u>Adult</u>	<u>Total</u>
Shrove Tues 2022	32	37	69
Easter 2022	54	54	108
Bible Bodies/ Commonwealth Games	45	42	87
Light 2022	40	28	68
Ash Wednesday 2023	46	51	97

We have been helped substantially with food supplies by Morrison's. Unfortunately, they do not have a Community Champion now so assistance has ceased. I have persuaded Asda to make a food donation but we still need the congregation to help out with either food or financial gifts. They are usually generous.

We will need to try to advertise more broadly as time progresses as we are unable to publicise our events in one of our two local schools at the moment.

**Hope Explored Course**

I am helping to run this course as a volunteer and it is great to see a couple of Mums who have been to Messy Church attending this enquirers course on Christianity.

**Thank You**

As usual, a big "Thank You!" to those who funded my post, and donate time, money and effort towards our children's work. God bless you.

***Jean Buckley***

## **St Giles Newcastle with St Thomas Butterton Parish Administrator Report 2022**

2022 has been a more settled year although there are still teething troubles as the team strive to get things running smoothly. 18 services for Baptisms were held with 14 children and 2 adults receiving baptism at St Giles and 2 infants at St Thomas, which is wonderful. 6 weddings took place, with and without issues! Rev Josh's new strategy for managing the planning of these important special life events is beginning to pay off.

The 16 funeral and memorial services and 3 committal of ashes services that were held at the two churches accounted for over half of the funeral services conducted by the ministry team across Newcastle in 2022, with 15 other services and one committal at crematoria or cemeteries taking place.

Our regular hirers of the church hall continued to make use of the facilities throughout the year, with Monday and Tuesday evenings occupied properly by the Guiding groups, Tuesday lunchtime and Friday evening by SCA Community choirs, Thursday mornings by the Keep Fit group, and Staffordshire Sight Loss Association continue on a regular monthly basis.

Friday coffee shop also re-established as a weekly event with fortnightly mini markets and saw a revamp in the form of an extension of the time to cover lunchtimes and provides light meals, as reported elsewhere.

The APCM was held in May 2022.

We continue to publish Parish News and Memo online and in hardcopy which are used to reach out to the wider local community. Our thanks to Michael continuing to tirelessly produce amazing magazines each month. Parish News receives high praise from far beyond Newcastle!

Editing the website is easier but we still need to update it properly and time is our biggest challenge there: I am not a tech witch! We have acquired the assistance of Tom Ratcliffe with some of our social media advertising using videos to promote events and services.

It is great that we are functioning almost normally Just a few things to work towards re-establishing or consider continuing to use as time passes.

The role learning curve still has its steep parts as Revd Josh, the ministry team and I continue to discover what is needed from me and what the parish will need as we continue the slow move towards the amalgamation of administration for St Thomas with that of St Giles' and adjust to changes from diocese, the Church of England, government and from within the church and parish.

I appreciate the support and guidance from all of you in helping our churches and parish function well.

***Penny Richards – Parish Administrator***

## **Choir Report 2022**

*Be filled with the Spirit as you sing psalms and hymns and spiritual songs among yourselves, singing and making melody to the Lord in your hearts, giving thanks to God the Father at all times and for everything in the name of our Lord Jesus Christ  
Eph 5:18 -20*

From the earliest days of the church St Paul gives us a glimpse of the worship that was shared and, as this passage indicates, it included communal singing. Music has always been at the heart of Christian worship and I like to think that we continue this tradition at St Giles.

The music we make and lead is, I believe, of a high quality and is due in no short measure to the dedication of those who use their musical talents to enhance the worship of the community. I am extremely grateful to all the members of the choir who commit themselves to weekly practice and Sunday worship sometimes in the face of personal difficulties.

As well as giving strong leadership in the singing week by week the choir also performs music for special occasions. We performed a special anthem at the Civic service to mark Her Late Majesty's Platinum Jubilee and also later in the year at her Memorial Service. The choir, enhanced by friends, take a lead in the annual Civic Service of Lessons and Carols and the music performed for Good Friday was particularly moving and poignant and appreciated by many.

I rejoice that the choir and congregation are so open to all types of music and week by week we aim to strike a balance between traditional music and contemporary songs so that, we pray, there is something for everyone. We also aim to reflect the festivals and seasons of the Church's year. The guiding principle is always to provide music of good quality as a worthy offering to God which, we believe, enhances the worship of the whole community. As always we appreciate feedback both positive and helpful from members of the congregation.

I am very grateful for the assistance of Caroline Walton and Philip Riddle who both help with playing the organ and keyboard and taking choir practice when I am not available. This also enables me to fulfil my priestly ministry particularly by presiding at the Eucharist.

I have covered the role of Director of Music in this period but have to admit that there are times when I feel that having two roles (Priest and music leader) is too much for me and I hope that in the not too distant future we will be able to fund a replacement Director of Music.

***Revd Peter Nisbeck***

## **St Giles Churchyard Management Plan, Green Team Report for 2022**

The St Giles Churchyard Management Plan, 2019-2023, is a five-year joint enterprise between St Giles Church and Newcastle Borough Council. The St Giles Plan is funded by a Heritage Lottery Fund grant of £25,000. Volunteers in the St Giles Green Team tend the flower beds and borders, remove litter, and provide occasional articles for the Parish Magazine. The Borough Council maintains the lawns, drives and pathways. They also provided daffodil bulbs under their Planting Assistance scheme and memorial trees to mark the Platinum Jubilee and subsequent passing of Her Late Majesty, Queen Elizabeth II.

2022 was again a busy and successful year and a Green Flag was awarded by 'Keep Britain Tidy' the sponsors of the Green Flag competition.

The ongoing programme of bulb planting by the south wall, together with a new circular bed of mixed narcissus planted in 2021 near the south west gate produced an attractive display in the spring. More bulbs were planted by the south wall by the Green Team and children and adults who attended Messy Church in October. A late delivery of bulbs supplied by the Borough Council under the Planting Assistance Scheme were planted in the north lawn in late December. A planned visit in November to plant bulbs, by pupils from St Giles' and St George's Academy, was cancelled due to bad weather.

The pair of Peregrine Falcons have continued to frequent the tower but did not breed. There was considerable interest in their presence from birdwatchers.

On St George's Day a special service was held to commemorate the Platinum Jubilee of Queen Elizabeth II. This was attended by Newcastle Scouts and attended by local dignitaries including the Deputy Lord Lieutenant of Staffordshire. Afterwards a Sorbus aria (Whitebeam) Tree was planted in the churchyard to commemorate her jubilee. In November, following the sad death of Her Majesty a further service was held to commemorate her life. This service was again attended by Newcastle Scouts, local dignitaries and the Deputy Lord Lieutenant of Staffordshire. A Sorbus pagoda (Rowan) was planted in the churchyard in her memory.

