



**PAROCHIAL CHURCH COUNCIL OF
BISHOP HANNINGTON MEMORIAL CHURCH, HOVE**

**ANNUAL REPORT AND
FINANCIAL STATEMENTS OF THE
PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED
31 DECEMBER 2020**

REGISTERED CHARITY No 1130527

Bishop Hannington Memorial Church, Nevill Avenue, Hove, BN3 7NH

Incumbent: The Revd Canon Philip Moon, 82 Holmes Avenue,
Hove

Independent Examiner: Independent Examiners, Unit 2, The
Broadbridge Business Centre, Delling Lane,
Bosham, West Sussex. PO18 8NF

Bankers: CAF Bank Ltd, West Malling, Kent
Barclays Bank
Church of England Board of Finance
Melton Building Society
Nationwide Building Society
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Skipton Building Society

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Parochial Church Council of Bishop Hannington Memorial Church Hove

Report of the PCC for the year ended 31 December 20209

(87th Annual Report)

Administrative information

The Parish of Bishop Hannington Memorial Church comprises three congregations. It is part of the Diocese of Chichester within the Church of England.

Bishop Hannington Memorial Church is situated on the corner of Nevill Avenue and Holmes Avenues, Hove. All correspondence should be addressed to the Incumbent, Reverend Canon Philip Moon at the Church Office, Bishop Hannington Memorial Church, Nevill Avenue, Hove, BN3 7NH.

Holy Cross Church is situated on Tamworth Road, Hove. All correspondence should be addressed to the Minister at Holy Cross Church, 44 Shelley Road, Hove, BN3 5FQ.

Goldstone Church meets at Goldstone Primary School, Laburnham Avenue, Hove BN3 7JW. All correspondence should be addressed to the Minister, Simon James-Morse, at the office, 80 Holmes Avenue, Hove, BN3 7LD.

Structure, Governance and Management

The Parochial Church Council (PCC)

Bishop Hannington Memorial Church is the Parish Church for the Ecclesiastical Parish of Bishop Hannington Memorial in the City of Brighton and Hove. The Parish is a charity registered with the Charity Commission and has the registration number 1130527. The members of the Parochial Church Council (PCC) are its trustees. The PCC, which is the local representative body in the government of the Church of England, is a corporation sole and its governing instrument is the Parochial Church Councils (Powers) Measure (1956) (as amended) and the Church Representation Rules.

The Vicar, Assistant Clergy, Churchwardens, Holy Cross Wardens and members of the Deanery, Diocesan, or General Synods are *ex officio* members. Other members are elected or appointed in accordance with the Church Representation Rules including nine members of the laity who are elected by members at the Annual Parochial Church Meeting (APCM). Church members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible. In addition, up to two others can be co-opted to membership. One of these co-opted member's places is reserved for a representative of the Goldstone Church.

During the year, and up to the date of this report, the following served as members of the Parochial Church Council (PCC) and were trustees of the charity:

Chairman:	The Rev Canon P Moon
Assistant Clergy:	The Rev T Gage★, The Rev D Howarth, The Rev B Martinβ
Churchwardens:	Mr G Payne, Mr M WhiffinΩ Mr D Bawtree©
Holy Cross Wardens	Mr N Carr, Mrs J Grinyer
Diocesan Synod Representatives:	Mrs G Carr, Mr J Head (deceased August 2020), Mrs S Slamo
Deanery Synod Representatives:	Mrs G Carr, Mrs J Cowley, Mr J Head (deceased August 2020), Mr N Sarjudeen, Mrs S Slamo.
Elected Members:	, Dr G McIlroy Ω, Mr J Puttock, Mr H Turner. Mrs F Crosthwaite, Mrs J Tanner, Mrs C Puzey, Mrs G Cook, Mr G Cockman, Mrs A McCauley©, Mr T Cristin
Co-opted Members:	Mr D Hughes.

★Until June 2020 β From June 2020 Ω Until October 2020 ©From October 2020

The Annual Meeting was held on 4th October rather than in April, deferred as a result of the Covid-19 pandemic in accordance with instructions centrally from the CoE. Miss P Partridge who was the secretary to the PCC (not a trustee) at the start of 2020 resigned during the year and Mr M Slamo was appointed at the October PCC meeting.

Holy Cross Church is run by a Committee that consists of the Minister, two deputy wardens (known as Holy Cross wardens), any diocesan or deanery synod representatives who worship at the church, up to eight elected members and one member appointed by the PCC.

The Goldstone Church is led by a leadership team that consists of the Minister and up to six Elders (currently two Elders). They work with a team of Leaders who are made up of the coordinators of the main ministries in the church, and a representative from Bishop Hannington Memorial Church PCC.

The PCC is responsible for a wide range of matters affecting the parish, including compliance with health and safety, disability and child protection legislation. In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of the parish finances. The PCC works to ensure that each member of the committee is equipped to fulfil his or her role. The PCC Secretary and Treasurer are also elected at this meeting. Regular mailings from the Diocese keep these officers up to date with changes in church regulations and financial procedures and these are reported to the whole PCC as appropriate.

The PCC has appointed a Safeguarding Officer together and a Vulnerable Adults Safeguarding Representative who are responsible for ensuring that a Disclosure and Barring Service search is conducted on all those who work with children and vulnerable adults in the church.

The full PCC met six times during the year. The Standing Committee (see below) met twelve times in the year and their deliberations and decisions were received by the full PCC and discussed where necessary. The PCC also received reports on the work at Holy Cross, Goldstone, and other associated organisations in the Parish.

