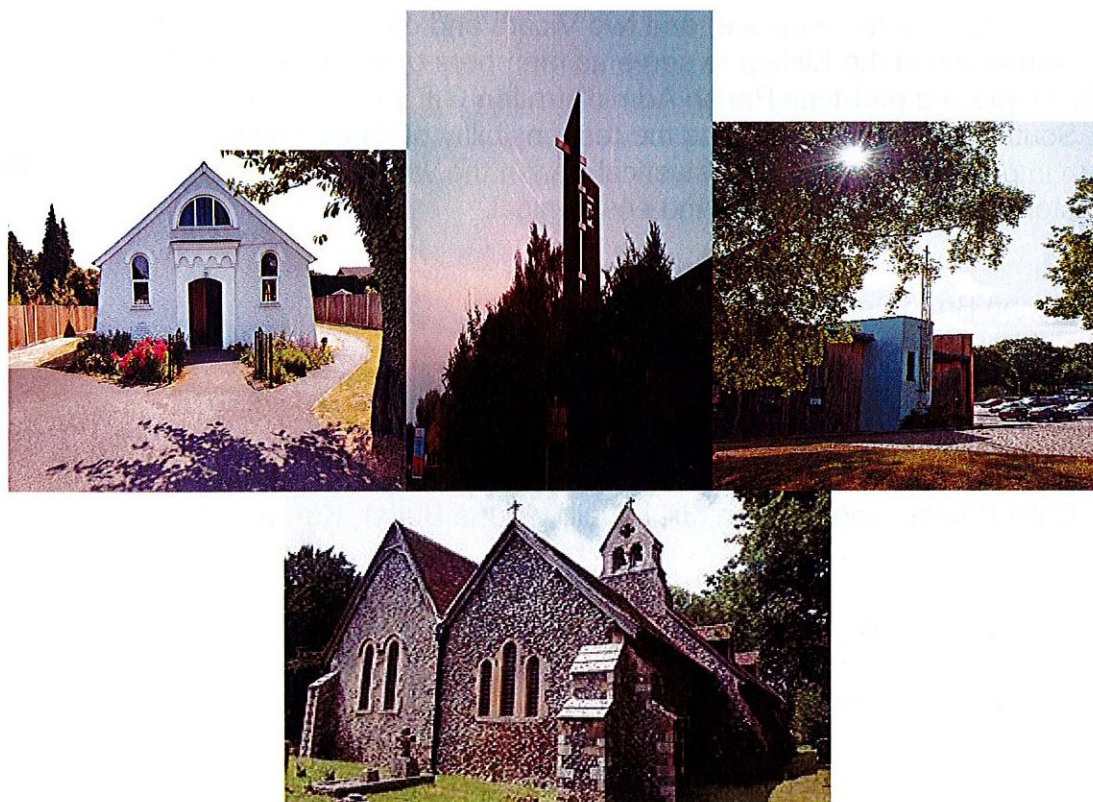




The Parish of
South Gillingham
Team Ministry

**Team Ministry in the Parish of South Gillingham
Consolidated Annual Report
and Financial Statements of the PCC for year ending
31st December 2020**



“Building community, nurturing faith and growing disciples of Jesus Christ”



Parish of South Gillingham 2020 Annual Report

Background:

The Pastoral Measure that established this Team Ministry in 1990 is legally termed the Benefice of South Gillingham. The style adopted by the Parish is The Parish of South Gillingham Team Ministry.

Structure Governance and Management:

The function and purpose of the PCC is outlined in the Church Representation Rules 2020.

The Parish is served by four churches:

St Matthew's (Wigmore)

St Peter's (Bredhurst)

All Saints' (Hempstead)

St Paul's (Parkwood)

The Parish Office is situated at:

St Matthew's Church, Drewery Drive, Wigmore, Gillingham, Kent ME8 0NX.

The Pastoral Measure allows for the cure of souls to be shared by the Rector, who is the incumbent of the benefice, and two Vicars and others authorised by licence or permission of the Bishop to serve as members of the Team. The PCC additionally employs a part-time Parish Administration Officer and Clerical Assistant. South Gillingham's PCC has the responsibility of co-operating with the clergy team in promoting in the Ecclesiastical Parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

Clergy Team:

Reverend Canon Brian Senior (Team Rector)

Reverend Pat Lenton de Dickin (Team Vicar)

Reverend Christine Allen (Self Supporting Curate until May)

Reverend Munna Mitra (Associate Priest (House for Duty))

Reverend Pam Alexander (Self Supporting Team Vicar)

Readers: Colin Brown, Geoff Hufton, Jill Lovell, Valerie Butler, Karen Senior, Sue Jelfs.

Pastoral Assistants: Ruth Johnson and Ann Bessell

Licensed Lay Minister: Jennie Spalding

Bishop's Certificate Holders: Ann Bodimeade and Maureen Cannon

Evangelist: Paul Bellerby

Membership:

Members of the PCC are either ex officio or are elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules and the Parish Constitution.

During the year 2020 the following served as members of the PCC:

(a) From January 2020 to October 2020:

Ex-officio Members:

Clergy Team:

Reverend Canon Brian Senior

Reverend Pam Alexander

Reverend Munna Mitra

Reverend Pat Lenton de Dickin

Reverend Christine Allen - until May 2020

Lay Minister's Representative: Colin Brown

Church Wardens:

Fretha Biggs (St Matthew's)

David Fuller (All Saints)

Lesley Wainwright (St Peter's)

Valerie Jenson (St Paul's)

Deanery Synod:

Sue Jelfs St Paul's

Linda Crawford All Saints'

Karen Senior St Matthew's

Diane Cooke St Peter's

PCC Elected Members:

Colin Lovell - St Paul's (Vice Chair)

Stephen Manning – St Paul's (Parish Treasurer)

Trevor Cant – All Saints'

Miriam Noble - St Peter's

Wendy Keast – St Peter's

Joyce Best - St Matthew's

Alan Spearink – St Matthew's

(b) From October 2020 to December 2020

Ex-officio Members:

Clergy Team: Reverend Canon Brian Senior

Reverend Munna Mitra

Reverend Pam Alexander

Reverend Pat Dickin

Lay Ministers' Representative:

Colin Brown (Elected Lay Ministers' Rep. on the PCC)

Church Wardens:

Fretha Biggs (St Matthew's)

David Fuller (All Saints')

Lesley Wainwright (St Peter's)

Paul Horsman (St Paul's)

Deanery Synod:

Karen Senior	St Matthew's
Sue Jelfs	St Paul's
Alan Wainwright	St Peter's
Jim Gilbourne	All Saints'

PCC Elected Members:

Andrew Mann (St Matthew's) Vice Chair
Stephen Manning (St Paul's) – Parish Treasurer
Joyce Best (St Matthew's)
Miriam Noble (St Peter's)
Wendy Keast (St Peter's)
Trevor Cant (All Saints')
Valerie Jenson (St Paul's)

Member of Staff:

Parish Administration Officer/PCC Secretary/Electoral Roll Officer – Vivien Fuller.
Clerical Assistant – Janey Sayer.

Committees:

The PCC operates through a number of committees, which meet between full meetings of the PCC.

Standing Committee: Operating in accordance with The Church Representation Rules. It is empowered to act on a day-to-day basis between PCC meetings and has authority to make emergency decisions.

The PCC is there as the governing body that endorses policy and emergency decisions. The PCC is jointly and severally liable for all financial decisions. The PCC delegates consultative and advisory roles to the following committees:

Finance Committee: Made up of the Parish Treasurer, DCC Treasurers and two PCC members. The Team Rector and one other member of the Clergy Team and Church Wardens are ex-officio members. This committee has the task of carrying forward the financial aspects of the Parish and to make financial suggestions and recommendations to the PCC.

The PCC delegates to the four District Church Councils (DCCs) the day-to-day running of the four churches (spiritual, financial and buildings). Each District Church holds an Annual District Church Meeting at which a Church Warden is nominated. The four nominations are put to the Annual Meeting of Parishioners for election. At the same Annual Church Meeting an Assistant Warden is nominated together with nominations for Deanery Synod, joint DCC/PCC representatives, and PCC only representatives. Ballots are held if necessary. With the exception of the nominations for church wardens, and those elected at the individual ADCMs to serve only on their DCC, the nominations from each church go to the Annual Parochial Church Meeting (APCM) where the Assistant Wardens, Deanery Synod Representatives and PCC members are formally elected.

The DCCs contribute to the PCC account in agreed proportions and the PCC administers all fees, the Parish share, administrator's salary, housing, staff expenses and administrative expenses.

Electoral Roll: There were 251 Parishioners on the Electoral Roll at the time of the Annual Meeting in 2020, compared to 255 the previous year, made up as follows: St Matthew 83 St Paul 71 St Peter 71, All Saints' 26.

Church Attendance:

Due to the COVID-19 pandemic many of our church buildings were closed for a large part of 2020. We recognise the huge upheaval that churches have been through, and the amazing creativity and resilience that churches have displayed in continuing to offer worship and pastoral support to their congregations and parishioners during this difficult time.

Risk Management (Charities Act 2011)

Although the Parish is below the income limit that requires it to legally produce a policy, the PCC has nevertheless determined policies for such management and these are summarised below:

Financial Risk: All members of the PCC and DCCs have signed the PCC Financial Liability Policy. The PCC will not entertain any 'open' position for debts, which are not covered by promised pledges or other suitable guarantees by members of the church or other organisations or individuals.

Reputational Risk: All statements relating to activities of the church are determined by the Team Rector or in his absence by a Team Vicar, in order to protect the Parish from any unwelcome publicity.

Operational and Statutory and Legal Risks:

All churches have full insurance cover on buildings and employment and public liability cover. The PCC has adopted The Protection and Safeguarding of Children and The Protection and Safeguarding of Adults when they are Vulnerable Policy and Procedures, in liaison with the Diocese of Rochester. Health and Safety policies are in place and policies for people with disabilities are being implemented by stages in all Churches.

Reserves Policy (Charities Act 2011) The PCC has established small Designated Reserves for Maintenance of Clergy Property, Replacement of Equipment, Training and Mission Work. The PCC also holds a reserve of £20,000 to cover unforeseen demands or shortfalls by the four Churches in the Parish.

