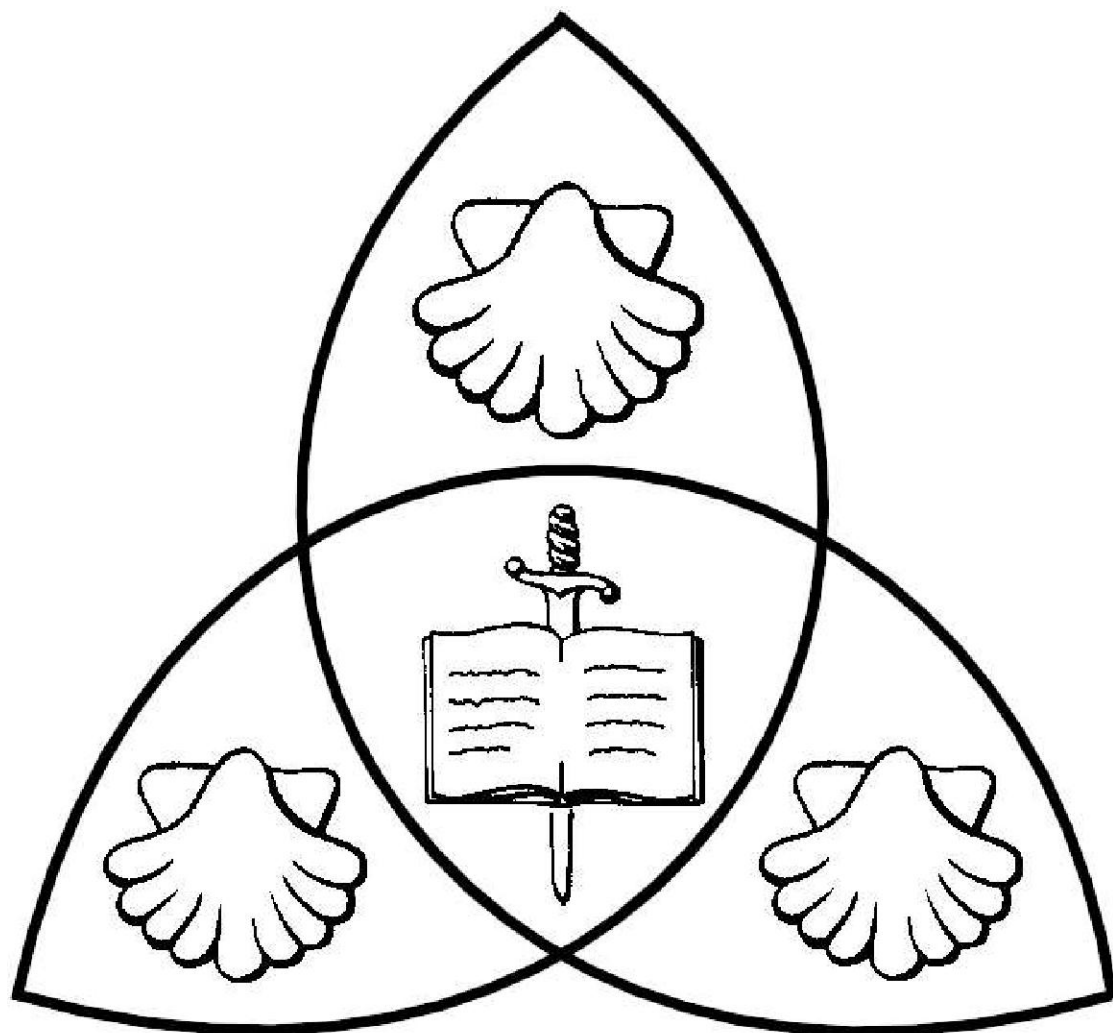


Parochial Church Council of the Ecclesiastical Parish of Bushey



Annual Report
Year ending December 2022

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Report for 2022

2022 was always going to be a year of change. With the closure of Holy Trinity Church and curate Revd. Andy Burgess moving to his new parishes at the end of the year in 2021, for the first time in many years the Parish was reduced to one minister looking after 2 churches, although assistance was provided by the Revd. Philip Green. Further change came when Rector Edwards resigned at the end of March. With the Rector having left unexpectedly, Bishop Michael and Archdeacon Jane suggested that instead of seeking a new Rector immediately, the Parish should spend some time thinking about what qualities we required in our new incumbent. To this end, Presentation was suspended for 12 months, and the Revd. Maxine Howarth was appointed interim priest from the start of July for at least 6 months. Unfortunately, she was on sick leave for the last 11 weeks of her term. The PCC, along with the committees of the two churches had a number of meetings with the Archdeacon, assisted by the Rural Dean, and Fr David Stevenson, Vicar of St John's, Watford. The PCC thanks all the priests who have kept the services going during the vacancy especially the Revd. Green, and the Revd. Thomas Singh. Also, the members of the congregation for the non-eucharist services especially our Lay Leader of Worship Christine Cocks.

With all this disruption, for the most part the PCC and Parish have not looked beyond consolidating after coming out of the pandemic, maintaining the buildings, and improving the finances including leasing the Holy Trinity site.

St Paul's is a stable, well integrated community who kept in contact with each other during the pandemic, as if it was back to 'normal' as soon as the church services resumed. The Messy Church (MC) team had kept in touch with the MC parents throughout, and their hard work was rewarded by MC starting up as if nothing had happened. The St James's congregation is more diverse and has returned more slowly, now numbers are better than before the pandemic. There are fewer Saturday recitals, but their support has returned, and the lunches continue when there is a recital.

A church as old and as large as St James's is always likely to need expensive repairs. There was a leak in the leaded roof of the tower and the gullies. The tower itself, and anchoring of the bell frame may need repairs. The PCC decided to launch an appeal to the local community to raise funds for this work. A previous appeal to re-hang the bell was well supported,

The repurposing of Holy Trinity Church has taken much longer than anticipated. The Buildings Committee suggested leasing the building was the most suitable path, and a local commercial property agent found a prospective lessee. The legal work is being progressed, and clearance of the building started. The 'sacred' items (except the reredos) will be shared appropriately between the two churches. The reredos will need specialist assessment of its value, and removal. The chairs were sold, and most other items used within the Parish.

The reduction in the Parish Share with the vacancy has helped the finances, although they still showed a deficit. The extra income when HT is leased will be a welcome addition.

We look forward to 2023, the appointment of a new Rector and regeneration of the Parish.

Administrative Information

The Parish of Bushey is a Registered Charity number 1130540 and has two churches: St James's (the Parish Church) is situated in Bushey High Street, and St Paul's is situated in Bushey Hall Road (WD23 2EQ), Holy Trinity in Bushey Mill Lane (WD23 2AS) was closed in 2021. The parish is part of the Diocese of St Albans within the Church of England. The correspondence address is: the Parish Office, St James's Church House, High Street, Bushey, Hertfordshire, WD23 1BD. Our website is www.busheyparish.org

Rector: The Revd. Guy Edwards (until March)

Interim Priest: The Revd. Maxine Howarth (July to December)

Lay Leader of Worship: Christine Cocks

Parish Office Manager: Jacqueline Birch

Honorary Parish Treasurer: Taiye Sanwo

PCC Secretary: Martyn Lambert

Churchwarden: Salome Jayaratnam

Pro Wardens:

(St James's) Annie White and (from April) Bazyle Butcher

(St Paul's) Marion Golding

Deanery Synod Representative: May Teague (two vacancies),

Elected PCC members:

Betty Greengrass, Gill Onslow, Stella Nichols (From 2019 APCM, re-elected 2022 APCM)

Annie White (From 2020 APCM)

Russ Teague, Marion Golding (at 2020 APCM).