The standing committee is the only committee required by law. It consists of the Vicar, Churchwardens, Treasurer, and two appointed PCC members with the Curate and Church Operations Managers in attendance. It has the power to transact the business of the PCC between its meetings, subject to directions given by the full PCC. It also oversees the general financial dimension of the work of Bishop Hannington Memorial Church by monitoring income and expenditure, establishing and reviewing appropriate financial controls, preparing budgets, and other financial statements, and recommending to the PCC any extraordinary expenditure.

A key aspect of Governance across the three congregations are the standing orders for the Standing Committee and the Holy Cross Committee which detail the limits of expenditure that can be authorised by those Bodies and describe any matters that are reserved to the PCC. These standing orders are reviewed and agreed annually.

The PCC have had regard to the Charity Commission's guidance on public benefit. The charity's activities advance religion and are for the public benefit by expressing God's concern for the spiritual and physical needs of men and women, the maintenance of places for the public worship of God, the provision of regular and occasional religious services for people of all ages and the availability of clergy and lay members to provide information about Christian belief and support individuals with pastoral needs. These activities are available to anyone living in the parish and beyond who wishes to avail themselves of them, irrespective of their social, economic or religious background.

Objectives and Activities - Achievements and Performance

The primary objective of Bishop Hannington Memorial Church PCC is the proclamation of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, the Revd Canon Philip Moon, in promoting the mission of the Church, in the parish and beyond.

Our objectives were taken forward by the three individual congregations as follows:

Bishop Hannington Memorial Church

Bishop Hannington Memorial Church's Mission Statement is '*Making disciples of Christ in Brighton & Hove and for the world*'. As part of the Church of England, we are committed to glorifying God and therefore we want every member (of whatever age) to be passionate about the six key ministry areas of Bible Teaching, Corporate Worship, Prayer, Pastoral Care, Evangelism and Mission.

With God's help we want the whole church family to focus on being:

- More of a Bible Loving Church: Listening to the Bible together on Sunday, midweek in groups, and individually as we build our confidence in and understanding of Jesus. With that rooted faith in Jesus we will be equipped to serve each other, our local communities and beyond.
- More of a Worshipping Church: both individually and corporately when we meet together Sunday by Sunday – the real highlight of the week for all of us.
- More of a Prayerful Church: with every member growing in confidence in prayer, both personally and corporately.
- More of a People Church: where everyone matters, everyone is cared for, everyone serves and everyone belongs to a small group.
- More of an Evangelistic Church: always looking outwards and seeking to help others find Christ.
- More of a Sending Church: sending people to serve God in full time Christian ministry, anywhere in the world and being excellent partners with those who go.

At the end of 2019 it was agreed to have two top goals for 2020 as follows:

1. Bible Teaching Goal: Lives transformed by God through the application of great Bible teaching week by week
2. Mental Health Awareness: Grow in our understanding and confidence in relating to those with mental health issues at BH

During the past year we have sought to realise this vision and focus on these top goals as set out below. This has to be read and taken in the context of the Covid-19 pandemic where in person meetings were paused from March onwards with the exception of the main Sunday services (where a limited attendance was possible), and a Youth Event in the summer which was held in a field. Other meetings moved on line wherever possible, and CDs of the services distributed to those without internet access to try and maintain engagement. It is a tribute to our staff and helpers that so much has been achieved to maintain the life of the church. We are grateful to them, though also note with disappointment that so many of the activities listed below were curtailed as a result of the pandemic.

- Regular Sunday services for all ages have continued. We are very grateful to all who take part in our services whether as part of the Welcome team, serving coffee, leading, preaching, musicians, singers and many other roles. Services were recorded initially then moved to livestreaming on YouTube after equipment had been procured, installed and training provided. This has allowed us to reach a new and widespread audience. In addition some mid-week activities continued, especially the teaching within small groups.
- Monthly prayer meetings are supported by a daily prayer diary, and this year joined by people across the globe.
- Our Pastoral Ministry has continued through the year with a lot of pastoral care taking place informally behind the scenes. This area was one most impacted by the pandemic with a step increase in care and contact being provided. Funds were collected for any in need as a result of the pandemic and distributed accordingly and gifts were given to each patient at Millview Hospital.
- Evangelism, and involvement with others outside the church has continued through our meetings at the start of the year and then on-line activities. These include Tiddlywinks (Toddler Group), Tuesday group, CAMEO (for older people), a weekly Coffee Stop at the Youth and Community Centre and the monthly Film Club. Catharine Currell, our families' minister has been very involved with some of these initiatives. Four Alpha courses have been run and one Christianity Explored. Whilst these have been appreciated it is disappointing to note the low numbers of guests attending. Christmas continued to be a great opportunity

to invite friends and family especially to the Christingle services, the contemporary carol service and the more traditional carols by candlelight.

- Our Youth and Children's Ministry continues to teach children and young people the Gospel and build them up in their faith. On average 40 children regularly take part in children's activities on Sunday mornings with Sue Haines continuing faithful overall leadership of the Sunday under 11s groups. We are grateful to her and the group leaders for their dedication and commitment to teaching the Bible to the children, however more leaders are needed to ensure that we can continue to provide the current range of groups.
- During the week many children regularly attend the Explorers group for school years 4 to 6. Older children and teenagers have separate groups led by a dedicated youth minister, Stephen Demetriou, who meet on Sundays and mid week, and for other activities such as the summer camp.
- Our Mission work sought to raise awareness amongst church members of the mission partners that we support by prayer and finance. Mission partners are prayed for at all the main services on a regular basis and at the monthly prayer meeting. October was designated as mission month with mission focused sermons and speakers as well as some other mission related events.

