THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BUSHEY

England & Wales · Charity number 1130540

Details

Other names	BUSHEY PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-07-14
Register	View on the Charity Commission register

Contact

Address	St. James Church House High Street Bushey WD23 1BD
Phone	02084218192
Email	wardens@busheyparish.org
Website	www.busheyparish.org

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Providing the Mission of the Church, pastoral, evangelistic, social and ecumenical; deepening spirituality & outreach to the local community, Our mission is to proclaim the Gospel according to the doctrines and practices of the Church of England. The PCC maintains an overview of worship throughout the parish and assists in the involvement of the many groups that that live within the parish.

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Classification

- **How:** Makes Grants To Organisations, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, The Prevention Or Relief Of Poverty, Overseas Aid/famine Relief, Religious Activities, Arts/culture/heritage/science, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£239,368	£286,895	-	-
2023-12-31	£213,908	£248,493	-	-
2022-12-31	£197,508	£251,705	-	-
2021-12-31	£251,160	£254,509	-	-
2020-12-31	£173,805	£238,807	-	-

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Trustees

Name	Role	Appointed
Rev David Stevenson	Chair	2023-07-12
AMY JOANNE DARBY		2026-05-10
Dr Gregory BATTS		
Felicity Jane COX		2022-05-22
Gay Butler		2019-10-18
INNOCENT PATRICIA ACIO		2026-05-10
Ingrid Anita HARRIS		2022-05-22
JONATHAN JAMES WILMOT		2026-05-10
Keith Durant		2024-04-13
LEON PATRICK SOARES		2026-05-10
Mia Handley		2024-04-13
PAUL RICHARD LONG		2026-05-10
Roy Golding		2024-04-13
Stuart Arthur BRANT		2024-04-13
Susan Vivienne BAXTER		2024-04-13

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Accounts

Annual Report and Accounts 2024

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BUSHEY
YEAR ENDING DECEMBER 2024

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Chairman's Report for 2024

2024 Rector's Reflection & Report

Serving God. Serving Our Community. Serving You.

This past year has been a time of taking stock—reflecting on who we are, strengthening relationships, and looking ahead to the future.

We are truly blessed with a dedicated team of volunteers who serve on the PCC and work tirelessly behind the scenes to ensure the smooth running of our two places of worship. Without their commitment, much of what we do would not be possible, and I am deeply grateful for their service.

On a personal note, I feel much more settled in the parish and am beginning to discern where the Holy Spirit is leading us. The path ahead may not be easy or what we expect, but I trust that it will be the right one. My hope is that Christ's Church here in Bushey will continue to grow—like tender new shoots taking root for the future. Growth in service and mission can only happen when we are confident in ourselves and our faith, and that is something we continue to nurture together.

Serving God

Worship remains at the heart of our parish. Both St James and St Paul's provide spaces where people can encounter God—whether through personal prayer or in corporate worship.

St James, as the parish church, holds a special place as the heart of our community—it is a House of Prayer. To preserve this, we limit non-religious and secular activities in the church building, ensuring that it remains a place of reverence and worship. St James is open every day from early morning until sunset, providing a peaceful space for all—including our four-legged visitors! The steady increase in candle usage at the various shrines (Our Lady, Sacred Heart, Holy Trinity, and St James) is a testament to the prayers offered here daily.

The celebration of the Sacraments has become a regular rhythm in our worship life. The liturgy is offered in canonical obedience, which has been an adjustment for some who are more accustomed to a freer style of corporate worship. However, it is a joy to witness and participate in both personal and communal expressions of faith.

Our Sunday services continue, with the Parish Eucharist at 10:00 AM at St James, followed by a Sung Eucharist at St Paul's at 11:15 AM. As a parish, we came together for several key celebrations, including the Feasts of SS Peter & Paul, Harvest, the Triduum, and Christmas.

While our congregational numbers are still recovering post-COVID, we remain hopeful. Baptisms and weddings have declined significantly, while funerals, interments, and ashes burials have remained steady. Interestingly, even after humanist or civic

funerals, many still seek comfort and hope from the church—reminding us of the deep and enduring need for God in people's lives.

Serving Our Community

Both St James and St Paul's remain open and welcoming to the wider community, striving to serve all ages and backgrounds. We firmly believe that no one is excluded from God's love, and we seek to reflect that in our parish life.

St James is open for private prayer and reflection every day, and I hope that people see both our churches as an extension of their own homes—places of peace, refuge, and connection.

The bells of St James continue to ring out as the 'voice of the church' over our community. Our dedicated Tower Captain and skilled ringers keep this treasured tradition alive, training new learners in this unique act of worship, mission and art.

Our engagement with local schools has grown significantly. Last year, we welcomed pupils and teachers from Little Reddings, Attenborough Primary, Purcell School, St Margaret's, Sacred Heart, and Falconer School. We are pleased to see these relationships continue into 2025, with two additional schools joining in their involvement with the parish.

Our churches also serve as vibrant community hubs. St Paul's hosts a well-attended weekly coffee morning and Bargain Table, followed by a short Eucharist. John Stobbart Hall is in daily use by Bush-e-Babes Nursery, alongside a range of community and social events. Church House continues to provide a meeting space for groups, parish events, and administration. The recently redecorated Lucy Kemp-Welch Gallery now includes a functioning kitchen, and we are optimistic about securing regular bookings for this space.

In addition, we have welcomed media productions, including the BBC and ITV, who have filmed in and around the parish. While this brings in much-appreciated income, it also increases visibility and engagement with the wider community.

Tragically, this past year saw the devastating murder of three innocent women in our parish. In the face of this heartbreak, I was deeply moved by how our community rallied together in support of those affected. St James and St Paul's remained open for prayer and reflection, and we held a Eucharist at St James, attended by a full congregation. The tragedy resonated far beyond our community, with national and international media sharing the story. It was a reminder of how, in times of sorrow, the Church remains a beacon of comfort and hope.

Our parish also played a role in civic life, with both churches serving as polling stations for the General Election.

Finally, our churchyard continues to be a place of solace for visitors, dog walkers, and those remembering loved ones. We have begun a much-needed project to clean and restore the space after years of neglect. This is an important effort, as the

churchyard is an extension of our sacred space—a reflection of the Heavenly home we all aspire to.

Serving You

At its heart, our parish is a welcoming place—a home for all who seek God. It has been a privilege to meet, pray, and serve alongside so many of you over the past year.

Safeguarding remains a top priority. In light of national concerns, we continue to review and strengthen our policies to ensure that our parish is a safe space for everyone.

The Parish of Bushey is a place where individuals can find their own space to connect—with God, with others, and with themselves. As we look to the year ahead, we build upon all that has been, trusting in God's guidance for what is to come.

We move forward in faith, hope, and love.

With every blessing,

Fr David Stevenson

Rector, Parish of Bushey

Administrative Information

The Parish of Bushey is a Registered Charity number 1130540 and has two churches.

St James's (the Parish Church) is situated in Bushey High Street, and St Paul's is situated in Bushey Hall Road (WD23 2EQ), Holy Trinity in Bushey Mill Lane (WD23 2AS) was closed in 2021.

The parish is part of the Diocese of St Albans within the Church of England.

The correspondence address is: the Parish Office, St James's Church House, High Street, Bushey, Hertfordshire, WD23 IBD.

Our website is www.busheyparish.org

Rector: Fr. David Stevenson

Lay Leader of Worship: Christine Cocks

Parish Office Manager: Jacqueline Birch

Honorary Parish Treasurer: Greg Batts

Honorary PCC Secretary: Felicity Cox

Churchwarden: Salome Jayaratnam (until April 2024), from April 2024 Stuart Brant and Roy Golding.

Deanery Synod Representative: May Teague (two vacancies),

Elected PCC members: Ronke Adejolu, Peter Humphreys, Clare Humphreys, Ann White, Russ Teague, Marion Golding, Gay Butler, Ingrid Harris, Peter Clark, Felicity Cox, Greg Batts, Sue Baxter, Mia Handley, Keith Durant.

Ex-officio members of PCC: Clergy, Churchwardens, Deanery Synod reps and the Safeguarding Lead. The posts of Hon PCC secretary and Hon Treasurer do not lead to an automatic place on PCC. Those wishing to be PCC members as well as PCC secretary, Treasurer or pro-wardens must stand for election in their own right. After serving on the PCC for three years, the previous parish policy for people to take a year off before standing again was repealed at the 2021 APCM, reverting to the default position specified in the Church Representation Rules 2020 which permits immediate re-election.

Elected PCC Members during 2024 - full membership 14.

Elected at 2022 APCM: to retire at 2025 APCM: Ingrid Harris, Peter Clark, Felicity Cox, Greg Batts, Peter Humphries, Clare Humphries, Russ Teague, Marion Golding.

Elected at 2024 APCM to retire at 2027 APCM: Mia Handley, Ronke Adejolu, Keith Durant, Sue Baxter

Chair of Parish Buildings Committee: Greg Batts

Churchyard Warden: Greg Batts

Health and Safety Officer: Roy Golding

Safeguarding Officer: Gay Butler

Parish Bankers; Santander, 52 High Street, Watford, Herts, WD 17 2AL

Independent Examiner: SJ Kinna FCCA

Architect: Mr James Ford (Clague LLP)

Day to day management control of the churches is exercised by the Incumbent and the Churchwarden(s), contactable through the Parish Office, St James's Church House, High Street, Bushey, Hertfordshire, WD23 IBD, Telephone 020 8421 8192. During a vacancy, the Rural Dean has oversight of the Parish.

Structure, Management and Governance

The Parochial Church Council (PCC) is a body corporate established by the Church of England. The Ecclesiastical Parish of Bushey operates under the Parochial Church Council (Powers) Measure 1956.

The PCC is registered with the Charity Commission, number 1130540.

The method of appointment of PCC members is set out in the Church Representation Rules, 2020. All those who attend our services are encouraged to register on the Electoral Roll and to stand for election to the PCC. All members of the congregations can attend PCC meetings, but do not vote. PCC members receive information on trustee responsibilities, basic health and safety, risk management and safeguarding procedures.

The PCC held seven regular meetings with a number of decisions made under the "Business by Correspondence" provision of the Church Representation Rules 2020 and ratified at the next meeting.

Issues raised for discussion at PCC meetings included:

- Church Seasons and Services
- Safeguarding - ensuring training and Dashboard up to date
- Long term repair of Church Tower.
- Managing Finances. Paying the Parish Share. Use of reserves.
- Hall Management
- Fundraising

The PCC operates the following sub committees that report back to it as necessary, and their deliberations are discussed.

PCC SUB-COMMITTEES

Standing Committee: Fr David Stevenson. Stuart Brant, Roy Golding (from April), Salome Jayratnum (until April), PCC Vice Chair Ronke Adejolu, Marion Golding, PCC Secretary Felicity Cox in attendance.

Parish Buildings Committee: Chair: Roy Golding, Greg Batts, Baz Butcher, Keith Durant, Martyn Lambert, Fr David Stevenson (from July).

Parish Finance and Stewardship Group: Chair: Greg Batts, Stuart Brant, Roy Golding, Peter Humphries, Russ Teague, Fr. David Stevenson.

Church Committees.

St James's Committee: Chair: Fr. David Stevenson, Stuart Brant, Bazyle Butcher

Nancy Cheeseman, Ann White, Tony Osime.

St Paul's Committee: Chair: Fr. David Stevenson, Marion Golding, Clare Humphreys, May Teague (Deanery), Frances Turner, Roy Golding, Martyn Lambert.

Parish Social Committee: Felicity Cox, Ann White, Salome Jayaratnam (chair)

Comms group: Fr. David Stevenson, Jacqueline Birch (Parish Administrator), Martyn Lambert, Christine Cocks, Sue Baxter, Jane Batts, Russ Teague, Ronke Adejolu.

ELECTORAL ROLL

At the end of 2024 there were 109 persons on the electoral roll (2023 = 111). 6 people joined and 8 died. This 2019 roll will be discarded in 2025 and a new one created for the Annual Parish Meeting.

CHURCH ATTENDANCE

The average attendances at normal Sunday services during 2024 were as follows:

St. James: 34 adults, 3 under 16 (10:00 am); 6 adults (8.00am)

St. Paul: 24 adults, 4 under 16

The average weekday service attendances are as follows:

St James: Holy Communion 6

St. Paul: Holy Communion; 10

Messy Church 17 adults + 14 children

OCCASIONAL OFFICES

Funerals: 13
Baptisms: 16
Weddings : 1
Burial of Ashes: 17

Statement of Public Benefit

The Members of the PCC have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the charity and in planning future activities. In particular the PCC considers how planned activities will contribute to the aims and objectives set.

The Parish of Bushey demonstrates public benefit with the following activities:

Regular public worship open to all.

The provision of sacred space for personal prayer and contemplation.

Pastoral work, including visiting the sick, frail, and bereaved.

Teaching of Christianity through sermons, courses, and small groups.

Promotion of the whole mission of the church through provision of activities for senior citizens, parents, toddlers, young people, and other special needs groups.

Teaching and discussion of Christian Ethics.

Environmental/Ethical issues (unsold items recycled), supporting other charities in the UK and overseas.

Community involvement, including the support of local cultural events (music, artistic, etc.) and social action - Coffee & Chat, and providing space for the Red Trust Bushey foodbank.

Objectives and Activities

The Parochial Church Council (Powers) Measure 1956 states that the PCC: is to co-operate with the Minister in providing in the ecclesiastical parish the whole Mission of the Church, pastoral, evangelistic, social, and ecumenical.

In the Parish of Bushey, we continue to develop within the Diocesan Living God's Love programme which includes deepening spirituality, outreach to the local community, and a Mission Action Plan.

Achievements and Performance

Baptism and Marriage preparation provide opportunities for teaching, support and welcome to the church. Special Christmas services in each church welcome many families and schools to joyful celebration. A weekly "coffee, cake and chat" operates at St. Paul's which has been very well supported and some stay to share in the Eucharist afterwards.

Saturday lunchtime recitals and lunches at St James's. 'Messy Church', monthly at St. Paul's for everyone, but mostly young children, continues to thrive.

2. Planning and development of fundraising activities

Well proven fundraising events-quiz nights, raffles, lunches, suppers, concerts and Christmas sales; all provide opportunities to assist with financial support for the parish, and assistance to charities. They also have a social function and draw in members of the local community. A programme of lunchtime recitals were good occasions and successful 'fund-raisers' as well as drawing together the wider community.

3. Exploration of Eucharistic and Social Life in ways that lead to growth opportunities.

Special welcome services and Patronal Festivals and social events are joyful occasions and give opportunities to welcome members of other churches, and our local community.

4. Ecumenical links

The World Day of Prayer (originally Women's Day of Prayer) is supported within the Parish.

5. Links with other Faiths

Informal links are maintained with the Hertsmere Forum of Faith and Bushey Interfaith

Approved by the PCC on 12 March 2025 and signed on their behalf by:

David Stevenson

Fr David Stevenson

PCC Chair and Rector

St. James's Church

Attendances on Sunday mornings have risen over the past 12 months. It is good to welcome back those members who have returned after a period of absence. Attendance at the two crib services was excellent with people queuing outside for the second service.

Evensong, either choral or sung, according to the Book of Common Prayer, has been reintroduced on occasions and we hope that this will continue.

St James has continued with its welcomed programme of recitals together with coffee, cake and light lunches. The varied programme and home cooked food is another way in which we build links with our community.

Work replacing rotten timbers and re-leading of the valleys has been completed and we can look forward to a dry church. Work on the tower roof has still to be done and redecoration in the church will happen when drying out of the fabric is complete.

We need to increase our giving so that we can pay our parish share in full and maintain our buildings. If you are not already signed up to the Parish Giving Scheme, please consider joining. It is the best and most efficient way of giving to the church

We thank Father David for his inspirational leadership and for his thoughtful sermons. We have all learned a great deal from his knowledge of the liturgy, the bible and church history.

Stuart Brant Churchwarden

St. Paul's Church

St. Paul's has a small but faithful congregation whose age-profile has been high for some years. However, we have been blessed by the growth of a small group of younger worshippers who make such a welcome difference to the congregation, whilst also having the desired effect of lowering the age-profile.

St Paul's saw a small but welcome increase in numbers during the year, both at Sunday morning worship and its Wednesday midday service. Over 30 attended on Ash Wednesday. It has been challenging for our Rector, Fr. David to reach St. Paul's for the 11.15am service, having taken the 10.00am service at St. James's. Fr. David endeavoured to find cover from among local retired clergy for some services, but this is obviously a worry for the future.

Fr. Tayo led a Parish Lent Course which focused on important men in the Old Testament. The Course was well-attended, and everyone enjoyed some Christian fellowship with homemade soup and bread afterwards.

In April, St. Paul's saw its first ever triple baptism, which was a joy. Two further baptisms took place during the year.

We held the annual Chistian Aid lunch in May and the annual Macmillan Coffee Morning in September. Both events raised much-needed funds for the charities.

In June, we celebrated St. Peter's and St. Paul's Patronal Day with a joint Parish service at St. Paul's followed by lunch. We also enjoyed celebrating a Harvest service and lunch together in October when the church had been beautifully decorated by Fr. David.

Weekly Coffee and Chat continued to be popular with the local community. We closed for just 2 Wednesdays during the year, in May for the funeral of Jane Groushko, a much-loved and much-missed member of the St. Paul's congregation, and Christmas Day. Although Coffee & Chat was conceived as a channel for outreach and serving, we saw a welcome rise in income, with almost £4,000 being raised for Parish funds.

Messy Church continued monthly and is the subject of a separate report. We are blessed to have an enthusiastic team from across the Parish, led by Fr. David.

In November, Fr. David held the first part of a course for potential altar servers.

Once again, St. Paul's hosted the Parish Christmas Fair which was a great success, raising over £3,500 for Parish funds.

The Christmas Eve crib service saw a packed church with many having to stand. Following the service, we enjoyed mince pies, sherry and some Christian Fellowship with the local community.

Marion Golding – St. Paul's Representative

MESSY CHURCH AT ST. PAULS

Messy Church continues to flourish as an outreach of Bushey Parish. It is now 7 years since it moved to St Paul's from Holy Trinity and is firmly rooted in the neighbourhood. We have seen many families join us for Christ centred fun and creativity, over the years.

We meet on the 3rd Wednesday of the month (except August) in St Paul's Church from 3.30 till 5.30pm. The children do various crafts - including always popular food craft! – based on the theme for that month. The Rector leads us in a Celebration, and we then sit down to eat together.

Our attendance has held steady throughout the year at, on average, 14 Children and 17 Adults. Usually, the adult is a parent or Grandparent, sometimes, a Carer. We have new families joining us on a regular basis, sometimes they hear about Messy Church from a friend at school, others see the banner as they walk past the Church.

We are blessed by the strong support of a band of volunteers and the Rector. We meet on the 4th Wednesday of the month to choose a theme and plan the activities for the next meeting. Our volunteers come from inside and outside the Parish, but all have the strong desire to introduce our families to the love of God and the strength we can all gain from Christian Fellowship.

Grateful thanks to our wonderful band of volunteers without whom this valuable Ministry would not be possible! More are always welcome!

May & Ingrid, Messy Church volunteers

Buildings Committee

Our main focus during the year was on urgent repairs to the tower roof and valley gutters at St. James's. The diocesan architect was appointed to 0versee the work, which started towards the end of September and is due to be finished by mid-February 2025. The cost is expected to be in excess of £80,000 and various fundraising events have been held to help finance the project. However, many other smaller projects had to be put on hold in order to concentrate our finances on this essential work.

Apart from general maintenance and repairs, the gallery kitchen at St. James's was replaced, including a new boiler and the gallery itself was redecorated and recarpeted.

Some improvements to the Rectory kitchen were carried out and a new noticeboard was ordered and fitted by a work party.

Some small items of general maintenance and repairs were carried out at St. Paul's. The soffits and facia boards to the John Stobbart Hall were replaced and the noticeboard was updated and refurbished.

The Buildings Committee generally meets monthly and I would like to thank all the members for their hard work. I would also like to thank members of the various work

parties who cheerfully turn up to help with general maintenance of the buildings, thereby helping to keep our costs down.

Roy Golding - Churchwarden

Watford Deanery Synod

All Churches in Watford and Bushey area send representatives to the Deanery meetings to discuss topics of common interest and to hear from speakers about local initiatives. We also receive news from the Diocese and General Synod. Each session begins with a period of prayer and reflection led by the host Church.

The first meeting of the year was held in Soul Survivors' new Church and meeting rooms on the Greycaines Estate. It was opened by the Lead Pastor, Rev Jon Stevens and addressed by the Rural Dean of Watford, Rev Peter Waddell. Peter briefly summarised the 2024 Diocesan budget. Then he gave us exciting news that Watford Deanery had been chosen by the Diocese to receive a large grant to *'increase Mission among children and young people'* in the Watford Deanery.

During the rest of the evening, we heard about the Watford Schools Trust an interdenominational Christian charity which aims to give every Primary school child a clear understanding of the Christian faith.

Our second meeting was hosted by St Luke's, Watford where we were welcomed by Rev Michael Norman and addressed by Archdeacon Charles. The purpose of the evening was discussion about how the money being made available by the Church Commissioners to the Diocese of St Albans should be utilised focussing on *'How to grow the Church in children and young people'* and to make the Church more diverse. Later, we discussed the report from Diocesan Secretary which proposed changes to the structure of the Diocesan Board of Finance.

At the third meeting in October we heard about *'2025: Year of Spiritual Renewal and Wellbeing'* which will be launched in January 2025. The year is designed to offer clergy, lay ministers, congregations, schools and chaplaincies a series of enriching opportunities to deepen their spiritual life and grow in holiness and wholeness.

Later we were given an update on progress of how the Deanery were planning to spend the extra funds made available for the special project. Watford are using it for a special initiative to improve communication with children and young people. We are planning to recruit youth and children workers to support some individual Parish projects. These will be based in specific centres throughout the Deanery. I look forward to more detail soon.

I am still the sole representative of Bushey Parish at these meetings. If anyone would like to join me they would find them friendly and informative – and I would be delighted!

May Teague - Deanery Representative

Safeguarding Report

During the current year we have managed to improve our standing on the Diocese Dashboard by signing off on a number of requirements. However, there is much to do during the forthcoming year to improve this further; not least because whilst some have to be reviewed and signed off by the PCC every 3 years, some need to be reviewed yearly! We also need to improve PCC members' training. Once the new PCC have been established it is proposed that we arrange a meeting to help members complete the training and DBS where needed.

There were two safeguarding issued being investigated during the year. Both are currently still open, but it is hoped that they will be resolved soon, one by the Diocese Safeguarding team, the other by the Archdeacon.

Gay Butler Safeguarding Officer

Church Membership Fund

Planned Giving consists of those regular givers who participate in the Parish Giving Scheme (PGS), the Church Membership Fund (CMF), Payroll Enrolment or the Charities Aid Foundation (CAF).

In an ideal situation, Planned Giving donations over the year would equal the Parish Share requested by the Diocese for the provision of Fr David as Rector of the Parish. Unfortunately, this has not been a normal situation for many years and although 2024 saw a small increase in giving compared with 2023, the total given was only 52.5% of the Parish Share. Unless there are new members, the amount will drop drastically in 2025.

There were 17 donors in the PGS which is the same as 2023 as although there were 2 joiners there were also 2 leavers. The CMF, CAF and Payroll combined was also stable at 17 Members.

This means there are only 34 members of Planned Giving, of course some represent more than 1 person, nevertheless it would be helpful for the Parish Finances if more people on the Electoral Roll joined the PGS.

Please could everyone on the Electoral Roll who is not in the PGS, consider joining this very effective mode of supporting your Parish, especially as several long-standing Members have died or moved away. It is everyone's responsibility to ask themselves am I really giving to God's work what I can truly afford?

It is very easy to join and what you give is confidential and can be changed at any time. It is not a Direct Debit. Please contact Marion at St Paul or Greg at St James. Nobody will judge what a person gives.

Greg Batts - Hon Parish Treasurer

St James's Bellringers

Ringing has continued at St James' Bushey on most Sundays, generally with more ringers than in 2024, and on Thursday evenings throughout the year. Three new ringers have been taught, Theo Saunders, Neil Udall and Jake Holmes. All are making very good progress.

Ringing for special services and special events has continued throughout the year with 22 quarter peals being scored. Birthdays of several ringers provided opportunities for quarter peals. Some of the most notable events are:-

- 30 March 2024 1250 Yorkshire Surprise Major
  Rung during the Vigil Mass to celebrate the Resurrection of our Lord and Saviour Jesus Christ.
- 28 April 2024 1260 Stedman Triples
  Rung in Thanksgiving for the life of David Burbidge.
- 06 June 2024 1280 Pudsey Surprise Major
  Rung for peace on the 80th anniversary of the D Day landings.
- 19 June 2024 1280 Rutland Surprise Major
  Rung to celebrate the licensing of Roy Golding and Stuart Brant as churchwardens for the Parish.
- 21 June 2024 1280 Cambridge Surprise Major
  Rung to celebrate the wedding of Felicity Cox and Keith Baker, at this church, on this day.
- 05 July 2024 1280 Spliced Surprise Major (5m)
  Rung in memory of John R Mayne.
- 11 July 2024 1280 Cambridge Surprise Major
  Rung in memory of Carol, Hannah and Louise Hunt, brutally murdered at their home in Bushey on Tuesday evening.
- 12 July 2024 1280 Cambridge Surprise Major
  Rung in memory of John R Mayne.
- 29 September 2024 1280 Cambridge Surprise Major
  Rung for the Feast of St Michael and All Angels and to celebrate the wedding of Cheryl Rowland and Neil Udall, who were married today.
- 17 October 2024 1260 Grandsire Triples
  Rung in Thanksgiving for the life of Roger Pragnall, immediately after his funeral today,
- 27 December 2024 1260 Grandsire Triples
  Rung for the Feast of St John, apostle and evangelist.
- 27 December 2024 1280 Superlative Surprise Major
  Rung as a birthday compliment to Fr. David Stevenson, Rector of Bushey.

We would like to be able to ring all 8 bells on Sunday mornings. To achieve this, we need more ringers. Recruits always welcome.

Stuart Brant - Tower Captain and Ringing Master

Communications

The parish has maintained communication with its congregations and the wider community throughout the year.

This includes the weekly parish emails, printed material, the parish website and our Facebook articles. New larger notice boards have been installed at both churches. Outreach activities have continued with schools, Messy Church and links to other faith groups.

Russ Teague

PARISH WEBSITE; WWW.BUSHEYPARISH.ORG

The Parish Website is managed with "squarespace" and we pay £204 each year for this important part of our communications within the Parish and out to the wider community.

During 2024 there were 18,343 visits to various sections of the website with noticeable peaks in July and December as in previous years. This is 45% more than the visits in 2023 (12,589).

Analysis of the sections accessed (>500) in descending order compared with 2023.-

Website Section	2024	2023
Landing Page	6,775	4,996
St James	8,576	4,139
Parish	6,764	6,775
Venue Hire	1,534	1,387
Look (Pew Sheet in 2023)	1,238	1,421
Contacts	1,191	834
Parish Magazine	1,141	1,286
History of St James	1,069	373
Parish Recitals	1,032	1,218
St Paul	835	649
Messy Church	571	83
Churchyard	520	354

Comparing the means of access in 2024 with 2023 there has been a small increase is the use of mobile phones. In 2024 the split was Mobile Phone (55%), Desktop (41%) and Tablet (4%) compared with 49%, 46% and 4% respectively.

Facebook is an important method of communicating news at St James and St Paul and in the last 90 days of 2024 there were 125,900 visits to the "Parish of Bushey St James & St Paul" page.

Jane Batts - Webmaster & Facebook Administrator

St James's Churchyard

2024 has been a year of change in the Churchyard thanks to a group of regular volunteers maintaining the space plus good support from Hertsmere's Churchyard and Cemetery's Officer who arranged for a lot of clearing and hedge trimming throughout the year. We have been able to maintain the listed graves and many others over the year. I must also thank Peter Manhire for his energetic attention keeping the areas tidy. There have been numerous positive comments from members of the public that use the Churchyard.

Our Office Manager Jacq has given invaluable support handling queries which allows me to focus on dealing with family enquiries about their relatives' grave across the various sections. Some enquiries are straightforward whereas others can be quite complex to resolve.

During the year there have been 2 full burials and many Burials of Ashes which Fr David has managed. Several new memorials have been placed by families where none existed previously. It is rewarding to be able to help with such enquiries.

In July we were able to instal a new Noticeboard, designed by Fr David and Jane Batts, by the Lychgate using money from the Restricted Church and Churchyard Deposit Fund. This really has been a success with many positive comments received from the Community. Also in July as part of Bushey Festival there was a Churchyard tour for about 30 local people. Fr David gave a talk on the history of St James back to 1006.

During the Autumn some trees were blown down and we lost a beautiful Plum Tree which Hertsmere cleared along with other dead trees and hedges. In the Advent season Fr David gave Bushey Festival permission to put lights along the hedge and erect a Christmas Tree by the Pond. Thanks to Hertsmere the Pond had a significant clean up. The brick wall at the back is visible again. In 2025 we hope to spend time improving the water quality and aquatic life; we are always looking for more volunteers to help maintain the whole Churchyard in partnership with Hertsmere.

Greg Batts - Churchyard Manager

Christian Aid

The Parish has always made a special effort to collect funds for the good work of Christian Aid and its' partner organisations on the ground in many of the world's poorest and war-torn areas. This past year we have held our ever popular Parish lunch, some Church collections and opened an e- envelope for online donations.

As a result of hard working people and some generous donors, we were able to send over £2,200 (including Gift Aid) to this very deserving Charity. Christian Aid relies on the generosity of others to continue their lifesaving and life changing work.

Thank you to those who supported us with their time and talents and to those who have generously donated.

May Teague Christian Aid Representative

100 Club

The 100 club is a fun way to raise much needed funds for the parish.

Each person can pick a number or several numbers between 1 and 100, and payments can be made in a variety of ways, most people pay by standing order, which is preferable as once it is set up the tendency is to let it run as is the case with a few people who have left the parish but continue to support it.

Others pay by either bank transfer and a few by cheque or cash usually once or twice a year, which is the more unpleasant part of the job as I feel that I'm hounding them.

The numbers are steady at the moment, but this will only be up to the end of June.

The prize money, £60, £40, £20 remains steady, and everyone that I have spoken to is happy to keep it at that rather than fluctuate by a few pounds, as the whole purpose of this endeavour is to fund the church.

The draw is usually on the last Friday of every month, I prefer to do the draw at church if possible, or failing that I do it at home but I video the draw to made sure everyone can see it is done above board.

I hope that we can advertise the club more widely, perhaps after joint services, as this did work last year.

Clare Humphreys

The PCC of Bushey Accounts for the year ended 31 December 2024

Honorary Treasurer's 2024 Report and Accounts

There were two significant financial issues in 2024. First, our inability to pay our annual Parish Share in full for the first time ever. Over many years, successive Treasurers had warned the day would come when we had no unrestricted reserves left to pay the Parish Share; that day arrived in 2024. The Diocese requested £83,030; we managed to pay £45,000 (54%) leaving the Parish with a debt of £38,030 to carry forward. Secondly, the Tower and Roof repairs at St James required use of reserves and income, despite some generous donations and fundraising. The Parish paid a total of £53,410 in 2024 and expect to pay around £30,000 in 2025 to complete the repairs.

Financial Review

During 2024 the total income was £239,368 (£213,558, 2023). Planned Giving, a combination of the CMF (Church Membership Fund), CAF (Charities Aid Foundation) and the PGS (Parish Giving Scheme) has been rather disappointing for many years. In 2024 this was £43,489 (£45,301, 2023). It will be real challenge to even match this in 2025 as several long-standing donors have died or moved away.

Donations and Legacies totalled £81,523 (£72,941, 2023). This increase was mainly due to over £10,000 more from Sundry Donations/Appeals. Of note are the donations from Coffee & Chat at St Paul £3,994 (£2,352, 2023).

Charitable Income receipts were £16,921 (£28,052, 2023) of which £13,393 (£10,742, 2023) was from Funeral Services. Other Trading Activities produced £104,414 (£85,391) which included £78,052 (£75,332, 2023) from rent and hiring our premises to external entities. There was also £9,250 income from Filming (£12,410,2023) and £17,113 (£10,059, 2023) from Fundraising. There was welcome income from renting Holy Trinity to Margaret Howard's School of Dance. However, we were unable to replace the £16,500 annual income from Buzykids rental of the Gallery at Church House.

Dividends and interest earned from Parish Investments were £22,880 (£15,379, 2023). In particular, the Legacy from Miss Fairfield was moved in March from a low interest-bearing deposit account at Santander to a better investment with the CCLA. This earned £1,686 in the remaining months. If this performance continues, we can expect to earn around £3,000 in 2025.

Overall expenditure in 2024 was £286,895 (£248,495, 2023). Depreciation of £10,959 was allocated to expenditure, which is less than in 2023 as there was no depreciation of Buildings assigned in 2024, whereas 1% was used in 2023.

Expenses under Charitable Activities (3a) were £270,324 (£229,526, 2023) of which £88,002 was for Ministry (£84,798, 2023) and £139,853 (£85,966, 2023) for running our churches and providing services.

The PCC of Bushey Accounts for the year ended 31 December 2024

Running costs, improvements, repairs and maintenance for our Halls, Church House Flat and the Rectory came to £8,948. Costs of fundraising and hospitality were £7,623 making a total of £16,571 expenditure (3b).

There are a few other financial items to record that differed in 2024 compared with 2023. The PCC agreed to increase the salaries of our Office Staff. We also spent more on outreach, working with families and the provision of services at St James and St Paul in 2024. These increases in expenditure are vital for improving the health and long-term future of the whole Parish and we are seeing encouraging signs of growing congregations at both churches under the leadership of Fr David.

Reserves and Policy

Our Reserves Policy is to always hold at least 3 months of Unrestricted/Non-Designated Reserves to cover any general and unexpected expenses on the assumption there was no income during the period. Over the past years the Parish has used a significant number of reserves to cover shortfalls between income and expenditure. Most of these were due to unrealistic high Parish Shares levied by the Diocese.

Funds were accessed in 2024 to pay for some costs for roof and tower repairs and maintenance at St James Church. The PCC agreed to liquidate the unrestricted investment account Church Fabric Fund (£11,998) and its associated Deposit Fund (£426), as well as the remnants from the Sale of Farm Way (£323).

The unrestricted fund "St James Deposit" with Santander had £68,271 at the end of 2023. In 2024 £60,000 was used to establish an unrestricted Fund of £60,000 with the CCLA to honour the Legacy of Miss Joan Fairfield left for St James. With PCC agreement, the remainder from Jill Bonell's Legacy was moved to the Tower Repair Fund. Miss Fairfield's Legacy (£59,000) is now in a deposit fund with the CCLA earning just over 4% interest which is paid into the Parish Current Account quarterly. During 2024 £1,000 was accessed to help with Parish cashflow.

Miss Fairfield's Legacy is the only unrestricted non-designated reserves the Parish had at the end of 2024. It needs to be kept in case of financial emergencies across the Parish in accordance with our Reserves Policy. Most of our other reserves are either restricted endowments or deposit funds apart from the Falconer Hall Reserves (£321,217) which are designated by the PCC for specific purposes. There is £12,086 held in a Parish Deposit Account which is Restricted for use on the remaining tower work at St James in 2025.

Although we had to close several unrestricted funds during 2024 to help pay for the repairs at St James, we are looking to get better returns on some of our investments. During 2024 we opened Miss Fairfield's Legacy with the CCLA which is now earning 4% interest annually. In 2025 we requested to access the interest from the Sale of Falconer Hall Reserves as an income, rather than being reinvested, i.e. as unrestricted income. It is in a deposit fund which protects the capital from decreasing; the PCC could consider switching this to an investment fund to get better rates of interest, although there is more risk the capital value could decrease.

The PCC of Bushey Accounts for the year ended 31 December 2024

Although work on repairing the box gutters at St James was completed in 2024, there is about £30,000 required to complete the work on the Tower in 2025 and at the end of 2024 the Parish held £12,086 in Restricted reserves. In addition, there will be a Quinquennial inspection at St James and St Paul in 2025 which could identify more issues for the PCC to cover financially.

A lot of people are working hard to increase fundraising and income. Rentals is an area where the PCC should focus to maximise use of these assets.

Going Concern

The financial statements have been prepared on the going concern basis. Over the next 12 months there are no material uncertainties related to events or conditions that may cast significant doubts upon the PCC's ability to continue as a going concern. Despite the debt we owe the Diocese for the unpaid 2024 Parish Share Shortfall of £38,030, in 2025 the Parish hope to access the Falconer Hall Reserves that are currently designated and covered by a restriction from the Charities Commission as to their use.

Our current situation has been explained to the Archdeacon who has expressed his sympathy and support in the short and medium terms. We plan to discuss the setting of our future Parish Shares with the Diocese in a formal setting in 2025 following the Review of our Electoral Roll. Our aim is to get this aligned to our ability to pay via a decrease in the Share Factor, rather than an historical perception of Bushey Parish held by the Deanery and Diocese.

The Wardens, Rector and Treasurer have agreed with the Archdeacon to pay the Diocese a monthly Standing Order in 2025 of £5,502 and aim to thereby pay £66,024 in total. Although this is not as much as requested by the Diocese, it is not a legal obligation and we hope to be closer to breaking even at the end of 2025 with this contribution. We informed the Archdeacon that in 2026 we believe we will return to paying the requested Parish Share in full, providing it is set at a realistic figure.

Planned Giving remains a problem as we enter 2025. In 2023 Planned Giving totalled £45,301 which was 55% of the Parish Share. This had reduced to £43,559 in 2024 which is 52.5% of the requested amount. Fr David has recognised this issue and is actively encouraging more people on our Electoral Roll to join the Parish Giving Scheme and to ensure the Electoral Roll reflects the people who worship at St James and/or St Paul. This alignment is critical to the future of the Parish.

Although we had to close several unrestricted funds during 2024 to help pay for the repairs at St James, we are looking to get better returns on some of our investments. During 2024 we opened Miss Fairfield's Legacy with the CCLA which is now earning 4% interest annually. In 2025 we requested to access the interest from the Sale of Falconer Hall Reserves as an income, rather than being reinvested, i.e. as unrestricted income. It is in a deposit fund which protects the capital from decreasing; the PCC could consider switching this to an investment fund to get better rates of interest, although there is more risk the capital value could decrease.

The PCC of Bushey Accounts for the year ended 31 December 2024

Although work on repairing the box gutters at St James was completed in 2024, there is about £30,000 required to complete the work on the Tower in 2025 and at the end of 2024 the Parish held £12,086 in Restricted reserves. In addition, there will be a Quinquennial inspection at St James and St Paul in 2025 which could identify more financial issues for the PCC to cover. A lot of people are working hard to increase fundraising and income.

Having considered the potential impact of the matters referred to above, the members of the PCC have concluded that it is appropriate to prepare the accounts on a Going Concern basis.

The financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 together with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and Financial Reporting Standard 102 (FRS 102). The financial statements have been prepared under the historic cost convention except for the valuation of investment assets, which are shown at fair value. The PCC meets the definition of a public benefit entity under FRS 102. The financial statements are prepared in sterling, which is the functional currency of the PCC.

