

# **Parochial Church Council of St Augustine's of Hippo, Hedon**

## **Trustees Report and Financial Statements**

**31<sup>st</sup> December 2022**

# Parochial Church Council of St. Augustine of Hippo, Hedon

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# **Parochial Church Council of St. Augustine of Hippo, Hedon**

## **Charity Information**

### **Architect**

David Sherriff acts as consultant Architect and Project Manager and is paid in accordance with standard rates.

David Sherriff, BA (Hons), Arch Dip Arch, AABC  
30-35 Dock Street  
LEEDS  
LS10 1JF

### **Independent Examiner**

David Gray, NLFCA  
Main Road  
Thorngumbald  
HU12 9LS

### **Bankers**

All banking of Church Accounts are held with

HSBC  
3-4 Jameson Street  
Hull HU1 3JX

### **Insurers**

All insurance policies are held with:

Ecclesiastical Insurance Group plc  
Beaufort House  
Brunswick Road  
Gloucester  
GL1 1JZ

# **Parochial Church Council of St. Augustine of Hippo, Hedon**

## **Registered Charity**

### **Report of the Trustees**

*for the year ended 31<sup>st</sup> December 2022*

St. Augustine's Church is situated in the town of Hedon in the East Riding of Yorkshire. It is part of the Diocese of York within the Church of England

### **Objectives and Public Benefit**

The promotion of the Gospel of Our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The PCC aims to promote the whole mission of the Church – pastoral, evangelistic, social and ecumenical within the Parish.

When planning our activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, especially, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community and to facilitate this it is important that we maintain the fabric of St. Augustine's Church.

### **Mission Statement**

To witness the love of God through worship, fellowship and service.

### **Safeguarding**

The Parochial Church Council has adopted and is implementing The House of Bishops' Safeguarding Policy 'Promoting a Safer Church'.

### **Benefice**

St. Augustine's Church is one of four Churches forming the Benefice of Hedon, Paull, Sproatley and Preston in Holderness.

### **Responsible Body**

Responsible Body is the Parochial Church Council of St. Augustine's Church, Church Lane, Hedon HU12 7TQ.  
**Charity Registration No. 1130525.**

### **Principal Offices**

Sheena Baylis, 10 Cedar Court, Farrand Road, Hedon, HU12 8XL – PCC Secretary

### **Parochial Church Trustees**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. Any named person on the Church Electoral Roll was eligible for nomination and election as a Church Trustee.

### **PCC Membership 1<sup>st</sup> January 2022 to 17<sup>th</sup> May 2022**

#### ***Ex Officio***

Rev Dr Susan H Pulko – Rector

Warren Branton – Church Warden

Simon Richardson – Church Warden

# **Parochial Church Council of St. Augustine of Hippo, Hedon Registered Charity**

## **Report of the Trustees (continued)**

*For the year ended 31<sup>st</sup> December 2022*

Norma Branton	- Co-opted as Treasurer
Dorothy Winter	- Diocesan Synod Representative
Rev Philip West	- Deanery Curate

### ***Elected Members***

Paul Franzen  
Brenda Goldspink  
Shirley Grayson  
John Groome  
Jenny Jones  
Susan Swales

### ***PCC Membership – 17<sup>th</sup> May 2022 to 31<sup>st</sup> December 2022***

#### ***Ex Officio***

Rev Dr Susan H Pulko	- Rector
Warren Branton	- Church Warden/Deanery Synod Representative
Dorothy Winter	- Diocesan Synod Representative
Brenda Goldspink	- Deanery Synod Representative
Rev Philip West	- Deanery Curate

#### ***Elected Members***

Norma Branton	- Treasurer until June 2022 when Volunteer Colin Shepperdson took over
Paul Franzen	- Resigned November 2022
Shirley Grayson	
John Groome	
Jennifer Jones	
Susan Swales	
Barbara Harrington	

### ***Co-opted Members - None***

### ***Remuneration/expenses***

The Rector's Stipend is paid directly by the Diocese who also provides the living accommodation and attendant costs. No remuneration is paid to any other Trustee or Officer other than repayment of direct expenses where appropriate.