Gay Butler, Becky Pointer (At 2021 APCM) Becky Pointer resigned before 2022 APCM

Elected at 2022 APCM: Ingrid Harris, Peter Clark, Felicity Cox, Greg Batts. (One vacancy)

Ex officio members of PCC are: Clergy, Churchwardens, Deanery Synod reps. The posts of Hon PCC secretary and Hon Treasurer, and those of pro-wardens, do not lead to an automatic place on PCC. Those wishing to be PCC members as well as PCC secretary, Treasurer or pro-wardens must stand for election in their own right. After serving on the PCC for three years, the previous parish policy for people to take a year off before standing again was repealed at the 2021 APCM, reverting to the default position specified in the Church Representation Rules 2020 which permits immediate re-election.

Elected PCC Members during 2022 – full membership 12.

Elected at 2019 APCM: retired at 2022 APCM: Betty Greengrass, Gill Onslow, Stella Nichols

Elected at 2020 APCM: to retire at 2023 APCM: Annie White, Russ Teague, Marion Golding

Elected at 2021 APCM: to retire at 2024 APCM: Becky Pointer (resigned before 2022 APCM).

Gay Butler.

Elected at 2022 APCM: to retire at 2024 APCM: Gill Onslow*

Elected at 2022 APCM: to retire at 2025 APCM: Ingrid Harris, Peter Clark, Felicity Cox,

Greg Batts.

Elected by PCC at June 6th 2022 meeting: to retire at next APCM: Betty Greengrass, Stella Nichols (one vacancy)

* Where more than 1/3 of members are elected at one meeting, the previous years' quotas are filled.

Chair of Parish Buildings Committee: Roy Golding

Churchyard Warden: Vacant

Health and Safety Officer: Roy Golding

Safeguarding Officer: Gay Butler

Parish Bankers; Santander, 52 High Street, Watford, Herts, WD17 2AL
Independent Examiner: Janice Matthews, Menzies LLP
Architect: Mr James Ford (Clague LLP)

Day to day management control of the churches is exercised by the Incumbent and the Churchwarden(s), contactable through the Parish Office, St James's Church House, High Street, Bushey, Hertfordshire, WD23 1BD, Telephone 020 8421 8192. During a vacancy, the Rural Dean has oversight of the Parish.

Structure, Management and Governance

The Parochial Church Council (PCC) is a body corporate established by the Church of England. The Ecclesiastical Parish of Bushey operates under the Parochial Church Council (Powers) Measure 1956. The PCC is registered with the Charity Commission, number 1130540.

The method of appointment of PCC members is set out in the Church Representation Rules, 2020. All those who attend our services are encouraged to register on the Electoral Roll and to stand for election to the PCC. All members of the congregations can attend PCC meetings, but do not vote. PCC members receive information on trustee responsibilities, basic health and safety, risk management and safeguarding procedures.

The PCC held seven regular meetings with a number of decisions made under the "Business by Correspondence" provision of the Church Representation Rules 2020. Four meetings which included the members of the Church Committees were held with the Archdeacon of St Albans, Rural Dean of Watford, and Revd. David Stevenson, vicar of St John's Watford concerning the vacancy following the resignation of Rector Guy Edwards.

Issues raised for discussion at PCC meetings included:

- Safeguarding – ensuring training and Dashboard up to date.
- Building a toilet and kitchen in St James's church.
- Refurbishment of John Stobbs Hall (at St Paul's).
- Long term repair of Church Tower.
- Parish Future – (with members of other committees), led by the Archdeacon, MAP.
- Managing Finances. Paying the Parish Share. Use of reserves.
- Future use of Holy Trinity building. Terms of Lease, funding of necessary works.
- Difficulties with music at St James's with Director of Music having moved away.
- Churchyard regulations, best way to comply with them.

The PCC operates the following sub committees that report back to it as necessary, and their deliberations are discussed.

PCC Sub-Committees

Standing Committee:

Clergy, churchwardens, pro-wardens, Hon Treasurer,

Parish Buildings Committee: Chair: Roy Golding

Roy Golding, Gill Onslow, Len Richards, Keith Durant, Martyn Lambert.

Parish Finance and Stewardship Group Chair: Taiye Sanwo

Greg Batts, Christine Cocks, Betty Greengrass, Gill Onslow, Marion Golding, Revd. Guy Edwards (until end March).

Church Committees

St James's (*Chair: Rector/Churchwarden*)

To APCM: Ann White (Pro-warden), Ros van Oosterom, Felicity Cox, Salome Jayaratnam, Greg Batts (CMF Rep). Kristian Schuhmacher, Ann White.

After APCM: Ann White, Greg Batts, Bazyle Butcher, Kristian Schumacher, Salome Jayaratnam

St Paul's (*Chair: Rector/Interim Priest*)

Marion Golding (Pro-warden), Clare Humphreys, Brian Walters, Jill Walters, May Teague (Deanery), Frances Turner, Maureen Jones, Jill Macey, Roy Golding, Martyn Lambert.

Parish Social Committee

Felicity Cox, Ann White, Kristian Schumacher, Salome Jayaratnam (chair)

Comms group

Warden, Parish Magazine, James Mooney-Dutton, Jacqueline Birch (Administrator), Martyn Lambert, Lay Leader of Worship, Sue Baxter, Jane Batts, Russ Teague, Ronke Adejolu

Electoral Roll

A complete revision of the **Parish Electoral Roll** was last carried out in **March 2019**.

After the update before the 2022 APCM there were **115** people on the Electoral Roll (2021 = 125)

Church Attendance

The average attendances at normal **Sunday** services during 2022 were as follows:

St. James: 20 adults, 2 under 16 (9.30am); 7 adults (8.00am)

St. Paul: 22 adults, 2 under 16

The average **weekday** service attendances are as follows:

St. James: 2 Morning Prayer until end March

St. Paul: 3 Morning Prayer until end March; 8 Holy Communion; 20 adults + 22 children Messy Church

Occasional Offices

Funerals: 8

Baptisms: 5

Weddings: 4

Burial of Ashes: 13

Statement of Public Benefit

The Members of the PCC have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the charity and in planning future activities. In particular the PCC considers how planned activities will contribute to the aims and objectives set.

The Parish of Bushey demonstrates public benefit with the following activities ;

Regular public worship open to all

The provision of sacred space for personal prayer and contemplation.

Pastoral work, including visiting the sick, frail, and bereaved.

Teaching of Christianity through sermons, courses, and small groups.

Promotion of the whole mission of the church through provision of activities for senior citizens, parents, toddlers, young people, and other special needs groups.

Teaching and discussion of Christian Ethics.

Environmental/Ethical issues (unsold items recycled), supporting other charities in the UK and overseas.

Community involvement, including the support of local cultural events (music, artistic, etc.) and social action – Coffee & Chat, and providing space for the Red Trust Bushey foodbank.