A faculty was secured to replace the main church windows to the south side of the church and this will be implemented in 2021. A faculty to improve the chancel lighting, to replace the projectors with monitors and to install the livestream equipment was applied for towards the end of 2020. We are very grateful to John Puttock for all his work on maintaining and improving our properties.

At the end of 2020 it was agreed to have two top goals to focus on for 2021 which are:

1. A Church for our community
 - Sub goal 1: Grow in service of our local community
 - Sub goal 2: Create an inviting and informative community space outside church
 - Sub Goal 3: Embed social media in our culture to double subscribers and followers across our platforms
2. A church for all ages
 - Sub Goal 1: Understand what we do already
 - Sub Goal 2: Develop Church as a family not as isolated individuals
 - Sub Goal 3: Give consideration to an All Age Curriculum by January 2022

Goldstone Church

This was the 29th year of the Goldstone Church plant, the fifth full year with Simon James-Morse as Minister. The COVID-19 pandemic caused a significant change in the way that the church gathered for Sunday worship and midweek gatherings, and yet church membership and attendance was not significantly affected.

Sunday services at Goldstone Primary School were suspended when the first UK national lockdown was announced in March 2020. Instead, joint online Sunday services were conducted with Bishop Hannington and Holy Cross churches. However, after an assessment of the resources required, Goldstone Church launched their own online pre-recorded Sunday services on Sunday 19th April 2020 and continued until September.

After extensive risk assessments, Sunday services resumed at Goldstone Primary School on 4th October 2020, closely following social distancing guidelines. For church members who were unable to attend in person, Sunday services were recorded and made available online.

In response to the second UK national lockdown in November 2020, in-person Sunday services were again suspended, and online pre-recorded Sunday services restarted on Sunday 8th November 2020 and continued for the rest of the year. This included an online Community Carol service on Sunday 20th December 2020.

At the start of the first UK national lockdown in March 2020, an informal support network was established to ensure that all church members were contacted regularly, and that their physical, emotional, and spiritual needs were addressed. This was especially important for those who did not have online access and has been invaluable. Church members were also encouraged to log-on to the after-service Zoom fellowship video calls, where important social interactions could be maintained, in addition to more in-depth conversations.

Throughout the lockdown period, 'Share & Prayer' meetings via Zoom were held each Wednesday evening, and these gatherings further helped to maintain the spiritual life of the church.

"*Signs of Grace*", the ministry to the deaf, continued to reach out to the deaf community across East and West Sussex. However, due to the pandemic, monthly services were held online, via Zoom. This change has not been without difficulty, especially as the technology makes it difficult for attendees to see the BSL signing. However, as the deaf community have felt increasingly isolated during the lockdown periods, the importance of this ministry cannot be understated.

Due to the UK national lockdown, weekly services at Lindridge Care Home were suspended in March 2020. However, at the request of the residents and staff, and to maintain the relationship with the Home, an online service of hymns, prayers, and a short Bible reflection was launched on Wednesday 25th March 2020. These services continued every fortnight for the rest of the year.

In December, at the request of the Home, an online Memorial Service was held to remember Lindridge residents that had passed away during the year. In addition, an informal Carol Service was live streamed especially for Lindridge, where residents were able to anonymously request a specific carol to be sung. Positive feedback has been received from both services.

The Goldstone Church Minister continues to be part of the NHS Voluntary Chaplaincy Team, assigned to Lindridge Care Home.

Holy Cross Church

Through 2020, Dave Howarth (Associate Vicar) and Rich Arnold (Youth and Families' Minister) served closely together to oversee Holy Cross Church, in partnership with a few other church leaders, including Nicholas Carr (Holy Cross warden).

We began the year walking slowly through Ephesians 1.1-14, drinking in our top blessings in Christ (with v3 as our verse of the year). That series was followed by some Psalms.

When covid-19 hit, we joined forces with BH and Goldstone for online Sunday services, and with BH for an Alpha course. We sought to care for each member of the church, especially via our Homechurch network. A church WhatsApp group was set up. Much of our programmes switched to Zoom, including adult and youth group sessions, many 121 Bible reading partnerships, and staff meetings. We started short weekday prayer meetings on Zoom which subsequently settled to a three-times-a-week pattern. And we sought to serve local people via 'connect cards' posted round our patch of the parish.

When we returned to restricted in-person services, we savoured Psalm 23, John 13.1-17, and an advent series. We then had a healthy Christmas programme (though with very few guests attending). Finally, the added restrictions of entering Tier 4 on our Sunday services prompted us to move services to Zoom from 27 Dec in the hope of enabling healthier one-anothering.

Over the year, we had some sad departures: one family with children moved from Holy Cross to BH, another from Holy Cross to another local church, and two individuals moved from Holy Cross to Goldstone. Each was painful for us, of course. At the same time, we are glad to have been joined by one family with children and three individuals – one of whom seems to have been converted through our ministry.

Our part-time Administrative Assistant, Sarah Grant, completed a year in the role. Her work has been very valuable.

We designated October as a Giving Month, to contribute to the gospel work of Holy Cross and our four Mission Partners. God blessed many of us with the privilege of either starting to give, or of increasing our giving.

Electoral Roll

At the end of 2020 the electoral roll totalled 348 (360 at end 2019); 266 (Bishop Hannington Memorial Church (271 at end 2019), Holy Cross Church 42 (48 at end 2019), Goldstone Church 40 (41 at end 2019).

