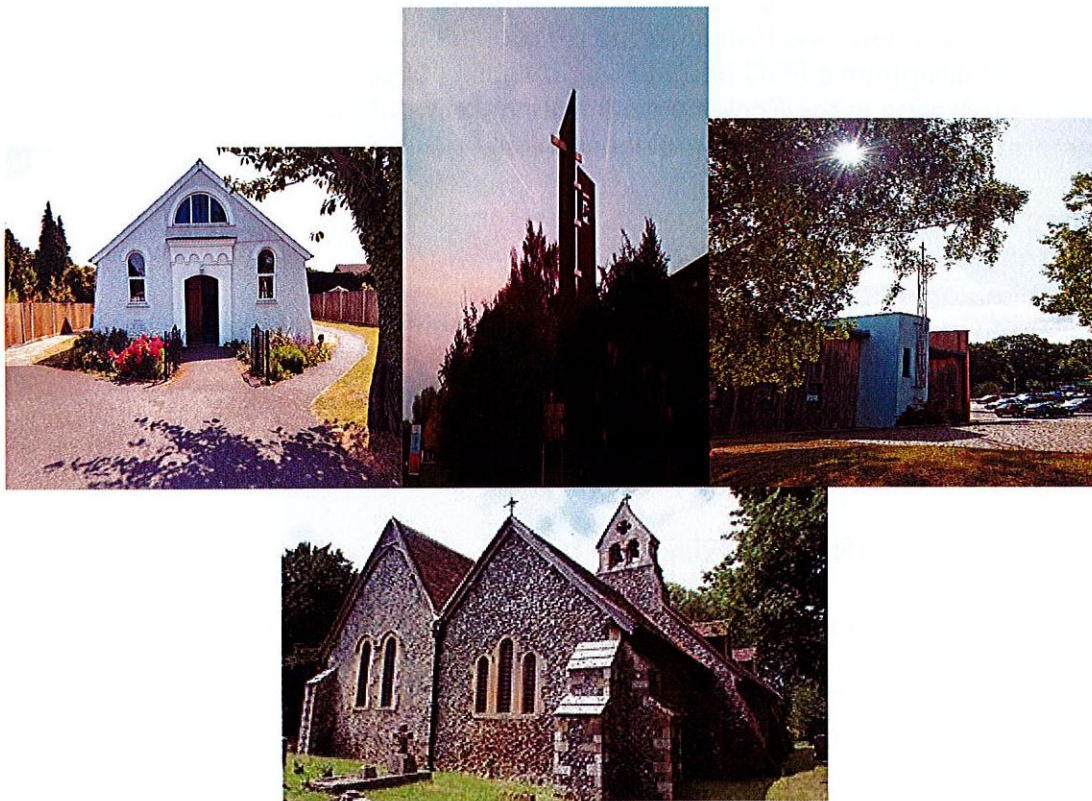




The Parish of
South Gillingham
Team Ministry

**Team Ministry in the Parish of South Gillingham
Consolidated Annual Report
and Financial Statements of the PCC for year ending
31st December 2022**



"Building community, nurturing faith and growing disciples of Jesus Christ"



Parish of South Gillingham

The Annual Report 2022

Background:

The Pastoral Measure that established this Team Ministry in 1990 is legally termed the Benefice of South Gillingham. The style adopted by the Parish is The Parish of South Gillingham Team Ministry.

Structure Governance and Management:

The function and purpose of the PCC is outlined in the Church Representation Rules 2020.

The Parish is served by four churches:

St Matthew (Wigmore)

St Peter (Bredhurst)

All Saints' (Hempstead)

St Paul (Parkwood)

The Parish Office is situated at:

St Matthew's Church, Drewery Drive, Wigmore, Gillingham, Kent ME8 0NX.

The Pastoral Measure allows for the cure of souls to be shared by the Rector, who is the incumbent of the benefice, and two Vicars and others authorised by licence or permission of the Bishop to serve as members of the Team. The PCC additionally employs a part-time Parish Administration Officer and Clerical Assistant. South Gillingham's PCC has the responsibility of co-operating with the clergy team in promoting in the Ecclesiastical Parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

Clergy Team:

Reverend Canon Brian Senior (Team Rector)

Reverend Pat Lenton de Dickin (Team Vicar)

Reverend Pam Alexander (Self Supporting Team Vicar until September 2022)

Focal Minister Sue Jelfs

Reverend William Davie (Assistant Curate)

Readers: Colin Brown, Geoff Hufton, Jill Lovell, Valerie Butler, Karen Senior, Sue Jelfs.

Licensed Lay Minister: Jennie Spalding

(until October 2022)

Bishop's Certificate Holders: Ann Bodimeade (until October 2022) and Maureen Cannon

Evangelist: Paul Bellerby (until October 2022)

Membership:

Members of the PCC are either ex officio or are elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules and the Parish Constitution.

During the year 2022 the following served as members of the PCC:

(a) From January 2022 to May 2022:

Ex-officio Members:

Clergy Team:

Reverend Canon Brian Senior

Reverend Pam Alexander

Reverend Pat Lenton de Dickin

Reverend William Davie

Lay Minister's Representative: Colin Brown

Church Wardens:

Paul Bellerby (St Matthew)

Jim Gilbourne (All Saints')

Lesley Wainwright (St Peter)

Vacant (St Paul)

Deanery Synod:

Vacant St Paul

Jim Gilbourne All Saints'

Karen Senior St Matthew

Alan Wainwright St Peter's

PCC Elected Members:

Andrew Mann – St Matthew (Vice Chair)

Stephen Manning – St Paul (Parish Treasurer)

Wendy Keast – St Peter

Sue Jelfs – All Saints

Valerie Jenson – St Paul

(b) From May 2022 to December 2022

Ex-officio Members:

Clergy Team: Reverend Canon Brian Senior

Reverend Pam Alexander [until September]

Reverend Pat Dickin

Reverend William Davie

Lay Ministers' Representative:

Colin Brown (Elected Lay Ministers' Rep. on the PCC)

Church Wardens:

Paul Bellerby (St Matthew)

Jim Gilbourne (All Saints')

Lesley Wainwright (St Peter)

Vacant (St Paul's)

Deanery Synod:

Karen Senior St Matthew's

Alan Wainwright St Peter's

Jim Gilbourne All Saints'

PCC Elected Members:

Andrew Mann (St Matthew) Vice Chair
Stephen Manning (St Paul) – Parish Treasurer
Wendy Keast (St Peter)
Valerie Jenson (St Paul)
Sue Jelfs (All Saints)

Member of Staff:

Parish Administration Officer/PCC Secretary/Electoral Roll Officer – Vivien Fuller.
Clerical Assistant – Janey Sayer.

Committees:

The PCC operates through a number of committees, which meet between full meetings of the PCC.

Standing Committee: Operating in accordance with The Church Representation Rules. It is empowered to act on a day-to-day basis between PCC meetings and has authority to make emergency decisions.

The PCC is there as the governing body that endorses policy and emergency decisions. The PCC is jointly and severally liable for all financial decisions. The PCC delegates consultative and advisory roles to the following committees:

Finance Committee: Made up of the Parish Treasurer, DCC Treasurers and two PCC members. The Team Rector and one other member of the Clergy Team and Church Wardens are ex-officio members. This committee has the task of carrying forward the financial aspects of the Parish and to make financial suggestions and recommendations to the PCC.

The PCC delegates to the four District Church Councils (DCCs) the day-to-day running of the four churches (spiritual, financial and buildings). Each District Church holds an Annual District Church Meeting at which a Church Warden is nominated. The four nominations are put to the Annual Meeting of Parishioners for election. At the same Annual Church Meeting an Assistant Warden is nominated together with nominations for Deanery Synod, joint DCC/PCC representatives, and PCC only representatives. Ballots are held if necessary. With the exception of those elected at the individual ADCMs to serve only on their DCC, the nominations from each church go to the Annual Parochial Church Meeting (APCM) where the Church Wardens, Assistant Wardens, Deanery Synod Representatives and PCC members are formally elected.

The DCCs contribute to the PCC account in agreed proportions and the PCC administers all fees, the Parish share, administrator's salary, housing, staff expenses and administrative expenses.

Electoral Roll: There were 251 Parishioners on the Electoral Roll at the time of the Annual Meeting in 2022, the same as the previous year, made up as follows: St Matthew: 84 St Paul: 70 St Peter: 68, All Saints: 29.

Risk Management (Charities Act 2011)

Although the Parish is below the income limit that requires it to legally produce a policy, the PCC has nevertheless determined policies for such management and these are summarised below:

Financial Risk: All members of the PCC and DCCs have signed the PCC Financial Liability Policy. The PCC will not entertain any 'open' position for debts, which are not covered by promised pledges or other suitable guarantees by members of the church or other organisations or individuals.

Reputational Risk: All statements relating to activities of the church are determined by the Team Rector or in his absence by a Team Vicar, in order to protect the Parish from any unwelcome publicity.

Operational and Statutory and Legal Risks:

All churches have full insurance cover on buildings and employment and public liability cover. The PCC has adopted The Protection and Safeguarding of Children and The Protection and Safeguarding of Adults when they are Vulnerable Policy and Procedures, in liaison with the Diocese of Rochester. Health and Safety policies are in place and policies for people with disabilities are being implemented by stages in all Churches.

Reserves Policy (Charities Act 2011) The PCC has established small Designated Reserves for Maintenance of Clergy Property, Replacement of Equipment, Training and Mission Work. The PCC also holds a reserve of £20,000 to cover unforeseen demands or shortfalls by the four Churches in the Parish.

Apart from the on-going capital projects for individual churches, which are listed elsewhere in this report, the PCC has established a policy to hold unrestricted reserves at a level, which equates to approximately six months unrestricted expenditure. Whilst it has not been possible for individual Churches to attain such reserves at this time, such a policy remains the target.

"Mission Statement"

"Building Community, nurturing faith and growing disciples of Jesus Christ"

Parish Review of the Year

Despite the continued worry and uncertainty of 2022, our parish continued to meet the needs of our community and as we look forward, more recently, to Bishop Jonathan's challenge to Change, Serve and Grow.

Political unrest, wars, strikes, escalating fuel costs and shortages, cold weather, economic hardship and climate change. As Brian quoted in the February edition of Keeping in Touch "When we look into the reason behind these things, it soon becomes clear that the reason things go so wrong is because *people* are in a mess. We might be tempted to despair, but the Christian hope is founded on the wonderful truth that God's love is more powerful than human sin".