Objectives and Activities

The Parochial Church Council (Powers) Measure 1956 states that the PCC: is to co-operate with the Minister in providing in the ecclesiastical parish the whole Mission of the Church, pastoral, evangelistic, social, and ecumenical.

In the Parish of Bushey we continue to develop within the Diocesan Living God's Love programme which includes deepening spirituality, outreach to the local community, and a Mission Action Plan. Our mission continues to be to proclaim the Gospel according to the doctrines and practices of the Church of England. The PCC maintains an overview of worship throughout the parish and assists in the involvement of the many groups that live within the parish.

Achievements and Performance

Baptism and Marriage preparation provide opportunities for teaching, support and welcome to the church. Special Christmas services in each church welcome many families and schools to joyful celebration.

A weekly "coffee, cake and chat" operates at St. Paul's which has been very well supported and some stay to share in the Eucharist afterwards.

Saturday lunchtime recitals and lunches at St James's.

'Messy Church', monthly at St. Paul's for everyone, but mostly young children, continues to thrive.

2. Planning and development of fundraising activities

Well proven fundraising events—quiz nights, raffles, lunches, suppers, concerts, summer and Christmas sales; all provide opportunities to assist with financial support for the parish, and assistance to UK and overseas charities. They also have a social function and draw in members of the local community. A programme of summer lunchtime recitals were good occasions and successful 'fund-raisers' as well as drawing together the wider community.

3. Exploration of Eucharistic and Social Life in ways that lead to growth opportunities.

Special welcome services and Patronal Festivals and social events are joyful occasions and give opportunities to welcome members of other churches, and our local community.

4. Ecumenical links

The World Day of Prayer (originally Women's Day of Prayer) is supported within the Parish.

5. Links with other Faiths

Informal links are maintained with the Hertsmere Forum of Faith and Bushey Interfaith Forum

Approved by the PCC on 30 May 2023 and signed on their behalf by

DocuSigned by:

Salome Jayaratnam

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Salome Jayaratnam

Vice-Chair PCC/Church Warden

Report: St. James's Church

The pattern of worship had largely returned to pre-covid state by the beginning of the year except for the sharing of communion wine which remained restricted to communion of one kind until September and is now personal choice. Collections are still at the end of the service which also facilitates electronic payment and handshaking during the sharing of a Sign of Peace is still not restarted (until Jan 2023).

St James has been open for visitors every day this year which has been appreciated by both local people and more distant visitors, including those from other denominations, as few other churches nearby are open outside Watford town centre.

We were sad to lose Revd. Guy Edwards at the end of March which put a short break in the regularity of services. However, our Churchwarden Salome Jayaratnam worked hard on top of all her other official duties in running the parish to obtain cover for at least one service each week and maintain continuity of worship for the regular congregation.

Mothering Sunday was a joyous occasion with pots of primulas given to the whole congregation followed by special cakes and refreshments for everyone who attended.

Easter weekend was covered with a full range of services thanks to Bishop Michael arranging to come over to us each day.

We were able to hold a special service held by Archdeacon Jane and celebrations round the church hall for the Jubilee celebrations including a BBQ and afternoon tea. The church tower marked the occasion and following months with a special Jubilee version of the Union Flag.

The Reverend Maxine Howarth commenced in July as Priest-in-charge for a few months and was able to return us to multiple services each Sunday and morning prayers and evening prayers during the week. She also held bible study and additional prayer groups.

The Patronal service in July was well attended by the main congregation of St James and others from elsewhere in the parish with a bbq.

Early in September a Book of Condolence for the Queen was opened which brought hundreds of people to the church to sign and to light votive candles in memory of our late sovereign. We were also able to hold a memorial service with a packed church for a service of joint Uniformed Groups.

The Harvest weekend focused on the traditional service of thanksgiving but included a supper and quiz night with proceeds going to the Bishop's Harvest appeal. Remembrance Sunday was well attended followed by a joint Churches service at the memorial at the top of hill by School Lane.

Despite our difficulties in obtaining clergy support towards the end of the year we were able to accommodate Carol services and Christingle services for the local schools and one for the Uniformed Groups ahead of our own services. Our church Carol service was led by our choir with 21 voices and welcomed a previous organist and Director of Music, John Wyatt to lead them on a reunion visit for a very enjoyable event. The two crib services on Christmas Eve held attendance of around 250 ahead of midnight mass at the end of the day, ending the year with Eucharist on Christmas morning.

Four weddings took place during the year along with five baptisms and eight funerals. Cross Banns of marriage were announced for two other parishioners whose ceremonies took place elsewhere.

Our Recitals were able to recommence with a full programme of performances for several seasons with piano, organ and other instruments which enables us to bring together people from the local community to meet and socialise.

We were very fortunate that we were selected by the BBC for several days of filming in the summer for a wedding for a major TV soap opera. Association with film studios is expected to continue as we have received more enquiries.

With the support of the community, the congregations, and the diocese, we have achieved a full and active year both in ecclesiastical activities and social events to keep the congregation together during the period of uncertain leadership during interregnum.

Ann White and Bazyle Butcher – Pro-wardens

Report: St. Paul's Church

2022 was a difficult year for St. Paul's with the unexpected departure of our Rector in March. We welcomed Revd. Maxine Howarth as our Interim Priest in July and a short period of stability ensued but Revd. Maxine was unable to complete the 6-month period which had been planned. Despite best efforts by our Churchwarden, we occasionally found ourselves without a celebrant but, with a few new members added to our congregation we felt continuity was paramount and were determined to keep the church open for our Sunday services. We were fortunate in having our Lay Leader of Worship who was able to lead a service of Matins, sometimes at short notice and on two occasions, our Pro-Warden led a simple service.

Our Wednesday Coffee Mornings, which began in 2015, continued to attract a wide variety of people and remain popular both with the volunteers and the people who attend. It was unfortunate that, without a permanent member of clergy, our Wednesday mid-day Eucharist service (which had been well-attended), became a bit 'hit & miss' as, understandably, a priest couldn't always be found to conduct this short service. Messy Church took place every third Wednesday of the month and continued to be very popular. As of September 2022, there were 24 families registered, including 41 children with ages ranging between 1 – 10. There are 13 volunteers, several of whom attend regularly but with the majority attending occasionally, we could always use more help. There's a monthly planning meeting where a theme is agreed, and 4/5 activities planned. We are very fortunate in having a very dedicated and creative leader of the Messy Church team, an extremely efficient administrator, and an imaginative cook!

The annual Christian Aid lunch in May was well-attended and that, together with an on-line quiz, raised £850 for the Charity.

We had two Film Nights during the year which attracted between 20 – 30.

Our popular Christmas Fair was back to normal following a scaled-down version (due to lingering Covid concerns) last year and just over £3,000 was raised. The Fair is a real community-spirited event and we're thankful for all the help and support from the local community, friends, family, and neighbours.

We were grateful to our Lay Leader of Worship who led a wonderful Crib Service in a packed Church on Christmas Eve.

With new people joining the congregation, albeit during a challenging period for the Parish, we remain optimistic and thank God for the diverse talents (not always visible), the willingness, good humour, and faith of the St. Paul's congregation. We're also thankful for the opportunities we have weekly at Wednesday Coffee and monthly at Messy Church to be involved with many lives outside our own church community.