Approved by the PCC on 30 April 2025 and signed by

Gregory Batts

Dr Gregory Batts
Honorary Treasurer

David Stevenson

Fr David Stevenson
Rector of the Parish of Bushey and PCC Chairman

The PCC of Bushey STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 December 2024

		2024				2023			
		Unrestricted Funds	Endowment Funds	Restricted Funds	TOTAL	Unrestricted Funds	Endowment Funds	Restricted Funds	TOTAL
		£	£	£	£	£	£	£	£
Income and endowments from	**Notes**								
Donations and legacies	2a	81,223	-	300	81,523	66,340	-	6,600	72,940
Charitable activities	2b	16,921	-	-	16,921	28,053	-	-	28,053
Other trading activities	2c	104,415	-	-	104,415	85,071	-	320	85,391
Investments and dividends	2d	15,079	-	7,801	22,880	12,754	-	2,625	15,379
Other	2e	2,855	-		2,855	377	-	-	377
Tower fund raising	2f	-	-	10,774	10,774	-	-	11,448	11,448
Total Income		**220,493**	**-**	**18,875**	**239,368**	**192,595**	**-**	**20,993**	**213,588**
Expenditure on									
Ministry	3a	258,997	-	11,327	270,324	219,586	-	9,939	229,525
Raising funds: other costs	3b	16,571	-	-	16,571	16,066	-	2,903	18,969
Total Expenditure		**275,568**	**-**	**11,327**	**286,895**	**235,652**	**-**	**12,842**	**248,494**
Net (Expenditure)/Income before transfers		(55,075)	-	7,548	(47,527)	(43,057)	-	8,151	(34,906)
Transfers between funds		13,558	-	(13,558)	-	-	-	-	-
Net (Expenditure)/Income after transfers		**(41,517)**	**-**	**(6,010)**	**(47,527)**	**(43,056)**	**-**	**8,151**	**(34,906)**
Gains (losses) on investments		333	800	822	1,955	1,032	3,007	3,091	7,130
Net Movement in Funds		**(41,184)**	**800**	**(5,188)**	**(45,572)**	**(42,025)**	**3,007**	**11,242**	**(27,776)**
Balances brought forward 01/01/2024		451,854	34,964	135,226	622,045	493,880	31,957	123,984	649,821
Balances carried forward 31/12/2024		**410,670**	**35,764**	**130,038**	**576,473**	**451,854**	**34,964**	**135,226**	**622,045**

The PCC of Bushey BALANCE SHEET for the year ended 31 December 2024: Charity Number 1130540

	Notes	2024 £	2023 £
Fixed Assets			
Buildings and land	7a	56,410	56,410
Fixtures, fittings and equipment	7a	66,760	77,719
Investment funds	9a	72,533	82,909
Total		**195,703**	**217,038**
Current Assets			
Debtors and prepayments			
* Gift aid recoverable		2,911	2,216
* Other prepayments and accrued income		1,444	4,818
Deposit funds	9b	403,060	393,551
Cash and bank balances		11,385	19,590
Total		**418,800**	**420,175**
Liabilities			
Amounts falling due within one year			
Trade creditors		(38,030)	(2,557)
Taxation and social security		-	-
Other creditors			(7,000)
Accruals and deferred grants received			(5,611)
Total current liabilities		**(38,030)**	**(15,168)**
Net Current Assets		**380,770**	**405,007**
Net Assets		**576,473**	**622,045**
Funds			
Endowment funds	13	35,764	34,964
Restricted funds	13	130,038	135,226
Unrestricted funds	13	410,671	451,855
Total Funds		**576,473**	**622,045**

Approved by the Bushey Parochial Church Council on 1st May 2025and signed on its behalf by

David Stevenson

Fr David Stevenson
Rector of the Parish of Bushey
and PCC Chairman

Gregory Batts

Dr Gregory Batts
Hon. Parish Treasurer

1) Accounting Policies

Basis of Preparation

The financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 together with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and Financial Reporting Standard 102 (FRS 102).

The financial statements have been prepared under the historic cost convention except for the valuation of investment assets, which are shown at the closing value on 31st December 2024.

The PCC meets the definition of a public benefit entity under FRS 102. The financial statements are prepared in sterling, which is the functional currency of the PCC.

Going Concern

The financial statements have been prepared on the going concern basis. Over the next 12 months there are no material uncertainties related to events or conditions that may cast significant doubts upon the PCC's ability to continue as a going concern. Despite the debt we owe the Diocese for the unpaid 2024 Parish Share Shortfall of £38,030, the Parish believes 2025 will be better and plans to improve cashflow by accessing income from the Falconer Hall Reserves rather than reinvesting.

Our current situation has been explained to the Archdeacon who has expressed his sympathy and support in the short and medium terms. We plan to discuss the setting of our future Parish Shares with the Diocese in a formal setting in 2025 following the Review of our Electoral Roll. Our aim is to get this aligned to our ability to pay via a decrease in the Share Factor, rather than an historical perception of Bushey Parish held by the Deanery and Diocese.

The Wardens, Rector and Treasurer have agreed with the Archdeacon to pay the Diocese a monthly Standing Order in 2025 of £5,502 and aim to thereby pay £66,024. Although this is not as much as requested by the Diocese, it is not a legal obligation and we hope to be closer to breaking even at the end of 2025 with this contribution. We informed the Archdeacon that in 2026 we believe we will return to paying the requested Parish Share in full, providing it is set at a realistic figure.

Planned Giving remains a problem as we enter 2025. In 2023 Planned Giving totalled £45,301 which was 55% of the Parish Share. This had reduced to £43,489 in 2024 which is 52.5% of the requested amount. Several long-standing generous donors either moved away or died in 2024 such that 2025 will be a struggle to even match 2024. Fr David has recognised this issue and is actively encouraging more people on our Electoral Roll to join the Parish Giving Scheme and to ensure the Electoral Roll reflects the people who worship at St James and/or St Paul. This alignment is critical to the future of the Parish.

Although we had to close several unrestricted funds during 2024 to help pay for the repairs at St James, we are looking to get better returns on some of our investments. During 2024 we opened Miss Fairfield's Legacy with the CCLA which is now earning 4% interest annually. It is in a deposit fund which protects the capital from decreasing; the PCC could consider

switching this to an investment fund to get better rates of interest, although there is more risk the capital value could decrease.

Although work on repairing the box gutters at St James was completed in 2024, there is about £30,000 required to complete the work on the Tower in 2025 and at the end of 2024 the Parish held £12,086 in Restricted reserves. In addition, there will be a Quinquennial inspection at St James and St Paul in 2025 which could identify more issues for the PCC to cover. A lot of people are working hard to increase fundraising and income. Rentals is an area where the PCC should focus to maximise use of these assets.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC, although some of these funds are Buildings which the PCC should only sell as a last resort. Also some of the Fixtures and Fittings cannot be liquidated. Funds designated for a particular purpose by the PCC are not restricted.

Restricted deposit and endowment funds are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of the church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

The PCC holds several Funds of the types mentioned above. Details are:-

Endowment Funds:-

a) The Bushey Church and Churchyard Trust Fund: Monies held for the upkeep of the Churchyard. The capital is invested in CBF Investment Funds. Income is Restricted to the upkeep of the Churchyard, although some may be spent on the Church. Income is Restricted and transferred to the associated Deposit Fund.
b) Ellis Bequest (Grave Trust): Monies held for the upkeep of the Ellis Grave. The capital is invested in CBF Investment Funds. Income is Restricted and is transferred to the associated Deposit Fund.

Restricted Funds:-

a) Miss Mitchell Bequest: Monies given for the General Purpose of St Paul and is invested in CBF Deposit Funds. Income generated is transferred to the Parish to help with the running cost of St Paul.
b) The Bushey Church and Churchyard Trust Fund: Investment Income from the Endowment Fund is combined with income from the Deposit Fund and is Restricted for use in the Churchyard.
c) Ellis Bequest (Grave Trust): Investment Income from the Endowment Fund is combined with income from the Deposit Fund and is Restricted.

Unrestricted Funds:-

a) Capital Reserve: Capital Reserves were created to recognise the properties under PCC Control. The original reserve given in the accounts are either the net cost or valuations of the properties. Each year depreciation is considered for these funds.
b) Falconer Hall Proceeds: As per the 2015 Sustainability Review, Falconer Hall was sold in 2017 on the *understanding the proceeds would be used to enhance existing youth work at St*

James and enable greater income generation possibilities through the provision of enhanced facilities at St James in due course, thus enabling us to develop St James more as a community focus for arts and crafts. Although this Fund is technically unrestricted, there is a Charity Commission clause applicable from the original deeds when it became a Sunday School. Consequently, there is a restriction on the PCC accessing the money and the PCC considers this money Designated.

c) Miss Fairfield's Legacy: Money left in her Will to St James is held in a CBF Deposit Fund and is considered Designated for PCC use.
d) General Fund: These represent unrestricted monies at the disposal of the PCC.
e) Parish Deposit Funds: There are 2 Designated Funds held at Santander 1 of which is considered Restricted (although not legally) by the PCC to hold money for the repair/maintenance of the Roof and Tower at St James. The other is kept for money given or raised for a nominated subject.

Income

Donations and legacies

Planned giving, collections and general donations are recognised only when received.

Gift aid recoverable on donations is recognised when the donation is received.

Grants and legacies to the PCC are recognised as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable.

Charitable activities

Income from church fee income is recognised when the fee is due.
Income from activities is accounted for gross, there is no netting off.

Other trading activities

Rental income is recognised when the rent is due. Where income is received in advance, it is recognised in the year in which the event takes place that it relates to and vice versa.

Investments

Interest entitlements are accounted for as they accrue. Dividends are accounted for when due and payable.

Expenditure

Raising funds

Expenditure on raising funds is accounted for on an accruals basis.

Charitable activities

Expenditure on charitable activities is accounted for on an accruals basis. The diocesan common fund is accounted for when payable. Any unpaid amount on 31st December is provided for in these accounts as an operational (although not legal) liability and is shown as a creditor on the Balance Sheet.

Grants are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Tangible Fixed Assets

Consecrated land and buildings and moveable church furnishing

Consecrated and beneficed property is excluded from the accounts by s10(2)(a) of the Charities Act 2011.

No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Freehold property
Freehold property is valued at 1970 prices. Although depreciation of freehold properties has been applied in previous years, the current Treasurer did not apply any in 2024. The PCC members now carry out an annual impairment review, and in their opinion no provision is necessary in respect of the value at which freehold properties are included in the financial statements.

Other fixed assets
Other fixed assets are recognised at cost. Individual assets with a purchase price of less than £1,000 are written off when the asset is acquired.

Depreciation has been provided on other fixed assets using a straight-line basis in order to write off the cost of the assets over the following estimated useful lives:

Fixtures and fittings - 10 years
Computers and equipment - 5 years

Investment Properties
The Parish does not have any Investment properties for inclusion in the balance sheet. Church House Flat is not considered an investment for accounting purposes.

Investments
Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The SOFA includes net gains and losses arising on revaluations and disposals throughout the year.

Debtors
Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for any amounts that may prove uncollectable. These are recognised initially at the settlement amount. Prepayments are valued at the amount prepaid, net of any trade discounts due.

Cash and Cash Equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, and other short-term liquid investments with original maturities of three months or less.

Creditors
Creditors are recognised when the PCC has an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors are recognised at the amount that the PCC anticipates it will pay to settle the debt or the amount it has received as advanced payment for the goods or services it must provide.

Financial instruments

The church only has financial assets and liabilities of a kind that qualify as basic financial instruments. All (including debtors and creditors) are initially recognised at transaction value and subsequently measured at their settlement value.

The PCC of Bushey NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2024

2 INCOME	2024			2023		
	Unrestricted Funds	Restricted Funds	TOTAL Funds	Unrestricted Funds	Restricted Funds	TOTAL Funds
	£	£	£	£	£	£
2a Donations and legacies						
Planned Giving (CMF, CAF & PGS)	43,489	-	43,489	40,801	4,500	45,301
HMRC Tax Recovered & Gift Aid	14,931	-	14,931	13,480	-	13,480
Open Plate Collections	7,987	-	7,987	6,997	-	6,997
Grants, Legacies & VAT	5,013	300	5,313	-	2,100	2,100
Sundry Donations/Appeals	9,803	-	9,803	5,063	-	5,063
TOTAL 2a	**81,223**	**300**	**81,523**	**66,341**	**6,600**	**72,941**
2b Charitable Activities						
Church Lettings	790	-	790	12,410	-	12,410
Parish Breakfast	593	-	593	443	-	443
Parish Magazine	485	-	485	132	-	132
Wedding Income	210	-	210	4,325	-	4,325
Statutory and Other Fees	13,393	-	13,393	10,742	-	10,742
Pilgrimage	1,450		1,450	-	-	-
TOTAL 2b	**16,921**	**-**	**16,921**	**28,052**	**-**	**28,052**
2c Other trading activities						
Hall and Gallery Lettings	36,753	-	36,753	61,237	320	61,557
Parish Rentals	41,299	-	41,299	13,775	-	13,775
Fundraising Events	17,113	-	17,113	10,059	-	10,059
Filming	9,250	-	9,250	-	-	-
TOTAL 2c	**104,415**	**-**	**104,415**	**85,071**	**320**	**85,391**
2d Investments						
Dividends and Interest	15,079	7,801	22,880	12,754	2,625	15,379
TOTAL 2d	**15,079**	**7,801**	**22,880**	**12,754**	**2,625**	**15,379**
2e Other						
Miscellaneous	2,855	-	2,855	377	-	377
2f Tower & Roof Appeal	-	10,774	10,774	-	11,448	11,448
TOTAL 2e & 2f	**2,855**	**10,774**	**13,629**	**377**	**11,448**	**11,825**
TOTAL INCOME	**220,493**	**18,875**	**239,368**	**192,595**	**20,993**	**213,588**

The PCC of Bushey NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2024

3 EXPENDITURE	2024			2023		
	Unrestricted Funds	Restricted Funds	TOTAL Funds	Unrestricted Funds	Restricted Funds	TOTAL Funds
	£	£	£	£	£	£
3a Charitable activities						
Missionary and charitable giving						
Secular charities	1,733	-	1,733	2,067	-	2,067
Ministry						
Diocesan parish share	83,030	-	83,030	81,606	-	81,606
Clergy expenses	302	-	302	1,088	-	1,088
Clergy education and training	420	-	420	-	-	-
Work with families	948	300	1,248	676	-	676
Other outreach	206	2,796	3,002	1,428	-	1,428
Churches						
Running expenses	28,588	-	28,588	41,010	2,100	43,110
Maintenance and repairs	65,640	7,233	72,873	12,108	7,739	19,847
Improvements	12,321	-	12,321	7,060	100	7,160
Music	8,427	-	8,427	8,348	-	8,348
Upkeep of services	16,646	998	17,644	7,501	-	7,501
Depreciation	10,959	-	10,959	11,754	-	11,754
Parish magazine/publications	-	-	-	50	-	50
Churchyard upkeep	2,950		2,950	1,919	-	1,919
Printing and stationery	3,363	-	3,363	2,910	-	2,910
Computer equipment/software	1,925	-	1,925			
Parish office and admin	20,432	-	20,432	18,926	-	18,926
Bank charges	89	-	89	41	-	41
Professional fees leasing	382	-	382	13,665	-	13,665
Professional fees architect	-	-	-	2,714	-	2,714
Examiner of accounts	636		636	4,716	-	4,716
TOTAL 3a	**258,997**	**11,327**	**270,324**	**219,587**	**9,939**	**229,526**
3b Raising funds:other costs						
Church halls/flat/rectory						
running expenses	8,948	-	8,948	13,331	-	13,331
improvements	-	-	-	1,092	-	1,092
maintenance and repairs	-	-	-			
Fetes, bazaars, other events	3,809	-	3,809	1,643	2,903	4,546
Hospitality and general expenses	3,814	-	3,814			
TOTAL 3b	**16,571**	**-**	**16,571**	**16,066**	**2,903**	**18,969**
TOTAL EXPENDITURE	**275,568**	**11,327**	**286,895**	**235,653**	**12,842**	**248,495**

4) STAFF COSTS

The PCC employed 2 Part-Time Office Staff. Neither earned more than £60,000. They were paid £20,103 in 2024 compared with £16,169 in 2023; there were no pension contributions or NI payments.

5) RELATED PARTY TRANSACTIONS

There are 2 married couples on the PCC, none of whom receive any remuneration for their roles. Clergy expenses claimed were £302 for the whole year and a small immaterial proportion relates to their function on the PCC. Mr Stuart Brant a churchwarden was paid £3,270 by the PCC as an acting Music Director as the post remained vacant in 2024. These payments were made under the PCC Powers Measure as amended by The Church of England. Some of the PCC are members of the Parish Giving Scheme and in 2024 made unrestricted donations of £11,462.

The PCC of Bushey NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2024

6a. Charitable donations (net of any designated donations received):
Raised and sent directly to Charity

	2024	2023
	£	£
Macmillan coffee mornings	324	664
Bishops harvest appeal	238	35
Christian aid	890	679
Ukraine appeal	-	292
Children's society	40	100
Cross stitch challenge	-	158
Electric umbrella	236	-
NAWT	5	-
Total	**1,733**	**1,928**

6b. Related Party Transactions

1. No Member of the PCC received payment in respect of their service on the PCC
2. Expenses paid to Clergy may include a small immaterial proportion to their functions as a PCC Member.
3. Donations to the Parish from some PCC Members as part of Planned Giving were £11,462.
4. A Churchwarden was paid £3,270 as acting Music Director; the post remained vacant for the whole of 2024.
5. A Husband of a PCC Member was paid £975 as Sexton for Burial of Ashes.
6. During 2024 the PCC employed An Office Manager and Finance Officer; neither earned >£60,000.
7. All above payments were made under the PCC Powers Measure as amended by The Church of England.
8. The PCC regard the key management of the Parish as being the Incumbent plus 2 unpaid Churchwardens.

The PCC of Bushey NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2024

7 Fixed assets for use by the PCC

7a	**Land and Buildings**	**Fixtures, Fittings and Equipment**	**Total**
	£	**£**	**£**
Valuation			
At 1st January and 31st December 2024	79,515	109,590	189,105
Depreciation at 31st December 2023	23,105	31,871	54,976
Depreciation for 2024	-	10,959	10,959
Net Book Value at 31st December 2024	**56,410**	**66,760**	**123,170**

Land and buildings comprise the following:-

7b		**At Cost**	**Additions/(disposals)**	**Total**
		£	**£**	**£**
	Church House and Extension	31,003	-	31,003
	Stockwell Hall	24,512	-	24,512
	John Stobbart Hall	24,000	-	24,000
		79,515	**-**	**79,515**

Land and Buildings shown at valuation based on 1970 figures and were not depreciated in 2024. Church House Flat is held for future use by the Church and is not treated as a long-term investment.

Fixtures and Fittings are depreciated on a straight line basis at 10% of cost per year; Computer Equipment at 25%.

8) INVESTMENT PROPERTY

The PCC does not have any properties that are considered assets for investment purposes.

The PCC of Bushey NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2024

9a Fixed Asset Investments

	2024 Unrestricted £	2024 Restricted £	2024 Endowments £	2024 Total Funds £	2023 Total Funds £
Market Value at 1st January 2024	11,998	35,947	34,964	82,909	75,779
Disposal during the year	(12,331)	-	-	(12,331)	-
Net gains(losses) on valuations	333	822	800	1,955	7,130
Market value at 31st December 2024	-	36,769	35,764	72,533	82,909

The principal funds of the parish are invested with the CBF (Central Board of Finance) or the SADBF (St Albans Diocesan Board of Finance) and CCLA Investment Management Limited in the form of deposit funds from which interest accrues and are considered Fixed Assets.

Investments constitute shares held with the CBF Investment Fund for which dividends are received. As with such investments, the value of these shares fluctuates up and down, as do the dividends received. They are valued at the bid (sale) price on 31st December 2024

9b Deposit Funds (Current Assets)

	2024	2023
Church Fabric Fund	-	426
Sale of Farm Way	-	323
St James Church and Churchyard	6,263	7,932
Ellis Grave Bequest	3,345	2,956
Falconer Hall Proceeds	321,217	305,027
St James Deposit Account	-	68,271
Parish Deposit Account (78501989)	149	71
Parish Deposit Bell Tower Appeal (78501984)	12,086	8,545
Miss Fairfield (formerly St James Deposit Account)	60,000	-
Total	**403,060**	**393,551**

In 2024 the St James Deposit Account was liquidated. Funds were split between a new Deposit Account Account named Miss Fairfield and the General Parish Fund.

The PCC of Bushey NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2024

12 Funds

	2024						2023					
	Balance brought forward	Income	Expenditure	Transfers between funds	Gains and losses on investments	Balance carried forward	Balance brought forward	Income	Expenditure	Transfers between funds	Gains and losses on investments	Balance carried forward
	£	£	£	£	£	£	£	£	£	£	£	£
Restricted												
Endowments												
Bushey Church and Churchyard Trust Funds (BCCTF)	26,690	-	-	-	611	27,301	24,395	-	-	-	2,295	26,690
Ellis Bequest (Grave Trust Funds)	8,273	-	-	-	189	8,462	7,562	-	-	-	711	8,273
	34,963	**-**	**-**	-	**800**	**35,763**	**31,957**	**-**	**-**	**-**	**3,006**	**34,963**
Other Restricted							Cast				Cast	Cast
Miss Mitchell Bequest	35,947	998	(998)	-	823	36,770	32,856	983	(983)	-	3,091	35,947
BCCTF (Deposit)	7,932	1,127	(2,796)	-	-	6,263	6,971	961	-	-	-	7,932
Ellis Bequest (Deposit)	2,955	389	-	-	-	3,344	2,642	313	-	-	-	2,955
Holy Trinity Legacy	11,576	-	-	-	-	11,576	11,576	-	-	-	-	11,576
St Paul Legacy	-	-	-	-	-	-	100	-	(100)	-	-	-
Bell Tower Appeal (1984)	8,545	10,774	(7,233)	-	-	12,086	-	11,448	(2,903)	-	-	8,545
Grants	-	300	(300)	-	-	-	-	2,100	(2,100)	-	-	-
St James Legacies	68,271	5,287		(73,558)	-	-	69,840	5,187	(6,756)	-	-	68,271
Miss Fairfield's Legacy	-	-	-	60,000	-	60,000	-	-	-	-	-	-
	135,226	**18,875**	**(11,327)**	**(13,558)**	**823**	**130,039**	**123,985**	**20,992**	**(12,842)**	**-**	**3,091**	**135,226**
Unrestricted												
Capital Reserve	56,410	-	-	-	-	56,410	57,205	-	(795)	-	-	56,410
Bushey St James Trust Fund*	11,998	-	(12,331)	-	333	-	64,102	2,018	(55,154)	-	1,032	11,998
General Fund	78,419	204,303	(263,237)	13,558	-	33,043	89,498	181,104	(179,703)	(12,480)	-	78,419
Falconer Hall Sale**	305,027	16,190	-	-	-	321,217	282,849	9,472	-	12,706	-	305,027
	451,854	**220,493**	**(275,568)**	**13,558**	**333**	**410,670**	**493,654**	**192,594**	**(235,652)**	**226**	**1,032**	**451,854**
Total Funds	**622,043**	**239,368**	**(286,895)**	**-**	**1,956**	**576,473**	**649,596**	**213,586**	**(248,494)**	**226**	**7,129**	**622,043**

The PCC of Bushey NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2024

13 Analysis of Assets and Liabilities Between Funds

	2024					2023				
	Tangible Fixed Assets	CBF Investment Funds	Deposit Funds	Net Current Assets	TOTAL	Tangible Fixed Assets	CBF Investment Funds	Deposit Funds	Net Current Assets	TOTAL
	£	£	£	£	£	£	£	£	£	£
Restricted Endowment Funds										
The Bushey Church and Churchyard Investment Trust Fund	-	27,301	-	-	27,301	-	26,690	-	-	26,690
Ellis Bequest (Grave Trust) Investment	-	8,463	-	-	8,463	-	8,274	-	-	8,274
	-	**35,764**	**-**	**-**	**35,764**	**-**	**34,964**	**-**	**-**	**34,964**
Restricted Deposit Funds										
Mitchell Bequest	-	36,770	-	-	36,770	-	35,947	-	-	35,947
The Bushey Church and Churchyard Trust Deposit Fund	-	-	6,263	-	6,263	-	-	7,932	-	7,932
Ellis Bequest (Grave Trust) Deposit	-	-	3,345	-	3,345	-	-	2,956	-	2,956
Holy Trinity -Legacy Funds	-	-	-	11,576	11,576	-	-	-	11,576	11,576
Bell Tower Appeal (1984)	-	-	12,086	-	12,086	-	-	8,545	-	8,545
St James Legacy Funds	-	-	-	-	-	-	-	68,271	-	68,271
St James Legacy Funds (Miss Fairfield)	-	-	60,000	-	60,000	-	-	-	-	-
	-	**36,770**	**81,694**	**11,576**	**130,040**	**-**	**35,947**	**87,704**	**11,576**	**135,227**
Unrestricted Funds										
Falconer Hall Proceeds*	-	-	321,217	-	321,217	-	-	305,027	-	305,027
Capital Reserve (Buildings)	56,410	-	-	-	56,410	56,410	-	-	-	56,410
Church Fabric Fund	-	-	-	-	-	-	11,998	-	-	11,998
Cash)/General Fund	66,760	-	149	(33,866)	33,043	77,719	-	820	(118)	78,421
	123,170	**-**	**321,366**	**(33,866)**	**410,670**	**134,129**	**11,998**	**305,847**	**(118)**	**451,856**
TOTAL	**123,170**	**72,534**	**403,060**	**(22,290)**	**576,474**	**134,129**	**82,909**	**393,551**	**11,458**	**622,047**

*Falconer Hall Proceeds are listed as Unrestricted although there is a restriction placed on their use by the Charities Commission following the sale in 2017 as a result of the original deeds for the building dating from the 19th Century. This is why the PCC couldn`t access this money to pay the Parish Share shortfall.

CHARITY No. 1130540

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BUSHEY (the "Charity") FOR THE YEAR ENDED 31 DECEMBER 2024

I report to the members (being the trustees for the purposes of charity law) of the Parochial Church Council of Bushey on my examination of the accounts for the year ended 31 December 2024.

Responsibilities and basis of report
As the Charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Use of my report

This report is made solely to the Charity's trustees as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008 and has been undertaken so that I might state to the Charity's trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity's trustees as a body for my work or this report.

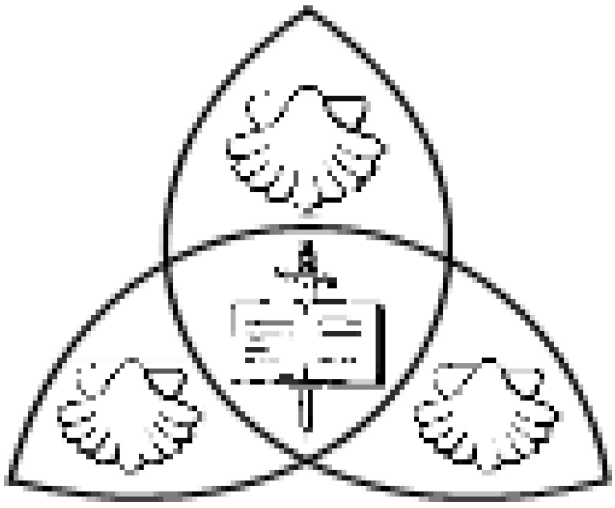
Simon Kinna FCCA
Belmont
Aldenham Road
Bushey Hertfordshire WD23 2LU

1 May 2025

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BUSHEY

England & Wales - Charity number 1130540

Accounts



Annual Report and Accounts 2023

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BUSHEY
YEAR ENDING DECEMBER 2023

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Chairman's Report for 2023

I am delighted to present the annual report for the Parish of Bushey, covering the period of my tenure over the past seven months. It has been a time of immense joy and fulfilment as both Robin, and I have been warmly embraced by the parish community. Transitioning from central Watford to Bushey has offered us an opportunity to immerse ourselves in parish life here.

One of the most striking observations during this period has been the integral role played by St James and St Paul's in both the spiritual and everyday lives of the community. The deep connections fostered in these churches have highlighted the significance of our mission to nurture a vibrant and inclusive community rooted in the principles of love, forgiveness, and tolerance as taught by Jesus in the Gospels.

The established pattern of Divine Worship is our 10am Parish Mass on Sundays at St James and the 11:15am Sung Mass at St Paul's. Both have average to below average number attending, I have yet to establish why the significant decrease in attendance has occurred. Additionally, our midweek services, including the Wednesday 12:30pm Said Mass at St Paul's and the Thursday 11am Said Mass at St James, provide regular opportunities for spiritual engagement. The monthly Messy Church sessions at St Paul's have proven particularly popular, offering families a dynamic and creative encounter with God.

The occasional offices of baptisms, weddings, and funerals have begun to increase in frequency with the appointment of a Rector. We anticipate further growth in these sacred rites throughout 2024. A significant aspect of our ministry has been the pastoral care extended to families during times of loss, with the burial of ashes becoming a more frequent occurrence.

Despite a recent break in at St James just before Christmas (nothing stolen) our commitment to keep our churches open for private prayers remains an important part of our ministry. I'm pleased to report that St James continues to welcome visitors daily, being open weekdays 8 am to 6 pm.

As we reflect on our parish's strengths, four key areas of significant missional engagement have emerged:

1. **Open Buildings - Engagement with the Community:** Our churches serve as open and inviting spaces for both churchgoers and non-churchgoers alike. The sense of community and belonging is palpable, fostering deep connections and mutual support. They are sacred places of meeting, prayer, and silence.
2. **Bells are the Voice of the Church:** The resonant peal of bells at St James and the single chiming bell at St Paul's serve as audible reminders of our presence and invitation to worship. These ancient bells resonate through the community, drawing people to the sacred space and reminding them that God dwells with them.

3. **Music is Praying Twice:** The musical offerings at both churches have the potential to reach hearts and minds, enriching our collective worship experience. Whether through traditional hymns or contemporary melodies, music plays a vital role in elevating our worship and fostering spiritual connection. Our parish has a proud musical heritage which is ripe for revival.

4. **St James Grave and Churchyard – God's Garden:** The peace and beauty of St James's churchyard provides a tranquil retreat and is a buzzing home to a wide variety of biodiversity. Amidst the hustle and bustle of daily life, the churchyard offers a sacred space for reflection, prayer, and communion with nature. We have a responsibility to care for the mortal remains of those buried here, provide a home for God's creatures and creation and a place where our community can come and enjoy this place. This includes the Pond and Lych Gate areas.

Looking ahead, I am optimistic that these strengths, coupled with the insights gleaned from our upcoming Mission Action Plan (MAP), will fuel further growth and vitality in our parish community.

I would like to extend a heartfelt thanks to Salome, our church warden whose support has been invaluable to me throughout my settling in period. Again, thanks to her for the leadership she has given with the PCC and Committees during the vacancy.

To each member of the parish, I extend my sincere gratitude for all your ongoing commitment and contributions to the work of God in Bushey. Together, let us continue to shine as a beacon of hope and love in our community to the glory of God the eternal Holy Trinity.

Fr. David Stevenson

Rector of the Parish of Bushey and PCC Chairman

Administrative Information

The Parish of Bushey is a Registered Charity number 1130540 and has two churches.

St James's (the Parish Church) is situated in Bushey High Street, and St Paul's is situated in Bushey Hall Road (WD23 2EQ), Holy Trinity in Bushey Mill Lane (WD23 2AS) was closed in 2021.

The parish is part of the Diocese of St Albans within the Church of England.

The correspondence address is: the Parish Office, St James's Church House, High Street, Bushey, Hertfordshire, WD23 IBD.

Our website is www.busheyparish.org

Rector: Fr. David Stevenson (since July 2023)

Lay Leader of Worship: Christine Cocks

Parish Office Manager: Jacqueline Birch

Honorary Parish Treasurer: Taiye Sanwo

Honorary PCC Secretary: Martyn Lambert (until April 2023) Felicity Cox (from July 2023)

Churchwarden: Salome Jayaratnam, Roy Golding (until November 2023)

Deanery Synod Representative: May Teague (one vacancy),

Elected PCC members: Gill Onslow, Stella Nichols (Vice Chair and Chair of the Standing Committee until November 2023), Peter Humphreys, Clare Humphreys, Ann White, Russ Teague, Marion Golding, Gay Butler, Ingrid Harris, Peter Clark, Felicity Cox, Greg Batts.

Co-opted member: Hon Treasurer

Deanery Synod Rep: May Teague

Ex-officio members of PCC: Clergy, Churchwardens, Deanery Synod reps. The posts of Hon PCC secretary and Hon Treasurer, and those of pro-wardens, do not lead to an automatic place on PCC. Those wishing to be PCC members as well as PCC secretary, Treasurer or pro-wardens must stand for election in their own right. After serving on the PCC for three years, the previous parish policy for people to take a year off before standing again was repealed at the 2021 APCM, reverting to the default position specified in the Church Representation Rules 2020 which permits immediate re-election. The Hon Treasurer is co-opted onto the PCC.

Elected PCC Members during 2023 - full membership 11.

Elected at 2021 APCM: to retire at 2024 APCM: Gay Butler.

Elected at 2022 APCM: to retire at 2024 APCM: Gill Onslow[1]

[1] Where more than 1/3 of members are elected at one meeting, the previous years' quotas are filled.

Elected at 2022 APCM: to retire at 2025 APCM: Ingrid Harris, Peter Clark, Felicity Cox, Greg Batts, Ann White, Peter Humphries, Clare Humphries, Russ Teague, Marion Golding.

Chair of Parish Buildings Committee: Roy Golding (To July) Greg Batts (from July)

Churchyard Manager: Greg Batts (from July)

Health and Safety Officer: Roy Golding

Safeguarding Officer: Gay Butler

Parish Bankers; Santander, 52 High Street, Watford, Herts, WD 17 2AL

Independent Examiner: Janice Matthews, Menzies LLP

Architect: Mr James Ford (Clague LLP)

Day to day management control of the churches is exercised by the Incumbent and the Churchwarden(s), contactable through the Parish Office, St James's Church House, High Street, Bushey, Hertfordshire, WD23 IBD, Telephone 020 8421 8192. During a vacancy, the Rural Dean has oversight of the Parish.

Structure, Management and Governance

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The Ecclesiastical Parish of Bushey operates under the Parochial Church Council (Powers) Measure 1956.

The PCC is registered with the Charity Commission, number 1130540.

The method of appointment of PCC members is set out in the Church Representation Rules, 2020. All those who attend our services are encouraged to register on the Electoral Roll and to stand for election to the PCC. All members of the congregations can attend PCC meetings, but do not vote. PCC members receive information on trustee responsibilities, basic health and safety, risk management and safeguarding procedures.

The PCC held seven regular meetings with a number of decisions made under the "Business by Correspondence" provision of the Church Representation Rules 2020 and ratified at the next meeting.

Issues raised for discussion at PCC meetings included:

- Discernment process for the new Rector
- Safeguarding - ensuring training and Dashboard up to date
- Long term repair of Church Tower.
- Managing Finances. Paying the Parish Share. Use of reserves.
- Future use of Holy Trinity building. Terms of Lease, funding of necessary works.

The PCC operates the following sub committees that report back to it as necessary, and their deliberations are discussed.

PCC SUB-COMMITTEES

Standing Committee: Fr David Stevenson. Roy Golding (to November), Salome Jayaratnam, PCC Vice Chair Stella Nichols, Gill Onslow, Marion Golding, PCC Secretary Felicity Cox.

Parish Buildings Committee: Chairs: Roy Golding (to Jul) and Greg Batts (from Jul), Gill Onslow, Len Richards (until July), Baz Butcher, Keith Durant, Martyn Lambert, Fr David Stevenson (from July).

Parish Finance and Stewardship Group: Chair: Taiye Sanwo, Greg Batts, Russ Teague, Salome Jayaratnam, Roy Golding (until November) Fr. David Stevenson (from July).

CHURCH COMMITTEES

St James's Committee: Chair: Fr. David Stevenson, Ann White (Pro-warden), Salome Jayaratnam, Greg Batts, Kristian Schuhmacher, Bazyle Butcher.

St Paul's Committee: Chair: Fr. David Stevenson, Marion Golding (Pro-warden), Clare Humphreys, Brian Walters, Jill Walters (until July), May Teague (Deanery), Frances Turner, Maureen Jones, Jill Macey, Roy Golding, Martyn Lambert.

Parish Social Committee: Felicity Cox, Ann White, Kristian Schumacher, Salome Jayaratnam (chair)

Comms Group: Fr. David Stevenson, Sue Baxter (Parish Magazine), Jacqueline Birch (Parish Administrator), Martyn Lambert, Lay Leader of Worship, Sue Baxter, Jane Batts, Russ Teague, Ronke Adejolu.

ELECTORAL ROLL

A complete revision of the Parish Electoral Roll was last carried out in March 2019.
After the update before the 2023 APCM there were 109 people on the Electoral Roll (2022 = 115) the change being the result of 7 deaths and 1 addition.

Martyn Lambert - Electoral Roll Officer

CHURCH ATTENDANCE

The average attendances at normal **Sunday** services were as follows:

St. James:	28 adults, 2 under 16
St. Paul:	21 adults, 3 under 16

The average **weekday** service attendances were as follows:

St. Paul:	8 adults (Weekly)
	18 adults + 16 children (Messy Church, monthly)

OCCASIONAL OFFICES

Funerals: 10
Baptisms: 3
Weddings: 3
Burial of Ashes: 12

Statement of Public Benefit

The Members of the PCC have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the charity and in planning future activities. In particular the PCC considers how planned activities will contribute to the aims and objectives set.

The Parish of Bushey demonstrates public benefit with the following activities:

- Regular public worship open to all
- The provision of sacred space for personal prayer and contemplation.
- Pastoral work, including visiting the sick, frail, and bereaved.
- Teaching of Christianity through sermons, courses, and small groups.
- Promotion of the whole mission of the church through provision of activities for senior citizens, parents, toddlers, young people, and other special needs groups.
- Teaching and discussion of Christian Ethics.
- Environmental/Ethical issues (unsold items recycled), supporting other charities in the UK and overseas.
- Community involvement, including the support of local cultural events (music, artistic, etc.) and social action - Coffee & Chat, and providing space for the Red Trust Bushey foodbank.

Objectives and Activities

The Parochial Church Council (Powers) Measure 1956 states that the PCC: is to co-operate with the Minister in providing in the ecclesiastical parish the whole Mission of the Church, pastoral, evangelistic, social, and ecumenical.

In the Parish of Bushey, we continue to develop within the Diocesan Living God's Love programme which includes deepening spirituality, outreach to the local community, and a Mission Action Plan.

1. Achievements and Performance

Baptism and Marriage preparation provide opportunities for teaching, support and welcome to the church. Special Christmas services in each church welcome many families and schools to joyful celebration. A weekly "coffee, cake and chat" operates at St. Paul's which has been very well supported and some stay to share in the Eucharist afterwards.

Saturday lunchtime recitals and lunches at St James's. 'Messy Church', monthly at St. Paul's for everyone, but mostly young children, continues to thrive.

2. Planning and development of fundraising activities

Well proven fundraising events-quiz nights, raffles, lunches, suppers, concerts and Christmas sales; all provide opportunities to assist with financial support for the parish, and assistance

to charities. They also have a social function and draw in members of the local community. A programme of lunchtime recitals were good occasions and successful 'fund-raisers' as well as drawing together the wider community.

3. Exploration of Eucharistic and Social Life in ways that lead to growth opportunities.

Special welcome services and Patronal Festivals and social events are joyful occasions and give opportunities to welcome members of other churches, and our local community.

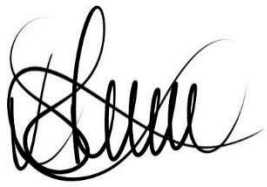
4. Ecumenical links

The World Day of Prayer (originally Women's Day of Prayer) is supported within the Parish.

5. Links with other Faiths

Informal links are maintained with the Hertsmere Forum of Faith and Bushey Interfaith Forum.

Approved by the PCC on 21st February and signed on their behalf by:



Fr David Stevenson

PCC Chair and Rector

St. James's Church

We started the year with one final service from Rev Thomas Singh who had been helping us during the initial stages of our interregnum. For several months we were served by Rev Stephen Mepham on a regular basis with occasional visits from Fr Tayo Falope, until the appointment of our new Rector, Fr. David Stevenson. His induction at the beginning of July with a joyful and thankful congregation from across the parish saw the end of a disruptive period and the start of a new phase of our worship. We are still able to see Fr Tayo on occasions when Fr David celebrates at St Paul's.

During the year we celebrated three weddings and welcomed a new member to the church in a baptism. Sadly, there were three funerals, two of whom were much loved members of our regular congregation and another from a neighbouring parish with long term connections to our church. Three families buried ashes of loved ones in the Memorial Garden during the year.

Special occasions this year included being the primary location for the joint Churches World Day of Prayer and we were able to join in the celebrations of the coronation of the new King, Charles III, with a service and parish lunch. The Christmas events were well attended, especially the Carol service, two parish Christingle services in addition to two special school ones, and a final crib service on Christmas Eve.

We still do not have a regular choir or Director of Music but have welcomed a small selection of visiting organists to our services with the occasional said mass when no musician was available. On a number of occasions however a choir has been assembled to add to the service including a sung evensong and sometimes a Cantor visiting from Germany joins us.

