

**PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH**

**ANNUAL REPORT & FINANCIAL STATEMENTS**

**OF THE PAROCHIAL CHURCH COUNCIL**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

**INCUMBENT**

**The Reverend J. Smith**

**Registered Charity Number: 1130598**

**BANKS**

National Westminster Bank plc  
46 Market Street Chorley  
PR7 2RZ

Santander UK plc  
Bridle Road Bootle  
Merseyside  
L30 4GB

HSBC plc  
21The Grand Arcade  
Wigan  
WN1 1BH

CCLA Investment Management Ltd  
80 Cheapside London  
EC2V 6DZ

**ACCOUNTANTS**

R.P. Smith & Co Ltd  
2 Southport Road  
Chorley  
PR7 1LB

**INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS TO THE  
PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH**

I report to the trustees on my examination of the accounts of the Parochial Church Council of Euxton Parish Church for the year ended 31 December 2020, which are set out on pages 2 to 12.

**Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Act and that an independent examination is needed.

I report in respect of my examination of the Trustees' accounts carried out under s.145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act.

**Independent examiner's statement**

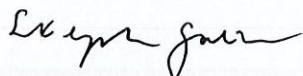
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

I have completed the examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by s. 130 of the Act;
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Stephen Gardiner ACA CTA**  
**Chartered Accountant**  
**R.P. SMITH & CO LTD**  
**2 Southport Road**  
**CHORLEY**  
**Lancashire PR7 1LB**

**Dated:** 5 May 2021

**PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

	Note	Un- restricted funds £	Restricted Funds £	Total 2020 £	Total 2019 £
<b>Income and endowments from:</b>					
Donations and legacies	2(a)	106,282	8,585	114,867	78,288
Church activities	2(b)	7,062	740	7,802	14,765
Other trading activities	2(c)	4,037	21,385	25,422	43,102
Investments	2(d)	395	7	402	454
Other	2(e)	5	-	5	665
<b>Total income and endowments</b>		<b>117,781</b>	<b>30,717</b>	<b>148,498</b>	<b>137,274</b>
<b>Expenditure on:</b>					
Raising funds	3(a)	-	1,011	1,011	4,949
Church activities	3(b)	83,143	60,132	143,275	167,523
Other	3(c)	820	-	820	669
<b>Total expenditure</b>		<b>83,963</b>	<b>61,143</b>	<b>145,106</b>	<b>173,141</b>
Net income/ (expenditure)		33,818	(30,426)	3,392	(35,867)
Transfers between funds	8	-	-	-	-
		33,818	(30,426)	3,392	(35,867)
<b>Other recognised gains/ (losses):</b>					
Gains/ (losses) on revaluation of investment assets		-	741	741	1,693
Net movement in funds		33,818	(29,685)	4,133	(34,174)
<b>Reconciliation of funds:</b>					
Total funds brought forward		24,972	1,097,701	1,122,673	1,156,847
Total funds carried forward		58,790	1,068,016	1,126,806	1,122,673

All amounts are derived from continuing activities. There were no incoming resources attributable to geographical markets outside the United Kingdom (2019 none). All gains and losses recognised during the year are included in the Statement of Financial Activities.

The notes on pages 4 to 12 form part of these financial statements.

An analysis of the comparative figures for 2019 is set out in note 4 of the accounts.

**PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH**

**BALANCE SHEET AS AT 31 DECEMBER 2020**

	Note	£	2020 £	£	2019 £
<b>Fixed assets</b>					
Tangible assets	7(a)		1,028,127		1,057,502
Investments	7(b)		<u>30,509</u>		<u>29,687</u>
			1,058,636		1,087,189
<b>Current assets</b>					
Debtors	9		<u>13,595</u>		<u>5,244</u>
Cash at bank and in hand:					
Community Centre account			16,865		20,493
Church General account			39,014		9,298
Church Deposit account			33		33
Choir account			438		584
Flower fund account			661		676
Euxton singers account			<u>1,367</u>		<u>1,374</u>
			<u>58,378</u>		<u>32,458</u>
			<u>71,973</u>		<u>37,702</u>
<b>Liabilities</b>					
Creditors: Amounts falling due within one year	10		<u>3,803</u>		<u>2,218</u>
<b>Net current assets</b>			<u>68,170</u>		<u>35,484</u>
<b>Total net assets</b>			<u>1,126,806</u>		<u>1,122,673</u>
<b>The funds of the charity:</b>	8				
Unrestricted income funds			58,790		24,972
Restricted income funds			73,018		102,703
Revaluation reserve			<u>994,998</u>		<u>994,998</u>
			<u>1,068,016</u>		<u>1,097,701</u>
<b>Total charity funds</b>			<u>1,126,806</u>		<u>1,122,673</u>

The notes on pages 4 to 12 form part of these financial statements.