Marion Golding – Pro-warden

Report: Christian Aid Week

As a Parish, we continue to support Christian Aid and its partners in developing countries who give aid and expertise. They help the local people plant better crops for food, maintain secure and clean water supplies and provide brighter futures for their children via education and training.

In 2022, we held our annual CA lunch, ran a Royal 'Curious Quiz' on the occasion of the Queen's Platinum Jubilee and set up an e-envelope for donations. We raised £850 + some Gift Aid.

Thank you to all for your continuing humanitarian support for the poor and unfortunate.

May Teague (CA rep)

Report: Messy Church at St. Paul's

It was a difficult year for Messy Church owing to holidays and poor health among our team, including myself. However, our band of hard-working loyal volunteers have somehow held it all together. My thanks to everyone involved. We have covered several topics from the Ascension in May, Parable of the Lost Sheep, Harvest and the Parable of the Sower, The Nativity, Noah's Ark all acting to give a simple, friendly, and fun introduction to our faith in an accessible way where everyone is welcome.

We mainly have young families joining us but also grandparents and carers come and join in. We have a mix of abilities and several nationalities making a wonderfully diverse group coming together in St Paul's Church, often having forty people joining us, including volunteers and a priest.

We were so fortunate with our Priests too, who stepped in to help during the vacancy, including Sam Frampton, Maxine and Fr. David, all having been so generous with their time and each bringing their own special gifts to our services.

We provide crafts and games relevant to our chosen theme, followed by our Celebration led by the priest with prayers, song and a retelling of the theme or story in an accessible way. Finally, supper is provided for everyone, so we all break bread together.

I feel Messy Church is a wonderful outreach into the community, spreading the word and sharing our faith. Do come and join us one afternoon, have fun, enjoy meeting new people, and even join our band of volunteers. You would be so welcome and have fun at the same time.

Jane Groushko – Messy Church Leader

Report: Watford Deanery Synod

Watford Deanery Synod meetings in 2022.

The Deanery meetings are an opportunity for representatives of all the Watford & Bushey Churches to get together and discuss common questions/difficulties/suggestions we might have and the first part of each gathering is usually addressed by our Rural Dean, the Rev. Peter Waddell and other local Clergy with questions coming from the floor.

The first meeting since last year's Parish AGM was held in June at St Matthew's Church in Oxhey. The majority of the meeting was taken up by discussion of the recent review of the Parish Share Factor which determines how much each Church/Parish has to pay the Diocese each year. This review takes place roughly every 10 years.

Our main speaker was Richard Southern (Diocesan Board of Finance) one of the main arbiters of this decision. He commented on some of the reasons for their decisions.

Richard also pointed out that although St. Albans Diocese is one of the top 5 richest in the country, it is currently running a deficit and has had to try to make savings in manpower and in buildings. One effect of this is that the number of Curates in training in the Diocese has been cut from 14 to 10 and this means there will be less trained ministers to fill vacancies in the future.

[Note: As a result of the review, we have received a small reduction in our Parish Share]

The second meeting in October was cancelled due to illness and withdrawal of the speaker.

Our final meeting is due at time of going to Press. It is at All Saints, Leavesden where our guest speaker is Mr Andrew Tranter from the Watford Food Bank. He will update us on the impact of the cost-of-living crisis in the Watford area and make suggestions as to how churches might respond beyond simply supporting the work of the Food Banks.

I am currently the only Parish rep on the Deanery Synod so if anyone would like to join me at these very interesting meetings, please let us know!

May Teague – Deanery Synod Representative

Report: Safeguarding

The PCC complied with the duty to have due regard to the House of Bishops guidance in relation to safeguarding. The main safeguarding policies, relevant names and contact details are on display at both churches of the parish, including Church House, in accordance with current directives. Safeguarding is on the agenda at each PCC meeting.

During the last year there has been very little to report. The good news, there was only one issue raised with Maxine during her time with us which she monitored but agreed no further action was appropriate or needed at the time.

Since lockdown the Diocese has reorganised the training programmes and requirements for the Church Wardens, PCC members etc. These changes were reported to the PCC following my attendance at a Safeguarding Officers' training course at St Albans in October. Following the training I met with Maxine, and we agreed on a course of action between us. Unfortunately, this was not actioned owing to Maxine's departure.

Whilst there is much to do to bring St James' Dashboard up to date the Diocese has allow time for Safeguarding Officers to action the new requirements. In the absence of a Rector I will be communicating with the Safeguarding team at St Albans to discuss the ramifications and a way forward in the current circumstances.

Gay Butler

Safeguarding Officer Parish of Bushey

Report: Buildings Committee

Due to lack of funds, no major works were carried out during the year, apart from upgrading the John Stobbart Hall toilet and kitchen facilities.

However, the Buildings Committee met most months and many items of general repair and maintenance to the churches and buildings were carried out.

Extensive work to the bell tower at St. James's was identified as urgent and a small committee was established towards the end of the year to raise funds for this particular project. A crack in the ringing chamber wall was picked up by a surveyor and this has to be made good and monitored under the guidance of the church architect.

Some of the parapet walls at Church House were identified as needing repointing due to frost damage. Church House gallery was redecorated following the recovering of the roof.

Roy Golding – Chair

Report: Baptism Ministry

There were 5 baptisms in 2022, This much lower than last year (13) since many of those were of children born during the pandemic.

Report: Pastoral Care

Pastoral Visiting and Home Communions:

These continue but await the new Rector to re-invigorate them.

Report: Church Membership Fund (CMF)

2022 was another difficult year for the CMF, with falling membership across the three historical communities. Obviously, this makes it even more difficult to meet our Parish Share – and even to pay a significant proportion of it out of regular giving, as is the recommendation. Unfortunately, excluding our clergy, nobody joined the Parish Giving Scheme (PGS) in 2022. During the year there were 51 active members, compared with 52 during 2021. There were 16 in the PGS and 35 in our traditional CMF S.O.s and envelopes spread across our 2 churches, embracing the three former communities.

Active CMF Members during 2022 are compared with previous years in the Table below. (Note these figures would not include our clergy who have joined the PGS.). It is worth noting that one member could represent a partner or a whole family. There may also have been some errors in allocation between the three churches last year arising from changes (merging of HT congregation with SJ & SP, handover of CMF officer post); we should also consider for how long it is appropriate to identify the HT contributions separately.

The continuing drop in active membership makes it increasingly difficult to sustain our ministry in the Parish and a vacancy is not something that usually attracts additional support. We also realise that everyone is facing huge increases in the cost of living – in that respect, the church is no different.

	2018	2019	2020	2021	2022
Holy Trinity	14	13	13	7	9
St James's	56	44	44	31	28
St Paul's	18	17	15	14	14

We have over 110 people on the Electoral Roll (ER) and it would be wonderful to have support from those not currently in our CMF. It would be great to have more people on the ER join the CMF and pledge and donate a regular amount to the Parish, even in the current economic situation, such that we can at least maintain what we have left.

If you are a member of one of our churches and are not already in the CMF, please consider joining. You may contact any of the CMF Representatives below, or one of the clergy; we really need you. Any amount you can afford will be received gratefully and you can change the arrangement at any time, because you control your giving. Finally, if you are a taxpayer, if you pay tax above the basic rate, you can claim the difference between the rate you pay and basic rate on your donation* and so reduce your personal tax bill – we claim the basic rate tax back at no cost to you! If you like to keep to the envelope system but don't want to pay weekly, we have devised a way of creating properly anonymous (numbered) labels with the frequency of dates that suits the giver (monthly, 4-weekly...): just contact the CMF rep to get the information to me.