Church Attendance

The attendance figures for 2020 are being reported differently from usual due to Covid. The average attendance at Sunday services at Bishop Hannington Memorial Church until the first lockdown in March for the year amounted to 268 adults (this includes multiple attendances) - average attendance in 2019 was 285. On average there were also 48 (48 in 2019) children under 16 present in church on Sunday mornings. The average attendance at Sunday services at Holy Cross Church in the same period was 26 (42 in 2019) and 5 (10) children, and at the Goldstone Church it was 46 (46 in 2019) adults and 3 (3) children.

From the first lockdown Holy Cross and Goldstone largely joined with Bishop Hannington Church with online services and the following data results

Morning average adult attendance in the building	51
Morning average u-16 attendance in the building	16
Morning average attendance views on line	106
Evening average attendance in the building	53
Evening average attendance views on line	44

Financial Review

Extract from Statement of Financial Activities, 2020		
	Total 2020 (£000)	Total 2019 (£000)
Total incoming resources	520.7	778.0
Total resources expended	519.0	611.6
Net incoming/(outgoing) resources	1.7	166.4
Total funds brought forward	2343.9	2,174.9
Total funds carried forward	2345.6	2,343.9

Income has dropped by £257.3k. This is primarily due to a fall in legacy income of £169.4k, and reduced appeal income. Although our giving has remained fairly static, a substantial drop in income from lettings would have resulted in a deficit for the year, without the transfer of funds from the Gill Ellis trust of £34k. The PCC is extremely grateful to all the churches' members for their generous giving toward the work here in Hove.

Operational expenditure has also fallen. Day to expenses have remained broadly comparable with last year, and in line with budgetary expectations. Reduced letting and ministry activities has led to a fall in related costs.

The figures above have been restated to reflect the annual costs (£140k) of staff working for the parish, and referred to above, but who are provided through our linked organisation, the BH Christian Workers Trust, at no cost.

The costs of the various staff team are reflected in these accounts as follows. The minister, vicar and curate's costs, excluding housing, are met by the diocese and funded by parish share. Although non ordained staff are provided by CWT, approximately £106k is borne by the PCC.

Major capital expenditure is charged to the Sofa, in line with our accounting policy explained in that section of the accounts. This fell from £87.1k last year to £4.8k, as major works were completed on the church hall. Now known as the Bishop Hannington Youth & Community Centre .

Risk Management

The PCC review risks annually: the latest review was conducted in January 2021 and is continuing. This identified the following major risks: mental welfare of staff, safeguarding, overreliance on few individuals and lack of technical skills, losing a sound doctrinal basis, and the supply of wardens and the PCC. A risk owner has been allocated to each of these areas, and the risk is managed to acceptable levels by a combination of internal controls, insurance, trustee oversight, reserves and prayer.

Related Trusts and Charities

The Parish consists of the churches of Bishop Hannington Memorial Church, Holy Cross Church and the Goldstone Church. The Parish makes an annual contribution to the Hove Deanery, part of the Diocese of Chichester as set out above.

The Vicar and Churchwardens were trustees of the Gillian Mary Ellis Will Trust, which was closed during the year.

Reserves Policy

Unrestricted Funds at 31 December amounted to £432.3k (2019: £388.8k) (excluding the Revaluation Reserve £1,895k). The unrestricted funds have increased because restricted funds have been utilised in the year, as shown on the Sofa. During the year the restricted funds were reviewed and released and utilised where possible, resulting in the following unrestricted funds:

		£000
Unrestricted	Free reserve	60.0
Unrestricted	Holy Cross Funds	29.9
Unrestricted	Goldstone Funds	22.5
	Total	112
Designated	Major capital projects	288.4
Designated	Other funds	22.8
Total unrestricted funds		423.7

The PCC will review its reserves policy as the effect of the pandemic becomes clearer, but at present believes that a free reserve of between £40,000 and £80,000 is a normal prudent level to hold (3 to 6 months normal unrestricted expenditure) in addition to the budgeted deficit for the year of £20,000, and funds held by associated churches. If funds are above the minimum level, they are designated towards the costs of capital works required over the next 5 years, currently estimated at £370,000.

Statement of members of the PCC responsibilities

As members of the PCC we are required to prepare accounts for each financial year which give a true and fair view of the state of our affairs and of the surplus or deficit for the year.

In preparing these accounts, the PCC is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and whether the financial statements have been prepared in accordance with the Charities SORP and the Church Accounting Regulations.

We are also responsible for

- maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the PCC, and
- safeguarding the assets of the PCC and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the PCC by the Revd Canon Philip Moon



Chairman
23 March 2021

BISHOP HANNINGTON MEMORIAL CHURCH, HOVE

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF BISHOP HANNINGTON MEMORIAL CHURCH, HOVE, PAROCHIAL CHURCH COUNCIL

I report on the accounts for the year ended 31st December 2020 which are set out on pages 10 to 21.