**Approved by the Parochial Church Council  
of Euxton Parish Church and signed on its behalf**

Dated: 27<sup>th</sup> April 2021

Shona Lee  
.....  
Mrs Shona Lee  
Treasurer

**Charity Registered Number: 1130598**

# PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2020

#### 1. General information

The Parochial Church Council of the Ecclesiastical Parish of Euxton (known as Euxton Parish Church) is a corporate body established by the Church of England and is a Registered Charity (charity number 1130598). The Church is situated on Wigan Road, Euxton and is part of the Diocese of Blackburn within the Church of England. The correspondence address is The Vicarage, Wigan Road, Euxton, Chorley, Lancashire PR7 6JH.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with the provisions of FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

#### 3. Accounting policies

##### Basis of preparation

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Church meets the definition of a public benefit entity under FRS 102. The financial statements have been prepared under the historical cost convention except for the valuation of land and buildings, which are shown at market value. The financial statements are prepared in sterling which is the functional currency of the entity. The figures in the accounts are rounded to the nearest £.

The trustees consider that there are no material uncertainties about the Church's ability to continue as a going concern, particularly during the current Covid-19 health crisis since the annual Parish Share commitment is not a legally enforceable liability which could be postponed if circumstances require this.

The preparation of the financial statements may require the trustees to make judgements, estimates and assumptions that affect the amounts reported for assets and liabilities at the balance sheet date and the amounts reported for income and expenditure during the year. However, the nature of estimation means that the actual outcomes could differ from those estimates. The judgement that has had the most significant effect on the amounts recognised in the financial statements relates to the estimate of the useful economic lives of the various fixed assets as set out in the accounts for the purpose of the depreciation charge.

##### Funds

Unrestricted income funds comprise accumulated surpluses and deficits on general funds that are available for use at the discretion of the PCC in furtherance of the general objectives of the Church and that have not been designated for other purposes by the Wardens of the PCC. Restricted income funds are funds subject to special conditions imposed by the donor and are not available for purposes other than those specified by the donor.

The accounts include all monetary transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

## PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

#### **Income**

Turnover is the amount derived from ordinary activities and is stated net of VAT. All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

#### Donations and legacies

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

#### Income from Church and trading activities

Rental income from the letting of Church premises is recognised when the rental is due.

Funds raised by fairs and similar events are accounted for gross.

Sales of magazines are accounted for gross.

#### Income from investments

Dividends and interest are accounted for when receivable.

#### Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

#### **Expenditure**

Expenditure is included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure has been classified under headings that aggregate all costs related to that category. Donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. The parish share is accounted for when payable. Any amount unpaid at the year end is provided for in the accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

#### **Tangible fixed assets**

##### Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.96 (2) (a) & (c) of the Charities Act 1993.

No value is placed on movable Church furnishings held by the Church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable Church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

##### Other fixtures, fittings and office equipment

Equipment used within the Church premises is stated at cost less depreciation calculated on a straight-line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

## PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

#### Community Centre and Annex

The property is stated at valuation. Depreciation on the property is provided for at 2.5% on a straight-line basis.

The carrying values of tangible fixed assets are reviewed for impairment if events or changes in circumstances indicate that the carrying value may not be recoverable.

#### **Investments**

Investments are a form of basic financial instrument and are recognised at their transaction value. The charity does not acquire equity investments, put options, derivatives or other complex financial instruments. All non-cash deposits are revalued at their quoted market price at 31 December. The Statement of Financial Activities includes the net gains and losses arising on revaluations and disposals during the year. Cash held on deposit with the CBF Church of England Funds is invested for long term purposes and is included within fixed assets.

#### **Current assets**

Trade and other debtors owing to the PCC are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### **Current liabilities**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### **Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

	Un- restricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
<b>2. Income and endowments from:</b>				
<i>(a) Donations and legacies</i>				
Planned giving:				
- Gift Aid Donations	45,826	-	45,826	50,030
- Income tax recoverable	12,355	-	12,355	14,391
- Other Planned Giving	551	-	551	1,858
Collections (open plate) at all services	1,604	-	1,604	6,081
Sundry donations	39,421	855	40,276	2,354
Legacies	5,000	-	5,000	-
Special collections	-	-	-	874
Grants	1,525	7,730	9,255	2,700
	<u>106,282</u>	<u>8,585</u>	<u>114,867</u>	<u>78,288</u>
<i>(b) Church activities</i>				
Fees	5,856	-	5,856	10,181
Church heating	982	-	982	300
Community Centre lettings	-	740	740	2,689
Magazine sales	224	-	224	1,035
Clergy reimbursement	-	-	-	560
	<u>7,062</u>	<u>740</u>	<u>7,802</u>	<u>14,765</u>
<i>(c) Other trading activities</i>				
Magazine adverts	315	-	315	215
Fundraising events	3,722	-	3,722	3,155
Choir fund	-	-	-	75
Flower fund	-	186	186	1,697
Euxton Singers	-	708	708	6,987
Community Centre lettings	-	19,196	19,196	25,318
Community Centre fundraising	-	1,295	1,295	5,655
	<u>4,037</u>	<u>21,385</u>	<u>25,422</u>	<u>43,102</u>
<i>(d) UK Investments</i>				
Dividends	273	-	273	265
Interest	122	7	129	189
	<u>395</u>	<u>7</u>	<u>402</u>	<u>454</u>
<i>(e) Other</i>				
Miscellaneous	5	-	5	665
	<u>5</u>	<u>-</u>	<u>5</u>	<u>665</u>
<b>Total income and endowments</b>	<u>117,781</u>	<u>30,717</u>	<u>148,498</u>	<u>137,274</u>

**PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

	Un- restricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
<b>3. Expenditure on:</b>				
<i>(a) Raising funds</i>				
Stewardship scheme	-	-	-	393
Choir fund	-	145	145	-
Flower fund	-	201	201	1,832
Euxton Singers	-	665	665	2,724
	-	1,011	1,011	4,949
<i>(b) Church activities</i>				
Parish share	60,900	-	60,900	75,677
Clergy expenses	-	-	-	51
Housing	2,598	-	2,598	3,155
Visiting clergy	180	-	180	720
Upkeep services	818	-	818	978
Church running expenses	2,389	-	2,389	2,083
Church maintenance	4,405	-	4,405	1,729
Insurance	1,532	-	1,532	1,521
Salaries/retainer	3,278	-	3,278	9,123
Car park/church yard	576	-	576	836
Remembrance plaques	2,028	-	2,028	-
Magazine costs	376	-	376	1,294
General costs	2,010	-	2,010	-
Missionary & charitable giving	265	50	315	650
Special collections	-	-	-	530
Independent examination	1,140	-	1,140	1,206
Community Centre:				
General running costs	-	25,094	25,094	30,618
Inspections	648	1,666	2,314	1,612
Renovations/maintenance	-	3,947	3,947	6,365
Depreciation	-	29,375	29,375	29,375
	83,143	60,132	143,275	167,523
<i>(c) Other</i>				
Books	-	-	-	51
Administration	680	-	680	403
Miscellaneous	140	-	140	215
	820	-	820	669
<b>Total expenditure</b>	<b>83,963</b>	<b>61,143</b>	<b>145,106</b>	<b>173,141</b>

**PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

**4. Statement of Financial Activities analysis of comparative figures**

	<b>Un- restricted funds £</b>	<b>Restricted Funds £</b>	<b>Total 2019 £</b>
<b>Income and endowments from:</b>			
Donations and legacies	75,244	3,044	78,288
Church activities	12,076	2,689	14,765
Other trading activities	3,371	39,731	43,102
Investments	441	13	454
Other	665	-	665
<b>Total income and endowments</b>	<u>91,797</u>	<u>45,477</u>	<u>137,274</u>
<b>Resources expended</b>			
Raising funds	692	4,257	4,949
Church activities	98,053	69,470	167,523
Other	669	-	669
<b>Total expenditure</b>	<u>99,414</u>	<u>73,727</u>	<u>173,141</u>
Net income/ (expenditure)	(7,617)	(28,250)	(35,867)
Transfers between funds	12,433	(12,433)	-
	4,816	(40,683)	(35,867)
<b>Other recognised gains/ (losses):</b>			
Gains on revaluation of investment assets	-	1,693	1,693
Net movement in funds	4,816	(38,990)	(34,174)
<b>Reconciliation of funds:</b>			
Total funds brought forward	20,156	1,136,691	1,156,847
Total funds carried forward	<u>24,972</u>	<u>1,109,701</u>	<u>1,122,673</u>

**5. Staff costs and numbers**

	<b>2020 £</b>	<b>2019 £</b>
Wages and salaries	15,583	22,842
Social Security costs	-	-
	<u>15,583</u>	<u>22,842</u>

No employee earned £60,000 per annum or more. The average number of employees, analysed by function was:

	<b>2020</b>	<b>2019</b>
Church	1	2
Community Centre	<u>1</u>	<u>2</u>

# PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2020

#### Staff costs and numbers (continued)

The Church has also benefited from the services of unpaid general volunteers each year, the value of which is not recognised in the accounts. Further information, regarding the contribution made by volunteers to the Church's activities, is set out in the Trustees' Report.

#### 6. Trustees' remuneration and expenses

The incumbent Revd. Joanne Smith who is a member of the PCC received working expenses of £616 during the year. No other payments or expenses were made to any other PCC member or related parties.

Donations were made in total by members of the PCC to the Church during the year of £13,661. Apart from this there were no other related party transactions during the year that require disclosure.

