

Tavistock Methodist Church

Minutes of the Annual Church Meeting held on Thursday 15th June 2023

Ref	Minutes	Actions
	Rev Chris Brown opened the meeting at 7.30 p.m.	
1.&2.	<p>Welcome & Opening Devotions</p> <p>Chris welcomed everyone and began by reading from 1 Corinthians 13. He explained that we often lose the fact that this is Paul speaking to the Church in Corinth. He then read out a blog post, written by TS Rainer, entitled "I am a Church Member".</p> <p>Chris then explained that this is a General Church Meeting, not an AGM. The purpose is to consider the work of the church and to appoint Church Stewards, Congregational reps to Church Council and then Church Council reps to the Circuit Meeting. Reports are received, but do not need to be approved at this meeting. The meeting is open to all church attendees and church members, but we need to remember that Church Council roles can only be filled by Members.</p>	
3.	<p>Approval of members of the meeting</p> <p>A list of members of the meeting was distributed as part of the calling papers.</p>	
4.	<p>Apologies</p> <p>Apologies were received from: Trudi Massey; Andy Marsh; Hilary Boot-Handford; Andy Wing; Mary Clarke; Anna Dodd; Joan Gosling; Ruth Newman; Neil Moass; Cathy Moass and Janet Singleton.</p>	
5.	<p>Minutes of the previous meeting</p> <p>Minutes were approved and signed by Chris.</p>	
6.	<p>Matters Arising</p> <p>None</p>	
7.	<p>Notification of Any Other Business incl. conflict of interest</p> <p>None</p>	
8.	<p>Correspondence</p> <p>None received</p>	
9.	<p>Appointments</p> <p>Rob and Jackie Palmer are stepping down as Stewards and Chris expressed his thanks for all they have done over the years, especially during the height of Covid. We appreciate all they have done.</p> <p>In her report to the meeting, the Senior Steward requested that the meeting affirm the current stewards team and to appoint a new Steward – Liz Rowe. The Stewards team consists of:</p> <p>Jennifer Youé Pauline Sawyer (who will share the Senior Steward role with Jennifer) Andy Marsh John Wright Iris Wright Rene Chambers Kathy Watts Liz Rowe</p> <p>This was agreed by those present at the meeting and eligible to vote</p> <p>Chris explained that congregational reps to Church Council are usually appointed for six years, but this is not binding and they can continue.</p> <p>Of those appointed in 2017, Jackie Shillabeer wishes to step down; Margaret Smith wishes to continue and Ruth Newman was reappointed in her absence.</p> <p>Rob Palmer volunteered to come on as a congregational rep to the Church Council.</p> <p>These appointments were agreed by those present at the meeting and eligible to vote.</p>	

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	<p>The meeting also gave its agreement for new reps to be sought at the next Church Council meeting, and for that meeting to give its approval.</p> <p>TMC Reps to Circuit Meeting that are standing down, from the date of this meeting, are:</p> <p>Geoff Orton, Lorraine Orton and Jenny Page</p> <p>No new Church Council reps to Circuit Meeting came forward so the meeting gave its agreement for new Circuit Meeting reps to be sought at the next Church Council meeting, and for that meeting to give its approval.</p> <p>It would be great to encourage others, especially younger people to come along to these meetings and to become reps. Also to explore how to open up these meetings and engage people.</p>	
10.	<p>Connexional, District and Circuit matters</p> <p>Chris reported that EDI training needs to be carried out by specific office holders. We do this as we want to be inclusive. It is a one-off with a commitment to review attitudes once a year. It can be done online and the District is arranging some face to face training too.</p>	
11.	<p>New Mission</p> <p>The Extra-Ordinary Circuit Meeting (in May) discussed the future of the Youldon Way Manse. Chris explained that this property is let to tenants at the moment, but it could be sold. The September Circuit Meeting will decide on this.</p> <p>Chris explained that because the building belongs to the Methodist Church and not the Circuit, a percentage levy of the sale proceeds may be taken by the connexion. However, this could be avoided if we can justify the use of the funds throughout the Circuit. This could be done under the New Places for New People scheme.</p> <p>Discussion followed about some new areas of work that could come under this banner, but Chris stressed that we must not come up with a scheme just to try and avoid the levy being taken. If the manse is sold, we will still have a large pot of funds and there are grants available anyway.</p> <p>The District are aware of the Horrabridge building and how this could meet NPNP criteria. Ali is on the District Committee, but until the Horrabridge Church Council is formed not a lot can be done there.</p> <p>There don't appear to be any burning projects in the minds of TMC folk. But Chris outlined his vision for an outdoor church.</p> <p>If anyone has any ideas, please let the Stewards or Chris know.</p> <p>Chris is going to talk to the next Circuit Meeting about forming a new group to investigate how we can grow numerically. Training is available.</p>	
12.	<p>Reports from the life of the Church (as distributed prior to the meeting)</p> <p>Amendments/updates to the reports were made as follows:</p> <p>Family Work Management – it should read “the Treasurer’s financial forecasts have given us the confidence to confirm new 24 month contracts for all the family workers for the period ending 31st August 2025”</p> <p>Property – Peter Rowe updated on the damp issues in the building. Investigations will</p>	