Respective responsibilities of the Trustees and Independent Examiner

As Trustees of the charity, the Members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent Examiners
Unit 2,
The Broadbridge Business Centre,
Delling Lane,
Bosham,
West Sussex.
PO18 8NF

BISHOP HANNINGTON MEMORIAL CHURCH, HOVE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

	Note	Unrestricted Funds £	Restricted Funds £	Endowed Funds £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £ Restated
Income and endowments from:						
<i>Donations and legacies</i>	2a	449,518	22,669	-	472,186	710,996
<i>Other trading activities</i>	2b	23,754	-	-	23,754	50,166
<i>Investments</i>	2c	23,271	-	-	23,271	17,664
<i>Charitable activities</i>	2d	1,458	-	-	1,458	1,707
<i>Other receipts</i>	2e	-	-	-	-	-
Total income		498,000	22,669	-	520,669	780,533
Expenditure on:						
<i>Raising funds</i>	3a	-	-	-	-	-
<i>Other trading activities</i>	3b	-	-	-	-	-
<i>Charitable activities</i>	3c	470,580	47,014	-	517,595	609,587
<i>Governance Costs</i>	3d	1,400	-	-	1,400	1,988
Total expenditure		471,980	47,014	-	518,995	611,575
<i>Net gains/(losses) on investments</i>		-	-	-	-	-
Net income/ (expenditure)		26,020	(24,345)	-	1,674.5	168,958
<i>Transfers between funds</i>		8,844	(8,844)	-	-	-
Other recognised gains/losses:						
<i>Gains/(losses) on revaluation of fixed assets</i>	5	-	-	-	-	-
<i>Other gains/(losses)</i>		-	-	-	-	-
Net movement in funds		34,864	(33,189)	-	1,674	168,958
Reconciliation of funds:						
Total funds brought forward at 1 January 2020		2,283,829	60,065	-	2,343,894	2,174,936
Total funds carried forward at 31 December 2020		2,318,694	26,875	-	2,345,569	2,343,895

The notes on pages 14 to 22 form part of these accounts

BISHOP HANNINGTON MEMORIAL CHURCH, HOVE

STATEMENT OF FINANCIAL POSITION AT 31 DECEMBER 2020

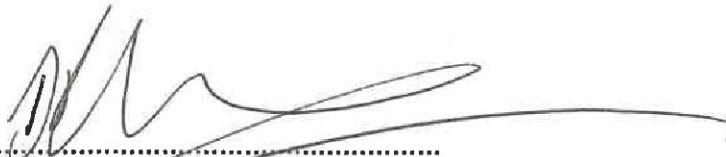
	Notes	2020	2019
		£	£
Intangible assets		-	-
Tangible assets	5	1,895,001	1,895,001
Heritage assets		-	-
Endowed investments		-	-
Total fixed assets		1,895,001	1,895,001
Stocks		-	-
Debtors	7	1,212	181,050
Investments	8	310,484	71,379
Cash at bank and in hand		143,546	198,386
Total current assets		455,242	450,815
Creditors: amounts falling due within one year	9	(4,674)	(1,920)
Net current assets (or liabilities)		450,568	448,895
Total assets less current liabilities		2,345,569	2,343,896
Creditors: amounts falling due after more than one year	9	-	-
Provision for liabilities		-	-
TOTAL NET ASSETS (OR LIABILITIES)		2,345,569	2,343,896
THE FUNDS OF THE CHARITY:			
Endowment funds	10a	-	-
Restricted income funds	10c	26,876	60,066
Unrestricted funds		423,693	388,829
Revaluation Reserve		1,895,001	1,895,001
Total unrestricted funds	10b	2,318,694	2,283,830
TOTAL CHARITY FUNDS		2,345,569	2,343,896

The notes on pages 16 to 24 form part of these accounts

Approved by the Parochial Church Council on 23 March 2021 and signed on its behalf



 Chairman



 Church Warden

BISHOP HANNINGTON MEMORIAL CHURCH, HOVE

STATEMENT OF CASHFLOWS

	Total Funds 2020 £	Total Funds 2019 £
Cash flows from operating activities:		
<i>Net cash provided by/ (used in) operating activities</i>	149,190	(206,977)
Cash flows from investing activities:		
<i>Dividends, interest and rents from investments</i>	23,271	17,664
<i>Proceeds from the sale of property, plant and equipment</i>	-	-
<i>Purchase of property, plant and equipment</i>	-	-
<i>Proceeds from sale of investments</i>	-	-
<i>Purchase of investments</i>	-	-
<i>Net cash provided by/ (used in) investing activities</i>	23,271	17,664
Cash flows from financing activities:		
<i>Repayments of borrowing</i>	-	-
<i>Cash inflows from new borrowing</i>	-	-
<i>Receipt of endowment/legacies</i>	11,804	180,952
<i>Net cash provided by/ (used in) financing activities</i>	11,804	180,952
Change in cash and cash equivalents in the reporting period	184,265	(8,361)
<i>Cash and cash equivalents at the beginning of the reporting period</i>	269,765	278,126
Cash and cash equivalents at the end of the reporting period	454,030	269,765

Reconciliation of net income/ (expenditure) to net cash flow from operating activities

	Total Funds 2020 £	Total Funds 2019 £
Net income/ (expenditure) for the reporting period	(10,131)	(11,992)
Adjustments for:		
Depreciation charges	-	-
(Gains)/ losses on investments	-	-
Dividends, interest and rents from investments	(23,271)	(17,664)
Loss/ (profit) on the sale of fixed assets	-	-
(Increase)/ decrease in stocks	-	-
(Increase)/ decrease in debtors	179,838	(176,467)
Increase/ (decrease) in creditors	2,754	(854)
Net cash provided by/ (used in) operating activities	149,190	(206,977)

BISHOP HANNINGTON MEMORIAL CHURCH, HOVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 DECEMBER 2020

1 ACCOUNTING POLICIES

(a) Convention

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current (2015) Statement Of Recommended Practice, Accounting and Reporting by Charities SORP (FRS 102). The accounts have been prepared in accordance with the Charities Act 2011 and follow the recommendations in "Accounting and Reporting by Charities, Statement of Recommended practice" issued in March 2005(Second edition). Under FRS 102, the PCC falls within the definition of a public benefit entity.