Apart from the on-going capital projects for individual churches, which are listed elsewhere in this report, the PCC has established a policy to hold unrestricted reserves at a level, which equates to approximately six months unrestricted expenditure. Whilst it has not been possible for individual Churches to attain such reserves at this time, such a policy remains the target.

Mission statement

"Building community, nurturing faith, and growing disciples of Jesus Christ."

Parish Review of the Year

We could hardly have imagined the impact on all our churches as a result of Covid-19 hitting us 'full on' in March 2020. The crisis has had a major effect on the way we hold our services, support those unable to access the internet, administer to those we love, not least the impact on weddings, funerals and baptism services.

We identified the most important things that needed to be in place to hold our churches together. As a parish, tremendous work took place by the clergy team, wardens, volunteers including family members familiar with the fast-moving technology needed as services and meetings moved online, onto Facebook, YouTube and Zoom including the ability to hold our APCM in October, live streamed from St Paul's with more attending than usual!

With Stephen Manning's help many of us embraced direct debit giving, we are now managing the 'day to day' running of our churches in a good way.

For a brief time, we were able to hold services and we are extremely grateful to our church wardens' and volunteers for undertaking 'risk assessments', seating arrangements, test and trace documentation and attendee lists including the bringing in of hand sanitisers in order to keep us all safe for now and for the future. A special thanks to Stephen Manning and our Church Treasurers for keeping church funds in order and going to where they were needed most.

How glad we were that we could hold 3 weddings and 5 baptisms during the relaxing of government restrictions. Funerals however, totalled 41 for the year and we are grateful to the clergy team and lay ministers for this ministry within our churches and local crematoria under more difficult circumstances.

The Parish launched a 'Keeping in Touch' newsletter, produced by Revd Canon Brian Senior and contributors, this has been very well received and emailed out to everyone who has access to the internet with their consent and posted (together with a pack of other relevant papers prepared by Stephen Manning) to those who do not have access. Many donations continue to come in, this goes towards postage and mailing costs; we are grateful that this enables us to continue a valued outreach.

Two Alpha Courses were hosted by members of the Parish Ministry Team taking place at the Bell public house [a very good breakfast] and on-line, the course was very well received and grateful thanks go to Robin Alexander who co-ordinated the sessions.

A rather large frustration had been the delay in Revd Pat moving into the new vicarage, but we are pleased to report a successful move for the Dickin family in August. Pat has proved to be a very welcome addition to the clergy team.

The PCC took a decision to undertake a consultation concerning the Diocesan Churchyard regulations which apply to St Peter's Churchyard, with the outcome to be the basis for any approach to the Chancellor of the Diocese regarding possible changes to the regulations.

We should mention at this point that Revd Munna will be leaving our Parish at the end of April 2021. Munna and Nicola have been with us since the summer of 2014 and we are so very grateful for his and Nicola's ministry amongst us. They will be greatly missed, but we pray that they will enjoy a blessed and well-earned retirement.

Unfortunately, due to Covid restrictions, we were unable to hold a formal goodbye to Revd Christine Allen, self supporting Curate from October 2017. Christine made a significant contribution to the parish during her time among us, and we are delighted that she has remained in the Deanery, having taken up an appointment as Associate Priest at St Margaret Rainham.

Mission Report South Gillingham Parish

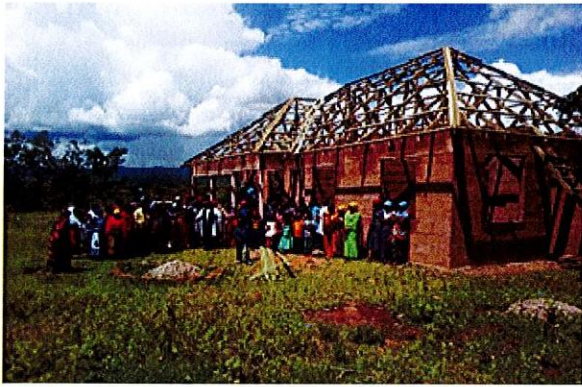
This has been a year unlike any other due to the worldwide pandemic of Covid 19. We have not been able to meet together for the majority of the year, and 'on line' services have become the order of the day. However God's people have continued to be generous, and indeed God's Spirit has been working around the world and the church has continued to flourish as many more people seek out Christian worship on the internet than did before the outbreak.

In accordance with our Vision plan, we continue to draw together mission activity across the Parish in a more cohesive way. At the moment there are two Parish-wide world mission links, the Diocesan Link with Kondoa, and Interserve, which I will outline below.

Within each of the 4 churches however there continues to be individual support of mission initiatives, e.g. through child sponsorship, and support through collection boxes or direct debit to various societies such as Leprosy Mission and Bible Society.

Some churches have a special link with a project, and in addition to this, each of the 4 churches sets aside a proportion of their budget for Away Giving, so many organisations and projects receive annual lump sums, this includes organisations such as Tear Fund, Release International, Christian Aid, and many others, including more local Christian projects. When there have been national appeals in the wake of a disaster, there will often be a one-off opportunity to give generously.

The monies agreed for Away Giving appear in the church accounts, but the amounts that individuals give is impossible to quantify and is between the individual and God, but nevertheless precious and vital to the work of the Gospel.



Link with Kondoia Diocese, most particularly with Wekense Village and the Pastor of the 3 churches there, Revd Stephen Katemo and his wife Jennifer.

This link re-established about three years ago continues through regular support of the Pastor, enabling him to

draw a salary, and purchasing a bicycle and also giving monies towards the church windows and the building of a new house, which is now almost complete. There have been delays in this due to Covid and weather problems. They have been given shelter by friends as their cramped hut which we visited collapsed in the rains a few months ago.

We have given towards an English course which he will soon be undertaking, it was also delayed due to Covid. and this will enhance his ability to learn and communicate in his ministry.

Sadly we won't be able to go on a return visit to the village as soon as we had hoped due to the Covid situation. It was so helpful seeing first-hand how things were and beginning a relationship with Stephen and the church and village elders. With the help of a water engineer recommended by Bishop James, who knows the area well, we decided and had costed, the plan to install equipment for water harvesting. This is the most cost-effective way to get water to the clinic [which caters for 2 villages], which currently has no water supply. We have sent the first instalment of help towards that, with money given and ringfenced for the purpose within the Wekense account. The money is sent via the diocesan offices and the budget is itemised.



The Parish has supported me in my work with this organisation for a number of years.

Interserve work with peoples in and from Asia, North Africa and the Middle East, in a range of

ways.. They focus on the marginalised, so health, education, development, and assisting in establishing income generating projects are the main areas of work, all the while sharing the love of Christ by life and action and word where possible.

My work in this location involves English teaching sometimes, work with International students, supporting vulnerable women in abusive situations, and discipling believers from other faith backgrounds. I'm also involved with this Diocese, training in Unconscious Bias, and leading a cross cultural module on the Lay Ministry training course. The next one of these begins in a couple of weeks.

This year has been very different due to Covid-19. Some meetings have been on Zoom, such as the international student events and some Unconscious Bias teaching; and much of the time my contact with Asian friends has been in the form of telephone calls or socially distanced walks! Now I no longer have the responsibility for caring for my parents I am hoping to be able to pick up another area of working, with refugees, as I have a bit in the past, so will see how things develop and how God leads.

I am so grateful for the support that the Parish gives, which frees me to pursue this ministry. **Sue Jelfs**

Communication - The parish and each of the churches have pages on "A Church Near You" which are frequently viewed. The website, Facebook posts and video links continue to be a useful tool of outreach, Spiral magazine has been put on hold during the pandemic however, the 'Keeping in Touch Newsletter' has been a success in reaching out to the community.

The online services have been a vital link in keeping us on a spiritual path, and yes, we can sing in our own homes! With grateful thanks to all who have been involved and contributed their gifts of scripture reading, music, prayer and editing.

Gift Aid Officer – After nearly 10 years' as Gift Aid Officer, Mike Dowsett, stood down. We are grateful that Paulette Pointon has now taken on this role for the future.



Safeguarding

Code of Safer Working Practice

The Church of England Code of Safer Working Practice expresses our commitment to demonstrating God's love by placing the highest priority on everyone's safety. It sets out what we expect from anyone who ministers in our churches, in both paid or voluntary roles, and is one of the

ways we can ensure that there are high standards of safeguarding in all we do.

All those working on behalf of the Parish with children, young people and adults must:

- treat all individuals with respect and dignity;
- respect people's rights to personal privacy;
- ensure that their own language, tone of voice and body language are respectful;
- ensure that children, young people and adults know who they can talk to about a personal concern;
- record and report any concerns about a child, young person or adult and/or the behaviour of another worker with their activity leader and/or the Parish Safeguarding Officer. All written records should be signed and dated;
- obtain written consent for any photographs or videos to be taken, shown, displayed or stored.

Everyone (whether they minister in our churches in a paid or voluntary role) are expected to report breaches of this code to the Parish Safeguarding Officer.

Safer Recruitment Practice Guidance

The Safer Recruitment Practice Guidance applies to all roles in the Church of England, senior clergy, as well as parish priests and all those in other paid and voluntary roles.

All clergy authorised to officiate, churchwardens, licensed readers, lay ministers, volunteers (including all members of the PCC) must have "due regard" to safeguarding guidance issued by the House of Bishops. This means that a

person cannot disregard the guidance and must follow it unless there are clear, logical and convincing reasons for not doing so.

To ensure that safer recruitment practice is followed volunteers for all activities involving children, young people and vulnerable adults are required to complete appropriate forms. These are based on templates issued by the House of Bishops and are held by the safeguarding officers.

DBS Checks and the Confidential Declaration Form

All clergy, readers, lay ministers, pastoral assistants and members of the PCC require DBS checks. Such checks are also required for those who run (or deputise) activities for children, young people or vulnerable adults.

A new and more comprehensive Confidential Declaration Form was issued by the Church of England at the end of last year. It came into effect on 1 January 2020 and has to be completed by each new member joining the PCC and everyone who renews their DBS check. The completed forms are stored securely in the parish office.

Training Modules

Three training modules were introduced by Rochester Diocese in 2019. These have now been re-named as Basic Awareness, Foundation and Leadership. The Basic Awareness module is for anyone in the parish who wishes to improve their understanding of safeguarding. The Foundation module is for anyone who has safeguarding responsibilities/contact with children and/or vulnerable adults. The leadership module must be completed by all who have leadership responsibilities which include those who run activities and their deputies, leaders of house groups and churchwardens.