Musical life is still a focus, and we had an extensive Recital programme during the year with piano, organ, violin and singing represented which helps bring the local community to the church.

Thanks to everyone who has helped us during the year both at worship and in the general preparation and maintenance of the church.

Bazyle Butcher and Ann White

St. Paul's Church

2023 started as 2022 had ended with a variety of priests officiating at our services. In January, we welcomed Fr. Tayo who became a more regular fixture during the year and later, in July, we were pleased to welcome Fr. David Stevenson as Rector of the Parish and look forward to a period of stability having been without a Rector for some time. Fr. Tayo ran a very interesting Parish Lent Course at St. Paul's, which was well-attended and in March tested a

Songs of Praise café-style Sunday service (certainly very different) where we were encouraged to talk about, and sing, our favourite hymns together.

Early in January St. Paul's hosted a quiz/curry evening in aid of the St. James's Bell Tower Fund, raising almost £1,000. It was Fr. Tayo's first experience of a British quiz! The annual Macmillan Coffee Morning in September was very well-attended and raised over £800 for Macmillan.

In November we were delighted to welcome Bishop Alan at St. Paul's to celebrate a Parish Eucharist with Fr. David who ensured the church looked splendid for the occasion.

Once again, we're grateful to friends and family who helped make the Christmas Fair such a success and it was a joy to have our Rector pray with us before the doors were opened. Around £3,200 was raised for Parish funds.

St. Paul's Wednesday morning Coffee & Chat, in its ninth year, continues to be a blessing for the whole community. We would love more people to stay for the short service which follows but, regardless, we feel that the Holy Spirit is at work during those few hours. The service regularly attracts around 8/9 worshippers although Ash Wednesday saw 24 packed into the small chancel area.

We also saw a packed church on Christmas Eve for the traditional Crib Service, led by Fr. Tayo.

We have much to be thankful for. We feel blessed to worship in a place that can easily be converted into a space for other activities whilst retaining the spiritual glow that the church provides.

We were rocked during the year to lose four loyal members of our congregation. However, as always, trusting firmly in God's plan for us and under our new Rector, we're confident that St. Paul's will flourish.

Marion Golding – St. Paul's Representative

MESSY CHURCH AT ST. PAULS

Messy Church continued to take place on the third Wednesday of each month, followed by a planning meeting to decide on the next theme. Crafts are then available, the children have Celebration Time, led by our priest and the afternoon culminates in a shared meal. Both Fr. David and Fr. Tayo proved to be big hits with the children. Ten sessions were held during the year and attendance averaged 16 children/18 adults.

Messy Church struggled during the year, having lost the input of its leader due to health issues and then, in the Autumn, the sad and sudden loss of its very efficient administrator. They cannot be replaced. However, we feel blessed to have the invaluable help of volunteers, not only from our 2 churches, but from outside the Parish who freely give their time and considerable expertise to this most rewarding outreach into the community. We are always looking for volunteers.

Marion Golding – Messy Church Volunteer

Buildings Committee

During 2023 we spent the first 6 months in a Vacancy when there was a freeze on spending, although Roy Golding managed to work on securing the future use of Holy Trinity. This involved a significant amount of time and costs dealing with professionals and the Diocese sorting out the lease. There were also a lot of items that needed new homes or selling if no longer required. We sold several social items, e.g. football table, table tennis table, bouncy castle and chairs to local community groups at a reasonable price and the proceeds went into Parish Funds. All religious artefacts were treated carefully and taken to St James for use or storage. Finally, a painting was boarded up with a protective wooden frame.

In September, the Margaret Howard Dance Studio opened, providing opportunities for the local community which is part of our Mission in Bushey. They signed a 10-year lease which will also bring in much needed funds for the Parish.

During the vacancy we could only undertake urgent repairs and the restoration of the Reredos at St James using part of Miss Fairfield's Legacy in Parish Reserves. However, once Fr David arrived in July and joined the Committee, we were able to focus on short term and longer-term work to maintain, repair and improve our buildings. We also learned that the PCC is now responsible for the Rectory adding further costs to our Buildings' Projects.

In addition to regular maintenance and volunteer repairs, some of the significant work carried out during 2023 totalled ~£19,000 and included:

- New wiring and asbestos survey at Holy Trinity to meet tenancy requirements.
- Architect's Report on St James Tower/Church roof repairs preparing for significant work in 2024.
- Electrical improvements in Church House with extra sockets and new Hall lighting.
- Church House Flat improvements/redecorating to prepare for new tenants at a higher rental.
- St James Tower Parapet Wall repair.
- Repainting of North Porch and Lychgate at St James.
- New lighting under the Lychgate and above the West Door at St James.

As Chairs, we are grateful for the Committee Members, Baz Butcher, Keith Durant, Martyn Lambert, Gill Onslow and not forgetting Fr David who joined us in July. We also wish to thank Len Richards who was part of our committee until the summer.

Roy Golding (Jan-Jul) & Greg Batts (Jul-Dec) Building Committee Chairs

Watford Deanery Synod

The Deanery meetings are an opportunity for representatives of all the Watford & Bushey Churches to get together and discuss common problems. After a prayer and reflection session the gathering is usually addressed by the Rural Dean, the Rev. Peter Waddell and other local Clergy, with questions and suggestions from the floor.

The first meeting in February was hosted by All Saints, Leavesden. Our speaker from Watford Food Bank was, unfortunately, unable to join us but we had a very interesting discussion among the churches present about how we can help support Food Banks and provide Outreach to the local Community in a time of rising food prices and big heating bills.

The June meeting was cancelled but we met again in October at St Peter's Church, Bushey Mill Lane.

Rev. Canon Tim Bull and Mrs Hilary Knight from the Abbey reported on St Alban's Cathedral Revisioning - a conversation in the Cathedral community and across the whole Diocese on Mission priorities for the next five years. They sought our ideas and comments in discussion groups around questions such as:

- What is the purpose of the Cathedral and how much do we value it?
- What can the Cathedral do to support the Diocese and our shared commitment to Living God's Love?

I am still the sole representative of Bushey Parish on the Deanery Synod and would welcome anyone else who would be interested in joining me.

May Teague - Deanery Representative

Safeguarding Report

During the year we have had only two potential issues concerning people who were not members of St James Church but approached us for help. Both were referred to the Safeguarding team, The first; we were referred to a local member of the clergy who was experienced in dealing with such issues and following meetings it was hopefully resolved. The second was referred to the Safeguarding team and they dealt with it.

Our focus now must be to get our Dashboard up to date, which following Covid and the period without a Rector has been sadly neglected. This is now underway and will hopefully be addressed in the near future with the support of the PCC.

Gay Butler Safeguarding Officer

Church Membership Fund

2023 was another difficult year for the CMF, with falling membership across the three historical communities. Obviously, this makes it even more difficult to meet our Parish Share – and even to pay a significant proportion of it out of regular giving, as is the recommendation. Unfortunately, excluding our clergy, there was no increase in the numbers in the Parish Giving Scheme (PGS) in 2022. At the close of the year there were 34 active members, compared with 51 during 2022. There were 17 (2022: 16) in the PGS and 17 (2022: 35) in our traditional CMF standing orders and envelopes spread across our 2 churches, embracing the three former communities.

Active CMF Members during 2023 are compared with previous years in the Table below. (Note these figures would not include clergy who have joined the PGS.) It is worth noting that one member could represent a partner or a whole family. It seems no longer appropriate to identify the contributions separately, by congregation. The continuing drop in active membership makes it increasingly difficult to sustain our ministry in the Parish and the vacancy – which we are glad is now over – is not something that usually attracts additional support. We also realise that everyone is facing huge increases in the cost of living; in that respect, the church is no different.

2019 2020 2021 2022 2023

Parish of Bushey 74 72 52 51 34

At the last APCM, there were 109 people on the electoral register (ER), and it would be wonderful to have support from those not currently in our CMF. It would be great to have more people on the ER join the CMF and pledge and donate a regular amount to the Parish, even in the current economic situation, such that we can at least maintain what we have left.

If you are a member of one of our churches and are not already in the CMF, please consider joining. You may contact either of the CMF Representatives below, or one of the clergy; we really need you. Any amount you can afford will be received gratefully and you can change the arrangement at any time, because you control your giving. The PGS arrangement means that the administration is removed as a burden to the parish: all the gift aid is dealt with and reclaimed promptly. Finally, if you are a taxpayer, if you pay tax above the basic rate, you can claim the difference between the rate you pay and basic rate on your donation* and so reduce your personal tax bill – we claim the basic rate tax back at no cost to you! If you like to keep to the envelope system but don't want to pay weekly, we have a way of creating properly anonymous (numbered) labels with the frequency of dates that suits the giver (monthly, 4 weekly): just contact the CMF rep to get the information to me.

St James Greg Batt

St Pauls Marion Golding

In addition, you can find everything about the CMF on the Parish Website. Other ways to contribute at: https://www.busheyparish.org/giving.

I acknowledge a debt of gratitude to Greg Batts, who continues to support me in this task and particularly during a time when I had personal challenges to deal with

Christine Cocks (with assistance from Greg Batts) – Parish CMF Officer (2023)

* https://www.gov.uk/donating-to-charity/gift-aid

St James's Bellringers

The Bushey ringers are delighted to welcome Fr. David Stevenson as Rector of the parish. Ringing has continued at St James' Bushey on Sundays, when enough of the band are available and on Thursday evenings throughout the year. Attendance at practices is variable but we do receive support from ringers of other towers.

2023 will be remembered as the year that we lost our dear friend and superb ringer Kath Baldwin. Kath was a faithful member of the Bushey band for over sixty years. It was pleasing that so many ringers attended her funeral.

In April 2023 Stuart Brant began his year of office as the president of the Hertford County Association of Change Ringers.

A lot of effort was put in to train 9 new ringers as part of the 'Ring for the King' campaign. Five rang on the day of the Coronation but only one of the nine continues to support ringing in the area.

The bells have been rung to mark important events throughout the year including:-

- Friday 7th July 1280 Cambridge Surprise Major. Rung for Kath Baldwin's 91st birthday
- Wednesday 12th July 1260 Grandsire Triples rung for the collation and induction of Fr. David Stevenson as Rector of Bushey.
- Sunday 23rd July 1280 Rutland Surprise Major rung for the Feast of St James.
- Sunday 20th August 1280 Cambridge Surprise Major rung in Thanksgiving for the life of Kath Baldwin.
- Wednesday 12th September 1344 Yorkshire Surprise Major rung before the funeral of Kath Baldwin.
- Tuesday 31st October 5088 London Surprise Major rung by the St James' Guild in thanksgiving for the life of Kath Baldwin.

- Wednesday 1st November 1280 Cambridge Surprise Major rung for All Saints' Day by the current President and seven former presidents of the Hertford County Association of Change Ringers.
- Friday 17th November 5088 Yorkshire Surprise Major rung by a Hertford County Association band in thanksgiving for the life of Kath Baldwin.

We are short of ringers, especially on Sunday mornings. We are planning a recruitment drive in the spring.

As I come to the end of my year of office as President of the Hertford County Association of Change Ringers, I would like to thank all ringers for their support.

Stuart Brant - Tower Captain and Ringing Master

Communications

Awaited from Russ Teague/Fr. David

PARISH WEBSITE; WWW.BUSHEYPARISH.ORG

The Parish Website is managed with "squarespace" and we pay about £200 annually for this important part of our communications within the Parish and out to the wider community.

During 2023 there were 12,589 visits to the website with noticeable peaks in July and December. The total is slightly less than 14,142 in 2022.

Analysis of the sections accessed (>1,000) for 2023 in descending order are:-

- Landing page 4,996
- St James 4,139
- Pewsheets 1,421
- Venue Hire 1,387
- Parish Magazine 1,286
- Parish Recitals 1,218

Note that the above total is >12,589 since people can go to more than 1 section on each visit.

Jane Batts - Webmaster

St James's Churchyard

For the first 6 months Salome Jayaratnam managed churchyard issues in her role as Parish Warden, due to the Vacancy, supported by Jacq Birch. I am grateful for the continued support of Jacq fielding enquiries about new burials. This allows me to focus on dealing with the enquiries and requests from families about their relatives' grave across the various

sections. Peter Manhire has done a great job throughout 2023 keeping all the areas tidy; for most of the year on his own.

Since taking over in July quite a few enquiries have been handled for people trying to locate the graves of their relatives. Occasionally this is quite straightforward, although sometimes it can be time-consuming, but very rewarding when we get a positive result. In addition, I have been working with Hertsmere Borough Council (HBC) to understand who has responsibility for maintaining the different parts of the Churchyard which has been "Closed" since the 1960s. Two face-to-face meetings took place in the Churchyard with HBC's Cemeteries Manager who agreed that they would look after all the hedges, trees, paths and the grassed non-grave areas. It remains unclear who is responsible for the retaining walls. HBC promised to tackle the hedge by the Pond and lower it to improve visibility of the Church as part of 2023/24 Winter Maintenance.

During the year the Lychgate and North Porch were painted by volunteers and some new lights and signage erected.

Finally, we have tackled the requirements of the Bushey Churchyard and Trust Fund that has been in operation since 1997 when many small trust funds were consolidated along with the Ellis Grave Trust. There are 15 graves that the PCC are obligated to maintain by the terms of the Trusts. Beginning in the Autumn, a team of volunteers started cleaning and tidying these and by the year-end, 9 had been undertaken.

Greg Batts (Jul-Dec) Churchyard Manager

Christian Aid

Our major fundraising effort for Christian Aid each year takes place during Christian Aid Week in May. We held our usual Parish Lunch, a few street collections and set up an e-envelope online donation route. Altogether we collected £520 + £50 gift aid.

However, this year we have had several requests for crisis funding and were able to respond positively to two of these appeals.

In March we held a special collection in both Churches for the Disasters Emergency Committee and Christian Aid Turkey & Syria Earthquake Appeal and collected over £200 at the morning services.

More recently, at the Christmas Eve Crib services in St James's and St Paul's we collected for the Middle East Crisis Appeal and were able to send almost £700 from Bushey Parish to this very troubled region.

Christian Aid is reliant on our generosity to help fund it's long term projects and crisis appeals and I thank you for your generous responses.

May Teague Christian Aid Representative

100 Club

The 100 club is fund raising activity, where any member of the parish plus any friends and family members can join in. Everyone pays £60 a year for each number, the payments are paid by a variety of methods to suit everyone's finances, standing order of £5 a month, £30 for 6 months or £60 for a year. We still accept payments by cheque and cash too.

The funds raised are divided between the prizes and the parish coffers. All who join can pick a number and on the last Friday of every month three numbers are drawn. - Luckily the number of participants has remained fairly consistent throughout the past year meaning the prize monies has remained the same. There are roughly 50 members. - Sadly a few members are no longer with us, but recently we have managed to recruit some new members too. The advert in the parish magazine is now nearer the front, and a full page, which I hope will attract more interest next year.

Clare Humphreys - 100 Club

Honorary Treasurer's Report 2023 and Accounts

The PCC's aim is to operate on a balanced budget basis; however, this is yet to be achieved as the Parish expenditure is still higher than Income. The Parish is still reliant on the use of reserves for major items of expenditure and payment of Parish Share

Overall, in 2023, total unrestricted expenses exceeded total unrestricted income by £43,056 an increased shortfall of £1,873 when compared to 2022 where the shortfall was £41,184.

Income

In 2023 the total receipts of unrestricted funds were £192,595 which was £3,911 higher than 2022 (£188,684).

Planned giving income was £45,301 which was £1,608 less than the £46,909 in 2022.

Income from Collections at services was £6,997 which was £1,861 more than £5,136 in 2022. It appears that the use of the digital sum up devices attributed to the increase.

Total Income from Sundry donations and appeals received - £5,063 (2022 -£6,469). This includes donations of £2,352 from coffee and chat mornings in St Paul's and £2,712 other donations.

Income received from Charitable activities was £28,053 which was £5,341 higher than 2022 (£22,712). The increase was mainly due to the additional income of £6,210 received for church lettings.

Income from Other trading activities was £85,391, which was £2,242 higher than the prior year (£83,149).
The income from hall lettings was £5,119 more compared to 2022, however the income for the Church house flat was £3,625 less as the flat was vacant for about two and half months. A new tenant has now moved in.

Buzykidz nursery ended the rental agreement for use of the hall gallery in October 2023, therefore regular rental income has reduced by £1,378 per month. There are proposals to find alternative hirers for the gallery.

Total income from fundraising events - £10,059 (£2022 - £9,311). Generated from Fairs & events - £4,585, Recitals - £2,344, 100 Club - £3,130. This includes income raised for Charities as follows : -
Macmillan coffee morning at St Paul's - £814, Ukraine Appeal -£ 292, Bishops Harvest £35. Children's Society -£ 100, Christian Aid £679, Military wives' choirs for Cross Stitch Challenge £158.
Dividends and interest from unrestricted funds received was £12,754, an increase of £6,526 compared to £6,228.

Legacy Income
A balance of £68,271 is held for St James legacy funds, this includes JF Legacy funds.

Grant Income

A total grant income of £2,600 was received. £2,000 was received from St Albans Diocese for Warm space, £500 from Hertsmere council towards the Coronation celebrations (Tower bell event) and £100 for Messy church.

Expenditure

The total unrestricted expenditure in 2023 was £235,651 an increase of £5,783 on the prior year (£229,868). The total expenditure, including restricted expenditure in the year was £248,493 this was a decrease of £3,212 on £251,705 spent in 2022.

The following are attributable for the change in overall expenditure when compared to 2022:

- Parish Share - £81,606 was £1,049 less than £82,655 in 2022.
- Church running expenses- utilities and waste collection - £41,010.
  This represents an increase of £9,193 on prior year (£31,817)
- Maintenance & repairs – Unrestricted expenditure was £12,108 a decrease of £22,575 compared to £34,683 expenditure in 2022. Maintenance and repairs expenditure are for electrical maintenance, boiler checks, organ tuning, alarm maintenance, building inspection fees, locks, and keys etc.

- Property Improvements - £7,160 an increase of £5,621 on 2022.
- Upkeep of services - £7,501 for wedding, funeral fees, and disbursements and other, consumables
- Administration & Parish Office salaries - £18,926, £1,593 more than 2022.
- Church running costs of £13,331 within other costs is made up of Insurance costs - £5,893, cleaning expenses £7,438. There is a cleaning contract for Church House.
- Music - £8,348 was £2,658 less than 2022. The payments are for the Director of music and visiting organists. The contract with the Director of music ended in September.
- Independent examiner & accountancy fees - £4,716

This left us with a shortfall of income to expenditure for unrestricted activities of £43,056 compared to £41,184 in 2022.

It is hoped that the shortfall here will continue to improve as more Income is received.

Holy Trinity Lease Rental

Holy Trinity Church is now leased to Margaret Howard Theatre. The lease commenced on the 4th of August 2023 for a period of 10 years. The Professional costs incurred with the lease agreement was £13,445 and £4,295 for repairs and maintenance.

Please see the tables below which summarise the Parish income and expenditure for 2023.

Parish Share

The Parish share for 2023 of £81,606 was fully paid. £49,596 was paid from draw down from Reserves to pay the Parish share.

In 2023 planned-giving including tax recovered of £56,838 represented 70% of the Parish Share. The PCC will need to consider a refresh of the stewardship campaign to increase planned giving donations to a level where they meet the parish share.

Reserves

The PCC applied for a total of £54,826 from Trinity House reserves in 2023.
£49,596 was used towards the payment of Parish Share. The balance of £5,230 will be used for maintenance and repairs in 2024. The Trinity House reserves has been fully drawn down and the CBF account closed as the balance is nil.

The PCC continues to endeavor to control expenditure tightly and increase income and cease utilizing reserves for running costs, to remain a going concern.

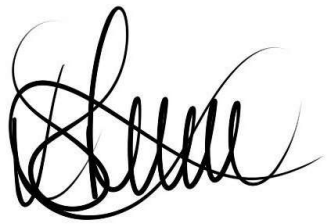
The PCC is grateful for the incredible generosity of many of all our congregations who, through their giving and donations, have met the cost of ministry and enabled the Parish to serve the community.

We pray that we continue to develop a financially sustainable parish which can go forward in strength to meet the future needs of the Parish.



Taiye Sanwo - Honorary Treasurer

Approved by the PCC on 3rd April 2024 and signed on their behalf by



Fr David Stevenson - **Rector of the Parish of Bushey and PCC Chairman**

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st December 2023

		2023				2022			
		Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL
INCOME AND ENDOWMENTS FROM	**Notes**	**£**	**£**	**£**	**£**	**£**	**£**	**£**	**£**
Donations and legacies	2a	66,340	6,600	-	**72,940**	74,964	3,059	-	**78,023**
Charitable activities	2b	28,053	-	-	**28,053**	22,712	-	-	**22,712**
Other trading activities	2c	85,391	320	-	**85,711**	83,149	-	-	**83,149**
Investments	2d	12,754	2,625	-	**15,379**	6,228	5,765	-	**11,993**
Other	2e	377	-	-	**377**	1,632	-	-	**1,632**
Bell Tower Fund Raising	2f	-	11,448	-	**11,448**	-	-	-	-
Total Income		**192,595**	**20,993**	-	**213,588**	**188,684**	**8,824**	-	**197,508**
EXPENDITURE ON									
Raising funds: other costs	3b	16,066	2,903	-	**18,969**	15,021	500	-	**15,521**
Ministry expenses	3a	219,586	9,939	-	**229,524**	214,847	21,337	-	**236,184**
Total Expenditure		**235,651**	**12,842**	-	**248,493**	**229,868**	**21,837**	-	**251,705**
Net (Expenditure)/Income before Transfers		**(43,056)**	**8,151**	-	**(34,905)**	**(41,184)**	**(13,013)**	-	**(54,197)**
Transfers between funds		0	(0)	-	-	-	-	-	-

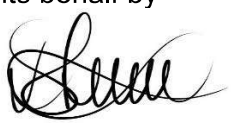
Net (Expenditure)/Income after Transfers	**(43,056)**	**8,151**	**-**	**(27,776)**	**(41,184)**	**(13,013)**	**-**	**(54,197)**
Unrealised gains on investments	1,032	3,091	3,007	**7,130**	(1,464)	(5,124)	(4,264)	**(10,852)**
Net Movement in Funds	**(42,025)**	**11,242**	**3,007**	**(29,712)**	**(42,648)**	**(18,136)**	**(4,264)**	**(65,048)**
Balances brought forward at 1 Jan 2022	493,880	123,984	31,957	**649,821**	536,528	142,120	36,221	**714,869**
Balances carried forward at 31 Dec 2023	**451,855**	**135,226**	**34,964**	**622,045**	**493,880**	**123,984**	**31,957**	**649,821**

BALANCE SHEET

as at 31st December 2023

	Notes	2023 £	2022 £
FIXED ASSETS			
Tangible Assets			
Buildings & land	5a	56,410	57,205
Fixtures & Fittings & Equipment	5a	77,719	88,678
Investment funds	6a	82,909	75,780
		217,037	**221,663**
CURRENT ASSETS			
Debtors & prepayments			
- Gift Aid recoverable		2,216	2,052
- Other prepayments and accrued income		4,818	3,185
Deposit funds	6b	393,551	359,350
Cash & bank balances		19,590	82,258
		420,176	**446,845**
LIABILITIES			
Amounts falling due within one year			
Trade creditors		(2,557)	(9,505)
Taxation and social security		-	-
Other creditors		(7,000)	
Accruals and deferred grants received		(5,611)	(9,182)
Total current liabilities		**(15,168)**	**(18,687)**
NET CURRENT ASSETS		**405,008**	**428,158**
Net Assets		**622,045**	**649,821**
FUNDS			
Endowment Funds	7	34,964	31,957
Restricted Funds	7	135,226	123,984
Unrestricted Funds	7	451,855	493,880
Total Funds		**622,045**	**649,820**

Approved by the Parochial Church Council on 3rd April 2024 and signed on its behalf by





Fr. David Stevenson
Rector of the Parish of Bushey and PCC Chairman

Taiye Sanwo
Hon. Parish Treasurer

NOTES TO THE ACCOUNTS (CONT'D)
for the year ended 31st December 2023

2 INCOME	2023			2022		
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
2a *Donations and legacies*	£	£	£	£	£	£
Planned Giving						
CMF (planned giving)	40,801	4,500	45,301	46,909	-	46,909
Gift Aid donations	1,942	-	1,942	2,566	-	2,566
Income Tax Recovered	11,538	-	11,538	12,648	-	12,648
Collections (open plate) at all services	6,997	-	6,997	5,136	-	5,136
Grants	-	2,100	2,100	(0)	3,059	3,059
Sundry Donations/Appeals	5,063	-	5,063	6,469	-	6,469
VAT recovered	-	-	-	1,236	-	1,236
TOTAL	**66,340**	**6,600**	**72,940**	**74,964**	**3,059**	**78,023**
2b *Charitable activities*						
Church lettings	12,410	-	12,410	6,200	-	6,200
Parish Breakfast	443	-	443	557	-	557
Parish Magazine	132	-	132	741	-	741
Wedding income	4,325	-	4,325	4,432	-	4,432
Statutory & other fees	10,742	-	10,742	10,781	-	10,781
TOTAL	**28,053**	**-**	**28,053**	**22,712**	**-**	**22,712**
2c *Other trading activities*						
Hall & Gallery Lettings	61,237	320	61,557	56,438	-	56,438
Parish Rentals (Church House Flat)	13,775	-	13,775	17,400	-	17,400
Fund-raising events	10,059	-	10,059	9,311	-	9,311
TOTAL	**85,071**	**320**	**85,391**	**83,149**	**-**	**83,149**
2d *Investments*						
Dividends & interest including reclaimed tax	12,754	2,625	15,379	6,228	5,765	11,993
TOTAL	**12,754**	**2,625**	**15,379**	**6,228**	**5,765**	11,993
2e *Other*						
Miscellaneous	377	-	377	1,632	-	1,632
Tower Bell Appeal Funds raised	-	11,448	11,448	-	-	-
Income against restricted fund	-	-	-	-	-	-
TOTAL	**377**	**11,448**	**11,825**	**1,632**	**-**	**1,632**
TOTAL INCOME	**192,595**	**20,993**	**213,588**	**188,684**	**8,824**	**197,508**

Parochial Church Council of Bushey

NOTES TO THE ACCOUNTS (CONT'D)

for the year ended 31st December 2023

3 EXPENDITURE ON	2023			2022		
	Unrestricted Funds	Restricted Funds	TOTAL	Unrestricted Funds	Restricted Funds	TOTAL
	£	£	£	£	£	£
3a ***Charitable activities***						
Missionary and charitable giving:						
Secular charities	2,067	-	2,067	1,725	-	1,725
Ministry:						
Diocesan Parish Share	81,606	-	81,606	82,655	-	82,655
Clergy expenses	1,088	-	1,088	1,692	-	1,692
Clergy Accommodation	-	-	-	2,358		2,358
Clergy education & training	-	-	-	-	-	-
Work with Families & children of Parish	676	-	676	758	-	758
Other outreach	1,428	-	1,428	390	-	390
Churches:						
running expenses	41,010	2,100	43,110	31,817	2,559	34,376
maintenance & repairs	12,108	7,739	19,846	34,683	17,445	52,128
improvements	7,060	100	7,160	1,439	-	1,439
music	8,348	-	8,348	11,006	-	11,006
upkeep of services	7,501	-	7,501	6,475	1,333	7,808
depreciation	11,754	-	11,754	11,754	-	11,754
Parish magazine & other publicity	50	-	50	48	-	48
Churchyard upkeep	1,919	-	1,919	2,544	-	2,544
printing & stationery	2,910	-	2,910	2,676	-	2,676
administration & Parish Office	18,926	-	18,926	17,333	-	17,333
bank charges	41	-	41	57	-	57
Professional Fees - Holy Trnitiy Rental Lease	13,665	-	13,665	-	-	-
Professional Fees - Clague Architects fees	2,714	-	2,714	-	-	-
Independent examiner & accountancy	4,716	-	4,716	5,438	-	5,438
TOTAL	**219,586**	**9,939**	**229,524**	**214,847**	**21,337**	**236,184**
3b ***Raising Funds: other costs***						
Church halls/flat:						
running costs	13,331	-	13,331	11,414	-	11,414
improvements (CH Flat agents fees)	1,092	-	1,092	1,688	-	1,688
costs of fetes, bazaars, other events	1,643	2,903	4,546	1,919	500	2,418
TOTAL	**16,066**	**2,903**	**18,969**	**15,021**	**500**	**15,521**
TOTAL EXPENDITURE	**235,651**	**12,842**	**248,493**	**229,868**	**21,837**	**251,705**

2023

Charitable donations (net of any designated donations received):

Raised and sent directly to Charity

	2023	2022
Macmillan coffee morning	664	791
Ukraine Appeal	292	449
Bishops Harvest	35	125
Children's Society	100	45
Electric Umbrella	-	316
Christian Aid	679	-
Cross Stitch Challenge	158	-
Total	2,077	1,725

Related Party Transactions

1 No member of the PCC received payment in respect of their service as PCC members.

2 No related persons to a member of the PCC received payment.

3 £280 of Verger fees were paid to 3 members of the PCC.

4 The expenses paid to clergy may include a small, immaterial proportion which relates to their functions as PCC members.

5 Aggregate donations to the parish from PCC of which we have records (CMF members) were £360

6 These payments were made under the PCC Powers Measure as amended by The Church of England (Miscellaneous Provisions) Measure 2014.

		2023			2022		
		Unrestricted Funds	Restricted Funds	TOTAL	Unrestricted Funds	Restricted Funds	TOTAL
		£	£	£	£	£	£
4	**STAFF COSTS (Director of Music, and Parish Administration)***	*Included in relevant headings, above*					
	Wages & salaries	16,169	-	**16,169**	16,883	-	**16,883**
	Social security costs	9	-	**9**	35	-	**35**
	Pension costs	-	-	**-**	-	-	**-**
	Staff training costs	-	-	**-**	-	-	**-**
	Staff travel & subsistence costs	-	-	**-**	-	-	**-**
	TOTAL	**16,178**	**-**	**16,178**	**16,919**	**-**	**16,919**

**During 2022 the PCC employed Parish Administration staff, none of whom earned more than £60,000.*

The PCC regard the key management of the parish as being the incumbent, who is paid directly by the diocese, together with the two Churchwardens, both of whom are unpaid.

The average number of employees during the year was 2023:2, 2022:2.25

5 **FIXED ASSETS FOR USE BY THE PCC**

5a

	Land and Buildings	Fixtures and Fittings and Equipment	TOTAL
	£	£	£
Cost/Valuation			
At 1 January 2023	79,515	109,590	189,105
Disposal during the year (at 1970 valuation)	-	-	-
Additions during the year	-		-
At 31 December 2023	**79,515**	**109,590**	**189,105**
Depreciation			
At 1 January 2023	22,310	20,912	43,222
Disposal depreciation written back	-	-	-
Charge for Year	795	10,959	11,754
At 31 December 2023	**23,105**	**31,871**	**54,976**
Net Book Value			
At 31 December 2023	**56,410**	**77,719**	**134,129**
At 31 December 2022	**57,205**	88,678	**145,883**

Land and Buildings

Land and Buildings comprise the following:-

5b

	At Cost	Additions / (Disposals)	2023	2022
	£	£	£	£
Church House & extension	31,003	-	**31,003**	31,003
Stockwell Hall	24,512	-	**24,512**	24,512
John Stobbart Hall	24,000	-	**24,000**	24,000
	79,515	-	**79,515**	79,515

Land and buildings shown at valuation are based on 1970 figures. Church House Flat is held for future use for Church work and is not treated as a long-term investment

Depreciation

Fixtures and Fittings are depreciated at 10% of cost and Office Equipment is depreciated at 25% of cost. Buildings are depreciated at 2%. However, since the 1970 valuations included the land, it is

assumed that each contributed 50% to the original valuation such that the effective depreciation is 1% as land does not depreciate.

NOTES TO THE ACCOUNTS (CONT'D)

for the year ended 31st December 2023

6a FIXED ASSET INVESTMENTS

	2023				2022
	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	TOTAL FUNDS
	£	£		£	£
Market Value at 1 January 2023	**10,966**	**32,856**	31,957	**75,779**	104,076
Disposal in the year	**-**	**-**	-	**0**	(17,445)
Net gains/(losses) on revaluations in the year ended 31 December 2023	**1,032**	**3,091**	3,007	**7,130**	(10,851)
Market Value at 31 December 2023	**11,998**	**35,947**	**34,964**	**82,909**	75,780

The principal funds of the parish are invested with the CBF (Central Board of Finance) or the SADBF (St Albans Diocesan Board of Finance) in the form of deposit funds from which interest accrues. These are included within the cash funds of the PCC (see above).

Investments constitute shares held with the CBF Investment Fund and for which dividends are received. As with such investments, the value of these shares fluctuates up and down, as do the dividends received. They are valued at the bid (sale) price on 31st December 2023.

6b	Deposit Funds	2023	2022
		£	£
	Church Fabric Fund	426	426
	Farm Way	323	323
	Churchyard	7,932	6,971
	Ellis	2,956	2,642
	Church Fabric-Trinity House Proceeds	-	53,135
	Falconer Hall Proceeds	305,027	295,555
	SJ Deposit Account	68,271	226
	Parish deposit	71	71
	Parish deposit-Tower bell appeal	8,545	-
	TOTAL	393,551	359,350

7 FUNDS

	2023						2022					
	Balance Brought Forward	Income	Expenditure	Transfers between Funds	Gains and Losses on Investments	Balance carried Forward	Balance Brought Forward	Income	Expenditure	Transfers between Funds	Gains and Losses on Investments	Balance carried Forward
Endowment Funds												
The Bushey Church and Churchyard Trust Fund	24,395	-	-	-	2,295	**26,690**	27,650	-	-	-	(3,255)	**24,395**
Ellis Bequest (Grave Trust)	7,562	-	-	-	711	**8,274**	8,571	-	-	-	(1,009)	**7,562**
	31,957	**-**	**-**	**-**	**3,007**	**34,964**	**36,221**	**-**	**-**	**-**	**(4,264)**	**31,957**
Restricted Funds												
Miss F M Mitchell Bequest	32,856	983	(983)	-	3,091	**35,947**	55,424	1,333	(18,778)	-	(5,124)	**32,856**
The Bushey Church and Churchyard Trust Fund	6,971	961	-	-	-	**7,932**	6,158	813	-	-	-	**6,971**
Ellis Bequest (Grave Trust)	2,642	313	-	-	-	**2,956**	2,384	258	-	-	-	**2,642**
Holy Trinity-Legacy Funds	11,576	-	-	-	-	**11,576**	11,576	-	-	-	-	**11,576**
St Pauls - Legacy Funds	100	-	(100)	-	-	**(0)**	100	-	-	-	-	**100**
St James - Legacy Funds	69,840	5,187	(6,756)	-	-	**68,271**	66,479	3,361	-	-	-	**69,840**
Tower bell appeal Funds	-	11,448	(2,903)	-	-	**8,545**	-	-	-	-		**-**
Grant Income	-	2,100	(2,100)	-	-	**-**	-	3,059	(3,059)	-	-	**-**
	123,984	**20,993**	**(12,842)**	**-**	**3,091**	**135,226**	**142,120**	**8,824**	**(21,837)**	**-**	**(5,124)**	**123,984**
Unrestricted Funds												
Capital Reserve	57,205	-	(795)	-	-	**56,410**	58,000	-	(795)	-	-	**57,205**
Church Fabric Fund	64,102	2,018	(55,154)	0	1,032	**11,998**	113,032	326	(47,792)	-	(1,464)	**64,102**
Falconer Hall Sale Proceeds	282,849	9,472	-	12,706	-	**305,027**	291,718	3,836	-	(12,706)	-	**282,849**
SJ Deposit	226	-	-	(226)	-	**(0)**	4,548	-	(4,322)	-	-	**226**
General Fund (inc parish deposit and Farm Way)	89,498	181,104	(179,703)	(12,480)	-	**78,421**	69,229	184,522	(176,959)	12,706	-	**89,498**
	493,880	**192,595**	**(235,651)**	**0**	**1,032**	**451,855**	**536,528**	**188,684**	**(229,868)**	**-**	**(1,464)**	**493,880**
Total Funds	**649,820**	**213,588**	**(248,493)**	**0**	**7,130**	**622,045**	**714,869**	**197,508**	**(251,705)**	**-**	**(10,852)**	**649,820**

Funds

Endowment funds comprise monies to be retained as permanent capital and invested to generate income.

Restricted funds are those where a specific limitation has been placed on the use of the capital or income by the terms of the bequest or donation.

Unrestricted funds represent monies to be used at the discretion of the PCC Designated funds represent unrestricted funds set aside for specific purposes by the PCC.

Details of Parish Funds are as follows:-

Endowment Funds

The Bushey Church and Churchyard Trust Fund	Monies held for the upkeep of the Churchyard. The capital is invested in CBF Investment Funds. Income is restricted to upkeep of the Churchyard.
Ellis Bequest (Grave Trust)	Monies held for the upkeep of the Ellis Grave. The capital is invested in CBF Investment Funds. Income is restricted to upkeep of the Ellis Grave.

Restricted Funds

Miss F M Mitchell Bequest	Monies given for the general purposes of St Paul's and invested in CBF Deposit Funds. Income generated is used to cover the running costs of St Paul's.
The Bushey Church and Churchyard Trust Fund	Investment income generated by the Endowment Fund above. Accumulated income is invested in CBF Deposit Funds.
Ellis Bequest (Grave Trust)	Investment income generated by the Endowment Fund above. Accumulated income is invested in CBF Deposit Funds.
Legacy	Monies given for the general purposes of Holy Trinity and invested in CBF Deposit Funds. Income generated is used to cover the running costs of Holy Trinity
Joan Fairfield Legacy funds (included in St James Legacy funds)	Monies given for the general purposes of St James - (£68,271)

Unrestricted Funds

Designated Funds

Capital Reserve	Capital reserves were created to recognise the properties under the control of the Parochial Church Council. The original reserves represent either the net cost or the valuations of the properties. Each year the reserves have been reduced by depreciation.

Church Fabric Fund	Monies set aside to provide for the maintenance of the church fabrics. Monies at the year-end are invested in CBF Investment Funds and Deposit Funds. PCC approved for Trinity House proceeds balance to be transferred to the Church Fabric Fund. The Trinity house reserves have been fully withdrawn and the CBF account will be closed.
Falconer Hall Proceeds	In line with the 2015 results of the Sustainability Review, carried out at the request in March 2015 of the PCC, Falconer Hall was sold early in 2017, because the costs of repair were prohibitive. The sale of Falconer Hall would help us to: · enhance existing youth work at St. James's ·enable greater income generation possibilities through the provision of enhanced facilities at St. James's in due course, thus enabling us to develop St. James's more as a community focus for arts and crafts
General Fund	These represent unrestricted monies at the disposal of the PCC.
SJ Deposit	The SJ Deposit account was recognised in account balances last year but is a reserve deposit for use at St James only.
Parish Deposit	These represent unrestricted monies at the disposal of the PCC and reserves drawn down prior to use, the remainder is general income earning interest. The funds for the tower bell appeal are held in this account.

