

REGISTERED CHARITY NUMBER: 1130548

NORTHFIELD BAPTIST CHURCH

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE
YEAR ENDED 31 MARCH 2021

Northfield Baptist Church

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for the Year Ended 31 March 2021**

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Northfield Baptist Church

Report of the Trustees for the Year Ended 31 March 2021

The Trustees (also known as the Church Deacons) present their annual report and financial statements for the year ended 31 March 2021 which have been prepared in accordance with the Charity Commission's Statement of Recommended Practice.

REFERENCE AND ADMINISTRATIVE DETAILS

Northfield Baptist Church is a Registered Charity, number 1130548. The correspondence address is 789 Bristol Road South, Northfield, Birmingham, West Midlands, B31 2NQ.

Trustees who have served during the period from 1 April 2020 until the date this report was approved were:

Minister	Rev David Mann (appointed 14 September 2020) (resigned 30 June 2021)
Church Secretary	Mrs S Moss
Church Treasurer	Mr J Burton
Assistant Treasurer	Mrs GD Harper
Deacons	Mrs J Arkley Mrs A Button Mr B Fincher Mr T Khuduge Mrs E Boraston

STRUCTURE, GOVERNANCE AND MANAGEMENT

Northfield Baptist Church is a registered Charity, registered number 1130548. The Charity was registered on 24 May 2009 with the Charities Commission. The church is a member of the Baptist Union of Great Britain.

OBJECTIVES AND ACTIVITIES

The Charity's mission statement is:

"We believe that our Christian mission is the knitting together of evangelism and social action through witness and service. This mission flows out of the life of our fellowship, enriched by our worship, into the community."

Northfield Baptist Church

Report of the Trustees for the Year Ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE

Treasurers Report 2020-2021

I would like to thank all the members and friends of Northfield Baptist Church who give generously both in money and time to the work of furthering the Kingdom of God in Northfield. Our income continues to be primarily made up of giving from the congregation and income from lettings. Income from giving has increase due to a number of thank offerings which is very encouraging. Lettings however are significantly down due to lockdown and COVID-19. To supplement its income the church has been able to take advantage of the Furlough scheme while lockdowns were in place.

With the appointment and then subsequent resignation of our minister and with the impact of COVID the finances are a little different than a normal year. Overall, our expenditure has tracked to budget. Our buildings costs which include utilities, church fabric and maintenance has decreased as you would expect as we have had less wear and tear.

We reduced our giving this year to external sources to ensure our core income was protected as shared at the start of the pandemic. In September the deacons agreed to restart our Home Mission giving but the BMS giving continues to be suspended.

The Open Door restaurant has been closed to the public for the year, although we were able to open the café for a short period in the summer months the hospitality operation has been able to break even due to the addition of the furlough payments.

Finally, I want to say thank you, firstly to Gillian Harper, whose effort and diligence keeps the accounts running and in good order. To Anne Whitworth for her hard work on examining the many Church organisations accounts which leads to good governance and to all the other treasurers in NBC that keep those accounts running and in good order.

FINANCIAL REVIEW & RESERVES POLICY

During the year, total income amounted to £157,107 (2020: £147,695) of which unrestricted offerings were the main component, followed by restaurant takings. Expenditure amounted to £136,084 (2020: £135,391) and the main components of this are staff costs, including the Minister, and restaurant supplies. The result is a surplus of £21,023, of which £20,915 is considered unrestricted (2020: £12,304, £12,220 considered unrestricted).

The Charity's policy is to hold reserves of six months running costs in its unrestricted fund. The position at 31 March 2021 £73,141 was held in this way (excluding fixed assets and associated loans/mortgages) (£60,007 at 31 March 2020) which represents 6 months of such running costs (2020: 5.5 months).

RISK ASSESSMENT

In its decision taking the charity seeks to identify and mitigate or manage the risks to which it might be exposed.

Northfield Baptist Church

**Report of the Trustees
for the Year Ended 31 March 2021**

TRUSTEE RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and outgoing expenditure of the Charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by Trustees on

and signed on its behalf by:

23/9/2021

Mrs S Moss (Chair)

A handwritten signature in black ink, appearing to read 'Susan Moss', with a horizontal line underneath.