The accounts have been prepared under the historical cost convention except for the valuation of freehold land and buildings, which are shown at deemed cost under the FRS102 transitional rules.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the Accounts of the Church groups that owe their main affiliation to another body nor those that are informal gatherings of Church Members.

(b) Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are to be used as directed by the donor.

(c) Incoming Resources

- Donations are recognised on receipt.
- Income tax recoverable on gift aid donations is recognised when the income is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable.
- Funds raised by dinners, celebrations, and similar events are accounted for gross.
- Staff time and related costs, provided by BH CWT is recognised on receipt, with a matching item of expenditure
- Rental income from the letting of church premises is recognised when the rental is due.
-

(d) Resources used

Grants and donations are accounted for when paid, or if earlier, when a legal or constructive obligation is created. Parish share is recognised as paid, all other expenditure is recognised as incurred

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDING 31 DECEMBER 2020 (continued)**

(e) Fixed Assets

- Consecrated and beneficed property is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.
- No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property and so closely linked to the consecrated property as to have no other value. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Freehold land and buildings, which are held for continuing use by the PCC (other than Holy Cross Church), have been included at deemed cost. No depreciation is provided on Freehold buildings due to their expected life exceeding 50 years.

- Individual components or items of equipment with a purchase price of £2,500 or less are written off when the asset is acquired.
- Capital expenditure contracted for at the year-end – nil (2018: £nil).

(f) Current Assets

Amounts owing to the PCC at 31 December in respect of rents, or other income are shown as debtors less provision for amounts that may prove uncollectable. Investments include cash held on deposit.

(g) Taxation

The church, as a registered charity, is generally not liable to taxation on its surplus or capital gains. Irrecoverable VAT is included in the cost of those items to which it relates.

(h) Going concern

Although the ultimate impact of Covid-19 on the church and its activities is unclear, the PCC members consider that the contingency plans already made, and any that it might be necessary to make going forward, combined with the level of reserves held, mean that there are no material uncertainties about the church's ability to continue as a going concern.

(h) Judgements and Estimates

The main judgements applied in these accounts relate to the recognition of income and expenditure as set out above, and the treatment of consecrated properties and related fixed asset expenditure. These judgements have been informed by accounting guidance prescribed by the Business Committee of the General Synod in their guide to the Sorp 2005. There are no significant other estimates to disclose, since there were no material legacies receivable at the year end.

BISHOP HANNINGTON MEMORIAL CHURCH, HOVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 DECEMBER 2020 (continued)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £ Restated
2 Analysis of Income and endowments					
a Donations and legacies					
Planned giving	185,498	3,716	-	189,214	187,562
Collections at all services	1,695	-	-	1,695	8,911
Sundry donations and appeals	72,056	18,953	-	91,009	130,868
Income tax recoverable	37,798	-	-	37,798	51,282
Grants and BHCWT	140,667	-	-	140,667	151,421
Legacies	11,804	-	-	11,804	180,952
	<u>449,518</u>	<u>22,669</u>	<u>-</u>	<u>472,187</u>	<u>710,996</u>
b Other trading activities					
Fund-raising events	-	-	-	-	-
Rents from Church Properties	23,754	-	-	23,754	50,166
Bookstall, Tracts	-	-	-	-	-
	<u>23,754</u>	<u>-</u>	<u>-</u>	<u>23,754</u>	<u>50,166</u>
c Investments					
Rent from letting of investment property	22,008	-	-	22,008	17,000
Dividends and interest	1,263	-	-	1,263	664
	<u>23,271</u>	<u>-</u>	<u>-</u>	<u>23,271</u>	<u>17,664</u>
d Charitable activities					
Fees from weddings etc	1,397	-	-	1,397	1,436
Subscriptions, Tape sales, & Office Income	61	-	-	61	271
	<u>1,458</u>	<u>-</u>	<u>-</u>	<u>1,458</u>	<u>1,707</u>
e Other receipts					
Insurance claims	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total income	<u>498,000</u>	<u>22,669</u>	<u>-</u>	<u>520,669</u>	<u>780,533</u>

As required by the Sorp, income and expenditure has been restated to reflect an estimate of the staff time and costs given to us by CWT. These staff contribute to the work of the PCC as reflected in the annual report. There is no effect on the balance sheet.

BISHOP HANNINGTON MEMORIAL CHURCH, HOVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 DECEMBER 2020 (continued)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £ Restated
3 Analysis of expenditure					
a Raising Funds					
Special appeal costs	-	-		-	-
Stewardship costs	-	-		-	-
	-	-	-	-	-
b Other trading costs					
Fundraising costs	-	-		-	-
	-	-	-	-	-
c Charitable Activities					
Missionary and charitable giving:					
Overseas:					
Mission Development	-			-	1,424
Home:					
B H Christian Workers Trust	31,000	-		31,000	25,552
Aldrington School	850	-		850	850
Sussex Gospel Partnership	1,500	-		1,500	1,500
Special Giving	2,340	5,833		8,173	12,615
<i>Sub total</i>	35,690	5,833	-	41,523	41,941
Ministry costs:					
diocesan parish contribution	121,215	-		121,215	119,619
other clergy costs	27,426	-		27,426	27,370
Church running expenses (office)	14,269	-		14,269	13,633
Church maintenance & upkeep	26,215	-		26,215	35,946
General Ministry and BHCWT	199,375	-		199,375	190,232
General Evangelism	318	41,181		41,500	123,805
(including buildings redevelopment)					
Upkeep of housing	2,747	-		2,747	1,040
Youth Ministry costs	32,125	-		32,125	40,804
Church hall running costs	11,139	-		11,139	15,135
Bank charges	60	-		60	60
Depreciation	-	-		-	-
	470,580	47,014	-	517,595	609,587
d Governance costs					
Independent examination fee	1,400	-		1,400	1,988
	1,400	-	-	1,400	1,988
Total expenditure	471,980	47,014	-	518,995	611,575

There may be minor rounding discrepancies in totals as pence are not being shown

BISHOP HANNINGTON MEMORIAL CHURCH, HOVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 DECEMBER 2020 (continued)

	2020 £	2019 £
4 Staff costs		
a Wages and salaries	-	-

During the year the PCC employed no staff.

