

Tavistock Methodist Church

Minutes of the Annual Church Meeting held on Thursday 30th June 2022

Ref	Minutes	Actions
	The meeting opened at 7.30 p.m.	
1.&2.	Welcome & Opening Devotions Steve welcomed everyone to the meeting and passed on Doreen Draper's greetings. Greetings are important. Paul's letters start with a greeting, both in Greek (grace) and Hebrew (peace/shalom). We all belong to the one family and greetings are the glue. Steve then prayed for the meeting.	
3.	Approval of members of the meeting Steve mentioned that documents had been sent round to Church Council meeting members before the meeting. If anyone would like a copy, please contact Mel who will arrange this. The list of members was circulated and changed as necessary. No objections. Steve reiterated that everyone is welcome to these meetings and please feel free to speak to anything, although non-Church members do not have a vote at the Annual meeting.	
4.	Apologies Apologies were received from: Tamsin Hopkins; Trudi Massey; Tracy Harding; Pam Wylie; Eunice Weemys; Jackie Palmer; Hilary Boot-Handford; Dee Benzie; David Norman; Pat Hemstock; David Benzie; Nathan Blundy; John Harris; Ruth Newman; Jenny Page; Kit Harbottle; Valerie Norman; Mary Harris; Kathy Watts	
5.	Minutes of the previous meeting Minutes were approved and signed by Steve.	
6.	Matters Arising Steve explained why the planned Memorial Service has not happened. It now seems inappropriate to hold it.	
7.	Notification of Any Other Business incl. conflict of interest Steve explained what conflict of interest means and there was no other business.	
8.	Correspondence The Secretary reported that we have received a letter of thanks from the District for our recent hosting of Synod. We also received a card from Graham Thompson (Chair of District) for the gifts presented to him at Synod. Steve mentioned that Rev Gill Newton (originally from Boyton, near Launceston) has been elected as next year's President of Conference.	The Secretary is to send a letter of condolence to Robin Holliday (BAUC) following his recent bereavement. She will also write to those from TMC who are stepping down from their roles.
9.	Appointments Most appointments are reported below, but these are the ones that didn't come up elsewhere: Banner Group – no new co-ordinator yet Catering Co-Ordinator – no-one yet Two church reps to Church Council have done their six years (Jenny Page and John Harris). Jeff Sawyer and Joan Newland offered to come onto the meeting. The meeting agreed Iris Wright as Property Committee Secretary – meeting agreed	
10.	Connexional, District and Circuit matters Steve reported that Rev Daniel Haylett will be the new Chair of the Plymouth & Exeter District. He will be here on 1 st September to lead Rev Chris Brown's Welcome Service. Dan will also be planned at Bere Alston United Church on Sunday 4 th December. As Conference has only just finished, nothing has been passed on from them.	
11.	New Mission The meeting was updated on various new mission activities that are happening in	