As a parish there are many ways we have met human need within our parish. I am always amazed at the Foodbank donations that turn up week after week including the away giving that is at the heart of our faith. The generosity of people is heart-warming, when clearly, we are all finding the price of essentials rising.

Building Community with a "Place of Welcome" at St Matthew's, Hubs at Bredhurst village hall and St Paul's, Parkwood, Food for Thought at All Saints' Hempstead, all supported by church members from across our parish, provided and continue to provide safe, warm, safe and welcoming environments to all.

Nurturing faith with the children's ministry has been such a positive journey for all concerned and hugely supported by Revd Pat and children's lead, Tracey Gurr and the children's team, this exciting endeavour continues to grow.

Having celebrated 70 years of the Queen's faithful service in June, we, like others were saddened by the death of her majesty in September. Many had been surprised at the strength of their own feelings and indeed in many, it awakened their own feelings of grief. Our churches opened their doors and invited people to sign memorial books, light a candle and offer prayer, it was a great privilege to be able to meet this need.



As a parish we are privileged to meet many bereaved families at their saddest time and our clergy and lay ministers offer valued support, guidance and comfort at such times. We don't see the many hours of work, and the time spent visiting and liaising with families to ensure funerals run smoothly.

We are grateful to Jennie Spalding and Maureen Cannon, a qualified team who work together to host a Bereavement Journey Course that has been very well received. This is a small gathering open to anyone who has lost a loved one.

Every year at the beginning of November, we invite families whose funeral services we have taken over the past two years, to a *Memorial Service* celebrating the lives of loved ones and to remember those we hold dear. This is always well attended and a good opportunity to welcome and comfort the bereaved.

We have had a significant number of church members who are dealing with serious and long-term health issues and indeed bereavement and for whom we continue to pray.

The PCC agreed to an information Session as a result of St Peter's Churchyard consultation, of all those with a genuine connection to the churchyard. Should you wish to receive a copy of the response, analysis and learning, a booklet can be obtained from the Parish office.



Live@Five continues to thrive. It is an opportunity to worship together informally, in a relaxed and friendly environment, to discuss Bible readings of the day, in a way that may not necessarily work in the slightly more formal setting of a Sunday morning service.

The Newsletter **“Keeping in Touch”** continues to grow with ever increasing membership and is received and appreciated by many, either by post or email. We are grateful for the occasional donations received for postage and administration.

Movement across the parish. In January, Jennie Spalding was commissioned as an Anna Chaplain. This ministry supports people in later life, in residential homes and in their own homes, as well as through community groups. Chaplains extend support to relatives and carers. In **May**, Karen Senior was installed as an Honorary Canon at Rochester Cathedral. In **September** we said goodbye to Revd Pam after six years' of faithful ministry and welcomed Revd William Davie to his new priestly ministry with a gift of a home communion set.



With Pam retiring and Sue Jelfs moving to Leicester and William on Paternity leave in early 2023, the PCC met to consider the way forward, regarding service patterns, in the parish. The need for this arose out of recognition that our present pattern is not sustainable for the foreseeable future. With this in mind, it was agreed that service times across the parish would move to 10.30am for 2023 for a trial period.

Safeguarding: We welcomed Liz Nicholas as safeguarding lead and Gill Rose as administrative support.

We are grateful for the ministry of Brian, Pat, William and lay ministers and for the huge amount of work that Stephen Manning and his team of treasurers, Gift Aid officer and supporters, whose faithful service contribute to the life of the parish in ever increasing financial challenges.

At a Glance:

- ❖ Our clergy and lay team ministered to the community by way of 36 funerals, 2 memorial/thanksgiving services for the gift of life and 17 interment of ashes.
- ❖ Keeping in Touch ... which originated in the first week of the first Covid-19 lockdown as a means for Brian to stay connected with our scattered congregations will reach its 145th edition in January 2023!

- ❖ Another Bereavement Journey Course, will take place in February 2023. The course is open to all who have lost a loved one and is intended to help those who have been bereaved whether recently or for many years. The Course is free and will be run in small groups.



- ❖ St Peter's Churchyard Consultation information session took place in February.
- ❖ 28 children brought by their families to our churches for baptism, following a preparation course plus one adult.
- ❖ 4 Adults were confirmed in our parish by Bishop Simon-Burton Jones.

As a Parish, we continue with the way we prepare families for a christening/baptism, instead of making a home visit for preparation this takes place at St Matthew's church on a Saturday morning with other couples. The preparation has been very well received and is supported by clergy and lay volunteers. Planned bi-monthly sessions will continue for 2023. Adult baptism has taken place in the baptistry at St Matthew's.



- ❖ There were two Thanksgivings for marriage.
 - ❖ **Training** - Face to face Safeguarding training took place on the 15 October [basic] & 5 November [foundation] across all four churches including online if preferred. Domestic Abuse training available to DCC and PCC members online.
- Upfront!** Training took place for those who lead prayers or read scripture in church and for those who may like to do so in the future.
- ❖ Marriage preparation took place on the 30 April for couples getting married in 2023
 - ❖ Electoral Roll: All Saints: 29, St Matthew's: 84, St Paul's: 70, St Peter's: 68.

Thank you to all who have contributed to this annual report and for all that you do. Thank you for the hours you work, and the times you step in to help ensure your churches run smoothly - often unnoticed and often unasked. Thank you for continuing to serve God well with your gifts.

Viv Fuller, Parish Administrator / PCC Secretary

Mission Report South Gillingham Parish

General

At the risk of repeating what I said last year, Mission should be central to everything we do as church. Every activity, regardless of whether it has a specific 'slot' for a message, should have as its overarching aim, to make Jesus known by both life and when appropriate by word. Otherwise, we are in danger of simply being another social enterprise, or secular organisation. These are good, but if the Church does not bring 'value added' it would seem we are missing the point of why we are here.

We have a large number of activities across the four churches, and whether it is the 139 club for parents and toddlers, Food for Thought for isolated adults or Messy Vintage for the elderly, we can find creative ways to share faith, and always the opportunity is there to pray for people as needs are voiced.

As individual churches all have continued to give a percentage of their income to several local and international Christian charities, and specific ones were decided as usual at DCC level. This year at St Paul's members were invited to suggest a Christian charity, and make a presentation, and from that a smaller number were chosen to be supported. The Lent lunches also were a means of supporting the work of Christian Aid.

A Place of Welcome is a great new initiative at St Matthews, which has welcomed a number of Ukrainian people, some of whom took part in the Carol Service.

In the light of the current financial crisis and in the wake of the pandemic there is awareness of increased local needs, so support continues for the Food Bank, Medway Night Shelter, Street Pastors/Angels, and Caring Hands, and Toy Service gifts sent to the Children's Society or Salvation Army. All have been gratefully received. A good number of shoe boxes were filled and packed for Blythswood again, and support sent to Release International to support persecuted Christians.

This is not an exhaustive list, and individuals also support children overseas through Compassion.

Wekense



ANGLICAN DIOCESE OF KONDOA

This is a Parish initiative as we are partnered with this village in the Diocese of Kondoa in Tanzania, through the Rochester Diocesan Links scheme. It is nearly 4 years since a group of us visited and had the Covid pandemic not happened we would have been again. It was an enormous privilege and really bonded us with them ...and those of us who went learnt so much from them. It is hoped that there will be an opportunity to return, as communication is so much easier face to face, and the people really appreciated the visit. We have heard very little

directly, but we are so grateful to Canon Sue Chalkley, who is chair of the Kondoa Companionship Group, and she keeps us up to speed with prayer requests...which you will have seen in KiT. As well as Covid, they have had a terrible drought situation, with people including children and the elderly completely without food. The next harvest is not expected until April this year. Rochester diocese including ourselves have been trying to help, to enable seed to be procured. Meanwhile amid their struggle against Corona Virus, coupled with extreme poverty and lack of health care and vaccinations, the news which we hear of the churches is incredibly positive, there is growth and continued vibrancy in worship. They are an inspiration. We have continued to pay Pastor Stephen's salary as well as buy him a motor bike to enable him as Area Dean to cover the vast and tricky terrain of his deanery.

Interserve

The Parish has continued to support me for the hours I spend in cross cultural work, which is mainly individual friendships with those of other faiths as well as discipling believers from other faith backgrounds, international student ministry, and work in the diocese and elsewhere in unconscious bias training. During my sabbatical I explored intercultural worship, and on my return led a seminar for 2 of our Archdeacons on the subject, very important, as the diocese is becoming more ethnically diverse.

All Saints' have continued to support a couple working in SE Asia with Interserve, as part of their away giving. They came back to visit us in the summer, and shared in the service, it was great to see them again. They send us regular news, and it is a meaningful way to support a family or individual working overseas, which we recommend.

Sue Jelfs, Focal Minister

Children's Ministry Report

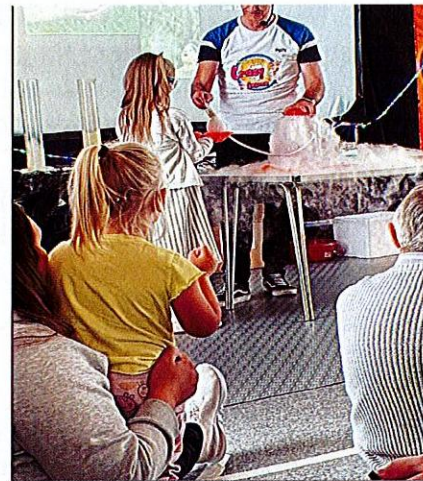
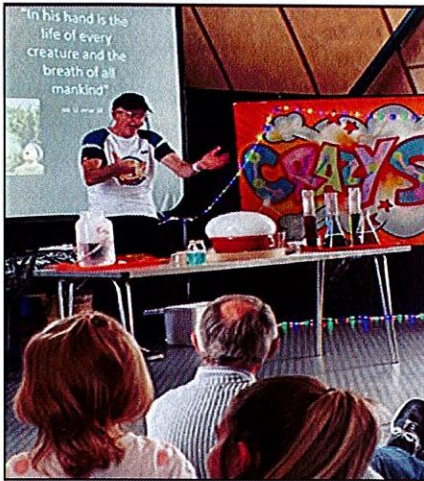
2022 was a good year for children and families outreach with four weekly toddler groups across the Parish. Live Wires puppets became a part of Morning Worship at All Saints once a month and Family Fun continued at St. Paul's on the 1st and 3rd Sundays of the month. St. Matthew's also have a weekly children's group which runs during the morning service.

