

# **Parochial Church Council of St Augustine's of Hippo, Hedon**

## **Trustees Report and Financial Statements**

**31<sup>st</sup> December 2023**

# **Parochial Church Council of St. Augustine of Hippo, Hedon**

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# **Parochial Church Council of St. Augustine of Hippo, Hedon**

## **Charity Information**

### **Architect**

David Sherriff acts as consultant Architect and Project Manager.

David Sherriff, BA (Hons), Arch Dip Arch, AABC  
30-35 Dock Street  
LEEDS  
LS10 1JF

### **Independent Examiner**

David Gray, NLFCA  
Main Road  
Thorngumbald  
HU12 9LS

### **Bankers**

All banking of Church Accounts is held with:

HSBC  
3-4 Jameson Street  
Hull HU1 3JX

### **Insurers**

All insurance policies are held with:

Ecclesiastical Insurance Group plc  
Beaufort House  
Brunswick Road  
Gloucester  
GL1 1JZ

# **Parochial Church Council of St. Augustine of Hippo, Hedon**

## **Registered Charity**

### **Report of the Trustees**

*for the year ended 31<sup>st</sup> December 2023*

St. Augustine's Church is situated in the town of Hedon in the East Riding of Yorkshire. It is part of the Diocese of York within the Church of England

### **Objectives and Public Benefit**

The promotion of the Gospel of Our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The PCC aims to promote the whole mission of the Church – pastoral, evangelistic, social and ecumenical within the Parish.

When planning our activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, especially, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community and to facilitate this it is important that we maintain the fabric of St. Augustine's Church. We also see it as part of our mission that the whole community is able to enjoy and appreciate its beauty and its core role in representing the heritage both religious and secular, of the town and region.

### **Mission Statement**

To witness the love of God through worship, fellowship and service and improve the lives of the wider community.

### **Safeguarding**

The Parochial Church Council has adopted and is implementing The House of Bishops' Safeguarding Policy 'Promoting a Safer Church'.

### **Benefice**

St. Augustine's Church is one of four Churches forming the Benefice of Hedon, Paull, Sproatley and Preston in South Holderness. A trial began in 2023 with the churches in the villages coming under one umbrella under the care of the Deanery with a rota of clergy performing services. St Augustine's Church, Hedon and St Mathew's Church Withernsea (the two largest parishes in South Holderness) both have incumbent clergy who will concentrate on serving their respective parishes.

### **Responsible Body**

Responsible Body is the Parochial Church Council of St. Augustine's Church, Church Lane, Hedon HU12 8JG.  
**Charity Registration No. 1130525.**

### **Principal Offices**

Sheena Baylis, 10 Cedar Court, Farrand Road, Hedon, HU12 8XL – PCC Secretary

### **Parochial Church Trustees**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. Any named person on the Church Electoral Roll is eligible for nomination and election as a Church Trustee.

# Parochial Church Council of St. Augustine of Hippo, Hedon Registered Charity

## Report of the Trustees (continued)

*For the year ended 31<sup>st</sup> December 2023*

### **PCC Membership 1<sup>st</sup> January 2023 to 30<sup>th</sup> April 2023**

#### ***Ex Officio***

Rev Dr Susan H Pulko – Vicar  
Warren Branton – Church Warden  
Dorothy Winter – Diocesan Synod Representative  
Brenda Goldspink – Deanery Synod Representative

#### ***Elected Members***

Norma Branton  
Shirley Grayson  
John Groome  
Barbara Harrington  
Jenny Jones  
Susan Swales

### ***PCC Membership – 30<sup>th</sup> April 2023 to 10 August 2023***

#### ***Ex Officio***

Rev Dr Susan H. Pulko – Vicar  
Warren Branton – Churchwarden  
Shirley Grayson – Churchwarden  
Dorothy Winter – Diocesan Synod Representative  
Brenda Goldspink – Deanery Synod Representative

#### ***Elected Members***

Colin Billany  
Norma Branton  
Ian Brown  
Maria Fallowfield  
Paul Franzen  
Barbara Harrington – resigned 8 August 2023  
Jennifer Jones  
Susan Swales – resigned 10 August 2023

### **PCC Membership – 11 August 2023 – 30 September 2023**

#### ***Ex Officio***

Rev Dr Susan H Pulko – Vicar  
Warren Branton – Churchwarden  
Shirley Grayson – Churchwarden  
Dorothy Winter – Diocesan Synod Representative  
Brenda Goldspink – Deanery Synod Representative

#### ***Elected Members***

Colin Billany  
Norma Branton – resigned 30 September 2023  
Ian Brown  
Maria Fallowfield – resigned 8 September 2023  
Paul Franzen  
Jennifer Jones

## **PCC Membership – 1 October 2023 – 31 December 2023**

Rev Dr Susan H Pulko	- Vicar
Warren Branton	- Churchwarden – <u>resigned 15 October 2023</u>
Shirley Grayson	- Churchwarden
Dorothy Winter	- Diocesan Synod Representative
Brenda Goldspink	- Deanery Synod Representative

### **Elected Members**

Colin Billany  
Ian Brown  
Paul Franzen  
Jennifer Jones

### **Co-opted Members**

None

### **Remuneration/expenses**

The Vicar's Stipend is paid directly by the Diocese who also provides the living accommodation and attendant costs. No remuneration is paid to any other Trustee or Officer other than repayment of direct expenses where appropriate.