The Green Team continued to tend the flower beds during the year yielding colourful results. The churchyard does, however, suffer from considerable antisocial behaviour and the deposition of litter. In September nine pots planted with mahonia, pyracantha, berberis and roses were positioned by the main gate to enhance and protect this area of the churchyard. As some Green team members have retired recruitment of new members is needed in 2023 to keep the churchyard to an acceptable standard and to assist with project work described in the churchyard plan.

The project to record the Headstones and Memorials, both in the Church and Churchyard, was initiated in September 2021. Data collection is 30% complete. So far photographs and transcripts of 40 headstones have been uploaded to the website BillionGraves.com. This project is extremely time consuming and will need significant support and resources if it is to be progressed. Thanks go to the volunteers who have got us to this point.

Expenditure, recorded by the treasurer, on the Churchyard Plan in Year 4 (2022) was £1162.77 and total volunteer hours recorded were 106 (Note 1). Not all voluntary input has been recorded. A Draft Management Plan for 2023 has been prepared for PCC consideration. It is hoped that St Giles will again enter the Green Flag competition in 2023.

Grateful thanks are due to the Rector and Clergy for their support, the Green Team, Newcastle Borough Council and to the Heritage Lottery Fund for their funding of the project.

***Laurie Bailey***

### **Mini-Market Report 2022**

The Mini market stalls opened for the year on 7<sup>th</sup> January 2022 and continued to open every second Friday, alternating with the Coffee Bar, until December 16<sup>th</sup> when it closed for the Christmas break. The stalls are manned by our regular team of ladies, Pat Oakden, Joanne Bentley and myself Pat Lovatt, with occasional help from other church ladies.

Although some weeks, monetary-wise, we do not raise much money, over the 12 months this year £2335 has been raised and donated to church funds, not including the £500 raised at the Mega Sale in May.

We are fortunate to have many regular visitors who come not only for the bargains, but for their coffee and teacakes. It is a very pleasant atmosphere with all the hustle and bustle of people coming and going and just enjoying St Giles. We are eternally grateful to anyone who has donated anything for us to sell; not only church members but to our customers who have visited and then also donated items. Apart from electrical goods we refuse nothing, our motto being "we will sell anything"!

At the moment we are trying to encourage any able bodied person to consider helping with the setting up of the tables on the Thursday afternoon or evening before. Up to now this has been done on a rota by a small band of volunteers and we now need to expand the team.

We are once again arranging a MEGA SALE in early March to sell off excess items accumulated since the end of lockdown.

The Friendly Coffee Mornings have been a popular meeting place for people for many years: long may it continue. I have been pleased to be apart of St Giles Outreach.

***Pat Lovet***

### **St Giles Fellowship Group Report 2022**



Sadly, we had to close St Giles Mothers' Union in January 2022. We had a lovely service with the Bishop of Stafford in attendance.

Following this, we reformed as St Giles Fellowship group. Our first meeting was in April when we discussed what our name would be and what we would like to do within our group.

Our first proper meeting was amazing! Ian Taylor was the speaker and we had very good attendance. We have had a full programme of speakers including Dennis Brammer, Rev'd David Beedon, Ian Bently and Julie Green.

Over time, attendance has increased.

We were also able to have our Advent Carol Party – our last one was in 2019 when we had attendance of 80-100. We really didn't know how it would be, but it was wonderful to see so many old friends from other churches. Approximately 56 people attended.

In 2023 we have a very full programme starting on 1st February. We have exciting speakers and also a pre-Coronation afternoon tea party in May. We are also continuing with Mother's Day flowers and the making of the Christingles.

***Wendy Burke***



## **Friday Coffee Shop Report 2022**

Friday Coffee Shop saw a change in the autumn of 2022 to extend its time over lunchtime and offer light lunches to our community, as well as a warm space to meet and enjoy some other activities.

We have received 2 grants to help to run these Friday morning sessions which are helping to support the church to heat the hall, and to purchase a new screen and a whiteboard for use during the sessions as well as for other activities.

Free snack lunches are available, and we are starting to attract walkers from around the town streets who need a hot drink and something to eat. We never know what events have affected people's lives and any support, conversation or an interest in people's circumstances are part of the project's mission.

Numbers attending on Fridays have ranged from 40-65.

Many thanks to all those who serve in the coffee bar and who serve lunches.

We are also forming partnerships with local groups;- Keele University, Belong, Edenhurst School and Saint John Fisher RCHS, as well as the church's ongoing work with St Giles and St George's Primary School. They are all keen to take part in activities which provide a welcoming, supportive and aspirational focus.

We are now planning a number of workshops building on the success of Gillian's flower arranging sessions with button/badge making and horticulture on the agenda.

We are also looking forward to a presentation on the work of the Midland Air Ambulance on Friday 31<sup>st</sup> March.

To sustain the project in the summer months we have applied to Tesco Community Grants and have been accepted as one of the 3 local charities -if you could vote for us by dropping the blue discs available at the tills into our compartment in the 4 local stores it would be much appreciated.

***Chris and Gillian***

### ***St Giles' and St George's C of E Academy Report***

The school is currently benefitting from a period of stability following a number of years of uncertainty due to COVID lockdowns. The school currently has 350 children on roll and employs over 50 members of staff.

The children come from a wide range of areas as we attract families from the local area as well as families whose parents work at the University or the hospital. This leads to a school which demonstrates a wide range of socio-economic backgrounds. This is also reflected in the faith of the children with approx. 40% of families identifying as Christian. The school takes its mission very seriously and is well supported by the parishes of both St Giles' and St George's

***"As God's children we aspire, believe and achieve to be the very best we can be.***

***HE SET MY FEET ON A ROCK AND GAVE ME A FIRM PLACE TO STAND (PSALM 40 V. 2)***

The vision of the school is Inspired by our Christian faith, we guide children on a personalised journey towards achievement. As a learning community, we are committed to ensuring that children are equipped with, skills and aspirations to reach their full potential in mind, body, heart and spirit.

Rev Josh is a regular visitor to school supporting children in their daily worship and RE curriculum, Each class takes turns to visit St Giles church on a monthly basis to complete a GLOW worship with Rev Josh and parents and these are well attended. Children are also encouraged in their courageous advocacy supporting the parish with Sunday worships, charity fundraising and other parish events when asked.

The school is also very fortunate to have members of the St Giles' parish community supporting us in a variety of ways, these include volunteer readers, governors and supportive family members all of whom enrich the educational experience for our children.