CYP Grant

We now used the grant awarded by the Diocese of Rochester Children's and Youth Fund, with £243.51 accrued for a banner.

Highlights for 2022

- 'It's Your Move' workshop for Year 6 children run by volunteers for Hempstead Primary and Fairview Primary schools with in-house sessions run by Parkwood and Bredhurst Primary schools. A Christian based Scripture Union course for year 6 children moving on to secondary school. Unfortunately, due to staff shortages at Deanwood Primary, they were unable to attend the workshop. However, the books were dropped off to the school.
- Crazy Science Praise Party in September run by Doug Horley attended by 62 children and adults.



- Scripture Union Holiday Club during October half term attended by 40 children. Children created their own group names and took part in science experiments, games and activities, looking at the fun of discovery, the wonders of the universe and creatures of the world. They learnt about Solomon and Psalms 8, 104 and 139. We were also joined by some older children who, along with a couple of the volunteers, gave us a fantastic drama each day. Each day ended with children having a cooked lunch. Many parents asked if we run a holiday club every school holiday as their children had such a great time!



Parish toddler/pre-school groups

139 Coffee Morning at St. Matthew's

The 139 mornings, continue to thrive and are running at capacity.

Play and Chat at St. Paul's

In September, Wednesday afternoon and Thursday morning groups returned to weekly rather than alternate weeks. Crafts take place each month at both groups.

The Thursday morning is currently well attended, and the Wednesday afternoon tends to be quieter. The winter term culminated in Christmas parties for both sessions which were much enjoyed, and the children loved meeting Father Christmas.

Sunbeams Music Group at All Saints'

A community outreach project for pre-school children and their parents/carers. The group is led by Sarah Cross with refreshment support from Audrey Hill, Natalie Jarvis and Linda Crawford in rotation.

Viv continues to send out information about all these events to the baptism families. Flyers are emailed/handed out to the toddler groups and adverts are put in KiT, on Facebook and emailed.

Children's Services

Live Wires at All Saints' now takes place on the fourth Sunday of the month during the 10.30am Morning Worship service.

Family Fun, primarily held at St. Paul's, takes place on the 1st and 3rd Sundays of the month from 3-4.30pm Beginning with the Bible story and singing, associated crafts follow, with baby and toddler activities and games for the older children such as table tennis, basketball, and air hockey. Numbers have fluctuated and is attended on average by 13 families.

Looking ahead to 2023

Pancake Party at St. Matthews, Tuesday 21st February

A Seminar and workshop on supporting adults, children and young people with Autism at St. Paul's, on Saturday 4th March

The Restoration Station Scripture Union Holiday Club at St. Paul's, 24th-26th October 2023

Thank you to all our amazing volunteers and all who pray for the children, without whom this essential outreach could not be achieved.

Tracey Gurr
Children's Lead

Safeguarding

Safeguarding Is Everybody's Business in the Parish of South Gillingham.

Since I commenced the role of Parish Safeguarding Officer it's been a very busy ten months, it's been a pleasure to meet so many committed Parishioner's in the Parish and at times I have felt overwhelmed by the commitment of so many of these volunteers.

My induction enabled me to understand my role, it became clear, very quickly, that Safeguarding is not just about keeping children and vulnerable adults safe. It's about the great number of individuals who give so freely of themselves their time and their need to keep themselves safe.

As the new Parish Safeguarding Officer with the help of Gill Rose who has volunteered to support me with administration connected to the role, and the help



of the Parish Office staff and resources I have found aspects of the role challenging, but I think it's fair to say that working to improve Safeguarding in the Parish is certainly happening.

We began by undertaking a Parish wide audit, this included training levels and needs, volunteers, activities, groups and of course the position of DBS checks as there had been a change in the time frame for renewal from 5 to 3 years. This Data is stored at the Parish Office and is available to Church Safeguarding Officers and Church Wardens, it is stored securely.

The audit identified many areas for development i.e. Training Basic, Foundation and Leadership in Safeguarding, some of which have now been completed and others are in the process of completing on line training. The audit identified areas for development for certain groups of people, feedback has been given to Church Safeguarding Officers and Church Wardens. We have a challenge to increase the numbers of Parishioners that have undertaken Domestic Violence training and for some of the leaders to take part In Safer Recruitment of paid staff and Volunteers.

The face-to-face training in October and November was well attended and had a greater emphasis on the Churches Role in Safeguarding than previous training sessions, so well worth attending.

Training is available online; a number of Parishioners feel uncomfortable about this style of training and I am trying to develop alternative methods so parishioners can undertake some of the required training in a group setting. All parishioners who should undertake this training know their development needs.

The PCC in 2020, requested that all PCC members and DCC members for the 4 Churches undertake Domestic Violence training following the introduction of the House of Bishops Domestic Violence Policy, the audit identified that this is an area which requires further development.

DBS applications is an area that needs development. While most Children's workers have the appropriate level of checks there are still some DBS applications which are outstanding across the Parish. In my view this is an area of Risk to the Parish and greater commitment needs to be made to have this area of activity resolved. Sadly the Diocese only has a contract for enhanced levels of DBS and this means in practice that some people in the past who had DBS checks in place may no longer be eligible for this process. In October, November and December there was an increase in activity levels and I feel confident this will continue, but needs to be continually reviewed.

Every parishioner that volunteers in a role within the Parish, in the Churches or in the Community should have a Volunteer application and reference which should be held in the Parish Office. The form used was felt not to be very user friendly and after consultation a new form has been developed and this will need to be circulated to all Volunteers in the Parish in 2023. Volunteers who are not eligible for a DBS should sign a confidentiality agreement. This should be stored with their application, reference and role description in the Parish Office. This may for some parishioners be a change that they will feel challenged about so the

implementation will need to be carefully managed so that parishioners feel supported.

Alongside this activity, the House of Bishops Safeguarding hand book recommends that each role performed by a volunteer should have a role description. This is another area for development in the coming months. The first role description has been introduced and was presented to the PCC in November 2022, minor adjustments were made for the Role of Church Safeguarding Officer and has been shared with the parishioners concerned.

In each of the 4 Churches up to date posters are displayed providing details of Church and Parish Safeguarding leads, Diocese contacts, Local and National organizations that can provide support to individuals that have a Safeguarding need including Domestic Violence.

Each CSO has been provided with a disclosure form for recording disclosures, should any be made. Once completed the form should be sent to the Parish Office for safe keeping. There is a clear understanding of reporting issues of concern throughout the Parish.

Reporting forms will be stored in the Churches so concerns raised can be easily recorded, also copies of the Safeguarding Procedure for offering lifts to and from church and other community groups will be available in the file and as new developments happen blank copies will also be placed in a Safeguarding File in each Church wardens and CSO's will need to agree where the files will be stored and their location shared with parishioners.

Nearly every aspect of church life and activities has a potential Safeguarding aspect from Accident Reporting, Risk Management, Hall Hire, Fire Evacuation Procedures, Insurance, Safer Recruitment, the list is endless. In order that we capture the changing needs relating to Safeguarding a development plan has been produced and as items are completed, they will be removed from the plan with the completion date and new actions added, this will mean that we have an active document that can be regularly reviewed.

Safeguarding is Everybody's Business in the Parish of South Gillingham, without volunteers how would we manage? So I thank you to each and everyone of them for embracing Safeguarding, making the Parish a safe community to work and pray in.

Liz Nicholas, Safeguarding Officer

Health and Safety and Risk Assessment

In a box of Oxfam crackers was a cautionary note *"Do not pull near eyes or ears. Do not remove snap. Pull both ends at arms length firmly and sharply."*

Health and safety is, in the main, common sense. It is about taking care of yourself and others based on an assessment of risk, and reducing risk to the minimum.

The law states that a risk assessment must be suitable and sufficient: it should show –

- that a proper check was made
- the people affected
- that the obvious significant risks (those that could cause serious harm) were dealt with, taking into account the number of people who could be involved and
- that the precautions are reasonable, and the remaining risks are low.

The Parish Health and Safety Committee has been in existence for 8 years and our earliest policy documents were issued in 2015 following an inspection of our four churches by a professional H & S officer. Some of our documents have been updated over the last few years and the remainder are in the process of revision. In updating our policy documents we mainly rely on new guidance produced by HSE and Ecclesiastical Insurance but other Government departments and trade associations can be involved.

In year the PCC approved a new policy document on Fire Safety Law and Procedures for Fire Risk Assessment. The document is illustrated and has Yes/No check boxes at intervals to guide you in carrying out a fire risk assessment. There is a separate technical guide for those people who would like more detailed information. Both documents are in the churches and in the parish office. Copies may be obtained on request.

The policy documents currently under revision are –

- Events Out of Doors
- Candlelit Services and the Safe Use of Votive Candles
- Manual Handling and
- Working at Height and the Safe Use of Ladders

When they have received PCC approval their issue will be announced in KIT.

My thanks go to the Health and Safety Committee and all the volunteers who keep their churches (and the churchyard at St Peter's) and our outside areas as safe as possible.

Valerie Jenson

Chair Health and Safety Committee

On behalf of the Parish of South Gillingham

Church Buildings

All Saints'

"This is a very short report as there hasn't been a need to undertake any major aspects of maintenance on the church building, nor any new significant items of expenditure. The most visible change in the year was the removal of the cherry tree, close to the front of the church, as its roots had become increasingly obvious and obtrusive, above the ground. This presented a significant health and safety risk to users of the church and the Village Hall, so the decision was made to remove the whole tree and its major roots. Regular maintenance matters have

been dealt with, including cleaning the gutters, as well as the annual servicing of the boiler and fire safety checks.

The largest item of expenditure in the year was for the full replacement of the church noticeboard, which had continued to deteriorate throughout the year. A new aluminum noticeboard, of the same size and style but all blue, was installed in November, being fixed to the existing stanchions, thereby avoiding the need to excavate and re-sink the posts. The Village Hall Committee contributed a third of the costs for this project."

Jim Gilbourne, Church Warden

St. Matthew

As we know, our two large 1960's buildings means, maintenance, improvements and repairs are always needed. The small committed Fabric Team continues to work in the background to help maintain both the buildings and grounds to a good standard.

There are many jobs big and small that get quietly done unseen by the Team that save the church a considerable amount of money each year. We are grateful to them.

Efforts continue to reduce our energy consumption as much as possible. The process continues to completely replace our existing lighting with energy efficient LED's. A new water heater for the Community Centre kitchen sinks has been installed to replace the old immersion heater. One exciting development ahead, is the plan to replace the dark wooden doors at the front entrance with ones visually more welcoming that can be seen through.