### **PCC Standing Committee**

PCC Standing Committee comprising Vicar, Churchwardens, Secretary, Treasurer and Lay Vice Chairman. No Standing Committee meetings were held during 2023.

## **PCC Committee**

Safeguarding training is ongoing. We have been able to take advantage of the reciprocal arrangement with the Methodist Church for some of this training, which was given both face to face and locally, rather than electronically or in York. DBS checks for the Benefice are almost completed.

Nine planned meetings took place. Average attendance – 7 Trustees plus Sheena Baylis, Secretary and Colin Shepperdson, Treasurer. There have been many changes to the PCC membership this year for various reasons however business has still been attended to and progress has been made. Following the resignation of churchwarden Warren Branton, Shirley Grayson, Jenny Jones and Tony Wilkinson have between them kept things running smoothly. Colin Billany, who has previous experience has taken over the role of Safeguarding Officer from Sue Swales and is on the way to completing the relevant training. We have benefited from Rev Dr Pulko being able to concentrate solely on the needs of St Augustine's since the restructuring took place. Although it was only fully implemented from the summer. St Augustine's were given a new postcode by the Post Office in June 2023 – HU12 8JG.

Issues relating to Services, Finance, Building Restoration and Development, Special Events, and all other matters necessary for the day to day running of the Church were discussed and dealt with at PCC Meetings. The huge body of work in seeking funding for the restoration and development of the church building is continuing. Several surveys have now been conducted and some estimates received. Reverend Dr Pulko produced an expression of interest document which was submitted to the National Lottery in October. This was approved in November and we are now in the development phase of the application. Rev Dr Pulko is now starting to work towards submitting a grant proposal with the help of David Sherriff, our Architect and Louise Hampson and Kate Giles from the Centre of Christianity and Culture at the University of York as well as our designated person from the National Lottery Heritage Fund. Feedback from the Lottery has, so far, been positive and we hope to submit the Development Phase application in May 2024.

A Faculty has been sought for the permanent removal of the wooden screen that was previously across the South Transept, which creates a space for events and hospitality and facilitates many of our newer activities as well as improving the aesthetic of the building as a whole. No objections were received from either PCC members or

congregant to the removal being permanent. The screen remains tethered to a radiator on the west wall of the south transept. We are assured by a local building firm who moved the screen that it presents no danger to users of the transept.

During the warmer months we held as many events as possible to raise funds, for our freewill offering, running costs and necessary repair and development of the church building; these included tower tours, concerts, craft markets, flower festival, beer festival etc., - unfortunately some of our larger events were hit by clashes with major sporting events and/or atrocious weather meaning turnout was poor and subsequent income was less than expected, notwithstanding this they were well received by those who did attend them. Doubtless inflation and high interest rates also played a part. Doubtless inflation and high interest rates also played a part.

The inadequate and uneconomical heating system continues to prevent the use of the church for events during the colder months though the under-pew heating in the chancel (where regular services are held in the winter as well as some weddings and funerals throughout the year) has proved invaluable. We now have 3 radiant heaters in the North Transept which provide some comfort when required and allow PCC and other meetings to take place in church even during the winter.

The Pantry (foodbank) continues to provide a service to the community and will continue for as long as it is needed whilst stocks last. Currently, client numbers are high. We rely entirely on donations which we continue to receive regularly from individuals and local businesses even during the current cost of living crisis. We are very grateful to all our donors for their generosity and to the volunteers who sort donations and man the Pantry each week.

This year it came to our attention that congregant Norman Newlove had written a short story based around some of St Augustine's carvings (A Hedon Fairy Tale – Two Imps and a Little Dragon). The story was about Daniel, a little dragon, who chanted a rhyme to try and scare away the imps from the church. It was decided to produce a leaflet containing this story and subsequently a special event was held when Norman went to one of the local primary schools to read his story to the children. The children also visited the church to chant the rhyme from the story and make ugly faces to scare away the imps. It was hard to say who enjoyed the occasion more Norman or the children. Copies of the story can now be found on our welcome desk where you will find the rhyme should you want to try and scare away the imps!

Children from both local primary schools have also visited the church several times as part of their religious studies.

## FINANCE

The accounts within this report are self-explanatory but the following notes help to explain the result. The net income for the year was £75580 and net expenditure £58864. These figures reflect the decreased income received from events during 2023, notwithstanding this we have been able to meet our obligation to the Diocese this year.