***A Recent Christingle Worship supported by Rev Peter***

## Tower Captain's Report 2022

Looking back through my files, it appears this is my first report for 4-years. Looking back: -

§ 2019: If I had done a report, I have not kept a record.

§ 2020: There was very little ringing due to the pandemic. However, thanks to ZOOM and a website called RINGING ROOM the local bands maintained social contact virtually on Friday evenings managing a little bit of electronic ringing!

§ 2021: The early part of the year will have been lost due to ongoing Covid-19 restrictions. The Tenor bell was rung 100 times to mark the passing of Sir Tom Moore in February and 99 times in April for the passing of Prince Philip. Thankfully ringing did start to get back to some sort of normality as the year progressed including a small number of weddings and a quarter peal by North Staffs ringers in October.

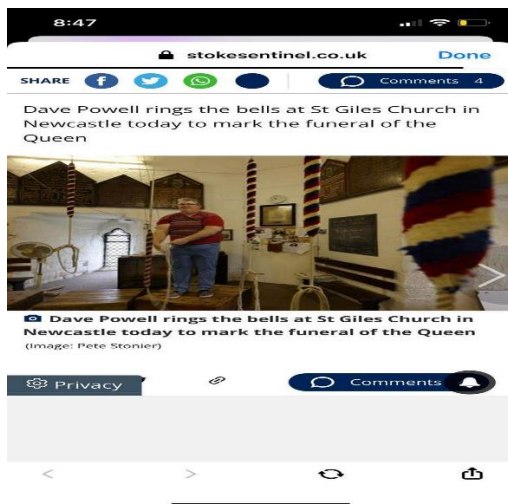
### 2022

Although we had no new learners starting at St Giles in 2022, we have strengthened our ties with ringers at Audley, Madeley and Wolstanton. Friday night practices at St Giles and St Margaret's Wolstanton were well attended and on a couple of occasions we managed to ring all 12-bells on practice nights. There was service ringing for Easter, Remembrance Sunday and Christmas. There were also 5 weddings with bells during the year.

We welcomed visiting bands from Oxfordshire and Bath, with the latter ringing a quarter peal. In December we hosted, at short notice, the North Staffs Association of Change Ringers for their Annual General Meeting. Thank you to Revd Ann Taylor for leading the pre meeting service, Megan Smith (Archdeacon of Stoke-on-Trent) who made the blessing and all our volunteers that helped with the catering.

In June the bells were rung to celebrate the Queen's platinum jubilee. The ringing was more sombre in September as national guidelines were fully followed to mourn the passing of HM Queen Elizabeth II. The tenor bell was tolled for an hour before the funeral on 19 September and this was captured by The Sentinel (see below).

### *David Powell*



### **1<sup>st</sup> Newcastle Guiding Report 2022**

It has been a very busy year again for Rainbows, Brownies and Guides and we now have a Ranger unit (since September 2022) for girls aged 14+ which is run in conjunction with Guides on a Monday evening 7:15 -9pm

Numbers are currently - Rainbows 22  
Brownies 24  
Guides 8  
Rangers 4

During the last 12 months we have held the following activities and events-:

Pack Holiday  
Shrewsbury Prison sleepover  
Unity 22 camp  
A trip to Keele Observatory  
Christmas Themed Activities  
Circus skills evening  
"Chemistry with Cabbage" science evening  
Visit from Bat conservation lady  
A chip shop survey  
Escape Room  
Upcycling  
Church tour with Josh  
Body shop Party  
Parliament week

and lots, lots more!!!!

In Rainbows 5 Gold Awards were achieved

***Gill/Trudy/Karen/Emily/Tracey/Stephanie***

### **KEEP FIT REPORT 2022**

The Keep Fit class has 25 members, both men and ladies, with an average age of 84 years old. The 2 hour session begins with 30 minutes of registration and chat, followed by 60 minutes exercise both Standing and Sitting. The aim of the exercises is to increase mobility, encourage co-ordination and promote good memory, and most of all to have fun.

The exercises are followed by a 30 minute social time with tea, coffee and biscuits. Members' birthdays are usually a good excuse to bring cakes!

During the year members enjoyed lunch out at a local venue.

In June a party was held to celebrate our late Queens' Platinum Jubilee, much enjoyed with bunting and music from the 50-60s era.

Thanks to St Giles for providing us with a very pleasant venue for our Keep Fit.

***Elaine Milward***

## **Financial Review**

Total Net Assets: £188,714 [£209,987 2021]

Deficit: (£15,344) [(£4,599) 2021] – Unrestricted Excess £3,172 Restricted deficit (£18,517)

### **St Giles**

Deficit (£15,581) Unrestricted Excess £3,172 Restricted deficit (£18,754) [2021 Deficit (£3,421)]

Overall income has increased from £85,188 2021 to £109,268 2022. Most notably Sale of refreshments, Fees for Weddings and Funerals, and Church Hall Hire. A grant for £950 towards Parish Energy costs was received from Lichfield Diocese.

Expenditure has also increased from £88,609 2021 to £124,849 2022. The most notable being Major repairs of £24,706 however this was taken from restricted funds so essentially planned work. Also Church maintenance has increased from £2,026 2021 to £18,945 2022. Of course we have seen an increase in Gas and Electricity.

The paperwork continues to be sent weekly which improves efficiency and the online banking is also helping with efficiencies.

I would like to thank Penny for her continued support and hard work throughout the year.

### **St Thomas**

Excess - £235 [(£1,177) 2021]

Everything for St Thomas is posted under a restricted fund of Butterton. Most of the restricted figures will belong to St Thomas' in the accounts making it easier to identify.

Income overall has increased from £9663 2021 to £10,663 2022. The most notable being the reduction in Gift aid collections, donations and Fees for Weddings and Funerals but balanced by other funds generated and Loose plate collections increasing.

Expenditure has also reduced from £10,840 2021 to £10,427 2022. The most notable being the reduction in Common fund and the increase in Upkeep of Services, Administration and Church running electric.

St Thomas' paperwork also is sent through on a weekly basis along with the envelopes which I record for the Gift Aid secretary.

Hopefully in 2023 the funds from the Nat West accounts will be transferred to a Lloyds account. Online banking will then be used meaning that Pat can finally retire. It will also mean that everything will be posted to the same licence on My fund accounting on line removing the need for separate Financial accounts .

I would like to thank Penny for her continued support and also Pat for writing the cheques

***Kim Benton***

### **Reserves Policy**

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £20,387 [£24,862 2021]. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year-end was £60,193 [£63,809 2021] which is considerably higher than this target.