Last year saw plenty of wildlife activity both in and on the church roofs. Foxes and squirrels came inside, pigeons nested and there were bees and ants in the church roof cavities. The bees were professionally dealt with, although honey still occasionally drips by a rear pillar by the altar steps.

It is important to remind ourselves that only the most damaged Church and Community Centre roofs were repaired in 2020 and that the large Community Centre roof and larger church roofs will need attention in the not too distant future. The current funds being accumulated at the Diocese are relatively small in comparison to costs that will be needed to undertake their repair or replacement.

Faith in God

God has been good to St Matthews and we can be thankful that He has again provided for our financial, spiritual and practical needs.

I have thanked a number of people for their dedicated hard work over the year, but each of you deserve to be thanked for giving yourself to God's work, whether in big or small ways.

But it is right that we should especially thank Brian, Karen and Geoff Hufton for their wise leadership, their teaching and their example to us during another difficult year.

As we face the inevitable challenges of future uncertainties together, I would encourage us all to give the best of ourselves to God to continue making St Matthew's a welcoming place where we can enjoy His presence, build His Kingdom and grow in faith and fellowship together.

Paul Bellerby, Church Warden

St Peter

It is impossible to capture the full range of the activities and of what the Wednesday Maintenance team achieve in a few lines of a report. Suffice to say the churchyard would look and feel a very different place without their commitment and the fellowship they share throughout the year. I have outlined some of the major aspects of their work and some of the more general activities that keep the church building secure, safe and in good condition.

The new fleche cross was put in place in 2020. After much discussion DCC agreed to place the matter of dealing with the old fleche cross on hold, ref DCC Papers and Minutes Jan 2022.

After several months delay extensive tree work (5 trees) was carried out in July and August.

Graves in the old churchyard were cleared then new lining and gravel laid. A large shrub which was damaging a grave was also removed.

The extension of the Garden of Remembrance was completed in July.

A smart new prayer walk sign donated by a member of the Wednesday Team was fitted following diocesan approval. Maintenance of the prayer walk ensured it looked it's best for Easter.

Throughout the year non regulation items were removed from the churchyard and stored or disposed of in the appropriate manner.

Families were contacted where a grave marker remained in place asking those who tended the grave to collect them. The remaining markers were removed in November and placed in storage. There were no issues regarding this action.

A designated area for remembrance poppies and wreaths was set up in the old churchyard for November.

The four legacy projects agreed at the ADCM have not progressed as much as we would have liked, but will be re-visited in 2023.

A lockable, fireproof, safe cabinet was purchased to replace the two chests previously used to store archive materials.

Cupboards in the chapel were emptied and cleaned. Items in two cupboards including choir robes and children's bibles had been seriously affected by mildew and had to be written off.

Maintenance by the team continues on a weekly basis, in all weathers. Debris from storm damage alone took several weeks to clear.

Loose areas of plaster in the chapel have been repaired and outside stonework repointed.

An air brick at the back of the church has been replaced as per the 2018 Quinquennial. Drain gratings have also been fitted.

The boiler and fire extinguishers had their annual service. The septic tank was emptied.

Grave spoil was removed and topsoil delivered to top up graves.

The boiler room and adjoining shed were emptied and the shelving in both was extended.

The church insurance was renewed.

Volunteers carried out an autumn clean inside and outside the church.

The Kent Association for the Blind carried out an assessment. Some of the points raised have already been addressed while others will be considered as part of at least two of the legacy projects.

Items of value have been re-marked with Smartwater.

The Victoria and Albert Museum requested that the loan of the Bredhurst Paten be renewed. DCC readily agreed.

The Quinquennial Inspection is due to take place in 2023.

Thank you, to the all the Wednesday Team and those who also carry out additional work in the churchyard on a Monday, the volunteers who helped on the clean up day and all those who help with the cleaning including the brass work and the linen.

Lesley Wainwright, Church Warden

St Paul

- 02/02:- 7 radiators were not working due to the valves (TRV) being stuck; these are now all freed and working correctly.
- (Locations:- 2 in hall way, Gents toilet, Vestry, upstairs landing, office and upstairs meeting room).
- 09/02:- Dishwasher rinse aid removed and transported to St Matthews
- 16/02:- High level gutters were cleared of debris, this was carried out by Mill House Cleaning.
- 23/02:- The Floor double socket nearest to the double doors was found loose from its mounting box this has been re-secured to the floor box and earth wires reconnected.

- 23/02:- Ladies and Gents toilet door locks were lubricated with WD 40 to ease operation.
- 12/03 and 9/04:- Maintenance days to clear weeds from car park blocks, thanks to all the helpers Helen J, Roy, Val, Kate, Ray, Colin N and Helen L.
- 27/04:- Disabled parking bay lines re-painted.
- 29/04:- Dishwasher and water softener removed and disposed of at local recycling depo.
- 30/04:- New boiler programmer installed by David Rose.
- 11/05:- Optimiser batteries were replaced in the gents toilet.
- 18/05:- New lawn mower sourced to replace broken number 2 mower.
- 03/08:- 2 new LED light units were fitted in kitchen as the old fluorescent tube unit internal starters failed.
- 10/08:- Car park drain sump cleared of debris.
- 28/09:- Low level gutter on south side cleared of grass and weeds.
- 05/10:- Fluorescent tube starter replaced in coffee room.
- 09/11:- Fluorescent light starter replaced in music cupboard.
- 12/11:- Lower door bolt to the front door was replaced due to the bolt being forced and damaged beyond repair.
- 14/11:- New fire control panel and fire exit light unit on north side has been replaced by County Fire Protection.
- 16/11:- Door stop fitted to front door to prevent breakage to lower door bolt.
- 23/11:- Double fluorescent light in the upstairs meeting room was flickering, this is due to a faulty internal starter. The flickering tube was removed and the other one was left in and works ok.
- 11/01/23:- Fluorescent light tube and starter replaced in music room cupboard.
- Leak in gents toilets around the urinal looked like it was leaking from behind the boxed in section. This was removed but no leak found, the whole system was tested but no leaks. After another occasion it was traced back to a leaking TRV on the radiator.
- New Grit and salt bags are in the boiler room.
- 17/01/23:- The external glass of the windows were cleaned by Mill House Cleaning.
- 20/01/23:- Yearly boiler service was carried out and the radiator TRV in the gents toilet was replaced. All servicing and TRV replacement was carried out by Rob Russ Gas and Heating engineer.
- 25/01/23:- Chain bracket fitted to vertical blind in coffee room.
- Kitchen tap nut has corroded and broken creating sharp edges, this was filled down to remove sharp edges.
- 28/01/23:- The high level gutters were cleaned out to remove leaves and debris. This was carried out by Mill House Cleaning.
- 08/02/23:- Filler applied to damaged areas by front door and also to ceiling in music and cleaning cupboards.
- 15/02/23:- Filler and walls sanded and painted and the panels either side of the internal double doors were painted.
- Air vents in boiler room have been boarded over as discussed with the heating engineer as the new boilers do not need large ventilation.

- Car park has been swept to remove leaves, twigs and debris on numerous occasions with an estimated 55 plus large bags removed.
- Block paving paths have been de-weeded and swept on numerous occasions.
- Low-level gutters running along both sides of the church were cleared of leaves and debris.

The front, side and the Long Catlis bank grass are cut generally at two weekly intervals during the growing season by the mowing rota team.

Long Catlis garden bank bushes, the Pyracantha bush near front door are pruned once a week in the growing season and bushes to the east and south are maintained. Flowers are de-headed at end of the flowering season. Cuttings are bagged up and removed for brown bin recycling.

Brownies garden has been weeded and flowers de-headed. New bulbs have been planted, thanks to donations of the bulbs.

On a weekly bases the other tasks are: -

- Visual inspection for water leaks of the boilers, radiators and pipe work in all rooms.
- An inspection of the Fire exit doors for operation and damage.
- Visual inspection for malicious damage to the outside of the church.
- Rubbish is collected from around the church grounds and removed.
- An estimate of 65 bags of internal rubbish has been removed over the year.
- Fire alarm is tested and recorded each week.
- Ensuring that all doors are closed and all lights are off when vacating the building.

Dave Larkin for St Paul's

- **The fabric, goods and ornaments in our care are in good order. The Log Book and Property Registers are up to date for St Matthew's, St Paul's and St Peter's. All Saints' are in the process of updating their Logbook and Property Register.

Wardens' Reports

All Saints'

Sue Jelfs acted as the Focal Minister at All Saints' throughout 2022, and gave the congregation and outreach of the church some stability and continuity, since Rev Munna Mitra retired in May 2021. After taking a well earned sabbatical from her long association with Interserve, Sue felt it was the right time to retire, and to move to the edge of Leicester in the East Midlands, where many of her wider family are based. Sue's move actually took place in February 2023, so the members of All Saints', and the whole parish in South Gillingham, were able to benefit from her warm and evangelical ministry throughout the year.

The Food for Thought outreach, which took place monthly, continued throughout the year when good numbers of non-churched people could meet and share

fellowship together over a meal, combined with a focused 'thought' for the day! Thank you to Stephen Manning for continuing to lead this initiative, as well as the other volunteers from the church who have helped for each event.

As in 2021, the church was delighted to be able to host a Scripture Union course, "It's Your Move", for those young people from Hempstead Junior School who were moving on to Secondary school in September. This year, it was held in June on just one morning, but with 3 different classes coming every hour.

Jennie Spalding, who became an Anna Chaplain in the year, led a Bereavement course in the church on Monday afternoons, which was very well received by some individuals who had suffered a bereavement recently. Jennie was well supported by other volunteers in the parish.

Many thanks to Linda Crawford and Kathie Clarke for their devotion to Livewires, who continued to have monthly services for pre-school children and their parents from the local community. Although the numbers attending were often very small, it was felt that Livewires services should continue into 2023, but to be combined with an All Age Worship service at the end of every month.

Although not directly seen as outreach by the church, Sarah Cross maintained her Sunbeams group for pre-school children on Tuesdays, with the more musical 'Time to Shine' on Thursdays.

During the year, All Saints' were also able to host the Harmony singers twice, as well as the Kingfisher Singers in December. These events were well attended, and very well received, and also enabled a boost to church funds as well as support for other local charitable organisations.

The Hempstead Players used the church on several Saturday mornings for rehearsals, and some evenings mid-week, for a play 'Keeping It Together', that was due to be performed during the October half-term. Sadly, due to the serious illness of the cast, who's also member of All Saints', the play had to be postponed until February 2023. I'm pleased to say that it was huge success and it's hoped that other plays will be performed in the church during the year.