8 ANALYSIS OF ASSETS AND LIABILITIES BETWEEN FUNDS

	2023					2022				
	Tangible Fixed Assets	CBF Investment Funds	Deposit Funds	Net Current Assets	TOTAL	Tangible Fixed Assets	CBF Investment Funds	Deposit Funds	Net Current Assets	TOTAL
Endowment Funds										
The Bushey Church and Churchyard Trust Fund	-	26,690	-	-	**26,690**	-	24,395	-	-	**24,395**
Ellis Bequest (Grave Trust)	-	8,274	-	-	**8,274**	-	7,562	-	-	**7,562**
	-	**34,964**	**-**	**-**	**34,964**	**-**	**31,957**	**-**	**-**	**31,957**
Restricted Funds										
Mitchell Bequest	-	35,947	-	-	**35,947**	-	32,856	-	-	**32,856**
The Bushey Church and Churchyard Trust Fund	-	-	7,932	-	**7,932**	-	-	6,971	-	**6,971**
Ellis Bequest (Grave Trust)	-	-	2,956	-	**2,956**	-	-	2,642	-	**2,642**
Holy Trinity-Legacy Funds	-	-	-	11,576	**11,576**	-	-	-	11,576	**11,576**
St Pauls - Legacy Funds	-	-	-	-	**-**	-	-	-	100	**100**
St James - Legacy Funds	-	-	68,271	-	**68,271**	-	-	-	69,840	**69,840**
Tower Bell Appeal funds			8,545	-	**8,545**					**-**
	-	**35,947**	**87,704**	**11,576**	**135,226**	**-**	**32,856**	**9,613**	**81,515**	**123,984**
Unrestricted Funds										
Capital Reserve	56,410	-	-	-	**56,410**	57,205	-	-	-	**57,205**
Church Fabric Fund	-	11,998	-	-	**11,998**	-	10,966	53,135	-	**64,102**
Falconer Hall proceeds	-	-	305,027	-	**305,027**	-	-	295,555	(12,706)	**282,849**
SJ Deposit	-	-	-	-	**-**	-	-	226	-	**226**
Parish Deposit/general fund	77,719	-	820	(118)	**78,421**	72,193	-	820	16,485	**89,498**
	134,129	**11,998**	**305,847**	**(118)**	**451,856**	**129,398**	**10,966**	**349,737**	**3,779**	**493,880**
Total	**134,129**	**82,909**	**393,551**	**1,456**	**622,045**	**129,398**	**75,779**	**359,350**	**85,294**	**649,821**

INDEPENDENT EXAMINER'S REPORT

I report to the members on my examination of the accounts of The Parochial Church Council of Bushey ("the PCC") for the year ended 31 December 2023.

Responsibilities and basis of report

As the members of the PCC (and trustees for the purposes of charity law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that The PCC has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

* accounting records were not kept in respect of the PCC as required by section 130 of the Act; or

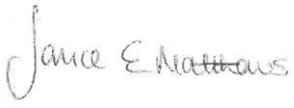
* the accounts do not accord with those records; or

* the accounts do not comply with the applicable requirements regarding the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Use of my Report

This report is made solely to the PCC, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the PCC those matters I am required to state to them in an independent examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC as a body for my work or this report.



Janice Matthews FCA
Menzies LLP Chartered Accountants
Magna House
18-32 London Road
Staines-Upon-Thames TW18 4BP
Date:- 9th April 2024

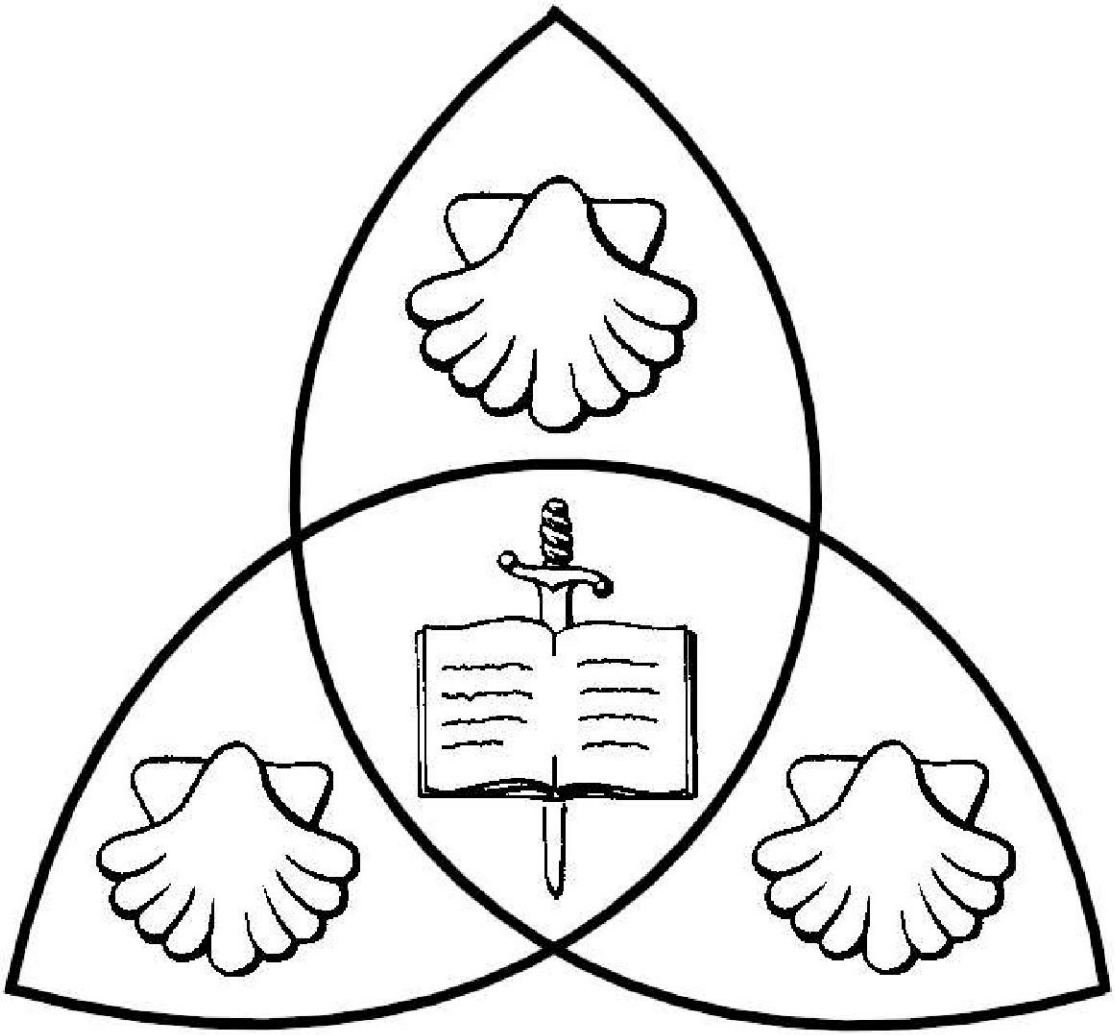
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BUSHEY

England & Wales - Charity number 1130540

Accounts

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Parochial Church Council of the Ecclesiastical Parish of Bushey



Annual Report
Year ending December 2022

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Report for 2022

2022 was always going to be a year of change. With the closure of Holy Trinity Church and curate Revd. Andy Burgess moving to his new parishes at the end of the year in 2021, for the first time in many years the Parish was reduced to one minister looking after 2 churches, although assistance was provided by the Revd. Philip Green. Further change came when Rector Edwards resigned at the end of March. With the Rector having left unexpectedly, Bishop Michael and Archdeacon Jane suggested that instead of seeking a new Rector immediately, the Parish should spend some time thinking about what qualities we required in our new incumbent. To this end, Presentation was suspended for 12 months, and the Revd. Maxine Howarth was appointed interim priest from the start of July for at least 6 months. Unfortunately, she was on sick leave for the last 11 weeks of her term. The PCC, along with the committees of the two churches had a number of meetings with the Archdeacon, assisted by the Rural Dean, and Fr David Stevenson, Vicar of St John's, Watford. The PCC thanks all the priests who have kept the services going during the vacancy especially the Revd. Green, and the Revd. Thomas Singh. Also, the members of the congregation for the non-eucharist services especially our Lay Leader of Worship Christine Cocks.

With all this disruption, for the most part the PCC and Parish have not looked beyond consolidating after coming out of the pandemic, maintaining the buildings, and improving the finances including leasing the Holy Trinity site.

St Paul's is a stable, well integrated community who kept in contact with each other during the pandemic, as if it was back to 'normal' as soon as the church services resumed. The Messy Church (MC) team had kept in touch with the MC parents throughout, and their hard work was rewarded by MC starting up as if nothing had happened. The St James's congregation is more diverse and has returned more slowly, now numbers are better than before the pandemic. There are fewer Saturday recitals, but their support has returned, and the lunches continue when there is a recital.

A church as old and as large as St James's is always likely to need expensive repairs. There was a leak in the leaded roof of the tower and the gullies. The tower itself, and anchoring of the bell frame may need repairs, The PCC decided to launch an appeal to the local community to the raise funds for this work. A previous appeal to re-hang the bell was well supported,

The repurposing of Holy Trinity Church has taken much longer than anticipated. The Buildings Committee suggested leasing the building was the most suitable path, and a local commercial property agent found a prospective lessee. The legal work is being progressed, and clearance of the building started. The 'sacred' items (except the reredos) will be shared appropriately between the two churches. The reredos will need specialist assessment of its value, and removal. The chairs were sold, and most other items used within the Parish.

The reduction in the Parish Share with the vacancy has helped the finances, although they still showed a deficit. The extra income when HT is leased will be a welcome addition.

We look forward to 2023, the appointment of a new Rector and regeneration of the Parish.

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Administrative Information

The Parish of Bushey is a Registered Charity number 1130540 and has two churches: St James's (the Parish Church) is situated in Bushey High Street, and St Paul's is situated in Bushey Hall Road (WD23 2EQ), Holy Trinity in Bushey Mill Lane (WD23 2AS) was closed in 2021. The parish is part of the Diocese of St Albans within the Church of England. The correspondence address is: the Parish Office, St James's Church House, High Street, Bushey, Hertfordshire, WD23 1BD. Our website is www.busheyparish.org

Rector: The Revd. Guy Edwards (until March)
Interim Priest. The Revd. Maxine Howarth (July to December)
Lay Leader of Worship: Christine Cocks
Parish Office Manager: Jacqueline Birch
Honorary Parish Treasurer: Taiye Sanwo
PCC Secretary: Martyn Lambert
Churchwarden: Salome Jayaratnam
Pro Wardens:
(St James's) Annie White and (from April) Bazyle Butcher
(St Paul's) Marion Golding
Deanery Synod Representative: May Teague (two vacancies),
Elected PCC members:
Betty Greengrass, Gill Onslow, Stella Nichols (From 2019 APCM, re-elected 2022 APCM)
Annie White (From 2020 APCM)
Russ Teague, Marion Golding (at 2020 APCM).
Gay Butler, Becky Pointer (At 2021 APCM) Becky Pointer resigned before 2022 APCM
Elected at 2022 APCM: Ingrid Harris, Peter Clark, Felicity Cox, Greg Batts. (One vacancy)

Ex officio members of PCC are: Clergy, Churchwardens, Deanery Synod reps. The posts of Hon PCC secretary and Hon Treasurer, and those of pro-wardens, do not lead to an automatic place on PCC. Those wishing to be PCC members as well as PCC secretary, Treasurer or pro-wardens must stand for election in their own right. After serving on the PCC for three years, the previous parish policy for people to take a year off before standing again was repealed at the 2021 APCM, reverting to the default position specified in the Church Representation Rules 2020 which permits immediate re-election.

Elected PCC Members during 2022 – full membership 12.
Elected at 2019 APCM: retired at 2022 APCM: Betty Greengrass, Gill Onslow, Stella Nichols
Elected at 2020 APCM: to retire at 2023 APCM: Annie White, Russ Teague, Marion Golding
Elected.at 2021 APCM: to retire at 2024 APCM: Becky Pointer (resigned before 2022 APCM).
Gay Butler.
Elected at 2022 APCM: to retire at 2024 APCM: Gill Onslow*
Elected at 2022 APCM: to retire at 2025 APCM: Ingrid Harris, Peter Clark, Felicity Cox,
Greg Batts.
Elected by PCC at June 6th 2022 meeting: to retire at next APCM: Betty Greengrass, Stella Nichols (one vacancy)
* Where more than 1/3 of members are elected at one meeting, the previous years' quotas are filled.

Chair of Parish Buildings Committee: Roy Golding
Churchyard Warden: Vacant
Health and Safety Officer: Roy Golding
Safeguarding Officer: Gay Butler

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Parish Bankers; Santander, 52 High Street, Watford, Herts, WD17 2AL
Independent Examiner: Janice Matthews, Menzies LLP
Architect: Mr James Ford (Clague LLP)

Day to day management control of the churches is exercised by the Incumbent and the Churchwarden(s), contactable through the Parish Office, St James's Church House, High Street, Bushey, Hertfordshire, WD23 1BD, Telephone 020 8421 8192. During a vacancy, the Rural Dean has oversight of the Parish.

Structure, Management and Governance
The Parochial Church Council (PCC) is a body corporate established by the Church of England. The Ecclesiastical Parish of Bushey operates under the Parochial Church Council (Powers) Measure 1956
The PCC is registered with the Charity Commission, number 1130540.

The method of appointment of PCC members is set out in the Church Representation Rules, 2020. All those who attend our services are encouraged to register on the Electoral Roll and to stand for election to the PCC. All members of the congregations can attend PCC meetings, but do not vote. PCC members receive information on trustee responsibilities, basic health and safety, risk management and safeguarding procedures.

The PCC held seven regular meetings with a number of decisions made under the "Business by Correspondence" provision of the Church Representation Rules 2020. Four meetings which included the members of the Church Committees were held with the Archdeacon of St Albans, Rural Dean of Watford, and Revd. David Stevenson, vicar of St John's Watford concerning the vacancy following the resignation of Rector Guy Edwards.

Issues raised for discussion at PCC meetings included:

- Safeguarding – ensuring training and Dashboard up to date.
- Building a toilet and kitchen in St James's church.
- Refurbishment of John Stobbart Hall (at St Paul's).
- Long term repair of Church Tower.
- Parish Future – (with members of other committees), led by the Archdeacon, MAP.
- Managing Finances. Paying the Parish Share. Use of reserves.
- Future use of Holy Trinity building. Terms of Lease, funding of necessary works.
- Difficulties with music at St James's with Director of Music having moved away.
- Churchyard regulations, best way to comply with them.

The PCC operates the following sub committees that report back to it as necessary, and their deliberations are discussed.

PCC Sub-Committees

Standing Committee:
Clergy. churchwardens, pro-wardens, Hon Treasurer,

Parish Buildings Committee: Chair: Roy Golding
Roy Golding, Gill Onslow, Len Richards, Keith Durant, Martyn Lambert.

Parish Finance and Stewardship Group Chair: Taiye Sanwo
Greg Batts, Christine Cocks, Betty Greengrass, Gill Onslow, Marion Golding, Revd. Guy Edwards (until end March).

Church Committees

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St James's (*Chair: Rector/Churchwarden*)
To APCM: Ann White (Pro-warden), Ros van Oosterom, Felicity Cox, Salome Jayaratnam, Greg Batts (CMF Rep). Kristian Schuhmacher, Ann White.
After APCM: Ann White, Greg Batts, Bazyle Butcher, Kristian Schumacher, Salome Jayaratnam

St Paul's *(Chair: Rector/Interim Priest)*
Marion Golding (Pro-warden), Clare Humphreys, Brian Walters, Jill Walters, May Teague (Deanery), Frances Turner, Maureen Jones, Jill Macey, Roy Golding, Martyn Lambert.

Parish Social Committee
Felicity Cox, Ann White, Kristian Schumacher, Salome Jayaratnam (chair)

Comms group
Warden, Parish Magazine, James Mooney-Dutton, Jacqueline Birch (Administrator),
Martyn Lambert, Lay Leader of Worship, Sue Baxter, Jane Batts, Russ Teague, Ronke Adejolu

Electoral Roll

A complete revision of the **Parish Electoral Roll** was last carried out in **March 2019.**
After the update before the 2022 APCM there were **115** people on the Electoral Roll (2021 = 125)

Church Attendance

The average attendances at normal **Sunday** services during 2022 were as follows:

St. James: 20 adults, 2 under 16 (9.30am); 7 adults (8.00am)
St. Paul: 22 adults, 2 under 16

The average **weekday** service attendances are as follows:
St. James: 2 Morning Prayer until end March
St. Paul: 3 Morning Prayer until end March; 8 Holy Communion; 20 adults + 22 children Messy Church

Occasional Offices

Funerals: 8
Baptisms: 5
Weddings 4
Burial of Ashes: 13

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Statement of Public Benefit

The Members of the PCC have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the charity and in planning future activities. In particular the PCC considers how planned activities will contribute to the aims and objectives set.

The Parish of Bushey demonstrates public benefit with the following activities ;

Regular public worship open to all
The provision of sacred space for personal prayer and contemplation.
Pastoral work, including visiting the sick, frail, and bereaved.
Teaching of Christianity through sermons, courses, and small groups.
Promotion of the whole mission of the church through provision of activities for senior citizens, parents, toddlers, young people, and other special needs groups.
Teaching and discussion of Christian Ethics.
Environmental/Ethical issues (unsold items recycled), supporting other charities in the UK and overseas.
Community involvement, including the support of local cultural events (music, artistic, etc.) and social action – Coffee & Chat, and providing space for the Red Trust Bushey foodbank.

Objectives and Activities
The Parochial Church Council (Powers) Measure 1956 states that the PCC: is to co-operate with the Minister in providing in the ecclesiastical parish the whole Mission of the Church, pastoral, evangelistic, social, and ecumenical.
In the Parish of Bushey we continue to develop within the Diocesan Living God's Love programme which includes deepening spirituality, outreach to the local community, and a Mission Action Plan.
Our mission continues to be to proclaim the Gospel according to the doctrines and practices of the Church of England. The PCC maintains an overview of worship throughout the parish and assists in the involvement of the many groups that that live within the parish.

Achievements and Performance
Baptism and Marriage preparation provide opportunities for teaching, support and welcome to the church.
Special Christmas services in each church welcome many families and schools to joyful celebration.
A weekly "coffee, cake and chat" operates at St. Paul's which has been very well supported and some stay to share in the Eucharist afterwards.
Saturday lunchtime recitals and lunches at St James's.
'Messy Church', monthly at St. Paul's for everyone, but mostly young children, continues to thrive.

2. Planning and development of fundraising activities

Well proven fundraising events—quiz nights, raffles, lunches, suppers, concerts, summer and Christmas sales; all provide opportunities to assist with financial support for the parish, and assistance to UK and overseas charities. They also have a social function and draw in members of the local community. A programme of summer lunchtime recitals were good occasions and successful 'fund-raisers' as well as drawing together the wider community.

3. Exploration of Eucharistic and Social Life in ways that lead to growth opportunities.

Special welcome services and Patronal Festivals and social events are joyful occasions and give opportunities to welcome members of other churches, and our local community.

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4. Ecumenical links

The World Day of Prayer (originally Women's Day of Prayer) is supported within the Parish.

5. Links with other Faiths

Informal links are maintained with the Hertsmere Forum of Faith and Bushey Interfaith Forum

Approved by the PCC on 30 May 2023 and signed on their behalf by

DocuSigned by:
Salome Jayaratnam
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Salome Jayaratnam
Vice-Chair PCC/Church Warden

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Report: St. James's Church

The pattern of worship had largely returned to pre-covid state by the beginning of the year except for the sharing of communion wine which remained restricted to communion of one kind until September and is now personal choice. Collections are still at the end of the service which also facilitates electronic payment and handshaking during the sharing of a Sign of Peace is still not restarted (until Jan 2023).
St James has been open for visitors every day this year which has been appreciated by both local people and more distant visitors, including those from other denominations, as few other churches nearby are open outside Watford town centre.
We were sad to lose Revd. Guy Edwards at the end of March which put a short break in the regularity of services. However, our Churchwarden Salome Jayaratnam worked hard on top of all her other official duties in running the parish to obtain cover for at least one service each week and maintain continuity of worship for the regular congregation.
Mothering Sunday was a joyous occasion with pots of primulas given to the whole congregation followed by special cakes and refreshments for everyone who attended.
Easter weekend was covered with a full range of services thanks to Bishop Michael arranging to come over to us each day.
We were able to hold a special service held by Archdeacon Jane and celebrations round the church hall for the Jubilee celebrations including a BBQ and afternoon tea. The church tower marked the occasion and following months with a special Jubilee version of the Union Flag.
The Reverend Maxine Howarth commenced in July as Priest-in-charge for a few months and was able to return us to multiple services each Sunday and morning prayers and evening prayers during the week. She also held bible study and additional prayer groups.
The Patronal service in July was well attended by the main congregation of St James and others from elsewhere in the parish with a bbq.
Early in September a Book of Condolence for the Queen was opened which brought hundreds of people to the church to sign and to light votive candles in memory of our late sovereign. We were also able to hold a memorial service with a packed church for a service of joint Uniformed Groups.
The Harvest weekend focused on the traditional service of thanksgiving but included a supper and quiz night with proceeds going to the Bishop's Harvest appeal. Remembrance Sunday was well attended followed by a joint Churches service at the memorial at the top of hill by School Lane.
Despite our difficulties in obtaining clergy support towards the end of the year we were able to accommodate Carol services and Christingle services for the local schools and one for the Uniformed Groups ahead of our own services. Our church Carol service was led by our choir with 21 voices and welcomed a previous organist and Director of Music, John Wyatt to lead them on a reunion visit for a very enjoyable event. The two crib services on Christmas Eve held attendance of around 250 ahead of midnight mass at the end of the day, ending the year with Eucharist on Christmas morning.
Four weddings took place during the year along with five baptisms and eight funerals. Cross Banns of marriage were announced for two other parishioners whose ceremonies took place elsewhere.
Our Recitals were able to recommence with a full programme of performances for several seasons with piano, organ and other instruments which enables us to bring together people from the local community to meet and socialise.
We were very fortunate that we were selected by the BBC for several days of filming in the summer for a wedding for a major TV soap opera. Association with film studios is expected to continue as we have received more enquiries.
With the support of the community, the congregations, and the diocese, we have achieved a full and active year both in ecclesiastical activities and social events to keep the congregation together during the period of uncertain leadership during interregnum.

Ann White and Bazyle Butcher – Pro-wardens

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Report: St. Paul's Church

2022 was a difficult year for St. Paul's with the unexpected departure of our Rector in March. We welcomed Revd. Maxine Howarth as our Interim Priest in July and a short period of stability ensued but Revd. Maxine was unable to complete the 6-month period which had been planned. Despite best efforts by our Churchwarden, we occasionally found ourselves without a celebrant but, with a few new members added to our congregation we felt continuity was paramount and were determined to keep the church open for our Sunday services. We were fortunate in having our Lay Leader of Worship who was able to lead a service of Matins, sometimes at short notice and on two occasions, our Pro-Warden led a simple service.

Our Wednesday Coffee Mornings, which began in 2015, continued to attract a wide variety of people and remain popular both with the volunteers and the people who attend. It was unfortunate that, without a permanent member of clergy, our Wednesday mid-day Eucharist service (which had been well-attended), became a bit 'hit & miss' as, understandably, a priest couldn't always be found to conduct this short service.

Messy Church took place every third Wednesday of the month and continued to be very popular. As of September 2022, there were 24 families registered, including 41 children with ages ranging between 1 – 10. There are 13 volunteers, several of whom attend regularly but with the majority attending occasionally, we could always use more help. There's a monthly planning meeting where a theme is agreed, and 4/5 activities planned. We are very fortunate in having a very dedicated and creative leader of the Messy Church team, an extremely efficient administrator, and an imaginative cook!

The annual Christian Aid lunch in May was well-attended and that, together with an on-line quiz, raised £850 for the Charity.

We had two Film Nights during the year which attracted between 20 – 30.

Our popular Christmas Fair was back to normal following a scaled-down version (due to lingering Covid concerns) last year and just over £3,000 was raised. The Fair is a real community-spirited event and we're thankful for all the help and support from the local community, friends, family, and neighbours.

We were grateful to our Lay Leader of Worship who led a wonderful Crib Service in a packed Church on Christmas Eve.

With new people joining the congregation, albeit during a challenging period for the Parish, we remain optimistic and thank God for the diverse talents (not always visible), the willingness, good humour, and faith of the St. Paul's congregation. We're also thankful for the opportunities we have weekly at Wednesday Coffee and monthly at Messy Church to be involved with many lives outside our own church community.

Marion Golding – Pro-warden

Report: Christian Aid Week

As a Parish, we continue to support Christian Aid and its partners in developing countries who give aid and expertise. They help the local people plant better crops for food, maintain secure and clean water supplies and provide brighter futures for their children via education and training.

In 2022, we held our annual CA lunch, ran a Royal 'Qurious Quiz' on the occasion of the Queen's Platinum Jubilee and set up an e-envelope for donations. We raised £850 + some Gift Aid.

Thank you to all for your continuing humanitarian support for the poor and unfortunate.

May Teague (CA rep)

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Report: Messy Church at St. Paul's

It was a difficult year for Messy Church owing to holidays and poor health among our team, including myself. However, our band of hard-working loyal volunteers have somehow held it all together. My thanks to everyone involved. We have covered several topics from the Ascension in May, Parable of the Lost Sheep, Harvest and the Parable of the Sower, The Nativity, Noah's Ark all acting to give a simple, friendly, and fun introduction to our faith in an accessible way where everyone is welcome.
We mainly have young families joining us but also grandparents and carers come and join in. We have a mix of abilities and several nationalities making a wonderfully diverse group coming together in St Paul's Church, often having forty people joining us, including volunteers and a priest.
We were so fortunate with our Priests too, who stepped in to help during the vacancy, including Sam Frampton, Maxine and Fr. David, all having been so generous with their time and each bringing their own special gifts to our services.
We provide crafts and games relevant to our chosen theme, followed by our Celebration led by the priest with prayers, song and a retelling of the theme or story in an accessible way. Finally, supper is provided for everyone, so we all break bread together.
I feel Messy Church is a wonderful outreach into the community, spreading the word and sharing our faith. Do come and join us one afternoon, have fun, enjoy meeting new people, and even join our band of volunteers. You would be so welcome and have fun at the same time.

Jane Groushko – Messy Church Leader

Report: Watford Deanery Synod

Watford Deanery Synod meetings in 2022.
The Deanery meetings are an opportunity for representatives of all the Watford & Bushey Churches to get together and discuss common questions/difficulties/suggestions we might have and the first part of each gathering is usually addressed by our Rural Dean, the Rev. Peter Waddell and other local Clergy with questions coming from the floor.
The first meeting since last year's Parish AGM was held in June at St Matthew's Church in Oxhey. The majority of the meeting was taken up by discussion of the recent review of the Parish Share Factor which determines how much each Church/Parish has to pay the Diocese each year. This review takes place roughly every 10 years.
Our main speaker was Richard Southern (Diocesan Board of Finance) one of the main arbiters of this decision. He commented on some of the reasons for their decisions.
Richard also pointed out that although St. Albans Diocese is one of the top 5 richest in the country, it is currently running a deficit and has had to try to make savings in manpower and in buildings. One effect of this is that the number of Curates in training in the Diocese has been cut from 14 to 10 and this means there will be less trained ministers to fill vacancies in the future.
[Note: As a result of the review, we have received a small reduction in our Parish Share]
The second meeting in October was cancelled due to illness and withdrawal of the speaker.
Our final meeting is due at time of going to Press. It is at All Saints, Leavesden where our guest speaker is Mr Andrew Tranter from the Watford Food Bank. He will update us on the impact of the cost-of-living crisis in the Watford area and make suggestions as to how churches might respond beyond simply supporting the work of the Food Banks.
I am currently the only Parish rep on the Deanery Synod so if anyone would like to join me at these very interesting meetings, please let us know!

May Teague – Deanery Synod Representative

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Report: Safeguarding

The PCC complied with the duty to have due regard to the House of Bishops guidance in relation to safeguarding. The main safeguarding policies, relevant names and contact details are on display at both churches of the parish, including Church House, in accordance with current directives. Safeguarding is on the agenda at each PCC meeting.
During the last year there has been very little to report. The good news, there was only one issue raised with Maxine during her time with us which she monitored but agreed no further action was appropriate or needed at the time.
Since lockdown the Diocese has reorganised the training programmes and requirements for the Church Wardens, PCC members etc. These changes were reported to the PCC following my attendance at a Safeguarding Officers' training course at St Albans in October. Following the training I met with Maxine, and we agreed on a course of action between us. Unfortunately, this was not actioned owing to Maxine's departure.
Whilst there is much to do to bring St James' Dashboard up to date the Diocese has allow time for Safeguarding Officers to action the new requirements. In the absence of a Rector I will be communicating with the Safeguarding team at St Albans to discuss the ramifications and a way forward in the current circumstances.

Gay Butler
Safeguarding Officer Parish of Bushey

Report: Buildings Committee

Due to lack of funds, no major works were carried out during the year, apart from upgrading the John Stobbart Hall toilet and kitchen facilities.
However, the Buildings Committee met most months and many items of general repair and maintenance to the churches and buildings were carried out.
Extensive work to the bell tower at St. James's was identified as urgent and a small committee was established towards the end of the year to raise funds for this particular project. A crack in the ringing chamber wall was picked up by a surveyor and this has to be made good and monitored under the guidance of the church architect.
Some of the parapet walls at Church House were identified as needing repointing due to frost damage.
Church House gallery was redecorated following the recovering of the roof.

Roy Golding – Chair

Report: Baptism Ministry

There were 5 baptisms in 2022, This much lower than last year (13) since many of those were of children born during the pandemic.

Report: Pastoral Care

Pastoral Visiting and Home Communions:
These continue but await the new Rector to re-invigorate them.

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Report: Church Membership Fund (CMF)

2022 was another difficult year for the CMF, with falling membership across the three historical communities. Obviously, this makes it even more difficult to meet our Parish Share – and even to pay a significant proportion of it out of regular giving, as is the recommendation. Unfortunately, excluding our clergy, nobody joined the Parish Giving Scheme (PGS) in 2022. During the year there were 51 active members, compared with 52 during 2021. There were 16 in the PGS and 35 in our traditional CMF S.O.s and envelopes spread across our 2 churches, embracing the three former communities.

Active CMF Members during 2022 are compared with previous years in the Table below. (Note these figures would not include our clergy who have joined the PGS.). It is worth noting that one member could represent a partner or a whole family. There may also have been some errors in allocation between the three churches last year arising from changes (merging of HT congregation with SJ & SP, handover of CMF officer post); we should also consider for how long it is appropriate to identify the HT contributions separately.

The continuing drop in active membership makes it increasingly difficult to sustain our ministry in the Parish and a vacancy is not something that usually attracts additional support. We also realise that everyone is facing huge increases in the cost of living – in that respect, the church is no different.

	2018	2019	2020	2021	2022
Holy Trinity	14	13	13	7	9
St James's	56	44	44	31	28
St Paul's	18	17	15	14	14

We have over 110 people on the Electoral Roll (ER) and it would be wonderful to have support from those not currently in our CMF. It would be great to have more people on the ER join the CMF and pledge and donate a regular amount to the Parish, even in the current economic situation, such that we can at least maintain what we have left.

If you are a member of one of our churches and are not already in the CMF, please consider joining. You may contact any of the CMF Representatives below, or one of the clergy; we really need you. Any amount you can afford will be received gratefully and you can change the arrangement at any time, because you control your giving. Finally, if you are a taxpayer, if you pay tax above the basic rate, you can claim the difference between the rate you pay and basic rate on your donation* and so reduce your personal tax bill – we claim the basic rate tax back at no cost to you! If you like to keep to the envelope system but don't want to pay weekly, we have devised a way of creating properly anonymous (numbered) labels with the frequency of dates that suits the giver (monthly, 4-weekly…): just contact the CMF rep to get the information to me.

St James (Greg Batts)

St Paul (Marion Golding)

In addition, you can find everything about the CMF on the Parish Website.

I acknowledge a debt of gratitude to Greg Batts, who has supported me in the months since the handover of this task and continues to do so.

Christine Cocks (with assistance from Greg Batts) – Parish CMF Officer (2022)

* https://www.gov.uk/donating-to-charity/gift-aid

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Report: St James's Churchyard

The Churchwarden and office administrator have been dealing with matters relating to the churchyard since the last churchyard warden moved away. There have been several requests to locate family graves, complex queries on burial of ashes within existing graves, claims from neighbours regarding tree route damages to their properties, complaint from one family as to whether another had planted bulbs in their burial of ashes spot; this was dealt with the help of the then interim Rural Dean, Rev Vanessa Kerswill (now assistant Rural Dean), requests for memorial benches, names etc. It has been a very busy year.

Report: St James's Bellringers

The ringers have rung for almost all of the 9.30 services at St James' Church in the past year.

In addition, special ringing was arranged for the following events: -

70th anniversary of the accession of HM Queen Elizabeth II.
The service of thanksgiving for HRH the Prince Philip.
HM the Queens' Platinum Jubilee
St James the Apostle patronal festival.
The death of HM Queen Elizabeth II.
The accession of HM King Charles III.
The funeral of HM Queen Elizabeth II.
The Christingle Service.

In 2021, Cumbria Clocks Ltd. were contracted to move the clock back 4 inches and leave the clock in working order. Sadly, they were unable to get the clock working and submitted an estimate of £2,500 for a new pressure drive. Mr Roderick Bickerton, a notable local clock expert, came to our rescue and spent many hours fixing the clock for the sum of £100. The clock is now in excellent working order.
The work to move the clock mechanism resulted in an incomplete ceiling in the ringing chamber and the requirement for a new clock case. Estimates were submitted to the PCC, who refused to cover the cost of this work, which remains undone to this day.
As before, I repeat my plea for new ringers to join the team.

Stuart Brant
Tower captain

Report: Social Media—Facebook and Livestreaming

With the lifting of restrictions concerning attendance in church, livestreaming was stopped, as it was perceived as discouraging people from coming back to church. It is still used for funerals and weddings.

Report: St James's Church Choir

Membership has not returned following the COVID pandemic, and decisions on the future direction of the music in St James's awaits the arrival of a new Rector.

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Honorary Treasurer's Report 2022

The PCC's aim is to operate on a balanced budget basis; however, this is yet to be achieved as the Parish expenditure is still higher than Income.

The Parish is reliant on the use of reserves for major items of expenditure e.g. Church roof repairs, and refurbishments.

Overall, in 2022, total unrestricted expenses exceeded total unrestricted income by £41,185, an improvement when compared to 2021 where the shortfall was £70,850.

Income

In 2022 the total receipts of unrestricted funds were £188,684 which was £25,782 higher than 2021 (£162,902).

Planned giving income was £46,909 which was £6,361 less than the £53,270 in 2021.
This is attributable to the impact of the net loss of planned givers as parish leavers were not replaced by new joiners.

Income from Charitable activities was £22,712 which was £3,665 higher than the £19,047 in 2021. The increase was mainly due to the income of £6,200 received from the BBC for church lettings. The Statutory fees income for funerals and weddings decreased in 2022.

Income from Other trading activities and investments was £83,149 which was £16,698 higher than the prior year mainly due to increase in hall lettings income.
The income from hall lettings was £56,438, an increase of £15,894 (28%) increase compared to 2021 (£40,544).

Total Income from Sundry donations received - £6,469.
This includes donations of £2,333 from coffee and chat mornings in St Paul's, £500 towards church cleaning and £3,636 other donations.

Total income from fund raising events - £9,311:
Fairs - £3,180, Recitals - £1,803, Macmillan coffee morning at St Paul's - £890,
Events - £813, 100 Club - £2,625.

A total of £64,314 legacy funds is included in the accounts from JF legacy.

Grant Income

Energy grant of £2,259 was received from St Albans Diocese -National funding to help the parish with increased energy costs.
A grant of £500 was received from Hertsmere council towards the Jubilee celebration events.

Expenditure

The total unrestricted expenditure in 2022 was £229,869, a decrease of £3,883 on the prior year (£233,752).
The total expenditure, including restricted expenditure in the year was £251,705, this was £2,804 less than the £254,509 spent in 2021.

The following are attributable for the change in overall expenditure when compared to 2021:

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- Parish Share - £82,655 was £23,027 less than £105,682 in 2021.
- Church running expenses- utilities - £34,376 was £17,653 higher than 2021. This represents a 51% increase on prior year (£16,722)
- Clergy Accommodation paid in 2022 was only £2,258, as Fr Andy left the Parish in and there is no longer a curate in the parish.
- Maintenance & repairs - £52,128, this includes £17,445 for the refurbishment of St Paul's Hall, kitchen, and toilet.

  The remaining expenditure includes various payments for electrical maintenance, boiler checks, organ tuning, alarm maintenance, decoration of the gallery, building inspection fees, locks and keys.
- Upkeep of services - £7,808 for wedding and funeral fees and disbursements.
- Administration & Parish Office i.e., salaries - £17,333 was £2,358 less than £19,691 in 2021, the rector's PA left in March 2022.
- Church running costs of £11,414 is made up of Insurance costs - £4,015, cleaning expenses £7,399 – there is a cleaning contract for Church House.
- Music - £11,006 was £2,146 more than 2021.
- Clague Architect fees – £1,298
- Independent examiner & accountancy fees - £3,420

This left us with a shortfall of income to expenditure for unrestricted activities of £41,185, a reduction of £29,665 compared to the £70,950 in 2021.
It is hoped that the shortfall here will continue to improve as more Income is received.

Please see the tables which summarise the Parish income and expenditure for 2022.

The PCC endeavors to control expenditure tightly and increase income and cease utilizing reserves for running costs, to remain a going concern.

Parish Share

The Parish share for 2022 of £82,855 was fully paid.
There was no need to draw down from Reserves to pay the Parish share.

In 2022 planned-giving including tax recovered of £59,557 represented 72% of the Parish Share. The PCC will need to consider a refresh of the stewardship campaign to increase planned giving donations to a level where they meet the parish share.

Reserves

The PCC has applied a total of £65,707 from reserves in 2022.
£48,262 was drawn down from the Trinity House reserves of which £38,262 was used towards the payment St James roof repairs and £10,000 for the purchase of fittings for St Paul's Church Hall refurbishment.
£17,445 was drawn down from Mitchell Bequest reserves towards the payment of the St Paul's Hall kitchen and toilet refurbishment.

We continue to be grateful for the incredible generosity of many congregations who, through their giving and donations, have met the cost of ministry and enabled the Parish to continue to serve the community.

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We pray that we continue to develop a financially sustainable parish which can go forward in strength to meet the future needs of the Parish.