The core modules are progressive so anyone needing to take part in a Leadership module e.g. a new churchwarden, must also do the other modules first. The training is valid for three years and the refresher course must be completed at the highest level reached on the original training.

38 people from the parish attended a C2 course (now the Leadership module) which was run for us by the Diocese of Rochester on 29 February.

Safeguarding Policy, Safety Audit and Safeguarding Committee

The Parish is required to have a Safeguarding Policy and this is reviewed each year. It is placed before the PCC for approval at the first meeting of the new PCC and the new policy is then put on our website.

The parish is also required to audit its safeguarding procedures on an annual basis. This enables the PCC to identify any shortcomings which then become an action plan for the year ahead. Our on-going action is to develop policies on preventing bullying and harassment and preventing domestic abuse. On both of these issues we are awaiting updates from the Church of England/Diocese of Rochester.

A Safeguarding Committee was set up in 2019. It met this year on 3 March and discussed a wide range of issues including the variety of guidance issued by the

Church of England, ensuring that DBS checks were up to date, the new volunteer forms and training. The committee should have met again on 22 October, but this meeting was postponed because primarily the pandemic had meant that no progress had been made on work identified in the safety audit and that other issues could be held over to the next year.

Safeguarding Contacts

There is a list of the Safeguarding Officers in each church and the names of the people in the Diocese who may be contacted. This list is displayed in each church and appears on our website. Our Safeguarding Officers are:

Wendy Keast – St Peter's

Hannah Willson – St Matthew's

Sue Jelfs – St Paul's and

David Royle and Kathie Clarke – All Saints

Privacy Notice

The existing Privacy Notice was updated in November so that it includes reference to the CCTV installed at St Peter's Churchyard. A separate and more detailed protocol is being developed for CCTV and requests for footage.

Safeguarding is for everyone

We need to ensure that our children, young people and adults who may be vulnerable are protected and kept safe. If anyone is in difficulty they will turn to an individual they trust and that person could be you. If you are contacted please listen to what is said, write it down afterwards and inform your safeguarding officer and the Incumbent immediately. If the situation is urgent and life is at risk please telephone the Diocese on 01634 560000.

I thank the safeguarding officers for their support over the last year and also Viv and Janey, in the parish office, and Brian, as Incumbent. All your help has been much appreciated.

Valerie Jensen, Parish Safeguarding Officer

Risk Assessment and Health and Safety

The PCC have overall responsibility for health and safety policy and six years ago a committee was set up with a representative from each church to co-ordinate these issues and provide advice to the PCC. The committee's main role has been to produce guidance specific to the four churches in the parish but also to respond to other health and safety issues as they arise.

Since March our churches have either been closed or open with Covid restrictions in place. Guidance was first issued by the Church of England on 27 March and has been updated on a regular basis throughout the year. The Government, the HSE and Ecclesiastical Insurance have also issued and updated their guidance throughout the year.

The four churches have been maintained on a regular basis and each church has been responsible for carrying out a risk assessment specific to their church. Two churches opened for private prayer and churches opened for public worship on 5 July. This required parishioners to register in advance of the service, use sanitizing gel, wear face masks and socially distance.

Parkwood School used St Paul's Church in the beginning of June as their boiler broke. This was permissible as it came within the categories of exceptions allowed. Blood donation sessions were also held in July and August. HSE updated their risk assessment template in early November and this was used from 5 November whilst we were in lockdown. The aim was to enable a parish make decisions around remaining open for private prayer and other permitted purposes. Churches re-opened for public worship in December. The safety of our congregations and ministers and all who work in the churches has been our greatest priority throughout the pandemic.

The committee met in February and drafts which are currently being considered are those on Fire Safety, Food Safety and Food Hygiene and an update of the guidance on Events out of Doors. We aim to make progress on these documents in 2021.

If assistance is needed on health and safety issues the contacts for each church are as follows-

St Matthew – Geoff Hufton

St Peter – David Till

St Paul – Roy Johnson

All Saints – David Fuller and Munna Mitra

My grateful thanks go to the committee for the assistance and input they have provided over the year.

Valerie Jenson, Chairman Health and Safety Committee

Church Buildings

All Saints'

- Church Insurance was renewed on the 1st February 2020 with Ecclesiastical.
- Servicing of fire safety equipment and fire alarms were carried out in April with relevant certificates issued. We continue with an annual maintenance contract.
- Central heating boiler was serviced and a 'Landlord's' certificate obtained.
- Owing to the pandemic, risk assessments of the church building were undertaken.
- Hand sanitisers were fitted to the West End and Vestry doorways and health and safety notices were displayed internally and externally.
- Regular checks in accordance with Government Guidelines have been made of the building during the closure.
- The internal North Transept area was cleared and cleaned by volunteers.
- Although cleaning of the church had taken place during the limited open period, the cleaner had been furloughed until further notice.

- A high-rise ladder was donated to the church and stored at the east end of the Village Hall.
- Owing to the pandemic the inner glass porch had been delayed because of supply difficulties. We hope that installation will take place during 2021.
- The garden and surrounding area has been kept in good order by volunteers.
- Consideration should be given to the painting of the exterior of the church building and re-staining of the church doors and cross.

David Fuller, Church Warden.

St. Matthew's

The roofs – Church and Community Centre

A lot of work was carried out to repair and preserve the roofs of the Community Centre, higher church roofs and lower church corridor roofs. Extensive work was carried out by SLJ Construction Ltd, covering and sealing the roofs with a liquid product that should offer protection for the next 20 years. It was vital work that needed to be done before the winter, to avoid the problem of potential major leaks and the possibility of compromising our insurance.

Community Centre floor

There had been a lot of problems with the state of the Community Centre floor, which needed urgent attention. DCC discussed the problems at length and decided to have the floor sanded down and seal it with new product. The floor was treated during August 2020, being sanded down, cleaned and painted with the new product.

Painting and decorating

The Community Centre was completely re-decorated over the summer by an outside contractor, but supplemented by church members who helped with painting the wood and metal in the meeting rooms, plus painting the toilets and corridor. As a result, the Community Centre is much more attractive to hirers and we hope to expand our clientele once we are able to re-open.

Other work that has been completed

A great deal of other maintenance and repair work has gone on during the year, including

- Maintenance days to clear up the car park and gardens
- The outside lighting has been replaced and updated, and we now have colour changing lights focused on the cross
- We have two new noticeboards outside, and DCC are looking at replacing the third one
- The electrical system has been inspected and pronounced satisfactory
- The broadband provider has been changed from TalkTalk to BT, and the Wi-Fi connection has improved in the Rectory, the Parish Office, and the church.

- Emergency lighting, the fire alarms and fire extinguishers have all been tested and meet current requirements. PAT testing has also been carried out on all items that require it.
- Glass doors for the main church entrance are being designed and will be fitted as soon as possible. This will greatly enhance the appearance of the main entrance and we hope it will make it more welcoming for visitors.

Despite all the work carried out in the last year, there is still much to do, such as looking at the heating system and replacing the church and kitchen boilers. These are major jobs, so please pray that we are able to undertake any necessary work in the coming year.

Fretha Biggs, Church Warden

St Paul's

With the closure of the church due to COVID-19 towards the end of March, a restriction on the number of helpers was evident due to cross contamination, thus as Helen and I are treated as one unit, we were able to take on the tasks in hand, we are also not classed as lone worker.

As the lock down happened before the yearly maintenance day, all the tasks were outstanding so we endeavoured to do these as our first priority.

All sterilising duties carried out.

The boiler controls turned down to minimum and radiator control valves turned down to frost or lower setting.

The car park drain sump and drains on the west side were cleared of leaves and debris.

Low-level gutters running along both sides of the church were cleared of leaves and debris.

The front door alarm battery was replaced and date of replacement updated. For future the alarm wiring was replaced to incorporate connectors for ease of battery replacement.

The lower bolt on the front door was replaced with a stainless steel version as the previous one had corroded and jammed. Molybdenum grease was applied to the upper front and upper internal double door bolt.

The toilet overflow was leaking and traced back to the first WC in the ladies. The inlet valve had a split which bypassed the sealing washer thus would cause the cistern to overflow. This valve was replaced. During the inspection of the other WC's, the sealing washers were perished thus all the washers have been replaced and the ball floats readjusted.

The door trim in the 2nd ladies WC was refitted and glued.

Car park block paving was de-weeded on numerous occasions.

Car park swept to remove leaves, twigs and debris on numerous occasions.

Block paving re-bedded along north side and south side (fire exit) paths and an area near the front door.

Paths have been de-weeded and swept on numerous occasions.

Two brooms were repaired, (brush head came off the handle, the other broom handle protruded through the brush head making it useless).

Rubbish removed from toilets and kitchen bins after lockdown and after blood donning session and replaced with new liners.

The front, side and the Long Catlis bank grass are cut generally at two weekly intervals. Charlie, the paid gardener, cuts the South side grass.

Long Catlis garden bushes, the Pyracantha bush near front door are pruned once a week in growing season and bushes to the east and south are maintained.

Flowers are de-headed at end of flowering.

Cuttings are bagged up and removed for brown bin recycling.

Brownies garden has been weeded and flowers de-headed.

Hand sanitizers have been purchased and covid signage was sourced and put up for when the church is open.

Hooovers were cleaned to remove debris from tubes and cleaning head. Filters washed and dried before refitting.

Strimmer cable was replaced due to insulation damage.

The roof repair down selection from the three potential contractors was carried out by the DCC and that S & J Wenman Limited, the contractor who repaired the front of the church due to the crash in 2018, was selected. The work on the roof will start sometime in spring 2021.

In October the Quinquennial inspection was carried out, and the inspection report followed in January. No additional problems were identified above that which is already known. The inspector David Swarbrick had the following comment.

"I thought the information in the Log book was very well presented and organised. I found the Church to be in good decorative order and that there were no particular issues of concern except for wear and tear in places and some aspects being kept under observation."

APS Electrical carried out the Church electrical check on 7th January 2021. The installation check passed the test requirements but it is noted that some circuits in the distribution board are not controlled by RCD as per current regulations. This will need updating in the near future.

The Church boilers were serviced on the 8th of January 2021.

On a weekly base the other tasks are: -

Front door sanitised before entry.

All WC's are flushed.