St James (Greg Batts)

St Paul (Marion Golding)

In addition, you can find everything about the CMF on the Parish Website.

I acknowledge a debt of gratitude to Greg Batts, who has supported me in the months since the handover of this task and continues to do so.

Christine Cocks (with assistance from Greg Batts) – Parish CMF Officer (2022)

* <https://www.gov.uk/donating-to-charity/gift-aid>

Report: St James's Churchyard

The Churchwarden and office administrator have been dealing with matters relating to the churchyard since the last churchyard warden moved away. There have been several requests to locate family graves, complex queries on burial of ashes within existing graves, claims from neighbours regarding tree route damages to their properties, complaint from one family as to whether another had planted bulbs in their burial of ashes spot; this was dealt with the help of the then interim Rural Dean, Rev Vanessa Kerswill (now assistant Rural Dean), requests for memorial benches, names etc. It has been a very busy year.

Report: St James's Bellringers

The ringers have rung for almost all of the 9.30 services at St James' Church in the past year.

In addition, special ringing was arranged for the following events: -

70th anniversary of the accession of HM Queen Elizabeth II.

The service of thanksgiving for HRH the Prince Philip.

HM the Queens' Platinum Jubilee

St James the Apostle patronal festival.

The death of HM Queen Elizabeth II.

The accession of HM King Charles III.

The funeral of HM Queen Elizabeth II.

The Christingle Service.

In 2021, Cumbria Clocks Ltd. were contracted to move the clock back 4 inches and leave the clock in working order. Sadly, they were unable to get the clock working and submitted an estimate of £2,500 for a new pressure drive. Mr Roderick Bickerton, a notable local clock expert, came to our rescue and spent many hours fixing the clock for the sum of £100. The clock is now in excellent working order.

The work to move the clock mechanism resulted in an incomplete ceiling in the ringing chamber and the requirement for a new clock case. Estimates were submitted to the PCC, who refused to cover the cost of this work, which remains undone to this day.

As before, I repeat my plea for new ringers to join the team.

Stuart Brant

Tower captain

Report: Social Media—Facebook and Livestreaming

With the lifting of restrictions concerning attendance in church, livestreaming was stopped, as it was perceived as discouraging people from coming back to church. It is still used for funerals and weddings.

Report: St James's Church Choir

Membership has not returned following the COVID pandemic, and decisions on the future direction of the music in St James's awaits the arrival of a new Rector.

Honorary Treasurer's Report 2022

The PCC's aim is to operate on a balanced budget basis; however, this is yet to be achieved as the Parish expenditure is still higher than Income.

The Parish is reliant on the use of reserves for major items of expenditure e.g. Church roof repairs, and refurbishments.

Overall, in 2022, total unrestricted expenses exceeded total unrestricted income by £41,185, an improvement when compared to 2021 where the shortfall was £70,850.

Income

In 2022 the total receipts of unrestricted funds were £188,684 which was £25,782 higher than 2021 (£162,902).

Planned giving income was £46,909 which was £6,361 less than the £53,270 in 2021.

This is attributable to the impact of the net loss of planned givers as parish leavers were not replaced by new joiners.

Income from Charitable activities was £22,712 which was £3,665 higher than the £19,047 in 2021. The increase was mainly due to the income of £6,200 received from the BBC for church lettings. The Statutory fees income for funerals and weddings decreased in 2022.

Income from Other trading activities and investments was £83,149 which was £16,698 higher than the prior year mainly due to increase in hall lettings income.

The income from hall lettings was £56,438, an increase of £15,894 (28%) increase compared to 2021 (£40,544).

Total Income from Sundry donations received - £6,469.

This includes donations of £2,333 from coffee and chat mornings in St Paul's, £500 towards church cleaning and £3,636 other donations.

Total income from fund raising events - £9,311:

Fairs - £3,180, Recitals - £1,803, Macmillan coffee morning at St Paul's - £890,

Events - £813, 100 Club - £2,625.

A total of £64,314 legacy funds is included in the accounts from JF legacy.

Grant Income

Energy grant of £2,259 was received from St Albans Diocese -National funding to help the parish with increased energy costs.

A grant of £500 was received from Hertsmere council towards the Jubilee celebration events.

Expenditure

The total unrestricted expenditure in 2022 was £229,869, a decrease of £3,883 on the prior year (£233,752).

The total expenditure, including restricted expenditure in the year was £251,705, this was £2,804 less than the £254,509 spent in 2021.

The following are attributable for the change in overall expenditure when compared to 2021:

- Parish Share - £82,655 was £23,027 less than £105,682 in 2021.
- Church running expenses- utilities - £34,376 was £17,653 higher than 2021. This represents a 51% increase on prior year (£16,722)
- Clergy Accommodation paid in 2022 was only £2,258, as Fr Andy left the Parish in and there is no longer a curate in the parish.
- Maintenance & repairs - £52,128, this includes £17,445 for the refurbishment of St Paul's Hall, kitchen, and toilet.

The remaining expenditure includes various payments for electrical maintenance, boiler checks, organ tuning, alarm maintenance, decoration of the gallery, building inspection fees, locks and keys.

- Upkeep of services - £7,808 for wedding and funeral fees and disbursements.
- Administration & Parish Office i.e., salaries - £17,333 was £2,358 less than £19,691 in 2021, the rector's PA left in March 2022.
- Church running costs of £11,414 is made up of Insurance costs - £4,015, cleaning expenses £7,399 – there is a cleaning contract for Church House.
- Music - £11,006 was £2,146 more than 2021.
- Clague Architect fees – £1,298
- Independent examiner & accountancy fees - £3,420

This left us with a shortfall of income to expenditure for unrestricted activities of £41,185, a reduction of £29,665 compared to the £70,950 in 2021.

It is hoped that the shortfall here will continue to improve as more Income is received.

Please see the tables which summarise the Parish income and expenditure for 2022.

The PCC endeavors to control expenditure tightly and increase income and cease utilizing reserves for running costs, to remain a going concern.

Parish Share

The Parish share for 2022 of £82,855 was fully paid.

There was no need to draw down from Reserves to pay the Parish share.

In 2022 planned-giving including tax recovered of £59,557 represented 72% of the Parish Share. The PCC will need to consider a refresh of the stewardship campaign to increase planned giving donations to a level where they meet the parish share.

Reserves

The PCC has applied a total of £65,707 from reserves in 2022.

£48,262 was drawn down from the Trinity House reserves of which £38,262 was used towards the payment St James roof repairs and £10,000 for the purchase of fittings for St Paul's Church Hall refurbishment. £17,445 was drawn down from Mitchell Bequest reserves towards the payment of the St Paul's Hall kitchen and toilet refurbishment.

We continue to be grateful for the incredible generosity of many congregations who, through their giving and donations, have met the cost of ministry and enabled the Parish to continue to serve the community.

We pray that we continue to develop a financially sustainable parish which can go forward in strength to meet the future needs of the Parish.