Although located further up Hempstead Road at the Community Hub, the annual Hempstead Horticultural and Craft Festival asked if All Saints' church could be made available again over the August Bank Holiday to help provide additional display space, for the food, drink and craft exhibits. The event was seen as a great success, and the Deputy mayor of Medway, Cllr Roger Barrett, presented the certificates and prizes to all the winners.

Jim Gilbourne, Church Warden.

St Matthew

Having nearly completed my second year as Church Warden I am again very grateful for everyone's forbearance as I try, with you, to serve the Lord Jesus at St Matthews. Colossians 1 v 18 reminds us that Jesus is the head of the church, representing his presence on earth, and that we are a people called to worship, serve and witness to Him. So it is in this context that I make my report.

Attendance Our numbers at Sunday morning services have slowly increased since Covid averaging to around 50+ and it has been a joy to see new people starting to attend more regularly. It has also been a blessing to see a small, but growing number of children coming on Sunday mornings, albeit sporadically. During the year we also sadly said farewell to long standing members Hazel May, Barbara Hawkes and Kath Rutson who have departed to glory.

Outreach Our outreach activities continue with the 139 Coffee Morning, Thursday Club and Knit & Natter still having good numbers. In addition, the church now hosts a Place of Welcome drop in on Thursday mornings. Numbers are slowly increasing and have included some members of the Ukrainian community living in Medway, who also received English lessons while attending. We are grateful to Geoff Hufton for his work in setting this up.

A recent initiative has been to display a wide range of free small leaflets in the Community Centre corridor for visitors to take away. These are entitled 'What the Bible says about.....' on a whole range of topics. A good number of these have been taken and we pray that seeds sown in those enquiring will bear fruit in good time. Do take a look on your way out. Thanks go to Sarah Mann for setting this up.

The Wigmore Open Gardens resumed after a three year gap due to Covid and was very much appreciated by the hundreds who attended from Wigmore and Medway.

Finance

Despite a challenging year, we are grateful to God that we were able to meet our running costs for the year and also our commitments to the Diocese and to the Parish. This was achieved due largely to an exceptional years Community Centre income and our successful fund-raising events.

There is a huge amount of unseen work administering and maintaining the Community Centre and I would like to thank Nigel Pointon & Betty Mitchell for all the work they so faithfully do to make it all happen.

Our energy bills have increased massively and would have been so much higher without the new energy efficient boilers being installed in June before the gas and electricity prices rose so dramatically. Our thanks go to Andy Mann for overseeing this big project and to God for his good timing.

Realistically we have to acknowledge that the financial outlook for 2023 will be difficult and do what we can to help meet the church's rising bills. Fund raising events will need to continue, but it is important that these occasions are fun and seen as opportunities to invite friends or neighbours to come along. Any good ideas would be welcome.

Paul Bellerby, Church Warden

St Paul

I commenced this role at the end of June when Paul Horsman stepped down from warden. I would like to say a personal thanks to Paul for all his hard work over the 18 months he held the post.

This is short as I believe we will have reports about the life of the church from those who lead the various activities.

Over the last 8 months we have had various activities which have been open to all in the Parish and the community which have been well attended.

The DCC continues to meet in person, via Zoom and by e-mail. My thanks to all DCC members for their input in supporting the life of the church.

We had a well-attended Children's Holiday Club and Family Fun continues to flourish.

The maintenance of the church and grounds is an ongoing project. My thanks to you all (you know who you are).

This year we are having to find extra ways of maintaining the heating in church due to the very large increase in gas and electric prices. As I write this, the temperature has dropped again (extra layer of clothing).

As we go forward in this anniversary year, we started with the Bishop's visit in January, where he reminded us to **leave our comfort zone**.

We continue to have speakers over the next few months who have served the church in years gone by.

I would love to name each and every one of you who in your own way support the life at St Paul's and say thank you. The only problem is I am sure I would leave someone out.

So please continue to support St Paul's and pray for all the work being done and the future life of the church.

God bless you all and thank you.

Helen Jones, Deputy Warden

St. Peter

This year we said goodbye to several members of our church family, Mary Neaves, Isabel Whatrup, Suresh Khanna, Mohan Ratnam and Pam Merryweather. They are missed but remembered with love. We also remember our late Queen Elizabeth II whose Platinum Jubilee we celebrated in the summer with music from Abba, food and a firework display. Our thanks to June Cox who organised this village event. Then, just three months later we mourned our Queen passing. Books of condolence were signed across the parish and a small group from St Peter's rang our bells in her honour.

Throughout the year, seven services took place each month. Two early morning and two mid-morning communion services, Morning Worship, a service led by the Worship Team and the Evening Quiet Service. The fifth Sunday being either a parish service, an additional Holy Communion or a themed service. In January Bishop Simon took a service as part of Jennie Spalding becoming an Anna Chaplain. We enjoyed a Lent bring and buy plus cake stall event to raise funds for Christian Aid and Hot Cross Buns on Good Friday. A lively parish family fun

session took place on Mothering Sunday, a St Peter's Day lunch in The Bell and a Harvest Lunch within the church. Our harvest food was donated to the Medway Food Bank. Two services of Remembrance were held, one outside and one inside and a full range of Christmas services.

During the year St Peter's Worship Team and the All Age Worship Team became one. They now deliver at least one service each month. Home groups have continued sometimes online and sometimes face to face. The Friday Village Hub has also continued to meet monthly in the village hall. A core group of people regularly attend and during the latter part of the year signs of growth began.

There weren't many weddings during the year, but several blessings, regular baptisms and funerals which all took place without the restriction of Covid. In September we supported Friends of Kent Churches Ride and Stride and in December a magnificent Christmas Fayre took place, thanks to Liz Nicholas, Barbara Derham and everyone who helped make this such a success.

At the beginning of the year DCC met bi-monthly on zoom. Meetings then moved to an early morning slot at The Bell. This works well, but DCC are aware that arrangements would need to be adjusted to accommodate new members who may be unable to attend a daytime meeting. Throughout the year DCC considered the organisation, safety and finance of the church including the promotion of Safeguarding. Time was also spent discussing our four agreed legacy projects. These projects moved forward more slowly than we had hoped in part due to the small number of people involved in each team. The wall painting group has had more success. An application for a grant towards cost has been placed and a faculty submitted to carry out the work. We are waiting to see if we have been successful with either or both of these. (Jan 2023).

In February a public information session was held regarding the outcome of the St. Peter's Churchyard Consultation. It was hoped that the consultation would close this matter, but sadly some difficulties and nuisance acts continue. Throughout this time the churchyard has continued to be maintained to a high standard. The team work throughout the year in all weather and are greatly appreciated.

We also said goodbye to Ann Bodimeade and Rev. Pam Alexander. Ann moved to Herne Bay but before she left, she was thanked for her work at St Peter's and within the parish. Ann was presented with various gifts. In August we wished Rev. Pam Alexander a peaceful, happy retirement. Pam was also presented with a variety of gifts from St Peter's and the parish.

Several members of St Peter's progressed their learning with two being awarded the Bishop's Certificate and another who completed, Hearing God's Word and Speaking God's Word.

The terrier (a list of land belonging to the church), the inventory and logbook of alterations, additions and repairs are up to date and available for anyone to look at.

Finally, thank you to everyone for the support I've received throughout the year. Like so many churches St. Peter's group of volunteers is diminishing. Whatever tasks you carry out they all help to maintain the life of St Peter's both physically and spiritually. The church cannot exist without your support. It's always tricky to thank specific groups as there is a danger of missing someone, hopefully I haven't, but a heartfelt thank you to the DCC, welcomers, sacristans, wedding vergers, flower arrangers, sexton, refreshment organisers, general cleaners, brass cleaners, linen keeper, the choir, organist, those on the reading and prayer rotas, those who actually prepare the rotas, those who work with children, the Wednesday team, church shop volunteers, lay ministers, our team vicar who was here until August and of course to our Rector. I know many in that long list wear several hats!

After 4 years I've decided, with some sadness, not to stand as Churchwarden at the APCM. I will continue to carry out as much of the role as possible, certainly for 2023/24 until a new appointment is made. I hope that in 2023 we can continue to share in worship and friendship together. Our beautiful ancient building, those who have worshipped in the past and those who worship now have faced many difficult times but together with God it's still here and so are we. However wonderful this building it is you, together with God who are the church. A huge thank you to each of you.

Lesley Wainwright, Church Warden

Treasurers Reports

PCC - Parish Treasurer's Report

The year ended with a £3,535 surplus on the PCC account. This is due to the Diocese Energy Grant of £4,150 which together with £2000 donation from Action Forum is being held, awaiting allocation to the 4 churches in April/May 2023. Various other donations were received: - Hardship fund £1,120, Wekense £947, KIT Postage £347, Ukraine English lessons £756, Easy Fund Raising £15, and General £1,142. Gift Aid payments from HMRC fell from £593 to £398, Funeral Fees (not including the DBF element) went up to £9,989 from £8,504, but Wedding Fees again fell £2,664 to £614. Whilst our deposits at the diocese remained the same, the bank Interest rose from £74 to £189.

The 2022 c/f balance of £5,672 from Children & Young Persons Grant has been spent and covered many Parish wide activities, during the year. In addition to enable the parish to support activities not covered by the grant, but related to children & young people, the PCC designated £2,039 to the opening fund of £367 of which a net amount of £2 was spent, leaving a C/F £2,404 into 2023.

The PCC maintained its £100 per month contribution to the Wekense pastor's stipend until November when it was increased to £120 per month. The additional £20 is currently being paid by utilising a surplus of funds from the Wekense water project which is now complete. "Away Giving" to Interserve of £2,100 was sent to support Sue Jelfs in her mission work. The annual subscriptions were paid totalling £360 to the RSCM, Friends of Rochester Cathedral, Lay Readers & Churches together in Medway.

The salary bill rose from £20,681 in 2021 to £21,254. A 2.17% increase in salary was awarded to the Parish Administrator in line with Diocese administration staff. Wastepaper collection was stopped after the theft of the skip which will not be resumed. Clergy expenses and housing expenses fell from £12,087 in 2021 to £9,766 in 2022 due mainly to expense claims being less and the Retirement of Rev Pam Alexander.

The parish sent £108,000 to the Diocese as its 2022 Indicative offer pledge. This was slightly short of its calculated Indicative offer by the diocese of £109,063. In summary the PCC has Net Assets of £38,126 of which £18,429 is restricted. There are no long-term liabilities.