### ***PCC Standing Committee***

PCC Standing Committee comprising Rector, Churchwardens, Secretary, Treasurer, Lay Vice Chairman and 2 other PCC members. No Standing Committee meetings were held during 2022.

## **PCC Report**

All remaining government Covid restrictions were lifted in February and by May the Church doors were once again opened daily from 9am to 4pm.

Following receipt of the Quinquennial Report at the end of 2021 David Sherriff (Architect) met with the PCC in February to answer questions and explain the priorities. There is a significant amount of urgent work to be done in particular with falling masonry and the roof (a new roof is required); temporary repairs were undertaken to the roof following storm damage during this year. The abseilers who undertook the work also removed some greenery which had taken root.

Heating charges for weddings and funerals have had to be increased significantly due to increased fuel charges. This continues to be a problem with prices rising significantly throughout the year. Events in winter have been severely curtailed as we cannot adequately heat the building. Faculty approval was sought and given for the installation of under pew heating in the Chancel where services will now be held during the winter. The Chancel heating has enabled some smaller events to take place during the winter. We also benefited from a grant towards heating for Christmas events from Hedon Town Council which was much appreciated.

This year we have managed to hold many events during the summer which have brought in some much-needed funds; events included concerts, a theatrical event and a beer festival. Some of these will hopefully become annual events and grow in popularity. We continue to explore innovative ways to encourage the community to use and visit the church focusing our efforts mainly on the Spring, Summer and early Autumn months.

The Project Group continues alongside the Diocese to develop plans for the long-term future of St Augustine's and to seek large scale grant funding. To this end various necessary surveys have been conducted during the year including an Environmental Survey by Tobit Curteis, those regarding the glazing and for asbestos are still to take place.

The Pantry foodbank continues to provide a service to the community on a weekly basis. Several new users have joined us in recent weeks. During the morning hot drinks are provided giving an opportunity for clients to speak to the Rector, each other and volunteers in a relaxed and friendly atmosphere, helped by the installation of a radiant heater which takes a little of the chill off the air in the North Transept. We received a welcome donation of £500 from Sainsburys to be used for Christmas products and meat in December.

## **FINANCE**

The accounts with this report are self-explanatory but the following notes help to explain the result. The total income for the year was £78779 and the total expenditure £60561. These figures reflect the increased income received from events during 2022 which has also helped to meet our obligation to the Diocese again this year.



**Sheena Baylis – PCC Secretary**



**Colin Shepperdson – Treasurer**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PAROCHIAL CHURCH COUNCIL OF ST. AUGUSTINE OF HIPPO, HEDON**

I report on the accounts of the Church for the year ended 31<sup>st</sup> December 2022 which are set out on the attached pages 7-11.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts; consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and consider that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 at the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the following statement.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements to
  - a. keep accounting records in accordance with section 130 of the 2011 Act; and
  - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act, have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Gray, NLFCA  
Main Road, Thorngumbald, HU12 9LS

13<sup>th</sup> APRIL 2023





**PAROCHIAL CHURCH COUNCIL OF ST. AUGUSTINE OF HIPPO, HEDON**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>Incoming resources</b>					
<b>Voluntary income:</b>					
Donations and gifts		11110	17326	28436	4935
<b>Activities for generating funds:</b>					
Services and activities		31681	17097	48778	37961
<b>Other income:</b>					
Gift Aid and VAT refund		0		0	3513
Other income		1565		1565	629
<b>Total incoming resources</b>	2	44356	34423	78779	47038
<b>Resources expended</b>					
Charitable activities	3	38379	22182	60561	42697
<b>Net Incoming resources</b>		5977	12241	18218	4341
Transfer between funds					
<b>Balances brought forward at 1<sup>st</sup> January 2022</b>		16375	24583	40958	36617
<b>Balances carried forward at 31<sup>st</sup> December 2022</b>		22352	36824	59176	40958