Taps are run in all toilets and kitchen for approximately 2 minutes.
Visual inspection for water leaks of the boilers, radiators and pipe work in all rooms.
An inspection of the Fire exit doors for operation and damage.
Visual inspection for malicious damage to the outside of the church.
Rubbish is collected from around the church grounds and removed.
Internal plants watered as appropriate.
Fire alarm tested and recorded.
Ensure that all doors are closed and all lights are off when vacating the building.
Dave Larkin

St Peter's

The Quinquennial Report September 2018 concluded that the church was in 'very good condition and the regular team who carry out repairs and maintenance are to be commended because it is their efforts that keep the church in such good condition'.
The church insurance policy was renewed until 31 January 2021.
County Fire Protection checked our fire precautions and issued a certificate of inspection in March 2020.
Energy footprint details were sent to the Parish Treasurer in May.
The boiler and the organ were serviced in October.

The Wednesday Team were restricted by Covid-19 Government and Church of England regulations and guidance for much of the year but when possible continued their excellent work. They addressed weekly general maintenance within the new churchyard, the church itself (inside and out), some in the closed churchyard, the carpark and its surrounds in addition to tackling more specific tasks. Two of the team carried out some general maintenance on Mondays while tending their loved one's graves.

Other tasks completed through the year:

- Bins were regularly emptied, green rubbish composted and other rubbish bagged for council collection.
- General debris from the trees, including fallen trees, stumps and leaves cleared.
- Graves levelled and prepared and sunken graves topped up. Chippings were removed from one grave which will be turfed in the spring. The grass was mown and edges strimmed. It was particularly noticeable during March – May just how quickly the grass grew when all maintenance ceased.
- Early in the year over 22 loose floor tiles near the font and altar were re-set.
- The Christmas tree was dismantled and stripped ready for Easter.
- A new external porch light was fitted.
- The gullies were regularly cleared and the prayer walk maintained, with additional snowdrops being planted.
- Non-regulation festive ornaments, other adornments and dead flowers were regularly removed from the graves by the Church Warden and Deputy Warden. (Reference Church Warden Report 2020.)
- CCTV was fitted and a second lock fitted to the toilet door.
- New hedging was planted to the left of the churchyard entrance.

- A new church notice board with wood surround (permission granted) was installed and new doors were fitted to the notice board within the churchyard, both were treated with preservative. Preservative was also applied to the toilet block, boiler room and lawnmower store.
- Loose, uneven paving slabs by the water tap and bins were lifted and re-bedded.
- The car park gate damaged by a fallen tree was repaired and a log edging placed around the car park mound.
- Blocked drains in the lane were cleared by the team and a local contractor cleared a drainage ditch using a digger, beside the car park, as a goodwill gesture. There continues to be a drainage problem in the lane and the DCC secretary will approach Kent Highways Department for resolution.
- The rose garden was tended and manure applied.
- Five memorial benches were pressure washed and oiled. One disintegrated bench and base were removed.
- Rubbish and spoilage debris were cleared in the bridle path on the boundary of the new churchyard. The mound was lowered slightly, and a plan agreed with the PCC to replant mixed hedging on the bridle path side, continue to lower the mound by spreading the compost across the woodland area of the churchyard and address the issue of grave spoil falling onto the bridle path and planted hedging. Progress with this was and continues to be severely hampered by Covid-19 restrictions. Six hedge bushes were planted within the churchyard by the spoil.
- Once again scaffolding was erected inside the back of the church to investigate and hopefully resolve the problem of bee ingress to the ceiling space. A mobile scaffolding tower was erected in the chapel for conservation specialists to inspect the ancient wall painting fragments. The report received in November has yet to be considered.
- Initial permission was given to build a low flint kerb on the left of the churchyard gates to protect the hedging, a memorial plot and hold back soil. Work on this will resume in spring (2021).
- External scaffolding was erected to provide access to the crumbling fleche cross on the bell cote. The damaged cross was removed and used as a template. The replacement cross was installed with a blessing. A decision has yet to be made regarding how and where the old cross will be displayed. The Church of England grants for historic church interiors and churchyard structures were sent photographs and details of one of the damaged stained glass windows in the hope that a grant for restoration might be available. Following investigation the damaged window was not considered of great significance so the application was unsuccessful.
- Costs for grid covers for the gully drains to prevent debris being washed down the underground drainage system are being sourced.
- In the old churchyard huge quantities of fallen leaves were cleared in preparation for an outdoor Remembrance Service beside the Commonwealth War Grave. Sadly, this service was cancelled due to restrictions. While the

Wednesday team were restricted from working a local resident spent several days clearing leaves from the car park and the old churchyard.

- Much ivy growth was rooted out from the boundary stone wall between the car park and the church.
- The sexton visited to review grave space and future placement. High level windows, sills and ceiling were cleared of dust and cobwebs and on a wet Wednesday morning the team cleaned inside the church. The annual autumn working party day to clear the outside and clean the inside of the church was unable to take place due to Covid 19 restrictions.
- At the very end of the year a Hawthorn tree blew down and blocked the Garden of Remembrance. Fortunately, no damage occurred, and it was quickly removed.
- The year closed with the new churchyard and surrounding area being cleared of leaves and debris for the funeral of a Wednesday Team member.
- A Christmas tree was collected, placed and decorated. The Christmas crib was set within the altar but sadly very few saw this other than online.
- No live Christmas services took place at St Peter's December 2020 but we were able to celebrate with the Wednesday Team on WhatsApp and St Peter's Facebook page our advent candles being lit each week by Rev Pamela Alexander.

The team and additional volunteers have carried out and continue to carry out a phenomenal amount of work which should never be underestimated. We give each one of them our grateful thanks for their amazing commitment particularly through this very difficult year. Thank you.

Lesley Wainwright, Church Warden

****The fabric, goods and ornaments in our care are in good order. The Log Book and Property Registers are up to date for St Matthew's, St Paul's and St Peter's. All Saints' are in the process of updating their Logbook and Property Register.**

Wardens' Reports

All Saints'

We begin the year with normal services and events and just managing to meet in person for our ADCM, not knowing the enormity that the Global Covid-19 virus would have on our worshipping community, culminating in lockdown at the end of March. We needed to look at how to manage our circumstances in a good way.

Services resumed on-line as did DCC meetings with gratifying help from Wendy and Stephen in organising us with Zoom! A weekly newsletter incorporating the weekly sermon, service sheet and quizzes all helped to keep us in touch with each other spiritually and emotionally and we are indeed thankful to the clergy team for managing this very well alongside all the innovative technology needed.

Munna and members of All Saints' regularly ministered by telephone to many of us in isolation. We managed bible study and 'nice to natter' meeting most weeks by virtual means.

Risk assessments and regular monitoring of the church building took place and for everyone's safety, hand sanitisers were added to entrance and exit points during August.

We were able to open our churches with careful planning during October and privileged to be able to hold the funeral service of Evelyn and Peter Grist, members of All Saints' family for many years. They led the choir and supported the church in many ways during their lifetime.

Harvest saw generous donations going to the Foodbank and the NSPCC received a good number of toys to distribute in time for Christmas.

A Christmas Tree was donated and planted in the garden. Hempstead School children and local groups provided us with Christmas Cards for display outside, a banner of Hope was purchased and displayed, all as a gift to the community.

Although our Children's ministry had not been able to take place (this included LiveWires and Sunbeams), 'Time to Shine' led by Sarah Cross was able to go ahead in church for a while, as it was classed as educational, supporting parents with under 5s. However, owing to continuing lockdown this was moved on-line and continues in a fruitful way.

We know that Linda has plenty of good topics for future LiveWires once we have the 'go ahead' to resume worship in church.

It is with grateful thanks to everyone who has supported me as church warden that I deliver this, my final annual report. It has been a real privilege to serve for nearly 6 years as Warden of All Saints' Church.

Special thanks are due to both Revd Munna, Stephen Manning and the DCC who have supported me throughout.

We are all aware at All Saints' that Munna will be retiring in April 2021. Munna's support, wisdom, guidance and friendship have been the glue that has kept us all together in, at times, a difficult and challenging journey.

We wish Munna and Nicola a happy and peaceful retirement with grateful thanks for his and Nicola's ministry amongst us all.

David Fuller, Church Warden.

St Matthew's

Despite a very challenging year, maintenance and repair work on the Church and Community Centre continued, and as a result the two buildings are generally in an improved state of repair. Much of the work has been overseen by Paul Bellerby, Andy Mann, Nigel Pointon, who have given up many hours to ensure the work could be done, during a very difficult time due to Covid. I have no doubt of the financial savings this has had for the Church.

There are so many people to thank and my fear is always that I am going to forget someone, so please know that your work has not gone unnoticed.

As the Church Warden for St Matthews I thank God for all of you, you will never know how easy you made my role. It has been a real privilege to get to know so many people in that role. A BIG THANK YOU.

The roofs – Church and Community Centre

A lot of work was carried out to repair and preserve the roofs of the Community Centre, higher church roofs and lower church corridor roofs. Extensive work was carried out by SLJ Construction Ltd, covering and sealing the roofs and parapets with a liquid product that should offer protection for the next 20 years. It was vital work that needed to be done before the winter, to avoid the problem of potential major leaks and the possibility of compromising our insurance. The work has now been completed, and although there have been some minor leaks, the roofs are now fit for purpose.

Community Centre floor

There had been a lot of problems with the state of the Community Centre floor, which needed urgent attention. DCC discussed the problems at length and decided to have the floor sanded down and seal it with new product that would not keep flaking off as the previous product had done. The floor was treated during August of last year, being sanded down, cleaned and painted with the new product. Following the work, DCC also agreed to purchase a protective mat so that our main client for hiring the hall, could continue with her tap dance classes. This proved to be a satisfactory solution during the short time the classes were able to go ahead.

Painting and decorating

The Community Centre was completely re-decorated over the summer by an outside contractor, but supplemented by church members who helped with painting the wood and metal in the meeting rooms, plus painting the toilets and corridor. As a result, the Community Centre is much more attractive to hirers and we hope to expand our clientele once we are able to re-open.