The Parish has Net Assets of £247,983 a drop of 5% from 2021. There are no long-term liabilities, but there will be financial challenges to meet in 2023 particularly with the energy crisis. With a big thank you to the Treasurers Joyce, Colin & David, & our Gift Aid officer Paulette who have all worked hard to cope with the various pressures caused during the year.

Stephen Manning Parish Treasurer

St Paul's Church, Hon. Treasurers Report

Our total income in 2022 was £50,201.84 which compares to £53,137 in 2021. The main difference was in Gift-Aided donation which came to £7,187 in 2021, compared to only £60 in 2022. This had been unusually high in 2021 because several donations were received towards the work on the Church Roof.

- This was comprised mainly of Standing Orders of £27,000 which formed 60.9% of our income. This was very slightly less than last year.
- The Plate donation (£2,616) has gone up and is now 7% of our income.
- The amount given by Weekly Envelopes has gone down a little to £2,616 (5.9% of our income). Only 5 families are now using the envelopes.
- Our income from lettings has increased to £6,374 (10.8%). This is partly because we are now charging for the Blood Donors to use the Church, however we were unable to have any lettings in the first part of 2021 so this makes it look better.
- The money we received back from the Government in Gift Aid Returns was less this year (£6,000) than the previous year (£7,904), again this is partly due to the large amount of donations received for the Roof in 2021.
- We now have a Sum-Up card reader. This has been mostly used by Play & Chat customers and for occasional events such as Holiday Club.
- Hub income was slightly up from £1,138 to £1,280 and the Hub contributed £553 towards church running expenses.
- Alternate Hub income increased from £140 to £350.

Our total expenditure in 2021 was £50,084.93.

- No Major Repairs were carried out this year. This was very welcome.
- We contributed £32,993 to the Parish Share, which was £3,655 less than the £36,648 we should have paid. The balance was made up by the Parish.
- Utilities Gas, Electricity & Water totalled £4,229 against £2,988 in 2021. The reason is due to the huge increase in energy prices.

- The DCC decided to continue Away Giving as 10% of our total income from the contributions from the congregation and allocated £3228. This was divided as follows:
 - £807 Mercy Ships
 - £807 Medway Foodbank
 - £807 A Rocha UK
 - £807 Release International

Also included under Away Giving are various fund raising efforts and donations:

- £48.69 Mercy Ships
- £98.72 Children's Society
- £45 Medway Foodbank
- £130.95 Ukraine
- £595.49 Christian Aid

At the end of 2022 our funds with the Diocese stood at:

- Deposit Account: £971.21
- Project and Development Fund: £3,422.34
- Church Repair Fund: £5,544.89

The year ended with Total reserves of £19,308.15

Colin North, St Paul's Treasurer

All Saints' Church, Hon. Treasurers Report

The year ends showing a deficit of £3,278, but this was mainly caused by the replacement of the exterior Notice Board and the removal of the Cherry tree.

Income remained steady thanks to a large increase in church rent and fund raising from £2,045 to £4,498. Standing Orders, Envelopes & Plate collections were also up on the previous year (£17,356 2021 to £19,289 2022). Gift Aid rose slightly from £3,192 to £3,793. Bank Interest (mainly on the Diocesan Savings Accounts) also went up from £107 to £275 due to increased interest rates.

Unfortunately, although there was no major capital expense in 2022 the expenses still exceeded income. The Energy Crisis started to have an impact from 1st October doubling of the annual gas bill from £750 to £1567. Electricity costs have also doubled but due to lower bills the impact in 2022 has not been so severe only showing an increase from £515 to £524.

Away Giving included a gift of £285 to the Diocese to enable All Saints to increase its contribution towards paying its Indicative Offer / church share. The Indicative Offer payment totalled £15,651 down by £791 in 2021. Charities supported were:-

- Disaster Emergency Ukraine £80
- Christian Aid £85
- Christian Aid(Ukraine) £250
- Gillingham Street Angels £250

- Hempstead Village Hall Management committee £50
- SERV Kent Blood Runners £232
- Disaster Emergency Ukraine £232
- RBL Poppy appeal £50
- Children's society (Christingle) £100
- Poverty & Hope Appeal £100
- Wekense £100

In addition, £1,250 was sent to Matt & Lydia Ebdon via Interserve to support their work in Laos.

Sunbeams has grown and remains financially self-supporting. Food for Thought continued to be run successfully and the DCC agreed to purchase a new set of cutlery £386 which resulted in a small loss of £153. Live Wires spent £146, but as it is part of a church service all donations are treated as plate collection.

All Saints has Net Assets of £50,672 of which £38,315 is restricted to projects & preservation of All Saints' Church. There are no long-term liabilities, but there will be financial challenges to meet in 2023 particularly with the energy crisis.

Stephen Manning All Saints' Treasurer

St Matthew's Church & Community Centre, Hon. Treasurers Report

I'm writing this report on behalf of Joyce Best who due to continued illness has been unable to perform her treasurer's duties this year.

The year end is showing a deficit of £11,726 but this has principally been caused using funds to purchase 2 new boilers for the church and the community centre. Income from Weekly Envelopes dropped again from £5,670 in 2021 to £3,477 in 2022 and Standing Orders increased by 1.5% to £37,750 whilst plate increased by 14% to £4888 + £38 was "found" in the Wall Safe. Thanks to the fundraising events a total of £5,476 was raised of which £4,135 was allocated to the boiler fund. In addition, many donations for a variety of causes were received totalling £8,323. Two donations totalling £1,500 were received from Medway Council + other donations totalling £1,925 which were allocated to the Boiler Fund. £1,000 has been donated to the new Heating Fund and this included a donation of £200 from Thursday Club.

Gift Aid receipts from HMRC showed an increase of 10.7% from £7,451 to £8,352.

- The DCC agreed that the Annual Away Giving of £5,400 should be tailored to 6 organisations.
 1. £400 to Medway Foodbank
 2. £1,000 Church Army, but specifically to go to the Chatham Centre of Mission.

3. £1,000 Sat-7.
4. £1,000 Friends of the Holy Land.
5. £1,000 Open Doors UK & Ireland.
6. £1,000 Calverly Hill, part of the Salvation Army Housing.

A Heating Fund has been set up to receive donations and stands at £1000 including Thursday club who donated £200 towards Community Centre heating costs.

St Matthew's also donated £18 Huntington's Disease Charity following a baptism service & Lent Lunch raised £240 for Christian Aid.

In August, Cakes for Good Causes raised money for 4 charities Music Man £250, More Than Words £300, Friends of the Holy Land £450 and Calverly Hill, part of the Salvation Army Housing £350.

Due to the Energy crisis since October the church utility bills have risen from £2,278 in 2021 to £3,697 in 2022. The church has invested in a new Contactless card reader at a cost of £295 although this cost has been covered by a personal donation.

The DCC decided to meet its Indicative Offer pledge of £65,556 in full to the PCC/Diocese and was able to achieve this partly due to the large increase in income from lettings of the Community Centre which rose from £16,939 in 2021 to £35,937 in 2022. Community Centre expenses rose from £11,567 to £16,679 due to the Energy crisis increase from October and 40% increase in cleaning costs. In addition, the Community Centre contributed £10,465 towards the cost of the new boiler.

St Matthew's Net Assets of £52,910 remain good but significant financial challenges lie ahead for 2023.

St Peter's Church, Hon. Treasurers Report

St. Peter's has had another year of varying fortunes, and we continue to give thanks for God's provision in so many ways, both in people and service, but this sets out our financial position.

Our income from all sources, through the year, including giving, fundraising etc. came to £51341.46 our total expenditure came to £53356.77.

However, that income figure included £9300.00 which is Church Shop money of which St Peter's received £3255.

A big thank you is due to June Cox and the team and to Alan Tuff who does the shop accounting. The shop raised £9300 over the year which was a huge achievement.

We were able to meet our Parish share commitment albeit at the end of the year when we balanced our books our total paid was £31308 (£2609 x12).

2023 will be another year I suspect of financial challenges our regular income has gone down. Our Standing Orders and Envelopes for 2022 amounted to

£22011.70 and our plate income £2619.52. These figures were down on 2021 and unless our giving increases (difficult to imagine in these difficult financial times) it may well be less in 2023.

However, our Parish share commitment for 2023 is £2000 per month thus much less than 2022 so we hope we will be able to meet that.

1000ltrs of oil was bought in March 2022 at a cost of £680.93 (we have just bought another 1000ltrs at a cost of £839.79 due to the increase in wholesale prices). As you will all be aware the cost of electricity has increased. The donations in March included £1700 given in memory of John Nixon and has gone in to the P&P fund and will be used to preserve the medieval wall painting in the chapel along with monies allocated from the legacy fund.

The legacy fund stood at £34078.99 (has since received a final payment from the estate of Cicely Anne Goulder of £6619.41).

Other funds have Churchyard £4121.64, P&P £26453.32, Quinquennial fund holds £3388.97

Other income generated through FKC Ride'n'Stride £210 and our gross Christmas Fayre total was £1716.66 (well done to all those who worked so hard to achieve that!)

Other income from weddings and funerals came to £3679.00

Gift Aid of £5396.71 was received from HMRC : Thanks to Paulette Pointon for her hard work in collating the details of the claim.

Other expenditure: major cost was insurance at £1742.64 (was £1707 in 2018 so little change) (2023 cost is £1916.92) From P&P new gratings cost £1511.69 From the Churchyard fund unavoidable tree work costs £3396. As at the end of 2022 our total funds balances stood at £86974.15.

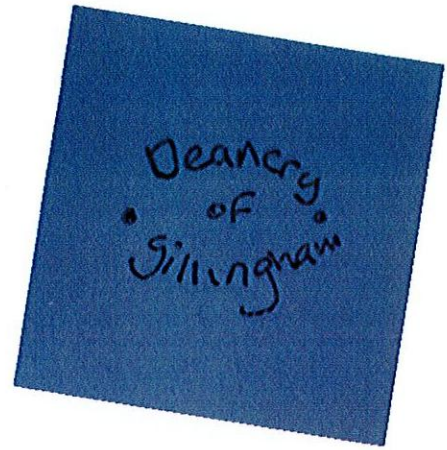
Our away giving for 2022 will be decided by the DCC at the March meeting and amounts to £1900.

I hope our expenditure will not be so great this year although the quinquennial inspection will take place this year at some point and we have recently had our 5-year electrical inspection, invoice expected at around £700. Let us hope for an easier year this year with regard to our regular income, as always we must trust God to provide, though we must play our part.