Northfield Baptist Church

**Independent Examiner's Report to the Trustees
for the Year Ended 31 March 2021**

Independent Examiner's Report to the Trustees of Northfield Baptist for the Year Ended 31 March 2021

I report to the charity trustees of Northfield Baptist Church on my examination of the accounts for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Richard Dunkley FCCA CTA
RD Accounting Ltd
12C Two Locks
Hurst Business Park
Brierley Hill
DY5 1UU**

Date :

Northfield Baptist Church

**Statement of Financial Activities
for the Year Ended 31 March 2021**

	Note	Unrestricted funds £	Endowment funds	Restricted funds £	2021 Total £	2020 Total £
Income and endowments from:						
Voluntary income	2	95,327	-	418	95,745	62,129
Activities for generating funds	3	61,338	-	-	61,338	85,480
Investments	4	24	-	-	24	86
Total incoming resources		156,689	-	418	157,107	147,695
Expenditure on:						
Charitable activities	5	135,774	-	310	136,084	135,391
Total expenditure		135,774	-	310	136,084	135,391
Net income / (expenditure)		20,915	-	108	21,023	12,304
Transfers between funds	16	-	-	-	-	-
Net movement in funds	13	20,915	-	108	21,023	12,304
Reconciliation of funds:						
Total funds brought forward	13	147,354	300,000	405,102	852,456	840,152
Total funds carried forward	13	168,269	300,000	405,210	873,479	852,456

All income and expenditure derive from continuing activities.

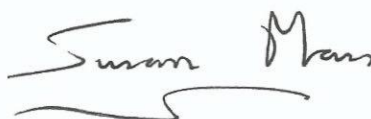
Northfield Baptist Church

Balance Sheet for the Year Ended 31 March 2021

		Unrestricted funds £	Endowment funds	Restricted funds £	2021 Total £	2020 Total £
Fixed assets						
Tangible assets	Note 9	152,448	300,000	404,027	856,475	856,866
		152,448	300,000	404,027	856,475	856,866
Current assets						
Debtors	10	20,105	-	-	20,105	11,941
Cash at bank and in hand		55,299	-	1,183	56,482	49,106
		75,404	-	1,183	76,587	61,047
Liabilities						
Amounts falling due within one year	11	9,565	-	-	9,565	8,137
Net current assets / (liabilities)		65,839	-	1,183	67,022	52,910
Total assets less current liabilities		218,287	300,000	405,210	923,497	909,776
Liabilities after one year						
Amounts falling due after one year	12	50,018	-	-	50,018	57,320
Net Assets		168,269	300,000	405,210	873,479	852,456
Funds						
Unrestricted funds	13	168,269	-	-	168,269	147,354
Endowment funds	13	-	300,000	-	300,000	300,000
Restricted funds	13	-	-	405,210	405,210	405,102
Total funds	13	168,269	300,000	405,210	873,479	852,456

The financial statements were approved by the Trustees on **23/9/21** and were signed on its behalf by:

Mrs S Moss – Chair



Northfield Baptist Church

Notes to the Financial Statements for the Year Ended 31 March 2021

1. ACCOUNTING POLICIES

General information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2015 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared on a going concern basis under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the Charity is responsible in law. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Incoming Resources

Offerings and donations are recognised when received by or on behalf of the Church. Grants and legacies are recognised when the church is legally entitled to the amount due. All other income is recognised when the church becomes legally entitled to the income and when the amount can be quantified with reasonable certainty. All incoming resources are accounted for gross.

Income tax recoverable on gift aid donations is accounted for when the donation is received, not when the tax refund is received.

Resources expended

Grants and donations are accounted for when they are paid over, or when awarded, if that award creates a binding or constructive obligation. All other expenditure is generally recognized when it is incurred and is accounted for gross.

Tangible Fixed Assets

Equipment used within the church premises is included at cost and depreciated on the following basis in order to write the asset off over its estimated useful life:

Equipment – straight line over 4 years

Items of equipment costing under £1,000 are written off when the asset is acquired

The Church premises are incorporated into the financial statements at historical cost, the property is not depreciated as the Trustees consider that the residual value of the property is such that any charge would be immaterial.

Liabilities

Liabilities are recognised as soon as the legal or constructive obligation arises.

Taxation

The charity is exempt from tax.

Northfield Baptist Church

Notes to the Financial Statements for the Year Ended 31 March 2021

1. ACCOUNTING POLICIES (continued...)

Financial instruments

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities.

Where the contractual obligations of financial instruments are equivalent to a similar debt instrument, those financial instruments are classed as financial liabilities.

Financial liabilities are presented as such in the balance sheet. Finance costs and gains or losses relating to financial liabilities are included in the profit and loss account. Finance costs are calculated so as to produce a constant rate of return on the outstanding liability.

Where the contractual terms of share capital do not have any terms meeting the definition of a financial liability then this is classed as an equity instrument. Dividends and distributions relating to equity instruments are debited direct to equity.