Taiye Sanwo
Honorary Parish Treasurer
May 2023

DocuSigned by:
Salome Jayaratnam
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S Jayaratnam

Approved by the PCC on 30 May 2023 and signed on their behalf by Salome Jayaratnam Vice -Chair

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STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st December 2022

		2022				2021			
		Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL
INCOME AND ENDOWMENTS FROM	**Notes**	**£**	**£**	**£**	**£**	**£**	**£**	**£**	**£**
Donations and legacies	2a	74,964	3,059	-	**78,023**	74,977	85,929	-	**160,906**
Charitable activities	2b	22,712	-	-	**22,712**	19,047	-	-	**19,047**
Other trading activities	2c	83,149	-	-	**83,149**	66,551	-	-	**66,551**
Investments	2d	6,228	5,765	-	**11,993**	580	2,329	-	**2,909**
Other	2e	1,632	-	-	**1,632**	1,748	-	-	**1,748**
Total Income		**188,684**	**8,824**	**-**	**197,508**	**162,902**	**88,258**	**-**	**251,160**
EXPENDITURE ON									
Raising funds: other costs	3c	15,021	500	-	**15,521**	15,787	-	-	**15,787**
Ministry expenses	3b	214,847	21,337	-	**236,184**	217,964	20,757	-	**238,721**
Total Expenditure		**229,868**	**21,837**	**-**	**251,705**	**233,752**	**20,757**	**-**	**254,509**
Net (Expenditure)/Income before Transfers		**(41,184)**	**(13,013)**	**-**	**(54,197)**	**(70,850)**	**67,501**	**-**	**(3,349)**
Transfers between funds		-	-	-	**-**	-	-	-	**-**
Net (Expenditure)/Income after Transfers		**(41,184)**	**(13,013)**	**-**	**(54,197)**	**(70,850)**	**67,501**	**-**	**(3,349)**
Unrealised gains on investments		(1,464)	(5,124)	(4,264)	**(10,852)**	1,578	7,032	4,598	**13,208**
Net Movement in Funds		**(42,648)**	**(18,137)**	**(4,264)**	**(65,048)**	**(69,272)**	**74,533**	**4,598**	**9,859**
Balances brought forward at 1 Jan 2022		536,528	142,120	36,221	**714,869**	605,800	67,587	31,623	**705,010**
Balances carried forward at 31 Dec 2022		**493,880**	**123,983**	**31,957**	**649,821**	**536,528**	**142,120**	**36,221**	**714,869**

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BALANCE SHEET

as at 31st December 2022

	Notes	2022 £	2021 £
FIXED ASSETS			
Tangible Assets			
Buildings & land	5a	57,205	58,000
Fixtures & Fittings & Equipment	5a	88.678	72,193
Investment funds	6a	75,780	104,076
		221,662	**234,268**
CURRENT ASSETS			
Debtors & prepayments			
- Gift Aid recoverable		2,052	5,967
- Other prepayments and accrued income		3,185	55,579
Deposit funds	6b	359,349	406,230
Cash & bank balances		82,259	14,656
		446,845	**484,431**
LIABILITIES			
Amounts falling due within one year			
Trade creditors		(9,505)	-
Taxation and social security		-	(26)
Accruals and deferred grants received		(9,182)	(3,804)
Total current liabilities		**(18,687)**	**(3,830)**
NET CURRENT ASSETS		**428,158**	**480,601**
Net Assets		**649,820**	**714,869**
FUNDS			
Endowment Funds	7	31,957	36,221
Restricted Funds	7	123,983	142,120
Unrestricted Funds	7	493,880	536,528
Total Funds		**649,820**	**714,869**

Approved by the Parochial Church Council on 30 May 2023 and signed on its behalf by

DocuSigned by:
Salome Jayaratnam
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Salome Jayaratnam
Vice Chair

DocuSigned by:
Taiye Sanwo
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Taiye Sanwo
Hon. Parish Treasurer

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NOTES TO THE ACCOUNTS (CONT'D)
for the year ended 31st December 2022

2	INCOME	2022			2021		
		Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
2a	***Donations and legacies***	£	£	£	£	£	£
	Planned Giving						
	CMF (planned giving)	46,909	-	46,909	53,270	-	53,270
	Gift Aid donations	2,566	-	2,566	380	-	380
	Income Tax Recovered	12,648	-	12,648	12,627	-	12,627
	Collections (open plate) at all services	5,136	-	5,136	4,123	-	4,123
	Grants	-	3,059	3,059	-	16,750	16,750
	Sundry Donations/Appeals	6,469	-	6,469	4,577	-	4,577
	VAT recovered	1,236	-	1,236	-	-	0
	Legacies	-	-	-	-	69,179	69,179
	TOTAL	**74,964**	**3,059**	**78,023**	**74,977**	**85,929**	**160,906**
2b	***Charitable activities***						
	Church lettings	6,200	-	6,200	500	-	500
	Parish Breakfast	557	-	557	122	-	122
	Parish Magazine	741	-	741	706	-	706
	Wedding income	4,432	-	4,432	3,182	-	3,182
	Statutory & other fees	10,781	-	10,781	14,537	-	14,537
	TOTAL	**22,712**	**-**	**22,712**	**19,047**	**-**	**19,047**
2c	***Other trading activities***						
	Halls & Gallery Lettings	56,438	-	56,438	40,544	-	40,544
	Parish Rentals (Church House Flat)	17,400	-	17,400	17,400	-	17,400
	Fund-raising events	9,311	-	9,311	8,607	-	8,607
	TOTAL	**83,149**	**-**	**83,149**	**66,551**	**-**	**66,551**
2d	***Investments***						
	Dividends & interest including reclaimed tax	6,228	5,765	11,993	580	2,329	2,909
	TOTAL	**6,228**	**5,765**	**11,993**	**580**	**2,329**	**2,909**
2e	***Other***						
	Disposal of property	-	-	-	100	-	100
	Miscellaneous	1,632	-	1,632	1,648	-	1,648
		-	-	-	-	-	0
	TOTAL	**1,632**	**-**	**1,632**	**1,748**	**-**	**1,748**
	TOTAL INCOME	**188,684**	**8,824**	**197,508**	**162,902**	**88,258**	**251,160**

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NOTES TO THE ACCOUNTS (CONT'D)
for the year ended 31st December 2022

3 EXPENDITURE ON	2022			2021		
	Unrestricted Funds	Restricted Funds	TOTAL	Unrestricted Funds	Restricted Funds	TOTAL
	£	£	£	£	£	£
3a ***Charitable activities***						
Missionary and charitable giving:						
Home missions & other Church Societies	-	-	-	-	-	-
Secular charities	1,725	-	1,725	901	-	901
Ministry:						
Diocesan Parish Share	82,655	-	82,655	90,682	15,000	105,682
Clergy expenses	1,692	-	1,692	832	-	832
Clergy Accommodation	2,358		2,358	19,000		19,000
Clergy education & training	-	-	-	273	-	273
Work with Families & children of Parish	758	-	758	515	-	515
Other outreach	390	-	390	739	-	739
Churches:						
running expenses	31,817	2,559	34,376	16,722	-	16,722
maintenance & repairs	34,683	17,445	52,128	34,716	4,100	38,816
improvements	1,439	-	1,439	788	-	788
music	11,006	-	11,006	8,860	-	8,860
upkeep of services	6,475	1,333	7,808	5,319	1,657	6,975
depreciation	11,754	-	11,754	9,010	-	9,010
Parish magazine & other publicity	48	-	48	288	-	288
Churchyard upkeep	2,544	-	2,544	2,513	-	2,513
printing & stationery	2,676	-	2,676	3,363	-	3,363
administration & Parish Office	17,333	-	17,333	19,691	-	19,691
bank charges	57	-	57	62	-	62
architect fees	1,298	-	1,298	-	-	-
Independent examiner & accountancy	4,140	-	4,140	3,690	-	3,690
TOTAL	**214,847**	**21,337**	**236,184**	**217,964**	**20,757**	**238,721**
3b ***Raising Funds: other costs***						
Church halls/flat:						
running costs	11,414	-	11,414	10,266	-	10,266
improvements (CH Flat refurbishment)	1,688	-	1,688	1,426	-	1,426
costs of fetes, bazaars, other events	1,919	500	2,418	4,095	-	4,095
TOTAL	**15,021**	**500**	**15,521**	**15,787**	**-**	**15,787**
TOTAL EXPENDITURE	**229,868**	**21,837**	**251,705**	**233,752**	**20,757**	**254,509**

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2022	
Charitable donations (net of any designated donations received):	
Raised and sent directly to Charity	
	2022
Macmillan coffee morning	791
Ukraine Appeal	449
Bishops Harvest	125
Children's Society	45
Electric Umbrella	316
Total	1,725

Related Party Transactions

1 No member of the PCC received payment in respect of their service as PCC members.

2 No related persons to a member of the PCC received payment .

3 £160 of Verger fees were paid to 3 members of the PCC.

4 The expenses paid to clergy may include a small, immaterial proportion which relates to their functions as PCC members.

5 Aggregate donations to the parish from PCC of which we have records (CMF members) were £360

6 These payments were made under the PCC Powers Measure as amended by The Church of England (Miscellaneous Provisions) Measure 2014.

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		2022			2021		
		Unrestricted Funds	Restricted Funds	TOTAL	Unrestricted Funds	Restricted Funds	TOTAL
		£	£	£	£	£	£
4	**STAFF COSTS (Director of Music, and Parish Administration)***	*Included in relevant headings, above*					
	Wages & salaries	16,883	-	**16.883**	18,487	-	**18,487**
	Social security costs	35	-	**35**	26	-	**26**
	Pension costs	-	-	**-**	-	-	**-**
	Staff training costs	-	-	**-**	-	-	**-**
	Staff travel & subsistence costs	-	-	**-**	-	-	**-**
	TOTAL	**16,918**	**-**	**16,918**	**18,513**	**-**	**18,513**

**During 2022 the PCC employed Parish Administration staff, none of whom earned more than £60,000.*

The PCC regard the key management of the parish as being the incumbent, who is paid directly by the diocese, together with the two Churchwardens, both of whom are unpaid.

The average number of employees during the year was 2022: 2.25, 2021:2.33

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5 FIXED ASSETS FOR USE BY THE PCC

5a

	Land and Buildings	Fixtures and Fittings and Equipment	TOTAL
	£	£	£
Cost/Valuation			
At 1 January 2022	79,515	82,145	161,660
Disposal during the year (at 1970 valuation)	-	-	-
Additions during the year	-	27,445	27,445
At 31 December 2022	**79,515**	**109,590**	**189,105**
Depreciation			
At 1 January 2022	21,515	9,953	31,468
Disposal depreciation written back	-	-	-
Charge for Year	795	10,959	11,754
At 31 December 2022	**22,310**	**20,912**	**43,222**
Net Book Value			
At 31 December 2022	**57,205**	**88,678**	**145,883**
At 31 December 2021	**58,000**	72,193	**130,193**

Land and Buildings
Land and Buildings comprise the following:-

5b

	At Cost	Additions / (Disposals)	2022	2021
	£	£	£	£
Church House & extension	31,003	-	**31,003**	31,003
Stockwell Hall	24,512	-	**24,512**	24,512
John Stobbart Hall	24,000	-	**24,000**	24,000
	79,515	**-**	**79,515**	79,515

Land and buildings shown at valuation are based on 1970 figures. Church House Flat is held for future use for Church work and is not treated as a long-term investment.

Depreciation
Fixtures and Fittings are depreciated at 10% of cost and Office Equipment is depreciated at 25% of cost. Buildings are depreciated at 2%. However, since the 1970 valuations included the land it is assumed that each contributed 50% to the original valuation such that the effective depreciation is 1% as land does not depreciate.

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6a FIXED ASSET INVESTMENTS

	2022				2021
	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	TOTAL FUNDS
	£	£		£	£
Market Value at 1 January 2022	12,431	55,424	36,221	**104,076**	90,868
Disposal in the year	-	(17,445)	-	**(17,445)**	-
Net gains/(losses) on revaluations in the year ended 31 December 2022	(1,464)	(5,123)	(4,264)	**(10,851)**	13,208
Market Value at 31 December 2022	**10,967**	**32,856**	**31,957**	**75,780**	104,076

The principal funds of the parish are invested with the CBF (Central Board of Finance) or the SADBF (St Albans Diocesan Board of Finance) in the form of deposit funds from which interest accrues. These are included within the cash funds of the PCC (see above).

Investments constitute shares held with the CBF Investment Fund and for which dividends are received. As with such investments, the value of these shares fluctuates up and down, as do the dividends received. They are valued at the bid (sale) price on 31st December 2022.

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6b	Deposit Funds	2022 £	2021 £
	Church Fabric Fund	426	426
	Farm Way	323	323
	Churchyard	6,971	6,158
	Ellis	2,642	2,384
	Church Fabric Fund -Trinity House Proceeds	53,135	100,601
	Falconer Hall Proceeds	295,555	291,718
	SJ Deposit Account	226	4,548
	Parish deposit	71	71
	TOTAL	**359,349**	**406,230**

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7 FUNDS

for the year ended 31st December 2022

	2022						2021					
	Balance Brought Forward	Income	Expenditure	Transfers between Funds	Gains and Losses on Investment	Balance carried Forward	Balance Brought Forward	Income	Expenditure	Transfers between Funds	Gains and Losses on Investmen	Balance carried Forward
Endowment Funds												
The Bushey Church and Churchyard Trust Fund	27,650	-	-	-	(3,255)	**24,395**	24,141	-	-	-	3,509	**27,649.82**
Ellis Bequest (Grave Trust)	8,571	-	-	-	(1,009)	**7,562**	7,482	-	-	-	1,089	**8,571.02**
	36,221	**-**	**-**	**-**	**(4,264)**	**31,957**	**31,623**	**-**	**-**	**-**	**4,598**	**36,221**
Restricted Funds												
Miss F M Mitchell Bequest	55,424	1,333	(18,778)	-	(5,124)	**32,856**	48,392	1,407	(1,407)	-	7,032	**55,424**
The Bushey Church and Churchyard Trust Fund	6,158	813	-	-	-	**6,971**	5,453	705	-	-	-	**6,158**
Ellis Bequest (Grave Trust)	2,384	258	-	-	-	**2,642**	2,166	218	-	-	-	**2,384**
Holy Trinity-Legacy Funds	11,576	-	-	-	-	**11,576**	11,576	-	-	-	-	**11,576**
St Pauls - Legacy Funds	100	-	-	-	-	**100**	-	1,000	(900)	-	-	**100**
St James - Legacy Funds	66,479	3,361	-	-	-	**69,840**	-	68,179	(1,700)	-	-	**66,479**
Grant Income	-	3,059	(3,059)	-	-	**-**	-	16,750	(16,750)	-	-	**-**
	142,120	**8,824**	**(21,837)**	**-**	**(5,124)**	**123,984**	**67,587**	**88,259**	**(20,757)**	**-**	**7,032**	**142,120.27**
Unrestricted Funds												
Capital Reserve	58,000	-	(795)	-	-	**57,205**	58,795	-	(795)	-	-	**58,000**
Church Fabric Fund	113,032	796	(48,262)	-	(1,464)	**64,102**	187,096	400	(76,043)	-	1,578.12	**113,032**
Trinity House sale proceeds	-	-	-	-	-	**-**	-	-	-	-	-	**-**
Falconer Hall Sale Proceeds	291,718	3,836	-	(12,706)	-	**282,849**	358,164	178	(66,625)	-	-	**291,718**
SJ Deposit	4,548	-	(4,322)	-	-	**226**	3,855	694	-	-	-	**4,548**
General Fund (inc parish deposit and Farm Way)	69,229	184,052	(176,489)	12,706	-	**89,498**	(2,111)	161,629	(90,289)	-	-	**69,229**
	536,528	**188,684**	**(229,868)**	**-**	**(1,464)**	**493,880**	**605,800**	**162,901**	**(233,752)**	**-**	**1,578**	**536,528**
Total Funds	**714,869**	**197,508**	**(251,705)**	**-**	**(10,852)**	**649,820**	**705,010**	**251,160**	**(254,509)**	**-**	**13,208**	**714,869**

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Funds

Endowment funds comprise monies to be retained as permanent capital and invested to generate income.

Restricted funds are those where a specific limitation has been placed on the use of the capital or income by the terms of the bequest or donation.

Unrestricted funds represent monies to be used at the discretion of the PCC. Designated funds represent unrestricted funds set aside for specific purposes by the PCC.

Details of Parish Funds are as follows:-

Endowment Funds

The Bushey Church and Churchyard Trust Fund	Monies held for the upkeep of the Churchyard. The capital is invested in CBF Investment Funds. Income is restricted to upkeep of the Churchyard.
Ellis Bequest (Grave Trust)	Monies held for the upkeep of the Ellis Grave. The capital is invested in CBF Investment Funds. Income is restricted to upkeep of the Ellis Grave.

Restricted Funds

Miss F M Mitchell Bequest	Monies given for the general purposes of St Paul's and invested in CBF Deposit Funds. Income generated is used to cover the running costs of St Paul's.
The Bushey Church and Churchyard Trust Fund	Investment income generated by the Endowment Fund above. Accumulated income is invested in CBF Deposit Funds.
Ellis Bequest (Grave Trust)	Investment income generated by the Endowment Fund above. Accumulated income is invested in CBF Deposit Funds.
Legacy	Monies given for the general purposes of Holy Trinity and invested in CBF Deposit Funds. Income generated is used to cover the running costs of Holy Trinity
Joan Fairfield Legacy funds (included in St James Legacy funds)	Monies given for the general purposes of St James - (£64,314)

Unrestricted Funds

Designated Funds

Capital Reserve	Capital reserves were created to recognise the properties under the control of the Parochial Church Council. The original reserves represent either the net cost or the valuations of the properties. Each year the reserves have been reduced by depreciation.
Church Fabric Fund	Monies set aside to provide for the maintenance of the church fabrics. Monies at the year-end are invested in CBF Investment Funds and Deposit Funds. PCC approved for Trinity House proceeds balance to be transferred to the Church Fabric Fund.
Trinity House sale proceeds	Trinity House Proceeds is now included with the Church Fabric Fund
Falconer Hall Proceeds	In line with the 2015 results of the Sustainability Review, carried out at the request in March 2015 of the PCC, Falconer Hall was sold early in 2017, because the costs of repair were prohibitive. The sale of Falconer Hall enables greater income generation possibilities through the provision of enhanced facilities at St. James's, thus enabling us to develop St. James's more as a community focus for arts and crafts

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General Fund	These represent unrestricted monies at the disposal of the PCC.
SJ Deposit	The SJ Deposit account was recognised in account balances last year but is a reserve deposit for use at St James only.
Parish Deposit	These represent unrestricted monies at the disposal of the PCC and reserves drawn down prior to use. The remainder is general income earning interest.

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8 ANALYSIS OF ASSETS AND LIABILITIES BETWEEN FUNDS

	2022					2021				
	Tangible Fixed Assets	CBF Investment Funds	Deposit Funds	Net Current Assets	TOTAL	Tangible Fixed Assets	CBF Investment Funds	Deposit Funds	Net Current Assets	TOTAL
Endowment Funds										
The Bushey Church and Churchyard Trust Fund	-	24,395	-	-	**24,395**	-	27,650	-	-	**27,650**
Ellis Bequest (Grave Trust)	-	7,562	-	-	**7,562**	-	8,571	-	-	**8,571**
	-	**31,957**	**-**	**-**	**31,957**	**-**	**36,221**	**-**	**-**	**36,221**
Restricted Funds										
Mitchell Bequest	-	32,856	-	-	**32,856**	-	55,424	-	-	**55,424**
The Bushey Church and Churchyard Trust Fund	-	-	6,971	-	**6,971**	-	-	6,158	-	**6,158**
Ellis Bequest (Grave Trust)	-	-	2,642	-	**2,642**	-	-	2,384	-	**2,384**
Holy Trinity-Legacy Funds	-	-	-	11,576	**11,576**	-	-	-	11,576	**11,576**
St Pauls - Legacy Funds	-	-	-	100	**100**	-	-	-	100	**100**
St James - Legacy Funds	-	-	-	69,840	**69,840**	-	-	-	66479	**66,479**
	-	**32,856**	**9,613**	**81,515**	**123,984**	**-**	**55,424**	**8,542**	**78,155**	**141,121**
Unrestricted Funds										
Capital Reserve	57,205	-	-	-	**57,205**	58,000	-	-	-	**58,795**
Church Fabric Fund	-	10,966	53,135	-	**64,102**	-	12,431	100,601	-	**10,853**
Trinity House sale proceeds	-	-	-	-	**0**	-	-	-	-	**0**
Falconer Hall proceeds	-	-	295,555	(12,706)	**282,849**	-	-	291,718	-	**291,718**
SJ Deposit	-	-	226	-	**226**	-	-	4,548	-	**4.548**
Parish Deposit/general fund	88,678	-	820	-	**89,498**	72,193	-	820	(3,784)	**69,229**
	145,883	**10,966**	**349,736**	**(12,706)**	**493,880**	**130,193**	**12,431**	**542,483**	**(3,784)**	**536,527**
Total	**145,883**	**75,779**	**359,349**	68,809	**649,820**	**130,193**	**104,076**	**406,320**	**74,371**	**714,869**

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Parochial Church Council of Bushey
Notes to the Accounts for the Year ended 31 December 2022

The Parochial Church Council of the Ecclesiastical Parish of Bushey is a Parochial Church Council established under the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules, and is a charity registered with the Charity Commission in England and Wales, number 1130540. Details of the principal office are included in the PCC's Annual Report.
The Parochial Church Council of the Ecclesiastical Parish of Bushey meets the definition of a Public Benefit Entity under FRS102.

1. Accounting Policies

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Re-porting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Church Accounting Regulations 2006 and Charities Act 2011.
The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.
The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor do they include groups that are informal gatherings of church members."
The financial statements are presented in sterling and rounded to the nearest £.

2. Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.
Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 8. Endowment funds, where the capital must be retained, are also explained in note 8.

3. Incoming Resources

Voluntary income
Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Tax recoverable on Gift Aid donations is recognised when the donation is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised by fund raising events are accounted for gross.

Other income
Rental income from the letting of church premises is recognised when the rental is due.
Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for when receivable.
Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments
Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

4. Resources Used

Grants
Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church.
The Diocesan parish share is accounted for when due. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet. Costs of generating funds include the cost of stewardship campaigns, investment management costs and costs relating to rental properties. Charitable activities comprise the costs relating to the work of the parish. Governance costs represent the costs of running the PCC as a legal entity and include the costs of preparation and independent examination of the accounts.

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5. Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s10 (2)(a) of the Chari-ties Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected at any reasonable time.

All expenditure incurred in the year on consecrated or beneficed buildings, or on individual items under £1,000 is written off.

Land and buildings are shown at cost or at valuation based on 1970 figures.

Depreciation

Fixtures and Fittings are depreciated at 10% of cost and Office Equipment is depreciated at 25% of cost. Buildings are depreciated at 2%. However, since the 1970 valuations included the land, it is assumed that each contributed 50% to the original valuation such that the effective depreciation is 1% as land does not depreciate.

6. Investments

Investments are valued at market value at 31 December.

7. Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove un-collectable. Short-term deposits include cash held on deposit either with the Central Board of Finance of the Church of England Funds or at the bank.

8. Liabilities

Liabilities are recognised when there is a legal or constructive obligation to expend resources.

9. Going Concern

Having considered the financial position of the Church and in particular the level of reserves the PCC is of the opinion that it will remain a Going Concern for at least twelve months from the date of approval of these accounts. The accounts are accordingly prepared on the Going Concern basis.

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INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF BUSHEY

I report to the members on my examination of the accounts of The Parochial Church Council of Bushey ("the PCC") for the year ended 31 December 2022 set out on pages 18 to 32.

Responsibilities and basis of report
As the members of the PCC (and trustees for the purposes of charity law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no option as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement
Your attention is drawn to the fact that The PCC has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

* accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
* the accounts do not accord with those records; or
* the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Use of my Report
This report is made solely to the PCC, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the PCC those matters I am required to state to them in an independent examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC as a body for my work or this report.

DocuSigned by:
Janice Matthews
634F24DE92A4471...

Janice Matthews FCA
Menzies LLP Chartered Accountants
Centrum House
36 Station Road
Egham
Surrey
TW20 9LF

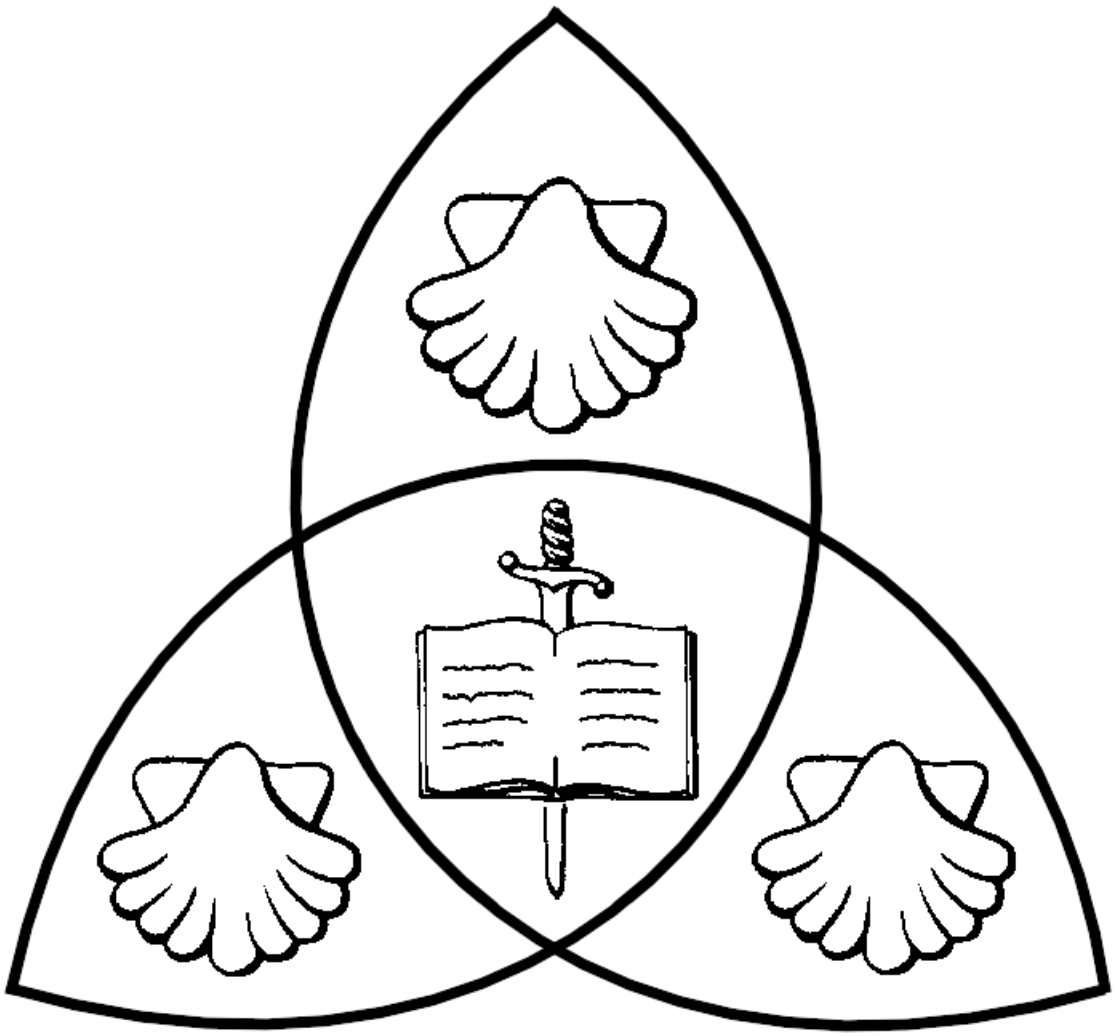
Date: 08-Jun-2023

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BUSHEY

England & Wales - Charity number 1130540

Accounts

Parochial Church Council of the Ecclesiastical Parish of Bushey



Annual Report
Year ending December 2021

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Report for 2021

The year started with the Covid lockdown, with the churches closed. When the restrictions were lifted, the PCC, like many local churches decided to wait until infection levels were down, and most church members has been vaccinated before opening . Last year it became apparent that we could not afford two stipendiary priests, and that a rector could not continue looking after the three churches in the manner they would wish. After many discussions the Restructuring Group came to the conclusion that, sadly, one church, Holy Trinity, should close for public worship. Fr Tim Vickers soon found a new post, and left in July. Holy Trinity had its last Sunday service at the beginning of October, with a final evening service the following Friday, to which former members and clergy were invited. An important action for 2022 is to find a suitable use for the building.

Finance is always on the PCC's agenda. It is many years since the Parish did not need to use reserves to cover deficits. The reduced Parish Share from having only one clergy will help, but there will be an opportunity for the Deanery to make a more realistic assessment of the Parish's ability to pay. Church House kitchen and toilets were refurbished, and it is expected that there will be more interest in hiring the hall, and at a higher rent. Church House roof needed extensive repairs – a result of poor design, and many patches. It is feared that the lead roof of St James's tower will also need extensive work.

We said goodbye to our curate Revd Andy Burgess at the end of his training, who went back 'home' to a benefice in the diocese of Carlisle. We were fortunate that we could call on his digital and graphic design skills to help us through the disruptions brought on by the pandemic. James Mooney-Dutton has also moved away, and we shall be seeking a replacement Director of Music for St James's in this coming year. Again, James's remote working skills have been invaluable.

At the 'vestry' meeting we were able to elect 2 churchwardens, after a period without any. The parish is still short of people to serve on the PCC or Deanery Synod,

The churches reopened for normal worship around the end of April. The numbers soon returned to pre-pandemic levels at St Paul's, but despite the numbers watching St James's services, the number of attendees has remained below expectations. One task in 2022 will be to understand, and hopefully remedy, this decline.

Administrative Information

The Parish of Bushey is a Registered Charity number 1130540, and has three churches: St James's (the Parish Church) is situated in Bushey High Street, St Paul's is situated in Bushey Hall Road (WD23 2EQ), and Holy Trinity is situated in Bushey Mill Lane (WD23 2AS). The parish is part of the Diocese of St Albans within the Church of England. The correspondence address is: the Parish Office, St James's Church House, High Street, Bushey, Hertfordshire, WD23 1BD. Our website is www.busheyparish.org

Rector: The Revd Guy Edwards
Associate Rector: Fr Tim Vickers (until July)
Curate: Revd Andrew Burgess (until December)
Lay Leader of Worship: Christine Cocks
Parish Office Manager: Jacqueline Birch
Honorary Parish Treasurer: Taiye Sanwo
PCC Secretary: Martyn Lambert
Churchwardens: Salome Jayaratnam, Greg Batts (elected April)
Pro Wardens:
(Holy Trinity) Gill Onslow
(St James's) Annie White
(St Paul's) Marion Golding
Deanery Synod Representatives: Maureen Fleming, May Teague, Greg Batts (resigned prior to being elected Churchwarden)
Elected PCC members:
Betty Greengrass, Gill Onslow, Stella Nichols (From 2019 APCM)
Annie White (From 2020 APCM) Ali Saunders resigned
Russ Teague, Marion Golding (at 2020 APCM). Mia Handley resigned, Salome Jayaratnam (resigned prior to being elected Churchwarden)
Gay Butler, Becky Pointer (At 2021 APCM)

Ex officio members of PCC are: Clergy, Churchwardens, Deanery Synod reps. The posts of Hon PCC secretary and Hon Treasurer, and those of pro-wardens, do not lead to an automatic place on PCC. Those wishing to be PCC members as well as PCC secretary, Treasurer or pro-wardens must stand for election in their own right. After serving on the PCC for three years it is currently the parish policy for people to take a year off before standing again.

Chair of Parish Buildings Committee: Roy Golding
Churchyard Warden: Ann E. White (resigned September)
Health and Safety Officer: Roy Golding
Safeguarding Officer: Gay Butler

Parish Bankers; Santander, 52 High Street, Watford, Herts, WD17 2AL
Independent Examiner: Malcolm Lucas, Menzies LLP
Architect: Mr James Ford (Clague LLP)

Day to day management control of the churches is exercised by the Incumbent Revd Guy Edwards and the Churchwardens, Salome Jayaratnam, Greg Batts (vacant until May 2021) contactable through the Parish Office, St James's Church House, High Street, Bushey, Hertfordshire, WD23 1BD, Telephone 020 8421 8192.

Structure, Management and Governance
The Parochial Church Council (PCC) is a body corporate established by the Church of England. The Ecclesiastical Parish of Bushey operates under the Parochial Church Council (Powers) Measure 1956
The PCC is registered with the Charity Commission, number 1130540.

The method of appointment of PCC members is set out in the Church Representation Rules, 2020. All those who attend our services are encouraged to register on the Electoral Roll and to stand for election to the PCC. All members of the congregations are invited to attend PCC meetings. but do not vote. PCC members receive information on trustee responsibilities, basic health and safety, risk management and safeguarding procedures.

The PCC held eight regular meetings and one extraordinary meeting during the year, with all being held with some degree of via Zoom Conferencing.

Issues raised for discussion at PCC meetings included:

- Keeping within the anti-COVID-19 rules and regulations regarding church opening, and how to react to recommendations.
- Safeguarding – successful change of Safeguarding Officer.
- Activities during Lent
- Refurbishment of Church House – improvement in cleaning.
- Long term repair of Church House Roof.
- Parish Restructuring – (with members of other committees), led by the Archdeacon, culminating in the closure of Holy Trinity Church for public worship.
- Employing a PA for the Rector
- Managing Finances. Paying the Parish Share. Use of reserves.
- Future use of Holy Trinity building.
- Way forward with music at St James's
- Churchyard regulations, especially with regard to items that are permitted.

The PCC operates the following sub committees that report back to it as necessary and their deliberations are discussed.

PCC Sub-Committees

Standing Committee:
Clergy. churchwardens, pro-wardens, Hon Treasurer, PCC Secretary,

Parish Buildings Committee: Chair: Roy Golding
Roy Golding, Gill Onslow, Len Richards, Keith Durant, Martyn Lambert, Ann White (until October).

Parish Finance and Stewardship Group Chair: Taiye Sanwo
Greg Batts, Christine Cocks, Betty Greengrass, Gill Onslow, Marion Golding, Revd Guy Edwards, Fr Tim Vickers (until July).

Church Committees
St James's (*Chair: Fr Tim Vickers/Rector/Revd Andy Burgess*)
To APCM: Annie White (Pro-warden), Ros van Oosterom, Felicity Cox, Salome Jayaratnam, Greg Batts (CMF Rep). Kristian Schuhmacher, Mark Crampton, Ann White. After APCM:

Holy Trinity *(Chair: Rector)*
After APCM: Gill Onslow (CMF Rep), Stella Nichols, Len Richards, Betty Greengrass. (Until October when the church closed)

St Paul's *(Chair: Rector/Revd Andy Burgess)*
Marion Golding (Pro-warden), Clare Humphreys, Brian Walters, Jill Walters, May Teague (Deanery), Frances Turner, Maureen Jones, Jill Macey, Roy Golding, Martyn Lambert.

Church Attendance

The average attendances at normal **Sunday** services (after COVID-19 restrictions were lifted) were as follows:

After relaxation of Pandemic restrictions

St. James: 20 adults, 3 under 16 (9.30am); 3 adults (8.00am); 8 adults + 10 under 16 (Forest Church)
St. Paul: 21 adults,

The average **weekday** service attendances are as follows:
St. James: 2 (Morning Prayer)
St. Paul: 3 (Morning Prayer); 8 (Holy Communion); 20 adults + 22 children (Messy Church)

Electoral Roll

A complete revision of the **Parish Electoral Roll** was last carried out in **March 2019.**
After the update before the 2021 APCM there were **125** people on the Electoral Roll (2020 = 130)

Occasional Offices

Funerals: 21
Baptisms: 13
Weddings 3
Burial of Ashes: 5

Statement of Public Benefit

The Members of the PCC have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the charity and in planning future activities. In particular the PCC considers how planned activities will contribute to the aims and objectives set.

The Parish of Bushey demonstrates public benefit with the following activities;

Regular public worship open to all

- The provision of sacred space for personal prayer and contemplation.
- Pastoral work, including visiting the sick, frail and bereaved.
- Teaching of Christianity through sermons, courses and small groups.
- Taking of religious assemblies in schools.
- Promotion of Christianity through staging of events and meetings and the distribution of literature.
- Promotion of the whole mission of the church through provision of activities for senior citizens, parents, toddlers, young people and other special needs groups.
- Teaching and discussion of Christian Ethics.
- Environmental/Ethical issues e.g. jumble sales (unsold items recycled), supporting other charities in the UK and overseas.
- Community involvement, including the support of local cultural events (music, artistic, etc.) and social action – Coffee & Chat, and the Red Trust Bushey foodbank.

Objectives and Activities

- The Parochial Church Council (Powers) Measure 1956 states that the PCC: is to co-operate with the Minister in providing in the ecclesiastical parish the whole Mission of the Church, pastoral, evangelistic, social and ecumenical.
- In the Parish of Bushey we continue to develop within the Diocesan Living God's Love programme which includes deepening spirituality, outreach to the local community, and a Mission Action Plan.
- Our mission continues to be to proclaim the Gospel according to the doctrines and practices of the Church of England. The PCC maintains an overview of worship throughout the parish and assists in the involvement of the many groups that that live within the parish.

Achievements and Performance

- Development of opportunities for prayer, reflection and faith sharing. Baptism and Marriage preparation provide opportunities for teaching, support and welcome to the church.
- Special Christmas services in each church welcome many families and schools to joyful celebration.
- A weekly "coffee, cake and chat" operates at St. Paul's which has been very well supported and some stay to share in the Eucharist afterwards. Once a month there is a lunch after the Service.
- Saturday lunchtime recitals and lunches at St James's. Lunches continued after recitals finished and were well attended and welcomed.
- 'Messy Church', monthly at St. Paul's for young children, continues to thrive.
- Parish Sunday Evening services monthly Choral Evensong at St.James's.
-

2. Planning and development of fundraising activities

Well proven fundraising events - quiz nights, raffles, lunches, suppers, concerts, jumble sales, summer and Christmas sales, stewardship programmes; all provide opportunities to assist with financial support for the parish, and assistance to UK and overseas charities. They also have a social function and draw in members of the local community. A programme of summer lunchtime recitals were good occasions and successful 'fund-raisers' as well as drawing together the wider community.

3. Exploration of Eucharistic and Social Life in ways that lead to growth opportunities.

Lent and other discipleship courses were held across the parish which gave opportunities to learn and worship together in formal and informal settings, and to meet people. Special welcome services and Patronal Festivals and social events are joyful occasions and give opportunities to welcome members of other churches, and our local community.

4. Ecumenical links

Bushey and Oxhey Churches Together organise a Good Friday service by the Village Green in which the Parish participates. The Week of Prayer for Christian Unity is supported within the Parish. Holy Trinity regularly joins with the other churches in North Bushey for worship, social activities and community involvement.

5. Links with other Faiths

Informal links are maintained with the Hertsmere Forum of Faith and Bushey Interfaith Forum

Approved by the PCC on 14th May 2022 and signed on their behalf by

Salome Jayaratnam
Vice-Chair PCC

Report: St. James's Church

With the lockdown in place at the start of the year services continued online using video streaming. These services were followed live online but also some worshipers were able to view them later at their leisure. Music was provided by a remote ink to our organist and as abilities to use the system improved people were able to contribute singing and lessons from their own home.
Instead of the customary post-service breakfast a zoom call was held to enable people to chat but make their own coffee.
Once services were able to resume the congregation were welcomed back into the church with alternate pews taken out of use and masks worn by the well distributed congregation though singing was initially restricted to a Cantor or choir member. The attendance slowly increased but remains well below previous levels. The use of the church hall was for post service breakfast remained restricted so coffee was served outside the tower for a while and later at the rear of the nave. In stages normal operations returned with singing during services and breakfast in the hall afterwards. The changes still in place are the sharing of communion wine, collections during the offertory hymn, and handshaking during the sharing of a sign of Peace.
For a period a Sunday school was held during the service and an all age service is held once a month with participation of children if present, though this is not well supported.
At the end of the year we started to welcome in a few members of the Holy Trinity congregation who were able to come over.
Several Weddings were held, including that of our Rector, initially with limited numbers. Burial of ashes was able to continue as normal as it was outside and restrictions were no longer in place when we held a service for the passing of a well respected and much loved worshiper.
We were able to restart our concerts in the Church on Saturday lunchtimes but not able to provide the backup of teas and lunches but it enabled people in the community to see that the church was open again.

Annie White and Bazyle Butcher – Pro-wardens

Report: St. Paul's Church

2021 started as 2020 ended – with restrictions, masks and social distancing which meant a change, but not an end to St. Paul's regular activities.
We held a quiz evening in January, via zoom, to celebrate our patronal day. In March, to celebrate Mothering Sunday, we made up around 40 daffodil posies and left them in the Church porch with the invitation to 'please take one'. Following the death of the Duke of Edinburgh in April, SP had a small memorial table on display for people to pay their respects.
As we were unable to hold our annual Christian Aid lunch, we arranged afternoon tea garden parties, a Fizz Quiz and E-envelope donations. A total of £1,521 (including gift aid) was raised for Christian Aid.
During the year, we had 24 of our threadbare chairs recovered, courtesy of a small legacy.
We felt unable to resume our popular jumble sales but instead incorporated a larger weekly sale (usually outside) with our Wednesday Coffee Mornings. This proved very popular and will, hopefully, contribute as much to Parish funds as the jumble sales – with far less hard work !
The Christmas Fair was on a smaller scale than usual but was much appreciated by our 'regulars' and managed to raise over £2,000 towards Parish funds.
The PCC voted to obtain a licence to show films and felt that St. Paul's was the best venue. We held our first Friday Film Night in December, with more to follow.
When restrictions were eased and we were able to offer a Sunday service, the congregation slowly returned and our numbers averaged around 21 on a Sunday and 9 at our midweek service. During the summer months, we were able to hold a few Sunday services on the green outside – and enjoy singing 'mask-free' which was a joy !
Although the closure of Holy Trinity during the year was a great sadness for the Parish, it was a joy to welcome some of Holy Trinity's congregation at St. Paul's.
For the first time, Parish daily morning prayer started to be held at St. Paul's on Wednesdays and Fridays at 9.00am.
Our two main outreach activities, Wednesday Coffee and Messy Church, enable us as Christians to become involved in many lives outside our own comfortable Sunday morning congregation. For this, and for the dedication of the SP congregation, we give thanks and remain optimistic for the future.