The average number of employees, based on full time equivalents was Nil (2019 - nil).

No employee earned more than £60,000 p.a. (2019 - Nil)

Clergy are office holders paid by the Diocese and not by the Parish. Office and other staff are employed by the B H Christian Workers' Trust to which the PCC makes grants (see Note 3c).

b Transactions with members of the PCC and connected members

Expenses have been re-imbursed to 4 (2019 - 4) members of the PCC totalling £8,211 (2019 - £14,992) in respect of travel, hospitality, telephone and training/living costs expenses. No member of the PCC received any remuneration during the year. Payments totalling £250 (2019 - £7,430) in respect of reimbursement of sundry expenses were made to 1 (2019 - 7) connected parties.

5 Tangible fixed assets

	Freehold Land and Buildings	Motor Vehicles	Church Equipment	TOTAL
	£	£	£	£
Cost or valuation				
At 1 January 2020	1,895,001	-	-	1,895,001
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluation	-	-	-	-
At 31 December 2020	1,895,001	-	-	1,895,001
Depreciation				
At 1 January 2020	-	-	-	-
Provided in the year	-	-	-	-
Disposals	-	-	-	-
At 31 December 2020	-	-	-	-
Net book amounts				
At 31 December 2020	1,895,001	-	-	1,895,001
At 31 December 2019	1,895,001	-	-	1,895,001

	2020 £	2019 £
The freehold land and buildings comprise of the following at valuation:		
Holy Cross Church	1	1
Vicarage	550,000	550,000
House	300,000	300,000
Holy Cross Curate's House	550,000	550,000
Youth & Community Centre and Flat	495,000	495,000
	<u>1,895,001</u>	<u>1,895,001</u>

The PCC have valued all the properties (other than Holy Cross church) "at cost", that is the last estimate (as at 31 December 2014) of their open market values. For Holy Cross church, this was transferred to the Parish in 1948 and is included at a nominal value, for completeness.

BISHOP HANNINGTON MEMORIAL CHURCH, HOVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 DECEMBER 2020 (continued)

6. Analysis of Net assets by fund

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Fixed assets for church use	1,895,001	-	1,895,001
Investment fixed assets	-	-	-
Current assets	428,366	18,396	446,762
Current liabilities	(4,674)	8,480	3,807
Long term liabilities	-	-	-
	2,318,693	26,876	2,345,569

	2020 £	2019 £
7. Debtors		
Income tax recoverable	826	2,206
Prepayments and accrued income	224	-
Other debtors	162	178,844
	1,212	181,050

8. Investments

Investments (Short Term Deposits)	310,484	71,379
	310,484	71,379

All were cash deposits in deposit accounts with Nationwide Building Society, Melton Building Society, Skipton Building Society or CAF Bank Ltd.

9. Creditors: amounts falling due within one year

a		
Deferred income	-	-
Accruals for utilities and other costs	(4,674)	(1,920)
Loans (interest free)	-	-
	(4,674)	(1,920)

b Creditors: amounts falling due after more than one year

Loans (interest free)	-	-
	-	-

BISHOP HANNINGTON MEMORIAL CHURCH, HOVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 DECEMBER 2020 (continued)

10 Statement of funds

	Bal b/fwd 1 Jan 2020	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31 Dec 2020
	£	£	£	£	£
a Endowment Fund	-	-	-	-	-
Total Endowment Funds	-	-	-	-	-
b Unrestricted Funds					
General	128,821	468,641	(426,329)	(58,654)	112,479
Revaluation reserve	1,895,001	-	-	-	1,895,001
General fund	2,023,822	468,641	(426,329)	(58,654)	2,007,480
Designated Funds:					
	-	-	-	-	-
1. Other Funds (Holy Cross)	9,610	11,368	(5,496.28)	-	15,482
2. Youth & Family Minister's Fund (Holy Cross)	7,182	11,186	(28,003)	17,000	7,366
		-	-	-	-
3. Major Capital Projects (Legacy Fund)	248,333	6,804	(12,153)	45,381	288,365
4. Special Fund for the Deaf (Goldstone)	(5,118)	-		5,118	-
Sub total	260,008	29,359	(45,652)	67,498	311,213
Total Unrestricted Funds	2,283,829	498,000	(471,980)	8,844	2,318,694
Carried forward	2,283,829	498,000	(471,980)	8,844	2,318,694

Notes

Unrestricted Funds

1. Other Funds - Fund to provide for administration works and building work at Holy Cross Church.
2. Youth & Family Minister's Fund - Fund to meet costs of employing Youth & Families minister at Holy Major Capital Projects (Legacy Fund) Fund - Fund established from legacies to BH to fund special projects and purposes.
4. Special Fund for the Deaf - Fund to support work with the deaf at The Goldstone Church.