#### 7. Fixed assets for use by the PCC

	Freehold land & buildings £	Freehold Annex £	Furniture & fittings £	Computer equipment £	Total £
<b>(a) Tangible fixed assets</b>					
<b>Cost or valuation</b>					
At 01.01.20	1,104,500	70,500	20,821	15,777	1,211,598
Added in year	-	-	-	-	-
Revaluation in year	-	-	-	-	-
At 31.12.20	1,104,500	70,500	20,821	15,777	1,211,598
<b>Depreciation</b>					
At 01.01.20	110,450	7,050	20,820	15,776	154,096
Charge for year	27,612	1,763	-	-	29,375
Revaluation in year	-	-	-	-	-
At 31.12.20	138,062	8,813	20,820	15,776	183,471
<b>Net book values</b>					
At 31.12.20	966,438	61,687	1	1	1,028,127
At 31.12.19	994,050	63,450	1	1	1,057,502

Freehold land and buildings comprise the Community Centre and land. The Community Centre property and the annex were revalued for insurance purposes by the insurance company in 2016 on a cost to rebuild basis and are included in these accounts at the revised valuation. This basis has been used as the best estimate of the fair value of the property since there is no market-based evidence available due to the specialised nature of the item and the Trustees feel that the cost involved in obtaining a specialised valuation for the property would outweigh any benefits derived from this. No original cost figure is available for these properties. Other fixed assets are shown at cost. All tangible fixed assets are used for or to support charitable purposes.

<b>(b) Investment fixed assets</b>	<b>2020 £</b>	<b>2019 £</b>
Church deposit fund – cost	19,036	18,955
Church investment fund – valuation	<u>11,473</u>	<u>10,732</u>
	<u>30,509</u>	<u>29,687</u>

**PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

**Investment fixed assets (continued)**

All of the above are UK investments, held to provide an investment return for the Church and are not programme related investments made primarily as part of the Church's charitable activities. The movements in the Church deposit fund and the Church investment fund consist respectively of the annual interest receivable and the annual surplus on revaluation, which reflects the quoted market price. The restricted funds' investments consist of £1,754 (2019 £1,747) in the Church deposit fund and the total of £11,473 (2019 £10,732) in the Church investment fund.

	<b>Unrestricted funds</b>	<b>Restricted Funds</b>	<b>Total 2020</b>	<b>Total 2019</b>
	£	£	£	£
<b>8. Analysis of net assets by fund</b>				
Fixed assets for Church use	1	1,028,126	1,028,127	1,057,502
Investment fixed assets	17,281	13,228	30,509	29,687
Current assets	43,479	28,494	71,973	37,702
Current liabilities	(1,971)	(1,832)	(3,803)	(2,218)
<b>Fund balance</b>	<b>58,790</b>	<b>1,068,016</b>	<b>1,126,806</b>	<b>1,122,673</b>

**Unrestricted funds**

	<b>General Fund</b>	<b>Designated Fund</b>	<b>Total</b>
			£
Balance b/fwd at 01.01.20	24,972	-	24,972
Income	74,959	42,822	117,781
Expenditure	(79,558)	(4,405)	(83,963)
	(4,599)	38,417	33,818
<b>Balance c/fwd at 31.12.20</b>	<b>20,373</b>	<b>38,417</b>	<b>58,790</b>

The designated funds have been earmarked for use in connection with anticipated roof repairs in due course.

**Restricted funds**

	<b>Community Centre fund</b>	<b>Caesar fund</b>	<b>Other restricted funds</b>	<b>Total</b>
	£	£	£	£
Balance b/fwd at 01.01.20	1,077,591	5,000	15,110	1,097,701
Income	29,816	-	901	30,717
Expenditure	(60,132)	-	(1,011)	(61,143)
	(30,316)	-	(110)	(30,426)
Transfer between funds	-	-	-	-
Surplus (deficit) on revaluation of investments	-	-	741	741
	-	-	741	741
<b>Balance c/fwd at 31.12.20</b>	<b>1,047,275</b>	<b>5,000</b>	<b>15,741</b>	<b>1,068,016</b>

**PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

**Restricted funds (continued)**

The unrestricted funds represent general Church funds. The restricted funds comprise the Euxton Parish Church Community Centre Fund, the Caesar Fund originally established to cover the cost of rectifying the flooding problem in the graveyard and other minor restricted funds set up for various purposes as specified by the donors. The use of the Caesar Fund was also expanded at the donor's agreement to cover ongoing restoration work. The movements on the funds during the year are as set out above.

The PCC consider that the resources of each fund are held in the appropriate form to meet the particular fund's requirements.