Fund Accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the Church as directed by the Deacons. Restricted funds are funds which the donor has specified are to be used solely for a particular area of the Church's work or for specific purchases of assets to be used by the Church.

Pension Costs

The Church participates in The Baptist Pension Scheme, a multi-employer scheme which is unable to identify the assets and liabilities directly attributable to the Church. In accordance with FRS102, amounts paid to the Scheme are accounted for as if they were those of a defined contribution scheme.

The Church also participates in a defined contribution scheme and amounts due in respect of this scheme is charged to the Statement of Financial Activity.

Donated services

The Church's activities are dependent on volunteers in all areas. There is no recognition in these accounts of the time donated by volunteers.

Northfield Baptist Church

Notes to the Financial Statements for the Year Ended 31 March 2021

2. VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Offerings	62,772	-	62,772	45,941
Donations	3,470	418	3,888	6,485
Grants	14,882	-	14,882	-
Gift Aid	14,203	-	14,203	9,703
	-----	-----	-----	-----
	95,327	418	95,745	62,129
	=====	=====	=====	=====

3. INCOME FROM GENERATING FUNDS

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Letting income	10,669	-	10,669	21,894
Manse	2,423	-	2,423	7,705
Restaurant takings	41,237	-	41,237	41,702
Coffee Lounge takings	1,371	-	1,371	8,046
Other	5,638	-	5,638	6,133
	-----	-----	-----	-----
	61,338	-	61,338	85,480
	=====	=====	=====	=====

4. INCOME FROM INVESTMENTS

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Bank interest	24	-	24	86
	-----	-----	-----	-----
	24	-	24	86
	=====	=====	=====	=====

Northfield Baptist Church

Notes to the Financial Statements for the Year Ended 31 March 2021

5. EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Communion Fund	-	310	310	1,199
Outreach activities, events & resources	2,345	-	2,345	1,409
Children's & Young people	18,798	-	18,798	21,120
Hospitality expenses	46,280	-	46,280	52,442
Charity collections paid out	420	-	420	1,151
Baptist Mission Society / Home Mission	1,790	-	1,790	8,375
Subscriptions / Donations	510	-	510	477
Ministers costs	21,099	-	21,099	3,714
Ministry support worker	4,360	-	4,360	4,138
Visiting speakers and ministry expenses	1,672	-	1,672	1,573
Minister relocation costs	2,667	-	2,667	-
Worship music, resources, expenses	1,473	-	1,473	1,059
Fellowship – groups/study/prayer	-	-	-	194
Manse expenses – utilities, R&R	6,751	-	6,751	1,552
Manse mortgage interest	1,788	-	1,788	1,984
Buildings – caretaking and cleaning	6,544	-	6,544	6,597
Buildings – utilities	10,353	-	10,353	12,975
Fabric, maint & equip	2,514	-	2,514	8,410
Office and administration exps	1,549	-	1,549	1,254
Insurance	2,988	-	2,988	2,420
Depreciation	391	-	391	391
Other	515	-	515	2,029
Bank charges	127	-	127	88
Accounts & Independent Exam	840	-	840	840
	-----	-----	-----	-----
	135,774	310	136,084	135,391
	=====	=====	=====	=====

6. TRUSTEES' REMUNERATION AND BENEFITS

No remuneration was paid to a Trustee during the year ended 31 March 2021 (2020: Nil)

7. TRUSTEES' EXPENSES

Four Trustees were reimbursed expenses amounting to £1,027 for the year ended 31 March 2021. (2020: Four Trustees amounting to £3,233)

Northfield Baptist Church

**Notes to the Financial Statements
for the Year Ended 31 March 2021**

8. STAFF COSTS

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Wages and Salaries	74,253	-	74,253	56,274
Employers Pension Costs	2,278	-	2,278	522
Social Security costs	-	-	-	-
	-----	-----	-----	-----
	76,531	-	76,531	56,796
	=====	=====	=====	=====

No staff member received remuneration in excess of £60,000 per annum.

The average number of staff during the year was 8 (2020: 9)

9. FIXED ASSETS

	Buildings £	Equipment £	Total £
Cost			
Balance at 1 April 2020	855,692	33,622	889,314
Additions	-	-	-
Disposals	-	-	-
	-----	-----	-----
Balance at 31 March 2021	855,692	33,622	889,314
	=====	=====	=====
Depreciation			
Balance at 1 April 2020	-	32,448	32,448
Charge	-	391	391
On disposals	-	-	-
	-----	-----	-----
Balance at 31 March 2021	-	32,839	32,839
	=====	=====	=====
Net Book Value			
At 31 March 2020	855,692	1,174	856,866
	=====	=====	=====
At 31 March 2021	855,692	783	856,475
	=====	=====	=====