Other work that has been completed

A great deal of other maintenance and repair work has gone on during the year, including

- Maintenance days to clear up the car park and gardens
- The outside lighting has been replaced and updated, and we now have colour changing lights focused on the cross

- We have two new noticeboards outside, and DCC are looking at replacing the third one
- The electrical system has been inspected and pronounced satisfactory
- The broadband provider has been changed from Talk Talk to BT, and the Wi-Fi connection has improved in the Rectory, the Parish Office, and the church.
- Emergency lighting, the fire alarms and fire extinguishers have all been tested and meet current requirements. PAT testing has also been carried out on all items that require it.
- Glass doors for the main church entrance are being designed and will be fitted as soon as possible. This will greatly enhance the appearance of the main entrance and we hope it will make it more welcoming for visitors.

Despite all the work carried out in the last year, there is still much to do, such as looking at the heating system and replacing the church and kitchen boilers. These are major jobs, so please pray that we are able to undertake any necessary work in the coming year.

Fretha Biggs, Church Warden

St Paul's

It is hard to believe that only a week after our last Annual District Church Meeting our Country was plunged into Lockdown and our church buildings closed. It would have been easy to think that over the last twelve months little has happened within our community at St Paul's but this couldn't be further from the truth as in many ways this has been a busy year, albeit a very strange and at times, a trying one!

We were fortunate that as soon as our Churches were closed, our Clergy, Readers, Lay Ministers, musicians and many others swung into action with a range of on-line services. Whilst this was nothing like being able to meet in person, it provided us with much needed spiritual council at this difficult time. An advantage of these on-line services meant that we were able to come together as a Parish. For the first time we saw Parish wide, the ministry and skills of others as we worshiped together. Fruits of the Spirit were truly shared.

When our Churches were finally allowed to open people slowly gained confidence to meet together in person. Who would ever have thought that we would be socially-distanced, wearing face masks and not allowed to sing? Things were very different but we adapted and welcomed the opportunity to worship God and share fellowship together.

On October 13th we were able to hold the APCM in person at St Paul's when Paul was officially appointed as Churchwarden. On the following Sunday during the service Pat organized an official handing over of the role. We were able to say thank you to Valerie for her commitment and hard work over the last 5 years before she passed on the Churchwarden's wand as a sign of a new term of office beginning. It was good too, to have the opportunity to work with Helen as she has continued in the role of Deputy Warden. Having got back into the rhythm of meeting together we once again had to close our doors due to Government restrictions.

We did not let this deter us or dampen our spirits and we were still able to hold the Light Party via zoom. This was a lovely opportunity for several children and families to come together to share fellowship, fun and games. In the run-up to Christmas there was the Star Trail and Christingle.

For the first time ever we placed our crib in the window of the Church so all those passing were able to share the joy of the Christmas story and our tree shone brightly at the front of the church. We delivered Christmas cards, "Comfort and Joy" booklets and ensured that we touched base with Church family through door-step visits, telephone calls or texts. Another first was the live-streamed service on Christmas morning which was well attended by people from across the parish.

At the time of writing plans are in hand to ensure our spiritual well-being through Lent and for Easter. Zoom and YouTube have been a great asset giving us the opportunity to engage in services, times of prayer and other meetings. The wonders of technology!!

The DCC have continued to meet via Zoom and have discussed a range of topics to ensure the on-going development of our Church and community. Minutes of these meetings are displayed on the notice board in the foyer. Thank you to all those who have given up their time and talents in this valuable role, which supports Pat in her ministry amongst us and ensures the smooth running and the future development of St Paul's Church.

During lockdown the Church building has been well cared for with weekly visits. The Quinquennial inspection in October confirmed that the church building is well maintained. Our main maintenance work this year will be on the roof. We worried how we would fund this very large expenditure but we were blessed with a bequest and anonymous donations which means we are well on the way to covering the cost of this. We hope that the work will begin in May. We are pleased to report that the fabric of the building and the fixtures and fittings are in good order. The Church Log-book and the Register of Assets (the terrier) have recently been reviewed and updated.

The Pandemic has had a significant impact on our income but we have been faithful and generous in our away giving and have supported the Medway Food Bank, Wekense, The Bible Society, Release International and Interserve. We had an excellent response for Harvest gifts which went to Caring Hands. We were also pleased to donate toys at Christmas time to the NSPCC and support the British Legion Poppy appeal. We were grateful to the Hub for co-ordinating the Blythwood shoebox appeal. We managed to send a substantial number of boxes to this organization. We also supported the Children's Society. Thank you to all who supported the work of the Church through prayer and in practical and financial ways at this difficult time.

We have been blessed to have Pat's ministry and leadership. She could not have taken up her post at a more difficult time but she has led us faithfully over the past year. We pray that God will continue to bless her work and provide her with strength as we move into exciting times ahead. There can be no doubt that once

we emerge from Lockdown the new normal will be different in both Church and society.

Once again we would like to take this opportunity to thank the many people who work hard to ensure the smooth running of St Paul's. There are too many to name in person but you know who you are and we are indebted that you share your skills and talents for the good of God's Church. Thank you also to the congregation who have supported our Church over the last 12 months.

We thank you Lord, for the Church of which we are members, and pray your blessing on all who share with us in its life and worship. Help us as a congregation from being inward looking and remember that the Church of Christ exists not for itself but for the sake of others and to spread far and wide the good news of God's salvation.

Paul Horsman – Warden, Helen Jones – Deputy Warden

St. Peter's Church

At the beginning of 2020 an inventory was taken of items belonging to the church and the 2019 list updated. The log book was also re-organised and updated. The terrier (a list of land belonging to the church), the inventory and the logbook of alterations, additions and repairs are therefore up to date and available for anyone to look at. All is in order.

Apart from agreement by the Worship Review and Planning group to discontinue one of the monthly evening services baptisms, weddings, funerals and our pattern of worship remained unchanged in January, February and early March.

The DCC met to consider the organisation, safety and finance of the church. The promotion of Safeguarding continued and by the end of February our training requirements were completely fulfilled.

A well-attended, successful Alpha course was held at The Bell and, later, a second took place online. Those who had undertaken training in Speaking God's Word, five of whom were from St Peter's, preached their assessed sermons successfully.

At the end of February our much loved, long standing organist retired and a celebration of thanks was held in the chapel.

A Lent Lunch was held in the village hall which raised over £200 and a successful fund-raising quiz was also held mid-March.

A cross parish World Day of Prayer service from Zimbabwe took place at St Peter's early in March. This was a special event enjoyed very much by those who attended.

A surveyor visited the church to report on the medieval wall paintings and advise on preservation and perhaps restoration. The report arrived at the end of the year and has yet to be considered.

By mid March the world was dealing with the challenge of the Covid-19 pandemic. The country went into complete lockdown on March 23. The church

was closed and notices placed on the door. Online services were produced and Keeping in Touch, a weekly newsletter, from our Rector was either emailed or posted parish wide. Meetings were held online. Restrictions for worship, weddings, funerals and baptisms remained in place until the end of 2020 and onwards. St Peter's ADCM was conducted online. Between 23 March and the end of 2020 there were occasions when the church partially re-opened, first for private prayer and later for selected services. In depth risk assessments were carried out each time the church opened with restricted attendance. The church was decorated with Harvest gifts from the school but only a limited number were permitted to attend and no singing was allowed. No Christmas services were held at the two small churches in the parish, St Peter's being one of them. Events across the year were severely restricted, most being cancelled but St Peter's managed to host Ride and Stride for Friends of Kent Churches in September and hold a service of blessing for our new fleche cross in November. The Church Shop opened intermittently. The Christmas Fayre did not take place, but a small group managed to plant and sell tubs of hyacinth bulbs.

There has been great sadness with the loss of loved ones, members of our church family and village residents but the few weddings that were held provided hope and joy even though they were not St Peter's usual style. Some home and prayer groups continued online and a pastoral network helped us through the year. It has been very different for everyone and a challenge for most.

Apart from Covid-19 2020 has been overshadowed by issues related to the management of the churchyard. The Churchyard Regulations 1981 were upheld in March 2017 when a faculty was applied, and a legal judgment made to remove non-regulation items from graves. Such items continued to be placed and at the beginning of January additional notice was given that Christmas decorations and non-regulation items remaining on graves at the very end of the month would be removed and placed ready for collection, as had previously been the practice, at the side of the churchyard. This resulted in a range of deeply unpleasant, upsetting and some illegal actions taking place. Various crimes were reported and recorded over a period of several months. On the advice of Kent Police CCTV was fitted (Sept 2020) which covers the new churchyard, the church entrance and car park entrance. Currently, there are some information download issues which are being dealt with by members of St Peter's DCC and the PCC.

A second outcome was the agreement of the PCC to consult with all those who have a relative within the churchyard. Records of next of kin are not automatically stored at the parish office but many have been traced. The consultation seeks to clarify understanding of the 1981 regulations, upheld in 2017, and whether there is a desire for change. The consultation is currently in draft form awaiting legal and diocesan approval and will be posted to contacts when available. Throughout these issues the Wednesday Team, including the Deputy Warden have continued to maintain the churchyard when permitted and have been thanked for that by many casual mourners.

Although we haven't been able to meet in person, I've felt supported and encouraged by clergy, lay ministers, fellow church wardens and parish administrators, our very own St Peter's volunteers and members of the congregation in general. Some teams have had a break from their usual duties,

but everyone 'pitched in' when called on at short notice, either with their usual task or to do something different, so thank you to church members, the DCC, sides persons, sacristans, wedding vergers, flower arrangers, sexton, refreshment organisers, general cleaners, brass cleaners, the choir, organist, those on the reading and prayer rotas, those who work with children, Wednesday team, lay ministers and our team vicar – all volunteers who have learnt new skills in 2020.

With your agreement I propose to stand for another year as church warden. I offer my support to Pam and all of you at St Peters and hope that in 2021 we will be able share in worship, friendship and laughter together, in person. 2020 had been a year when we've been faced with the reality that however welcoming and beautiful is our ancient church building, it is you, together with God, who are the church. A huge thank you to each of you.

Lesley Wainwright, Church Warden

Treasurers Reports

Stephen Manning, the Parish Treasurer reports:

At the start of the year the Parish was fortunate to have a bank balance totalling £333,312 and whilst it has now been reduced to £281,953 the money used was either on essential maintenance work, paying our pledged indicative offer payment in full to the Diocese, or maintaining our policy of Away Giving which is 10% of plate & tithed contributions. Income to the PCC including contributions by the churches fell by £29,132 to £161,887 but expenditure also fell £20,081 to £173,722. With accruals and prepayments included meant that the PCC 2020 deficit was £11,836.