Our Wednesday Coffee Mornings re-started, tentatively, in July, with doors and windows open and, by the end of the year, with the easing of restrictions, our numbers were almost back to pre-Covid days. We're very grateful to the small team of cake-makers who supply home-made cakes every Wednesday. The 12.30pm service was well-attended (for a mid-week service).
Marion Golding – Pro-warden

Report: Messy Church at St. Paul's

Messy Church had a mix of activities owing to the impact of the pandemic but I am pleased to say we not only managed to keep in touch with all our families, but also to increase our outreach to several new families in the area. This has mainly been due to the hard work and dedication of our volunteers so I thank every single one of them. We delivered 'goody bags', kept in touch by telephone, sent birthday cards and had a few socially distanced meetings outside. It was with some nervousness that we returned to normality and meeting inside in October, following the Summer holiday. We continued monthly and the hard work paid off with our numbers growing and new families coming to join us. One month we had about 50 people in St. Paul's including children, parents and volunteers. We were also given a grant from the Diocese which we spent refreshing our craft supplies and making our Christmas Service extra special.
The only thing that may stop us from growing is a shortage of volunteers, which would be really sad. However, I'm sure our prayers will be answered and we will find a supply of helpers'.
Jane Groushko

Report: Holy Trinity Church

The parish has been running deficits for many years, and during the pandemic it became clear that we could not afford two stipendiary priests. After discussions with the clergy and members of the three churches, and help from the Archdeacon, the PCC came to the conclusion that having a single stipendiary priest run the three churches, was not practicable, and that Holy Trinity Church should cease offering public worship. A final Holy Communion for the whole parish was help on October 3rd, and a service of the Word on the evening of October 8th, to which former clergy and members were invited.

Report: Watford Deanery Synod

There have been 3 meetings of the Deanery Laity this past year, organised by our new Rural Dean, Rev Peter Waddell.
The **first meeting** was addressed (via Zoom) by a **Diocesan Youth Missioner, Christian Cole**. He referred to the recent report produced by the Diocese called '**Faith in Young People**' which painted a depressing picture of the decline in participation of children and young people in the Church.
The Diocese wants us to focus initially on work with children so that a foundation is in place to build young people's faith development from children to adolescence. The 10-13 age group is the time when they outgrow children's activities and many young people are discontinuing Church attendance. To counter this we might consider combining individual small groups into local or 'hub' partnerships to offer a sustainable model of Youth Ministry and to allow for the range of activities young people enjoy.

[In Bushey Parish, we have a flourishing Messy Church Service for children, meeting once a month at St Paul's Church and St James' are trying to get Sunday School started again. We must pray for continued success of these activities – Children and Young people are the future of our Churches!]

Our **second meeting** in October met in person at All Saints Church, S Oxhey with Rev Pam Wise.
We were addressed by **Tim Whittaker from Watford and 3 Rivers Refugee Partnership** (http://www.wtrrp.org.uk). He gave a very detailed talk about the work of the Partnership and the current state (before this latest Ukrainian crisis!) of caring for Refugees and Asylum Seekers in W Herts. He also outlined the new Nationality and Borders Bill which is still making it's way through Parliament.

The **third meeting** was held at St Mary's Church, Watford. We were introduced to the new **Diocesan Secretary, Mr David White**, whose position in the Diocese is described as like the head of the Civil Service in the Government. He spoke about his background and told us how the central Diocesan structures can support individual Parishes.
There was also a brief presentation on the **Parish Share Factor Review** which is being undertaken this year. This will be of great importance to Bushey Parish in our current financial situation.

May Teague – Deanery Synod Representative

Report: Christian Aid Week 2021

As we were still in lockdown at the beginning of CA Week, we moved some of our fund raising activities to the following week. Bushey Parish sent a total of £1,468 which including some Gift Aid was £1,521. The money was raised by: Garden Party teas, a Raffle, the Fizz Quiz (on famous Bushey residents & landmarks) E-envelope Donations (online donations) and a CAF Cheque.

Many thanks to all who helped, took part or contributed.

May Teague

Report: Safeguarding

The PCC complied with the duty to have due regard to the House of Bishops guidance in relation to safeguarding. The main safeguarding policies, relevant names and contact details are on display at all three churches of the parish, including Church House, in accordance with current directives. Safeguarding is on the agenda at each PCC meeting.

During 2021-22 courses for Safeguarding and DBS checks were on line or via Zoom. However this year the Diocese, in line with national guidelines, has begun to move towards reintroducing live courses. This will allow the Parish to catch up.

Currently all PCC members have their DBS certificates in place and Greg Batts has successfully completed his advanced check as leader of the Sunday School. It is hoped that more members will follow his lead to help share the responsibility of the role. Within the next few months it is hoped to complete the outstanding areas on the Parish Dashboard that need to be finalised, thus bringing us up to date following the limitations during Covid.

Safeguarding continues to be a very important integral part of the parish's responsibility to all members of the community. Presently there are no current issues of concern, but we always need to be alert to the needs of others and raise awareness as necessary.

Gay Butler – Safeguarding Officer

Report: Forest Church

This was a new outdoor service aimed specifically at families, started as a response to the restriction as a result of COVID-19. Forest Church is an informal worship service, where we seek inspiration from the natural world, and weave that through scripture.
There were 3 services in 2021.

Report: Buildings Committee

The Committee, which traditionally meets on the first Monday of each month, met for the first time in July, due to the Pandemic.
During 2021, the kitchen and toilets in Church House were refurbished under the supervision of the Churchwardens. Following years of neglect and poor maintenance, bays 1 and 2 of Church House roof (i.e. the area that covers the whole of Church House flat and the resource room off the gallery) were completely recovered by contractors recommended by the diocesan architect, Bridgewater Glass replaced the landing window to Church House flat, which was in a bad state of repair.
A new boiler was fitted at Holy Trinity. Temporary repairs were carried out to the leaking tower roof at St. James's. The heating pipes in the John Stobbart Hall (St Paul's) were boxed in as a health and safety precaution. A plan was prepared for a new kitchen in the hall.
Following the closure of Holy Trinity as a place of worship, the Buildings Committee oversaw the valuation and recommendations of the diocesan surveyor. Russ Teague joined the Committee for this purpose and took the findings to the PCC. Ann E. White stepped down from the Committee and was thanked for her work during the year.
The Buildings Committee oversaw small repairs and maintenance work to all the buildings during 2021 and I would like to thank members or the Committee and congregations for being vigilant and reporting defects. I would also like to thank all those volunteers who formed work parties during the year to carry out minor repair work.

Roy Golding – Chair

Report: Church Membership Fund (CMF)

2021 continued to be difficult for the CMF, with falling membership across the three historical communities. Obviously, this makes it even more difficult to meet our Parish Share – and even to pay a significant proportion of it out of regular giving, as is the recommendation. Unfortunately, excluding our clergy, nobody joined the Parish Giving Scheme (PGS) in 2021. During the year there were 52 active members, compared with 72 during 2020. There were 16 in the PGS and 36 in our traditional CMF S.O.s and envelopes spread across our 3 churches.
Active CMF Members during 2021 are compared with previous years in the Table below. (Note these figures do not include our clergy who all joined the PGS.). It is worth noting that one member could represent a partner or a whole family.
The conspicuous drop in active membership makes it increasingly difficult to sustain our ministry in the Parish, and we realise that everyone is facing signidicant increases in the cost of living – in that respect, the church is no different.

	2017	2018	2019	2020	2021
Holy Trinity	17	14	13	13	7
St James's	63	56	44	44	31
St Paul's	20	18	17	15	14

We have over 120 people on the Electoral Roll (ER) and it would be wonderful to have support from those not currently in our CMF. It would be great to have more people on the ER join the CMF and pledge and donate a regular amount to the Parish, even in the current economic situation, such that we can at least maintain what we have left.
If you are a member of one of our churches and are not already in the CMF, please consider joining. You may contact any of the CMF Representatives below, or one of the clergy; we really need you. Any amount you can afford will be received gratefully and you can change the arrangement at any time, because you control your giving. Finally, if you are a tax payer, if you pay tax above the basic rate, you can claim the difference between the rate you pay and basic rate on your donation* and so reduce your personal tax bill – we claim the basic rate tax back *at no cost to you*!
If you like to keep to the envelope system but don't want to pay weekly, we have devised a way of creating properly anonymous (numbered) labels with the frequency of dates that suits the giver (monthly, 4-weekly…): just contact the CMF rep to get the information to me.

St James (Greg Batts)
St Paul (Marion Golding)
In addition, you can find everything about the CMF on the Parish Website.
I acknowledge a debt of gratitude to Greg Batts, who has supported me in the months since the handover of this task, and continues to do so.
Christine Cocks (with assistance from Greg Batts) – Parish CMF Officer (2021)
* https://www.gov.uk/donating-to-charity/gift-aid

Report: St James's Churchyard

The churchyard at St James is one of the largest in South East England. It has been closed to new burials since 1984. It is mainly cremated remains that are buried into existing family plots or in the Garden of Remembrance. There is the occasional full burial in a family plot, but this is increasingly rare.

As a closed churchyard the local authority are responsible for the maintenance of the grass and hedges. They cut the grass and trim the hedges on a periodic basis throughout the year. This is at no cost to the PCC. Responsibility for the maintenance of the actual graves rests with the families. As it is in a conservation area tree works cannot be undertaken without a planning application to the local authority.

The public footpath running through the churchyard is well used by walkers with or without a dog. It leads to open countryside and is More people have been walking and taking exercise and have discovered the churchyard and it really is a wonderful community asset.

The churchyard has been used for the Forest Church initiative when restrictions have permitted.

Several queries were received from people researching their family trees and looking to find where there relatives were buried. Some are relatively easy to find and others, particularly if in an unmarked grave are more challenging. I have been able to assist with this and several families have visited to see the graves. They are very appreciative of this work and it brings comfort and closure for some. This is a personally a very rewarding piece of work.

An litter pick was arranged for a Saturday in June last year. Equipment was borrowed from Hertsmere and we had a team of very willing volunteers. Unfortunately it coincided with a very wet few days and the churchyard was to muddy and slippery to do this safely so reluctantly it was cancelled.

The project started in 2020 to research the lives of some of those resting in the churchyard continued into 2021. It is important that we capture and document peoples lives so they are so much more than a name on a stone. The project is called Stories behind the Stones and several articles appeared in the Parish magazine documenting the lives of those researched. It was really good to have input from two families into the articles and they provided valuable information. One of the families came to Bushey and I met them and showed them where the grave was. They were also very grateful that their relatives story had been told.

Ann White – Churchyard Warden (up to September 2021)

Report: Red Trust Bushey

The Red Trust Bushey (RTB) is a charity that seeks to support local residents, who may be in need and provide opportunities for people to meet to build relationships and community. RTB hosts a Community Café at the Phoenix Community Centre on Farrington Avenue on Saturday's. The café is a central hub for the community on a Saturday morning, with volunteers and donations enabling it to be run as a 'pay as you feel' café. There is the opportunity for young people to enjoy craft activities and members of the public to feel welcomed and enjoy a cup of tea and cake after what has been a difficult year for many. Since Lockdown RTB has seen a increase in the number of isolated and lonely adults in this community and the Café seeks to provide them with some support and friendship in a safe space to feel less lonely and anxious.

The Foodbank is held at St James's Church House, 10am – 12 noon. It has continued to be a vital source of support to residents. This has been especially needed as we have come out of lockdown with many members of the community in a difficult financial position. Loneliness and isolation has been prevalent amongst the users and the foodbank provides not only food parcels but safe space to come and feel part of the community. Since the increase in the price of energy and the cost of living has gone up, the foodbank has also provided users with home essentials and support through community links with services such as the Healthy Hub and Citizens Advice to help users find support during such a challenging time. The Foodbank is incredibly thankful to St James Church for allowing them access on a Friday to the hall and throughout the week to the stored food and supplies.. Without this resource we would not be able to run such a needed service for the community.

Since Lockdown RTB Foodbank has had a steady increase of people accessing the Foodbank, both of individuals and families of all ages and backgrounds. It has been a reminder that anyone, regardless of their past social or economic circumstances can find themselves needing help with Food. Anyone can contact the service to receive support as no one requires a voucher or referral. This helps people who may otherwise be struggling as they wait for other support to be received, such as Universal Credit. Mia Handley is the Foodbank Manager, she has been busy working with volunteers and service users and building on the networks with other charitable organisations in Bushey and Watford.

We also want to acknowledge the dedication and hard work given by RTB's wonderful volunteers. We have had new volunteers join as people wanted to support their community, because of the pandemic. If anyone has any enquiries about the Foodbank, please contact Mia – foodbank@redtrustbushey.org. Tel – 07483 260 440.

Another addition to the team is Miriam McCulloch, Funding and Communications Co-ordinator. Miriam has been working with Mia to find sustainable funding for the foodbank and café which enable RTB to facilitate building relationships and supporting people who may be feeling isolated and lonely. As a result of the pandemic this work is even more important, and we are looking forward to the activities that will be able to take place when restrictions ease. She is also working to get to know other organisations and services that work in Bushey to build RTB'S wider network and profile.

RTB are at present looking for a pioneer worker to replace Natasha who had to leave RTB at the start of the year. Please continue to pray for God's guidance and wisdom in the recruitment of this role as RTB have seen an increase in the community for this role as people feel more isolated and in need to support from activities and volunteering opportunities within the community of Bushey.

Mia Handley, RTB

Report: St James's Church Choir

2021 continued to present challenges in terms of 'in person' worship and at the start of the year we were able to utilise all the lessons learnt in the previous year to contribute to the musical life of St. James's Church. The choir members and I continued to record music virtually which was shared to the congregation on the live streamed services and the new 'Music Monday' feature. Technological advances facilitated the playing of live music through the Hautpwerk Organ system to accompany worship throughout the second Lockdown all the way from Norfolk!
When the church re opened for public worship in Holy week we began a blended approach. Covid-19 restrictions meant that we had to reduce the number of choir members singing at one time but we were still able to provide music either using virtual recordings or by choir members taking it turns to cantor.
In March we were able to reinstate the Saturday recital series which has seen many much loved musicians return to St. James's and began with our very own Christine Bennett. These continue to be popular and provide a vital opportunity to reach out into our community.

From May onwards were able to provide music for choral evensong with a small choir and everyone enjoyed being able to sing together after such a long hiatus. As Covid restrictions lifted we were able to have a full choir singing again and particular highlights included the St.James's patronal festival and the All Souls Requiem Mass in November.

In August, St.James's choir were given the long-awaited opportunity to sing for the Sunday services at Westminster Abbey; a day none of the choir will forget! There were some very special moments including the recognition of how grateful we all were that we could now sing together in such a remarkable setting.
I am especially grateful to all the regular members of the Choir and the 'and friends' contingent who give of their time and talents to ensure that we can continue to make Music to such a high standard even it has had to be 'virtual' at times.

James Mooney-Dutton – Director of Music

Report: Pastoral Care - Pastoral Visiting and Home Communions

Pastoral Visiting

The pandemic, and reduction in clergy have made it difficult to set up a formal visiting scheme. Nevertheless, small groups of individuals have continued their low profile work doing what they can caring for each other.

Home Communions

This has again been difficult to formalise, but as clergy have left, a few dedicated people have taken up the task of talking Communion to the housebound, but also ensure that the largest local care home continues to have services at Easter and Christmas.

Report: St James's Bellringers

The bells are rung on Sundays for the 9.30am service. We rely on help from one of the Watford ringers and in return, ring from 9.50am to 10.25 am at Watford. If the service time at St James is altered, we cannot ring at both churches.

Cumbria Clocks ltd. moved the clock back by 4 inches but were not able to get the clock working. They quoted an additional £2500 plus VAT to replace the motorised drive. Mr Roderick Bickerton, a ringer at St Albans Cathedral, who is well known for his engineering skills and work on clocks spent many hours, firstly repairing and replacing components in the electrical system and then he dismantled, cleaned and adjusted the mechanical drive. As a result, the clock is now working and keeping good time.

Now the clock has been moved, and is working further work is needed on the ceiling to cover the parts where the old clock case was. Also, it would be a good idea to encase the clock to prevent dust accumulating on the mechanism.

Stuart Brant
Tower captain

Report: Youth Group

Revd Andy Burgess started up the Youth Group centred on Holy Trinity Church, but with his departure it is no longer active. 'Friday Films' has been taken on by St Paul's, but for an older audience.

Report: Social Media - Facebook and Livestreaming

With the lifting of restrictions concerning attendance in church, livestreaming was stopped, as it was perceived as discouraging people from coming back to church. It is still used for funerals and weddings.

Report: Baptism Ministry

There were 13 baptisms in 2021, including one in Holy Trinity Church. Many of them were of children born during the pandemic.

Report: 100 Club

The 100 club is a fund raising activity across both parishes and the local community.
As the name suggests, there are numbers from 1 to 100. Anyone can buy one or more numbers at £60 per number. This can be paid in one go at £60 for the year or £30 for six months, or better still by standing order at £5 per month, this is by far the most efficient and easiest method.
The draw is held on the last Friday of every month, and half the money raised is given out as cash prizes, 1st, 2nd, and 3rd and the other half is used by the parish.

Although some people aren't comfortable with gambling they can donate any winnings back to the parish and be comforted in the knowledge that they are supporting the church during these difficult times.

There are still some numbers available, and new members would by warmly welcomed.
For more details and to pick your lucky number please contact,
Clare Humphreys 02089506352 or
humphreys.peter@yahoo.com

Bushey Parochial Church Council
Honorary Treasurer's Report 2021

There have been some improvements in the year following the impact of the pandemic on the activities of the church. Though, as experienced generally in the economy, the financial recovery of the church, has been rather slow as the volatility and the uncertainties experienced in 2020 remained in the year.

Fortunately, Income from hall bookings picked up towards the latter part of the year, and collections in church increased marginally. However, the financial situation of the church has been weakened as we have continued to deplete our reserves to pay part of the Parish Share.

Overall, in 2021, our total expenses exceeded our total income by £3,349, an improvement, when compared to 2020 where when the shortfall was £65,002. However, it should be noted that legacy income of £69,179 is included in the total income.

Income

In 2021 the total receipts of unrestricted funds were £162,902 which was £7,104 higher than the £155,798 in 2020. Planned giving income was £53,270 which was £8,681 less than the £61,951 in 2020 and attributable to the net loss of planned givers as parish leavers were not replaced by new joiners.

Income from Charitable activities was £19,047 which was £6,246 higher than the £12,801 in 2020 mainly due to funeral and wedding income. Income from Other trading activities and investments was £71,208 which was £9,629 higher than 2020 mainly due to increase hall lettings income.

A total of £69,179 legacy funds is included in the accounts. £12,000 was received for use at St James and £1,000 for St Paul's.
£59,179 of JF Legacy is recognised in the accounts, although the funds have not yet been received.

Grant Income

In recognition of the challenges faced by the Parish, a grant of £15,000 from the City Church Fund surplus was awarded to be used towards the payment of the Parish Share. £1,500 was received from the trustees of the Bushey Parish charity as contribution towards the Church House Kitchen refurbishment and £250 City grant from the Diocese.

Expenditure

The total unrestricted expenditure in 2021 was £233,752 which was £457 more than the £233,294 spent in 2020. The total expenditure, including restricted, in the year was £254,509 and this was 6.58% or £15,703 more than the £238,806 spent in 2020.

The higher expenditure in the main was attributable to the following expenditure:

- Parish Share - £105,682 was 15% or £18,656 less than £124,338 in 2020.
- Clergy Accommodation - £19,000 was 6% or £1,246 less than £20,246 in 2020.
- Church running expenses- utilities - £16,722 was £1,249 higher than £15,473 in 2020
- Maintenance & repairs - £38,816, this includes £20,130 for the repairs of the Church house roof,
- Upkeep of services - £6,975 for wedding and funeral fees and disbursements,

consumables was £936 more than 2020.

- Administration & Parish Office i.e.,salaries - £19,691 was 3% or £733 more than £18,958 in 2020.
- Church running costs of £10,266 is made up of Insurance costs - £5,953, telephone and broadband £689 and cleaning expenses £3,624
- Music - £8,860 was £2,105 more than 2020.
- Independent examiner & accountancy - £3,690

This left us with a shortfall of income to expenditure for unrestricted activities of £70,850, a reduction of £6,646 compared to the £77,496 in 2020.It is hoped that the shortfall here will continue to improve as church activities return to normal levels. The shortfall in unrestricted funds was offset by the surplus of £11k achieved in restricted funds a reduction of 8% or £12k when compared to 2021.

Please see the tables which summarise the Parish income and expenditure for 2021. The impact of the lockdown is still evident in the comparison to 2020 figures.

The PCC endeavors to control expenditure tightly and increase income and cease utilizing reserves for running costs, in order to remain a going concern in the eyes of the charity commission.

Parish Share

The Parish share for 2021 of £105,682 was fully paid.
£15,000 grant was received from the City Church Fund surplus towards the payment of the Parish share.
£55,598 was drawn down from reserves towards the payment of the Parish share.

In 2021 planned giving including tax recovered of £65,897 represented 62% of the Parish Share. The PCC will need to consider a refresh of the stewardship campaign to increase planned giving donations to a level where they meet the parish share.

Reserves

The PCC has applied a total of £142,353 from reserves in 2021.
£75,727 was drawn down from the Trinity House reserves of which £55,598 was used towards the payment of the Parish Share and £20,130 for the Church House roof repairs.
£66,625 was drawn down from Falconer Hall reserves of which £27,146 was used towards the payment of the Church House Kitchen refurbishment and £34,143 towards Church house toilet refurbishment.

We continue to be grateful for the incredible generosity of many congregations who, through their giving, have met the cost of ministry and enabled the Parish to continue to serve the community.

With the outcome of the Parish restructure, we pray that we continue to develop a financially sustainable parish which can go forward in strength to meet the future needs of the Parish.

Taiye Sanwo -Hon. Parish Treasurer
May 2022

S Jayaratnam

Approved by the PCC on 15 May 2022 and signed on their behalf by Salome Jayaratnam Vice -Chair.

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st December 2021

		2021 Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL	2020 Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL
INCOME AND ENDOWMENTS FROM	**Notes**	**£**	**£**	**£**	**£**	**£**	**£**	**£**	**£**
Donations and legacies	2a	74,977	85,929	-	**160,906**	83,695	15,730	-	**99,425**
Charitable activities	2b	19,047	-	-	**19,047**	12,801	-	-	**12,801**
Other trading activities	2c	66,551	-	-	**66,551**	50,918	-	-	**50,918**
Investments	2d	580	2,329	-	**2,909**	3,740	2,276	-	**6,017**
Other	2e	1,748	-	-	**1,748**	4,644	-	-	**4,644**
Total Income		**162,902**	**88,258**	**-**	**251,160**	**155,798**	**18,006**	**-**	**173,804**
EXPENDITURE ON									
Raising funds: other costs	3c	15,787	-	-	**15,787**	14,152	-	-	**14,152**
Ministry expenses	3b	217,964	20,757	-	**238,721**	219,142	5,511	-	**224,654**
Total Expenditure		**233,752**	**20,757**	**-**	**254,509**	**233,294**	**5,511**	**-**	**238,806**
Net (Expenditure)/Income before Transfers		**(70,850)**	**67,501**	**-**	**(3,349)**	**(77,496)**	**12,494**	**-**	**(65,002)**
Transfers between funds		-	-	-	-	-	-	-	-
Net (Expenditure)/Income after Transfers		**(70,850)**	**67,501**	**-**	**(3,349)**	**(77,496)**	**12,494**	**-**	**(65,002)**
Unrealised gains on investments		1,578	7,032	4,598	**13,208**	700	3,125	2,041	**5,866**
Net Movement in Funds		**(69,272)**	**74,533**	**4,598**	**9,859**	**(76,796)**	**15,619**	**2,041**	**(59,136)**
Balances brought forward at 1 Jan 2021		605,800	67,587	31,623	**705,010**	682,596	51,967	29,582	**764,145**
Balances carried forward at 31 Dec 2021		**536,528**	**142,120**	**36,221**	**714,869**	**605,800**	**67,587**	**31,623**	**705,010**

BALANCE SHEET
as at 31st December 2021

	Notes	2021 £	2020 £
FIXED ASSETS			
Tangible Assets			
Buildings & land	5a	58,000	58,795
Fixtures & Fittings & Equipment	5a	72,193	19,118
Investment funds	6a	104,076	90,867
		234,268	**168,780**
CURRENT ASSETS			
Debtors & prepayments			
- Gift Aid recoverable		5,967	2,016
- Other prepayments and accrued income		57,579	5,617
Deposit funds	6b	406,230	550,102
Cash & bank balances		14,656	4,568
		484,431	**562,303**
LIABILITIES			
Amounts falling due within one year			
Trade creditors		-	(120)
Taxation and social security		(26)	-
Accruals and deferred grants received		(3,804)	(25,953)
Total current liabilities		**(3,830)**	**(26,073)**
NET CURRENT ASSETS		**480,601**	**536,230**
Net Assets		**714,869**	**705,010**
FUNDS			
Endowment Funds	7	36,221	31,623
Restricted Funds	7	142,120	67,587
Unrestricted Funds	7	536,528	605,800
Total Funds		**714,869**	**705,010**

Approved by the Parochial Church Council on 15th May 2022 and signed on its behalf by

S Jayaratnam

Salomé Jayaratnam
Vice Chair

Taiye Sanwo
Hon. Parish Treasurer

NOTES TO THE ACCOUNTS (CONT'D)
for the year ended 31st December 2021

2 INCOME	2021			2020		
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
2a ***Donations and legacies***	£	£	£	£	£	£
Planned Giving						
CMF (planned giving)	53,270	-	53,270	61,951	-	61,951
Gift Aid donations	380	-	380	2,283	-	2,283
Income Tax Recovered	12,627	-	12,627	14,012	-	14,012
Collections (open plate) at all services	4,123	-	4,123	1,673	-	1,673
Grants	-	16,750	16,750	-	-	0
Sundry Donations/Appeals	4,577	-	4,577	3,776	-	3,776
VAT recovered	-	-	-	-	-	0
Legacies	-	69,179	69,179	-	15,730	15,730
TOTAL	**74,977**	**85,929**	**160,906**	**83,695**	**15,730**	**99,425**
2b ***Charitable activities***						
Church lettings	500	-	500	200	-	200
Parish Breakfast	122	-	122	218	-	218
Parish Magazine	706	-	706	260	-	260
Wedding income	3,182	-	3,182	1,365	-	1,365
Statutory & other fees	14,537	-	14,537	10,758	-	10,758
TOTAL	**19,047**	**-**	**19,047**	**12,801**	**-**	**12,801**
2c ***Other trading activities***						
Hall & Gallery Lettings	40,544	-	40,544	27,397	-	27,397
Parish Rentals (Church House Flat)	17,400	-	17,400	15,122	-	15,122
Fund-raising events	8,607	-	8,607	8,399	-	8,399
TOTAL	**66,551**	**-**	**66,551**	**50,918**	**-**	**50,918**
2d ***Investments***						
Dividends & interest including reclaimed tax	580	2,329	2,909	3,740	2,276	6,017
TOTAL	**580**	**2,329**	**2,909**	**3,740**	**2,276**	**6,017**
2e ***Other***						
Disposal of property	100	-	100	-	-	-
Grant Income -Furlough Scheme	-	-	-	4,504	-	4,504
Miscellaneous	1,648	-	1,648	140	-	140
TOTAL	**1,748**	**-**	**1,748**	**4,644**	**-**	**4,644**
TOTAL INCOME	**162,902**	**88,258**	**251,160**	**155,798**	**18,006**	**173,804**

NOTES TO THE ACCOUNTS (CONT'D)
for the year ended 31st December 2021

3 EXPENDITURE ON	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 TOTAL £	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 TOTAL £
3a ***Charitable activities***						
Missionary and charitable giving:						
Home missions & other Church Societies	-	-	-	-	-	-
Secular charities	901	-	901	-	-	-
Ministry:						
Diocesan Parish Share	90,682	15,000	105,682	124,338	-	124,338
Clergy expenses	832	-	832	886	-	886
Clergy Accommodation	19,000		19,000	20,246	-	20,246
Clergy education & training	273	-	273	400	-	400
Work with Families & children of Parish	515	-	515	275	-	275
Other outreach	739	-	739	822	-	822
Churches:						
running expenses	16,722	-	16,722	15,473	-	15,473
maintenance & repairs	34,716	4,100	38,816	12,414	4,593	17,006
improvements	788	-	788	1,044	-	1,044
music	8,860	-	8,860	6,755	-	6,755
upkeep of services	5,319	1,657	6,975	5,120	919	6,039
depreciation	9,010	-	9,010	2,533	-	2,533
Parish magazine & other publicity	288	-	288	626	-	626
Churchyard upkeep	2,513	-	2,513	1,794	-	1,794
printing & stationery	3,363	-	3,363	3,822	-	3,822
administration & Parish Office	19,691	-	19,691	18,958	-	18,958
bank charges	62	-	62	33	-	33
Independent examiner & accountancy	3,690	-	3,690	3,604	-	3,604
TOTAL	**217,964**	**20,757**	**238,721**	**219,142**	**5,511**	**224,654**
3b ***Raising Funds: other costs***						
Church halls/flat:						
running costs	10,266	-	10,266	10,832	-	10,832
improvements (CH Flat refurbishment)	1,426	-	1,426	-	-	-
costs of fetes, bazaars, other events	4,095	-	4,095	3,320	-	3,320
TOTAL	**15,787**	-	**15,787**	**14,152**	-	**14,152**
TOTAL EXPENDITURE	**233,752**	**20,757**	**254,509**	**233,294**	**5,511**	**238,806**

2021

Charitable donations (net of any designated donations received):

Raised and sent directly to Charity

	£
The Children's Society	83
Peace Hospice	238
Unicef	238
New Hope	238
Bushey Museum	103
Total	901

Related Party Transactions

1 No member of the PCC received payment in respect of their service as PCC members.

2 No related persons to a member of the PCC received payment.

£256 of Verger fees were paid to 3 members of the

3 PCC.

The expenses paid to clergy may include a small, immaterial proportion which relates to their

4 functions as PCC members.

5 Aggregate donations to the parish from PCC of which we have records (CMF members) were £5,949

6 These payments were made under the PCC Powers Measure as amended by The Church of England (Miscellaneous Provisions) Measure 2014.

		2021			2020		
		Unrestricted Funds	Restricted Funds	TOTAL	Unrestricted Funds	Restricted Funds	TOTAL
		£	£	£	£	£	£
4	**STAFF COSTS (Director of Music, and Parish Administration)***	*Included in relevant headings, above*					
	Wages & salaries	18,487	-	**18,487**	23,107	-	**23,107**
	Social security costs	26	-	**26**	144	-	**144**
	Pension costs	-	-	**-**	-	-	**-**
	Staff training costs	-	-	**-**	-	-	**-**
	Staff travel & subsistence costs	-	-	**-**	-	-	**-**
	TOTAL	**18,513**	-	**18,513**	**23,251**	-	**23,251**

**During 2021 the PCC employed Parish Administration staff, none of whom earned more than £60,000.*

The PCC regard the key management of the parish as being the incumbent, who is paid directly by the diocese, together with the two Churchwardens, both of whom are unpaid.

The average number of employees during the year was 2021: 2.33 , 2020:2.0

5 FIXED ASSETS FOR USE BY THE PCC

5a

	Land and Buildings	Fixtures and Fittings and Equipment	TOTAL
	£	£	£
Cost/Valuation			
At 1 January 2021	79,515	20,856	100,371
Disposal during the year (at 1970 valuation)	-	-	-
Additions during the year	-	61,289	61,289
At 31 December 2021	**79,515**	**82,145**	**161,660**
Depreciation			
At 1 January 2021	20,720	1,738	22,458
Disposal depreciation written back	-	-	-
Charge for Year	795	8,215	9,010
At 31 December 2021	**21,515**	**9,953**	**31,468**
Net Book Value			
At 31 December 2021	**58,000**	**72,193**	**130,192**
At 31 December 2020	**58,795**	19,118	**77,913**

Land and Buildings
Land and Buildings comprise the following:-

5b

	At Cost	Additions / (Disposals)	2021	2020
	£	£	£	£
Church House & extension	31,003	-	**31,003**	31,003
Stockwell Hall	24,512	-	**24,512**	24,512
John Stobbart Hall	24,000	-	**24,000**	24,000
	79,515	**-**	**79,515**	79,515

Land and buildings shown at valuation are based on 1970 figures. Church House Flat is held for future use for Church work and is not treated as a long term investment

Depreciation
Fixtures and Fittings are depreciated at 10% of cost and Office Equipment is depreciated at 25% of cost. Buildings are depreciated at 2%. However, since the 1970 valuations included the land it is assumed that each contributed 50% to the original valuation such that the effective depreciation is 1% as land does not depreciate.

6a FIXED ASSET INVESTMENTS

	2021				2020
	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	TOTAL FUNDS
	£	£		£	£
Market Value at 1 January 2020	10,853	48,392	31,623	**90,868**	85,000
Disposal in the year	-	-	-	-	-
Net gains/(losses) on revaluations in the year ended 31 December 2021	1,578	7,032	4,598	**13,208**	5,867
Market Value at 31 December 2021	**12,431**	**55,424**	**36,221**	**104,076**	90,867

The principal funds of the parish are invested with the CBF (Central Board of Finance) or the SADBF (St Albans Diocesan Board of Finance) in the form of deposit funds from which interest accrues. These are included within the cash funds of the PCC (see above).

Investments constitute shares held with the CBF Investment Fund and for which dividends are received. As with such investments, the value of these shares fluctuates up and down, as do the dividends received. They are valued at the bid (sale) price on 31st December 2021.

6b Deposit Funds

	2021	2020
	£	£
Church Fabric Fund	426	426
Farm Way	323	323
Churchyard	6,158	5,453
Ellis	2,384	2,165
Church Fabric-Trinity House Proceeds	100,601	176,245
Falconer Hall Proceeds	291,718	358,164
SJ Deposit Account	4,548	3,855
Parish deposit	71	3,471
	406,230	**550,102**

7 FUNDS

for the year ended 31st December 2021

	2021						2020					
	Balance Brought Forward	Income	Expenditure	Transfers between Funds	Gains and Losses on Investment	Balance carried Forward	Balance Brought Forward	Income	Expenditure	Transfers between	Gains and Losses on Investmen	Balance carried Forward
Endowment Funds												
The Bushey Church and Churchyard Trust Fund	24,141	-	-	-	3,509	**27,650**	22,582	-	-	-	1,559	**24,141**
Ellis Bequest (Grave Trust)	7,482	-	-	-	1,089	**8,571**	7,000	-	-	-	482	**7,482**
	31,623	-	-	-	**4,598**	**36,221**	**29,582**	-	-	-	**2,041**	**31,623**
Restricted Funds												
Miss F M Mitchell Bequest	48,392	1,407	(1,407)	-	7,032	**55,424**	45,266	1,358	(1,358)	-	3,126	**48,392**
The Bushey Church and Churchyard Trust Fund	5,453	705	-	-	-	**6,158**	4,754	699	-	-	-	**5,453**
Ellis Bequest (Grave Trust)	2,166	218	-	-	-	**2,384**	1,947	219	-	-	-	**2,166**
Holy Trinity-Legacy Funds	11,576	-	-	-	-	**11,576**	-	15,730	(4,154)	-	-	**11,576**
St Pauls - Legacy Funds	-	1,000	(900)	-	-	**100**	-	-	-	-	-	-
St James - Legacy Funds	-	68,179	(1,700)	-	-	**66,479**	-	-	-	-	-	-
Grant Income	-	16,750	(16,750)	-	-	-	-	-	-	-	-	-
	67,587	**88,259**	**(20,757)**	-	**7,032**	**142,121**	**51,967**	**18,006**	**(5,512)**	-	**3,126**	**67,587**
Unrestricted Funds												
Capital Reserve	58,795	-	(795)	-	-	**58,000**	59,590	-	(795)	-	-	**58,795**
Church Fabric Fund	10,853	315	(315)	100,601	1,578	**113,032**	10,153	305	(305)	-	700	**10,853**
Trinity House sale proceeds	176,244	85	(75,727)	(100,601)	-	-	216,601	850	(41,207)	-	-	**176,244**
Falconer Hall Sale Proceeds	358,164	178	(66,625)	-	-	**291,718**	374,145	1,573	(17,554)	-	-	**358,164**
SJ Deposit	3,854.83	693.58	-	-	-	**4,548.41**	7,211	-	(3,356)	-	-	**3,855**
General Fund (inc parish deposit and Farm Way)	(2,111)	161,629	(90,289)	-	-	**69,229**	14,896	153,070	(170,077)	-	-	**(2,111)**
	605,800	**162,901**	**(233,752)**	-	**1,578**	**536,528**	**682,596**	**155,798**	**(233,294)**	-	**700**	**605,800**
Total Funds	**705,010**	**251,160**	**(254,509)**	-	**13,208**	**714,869**	**764,145**	**173,804**	**(238,806)**	-	**5,867**	**705,010**

Endowment funds comprise monies to be retained as permanent capital and invested to generate income.

Restricted funds are those where a specific limitation has been placed on the use of the capital or income by the terms of the bequest or donation.

Unrestricted funds represent monies to be used at the discretion of the PCC. Designated funds represent unrestricted funds set aside for specific purposes by the PCC.

Details of Parish Funds are as follows:-

Endowment Funds	
The Bushey Church and Churchyard Trust Fund	Monies held for the upkeep of the Churchyard. The capital is invested in CBF Investment Funds. Income is restricted to upkeep of the Churchyard.
Ellis Bequest (Grave Trust)	Monies held for the upkeep of the Ellis Grave. The capital is invested in CBF Investment Funds. Income is restricted to upkeep of the Ellis Grave.
Restricted Funds	
Miss F M Mitchell Bequest	Monies given for the general purposes of St Paul's and invested in CBF Deposit Funds. Income generated is used to cover the running costs of St Paul's.
The Bushey Church and Churchyard Trust Fund	Investment income generated by the Endowment Fund above. Accumulated income is invested in CBF Deposit Funds.
Ellis Bequest (Grave Trust)	Investment income generated by the Endowment Fund above. Accumulated income is invested in CBF Deposit Funds.
Legacy	Monies given for the general purposes of Holy Trinity and invested in CBF Deposit Funds. Income generated is used to cover the running costs of Holy Trinity
Unrestricted Funds	
Designated Funds	
Capital Reserve	Capital reserves were created to recognise the properties under the control of the Parochial Church Council. The original reserves represent either the net cost or the valuations of the properties. Each year the reserves have been reduced by depreciation.
Church Fabric Fund	Monies set aside to provide for the maintenance of the church fabrics. Monies at the year-end are invested in CBF Investment Funds (£12,431) and Deposit Funds (£426).
Trinity House sale proceeds	In line with the 2015 results of the Sustainability Review, carried out at the request in December 2014 of the PCC, Trinity House (the clergy house associated with Holy Trinity Church) was sold early in 2016, because it no longer met the needs of clergy in that post. The funds from this disposal are not restricted, but it is the declared view of the PCC that the sale would free up funding to enable a priestly presence in North Bushey, and for essential maintenance for our buildings. The PCC agreed to transfer the balance to the Church Fabric Fund.
Falconer Hall Proceeds	In line with the 2015 results of the Sustainability Review, carried out at the request in March 2015 of the PCC, Falconer Hall was sold early in 2017, because the costs of repair were prohibitive. The sale of Falconer Hall would help us to: · enhance existing youth work at St. James's · enable greater income generation possibilities through the provision of enhanced facilities at St. James's in due course, thus enabling us to develop St. James's more as a community focus for arts and crafts
General Fund	These represent unrestricted monies at the disposal of the PCC.
SJ Deposit	The SJ Deposit account was recognised in account balances last year but is a reserve deposit for use at St James only.
Parish Deposit	These represent unrestricted monies at the disposal of the PCC and reserves drawn down prior to use the remainder is general income earning interest.