## **Investment Policy**

The charity is granted power to invest in suitable investments under the PCC Powers Measure 1956 and the Trustees Act 2000. As a charity, the Trustees have a duty of care to take such advice as is appropriate before investments are undertaken. This advice is sought from the Central Board of Finance (CCLA) in London.

The charity's investment policies are based on two key principles: -

- Ethical Investment – this includes ensuring that investments are held in companies which have high standards of corporate governance and act in a responsible way towards stakeholders.
- Long-term responsibilities – the trustees are aware of their long-term responsibilities in respect of the Restricted and Unrestricted reserves and as a result follow a prudent approach to investment decisions.

Investment policy for long-term funds is aimed primarily at generating a sustainable income, with due regard to the need for the preservation of capital value, and the possible need to realise investments to meet operational needs. The charity does not have a policy of generating income at excessive or high risk – known as “purchasing income”, where high returns are guaranteed at the expense of capital.

In summary, the charity has an overall policy to maximise income while preserving the real value of its funds. Due to the nature of the charity, an ethical investment policy is taken into consideration when investments are made:

The charity follows the Ethical Investment Advisory policy as recommended by the Lichfield Diocese which includes the following:

“We aim to invest in companies that:

- \* will develop their business in the interests of shareholders;
- \* demonstrate responsible employment practices;
- \* are conscientious concerning issues of corporate governance, the environment and human rights;
- \* are sensitive to the community in which they operate.”

Planned giving, collections and donations are the main sources of fund raising along with tax recoverable.

## **Safeguarding**

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

## **Reporting Serious Incidents**

A Serious Incident is an adverse event, whether actual or alleged, which results in or risks significant harm to the charity's beneficiaries, employees, office holders, volunteers or to others who come into contact with the charity through its work, loss of the charity's money or assets, damage to the charity's property or harm to the charity's work or reputation.

The trustees are not aware of any Serious Incidents in the last year

## **Fundraising**

The PCC takes its fundraising responsibilities seriously and is very grateful to all donors – whether regular or occasional – for their support of the church and church events. PCC supporters are never taken for granted. The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals or legacies for which the PCC are most grateful.

## **Volunteers**

The members of the PCC would like to thank all of the 35 volunteers who work so hard to make our Church a lively and vibrant community.

## **Risk Management**

The Church Wardens carry out regular Health and Safety Reviews and regularly inspect premises for potential hazards. We have safeguarding policies in place for child protection and for work with vulnerable adults, including rigorous DBS checking of staff and volunteers. Our insurances are reviewed annually to ensure adequate cover. An informal review of any new risks which may impact the work of the Church in the Parish is ongoing.

### **Structure, Governance and Management**

The PCC is a Body Corporate established by the Church of England and is a Charity registered with the Charity Commission. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2<sup>nd</sup> January 1957, and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. The PCC members receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The PCC met 8 times in 2022. Given its responsibilities, the PCC has a Finance sub committee which reports back to the PCC with the minutes of their meetings.

### **Related Parties**

Apart from Penny Richards no other PCC members or any related parties work for the PCC or have received any contracts to carry out work on behalf of the PCC

### **Donations from Related Parties**

Donations from related parties during the year totalled £4,962 [£5,794.50 2021]. All of these donations were received without conditions.

### **Remuneration paid to Trustees**

One of the trustees has been paid remuneration but has received no other benefits from an employment with the charity.

Penelope Richards is employed as the Parish Administrator. The post was advertised and two applicants interviewed. Penny was felt to be the best applicant based upon experience. The PCC of the Parish of Newcastle St Giles with Butterson discussed Penny remaining as a Trustee [without Penny present.] It was felt that her many years of serving the Church gave her suitable experience to continue as a Trustee.

Penny Richards was paid £4,875 2022 [£4,170 in 2021].

No pension contributions were paid for Penny by the PCC and no other benefits paid.

### **Expenses paid to Trustees**

One Trustee received £162 [Nil 2021] for Travel during the year.

## Reference and Administrative Details

**Charity Name:** The Parochial Church Council of the Ecclesiastical Parish of Newcastle Under Lyme – St Giles with St Thomas Butterson.

**Other names the charity is known by:** N/A

**Registered Charity Number:** 1130602

**Charity's principal address:** The Parish Church of St Giles Church Street Newcastle-Under-Lyme ST5 1QS

**Correspondence address:** The Rectory Seabridge Road Newcastle-Under-Lyme ST5 2HS

**Website address:** <http://www.stgilesnewcastle.org.uk/>

### **PCC Members: Who Served from 1 January 2022 to the date this report was approved**

<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole period</b>
<b>Ex-Officio</b>		
Revd Joshua Penduck	Chairperson	
Mr J Maddison	Deanery Synod	
Gillian Elks	Church Warden, vice chair	
Dennis Brammer	Church Warden	
<b>Elected Members</b>		
** Penny Richards	Deanery Synod representative	
Carol Stimpson	Secretary	
Jane McKeever	Treasurer	
Laurence Bailey		January to May 2022, stepped down at APCM
Patricia Cawthorn		
Gill Powell		
Martin Rowlands		
John Collison		
Barbara Collison		
Susan Taylor		May 2022 to current, elected on at APCM


**\*\* employed by the PCC**



<b>Bank</b>	<b>Lloyds Bank PLC High Street Newcastle-Under-Lyme ST5 1QY</b>
<b>Investment Managers</b>	CCLA Senator House 85 Queen Victoria Street London EC4V 4ET
<b>Independent Examiner</b>	Jonathan Hill Lichfield Diocesan Board of Finance St Marys House, The Close, Lichfield. WS13 7LD

Approved by the PCC on Sunday, 2<sup>nd</sup> April 2023 and signed on its behalf by:

  
.....  
Revd Joshua Penduck

  
.....  
Carol Stimpson

**Independent Examiner's report to the trustees/members of The PCC of The Parish of Newcastle St Giles with Butterton**

Registered charity number: 1130602

I report on the accounts for the year ended 31<sup>st</sup> December 2022 which are set out on the following pages.

**Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed: ..... Date: ...03/07/2023.....

Jonathan Hill FCMA CGMA

Lichfield Diocesan Board of Finance

St Mary's House, The Close, Lichfield WS13 7LD

**The Parish of Newcastle St Giles with Butterton**

**Notes to the Financial Statements**

For the year ended 31<sup>st</sup> December 2022

**Accounting Policies**

The Financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

There may be minor discrepancies in the totals as the pence are not being shown.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

**Cashflow Statement**

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a cashflow statement on the grounds that the income does not exceed £500,000.

**Going Concern**

There are no material uncertainties relate to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

**Accounting Estimates and Prior Year Errors**

No changes to accounting estimates have occurred in the reporting period.