As soon as it was announced in March 20 that the churches & community halls had to close it became clear that there was the potential for a dramatic fall in income. To counteract this, it was decided that all non-essential spending was stopped and each month we would ensure that income would match the expenditure including paying some of the Indicative Offer to the Diocese.

The churches could not contribute the annual £2,000 towards the next visit to Wekense so to keep the project on track the money was moved across from the PCC general fund. However, following an urgent appeal for a roof on Pastor Stephen's house it was sent to Wekense together with £1000 in other donations and the roof is now completed. In addition, the PCC maintained its £100 per month contribution to the Wekense pastors stipend and the £175 per month "Away Giving" to Interserve.

The annual subscriptions to the Churches together in Medway, RSCM, Friends of Rochester Cathedral & Lay Readers were also paid. The Parish Office clerical assistant Janey Sayer was put on furlough for 5 months which meant that the government paid 80% of her wages. Our Parish Office administrator, Viv Fuller moved to work mainly from home but was able to use the Parish Office when the need arose.

Parkwood vicarage was finally sold by the Diocese, but the PCC received a £2,116 rebate from Southern Water + £94 Council Tax refund which was very

welcome. Many new and exciting changes have happened, Contactless Card readers are now in every church + the opportunity to donate online via A Church Near You, the publication of a weekly newsletter (KIT) by email & post, the "streaming" of the services online and purchasing the appropriate licences. All of this cost money and our admin cost rose by £1,796 but £884 was donated towards the cost of printing / postage.

Smurfit has started to charge us £54 per month to collect the Wastepaper so the net income has been greatly reduced from £1,274 in 2019 to £812 in 2020. However, the PCC has decided to continue with the service because it is a valuable facility to the local community and is well supported.

This year has seen some incredible responses to various appeals £1,045 given for Hand Cream for the NHS staff, £100 in shopping vouchers for distribution to families in hardship, £65 to Caring Hands, £648 to Medway Food Bank & £162 to Tearfund. In response to the financial difficulties being experienced by some in our community a Hardship fund has been set up by the PCC and currently stands at £570.

With a big thank you to the Treasurers, & Paulette Pointon who took over from Mike Dowsett as the Gift Aid Officer and who have all worked hard to cope with the various pressures caused during the year.

It has been a year of change and challenge and the PCC has been positive in its support throughout.

Stephen Manning Parish Treasurer

St Paul's Church, Hon. Treasurers Report

After running with a deficit for nearly all year thanks to a legacy and two generous donations there was a surplus of £10,250. This money is restricted to being spent on the roof repairs. Gift Aid payments from HMRC were up from £6,949 to £9,316 which also assisted the church's financial position.

Due to the Covid 19 pandemic last "normal" service was on 15th March. Whilst services briefly resumed on 13th September it was with very small congregations in line with Government restrictions. All this has meant a big reduction in income from Planned Giving Envelopes (down 42%) and loose plate collections (down 74%). This was offset to some extent by an increase in Standing Orders income of 35%. Our income from letting the church premises reduced by 85%. A SumUp Card reader has been introduced as a way of giving at services. but no real benefit has yet been seen.

The building was out of use for much of the year so our church running expenses were reduced, e.g., Utilities were 22% lower in 2020 although there is still ongoing discussion with Total Gas & Power re the gas bills. In March one of our boilers was replaced at a cost of £4500. The appeal to raise funds came to a premature halt and raised £2,054 so that balance was paid from existing reserves.

From March – December the budget was reworked on a monthly basis in order to keep the finances steady. This meant that the Pledged payment to the PCC / Diocese was £29,986 and not the pledged £34,200. Decisions were made to close the obsolete Nat West current account, cease the Fairtrade activity and to no longer have a church mobile phone.

The church cleaner was furloughed for 4 months therefore St Pauls has benefitted from the Government's furlough scheme amounting to £712.

The DCC felt that to conform with the Government's minimum wage requirements, to pay the additional 20% of her wage for the period when she was furloughed.

The DCC decided to continue Away Giving 10% of tithed giving and allocated £3800. This was divided as follows:

- Wekense: £1,000
- Interserve: £1,000
- Medway Foodbank: £1,000
- Release International: £400
- Bible Society: £400

The year ended with Total Reserves of £39,018 which is a positive outcome to a difficult year.

Colin North

All Saints' Church, Hon. Treasurers Report

Every year it is also difficult to know where to start a report and this year is no exception.

I've decided to start it with the negative aspects to All Saints' finances.

What hasn't happened.

The church has been closed with no ordinary, baptism or wedding services therefore minimal opportunities for plate collections / offerings down from £4,415 to £878. Giving by envelopes is down from £4,485 to £2,763.

Church lettings down from £3,524 to £1,076.

No income from fund raising whereas in 2019 All Saints raised £1,452.

Food for Thought service was stopped and no "Coffee & Cake" mornings to raise money for a specified charity.

The church's overall income has dropped by £13,722.

However, the positive aspect is:-

What has happened.

Bank Standing orders have increased from £8,432 to £10,542.

The Church / Indicative Offer was paid in full £17,160.

The Government supported the payroll by paying 80% of the cleaner's wages during the lockdown periods. This reduced the payroll bill from £1,431 in 2019 to £611.32 in 2020.

Gift aid of £4,742 remained similar to previous years.

Away Giving remained a top priority even if it meant using existing General reserves:-

- Medway Foodbank / Tear Fund £66.50 Harvest Donations)
- Royal British Legion £50 Poppy Appeal
- Children's Society £155 – "Christingle Service"
- NSPCC £155 "Toy service"
- Medway Street Pastors £160
- Poverty & Hope appeal £175
- Wekense £100
- Salvation Army (Medway homeless) £160
- Hardship Fund £600

A very generous response from DCC members meant that at no cost to All Saints "Christmas" was on display inside / outside the church as a witness statement to all those passing.

A Contactless Card reader has been given to All Saints and whilst it is not currently in use it is ready for 2021 Activities / Services.

Members of All Saints' are going forward knowing that their finances are in a good position because despite the drop in income the final deficit is only £2,991 and it remains a strong church committed to God and the Community.

Stephen Manning Parish Treasurer

St Matthew's Church and Community Centre

I'm writing this report on behalf of Joyce Best who due to illness has been unable to perform her treasurer's duties for the latter part of the year. We wish her God's blessing and look to Him to restore her to full health and return to her duties.

The Church's finances has suffered because of the Covid pandemic but there are highs as well as lows and I will illustrate some of them below:-

- Due to the closure of the church the main plate collections have dropped from £5,517 to £1,962. Envelopes have also gone down from £15,848 to £6,888. However, at this point I would thank all those who have found ways of getting their envelopes to me, your faithfulness is much appreciated. Similarly, thanks to those who have changed to or have continued to tithe by monthly Standing Orders – the total has increased from £28,182 to £32,271.
- All fund-raising activities were suspended and whilst there was no income, conversely there was no expenses either.
- £18,791 was received by way of legacies all of which has gone into the important maintenance of the Church and Community Centre.
- The DCC agreed that the Away Giving of £5,000 should be tailored to 5 organisations.

1. Church Army, but specifically to go to the Chatham Centre of Mission.
2. Sat-7.
3. Friends of the Holy Land.
4. Open Doors UK & Ireland.
5. Calverly Hill, part of the Salvation Army Housing.

In addition, £460 was sent by the "Film Club" to Wekense Water Project + Wigmore 200 club donated £1,000 towards Community Centre redecoration.

- Community Centre Lettings dropped from £19,050 to £6,464 and because of vital roof maintenance and internal decoration/repair work amounted to £33,747.
- The Church also spent £8,208 on structural work but because the utility expenses & general cleaning/maintenance work was reduced the overall deficit was not as bad as it might have been.
- The DCC also took the decision to meet its pledge of £61,104 in full to the PCC/Diocese which meant a reduction in its General fund reserves.

Gift Aid from HMRC of £9,543 remained similar to the previous year which was unexpected but welcome. The unusual entry in the balance sheet of -£961 in Z05 Accounts receivable has been caused because the Thursday Club has generously decided to treat its members 2020 subscriptions as applicable to 2021. Whilst the accounts show a deficit of £37,333 it has been caused mainly by planned spending and leaves a total reserve of £92,567. A BIG thank you to all who have supported St Matthews not only in monetary terms but giving of their time and talents.

Stephen Manning, Parish Treasurer

St Peter's Church, Hon. Treasurers Report

It has been a strange year for the Church in terms of our Finances. Our income via standing orders increased by 9.1%, but because our envelopes and plate income has been sporadic, it fell by 65%. No fundraising income was received because none of the usual events took place.

The one success story was the church shop which despite all the closures still generated £4,001 compared to £4,663 the previous year. Whilst most of this will form part of the Church Shop Away Giving a proportion will be reallocated to Church funds.

HMRC Gift Aid payments dropped 21% from £7,933 to £6,233 but nevertheless a welcome boost to our finances. Wedding / funerals fees rose by 7% to £3,294.

Total income fell by 28% to £42,662 but because the day-to-day expenditure also dropped by 28% to £42,584 a balanced day to day income and expenditure budget was possible. To enable the income and expenditure to balance each month the one creditor who could not be paid in full was the Diocese / PCC. Each month the church paid the maximum it could afford without going into debt. Nevertheless, the final figure of £31,3916 was £10,864.31 short of our pledge

and there are no reserves available to make up this deficit. The debt has not been carried forward but in effect written off by the Diocese / PCC.

Away Giving	
Christians Against Poverty	£620
Leprosy Mission	£620
Tear Fund	£620
Bishop's Poverty & Hope Appeal	£620
RBL Poppy appeal	£100
Toilet Twinning	£63
Cancer Research	£103
Total	£2746

Over the year it was necessary to have CCTV installed at cost of £4,685, the fleche cross replaced at a cost of £6,770.80 and the Chapel art Conservation at a cost £1,112. These costs came out of existing funds held in the Churchyard Fund, Quinquennial Fund and the Projects & Preservation Fund.

The cost of the mobile data network (which is required because of the CCTV), has been met to date by the Parish, but it is an ongoing project so further costs will be incurred.

Whilst the Total Reserves show a figure of £52,472 only £11,509 is available for day to day running costs therefore the Indicative Offer payments are clearly at risk again of not being met. Fortunately, the Restricted Reserves should cover all additional costs as they arise.