	<b>2020</b>	<b>2019</b>
	£	£
9. <b>Debtors</b>		
Income tax recoverable	8,306	3,650
Prepayments and accrued income	1,120	1,547
Other debtors	4,169	47
	<u>13,595</u>	<u>5,244</u>
	<b>2020</b>	<b>2019</b>
	£	£
10. <b>Creditors</b>		
Accountancy fees (including VAT)	1,122	1,062
Other accruals and deferred income	2,681	1,156
	<u>3,803</u>	<u>2,218</u>

# **PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH**

## **ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

### **1. Aims and Purposes**

1.1 The Parochial Church Council of the Ecclesiastical Parish of Euxton ("the PCC") has the responsibility of cooperating with the incumbent, the Revd. Jo Smith, in promoting the whole mission of the church - pastoral, evangelical, social and ecumenical – across the parish. The PCC has responsibility for all activities of the Community Centre including (but not exclusively) the management, running, finances and maintenance.

### **2. Objectives and Activities**

2.1 The PCC is committed to enabling as many people as possible to worship and to become part of our parish community. During 2020 that commitment required us to provide novel and unusual solutions as a result of the global COVID-19 pandemic, and this is discussed more fully in section 4.

2.2 The PCC continues to ensure that the fabric of the church and surroundings are well-maintained and this year we launched an appeal to fund significant repairs to the roof of our Grade 2\* listed church.

2.3 When planning activities for the year the PCC is mindful of the Charity Commission's guidelines with respect to public benefit and in particular the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- (a) Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus;

- (b) Provision of pastoral care for people living in the parish, including the sick at home and in hospital, the housebound, the elderly, the dying and the bereaved; and

- (c) Missionary and outreach work. To facilitate this work, it is important that we maintain the fabric of the church building and that of the Community Centre.

2.4 The primary focus during 2020 was on responding to the challenges faced by the COVID-19 pandemic and ensuring that we as a parish were able to continue to support members of the church family and others at a time of such increased need as well as preparatory works and investigations to enable the wider roof works to commence.

### **3. Achievements and Performance**

#### **Worship and Prayer**

3.1 Until March 2020 services continued in the building - including Sunday morning worship (Communion, Morning Prayer and Parade), TOAST (in the Community Centre) and midweek worship (Early Birds and Holy Communion).

3.2 Whilst worship in person was significantly impacted by the COVID-19 pandemic from March onwards, we have continued to facilitate regular access to worship materials within the parish – either online, via socially distanced services in the building when permitted and via telephone. On Easter day 2020 we began our All Age services on zoom (more details in 3.3), which are also accessible by phone. We partnered with our neighbouring church, Buckshaw Village Church, to provide a weekly telephone service which includes a reading, sermon and prayers which has been available to all.

# **PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH**

## **ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL**

### **FOR THE YEAR ENDED 31 DECEMBER 2020**

#### **Worship and Prayer (continued)**

3.3 Since the first national lockdown in March 2020, the vast majority of our collective worship and prayer activity was undertaken online via zoom. We decided that it was right for us to provide a synchronous and interactive online service each week rather than pre-recording or streaming a more traditional service. This gave attendees the ability to interact and to participate, providing some much-needed normality in times of constant change. It also allowed us to replicate some of the usual face-to-face social activities, such as the ability for parishioners to catch up with one another after the service over coffee in virtual rooms, and to introduce new activities – who could have foreseen at the start of the year just how readily origami, scavenger hunts and quizzes could be incorporated into our worship!

3.4 Attendance at our services throughout the year has been extremely encouraging. The online services have been particularly well attended, with the number of households joining the services continuing to grow through the year and peaking at 98 from November 2020. Given that some of those households had multiple participants, we are extremely pleased at the reach we have been able to have. We are also delighted that worshippers from other parishes and indeed other areas of the country have chosen to come along to our services, and members of our regular congregation were able to join in services from their overseas holidays when these were permitted.

3.5 Where we could, we provided services of Morning Prayer in the church building or Community Centre to supplement our online offering. Because of social distancing requirements the attendance at these services was capped but they have nonetheless been well attended by members of our church family who prefer a face-to-face service rather than participating online.

3.6 We have also shared details, via our weekly email updates, of other options available, such as services provided by the Diocese which were streamed on their YouTube channel and the national Church of England's *Daily Hope Line* which provides music, prayers and reflections and other programmes available on TV and radio.

3.7 The PCC is committed to ensuring that there is a range of worship open to all ages and traditions, hence the provision of a variety of services and styles, subject to necessary amendments based on the prevailing national and local restrictions.

#### **Discipleship**

3.8 An online approach was also adopted to growing discipleship and we undertook three courses of study during the year (Alpha, The Bible Course and Acts bible study) which were well received and well attended. Due to the circumstances these all took place on zoom.