No material prior year errors have been identified in the reporting period

**Description of Funds**

**Unrestricted funds** are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

An explanation of purpose of each Designated fund are as follows

- Childrens' Work – Funds set aside for work with Children and Youth workers salary

**Restricted funds** comprise of two elements :-

- a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

An explanation of purpose of each Restricted fund are as follows:

- Bibles – Specific funds for the Repair and renew of The Bibles in church
- Brittain Curate – Historic funds for the Curates expenses
- Brittain Mission – Historic funds for Domestic and Other Mission work
- Butterton – General fund restricted to St Thomas Butterton.
- Church Hall – Specific funds for the Repair and maintenance of the Church Hall
- Decoration – Funds for the decoration of the Vicarage held with LDBF

- Fabric – To Ensure the Fabric of The Church remains in good repair
- Microphones – Specific donations for the Microphones
- Mound Churchyard – Grant for the management of the Churchyard
- Mound HLF – Grant for the renovation and improvement of the Churchyard in conjunction with HLF
- Project – Grant for the Community project to extend the Friday Coffee Shop
- Training – Training Members of the Ministry Team

**Endowment funds** are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

An explanation of purpose of each Endowment fund are as follows:

The PCC of Newcastle St Giles does not hold any Endowments

### **Incoming Resources**

Planned giving, collections and donations are recognised when received or when the PCC becomes entitled to the resource and the monetary value can be measured with sufficient reliability. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due and the monetary value can be measured with sufficient reliability. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

### **Resources Expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

### **Governance and Support Costs**

Support costs should be allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the PCC and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources eg by allocating staff costs by time spent and other costs by their usage.

### **Fixed Assets**

Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets exceeds 50 years, so that any depreciation charges would be immaterial.

Other tangible fixed assets are valued at cost. The depreciation rates and methods used are 50% per annum.

### **Investments**

Investments in quoted shares, traded bonds and similar investments are valued initially at cost and subsequently at market value at the year end. Investments held for re-sale are treated as current asset investments.

### **Current Assets**

Debtors are measured on initial recognition at settlement amount. Subsequently they are measured as cash expected to be received

## Liabilities due in less than one year

Creditors are measured at settlement amounts less any trade discounts. Accruals are measured on best estimate of the amount required to settle the obligation at the reporting date

### *The Parish of Newcastle St Giles with Butterton St Thomas year ending 2022*

#### Receipts and Payments Account 2022


	Unrestricted	Restricted	2022	2021
<b>Receipts from:</b>				
Donations and legacies	62,066	14,030	76,096	84,988
Receipts from charitable activities	14,559	1,010	15,569	6,837
Other trading activities	776	1,759	2,535	1,592
Investments	274	1,221	1,495	1,433
Other receipts	9,977	14,256	24,234	—
<b>Total receipts</b>	<b>87,653</b>	<b>32,278</b>	<b>119,931</b>	<b>94,851</b>
<b>Payments on:</b>				
Raising funds	2,334	285	2,620	325
Payments on charitable activities	82,147	50,509	132,656	99,125
<b>Total payments</b>	<b>84,481</b>	<b>50,795</b>	<b>135,276</b>	<b>99,450</b>
<b>Net receipts / (payments) resources before transfer</b>	<b>3,172</b>	<b>(18,517)</b>	<b>(15,344)</b>	<b>(4,599)</b>
<b>Transfers</b>				
Gross transfers between funds - in	—	44	44	—
Gross transfers between funds - out	(44)	—	(44)	—
<b>Other recognised gains / losses</b>				
Gains / losses on investment assets	(1,207)	(5,348)	(6,556)	3,680
Gains on revaluation, fixed assets, charity's own use	141	487	628	3,307
<b>Net movement in funds</b>	<b>2,061</b>	<b>(23,334)</b>	<b>(21,273)</b>	<b>2,389</b>
<b>Total funds brought forward</b>	<b>63,810</b>	<b>146,176</b>	<b>209,987</b>	<b>207,598</b>
<b>Total funds carried forward</b>	<b>65,871</b>	<b>122,842</b>	<b>188,714</b>	<b>209,987</b>

# Statement of assets and liabilities 2022

	General	Designated	Restricted	2022	2021
<b>Current assets - Cash at bank and in hand</b>					
Current A/C St Giles	49,287	5,678	62,387	117,353	132,905
Reserve A/C Butterson	—	—	6,349	6,349	5,691
PCC St Giles Church - Fabric Account -	—	—	—	—	930
Organ Current Account -	—	—	3,956	3,956	3,956
Current A/C Butterson	—	—	(585)	(585)	(164)
PCC St Giles Church - Church Hall A/C -	1,537	—	10,059	11,596	9,185
BB Inst Online - Mound Account -	190	—	310	500	500
IDS Decoration Account -	—	—	627	627	—
<b>Totals</b>	<b>51,015</b>	<b>5,678</b>	<b>83,104</b>	<b>139,797</b>	<b>153,005</b>
<b>Current assets - Investments</b>					
CCLA - Fabric Account -	—	—	16,139	16,139	18,262
CCLA - Maria Turner Charity -	9,178	—	—	9,178	10,386
CCLA - Newcastle St Giles Rector & Churc	—	—	24,173	24,173	27,399
<b>Totals</b>	<b>9,178</b>	<b>—</b>	<b>40,313</b>	<b>49,491</b>	<b>56,048</b>
<b>Liabilities - Agency accounts</b>					
Agency collections -	—	—	575	575	(933)
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>575</b>	<b>575</b>	<b>(933)</b>
<b>Grand total</b>	<b>60,193</b>	<b>5,678</b>	<b>122,842</b>	<b>188,714</b>	<b>209,987</b>

Approved by the PCC on 02 04 2023 and signed on its behalf by:

  
 .....  
 Revd Joshua Penduck

  
 .....  
 Carol Stimpson

## Statement of Assets and Liabilities 2021

<b>Current assets - Cash at bank and in hand</b>	<b>General</b>	<b>Designated</b>	<b>Restricted</b>	<b>This year</b>	<b>Last year</b>
Current A/C St Giles	46,773	5,337	80,794	132,905	137,885
Reserve A/C Butterson	—	—	5,691	5,691	6,605
PCC St Giles Church - Fabric Account -	930	—	—	930	930
Organ Current Account -	—	—	3,956	3,956	3,956
Current A/C Butterson	—	—	(164)	(164)	100
PCC St Giles Church - Church Hall A/C	332	—	8,852	9,185	7,752
BB Inst Online - Mound Account -	50	—	450	500	310
Cash in hand -	—	—	—	—	114
<b>Totals</b>	<b>48,086</b>	<b>5,337</b>	<b>99,581</b>	<b>153,005</b>	<b>157,654</b>
<b>Fixed assets - Investments</b>					
CCLA - Fabric Account -	—	—	18,262	18,262	15,994
CCLA - Maria Turner Charity -	10,386	—	—	10,386	9,095
CCLA - Newcastle St Giles Rector & Churc	—	—	27,399	27,399	23,970
<b>Totals</b>	<b>10,386</b>	<b>—</b>	<b>45,662</b>	<b>56,048</b>	<b>49,060</b>
<b>Liabilities - Agency accounts</b>					
Agency collections -	—	—	(933)	(933)	(883)
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>(933)</b>	<b>(933)</b>	<b>(883)</b>
<b>Grand total</b>	<b>58,472</b>	<b>5,337</b>	<b>146,176</b>	<b>209,987</b>	<b>207,598</b>

## Analysis of receipts and payments 2022

### Receipts

#### Donations and legacies

	Unrestricted	Designated	Restricted	2022	2021
0101 - Regular Giving - Bank	13,928	—	—	13,928	11,340
0101 - Gift Aid - Bank	—	—	1,995	1,995	1,395
0110 - Regular Giving - Envelopes	18,413	—	—	18,413	19,185
0110 - Planned Giving - Envelopes	—	—	2,917	2,917	2,892
0201 - Other planned giving	—	—	26	26	—
0301 - Loose plate collections	5,301	—	730	6,032	3,988
0302 - Special Services Loose Plate collections	1,577	—	—	1,577	234
0550 - Donations appeals etc	4,770	3,272	1,927	9,970	31,303
0601 - Tax recoverable on Gift Aid	7,599	—	1,212	8,811	7,748
0701 - Legacies	413	—	—	413	—
08A1 - Non-recurring one-off grants	950	—	2,830	3,780	3,987
0901 - Other funds generated- Promotions and Fu	5,840	—	400	6,240	2,523
0901 - Other funds generated	—	—	1,992	1,992	389
Total	58,793	3,272	14,030	76,096	84,988

#### Receipts from charitable activities

0302 - Special Service Loose plate collections	—	—	741	741	—
0902 - Sale of refreshments	3,346	—	—	3,346	535
1101 - Fees for weddings and funerals	3,753	—	269	4,022	3,052
1230 - Church hall hire	7,460	—	—	7,460	3,250
Total	14,559	—	1,010	15,569	6,837

#### Other trading activities

0910 - Mini Market	—	—	1,759	1,759	660
1260 - Parish magazine sales	776	—	—	776	932
Total	776	—	1,759	2,535	1,592

#### Investments

1001 - Dividends	274	—	1,200	1,474	1,431
1020 - Bank and building society interest	—	—	20	20	1
Total	274	—	1,221	1,495	1,433

#### Other receipts

1310 - Insurance claims	9,977	—	14,256	24,234	—
Total	9,977	—	14,256	24,234	—
<b>RECEIPTS TOTAL</b>	<b>84,381</b>	<b>3,272</b>	<b>32,278</b>	<b>119,931</b>	<b>94,851</b>



## Payments

### Raising funds

	Unrestricted	Designated	Restricted	2022	2021
1720 - Costs of stewardship campaign	—	—	—	—	147
1730 - Costs of fetes & other events	2,200	133	285	2,620	177
Total	2,200	133	285	2,620	325

### Payments on charitable activities

1801 - Giving to missionary societies	—	—	—	—	300
1910 - Common Fund	47,319	—	3,523	50,842	57,503
2001 - Assistant staff costs	—	—	—	—	40
2001 - Other staff costs - Verger/Organist etc	585	—	—	585	1,900
2002 - Salary - Youth Worker	—	2,520	—	2,520	7,533
2003 - Employers Pension Contribution	—	—	—	—	1,663
2004 - Employers National Insurance contributio	—	—	—	—	206
2050 - Salary of parish administrator	4,875	—	—	4,875	4,170
2060 - Music Staff payments	525	—	—	525	—
2101 - Working expenses of incumbent	162	—	—	162	81
2102 - Mileage Expenses Other	—	216	—	216	—
2150 - Vicar's telephone	90	—	—	90	165
2201 - Parish training and mission	—	—	—	—	44
2301 - Church running - insurance	7,242	—	2,422	9,665	9,565
2310 - Church office - telephone	637	—	—	637	538
2320 - Organ / piano tuning	3,452	—	8,369	11,821	1,336
2330 - Church maintenance	2,501	—	7,283	9,785	3,051
2331 - Cleaning	870	—	—	870	287
2340 - Upkeep of services	1,096	—	820	1,917	1,443
2350 - Upkeep of churchyard	(54)	—	1,162	1,108	1,120
2360 - Admin/Stationery&Postage	4,148	61	574	4,784	3,165
2370 - Visiting speakers / locums	54	—	—	54	—
2401 - Church running - electric	3,231	—	1,566	4,798	1,584
2410 - Church running - gas	2,245	—	—	2,245	1,745
2420 - Church running - water	162	—	80	242	184
2701 - Church major repairs - structure	—	—	24,706	24,706	—
2710 - Church major repairs - installation	—	—	—	—	1,495
2840 - Other PCC property upkeep	204	—	—	204	—
Total	79,349	2,798	50,509	132,656	99,125
<b>PAYMENTS TOTAL</b>	<b>81,549</b>	<b>2,931</b>	<b>50,795</b>	<b>135,276</b>	<b>99,450</b>
<b>GRAND TOTAL</b>	<b>2,831</b>	<b>340</b>	<b>(18,517)</b>	<b>(15,344)</b>	<b>(4,599)</b>