Taiye Sanwo
Honorary Parish Treasurer
May 2023

DocuSigned by:
Salome Jayaratnam
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S Jayaratnam

Approved by the PCC on 30 May 2023 and signed on their behalf by Salome Jayaratnam Vice -Chair

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BALANCE SHEET


as at 31st December 2022

	Notes	2022 £	2021 £
FIXED ASSETS			
Tangible Assets			
Buildings & land	5a	57,205	58,000
Fixtures & Fittings & Equipment	5a	88,678	72,193
Investment funds	6a	75,780	104,076
		221,662	234,268
CURRENT ASSETS			
Debtors & prepayments			
- Gift Aid recoverable		2,052	5,967
- Other prepayments and accrued income		3,185	55,579
Deposit funds	6b	359,349	406,230
Cash & bank balances		82,259	14,656
		446,845	484,431
LIABILITIES			
Amounts falling due within one year			
Trade creditors		(9,505)	-
Taxation and social security		-	(26)
Accruals and deferred grants received		(9,182)	(3,804)
Total current liabilities		(18,687)	(3,830)
NET CURRENT ASSETS		428,158	480,601
Net Assets		649,820	714,869
FUNDS			
Endowment Funds	7	31,957	36,221
Restricted Funds	7	123,983	142,120
Unrestricted Funds	7	493,880	536,528
Total Funds		649,820	714,869

Approved by the Parochial Church Council on 30 May 2023 and signed on its behalf by

DocuSigned by:

 8B8602EBA13B43F
 Salome Jayaratnam
 Vice Chair

DocuSigned by:

 561FB611C7A14FD...
 Taiye Sarwo
 Hon. Parish Treasurer

NOTES TO THE ACCOUNTS (CONT'D)

for the year ended 31st December 2022

2 INCOME		2022			2021		
		<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total</u>
2a	<i>Donations and legacies</i>	£	£	£	£	£	£
	Planned Giving						
	CMF (planned giving)	46,909	-	46,909	53,270	-	53,270
	Gift Aid donations	2,566	-	2,566	380	-	380
	Income Tax Recovered	12,648	-	12,648	12,627	-	12,627
	Collections (open plate) at all services	5,136	-	5,136	4,123	-	4,123
	Grants	-	3,059	3,059	-	16,750	16,750
	Sundry Donations/Appeals	6,469	-	6,469	4,577	-	4,577
	VAT recovered	1,236	-	1,236	-	-	0
	Legacies	-	-	-	-	69,179	69,179
	TOTAL	74,964	3,059	78,023	74,977	85,929	160,906
2b	<i>Charitable activities</i>						
	Church lettings	6,200	-	6,200	500	-	500
	Parish Breakfast	557	-	557	122	-	122
	Parish Magazine	741	-	741	706	-	706
	Wedding income	4,432	-	4,432	3,182	-	3,182
	Statutory & other fees	10,781	-	10,781	14,537	-	14,537
	TOTAL	22,712	-	22,712	19,047	-	19,047
2c	<i>Other trading activities</i>						
	Halls & Gallery Lettings	56,438	-	56,438	40,544	-	40,544
	Parish Rentals (Church House Flat)	17,400	-	17,400	17,400	-	17,400
	Fund-raising events	9,311	-	9,311	8,607	-	8,607
	TOTAL	83,149	-	83,149	66,551	-	66,551
2d	<i>Investments</i>						
	Dividends & interest including reclaimed tax	6,228	5,765	11,993	580	2,329	2,909
	TOTAL	6,228	5,765	11,993	580	2,329	2,909
2e	<i>Other</i>						
	Disposal of property	-	-	-	100	-	100
	Miscellaneous	1,632	-	1,632	1,648	-	1,648
		-	-	-	-	-	0
	TOTAL	1,632	-	1,632	1,748	-	1,748
	TOTAL INCOME	188,684	8,824	197,508	162,902	88,258	251,160

NOTES TO THE ACCOUNTS (CONT'D)

for the year ended 31st December 2022

3 EXPENDITURE ON

	2022			2021		
	Unrestricted Funds	Restricted Funds	TOTAL	Unrestricted Funds	Restricted Funds	TOTAL
	£	£	£	£	£	£
3a Charitable activities						
<u>Missionary and charitable giving:</u>						
Home missions & other Church Societies	-	-	-	-	-	-
Secular charities	1,725	-	1,725	901	-	901
<u>Ministry:</u>						
Diocesan Parish Share	82,655	-	82,655	90,682	15,000	105,682
Clergy expenses	1,692	-	1,692	832	-	832
Clergy Accommodation	2,358	-	2,358	19,000	-	19,000
Clergy education & training	-	-	-	273	-	273
Work with Families & children of Parish	758	-	758	515	-	515
Other outreach	390	-	390	739	-	739
<u>Churches:</u>						
running expenses	31,817	2,559	34,376	16,722	-	16,722
maintenance & repairs	34,683	17,445	52,128	34,716	4,100	38,816
improvements	1,439	-	1,439	788	-	788
music	11,006	-	11,006	8,860	-	8,860
upkeep of services	6,475	1,333	7,808	5,319	1,657	6,975
depreciation	11,754	-	11,754	9,010	-	9,010
Parish magazine & other publicity	48	-	48	288	-	288
Churchyard upkeep	2,544	-	2,544	2,513	-	2,513
printing & stationery	2,676	-	2,676	3,363	-	3,363
administration & Parish Office	17,333	-	17,333	19,691	-	19,691
bank charges	57	-	57	62	-	62
architect fees	1,298	-	1,298	-	-	-
Independent examiner & accountancy	4,140	-	4,140	3,690	-	3,690
TOTAL	214,847	21,337	236,184	217,964	20,757	238,721
3b Raising Funds: other costs						
Church halls/flat:						
running costs	11,414	-	11,414	10,266	-	10,266
improvements (CH Flat refurbishment)	1,688	-	1,688	1,426	-	1,426
costs of fetes, bazaars, other events	1,919	500	2,418	4,095	-	4,095
TOTAL	15,021	500	15,521	15,787	-	15,787
TOTAL EXPENDITURE	229,868	21,837	251,705	233,752	20,757	254,509

2022						
Charitable donations (net of any designated donations received):						
Raised and sent directly to Charity						
	2022					
Macmillan coffee morning	791					
Ukraine Appeal	449					
Bishops Harvest	125					
Children's Society	45					
Electric Umbrella	316					
Total	1,725					
Related Party Transactions						
1 No member of the PCC received payment in respect of their service as PCC members.						
2 No related persons to a member of the PCC received payment .						
3 £160 of Verger fees were paid to 3 members of the PCC.						
The expenses paid to clergy may include a small, immaterial proportion which relates to their functions						
4 as PCC members.						
5 Aggregate donations to the parish from PCC of which we have records (CMF members) were £360						
6 These payments were made under the PCC Powers Measure as amended by The Church of England (Miscellaneous Provisions) Measure 2014.						

NOTES TO THE ACCOUNTS (CONT'D)
for the year ended 31st December 2022

	2022			2021		
	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>TOTAL</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>TOTAL</u>
	£	£	£	£	£	£
4 STAFF COSTS (Director of Music, and Parish Administration)*						
Wages & salaries	16,883	-	16,883	18,487	-	18,487
Social security costs	35	-	35	26	-	26
Pension costs	-	-	-	-	-	-
Staff training costs	-	-	-	-	-	-
Staff travel & subsistence costs	-	-	-	-	-	-
TOTAL	16,918	-	16,918	18,513	-	18,513

Included in relevant headings, above

*During 2022 the PCC employed Parish Administration staff, none of whom earned more than £60,000.