Dave Till, St Peter's Treasurer

Annual Deanery Synod Report

in 2021 there were no in person meetings of Deanery Synod - so it was good to revert to in person events in 2022, although perhaps people were still feeling very cautious in March when there was a very low turn-out at St Barnabas where Liz Mullins - Diocesan Generous Giving Adviser spoke to us. I had heard Liz before in a work context, but she was well worth hearing again as she spoke about how we might encourage our parishes to give more generously and it was a shame that there were so few people present.



Numbers were better for the June meeting at St Matthew's when Claire Boxall spoke about the Fifth Mark of Mission of the Anglican Communion - **To strive to safeguard the integrity of creation and sustain and renew the life of the earth** - and how we can make a difference in our own churches and parishes. In the deanery Holy Trinity Twydall had just been awarded the bronze Eco church award which recognises work towards being more sustainable and environmentally friendly as a church. Kayleigh Ward spoke passionately about the Rainham Eco Hub in which she is a driving force. In our own parish St Peter's has also been awarded bronze Eco Church status. .

In July we had an additional meeting with food and no agenda - to which clergy, deanery synod members, and churchwardens (and spouses) were invited - and the weather was perfect for us to meet in St Matthew's Rectory Garden. It was a very excellent deanery Bring and Share supper with opportunity to meet each other socially and we also shared an informal outdoor Holy Communion. In my view this was the best Deanery Synod meeting so far!

Synod usually meets in the Autumn, but with Bishop Jonathan officially joining us in September, there was an October meeting at St Matthew's for the 3 Medway Deaneries- Gillingham, Rochester and Strood where there was an opportunity to pose questions to Bishop Jonathan.

Across Gillingham Deanery in 2022 there were comings and goings of ministers: we said goodbye to Pam Alexander of course, and Christine Allen moved from St Margaret's Rainham to become Priest in Charge at Cliffe on the end of the Hoo Peninsula. St Mary Magdalene parish (the ancient Church on Gillingham Green) and St Barnabas (in Nelson Road) Parish joined up to become the Victory Benefice with Liz Cox, Nicky Rawlins and some of their Lay Ministers being reinstated as ministers in the new benefice in mid October, and the new Vicar of St Mark's Church, at the bottom of Canterbury Street, Catharina Olsson Gisleskog was installed at the end of October.

Who knows what 2023 will bring?

Karen Senior

Signed: Revd. Canon Brian Senior
Chair of the Parochial Church Council



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The Parish of South Gillingham

On accounts for the year
ended

31 December 2022

Charity no
(if any)

Set out on pages

32 to 42

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

21/04/2023

Name:

Adam Dowdy

Relevant professional
qualification(s) or body
(if any):

FCCA

**PARISH OF SOUTH GILLINGHAM TEAM MINISTRY
CONSOLIDATED
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2022**

Notes	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2022 £
INCOMING RESOURCES			
2(a) Voluntary Income	150,221	22,162	172,384
2(b) Activities for generating funds	50,732	5,189	55,921
2(c) Investment Income	989	171	1,159
2(d) Church activities	10,349	-	10,349
2(e) Other	2,121	22,094	24,215
TOTAL INCOMING RESOURCES	214,412	49,616	264,028
RESOURCES USED			
4(a) Church activities	218,239	44,234	262,473
4(b) Raising funds	2,353	160	2,513
4(c) Other	428	11,955	12,382
TOTAL RESOURCES USED	221,020	56,348	277,368
NET INCOMING/OUTGOING RESOURCES	(6,608)	(6,732)	(13,340)
Transfers between funds	4,751	(4,751)	-
NET MOVEMENT IN FUNDS	(1,857)	(11,483)	(13,340)
FUND BALANCES BROUGHT FORWARD AT 1ST JANUARY 2022	140,244	121,107	261,350
BALANCES CARRIED FORWARD AT 31ST DECEMBER 2022	<u>138,387</u>	<u>109,624</u>	<u>248,009</u>

**PARISH OF SOUTH GILLINGHAM TEAM MINISTRY
CONSOLIDATED
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2021**

Notes		Unrestricted	Restricted	TOTAL	
		Funds £	Funds £	FUNDS 2021 £	
	INCOMING RESOURCES				
2(a)	Voluntary Income	191,654	22,945	214,599	
2(b)	Activities for generating funds	28,171	141	28,312	
2(c)	Investment Income	384	76	460	
2(d)	Church activities	8,771	80	8,851	
2(e)	Other	1,040	16,523	17,563	
	TOTAL INCOMING RESOURCES	230,020	39,765	269,785	
	RESOURCES USED				
4(a)	Church activities	231,532	46,793	278,325	
4(b)	Raising funds	3,125	1,726	4,851	
4(c)	Other	540	5,401	5,941	
	TOTAL RESOURCES USED	235,198	53,920	289,118	
	NET INCOMING/OUTGOING RESOURCES	(5,178)	(14,155)	(19,333)	
	Transfers between funds	9,310	(9,312)	-	
	NET MOVEMENT IN FUNDS	4,133	(23,465)	(19,332)	
	FUND BALANCES BROUGHT FORWARD AT 1ST JANUARY 2021	136,116	144,577	280,691	267,321
	BALANCES CARRIED FORWARD AT 31ST DECEMBER 2021	140,244	121,107	261,351	280,691

PARISH OF SOUTH GILLINGHAM TEAM MINISTRY
CONSOLIDATED
BALANCE SHEET
AT 31ST DECEMBER 2022

Notes

	2022	2021
	£	£
FIXED ASSETS		
6 Tangible fixed assets	-	-
1 (d) Investment assets	-	-
	<u>-</u>	<u>-</u>
	-	-
CURRENT ASSETS		
Debtors	20,589	18,835
Short term deposits	194,234	195,143
Cash at bank and in hand	56,745	63,492
	<u>271,568</u>	<u>277,468</u>
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	23,552	16,114
	<u>-</u>	<u>-</u>
NET CURRENT ASSETS	<u>248,016</u>	<u>261,358</u>
	-	-
LONG TERM LIABILITIES		
	-	-
	<u>-</u>	<u>-</u>
NET ASSETS	<u>248,016</u>	<u>261,358</u>
	-	-
FUNDS		
Unrestricted	138,389	140,246
Restricted	109,627	121,110
	<u>248,016</u>	<u>261,357</u>

Approved by the Parochial Church Council on
and signed on its behalf by:

21st March 2023

Chairman

Member

The notes on pages 35 to 42 form part of these accounts.

**PARISH OF SOUTH GILLINGHAM TEAM MINISTRY
CONSOLIDATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2022**

1 Accounting Policies

a Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 2016 as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities SORP FRS102.

The financial statements have been prepared under the historical cost convention, except for the valuation of investment assets which are shown at fair value.

b Funds

Funds held by the PCC are:

Unrestricted funds - These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

Restricted funds - These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

Endowment funds - These are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend as capital income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

c Incoming resources

Recognition of income and endowments

These are included in the Statement of Financial Activities (SOFA) when:

1. the PCC becomes legally entitled to the use of the resources;
2. and the inflow of economic benefits is probable; and
3. the monetary value can be measured with sufficient reliability.

Fundraising costs - Funds raised from events and trading activities (e.g. a fete, a garden party or sales of books and magazines) are reported gross in the SOFA – i.e., before any related costs that may have been deducted from the gross proceeds.

Grants and donations - Grants and donations are included in the SOFA when any preconditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid Tax claims, etc. - Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Gifts in kind - Gifts in kind are accounted for at a reasonable estimate of their fair value at the time of gift, if feasible, or else at the amount actually realised from their disposal.

Donated services and facilities - These are included in income (and at the same time in resources expended) at the estimated fair value to the PCC of the service or facility received.

Volunteer help - The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Rental income - Rental income from the letting of the church is recognised when the rental is due.

Investment income - This is included in the accounts when receivable.

Investment gains and losses - This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

d Expenditure and Liabilities

Liability recognition - Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Governance costs - Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants payable without performance conditions - These are recognised in the accounts when a commitment has been made externally and there are no pre-conditions still to be met for entitlement to the grant which remain within the control of the PCC.

e Assets

Consecrated and beneficed property - In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Movable church furnishings - These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by the Church - These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the cost of tangible fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

Land	Nil
Buildings*	Nil
Fixtures & Fittings	20 years
Computers	3 years
Motor vehicles	x years

* No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial. An impairment review is carried out at each year-end and any resultant loss identified and included in expenditure for the year.

Investments - Investments quoted on a recognised stock exchange or whose values derive from them (CIFs, etc.) are valued at market value at the year end. Other investments assets are included at trustees' best estimate of the market value.

Trading Stocks - These are valued at the lower of cost (or gift value) or year end fair value.

Short term deposits - Include cash held on deposit either with the CBF Church of England Funds or at the bank.

PARISH OF SOUTH GILLINGHAM TEAM MINISTRY
CONSOLIDATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2022

2 INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2022 £	2021 £
2(a) Voluntary Income				
Envelopes and standing orders	106,596	-	106,596	111,372
Income Tax recoverable	23,289	649	23,938	24,609
Collections	13,045	755	13,800	9,065
Donations and appeals	4,791	15,608	20,399	27,035
Grants	2,500	4,150	6,650	8,149
Legacies	-	1,000	1,000	34,369
	<u>150,221</u>	<u>22,162</u>	<u>172,384</u>	<u>214,599</u>
2(b) Activities for generating funds				
Church hall and other rents	44,281	-	44,281	20,560
Fund Raising (Fetes, Bazaars)	6,452	5,189	11,641	7,752
Parish Magazine - advertising	-	-	-	-
	<u>50,732</u>	<u>5,189</u>	<u>55,921</u>	<u>28,312</u>
2(c) Investment Income				
Bank & Diocesan interest	989	171	1,159	460
	<u>989</u>	<u>171</u>	<u>1,159</u>	<u>460</u>
2(d) Church activities				
Magazines, bookstalls, publications	-	-	-	110
Fees for weddings and funerals	10,349	-	10,349	8,741
	<u>10,349</u>	<u>-</u>	<u>10,349</u>	<u>8,851</u>
2(e) Other				
Insurance claims	-	-	-	-
Other Income	2,121	22,094	24,215	17,563
	<u>2,121</u>	<u>22,094</u>	<u>24,215</u>	<u>17,563</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL INCOMING RESOURCES	<u>214,412</u>	<u>49,616</u>	<u>264,028</u>	<u>269,784</u>

PARISH OF SOUTH GILLINGHAM TEAM MINISTRY
CONSOLIDATED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31ST DECEMBER 2022