## Fund movement by type 2022

	Opening	Incoming	Outgoing	Transfers	Gain/Loss	Closing
<b>Bibles - Bibles - Repair And</b>						
Restricted	1,273	—	—	—	—	1,273
<b>Sub-total for Bibles</b>	<b>1,273</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,273</b>
<b>Brittain Curate</b>						
Restricted	5,684	—	—	—	—	5,684
<b>Sub-total for BrittainCu</b>	<b>5,684</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>5,684</b>
<b>Brittain Mission</b>						
Restricted	1,421	—	—	—	—	1,421
<b>Sub-total for BrittainMi</b>	<b>1,421</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,421</b>
<b>Butterton - Restricted</b>						
Restricted	2,805	10,663	10,106	—	—	3,361
<b>Sub-total for Butterton</b>	<b>2,805</b>	<b>10,663</b>	<b>10,106</b>	<b>—</b>	<b>—</b>	<b>3,361</b>
<b>Childrens - Childrens Work</b>						
Designated	5,337	3,272	2,931	—	—	5,678
<b>Sub-total for Childrens</b>	<b>5,337</b>	<b>3,272</b>	<b>2,931</b>	<b>—</b>	<b>—</b>	<b>5,678</b>
<b>Church Hall - Church Hall</b>						
Restricted	9,696	5	—	—	—	9,702
<b>Sub-total for Church Hal</b>	<b>9,696</b>	<b>5</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>9,702</b>
<b>Churchyard - Mound - HLF</b>						
Restricted	20,340	0	1,162	—	—	19,178
Restricted	25,373	—	—	—	—	25,373
<b>Sub-total for Churchyard</b>	<b>45,713</b>	<b>0</b>	<b>1,162</b>	<b>—</b>	<b>—</b>	<b>44,551</b>
<b>Decoration - IDS Decoration</b>						
Restricted	—	—	—	—	—	627
<b>Sub-total for Decoration</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>627</b>
<b>Fabric - Fabric</b>						
Designated	—	—	—	—	—	—
Restricted	70,585	15,457	30,922	—	(5,348)	49,771
<b>Sub-total for Fabric</b>	<b>70,585</b>	<b>15,457</b>	<b>30,922</b>	<b>—</b>	<b>(5,348)</b>	<b>49,771</b>
<b>General - General Fund</b>						
Unrestricted	58,472	84,381	81,549	(44)	(1,207)	60,193
<b>Sub-total for General</b>	<b>58,472</b>	<b>84,381</b>	<b>81,549</b>	<b>(44)</b>	<b>(1,207)</b>	<b>60,193</b>
<b>Microphone - Microphones</b>						
Restricted	250	—	—	—	—	250
<b>Sub-total for Microphone</b>	<b>250</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>250</b>
<b>Mission - Mission</b>						
Restricted	(44)	—	—	44	—	—
<b>Sub-total for Mission</b>	<b>(44)</b>	<b>—</b>	<b>—</b>	<b>44</b>	<b>—</b>	<b>—</b>
<b>Organ - Repair And Upkeep</b>						
Restricted - Butterton	2,722	—	320	—	—	2,401
Restricted – St Giles	4,726	3,321	8,048	—	—	—
<b>Sub-total for Organ</b>	<b>7,449</b>	<b>3,321</b>	<b>8,369</b>	<b>—</b>	<b>—</b>	<b>2,401</b>
<b>Project - Coffee Shop Project</b>						
Restricted	—	2,830	234	—	—	2,595
<b>Sub-total for Project</b>	<b>—</b>	<b>2,830</b>	<b>234</b>	<b>—</b>	<b>—</b>	<b>2,595</b>

<b>Training - Training</b>						
Restricted	1,202	—	—	—	—	1,202
<b>Sub-total for Training</b>	<b>1,202</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,202</b>
<b>Grand total</b>	<b>209,847</b>	<b>119,931</b>	<b>135,276</b>	<b>—</b>	<b>(6,556)</b>	<b>188,714</b>

#### Fund movement by type 2021

	Opening	Incoming	Outgoing	Transfers	Gain/Loss	Closing
<b>Bibles - Bibles - Repair And</b>						
Restricted	1,273	—	—	—	—	1,273
<b>Sub-total for Bibles</b>	<b>1,273</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,273</b>
<b>Brittain Curate</b>						
Restricted	5,684	—	—	—	—	5,684
<b>Sub-total for BrittainCu</b>	<b>5,684</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>5,684</b>
<b>Brittain Mission</b>						
Restricted	1,421	—	—	—	—	1,421
<b>Sub-total for BrittainMi</b>	<b>1,421</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,421</b>
<b>Butterton - Restricted</b>						
Restricted	3,986	9,634	10,815	—	—	2,805
<b>Sub-total for Butterton</b>	<b>3,986</b>	<b>9,634</b>	<b>10,815</b>	<b>—</b>	<b>—</b>	<b>2,805</b>
<b>Childrens - Childrens Work</b>						
Designated	8,317	6,487	9,468	—	—	5,337
<b>Sub-total for Childrens</b>	<b>8,317</b>	<b>6,487</b>	<b>9,468</b>	<b>—</b>	<b>—</b>	<b>5,337</b>
<b>Church Hal - Church Hall - For Th</b>						
Restricted	9,696	0	—	—	—	9,696
<b>Sub-total for Church Hal</b>	<b>9,696</b>	<b>0</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>9,696</b>
<b>Churchyard - Mound - HLF</b>						
Restricted	21,410	49	1,120	—	—	20,340
Restricted	25,373	—	—	—	—	25,373
<b>Sub-total for Churchyard</b>	<b>46,783</b>	<b>49</b>	<b>1,120</b>	<b>—</b>	<b>—</b>	<b>45,713</b>
<b>Fabric - Fabric</b>						
Designated	—	—	—	—	—	—
Restricted	63,723	1,164	—	—	5,697	70,585
<b>Sub-total for Fabric</b>	<b>63,723</b>	<b>1,164</b>	<b>—</b>	<b>—</b>	<b>5,697</b>	<b>70,585</b>
<b>General - General Fund</b>						
Unrestricted	57,686	76,629	76,993	—	1,290	58,472
<b>Sub-total for General</b>	<b>57,686</b>	<b>76,629</b>	<b>76,993</b>	<b>—</b>	<b>1,290</b>	<b>58,472</b>
<b>Microphone - Microphones</b>						
Restricted	—	250	—	—	—	250
<b>Sub-total for Microphone</b>	<b>—</b>	<b>250</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>250</b>
<b>Mission - Mission</b>						
Restricted	—	—	44	—	—	(44)
<b>Sub-total for Mission</b>	<b>—</b>	<b>—</b>	<b>44</b>	<b>—</b>	<b>—</b>	<b>(44)</b>
<b>Organ - Organ - Repair And U</b>						
Restricted	7,824	634	1,009	—	—	7,449
<b>Sub-total for Organ</b>	<b>7,824</b>	<b>634</b>	<b>1,009</b>	<b>—</b>	<b>—</b>	<b>7,449</b>
<b>Training - Training</b>						
Restricted	1,202	—	—	—	—	1,202
<b>Sub-total for Training</b>	<b>1,202</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,202</b>
<b>Grand total</b>	<b>207,598</b>	<b>94,851</b>	<b>99,450</b>	<b>—</b>	<b>6,988</b>	<b>209,847</b>

### **Staff Costs**

	2022	2021
Wages & Salaries	£12,270	£11,703
Average number of Employees	2	2

During the year the PCC employed an Administrator and a Youth Worker [all part-time] none of the payments were large enough to attract social security costs. [However, one payment did attract £206.17 in 2021].