The PCC regard the key management of the parish as being the incumbent, who is paid directly by the diocese, together with the two Churchwardens, both of whom are unpaid.

The average number of employees during the year was 2022: 2.25, 2021:2.33

**FIXED ASSETS FOR USE BY
5 THE PCC**

	<u>Land and Buildings</u>	<u>Fixtures and Fittings and Equipment</u>	<u>TOTAL</u>
5a	£	£	£
<i>Cost/Valuation</i>			
At 1 January 2022	79,515	82,145	161,660
Disposal during the year (at 1970 valuation)	-	-	-
Additions during the year	-	27,445	27,445
At 31 December 2022	79,515	109,590	189,105
<i>Depreciation</i>			
At 1 January 2022	21,515	9,953	31,468
Disposal depreciation written back	-	-	-
Charge for Year	795	10,959	11,754
At 31 December 2022	22,310	20,912	43,222
<i>Net Book Value</i>			
At 31 December 2022	57,205	88,678	145,883
At 31 December 2021	58,000	72,193	130,193

Land and Buildings

Land and Buildings comprise the following:-

	<u>At Cost</u>	<u>Additions / (Disposals)</u>	<u>2022</u>	<u>2021</u>
	£	£	£	£
5b Church House & extension	31,003	-	31,003	31,003
Stockwell Hall	24,512	-	24,512	24,512
John Stobbart Hall	24,000	-	24,000	24,000
	79,515	-	79,515	79,515

Land and buildings shown at valuation are based on 1970 figures. Church House Flat is held for future use for Church work and is not treated as a long-term investment.

Depreciation

Fixtures and Fittings are depreciated at 10% of cost and Office Equipment is depreciated at 25% of cost. Buildings are depreciated at 2%. However, since the 1970 valuations included the land it is assumed that each contributed 50% to the original valuation such that the effective depreciation is 1% as land does not depreciate.

NOTES TO THE ACCOUNTS (CONT'D)
for the year ended 31st December 2022

6a	FIXED ASSET INVESTMENTS	2022				2021
		<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Endowment Funds</u>	<u>TOTAL FUNDS</u>	<u>TOTAL FUNDS</u>
		£	£		£	£
	Market Value at 1 January 2022	12,431	55,424	36,221	104,076	90,868
	Disposal in the year	-	(17,445)	-	(17,445)	-
	Net gains/(losses) on revaluations in the year ended 31 December 2022	(1,464)	(5,123)	(4,264)	(10,851)	13,208
	Market Value at 31 December 2022	10,967	32,856	31,957	75,780	104,076

The principal funds of the parish are invested with the CBF (Central Board of Finance) or the SADBF (St Albans Diocesan Board of Finance) in the form of deposit funds from which interest accrues. These are included within the cash funds of the PCC (see above).

Investments constitute shares held with the CBF Investment Fund and for which dividends are received. As with such investments, the value of these shares fluctuates up and down, as do the dividends received. They are valued at the bid (sale) price on 31st December 2022.

6b Deposit Funds	2022	2021
	£	£
Church Fabric Fund	426	426
Farm Way	323	323
Churchyard	6,971	6,158
Ellis	2,642	2,384
Church Fabric Fund -Trinity		
House Proceeds	53,135	100,601
Falconer Hall Proceeds	295,555	291,718
SJ Deposit Account	226	4,548
Parish deposit	71	71
	<hr/>	<hr/>
TOTAL	359,349	406,230
	<hr/>	<hr/>

7 FUNDS

for the year ended 31st December 2022

		2022					2021						
		<u>Balance Brought Forward</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers between Funds</u>	<u>Gains and Losses on Investment</u>	<u>Balance carried Forward</u>	<u>Balance Brought Forward</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers between Funds</u>	<u>Gains and Losses on Investment</u>	<u>Balance carried Forward</u>
<u>Endowment Funds</u>													
	The Bushey Church and Churchyard Trust Fund	27,650	-	-	-	(3,255)	24,395	24,141	-	-	-	3,509	27,649.82
	Ellis Bequest (Grave Trust)	8,571	-	-	-	(1,009)	7,562	7,482	-	-	-	1,089	8,571.02
		36,221	-	-	-	(4,264)	31,957	31,623	-	-	-	4,598	36,221
<u>Restricted Funds</u>													
	Miss F M Mitchell Bequest	55,424	1,333	(18,778)	-	(5,124)	32,856	48,392	1,407	(1,407)	-	7,032	55,424
	The Bushey Church and Churchyard Trust Fund	6,158	813	-	-	-	6,971	5,453	705	-	-	-	6,158
	Ellis Bequest (Grave Trust)	2,384	258	-	-	-	2,642	2,166	218	-	-	-	2,384
	Holy Trinity-Legacy Funds	11,576	-	-	-	-	11,576	11,576	-	-	-	-	11,576
	St Pauls - Legacy Funds	100	-	-	-	-	100	-	1,000	(900)	-	-	100
	St James - Legacy Funds	66,479	3,361	-	-	-	69,840	-	68,179	(1,700)	-	-	66,479
	Grant Income	-	3,059	(3,059)	-	-	-	-	16,750	(16,750)	-	-	-
		142,120	8,824	(21,837)	-	(5,124)	123,984	67,587	88,259	(20,757)	-	7,032	142,120.27
<u>Unrestricted Funds</u>													
	Capital Reserve	58,000	-	(795)	-	-	57,205	58,795	-	(795)	-	-	58,000
	Church Fabric Fund	113,032	796	(48,262)	-	(1,464)	64,102	187,096	400	(76,043)	-	1,578.12	113,032
	Trinity House sale proceeds	-	-	-	-	-	-	-	-	-	-	-	-
	Falconer Hall Sale Proceeds	291,718	3,836	-	(12,706)	-	282,849	358,164	178	(66,625)	-	-	291,718
	SJ Deposit	4,548	-	(4,322)	-	-	226	3,855	694	-	-	-	4,548
	General Fund (inc parish deposit and Farm Way)	69,229	184,052	(176,489)	12,706	-	89,498	(2,111)	161,629	(90,289)	-	-	69,229
		536,528	188,684	(229,868)	-	(1,464)	493,880	605,800	162,901	(233,752)	-	1,578	536,528
	Total Funds	714,869	197,508	(251,705)	-	(10,852)	649,820	705,010	251,160	(254,509)	-	13,208	714,869

Funds

Endowment funds comprise monies to be retained as permanent capital and invested to generate income.

Restricted funds are those where a specific limitation has been placed on the use of the capital or income by the terms of the bequest or donation.

Unrestricted funds represent monies to be used at the discretion of the PCC. Designated funds represent unrestricted funds set aside for specific purposes by the PCC.

Details of Parish Funds are as follows:-

Endowment Funds

The Bushey Church and Churchyard Trust Fund

Monies held for the upkeep of the Churchyard. The capital is invested in CBF Investment Funds. Income is restricted to upkeep of the Churchyard.

Ellis Bequest (Grave Trust)

Monies held for the upkeep of the Ellis Grave. The capital is invested in CBF Investment Funds. Income is restricted to upkeep of the Ellis Grave.