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	<p>need to be carried out and the Church Council decide on what should be done.</p> <p>Safeguarding – David Benzie reported that details of the EDI training are on his Safeguarding report.</p> <p>Finance – Neil Tamblin reported that the Accounts have been signed off by the auditor and the Annual Charity Commission return has been done. The Reserves policy will need to be voted on at the October Church Council meeting and we are looking for a new Treasurer and Finance Committee Secretary.</p> <p>Zimbabwe Support Group – David Norman reminded the meeting of the Sponsored Walk on Saturday 8th July. Details are in the notices.</p> <p>Lifegroups – please join one if you aren't already attending.</p> <p>Romania – Margaret Smith updated on the recent visit. Their worship is vibrant and numbers are growing despite being materially not well off. 70 are being baptised soon.</p> <p>The reports were received by those present and eligible to vote.</p>	
13.	<p>Future dates</p> <p>None mentioned</p>	
14.	<p>Date of next Church Council meeting:</p> <p>Thursday 19th October 2023 at 7:30 p.m.</p>	
15.	<p>Closing prayer:</p> <p>Chris closed the meeting at 8:48 p.m. with prayer</p>	

CHURCH
RECEIPTS AND PAYMENTS
ACCOUNTS

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

Tavistock Methodist

Church

FOR THE YEAR ENDED

31 August 2023

Tavistock

Circuit

Circuit no

24

Registered Charity - Charity Registration number

1130587

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Chris Brown

Church Stewards:

Rene Chambers

Jennifer Youe

John Wright

Andy Marsh

Iris Wright

Pauline Sawyer

Kathy Watts

Treasurer:

Neil Tamblin

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023

Tavistock Methodist

Church

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	132,596		132,596	118,954
a3	Bank and CFB interest and Investment income	1,571		1,571	227
a4	Lettings	16,001		16,001	12,257
a5	Other receipts	26,598		26,598	5,366
a6	TOTAL RECEIPTS	176,766		176,766 (a7)	136,804

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	100,000		100,000	95,125
b3	Donations	7,800		7,800	12,250
b4	Repairs and Maintenance	12,727		12,727	12,591
b5	Utilities (Insurances, water charges, heating & lighting)	13,702		13,702	11,600
b6					
b7	Other payments	29,480		29,480	28,308
b8	TOTAL PAYMENTS	163,708		163,708 (b9)	159,874

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	13,058	13,058	(23,070)
c2	Total funds brought forward from last year		53,383	53,383 (c6)	76,453
c3	Sub total	(c1+c2)	66,440	66,440	53,383
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	66,440	66,440 (c8)	53,383 (c6)

SECTION D					
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
d	(these amounts are not to be included in total receipts/payments figures above)		£		£
d1	Balance brought forward from last year				
d2	Offerings/Gifts - received for external organisations		3,021		2,175
d3	Offerings/Gifts - passed to external organisations		3,021		2,175
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)			

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS		Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Family Work Project	33,756	42,148	(8,392)		49,244	40,852
e2	Parent & Toddlers	1,407	1,169	238		940	1,178
e3	Network Group	400	400			4	4
e4							
e5							
e6							
e7							
e8	Sub total of Internal Organisations funds	35,563	43,717	(8,154)		50,188 (e11)	42,034 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	176,766 (a7)	163,708 (b9)	13,058	(c7)	53,383 (c6)	66,441 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	212,329	207,425	4,904		103,571 (x)	108,475 (y)
Continue on a separate sheet if necessary and bring the totals forward		TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2022**

		OPENING BALANCES		CLOSING BALANCES	
f1	Cash in hand				
f2	Bank Current Account		11,835		25,321
f3	Bank Deposit Account				
f4	Central Finance Board		41,548		41,119
f5	Trustees for Methodist Church Purposes				
f6	Other funds				
f7	SUB TOTAL - Church accounts		53,383 (c6)		66,440 (c8)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)		50,188 (e11)		42,035 (e12)
f9	TOTAL CASH FUNDS HELD BY CHURCH		103,571 (x)		108,475 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

		At 31 August 2022	At 31 August 2023
g1	Investments (include Endowments)		
g2	Land & Buildings (see notes re Insurance value - valuation as per insurance document)	5,908,968	5,908,968
g3	Other Assets - Contents (valuation as per insurance document)	201,156	201,156
g4	Loan(s) - show amount outstanding at year end		
g5	Other Liabilities		

f4 Include only Funds held at the Central Finance Board

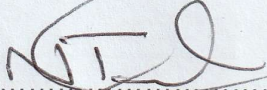
f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church . Tavistock Methodist Church

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer  Date. 12 OCT 2023

Name and address of treasurer NEIL TAMBLIN
23 OROURD CLOSE Post Code. PL19 8HA

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2023 will be presented to the meeting of the Church trustees held on 19 OCT 2023

Signature of the Chair of the meeting 

Name of the Chair of the meeting C P BROWN Date 19/10/23

Name of Church: Tavistock Methodist Church

I report to the Trustees on my examination of the financial statements of Tavistock Methodist Church (the Charity) for the year ended 31 August 2023

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Charity’s financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.


Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:
- 2. the financial statements do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached

3. I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Name	Joanne Taylor FCCA DChA
Signature	
Relevant Professional qualification or body	Association of Chartered Certified Accountants
Name of firm	Azets Audit Services
Address	Ty Derw, Lime Tree Court, Cardiff Gate Business Park, Pontprennau, Cardiff, CF23 8AB
Date	05/03/2024

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Name	Joanne Taylor FCCA DChA
Signature	
Relevant Professional qualification or body	Association of Chartered Certified Accountants
Name of firm	Azets Audit Services
Address	Ty Derw, Lime Tree Court, Cardiff Gate Business Park, Pontprennau, Cardiff, CF23 8AB
Date	05/03/2024