Let us hope that 2021 regains some sort of normality for all of us, in the meantime we must trust that God will continue to provide and lead us through this time of trial.

David Till, St. Peter's Treasurer

Annual Deanery Synod Report

The first meeting of the year was in February, and we were hosted by Liz Cox, the new priest at St Mary Magdalene on Gillingham Green, which was an opportunity to admire the transformation the congregation had finally completed - they have levelled their floor, removed pews and replaced them with moveable seating. Even more striking on a February evening was how cosy the building was - the heating system had been replaced too.

This was the last meeting of the old synod, though Brian was chairing his first meeting as Area Dean, after being commissioned in December 2019, and expecting new Deanery Synod members to be elected at APCMs in March, April and May. (Little did we know.....!)

The main speakers of the evening were Dylan Turner, Rochester Archdeaconry Growth Adviser, and Claire Boxall manager of the 'Called Together' strategy, present with Vanessa Curtis, her colleague in the strategy team. Dylan said 'Called to Grow' is a permission giving framework for parishes, and the three key

words “review, plan, act” provide an encouraging framework and toolkit for any parishes or groups wishing to undertake a project, however big or small. His role is as a human resource to help parishes reach their potential in each individual context.

Claire and Vanessa talked about some of the deanery appointments which had been made locally from the Church Commissioners Strategic Development Fund. In Gillingham these have largely been at St Marks with ripples into St Mary’s, St Augustine’s, and St Barnabas, funding a gospel congregation plant, community work and work with children, young people and schools. Although the SDF had been reported in various places this was the first many synod members knew of it and it’s fair to say there was a robust discussion with many questions raised. The upcoming elections to the new synod were next on the agenda, followed by a quick round the room opportunity to hear what was happening in each parish represented in the deanery.

Instead of APCMs happening in March - May all our churches closed, so there was a meeting by Zoom in June, with the members of the old synod. There was little if any business, and the presentation of the evening was Pat telling us something about what she has learnt from her MA studies on reconciliation. The final meeting of the year was also on Zoom, on December 1st, when church buildings were again closed. We had all had the opportunity for APCMs and new members were welcomed along with returners.

Caroline Clarke, Diocesan Community Engagement and Social Action Lead, was our main speaker and challenged us to consider whether as a deanery we could support the Hope into Action initiative, a radical new way of churches meeting the needs of homeless people.

New officers and a standing committee were elected for the new synod – Amy Brown (Holy Trinity Twydall) continues as secretary, Peter Wareing (St Augustine’s) is the new Lay Chair and Jim Gilbourne (All Saints’) is the new treasurer.

Now we all wait to see what 2021 will hold!

Karen Senior



Signed: Revd. Canon Brian Senior
Chair of the Parochial Church Council



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The Parish of South Gillingham

On accounts for the year
ended

31 December 2020

Charity no
(if any)

Set out on pages

33 to 43

remember to attach the page numbers of additional sheets.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

30/03/2021

Name:

Adam Dowdy

Relevant professional
qualification(s) or body
(if any):

FCCA

PARISH OF SOUTH GILLINGHAM TEAM MINISTRY
CONSOLIDATED
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2020

Notes		Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2020 £
	INCOMING RESOURCES			
2(a)	Voluntary Income	158,660	40,722	199,382
2(b)	Activities for generating funds	11,332	116	11,448
2(c)	Investment Income	783	192	975
2(d)	Church activities	13,206	-	13,206
2(e)	Other	3,531	8,110	11,641
	TOTAL INCOMING RESOURCES	187,511	49,140	236,651
	RESOURCES USED			
4(a)	Church activities	264,933	18,605	283,538
4(b)	Raising funds	1,630	495	2,125
4(c)	Other	311	3,298	3,610
	TOTAL RESOURCES USED	266,873	22,399	289,273
	NET INCOMING/OUTGOING RESOURCES	(79,362)	26,741	(52,621)
	Transfers between funds	716	(716)	-
	NET MOVEMENT IN FUNDS	(78,647)	26,025	(52,621)
	FUND BALANCES BROUGHT FORWARD AT 1ST JANUARY 2020	214,763	118,552	333,313
	BALANCES CARRIED FORWARD AT 31ST DECEMBER 2020	136,114	144,577	280,691

**PARISH OF SOUTH GILLINGHAM TEAM MINISTRY
CONSOLIDATED
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2019**

Notes		Unrestricted	Restricted	TOTAL	
		Funds £	Funds £	FUNDS 2019 £	
	INCOMING RESOURCES				
2(a)	Voluntary Income	170,861	28,089	198,950	
2(b)	Activities for generating funds	46,068	5,793	51,861	
2(c)	Investment Income	872	138	1,010	
2(d)	Church activities	24,926	396	25,322	
2(e)	Other	3,440	17,815	21,255	
	TOTAL INCOMING RESOURCES	246,166	52,231	298,397	
	RESOURCES USED				
4(a)	Church activities	269,844	35,756	305,600	
4(b)	Raising funds	3,971	475	4,446	
4(c)	Other	1,188	14,364	15,552	
	TOTAL RESOURCES USED	275,003	50,595	325,598	
	NET INCOMING/OUTGOING RESOURCES	(28,838)	1,636	(27,202)	
	Transfers between funds	(6,532)	10,542	-	
	NET MOVEMENT IN FUNDS	(35,369)	12,180	(23,189)	
	FUND BALANCES BROUGHT FORWARD AT 1ST JANUARY 2019	254,139	106,369	360,510	411,185
	BALANCES CARRIED FORWARD AT 31ST DECEMBER 2019	218,770	118,550	337,320	360,510

PARISH OF SOUTH GILLINGHAM TEAM MINISTRY
CONSOLIDATED
BALANCE SHEET
AT 31ST DECEMBER 2020

Notes

	2020	2019
	£	£
FIXED ASSETS		
6 Tangible fixed assets	-	-
1 (d) Investment assets	-	-
	<u>-</u>	<u>-</u>
	-	-
CURRENT ASSETS		
Debtors	17,981	21,700
Short term deposits	201,902	267,330
Cash at bank and in hand	70,269	57,158
	<u>290,152</u>	<u>346,188</u>
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	9,460	12,876
	<u>-</u>	<u>-</u>
NET CURRENT ASSETS	<u>280,692</u>	<u>333,311</u>
	-	-
LONG TERM LIABILITIES		
	-	-
	<u>-</u>	<u>-</u>
NET ASSETS	<u>280,692</u>	<u>333,311</u>
	-	-
FUNDS		
Unrestricted	136,114	214,761
Restricted	144,577	118,551
	<u>280,692</u>	<u>333,312</u>

Approved by the Parochial Church Council on
and signed on its behalf by:

Chairman



Member



The notes on pages 34 to 44 form part of these accounts.

PARISH OF SOUTH GILLINGHAM TEAM MINISTRY
CONSOLIDATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

1 Accounting Policies

a Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 2016 as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities SORP FRS102.

The financial statements have been prepared under the historical cost convention, except for the valuation of investment assets which are shown at fair value.

b Funds

Funds held by the PCC are:

Unrestricted funds - These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

Restricted funds - These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

Endowment funds - These are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend as capital income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

c Incoming resources

Recognition of income and endowments

These are included in the Statement of Financial Activities (SOFA) when:

1. the PCC becomes legally entitled to the use of the resources;
2. and the inflow of economic benefits is probable; and
3. the monetary value can be measured with sufficient reliability.

Fundraising costs - Funds raised from events and trading activities (e.g. a fete, a garden party or sales of books and magazines) are reported gross in the SOFA – i.e., before any related costs that may have been deducted from the gross proceeds.

Grants and donations - Grants and donations are included in the SOFA when any preconditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid Tax claims, etc. - Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Gifts in kind - Gifts in kind are accounted for at a reasonable estimate of their fair value at the time of gift, if feasible, or else at the amount actually realised from their disposal.

Donated services and facilities - These are included in income (and at the same time in resources expended) at the estimated fair value to the PCC of the service or facility received.

Volunteer help - The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Rental income - Rental income from the letting of the church is recognised when the rental is due.

Investment income - This is included in the accounts when receivable.

Investment gains and losses - This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

d Expenditure and Liabilities

Liability recognition - Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Governance costs - Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants payable without performance conditions - These are recognised in the accounts when a commitment has been made externally and there are no pre-conditions still to be met for entitlement to the grant which remain within the control of the PCC.

e Assets

Consecrated and beneficed property - In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Movable church furnishings - These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by the Church - These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the cost of tangible fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

Land	Nil
Buildings*	Nil
Fixtures & Fittings	20 years
Computers	3 years
Motor vehicles	x years

* No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial. An impairment review is carried out at each year-end and any resultant loss identified and included in expenditure for the year.

Investments - Investments quoted on a recognised stock exchange or whose values derive from them (CIFs, etc.) are valued at market value at the year end. Other investments assets are included at trustees' best estimate of the market value.

Trading Stocks - These are valued at the lower of cost (or gift value) or year end fair value.

Short term deposits - Include cash held on deposit either with the CBF Church of England Funds or at the bank.