8 ANALYSIS OF ASSETS AND LIABILITIES BETWEEN FUNDS

	2021					2020				
	Tangible Fixed Assets	CBF Investment Funds	Deposit Funds	Net Current Assets	TOTAL	Tangible Fixed Assets	CBF Investment Funds	Deposit Funds	Net Current Assets	TOTAL
Endowment Funds										
The Bushey Church and Churchyard Trust Fund	-	27,650	-	-	**27,650**	-	24,141	-	-	**24,141**
Ellis Bequest (Grave Trust)	-	8,571	-	-	**8,571**	-	7,482	-	-	**7,482**
	-	**36,221**	**-**	**-**	**36,221**	**-**	**31,623**	**-**	**-**	**31,623**
Restricted Funds										
Mitchell Bequest	-	55,424	-	-	**55,424**	-	48,392	-	-	**48,392**
The Bushey Church and Churchyard Trust Fund	-	-	6,158	-	**6,158**	-	-	5,453	-	**5,453**
Ellis Bequest (Grave Trust)	-	-	2,384	-	**2,384**	-	-	2,166	-	**2,166**
Holy Trinity-Legacy Funds	-	-	-	11,576	**11,576**	-	-	-	11,576	**11,576**
St Pauls - Legacy Funds	-	-	-	100	**100**	-	-	-	-	**-**
St James - Legacy Funds	-	-	-	66,479	**66,479**	-	-	-	-	**-**
	-	**55,424**	**8,542**	**78,155**	**142,121**	**-**	**48,392**	**7,619**	**11,576**	**67,587**
Unrestricted Funds										
Capital Reserve	58,000	-	-	-	**58,000**	58,795	-	-	-	**58,795**
Church Fabric Fund	-	12,431	100,601	-	**113,032**	-	10,853	-	-	**10,853**
Trinity House sale proceeds	-	-	-	-	**0**	-	-	176,244	-	**176,244**
Falconer Hall proceeds	-	-	291,718	-	**291,718**	-	-	358,164	-	**358,164**
SJ Deposit	-	-	4,548	-	**4,548**	-	-	3,855	-	**3,855**
Parish Deposit/general fund	72,193	-	820	(3,784)	**69,229**	19,118	-	4,220	(25,448)	**(2,110)**
	130,193	**12,431**	**397,688**	**(3,784)**	**536,527**	**77,913**	**10,853**	**542,483**	**(25,448)**	**605,801**
Total	**130,193**	**104,076**	**406,230**	**74,371**	**714,869**	**77,913**	**90,868**	**550,102**	**(13,872)**	**705,010**

Parochial Church Council of Bushey
Notes to the Accounts for the Year ended 31 December 2021
The Parochial Church Council of the Ecclesiastical Parish of Bushey is a Parochial Church Council established under the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules, and is a charity registered with the Charity Commission in England and Wales, number 1130540. Details of the principal office are included in the PCC's Annual Report.
The Parochial Church Council of the Ecclesiastical Parish of Bushey meets the definition of a Public Benefit Entity under FRS102.

1. Accounting Policies
The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Re-porting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Church Accounting Regulations 2006 and Charities Act 2011.
The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.
The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor do they include groups that are informal gatherings of church members."
The financial statements are presented in sterling and rounded to the nearest £.

2. Funds
General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.
Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 8. Endowment funds, where the capital must be retained, are also explained in note 8.

3. Incoming Resources
Voluntary income
Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Tax recoverable on Gift Aid donations is recognised when the donation is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised by fund raising events are accounted for gross.

Other income
Rental income from the letting of church premises is recognised when the rental is due.
Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for when receivable.
Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments
Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

4. Resources Used
Grants
Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church
The Diocesan parish share is accounted for when due. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet. Costs of generating funds include the cost of stewardship campaigns, investment management costs and costs relating to rental

properties. Charitable activities comprise the costs relating to the work of the parish. Governance costs represent the costs of running the PCC as a legal entity and include the costs of preparation and independent examination of the accounts.

5. Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s10 (2)(a) of the Chari-ties Act 2011. Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected at any reasonable time.

All expenditure incurred in the year on consecrated or beneficed buildings, or on individual items under £1,000 is written off.

Land and buildings are shown at cost or at valuation based on 1970 figures.

Depreciation

Fixtures and Fittings are depreciated at 10% of cost and Office Equipment is depreciated at 25% of cost. Buildings are depreciated at 2%. However, since the 1970 valuations included the land it is assumed that each contributed 50% to the original valuation such that the effective depreciation is 1% as land does not depreciate.

6. Investments

Investments are valued at market value at 31 December.

7. Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove un-collectable. Short-term deposits include cash held on deposit either with the Central Board of Finance of the Church of England Funds or at the bank.

8. Liabilities

Liabilities are recognised when there is a legal or constructive obligation to expend resources.

9. Going Concern

As set out above, the PCC's financial position will be adversely affected by the Covid 19 virus out-break. However, having considered the financial position of the Church and in particular the level of reserves the PCC is of the opinion that it will remain a Going Concern for at least twelve months from the date of approval of these accounts. The accounts are accordingly prepared on the Going Concern basis.

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF BUSHEY

I report to the members on my examination of the accounts of The Parochial Church Council of Bushey ("the PCC") for the year ended 31 December 2021 set out on pages 16 to 30.

Responsibilities and basis of report

As the members of the PCC (and trustees for the purposes of charity law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no option as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement

Independent examiner's statement

Your attention is drawn to the fact that The PCC has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

* accounting records were not kept in respect of the PCC as required by section 130 of the Act; or

* the accounts do not accord with those records; or

* the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Use of my Report

This report is made solely to the PCC, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the PCC those matters I am required to state to them in an independent examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC as a body for my work or for this report.

Janice Matthews FCA

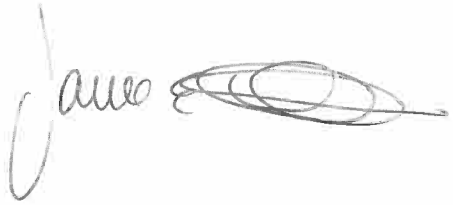
Menzies LLP Chartered Accountants

Centrum House

36 Station Road

Egham

Surrey TW20 9LF



Date:- 20 May 2022

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BUSHEY

England & Wales - Charity number 1130540

Accounts

Parochial Church Council of the Ecclesiastical Parish of Bushey



















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Year ending December 2020

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Chairman's Report for 2020

I would hazard a guess that 2020 has been the most difficult year in the life of the parish for many decades.

On 23rd March 2020, 13 months before the date of this year's Annual Parochial Church meeting, the country, having watched the spread of the coronavirus across the world with increasing alarm, was stunned by the instruction from the Prime Minster to stay at home. Churches, along with businesses, schools and the public sector closed almost all normal activities.

I write therefore about a year when we have either been in complete lockdown, or at least in measures which restrict our normal social and economic activities, and therefore also our church life has been very considerably restricted.

As a staff team, we began the task of learning how to set up services online, at first, and like everyone else, using phones and the streaming facility on Facebook to produce improvised services. In the first lockdown, having been instructed to close church buildings, these were all from clergy homes, managing as best we could to create a sense of sacred space and time, which would enable us to worship together though geographically separate.

We began the task of trying to keep in touch with people to offer pastoral care as best we would by telephone but found this challenging whilst trying to keep up with the need to produce online worship, and the daily demand of decision-making in response to frequently changing conditions with the pandemic. On the positive, side, we quickly established the online daily prayers, which have allowed many more people to join in prayer for the parish and the world.to have the structure of the office for their daily prayers in a time when so many other familiar way of structuring our lives have disappeared. This has continued throughout the later using the restream software, which now allows several people to be audible and visible joining in prayers together.

The learning curve with using iPhones, livestreaming, drop box, video editing and a number of other software tools was, from my point of view, quite steep, and I should pay tribute to my colleagues, who approached these challenges with determination and enthusiasm, helping me to climb the hill, albeit at a slower rate.

Throughout this year, Fr Tim and Rev Andy have been excellent colleagues, showing great creativity and resourcefulness with every new episode in Bushey parish's pandemic year. Fr Tim, in particular, has helped the parish maintain a strong online presence on Facebook, advertising services, and producing conversations which have multiplied our following considerably. and later in establishing a YouTube channel as a further platform for online worship and communication.

Realising that the lockdown measure would prevent us from making use of the office facilities, we furloughed our administrative staff, and as clergy worked exclusively form home. The invitation of the diocese, and with his agreement and mine, Rev Andy entered a period of furlough, during which he was much missed. We were glad to welcome him back to his ministry with us in July.

The two nurseries who are the church's tenants, together with a plethora of other groups and individuals who use the churches facilities in Church House, the John Stobart Hall and Holy Trinity also had to close. Consequently, the parish's income streams from building hire completely dried up. We were also unable to put on the fairs, jumble sales, recitals, Saturday lunches and special events that have been so much a feature of Bushey parish life.

As we had come over many years to a very heavy reliance on these income streams, we quickly found ourselves in a difficult situation, despite much faithful ongoing commitment to giving from regular members, there has also been a significant drop in income from collections in services, and of course for weddings.

In respect of the musical life of the parish, our musical director James-Mooney Dutton, having invested in a Hauptwerk Virtual Organ, was quickly helping us across the parish to worship, recording sound files for hymns, organ voluntaries and liturgical music. Not very long after, James began to work with the St James choir, all working from their own homes in the complex task of crafting choral music from layers of recordings, never once in the same place as any other singers or musicians. The results were remarkable, and really helped to lift our worship as the first lockdown proceeded.

The situation changed so considerably in the summer, as with the announcing of the easing of lockdown measures, we began to consider how to return safely to the Churches. We formed the Reopening Task force, across the three churches, designed to help us think through the practicalities of producing thorough Risk Assessments, and how to apply detailed advice form government about making churches COVID safe. A number of our hall users as well as out nurseries were able to open up their operations during this time.

Through its partnership with the Red Trust, the parish has supported the foodbank, which under the direction of Melvyn Roberts, and now of Mia Handley, has stepped up its operations during the year, and has seen great steps forward in the efficiency and smooth running of operations. Sadly, the foodbank has needed to serve many more families in 2020, as the economic effects of the pandemic have been felt in the parish. However, the foodbank has risen to the challenge of stepping up the volume of distribution whilst remaining COVID-safe. There foodbank is well-supported by volunteers and has seen a continual stream of generous food donations from across the geographical parish and beyond.

One of the great joys of the year was Rev Andy's priesting, together with that of his colleague Joshua Brocklesby – the conclusion of his diaconal first year as Curate. After a very carefully managed, but deeply joyful service on the 29th September at St Mary Watford, Andy came to celebrate his first eucharist as a priest at St James on the Feast of St Michael and all Angels. We were all struck by how at ease he was in celebrating the eucharist, falling naturally into a precious part of ministry for which God has been preparing him for many years. Since then, we have been delighted to see him go from strength to strength in his liturgical, preaching and pastoral ministry. His kindness, diligence, intelligence and transparent love for God has been evident to all, and real asset in the life of the parish.

From the St James perspective, we also owe Fr Tim a great debt of gratitude for driving forward two related projects – Firstly, the installation of a new and much-needed new sound system. We now have a resolution to the problems continually affecting our services from the old sound system, allowing a flexible, easy-to-use and above all, reliable management of sound in the church.

Following on shortly from that, Tim steered the installation of a web camera and a streaming facility. Without these, our response to the pandemic in terms of online worship would have been much weaker. However – these developments will continue to be important for many years to come, as we continue to need to make provision for people unable or not yet ready to attend to church.

We also recognise increasing numbers who are using online provisions to 'check out' church and get some sense of what Christian faith and worship is all about. People coming in to St James for weddings and funerals will increasingly expect this to be a standard feature of these events. Like so many parishes, what has been driven by absolute necessity, will be a necessary and important part of our life for the foreseeable future, and something which we will continue to need to develop.

On a personal note, I would also pay tribute to Tim for his remarkable ability to think ahead, for his conscientiousness, thoroughness, and attention to detail, at a time when these qualities have been at a premium. His determination to give a wide public profile our Lord Jesus Christ and the life of the church, and his skill in doing so, have been exemplary. I could not have been more fortunate in both the ordained colleagues I have worked with during this time.

In a year in which we have not had parish wardens, I have been enormously grateful to pro-wardens Annie White, Gill Onslow and Marion Golding for their work in practical problem-solving, and pastoral care for each of the three congregations, their kindness, faithfulness and encouragement. There has nonetheless been a considerable administrative burden for me as rector through having to field all kinds of matters without senior lay officers. I am enormously grateful that with two, energetic and gifted volunteers for the role of parish warden, we will, at the Annual Vestry Meeting this year, elect two parish wardens, and have full lay representation on the leadership team of the parish.

The parish's engagement with families and young people during lockdown has been challenging, but we have worked in a number of significant ways to try and stay in touch, and provide opportunities for families to be spiritually nourished, and connected to the Christian story. The Messy Church team based at St Paul's have continued to be active with a remarkable program of phoning and emailing to express our continued prayer and care. There have been two Messy Church videos put online, and several 'Messy-Church–in-a Bag' give-aways (with crafts, stories, snacks and prayers on a biblical theme). In North Bushey, Revd Andy and Alison Saunders worked hard to stay in

touch with the Holy Trinity youth group, using socially distanced gathering outside the church when possible, and WhatsApp chat and Zoom gatherings in times of higher COVID incidence.

Andy and Tim, during Advent, developed an ingenious Advent trail, in which posters placed around the parish gave participants access to prayer and story videos via QR codes. This had a wide take-up as people sought to be outdoors and participate in the Christmas story despite the impossibility of coming to church. Andy and I have followed up with Lent trail, with locations around Bushey linked to stories from the Storyteller Bible. We have, in the last few months had several enquiries about baptisms, indicating that there is still an interest in making connection with Christian faith, perhaps more so. We are making plans to work on these new relationship as we look towards re-engaging with face-to face children and families work later this year.

Since tier 4 restrictions and the post-Christmas lockdown, we have made significant steps towards strengthening our pastoral care, with a renewed commitment to telephone support, and with the increased participation of a number of kind church members in developing a distribution network to take parish magazines, weekly pew sheets and worship materials to those who are without internet access, and care packs to our key workers and the housebound.

In October 2020, we at last held the APCM that would normally have been held in early April. The report of our outgoing Treasurer, Felicity Cox, focussed out attention on the disastrous effect on the parish of income lost through the pandemic. During the year, both she and I have attended Diocesan finance 'round tables' for incumbents and Treasurers and have sought to be completely transparent both with parishioners and with the Diocese about the seriousness of our situation. I pay warm tribute to Felicity's able and conscientious handling of our finances as Parish Treasurer over the previous five years. I am grateful also to her well-qualified and willing successor, Taiye Sanwo, who has kindly offered her time and skills to help us as a parish in this next chapter.

Having recorded a budget deficit of £62,000 in 2020, and facing this year a projected deficit of £75,000, in a year in which previous income streams will recover only slowly, and new ones have yet to be discovered, we now have to make significant changes to the way we run the parish, if there is to be Anglican Christian witness in Bushey in the future. Along with other parishes, COVID-19 has made our financial position considerably worse than it would have been, but fundamentally, it has starkly exposed an underlying financial unsoundness which is not typical of parishes, but has troubled Bushey for years.

Since November, we have, with the guidance of our new Archdeacon the Ven Jane Mainwaring, started a Restructuring Consultation. These discussions have involved our PCC and all three church councils in a careful but focused process of finding a way ahead for a sustainable church. At time of going to press, we are not yet resolved on the new structure for a parish. This will emerge in the coming months, with final decisions being taken within the PCC, and not imposed on us by the diocese. As we return to face-to-face meeting for our worship and weekday events, we should be clear that we are not returning to the old unsustainable normal but seeking a 'new normal'. In a recent sermon, I have asked the key question that I believe should guide us in our thoughts and decisions. '*How can we, as a parish, maximise the possibilities for people to encounter Jesus Christ?* Please continue to pray for wisdom for all of those representing the three churches in finding a way to a joyful effective and sustainable future for Christian worship, mission and community in this parish.

2021, with the conclusion of this Restructuring Consultation, and the enacting of the decisions the PCC makes, will again be challenging. But we will have the very great joy of gradually resuming face- to-face worship and community activities. And the ingenious and faithful ways in which the parish has responded to the pandemic should strengthen our belief in the faithfulness of God and our ability to find, by God's grace, a way through our present difficulties. The joyful Easter message of Christ's triumph over death and evil reminds us that He is still with us, ever calling forth new beginnings and pouring out new resources, opening new horizons.

Revd Guy Edwards March 2021

Rector of Bushey

Administrative Information

The Parish of Bushey is a Registered Charity number 1130540, and has three churches: St James's (the Parish Church) is situated in Bushey High Street, St Paul's is situated in Bushey Hall Road (WD23 2EQ), and Holy Trinity is situated in Bushey Mill Lane (WD23 2AS). The parish is part of the Diocese of St Albans within the Church of England. The correspondence address is: the Parish Office, St James's Church House, High Street, Bushey, Hertfordshire, WD23 1BD. Our website is www.busheyparish.org

Rector: The Revd Guy Edwards
Associate Rector: Fr Tim Vickers
Curate: Revd Andrew Burgess
Lay Leader of Worship: Christine Cocks
Parish Office Manager: Jacqueline Birch
Honorary Parish Treasurer: Felicity Cox; Taiye Sanwo (from APCM)
PCC Secretary: Martyn Lambert
Churchwardens: Elizabeth Jones; Ingrid Harris (both resigned May)
Pro Wardens:
(Holy Trinity) Gill Onslow
(St James's) Annie White
(St Paul's) Jill Macey (until 2020 APCM); succeeded by Marion Golding
Deanery Synod Representatives: Christine Cocks, Maureen Fleming, and Ingrid Harris until APCM. Elected at APCM Maureen Fleming, May Teague, and Greg Batts
Elected PCC members:
Felicity Cox (Until 2020 APCM)
Betty Greengrass, Gill Onslow, Stella Nichols (From 2019 APCM)
Ali Saunders, Annie White (Elected by PCC during 2019, elected at 2020 APCM)
Mia Handley, Russ Teague, Salome Jayaratnam, Marion Golding (at APCM 2020).
Co-opted PCC Members (After APCM): Gay Butler, Becky Pointer

Ex officio members of PCC are: Clergy, Churchwardens, Deanery Synod reps. The posts of Hon PCC secretary and Hon Treasurer, and those of pro-wardens, do not lead to an automatic place on PCC. Those wishing to be PCC members as well as PCC secretary, Treasurer or pro-wardens must stand for election in their own right. After serving on the PCC for three years it is currently the parish policy for people to take a year off before standing again.

Chair of Parish Buildings Committee: Roy Golding
Churchyard Warden: Ann E. White
Health and Safety Officer: Roy Golding
Safeguarding Officer: Fiona Gray

Parish Bankers; Santander, 52 High Street, Watford, Herts, WD17 2AL
Independent Examiner: Malcolm Lucas, Menzies LLP
Architect: Mr James Ford (Clague LLP)

Day to day management control of the churches is exercised by the Incumbent Revd Guy Edwards and the Churchwardens, Ingrid Harris and Elizabeth Jones, (vacant from October 2020) contactable through the Parish Office, St James's Church House, High Street, Bushey, Hertfordshire, WD23 1BD, Telephone 020 8421 8192.

Structure, Management and Governance
The Parochial Church Council (PCC) is a body corporate established by the Church of England. The Ecclesiastical Parish of Bushey operates under the Parochial Church Council (Powers) Measure 1956
The PCC is registered with the Charity Commission, number 1130540.

The method of appointment of PCC members is set out in the Church Representation Rules, 2020. All those who attend our services are encouraged to register on the Electoral Roll and to stand for election to the PCC. All members of the congregations are invited to attend PCC meetings. but do not vote. PCC members receive information on trustee responsibilities, basic health and safety, risk management and safeguarding procedures.

The PCC held eleven meetings during the year, with eight being held via Zoom Conferencing.
Much of the time was spent discussing ways to maintain church activities during the pandemic.

Issues raised for discussion at PCC meetings included:

- Clergy Operational Plan
- Flourishing Churches – Vision Day creating MAPs
- Keeping within the anti-COVID-19 rules and regulations regarding church opening.
- Delivering services online.
- Ways of keeping in contact with church members, and the wider church 'family', especially those without internet access and children and young people.
- Parish Restructuring/Recovery – (with members of other committees), led by the Archdeacon.
- Managing Finances. Paying the Parish Share.
- Install a new audio-visual system in St.James's with integral streaming capabilities.
- Ensuring that all churches had appropriate licensing and safeguarding policies in place for streaming services.
- More formal arrangements for the churchyard and appointment of Churchyard Warden

The PCC operates the following sub committees that report back to it as necessary and their deliberations are discussed.

PCC Sub-Committees

Standing Committee:
Clergy. churchwardens, pro-wardens, Salome Jayaratnam, Jill Macey (until APCM),

Parish Buildings Committee: Chair: Roy Golding
Roy Golding, Gill Onslow, Len Richards, Keith Durant, Martyn Lambert.

Parish Finance and Stewardship Group Chair: Felicity Cox
Greg Batts, Christine Cocks, Betty Greengrass, Gill Onslow, Revd Guy Edwards, Fr Tim Vickers.

Church Committees
St James's (*Chair: Fr Tim Vickers*)
To APCM: Elizabeth Jones (Churchwarden), George Crompton (Deputy warden), Annie White (Deputy warden), Ros van Oosterom (Secretary), Felicity Cox, Salome Jayaratnam, Greg Batts (CMF Rep). After APCM: Annie White (Pro-warden), Ros van Oosterom, Felicity Cox, Salome Jayaratnam, Greg Batts (CMF Rep). Kristian Schuhmacher, Mark Crampton, Ann White.

Holy Trinity *(Chair: Rector)*
To APCM: Gill Onslow (CMF Rep), Stella Nichols, Len Richards, Ali Saunders, Barbie Pocklington Betty Greengrass. After APCM: Gill Onslow (CMF Rep), Stella Nichols, Len Richards, Ali Saunders, Betty Greengrass.

St Paul's *(Chair: Rector)*
To APCM: Christine Cocks (Deanery), Ingrid Harris (churchwarden), Jill Macey (pro-warden), Margaret Hotchkiss, Roy Golding, Peter Humphreys, Brian Walters, Jill Walters, Maureen Jones. Frances Turner. After APCM: Marion Golding (Pro-warden), Clare Humphreys, Brian Walters, Jill Walters, May Teague (Deanery), Frances Turner, Maureen Jones, Jill Macey, Roy Golding, Martyn Lambert.

Church Attendance

The average attendances at normal **Sunday** services was as follows:

	Before Pandemic	Between lockdowns
Holy Trinity:	15 adults	
St. James:	30 adults, 6 children	19 adults, 1 child
St. Paul:	25 adults, 1 child	25 adults, 0 children

The average **weekday** service attendances are as follows:

St. James:	8 (Holy Communion), 13 adults + 13 children (Forest Church)
St. Paul:	12 (Holy Communion), 19 adults + 22 children (Messy Church)

Electoral Roll

A complete revision of the **Parish Electoral Roll** was last carried out in **March 2019.**
After the update before the 2020 APCM there were **130** people on the Electoral Roll (2019 = 130)

Occasional Offices

Funerals: 7
Baptisms: 2
Weddings 2
Burial of Ashes: 14

Statement of Public Benefit

The Members of the PCC have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the charity and in planning future activities. In particular the PCC considers how planned activities will contribute to the aims and objectives set.

The Parish of Bushey demonstrates public benefit with the following activities;

Regular public worship open to all

- The provision of sacred space for personal prayer and contemplation.
- Pastoral work, including visiting the sick, frail and bereaved.
- Teaching of Christianity through sermons, courses and small groups.
- Taking of religious assemblies in schools.
- Promotion of Christianity through staging of events and meetings and the distribution of literature.
- Promotion of the whole mission of the church through provision of activities for senior citizens, parents, toddlers, young people and other special needs groups.
- Teaching and discussion of Christian Ethics.
- Environmental/Ethical issues e.g. jumble sales (unsold items recycled), supporting other charities in the UK and overseas.
- Community involvement, including the support of local cultural events (music, artistic, etc.) and social action (our food bank (through Red Trust Bushey), Coffee & Chat).

Objectives and Activities

- The Parochial Church Council (Powers) Measure 1956 states that the PCC: is to co-operate with the Minister in providing in the ecclesiastical parish the whole Mission of the Church, pastoral, evangelistic, social and ecumenical.
- In the Parish of Bushey we continue to develop within the Diocesan Living God's Love programme which includes deepening spirituality, outreach to the local community, and a Mission Action Plan.
- Our mission continues to be to proclaim the Gospel according to the doctrines and practices of the Church of England. The PCC maintains an overview of worship throughout the parish and assists in the involvement of the many groups that that live within the parish.

Achievements and Performance

- Development of opportunities for prayer, reflection and faith sharing. Baptism and Marriage preparation provide opportunities for teaching, support and welcome to the church.
- Special Christmas services in each church welcome many families and schools to joyful celebration.
- A weekly "coffee, cake and chat" operates at St. Paul's which has been very well supported and some stay to share in the Eucharist afterwards. Once a month there is a lunch after the Service.
- Saturday lunchtime recitals and lunches at St James's. Lunches continued after recitals finished and were well attended and welcomed.
- 'Messy Church', monthly at St. Paul's for young children, continues to thrive.
- Parish Sunday Evening services include Choral Evensong at St.James's, and "discussion" Evensong on topical issues at St. Paul's – both monthly

2. Planning and development of fundraising activities

Well proven fundraising events - quiz nights, raffles, lunches, suppers, concerts, jumble sales, summer and Christmas sales, stewardship programmes; all provide opportunities to assist with financial support for the parish, and assistance to UK and overseas charities. They also have a social function and draw in members of the local community. A programme of summer lunchtime recitals were good occasions and successful 'fund-raisers' as well as drawing together the wider community.

3. Exploration of Eucharistic and Social Life in ways that lead to growth opportunities.

Lent and other discipleship courses were held across the parish which gave opportunities to learn and worship together in formal and informal settings, and to meet people. Special welcome services and Patronal Festivals and social events are joyful occasions and give opportunities to welcome members of other churches, and our local community.

4. Ecumenical links

Bushey and Oxhey Churches Together organise a Good Friday service by the Village Green in which the Parish participates. The Week of Prayer for Christian Unity is supported within the Parish. Holy Trinity regularly joins with the other churches in North Bushey for worship, social activities and community involvement.

5. Links with other Faiths

Informal links are maintained with the Hertsmere Forum of Faith and Bushey Interfaith Forum

Approved by the PCC on xxth March 2021 and signed on their behalf by



Rev Guy Edwards
Rector

Report: St. James's Church

2020 is a year we will remember as very different and challenging for us all. We started the year with the Saturday lunchtime recitals in February and March, which were very enjoyable. We were able to hold one fundraising event, the very successful Chinese night in February ran by Jessie and Revd Guy. During the first months of the year we were able to hold 3 baptisms, one at our All Age Parish Eucharist attended by over 100 people, and one later on in October under pandemic restrictions.

This promising start to the year took a different course when we went into lockdown suddenly in late March and no public worship was allowed in church until 25th July – St James's Day. Instead all our services were online from clergy homes. During this period of lockdown, we were unable to hold our spring and summer fairs, our recitals were cancelled and our usual activities were put on hold. We were pleased to be able to open our church for Private prayer three times a week from June. During this period the St James's Committee, with PCC approval, invested in a much needed new sound system and in light of our need to livestream services, an Audio Visual system.

Our highlight of the year was being able to celebrate St James's Day together. We did this with a cake, coffee and home-made produce stall in the churchyard, and painted rocks for children to find. We also held our first public service in church. Our Patronal Eucharist was held the next day, led online from inside church for the first time. Our first public service was held on 2nd August from St James Church, and we continued to worship in person until Tier 4 restrictions began in December.

Other highlights of the year were the start of a new outdoor service called Forest Church in the Churchyard led by Fr Tim, especially aimed at families; a sung Choral Requiem for all Souls', with music provided by Northwood Choral Society under the direction of Julie Bale; two community outdoor art projects – poppies for remembrance and angels for Christmas – both provided for by our local schools; and outdoor community carol singing in the churchyard just before Christmas. All of these services and events were greatly appreciated and enjoyed by our community.

Throughout this time, the church has been kept clean and in good order. Indeed the church is probably cleaner now than at the start of the year, and I am thankful for all those who have helped with this, and decorating the church with flowers and for the different seasons of the church year.

Finally, thanks to everyone who has helped us through 2020 in many different ways. I can't wait to be back together with you in person. If anyone feels inclined to join me in being pro-warden please let me know.

Annie White – Pro-warden

Report: St. Paul's Church

The year began much the same as normal for St. Paul's, with the usual pattern of services. Our popular mid-week Eucharist continued with an average 12 attending and our 11.15am Sunday service averaged a congregation of around 25 until the last service in March when the Pandemic brought restrictions.

We were able to celebrate St. Paul's Patronal festival on 26th January with a Parish-wide congregation of over 60 adults and 18 children. It was a particularly joyful occasion as three young people shared their first communion. The service was followed by the customary lunch which was very enjoyable.

St. Paul's hosted the World Day of Prayer on 6th March with a service put together by the Christian women of Zimbabwe. The Church was appropriately decorated and representatives from several local churches took part in the service.

When restrictions were lifted for a while and socially-distanced services were conducted, the congregation returned in the usual number, duly masked and sanitised !

The Wednesday coffee mornings were in their 6th year and in January, we welcomed the CPOs (Community Police Officers) for a regular Neighbourhood Beat Surgery0Although we haven't been able to meet for much of the year, several Wednesday 'regulars' have kept in touch by phone. We held just 2 jumble sales before restrictions were enforced.

We also managed socially-distanced 80th and 90th birthday garden celebrations for two of St. Paul's long-standing members of the congregation! Sadly, we lost 3 much-loved members of our congregation during the year, Sheena Young, Margaret Hotchkiss and Derek Shaw, all of whom are greatly missed.

Marion Golding – Pro-warden

Report: Messy Church at St. Paul's

2020 started very well for Messy Church. Numbers were growing and in March three new children/families came. Then the Pandemic struck. We have kept in touch with everyone by: email every month; birthday, new baby and new home cards; occasional contact by phone. Some families moved away during the year, but our register still shows 19 families and 39 children, with a core of 7 or 8 regular volunteers.
We have run Zoom meetings, Videos and Messy Church in a Bag and managed one socially distanced pick up in September. Unfortunately, St. Paul's doesn't lend itself to socially-distanced indoor meetings but with the promise of vaccination we hope to be able to meet for face to face Messy Church services some time next year.

Jane Groushko

Report: Holy Trinity Church

This year at Holy Trinity we went back to one 9.15 service in February. In March COVID 19 came with lockdown. When not in lockdown we had a few services, but no hall bookings.
Bushey Mill Resource Centre had been able to meet sometimes during lockdown.
We have been fortunate to be left some money from Mrs Beryl Simpers in her will (£15729.78) specifically to be used in the maintenance at Holy Trinity Church.
As in the past years we at Holy Trinity feel we are in pause mode but still looking forward.
We are still listening to what God has to say, and hoping he will put us on the right road

Gill Onslow – Pro-Warden

Report: Watford Deanery Synod

The first Synod of the year was on 11th February at All Saints, South Oxhey, when we heard about good practice in Safeguarding from the safeguarding team at All Saints. We also heard from the Revd Pam Wise, Vicar of All Saints, about her continuing links with a church in Sweden following a visit there during her sabbatical a few years ago.
We then went into our first lockdown and May and September Synods were both cancelled. There was a final meeting for lay members of Synod only, via Zoom, on 11th November to catch up with each other and see how the parishes in the Deanery had coped during the pandemic. This was also the meeting when Pam Rastall stood down as Lay Chair. No one has offered to take over that role so it is currently vacant. The Revd Tony Rindl stood down as Rural Dean from December 2020 and the Revd Peter Waddell, vicar of Abbots Langley, was appointed the new Rural Dean in January 2021.

Maureen Fleming -- Deanery Synod Representative

Report: Safeguarding

The PCC complied with the duty to have due regard to the House of Bishops guidance in relation to safeguarding.
The main safeguarding policies, relevant names and contact details are on display at all three churches of the parish, including Church House, in accordance with current directives.
Safeguarding is on the agenda at each PCC meeting.
Due to COVID, face to face Deanery safeguarding training was not able to take place.
Further guidance on resumption of training and new training guidelines is expected in 2021.
The PCC have been informed about the online safeguarding training courses C0 and C1 which are compulsory for every PCC member.

Fiona Gray – Safeguarding Officer

Report: Forest Church

A positive from the Pandemic is we have started new outdoor service aimed specifically at families. We are blessed with a large churchyard at St James, and it is a lot safer to meet outdoors in these times. Forest Church is an informal worship service, where we seek inspiration from the natural world, and weave that through scripture. It is very free flowing but each service involves praying, noticing God and sharing.
In 2020 we managed to meet 3 times – on 2nd September and 20th September, 18th October. We also held a trail in November – we decided not to meet during lockdown - and again sent out some ideas for a walk in December when we closed for public worship. Going forward the pattern will be to meet on 3rd Sunday of every month when we are able to do so safely.
Attendance has been incredible. Doing something for families and young people in these times when we are able to offer very little else in person. It is also building the Kingdom in a different way and using our resources effectively.
2nd September: 6 adults, 8 Children 'seek and ye shall find'
20th September: 13 adults, 15 children 'thankfulness'
18th September: 15 adults, 21 children 'consider the birds of the air'
We have also set up our own email for contact: forestchurch@busheyparish.org

Fr Tim Vickers

Report: Baptism Ministry

Baptism

We are pleased that in 2020 there were 4 baptisms (from the planned 15!) three of which took place before the Pandemic, and one in October as guidelines allowed. This does mean that 2021 promises to be a bumper year.

Baptism Preparation

As part of reviewing our baptism ministry, we took to re-starting regular monthly baptism preparation sessions on Saturday mornings once a month at St James's. We were able to hold a number of preparation session this way, led by Fr Tim and Revd Andy. Again the Pandemic put everything on hold, but rather than doing online preparation sessions, we are waiting for the time we can meet in person.

Fr Tim Vickers

Report: 100 Club

This is a fund-raising activity across all 3 churches and the Bushey Community and a prize draw is held every month. Half the money raised is given out in cash prizes and the rest is used to fund our activities across the Parish.
Prizes are given for the 1st, 2nd and 3rd numbers drawn on the third Sunday of each month, you can win more than once during the year and also can have more than one number.
Anyone can buy numbers from 1 to 100 for £60 per number. You can pay the £60 in one go or pay £15 per quarter or £5 per month by any method, although a regular Standing Order is the simplest.
Although some people may not be comfortable with gambling they can, of course, simply donate their winnings back to the Parish or buy another number.
2 cups of tea or coffee will cost approx. £5 and the benefit is over quickly. For £5 a month buying a lottery number you have the fun of the draw and the cash benefit
During the present Pandemic the churches have had to close. Obviously Sunday collections, Fundraising and refreshments in Church House have ceased and by supporting the Lottery it is a way to help support the Parish with funds it badly needs. Sometimes we tend to forget the Church is also a Charity.
We have now reached just over 50 numbers towards our goal of selling the full 100 and hope and trust we will attract new members. If you wish for more details please contact the new Administrator:
Clare Humphreys at St Paul's Church.

Betty Greengrass

Report: Buildings Committee

The Committee met for the last time in March 2020 and then, due to the Pandemic restrictions, held no further meetings. Only general maintenance and urgent repairs were carried out during the year and Committee members were kept updated about the majority of these, via email. During the latter part of the year, we welcomed Ann E. White on to the Committee to represent St. James's.
All three churches had their Quinquennial inspections during the year and the architect commented that all three buildings were in relatively good order. He has, however, recommended that a specialist contractor takes a look at the tower roof timbers at St. James's where there is evidence of wet rot.
Church House Flat changed hands in October which meant some minor repairs and tidying-up. There is an on-going problem with the flat roof and temporary repairs have been carried out. However, the church architect inspected the roof and made some verbal recommendations for which a quote has been given. No action was taken.

Holy Trinity had the hall, reception area and toilets redecorated and a new security fence fitted to the rear during the year.
St. Paul's had new storage cupboards built in the gallery area.
Note : The kitchen and toilet areas in both St. James's and St. Paul's are in urgent need of updating if we are to optimize our rental income.

Roy Golding

Report: Red Trust Bushey

The Red Trust Bushey (RTB) is a charity that seeks to support local residents, who may be in need and provide opportunities for people to meet to build relationships and community.
RTB used to host a Community Café at the Phoenix Community Centre on Farrington Avenue on Saturday's. The café was closed when lockdown was announced in March 2020 and has remained closed. This has been understandable, though RTB has felt the loss of not providing a café to meet residents. It is hoped that a café will restart later this year, but considerations will be given to the location of the café, and the ongoing situation with the Covid-19 pandemic.
The Foodbank held at St James's Church House, has continued to be a vital source of support to residents. As a result of the lockdown restrictions, the Foodbank has provided deliveries of food to people who have been isolating due to their health conditions or have difficulty in travelling to the hall. We have had a steady increase of people accessing the Foodbank, both of individuals and families of all ages and backgrounds. It has been a reminder that anyone, regardless of their past social or economic circumstances can find themselves needing help with Food. Anyone can contact the service to receive support as no one requires a voucher or referral. This helps people who may otherwise be struggling as they wait for other support to be received, such as Universal Credit.
We welcomed Mia Handley to the team as the new Foodbank Manager following Melvyn's departure in December. Mia has been busy working with volunteers and service users and building on the networks with other charitable organisations in Bushey and Watford.
RTB was extremely grateful for the hard work Melvyn had given to Foodbank during his time as manager and the good relationships he had built with both service users and volunteers. We wish Melvyn all the best for his future activities with his church community in Watford and for his family.
We also want to acknowledge the dedication and hard work given by our wonderful volunteers. We have had new volunteers join as people wanted to support their community, because of the pandemic. If anyone has any enquiries about the Foodbank, please contact Mia – foodbank@redtrustbushey.org. Tel – 07483 260 440.
Another addition to our team is Natasha Harding, Community Worker and Pioneer. Natasha will be developing our activities to enable RTB to facilitate building relationships and supporting people who may be feeling isolated and lonely. As a result of the pandemic this work is even more important, and we are looking forward to the activities that will be able to take place when restrictions ease. Natasha is currently working with Mia and supporting service users to the Foodbank and on befriending activities. There is also work getting to know other organisations and services that work in Bushey to build RTB'S wider network and profile. As part of her pioneer role, Natasha is keen to increase time praying for God's guidance and wisdom as to what else RTB can do to support others. If you would like to find out more about future activities and volunteering opportunities, please contact Natasha via email – natasha@redtrustbushey.org Tel – 07484 802 893.

Report: Church Membership Fund (CMF)

2020 was a very difficult year for the CMF combined with the deaths of several long-standing members led to our Planned Giving decreasing further as a percentage of our Parish Share. Unfortunately, excluding our clergy, nobody joined the Parish Giving Scheme (PGS) in 2020. During the year there were 72 active members, compared with 74 during 2019. There were 17 in the PGS and 57 in our traditional CMF SOs and Envelopes spread across our 3 churches.
Several members responded to calls for financial help during the COVID-19 and increased their regular giving. Several members in the PGS signed up for inflationary increases to be made to their regular giving at the end of the year. People outside the congregations also made some generous donations in recognition of our plight and the loss of almost all our usual fund-raising income which is reflected in the Gift Aid claims.
Active CMF Members during 2020 are compared with previous years in the Table below. Note these figures do not include our clergy who all joined the PGS.
It is worth noting that one member could represent a partner or a whole family. Sadly several of those listed in the 2020 column died during the year making 2021 even more challenging for the Parish to become financially sustainable.

	2016	2017	2018	2019	2020
Holy Trinity	21	17	14	13	13
St James's	73	63	56	44	44
St Paul's	21	20	18	17	15

We have over 120 people on the Electoral Roll (ER) and it would be wonderful to have support from those not currently in our CMF. At the time of writing, it is probably too late to expect the CMF to grow and save our 3 churches and 2 stipendiary clergy. Nevertheless, it would be great to have more people on the ER join the CMF and pledge and donate a regular amount to the Parish such that we can at least maintain what we have left.
If you are a member of one of our churches and are not already in the CMF, please consider joining. You may contact any of the CMF Representatives below, or one of the clergy; we really need you. Any amount you can afford will be received gratefully and you can change the arrangement anytime as you control your giving. Finally, if you are a tax payer you can offset your giving against your income tax with the HMRC to reduce your personal tax bill and we claim the at no cost to you!

St James (Greg Batts)
St Paul (Marion Golding)
Holy Trinity (Gill Onslow)

In addition, you can find everything about the CMF on the Parish Website.