BISHOP HANNINGTON MEMORIAL CHURCH, HOVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 DECEMBER 2020 (continued)

10 Statement of funds (Continued)

	Bal b/fwd 1 Jan 2020	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31 Dec 2020
	£	£	£	£	£
Brought forward	2,283,829	498,000	(471,980)	8,844	2,318,694
c Restricted Funds					
1. Evangelistic Events	-	-	-	-	-
2. Care & Counselling Fund	444	-	-	(444)	0
3. Special Giving	6,899	-	-	(6,899)	0
4. G'day cafe	859.56	-	-	(860)	0
5. Children's work	2,299	3,367	(5,608)	(58)	-0
6. Holiday Club	144	-	-	(144)	-
7. Ventures	-	-	-	-	-
8. Church weekend away	-	-	-	-	-
9. Pastoral (Special Purposes)	-	2,178	(1,720)	-	457
10. Men's Event	-	18	-	(18)	-
11. Church redevelopment	1,790	-	-	(1,790)	0
12. Church hall redevelopment	0	-	(4,760)	4,760	0
13. High windows	5,848	293	(3,014)	-	3,126
14. Pastoral Fund	0	150	-	6,899	7,049
15. Goldstone Minister	15,005	656	(10,826)	(4,835)	0
16. Keswick Houseparty	(935)	-	-	935	-
17. Memorial Fund	3,002	-	-	-	3,002
18. Ladies retreat	724	-	-	(723)	1
19. Men & Mountains	-	-	(615)	615	-
20. Tuesday Group	97	114	(52)	(159)	0
21. Voluntary Staff worker Fund	2,102	1,206	(3,309)	-	0
22. Harvest Appeal 2018	12,924	-	-	(12,923)	0
23. Community Coffee Stop	1,588	418	(580)	-	1,426
24. Pantomime	1,377.54	-	(1,350)	(28)	0
25. Goldstone Restricted Fund	5,359	44	(25)	4,835	10,212
26. Tiddlywinks	0	0	-	-	0
27. Mission (BH)	-	-	(593)	593	-
28. Hardship Fund	-	9,728	(8,754)	-	974
29. Mission (Holy Cross)	539	4,497	(5,808)	1,400	628
Total Restricted Funds	60,065	22,669	(47,015)	(8,844)	26,876
Total Funds	2,343,895	520,669	(518,995)	0	2,345,570

Notes

- Evangelistic Events - Fund created from surpluses from evangelistic events - any surplus to be used
1. to fund/subsidise similar events.
 2. Care & Counselling Fund - Fund created to provide short-term financial help to those in need.
 3. Special Giving - Fund used when money collected for a given purpose
 4. G'day cafe - Fund for monies given/paid in respect of this church activity.
 5. Children's work - Fund for monies given/paid for various children's activities.
 6. Holiday Club - Fund for monies given/paid in respect of the holiday clubs.
 7. Ventures - Fund for monies given/paid in respect of young peoples national residential weekends.
 8. Church Weekend away - Fund for monies given/paid in respect of the Church weekend away.
 9. Pastoral (Special Purposes) - Fund for a specific pastoral need e.g Christmas Distribution
 10. Men's Events - Fund for monies received / paid in respect of the Men's Group.
 11. Church redevelopment - Fund for redevelopment of church buildings.
 12. Church hall redevelopment - Fund for redevelopment of church hall.
 13. High windows - Fund established to assist replacing high windows in the church.
 14. Pastoral Fund - Fund for the pastoral care of church members
 15. Goldstone Minister income - Fund to help support the cost of the new Goldstone church minister.
 16. Keswick Houseparty - Fund for monies received/ paid in respect of a group's Houseparty.
 - Memorial Fund - Fund for monies given in memory of a former church member for use at the donor's discretion for the enhancement of the church (eg to purchase a memorial board noting past incumbents).
 17. Ladies retreat - Fund for monies received/ paid in respect of a Ladies' retreat.
 19. Men & Mountains - Fund for monies received/ paid in respect of a men's trip.
 20. Tuesday Group - Fund for monies given/ paid in respect of Tuesday Group for women.
 21. Voluntary Staff worker Fund - Fund for monies paid in respect of Vountary Staff workers.
 22. Harvest Appeal 2018 - Fund for monies received/ paid following the Harvest Appeal in 2018.
 23. Community Coffee Stop - Fund for monies received/ paid for the Monday Community Coffee Stop.
 24. Pantomime - Fund for monies received / paid in respect of the pantomime
 25. Goldstone Special Appeals - Restricted Funds held by Goldstone.
 26. Tiddlywinks - Fund for monies given/ paid in respect of the group for 0-3 year olds and their carers.
 27. Mission - Fund for monies given/ paid in respect of mission or mission month
 28. Hardship Fund - Fund for supporting those in need within the church family or parish
 29. Mission (Holy Cross) - Designated amounts to fund appeals/ gifts by Holy Cross church.

There may be minor rounding discrepancies in totals as pence are not being shown

BISHOP HANNINGTON MEMORIAL CHURCH, HOVE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDING 31 DECEMBER 2020 (continued)

11 Related Party transactions

During the year Bishop Hannington Memorial Church made payments totalling £106,000 for staff salaries and allowances to BH Christian Workers Trust (BHCWT). All transactions were made at arm's length. The Revd P Moon and Mr J Puttock are directors of BHCWT and members of the PCC of Bishop Hannington Memorial Church. Mr M Whiffin was a Director of BHCWT (up to June 2019) and a member of the PCC of Bishop Hannington Memorial Church.