PARISH OF SOUTH GILLINGHAM TEAM MINISTRY
CONSOLIDATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

2 INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2020 £	2019 £
2(a) Voluntary Income				
Envelopes and standing orders	111,864	-	111,864	111,817
Income Tax recoverable	27,563	3,635	31,199	29,838
Collections	4,947	141	5,088	18,372
Donations and appeals	7,044	20,394	27,438	26,273
Grants	-	-	-	6,801
Legacies	7,240	16,551	23,791	5,849
	158,660	40,722	199,382	198,950
2(b) Activities for generating funds				
Church hall and other rents	9,038	-	9,038	32,739
Fund Raising (Fetes, Bazaars)	2,294	116	2,410	18,463
Parish Magazine - advertising	-	-	-	659
	11,332	116	11,448	51,861
2(c) Investment Income				
Bank & Diocesan interest	783	192	975	1,010
	783	192	975	1,010
2(d) Church activities				
Magazines, bookstalls, publications	3,312	-	3,312	3,530
Fees for weddings and funerals	9,894	-	9,894	21,792
	13,206	-	13,206	25,322
2(e) Other				
Insurance claims	1,800	-	1,800	-
Other Income	1,731	8,110	9,841	21,255
	3,531	8,110	11,641	21,255
	-	-	-	-
TOTAL INCOMING RESOURCES	187,511	49,140	236,651	298,397

PARISH OF SOUTH GILLINGHAM TEAM MINISTRY
CONSOLIDATED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31ST DECEMBER 2020

3	Analysis of Staff Costs			2020	2019
				£	£
	Salaries, Insurance, Pensions costs			20,881	19,276
4	RESOURCES USED				
		Unrestricted Funds	Restricted Funds	TOTAL FUNDS	
		£	£	2020	2019
				£	£
4(a)	Church activities				
	Missionary and Charitable giving	17,492	14,469	31,961	38,458
	Ministry:				
	Parish Offer	121,200	-	121,200	131,160
	Clergy Expenses	2,946	-	2,946	5,718
	Clergy houses expenses	5,862	-	5,862	5,355
	PCC running expenses:				
	Light and heat	10,976	-	10,976	13,108
	Insurance	7,150	-	7,150	6,949
	Magazines, bookstalls and publications	981	-	981	3,364
	Organ and choir	455	-	455	1,000
	Church Maintenance	8,964	1,549	10,512	18,225
	Churchyard	5,766	114	5,880	4,488
	Education / training & children's work	305	170	475	3,162
	Outreach Activities	995	125	1,120	8,303
	Upkeep of Services	1,926	640	2,567	9,038
	Church - major repairs	48,602	1,525	50,126	29,291
	Administrators & Cleaner's salary & Nic	20,881	-	20,881	19,276
	Other administration costs	6,790	-	6,790	5,035
	Printing stationery & telephone	1,263	-	1,263	1,164
	Equipment	698	14	712	1,306
	Independent Examiners fees	1,680	-	1,680	1,200
		264,933	18,605	283,538	305,600
4(b)	Raising funds	-	-	-	-
	Fund raising costs	1,630	495	2,125	4,446
		1,630	495	2,125	4,446
4(c.)	Other	-	-	-	-
		311	3,298	3,610	15,552
		-	-	-	-
	TOTAL RESOURCES USED	266,873	22,399	289,273	325,598

PARISH OF SOUTH GILLINGHAM TEAM MINISTRY
CONSOLIDATED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31ST DECEMBER 2020

5 TRANSFER OF FUNDS

Transfers between funds were interchurch transfers within the South Gillingham group of churches.

5(a) RELATED PARTIES

No payments or expenses were paid to any PCC member or persons closely connected or related to them.

5(b) PAYMENTS BY PCC MEMBERS

Total donations made to the PCC by PCC members and related parties, in the year, was £21,325.

6 FIXED ASSETS

	Office equipment £
<i>Cost</i>	
At 1st January 2020	-
Added	-
At 31st December 2020	-
<i>Depreciation</i>	
At 1st January 2020	-
Charge for the year	-
At 31st December 2020	-
<i>Net book value</i>	
At 31st December 2020	-
At 31st December 2019	-

Depreciation is charged at 25% of cost.

7 DEBTORS

	2020 £	2019 £
Income Tax recoverable	18,932	18,735
Prepayments and accrued income	(951)	2,965
	<u>17,981</u>	<u>21,700</u>

8 LIABILITIES: Amounts falling due within one year

Creditors for goods and services	9,460	12,876
----------------------------------	-------	--------

9 LONG TERM LIABILITIES

There are no long term liabilities as at 31st December 2020	-	-
---	---	---

10 NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2020 £	2019 £
Fixed Assets	-	-	-	-
Current Assets	145,575	144,576	290,151	344,551
Current Liabilities	(9,460)	-	(9,460)	(12,876)
Long Term Liabilities	-	-	-	-
Fund Balances	<u>136,115</u>	<u>144,576</u>	<u>280,691</u>	<u>331,675</u>

11 UNRESTRICTED FUNDS

General Funds

	Balance at 1st January 2020 £	Movements in Resources			Balance at 31st December 2020 £
		Incoming £	Outgoing £	Transfers £	
PCC	36,214	141,933	(148,519)	(9,272)	20,356
All Saints	11,933	20,596	(22,021)	250	10,758
St Matthews Wigmore	94,893	76,105	(122,606)	15,540	63,931
St Paul's Parkwood	13,495	43,544	(47,771)	-	9,267
St Peter's Bredhurst	17,065	34,405	(49,916)	9,956	11,509
	<u>173,599</u>	<u>316,583</u>	<u>(390,834)</u>	<u>16,473</u>	<u>115,820</u>

Designated Funds

	Balance at 1st January 2020 £	Movements in Resources			Balance at 31st December 2020 £
		Incoming £	Outgoing £	Transfers £	
PCC					
Clergy Housing Fund	-		(3,641)	3,641	-
Equipment Fund	5,069		(672)		4,397
Mission Fund	-	421	(2,852)	2,431	-
Training Fund	258	11			269
Parish Events	115	-	-	-	115
Visit Wekense Fund				2,000	2,000
Wekense Fund	-		(1,200)	1,200	-
	<u>5,443</u>	<u>431</u>	<u>(8,365)</u>	<u>9,272</u>	<u>6,781</u>
St Peters - CRF Quinquennial Fund	5,703	17		(5,270)	450
St Peters - Diocese Churchyard Fund	8,418	2,814	(628)	(4,685)	5,918
	<u>14,121</u>	<u>2,831</u>	<u>(628)</u>	<u>(9,955)</u>	<u>6,368</u>
 All Saints -Outreach FFT fund	 911	 -	 -	 -	 911
	<u>911</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>911</u>
St Pauls - Alternative Hub	294	67	(20)		341
St Pauls - Legacy Donations	294				294
St Pauls - Teens Church	0			-	0
St Pauls - Equipment Fund	4,261			-	4,261
St Pauls - Children's & Youth Activities	563	40	-	-	603
	<u>5,412</u>	<u>107</u>	<u>(20)</u>	<u>-</u>	<u>5,499</u>
 St Matthews - Community Centre Roof	 15,275	 -	 -	 (14,540)	 735
	<u>15,275</u>	<u>-</u>	<u>-</u>	<u>(14,540)</u>	<u>735</u>
	<u>41,162</u>	<u>3,369</u>	<u>(9,013)</u>	<u>(15,222)</u>	<u>20,295</u>
	<u>214,759</u>	<u>319,952</u>	<u>(399,847)</u>	<u>1,251</u>	<u>136,114</u>

**PARISH OF SOUTH GILLINGHAM TEAM MINISTRY
CONSOLIDATED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31ST DECEMBER 2020**

12 RESTRICTED FUNDS	Balance at 1st January 2020 £	Movements in Resources			Balance at 31st December 2020 £
		Incoming £	Outgoing £	Transfers £	
PCC					
St Peter Choir	210		(60)		150
Events - Passion Play	630	932			1,562
Mens Mission (<i>donations towards supporting charitable projects local & national</i>)	844	10			854
Mission Fund		305	(125)		181
Hardship Fund	-	288			288
Training fund		977	(14)		963
Wekense Fund (<i>to support the Kondoa Diocese</i>)	751	3,457	(3,266)		942
Visit Wekense Fund (<i>to support future Parish Representatives</i>)	3,291	4,291	(5,291)		2,291
WWS Fund (<i>to support the Wekense water project</i>)	-	1,180	-	-	1,180
All Saints					
Live Wires(<i>donations for providing equipment for children</i>)	(0)	-	-	-	(0)
Mission Fund (<i>donations for parish appeals for overseas and local mission work</i>)	549	1,078	(606)	-	1,021
Sunbeams (<i>Donations for providing equipment for the Sunbeams group</i>)	643	197	(170)	(250)	420
Projects Glass Doors + Donations for all church projects.	1,250	-	-	-	1,250
Legacy Fund (<i>Donation towards stalls and building projects</i>)	45,369		(253)		45,116
Flower Fund (<i>Donations to provide flowers for the church</i>)	148	-	-	-	148
Orphanage Fund (<i>Donations to provide money for Harriet's Orphanage in India</i>)	466	997	-	-	1,462
St Matthews Wigmore					
Thursday Club (<i>Weekly meeting for the social care of the local community</i>)	6,614	2,463	(2,575)		6,503
Wigmore Community Centre 200 club (<i>A lottery for members.</i>)	1,235	1,082	(724)	(1,000)	593
Flower Fund (<i>Donations to provide flowers for the church</i>)	19	218	(219)		18
Mission Fund (<i>donations for parish appeals for overseas and local mission work</i>)	312	119			431
Dharmi Jyothi (<i>R estricted collections for specific children in India</i>)	1,122	974	(1,857)		239
Infant Mary (<i>R estricted collections for specific children in India</i>)	431	25	(364)		92
Projects (<i>Donations for all church projects.</i>)	5,000	11,551	(1,525)		15,026
Glass Door Fund	5,000				5,000
	73,882	30,143	(17,047)	(1,250)	85,728
	-				-

PARISH OF SOUTH GILLINGHAM TEAM MINISTRY
CONSOLIDATED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31ST DECEMBER 2020

12 RESTRICTED FUNDS (Continued)	Balance at	Movements in Resources			Balance at
	1st January 2020 £	Incoming £	Outgoing £	Transfers £	31st December 2020 £
St Pauls					
Hub Fund (<i>Pledged donations so help support the running of the Monday Hub social gathering</i>)	152	368	(418)		101
Kitchen Fund (<i>Pledged donations to help maintain and purchase equipment for the church's kitchen.</i>)	(0)				(0)
Mission Fund (<i>Various donations for mission work local or overseas</i>)	937	136	(95)		979
Events Fund (<i>Donations to promote Church events at St Pauls</i>)	50				50
Heating Fund (<i>Donations towards the maintenance of the heating system in the church</i>)	154	1,900			2,054
Roofing Fund (<i>Donations towards the upkeep of the roof</i>)	8,568	12,500			21,068
St Peter's Bredhurst					
Mission Fund (<i>donations for parish appeals for overseas and local mission work</i>)	-				-
Church Shop Restricted fund	11	4,001	(3,995)		17
Projects & Preservation (<i>Donations for all upkeep of the church including projects and repairs.</i>)					
	34,540	138	(1,642)		33,036
Churchyard & Grounds (<i>donations for all works to maintain the churchyard and grounds</i>)	255	1,287			1,542
Special Funds (<i>Specific donations for charities</i>)	-				-
	<u>118,548</u>	<u>50,473</u>	<u>(23,197)</u>	<u>(1,250)</u>	<u>144,575</u>