There were no employee benefits to key management personnel in the previous or current year.

Pension payments were made in 2021 being backdated to the start of the Youth Workers contract.

The PCC use the National Employment Savings Trust [Nest] via the Diocesan Payroll Scheme, for its pension payments. However no pension payments are being made now

### **Trustees' Remuneration & Expenses**

Penny Richards, a trustee of the PCC was paid £4,875 [£4,170 2021] by the PCC during the year for her role as Parish Administrator. No pension contributions were made by the PCC in connection with this employment

One Trustee received £162 [Nil 2021] for Travel during the year.

### **Related Parties**

No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

Donations from related parties [PCC members] totalled £4,962 [£5,794.50 2021]

### **Analysis of Transfer between Funds 2022**

Debit	Credit	Description	Fund	Fund Type
-	44.54	Tfr from General to mission to bring to nil and close	General	Unr
44.54	-	Tfr from General to mission to bring to nil and close	Mission	Res

### **Analysis of Transfer between Funds 2021**

There were no transfers between funds in 2021

## **Fixed Assets**

a) Tangible Fixed Assets – The PCC does not hold any Tangible Fixed Assets

b) Fixed Asset Investments

	At 1 Jan £	Additions £	Disposals £	Transfers £	Change in Market Value £	At 31 Dec £
Unrestricted funds						
Investments	10,386	0.00	0.00	0.00	(1,208)	9,178
Restricted Funds						
Investments	45,662	0.00	0.00	0.00	(5,350)	40,312
<b>Total</b>	<b>56,048</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(6,558)</b>	<b>49,490</b>

CCLA – 122530001T – Fabric Account [Restricted] - £16,139 [£18,262 2021]

CCLA – 122560001T – Maria Turner Charity [Unrestricted] - £9,178 [£10,386 2021]

CCLA – 620002001S – Fabric Account [Restricted] - £24,173 [£27,399 2021]

## **Summary of Assets by Fund 2022**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>2022</b>	<b>2021</b>
<b>Unrestricted</b>				
General Fund	60,193	—	60,193	58,472
<b>Designated</b>				
Childrens Work - Working With Children And To Fund	5,678	—	5,678	5,337
<b>Restricted</b>				
Agency collection	—	—	—	140
Bibles - Repair And Renew The Bibles In Church	—	1,273	1,273	1,273
Brittain - Curates Expenses	—	5,684	5,684	5,684
Brittain - Domestic/Other Mission Work	—	1,421	1,421	1,421
Butterton - Restricted To St Thomas Butterton Chur	—	3,361	3,361	2,805
Church Hall - For The Repair And Maintenance Of Th	—	9,702	9,702	9,696
Coffee Shop Project	—	2,595	2,595	—
Fabric - To Ensure The Fabric Of The Church Remain	—	49,771	49,771	70,585
IDS Decoration	—	627	627	—
Microphones	—	250	250	250
Mound - HLF For The Management Of The Churchyard	—	19,178	19,178	20,340
Mound - For The Renovation And Improvement Of The	—	25,373	25,373	25,373
Organ - Repair And Upkeep Of The Organ	—	2,401	2,401	2,722
Organ - Repair And Upkeep Of The Organ - Inactive	—	—	—	4,726
Training Members Of The Ministry Team	—	1,202	1,202	1,202
<b>Total</b>	<b>65,871</b>	<b>122,838</b>	<b>188,714</b>	<b>209,287</b>

## Summary of Assets by Fund 2021

	Unrestricted	Restricted	Total 2021	Total 2020
<b>Unrestricted</b>				
General Fund	58,472	—	58,472	57,686
<b>Designated</b>				
Childrens Work - Working With Children And To Fund	5,337	—	5,337	8,317
<b>Restricted</b>				
Agency collection	—	140	140	—
Bibles - Repair And Renew The Bibles In Church	—	1,273	1,273	1,273
Brittain - Curates Expenses	—	5,684	5,684	5,684
Brittain - Domestic/Other Mission Work	—	1,421	1,421	1,421
Butterton - Restricted To St Thomas Butterton	—	2,805	2,805	3,986
Chur				
Church Hall - For The Repair And Maintenance Of	—	9,696	9,696	9,696
Th				
Fabric - To Ensure The Fabric Of The Church	—	70,585	70,585	63,723
Remain				
Microphones	—	250	250	—
Mission - To Help Fund Mission Activities Undertak	—	(44)	(44)	—
Mound - HLF For The Management Of The	—	20,340	20,340	21,410
Churchyard				
Mound - For The Renovation And Improvement Of	—	25,373	25,373	25,373
The				
Organ - Repair And Upkeep Of The Organ	—	7,449	7,449	7,824
Training Members Of The Ministry Team	—	1,202	1,202	1,202
<b>Total</b>	<b>63,809</b>	<b>146,176</b>	<b>209,987</b>	<b>207,595</b>

## Receipts and Payments Account 2021 – Comparative

<b>Receipts and endowments from:</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2021</b>	<b>2020</b>
Donations and legacies	76,040	8,947	84,988	110,107
Receipts from charitable activities	5,672	1,165	6,837	5,287
Other trading activities	1,137	455	1,592	780
Investments	267	1,166	1,433	1,409
<b>Total receipts</b>	<b>83,117</b>	<b>11,734</b>	<b>94,851</b>	<b>117,585</b>
<b>Payments on:</b>				
Raising funds	325	—	325	460
Payments on charitable activities	86,136	12,989	99,125	119,754
<b>Total payments</b>	<b>86,461</b>	<b>12,989</b>	<b>99,450</b>	<b>120,215</b>
<b>Net receipts / (payments) resources before transfer</b>	<b>(3,343)</b>	<b>(1,255)</b>	<b>(4,599)</b>	<b>(2,629)</b>
<b>Transfers</b>				
Gross transfers between funds - in	—	—	—	198,455
Gross transfers between funds - out	—	—	—	(198,455)
<b>Other recognised gains / losses</b>				
Gains / losses on investment assets	667	3,012	3,680	—
Gains on revaluation, fixed assets, charity's own use	482	2,825	3,307	1,443
<b>Net movement in funds</b>	<b>(2,193)</b>	<b>4,582</b>	<b>2,389</b>	<b>(1,185)</b>
<b>Total funds brought forward</b>	<b>66,004</b>	<b>141,594</b>	<b>207,598</b>	<b>208,783</b>
<b>Total funds carried forward</b>	<b>63,810</b>	<b>146,176</b>	<b>209,987</b>	<b>207,598</b>