Northfield Baptist Church

**Notes to the Financial Statements
for the Year Ended 31 March 2021**

10.	DEBTORS		
		<u>2021</u>	<u>2020</u>
	Gift Aid	14,203	9,703
	Prepayments	5,902	2,238
		20,105	11,941
		=====	=====
	Restricted	-	-
	Unrestricted	20,105	11,941
		20,105	11,941
		=====	=====
11.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		<u>2021</u>	<u>2020</u>
	Accruals	1,728	1,040
	Pension Payments	535	-
	Bank of Scotland – Manse Mortgage	4,702	4,497
	HEBA – Loan	2,600	2,600
		9,565	8,137
		=====	=====
	Restricted	-	-
	Unrestricted	9,565	8,137
		9,565	8,137
		=====	=====
12.	CREDITORS: AMOUNTS FALLING DUE AFTER ONE YEAR		
		<u>2021</u>	<u>2020</u>
	Bank of Scotland – Manse Mortgage	32,901	37,603
	HEBA – Loan	17,117	19,717
		50,018	57,320
		=====	=====
	Restricted	-	-
	Unrestricted	50,018	57,320
		50,018	57,320
		=====	=====

Northfield Baptist Church

Notes to the Financial Statements for the Year Ended 31 March 2021

13. MOVEMENT IN FUNDS

	Balance at 01.04.2020 £	Incoming resources £	Resources expended £	Transfers between funds £	Balance at 31.03.2021 £
Unrestricted Funds					
General Fund	147,354	156,689	135,774	-	168,269
Endowment Funds					
Hazelmere Trust Buildings	300,000	-	-	-	300,000
Restricted Funds					
Buildings	404,027	-	-	-	404,027
David Dyson Fund	353	100	-	-	453
Communion Fund	722	318	310	-	730
	405,102	418	310	-	405,210
TOTAL FUNDS	852,456	157,107	136,084	-	873,479

14. FUND DETAILS

Restricted funds are held for the following purposes:

Buildings Fund

The restricted Buildings Fund represents monies received specifically for the cost of significant building improvements made in the early 2000's.

Endowment Fund

The Endowment Fund represents The Hazelmere Trust Building Endowment Fund, a permanent endowment fund which can only be used for the purposes of building alterations for the part of the building concerned with provision of facilities for the elderly.

David Dyson Fund

The David Dyson Fund represents donations made for the support of boys in the Boys Brigade who are unable to afford to attend the annual camping trip.

Communion Fund

The Communion Fund is a separate fund connected to Northfield Baptist Church and is used to provide donations to charity from the communion offerings.

Northfield Baptist Church

**Notes to the Financial Statements
for the Year Ended 31 March 2021**

15. ANALYSIS OF NET ASSETS BY FUND

	Fixed Assets £	Current Assets £	Creditors £	Net Assets £
Unrestricted Funds	152,448	75,404	(59,583)	168,269
Endowment Fund	300,000	-	-	300,000
Restricted Fund	404,027	1,183	-	405,210
	-----	-----	-----	-----
	856,475	76,587	(59,583)	873,479
	=====	=====	=====	=====

16. TRANSFERS BETWEEN FUNDS

There were no transfers between funds in the year.

17. RELATED PARTY TRANSACTIONS

During the year £4,360 (2020: £4,138) was paid to Mrs T Burton (wife of Treasurer, Mr J Burton) for her role of Ministry Support Worker.

18. GOING CONCERN

The Trustees consider the Church to be a going concern for the next 12 months from the date of this report on the basis that the projected voluntary income and reserves will be able to sustain the running costs.

Given the global COVID-19 pandemic that continues to take hold, the Church will continue to assess and adapt to the budgetary consequences of the pandemic, including those related to building closure and grant availability, to seek to ensure its ongoing financial viability.

Northfield Baptist Church

Notes to the Financial Statements for the Year Ended 31 March 2021

19. ACCOUNTS OF CHURCH ORGANISATIONS

The following accounts are subsidiary accounts of the Church and are run as separate accounts with their own bank accounts and treasurers however they are included here for information purposes only.

	Balance at 01.04.2020	Incoming resources	Resources expended	Transfers between funds	Balance at 31.03.2021
	£	£	£	£	£
Ash Grove	2,031	-	500	-	1,531
Girls Brigade	1,339	121	1,148	-	312
Boys Brigade	1,989	689	1,490	-	1,188
Band	872	33	82	-	823
Parent & Toddler	1,121	48	45	-	1,124
Stage Fright	2,176	175	1,684	-	667
TOTAL	9,528	1,066	4,949	-	5,645