#### **Authorised Lay Ministry**

3.9 Towards the end of the year the PCC approved the application for training for Authorised Lay Ministry (ALM) for three members of our church family: Anne Howard (Youth), Paul Howard (Worship) & Helen Waugh (Worship). They all began their training in January 2021 with a view to being commissioned later in 2021.

# **PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH**

## **ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

### **Occasional Offices**

3.10 One of the negative impacts of the pandemic over the majority of this year has been that we have been unable to conduct baptisms and weddings as we normally would, and we were only able to conduct one baptism service, of twins, with a surprise wedding of the parents. In July, and under very strict restrictions, we held our second and only other wedding of the year. Each of these occasional offices is an event for both the family concerned and the community; a milestone in a person's life and we look forward to being able to return to providing these as soon as possible and in preparing those involved.

3.11 During the year we conducted 28 funerals as well as 3 burial of ashes services. Pastoral care is provided in all cases so that the joys and sorrows of life are marked and people are supported, loved and welcomed into the church with respect and sensitivity. We believe, and have seen it to be true in experience, that the Christian hope of resurrection is transformative. Accordingly, we issue Jesus's invitation to walk with Him through life to all people.

### **Children & Families**

3.12 Prior to lockdown various children's groups took place. Toddlers and Early Birds service for our pre-school children and JAM (Jesus and Me) club for our primary school children. Sadly, due to the pandemic these were put on hold.

3.13 During the summer holidays, we held a joint holiday club, on zoom, with Buckshaw Village church, with the theme 'You've got the Power'. Whilst it was very different to gathering together in one place, we still had games, teaching, songs and prayers with activities for the week.

### **Outreach**

3.14 January saw the annual outreach lunch, held in the Community Centre. As this would not be possible in 2021, a decision was taken to create Christmas Blessing Bags to distributed to those who would normally be invited to the lunch along with our 2020 funeral families. A small team collated the bags and nominations which included food, drink, a Christmas card from Euxton CE Primary School and a leaflet about Christmas. These were very well received.

### **Building & Fabric**

3.15 During the various periods of lockdown and other restrictions, we took the opportunity to commence some of the work on the fabric of the building by removing the plaster from the chancel arch to allow the walls to dry out. The impact of these works, coupled with periods of national or local restrictions, meant that for most of the year our church doors have been closed. That said, whilst the church building may have been closed, God's church has been very much alive in the parish.

3.16 In October, we launched our roof appeal, looking to raise £220,000 to stop the water ingress. There was an encouraging initial response and fundraising events (covid-secure) enabled us to finish the year having made a good start.

3.17 There have been issues with a number of trees in the graveyard suffering from Ash dieback and this has also been addressed.

# **PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH**

## **ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

### **Building & Fabric (continued)**

3.18 In the autumn, following a successful grant application and some generous donations, we installed a TV screen in church. Not only does this help with our covid-security but it also enables us to develop our services in church as well. This has been used at all services since the November lockdown.

### **Website**

3.19 At the start of the year, we invested significant time and effort in developing a new website and this investment has served us well. The website, data management system and associated functionality allowed us to communicate directly with the vast majority of our parishioners by email on a weekly basis to keep them up to date. The website also allowed us to provide a centralised booking function for our face-to-face services, supplemented by a telephone booking option for those who prefer this approach.

### **Staffing**

3.20 Terry Givens, our Verger, retired in January 2020. We thank Terry for all of his work, and especially over the vacancy. Steve Short, our Community Centre Manager retired in the summer and Joyce Anderson, our cleaner, finished with us also in the summer.

### **Church and schools**

3.21 We continue to enjoy strong links with our own school, Euxton Church of England Primary School, through the involvement of clergy, governors and parents. The pandemic has led to an even closer working relationship with the school, offering practical and pastoral support, working together on fundraising and the provision of Christmas blessing bags. Reception class were also able to visit the church building, looking at how we celebrate Christmas. We also have a link with Trinity Buckshaw Primary School which is a joint Church of England and Methodist foundation in the parish, with representation on the governing body. We are also a foundation church for St Michael's Church of England High School in Chorley and as such we provide a governor on their governing body on a rotational basis.

3.22 In addition to the church schools mentioned above, we also have links with three other primary schools in the parish (Euxton Primrose Hill, Euxton Balshaw Lane and Euxton St Mary's). The pandemic has meant that things have been different this year, for example Euxton Primrose Hill Primary School normally use church for their Christmas gatherings. Through this year we have led assemblies for all the primary schools, jointly across the village as well as individually in some cases. This is an area that we are looking to develop as restrictions lessen.

### **Volunteers**

3.23 Many people give their time and talents to make the church family a warm and vibrant community. The church would not function without them and we are grateful to all of them.

### **Deanery Synod**

3.24 The PCC is represented on the Deanery Synod. This provides the church with important communication between the parish and the wider church.

# PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH

## ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

### FOR THE YEAR ENDED 31 DECEMBER 2020

#### 4. Financial review

4.1 Financial performance for the year ended 31 December 2020 is summarised on page 2 in the Statement of Financial Activities.

4.2 It has been a difficult year from a financial perspective. Whilst progress has been made in reducing our expenditure, we have felt the impact of the closure of the church buildings due to the COVID-19 pandemic and the uncertainty that has arisen as a result of the various restrictions that were in place throughout most of the year. Despite this, the total income and endowments from all activities for the year amounted to £148,498, an increase of £11,224 (8.2%) in comparison to the previous year. This can be attributed to the appeal that went out at the end of September to raise funds to restore the church building with roof repairs which we expect to cost in the region of £220,000.

4.3 The total expenditure for the year was £145,106 a reduction of £28,035 (16.2%) compared to 2019. Resulting in a surplus of £3,392 for the year. This is a turnaround from the prior year loss of £35,867. However, it should be noted that in 2020 £38,417 of income received was placed into designated funds relating to the roof works to be carried out in future years. Without this there would have been a deficit of £35,025. Financial performance and position remain an area of great importance and are discussed in detail at every PCC and standing committee meeting. The PCC is aware of the position and is committed to achieving financial balance by reducing expenditure, promoting different ways of giving and seeking support from the diocese.

4.4 The balance sheet on page 3 shows total net assets of £1,126,806 (2019 -£1,122,673). Of these amounts cash balances across all organisations amount to £58,378 (2019 - £32,458), with accrued expenditure of £3,803 paid post year end. Although the cash at bank and in hand remains at a reasonable level, it is important to note that £24,331 (41.7%) is held in restricted funds as detailed below in the reserves policy. This compares to £28,127 (86.7%) in the previous year. This change in percentage can be attributed to the fact that roof appeal income including a cash balance of £33,165 is held in a designated fund which appears in the general fund balances. A total of £57,496 (98.5%) of the cash balances relate to restricted or designated funds.

4.5 Planned giving (through gift aid donations, plate collections, standing orders and stewardship envelopes) and open plate collections in 2020 amounted to £47,981 – a reduction of £9,988 (17.2%) from the prior year. This reduction relates primarily to gift aid donations and open plate collections which were both affected by the closure of church buildings due to the COVID-19 pandemic. The PCC are keen to boost this level of giving and have worked hard during 2020 to increase the number of ways that giving can be received by the church reducing the need for cash handling where possible and promoting electronic payment methods. Sundry donations to unrestricted funds have increased by £37,067 compared to the prior year. However, this relates entirely to donations designated for the roof works. Donations to restricted funds increased to £855 in 2020 due to donations made to the community centre.

4.6 The church continues to play an active part in the community and despite the restrictions that were in place for most of the year successfully held an auction of promises and a Christmas fair online which raised £2,560 and £831 respectively.

4.7 The activities of the Community Centre continued to make up a substantial part of these financial statements. Income from external general hire in the year reduced by £6,122 (24.2%) to £19,196 in the year due to the closure of buildings due to restrictions in place due to the COVID-19 pandemic. The Community Centre committee were unable to arrange most of the usual fundraising events during the year but those that did take place prior to the first lockdown in March contributed an income of £1,295 a reduction of £4,360 over the prior year.

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31 DECEMBER 2020

**Financial review (continued)**

4.8 We continue to reclaim income tax on gift aid donations; this has contributed £12,355 to church funds in 2020 and a further £5,254 to the designated donations for the roof works. This is a highly important source of income and without which the cash position would be significantly worse. All who can are encouraged to increase their donation through the Gift Aid scheme. Included in the amount above are claims made under the Gift Aid Small Donations Scheme (GASDS) which allows eligible charities to claim top up payments on any small cash donations they receive, up to a maximum of £8,000 in donations per year equating up to a further £2,000 in a tax year.

4.9 Our annual parish share payable to the Blackburn Diocese continues to be the most significant part of our overall expenditure. The total payable in 2020 amounted to £73,351 (2019 - £75,667). This equates to 109.7% of unrestricted donations and legacies (including income tax recoverable but excluding the designated funds). It is worth noting that the calculation for the parish share changed from 2020 so that the payment no longer includes fee payments, these are now paid over separately which totalled a further £3,049 in 2020.

4.10 Despite our best efforts we were only able to pay £60,900 of the parish share in 2020 leaving an underpayment of £12,450.36. The PCC is now in discussion with the diocese regarding the parish share and how we can meet payments in future years as well as clearing this underpayment. As the parish share is not a legally enforceable debt the underpayment is not shown as a liability on the balance sheet. However, the PCC are aware of the balance and remain committed to clearing this in addition to future payments should our financial position allow us to.

4.11 The fact that such a high proportion of income is already accounted for in the form of parish share means if any exceptional costs are encountered in the year, the PCC would be faced with a significant financial challenge.