**Sheena Baylis – PCC Secretary**



**Colin Shepperdson – Treasurer**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PAROCHIAL CHURCH COUNCIL OF ST. AUGUSTINE OF HIPPO, HEDON**

I report on the accounts of the Church for the year ended 31<sup>st</sup> December 2023 which are set out on the attached pages 8-12.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts; consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and consider that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 at the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the following statement.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements to
  - a. keep accounting records in accordance with section 130 of the 1011 Act; and
  - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act, have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Gray, NLFCA  
Main Road, Thorngumbald, HU12 9LS

12<sup>th</sup> March 2024



**PAROCHIAL CHURCH COUNCIL OF ST. AUGUSTINE OF HIPPO, HEDON**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>Incoming resources</b>					
<b>Voluntary income:</b>					
Donations and gifts		23824	3363	27187	28436
<b>Activities for generating funds:</b>					
Services and activities		27798	13180	40978	48778
<b>Other income:</b>					
Gift Aid and VAT refund		7415		7415	0
Other income		0		0	1565
<b>Total incoming resources</b>	2	59037	16543	75580	78779
<b>Resources expended</b>					
Charitable activities	3	45515	13349	58864	60561
<b>Net Incoming resources</b>		13522	3194	16716	18218
Transfer between funds					
<b>Balances brought forward at 1<sup>st</sup> January 2023</b>		22352	36824	59176	40958
<b>Balances carried forward at 31<sup>st</sup> December 2023</b>		35874	40018	75892	59176

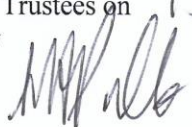
The notes on pages 10 to 12 form part of these financial statements

**PAROCHIAL CHURCH COUNCIL OF ST. AUGUSTINE OF HIPPO, HEDON**

**BALANCE SHEET AT 31<sup>st</sup> DECEMBER 2023**

	Notes	2023 £	2022 £
<b>Current assets</b>			
Cash at bank and in hand:			
– General account		35874	22352
– Development account		0	3293
– Ann Watson account		239	294
– Occasional account		0	0
– Restoration account		<u>39779</u>	<u>33237</u>
<b>Total Cash assets</b>		<u>75892</u>	<u>59176</u>
 <b>The funds of the Parochial church Council of St. Augustine of Hippo, Hedon</b>			
Unrestricted funds		35874	22352
Restricted funds		<u>40018</u>	<u>36824</u>
		<u>75892</u>	<u>59176</u>

Approved by the Board of Trustees on  
and signed on its behalf by

15 March '24  


The notes on pages 10 to 12 form part of these financial statements

**PAROCHIAL CHURCH COUNCIL OF ST. AUGUSTINE OF HIPPO, HEDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2023**

**1. Accounting Policies**

**Basis of preparation of the financial statements**

The financial statements of the PCC have been prepared using the receipts and payments basis.

The financial statements include all transactions, asset and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body or those that are informal gatherings of church members.

**Fund Accounting**

Incoming resources that may be applied for the Church's general purposes are treated as 'unrestricted' incoming resources and are credited to the 'unrestricted funds'. Where a donation or grant is required to be used for a specific purpose, the amount concerned is treated as a 'restricted' incoming resource and is credited to the appropriate 'restricted fund'.

**2. Incoming Resources**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
Regular giving	10094		10094	10605
Collection plate	5309		5309	4789
Donations, Legacies and Grants	23824	646	24470	28214
Events	6579	2717	9296	6679
Coffee Mornings	996		996	393
Gift Aid tax claimed	7415		7415	0
Weddings/Funerals	4820	13180	18000	26534
Other Income			0	1565
<b>Total Incoming Resources</b>	<b>59037</b>	<b>16543</b>	<b>75580</b>	<b>78779</b>

**PAROCHIAL CHURCH COUNCIL OF ST. AUGUSTINE OF HIPPO, HEDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2023**

**3. Resources Expended**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
Freewill offering	14175		14175	10625
Insurance	8990		8990	8068
Light and Heat	4429		4429	6233
Water	304		304	72
Vicar's Expenses	185		185	157
Repairs	13565		13565	2615
Office and Telephone	1221		1221	1278
Sundry	188		188	0
Bank Charges	285	169	454	471
Ann Watson Trust Expenses		0	0	4905
Weddings and Funerals		13180	13180	17097
Organ and Piano Tuning/Repairs	740		740	705
Licence Expenses	359		359	340
Cleaning and P.P.E.	588		588	4266
Church Expenses	486		486	3729
<b>Total Resources Expended</b>	<b>45515</b>	<b>13349</b>	<b>58864</b>	<b>60561</b>

**4. Restricted Funds**

	<b>Brought forward £</b>	<b>Incoming Resources £</b>	<b>Resources Expended £</b>	<b>Transfers £</b>	<b>Carried Forward £</b>
Development Account	3293		41	3252	0
Ann Watson Account	294		55		239
Occasional Account	0	13180	13180		0
Restoration Account	33237	3363	73	(3252)	39779
	<b>36824</b>	<b>16543</b>	<b>13349</b>	<b>0</b>	<b>40018</b>

**PAROCHIAL CHURCH COUNCIL OF ST. AUGUSTINE OF HIPPO, HEDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2023**

5. Repairs include the cost of installing electric heating under pews (£9446) and the Quinquennial building inspection (£2915).
6. Food Bank funds are held in The General Fund bank account, but not included in these accounts.
7. Donations, Legacies and Grants include a Legacy of £17847, a Grant of £1574, and donations via the card machine of £1501.