3	Analysis of Staff Costs	2022	2021
		£	£
	Salaries, Insurance, Pensions costs	25,551	24,010

4 RESOURCES USED

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2022	2021
			£	£
4(a) Church activities				
Missionary and Charitable giving	18,377	10,056	28,433	23,418
Ministry:				
Parish Offer	107,852	-	107,852	116,100
Clergy Expenses	2,763	-	2,763	4,099
Clergy houses expenses	7,003	-	7,003	7,998
Parish running expenses:				
Light and heat	15,467	-	15,467	9,389
Insurance	7,108	-	7,108	6,932
Magazines, bookstalls and publications	-	-	-	270
Organ and choir	553	-	553	624
Church Maintenance	14,686	3,374	18,059	13,874
Churchyard	2,198	3,375	5,572	2,730
Education / training & children's work	411	4,990	5,401	2,153
Outreach Activities	238	35	273	203
Upkeep of Services	4,054	244	4,298	4,318
Church - major repairs	742	22,159	22,901	50,864
Administrators & Cleaner's salary & Nic	25,551	-	25,551	24,010
Other administration costs	6,910	2	6,912	7,114
Printing stationery & telephone	2,838	-	2,838	1,372
Equipment	-	-	-	1,448
Independent Examiners fees	1,488	-	1,488	1,410
	<u>218,239</u>	<u>44,234</u>	<u>262,473</u>	<u>278,325</u>
4(b) Raising funds	-	-	-	-
Fund raising costs	2,353	160	2,513	4,851
	<u>2,353</u>	<u>160</u>	<u>2,513</u>	<u>4,851</u>
4(c.) Other	-	-	-	-
	428	11,955	12,382	5,941
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL RESOURCES USED	<u>221,020</u>	<u>56,348</u>	<u>277,368</u>	<u>289,118</u>

PARISH OF SOUTH GILLINGHAM TEAM MINISTRY
CONSOLIDATED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31ST DECEMBER 2022

5 TRANSFER OF FUNDS

Transfers between funds were interchurch transfers within the South Gillingham group of churches.

5(a) RELATED PARTIES

No payments or expenses were paid to any PCC member or persons closely connected or related to them.

5(b) PAYMENTS BY PCC MEMBERS

Total donations made to the PCC by PCC members and related parties, in the year, was £21,325.

6 FIXED ASSETS

	Office equipment £
<i>Cost</i>	
At 1st January 2022	-
Added	-
At 31st December 2022	-
<i>Depreciation</i>	
At 1st January 2022	-
Charge for the year	-
At 31st December 2022	-
<i>Net book value</i>	
At 31st December 2022	-
At 31st December 2021	-

Depreciation is charged at 25% of cost.

7 DEBTORS

	2022 £	2021 £
Income Tax recoverable	15,767	18,369
Prepayments and accrued income	4,822	466
	<u>20,589</u>	<u>18,835</u>

8 LIABILITIES: Amounts falling due within one year

Creditors for goods and services	<u>23,552</u>	<u>16,114</u>
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9 LONG TERM LIABILITIES

There are no long term liabilities as at 31st December 2020	-	-
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10 NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2022 £	2021 £
Fixed Assets	-	-	-	-
Current Assets	161,942	109,627	271,569	261,355
Current Liabilities	(23,552)	-	(23,552)	(16,114)
Long Term Liabilities	-	-	-	-
Fund Balances	<u>138,390</u>	<u>109,627</u>	<u>248,017</u>	<u>245,241</u>

11 UNRESTRICTED FUNDS

General Funds

	Balance at 1st January 2022 £	Movements in Resources			Balance at 31st December 2022 £
		Incoming £	Outgoing £	Transfers £	
PCC	12,603	153,399	(149,316)	(4,532)	12,154
All Saints	13,141	22,824	(24,216)		11,749
St Matthews Wigmore	37,652	93,398	(97,572)	(8,000)	25,478
St Paul's Parkwood	7,578	47,630	(48,289)	4,191	11,110
St Peter's Bredhurst	14,296	37,405	(39,046)	5,257	17,912
	85,269	354,657	(358,439)	(3,083)	78,403

Designated Funds

	Balance at 1st January 2022 £	Movements in Resources			Balance at 31st December 2022 £
		Incoming £	Outgoing £	Transfers £	
PCC					
CYP A Fund - Children & Young People Activities Fund	367	42	-44	2039	2,404
Clergy Housing Fund	-		(144)	144	-
Equipment Fund	3,622		(1,093)		2,530
Mission Fund	-		(2,249)	2,500	251
Training Fund	269				269
Parish Events	115	-	-	-	115
Visit Wekense Fund	2,000				2,000
Wekense Fund	-		(1,240)	1,240	-
	6,374	42	(4,770)	5,923	7,569
St Peters - Quinquennial Fund	1,950	15	(78)	1,502	3,389
St Peters - Legacy Fund	33,879	200	-	-	34,079
St Peters - Churchyard Fund	6,563	107	(1,959)	(2,255)	2,455
	42,392	322	(2,037)	(753)	39,923
All Saints -Outreach FFT fund	911	225	(635)	106	607
	911	225	(635)	106	607
St Pauls - Alternative Hub	142	370	(435)		77
St Pauls - Legacy Donations	294	-	-	-	294
St Pauls - Equipment Fund	4,261	-	-	(4,191)	70
St Pauls - Children's & Youth Activities	603	-	-	-	603
	5,300	370	(435)	(4,191)	1,044
St Matthews - Projects, Preservation inc Boiler		2,842			2,842
St Matthews - Glass Door Fund	-	-	-	8,000	8,000
	-	2,842	-	8,000	10,842
	54,977	3,800	(7,876)	9,085	59,985
	136,114	355,615	(366,316)	6,001	131,415

**PARISH OF SOUTH GILLINGHAM TEAM MINISTRY
CONSOLIDATED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31ST DECEMBER 2022**

12 RESTRICTED FUNDS

	Balance at 1st January 2022 £	Movements in Resources			Balance at 31st December 2022 £
		Incoming £	Outgoing £	Transfers £	
PCC					
CYPA Fund - Children & Young People Activities Fund	5672	490	-4771	-1391	0
St Peter Choir	210			-	210
Events - Parish Events	1,179		(51)	-	1,128
Mens Mission (<i>donations towards supporting charitable projects local & national</i>)	864	175	(244)	-	796
Mission Fund	95	544		-	639
Energy Fund (<i>Parish Utility bills</i>)	-	6,150	-	-	6,150
Hardship Fund	995	1,165		-	2,160
Training fund	948			-	948
Ukraine Fund (<i>Support Ukranian Refugees</i>)		867	(336)		531
Wekense Fund (<i>to support the Kondoa Diocese</i>)	1,156	723	(670)	-	1,209
Visit Wekense Fund (<i>to support future Parish Representatives</i>)	2,291			-	2,291
WWS Fund (<i>to support the Wekense water project</i>)	2,204	165		-	2,369
All Saints					
Live Wires(<i>donations for providing equipment for children</i>)	(0)				(0)
Mission Fund (<i>donations for parish appeals for overseas and local mission work</i>)	1,088	1,062	(605)		1,546
Sunbeams (<i>Donations for providing equipment for the Sunbeams group</i>)	368	493	(219)	(150)	493
Projects Glass Doors + Donations for all church projects.	-	-	-	-	-
Legacy Fund (<i>Donation towards stalls and building projects</i>)	37,168		(1,727)		35,441
Flower Fund (<i>Donations to provide flowers for the church</i>)	56		(50)		6
Matt & Lydia Fund (<i>Donations to provide money for Interserve partners</i>)	186	714	(1,250)	1,030	680
Heating & Lighting Fund				150	150
Orphanage Fund (<i>Donations to provide money for Harriet's Orphanage in India</i>) Discontinued 2021	1,031		(1,031)		(0)
St Matthews Wigmore					
Thursday Club (<i>Weekly meeting for the social care of the local community</i>)	7,044	9,925	(10,385)		6,584
Wigmore Community Centre 200 club (<i>A lottery for members.</i>)	965	1,026	(636)		1,355
Flower Fund (<i>Donations to provide flowers for the church</i>)	157	350	(194)		313
Mission Fund (<i>donations for parish appeals for overseas and local mission work</i>)	928	2,465	(441)		2,952
Dharmi Jyothi (<i>R estricted collections for specific children in India</i>)	298	463	(298)		463
Infant Mary (<i>R estricted collections for specific children in India</i>)	25	70	(25)		70
Projects (<i>Donations for all church projects.</i>)	15,806	7,219	(20,932)		2,093
Glass Door Fund	1,760				1,760
Heating & Lighting Fund Donations		1,000			1,000
	82,493	35,064	(43,864)	(361)	73,333

PARISH OF SOUTH GILLINGHAM TEAM MINISTRY
CONSOLIDATED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31ST DECEMBER 2022

12 RESTRICTED FUNDS
(Continued)

	Balance at 1st January 2022 £	Movements in Resources			Balance at 31st December 2022 £
		Incoming £	Outgoing £	Transfers £	
St Pauls					
Hub Fund (<i>Pledged donations so help support the running of the Monday Hub social gathering</i>)	526	1,528	(1,166)		887
Kitchen Fund (<i>Pledged donations to help maintain and purchase equipment for the church's kitchen.</i>)	(0)				(0)
Mission Fund (<i>Various donations for mission work local or overseas</i>)	1,085	674	(195)	-	1,564
Events Fund (<i>Donations to promote Church events at St Pauls</i>)	50				50
Heating Fund (<i>Donations towards the maintenance of the heating system in the church</i>)	2,054				2,054
Roofing Fund (<i>Donations towards the upkeep of the roof</i>)	2,599				2,599
St Peter's Bredhurst					
Mission Fund (<i>donations for parish appeals for overseas and local mission work</i>)	-	-	-	-	-
Church Shop Restricted fund	16	9,303	(6,045)	(3,255)	19
Projects & Preservation (<i>Donations for all upkeep of the church including projects and repairs.</i>)	19,160	1,896	(3,354)	(1,249)	16,453
Projects & Preservation (<i>Donations allocated for replacement Boiler</i>)	10,000	-	-	-	10,000
Churchyard & Grounds (<i>donations for all works to maintain the churchyard and grounds</i>)	3,125	1,416	(2,875)	-	1,667
Legacy Funds (<i>legacy gifts for St Peters</i>)	-	1,000			1,000
	121,110	50,880	(57,499)	(4,865)	109,628