The notes on pages 9 to 11 form part of these financial statements

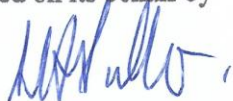


**PAROCHIAL CHURCH COUNCIL OF ST. AUGUSTINE OF HIPPO, HEDON**

**BALANCE SHEET AT 31<sup>st</sup> DECEMBER 2022**

	Notes	2022 £	2021 £
<b>Current assets</b>			
Cash at bank and in hand:			
– General account		22352	16375
– Development account		3293	3193
– Ann Watson account		294	1755
– Occasional account		0	0
– Restoration account		<u>33237</u>	<u>19635</u>
<b>Total Cash assets</b>		<u>59176</u>	<u>40958</u>
 <b>The funds of the Parochial church Council of St. Augustine of Hippo, Hedon</b>			
Unrestricted funds		22352	16375
Restricted funds		<u>36824</u>	<u>24583</u>
		<u>59176</u>	<u>40958</u>

Approved by the Board of Trustees on  
and signed on its behalf by



The notes on pages 9 to 11 form part of these financial statements

## PAROCHIAL CHURCH COUNCIL OF ST. AUGUSTINE OF HIPPO, HEDON

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022

#### 1. Accounting Policies

##### Basis of preparation of the financial statements

The financial statements of the PCC have been prepared using the receipts and payments basis.

The financial statements include all transactions, asset and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body or those that are informal gatherings of church members.

##### Fund Accounting

Incoming resources that may be applied for the Church's general purposes are treated as 'unrestricted' incoming resources and are credited to the 'unrestricted funds'. Where a donation or grant is required to be used for a specific purpose, the amount concerned is treated as a 'restricted' incoming resource and is credited to the appropriate 'restricted fund'.

#### 2. Incoming Resources

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Regular giving	10383	222	10605	11744
Collection plate	4789		4789	2760
Donations, Legacies and Grants	11110	17104	28214	4935
Events	6679		6679	1717
Coffee Mornings	393		393	201
Gift Aid tax claimed	0		0	3513
Weddings/Funerals	9437	17097	26534	21539
Other Income	1565		1565	629
<b>Total Incoming Resources</b>	<b>44356</b>	<b>34423</b>	<b>78779</b>	<b>47038</b>

**PAROCHIAL CHURCH COUNCIL OF ST. AUGUSTINE OF HIPPO, HEDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022**

**3. Resources Expended**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2022 £</b>	<b>Total 2021 £</b>
Freewill offering	10625		10625	10800
Insurance	8068		8068	7940
Light and Heat	6233		6233	4007
Water	72		72	89
Vicar's Expenses	157		157	293
Repairs	2615		2615	1202
Office and Telephone	1278		1278	933
Sundry	0		0	12
Bank Charges	291	180	471	0
Ann Watson Trust Expenses	0	4905	4905	0
Weddings and Funerals	0	17097	17097	15870
Organ and Piano Tuning/Repairs	705		705	900
Licence Expenses	340		340	327
Cleaning and P.P.E.	4266		4266	105
Church Expenses	3729		3729	219
<b>Total Resources Expended</b>	<b>38379</b>	<b>22182</b>	<b>60561</b>	<b>42697</b>

**4. Restricted Funds**

	<b>Brought forward £</b>	<b>Incoming Resources £</b>	<b>Resources Expended £</b>	<b>Transfers £</b>	<b>Carried Forward £</b>
Development Account	3193	160	60		3293
Ann Watson Account	1755	3500	4961		294
Occasional Account	0	17097	17097		0
Restoration Account	19635	13666	64		33237
	<b>24583</b>	<b>34423</b>	<b>22182</b>	<b>0</b>	<b>36824</b>

5. New electric heating was installed during December 2022, but not paid for until after the year end. It has therefore not been included in these accounts.

**PAROCHIAL CHURCH COUNCIL OF ST. AUGUSTINE OF HIPPO, HEDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022**

6. Donations of £940 for the food bank are held in the general fund bank account, but not included in these accounts.
7. Expenses for cleaning and P.P.E include £4032 for clearing the gutters.
8. Claims for Gift Aid for 2021 and 2022 are being made in 2023.
9. The freewill offering to the diocese due to be paid in December 2022 was not made until January 2023, and is therefore not included in these accounts.