4.12 The PCC members are acutely aware of their responsibilities to the church in respect of managing the finances. The majority of the church's income is from donors and the PCC is grateful to the congregation and the wider community for their continued financial support.

4.13 Action has been taken to reduce all areas of expenditure and the need remains to increase incoming resources such that the Church can continue to meet liabilities as they fall due. Expenditure on maintenance and repair will always be required on the structure and fabric of our beautiful old church building and the surrounding grounds. We are aware that significant investment is needed in the building in the immediate future and fundraising efforts will continue in order to secure the large sums required to restore it to its best.

**5. Reserves policy**

5.1 Reserves are held in short-term deposits and investments to ensure that they are readily available to meet the financial requirements of the Church's activities. Total charity funds equate to £1,126,806 as at 31 December 2020, of which £58,790 is held in unrestricted funds; an increase of £33,818 compared to the previous year although this does include £38,417 of designated funds for the roof works.

# **PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH**

## **ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL**

### **FOR THE YEAR ENDED 31 DECEMBER 2020**

#### **Reserves policy (continued)**

The balance of £1,068,016 is retained in various restricted funds as follows:

Community Centre Fund	£1,047,275
Graveyard Fund	£5,000
Legacies	£13,228
Church Organisations	£2,513

#### **6. Plans for future periods**

6.1 The key priority for the trustees in 2021 is to increase discipleship. As followers of Jesus, we long to grow and increase discipleship over the coming year, that all of us will grow in our faith. Our prayer is that people will recognise their God-given gifts and use them to serve Him. Our longing is that as we grow as disciples, living lives that demonstrate God's love and grace, we too would grow in confidence to share our faith with others, encouraging them to follow Christ.

6.2 We will also ensure the long-term financial viability of the ministry of the church in Euxton. All expenditure is scrutinised and strategies to increase income are being considered. We also know that substantial expenditure will be required in order to repair damage to the chancel arch and we have launched a significant fundraising campaign as well as looking at other funding opportunities, such as grants.

#### **7. Structure, Governance and Management**

7.1 At Euxton Parish Church, membership of the PCC consists of the incumbent, churchwardens, Deanery Synod representatives and members elected by those members of the congregation who are on the electoral roll of the church and who attend the Annual Parochial Church Meeting. All those who attend services or who have a connection with the parish are encouraged to register on the electoral roll.

7.2 The PCC is responsible for making decisions on all matters of general concern and importance to the parish, including how the funds of the PCC are to be spent. The PCC continues to meet regularly. All members of the PCC are active members of the church, not only in committee but also as individuals. The Standing Committee and a dedicated Community Centre Committee meet between meetings and the results of the deliberations were reported to the PCC and were discussed and implemented where appropriate.

7.3 During most of 2020 we were unable to meet in person as a PCC and we therefore moved the transaction of business online. The Standing Committee also met frequently to review matters and to make decisions or formulate recommendations to the full PCC as appropriate.

**PAROCHIAL CHURCH COUNCIL OF EUXTON PARISH CHURCH**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

**8. Administrative Information**

8.1 The Parochial Church Council of the Ecclesiastical Parish of Euxton is situated on Wigan Road, Euxton. It is part of the Diocese of Blackburn within the Church of England. Its correspondence address is The Vicarage, Wigan Road, Euxton, Chorley, PR7 6JH.

8.2 The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a registered charity under registration number 1130598.

8.3 The method of appointing members of the PCC is set out in the Church Representations Rules. The members of the PCC during 2020 and up to the date of approval of the accounts were:

- Mrs Marion Ainscough
- Mrs Viv Bowling (to 20 October 2020)
- Mrs Rose Braddock
- Mr Kelvin Bushell (Church Warden)
- Mrs Rebecca Edge
- Mrs Velma Fairbrother (to 20 October 2020)
- Mrs Christine Glen
- Mrs Rosemary Goodwin
- Mr Andrew Grant (Church Warden and Vice-Chair)
- Mr Edwin Heaton (from 20 October 2020)
- Mr Tony Hodges (from 20 October 2020)
- Mrs Anne Howard (from 20 October 2020)
- Mr Paul Howard (Secretary)
- Mrs Jennifer Leap (from 20 October 2020)
- Mrs Shona Lee (Treasurer)
- Mrs Jean Lewis (to 20 October 2020)
- Mr Matthew Power (from 20 October 2020)
- Mrs Janice Phillips
- Mrs Andrea Reid
- Mrs Janice Smith
- Revd. Joanne Smith (Incumbent)
- Mrs Gill Steele
- Mrs Sue Whyte

This report was approved by the PCC on 27<sup>th</sup> April 2021 and signed on its behalf by:



.....  
**Mrs Shona Lee**  
**Treasurer**