Greg Batts – Parish CMF Officer (2020)

Report: St. James's Church Sacristy and Serving Teams

2020 started in a very positive manner. We had a few new people join our serving team st St James and also started to include liturgical deacons and subdeacons. We also found encouraging signs for young people to get involved and at our All Age Eucharist in February we had 15 servers of all ages on Sunday morning. In addition all of our sacristy needs were ably and efficiently overseen by Sacristan and Head Server Leon Soares.
Again, the pandemic meant that we have had to worship in many different ways – initial from our homes but later in a limited manner from church. It has not been possible to build on maintaining a consistently high quality worship in the Catholic tradition.
It is with great sadness that Leon Soares decided to step down from being Sacristan and head server, due to illness. We would like to thank Leon for his here in leading out worship and hope he will come back when he is better. I am especially grateful to Mark Crampton for his support during this time, which serving in all kinds of capacities.
Thank you to everyone who has helped in the last year and we look forward to 2021 where we can look to build on our successes earlier in the 2020.

Fr Tim Vickers

Report: St James's Church Choir

2020 was such an unprecedented year; but in the midst of all the restrictions we were still able to contribute to the musical life of St. James's Church. As with all challenges – there are often many silver linings and although all the choir members and I miss making live music together – Technology has allowed us to keep sharing music to the congregation and with each other.

Whilst the choir were able to sing together they continued to support the regular Sunday Liturgies, providing support to the congregational singing and singing a Motet during the distribution of Communion. From January to March – the Epiphany Carol service was well received and were able to provide music for two evensongs.

Once lockdown was announced, the choir quickly responded by recording pieces virtually and were able to produce music for the new online services at Easter, usual Sunday services and also for evensong.

I am particularly grateful for the investment into the new sound system and wifi which has enabled us to have much flexibility in what we can do musically online.

As restrictions eased, the choir were able to contribute to services in small groups and choir members took it turn to cantor at services and we were fortunate to be able to provide live music for the Carol service in December. The collaboration with Northwood Choral Society on All Souls' Day where Fauré's Requiem mass was sung. The intimate setting was particularly poignant and moving where we remembered our lost loved ones.

Sadly, the choir were unable to sing as planned at Westminster Abbey in July and Norwich Cathedral in October due to Covid-19 restrictions, which no doubt would have been a tremendous experience for all involved.

Before the lockdown in March the Saturday recital series was fully booked with much loved musicians and there were many highlights to look forward to. Unfortunately, these had to be cancelled and I am very grateful to all those who assisted with the administration, particularly Jane Batts.

I am especially grateful to all the regular members of the Choir and the 'and friends' contingent who give of their time and talents to ensure that we can continue to make Music to such a high standard even it has had to be 'virtual'. I recognise that many of them have been pushed far outside their 'comfort zone' singing and recording individually and I am appreciative of all their efforts and resilience.

James Mooney-Dutton – Director of Music

Report: Pastoral Care - Pastoral Visiting and Home Communions

Pastoral Visiting

The way we think of pastoral care in the Parish changed dramatically in 2020. At the start we were concerned mainly with those who were sick, but as the pandemic struck had to think pastorally about everyone in our congregation and wider community. This was extra difficult as to start with as home visits and cups of tea were not possible. This has been an immense adjustment.

At the start of 2020 there had been plans for setting up a pastoral visiting group, with training planned for after Easter 2020. This was not possible and without a formal pastoral visiting group to oversee this, to start with this fell to clergy to oversee. We tried out different ways to care pastorally for those in our care. In the early days of the pandemic, at St James's we tried a system of lay led small groups, overseen by Fr Tim. This had some success but didn't quite work as hoped. In the end, we opted for Parish wide clergy 'call-list' to keep in touch with everyone. It's still a work in progress.

Notwithstanding this, we are gratefully the pastoral care is not the care of any one person or group, and many in our congregation have been silently and lovingly caring for each other, including offering afternoon tea's, leaving messages of hope (and food) on doorsteps and much more.

Home Communions

Again, plans for a formalised Home Communion team were put on hold because of the pandemic. For much of 2020 it was not possible to bring communion to people in their homes, due to the Coronavirus restrictions. A delayed APCM, meant it was not possible to re-appoint Eucharistic ministers for the year either.

However, we were pleased to be able to safely offer communion to those who requested it (especially to Jill Bonell before she died) and for Home Communion at Christmas – on people's doorsteps - for those who may not have received that year. We are grateful that some were able to receive before Tier 4 restrictions came into place in late December.

Fr Tim Vickers

Report: St James's Bellringers

2020 started with good attendances for service ringing on Sunday mornings and Thursday practices. Two first Thursday quarter peals of Grandsire Triples were scored with bands comprising mainly local ringers. Ringing came to an abrupt halt when the lockdown due to the COVID-19 pandemic began on 16th March. Churches were closed and services were live streamed from clergy homes. As restrictions were eased ringing was allowed to resume in a limited way.

The first occasion that the bells were rung after the lockdown was to celebrate the Feast Day of St James on July 25th, 2020 and then continued on Sunday mornings until the second lockdown began on 5th November. Ringers were required to wear facemasks and be at least 2 metres apart when ringing unless they were in the same household. Hand sanitiser was used, and ringers were only allowed to ring one bell. The maximum time for ringing was 15 minutes and 72 hours must elapse before the bells were rung again. The later was later reduced to 48 hours. We were able to ring bells 1, 3 and 5 providing the ringers of 1 and 3 were in the same household. If all three ringers were of the same household we were able to ring 3, 4 and 5. The bells were also rung to celebrate the Feast of the Assumption of the Blessed Virgin Mary on 15th August as it was also the 75th anniversary of VJ Day.

Before the first lockdown two peals and seven quarter peals were rung in the tower. Sue Carpenter rang her first quarter peal on eight by ringing the treble to Grandsire Triples. Two quarter peals were in memory of Gill Flitton, who had been a regular Bushey ringer and one was in memory of Deb Crawley who regularly rang with some of our ringers.

Following the easing of restrictions in July we were able to resume handbell ringing in Roger and Kath Baldwin's Garden. We moved to Holy Trinity Church to continue our handbell practices at the end of October but these have now ceased because of the second lockdown.

A handbell quarter was rung in memory of Joan Wyatt and one on 29th September to celebrate the Revd. Andy Burgess's ordination to the priesthood and his first Mass.

The faculty for works on the clock was obtained but we are still waiting for Cumbria Clocks ltd to give us a date for commencement of the work.

I would like to thank all our ringers for their determination and fortitude during the last year and hope that ringing will be back to normal in the near future.

Stuart Brant – Tower Captain

Report: Youth Group

Looking back at the Youth Group register for 2020 shows that we met for six sessions from 10th January until 6th March, and then did not meet again until 16th October. This is just one more sign of the impact the pandemic had on the social fabric of our communities. When Youth Group resumed, this was under strict social distancing measures, and continued until 11th December. The effect of the lockdown can be seen in the fact that our average attendance dropped from ten young people per session at the beginning of the year to four by the end of the year. Those who returned in October form a core group, and sadly we haven't seen some of the more fringe members since the lockdown began.

During the lockdown, we kept in touch with the young people using Zoom and WhatsApp. This form of online contact was initially well received, however as the months went on it became clear that 'Zoom fatigue' had settled in. It was good therefore to be able to start meeting in person again, despite the restrictions that were in place. We delivered Christmas gifts at the end of the year to those on our register, and this was well received by the group. The youth have been in generally good spirits throughout the year, however there was some disappointment and anxiety for those who are at GCSE and A-Level stage.

Unfortunately the lockdown also meant that our monthly 'Friday Films' at Holy Trinity only managed two sessions in January and February. We did not attempt to restart this in the Autumn, deciding instead to focus efforts on Youth Group. A decision will need to be made in 2021 when social distancing comes to an end, whether or not to continue this monthly outreach event.

Revd Andy Burgess

Report: Social Media - Facebook and Livestreaming

Social Media

With the pandemic, our use of social media has become a vital part of our ministry and how we communicate with people in the parish, and beyond. We continue to use our social media pages to advertise services and what is going on in each church, to connect and share our values with those online. In affect to share the faith as best we can and encourage others to join us. Each of the pages has a number of admins, and I am particularly grateful to Christine for her work with the St Paul's page, and for Ann White and Jane Batts for posting photos on the St James's page.
The parish began the year with 3 facebook pages, one for each church. It was decided that during the pandemic, we would start a new page 'Bushey Parish Livestream Services' for all our parish wide services, and a YouTube Page 'Parish of Bushey'.
All our pages have seen growth over this year, which is great because it means we are reaching more people in our community.

Social Media: Page Statistics

	Likes 1st Jan	Likes 31st Dec	Change
St. James's	582	922	340 (58%)
St. Paul's	91	124	33 (36&)
Holy Trinity	184	232	48 (26%)
Livestream Services		185	

Biggest post: RIP George on St. James's 26th December, 87,500 views.
YouTube 2020: 69 subscribers, 131 public videos.

Livestreaming

One new and positive addition to our social media is our ability to livestream services. It is fair to say that this has seen a lot of experimentation, and mistakes, over the year. We began livestreaming out Parish Eucharist and Daily Office from March 2020. Initially we broadcast using facebook live which was easier for individual members of the clergy, and our LLW Christine, to livestream from their homes. We decided this was a better way to reach more people and easier to manage than a zoom service.
In October 2020 we decided to invest in 'Restream' which enabled us to stream to all our facebook and YouTube pages at the same time. One feature allows us to have people join in services virtually from their homes. Our livestreaming capability was advanced significantly by the investment in a new sound system and livestreaming system at St James's Church.
Although the numbers below look fascinating, we are probably reaching 30-40 people on a Sunday morning in lockdown. Less if in-person worship is taking place. The other views are people who look for a few seconds. In total, our committed viewers are less that we would hope across all our churches if worshipping in person. So whilst the numbers are promising, we need to find new ways to engage people digitally as part of an strategy for evangelism.

Figures for livestreaming

All facebook pages 2020	Compared to 2019	YouTube Page 2020
244.8 hours viewed (10 days worth)	268 minutes viewed (4.4 hours)	Views: 3,784
9,900 1 minute + views	No views over 1 minute	Watch time: 363.7 hours.
79,532 3 second views	871 3 second views	(15 days worth)
6312 engagements	79 engagements	

My thanks to Kristian Schuhmacher who was able to assist with live-streaming services not just in person at Christmas but also remotely from Germany. We truly are a global church.

Fr Tim Vickers

Report: Parish Website - busheyparish.org

Having established a new parish website in 2019, 2020 was about maintaining and updating the website with relevant information. There are now five website administrators, who publish news stories, keep the calendar up to date, and keep information current. The website was very helpful when the lockdown began in March 2020 as a way of gathering our COVID-19 updates in a single place. We also used the website for taking service bookings when re-opening began, and signing people up for our Advent Trail.
With regard statistics, in 2020, we had 14,312 total visits with 38,441 total page views. That is about 275 visits a week on average. 49% of those were from a desktop machine, 39% from a mobile, and 12% from a tablet. 7,462 of the visits were 'direct' to our website (directly typing in our URL), 4,803 were referred from Google, and 1,359 from Facebook. Our top pages were the Homepage (7,845 views), About St James's (3,194 views), Worship at Home (2,366 views), Live (1,861 views), News (1,824 views), What's On (1,254 views) and Contact (920 views).

Revd Andy Burgess

Report: St James's Churchyard

The churchyard at St James's is one of the largest in South East England. It has been closed to new burials since 1984. We now mainly bury cremated remains into existing family plots or in the Garden of Remembrance. There is the occasional full burial in a family plot, but this is increasingly rare. In 2020 there was one full burial in a family plot. The cremated remains of xx were buried in the Garden of Remembrance and xx were interred in family graves. As a closed churchyard the local authority are responsible for the maintenance of the grass and hedges. They cut the grass and trim the hedges on a periodic basis throughout the year. This is at no cost to the PCC. Responsibility for the maintenance of the actual graves rests with the families.
The churchyard has been well used in lockdown. More people have been walking and taking exercise and have discovered the churchyard and the open countryside that lies beyond it. It really is a wonderful community asset.
The churchyard has also been used for the Forest Church initiative when restrictions have permitted. In November many children from local schools painted poppies on stones for Remembrance Day. These were placed on all the War Graves and around the Memorial Cross. This was well received by the whole community and a huge thank you goes to all those who took part in this project.
It seems that in lockdown many people have been tracing their family trees and we have seen an increase in queries regarding the location of a relatives resting place. We have been able to assist with this and some have visited to see the graves.
In October our small but enthusiastic working party worked tirelessly to cut back a large overgrown area of brambles and ivy which had encroached and obscured several graves. This was efficiently cleared and we all enjoyed working together on a very sunny autumn day. We hope to do more in 2021, Covid permitting.
Late last year we started a project to research the lives of some of those resting in the churchyard. It is important that we capture and document peoples lives so they are so much more than a name on a stone. The project is called Stories behind the Stones and we aim to have one article a month in the Parish Magazine focusing on one person. The feedback has been positive and where possible we have worked with the families of those written about.
I am indebted to Jane Batts for her support and input with research. I also want to thank Peter Manhire for the work he tirelessly does on the ground tidying up and clearing paths. It is much appreciated.
If you are interested in helping out or want to know more please email churchyard@busheyparish.org

Ann White – Churchyard Warden

Bushey Parochial Church Council
Honorary Treasurer's Report 2020

The pandemic has had significant impact on the activities of the church.
The financial situation of the church has been weakened as we had to use reserves.
The income of the Church decreased significantly in 2020 largely due to reduction in hall bookings and lower levels of plate giving both the result of the impact of Covid19 limiting worship in church buildings and loss of income from Fund raising activities.

Overall in 2020, our total expenses exceeded our total income by £65k, compared to 2019 when the shortfall was £30k.

Income
In 2020 the total receipts of unrestricted funds were £157k which was £75k less than 2019.
Our planned giving and gift aid donation was £10.5k less than 2019.
Mainly due to the lockdown the collection at services and total voluntary donations was £12k less than 2019.
Income from Charitable and other trading activities was £42k less than 2019.

A legacy of £15,730 was received to be used specifically for the maintenance of Holy Trinity Church.

Expenditure
Our total unrestricted expenditure in 2020 was £234k which was £28k less than in 2019.
The change in expenditure is predominantly due to a total of £63k decrease in expenditure for the following:-

- Refurbishment of church house flat cost £20k in 2019 (a one off)
- Ministry expenses - £25k less than 2019
- Other running costs and costs of raising funds - £11k less than 2019 due to reduction in activities
- Church running Expenses - £5k less than 2019 (due to the reduction in the use of the church)
- Missionary and Charitable giving - £2k less than 2019

The above decrease in expenditure totaling £65k was offset by increase of £26k in the Parish Share amount as a result of having the Clergy of 3 for the whole year and the Clergy Accommodation for the curate for the full year was £9k more than 2019

This left us with a shortfall of income to expenditure for unrestricted activities of £77k compared to, £31k in 2019, £79k in 2018, £85k in 2017 and £84k in 2016 .This shortfall is likely to continue in 2021 and until our activities are back to normal levels . These level of losses cannot be sustained in the longer term.

Please see the tables which summarise the Parish income and expenditure for 2020. The impact of the lockdown is evident in the comparison to 2019 figures.

The parish must endeavor to control expenditure tightly and increase income and cease utilizing reserves for running costs, in order to remain a going concern in the eyes of the charity commission.

The PCC will need to consider a refresh of the stewardship campaign in 2021 to increase planned giving donations to a level where they meet the parish share. In 2020 planned giving was 57% of the Parish Share, a decrease on 2019 when it was two thirds (67%) of the share.

Parish Share
We only paid 85% (£105,723) of our Parish Share of £124,338 to the Diocese. £18,615 was outstanding for 2020 and is shown as a creditor in the accounts. Payment of the outstanding parish share is not legally enforceable, however the PCC will endeavor to settle the amount.

The move to the Parish Giving Scheme, has eased cash flow and simplified our administration.

Reserves
The PCC has applied a total of £58,761 from Trinity House and Falconer Hall reserves in 2020.

Trinity House
In 2020 £41,207 was drawn down from the TH reserves of which £34k was used towards the payment of the Parish Share, £1,920 for the repair of the boiler and £740 for Floor Sanding at St Paul's. £2,506 was used for maintenance. £2,041 for the payment of Quinquennial Inspection fees.

Falconer Hall
In 2020, £17,554 was drawn down of which £13,000 was used towards the payment of the New Audio System and £4,554 was used for the Camera Streaming system in St James Church.

Holy Trinity Legacy
£15,730 legacy donation was received in 2020 for Holy Trinity of which £4,154 was used towards decorating and other expenses.

Parish Deposit Account
There is £3,471 in the Parish Deposit account

St James Account
There is £3,855 which is sufficient to cover the Tower clock repair which was approved by the PCC at circa £3,500.

IT Equipment
£20,586 was spent on IT equipment, the New Audio and Camera Streaming equipment at St James. This expenditure has been capitalised and will be depreciated over 5years

We are grateful for the incredible generosity of many congregations who, through their giving, have met the cost of ministry and enabled the Parish to continue to serve the community.
My hope is that the outcome of the Parish restructure will help us to develop a financially sustainable parish which can go forward in strength to meet the future needs of the Parish.

T. Sanwo

Taiye Sanwo
Hon. Parish Treasurer
March 2021

Approved by the PCC on 17th March 2021 and signed on their behalf Rev Guy Edwards, PCC Chair.

Guy Edwards

Parochial Church Council of Bushey
Notes to the Accounts for the Year ended 31 December 2020

The Parochial Church Council of the Ecclesiastical Parish of Bushey is a Parochial Church Council established under the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules, and is a charity registered with the Charity Commission in England and Wales, number 1130540. Details of the principal office are included in the PCC's Annual Report.
The Parochial Church Council of the Ecclesiastical Parish of Bushey meets the definition of a Public Benefit Entity under FRS102.

1. Accounting Policies

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Re-porting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Church Accounting Regulations 2006 and Charities Act 2011.
The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.
The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor do they include groups that are informal gatherings of church members."
The financial statements are presented in sterling and rounded to the nearest £.

2. Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 8. Endowment funds, where the capital must be retained, are also explained in note 8.

3. Incoming Resources

Voluntary income
Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Tax recoverable on Gift Aid donations is recognised when the donation is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised by fund raising events are accounted for gross.

Other income
Rental income from the letting of church premises is recognised when the rental is due.
Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for when receivable.
Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments
Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

4. Resources Used
Grants
Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church
The Diocesan parish share is accounted for when due. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet. Costs of generating funds include the cost of stewardship campaigns, investment management costs and costs relating to rental properties. Charitable activities comprise the costs relating to the work of the parish. Governance costs represent the costs of running the PCC as a legal entity and include the costs of preparation and independent examination of the accounts.

5. Fixed assets
Consecrated property and movable church furnishings
Consecrated and beneficed property of any kind is excluded from the accounts by s10 (2)(a) of the Chari-ties Act 2011.
Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected at any reasonable time.

All expenditure incurred in the year on consecrated or beneficed buildings, or on individual items under £1,000 is written off.

Land and buildings are shown at cost or at valuation based on 1970 figures.

Depreciation
Fixtures and Fittings are depreciated at 10% of cost and Office Equipment is depreciated at 25% of cost. Buildings are depreciated at 2%. However, since the 1970 valuations included the land it is assumed that each contributed 50% to the original valuation such that the effective depreciation is 1% as land does not depreciate.

6. Investments
Investments are valued at market value at 31 December.

7. Current assets
Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove un-collectable. Short-term deposits include cash held on de-posit either with the Central Board of Finance of the Church of England Funds or at the bank.

8. Liabilities
Liabilities are recognised when there is a legal or constructive obligation to expend resources.

9. Going Concern
As set out above, the PCC's financial position will be adversely affected by the Covid 19 virus out-break. However, having considered the financial position of the Church and in particular the level of reserves the PCC is of the opinion that it will remain a Going Concern for at least twelve months from the date of approval of these accounts. The accounts are accordingly prepared on the Going Concern basis.

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st December 2020

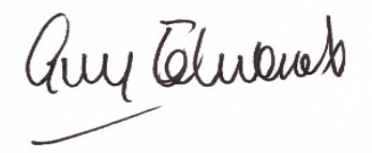
		2020				2019			
		Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL
INCOME AND ENDOWMENTS FROM	**Notes**	**£**	**£**	**£**	**£**	**£**	**£**	**£**	**£**
Donations and legacies	2a	83,695	15,730	-	**99,425**	116,770	-	-	**116,770**
Charitable activities	2b	12,801	-	-	**12,801**	16,730	-	-	**16,730**
Other trading activities	2c	50,918	-	-	**50,918**	89,659	-	-	**89,659**
Investments	2d	3,740	2,276	-	**6,016**	4,869	2,228	-	**7,097**
Other	2e	4,644	-	-	**4,644**	3,363	-	-	**3,363**
Total Income		**155,798**	**18,006**	**-**	**173,804**	**231,391**	**2,228**	**-**	**233,619**
EXPENDITURE ON									
Raising funds: other costs	3c	14,152	-	-	**14,152**	46,823	-	**-**	**46,823**
Ministry expenses	3b	219,143	5,512	-	**224,655**	215,726	1,319	**-**	**217,045**
Total Expenditure		**233,295**	**5,512**	**-**	**238,806**	**262,549**	**1,319**	**-**	**263,868**
Net (Expenditure)/Income before Transfers		**(77,497)**	**12,494**	**-**	**(65,002)**	**(31,158)**	**909**	**-**	**(30,249)**
Transfers between funds		-	-	-	**-**	-	-	-	**-**
				-					
Net (Expenditure)/Income after Transfers		**(77,497)**	**12,494**	**-**	**(65,002)**	**(31,158)**	**909**	**-**	**(30,249)**
Unrealised gains on investments		700	3,126	2,041	**5,867**	1,174	7,139	4,666	**12,979**
Net Movement in Funds		**(76,797)**	**15,620**	**2,041**	**(59,135)**	**(29,984)**	**8,048**	**4,666**	**(17,270)**
Balances brought forward at 1 Jan 2020		682,596	51,967	29,582	**764,145**	712,580	43,919	24,916	**781,415**
Balances carried forward at 31 Dec 2020		**605,800**	**67,587**	**31,623**	**705,010**	**682,596**	**51,967**	**29,582**	**764,145**

BALANCE SHEET

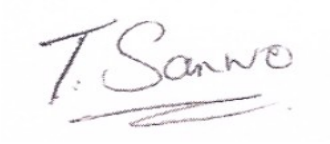
as at 31st December 2020

	Notes	2020 £	2019 £
FIXED ASSETS			
Tangible Assets			
Buildings & land	5a	58,795	59,590
Fixtures & Fittings & Equipment	5a	19,118	-
Investment funds	6a	90,867	85,000
		168,780	**144,590**
CURRENT ASSETS			
Debtors & prepayments			
- Gift Aid recoverable		2,016	3,332
- Other prepayments and accrued income		5,617	1,623
Deposit funds	6b	550,102	616,009
Cash & bank balances		4,568	4,832
		562,303	**625,796**
LIABILITIES			
Amounts falling due within one year			
Trade creditors		(120)	(3,341)
Taxation and social security		-	-
Accruals and deferred grants received		(25,953)	(2,900)
Total current liabilities		**(26,073)**	**(6,241)**
NET CURRENT ASSETS		**536,230**	**619,555**
Net Assets		**705,010**	**764,145**
FUNDS			
Endowment Funds	7	31,623	29,582
Restricted Funds	7	67,587	51,967
Unrestricted Funds	7	605,800	682,596
Total Funds		**705,010**	**764,145**

Approved by the Parochial Church Council on 17th March 2021 and signed on its behalf by



Rev Guy Edwards
Rector



Taiye Sanwo
Hon. Parish Treasurer

2	INCOME	2020			2019		
		Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
		£	£	£	£	£	£
2a	***Donations and legacies***						
	Planned Giving CMF (planned giving)	61,951	-	61,951	66,608	-	66,608
	Gift Aid donations	2,283	-	2,283	8,468	-	8,468
	Income Tax Recovered	14,012	-	14,012	23,103	-	23,103
	Collections (open plate) at all services	1,673	-	1,673	5,153	-	5,153
	Grants	-	-	-	2,000	-	2,000
	Sundry Donations/Appeals	3,776	-	3,776	9,952	-	9,952
	VAT recovered	-	-	0	1,486	-	1,486
	Legacies	-	15,730	15,730	0	-	0
	TOTAL	**83,695**	**15,730**	**99,425**	**116,770**	**-**	**116,770**
2b	***Charitable activities***						
	Church lettings	200	-	200	2,400	-	2,400
	Parish Breakfast	218	-	218	1,243	-	1,243
	Parish Magazine	260	-	260	647	-	647
	Wedding income	1,365	-	1,365	2,731	-	2,731
	Statutory Fees & other fees	10,758	-	10,758	9,709	-	9,709
	TOTAL	**12,801**	**-**	**12,801**	**16,730**	**-**	**16,730**
2c	***Other trading activities***						
	Hall & Gallery Lettings	27,397	-	27,397	53,987	-	53,987
	Parish Rentals (Church House Flat)	15,122	-	15,122	5,628	-	5,628
	Fund-raising events	8,399	-	8,399	30,044	-	30,044
	TOTAL	**50,918**	**-**	**50,918**	**89,659**	**-**	**89,659**
2d	***Investments***						
	Dividends & interest including reclaimed tax	4,659	1,358	6,017	5,778	1,319	7,097
	TOTAL	**4,659**	**1,358**	**6,017**	**5,778**	**1,319**	**7,097**
2e	***Other***						
	Disposal of property	-	-	-	-	-	-
	Grant Income - Furlough Scheme	4,504	-	4,504	-	-	-
	Miscellaneous	140	-	140	2,820	-	2,820
	TOTAL	**4,644**	**-**	**4,644**	**2,820**	**-**	**2,820**
	TOTAL INCOME	**156,717**	**17,088**	**173,805**	**231,757**	**1,319**	**233,076**

3	**EXPENDITURE ON**	**2020**			**2019**		
		Unrestricted Funds	**Restricted Funds**	**TOTAL**	**Unrestricted Funds**	**Restricted Funds**	**TOTAL**
		£	**£**	**£**	**£**	**£**	**£**
3a	***Charitable activities***						
	Missionary and charitable giving:						
	Home missions & other Church Societies	-	-	-	91	-	91
	Secular charities	-	-	-	2,315	-	2,315
	Ministry:						
	Diocesan Parish Share	124,338	-	124,338	98,173	-	98,173
	Clergy expenses	886	-	886	7,406	-	7,406
	Clergy Accommodation	20,246	-	20,246	10,800	-	10,800
	Clergy education & training	400	-	400	907	-	907
	Work with Families & children of Parish	275	-	275	16,151	-	16,151
	Other outreach	822	-	822	2,618	-	2,618
	Churches:						
	running expenses	15,473	-	15,473	14,166		14,166
	maintenance & repairs	12,414	4,593	17,007	18,120	1,319	19,439
	improvements	1,044	-	1,044	-	-	-
	music	6,755	-	6,755	9,612	-	9,612
	upkeep of services	6,039	-	6,039	9,324	-	9,324
	depreciation	2,533	-	2,533	795	-	795
	Parish magazine & other publicity	626	-	626	443	-	443
	Churchyard upkeep	1,794	-	1,794	1,158	-	1,158
	printing & stationery	3,822	-	3,822	4,060	-	4,060
	administration & Parish Office	18,958	-	18,958	16,105	-	16,105
	bank charges	33	-	33	-	-	-
	Independent examiner & accountancy	3,604	-	3,604	3,482	-	3,482
	TOTAL	**220,062**	**4,593**	**224,655**	**215,726**	**1,319**	**217,045**
3b	***Raising Funds: other costs***						
	Church halls/flat:						
	running costs	10,832	-	10,832	19,323	-	19,323
	improvements (CH Flat refurbishment)	-	-	-	19,731	-	19,731
	costs of fetes, bazaars, other events	3,320	-	3,320	6,858	-	6,858
	costs of stewardship campaign	-	-	-	368	-	368
	TOTAL	**14,152**	**-**	**14,152**	**46,280**	**-**	**46,280**
	TOTAL EXPENDITURE	**234,214**	**4,593**	**238,807**	**262,006**	**1,319**	**263,325**

2020

Charitable donations (net of any designated donations received):

No payments were made to Charities in 2020.

Related Party Transactions

1 No member of the PCC received payment in respect of their service as PCC members.

2 One related person to a member of the PCC received payment, Bob Harris £1,050 for burial of ashes internment.

3 No other expenses were paid to members of the PCC.

4 The expenses paid to clergy may include a small, immaterial proportion which relates to their functions as PCC members.

5 Aggregate donations to the parish from PCC of which we have records (CMF members) were £7,560.60

6 These payments were made under the PCC Powers Measure as amended by The Church of England (Miscellaneous Provisions) Measure 2014.

		2020			2019		
		Unrestricted Funds	Restricted Funds	TOTAL	Unrestricted Funds	Restricted Funds	TOTAL
		£	£	£	£	£	£
4	**STAFF COSTS (Director of Music, and Parish Administration)***	*Included in relevant headings, above*					
	Wages & salaries	23,107	-	**23,107**	25,743	-	**25,743**
	Social security costs	144	-	**144**	1,267	-	**1,267**
	Pension costs	-	-	**-**	539	-	**539**
	Staff training costs	-	-	**-**	-	-	**-**
	Staff travel & subsistence costs	-	-	**-**	139	-	**139**
	TOTAL	**23,251**	**-**	**23,251**	**27,688**	**-**	**27,688**

**During 2020 the PCC employed Parish Administration staff, none of whom earned more than £60,000.*

The PCC regard the key management of the parish as being the incumbent, who is paid directly by the diocese, together with the two Churchwardens, both of whom are unpaid.
The average number of employees during the year was 2020:2.0, 2019:2.5

5 FIXED ASSETS FOR USE BY THE PCC

5a

	Land and Buildings	Fixtures and Fittings and Equipment	TOTAL
	£	£	£
Cost/Valuation			
At 1 January 2020	79,515	4,212	83,727
Disposal during the year	-	(4,212)	(4,212)
Additions during the year	-	20,856	20,856
At 31 December 2020	**79,515**	**20,856**	**100,371**
Depreciation			
At 1 January 2020	19,925	4,212	24,137
Disposal depreciation written back	-	(4,212)	(4,212)
Charge for Year	795	1,738	2,533
At 31 December 2020	**20,720**	**1,738**	**22,458**
Net Book Value			
At 31 December 2020	**58,795**	**19,118**	**77,913**
At 31 December 2019	**59,590**	**-**	**59,590**

Land and Buildings

Land and Buildings comprise the following:-

5b

	At Cost	Disposals	2020	2019
	£	**£**	**£**	£
Church House & extension	31,003	-	**31,003**	31,003
Stockwell Hall	24,512	-	**24,512**	24,512
John Stobbart Hall	24,000	-	**24,000**	24,000
	79,515	**-**	**79,515**	79,515

Land and buildings shown at valuation are based on 1970 figures. Church House Flat is held for future use for Church work and is not treated as a long term investment

Depreciation

Fixtures and Fittings are depreciated at 10% of cost and Office Equipment is depreciated at 25% of cost. Buildings are depreciated at 2%. However, since the 1970 valuations included the land it is assumed that each contributed 50% to the original valuation such that the effective depreciation is 1% as land does not depreciate.

6a FIXED ASSET INVESTMENTS

	2020				2019
	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	TOTAL FUNDS
	£	£		£	£
Market Value at 1 January 2020	10,152	45,266	29,582	**85,000**	72,021
Disposal in the year	-	-	-	**-**	-
Net gains/(losses) on revaluations in the year ended 31 December 2020	700	3,126	2,041	**5,867**	12,979
Market Value at 31 December 2020	**10,852**	**48,392**	**31,623**	**90,867**	85,000

The principal funds of the parish are invested with the CBF (Central Board of Finance) or the SADBF (St Albans Diocesan Board of Finance) in the form of deposit funds from which interest accrues. These are included within the cash funds of the PCC (see above).

Investments constitute shares held with the CBF Investment Fund and for which dividends are received. As with such investments, the value of these shares fluctuates up and down, as do the dividends received. They are valued at the bid (sale) price on 31st December 2020.

6b Deposit Funds

	2020	2019
	£	£
Church Fabric Fund	426	426
Farm Way	323	323
Churchyard	5,453	4,755
Ellis	2,165	1,947
Trinity House Proceeds	176,245	216,601
Falconer Hall Proceeds	358,164	374,145
SJ Deposit Account	3,855	7,211
Parish deposit	3,471	10,601
	550,102	**616,009**

7 FUNDS

for the year ended 31st December 2020

	2020						2019					
	Balance Brought Forward	Income	Expenditure	Transfers between Funds	Gains and Losses on Investments	Balance carried Forward	Balance Brought Forward	Income	Expenditure	Transfers between Funds	Gains and Losses on Investments	Balance carried Forward
Endowment Funds												
The Bushey Church and Churchyard Trust Fund	22,582	-	-	-	1,559	**24,141**	19,021	-	-	-	3,561	**22,582**
Ellis Bequest (Grave Trust)	7,000	-	-	-	482	**7,482**	5,895	-	-	-	1,105	**7,000**
	29,582	**-**	**-**	**-**	**2,041**	**31,623**	**24,916**	**-**	**-**	**-**	**4,666**	**29,582**
Restricted Funds												
Miss F M Mitchell Bequest	45,266	1,358	(1,358)	-	3,126	**48,392**	38,127	1,319	(1,319)	-	7,139	**45,266**
The Bushey Church and Churchyard Trust Fund	4,754	699	-	-	-	**5,453**	4,063	691	-	-	-	**4,754**
Ellis Bequest (Grave Trust)	1,947	219	-	-	-	**2,166**	1,729	218	-	-	-	**1,947**
Holy Trinity-Legacy Funds	-	15,730	(4,154)	-	-	**11,576**	-	-	-	-	-	**-**
	51,967	**18,006**	**(5,512)**	**-**	**3,126**	**67,587**	**43,919**	**2,228**	**(1,319)**	**-**	**7,139**	**51,967**
Unrestricted Funds												
Capital Reserve	59,590	-	(795)	-	-	**58,795**	60,385	-	(795)	-	-	**59,590**
Church Fabric Fund	10,153	305	(305)	-	700	**10,853**	8,979	296	(296)	-	1,174	**10,153**
Trinity House sale proceeds	216,601	850	(41,207)	-	-	**176,244**	254,398	1,758	(39,555)	-	-	**216,601**
Falconer Hall Sale Proceeds	374,145	1,573	(17,554)	-	-	**358,164**	371,354	2,791	-	-	-	**374,145**
SJ Deposit	7,211	-	(3,356)	-	-	**3,855**	14,042	756	(7,587)	-	-	**7,211**
General Fund (inc parish deposit and Farm Way)	14,896	153,070	(170,077)	-	-	**(2,111)**	3,422	225,791	(214,317)	-	-	**14,896**
	682,596	**155,798**	**(233,294)**	**-**	**700**	**605,800**	**712,580**	**231,391**	**(262,549)**	**-**	**1,174**	**682,596**
Total Funds	**764,145**	**173,804**	**(238,806)**	**-**	**5,867**	**705,010**	**781,415**	**233,619**	**(263,868)**	**-**	**12,979**	**764,145**

8 ANALYSIS OF ASSETS AND LIABILITIES BETWEEN FUNDS

	2020					2019				
	Tangible Fixed Assets	CBF Investment Funds	Deposit Funds	Net Current Assets	TOTAL	Tangible Fixed Assets	CBF Investment Funds	Deposit Funds	Net Current Assets	TOTAL
Endowment Funds										
The Bushey Church and Churchyard Trust Fund	-	24,141	-	-	**24,141**	-	22,582	-	-	**22,582**
Ellis Bequest (Grave Trust)	-	7,482	-	-	**7,482**	-	7,000	-	-	**7,000**
	-	**31,623**	**-**	**-**	**31,623**	**-**	**29,582**	**-**	**-**	**29,582**
Restricted Funds										
Mitchell Bequest	-	48,392	-	-	**48,392**	-	45,266	-	-	**45,266**
The Bushey Church and Churchyard Trust Fund	-	-	5,453	-	**5,453**	-	-	4,754	-	**4,754**
Ellis Bequest (Grave Trust)	-	-	2,166	-	**2,166**	-	-	1,947	-	**1,947**
Holy Trinity-Legacy Funds	-	-	-	11,576	**11,576**	-	-	-	-	**-**
	-	**48,392**	**7,619**	**11,576**	**67,587**	**-**	**45,266**	**6,701**	**-**	**51,967**
Unrestricted Funds										
Capital Reserve	58,795	-	-	-	**58,795**	59,590	-	-	-	**59,590**
Church Fabric Fund	-	10,852	-		**10,852**	-	10,152	-	-	**10,152**
Alliott Fund	-	-	-	-	**-**	-	-	-	-	**-**
Trinity House sale proceeds	-	-	176,245	-	**176,245**	-	-	216,601	-	**216,601**
Falconer Hall proceeds	-	-	358,164	-	**358,164**	-	-	374,145	-	**374,145**
SJ Deposit	-	-	3,855	-	**3,855**	-	-	7,211	-	**7,211**
Parish Deposit/general fund	19,118	-	4,220	(25,448)	**(2,111)**	-	-	11,351	3,546	**14,897**
	77,913	**10,852**	**542,484**	**(25,448)**	**605,800**	**59,590**	**10,152**	**609,308**	**3,546**	**682,596**
Total	**77,913**	**90,867**	**550,102**	**(13,872)**	**705,010**	**59,590**	**85,000**	**616,009**	**3,546**	**764,145**

Parochial Church Council of Bushey
Notes to the Accounts for the Year ended 31 December 2020

The Parochial Church Council of the Ecclesiastical Parish of Bushey is a Parochial Church Council established under the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules, and is a charity registered with the Charity Commission in England and Wales, number 1130540. Details of the principal office are included in the PCC's Annual Report.

The Parochial Church Council of the Ecclesiastical Parish of Bushey meets the definition of a Public Benefit Entity under FRS102.

1. Accounting Policies

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Re-porting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Church Accounting Regulations 2006 and Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor do they include groups that are informal gatherings of church members."

The financial statements are presented in sterling and rounded to the nearest £.

2. Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 8. Endowment funds, where the capital must be retained, are also explained in note 8.

3. Incoming Resources

Voluntary income

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Tax recoverable on Gift Aid donations is recognised when the donation is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised by fund raising events are accounted for gross.

Other income

Rental income from the letting of church premises is recognised when the rental is due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

4. Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The Diocesan parish share is accounted for when due. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet. Costs of generating funds include the cost of stewardship campaigns, investment management costs and costs relating to rental properties. Charitable activities comprise the costs relating to the work of the parish. Governance costs represent the costs of running the PCC as a legal entity and include the costs of preparation and independent examination of the accounts.

5. Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s10 (2)(a) of the Chari-ties Act 2011. Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected at any reasonable time.

All expenditure incurred in the year on consecrated or beneficed buildings, or on individual items under £1,000 is written off.

Land and buildings are shown at cost or at valuation based on 1970 figures.

Depreciation

Fixtures and Fittings are depreciated at 10% of cost and Office Equipment is depreciated at 25% of cost. Buildings are depreciated at 2%. However, since the 1970 valuations included the land it is assumed that each contributed 50% to the original valuation such that the effective depreciation is 1% as land does not depreciate.

6. Investments

Investments are valued at market value at 31 December.

7. Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove un-collectable. Short-term deposits include cash held on de-posit either with the Central Board of Finance of the Church of England Funds or at the bank.

8. Liabilities

Liabilities are recognised when there is a legal or constructive obligation to expend resources.

9. Going Concern

As set out above, the PCC's financial position will be adversely affected by the Covid 19 virus out-break. However, having considered the financial position of the Church and in particular the level of reserves the PCC is of the opinion that it will remain a Going Concern for at least twelve months from the date of approval of these accounts. The accounts are accordingly prepared on the Going Concern basis.

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF BUSHEY

I report to the members on my examination of the accounts of The Parochial Church Council of Bushey ("the PCC") for the year ended 31 December 2020 set out on pages 21 to 33.

Responsibilities and basis of report

As the members of the PCC (and trustees for the purposes of charity law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no option as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement

Independent examiner's statement

Your attention is drawn to the fact that The PCC has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

* accounting records were not kept in respect of the PCC as required by section 130 of the Act; or

* the accounts do not accord with those records; or

* the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Use of my Report

This report is made solely to the PCC, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the PCC those matters I am required to state to them in an independent examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC as a body for my work or for this report.

Malcolm Lucas, FCA, DChA

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