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	<p>Tavistock and Horrabridge – many of which are run or supported by Ali and TMC members. These are:</p> <p>Stronger Together – ladies' drop-in group at TMC</p> <p>Food Hub in Tavistock</p> <p>Settling of 29 Ukrainian families in Tavistock.</p> <p>Ukraine language classes held at TMC</p> <p>Use of caravan for holidays for Ukrainian families – 5 weeks already booked.</p> <p>Tweens & Teens on a Tuesday in Horrabridge</p> <p>Horrabridge Repair Café</p> <p>Enough people willing to form a new church community in Horrabridge.</p> <p>The Horrabridge work is a mission supported by the whole Circuit which has a lot of support from this Church.</p>	
12.	<p>Reports from the life of the church (as distributed prior to the meeting)</p> <p>Catalyst – a third Catalyst worker is hoped to be joining next year. Two new SWYM workers were prayed for during last week's service. Thanks to Geoff Orton</p> <p>Circuit – nothing to add</p> <p>Communications and Digital – good new mission work here. Numbers on social media/YouTube impressive. Need more help with tech teams, especially sound</p> <p>Eco-Church – nothing to add to report. It was agreed that Harvest Festival should be held to coincide with Big Green Week. Steve congratulated the meeting on the Silver Eco Award and the wild flower meadow at TMC.</p> <p>Contact Groups – Neil Wylie mentioned he's more committed to the work in Horrabridge so is standing down from leading the Contact Groups. The meeting agreed to David and Valerie Norman taking on this role. Steve thanked Neil for all his work over the years. Neil stressed he would still be involved at TMC.</p> <p>Family Work management – nothing to add</p> <p>Family work – nothing to add</p> <p>FAST – Margaret Smith reported that the head of mission is now out of hospital, but needs lots of rehab. Please pray for healing. All the accommodation that would normally be kept free for teams from UK to stay are being used to house Ukrainian refugees which is why we are unable to go out at the moment. Steve explained what FAST's mission is.</p> <p>Finance – Neil Tamblin (Treasurer) reported that the projected loss is based on decreased giving and increased expenditure – mostly items that we have to pay, such as Assessment, wages, heating etc. This projected loss is why the recent letter and updated Money Matters leaflet have been sent out.</p> <p>Discussion followed as to the way forward. This included:</p> <ul style="list-style-type: none"> • Do people understand the need to give? • Do people know how to give? Not obvious as the collection is not taken during the service – put something in the weekly update explaining the various ways people can give • Making the Treasurer aware of any expenditure in advance so he can budget • Fundraising event? • Giving Sunday? • A QR code sticker on the back of each chair which will link directly to the giving page on the TMC website <p>We need to talk more about money and the way God's work can be advance through giving. The Stewards are aware of the financial situation.</p> <p>Network – nothing to add</p> <p>Pastoral – nothing to add to report. Thanks were expressed to Steve for all his pastoral work whilst he's been with us.</p> <p>Property – Peter Rowe is now Chair of the Property Committee. He mentioned that the pillar where the lime render has come off is a continuing worry. We are still hoping to get</p>	

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	<p>the LH and stair carpet fitted in the first two weeks of August, but the type of carpet most suitable is still being resolved. Deborah Bevan reported that the patio is a work in progress. The entrance to the LH is being looked at, following a wheelchair user being unable to get in without help. Peter asked that any property matters should be flagged up. If we don't know about it, we can put it right. Please contact Peter Rowe and Iris Wright.</p> <p>Safeguarding – in the absence of David Benzie, Steve reminded the meeting that the new Safeguarding policy needs to be agreed at the September meeting. This will need to be reported to District who will report to the wider connexion.</p> <p>Stewards – thanks were expressed (in her absence) to Pam Wylie for her stint as Senior Steward for a second time. Thanks also expressed (again in her absence) to Eunice Weemys for doing an extra year as steward.</p> <p>The meeting approved the following stewarding appointments, as proposed by Rob Palmer:</p> <p>Jennifer Youé as Senior Steward Kathy Watts as a new steward</p> <p>The meeting also approved Andy Marsh as full steward (he has been acting for the last year).</p> <p>Steve thanked all the stewards for their hard work and attitude of prayer – they are God-centered.</p> <p>Worship – Steve mentioned how good it was to have Andrew Jones heading this committee. Andrew said that it would be good to have more members of the worship teams. There is a library of pre-recorded songs if needed.</p> <p>Youth work – Trudi was unable to attend, but Steve stressed how much the work is appreciated.</p> <p>Zimbabwe – there are 11 riders for the Tour de Circuit so far. More sponsors would be appreciated.</p> <p>Steve thanked everyone for the work that goes in to keeping TMC going. The work that the volunteers do for God is amazing. Tithing is too restrictive – we are called to give 100%.</p> <p>Joan Gosling said how precious the Saturday morning prayers have been. Please join. The Spirit is at work.</p> <p>Rob Palmer expressed the meeting's thanks to Steve. It has been a privilege and pleasure to work with him. He goes with our prayers and thanks.</p>	
13.	<p>Future dates: 24th July at 6:30 p.m. Steve's Farewell Service and Jack Hodge's Recognition Service</p>	
14.	<p>Date of next Church Council meeting: Thursday 22nd September at 7:30 p.m.</p>	
15.	<p>Closing prayer: The meeting closed at 8:55 p.m. with all sharing the Grace.</p>	

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Tavistock Methodist	Church
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FOR THE YEAR ENDED

31 August 2022

Tavistock	Circuit	Circuit no	24
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Registered Charity - Charity Registration number

1130587

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Chris Brown

Church Stewards:

Rene Chambers	Jennifer Youe
John Wright	Andy Marsh
Iris Wright	Rob Palmer
Kathy Watts	Jackie Palmer

Treasurer:

Neil Tamblin

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	118,954		118,954	135,452
a3	Bank and CFB interest and Investment income	227		227	84
a4	Lettings	12,257		12,257	12,350
a5	Other receipts	5,366		5,366	14,370
a6	TOTAL RECEIPTS	136,804		136,804 (a7)	162,256
SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	95,125		95,125	93,500
b3	Donations	12,250		12,250	8,920
b4	Repairs and Maintenance	12,591		12,591	18,814
b5	Utilities (Insurances, water charges, heating & lighting)	11,600		11,601	8,642
b6					
b7	Other payments	28,308		28,308	25,403
b8	TOTAL PAYMENTS	159,874		159,874 (b9)	155,279
SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(23,070)	(23,070)	6,977
c2	Total funds brought forward from last year	76,453		76,453 (c6)	69,476
c3	Sub total	(c1+c2)	53,383	53,383	76,453
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	53,383	53,383 (c8)	76,453 (c6)
SECTION D					
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
d	(these amounts are not to be included in total receipts/payments figures above)			£	£
d1	Balance brought forward from last year				
d2	Offerings/Gifts - received for external organisations			2,175	1,775
d3	Offerings/Gifts - passed to external organisations			2,175	1,775
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)			

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Family Work Project	38,455	36,646	1,809		47,435	49,244
e2	Parent & Toddlers	1,159	1,040	119		821	940
e3	Network Group	446	500	(54)		58	4
e4							
e5							
e6							
e7							
e8	Sub total of Internal Organisations funds	40,060	38,186	1,874		48,314 (e11)	50,188 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	136,804 (a7)	159,874 (b9)	(23,070)	(c7)	76,453 (c6)	53,383 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	176,864	198,060	(21,196)		124,767 (x)	103,571 (y)
	Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2022**

		OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand		
f2	Bank Current Account	34,507	11,835
f3	Bank Deposit Account		
f4	Central Finance Board	41,946	41,548
f5	Trustees for Methodist Church Purposes		
f6	Other funds		
f7	SUB TOTAL - Church accounts	76,453 (c6)	53,383 (c8)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	48,314 (e11)	50,188 (e12)
f9	TOTAL CASH FUNDS HELD BY CHURCH	124,767 (x)	103,571 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

		At 1 September 2021	At 31 August 2022
g1	Investments (include Endowments)		
g2	Land & Buildings (see notes re Insurance value - valuation as per insurance document)	4,822,211	5,908,968
g3	Other Assets - Contents (valuation as per insurance document)	164,160	201,156
g4	Loan(s) - show amount outstanding at year end		
g5	Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church . Tavistock Methodist Church

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer  Date..... 19th Sept 2022

Name and address of treasurer Neil Tamblin
23 Orchard Close, Tavistock

PL19 8HA

Post Code.....

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were presented to the meeting of the Church trustees held on 22nd September 2022

Signature of the Chair of the meeting 

Name of the Chair of the meeting C.P. BROWN Date 22/9/22

Independent Examiner's Report to the Trustees of the

.....Church

Charity Number

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the
Church for the year ended 31 August 2022 set out on pages ... to As the Church's trustees, you
are responsible for the preparation of the accounts in accordance with the requirements of the
Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the
Act and, in carrying out my examination, I have followed all the applicable Directions given by the
Charity Commission under section 145(5)(b) of the Act.

Name of Church: Tavistock Methodist Church

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed

- (1) which gives me reasonable cause to believe that in any material respect the
- to keep accounting records in accordance with section 130 of the Charities Act;
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** Please delete the words in the brackets if they do not apply appropriate*

- (3) I ~~have~~/have not* obtained independent verification of all investments with the Trustees

** Please circle as appropriate*

Name	Mr B F Sharland
Signature	
Relevant Professional qualification or body	ICAEW
Name of firm	Azets
Address	20 Western Road, Launceston, Cornwall PL15 7BA
Date	08/03/2023

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** Please circle as appropriate*

Name	Mr B F Sharland
Signature	
Relevant Professional qualification or body	ICAEW
Name of firm	Azets
Address	20 Western Road, Launceston, Cornwall PL15 7BA
Date	08/03/2023

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** Please circle as appropriate*

Name	Mr B F Sharland
Signature	
Relevant Professional qualification or body	ICAEW
Name of firm	Azets
Address	20 Western Road, Launceston, Cornwall PL15 7BA
Date	08/03/2023

Name of Church: Tavistock Methodist Church

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