Restricted Funds

Miss F M Mitchell Bequest

Monies given for the general purposes of St Paul's and invested in CBF Deposit Funds.

The Bushey Church and Churchyard Trust Fund

Income generated is used to cover the running costs of St Paul's. Investment income generated by the Endowment Fund above. Accumulated income is invested in CBF Deposit Funds.

Ellis Bequest (Grave Trust)

Investment income generated by the Endowment Fund above. Accumulated income is invested in CBF Deposit Funds.

Legacy

Monies given for the general purposes of Holy Trinity and invested in CBF Deposit Funds.

Joan Fairfield Legacy funds (included in St James Legacy funds)

Income generated is used to cover the running costs of Holy Trinity Monies given for the general purposes of St James - (£64,314)

Unrestricted Funds

Designated Funds

Capital Reserve

Capital reserves were created to recognise the properties under the control of the Parochial Church Council. The original reserves represent either the net cost or the valuations of the properties.

Each year the reserves have been reduced by depreciation.

Monies set aside to provide for the maintenance of the church fabrics.

Monies at the year-end are invested in CBF Investment Funds and Deposit Funds.

PCC approved for Trinity House proceeds balance to be transferred to the Church Fabric Fund.

Church Fabric Fund

Trinity House sale proceeds

Trinity House Proceeds is now included with the Church Fabric Fund

Falconer Hall Proceeds

In line with the 2015 results of the Sustainability Review, carried out at the request in March 2015 of the PCC, Falconer Hall was sold early in 2017, because the costs of repair were prohibitive.

The sale of Falconer Hall enables greater income generation possibilities through the provision of enhanced facilities at St. James's, thus enabling us to develop St. James's more as a community focus for arts and crafts

General Fund

SJ Deposit

These represent unrestricted monies at the disposal of the PCC.

The SJ Deposit account was recognised in account balances last year but is a reserve deposit for use at St James only.

Parish Deposit

These represent unrestricted monies at the disposal of the PCC and reserves drawn down prior to use. The remainder is general income earning interest.

ANALYSIS OF ASSETS AND LIABILITIES BETWEEN FUNDS

	2022					2021				
	Tangible Fixed As- sets	CBF Invest- ment Funds	Deposit Funds	Net Cur- rent As- sets	TOTAL	Tangible Fixed As- sets	CBF In- vestment Funds	Deposit Funds	Net Cur- rent As- sets	TOTAL
<u>Endowment Funds</u>										
The Bushey Church and Church- yard Trust Fund	-	24,395	-	-	24,395	-	27,650	-	-	27,650
Ellis Bequest (Grave Trust)	-	7,562	-	-	7,562	-	8,571	-	-	8,571
	-	31,957	-	-	31,957	-	36,221	-	-	36,221
<u>Restricted Funds</u>										
Mitchell Bequest	-	32,856	-	-	32,856	-	55,424	-	-	55,424
The Bushey Church and Church- yard Trust Fund	-	-	6,971	-	6,971	-	-	6,158	-	6,158
Ellis Bequest (Grave Trust)	-	-	2,642	-	2,642	-	-	2,384	-	2,384
Holy Trinity-Legacy Funds	-	-	-	11,576	11,576	-	-	-	11,576	11,576
St Pauls - Legacy Funds	-	-	-	100	100	-	-	-	100	100
St James - Legacy Funds	-	-	-	69,840	69,840	-	-	-	66,479	66,479
	-	32,856	9,613	81,515	123,984	-	55,424	8,542	78,155	141,121
<u>Unrestricted Funds</u>										
Capital Reserve	57,205	-	-	-	57,205	58,000	-	-	-	58,795
Church Fabric Fund	-	10,966	53,135	-	64,102	-	12,431	100,601	-	10,853
Trinity House sale proceeds	-	-	-	-	0	-	-	-	-	0
Falconer Hall proceeds	-	-	295,555	(12,706)	282,849	-	-	291,718	-	291,718
SJ Deposit	-	-	226	-	226	-	-	4,548	-	4,548
Parish Deposit/general fund	88,678	-	820	-	89,498	72,193	-	820	(3,784)	69,229
	145,883	10,966	349,736	(12,706)	493,880	130,193	12,431	542,483	(3,784)	536,527
<u>Total</u>	145,883	75,779	359,349	68,809	649,820	130,193	104,076	406,320	74,371	714,869

Parochial Church Council of Bushey

Notes to the Accounts for the Year ended 31 December 2022

The Parochial Church Council of the Ecclesiastical Parish of Bushey is a Parochial Church Council established under the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules, and is a charity registered with the Charity Commission in England and Wales, number 1130540. Details of the principal office are included in the PCC's Annual Report.

The Parochial Church Council of the Ecclesiastical Parish of Bushey meets the definition of a Public Benefit Entity under FRS102.

1. Accounting Policies

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Church Accounting Regulations 2006 and Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor do they include groups that are informal gatherings of church members."

The financial statements are presented in sterling and rounded to the nearest £.

2. Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 8. Endowment funds, where the capital must be retained, are also explained in note 8.

3. Incoming Resources

Voluntary income

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Tax recoverable on Gift Aid donations is recognised when the donation is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised by fund raising events are accounted for gross.

Other income

Rental income from the letting of church premises is recognised when the rental is due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for when receivable.

Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

4. Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church.

The Diocesan parish share is accounted for when due. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet. Costs of generating funds include the cost of stewardship campaigns, investment management costs and costs relating to rental properties. Charitable activities comprise the costs relating to the work of the parish. Governance costs represent the costs of running the PCC as a legal entity and include the costs of preparation and independent examination of the accounts.

5. Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s10 (2)(a) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected at any reasonable time.

All expenditure incurred in the year on consecrated or beneficed buildings, or on individual items under £1,000 is written off.

Land and buildings are shown at cost or at valuation based on 1970 figures.

Depreciation

Fixtures and Fittings are depreciated at 10% of cost and Office Equipment is depreciated at 25% of cost. Buildings are depreciated at 2%. However, since the 1970 valuations included the land, it is assumed that each contributed 50% to the original valuation such that the effective depreciation is 1% as land does not depreciate.

6. Investments

Investments are valued at market value at 31 December.

7. Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove un-collectable. Short-term deposits include cash held on deposit either with the Central Board of Finance of the Church of England Funds or at the bank.

8. Liabilities

Liabilities are recognised when there is a legal or constructive obligation to expend resources.

9. Going Concern

Having considered the financial position of the Church and in particular the level of reserves the PCC is of the opinion that it will remain a Going Concern for at least twelve months from the date of approval of these accounts. The accounts are accordingly prepared on the Going Concern basis.

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF BUSHEY

I report to the members on my examination of the accounts of The Parochial Church Council of Bushey ("the PCC") for the year ended 31 December 2022 set out on pages 18 to 32.

Responsibilities and basis of report

As the members of the PCC (and trustees for the purposes of charity law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Your attention is drawn to the fact that The PCC has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- * accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
 - * the accounts do not accord with those records; or
 - * the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).
- I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Use of my Report

This report is made solely to the PCC, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the PCC those matters I am required to state to them in an independent examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC as a body for my work or this report.

DocuSigned by:

Janice Matthews

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Janice Matthews FCA
Menzies LLP Chartered Accountants
Centrum House
36 Station Road
Egham
Surrey
TW20 9LF

Date: 08-Jun-2023